



**ANNUAL FINANCIAL STATEMENTS AND INDEPENDENT  
AUDITOR'S REPORTS**

**AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2022**

**THE CITY OF DUNCAN, OKLAHOMA**

Annual Financial Statements  
And Independent Auditor's Report

As of and For the Fiscal Year Ended  
December 31, 2022

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council  
City of Duncan, Oklahoma

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate discretely presented component units, and the aggregate remaining fund information of the City of Duncan, Oklahoma (the City), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the Duncan Area Economic Development Foundation, Inc. (DAEDF), a discretely presented component unit of the City representing 99.9%, 99.9% and 100%, respectively, of the assets, net position, and revenues of the aggregate discretely presented component units opinion group. Those statements were audited by other auditors whose report has been furnished to us and our opinion, insofar as it relates to the amounts included for DAEDF, are based solely on the report of the other auditors.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Emphasis of Matter***

As discussed in Note 2.G of the basic financial statements, the City adopted GASB Statement No. 87, *Leases*, as of January 1, 2022. Our opinions are not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the



override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and post-employment benefit plan information on pages 3-12 and 76-84 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and non-major fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Elfrink and Associates, PLLC  
Tulsa, Oklahoma  
September 14, 2023

## **Management's Discussion and Analysis**

Our discussion and analysis of the City of Duncan's financial performance provides an overview of the City's financial activities for the fiscal year ended December 31, 2022. Please read it in conjunction with the City's financial statements, which follow this section.

### **FINANCIAL HIGHLIGHTS**

- For the fiscal year ended December 31, 2022, the City's total net position decreased by \$7,840,549 or (12.23%) from the prior year.
- In the City's governmental activities, program expenses exceeded program revenues by \$25,378,639, while the governmental activities total net position decreased by \$2,706,601 for the fiscal year.
- In the City's business-type activities, such as utilities, program expenses exceeded program revenues by \$661,285. The business-type activities total net position decreased by \$5,133,948 for the fiscal year.
- At December 31, 2022, the General Fund reported an unassigned fund balance of \$4,760,253.
- At December 31, 2022, the Worker's Compensation Internal Service Fund reported a net position of \$361,681.
- For budgetary reporting purposes, the General Fund reported revenues above estimates of \$2,148,073 or 16.4%, while expenditures were under the final appropriations by \$786,607 or 4.1%.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The financial statements presented herein include all of the activities of the City of Duncan (the "City") and its component units using the integrated approach as prescribed by the Governmental Accounting Standards Board (GASB) Statements No. 14, 34, 39, and 61. Included in this report are governmental-wide statements for each of three categories of activities – governmental, business-type, and discretely presented component units. The government-wide financial statements present the complete financial picture of the City from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business type activities separately and combined. These statements include all assets of the City (including infrastructure capital assets) and deferred outflows of resources, as well as all liabilities (including all long-term debt) and deferred inflows of resources.

#### **About the City**

The City of Duncan is an incorporated municipality with a population of approximately 23,000 located in southwestern Oklahoma. The City operates under a council-manager form of government with a charter that provides for three branches of government.

- Legislative – the governing body includes an elected five-member City Council and Mayor
- Executive – the City Manager is the Chief Executive Officer and is appointed by the City Council
- Judicial – the Municipal Judge is a practicing attorney appointed by the City Council

### ***The City's Financial Reporting Entity***

This annual report includes all activities for which the City Council of the City of Duncan is fiscally responsible. These activities are operated within several separate legal entities that are reported together to make up the City's financial reporting entity.

The City's financial reporting entity includes the City of Duncan, three blended component units, and three discretely presented component units.

#### **Primary Government:**

**The City of Duncan** – incorporated municipality that operates the public safety, health and welfare, streets and highways, parks and recreation, and administrative activities

#### **Blended Component Units:**

**Duncan Public Utilities Authority (DPUA)** – public trust that operates the electric, water, wastewater, solid waste/sanitation, airport and lake services of the City.

**Duncan Economic Development Trust Authority (DEDTA)** – public trust that accounts for sales tax restricted for the promotion of economic development.

**Duncan Enhancement Trust Authority (DETA)** – public trust that finances and promotes beautification and aesthetic enhancement of the appearance of the City.

#### **Discretely Presented Component Units:**

**Duncan Industrial Authority (DIA)** - created to finance, promote, develop and maintain industry within the City of Duncan and the surrounding area. The Authority does not issue separate financial statements. The DIA is currently inactive.

**Duncan Hospital Authority (DHA)** - created to provide financing for physical plant facilities, improvements, equipment, and medical services for the purpose of providing or improving health care within the City of Duncan. The Authority does not issue separate financial statements.

**Duncan Area Economic Development Foundation (DAEDF)** - created as a non-profit corporation December 19, 1954 to promote industry development and job creation within the City and surrounding area. A majority of the Foundation revenues are derived from sales tax proceeds, which are passed through the Duncan Economic Development Trust Authority (DEDTA). The DAEDF issues separate financial statements, which are available by contacting that entity at Box 1051, Duncan, OK 73534.

### **Using This Annual Report**

This annual report is presented in a format that substantially meets the presentation requirements of the Governmental Accounting Standards Board (GASB) in accordance with generally accepted accounting principles. The presentation includes financial statements that communicate the City's financial condition and changes therein at two distinct levels:

- **The City as a Whole** (a government-wide presentation)
- **The City's Funds** (a presentation of the City's major and aggregate non-major funds)

The City's various government-wide and fund financial statements are presented throughout this annual report and are accompanied by:

- **Management's Discussion and Analysis** – that provides useful analysis that facilitates a better understanding of the City's financial condition and changes therein.
- **Footnotes** - that elaborate on the City's accounting principles used in the preparation of the financial statements and further explain financial statement elements.
- **Supplemental Schedules** – that provide additional information about specified elements of the financial statements, such as budgetary comparison information, combining non-major fund schedules, and information related to the City's participation in pension systems and other post-employment benefit plans.

### *Reporting the City as a Whole*

#### **The Statement of Net Position and the Statement of Activities**

One of the most frequently asked questions about the City's finances is, "Has the City's overall financial condition improved, declined or remained steady over the past year?" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets, liabilities and deferrals using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two government-wide statements report the City's net position and changes in them from the prior year. You can think of the City's net position – the difference between assets, deferred outflows, liabilities, and deferred inflows – as one way to measure the City's financial condition, or position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving, deteriorating, or remaining steady. However, you must consider other nonfinancial factors, such as changes in the City's tax base, the condition of the City's roads, and the quality of services to assess the overall health and performance of the City.

As mentioned above, in the Statement of Net Position and the Statement of Activities, we divide the City into three kinds of activities:

- **Governmental activities** -- Most of the City's basic services are reported here, including the police, fire, general administration, streets, and parks. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.
- **Business-type activities** -- The City charges a fee to customers to help cover all or most of the cost of certain services it provides. The City's water, wastewater, electric, airport, lake and sanitation activities are reported here.
- **Discretely-presented component units** -- Accounts for various activities related to industrial and economic development and hospital development.

## Reporting the City's Most Significant Funds

### Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, the City Council establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money.

*Governmental funds* - Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic service it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The differences of results in the Governmental Fund financial statements to those in the Government-Wide financial statements are explained in a reconciliation following each Governmental fund financial statement.

*Proprietary funds* - When the City charges customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way in that all activities are reported in the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Fund Net Position and Statement of Cash Flows. In fact, the City's enterprise funds are essentially the same as the business-type activities that the city reports in the government-wide statements but provide more detail and additional information, such as cash flows.

*Fiduciary funds* - When the City is responsible for assets that – because of a trust arrangement or other fiduciary requirement – can be used only for trust beneficiaries or others parties, these activities are reported as fiduciary funds, such as the Employee Retirement Trust Fund. The City is responsible for ensuring that the assets reported in these funds are used for their intended purpose. The City's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the City's government-wide financial statements because the City cannot use these assets to finance operations.

### *A FINANCIAL ANALYSIS OF THE CITY AS A WHOLE*

#### **Net Position**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows exceeded liabilities and deferred inflows by \$56,295,792 at the close of the most recent fiscal year.

**CITY OF DUNCAN, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended December 31, 2022**

**TABLE 1**  
**NET POSITION (In Thousands)**

	<b>Governmental Activities</b>		<b>% Inc. (Dec.)</b>	<b>Business-Type Activities</b>		<b>% Inc. (Dec.)</b>	<b>Total</b>		<b>% Inc. (Dec.)</b>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Current assets	\$ 37,973	\$ 42,168	-10%	\$ 35,890	\$ 39,660	-10%	\$ 73,863	\$ 81,828	-10%
Capital assets, net	38,520	39,198	-2%	64,850	64,248	1%	103,370	103,446	0%
Deferred outflows	7,256	6,682	9%	3,386	4,686	-28%	10,642	11,368	-6%
<b>Total assets and deferred outflows</b>	<u>83,749</u>	<u>88,048</u>	-5%	<u>104,126</u>	<u>108,594</u>	-4%	<u>187,875</u>	<u>196,642</u>	-4%
Current liabilities	6,769	5,421	25%	8,405	9,597	-12%	15,174	15,018	1%
Non-current liabilities	27,762	25,538	9%	80,285	77,999	3%	108,047	103,537	4%
Deferred inflows	5,074	10,239	-50%	3,319	3,747	-11%	8,393	13,986	-40%
<b>Total liabilities and deferred inflows</b>	<u>39,605</u>	<u>41,198</u>	-4%	<u>92,009</u>	<u>91,343</u>	1%	<u>131,614</u>	<u>132,541</u>	-1%
Net position									
Net investment in capital assets	37,432	37,747	-1%	28,953	28,959	0%	66,385	66,706	0%
Restricted	13,591	18,440	-26%	3,075	4,843	-37%	16,666	23,283	-28%
Unrestricted (deficit)	(6,879)	(9,337)	-26%	(19,911)	(16,551)	20%	(26,790)	(25,888)	3%
<b>Total net position</b>	<u>\$ 44,144</u>	<u>\$ 46,850</u>	-6%	<u>\$ 12,117</u>	<u>\$ 17,251</u>	-30%	<u>\$ 56,261</u>	<u>\$ 64,101</u>	-12%

The largest portion of the City's net position reflects its net investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that are still outstanding. For 2022, the net investment in capital assets amounted to \$51,557,655. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A major portion of the City's net position, \$16,545,559 also represents resources that are subject to external restrictions on how they may be used.

Explanations of significant changes displayed in Table 1 are as follows:

*Governmental Activities:*

Current liabilities – Increase of \$1.35 million (25%) due to an increase in unearned income related to the American Rescue Plan.

Deferred inflows – Decrease of \$5.17 million (50%) due to a decrease in the deferred amount related to pension.

*Business-type Activities:*

Current liabilities – Decrease of \$1.19 million (12%) due to a reduction in the current portion of long-term debt due.

Deferred outflows -Decrease of \$1.30 million (28%) due to a decrease in the outflows related the various pension plans.

**CITY OF DUNCAN, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended December 31, 2022**

**Changes in Net Position**

For the year ended December 31, 2022, net position of the primary government changed as follows:

**TABLE 2**  
**CHANGES IN NET POSITION (In Thousands)**

	<b>Governmental Activities</b>		<b>% Inc. (Dec.)</b>	<b>Business-Type Activities</b>		<b>% Inc. (Dec.)</b>	<b>Total</b>		<b>% Inc. (Dec.)</b>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
<b>Revenues</b>									
Charges for service	\$ 1,525	\$ 1,463	4%	\$ 35,866	\$ 33,924	6%	\$ 37,391	\$ 35,387	6%
Operating grants and contributions	1,965	1,288	53%	232	318	-27%	2,197	1,606	37%
Capital grants and contributions	518	187	177%	-	-	-	518	187	177%
Taxes	19,601	17,826	10%	-	-	-	19,601	17,826	10%
Intergovernmental revenue	-	390	-100%	-	-	-	-	390	-100%
Investment income	189	(94)	-301%	54	(80)	168%	243	(174)	-240%
Miscellaneous	-	225	-100%	-	85	-100%	-	310	-100%
<b>Total revenues</b>	<u>23,798</u>	<u>21,285</u>	12%	<u>36,152</u>	<u>34,247</u>	6%	<u>59,950</u>	<u>55,532</u>	8%
<b>Expenses</b>									
General government	4,254	3,194	33%	-	-	-	4,254	3,194	33%
Public safety	13,371	10,781	24%	-	-	-	13,371	10,781	24%
Highways and streets	4,285	3,966	8%	-	-	-	4,285	3,966	8%
Culture and recreation	1,742	1,624	7%	-	-	-	1,742	1,624	7%
Health	425	437	-3%	-	-	-	425	437	-3%
Community development	626	613	2%	-	-	-	626	613	2%
Economic development	4,458	1,389	221%	-	-	-	4,458	1,389	221%
Interest on long-term debt	227	49	363%	-	-	-	227	49	363%
Water	-	-	-	7,987	9,841	-19%	7,987	9,841	-19%
Wastewater	-	-	-	2,981	2,760	8%	2,981	2,760	8%
Sanitation	-	-	-	4,577	4,713	-3%	4,577	4,713	-3%
Electric	-	-	-	19,773	18,073	9%	19,773	18,073	9%
Airport	-	-	-	289	254	14%	289	254	14%
Lake	-	-	-	1,151	1,743	-34%	1,151	1,743	-34%
<b>Total expenses</b>	<u>29,388</u>	<u>22,053</u>	33%	<u>36,758</u>	<u>37,384</u>	-2%	<u>66,146</u>	<u>59,437</u>	11%
Excess (deficiency) before transfers	(5,590)	(768)	628%	(606)	(3,137)	-81%	(6,196)	(3,905)	59%
Transfers	-	3,317	-100%	-	(3,317)	-100%	-	-	-
<b>Change in net position</b>	<u>(5,590)</u>	<u>2,549</u>	-319%	<u>(606)</u>	<u>(6,454)</u>	-91%	<u>(6,196)</u>	<u>(3,905)</u>	59%
<b>Beginning net position</b>	<u>46,851</u>	<u>44,301</u>	6%	<u>17,250</u>	<u>23,705</u>	-27%	<u>64,101</u>	<u>68,006</u>	-6%
<b>Ending net position</b>	<u>\$ 41,261</u>	<u>\$ 46,850</u>	-12%	<u>\$ 16,644</u>	<u>\$ 17,251</u>	-4%	<u>\$ 57,905</u>	<u>\$ 64,101</u>	-10%

Explanations of significant changes (changes in excess of \$1 million and 20%) in Table 2 are as follows:

*Governmental:*

Operating grants and contributions – increase of 53% due to grant revenue received in fiscal year 2021 under the American Rescue Plan Act.

Public safety- increase of 24% due to an increase in pension-related expenses.

Economic development – increase of 221% due to expenses pertaining to community development projects.

**CITY OF DUNCAN, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended December 31, 2022**

**Governmental Activities**

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. Expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the City's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants or contributions. All other governmental revenues are reported as general. It is important to note all taxes are classified as general revenue even if restricted for a specific purpose.

**TABLE 3**  
**Net Revenue (Expense) of Governmental Activities**  
**(In Thousands)**

	<b>Total Expense of Services</b>		<b>% Inc. (Dec.)</b>	<b>Net Revenue (Expense) of Services</b>		<b>% Inc. (Dec.)</b>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
General government	\$ 4,254	\$ 3,193	33%	(\$3,349)	\$ (3,076)	9%
Public safety	13,371	10,781	24%	(11,396)	(8,998)	27%
Highways and streets	4,285	3,966	8%	(4,048)	(3,741)	8%
Culture and recreation	1,742	1,624	7%	(1,670)	(1,412)	18%
Health	425	437	-3%	(270)	(275)	-2%
Community development	626	613	2%	39	(301)	-113%
Economic development	4,458	1,389	221%	(4,458)	(1,263)	253%
Interest on long-term debt	227	49	363%	(227)	(49)	363%
<b>Total</b>	<u>\$ 29,388</u>	<u>\$ 22,052</u>	33%	<u>(\$25,379)</u>	<u>\$ (19,115)</u>	33%

For the year ended December 31, 2022 total expenses for governmental activities amounted to \$29.4 million which was a considerable increase compared with the prior year. See Table 2 above for explanations of changes.

**Business-type Activities**

**TABLE 4**  
**Net Revenue (Expense) of Business-Type Activities**  
**(In Thousands)**

	<b>Total Expense of Services</b>		<b>% Inc. Dec.</b>	<b>Net Revenue (Expense) of Services</b>		<b>% Inc. Dec.</b>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Water	\$ 7,987	\$ 9,841	-19%	\$ 1,543	\$ (1,104)	-240%
Wastewater	2,981	2,760	8%	(312)	(216)	44%
Sanitation	4,577	4,713	-3%	(680)	(947)	-28%
Electric	19,773	18,073	9%	(42)	841	-105%
Airport	289	254	14%	(237)	(206)	15%
Lake	1,151	1,743	-34%	(933)	(1,511)	-38%
<b>Total</b>	<u>\$ 36,758</u>	<u>\$ 37,384</u>	-2%	<u>\$ (661)</u>	<u>\$ (3,143)</u>	-79%

The City's business-type activities include utility services for water, electric, wastewater, and sanitation.



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In reviewing the business-type activities net (expense)/revenue, the following highlights should be noted:

- Total business-type activities reported a decrease in net position of \$5,133,948 for the year ended December 31, 2022.
- The electric utility operating revenues were slightly less than operational expenses, with the transfers to the governmental activities being primarily responsible for the overall decrease in net position.

*A FINANCIAL ANALYSIS OF THE CITY'S FUNDS*

As the City completed its 2022 fiscal year, the governmental funds reported a combined total fund balance of \$30.5 million, or a 8.1% decrease of \$2,675,042, mainly due to the unspent proceeds from the issuance of debt.

The enterprise funds reported combined total net position of \$12.0 million, or a 29.6% decrease from 2021, mainly related to an increase in operating expenses and transfers out.

General Fund Budgetary Highlights

For budgetary reporting purposes, the General Fund reported revenues above estimates of \$2,148,073 or 16.4%, while expenditures were under the final appropriations by \$786,607 or 4.1%.

*CAPITAL ASSET AND DEBT ADMINISTRATION*

**Capital Assets**

At the end of December 31, 2022, the City had \$103.4 million invested in capital assets, net of depreciation, including police and fire equipment, buildings, park facilities, electrical infrastructure, water lines and sewer lines, along with other capital (See table below). This represents a net decrease of 0.27% compared to last year.

**TABLE 5**  
**Capital Assets**  
**(In Thousands)**  
**(Net of accumulated depreciation)**

	<u>Governmental</u> <u>Activities</u>		<u>Business-Type</u> <u>Activities</u>		<u>Total</u>	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Land	\$ 1,438	\$ 1,235	\$ 374	\$ 374	1,812	\$ 1,609
Buildings	11,996	12,839	12,562	13,373	24,558	26,212
Machinery, furniture and equipment	7,278	6,044	3,407	3,660	10,685	9,704
Infrastructure	17,232	18,939	23,287	25,606	40,519	44,545
Water rights	-	-	6,523	6,756	6,523	6,756
Intangible leased assets	-	-	148	-	148	-
Construction in progress	576	141	18,549	14,479	19,125	14,620
<b>Totals</b>	<u>\$ 38,520</u>	<u>\$ 39,198</u>	<u>\$ 64,850</u>	<u>\$ 64,248</u>	<u>\$ 103,370</u>	<u>\$ 103,446</u>

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This year's more significant capital asset additions included:

Water improvements	\$4,600,000
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See Note III. D. to the financial statements for more detail information on the City's capital assets and changes therein.

### Long- Term Debt

At year-end, the City had \$66.5 in long-term debt outstanding which represents a \$0.9 million or 1.3% increase from the prior year. The City's changes in long-term debt by type of debt are as follows:

**TABLE 6**  
**Long-Term Debt**  
**(In Thousands)**

	<u>Governmental</u> <u>Activities</u>		<u>Business-Type</u> <u>Activities</u>		<u>Total</u>		<u>Total</u> <u>Percentage</u> <u>Change</u>
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2021-2022</u>
Notes payable	\$ 10,942	\$ 11,204	\$ 49,091	\$ 48,186	\$ 60,033	\$ 59,390	1.1%
Lease liability	-	-	149	-	149	-	100.0%
Debt premium	-	-	2,316	2,416	2,316	2,416	-4.1%
Meter deposits	-	-	1,149	1,123	1,149	1,123	2.3%
Accrued compensated absences	1,831	1,781	379	402	2,210	2,183	1.2%
Claims liability	646	529	-	-	646	529	22.2%
<b>Totals</b>	<u>\$ 13,419</u>	<u>\$ 13,514</u>	<u>\$ 53,084</u>	<u>\$ 52,127</u>	<u>\$ 66,503</u>	<u>\$ 65,641</u>	1.3%

See Note III. E. to the financial statements for more detail information on the City's long-term debt and changes therein.

### Economic Factors and Next Year's Budget

Sales Tax remains to be one of the principal sources of revenue that supports the City of Duncan's governmental functions. We are a consumer driven economy with retail purchases and tourism playing vital roles in the funding of our community. Duncan welcomed 60 new businesses in 2022 bringing a glimpse of recovery with them. The four natural resources that are Duncan's stable tourist attraction: the lakes, continue their remodeling and marketing to bring tourism to our town. The Stephens County Fairgrounds continue to be a lively resource as they host large, multi-day events such as the Duncan Auto Swap Meet, the Free Fair, The National Swine Registry, and the Prairie Circuit Finals. The Fairground events average from 3 to 5 days and bring 5 – 10 thousand people to Duncan with each event.

The sales tax collection for 2022 was \$15,788,506.47 which was 8.45% lower than the budgeted expectation of \$17,245,562.00. For the 2023 budget year, the City estimated \$14,208,222.00 dollars for sales tax revenue (10% decrease from 2022 collected sales tax). Nationally the advisors were positioned for a decline as the economy was expected to enter a 2023 recession and the city adjusted for an expected decline.

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Comparison Chart:

<b>Year</b>	<b>City and County Annual Sales Tax <i>Oklahoma Tax Commission</i></b>	<b>Stephens County Unemployment Rate <i>Oklahoma Workforce</i></b>	<b>End of Year Oil Prices <i>Baker Hughes</i></b>	<b>End of Year Rig Count <i>EIA.gov</i></b>
2011	\$13,065,145	5.8%	\$98.83	2007
2012	\$14,046,199	4.9%	\$91.83	1763
2013	\$14,130,286	5.4%	\$94.25	1757
2014	\$15,295,481	4.5%	\$87.07	1840
2015	\$14,734,521	6.0%	\$42.53	698
2016	\$13,747,370	9.5%	\$34.13	658
2017	\$13,095,207	6.2%	\$60.46	929
2018	\$14,304,855	3.9%	\$45.15	1093
2019	\$13,904,069	3.4%	\$60.52	773
2020	\$12,981,078	6.0%	\$44.00	51
2021	\$14,129,431	2.5%	\$70.86	480
2022	\$15,788,506	2.9%	100.93	780
Budgeted 2023	\$14,208,222			

Duncan wages are expected to remain stable as the City of Duncan and its entire workforce is now in a perpetual alignment and evaluation of the city and national labor market trends. Business retention and expansion activity will continue to be a concern throughout 2023. Confidently moving forward, the City will diligently continue the budget conservation mindset knowing that recovery is our future goal.

