

Independent Accountants' Report
on Annual Survey of City and Town Finances
Pursuant to Section 17-105.1 of Title 11 of the Oklahoma Statute

Honorable Mayor and Members of City Council
City of Duncan, Oklahoma

We have compiled the 2011 Annual Survey of City and Town Finances (SA&I Form 2643) of the City of Duncan, Oklahoma (the "City") included in the accompanying prescribed form. We have not audited or reviewed the financial statements included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the financial information provided in the Annual Survey is in accordance with the basis of accounting prescribed by the Office of the State Auditor and Inspector of the State of Oklahoma (the "State Auditor") pursuant to Section 17-105.1 of Title 11 of the Oklahoma Statutes.

The City's management is responsible for the preparation and fair presentation of the financial information included in the SA&I Form 2643 in accordance with the basis of accounting prescribed by the State Auditor pursuant to Section 17-105.1 of Title 11 of the Oklahoma Statutes, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial information in the Annual Survey.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the prescribed form without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial information in the SA&I Form 2643.

The SA&I Form 2643 included in the accompanying prescribed form is presented in accordance with the requirements of the State Auditor pursuant to Section 17-105.1 of Title 11 of the Oklahoma Statutes, and are not intended to be a complete presentation of the City's financial statements in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the City Council, city management, and the Office of the State Auditor and Inspector of the State of Oklahoma and is not intended to be and should not be used by anyone other than these specified parties.

Cole & Reed P.C.

Oklahoma City, Oklahoma
July 30, 2014

DUE DATE: December 31, 2011		FORM SA&I 2643	
<div>IMPORTANT</div> <p>This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.</p> <p>This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30, 2011. <i>See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document.</i></p> <p>This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.</p> <p>For assistance in completing this report, please call the Office of the State Auditor at (401) 521-3495. When completed, please return this form to the Office of the State Auditor at the address below.</p>		<div>OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA GARY JONES , AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES</div>	
RETURN TO Office of the Auditor and Inspector State of Oklahoma 2300 North Lincoln Blvd. Room 100 Oklahoma City, OK 73105		<div>City of Duncan Mayor 720 W. Willow Duncan, OK 73534</div>	
Part I	TAX REVENUES		
Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines or any other sources that are not taxes or licenses.			
Item		Amount (Omit cents)	
1. Property taxes — General fund, building fund, and sinking fund		T01	14,602
2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.		T09	
a. General sales tax			7,413,199
b. Franchise fee or tax			574,733
c. Cigarette Tax			6,242,957
c. Hotel/Motel		T19	251,863
3. Occupation and business licensing and permits			
a. 'Enter here licenses and inspection charges on occupations and businesses - for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.			0
b. Other licensing and permits		T29	94,298
4. Other — Specify 911 taxes		T99	237,221
Part IA	INTERGOVERNMENTAL REVENUE		
Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.			
Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.			
Column (c) — Report only amounts received directly from the Federal Government.			
Purpose for which received	Amount (Omit cents)		
	From State (a)	From other local governments (b)	From Federal Government (directly) ©
General support—Total amts rec'd (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.	C30	D30	B30
1. Alcoholic beverage tax	95,316	0	0
2. Street and highways	202,412	0	0
3. Health or Hospital	0	0	0
4. Grants received for water utilities	0	0	0
5. Grants received for waste water utilities	0	0	0
6. Grants received for housing, economic, & community development	0	0	0
7. Airports	0	0	42,178
8. Mass transit rail and/or bus system	0	0	0
9. Grants received for transportation	0	0	0
10. ALL OTHER (From State - code C89; From Fed. Gov't. - Code B89) — Include in the appropriate box, receipts from various payments such as —	C89	D89	B89
a. Parks and recreation (BOR or HUD)	0	0	0
b. Public Safety	16,205	0	22,151
c. Job training	0	0	0
d. Library grants	21,597	0	0
Other - Specify	C89	D89	B89
e. FEMA	0	0	16,268
f. On behalf payments	C89	D89	B89
	690,978	0	0
Part IB	OTHER REVENUES — Other than tax and intergovernmental revenues		
Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.			
1. Utility sales revenue — Gross receipts of any water, electric, gas or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	Amount (Omit cents)		Amount (Omit cents)
	A91		A80
a. Water supply system	7,043,385		2,320,099
b. Electric power system	16,573,388		2,936,003
c. Gas supply system	0		
d. Transit	0		0
2. Other sales and service revenue - Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclude of amounts received from other governments.			
a. Sewerage charges			
b. Refuse collection charges			
c. Hospital charges received on behalf of individual patients under the Medicare program or other insurance-type arrangements.			
Exclude Medicaid and amounts for hospital purposes received from other governments.			
0			

