



Oklahoma State Auditor & Inspector

2300 N. Lincoln Blvd. • State Capitol, Room 100 • Oklahoma City, OK 73105 • Phone: 405.521.3495 • Fax: 405.521.3426

DATE: January 4, 2017
BULLETIN NO.: 2017-01
TO: County Clerks & Court Clerks
RE: Mileage Reimbursement

According to 19 O.S. § 164 county officers and employees are allowed to be reimbursed for mileage traveled in the course of their official duties at the rate allowed state employees as set forth by the State Travel Reimbursement Act at 74 O.S. § 500.4. The State Travel Reimbursement act provides that the rate of reimbursement for travel by privately owned automobiles may be an amount not to exceed the rate prescribed by Internal Revenue Service rules or procedures. Effective January 1, 2017; the Internal Revenue Service in IR-2016-169 has set the rate at 53.5 cents per mile. County officers and employees may be reimbursed at or below this rate as determined by the Board of County Commissioners.

Note: the mileage reimbursement rate effective January 1, 2017 for state employees (including Health Department, OSU Extension, and District Attorney employees) has been set at 47 cents per mile. House Bill 2619 amended 74 O.S. § 85.451, requiring the Office of Management and Enterprise Services to publish a schedule of reimbursement rates for state employee travel. Thus, any state employees submitting travel claims to the county would be reimbursed at the rate of 47 cents per mile. House Bill 2619 also amended 74 O.S. § 500.4 requiring state employees to use Global Positioning Systems in determining business miles traveled. The wording of this legislative amendment does not appear to require county officers and employees to utilize Global Positioning Systems for determining business miles traveled.

For questions please call (405) 521-3449 or email at cwilson@sai.ok.gov.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl D. Wilson".

Cheryl Wilson
County Management Services