**Contacting the City's Financial Management**

This report is designed to provide our citizens, taxpayers, customers and creditors with an understanding of the City's finances and to demonstrate the City's accountability for the resources it receives. If you have questions about this report or need additional financial information, contact:

City of Duncan  
PO Box 969  
Duncan OK 73534

**BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE**

**CITY OF DUNCAN, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
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**Statement of Net Position – December 31, 2022**

	Governmental	Business-type	Total	Aggregate Discretely Presented Component Units
	Activities	Activities		
<b>ASSETS</b>				
Cash and cash equivalents	\$ 31,899,863	\$ 10,752,658	\$ 42,652,521	\$ 1,828,858
Investments	2,149,369	-	2,149,369	1,366,427
Accounts receivable, net of allowance	465,506	4,229,912	4,695,418	41,726
Other receivable	-	-	-	461,718
Internal balances	(465,265)	465,265	-	-
Due from other governmental agencies	2,665,588	-	2,665,588	-
Inventories	-	614,829	614,829	-
Prepaid items	-	889	889	3,462
Leases receivable	657,657	25,790	683,447	-
Cash and cash equivalents, restricted	-	16,758,449	16,758,449	95,506
Investment in joint venture	-	80,529	80,529	-
Investments, restricted	-	2,961,964	2,961,964	-
Net pension asset	600,475	-	600,475	-
Capital assets:				
Land and construction in progress	2,013,147	18,922,225	20,935,372	6,871,125
Other capital assets, net of depreciation	36,506,635	45,927,412	82,434,047	11,317,531
Total assets	76,492,975	100,739,922	177,232,897	23,296,793
<b>DEFERRED OUTFLOW OF RESOURCES</b>				
Deferred amounts related to pensions	6,746,096	2,438,262	9,184,358	-
Deferred amounts related to OPEB	509,673	261,760	771,433	-
Deferred amounts on refunding	-	685,836	685,836	-
Total deferred outflows	7,255,769	3,385,858	10,641,627	-
<b>LIABILITIES</b>				
Accounts payable and accrued expenses	1,881,644	2,722,418	4,604,062	1,221,674
Accrued interest payable	34,265	320,285	354,550	-
Due to depositors	18,570	-	18,570	-
Unearned revenue	3,488,565	-	3,488,565	3,780
Long-term liabilities				
Due within one year	1,346,248	5,362,035	6,708,283	138,252
Due in more than one year	27,761,946	80,285,202	108,047,148	-
Total liabilities	34,531,238	88,689,940	123,221,178	1,363,706
<b>DEFERRED INFLOW OF RESOURCES</b>				
Deferred amounts related to pensions	1,784,350	2,350,824	4,135,174	-
Deferred amounts related to OPEB	2,618,757	942,541	3,561,298	-
Deferred amounts related to leases	670,450	25,744	696,194	-
Total deferred inflows	5,073,557	3,319,109	8,392,666	-
<b>NET POSITION</b>				
Net investment in capital assets	37,432,069	28,952,793	66,384,862	18,050,404
Restricted for:				
Debt service	224,791	3,075,261	3,300,052	-
Public safety	237,687	-	237,687	-
Capital projects	9,211,270	-	9,211,270	-
Economic development	3,571,528	-	3,571,528	-
Other	345,363	-	345,363	9,316,089
Unrestricted (deficit)	(6,878,759)	(19,911,323)	(26,790,082)	(5,433,406)
Total net position	\$ 44,143,949	\$ 12,116,731	\$ 56,260,680	\$ 21,933,087

The accompanying notes are an integral part of these financial statements.

**CITY OF DUNCAN, OKLAHOMA**  
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**Statement of Activities – Year Ended December 31, 2022**

Functions/Programs	Expenses	Program Revenue			Net (Expense) Revenue and Changes in Net Position			Aggregate Discretely
		Charges for	Operating	Capital Grants	Governmental	Business-type Activities	Total	Presented Component
Primary government		Services	Grants and	and	Activities			Units
			Contributions	Contributions				Component Units
Governmental activities:								
General government	\$ 4,253,699	\$ 358,828	\$ 53,900	\$ 492,155	\$ (3,348,816)	\$ -	\$ (3,348,816)	\$ -
Public safety	13,370,197	666,976	1,281,295	26,000	(11,395,926)	-	(11,395,926)	-
Highways and streets	4,284,504	-	236,793	-	(4,047,711)	-	(4,047,711)	-
Culture and recreation	1,742,053	52,907	20,065	-	(1,669,081)	-	(1,669,081)	-
Health	424,905	155,011	-	-	(269,894)	-	(269,894)	-
Community development	625,619	290,914	373,241	-	38,536	-	38,536	-
Economic development	4,458,319	-	-	-	(4,458,319)	-	(4,458,319)	-
Interest on long-term debt	227,428	-	-	-	(227,428)	-	(227,428)	-
Total governmental activities	<u>29,386,724</u>	<u>1,524,636</u>	<u>1,965,294</u>	<u>518,155</u>	<u>(25,378,639)</u>	<u>-</u>	<u>(25,378,639)</u>	<u>-</u>
Business-type activities:								
Water	7,987,384	9,297,827	232,414	-	-	1,542,857	1,542,857	-
Wastewater	2,981,205	2,668,943	-	-	-	(312,262)	(312,262)	-
Sanitation	4,577,059	3,897,066	-	-	-	(679,993)	(679,993)	-
Electric	19,773,978	19,732,298	-	-	-	(41,680)	(41,680)	-
Airport	289,389	51,863	-	-	-	(237,526)	(237,526)	-
Lake	1,150,718	218,037	-	-	-	(932,681)	(932,681)	-
Total business-type activities	<u>36,759,733</u>	<u>35,866,034</u>	<u>232,414</u>	<u>-</u>	<u>-</u>	<u>(661,285)</u>	<u>(661,285)</u>	<u>-</u>
Total primary government	<u>\$ 66,146,457</u>	<u>\$ 37,390,670</u>	<u>\$ 2,197,708</u>	<u>\$ 518,155</u>	<u>\$ (25,378,639)</u>	<u>(661,285)</u>	<u>(26,039,924)</u>	
Component Unit								
Economic Development	\$ 1,000,538	\$ 5,178,821	\$ 24,091	\$ -				4,202,374
Health and Welfare	-	144	-	-				144
Total component units	<u>\$ 1,000,538</u>	<u>\$ 5,178,965</u>	<u>\$ 24,091</u>	<u>\$ -</u>				<u>4,202,518</u>
General revenues:								
Taxes:								
Sales and use taxes					18,509,504	-	18,509,504	-
Franchise taxes and public service taxes					654,704	-	654,704	-
Hotel/motel taxes					436,283	-	436,283	-
Intergovernmental					382,799	-	382,799	-
Unrestricted investment earnings					(954,384)	(1,072,684)	(2,027,068)	-
Miscellaneous					188,913	54,240	243,153	-
Transfers					3,454,219	(3,454,219)	-	-
Total general revenues and transfers					<u>22,672,038</u>	<u>(4,472,663)</u>	<u>18,199,375</u>	<u>-</u>
Change in net position					(2,706,601)	(5,133,948)	(7,840,549)	4,202,518
Net position - beginning, restated (see Note III.G.)					46,850,550	17,250,679	64,101,229	17,730,569
Net position - ending					<u>\$ 44,143,949</u>	<u>\$ 12,116,731</u>	<u>\$ 56,260,680</u>	<u>\$ 21,933,087</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF DUNCAN, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended December 31, 2022**

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**BASIC FINANCIAL STATEMENTS – GOVERNMENTAL FUNDS**

**CITY OF DUNCAN, OKLAHOMA**  
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**Balance Sheet – Governmental Funds – December 31, 2022**

		Special Revenue	Capital Project		Other	Total
	General Fund	Duncan Economic Development Trust Authority (DEDTA)	Capital Improvement Fund	2021 C Construction Fund	Governmental Funds	Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 6,100,965	1,927,173	\$ 9,227,616	\$ 9,080,982	\$ 4,571,021	\$ 30,907,757
Investments	-	1,550,488	598,881	-	-	2,149,369
Receivable from other governments	1,732,271	291,946	583,896	-	57,475	2,665,588
Due from other funds	9,313	-	109,526	-	23,198	142,037
Taxes receivable, net	125,566	-	-	-	-	125,566
Court fines receivable, net	68,581	-	-	-	-	68,581
Leases receivable	657,657	-	-	-	-	657,657
Other receivables	248,036	-	-	-	-	248,036
Total assets	<u>\$ 8,942,389</u>	<u>\$ 3,769,607</u>	<u>\$ 10,519,919</u>	<u>\$ 9,080,982</u>	<u>\$ 4,651,694</u>	<u>\$ 36,964,591</u>
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ 488,258	\$ 112,964	\$ 535,068	\$ -	\$ 186,064	\$ 1,322,354
Accrued payroll payable	551,038	-	-	-	-	551,038
Due to other funds	323,198	109,526	-	-	9,313	442,037
Due to bondholders	19,170	-	-	-	-	19,170
Payable to other governments	255	-	-	-	-	255
Unearned revenue	-	-	-	-	3,488,565	3,488,565
Total liabilities	<u>1,381,919</u>	<u>222,490</u>	<u>535,068</u>	<u>-</u>	<u>3,683,942</u>	<u>5,823,419</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Deferred amounts related to leases	670,450	-	-	-	-	670,450
Total deferred inflows	<u>670,450</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>670,450</u>
Fund balances:						
Restricted	-	3,547,117	9,984,851	9,080,982	956,197	23,569,147
Committed	-	-	-	-	20,220	20,220
Assigned	2,129,767	-	-	-	-	2,129,767
Unassigned (deficit)	4,760,253	-	-	-	(8,665)	4,751,588
Total fund balances	<u>6,890,020</u>	<u>3,547,117</u>	<u>9,984,851</u>	<u>9,080,982</u>	<u>967,752</u>	<u>30,470,722</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 8,942,389</u>	<u>\$ 3,769,607</u>	<u>\$ 10,519,919</u>	<u>\$ 9,080,982</u>	<u>\$ 4,651,694</u>	<u>\$ 36,964,591</u>

The accompanying notes are an integral part of these financial statements.



**CITY OF DUNCAN, OKLAHOMA**  
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**Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances –Year Ended December 31, 2022**

		Special Revenue	Capital Project			
	General Fund	Duncan Economic Development Trust Authority (DEDTA)	Capital Improvement Fund	2021 C Construction Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>						
Taxes	\$ 12,604,898	\$ 2,266,562	\$ 4,533,127	\$ -	\$ 268,857	\$ 19,673,444
Intergovernmental	1,906,705	-	-	-	651,207	2,557,912
Licenses and permits	210,975	-	-	-	-	210,975
Charges for services	478,140	-	-	-	18,488	496,628
Fees and fines	571,911	-	-	-	21,884	593,795
Investment earnings	28,772	(612,059)	(478,402)	103,004	4,301	(954,384)
Miscellaneous	679,903	-	66,162	-	16,568	762,633
Total revenues	<u>16,481,304</u>	<u>1,654,503</u>	<u>4,120,887</u>	<u>103,004</u>	<u>981,305</u>	<u>23,341,003</u>
<b>EXPENDITURES</b>						
Current:						
General government	3,744,781	-	3	-	321,453	4,066,237
Community development	619,929	-	-	-	-	619,929
Equipment and building maintenance	-	-	-	-	-	-
Public safety	12,537,961	-	-	-	95,490	12,633,451
Highways and streets	955,267	-	-	-	176,804	1,132,071
Health	413,276	-	-	-	-	413,276
Culture and recreation	1,394,660	-	-	-	21,184	1,415,844
Economic development	-	4,247,072	-	-	-	4,247,072
Capital outlay	5,342	1,591,919	3,933,132	-	277,323	5,807,716
Debt Service:						
Principal	-	-	363,086	572,000	-	935,086
Interest and other charges	-	-	30,714	203,743	-	234,457
Total expenditures	<u>19,671,216</u>	<u>5,838,991</u>	<u>4,326,935</u>	<u>775,743</u>	<u>892,254</u>	<u>31,505,139</u>
Excess (deficiency) of revenues over expenditures	<u>(3,189,912)</u>	<u>(4,184,488)</u>	<u>(206,048)</u>	<u>(672,739)</u>	<u>89,051</u>	<u>(8,164,136)</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Proceeds from long-term debt	-	-	672,518	-	-	672,518
Transfers in	5,154,600	-	-	-	-	5,154,600
Transfers out	-	-	(183,424)	-	(154,600)	(338,024)
Total other financing sources and uses	<u>5,154,600</u>	<u>-</u>	<u>489,094</u>	<u>-</u>	<u>(154,600)</u>	<u>5,489,094</u>
Net change in fund balances	1,964,688	(4,184,488)	283,046	(672,739)	(65,549)	(2,675,042)
Fund balances - beginning	4,925,332	7,731,605	9,701,805	9,753,721	1,033,301	33,145,764
Fund balances - ending	<u>\$ 6,890,020</u>	<u>\$ 3,547,117</u>	<u>\$ 9,984,851</u>	<u>\$ 9,080,982</u>	<u>\$ 967,752</u>	<u>\$ 30,470,722</u>

The accompanying notes are an integral part of these financial statements.

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**Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position – December 31, 2022**

Total fund balance, governmental funds	\$	30,470,722
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the fund financial statements, but are reported in the governmental activities of the Statement of Net Position.		38,519,782
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Certain outflows and inflows are a consumption of or acquisition of resources applicable to a future period, and therefore are not reported in the funds:

Net pension asset		600,475
Pension related deferred outflows		6,746,096
Pension related deferred inflows		(1,784,350)
OPEB related deferred outflows		509,673
OPEB related deferred inflows		(2,618,757)

Some liabilities are not due and payable in the current period and are not included in the fund financial statement, but are included in the governmental activities of the Statement of Net Position:

Interest payable		(34,265)
Net pension liability		(14,244,665)
Total OPEB liability		(1,444,488)
Accrued compensated absences		(1,830,414)
Note payable		(9,428,000)
Lease obligations		(1,514,276)

Internal service funds are used by management to charge costs of certain activities that benefit multiple funds, such as self-insurance, to individual funds. The assets and liabilities of the internal service funds are reported in governmental activities:

Internal service fund net position (deficit)		196,416
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Net Position of Governmental Activities in the Statement of Net Position	\$	<u>44,143,949</u>
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The accompanying notes are an integral part of these financial statements.

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**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities - Year Ended December 31, 2022**

Net change in fund balances - total governmental funds: \$ (2,675,042)

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the Statement of Activities reports only a portion of the outlay as expense. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period.

Capital asset purchases capitalized	3,620,382
Depreciation expense	(4,585,418)
Contributed assets	248,051
Loss on disposal capital asset	38,867

In the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as an element of pension expense. The governmental fund financial statements report pension contributions as expenditures. 619,061

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the governmental funds:

Change in unavailable revenue (139,819)

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:

Change in accrued compensated absences	(49,293)
Change in total OPEB liability	310,085
Note proceeds	(672,518)
Payments on notes payable	934,522

Some expenses reported in the statement of activities do not require the use of current financial resources and these are not reported as expenditures in governmental funds:

Change in accrued interest payable 3,499

Internal service fund activity is reported as a proprietary fund in fund financial statements, but certain net revenues are reported in governmental activities on the Statement of Activities:

Total change in net position of governmental activities, net of amount allocated to business type activities -internal service funds (358,978)

Change in net position of governmental activities \$ (2,706,601)

The accompanying notes are an integral part of these financial statements.

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**BASIC FINANCIAL STATEMENTS - PROPRIETARY FUNDS**

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**Proprietary Funds Statement of Net Position –December 31, 2022**

	<b>Duncan Public Utilities Authority Enterprise Fund</b>	<b>Internal Service Fund</b>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$ 7,108,495	\$ 992,106
Restricted:		
Cash and cash equivalents	20,402,612	-
Due from other funds	300,000	-
Accounts receivable, net	4,194,868	-
Lease receivable	25,790	-
Other receivables	35,044	-
Inventories	614,829	-
Prepaid items	889	-
Annuities receivable	-	23,323
Total current assets	<u>32,682,527</u>	<u>1,015,429</u>
Non-current assets:		
Restricted:		
Investments	2,961,964	-
Investment in joint venture	80,529	-
Capital assets:		
Land and construction in progress	18,922,225	-
Other capital assets, net of accumulated depreciation	<u>45,927,412</u>	<u>-</u>
Total non-current assets	<u>67,892,130</u>	<u>-</u>
Total assets	<u>100,574,657</u>	<u>1,015,429</u>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred amounts related to pension	2,438,262	-
Deferred amounts on refunding	685,836	-
Deferred amounts related to OPEB	<u>261,760</u>	<u>-</u>
Total deferred outflow of resources	<u>3,385,858</u>	<u>-</u>
<b>LIABILITIES</b>		
Current liabilities:		
Accounts payable and accrued liabilities	2,626,903	7,397
Salaries payable	62,412	-
Accrued interest payable	320,285	-
Payable to other governments	33,103	-
Deposits subject to refund	1,149,054	-
Compensated absences	37,943	-
Leases liability	59,147	-
Claims and judgments	-	161,057
Notes payable	<u>4,115,891</u>	<u>-</u>
Total current liabilities	<u>8,404,738</u>	<u>168,454</u>
Non-current liabilities:		
Compensated absences, net of current portion	341,490	-
Lease liability	89,432	-
Claims and judgments, net of current portion	-	485,294
Net pension liability	32,123,895	-
Total OPEB liability	439,630	-
Notes payable, net of current portion	<u>47,290,755</u>	<u>-</u>
Total non-current liabilities	<u>80,285,202</u>	<u>485,294</u>
Total liabilities	<u>88,689,940</u>	<u>653,748</u>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred amounts related to pension	2,350,824	-
Deferred amounts related to OPEB	942,541	-
Deferred amounts related to leases	<u>25,744</u>	<u>-</u>
Total deferred inflow of resources	<u>3,319,109</u>	<u>-</u>
<b>NET POSITION</b>		
Net investment in capital assets	28,952,793	-
Restricted for debt service	3,075,261	-
Unrestricted (deficit)	<u>(20,076,588)</u>	<u>361,681</u>
Total net position	<u>\$ 11,951,466</u>	<u>\$ 361,681</u>
Some amounts reported for business-type activities in the Statement of Net Position are different because certain internal service fund balances are included with business-type activities and reported as interfund balances	\$ 165,265	
Total net position per Government-Wide financial statements	<u>\$ 12,116,731</u>	

The accompanying notes are an integral part of these financial statements.

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**Proprietary Funds Statement of Revenues, Expenses, and Changes in Net Position –Year Ended December 31, 2022**

	<b>Duncan Public Utilities Authority Enterprise Fund</b>	<b>Internal Service Fund</b>
<b>REVENUES</b>		
Water	\$ 9,086,140	\$ -
Electric	19,676,555	-
Wastewater	2,668,943	-
Sanitation	3,897,066	-
Lake	218,037	-
Airport	51,863	-
Charges for services	-	-
Miscellaneous	267,430	-
Total operating revenues	<u>35,866,034</u>	<u>-</u>
<b>OPERATING EXPENSES</b>		
General government	1,913,896	153,571
Water	4,227,596	-
Wastewater	1,130,131	-
Sanitation	3,723,409	-
Electric	19,108,195	-
Lake	652,036	-
Airport	86,141	-
Claims expense	-	317,207
Depreciation	4,330,304	-
Total operating expenses	<u>35,171,708</u>	<u>470,778</u>
Operating income (loss)	<u>694,326</u>	<u>(470,778)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>		
Interest and investment income	(1,072,685)	(604)
Miscellaneous revenue	286,654	12,012
Capital contributions to governmental activities	(222,051)	-
Interest expense	(1,463,996)	-
Total non-operating revenue (expenses)	<u>(2,472,078)</u>	<u>11,408</u>
Income (loss) before contributions and transfers	<u>(1,777,752)</u>	<u>(459,370)</u>
Capital contributions from governmental activities	1,560,772	-
Transfers in	183,424	-
Transfers out	(5,000,000)	-
Change in net position	<u>(5,033,556)</u>	<u>(459,370)</u>
Total net position - beginning	16,985,022	821,051
Total net position - ending	<u>\$ 11,951,466</u>	<u>\$ 361,681</u>
Change in net position per above	\$ (5,033,556)	
Some amounts reported for business-type activities in the Statement of Activities are different because the net revenue of certain internal service fund are reported with business-type activities	(100,392)	
Change in Business-Type Activities in Net Postion per Government-Wide Financial Statements	<u>\$ (5,133,948)</u>	

The accompanying notes are an integral part of these financial statements.

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**Proprietary Funds Statement of Cash Flows – Year Ended December 31, 2022**

	<b>Duncan Public Utilities Authority</b>	<b>Internal Service Funds</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from customers	\$ 36,597,413	\$ 23,304
Payments to suppliers and employees	(29,471,222)	(152,131)
Claims and judgments paid	-	(200,240)
Receipts of customer meter deposits	312,934	-
Refunds of customer meter deposits	(287,049)	-
<b>Net cash provided by (used in) operating activities</b>	<b>7,152,076</b>	<b>(329,067)</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>		
Transfers from other funds	183,424	-
Transfers to other funds	(5,000,000)	-
<b>Net cash provided by (used in) noncapital financing activities</b>	<b>(4,816,576)</b>	<b>-</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Purchases of capital assets	(3,728,718)	-
Transfer of capital assets to governmental activities	(222,051)	-
Proceeds from debt	4,928,536	-
Principal paid on debt	(4,082,643)	-
Interest and fiscal agent fees paid on debt	(1,251,385)	-
<b>Net cash provided (used in) by capital and related financing activities</b>	<b>(4,356,261)</b>	<b>-</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of investments	(548,583)	(754)
Interest and dividends	285,690	150
<b>Net cash provided by (used in) investing activities</b>	<b>(262,893)</b>	<b>(604)</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>(2,283,654)</b>	<b>(329,671)</b>
<b>Balances - beginning of year</b>	<b>29,794,761</b>	<b>1,321,777</b>
<b>Balances - end of year</b>	<b>\$ 27,511,107</b>	<b>\$ 992,106</b>
<b>Reconciliation to Statement of Net Position:</b>		
Cash and cash equivalents	\$ 7,108,495	\$ 992,106
Restricted cash and cash equivalents - current	20,402,612	-
<b>Total cash and cash equivalents, end of year</b>	<b>\$ 27,511,107</b>	<b>\$ 992,106</b>
<b>Reconciliation of operating income (loss) to net cash provided by operating activities:</b>		
Operating income (loss)	\$ 694,326	\$ (470,778)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:		
Depreciation expense	4,330,304	-
Miscellaneous income	286,654	12,012
Change in assets, liabilities, and deferrals:		
Accounts receivable	450,444	-
Other receivable	(5,672)	-
Lease receivable	25,698	-
Prepaid expenses	(873)	-
Inventory	16,142	-
Deferred outflows related to pension	1,183,987	-
Deferred outflows related to OPEB	62,434	-
Deferred amounts related to leases	(25,744)	-
Accounts payable	(944,078)	11,292
Accrued payroll payable	17,851	-
Deposits subject to refund	25,885	-
Due to other funds	-	1,440
Due to other governments	14,778	-
Total OPEB liability	(238,224)	-
Deferred inflows related to OPEB	88,067	-
Accrued compensated absences	(22,131)	116,967
Deferred inflows related to pension	(541,298)	-
Net pension liability	1,733,526	-
<b>Net cash provided by (used in) operating activities</b>	<b>\$ 7,152,076</b>	<b>\$ (329,067)</b>
<b>Noncash activities:</b>		
Assets transferred from other funds	\$ 1,560,772	\$ -
	<b>\$ 1,560,772</b>	<b>\$ -</b>

The accompanying notes are an integral part of these financial statements.