Part IB	OTHER REVENUES — Other than tax and intergovernmental revenues — Continued Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.			
2. Other sales and service revenue — Continued d. Recreation charges (swimming, golf, auditoriums etc. e. Airports — <i>Include rentals and gross sales of gas and oil.</i> f. Parking facilities (parking lots, garages, parking meters) g. Municipal housing project rentals (gross) h. Ambulance services i. Miscellaneous commercial activities (cemeteries) j. Other (including miscellaneous fee collections)	Amount (<i>Omit cents</i>)		5. Interest earnings-Interest received on all deposits & investment holdings of your government and its agencies excluding earnings of any employee pension fund.	Amount (Omit cents)
	A61			U20
		171,282		1,198,056
	A01		6. Rents- <i>Exclude rev. reported in Item 2</i>	U40
		22,535	7. Royalties- <i>Compensation or portion of proceed from extraction of natural resources</i>	U41
	A60	0	8. Fines & forfeitures (City or Town share only)	U30
		0	9. Private donations	U50
	A50	0	10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, <i>Include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund.</i>	
	A89	0		
	A03	0		
	A89	399,730		
	U01	0		
3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) <i>Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1.</i>			a. MISC.	U99
			b. Cemetery	
			c. Internal service activities	
4. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.			Total misc other revenue	U99
			Sum of items 10a-10c →	
		43,433		509,255

Part II	DIRECT EXPENDITURES BY PURPOSE AND TYPE			
Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III. Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page. Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement		coverage, etc. <i>Exclude: (1) capital outlay (report in columns (c.) & (d)); and (2) amounts paid to other governments (report in part III).</i> Column (b) — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services. Column (c.) — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc.		

PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services	Operations & Maintenance	CAPITAL OUTLAY	
			Construction	Purchase of land, equip. & structures
	(a)	(b)	(c.)	(d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing).	478,649	44,140	0	17,378
2. Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).	E25	E25	F25	G25
	90,631	142,351	0	3,029
3. Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.	E29	E29	F29	G29
	363,025	50,725	0	5,415
HEALTH AND WELFARE	E79	E79	F79	G79
4. Social services	0	0	0	0
5. Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.	E36	E36	F36	G36
	0	0	0	0
6. Other hospitals — Payments to hospitals operated privately. <i>Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.</i>	0	0	0	0
7. Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.	E77	E77	F77	G77
	0	45,543	0	0
8. Health (other than hospitals) — All public health activities except provision of hospital care. <i>Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.</i>	E32	E32	F32	G32
	206,460	62,008	0	0
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges and toll facilities. Also includes street lighting, snow removal, and highway engineering, control, and safety. <i>Exclude here and report in item 21f, street cleaning, expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.</i>	545,605	348,135	0	383,076
10. Toll highways and facilities — Operation and maintenance of highways, roads and bridges operated on fee or toll basis	E45	E45	F45	G45
	0	0	0	0
11. Municipal airports	E01	E01	F01	G01
	0	38,407	0	0
12. Parking facilities — Municipal garages, parking lots, etc. and all purchase and maintenance of meters (including on-street meters).	E60	E60	F60	G60
	0	0	0	0
PUBLIC SAFETY	E62	E62	F62	G62
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. <i>Exclude highway engineering and planning (report in item 9).</i>	3,790,107	649,662		477,481
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	2,991,509	250,000		779,620

PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued				
PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services	Operations & Maintenance	CAPITAL OUTLAY	
			Construction	Purchase of land, equip. & structures
	(a)	(b)	(c.)	(d)
PUBLIC SAFETY — Continued	E05	E05	F05	G06
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	0	0	0	0
16. Other corrections — Probation and parole activities - But exclude "lock up" operations (report in item 16).	E04 0	E04 0	F04 0	G04 0
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprize for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66 0	E66 0	F66 0	G66 0
AMBULANCE	E32	E32	F32	G32
18. All expenditures for city operated or subsidized ambulance services	0	0	0	0
CULTURE AND RECREATION	E61	E61	F61	G61
19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	560,407	316,790	0	70,586
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>	E52 337,410	E52 90,295	F52 0	G52 165,552
UTILITIES				
21. Gross expenditures for utility systems operated by your government. <i>Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).</i>	E91	E91	F91	G91
a. Water supply system	960,938	1,477,419	0	0
b. Electric power system	1,497,763	12,853,697	0	0
c. Gas supply system	E93 0	E93 0	F93 0	G93 0
d. Transit	E94 0	E94 0	F94 0	G94 0
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm systems and sewage disposal plants	E80 217,594	E80 830,826	F80 0	G80 0
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81 0	E81 2,808,985	F81 0	G81 0
INTEREST ON DEBT				
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.		I91		
a. Water supply system	0	2,270,842		
b. Electric power system		243I 0		
c. Gas supply system		I93 0		
d. Transit		I94 0		
e. All interest not covered by items 19a through 19d		I89 17,691		
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgements and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.				
<i>Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.</i>				
a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projets, and similar activities.	E50 479,055	E50 70,654	F50 0	G50 28,198
b. Economic development	E89 0	E89 119,617	F89 0	G89 0
c. Civil defense	E89 0	E89 0	F89 0	G89 0
d. Cemetery operations and maintenance	E89 0	E89 0	F89 0	G89 158,578
e. Miscellaneous commercial activities	E03 0	E03 0	F03 0	G03 0
Other — <i>Specify</i>	E89	E89	F89	G89
f. General Gov't.	1,071,264	3,514,322	0	957,570
g.	0		0	0
h.	0	0	0	0

