#### RESOLUTION NO. 2020-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY ADOPTING AND APPROVING ITS FY2020-2021 BUDGET AND OTHER BUDGETS AND APPROPRIATING THE REVENUES FOR THE STATED PURPOSES AS CONTAINED IN THE BUDGETS; DIRECTING THE MAYOR/CHAIRMAN, CITY MANAGER/TRUST MANAGER AND CITY CLERK/TRUST SECRETARY TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS BUDGET.

#### RESOLUTION

WHEREAS, the City of Cherokee has adopted the provisions of the Oklahoma Municipal Budget Act ("Act") in 11 O.S. Sections 17-201 through 17-216;

WHEREAS, the City Manager/Trust Manager, with participation from the Chief Financial Officer ("CFO"), has prepared and presented to the Cherokee City Council and the Cherokee Development Authority, the General Fund and other Budgets for the fiscal year ending June 30, 2021 (FY 2021) consistent with the Act;

WHEREAS, the Act in Section 17-215 provides for the CFO of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, the City of Cherokee/Cherokee Development Authority have conducted Public Hearings at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in substantial compliance with Section 17-208 of the Act; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA. AND THE CHAIRMAN AND BOARD OF TRUSTEES OF THE CHEROKEE DEVELOPMENT AUTHORITY, THAT:

SECTION 1. The City Council of the City of Cherokee and the Chairman and Board of Trustees of the Cherokee Development Authority do hereby adopt the FY 2021 General Fund Budget and related budgets on the 10<sup>th</sup> day of June 2020 with the total resources available in the amount of \$2,984,684.70 and total appropriations in the amount of \$2,127,161.34, and as further provided by Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. The City of Cherokee/Cherokee Development Authority do hereby authorize the Chief Financial Officer, with the City Manager/Trust Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2021, from one-line item to another, one object category to another within the same department, or from

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State Auditor and Inspector

one department to another within a fund, without further approval by the City of Cherokee/Cherokee Development Authority. All other budget amendments must be approved by the City of Cherokee/Cherokee Development Authority.

Section 3. All supplemental appropriations or decreases in the total appropriations of a fund shall be adopted at a meeting of the City Council/Board of Trustees and filed with the State Auditor and Inspector.

Section 4. Be it further provided that the Mayor/Chairman, City Manager/Trust Manager and City Clerk/Trust Secretary are hereby authorized to take any and all additional actions as may be required for the implementation of these budgets.

Dated this 10th day of June 2020.

CHARLEST:

SEAL

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(Seal)

ATTEST:

Amber K. Wilhite, Trust Secretary

Approved as to Content:

Michael Jones, Trust Manager

Approved as to Legality:

CHEROKEE DEVELOPMENT AUTHORITY

Xaren Cole Hawkens

Karen Hawkins Chairman

Bryce S. Kennedy, Jr., Trust Attorney

## Dated this 10<sup>th</sup> day of June 2020.

Bryce S. Kennedy, Jr., City Attorney

| (Seal)  ATTEST:                               | THE CITY OF CHEROKEE, OKLAHOMA <u>Aarew Cole Hawkins</u> Karen Hawkins, Mayor |
|---|---|
| (Seal)  |   |
| ATTEST:                                       |   |
| Amber K. Wilhite  Amber K. Wilhite City Clerk |   |
| Approved as to Content:                       |   |
| Michael Jones, City Manager                   |   |
| Approved as to Legality:                      |   |
|   |   |

## CITY OF CHEROKEE, OKLAHOMA

Fiscal Year 2020/2021 Annual Budget

#### **BUDGET MEMO**

June 10, 2020

The 2020/2021 Annual Budget for the City of Cherokee is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. The budget includes the following highlights for the fiscal year:

- This is an unusual year as the national economy is reeling from COVID-19 coupled with Oklahoma's specific oil/gas reliance. Russell Evans, an economist based at Oklahoma City University, spoke at the City of Oklahoma City council meeting in mid-April 2020 referencing the local economy was already shaky at the start of the 2020 calendar year and the collapse in oil prices has exacerbated the challenges faced by the city and state. It is likely the U.S. economy will shrink 25% to 40% starting in June 2020 and continue through the summer and fall.
- The New York Times reported on April 24, grocery stores, pharmacies and other sellers of essential items experienced a surge of demand in March 2020, which was outweighed by a steep decline in other categories as businesses shuttered and shoppers restricted their spending. Sales at gas stations, pushed down by low oil prices as well as reduced commuting, fell 17 percent. With sales taxes being the biggest source of revenue for most cities, we will see this plunge in revenue directly as business activity grinds to a halt and consumers stay home. Even as we stretch finances temporarily by trimming budgets, appropriating funds earmarked for other purposes or passing emergency legislation the economic recovery is expected to be slow.
- In light of the above information, we have prepared the following breakdown of sales tax revenue provided by the Oklahoma Tax Commission. We utilized this breakdown in projecting the impact of COVID-19 on the municipality.