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**BASIC FINANCIAL STATEMENTS – FIDUCIARY FUNDS**



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**Fiduciary Funds Statement of Net Position –December 31, 2022**

	<b>City Employees Retirement Trust Funds</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 358,038
Investments, at fair value:	
Mutual fund equity	3,572,266
Mutual fund fixed income	3,172,710
Accrued interest receivable	3,414
Total assets	<u>\$ 7,106,428</u>
<b>LIABILITIES</b>	
Total liabilities	<u>\$ -</u>
<b>NET POSITION</b>	
Restricted for employees' pension benefits held in trust	<u>\$ 7,106,428</u>

The accompanying notes are an integral part of these financial statements.

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**Fiduciary Funds Statement of Changes in Plan Net Position – Year Ended December 31, 2022**

	<b>City Employees Retirement Trust Funds</b>
<b>ADDITIONS</b>	
Contributions:	
Employer	\$ 1,176,979
Plan members	19,298
Total contributions	<u>1,196,277</u>
Investment earnings:	
Net increase (decrease) in fair value of investments	(1,148,676)
Interest and dividends	171,411
Total net investment earnings	<u>(977,265)</u>
Total additions	<u>219,012</u>
<b>DEDUCTIONS</b>	
Benefits paid to participants or beneficiaries	1,902,416
Refunds of contributions	2,330
Administrative	17,839
Total deductions	<u>1,922,585</u>
<b>Change in net position held in trust for employees' pension benefits</b>	<b>(1,703,573)</b>
<b>Net position held in trust for employees' pension benefits - beginning</b>	<b><u>8,810,001</u></b>
<b>Net position held in trust for employees' pension benefits- ending</b>	<b><u>\$ 7,106,428</u></b>

The accompanying notes are an integral part of these financial statements.

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**BASIC FINANCIAL STATEMENTS – DISCRETELY PRESENTED COMPONENT UNITS**

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**Discretely Presented Component Units Combining Statement of Net Position –December 31, 2022**

	<u>Major Component Unit</u> Duncan Area Economic Development Foundation	<u>Nonmajor Component Unit</u> Duncan Hospital Authority	<u>TOTALS</u>
<b><u>ASSETS</u></b>			
<b>Current Assets:</b>			
Cash and cash equivalents	\$ 1,803,035	\$ 25,823	\$ 1,828,858
Investments	1,366,427	-	1,366,427
Receivables:			
Accounts receivable	41,726	-	41,726
Interest receivable	1,900	-	1,900
Other	461,718	-	461,718
Cash and cash equivalents, restricted	95,506	-	95,506
Prepays	3,462	-	3,462
<b>Total current assets</b>	<u>3,773,774</u>	<u>25,823</u>	<u>3,799,597</u>
<b>Noncurrent Assets:</b>			
Capital Assets:			
Nondepreciable	6,871,125	-	6,871,125
Depreciable, net of accumulated depreciation	11,317,531	-	11,317,531
Land available for development	1,308,540	-	1,308,540
<b>Total noncurrent assets</b>	<u>19,497,196</u>	<u>-</u>	<u>19,497,196</u>
<b>Total Assets</b>	<u>\$ 23,270,970</u>	<u>\$ 25,823</u>	<u>\$ 23,296,793</u>
<b><u>LIABILITIES</u></b>			
<b>Current Liabilities:</b>			
Accounts payable and accrued liabilities	\$ 1,215,179	\$ -	\$ 1,215,179
Wages payable	6,495	-	6,495
Unearned revenue	3,780	-	3,780
Lease liability	138,252	-	138,252
<b>Total Current Liabilities</b>	<u>1,363,706</u>	<u>-</u>	<u>1,363,706</u>
<b>Total Liabilities</b>	<u>1,363,706</u>	<u>-</u>	<u>1,363,706</u>
<b><u>NET POSITION</u></b>			
Net investment in capital assets	18,050,404	-	18,050,404
Restricted	9,316,089	-	9,316,089
Unrestricted (deficit)	(5,459,229)	25,823	(5,433,406)
<b>Total Net Position</b>	<u>\$ 21,907,264</u>	<u>\$ 25,823</u>	<u>\$ 21,933,087</u>

The accompanying notes are an integral part of these financial statements.

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**Discretely Presented Component Units Combining Statement of Activities - Year Ended December 31, 2022**

	<u>Major Component Unit Duncan Area Economic Development Foundation</u>	<u>Nonmajor Component Unit Duncan Hospital Authority</u>	<u>TOTALS</u>
<b>Operating Revenues:</b>			
Contributions	\$ 4,930,133	\$ -	\$ 4,930,133
Rentals	304,879	-	304,879
<b>Total Operating Revenues</b>	<u>5,235,012</u>	<u>-</u>	<u>5,235,012</u>
<b>Operating Expenses:</b>			
Economic development	1,000,538	-	1,000,538
<b>Total Operating Expenses</b>	<u>1,000,538</u>	<u>-</u>	<u>1,000,538</u>
<b>Operating Income</b>	4,234,474	-	4,234,474
<b>Non-Operating Revenues (expenses):</b>			
Investment income	(56,191)	144	(56,047)
Miscellaneous income	91	-	91
Grant	24,000	-	24,000
<b>Total non-operating revenues (expenses)</b>	<u>(32,100)</u>	<u>144</u>	<u>(31,956)</u>
<b>Change in Net Position</b>	4,202,374	144	4,202,518
<b>Net Position, beginning of year, restated</b>	<u>17,704,890</u>	<u>25,679</u>	<u>17,730,569</u>
<b>Net Position, end of year</b>	<u>\$ 21,907,264</u>	<u>\$ 25,823</u>	<u>\$ 21,933,087</u>

The accompanying notes are an integral part of these financial statements.

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**I. Organization**

The City of Duncan, Oklahoma, (the City) operates under a Council-Manager form of government under Title 11 of the *Oklahoma Statutes*. The City provides the following services to its citizens: public safety (police and fire), streets and highways, sanitation, social services, culture and recreation, public improvements, utilities, planning and zoning, and general administrative services.

**II. Summary of significant accounting policies**

**A. Reporting entity**

The accompanying financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the City's operations. The City's financial statements also include three discretely presented component units, which are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the City.

**Blended component units.** The Duncan Public Utilities Authority (DPUA) was created to finance, develop, and operate the electric, water, sewer, and solid waste activities. The current City Council serves as the entire governing body (trustees) and city management has operational responsibility of the DPUA. Any issuance of debt would require two-thirds approval of the City Council. DPUA is reported as an enterprise fund.

The Duncan Economic Development Trust Authority (DEDTA) was created to develop, finance, and promote the development of industry within the City of Duncan and the surrounding area. The current City Council serves as its entire governing body (trustees) and city management has operational responsibility of the DEDTA. Any issuance of debt would require two-thirds approval of the City Council. DEDTA is reported as a special revenue fund.

Duncan Enhancement Trust Authority (DETA) was created to develop, finance, and promote the beautification and aesthetic enhancement of the appearance of the City. The current City Council serves as its entire governing body (trustees) and city management has operational responsibility of the DETA. Any issuance of debt would require two-thirds approval of the City Council. DETA is reported as a special revenue fund.

Separate, stand-alone financial statements are not prepared for the blended component units.

**Discretely presented component units.** Duncan Industrial Authority (DIA) was created to finance, promote, develop, and maintain industry within the City of Duncan and the surrounding area. The governing body is appointed by the City Council. Any issuance of debt requires a two-thirds approval of the City Council. The Authority does not issue separate, stand-alone financial statements. The DIA is currently inactive.

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Duncan Hospital Authority (DHA) was created to provide financing for physical plant facilities, improvements, equipment, and medical services for the purpose of providing or improving health care within the City of Duncan. The governing body is appointed by the City Council. Any issuance of debt requires two-thirds approval of the City Council. The DHA assets consist of a savings account remaining from when the City owned and operated the hospital. The Authority does not issue separate, stand-alone financial statements.

Duncan Area Economic Development Foundation (the “DAEDF”) was created as a non-profit corporation December 19, 1954, to promote industry development and job creation within the City and surrounding area. It is a legally separate, tax-exempt component unit of the City. The DAEDF receives the majority of its resources through a sales tax allocation from the City and these resources are restricted to directly benefit the constituents of the City, or the City itself. Because these restricted resources held by the DAEDF can only be used by, or for the benefit of the City or the City’s constituents, the DAEDF is considered a component unit of the City and its financial statements are discretely presented in the City’s financial statements. The DAEDF issues separate, stand-alone financial statements, which are available by contacting that entity at Box 1051, Duncan, OK 73534.

Each of these components, with the exception of DAEDF (which is a non-profit organization), listed above are Public Trusts established pursuant to Title 60 of the Oklahoma State law. Public Trusts (Authorities) have no taxing power. The Authorities are generally created to finance City services through issuance of revenue bonds or other non-general obligation debt and to enable the City Council to delegate certain functions to the governing body (Trustees) of the Authority. In accordance with the state law, the City Council must approve, by two-thirds vote, all debt obligations of these public trusts prior to incurring the obligation. The Authorities generally retain title to assets which are acquired or constructed with Authority debt or other Authority generated resources. In addition, the City has leased certain existing assets from the Authorities on a long-term basis. The City, as beneficiary of the Public Trusts, receives title to any residual assets when a Public Trust is dissolved.

### **Jointly Governed Organizations**

The City participates (with equity interest) in the general operations portion of the South Central Oklahoma Environmental Authority (SCOEA). The City maintains approximately 78.9% equity interest in the Authority with the Cities of Marlow and Comanche.

The SCOEA’s Board is composed of three trustees, one appointed by each governing body. SCOEA was created for the purpose of providing sanitation services to the three cities. SCOEA has contracted with a third party to perform these services. SCOEA operates on a fiscal year ending each June 30. The City paid the SCOEA \$3,599,492 in FY 2022 in connection with these sanitation services.

For the year ended June 30, 2022, the “investments in joint venture” balance changed as follows:

Beginning investment in joint venture	\$71,535
Current year contributions	<u>\$8,994</u>
Ending investment in joint venture	<u>\$80,529</u>

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The Following summary is segment information from the SCOEA most recently issued annual audited financial report, which was for the period ended June 30, 2022:

Total Assets	\$868,679
Total Liabilities	766,615
Total Net Position	102,064
Total Revenues	4,550,344
Total Expenses	4,538,945
Increase in Net Position	11,399

In addition, at June 30, 2022, SCOEA had paid off all notes payable. Separate financial statements are available from the Finance Department of the City Duncan.

**B. Government-wide and fund financial statements**

The Government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Combined and/or individual financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**C. Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied and budgeted. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.



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For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Reimbursement type grants are recorded as revenues when the related expenditures are incurred. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments are recorded only when payment is due.

Sales and use taxes, property taxes, franchise taxes, licenses, court fines and interest associated with the current fiscal period are all considered to be susceptible to accrual, and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following fund types:

General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditures for certain purposes.

Debt Service Funds are used to account for ad-valorem taxes levied by the City for use in retiring judgments rendered against the City.

Capital Project Funds are used to account for resources restricted for the acquisition or construction of specific capital projects.

Proprietary funds include both enterprise funds and internal service funds. Enterprise funds are used to account for business-type activities provided to the general public. Internal service funds are used to account for business-type activities provided and charged to other funds or entities within the reporting entity.

Fiduciary funds are used to report net position and changes therein of assets held by the City in a fiduciary capacity. The net position is not available for operations of the City and is not included in the Government-wide financial statements. The City reports a Pension Trust Fund.

The funds of the financial reporting entity are described below:

**The City reports the following major governmental funds:**

- The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The most significant operating revenue is the sales tax. For reporting purposes, the General Fund also includes the activities of the following accounts: Fire Uniform Allowance, Hunting and Fishing, and Deposit and Refund.
- The Duncan Economic Development Trust Authority is a special revenue fund that accounts for sales tax restricted for the promotion of economic development.

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- The Capital Improvement fund accounts for the purchase of capital equipment and construction of facilities funded with sales tax.
- The 2021C Construction fund accounts for the proceeds of the 2021C Sales Tax issued to construct a fire station and street improvements.

**The City reports the following major proprietary fund:**

- The Duncan Public Utilities Authority accounts for the City's electric, water, sewer, sanitation, lake and airport operations. The fund's major revenue source is user charges.

**The City reports the following internal service funds:**

- Worker's Comp internal service fund accounts for workers' compensation insurance services provided to other departments or agencies of the City based on premiums charged per full-time employee.

Included in the aggregated other governmental fund totals are the following funds:

- The Street and Alley Fund accounts for the operation and maintenance of local streets and thoroughfares through dedicated taxes.
- The Cemetery Care Fund accounts for the continuing care and maintenance as well as future capital investments of the City owned cemetery funded with fees restricted by external sources.
- The Library Gifts and Grants Fund accounts for grants and donations restricted for the operations of the library.
- The CDBG Grant Funds account for federal funds received by the City and expenditures related to the operation of these grants.
- The E-911 Dispatch Fund accounts for the operations and maintenance of the City's 911 emergency services through dedicated taxes.
- The Frist Responder Program Fund accounts for grants and other revenues restricted for public safety.
- The Police Grants and Seizures Fund account for grants and seized property funds for police operations.
- The Technology Fund accounts for funds committed for technology improvements related to municipal court.
- American Rescue Plan Fund accounts for the proceeds of the American Rescue Plan Grant received from the federal government.
- Duncan Enhancement Trust Authority accounts for funds restricted for city wide beautification.
- The Sinking Fund accounts for ad valorem tax collected to retire judgments levied against the City.

**The City reports one fiduciary fund:**

- City Employees Retirement Trust Fund accounts for assets and changes therein of the City's single employer defined benefit plan for non-uniform personnel hired before March 2015, and the defined contribution plan for certain long-term city employees.

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As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payment-in-lieu of taxes and other charges between the City's utility functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Duncan Public Utilities Authority enterprise fund and of the City's internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**D. Assets, deferred outflows, liabilities, deferred inflows, and fund equity**

***1. Deposits and investments***

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less at the date of acquisition. Trust account investments in open-ended mutual fund shares are also considered cash equivalents.

Investments consist of long-term certificates of deposit, U.S. Treasury bonds and notes, U.S. agency securities, government money market funds, mutual funds and common stock (in the employee retirement fund only). Although classified as investments for purposes of the statement of cash flows, certificates of deposit are considered deposits and are reported at cost, while all other investments are reported at fair value. Fair value is the price that would be received in an orderly transaction between market participants at the measurement date.

***2. Receivable and payable***

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

In addition, because the City has a pooled cash arrangement for the majority of its funds, for financial reporting purposes, a negative position in the pooled cash fund is reflected as a due to other funds, with corresponding due from other funds presented in funds with positive cash positions in the pooled cash fund.

All trade and property tax receivables are shown net of an allowance for uncollectible. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for governmental activities include sale and use taxes, franchise taxes, grant, and court fines. Non-exchange transactions collectible but not available are deferred inflows (unavailable revenues) in the fund financial statements in accordance

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with the modified accrual basis of accounting, but not deferred in the government-wide financial statements in accordance with the accrual basis. Business-type activities report utilities as its major receivable and include receivables for which services have been provided but not billed as of the end of the fiscal year. Accounts receivable are net of the allowance for doubtful accounts.

The City is a party as lessor and lessee for various non-cancellable long-term leases of assets. The corresponding lease receivables or lease payable are recorded in an amount equal to the present value of the expected future minimum lease payments received or paid, respectively, discounted by an applicable interest rate.

### ***3. Restricted assets***

Certain proceeds of the DPUA enterprise fund promissory notes, as well as certain resources set aside for their repayment, are classified as restricted assets on the Proprietary Funds Statement of Net Position because they are maintained in separate bank accounts, and their use is limited by applicable loan covenants. The projects fund account is used to report those proceeds that are restricted for use in construction. The debt service fund account is used to segregate resources accumulated for debt service payments over the next 12 months. The debt service reserve account is used to report resources set aside to make up potential future deficiencies in the debt services account. The Waurika debt service account is used to segregate resources from a one-cent restricted sales tax accumulated for debt service payments over the remaining life of the notes.

### ***4. Inventories***

Inventories in proprietary funds consist of transformers, electrical supplies and other materials held for utility installation. The items are recorded at cost when purchased and transferred to capital assets when used if the item is an improvement that extends the life of the asset, or they are expensed.

### ***5. Capital Assets***

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary fund statement of net position. Capital assets are defined by the City as assets with an initial, individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives. Intangible leased assets are amortized over the life of the associated contract.

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<u>Assets</u>	<u>Years</u>
Buildings	25-50
Improvements other than buildings	10-50
Infrastructure	20-75
Furniture, equipment, and vehicles	2-40

DAEDF capitalizes individual items of property and equipment when the cost exceeds \$5,000.

**6. *Compensated absences***

It is the City's policy to permit employees to accumulate earned but unused vacation benefits after six months of employment. Sick leave is earned by full-time, permanent employees upon hire. City employees are entitled to payment for accrued vacation benefits upon termination with a maximum of 520 hours and accrued compensatory time with a maximum of 40 hours. Firefighters are paid 85% of excess sick leave over 1,040 hours per year, not to exceed 108 hours. Upon retirement, police officers are paid 20% of total accrued sick leave up to a maximum of 1,040 hours. The General Fund is used to liquidate compensated absences in the governmental activities.

Vacation pay is accrued when earned and sick leave is recorded when vested in the government-wide and proprietary fund financial statements. In governmental funds, these amounts are recorded when they are due and payable.

**7. *Long-term obligations***

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statements of Net Position. If applicable, bond premiums and discounts are deferred and amortized over the life of the bonds using a neutral method which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed when incurred.

In the governmental fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance cost, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are also reported as other financing sources, and discounts are reported as other financing uses. Issuance cost, whether or not withheld from the actual debt proceeds received, and principal payments are reported as debt service expenditures.

**8. *Deferred Outflow/Inflows of Resources***

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expenses/expenditure) until then. In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow

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of resources (revenues) until that time. The City reports deferred outflows and deferred inflows for items related to pensions, OPEB, leases, and deferred costs related to refundings. The City also reports deferred inflows of resources for unavailable revenues, court fines and grants, in its governmental funds financial statements.

Lease-related amounts are recognized at the inception of leases in which the City is the lessor and are recorded in an amount equal to the corresponding lease receivable plus certain additional amounts received from the lessee at or before the commencement of the lease term that relate to future periods, less any lease incentives paid to, or on behalf of, the lessee at or before the commencement of the lease term. The inflow of resources is recognized in a systematic and rational manner over the term of the lease.

### **9. Leases**

The City and DPUA is a party as lessor and lessee for various noncancellable long-term leases of equipment. The corresponding lease receivable or lease payable, are recorded in an amount equal to the present value of the expected future minimum lease payments received or paid, respectively, discounted by an applicable interest rate.

### **10. Fund equity**

#### *Government-Wide and Proprietary Fund Financial Statements:*

Net Position is displayed in three components:

- a. *Net investment in capital assets* - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
- b. *Restricted Net Position* - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. *Unrestricted Net Position* - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

#### *Governmental Fund Financial Statements:*

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned and unassigned. These classifications are defined as:

- a. Nonspendable – includes amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact.

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- b. Restricted – consists of fund balance with constraints placed on the use of resources either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (2) laws through constitutional provisions or enabling legislation.
- c. Committed – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City’s highest level of decision-making authority. The City’s highest level of decision-making authority is made by ordinance, while the DETA and DEDTA’s highest levels of decision-making authority are by resolution.
- d. Assigned – includes amounts that are constrained by the City’s intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action, motion or resolution, or by management decision when the city council has authorized management (city manager) to make the decision. Assignments for transfers and interest income for governmental funds are made through the budgetary process.
- e. Unassigned – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

The City’s policy for the use of fund balance amounts require that restricted amounts would be reduced first followed by committed amounts, then assigned amounts then unassigned amounts, when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

## **E. Revenues, Expenditures, and Expenses**

### ***1. Sales Tax***

The City levies a three and one-half cent sales tax on taxable sales within the City. The sales tax is collected by the Oklahoma Tax Commission and remitted to the City in the month following receipt by the Tax Commission. The Tax Commission receives the sales tax approximately one month after collection by vendors. The sales tax is recorded as follows:

- Two (2) cents recorded in the General Fund for general operations. Fifty-five one hundredths (.55) of one cent is then transferred from the General Fund to the DPUA as pledged revenue for the 2007 Sales Tax Revenue Note, in accordance with the pledged sales tax agreement.
- One (1) cent recorded in the Capital Improvement Fund as restricted by the voters for capital improvement or for debt service payments on capital projects.
- One-half (.50) cent recorded in the Duncan Economic Development Trust Authority (DEDTA) as restricted by the voters for economic development .

### ***2. Property Tax***

Under State law, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments.

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Oklahoma State Statutes give the City the ability to levy a property tax to fund court assessed judgments and general obligation bonds. The property tax levy, as determined by the City's debt service needs, is submitted to the County Excise Board for approval. County assessors, elected officials, determine the taxable value of real estate and personal property in the County. A State Board of Equalization hears complaints on real estate values with the power to equalize assessments. Under present State law, the ratio of assessed value to true value cannot be less than 11 percent or more than 13 ½ percent.

Property taxes levied by the City are billed and collected by the County Treasurer's Office and remitted to the City in the month following collection. Property taxes are levied normally in October and are due in equal installments on December 31 and March 31. Property taxes unpaid for the fiscal year are considered delinquent the following October. Property taxes levied, but not collected during the year or within 60 days of the year-end are reported as deferred inflows of resources.

For the year ended December 31, 2022, the City did not file an Estimate of Needs and levy a property tax. Any taxes collected were past due taxes from prior levies.

### ***3. Program Revenues***

In the Statement of Activities, revenues that are derived directly from each activity or from parties outside the City's taxpayers are reported as program revenues. The City has the following program revenues in each category:

- General Government – rents and royalties, special assessments, and federal and state operating and capital grants.
- Public Safety – court fines and fees, fire runs, restitution, school resource officer reimbursements, state on-behalf pension payments, property seizures, and federal and state capital and operating grants.
- Streets – reimbursements, motor fuel and commercial vehicle taxes, and federal and state grants.
- Cemetery – cemetery opening and closings, lot sales, and monument fees.
- Culture and Recreation – park and recreation fees, library fines and fees, donations, swimming pool fees, lake permits and fees, donations and federal and state capital and operating grants.
- Community Development – license and permits.
- Economic Development – reimbursements and fees.

All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

### ***4. Expenditures/Expenses***

In the government-wide statement of activities, expenses, including depreciation of capital assets, are reported by function or activity. In the governmental fund financial statements, expenditures are reported by function, capital outlay, and debt service. In proprietary fund financial statements, expenses are reported by activity. Fiduciary funds report deductions to net position.



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**F. Use of Estimates**

The preparation of financial statements in conformity with accounting principles general accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates. The City generally uses an estimate based on municipal bond rate yield curves as the discount rate for leases unless the rate that the lessor/vendor charges is known.

**G. Change in Accounting Principle**

On January 1, 2022, the City adopted GASB Statement No. 87, *Leases*. The standard requires the recognition of certain assets and liabilities for leases that previously were classified as operating leases and as inflows of resources or outflows of resources recognized based on the payment provisions of the contract. Under this standard, a lessee is required to recognize a lease liability and an intangible right-to-use asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The City has applied the provisions of this standard to the beginning of the year by establishing certain lease receivables, right-to-use assets, lease liabilities, and deferred inflows relating to leases that had not been previously recognized. However, there was no impact on net position.

