

RSM US LLP

Independent Accountant's Compilation Report on Annual Survey of City and Town Finances Pursuant to Section 17-105.1 of Title 11 of the Oklahoma Statutes

Honorable Mayor and City Council City of Duncan, Oklahoma

We have compiled the schedules of revenues, expenditures, debt, and cash and investments as of and for the year ended December 31, 2013, of the City of Duncan, Oklahoma, included in the accompanying Annual Survey of City and Town Finances (SA&I Form 2643). We have not audited or reviewed the accompanying financial schedules and, accordingly do not express an opinion or provide any other assurance about whether the financial schedules are in accordance with the form prescribed by the Office of the State Auditor & Inspector of the State of Oklahoma.

Management is responsible for the preparation and fair presentation of the schedules in the form prescribed by the Office of the State Auditor & Inspector of the State of Oklahoma and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial schedules.

Our responsibility is to conduct the compilation in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting the financial schedules in the form prescribed by the Office of the State Auditor & Inspector of the State of Oklahoma without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial schedules.

These financial schedules are presented in accordance with the reporting requirements of the Office of the State Auditor & Inspector of the State of Oklahoma, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Mayor, City Council, city management, and the Office of the State Auditor & Inspector of the State of Oklahoma and is not intended to be used by anyone other than these specified parties.

RSM US LLP

Oklahoma City, Oklahoma January 26, 2016

THE POWER OF BEING UNDERSTOOD AUDIT | TAX | CONSULTING

2013

Form SAI 2643

DUE DATE: Six months after Fiscal Year-End

IMPORTANT

This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. SSARS 19 ¶ 3.27 requires an accountant's compilation report to accompany this form.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the muncipality (public trusts, etc.) for the fiscal year ending June 30, 2013. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 6 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universitities

When completed, please file electronically at www.sai.ok.gov.

OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA

GARY JONES . AUDITOR AND INSPECTOR

ANNUAL SURVEY OF CITY AND TOWN FINANCES

City of Duncan Mayor 720 W. Willow Duncan, OK 73534

RETURN TO

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

TAX REVENUES

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines or any other sources that are not taxes or licenses.

Item	Amount (Omit cents)	Item	Amount (Omit cents)
1. Property taxes — General fund, building fund,	T01		Т99
and sinking fund	3,926	d. Use tax	1,245,612
2. Local sales taxes — Taxes on goods and	Т09	3. Occupation and business	
services, measured as a percent of sales or		licensing and permits	
receipts, or as an amount per unit sold (gallon,		 Enter here licenses and inspection 	
package, etc.). Report only these taxes imposed		charges on occupations and businesses - for	
by your government; shares of taxes imposed by		example, inspection of restrooms, restaurants,	
another government are to be reported under part		and food manufacturing plants; food handler	
1A below.		permits; plumbing permits; taxicab licenses;	
 a. General sales tax 	7,800,825	tags; animal tags; vending licenses, and liquor	
b. Franchise fee or tax	520,466	licenses; business licenses; etc.	121,650
c. Cigarette Tax	6,588,362	b. Other licensing and permits	T29 27,526
	T19	4. Other — Specify	Т99
c Hotel/Motel	375.079	F-911	329 000

INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governements, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government

Column (a) - Report all amounts your government received from theState (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State

Column (c) - Report only amounts received directly from the FederalGovernment.

