

**DATE:** December 31, 2019

**BULLETIN NO.:** 2019-05

**TO:** All county officials and employees

**RE:** Mileage Reimbursement

According to 19 O.S. § 164 county officers and employees are allowed to be reimbursed for mileage traveled in privately owned vehicles during the course of their official duties at the rate allowed state employees as set forth by the State Travel Reimbursement Act at 74 O.S. § 500.4. The State Travel Reimbursement act provides that the rate of reimbursement for travel by privately owned automobiles may be an amount not to exceed the rate prescribed by Internal Revenue Service rules or procedures. Effective January 1, 2020; the Internal Revenue Service in IR-2019-215 has set the rate at 57.5 cents per mile. County officers and employees may be reimbursed at or below this rate as determined by the Board of County Commissioners. Please share this information with your fellow county officials and employees.

Note: The Office of Management and Enterprise Services publishes a schedule of reimbursement rates for state employee travel as directed in 74 O.S. § 85.51(F). The Office of Management and Enterprise Services has announced the mileage reimbursement rate for state employees for 2020 will be equal to the IRS rate.

For questions please call (405) 521-3449 or email at cwilson@sai.ok.gov.

Sincerely,

*Cheryl S. Wilson*

Cheryl Wilson  
County Management Services