**III. Detailed Notes on All Funds**

**A. Deposits and investments** – The City held the following deposits/investments at December 31, 2022:

**PRIMARY GOVERNMENT:**

Schedule of Deposits and Investments by Type

Type	Fair Value	Credit Rating	Fair Value Category	Maturities in Years				
				Less Than One	1 - 5	6 - 10	11-20	20+
Government money markets	\$ 26,586,400	AAAm	n/a	26,586,400	-	-	-	-
US Agency	5,111,333	AA+	Level 2	-	-	-	-	5,111,333
Mutual funds fixed income	3,915,013	not rated	Level 2	3,915,013	-	-	-	-
Sub-total	35,612,746			<u>\$ 30,501,413</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,111,333</u>
Demand accounts	\$ 29,264,603	n/a	n/a					
Cash on hand	2,990	n/a	n/a					
Mutual Funds:								
Equity	3,572,266	n/a	Level 1					
Fixed income	3,172,711	n/a	Level 1					
	<u>\$ 71,625,316</u>							
Reconciliation to Statement of Net Position:								
Cash and cash equivalents	\$ 42,652,521							
Cash and cash equivalents restricted	16,758,449							
Investments	2,149,369							
Investments, restricted	2,961,964							
Pension cash and cash equivalents	358,038							
Pension investments	6,744,975							
	<u>\$ 71,625,316</u>							

The City uses the fair value hierarchy established by generally accepted accounting principles based on the valuation inputs used to measure the fair value of an asset. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels. Level 1 inputs are quoted prices (unadjusted) for identical assets in active markets that a government can access at the

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measurement date; Level 2 inputs are quoted prices for similar assets or significant other observable inputs; Level 3 inputs are significant unobservable inputs. The fair value hierarchy gives the highest priority to Level 1 inputs and the lowest priority to Level 3 inputs.

Equity investments classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for identical investments. Fixed income investments classified in Level 2 of the fair value hierarchy are normally valued based on price data obtained from observed transactions and market price quotations from broker dealers and/or pricing vendors. Valuation estimates from service providers' internal models use observable inputs such as interest rates, graded curves, credit/risk spreads and default rates. Matrix pricing techniques value securities based on their relationship to benchmark quoted market prices.

The City has adopted an investment policy for the general City accounts, Duncan Public Utilities Authority, and the Duncan Economic Development Trust Authority, as discussed below in the City's policies on Investment Credit Risk. A separate policy has been adopted for the City Retirement Plan.

*Custodial Credit Risk – Deposits.* Custodial credit risk is the risk that in the event of bank failure, the City's deposits may not be returned to it. The City's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than a market value of 102% of the uninsured deposits. The City's policy limits acceptable collateral to U.S. Treasury bills, notes or bonds; Government National Mortgage Association obligations; Student Loan Marketing Association obligations; Federal National Mortgage Association obligations; Federal Home Loan Mortgage Corporation obligations; Small Business Association obligations; Federal Farm Credit Bank obligations; Federal Land Bank obligations; Federal Home Loan Bank obligations; and insured or direct obligations of the State of Oklahoma or its' agencies, counties or school districts. At December 31, 2022, the City's deposits were fully insured and collateralized.

Exposure to custodial credit risk related to investments exists when the City holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name. At December 31, 2022, the City had no investments that are exposed to custodial credit risk.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments by date range as outlined in the table above. The City of Duncan's formal investment policy requires that the portfolio be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account the City's legal constraints, investment risk constraints and the cash flow characteristics of the portfolio.

*Investment Credit Risk.* Credit risk is the risk that an issuer or other counterparty to a debt investment will not fulfill its obligations. The City's investments are subject to credit risk as shown in the table above. The City of Duncan's policy limits investments to those items allowed in State Statutes: a) obligations of the U.S. Government, its agencies or instrumentalities, and the State of Oklahoma and certain mortgage insured federal debt; b) certificates of deposit or savings accounts that are either insured or secured with acceptable collateral; c) negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations; d) county, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes or public trusts whose beneficiary is a county, municipality or school district; and e) government money market funds regulated by the SEC.

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*Concentration of Investment Credit Risk.* Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools and other pooled investments are excluded from this consideration. All U.S. Agencies investments held by the city are explicitly guaranteed by the U.S. government.

**PENSION PLAN INVESTMENTS:**

The Plan policy provides that assets be invested to provide for “growth and income” with the primary objective to provide a balance between capital appreciation and current income. The Plan shall be invested in a diversified portfolio that will provide current income to pay retirees and equity investments for long-term growth. The overall rate of return objective of the portfolio is a reasonable “real” rate, consistent with the risk levels established by the Pension Board. The minimum acceptable long-term rate of return over a full market cycle (5 year) is that which achieves the total return of its benchmark while maintaining a risk level similar to, or less than, that of the benchmark.

Asset allocation guidelines for the Plan are as follows:

<b>Class</b>	<b>Target Percent</b>	<b>December 2022 Percent</b>
Equities	45-65%	29%
Small Cap Equities	Up to 25%	15%
International Equities	Up to 15%	14%
Fixed Income	35%-55%	40%
Cash and equivalents	0% to 5%	2%

*Concentration of Investment Credit Risk.* Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the Plan (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools and other pooled investments are excluded from this consideration. All investments of the plan are in common trust funds, money markets or cash at December 31, 2022.

*Rate of return* – For the year ended December 31, 2022, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was (12.0%) percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**COMPONENT UNITS:**

The DHA was not exposed to custodial credit risk at December 31, 2022. The \$25,823 of cash and cash equivalents was held in cash deposits fully insured by Federal Depository Insurance (FDIC) or direct obligations of the U.S. government. The DHA does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

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The DAEDF total demand deposits and certificates of deposit in banks were \$396,855 of which \$376,880 were covered by FDIC insurance. The deposits are placed with quality financial institutions and management believes the risk of loss is minimal. In addition, DAEDF certificates of deposit totaling \$472,570 with interest from .12% to 1.64% with maturities from May 2023 to April 2024.

**B. Receivables**

Receivables as of December 31, 2022, for the City of Duncan's governmental and business-type activities, including the applicable allowances for uncollectible accounts are as follows:

	Accounts Receivable	Less: Allowance for Uncollectible Accounts	Net Accounts Receivable
Governmental Activities:			
Taxes	\$ 2,791,154	\$ -	\$ 2,791,154
Court fines	1,268,216	(1,199,635)	68,581
Annuities	23,323	-	23,323
Leases	657,657	-	657,657
Other	248,036	-	248,036
Total Governmental Activities	<u>\$ 4,988,386</u>	<u>\$ (1,199,635)</u>	<u>\$ 3,788,751</u>
Business-Type Activities:			
Leases	\$ 25,790	\$ -	\$ 25,790
Utilities	4,422,120	(192,208)	\$ 4,229,912
Total Business-Type Activities	<u>\$ 4,447,910</u>	<u>\$ (192,208)</u>	<u>\$ 4,255,702</u>

The City as a lessor, has entered into lease agreements involving certain assets. The total amount of inflows of resources, including lease revenue and interest revenue recognized during the fiscal year was \$61,759.

**C. Restricted assets**

The amounts reported as restricted assets of the business-type activities are comprised of assets held by the trustee bank on behalf of the Duncan Public Utilities Authority related to their required revenue note and bond accounts, as well as deposits held for refund.

<u>Type of Restricted Assets</u>	<u>Current</u> Cash and Cash Equivalents	<u>Noncurrent</u> Investments	<u>Total</u>
Due to Depositors	\$ 822,180	\$ -	\$ 822,180
Trustee Accounts:			
2009A Debt Service Account	256,705	-	256,705
2009A SRF	597,376	-	597,376
2019 Debt Service Account	14,299	-	14,299
2021 Project Account	120,341	-	120,341
2021 Debt Service Account	14,947,548	-	14,947,548
Waurika Debt Service	-	2,961,964	2,961,964
Total Restricted Assets	<u>\$ 16,758,449</u>	<u>\$ 2,961,964</u>	<u>\$ 19,720,413</u>

DAEDF restricted assets consist of unexpended sales tax funds transferred from the primary government to be used for economic development.

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**D. Capital Assets**

The following is a summary of changes in capital assets during fiscal year 2022 for the primary government:

**PRIMARY GOVERNMENT:**

	Balance at January 1, 2022	Additions	Deductions	Balance at December 31, 2022
<b>Governmental activities:</b>				
Capital assets not being depreciated:				
Land	\$ 1,234,712	\$ 203,600	\$ -	\$ 1,438,312
Construction in progress	141,331	533,764	100,260	574,835
Total capital assets not being depreciated	1,376,043	737,364	100,260	2,013,147
Capital assets being depreciated:				
Buildings	28,242,200	179,056	-	28,421,256
Machinery, furniture and equipment	18,680,471	2,465,800	224,887	20,921,384
Infrastructure	94,717,189	674,675	-	95,391,864
Total other capital assets at historical cost	141,639,860	3,319,531	224,887	144,734,504
Less accumulated depreciation for:				
Buildings	15,403,429	1,021,840	-	16,425,269
Machinery, furniture and equipment	12,636,561	1,182,220	175,552	13,643,229
Infrastructure	75,778,013	2,381,358	-	78,159,371
Total accumulated depreciation	103,818,003	4,585,418	175,552	108,227,869
Capital assets being depreciated, net	37,821,857	(1,265,887)	49,335	36,506,635
Governmental activities capital assets, net	\$ 39,197,900	\$ (528,523)	\$ 149,595	\$ 38,519,782

	Balance at January 1, 2022	Additions	Deductions	Balance at December 31, 2022
<b>Business-type activities:</b>				
Capital assets not being depreciated:				
Land	\$ 374,176	\$ -	\$ -	\$ 374,176
Construction in progress	14,479,050	4,116,099	47,100	18,548,049
Total capital assets not being depreciated	14,853,226	4,116,099	47,100	18,922,225
Capital assets being depreciated:				
Buildings	27,156,299	269,832	-	27,426,131
Machinery, furniture and equipment	9,792,768	346,623	20,939	10,118,452
Utility property	99,401,987	39,191	-	99,441,178
Water rights	18,785,708	-	-	18,785,708
Total depreciable capital assets at historical cost	155,136,762	655,646	20,939	155,771,469
Less accumulated depreciation for:				
Buildings	13,783,310	1,081,048	-	14,864,358
Machinery, furniture and equipment	6,133,108	598,936	20,939	6,711,105
Utility property	73,795,752	2,358,088	-	76,153,840
Water rights	12,029,983	232,956	-	12,262,939
Total accumulated depreciation	105,742,153	4,271,028	20,939	109,992,242
Other assets:				
Intangible leased equipment	-	207,459	-	207,459
Total other assets:	-	207,459	-	207,459
Less accumulated amortization for:				
Intangible leased equipment	-	59,274	-	59,274
Total accumulated amortization	-	59,274	-	59,274
Capital assets being depreciated and amortized, net	49,394,609	(3,467,197)	-	45,927,412
Business-type activities capital assets, net	\$ 64,247,835	\$ 648,902	\$ 47,100	\$ 64,849,637

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Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:		Business-Type Activities:	
General government	\$ 233,372	Water	\$ 1,868,290
Culture and recreation	391,555	Wastewater	932,829
Community development	11,576	Sanitation	277,047
Health and welfare	61,649	Electric	682,350
Economic development	224,810	Lake	366,538
Public safety	804,832	Airport	203,248
Streets	2,857,624		
	<u>\$ 4,585,418</u>		<u>\$ 4,330,302</u>

DAEDF capital assets were as follows:

	<b>Balance, December 31, 2022</b>
<b>Duncan Area Economic Development Foundation:</b>	
Capital assets, not being depreciated:	
Construction in progress	\$ 6,871,125
Total capital assets, not being depreciated	<u>6,871,125</u>
Capital assets, being depreciated:	
Buildings and improvements	\$ 19,231,720
Equipment	334,904
Total capital assets, being depreciated	<u>19,566,624</u>
Less accumulated depreciation	(8,249,093)
Total capital assets, being depreciated, net	<u>11,317,531</u>
Governmental activities capital assets, net	<u>\$ 18,188,656</u>

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**E. Long-term liabilities**

Long-term liabilities of the City of Duncan as of December 31, 2022, are summarized as follows:

**Governmental Activities**

**Notes Payable (direct borrowing):**

10,000,000 Series 2021C Utility System and Sales Tax Revenue Note, issued November 18, 2021, payable to BancFirst semi-annually with interest at 1.980%, final payment due December 2036. The note is secured by sales tax and pledged revenues of the DPUA. Debt was issued for the construction of a fire station and street improvements	\$ 9,428,000
\$30,821 note payable agreement for the purchase of a 2018 Ford F150 pickup, payable to First Bank & Trust Co. in annual installments of \$6,593, including interest at 2.25%, with final payment due August 2022.	6,431
\$46,969 note payable agreement for the purchase of a brush truck, payable to First Bank & Trust Co. in annual installments of \$10,121, including interest at 2.50%, with final payment due September 2023.	9,854
\$95,723 note payable agreement for the purchase of a brush apparatus bed, payable to First Bank & Trust Co. in annual installments of \$20,928, including interest at 3.00%, with final payment due January 2024.	39,976
\$241,488 note payable agreement for the purchase of a motor grader, payable to Prosperity Bank, in monthly installments of \$2,230, including interest at 3.50%, with final payment due August 2024.	175,130
\$561,101 note payable agreement for the purchase of a pumper truck, payable to First Bank in annual installments of \$119,245, including interest at 2.03%, with final payment due June 2025.	343,291
\$183,110 note payable agreement for the purchase of an excavator, payable to First Bank in annual installments of \$39,824, including interest at 2.85%, with final payment due March 2025.	112,672
\$379,408 note payable agreement for the purchase of radio equipment, payable to Motorola in annual installments of \$80,408 including interest at 2.60%, with final payment due January 2024.	154,403
\$379,408 note payable agreement for the purchase of a fire pumper, payable to First Bank in annual installments of \$143,348 including interest at 2.13%, with final payment due April 2027.	672,518
<b>Total Notes Payable</b>	<b><u>\$ 10,942,275</u></b>

**Compensated Absences:**

Accrued compensated absences. The general fund typically has been used to liquidate this liability.	<b><u>\$ 1,830,415</u></b>
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**Business-type Activities**

**Notes payable (direct borrowing):**

\$12,068,282 note payable to the Waurika Lake Master Conservancy District, issued January 10, 1978, payable in monthly installments of \$55,060, including principal and interest at 3.463%, final payment due June 30, 2030. The note is secured by pledged revenues of the DPUA and a one percent sales tax restricted for debt retirement. Debt was issued for the City's use of water rights.	\$ 3,614,833
\$3,080,000 note payable to the Waurika Master Conservancy District, issued May 26, 2015, payable in monthly variable amounts, final payment due October 1, 2040. The note is secured by pledged water revenues of the DPUA. Debt was issued for the City's use of water system improvements.	2,447,488
\$6,666,600 note payable to the Waurika Master Conservancy District, issued December 2017, payable in monthly variable amounts, final payment due October 1, 2035. The note is secured by pledged water revenues of the DPUA. Debt was issued for the City's use of water system improvements.	5,594,527
\$4,130,000 note payable to the Oklahoma Water Resources Board, issued March 17, 2009, payable semi-annually with interest at 3.13%, and an administrative fee of 0.5%, final payment due September 15, 2030. The note is secured by pledged revenues of the DPUA. Debt was issued for a construction of a new water tower.	1,960,000
\$11,245,000 note payable to the Oklahoma Water Resources Board, issued August 26, 2009, payable semi-annually with interest at 2.79% and an administrative fee of 0.5%, final payment due September 15, 2030. The note is secured by pledged revenues of the DPUA. Debt was issued to upgrade pump stations and install automated meters.	4,825,000
\$20,446,00 note payable to the Oklahoma Water Resources Board, issued December 6, 2019, payable semi-annually with interest at 2.16%, and an administrative fee of 0.5%, final payment due March 15, 2052. The note is secured by pledged revenues of the DPUA. Debt was issued for a sewer infiltration reduction program.	2,522,813
\$11,325,000 note payable to the Oklahoma Water Resources Board, issued December 26, 2018, payable semi-annually with interest at 2.28%, and an administrative fee of 0.5%, final payment due September 15, 2050. The note is secured by pledged revenues of the DPUA. Debt was issued for a rehabilitation of the dam spillway.	10,257,817
\$13,575,000 note payable to the Oklahoma Water Resources Board, issued December 2, 2021, payable semi-annually with interest at 3.70%, and an administrative fee of 0.5%, final payment due September 15, 2051. The note is secured by pledged revenues of the DPUA. Debt was issued for waterline and water tower improvements.	13,575,000
\$8,200,000 note payable to the Oklahoma Water Resources Board, issued October 1, 2021, payable semi-annually with interest at 1.87%, and an administrative fee of 0.5%, final payment due March 15, 2052. The note is secured by pledged revenues of the DPUA. Debt was issued for wastewater treatment plant improvements.	3,879,775



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**Notes payable (continued):**

\$10,250,000 note payable to the Oklahoma Water Resources Board, issued December 1, 2021, payable semi-annually with interest at 1.49%, and an administrative fee of 0.5%, final payment due September 15, 2037. The note is secured by pledged revenues of the DPUA. Debt was issued for automatic metering improvements. 246,132

\$73,660 note payable agreement for the purchase of a backhoe, payable to First Bank & Trust Co. in annual installments of \$15,157, including interest at 2.25%, with final payment due July 2023. 17,884

\$254,532 note payable agreement for the purchase of a 2018 Freightliner - Jetta Truck, payable to First Bank & Trust Co. in annual installments of \$54,445, including interest at 2.25%, with final payment due July 2023. 53,099

\$102,385 note payable agreement for the purchase of a 2018 Ford F550 bucket truck, payable to First Bank & Trust Co. in annual installments of \$22,223, including interest at 2.75%, with final payment due December 2023. 21,595

\$192,443 note payable agreement for the purchase of a 2019 M2-106 Truck with digger, payable to First Bank & Trust Co. in annual installments of \$41,769, including interest at 2.75%, with final payment due October 2023. 40,612

\$40,000 note payable agreement for the purchase of four payment kiosk, payable to VenTek International, in monthly installments of \$830, including interest at 9.0%, with final payment due May 2023. 3,260

\$120,431 note payable agreement for the purchase of 2019 bucket truck, payable to First Bank & Trust Co., in annual installments of \$32,316, including interest at 2.85%, with final payment due November 2023. 31,299

**Total notes payable** \$ 49,091,134

**Compensated Absences:**

Accrued compensated absences. The Duncan Public Utilities Authority typically has been used to liquidate this liability. \$ 379,433

**Lease Liability**

Leases reported in the business-type activities of liabilities related to the City being lessee under GASB 87 \$ 148,579

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In the event of default on debt borrowed from the Oklahoma Water Resources Board (OWRB) and the DPUA Utility System Revenue Notes, the lenders may 1) file suit for specific performance of covenants contained in the agreement; 2) accelerate maturity; 3) gain control of operations through temporary trustees; or 4) file suit to enforce or enjoin action of parties under provisions of the indenture, security agreement or lease agreement.

In the event of default on debt issued through the Waurika Master Conservancy District the District shall have all the rights and remedies at law or equity as may be allowed by law, including but not limited to, suit for specific performance of any or all of the covenants of the Authority or the City contained in the debt agreement.

Long-term liability transactions for the year ended December 31, 2022 and changes therein were as follows:

Type of Debt	Balance January 1, 2022	Additions	Deductions	Balance December 31, 2022	Due Within One Year
<b>Governmental Activities:</b>					
Notes payable (direct borrowings)	\$ 11,204,280	\$ 672,518	\$ 934,523	\$ 10,942,275	\$ 1,002,150
Accrued compensated absences	1,781,121	49,294	-	1,830,415	183,041
Claims liability	529,384	116,967	-	646,351	161,057
Total Governmental Activities	<u>\$ 13,514,785</u>	<u>\$ 838,779</u>	<u>\$ 934,523</u>	<u>\$ 13,419,041</u>	<u>\$ 1,346,248</u>
			Add: Total OPEB liability	1,444,488	
			Add: Net Pension Liability	14,244,665	
				<u>\$ 29,108,194</u>	
<b>Business-Type Activities:</b>					
Notes Payable (direct borrowings)	\$ 48,186,361	\$ 4,928,526	\$ 4,023,753	\$ 49,091,134	\$ 4,115,891
Lease Liability	-	207,459	58,880	148,579	59,147
Premium on debt issued	2,416,391	-	100,879	2,315,512	-
Meter deposits	1,123,169	312,934	287,049	1,149,054	1,149,054
Accrued compensated absences	401,564	-	22,131	379,433	37,943
Total Business-Type Activities	<u>\$ 52,127,485</u>	<u>\$ 5,448,919</u>	<u>\$ 4,492,692</u>	<u>\$ 53,083,712</u>	<u>\$ 5,362,035</u>
			Add: Total OPEB liability	439,630	
			Add: Net Pension Liability	32,123,895	
				<u>\$ 85,647,237</u>	

Annual debt service requirements to maturity for long-term debt are as follows:

Fiscal Year Ending December 31,	Governmental Activities	
	Notes Payable (direct borrowings)	
	Principal	Interest
2023	\$ 1,002,150	\$ 219,805
2024	1,139,284	196,639
2025	904,349	172,325
2026	764,380	153,736
2027	779,112	138,307
2028-2032	3,390,000	480,655
2033-2037	2,963,000	133,521
	<u>\$ 10,942,275</u>	<u>\$ 1,494,988</u>

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Fiscal Year Ending December 31,	Business-Type Activities			
	Notes Payable (direct borrowings)		Lease Liability	
	Principal	Interest	Principal	Interest
2023	\$ 4,115,891	\$ 1,868,767	\$ 59,147	\$ 778
2024	4,077,650	1,649,923	59,147	398
2025	2,706,446	1,547,027	30,285	56
2026	2,489,456	1,472,749	-	-
2027	2,556,419	1,406,553	-	-
2028-2032	12,041,000	5,930,164	-	-
2033-2037	12,806,089	4,240,335	-	-
2038-2042	7,748,312	2,905,372	-	-
2043-2047	8,513,746	1,782,446	-	-
2048-2052	7,413,401	492,634	-	-
Amount to be drawn	(15,377,276)	-	-	-
	<u>\$ 49,091,134</u>	<u>\$ 23,295,970</u>	<u>\$ 148,579</u>	<u>\$ 1,232</u>

**Pledge of Future Revenues**

*Utility Revenues Pledge* – The City has also pledged future gross water, wastewater, electric and garbage revenues to repay \$4,130,000 of the 2009 Series OWRB Note Payable, \$11,245,000 of the 2009A series OWRB Note Payable, \$11,325,000 of the 2018 series OWRB Note Payable, \$20,446,000 of the 2019 series OWRB Note Payable, \$13,575,000 of the 2021D OWRB Note Payable, \$8,200,000 of the 2021A OWRB Note Payable, and \$10,250,000 of the 2021B OWRB Note Payable. Proceeds from the notes provided financing for utility system capital assets. The notes are payable through 2030, 2030, 2050, 2052, 2051, 2052, and 2037 respectively. The total principal and interest payable for the remainder of the life of these notes is \$72,696,967. The notes are payable from the above-mentioned utility revenues. The debt service payments on the notes this year were \$3,849,282 which was 10.9% of pledged utility revenues of \$35,328,704.

*Water Revenues Pledge* - The City has also pledged future gross water revenues to repay \$6,666,600 of Waurika Master Conservancy District Debt. The debt was refinanced in 2017. Proceeds from the note provided water rights. The note is payable through 2035. The total principal and interest payable for the remainder of the life of the note is \$7,296,859. The note is payable from the above-mentioned utility revenues. The debt service payments on the note this year were \$569,787 which was 6.3% of pledged utility revenues of \$9,086,140.