	Amount (Omit cents)				
Purpose for which received			From other local	From Federal Government (directly)	
		From State	governments		
		(a)	(b)	©	
General support—Total amts rec'd (as per capita grants, shared taxes,	C30		D30	B30	
etc.) without restrictions as to particular programs or purposes to be financed.					
Alcoholic beverage tax		101,989	0	0	
2. Street and highways	C46	172,595	D46 0	B46 0	
3. Health or Hospital	C42	0	D42 0	B42 0	
4. Grants received for water utilities	C91	0	D91 0	B91 0	
5. Grants received for waste water utilities	C80	0	D80 0	B80 0	
6. Grants received for housing, economic, & community development	C50	1,875	D50 O	B50 0	
7. Airports	C89	0	D89 O	B01 0	
8. Mass transit rail and/or bus system	C94	0	D94 0	B94 0	
9. Grants received for transportation	C89	0	D89 0	B89 0	
10. ALL OTHER (From State - code C89; From Fed. Gov't Code B89)	C89		D89	B89	
— Include in the appropriate box, receipts from various payments such as —					
a. Parks and recreation (BOR or HUD)		0	0	0	
b . Public Safety	C89	18,662	D89 O	B89	
c. Job training	C89	0	D89 0	B89 0	
d. Library grants	C89	2,982	D89 O	B89 0	
Other - Specify	C89		D89	B89	
e. On Behalf Payments		950,738	0	0	
e. FEMA	C89	0	D89 O	B89 46,985	
OTHER REVENUES. Other than toy and interes	009	mtal massamusa	1000	107	

OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions

1. Utility sales revenue — Gross receipts of any Amount (Omit cents) 2. Other sales and service revenue - Gross Amount (Omit cents) water, electric, gas or transit systems operated by receipts from sales, rentals, maintenance your governement, from utility sales and charges. Exclude any amounts paid to such utilities by the assessments, and other charges for municipal services, aside from utility receipts (carried in parent government. tem 1) and excluse of amounts received from other governments. a. Water supply system 5,614,830 a. Sewerage charges 2,054,859 **b.** Refuse collection charges 3,314,109 492 b. Electric power system 17.719.527 c. Hospital charges received on behalf of ndividual patients under the Medicare program 493 c. Gas supply system 0 or other insurance-type arrangements Exclude Medicaid and amounts for hospital d. Transit urposes received from other governments

Part IB OTHER REVENUES — Other than t	ax and intergovernmer	ntal revenues — Continued	
Enter below amounts of the stated types of	of revenue (net of refunds an	d interfund transfers) received by your gove	ernment during
the fiscal year. Be sure to include revenue	es of all funds other than the	exceptions noted in the special instruction	S.
2. Other sales and service revenue — Continued	Amount (Omit cents)	5. Interest earnings-Interest received	Amount (Omit cents)
	A61	on all deposits & investment holdings of your	U20
d. Recreation charges (swimming, golf, auditoriums		government and its agencies excluding earnings	
etc.	8,431	of any employee pension fund.	(1,618,313)
	A01	6. Rents-Exclude rev. reported in Item 2	U40 346,756
e. Airports — Include rentals and gross sales of		7. Royalties-Compensation or portion	U41
gas and oil.	36,595	of proceed from extraction of natural resources	
f. Parking facilities (parking lots, garages, parking	A60	8. Fines & forfeitures (City or Town share on	lly _{U30} 601,422
meters)	0	9. Private donations	U50 51,349
g. Municipal housing project rentals (gross)	A50 O	10. Miscellaneous other revenue —	
h. Ambulance services	A89 O	Revenue of your government and its agencies not	
i. Miscellaneous commercial activities (cemeteries)	A03 O	covered by items above, except tax and intergovern-	
j. Other (including miscellaneous fee collections)	A89 315,738	mental revenues, Include insurance adjustments, etc.	
3. Special assessments — Compulsory	U01	DO NOT include: (1) proceeds from borrowing; (2)	
contributions and reimbursements from owners or		receipts from sale of holdings; (3) transfers	
property benefited by improvements (streets, sewers,		between funds or agencies of your government; or	
sidewalks, water extensions, etc.) Do not include		(4) employee's contributions to, and interest	
proceeds from sales of special assessment bonds.		earnings of, any employee pension fund.	U99
Report maintenance assessments under item 2 on		a. MISC.	497,884
page 1.	0	b. Cemetery	81,668
4. Receipts from sale of property — Amounts	U11	c.	0
from sale of realty, other than by tax sales, including		Total misc other revenue	U99
property sold to other governments.	0	Sum of items 10a-10c →	579,552

Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

 $\dot{\mbox{Enter}}$ below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

coverage, etc. *Exclude: (1)* capital outlay (report in columns (c.) & (d)); and (2) amounts paid to other governments (report in part III).