| Sales Tax Top 5 for Cherokee  |     |  |  |  |
|-------------------------------|-----|--|--|--|
| Grocery Stores                | 32% |  |  |  |
| General Merchandise Stores    | 10% |  |  |  |
| Chemical Merchant Wholesalers | 9%  |  |  |  |
| Full-Service Restaurants      | 5%  |  |  |  |
| Limited-Service Restaurants   | 5%  |  |  |  |
|                               | 61% |  |  |  |

- Sales tax has been budgeted at 75% of current year projected. Use tax is budgeted at 100% of current year projections. All
  other recurring taxes are budgeted at 80% of current year projections. The equates to a net reduction in budgeted Tax
  Revenues of <~\$133k> from last year.
- Budgeted rate increases for Water & Sewer utility revenues is at 1%. Trash expenses have been budgeted to increase 4% in response to the increase from our provider which will take effect this year, as required under our contract. Total Utility Revenues are budgeted to decrease by <~\$80k> compared to last year.
- Utility Revenue collections have been decreased by 8% due to the expected impact of unemployment related to the pandemic.
- Due to not filling the vacancy left when a former employee retired from City employment, we have taken his wage & benefit package of ~\$42k and divided among personnel whose wages were not in line with the marketplace; all remaining employees were given a cost of living increase of 1% to match regional inflation rates. These pay increases totaled ~\$27k, saving the City ~\$15k/year. All employee benefits & taxes are budgeted at current rates. Longevity pay is budgeted using the same criteria as last year.

## CITY OF CHEROKEE, OKLAHOMA

Fiscal Year 2020/2021 Annual Budget

#### **BUDGET MEMO**

Proposed Capital requests are detailed in the budget totaling \$305,250

|                            | Capital | Outlay | Funding source                           |
|----------------------------|---------|--------|--|
| General Government         | \$      | 1,000  | Operations                               |
| Police Department          |         | -      | Emergency Services Restricted Cash Funds |
| Fire Department            |         | -      | Emergency Services Restricted Cash Funds |
| Economic Development Dept. |         | 25,000 | Hotel/Motel Restricted Cash Funds        |
| Library Department         |         | -      | Operations                               |
| Streets Department         | 2       | 00,000 | Grant Funds                              |
| Swimming Pool Department   |         | -      | Parks & Streets Restricted Cash Funds    |
| Parks Department           | :       | 34,250 | Pocket Park Restricted Cash Funds        |
| Airport Department         |         | 20,000 | CARES Grant                              |
| Cemetery Department        |         | -      | Cemetery Restricted Funds                |
| Admin Department           |         | -      | Operations                               |
| Water Department           |         | 25,000 | Operations                               |
| Sewer Department           |         | -      | Operations                               |
| TOTAL CAPITAL OUTLAY       | Y \$ 3  | 05,250 | I  |

 See the chart below for consideration of collection on tax revenues at tiered percentages and the reflected net gain/(loss) for the fiscal year:

| General Fund Tax |       |             |
|------------------|-------|-------------|
| Collections      | Net ( | Gain/(Loss) |
| 100%             | \$    | 74,003      |
| 90%              |       | 6,508       |
| 85%              |       | (27.240)    |

- As of March 31, 2020, the municipality had 197 and 160 days of cash on hand in the General fund and CDA, respectively, based on the current year projected expenditures. This represents the number of days the municipality can support the current expenses based on the cash balance at March 31, 2020.
- If fiscal year 2021 proceeds in line with the proposed budget, the municipality will have 192 and 191 days of cash on hand in the General fund and CDA, respectively, at June 30, 2021.

| • [ | Debt | Service | included | in the | budget | are | detailed | below: |
|-----|------|---------|----------|--------|--------|-----|----------|--------|
|-----|------|---------|----------|--------|--------|-----|----------|--------|

|                       | CDA:       | General Fund: |
|-----------------------|------------|---------------|
| Water Department:     |            |               |
| RO Water Plant - OWRB | 91,132     |               |
| Water Meters - ODOC   | 5,208      |               |
| Sewer Department:     |            |               |
| OWRB - Sewer Lagoons  | 80,934     |               |
| Police Department:    |            |               |
| Vehicle Leases        |            | 34,000        |
| Total Debt Service:   | \$ 177,275 | \$ 34,000     |

This budget projects a loss of <\$59,195> for the fiscal year. However, after excluding the budgeted use of Restricted Funds, the income equals \$55.