**F. Interfund receivables, payables, and transfers**

The composition of interfund balances as of December 31, 2022 is as follows:

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Receivable Fund	Payable Fund	Amount	Nature of Interfund Balance
* Capital Improvement Fund	* DEDTA	\$ 109,526	Project funding
General	Duncan Enhancement Trust	8,665	Negative cash
* General Fund	Police Grants and Seizures	648	Revenue posted to incorrect fund
Sinking Fund	* General	23,198	Revenue posted to incorrect fund
* DPUA	* General	300,000	Revenue posted to incorrect fund
		<u>\$ 442,037</u>	

\* Denotes major fund.

**Reconciliation to Fund Financial Statements:**

	Due From	Due to	Net Interfund Balances
Governmental Funds	\$ 142,037	\$ 442,037	\$ (300,000)
Proprietary Funds	300,000	-	300,000
	<u>\$ 442,037</u>	<u>\$ 442,037</u>	<u>\$ -</u>

Reconciliation to Statement of Net Position:

Net Internal Balances	\$ 300,000
Internal Service Fund Activity reported in Business-type Activities	165,265
Net Internal Balances - Government Wide	<u>\$ 465,265</u>

A summary of interfund transfers for the fiscal year ended December 31, 2022 is as follows:

Transfer From	Transfer To	Amount	Purpose of Transfer
911 Telephone	* General	\$ 63,900	Budgeted operational transfer
CDBG Fund	General	90,700	Closure of fund
* DPUA	* General	5,000,000	Budgeted operational transfer
* Capital Improvement Fund	* DPUA	183,424	Capital projects
Total		<u>\$ 5,338,024</u>	

\* Denotes major fund.

**Reconciliation to Fund Financial Statements:**

	Transfers In	Transfers Out	Net Transfers
Governmental Funds	\$ 5,154,600	\$ (338,024)	\$ 4,816,576
Proprietary Funds	183,424	(5,000,000)	(4,816,576)
	<u>\$ 5,338,024</u>	<u>\$ (5,338,024)</u>	<u>\$ -</u>

**Reconciliation to Statement of Activities:**

Net transfers governmental activities	\$ 4,816,576
Transfer of capital assets to business-type activities	(1,560,772)
Capital contributions transferred from business-type activities	222,051
Transfer of material and supplies expense	(23,636)
Transfers - internal activity	<u>\$ 3,454,219</u>

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**G. Net Position**

*Government-Wide and Proprietary Fund Financial Statements*

The following table shows the net position restricted for other purposes shown on the Statement of Net Position:

Fund	Restricted By	Amount
<b>Governmental Activities:</b>		
Cemetery Fund	Statutory requirements	\$ 84,947
Street and Alley Fund	Statutory requirements	211,911
E911 Fund	Statutory requirements	177,006
		<u>\$ 473,864</u>
Police grants and seizures	External sources	60,681
Grants	External sources	48,505
Economic Development Fund	External sources	3,571,528
Capital Projects Fund	External sources	9,211,270
Debt Service Fund	External sources	224,791
		<u>\$ 13,116,775</u>
Total Governmental Restricted		<u><u>\$ 13,590,639</u></u>
Reconciliation to Statement of Net Position:		
Restricted for:		
Debt service		\$ 224,791
Public Safety		237,687
Capital projects		9,211,270
Economic development		3,571,528
Other		345,363
Total Governmental Restricted		<u><u>\$ 13,590,639</u></u>

*Governmental Fund Financial Statements:*

The following table shows the fund balance classifications as shown on the Governmental Funds Balance Sheet.

	General Fund	DEDTA	Capital Improvement Fund	2021 C Construction Fund	Other Governmental Funds	Total
Restricted for:						
Street improvements	\$ -	\$ -	\$ -	\$ -	\$ 211,911	\$ 211,911
Cemetery improvements	-	-	-	-	84,947	84,947
E911 dispatch	-	-	-	-	177,006	177,006
Debt service	-	-	-	-	224,791	224,791
Library grant	-	-	-	-	479	479
Police	-	-	-	-	108,707	108,707
American Rescue Plan	-	-	-	-	148,356	148,356
Economic development	-	3,547,117	-	-	-	3,547,117
Capital improvements	-	-	9,984,851	9,080,982	-	19,065,833
Sub-total restricted	<u>-</u>	<u>3,547,117</u>	<u>9,984,851</u>	<u>9,080,982</u>	<u>956,197</u>	<u>23,569,147</u>
Committed for:						
Technology	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,220</u>	<u>20,220</u>
Assigned for:						
General government programs	<u>2,129,767</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,129,767</u>
Sub-total assigned	<u>2,129,767</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,129,767</u>
Unassigned	4,760,253	-	-	-	(8,665)	4,751,588
TOTAL FUND BALANCE	<u><u>\$ 6,890,020</u></u>	<u><u>\$ 3,547,117</u></u>	<u><u>\$ 9,984,851</u></u>	<u><u>\$ 9,080,982</u></u>	<u><u>\$ 967,752</u></u>	<u><u>\$ 30,470,722</u></u>

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The DIA was restated in the amount of \$7,532 due to the non-issuance of financial statements for FY 22.

#### **H. Postemployment Healthcare Plan**

*Plan Description.* The City offers post-employment benefits (OPEB) for medical insurance to qualifying retirees and their dependents. Coverage is provided through fully insured arrangements that collectively operate as a substantive single-employer defined benefit plan. A substantive plan is one in which the plan terms are understood by the employer and the plan members. This understanding is based on communication between the employer and the plan member and historical pattern of practice with regard to the sharing of benefit cost. Qualifying retirees are those employees who are eligible for immediate disability or retirement benefits under the Oklahoma Police Pension and Retirement System, Oklahoma Firefighter's Pension and Retirement System, or the City of Duncan Employees Retirement System. Retirees may continue coverage with the City by paying a portion (approximately 62% at the end of 2022) of the carrier premium rate. Coverage is available until the age of 65 for retirees. Authority to establish and amend benefit provisions rests with the City Council. Benefits are paid from general operating assets of the City. No assets are accumulated in a trust to pay benefits. The plan does not issue separate financial statements.

**Benefits provided** - The Plan covers all current retirees of the City who elected post-retirement medical coverage through the City Health Plan and future retired employees of the City's health plan. In accordance with administrative policy, the benefit levels are the same as those afforded to active employees; this creates an implicit rate subsidy. The benefits offered by the City to retirees include health, prescription, dental and vision. Beginning July 1, 2017, and each July 1 thereafter, retirees will pay the cost of any premium increases annually to their health plan coverage. In addition, they will pay an additional 10% of the current premium cost until the retiree is paying 100% of the premium cost.

**Contributions** – Retirees continue coverage with the City by paying a portion (approximately 62% at the end of 2022) of the carrier premium rate. Authority to establish and amend contributions rests with the City Council. The amount of benefit payments during fiscal year December 31, 2022 were \$184,026.

#### **Employees Covered by Benefit Terms**

Active Employees	228
Inactive not yet receiving benefits	0
Inactive or beneficiaries receiving benefits	<u>19</u>
Total	<u>247</u>

**Total OPEB Liability** – The total OPEB liability was determined based on an actuarial valuation performed as of December 31, 2022 which is also the measurement date.

**Actuarial Assumptions**- The total OPEB liability in the December 31, 2022 valuation, was determined using the following actuarial assumptions:

- Actuarial Cost Method - Entry Age Normal
- Discount Rate – 4.31% based on the 20 year municipal bond yield
- Pay increases – 3.0% per annum

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- Retirement Age – Civilians - 55 with 10 years of service, Police and Fire 20 years of service
- Mortality – RP-2014, with improvement scale MP-2021
- Inflation rate – 2.5% per annum
- Medical Trend Rates

<u>Year</u>	<u>Rate</u>
2023	6.0%
2024	5.5%
2025	4.5%
2026	4.5%
2027+	4.0%

**Changes in Total OPEB Liability –**

	<b>Total OPEB Liability</b>
<b>Balances at Beginning of Year</b>	<u>\$ 2,749,774</u>
<b>Changes for the Year:</b>	
Service cost	23,397
Interest expense	52,384
Difference in expected and actual experience	(750,433)
Difference due to changes in actuarial assumptions	(118,580)
Employer contributions	<u>(72,424)</u>
<b>Net Changes</b>	<u>(865,656)</u>
<b>Balances End of Year</b>	<u><u>\$ 1,884,118</u></u>

The total OPEB liability of \$1,884,118 is allocated \$1,444,488 to governmental activities and \$439,630 to business-type activities based on the number of employees covered by benefit terms.

The changes in assumptions relate to a change in the discount rate from 2.05% at January 1, 2022 to 4.31% at December 31, 2022. The mortality table was changed to reflect recent improvements in mortality.

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB** - For the year ended December 31, 2022, the City recognized an OPEB expense (benefit) of (\$325,383). At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 3,056,834
Changes of assumptions	431,976	165,006
on OPEB plan investments	339,457	339,458
<b>Total</b>	<u><u>\$ 771,433</u></u>	<u><u>\$ 3,561,298</u></u>

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Any amounts reported as deferred outflows or resources and deferred inflows of resources related to OPEB will be recognized in pension expense in future years as follows:

**Year Ended June 30:**

2023	\$	(401,164)
2024		(401,164)
2025		(404,270)
2026		(377,228)
2027		(330,737)
Thereafter		(875,302)
	\$	<u>(2,789,865)</u>

**Sensitivity of the City's total OPEB liability to changes in the discount rate-** The following presents the City's total OPEB liability, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.31 percent) or 1-percentage-point higher (5.31 percent) than the current discount rate:

	1% Decrease ( 3.31%)	Current Discount Rate ( 4.31%)	1% Increase ( 5.31%)
Employer's total OPEB liability	\$1,935,515	\$1,884,118	\$1,834,468

**Sensitivity of the City's total OPEB liability to changes in the healthcare cost trend rates** - The following presents the City's total OPEB liability, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5 percent decreasing to 2.5 percent) or 1-percentage-point higher (6.5 percent decreasing to 4.5 percent) than the current healthcare cost trend rates:

	1% Decrease (4.50% decreasing to 2.50%)	Current Rate (5.50% decreasing to 3.50%)	1% Increase ( 6.50% decreasing to 4.50%)
Employer's total OPEB liability	\$1,825,698	\$1,884,118	\$1,945,437

#### **IV. Other Information**

##### **A. Risk management**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The City has insurance for the major risks such as property and general liability, and is self-insured for workers' compensation and employee health.

- General Liability – Covered through purchased insurance.
- Physical Property – Covered through purchase insurance with a \$1,000 deductible.
- Workers Compensation – self-insured using a third party administrator that process claims and establish reserves. The City has a stop-loss policy which covers individual claims in excess of \$600,000, per occurrence. The maximum indemnity limit is \$2,000,000.
- Employee's Group Medical –Covered through purchased commercial insurance.
- Judgments against the City may be paid by a property tax assessment over a three-year period. Claims have not exceeded coverage in the past three years.



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Claims Liability Analysis

The claims liabilities related to the above noted risk of loss that is retained is determined in accordance with Generally Accepted Accounting Principles, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. For the internal service self-insurance workers' compensation fund changes in the claims liability for the City from December 31, 2020 to December 31, 2022, are as follows:

**CLAIMS LIABILITY ANALYSIS**

	<b>Worker's Comp</b>
Claims liability, December 31, 2020	\$ 532,559
Claims and changes in estimates	140,133
Claims payments	<u>(143,308)</u>
Claims liability, December 31, 2021	529,384
Claims and changes in estimates	411,591
Claims payments	<u>(294,624)</u>
Claims liability, December 31, 2022	<u><u>\$ 646,351</u></u>

The City estimates that the liability of \$646,351 is \$161,057 (25%) current and \$485,294 (75%) long-term.

**B. Commitments and contingent liabilities**

**Grant Programs**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

**Litigation**

The City is a party to various legal proceedings which normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings. State statutes provide for the levy of an ad valorem tax over a three-year period by a City Sinking Fund for the payment of any court assessed judgment rendered against the City. While the outcome of the above noted proceedings cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

With respect to the contractual relationship between the Duncan Economic Development Foundation and Duncan Economic Development Trust Authority (Trust), on May 16, 2023, Foundation filed a petition for declaratory Judgment against Trust and the City of Duncan (City) in the District Court of Stephens County, Oklahoma. In the Petition, Foundation has requested that the Court, on an emergency

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or expedited basis, review the Foundation Service Contract and enter a declaratory Judgment that it is valid under Oklahoma law and further, that it is binding and enforceable. The Petition Identifies Trust obligations to Foundation related to unreimbursed costs of a construction project approved by Trust on October 26, 2021, in the amounts of \$138,287 and \$169,739.

Subsequently, the City and the Trust have answered Foundation's Petition and filed a counterclaim asking the Court for a declaratory ruling with respect to the ownership of six real estate properties owned by Foundation which the City and the Trust allege were purchased with sales tax dollars and should be transferred to the Trust. The City and the Trust have also alleged in their counterclaim that the Foundation has sold real property that was purchased with sales tax proceeds. The Trust has requested that the Foundation provide an accounting for any buildings sold, and if it is determined that the buildings or property were built from tax proceeds, then the Court should determine it its ruling that the Trust is the owner of those funds.

The City and the Trust have also alleged in their counterclaim that seven properties were placed in the name of the Foundation from a conveyance from the Foundation's predecessor in interest, Duncan Industrial Authority, to the Foundation. In the counterclaim, the City and the Trust state that they will request that the Court make a determination of the ownership of these seven properties in a separate suit.

An estimate of the potential range of economic Impact resulting from the Court's decision in this matter is not available at this time.

#### **Purchased Power**

The Duncan Public Utilities Authority has entered into a long-term contract with the Oklahoma Municipal Power Authority (OMPA), to purchase electrical power and transmission services required for the operations of the electrical system. Purchased power requirements are based upon average demand.

#### **Asset Retirement Obligation**

The City has incurred certain asset retirement obligations related to the operation of its wastewater utility system. The estimated liability of the legally required closure costs for the wastewater utility system cannot be reasonably estimated as of December 31, 2022, since the specific legally required costs of retirement has not yet been identified. The City anticipates identifying those specific legally required costs, if any, and obtaining as estimate of those costs in a subsequent fiscal year.

### **C. Tax Abatement**

The City enters into sales tax rebate agreements with local businesses as allowed in the Oklahoma State Constitution, Article 10, Section 14. Under this law, the City may establish economic Development programs and provide sales tax increments for development as part of its economic development plan.

Due to confidentiality laws in Oklahoma Statutes Title 68, Section 1354.11, the amounts of sales taxes rebated will not be disclosed. The following business had rebate agreement with the City:

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The City entered into a tax abatement agreement with a developer for the construction of a hotel. Under the terms of the agreement the city will rebate 2% the sales tax collected for a period of five years. The amount to be rebated cannot exceed \$500,000 over five years. The Hotel opened in June 2020.

**D. Employee retirement systems and pensions plans**

The City of Duncan participates in the Oklahoma State Police Pension and Retirement System and the Oklahoma State Firefighters' Pension and Retirement System, both of which are cost-sharing multiple-employer defined benefit pension plans administered by the State of Oklahoma. Copies of the State of Oklahoma sponsored multiple-employer plans and a schedule of funding progress is available, for each from the respective Plan. Additionally, for City employees not covered by these plans, the City of Duncan maintains the City of Duncan Employee Retirement Plan, a single employer defined benefit pension plan, and also a defined contribution plan designated as the Employee Retirement System of City of Duncan, Oklahoma, Defined Contribution Plan. A summary of all the amounts recorded in the City's financial statements for the plans is as follows:

	Governmental Activities	Business Type Activites	Total
Net Pension Asset			
Police Pension System	\$ 600,475	\$ -	\$ 600,475
Net Pension Liability			
Firefighter's Pension System	\$ 11,724,987	\$ -	\$ 11,724,987
Single Employer Plan	2,519,678	32,123,895	34,643,573
Total Net Pension Liability	\$ 14,244,665	\$ 32,123,895	\$ 46,368,560
Deferred Outflows of Resources			
Police Pension System	\$ 1,149,162	\$ -	\$ 1,149,162
Firefighter's Pension System	3,916,070	-	3,916,070
Single Employer Plan	1,680,864	2,438,262	4,119,126
Total Deferred Outflows of Resources	\$ 6,746,096	\$ 2,438,262	\$ 9,184,358
Deferred Inflows of Resources			
Police Pension System	\$ 100,613	\$ -	\$ 100,613
Firefighter's Pension System	295,404	-	295,404
Single Employer Plan	1,388,333	2,350,824	3,739,157
Total Deferred Inflows of Resources	\$ 1,784,350	\$ 2,350,824	\$ 4,135,174
Pension Expense			
Police Pension System	\$ 147,616	\$ -	\$ 147,616
Firefighter's Pension System	1,724,216	-	1,724,216
Single Employer Plan	249,494	3,180,856	3,430,350
Total Pension Expense	\$ 2,121,326	\$ 3,180,856	\$ 5,302,182

**Oklahoma State Police Pension and Retirement System (OPPRS)**

**Plan description** - The City of Duncan, as the employer, participates in the Oklahoma Police Pension and Retirement Plan—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Police Pension and Retirement System (OPPRS). Title 11 of the Oklahoma State Statutes, through the Oklahoma Legislature, grants the authority to establish and amend the benefit

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terms to the OPPRS. OPPRS issues a publicly available financial report that can be obtained at [www.ok.gov/OPPRS](http://www.ok.gov/OPPRS).

**Benefits provided** - OPPRS provides retirement, disability, and death benefits to members of the plan. The normal retirement date under the Plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the Plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later. Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.

Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment. Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.

Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit.

**Contributions** - The contributions requirements of the Plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 8% percent of their annual pay. Participating cities are required to contribute 13% of the employees' annual pay. Contributions to the pension plan from the City were \$341,330. The State of Oklahoma also made on-behalf contributions to OPPRS in the amount of \$298,380 during the current fiscal year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$298,380. These on-behalf payments did not meet the criteria of a special funding situation.

**Net Pension Liability (Asset), Pension Expense, and Deferred Outflows and Deferred Inflows of Resources Related to Pensions** - At December 31, 2022, the City reported an asset of \$600,475 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2022, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of July 1, 2022. The City's proportion of the net pension asset was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2022. Based upon this information, the City's proportion was 0.748797%.

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For the year ended December 31, 2022, the City recognized pension expense of \$147,616. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 294,540	\$ 65,407
Changes of assumptions	20,905	-
Net difference between projected and actual earnings on pension plan investments	585,941	-
Changes in proportion	29,002	5,854
Contributions during measurement date	47,733	29,352
City contributions subsequent to the measurement date	171,041	-
Total	<u>\$ 1,149,162</u>	<u>\$ 100,613</u>

Deferred outflows of resources related to pensions totaling \$171,041 resulting from City contributions subsequent to the measurement date will be recognized as a reduction of or addition to the net pension liability (asset) in the year ended December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2023	\$ 193,022
2024	55,980
2025	(149,594)
2026	736,107
2027	41,993
	<u>\$ 877,508</u>

**Actuarial Assumptions-** The total pension liability was determined by an actuarial valuation as of July 1, 2022, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	2.75%
Salary increases:	3.5% to 12% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense
Cost-of-living adjustments:	Police officers eligible to receive increased benefits according to repealed Section 50-120 of Title 11 of the Oklahoma Statutes pursuant to a court order receive an adjustment of 1/3 to 1/2 of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary of 3.5% (wage inflation).

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Mortality rates:	Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set forward 4 years with fully generational improvement using Scale AA.
	Active employees (post-retirement) and nondisabled pensioners: RP-2000 Blue Collar Healthy Combined table with fully generational improvement using scale AA.
	Disabled pensioners: RP-2000 Blue Collar Healthy Combined table with age set forward 4 years.

The actuarial assumptions used in the July 1, 2022, valuation were based on the results of an actuarial experience study for the period July 1, 2012, to June 30, 2017.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	3.22%
Domestic equity	4.55%
International equity	8.50%
Real estate	7.97%
Private equity	9.36%
Commodities	0.00%

The current allocation policy is that approximately 60% of assets in equity instruments, including public equity, long-short hedge, venture capital, and private equity strategies; approximately 25% of assets in fixed income to include investment grade bonds, high yield and non-dollar denominated bonds, convertible bonds, and low volatility hedge fund strategies; and 15% of assets in real assets to include real estate, commodities, and other strategies.

**Discount Rate**-The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 14% of the insurance premium revenue collected by the state, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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**Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate**-The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease 6.5%	Current Discount Rate 7.5%	1% Increase 8.5%
Employers' net pension liability (asset)	\$1,739,754	(\$600,475)	(\$2,578,541)

**Pension plan fiduciary net position** - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OPPRS; which can be located at [www.ok.gov/OPPRS](http://www.ok.gov/OPPRS).

**Oklahoma State Firefighters' Pension and Retirement System (OFPRS)**

**Plan description** - The City of Duncan, as the employer, participates in the Firefighters Pension & retirement—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Firefighters Pension & Retirement System (OFPRS). Title 11 of the Oklahoma State Statutes grants the authority to establish and amend the benefit terms to the OFPRS. OFPRS issues a publicly available financial report that can be obtained at [www.ok.gov/fprs](http://www.ok.gov/fprs).

**Benefits provided** - FPRS provides defined retirement benefits based on members' final average compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan's benefits are established and amended by Oklahoma statute. Retirement provisions are as follows:

Normal Retirement:

- Hired Prior to November 1, 2013  
Normal retirement is attained upon completing 20 years of service. The normal retirement benefit is equal to 50% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month.
- Hired After November 1, 2013  
Normal retirement is attained upon completing 22 years of service. The normal retirement benefit is equal to 55% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. Also participants must be age 50 to begin receiving benefits. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month.

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in the line of duty is calculated based on 2.5% of final average monthly

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compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disabilities not in the line of duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty disability is also limited to only those with less than 20 years of service and is \$7.53 per year of service. For volunteer firefighters, the in-the-line-of-duty pension is \$150.60 with less than 20 years of service or \$7.53 per year of service, with a maximum of 30 years.

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

**Contributions** - The contributions requirements of the Plan are at an established rate determine by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 9% percent of their annual pay. Participating cities are required to contribute 14% of the employees' annual pay. Contributions to the pension plan from the City were \$435,218. The State of Oklahoma also made on-behalf contributions to OFPRS in the amount of \$918,483 during the current fiscal year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$918,483. These on-behalf payments did not meet the criteria of a special funding situation.

**Net Pension Liability, Pension Expense, and Deferred Outflows and Deferred Inflows of Resources Related to Pensions** - At December 31, 2022, the City reported a liability of \$11,724,988 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The City's proportion of the net pension liability was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2022. Based upon this information, the City's proportion was 0.896588%.

For the year ended December 31, 2022, the City recognized a pension expense of \$1,724,216. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:



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	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,505,174	\$ 59,191
Changes of assumptions	-	74,756
Net difference between projected and actual earnings on pension plan investments	1,362,569	-
Changes in proportion	781,952	47,790
City contributions during measurement date	48,345	113,667
City contributions subsequent to the measurement date	218,030	-
Total	<u>\$ 3,916,070</u>	<u>\$ 295,404</u>

Deferred outflows of resources related to pensions totaling \$218,030 resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:

2023	\$ 892,413
2024	820,731
2025	364,608
2026	1,324,884
2027	-
	<u>\$ 3,402,636</u>

**Actuarial Assumptions**-The total pension liability was determined by an actuarial valuation as of July 1, 2022, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	2.75%
Salary increases:	2.75% to 10% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense
Mortality rates	PubS-210 with generational mortality improvement using MP-2018

The actuarial assumptions used in the July 1, 2022, valuation were based on the results of an actuarial experience study for the period July 1, 2013, to June 30, 2018.