Column (b) - Enter in the appropriate functional category directexpenditure for supplies, materials, and contractual services.

 $\textbf{Column (c.)} \ -- \ \text{Report construction outlays from all sources; i.e., bond}$ proceeds, assessments, grants, etc.

	EXPE	NDITURES BY	PURPOSE AI	ND TYPE
			CAPITA	L OUTLAY
PURPOSE	Personal	Operations &		Purchase of
,	Services	Maintenance	Construction	land, equip. &
	Services	Walliterlance	Construction	
				structures
	(a)	(b)	(c.)	(d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax				
assessment and collection, central accounting and purchasing services, budgeting, etc.				
(including related data processing).	602,146	60,912	0	30,131
2. Judicial and legal — All municipal court and court-related activities including juries, probate	E25	E25	F25	G25
officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation				
and parole (report in item 16).	138,135	187,949	0	0
3. Central administration — City council, aldermen or commissioners,	E29	E29	F29	G29
mayor, manager, city clerk's office, recorder, planning, zoning,				
and personnel.	473,142	77,436	0	0
HEALTH AND WELFARE	E79	E79	F79	G79
4. Social services	О	0	0	0
5. Own hospitals — Construction and operation of hospitals by your	E36	E36	F36	G36
government. Nursing homes are to be reported in item 7.	О	0	0	О
6. Other hospitals — Payments to hospitals operated privately. Exclude				
here and report in item 6, any payments under public welfare programs.				
Report payments to hospitals operated by other governments in part III.	l o	0	О	О
7. Welfare institutions — Construction and operation of nursing homes and welfare	E77	E77	F77	G77
institutions by your government for veterans and needy persons.	О	0	0	0
8. Health (other than hospitals) — All public health acitivities except provision of hospital	E32	E32	F32	G32
care. Include environmental health activities; health regulation and inspection, water and air pollution	202	202	1 02	G02
control, mosquito control, and inspection of food handling establishments. Also include				
public health nursing, vital statistics collection, and all other services performed directly by the public				
health department. Report in item 6 payments under public welfare programs.	332,824	70,229	О	O
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges		L	1	044
and toll facilities. Also includes street lighting, snow removal, and highway engineering, control, and				
safety. Exclude here and report in item 21f, street cleaning, expenditure. Include in part III any				
payments to the State or county for highway purposes. Report interest on highway debt in item 22e.	768,131	250,531	О	217,071
10. Toll highways and facilities — Operation and maintenance of highways, roads	E45	E45	F45	G45
and bridges operated on fee or toll basis	o		0	0
	E01	E01	F01	G01
11. Municipal airports	о		о .	490
12. Parking facilities — Municipal garages, parking lots, etc. and all	E60	E60	F60	G60
purchase and maintenance of meters (including on-street meters).	о		0	0
PUBLIC SAFETY	E62	E62	F62	G62
13. Police — Include municipal police agencies for preventing, controlling,	E62	E02	F02	G62
or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges,				
and vehicular control; vehicular inspection activiities; and traffic control and safety activities.				
Exclude highway engineering and planning (report in item 9).	4,888,317	894,784		569,067
	4,000,017	3,7,704		337,037
14. Fire — All costs incurred for firefighting and fire prevention, including contributions				
to volunteer fire units. Include any municipal contribution to a State fire pension fund.	3,962,258	323,394		25,494
to volunteer the units. Include any municipal continuous of a case the perison runc.		323,374	l .	20,474

PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued				
	EXPE	DITURES BY P		
PURPOSE	Personal	Operations &	CAPITAL	OUTLAY Purchase of
1 5/4 552	Services	Maintenance	Construction	land, equip. &
				structures
	(a)	(b)	(c.)	(d)
PUBLIC SAFETY — Continued	E05	E05	F05	G06
15. Correction institutions — Operation of facilities for confinement, correction and rehabilition of adults or juveniles.	0	o	0	0
16. Other corrections — Probation and parole activities - But exclude	E04	E04	F04	G04
"lock up" operations (report in item 16).	0	0	0	0
17. Protection inspection and regulation, n.e.c. — Regulation of	E66	E66	F66	G66
private enterprize for the protection of the public and inspection of hazardous activities				
(including building inspection), except when related to major functions, such as health, natural resources, etc.	0	0	0	0
AMBULANCE	E32	E32	F32	G32
18. All expenditures for city operated or subsidized ambulance services	0	0	0	0
CULTURE AND RECREATION	E61	E61	F61	G61
19. Parks, cultural activities, and other recreation — Include playgrounds, golf				
courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	475,169	268,369	0	91,153
Specific Control of the Control of t	E52	E52	F52	G52
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated				
by the city. Aid to other governmental libraries should be excluded and reported in part III.	477,621	126,102	0	170,737
UTILITIES				
21. Gross expenditures for utility systems operated by your government. Exclude interest (report in				
item 19); also exclude utility contributions to the parent government and deduct the cost of				
providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).	E91	E91	F91	G91
a. Water supply system	1,670,343	2,297,992		149,169
b. Electric power system	1,696,190 E93	12,790,872	O F93	365,261 ^{G93}
C. Gas supply system	0	0	0	0
C. Out supply system	E94	E94	F94	G94
d. Transit	О	0	0	0
	E80	E80	F80	G80
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary				
and storm systems and sewage disposal plants f. Solid waste and landfill — The collection and disposal of garbage and landfill	267,405	809,711	O F81	O G81
operations	0	3,265,835	0	0
INTEREST ON DEBT		0,200,000		
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations,				
as well as general obligations.		191		
a. Water supply system		1,541,143 243\		
b. Electric power system		o		
. ,		193		
c. Gas supply system		0		
		194		
d. Transit		O		
e. All interest not covered by items 19a through 19d		237,025		
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer				
contribution to a State administered retirement system or to the Federal Social Security System; judgements and insurance premiums; and municipal service agencies, such as a central garage or				
an engineering department, which serve more than one functional agency, and whose expenses				
are not allocated to the various departments.				
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and				
payments from distinct employee pension funds.				
a. Housing and community development — Gross expenditure for urban renewal,	E50	E50		G50
slum clearance, municipal housing projets, and similar activities.	634,922 E89	103,846 E89	O	51,101 G89
b. Economic development (Industrial)	0	912,550	0	0
	E89	E89	F89	G89
c. Civil defense	0	0	0	0
	E89	E89	F89	G89
d. Cemetery operations and maintenance	O	E03	O	3,077
e. Miscellaneous commercial activities	O	E03	O	G03 O
Other — Specify	E89	E89	F89	G89
f. General Gov't.	798,307	1,327,915	0	172,078
g.	0	0	0	0
h.	0	0	0	0
FORM SA&I 2643 (8/29/13) SEE ACCOUNTANTS COMPILAT				Page 3