Part III INTERGOVERNMENTAL EXPENDITURES							
Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.							
Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)		
1.		0	5.		0		
2.		0	6.		0		
3.		0	7.		0		
4.		0	8.		0		
Part IV SALARIES, WAGES, AND FORCE ACCOUNT				Amount (Omit cents)			
Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.				Z00 8,511,781			
Part V DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt.							
1. Long term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include revenue and nonguaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners (column (e)). Report also general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient (column (f)). When an advance refunding has resulted in a legal or an insubstance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.							
AMOUNT, BY PURPOSE (Omit cents)							
		Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR Issued (b) Retired ©		Outstanding total (a) plus (b) minus © (d)	DETAIL OF LONG-TERM DEBT OUTSTANDING Revene and nonguaranteed bonds (e) Guaranteed bonds (f)	
a. Sewer debt		19X 6,364,691	29X 0	39X 478,919	5,885,772	44X 5,885,772	41X 0
b. Water supply system debt		19A 46,300,177	29A 1,773,425	39A 2,171,553	45,902,049	44A 45,902,049	41A 0
c. Electric power system debt		19B 0	29B 0	39B 0	0	44B 0	41B 0
d. Gas supply system debt		19C 0	29C 0	39C 0	0	44C 0	41C 0
e. Transit		19D 0	29D 0	39D 0	0	44D 0	41D 0
f. Industrial revenue and pollution control debt		19T 0	24T 0	34T 0	0	44T 0	41T 0
g. All other purposes		19X 8,316,073	29X 0	39X 1,010,000	7,306,073	44X 7,306,073	41X 0
2. Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.					Amount (Omit cents)		
a. Amount outstanding at beginning of fiscal year					61V 0		
b. Amount outstanding at end of fiscal year					64V 0		
Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR							
Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.							
Type of fund				Amount at end of fiscal year (Omit cents)			
1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.				W01 9,466,660			
2. Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held pending disbursement.				W31 141,738			
3. All other funds except employee retirement funds.				W61 14,376,106			
4. Retirement systems — Single employer plans only				0			

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Part VII

AUDITOR INFORMATION

NOTE — This report will not be considered complete unless an accompanying "accountants compilation report on financial statements included in certain prescribed forms" is attached to the report. The municipality's auditor should follow the in AR Section 300 of the AICPA Professional Standards in preparing such compilation report.

Auditor's firm name

Cole & Reed

Adress — <i>Number and street</i>			TELEPHONE		
531 Couch Drive			Area Code	Number	Extension
City	State	ZIP Code			
Oklahoma City	OK	73102	405	239-7961	

Name of contact person/Email

COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presently component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES
2012 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- Separate road districts
- Sewer districts
- Utilities authorities
- Zoning districts

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code T01)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes
a. General salex tax (code T09)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — *Specify any sales tax not mentioned above.*

3. Licenses, permits, and other taxes
a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

7. Grants received for mass transit and/or bus systems (codes C94 to B94)

9. All other (From State — code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- Water and sewer facilities
- Manpower planning and utilization

Part IB — OTHER REVENUE

3. Special assessment funds
Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations as part II, Item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCT.

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V — DEBT OUTSTANDING, ISSUED & RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

Hospitals — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality	Hospital
Anadarko	Anadarko Municipal Hospital
Bethany	Bethany General Hospital
Carnegie	Carnegie Tri-County Municipal Hospital
Cleveland	Cleveland Area Hospital
Clinton	Clinton Regional Hospital
El Reno	Park View Hospital
Fairfax	Fairfax Municipal Hospital
Fairview	Fairview Hospital
Healdton	Healdton Municipal Hospital
Holdenville	Holdenville General Hospital
Lindsay	Lindsay Municipal Hospital
Mangum	Mangum City Hospital
Norman	Norman Municipal Hospital
Okeene	Okeene Municipal Hospital
Pauls Valley	Pauls Valley General Hospital
Pawnee	Pawnee Municipal Hospital
Sayre	Sayre Memorial Hospital
Seminole	Seminole Municipal Hospital
Tahlequah	Tahlequah City Hospital
Watonga	Watonga Municipal Hospital