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The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	20%	3.53%
Domestic equity	47%	5.73%
International equity	15%	8.50%
Real estate	10%	7.97%
Other assets	8%	4.73%

**Discount Rate**-The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**-The following presents the net pension liability of the employer calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	<u>1% Decrease 6.5%</u>	<u>Current Discount Rate 7.5%</u>	<u>1% Increase 8.5%</u>
Employer's net pension liability	\$ 15,108,554	\$ 11,724,988	\$ 8,894,804

**Pension plan fiduciary net position** - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OFPRS; which can be located at [www.ok.gov/OFPRS](http://www.ok.gov/OFPRS).

**City of Duncan Employee Retirement Plan (the Plan) – Single-Employer, Defined Benefit Pension Plan**

**Plan Description** – The City maintains a single-employer defined benefit retirement plan, the City of Duncan Employee Retirement Plan (the Plan), which covers employees not covered by other plans. The Plan is administered by a five-member Board consisting of two department heads appointed by the

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City Council, the city clerk/treasurer, and two other city employees elected by their fellow employees. The City Council must approve all amendments to The Plan. The Plan does not issue separate financial statements.

*Plan Participation and Benefits:* Plan benefits and contribution rates are set by Ordinance approved by the City Council. All regular, full-time City employees hired prior to March 12, 2015 and not covered by other plans are required to participate in the Plan and temporary employees with 12 consecutive months of employment with the City. Benefits partially vest after ten years with full vesting after twenty years of service.

Employees hired prior to November 1, 1994, who retire at age 65 with completion of five years of service, are entitled to an annual retirement benefit, payable monthly in an amount equal to 3% of final average compensation multiplied by the number of years of credited service through April 30, 1995, plus 2.5% of the final average earning multiplied by years of credited service earned after April 30, 1995. Final average earnings for service are not to exceed 75% of final average earnings. Final average compensation is defined as the average over a 30-month continuous period.

For employees hired after November 1, 1994, and terminated prior to July 1, 2020, the monthly benefit is 2.5% of the final average earnings multiplied by the number of years of credited service, not to exceed 75% of final average compensation. Final average compensation is equal to 1/12<sup>th</sup> of the average of a participant's compensation over a 60-month consecutive period of employment resulting in the highest average. A participant who has completed eleven years of credited service will have a 10% vested interest in the Plan. This interest will increase to 100% after 20 years of credited service.

Because of the plan freeze, there is no further accrual of plan benefits after July 1, 2020.

Employees who have reached the maximum accrual rate may choose to freeze their accrued benefit and have future contributions made to a defined contribution account. See additional information at the section "City of Duncan Employee Retirement Plan Defined Contribution Plan".

Effective March 12, 2015, the plan was closed to new participants. Employees hired after that date participate in a defined contribution plan administered by the Oklahoma Municipal Retirement Fund. Effective for 2015 and later years, pay for purposes of the retirement plan is limited to no more than the annual rate of pay as of March 1, 2015.

Effective July 1, 2020, the plan was amended to freeze the accrual of plan benefits for all plan participants as of July 1, 2020. Also, no further employee contributions are required after July 1, 2020. As a result, the plan is considered to have undergone a "hard freeze". In addition, all plan benefits are considered to be 100% fully vested for all City employees who are plan participants and who are employed on July 1, 2020.

An employee is eligible for an early retirement benefit once he has attained age 55 and has completed five years of service if hired prior to November 1, 1994, and ten years of service if hired after November 1, 1994. The amount of benefit is determined based on the final average salary and credited service as of the date of termination. If benefit payments are to begin before age 65, the amount of benefit will not be reduced. A late retirement benefit is computed in the same manner as a normal retirement based on average salary and credited service as of the termination of employment.

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A participant who becomes totally and permanently disabled will be entitled to a disability benefit based on a monthly benefit equal to the amount he would be entitled to on the Plan freeze date.

A death benefit is payable based upon the employees' accrued benefit. This benefit is payable for life or until remarriage of the surviving spouse.

Plan Membership -

Active participants	37
Retired participants and beneficiaries	104
Inactive plan members not yet receiving benefits	<u>5</u>
Total Members	<u>146</u>

Summary of Significant Accounting Policies and Plan Asset Matters - Basis of Accounting – Disclosures of the Plan's financial condition are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as Plan revenues in the period in which they are due to the plan per the plan agreement. Benefits and refunds are recognized when due and payable per plan provisions.

Measurement Dates - The net pension liability, changes in net pension liability and other information presented below as it pertains to the Plan is as of the actuarial valuation date of December 31, 2021, the end of the Plan's fiscal year. GASB Statement No. 67 requires that the Plan use a measurement date as of the end of the Plan's fiscal year. The net pension liability, changes in net pension liability and other information presented below as it pertains to the amounts recorded in the City's government-wide and proprietary funds financial statements is as of the December 31, 2021, actuarial valuation date. As permitted by GASB Statement No. 68, the City elected to adopt the beginning of the fiscal year for purposes measuring the net pension liability, deferred inflows and outflows of resources and pension expense recorded in the government-wide and proprietary funds financial statements.

Changes in Net Pension Liability – As stated above, the total pension liability recognized by the City was determined based on an actuarial valuation performed as of December 31, 2021, which is the measurement date elected by the City for purposes of recognizing the net pension liability, deferred inflows and outflows of resources related to pensions, and pension expense. The mortality tables were updated in the current actuarial assumptions that affected the measurement of the total pension liability. As discussed above, effective in 2015, the plan is closed to new participants and is frozen as of July 1, 2020 and salaries for purposes of computing retirement plan benefits was frozen to the annual rate of pay as of March 1, 2015.

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City of Duncan Net Pension Liability - December 31, 2021 Plan Year

	Total Pension Liability	Plan Net Position	Net Pension Liability
Balances at beginning of year, January 1, 2021	\$ 43,687,386	\$ 7,454,710	\$ 36,232,676
Charges for year:			
Service cost	-	-	-
Interest expense	1,000,087	-	1,000,087
Contributions - employer	-	1,265,264	(1,265,264)
Contributions - employee	-	-	-
Net investment income	-	904,176	(904,176)
Changes of benefit terms	-	-	-
Difference between actual and expected experience	111,167	-	111,167
Changes in assumptions	(547,274)	-	(547,274)
Benefit payments, including refunds of member contributions	(1,774,458)	(1,774,458)	-
Plan administrative expenses	-	(16,357)	16,357
Net changes	\$ (1,210,478)	\$ 378,625	\$ (1,589,103)
Balances at end of year, December 31, 2021	\$ 42,476,908	\$ 7,833,335	\$ 34,643,573

City of Duncan Net Pension Liability - December 31, 2022 Plan Year

	Total Pension Liability	Plan Net Position	Net Pension Liability
Balances at beginning of year, January 1, 2022	\$ 42,476,908	\$ 7,833,335	\$ 34,643,573
Charges for year:			
Service cost	-	-	-
Interest expense	1,017,448	-	1,017,448
Contributions - employer	-	1,152,857	(1,152,857)
Contributions - employee	-	-	-
Net investment income	-	(883,928)	883,928
Changes of benefit terms	-	-	-
Difference between actual and expected experience	629,009	-	629,009
Changes in assumptions	(9,741,504)	-	(9,741,504)
Benefit payments, including refunds of member contributions	(1,879,698)	(1,879,698)	-
Plan administrative expenses	-	(15,982)	15,982
Net changes	\$ (9,974,745)	\$ (1,626,751)	\$ (8,347,994)
Balances at end of year, December 31, 2022	\$ 32,502,163	\$ 6,206,584	\$ 26,295,579

The City reported \$3,430,350 in pension expense for the year ended December 31, 2022. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 211,845	\$ -
Changes of assumptions	21,431	249,842
Net difference between projected and actual earnings on pension plan investments	-	588,452
Changes in proportion and differences between City contributions and proportionate share of contributions	2,642,549	2,900,863
City contributions subsequent to the measurement date	1,243,301	-
Total	\$ 4,119,126	\$ 3,739,157

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The \$1,243,301 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2023. Deferred Inflows of Resources related to the differences between expected and actual experience are amortized over a closed period equal to the average of the expected service lives of all employees as of the beginning of the measurement period which was 2.21 and 2.01 years as of December 31, 2021 and 2022, respectively. Deferred outflows of resources related to the difference between expected and actual investment earnings are being amortized over a closed 5-year period as of the beginning of each measurement period. Other amounts reported as deferred outflows and inflows will be recognized in pension expense as follows:

Year ended December 31:		
2023	\$	(422,099)
2024		(222,864)
2025		(137,479)
2026		(80,890)
2027		-
	\$	<u>(863,332)</u>

Actuarial Assumptions – Unless stated otherwise, the assumptions described below are as of the actuarial valuation date of December 31, 2021 and December 31, 2022:

Investment rate of return -	7%
Projected salary increases -	4% (0% after 2015)
Inflation -	3%
Mortality -	RP-2017 Mortality Table, with Mortality Improvement scale MP-2021

Actuarial Method - GASB 67 requires the use of the Entry Age Normal Cost Method. Under the *Entry Age Normal Cost Method* the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated on a level basis over the earnings (or service) of the individual between entry age and assumed exit ages. The portion of this actuarial present value allocated to a valuation year is called the normal cost. The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is called the actuarial accrued liability. It is equal to the theoretical asset accumulation had the plan always been in effect, all actuarial assumptions were perfectly met and the employer contributed the normal cost each year.

Rate of Return on Investments – The long-term expected rate of return on pension plan investments (7%) was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentages and by adding expected inflation (3.0%) and deducting investment-related expenses. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of December 31, 2022 are summarized in the following table:

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Asset Class	Target Allocation	Real Return
Equities	50%	2.90%
Fixed income	46%	1.10%
Cash equivalents 3 month Treasury	4%	0.00%
Inflation	N/A	3.00%

*Money-Weighted Rate of Return on Investments* – For the year ended December 31, 2022, the annual money-weighted rate of return on investments, net of investment expense, was (12.0%). The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

*Discount Rate* - The discount rate used to measure the total pension liability was a blended rate of 4.59 percent for the measurement date ended December 31, 2022. This was based on the expected rate of return of pension plan investments of 7.0% and the municipal bond rate of 4.31%. The discount rate includes no allowance for administrative expenses, which are expensed separately. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be 8 percent of pay and that City contributions will be 10 percent of pay until July 1, 2020. Beginning July 1, 2020, plan member contributions will be zero and the City contributions will be 5 percent of pay with additional supplementary contributions from the City under the established funding policy. By making additional contributions of an average of \$1.1 million per year for twenty years there is a depletion date in year 24 within the 40-year projection period. Supplemental annual contributions of approximately \$1.1 million have been made in recent years.

For the plan year ended December 31, 2021, the discount rate is 4.59%. This was based on the expected rate of return of pension plan investments of 7.0% and the municipal bond rate of 4.31%. The discount rate includes no allowance for administrative expenses, which are expensed separately. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be 8 percent of pay and that City contributions will be 10 percent of pay with additional supplementary contributions from the City under the established funding policy. By making additional contributions of \$.5 million per year for twenty years there is a depletion date in year 21 within the 40-year projection period. Supplemental annual contributions of approximately \$.5 million have been made in recent years.

*Sensitivity of the net pension liability to changes in the discount rate* – The following presents the net pension liability of the Plan, calculated using the discount rate of 2.45 and 4.59 percent, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.45 or 3.59 percent) or 1-percentage-point higher (3.45 or 5.59 percent) than the current rate:

	1% Decrease - 1.45%	Current Discount Rate -2.45%	1% Increase - 3.45%
Plan Net Pension Liability - December 31, 2021 Plan Year	\$ 41,301,165	\$ 34,643,572	\$ 29,357,271
	1% Decrease - 1.45%	Current Discount Rate -2.45%	1% Increase - 3.45%
Plan Net Pension Liability - December 31, 2022 Plan Year	\$ 30,307,789	\$ 26,295,584	\$ 22,997,356

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The components of the net pension liability of the City and the Plan at December 31, 2022, were as follows:

	City - Primary Government Financial Statements	Pension Plan
Total Pension Liability	\$ 42,476,908	\$ 32,502,163
Plan Fiduciary Net Position	7,833,335	6,206,584
Net Pension Liability	<u>\$ 34,643,573</u>	<u>\$ 26,295,579</u>
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	<u>18.44%</u>	<u>19.10%</u>

*Pension Fund Contingency* - For the single-employer pension plan to remain solvent, the actuary has determined that the City must continue to make the annual contribution amount required by ordinance of 8% of covered wages for employees and 10% for employer. In addition, the employer must make additional contributions of approximately \$1.1 million in year four (FY 2022) and for each of the next sixteen years.

**City of Duncan Employee Retirement Plan - Defined Contribution Plan**

Plan Description – As part of the City’s retirement system, the City has also provided a defined contribution plan and trust known as the City of Duncan “New Plan” Defined Contribution Plan under Section 401(a) of the IRS Code. The defined contribution plan is available to all full-time employees who have completed at least 30 years of credited service or are entitled to a monthly pension benefit of at least 75% of the Participant’s Final Average Earnings and who elects termination of coverage under the Defined Benefit Plan. Separate audited financial statements are not available.

The New Plan is administered by a five-member Board of city employees. The City Council must approve changes to the plan. Benefits depend solely on amounts contributed to the Plan plus investment earnings. At December 31, 2022, there were seven (7) participants in the New Plan. The assets of the New Plan are held in trust for the benefit of the participants and are included in the Fiduciary Funds financial statements. At December 31, 2022, total assets held in trust were \$929,000.

Funding Policy – Benefits depend solely on amounts contributed to the Plan plus investment earnings. Employees are eligible to participate upon thirty years of employment and must make a mandatory minimum pre-tax contribution of 8%. By City ordinance, the City, as the employer, is required to make contributions to the Plan, based on an amount equal to the city contributions that would have been made under the Defined Benefit Plan. City contributions for fiscal year 2022 were 10%. The employee is always fully vested in the New Plan. The authority to establish and amend the provisions of the Plan rests with the City Commission. Contributions to the Plan for the year ended December 31, 2022, by employees and employer were \$19,013 and \$23,766, respectively, on a covered payroll of \$326,798.

**City of Duncan Defined Contribution Plan Administered by OkMRF (the Plan)**

Plan Description – Effective March 2015, the City began providing a defined contribution plan and trust known as the City of Duncan Plan “the Plan” in the form of The Oklahoma Municipal Retirement Master Defined Contribution Plan (OkMRF). OkMRF operations are supervised by a nine-member Board of Trustees elected by the participating municipalities. The defined contribution plan is available



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to all full-time employees hired after March 12, 2015, except those participating in state police or fire programs.

**Funding Policy** – Benefits depend solely on amounts contributed to the Plan plus investment earnings. Employees must make a mandatory minimum pre-tax contribution of 5%. By City ordinance, the City, as employer, is required to make contributions to the plan based upon employee contributions under the pick-up option, at a current rate of 5% of covered payroll. The City's contributions for each employee (and interest allocated to the employee's account) are vested at 50% after 5 years of service, 10% thereafter until fully vested after 10 years of service. The authority to establish and amend the provisions of the Plan rests with the City Council. Contributions to the Plan for the year ended December 31, 2022, for employees and employer were \$319,455 and \$319,455, respectively, on a covered payroll of \$6,449,752. Employer and employee contributions are held in trust by OkMRF.

**City of Duncan Defined Contribution City Manager Plan Administered by OkMRF (the Plan)**

**Plan Description** – Effective October 2016, the City began providing a defined contribution plan and trust known as the City of Duncan Plan "the Plan" in the form of The Oklahoma Municipal Retirement Master Defined Contribution Plan (OkMRF). OkMRF operations are supervised by a nine-member Board of Trustees elected by the participating municipalities. The defined contribution plan is available to the City Manager. At December 31, 2022, there was one (1) participant in the Plan.

**Funding Policy** – Benefits depend solely on amounts contributed to the Plan plus investment earnings. Employees must make a mandatory minimum pre-tax contribution of 8%. By City ordinance, the City, as employer, is required to make contributions to the plan based upon employee contributions under the pick-up option, at a current rate of 8% of covered payroll. The City's contributions for each employee (and interest allocated to the employee's account) immediately 100% vested. The authority to establish and amend the provisions of the Plan rests with the City Council. Contributions to the Plan for the year ended December 31, 2022, for employee and employer were \$13,610 and \$17,013, respectively, on a covered payroll of \$170,131. Employer and employee contributions are held in trust by OkMRF.

**ICMA Retirement Deferred Compensation Plan**

In addition to the above plans, the City of Duncan offers a retirement plan through ICMA which is funded 10 percent by the employer and 8 percent by employee contributions. Employee and employer contributions to the plan for the year ended December 31, 2022, the employer contributions were \$12,406 and employee contributions were \$9,925 on a covered payroll of \$124,062. Separate audited financial statements are not available.

**REQUIRED SUPPLEMENTARY INFORMATION**

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**Budgetary Comparison Schedules – General Fund - (Budgetary Basis) – Year Ended December 31, 2022**

	<u>Budgeted Amounts</u>		<u>Actual Amounts,</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Budgetary Basis</u>	<u>Final Budget</u>
<b>REVENUES</b>				
Taxes	\$ 11,229,072	\$ 11,229,072	\$ 12,604,898	\$ 1,375,826
Licenses and permits	302,595	302,595	184,844	(117,751)
Intergovernmental	434,000	434,000	689,845	255,845
Charges for services	368,550	115,550	478,140	362,590
Fees and fines	622,800	622,800	610,729	(12,071)
Investment earnings	6,920	6,920	28,772	21,852
Miscellaneous	165,120	418,120	679,902	261,782
Total revenues	<u>13,129,057</u>	<u>13,129,057</u>	<u>15,277,130</u>	<u>2,148,073</u>
<b>EXPENDITURES</b>				
Departmental:				
General government	3,810,409	4,337,242	3,750,123	587,119
Community development	693,240	648,596	619,929	28,667
Public safety	10,780,048	11,346,102	11,287,928	58,174
Highways and streets	1,151,984	1,054,439	955,267	99,172
Health	443,812	401,827	413,276	(11,449)
Culture and recreation	1,432,328	1,418,590	1,393,666	24,924
Total expenditures	<u>18,311,821</u>	<u>19,206,796</u>	<u>18,420,189</u>	<u>786,607</u>
Excess (deficiency) of revenues over expenditures	<u>(5,182,764)</u>	<u>(6,077,739)</u>	<u>(3,143,059)</u>	<u>2,934,680</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	5,063,900	5,063,900	5,154,600	90,700
Transfers out	(84,513)	(48,600)	(48,600)	-
Total other financing sources and uses	<u>4,979,387</u>	<u>5,015,300</u>	<u>5,106,000</u>	<u>90,700</u>
Net change in fund balances	(203,377)	(1,062,439)	1,962,941	3,025,380
Fund balances - beginning	5,040,644	5,040,644	4,775,679	(264,965)
Fund balances - ending	<u>\$ 4,837,267</u>	<u>\$ 3,978,205</u>	<u>\$ 6,738,620</u>	<u>\$ 2,760,415</u>

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**Budgetary Comparison Schedules – DEDTA Major Special Revenue Fund - (Budgetary Basis) –  
Year Ended December 31, 2022**

	<u>Budgeted Amounts</u>		<u>Actual Amounts, Budgetary Basis</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	\$ 2,018,490	\$ 2,018,490	\$ 2,266,562	\$ 248,072
Investment earnings	29,336	29,336	(612,059)	(641,395)
Miscellaneous	-	-	-	-
Total revenues	<u>2,047,826</u>	<u>2,047,826</u>	<u>1,654,503</u>	<u>(393,323)</u>
<b>EXPENDITURES</b>				
Departmental:				
Economic development	<u>8,223,174</u>	<u>8,223,174</u>	<u>5,838,991</u>	<u>2,384,183</u>
Total expenditures	<u>8,223,174</u>	<u>8,223,174</u>	<u>5,838,991</u>	<u>2,384,183</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	(6,175,348)	(6,175,348)	(4,184,488)	1,990,860
Fund balances - beginning	<u>8,249,099</u>	<u>8,249,099</u>	<u>7,731,605</u>	<u>(517,494)</u>
Fund balances - ending	<u>\$ 2,073,751</u>	<u>\$ 2,073,751</u>	<u>\$ 3,547,117</u>	<u>\$ 1,473,366</u>

**Footnotes to Budgetary Comparison Schedule:**

**Budget Law**

The City prepares its annual operating budget under the provisions of the Oklahoma Municipal Budget Act of 1979 (the "Budget Act"). In accordance with those provisions, the following process is used to adopt the annual budget:

- a. Prior to December 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted at regular Council meetings to obtain taxpayer comments. Public hearings are held no later than 15 days prior to the beginning of the budget year.
- c. Subsequent to the public hearings but no later than seven days prior to January 1, the budget is legally enacted through the passage of a resolution by the City Council.
- d. Subsequent to City Council enactment, the adopted budget is filed with the office of the State Auditor and Inspector.

All funds with revenues and/or expenditures/expenses as defined by State law are required to have annual budgets under this section of state law, except funds of public trusts or authorities. The legal level of control at which expenditures may not legally exceed appropriations is the department level within a fund.

All supplemental appropriations require the approval of the City Council. All transfers of appropriation between departments require the approval of the City Manager. The City prepared and adopted a legal annual budget for all governmental funds.

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In accordance with Title 60 of the Oklahoma State Statutes, the Duncan Public Utilities Authority, the Duncan Economic Development Trust Authority, the Duncan Industrial Authority and the Duncan Hospital Authority are required to prepare an annual budget and submit a copy to the city as beneficiary. However, there are no further requirements such as form of budget, approval of the budget or definition of a legal spending limit.

**Budgetary Accounting**

The annual operating budgets of the General Fund are prepared and presented on a modified cash basis of accounting.

The following is a reconciliation of the difference in budget and actual:

	General Fund
Total revenue - budgetary basis	\$ 20,431,730
Total expenses - budgetary basis	(18,468,789)
Change in fund balance - budgetary basis	1,962,941
Add change in fund balance of sub-accounts combined for reporting purposes:	
Fire Uniform Allowance Account	15,428
Hunting and Fishing Account	25,137
Deposit and Refund	(38,818)
Change in fund balance - GAAP basis	<u>\$ 1,964,688</u>

The City utilizes encumbrance accounting under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded to reserve a portion of the applicable appropriation. The City considers most all appropriations to lapse at year-end; any open purchase orders to be honored in the subsequent budget year are re-appropriated in the next year's budget. As a result, encumbrances are not treated as the equivalent of expenditures in the budget and actual financial statements.