Part III INTERGOVERNMENTA	L EXPENDITURES						
Please detail all payments n basis — e.g., for hospital car figures reported in column (b during the fiscal year.	e, highways, school tuition, o	or support, etc	. (Such amour	its should be e	excluded from	expenditure	
Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	lte	em	government(s)	recipient) (County, State, stricts, etc.)	Amount (Omit cents) (b)
1.		o	5.				0
2.		0	6.				0
3.		0	7.				0
4.		0	8.				0
Part IV SALARIES, WAGES, AN	D FORCE ACCOUNT		0.		А	mount (Omit ce	
Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects. Part V DEBT OUTSTANDING, ISSUED, AND RETIRED—Report special obligations of all				zoo	fyour	9,343,437	
Part V DEBT OUTSTANDING, government as well as			pecial obliga	ations of all	agencies o	f your	
Long term debt — Bonds, mortgage particular agencies. Include revenue a assessments on property owners (coluguaranteed by your government if thes When an advance refunding has result as retired in the year of defeasance an	and nonguaranteed special a umn (e)). Report also genera se sources are insufficient (c ted in a legal or an insubstar	assessment bo al obligations a olumn (f)). nce defeasanc	ands payable s and any debt b e, the debt ma	olely from pled acked by pled	dged earnings lged resources	or special but	
			AM	OUNT, BY PU	IRPOSE (Omit	cents)	
		Outstanding	DURING FI	SCAL YEAR	Outstanding		NG-TERM DEBT
		at beginning of fiscal year	Issued	Retired	total (a) plus (b) minus ©	Revene and nonguaranteed bonds	Guaranteed bonds
		(a)	(b)	© 39X	(d)	(e)	(f)
a. Sewer debt		1,803,189	7,390,000	878,319	8,314,870	8,314,870	41A
b. Water supply system debt		40,249,049	29A 29B	1,759,880	38,489,169	38,489,169	41A (41B
c. Electric power system debt		0	0	0	0	0	41C
d. Gas supply system debt		0	0	0	0	0	C
e. Transit		o	29D 0	39D O	0	O	41D C
Industrial revenue and f. pollution control debt		0	24T O	34T O	0	44T O	C
			29X	39X		44X	41X
g. All other purposes 2. Short-term (interest-bearing) de	•	•		1,316,706	-	4,817,010 mount <i>(Omit ce</i>	ents)
interest-bearing warrants, and other ob accounts payable and other noninteres	st-bearing obligations.	year or less —	Exclude		61V		
a. Amount outstanding at begin					64V		0
b. Amount outstanding at end of Part VI CASH AND INVESTMENT	•	ISCAL YEA	R		647		0
Report separately for each of investments in Federal Governments at carrying variety and industrial finance. Assets obtained and held pureported herein.	ernment, Federal agency, St alue. Include in the sinking cing loans. Exclude account	ate and local of fund total any ts receivable,	government, a mortgages and value of real pr	nd non-govern d notes receiver operty, and al	imental securit able held as of Il non-security a	ies. Report fsets to assets.	
Type of fund				Amou	unt at end of fis	•	
Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption				W01	(Omit cents)		
of long-term debt. 2. Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held				W31		8,405,129	
pending disbursement.					W61		0
3. All other funds except employee retire	ment funds.						17,096,180
4. Retirement systems — Single emp	loyer plans only						6,067,607

				V98	
			•		
Part VII AUDITOR INFORMATION					
NOTE — This report will not be considered complete un	less an accon	npanying "accou	untants compil	lation report on financial	
statements included in certain prescripted forms" is attack in AR Section 300 of the AICPA Professional Standards	ched to the rep	oort. The munic	cipality's audito		
Auditor's firm name					
RSM US LLP					
Adress — Number and street		-		TELEPHONE Number	Extension
531 Couch Drive City	State	ZIP Code	Code		
Oklahoma City	ок	73102	405	239-7961	
Name of contact person/Email	1	, <u></u>			1

COVERAGE OF THIS REPORT

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALTIES 2013 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- · Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- Utilities authorities
- · Zoning districts

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses

1. Property taxes (code T01)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

a. General salex tax (code T09)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- 7. Grants received for mass transit and/or bus systems (codes C94 to B94)
- 9. All other (From State -- code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- · Community development and urban renewal
- · Civic defense
- Water and sewer facilities
- · Manpower planning and utilization

Part IB — OTHER REVENUE

3. Special assessment funds Include

- · All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay
- · Interest paid on special assessment obligations as part II, Item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCT.

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V — DEBT OUTSTANDING, ISSUED & RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

Hospitals — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality Hospital Anadarko Municipal Hospital Anadarko Bethany Bethany General Hospital Carnegie Carnegie Tri-County Municipal Hospital Cleveland Area Hospital Cleveland Clinton Clinton Regional Hospital Park View Hospital El Reno Fairfax Fairfax Municipal Hospital Fairview Fairview Hospital Healdton Healdton Municipal Hospital Holdenville Holdenville General Hospital Lindsav Lindsay Municipal Hospital Mangum Mangum City Hospital Norman Norman Municipal Hospital Okeene Okeene Municipal Hospital Pauls Valley Pauls Valley General Hospital Pawnee Municipal Hospital Sayre Memorial Hospital Pawnee Savre Seminole Municipal Hospital Seminole Tahlequah Tahlequah City Hospital Watonga Watonga Municipal Hospital