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**CITY OF DUNCAN EMPLOYEE RETIREMENT PLAN -SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY AND RELATED RATIOS**

	Year Ended December 31, 2014	Year Ended December 31, 2015	Year Ended December 31, 2016	Year Ended December 31, 2017	Year Ended December 31, 2018	Year Ended December 31, 2019	Year Ended December 31, 2020	Year Ended December 31, 2021	Year Ended December 31, 2022
<b>Total pension liability</b>									
Service cost	\$ 819,768	\$ 553,112	\$ 526,133	\$ 475,144	\$ 415,875	\$ 445,081	\$ 240,971	\$ -	\$ -
Interest	1,507,326	1,573,160	1,560,485	1,562,236	1,445,573	1,467,009	1,192,499	1,000,087	1,017,448
Changes of benefit terms	-	(1,104,023)	-	-	-	-	-	-	-
Difference between expected and actual experience	-	(483,444)	(286,458)	(1,222,112)	(614,091)	(209,790)	968,970	111,167	629,009
Changes of assumptions	-	-	-	1,860,722	3,678,085	6,521,874	4,307,541	(547,274)	(9,741,504)
Benefit payments, including refunds of member contributions	(1,585,149)	(1,585,679)	(1,781,876)	(1,674,840)	(1,739,203)	(1,730,223)	(1,790,572)	(1,774,458)	(1,879,698)
<b>Net change in total pension liability</b>	<b>\$ 741,945</b>	<b>\$ (1,046,874)</b>	<b>\$ 18,284</b>	<b>\$ 1,001,150</b>	<b>\$ 3,185,339</b>	<b>\$ 6,493,951</b>	<b>\$ 4,919,409</b>	<b>\$ (1,210,478)</b>	<b>\$ (9,974,745)</b>
<b>Total pension liability - beginning</b>	<b>28,321,561</b>	<b>29,063,506</b>	<b>28,016,632</b>	<b>28,087,537</b>	<b>29,088,687</b>	<b>32,274,026</b>	<b>38,767,977</b>	<b>43,687,386</b>	<b>42,476,908</b>
<b>Total pension liability - ending (a)</b>	<b>\$ 29,063,506</b>	<b>\$ 28,016,632</b>	<b>\$ 28,034,916</b>	<b>\$ 29,088,687</b>	<b>\$ 32,274,026</b>	<b>\$ 38,767,977</b>	<b>\$ 43,687,386</b>	<b>\$ 42,476,908</b>	<b>\$ 32,502,163</b>
<b>Plan fiduciary net position</b>									
Contributions - employer	\$ 1,436,483	\$ 1,880,420	\$ 1,877,217	\$ 806,899	\$ 778,849	\$ 750,283	\$ 708,130	\$ 1,265,264	\$ 1,152,857
Contributions - members	368,322	334,780	303,402	249,490	240,438	200,428	90,849	-	-
Net investment income	342,804	(76,239)	666,290	963,257	(410,245)	1,208,634	784,889	904,176	(883,928)
Benefit payments, including refunds of member contributions	(1,585,149)	(1,585,679)	(1,781,876)	(1,674,840)	(1,739,203)	(1,730,223)	(1,790,572)	(1,774,458)	(1,879,698)
Administrative expense	(54,172)	(29,434)	(64,067)	(65,576)	(22,473)	(27,060)	(20,567)	(16,357)	(15,982)
Other	-	-	-	-	-	-	-	-	-
<b>Net change in plan fiduciary net position</b>	<b>508,288</b>	<b>523,848</b>	<b>1,000,966</b>	<b>279,230</b>	<b>(1,152,634)</b>	<b>402,062</b>	<b>(227,271)</b>	<b>378,625</b>	<b>(1,626,751)</b>
<b>Plan fiduciary net position - beginning</b>	<b>6,067,606</b>	<b>6,575,894</b>	<b>7,099,742</b>	<b>8,153,329</b>	<b>8,432,559</b>	<b>7,279,925</b>	<b>7,681,987</b>	<b>7,454,716</b>	<b>7,833,341</b>
<b>Plan fiduciary net position - ending (b)</b>	<b>\$ 6,575,894</b>	<b>\$ 7,099,742</b>	<b>\$ 8,100,708</b>	<b>\$ 8,432,559</b>	<b>\$ 7,279,925</b>	<b>\$ 7,681,987</b>	<b>\$ 7,454,716</b>	<b>\$ 7,833,341</b>	<b>\$ 6,206,590</b>
City's net pension liability - ending (a-b)	<b>\$ 22,487,612</b>	<b>\$ 20,916,890</b>	<b>\$ 19,934,208</b>	<b>\$ 20,656,128</b>	<b>\$ 24,994,101</b>	<b>\$ 31,085,990</b>	<b>\$ 36,232,670</b>	<b>\$ 34,643,567</b>	<b>\$ 26,295,573</b>
Plan fiduciary net position as a percentage of the total pension liability	22.63%	25.34%	28.90%	29.00%	22.56%	19.82%	17.06%	18.40%	19.10%
Covered-employee payroll	\$ 4,261,764	\$ 4,046,479	\$ 4,007,413	\$ 2,535,041	\$ 2,516,819	\$ 2,017,753	\$ 3,215,811	\$ 2,717,229	\$ 2,717,229
City's net pension liability as a percentage of covered employee payroll	527.66%	516.92%	497.43%	814.82%	993.08%	1540.62%	1126.70%	1274.96%	967.73%
<b>Actuarial Assumptions:</b>									
Valuation date	December 31, 2013	December 31, 2014	December 31, 2015	December 31, 2016	December 31, 2017	December 31, 2018	December 31, 2019	December 31, 2020	December 31, 2021
Actuarial cost method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Amortization method	Level Dollar	Level Dollar	Level Dollar	Level Dollar	Level Dollar	Level Dollar	Level Dollar	Level Dollar	Level Dollar
Amortization period	40 years rolling	40 years rolling	40 years rolling	40 years rolling	40 years rolling	40 years rolling	40 years rolling	40 years rolling	40 years rolling
Actuarial asset valuation method	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value
Investment rate of return	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%
Projected salary increases	4.00%	4.00%	N/A - compensation is frozen	N/A - compensation is frozen	N/A - compensation is frozen	N/A - compensation is frozen	N/A - compensation is frozen	N/A - compensation is frozen	N/A - compensation is frozen
Mortality table	RP 2000 projected	RP 2000 projected	RP 2000 projected	RP 2000 projected, with cohort projections	RP 2000 projected, with cohort projections	RP 2000 projected, with cohort projections	RP 2000 projected, with cohort projections	RP-2014, with Mortality Improvement Scale MP-2021	RP-2014, with Mortality Improvement Scale MP-2021
Experience study									

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full ten-year trend is compiled, pension plans should present information for those years for which information is available.

Note 1 - Changes of Benefit Terms - There were no significant changes of benefit terms.

Note 2 - Changes of Assumptions - The discount rate changed from 5.74% in 2016 to 5.12% in 2017 to 4.67% in 2018.

The discount rate changed from 4.67% in 2018 to 3.15% in 2019.

The discount rate changed from 3.15% in 2019 to 2.34% in 2020.

The discount rate changed from 2.34% in 2020 to 2.45% in 2021.

The discount rate changed from 2.45% in 2021 to 4.59% in 2022.

The mortality table improvement scale was changed in 2018, 2019, 2020, 2021, and 2022.

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**CITY OF DUNCAN EMPLOYEE RETIREMENT PLAN**  
**SCHEDULE OF CITY'S CONTRIBUTIONS**  
**Last Ten Fiscal Years**

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 1,258,215	\$ 1,289,237	\$ 1,026,297	\$ 1,214,612	\$ 950,603	\$ 957,485	\$ 1,345,314	\$ 1,326,214	\$ 1,477,104	\$ 1,580,051
Contributions in relation to the actuarially determined contribution	1,243,301	699,508	708,130	750,283	778,849	806,899	1,877,216	1,918,481	1,442,614	1,446,929
Contribution deficiency (excess)	\$ 14,914	\$ 589,729	\$ 318,167	\$ 464,329	\$ 171,754	\$ 150,586	\$ (531,902)	\$ (592,267)	\$ 34,490	\$ 133,122
Covered-employee payroll	\$ 2,370,994	\$ 2,486,716	\$ 2,717,229	\$ 3,215,811	\$ 2,516,819	\$ 2,535,041	\$ 4,007,413	\$ 4,046,479	\$ 4,046,479	\$ 4,261,764
Contributions as a percentage of covered-employee payroll	52.4%	28.1%	26.1%	23.3%	30.9%	31.8%	46.8%	47.4%	35.7%	34.0%

**Notes to Schedule:**

Valuation Date December 31, 2022  
Actuarially determined contribution rates are calculated as of January 1, one year prior to the end of the fiscal year in which contributions are reported.  
Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal - percentage of pay basis
Amortization method	Level dollar
Remaining amortization period	40 years rolling (funding)
Asset valuation method	Market Value
Inflation	3.0%
Salary increases	4%, including inflation. Not applicable after 2015.
Investment rate of return	7.0% (before admin expenses)
Retirement age	Oklahoma municipal experience
Mortality	RP-2014, with Mortality Improvement Scale MP-2021

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**CITY OF DUNCAN EMPLOYEE RETIREMENT PLAN  
SCHEDULE OF INVESTMENT RETURNS**

**Last Ten Fiscal Years**

<b>Year Ended</b>	<b>Annual money-weighted rate of return, net of investment expense</b>
2022	-12.00%
2021	12.30%
2020	10.60%
2019	17.10%
2018	-5.40%
2017	11.40%
2016	9.13%
2015	-1.64%
2014	5.61%
2013	16.94%
2012	9.87%



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**SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF  
THE NET PENSION LIABILITY (ASSET)  
OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years\***

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability (asset)	0.8122%	0.7539%	0.7799%	0.7699%	0.7965%	0.8031%	0.7762%	0.7488%
City's proportionate share of the net pension liability (asset)	\$ 33,116	\$ 1,154,578	\$ 59,987	\$ (366,733)	\$ (50,850)	\$ 922,330	\$ (3,723,440)	\$ (600,475)
City's covered payroll	\$ 2,230,110	\$ 2,230,110	\$ 2,296,727	\$ 2,248,877	\$ 2,440,080	\$ 2,762,849	\$ 2,679,757	\$ 2,721,034
City's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	1.48%	51.77%	2.61%	-16.31%	-2.08%	33.38%	-138.95%	-22.07%
Plan fiduciary net position as a percentage of the total pension liability	99.82%	93.50%	99.68%	101.89%	100.24%	95.80%	117.07%	102.74%

\* Only eight fiscal years are presented because 10-year data is not yet available.  
Note 1 - Changes of Benefit terms - There were no significant changes of benefit terms.  
Note 2 - Changes of Assumptions - There were no significant changes in assumptions

**SCHEDULE OF CITY CONTRIBUTIONS  
OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years\***

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorily required contribution	\$ 288,707	\$ 298,575	\$ 292,354	\$ 317,210	\$ 359,170	\$ 348,368	\$ 351,073	\$ 341,330
Contributions in relation to the statutorily required contribution	<u>288,707</u>	<u>298,575</u>	<u>293,559</u>	<u>317,607</u>	<u>359,170</u>	<u>348,368</u>	<u>351,073</u>	<u>341,330</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,205)</u>	<u>\$ (397)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
City's covered payroll	\$ 2,230,110	\$ 2,296,727	\$ 2,248,877	\$ 2,440,080	\$ 2,762,849	\$ 2,679,757	\$ 2,721,034	\$ 2,662,892
Contributions as a percentage of covered-employee payroll	12.95%	13.00%	13.05%	13.02%	13.00%	13.00%	12.90%	12.82%

\* Only eight fiscal years are presented because 10-year data is not yet available.

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SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF  
THE NET PENSION LIABILITY  
OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years\*

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability	0.8242%	0.8372%	0.8158%	0.7754%	0.7853%	0.7956%	0.8226%	0.8966%
City's proportionate share of the net pension liability	\$ 8,747,637	\$ 10,228,267	\$ 10,260,242	\$ 8,728,801	\$ 8,297,546	\$ 9,800,483	\$ 5,417,490	\$ 11,724,988
City's covered payroll	\$ 2,282,721	\$ 2,282,721	\$ 2,265,861	\$ 2,300,403	\$ 2,314,922	\$ 2,596,872	\$ 2,600,000	\$ 2,807,237
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	383%	448%	453%	379%	358%	377%	208%	418%
Plan fiduciary net position as a percentage of the total pension liability	68.27%	64.87%	66.61%	70.73%	72.58%	69.98%	68.12%	69.49%

\* Only the eight previous fiscal years are presented because 10-year data is not yet available.

Note 1 - Changes of Benefit terms - There were no significant changes of benefit terms.

Note 2 - Changes of Assumptions - There were no significant changes in assumptions

SCHEDULE OF CITY CONTRIBUTIONS  
OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years\*

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorily required contribution	\$ 319,270	\$ 320,327	\$ 320,327	\$ 324,089	\$ 363,563	\$ 364,000	\$ 393,013	\$ 435,218
Contributions in relation to the statutorily required contribution	319,270	320,327	322,149	324,089	363,563	364,000	393,013	435,218
Contribution deficiency (excess)	\$ -	\$ -	\$ (1,822)	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered payroll	\$ 2,282,721	\$ 2,265,861	\$ 2,300,403	\$ 2,314,922	\$ 2,596,872	\$ 2,600,000	\$ 2,807,237	\$ 3,111,316
Contributions as a percentage of covered payroll	13.99%	14.14%	14.00%	14.00%	14.00%	14.00%	14.00%	13.99%

\* Only the eight previous fiscal years are presented because 10-year data is not yet available.

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## Other Post-Employment Benefits

**Schedule of Changes in Net OPEB Liability and Related Ratios**  
Postemployment Health Insurance Implicit Rate Subsidy Plan

	2017	2018	2019	2020	2021	2022
<i>Total OPEB Liability</i>						
Service cost	\$ 318,425	\$ 32,020	\$ 30,178	\$ 33,944	\$ 31,738	\$ 23,397
Interest expense	602,632	190,601	196,530	121,522	75,478	52,384
Difference in expected and actual experience	(521,176)	(635,258)	(642,624)	(1,053,956)	(1,061,201)	(750,433)
Difference due to changes in actuarial assumptions	704,657	(140,505)	244,313	86,310	6,171	(118,580)
Difference due to changes in plan provision	(11,278,547)	-	-	-	-	-
Employer contributions	(227,919)	(240,012)	(189,999)	(154,614)	(108,489)	(72,424)
<b>Net change in total OPEB liability</b>	<b>(10,401,928)</b>	<b>(793,154)</b>	<b>(361,602)</b>	<b>(966,794)</b>	<b>(1,056,303)</b>	<b>(865,656)</b>
<b>Balances at Beginning of Year</b>	<b>16,329,555</b>	<b>5,927,627</b>	<b>5,134,473</b>	<b>4,772,871</b>	<b>3,806,077</b>	<b>2,749,774</b>
<b>Balances End of Year</b>	<b>\$ 5,927,627</b>	<b>\$ 5,134,473</b>	<b>\$ 4,772,871</b>	<b>\$ 3,806,077</b>	<b>\$ 2,749,774</b>	<b>\$ 1,884,118</b>
Covered employee payroll	\$ 8,174,099	\$ 9,564,912	\$ 13,325,670	\$ 12,253,131	\$ 15,425,849	\$ 15,856,844
Total OPEB liability as a percentage of covered-employee payroll	72.52%	53.68%	35.82%	31.06%	17.83%	11.88%

**Notes to Schedule:**

Only six fiscal years are presented because 10-year data is not yet available

The plan is not held in a trust and no assets are accumulated.

Changes in assumptions (measurement date):

Discount rate	Decreased from 3.78% at 12/31/2016 to 3.44% at December 31, 2017
Discount rate	Increased from 3.44% at 12/31/2017 to 4.10% at December 31, 2018
Discount rate	Decreased from 4.10% at 12/31/2018 to 2.74% at December 31, 2019
Discount rate	Decreased from 2.74% at 12/31/2019 to 2.12% at December 31, 2020
Discount rate	Decreased from 2.12% at 12/31/2020 to 2.05% at December 31, 2021
Discount rate	Increased from 2.05% at 12/31/2021 to 4.31% at December 31, 2022

**SUPPLEMENTARY INFORMATION**

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**Combining Balance Sheet – General Fund Accounts – December 31, 2022**

	<b>General Fund</b>	<b>Fire Uniform Allowance</b>	<b>Hunting and Fishing</b>	<b>Deposit and Refund</b>	<b>Total General Fund</b>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 5,915,612	\$ 99,370	\$ 85,983	\$ -	\$ 6,100,965
Receivable from other governments	1,732,271	-	-	-	1,732,271
Due from other funds	9,313	-	-	-	9,313
Interaccount due from other funds	13,362	-	-	-	13,362
Taxes receivable, net	125,566	-	-	-	125,566
Court fines receivable, net	68,581	-	-	-	68,581
Leases receivable	657,657	-	-	-	657,657
Other receivables	248,036	-	-	-	248,036
Total assets	<u>8,770,398</u>	<u>99,370</u>	<u>85,983</u>	<u>-</u>	<u>8,955,751</u>
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	486,837	1,421	-	-	488,258
Accrued payroll payable	551,038	-	-	-	551,038
Due to other funds	323,198	-	-	-	323,198
Interaccount due to other funds	-	-	-	13,362	13,362
Due to bondholders	-	-	600	18,570	19,170
Payable to other governments	255	-	-	-	255
Total liabilities	<u>1,361,328</u>	<u>1,421</u>	<u>600</u>	<u>31,932</u>	<u>1,395,281</u>
Deferred inflows of resources:					
Leases	670,450	-	-	-	670,450
Total Deferred inflows	<u>670,450</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>670,450</u>
Fund balances:					
Assigned	2,129,767	-	-	-	2,129,767
Unassigned	4,608,853	97,949	85,383	(31,932)	4,760,253
Total fund balances	<u>6,738,620</u>	<u>97,949</u>	<u>85,383</u>	<u>(31,932)</u>	<u>6,890,020</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 8,770,398</u>	<u>\$ 99,370</u>	<u>\$ 85,983</u>	<u>\$ -</u>	<u>\$ 8,955,751</u>

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**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – General Fund Accounts  
– December 31, 2022**

	<b>General Fund</b>	<b>Fire Uniform Allowance</b>	<b>Hunting and Fishing</b>	<b>Deposit and Refund</b>	<b>Total General Fund</b>
<b>REVENUES</b>					
Taxes	\$ 12,604,898	\$ -	\$ -	\$ -	\$ 12,604,898
Intergovernmental	1,906,705	-	-	-	1,906,705
Licenses and permits	184,844	-	26,131	-	210,975
Charges for services	478,140	-	-	-	478,140
Fees and fines	610,729	-	-	(38,818)	571,911
Investment earnings	28,772	-	-	-	28,772
Miscellaneous	679,902	1	-	-	679,903
Total revenues	<u>16,493,990</u>	<u>1</u>	<u>26,131</u>	<u>(38,818)</u>	<u>16,481,304</u>
<b>EXPENDITURES</b>					
Current:					
General government	3,744,781	-	-	-	3,744,781
Community development	619,929	-	-	-	619,929
Public safety	12,504,788	33,173	-	-	12,537,961
Highways and streets	955,267	-	-	-	955,267
Health	413,276	-	-	-	413,276
Culture and recreation	1,393,666	-	994	-	1,394,660
Capital Outlay	<u>5,342</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,342</u>
Total expenditures	<u>19,637,049</u>	<u>33,173</u>	<u>994</u>	<u>-</u>	<u>19,671,216</u>
Excess (deficiency) of revenues over expenditures	<u>(3,143,059)</u>	<u>(33,172)</u>	<u>25,137</u>	<u>(38,818)</u>	<u>(3,189,912)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in - interaccount	-	48,600	-	-	48,600
Transfers out - interaccount	(48,600)	-	-	-	(48,600)
Transfers in	<u>5,154,600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,154,600</u>
Total other financing sources and uses	<u>5,106,000</u>	<u>48,600</u>	<u>-</u>	<u>-</u>	<u>5,154,600</u>
Net change in fund balances	1,962,941	15,428	25,137	(38,818)	1,964,688
Fund balances - beginning	4,775,679	82,521	60,246	6,886	4,925,332
Fund balances - ending	<u>\$ 6,738,620</u>	<u>\$ 97,949</u>	<u>\$ 85,383</u>	<u>\$ (31,932)</u>	<u>\$ 6,890,020</u>

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**Combining Balance Sheet – Nonmajor Governmental Funds – December 31, 2022**

	Street and Alley Fund	Cemetery Care	Library Gifts and Grants	CDBG	E911 Dispatch	First Responder Program
<b>ASSETS</b>						
Cash and cash equivalents	\$ 179,699	\$ 84,947	\$ 715	\$ -	\$ 337,016	\$ 48,026
Receivable from other governments	32,498	-	-	-	24,977	-
Due from other funds	-	-	-	-	-	-
Total assets	<u>212,197</u>	<u>84,947</u>	<u>715</u>	<u>-</u>	<u>361,993</u>	<u>48,026</u>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable and accrued liabilities	286	-	236	-	184,987	-
Due to other funds	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	<u>286</u>	<u>-</u>	<u>236</u>	<u>-</u>	<u>184,987</u>	<u>-</u>
Fund balances:						
Restricted	211,911	84,947	479	-	177,006	48,026
Committed	-	-	-	-	-	-
Unassigned (deficit)	-	-	-	-	-	-
Total fund balances	<u>211,911</u>	<u>84,947</u>	<u>479</u>	<u>-</u>	<u>177,006</u>	<u>48,026</u>
Total liabilities and fund balances	<u>\$ 212,197</u>	<u>\$ 84,947</u>	<u>\$ 715</u>	<u>\$ -</u>	<u>\$ 361,993</u>	<u>\$ 48,026</u>

(continued)

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**Combining Balance Sheet – Nonmajor Governmental Funds – December 31, 2022, continued**

	<b>Police Grants and Seizures</b>	<b>Technology Fee</b>	<b>American Rescue Plan</b>	<b>Duncan Enhancement Trust Authority</b>	<b>Ad Valorem Sinking</b>	<b>Total Other Governmental Funds</b>
<b>ASSETS</b>						
Cash and cash equivalents	\$ 61,884	\$ 20,220	\$ 3,636,921	\$ -	\$ 201,593	\$ 4,571,021
Receivable from other governments	-	-	-	-	-	57,475
Due from other funds	-	-	-	-	23,198	23,198
Total assets	<u>61,884</u>	<u>20,220</u>	<u>3,636,921</u>	<u>-</u>	<u>224,791</u>	<u>4,651,694</u>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable and accrued liabilities	555	-	-	-	-	186,064
Due to other funds	648	-	-	8,665	-	9,313
Unearned revenue	-	-	3,488,565	-	-	3,488,565
Total liabilities	<u>1,203</u>	<u>-</u>	<u>3,488,565</u>	<u>8,665</u>	<u>-</u>	<u>3,683,942</u>
Fund balances:						
Restricted	60,681	-	148,356	-	224,791	956,197
Committed	-	20,220	-	-	-	20,220
Unassigned (deficit)	-	-	-	(8,665)	-	(8,665)
Total fund balances	<u>60,681</u>	<u>20,220</u>	<u>148,356</u>	<u>(8,665)</u>	<u>224,791</u>	<u>967,752</u>
Total liabilities and fund balances	<u>\$ 61,884</u>	<u>\$ 20,220</u>	<u>\$ 3,636,921</u>	<u>\$ -</u>	<u>\$ 224,791</u>	<u>\$ 4,651,694</u>



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**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds – December 31, 2022**

	Street and Alley Fund	Cemetery Care	Library Gifts and Grants	CDBG	E911 Dispatch	First Responder Program
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 267,237	\$ -
Fees and fines	-	-	-	-	-	-
Intergovernmental	202,464	-	13,681	-	-	2,630
Charges for services	-	18,488	-	-	-	-
Investment earnings	-	-	-	-	-	-
Miscellaneous	-	-	7,668	-	-	500
Total revenues	<u>202,464</u>	<u>18,488</u>	<u>21,349</u>	<u>-</u>	<u>267,237</u>	<u>3,130</u>
<b>EXPENDITURES</b>						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	-	-	95,490	-
Highways and streets	176,804	-	-	-	-	-
Culture and recreation	-	-	21,184	-	-	-
Capital outlay	-	-	2,262	-	185,553	-
Total expenditures	<u>176,804</u>	<u>-</u>	<u>23,446</u>	<u>-</u>	<u>281,043</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	<u>25,660</u>	<u>18,488</u>	<u>(2,097)</u>	<u>-</u>	<u>(13,806)</u>	<u>3,130</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers out	-	-	-	(90,700)	(63,900)	-
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>(90,700)</u>	<u>(63,900)</u>	<u>-</u>
Net change in fund balances	25,660	18,488	(2,097)	(90,700)	(77,706)	3,130
Fund balances - beginning	186,251	66,459	2,576	90,700	254,712	44,896
Fund balances - ending	<u>\$ 211,911</u>	<u>\$ 84,947</u>	<u>\$ 479</u>	<u>\$ -</u>	<u>\$ 177,006</u>	<u>\$ 48,026</u>

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**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds – December 31, 2022, continued**

	Police Grants and Seizures	Technology Fee	American Rescue Plan	Duncan Enhancement Trust Authority	Ad Valorem Sinking	Total Other Governmental Funds
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 1,620	\$ 268,857
Fees and fines	-	21,884	-	-	-	21,884
Intergovernmental	-	-	432,432	-	-	651,207
Charges for services	-	-	-	-	-	18,488
Investment earnings	-	-	4,301	-	-	4,301
Miscellaneous	8,400	-	-	-	-	16,568
Total revenues	8,400	21,884	436,733	-	1,620	981,305
<b>EXPENDITURES</b>						
Current:						
General government	-	-	288,377	33,076	-	321,453
Public safety	-	-	-	-	-	95,490
Streets	-	-	-	-	-	176,804
Culture and recreation	-	-	-	-	-	21,184
Capital outlay	61,599	27,909	-	-	-	277,323
Total expenditures	61,599	27,909	288,377	33,076	-	892,254
Excess (deficiency) of revenues over expenditures	(53,199)	(6,025)	148,356	(33,076)	1,620	89,051
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers out	-	-	-	-	-	(154,600)
Total other financing sources and uses	-	-	-	-	-	(154,600)
Net change in fund balances	(53,199)	(6,025)	148,356	(33,076)	1,620	(65,549)
Fund balances - beginning	113,880	26,245	-	24,411	223,171	1,033,301
Fund balances - ending	\$ 60,681	\$ 20,220	\$ 148,356	\$ (8,665)	\$ 224,791	\$ 967,752

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**Combining Schedule of Net Position – Duncan Public Utilities Authority – December 31, 2022**

	DPUA Enterprise Fund Accounts						Total
	DPUA - Other Utilities	DPUA - Electric	DPUA Airport	DPUA Sinking - Waurika	Redeposit Cash	Meter Deposit	
<b>ASSETS</b>							
Current assets:							
Cash and cash equivalents	\$ 1,502,324	\$ 5,442,772	\$ 151,715	\$ -	\$ 11,684	\$ -	\$ 7,108,495
Restricted:							
Cash and cash equivalents	19,580,432	-	-	-	-	822,180	20,402,612
Due from other funds	-	300,000	-	-	-	-	300,000
Due from other funds - interaccount	556,105	-	-	-	-	297,786	853,891
Accounts receivable, net	2,116,053	2,071,261	7,554	-	-	-	4,194,868
Lease receivable	25,790	-	-	-	-	-	25,790
Other receivables	23,829	1,869	-	-	9,346	-	35,044
Inventories	-	614,829	-	-	-	-	614,829
Prepaid Expenses	16	873	-	-	-	-	889
Total current assets	<u>23,804,549</u>	<u>8,431,604</u>	<u>159,269</u>	<u>-</u>	<u>21,030</u>	<u>1,119,966</u>	<u>33,536,418</u>
Non-current assets:							
Restricted:							
Investments	-	-	-	2,961,964	-	-	2,961,964
Investment in joint venture	80,529	-	-	-	-	-	80,529
Capital assets:							
Land and construction in progress	17,139,419	1,682,262	100,544	-	-	-	18,922,225
Other capital assets, net of accumulated depreciation	38,705,139	4,715,317	2,506,956	-	-	-	45,927,412
Total non-current assets	<u>55,925,087</u>	<u>6,397,579</u>	<u>2,607,500</u>	<u>2,961,964</u>	<u>-</u>	<u>-</u>	<u>67,892,130</u>
Total assets	<u>79,729,636</u>	<u>14,829,183</u>	<u>2,766,769</u>	<u>2,961,964</u>	<u>21,030</u>	<u>1,119,966</u>	<u>101,428,548</u>
<b>DEFERRED OUTFLOW OF RESOURCES</b>							
Deferred amounts on refunding	685,836	-	-	-	-	-	685,836
Deferred amounts related to pension	1,217,356	1,220,906	-	-	-	-	2,438,262
Deferred amounts related to OPEB	236,561	25,199	-	-	-	-	261,760
Total deferred outflows	<u>2,139,753</u>	<u>1,246,105</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,385,858</u>
<b>LIABILITIES</b>							
Current liabilities:							
Accounts payable and accrued liabilities	1,431,702	1,193,784	1,417	-	-	-	2,626,903
Salaries payable	39,403	23,009	-	-	-	-	62,412
Accrued interest payable	320,001	284	-	-	-	-	320,285
Due to other funds - interaccount	297,786	-	-	556,105	-	-	853,891
Payable to other governments	-	33,103	-	-	-	-	33,103
Deposits subject to refund	-	44,227	-	-	-	1,104,827	1,149,054
Compensated absences	19,187	18,756	-	-	-	-	37,943
Leases liability	59,147	-	-	-	-	-	59,147
Notes payable	4,022,374	93,517	-	-	-	-	4,115,891
Total current liabilities	<u>6,189,600</u>	<u>1,406,680</u>	<u>1,417</u>	<u>556,105</u>	<u>-</u>	<u>1,104,827</u>	<u>9,258,629</u>
Non-current liabilities:							
Compensated absences, net of current portion	172,682	168,808	-	-	-	-	341,490
Lease liability	89,432	-	-	-	-	-	89,432
Total OPEB liability	329,721	109,909	-	-	-	-	439,630
Net pension liability	16,910,238	15,213,657	-	-	-	-	32,123,895
Notes payable, net of current portion	47,290,755	-	-	-	-	-	47,290,755
Total non-current liabilities	<u>64,792,828</u>	<u>15,492,374</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>80,285,202</u>
Total liabilities	<u>70,982,428</u>	<u>16,899,054</u>	<u>1,417</u>	<u>556,105</u>	<u>-</u>	<u>1,104,827</u>	<u>89,543,831</u>
<b>DEFERRED INFLOW OF RESOURCES</b>							
Deferred amounts related to pension	1,254,907	1,095,917	-	-	-	-	2,350,824
Deferred amounts related to OPEB	705,753	236,788	-	-	-	-	942,541
Deferred amounts related to leases	25,744	-	-	-	-	-	25,744
Total deferred inflows	<u>1,986,404</u>	<u>1,332,705</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,319,109</u>
<b>NET POSITION</b>							
Net investment in capital assets	20,041,231	6,304,062	2,607,500	-	-	-	28,952,793
Restricted for debt service	669,402	-	-	2,405,859	-	-	3,075,261
Unrestricted (deficit)	(11,810,076)	(8,460,533)	157,852	-	21,030	15,139	(20,076,588)
Total net position	<u>\$ 8,900,557</u>	<u>\$ (2,156,471)</u>	<u>\$ 2,765,352</u>	<u>\$ 2,405,859</u>	<u>\$ 21,030</u>	<u>\$ 15,139</u>	<u>\$ 11,951,466</u>

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**Combining Schedule of Revenues, Expenses, and Changes in Net Position – Duncan Public Utilities Authority – Year Ended December 31, 2022**

	Enterprise Fund Accounts						Total
	DPUA - Other Utilities	DPUA - Electric	DPUA Airport	DPUA Sinking - Waurika	Redeposit Cash	Meter Deposit	
<b>REVENUES</b>							
Water	\$ 9,086,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,086,140
Electric	-	19,676,555	-	-	-	-	19,676,555
Sewer	2,668,943	-	-	-	-	-	2,668,943
Sanitation	3,897,066	-	-	-	-	-	3,897,066
Lake	218,037	-	-	-	-	-	218,037
Airport	-	-	51,863	-	-	-	51,863
Miscellaneous	211,687	55,743	-	-	-	-	267,430
Total operating revenues	<u>16,081,873</u>	<u>19,732,298</u>	<u>51,863</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,866,034</u>
<b>OPERATING EXPENSES</b>							
General government	1,913,896	-	-	-	-	-	1,913,896
Water	4,227,596	-	-	-	-	-	4,227,596
Wastewater	1,130,131	-	-	-	-	-	1,130,131
Sanitation	3,723,409	-	-	-	-	-	3,723,409
Electric	-	19,108,195	-	-	-	-	19,108,195
Lake	652,036	-	-	-	-	-	652,036
Airport	-	-	86,141	-	-	-	86,141
Depreciation	3,503,980	623,076	203,248	-	-	-	4,330,304
Total operating expenses	<u>15,151,048</u>	<u>19,731,271</u>	<u>289,389</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,171,708</u>
Operating income (loss)	<u>930,825</u>	<u>1,027</u>	<u>(237,526)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>694,326</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>							
Interest and investment revenue	171,832	(144,034)	-	(1,103,213)	-	2,730	(1,072,685)
Miscellaneous revenue	281,465	5,189	-	-	-	-	286,654
Interest expense	(1,317,255)	(4,762)	-	(141,979)	-	-	(1,463,996)
Capital contributions to governmental activities	(222,051)	-	-	-	-	-	(222,051)
Total non-operating revenue (expenses)	<u>(1,086,009)</u>	<u>(143,607)</u>	<u>-</u>	<u>(1,245,192)</u>	<u>-</u>	<u>2,730</u>	<u>(2,472,078)</u>
Income (loss) before contributions and transfers	<u>(155,184)</u>	<u>(142,580)</u>	<u>(237,526)</u>	<u>(1,245,192)</u>	<u>-</u>	<u>2,730</u>	<u>(1,777,552)</u>
Capital contributions from governmental activities	470,869	1,089,903	-	-	-	-	1,560,772
Transfers in - interaccount	456,325	-	-	-	-	-	456,325
Transfers out - interaccount	-	-	-	(456,325)	-	-	(456,325)
Transfers in	87,333	96,091	-	-	-	-	183,424
Transfers out	-	(5,000,000)	-	-	-	-	(5,000,000)
Change in net position	<u>859,343</u>	<u>(3,956,586)</u>	<u>(237,526)</u>	<u>(1,701,517)</u>	<u>-</u>	<u>2,730</u>	<u>(5,033,556)</u>
Total net position - beginning, restated	<u>8,041,214</u>	<u>1,800,115</u>	<u>3,002,878</u>	<u>4,107,376</u>	<u>21,030</u>	<u>12,409</u>	<u>16,985,022</u>
Total net position - ending	<u>\$ 8,900,557</u>	<u>\$ (2,156,471)</u>	<u>\$ 2,765,352</u>	<u>\$ 2,405,859</u>	<u>\$ 21,030</u>	<u>\$ 15,139</u>	<u>\$ 11,951,466</u>

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**Combining Schedule of Cash Flows – Duncan Public Utilities Authority – Year Ended December 31, 2022**

	Enterprise Fund Accounts						Total
	DPUA - Other Utilities	DPUA - Electric	DPUA Airport	DPUA Sinking - Waurika	Redeposit Cash	Meter Deposit	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>							
Receipts from customers	\$ 16,486,848	\$ 20,057,599	\$ 52,966	\$ -	\$ -	\$ -	\$ 36,597,413
Payments to suppliers and employees	(11,584,745)	(17,779,713)	(106,764)	-	-	-	(29,471,222)
Receipts of customer meter deposits	-	65,360	-	-	-	247,574	312,934
Refunds of customer meter deposits	-	(56,689)	-	-	-	(230,360)	(287,049)
Interfund receipts - interaccount	-	-	-	-	-	-	(556,105)
Interfund payments - interaccount	-	-	-	556,105	-	-	556,105
<b>Net cash provided by (used in) operating activities</b>	<b>4,345,998</b>	<b>2,286,557</b>	<b>(53,798)</b>	<b>556,105</b>	<b>-</b>	<b>17,214</b>	<b>7,152,076</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>							
Transfers from other funds - interaccount	456,325	-	-	-	-	-	456,325
Transfers to other funds - interaccount	-	-	-	(456,325)	-	-	(456,325)
Transfers from other funds	87,333	96,091	-	-	-	-	183,424
Transfers to other funds	-	(5,000,000)	-	-	-	-	(5,000,000)
<b>Net cash provided by (used in) noncapital financing activities</b>	<b>543,658</b>	<b>(4,903,909)</b>	<b>-</b>	<b>(456,325)</b>	<b>-</b>	<b>-</b>	<b>(4,816,576)</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>							
Purchases of capital assets	(3,684,465)	(42,306)	(1,947)	-	-	-	(3,728,718)
Transfer of capital assets to governmental activities	(222,051)	-	-	-	-	-	(222,051)
Proceeds from debt	4,928,536	-	-	-	-	-	4,928,536
Principal paid on debt	(3,991,556)	(91,087)	-	-	-	-	(4,082,643)
Interest and fiscal agent fees paid on debt	(1,246,381)	(5,004)	-	-	-	-	(1,251,385)
<b>Net cash provided by (used in) capital and related financing activities</b>	<b>(4,215,917)</b>	<b>(138,397)</b>	<b>(1,947)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(4,356,261)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>							
Purchase of investments	-	(171,978)	-	(376,605)	-	-	(548,583)
Interest and dividends	162,838	27,944	-	92,178	-	2,730	285,690
<b>Net cash provided by (used in) investing activities</b>	<b>162,838</b>	<b>(144,034)</b>	<b>-</b>	<b>(284,427)</b>	<b>-</b>	<b>2,730</b>	<b>(262,893)</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>836,577</b>	<b>(2,899,783)</b>	<b>(55,745)</b>	<b>(184,647)</b>	<b>-</b>	<b>19,944</b>	<b>(2,283,654)</b>
<b>Balances - beginning of year</b>	<b>20,246,179</b>	<b>8,342,555</b>	<b>207,460</b>	<b>184,647</b>	<b>11,684</b>	<b>802,236</b>	<b>29,794,761</b>
<b>Balances - end of year</b>	<b>\$ 21,082,756</b>	<b>\$ 5,442,772</b>	<b>\$ 151,715</b>	<b>\$ -</b>	<b>\$ 11,684</b>	<b>\$ 822,180</b>	<b>\$ 27,511,107</b>
<b>Reconciliation to Statement of Net Position:</b>							
Cash and cash equivalents	\$ 1,502,324	\$ 5,442,772	\$ 151,715	\$ -	\$ 11,684	\$ -	\$ 7,108,495
Restricted cash and cash equivalents - current	19,580,432	-	-	-	-	822,180	20,402,612
Total cash and cash equivalents, end of year	<b>\$ 21,082,756</b>	<b>\$ 5,442,772</b>	<b>\$ 151,715</b>	<b>\$ -</b>	<b>\$ 11,684</b>	<b>\$ 822,180</b>	<b>\$ 27,511,107</b>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:</b>							
Operating income (loss)	\$ 930,825	\$ 1,027	\$ (237,526)	\$ -	\$ -	\$ -	\$ 694,326
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:							
Depreciation expense	3,503,980	623,076	203,248	-	-	-	4,330,304
Miscellaneous revenue	281,465	5,189	-	-	-	-	286,654
Change in assets and liabilities:							
Due from other funds - interaccount	(556,105)	-	-	556,105	-	-	-
Accounts receivable	129,228	320,113	1,103	-	-	-	450,444
Other receivable	(5,672)	-	-	-	-	-	(5,672)
Lease receivable	25,698	-	-	-	-	-	25,698
Inventory	-	16,142	-	-	-	-	16,142
Prepaid expenses	-	(873)	-	-	-	-	(873)
Deferred outflows related to pension	746,151	437,836	-	-	-	-	1,183,987
Deferred outflows related to OPEB	52,011	10,423	-	-	-	-	62,434
Accounts payable	(1,081,160)	157,705	(20,623)	-	-	-	(944,078)
Accrued payroll payable	12,430	5,421	-	-	-	-	17,851
Deposits subject to refund	-	8,671	-	-	-	-	25,885
Due to other governments	-	14,778	-	-	-	17,214	14,778
Total OPEB liability	(169,075)	(69,149)	-	-	-	-	(238,224)
Deferred inflows related to OPEB	58,728	29,339	-	-	-	-	88,067
Deferred amounts related to leases	(25,744)	-	-	-	-	-	(25,744)
Accrued compensated absences	(25,282)	3,151	-	-	-	-	(22,131)
Deferred inflows related to pension	(281,872)	(259,426)	-	-	-	-	(541,298)
Net pension liability	750,392	983,134	-	-	-	-	1,733,526
<b>Net cash provided by (used in) operating activities</b>	<b>4,345,998</b>	<b>2,286,557</b>	<b>(53,798)</b>	<b>556,105</b>	<b>-</b>	<b>17,214</b>	<b>7,152,076</b>
<b>Noncash activities:</b>							
Asset transferred from other funds	\$ 470,869	\$ 1,089,903	\$ -	\$ -	\$ -	\$ -	\$ 1,560,772
	<b>\$ 470,869</b>	<b>\$ 1,089,903</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,560,772</b>

**CITY OF DUNCAN, OKLAHOMA  
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**Combining Statement of Net Position – Pension Trust Funds – December 31, 2022**

	<b>City Employees Retirement Trust Fund - Defined Benefit</b>	<b>City Employees Retirement Trust Fund - Defined Contribution</b>	<b>Totals</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 329,418	\$ 28,620	\$ 358,038
Investments, at fair value:			
Mutual fund equity	3,238,010	334,256	3,572,266
Mutual fund fixed	2,610,000	562,710	3,172,710
Accrued interest receivable	-	3,414	3,414
Total assets	<u>\$ 6,177,428</u>	<u>\$ 929,000</u>	<u>\$ 7,106,428</u>
<b>LIABILITIES</b>			
Other accrued expenses	\$ -	\$ -	\$ -
Total liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>NET POSITION</b>			
Restricted for employees' pension benefits held in trust	<u>\$ 6,177,428</u>	<u>\$ 929,000</u>	<u>\$ 7,106,428</u>

**CITY OF DUNCAN, OKLAHOMA  
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**Combining Statement of Changes in Plan Net Position – Pension Trust Funds – December 31, 2022**

	<b>City Employees Retirement Trust Fund</b>	<b>City Employees Retirement Trust Fund - Defined Contribution</b>	<b>Totals</b>
<b>ADDITIONS</b>			
Contributions:			
Employer	\$ 1,152,856	\$ 24,123	\$ 1,176,979
Plan members	-	19,298	19,298
Total contributions	<u>1,152,856</u>	<u>43,421</u>	<u>1,196,277</u>
Investment earnings:			
Increase (decrease) in fair value of investments	(1,032,167)	(116,509)	(1,148,676)
Interest and dividends	145,594	25,817	171,411
Total net investment earnings	<u>(886,573)</u>	<u>(90,692)</u>	<u>(977,265)</u>
Total additions	<u>266,283</u>	<u>(47,271)</u>	<u>219,012</u>
<b>DEDUCTIONS</b>			
Benefits paid to participants or beneficiaries	1,877,368	25,048	1,902,416
Refunds of contributions	2,330	-	2,330
Administrative	15,982	1,857	17,839
Total deductions	<u>1,895,680</u>	<u>26,905</u>	<u>1,922,585</u>
 Change in net position held in trust for employees' pension benefits	 (1,629,397)	 (74,176)	 (1,703,573)
Net position held in trust for employees' pension benefits - beginning	<u>7,806,825</u>	<u>1,003,176</u>	<u>8,810,001</u>
Net position held in trust for employees' pension benefits- ending	<u><u>\$ 6,177,428</u></u>	<u><u>\$ 929,000</u></u>	<u><u>\$ 7,106,428</u></u>

**SINGLE AUDIT AND INTERNAL CONTROL AND COMPLIANCE  
INFORMATION**



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# Elfrink and Associates, PLLC

Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council  
City of Duncan, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate discretely presented component units, and the aggregate remaining fund information of the City of Duncan, Oklahoma ("City"), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated September 14, 2023.

### Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Elfrink and Associates, PLLC*

Elfrink and Associates, PLLC  
Tulsa, Oklahoma  
September 14, 2023



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor and Members of the City Council  
City of Duncan, Oklahoma

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the City of Duncan, Oklahoma's (the City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended December 31, 2022. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated September 14, 2023, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Elfrink and Associates, PLLC*

Elfrink and Associates, PLLC  
Tulsa, Oklahoma  
September 14, 2023

**CITY OF DUNCAN, OKLAHOMA  
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**Schedule of Expenditures of Federal Awards – Year Ended December 31, 2022**

<b>Federal/State Grantor/Pass through agency Grantor/Program Title</b>	<b>Federal Assistance Listing Number</b>	<b>Agency or Pass Thru Number</b>	<b>Program or Award Amount</b>	<b>Federal Expenditures</b>
<b>FEDERAL ASSISTANCE:</b>				
<u>U.S. DEPARTMENT OF JUSTICE:</u>				
Passed through Oklahoma Emergency Management:				
State and Local HIDTA Task Force Grant	16.809	N/A	\$ 19,372	\$ 7,729
Organized Crime Drug Enforcement Task Forces	16.111		5,951	5,951
Equitable Sharing	16.922	OK0690200	61,598	61,598
Total U.S. Department of Justice			<u>86,921</u>	<u>75,278</u>
<u>U.S. DEPARTMENT OF TRANSPORTATION:</u>				
Passed through Association of South Central Oklahoma Governments:				
Highway Planning and Construction	20.205	SPRY-0010(87)	34,000	25,500
Total U.S. Department of Transportation			<u>34,000</u>	<u>25,500</u>
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:</u>				
Passed through Oklahoma Department of Corrections:				
Community Development Block Grants	14.228	18464 CDBGCR20	450,000	254,541
Total U.S. Department of Housing and Urban Development			<u>450,000</u>	<u>254,541</u>
<u>U.S. DEPARTMENT OF AGRICULTURE:</u>				
Watershed Protection and Flood Prevention	10.904	NR217335XXXXC003	63,600	53,900
Total U.S. Department of Agriculture			<u>63,600</u>	<u>53,900</u>
<u>U.S. DEPARTMENT OF THE TREASURY:</u>				
COVID-19/American Rescue Plan Act	21.030	N/A	1,969,747	432,431
Total U.S. Department of Treasury			<u>1,969,747</u>	<u>432,431</u>
<u>DEPARTMENT OF HOMELAND SECURITY:</u>				
Passed through Oklahoma Emergency Management				
Disaster Grants - Public Assistance	97.036	FEMA 4453	139,827	107,561
Disaster Grants - Public Assistance	97.036	FEMA 4575	106,692	18,128
Subtotal 97.036			<u>246,519</u>	<u>125,689</u>
Hazard Mitigation Grant	97.039	FEMA 4373	139,900	2,000
Emergency Management Performance Grant	97.042	ARPA 2021 EMPG	1,000	1,000
Emergency Management Performance Grant	97.042	EMT-2021-EP-00015-S01	800	800
Emergency Management Performance Grant	97.042	2022-EMPG	10,000	2,500
Emergency Management Performance Grant	97.042	2021-EMPG-OK	10,000	10,000
Subtotal 97.042			<u>21,800</u>	<u>14,300</u>
Fire Management Assistance Grant	97.046	FEMA 5122	2,630	2,630
Total U.S. Department of Homeland Security			<u>410,849</u>	<u>144,619</u>
<b>TOTAL FEDERAL ASSISTANCE</b>			<u>\$ 3,015,117</u>	<u>\$ 986,269</u>

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CITY OF DUNCAN, OKLAHOMA  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
Year Ended December 31, 2022

**NOTE A – BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (SEFA) includes the federal award activity of the City under programs of the federal government for the year ended December 31, 2022. The information in this SEFA is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the SEFA presents only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the SEFA are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**NOTE C – INDIRECT COST RATE**

The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