## CITY OF CHEROKEE, OKLAHOMA

Fiscal Year 2020/2021 Annual Budget

## **BUDGET MEMO**

Please keep in mind that Oklahoma municipalities have to rely upon tax and utility revenues to provide services to citizens. These revenues must be able to fund current operations and capital outlay, as well as provide reserves for future capital projects.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2020 / 2021 budget was initially presented to Council on May 13, 2020 for consideration. A public hearing will be held on Wednesday, June 10, 2020 at 6pm.

The legal level of control for the City's 2020 / 2021 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Russ Meacham, CPA or Tracy Reed, CPA.

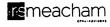
In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Cherokee Fiscal Year 2020/2021

Annual Budget will be considered at a public hearing held on <a href="Wednesday\_June 10.2020 at 6:00 pm at City Hall located at 112 N. Grand">Wednesday\_June 10.2020 at 6:00 pm at City Hall located at 112 N. Grand</a>, Copies of the proposed budget are available for review in the Office of the City Clerk, 112 N. Grand, Cherokee, Oklahoma 73728.

Notice is hereby given that the City of Cherokee 2020/2021 Annual Budget will be adopted during a meeting of the City Council on June 10, 2020.

#### CITY OF CHEROKEE, OKLAHOMA

| BUDGET SUMMARY                         |      |                                 |    |           |          |             |                      |              |    |                   |    |         |
|--|------|---------------------------------|----|-----------|----------|-------------|----------------------|--------------|----|-------------------|----|---------|
|  |      | GINNING<br>ALANCE<br>Estimates) | -  |           | EXPENSES |             | TRANSFERS Net Change |              |    | ENDING<br>BALANCE |    |         |
| GENERAL FUND                           | _\$_ | 462,198                         | \$ | 630,258   | \$       | (715,814)   | \$                   | <del>-</del> | \$ | (85,557)          | \$ | 376,641 |
| ENTERPRISE FUNDS Development Authority | _\$  | 453,109                         | \$ | 998,443   | \$       | (906,144)   | \$                   | (70,000)     | \$ | 22,299            | \$ | 475,408 |
| SPECIAL REVENUE FUNDS                  | _\$_ | 1,412                           | \$ | 439,265   | \$       | (505,203)   | \$                   | 70,000       | \$ | 4,063             | \$ | 5,474   |
| GRAND TOTAL ALL FUNDS                  | s    | 916,719                         | \$ | 2,067,966 | s        | (2,127,161) | \$                   | - [          | \$ | (59,195)          | s  | 857,523 |



## City of Cherokee, Oklahoma General Fund

|  |      |                   |    | PROVED          | PROJEC |                | PR     | OPOSED          |              |
|--|------|-------------------|----|-----------------|--------|----------------|--------|-----------------|--------------|
|  |      | UAL               |    | JDGET           | ACTUAL |                | BUDGET |                 |              |
| OPERATING DEVENIUM                             | 2018 | -2019             | 20 | 19-2020         | 2019-2 | 020            | 20     | 20-2021         |              |
| OPERATING REVENUES Sales tax - 2%              | e ·  | 200 224           | r  | 247.005         | 25     |                | •      |                 |              |
| Use Tax  | \$ 3 | 399,224           | \$ | 347,805         |        | 4,653          | \$     | 280,990         | <b>*</b> 75% |
| Franchise Tax                                  | ,    | 99,885            |    | 90,067          |        | 2,625          |        | 102,625         | *100%        |
| Beverage Tax                                   | 1    | 115,302<br>44,940 |    | 121,023         |        | 6,816          |        | 109,453         | *80%         |
| Tobacco Tax                                    |      | 5,523             |    | 44,493<br>4,719 |        | 3,745          |        | 42,996          | *80%         |
| Hotel Tax                                      |      | 3,323<br>4,447    |    | 4,719           |        | 5,507<br>1,610 |        | 4,406<br>1,288  | *80%         |
| Fines and Forfeitures                          |      | 22,599            |    | 14,500          |        | 0,827          |        |                 | *80%         |
| Fire Revenues                                  |      | 750               |    | 1,010           |        | 1,010          |        | 22,800          |              |
| Library Revenue                                |      | 16,645            |    | 18,500          |        | 7,000          |        | 1,000<br>17,000 |              |
| Licenses & Permits                             |      | 3,643             |    | 2,930           |        | 6,956          |        | 3,500           |              |
| Oil & Gas Revenues                             |      | 91,138            |    | 55,000          |        | 0,522          |        | 25,000          |              |
| Grants   |      | 4,000             |    | 31,380          |        | 1,320          |        | 4,000           |              |
| Interest                                       |      | 4,389             |    | 175             | 7      | 235            |        | 200             |              |
| Pocket Park                                    |      | 5,000             |    | -               |        | -              |        | -               |              |
| Other Revenue                                  |      | 28,854            |    | 75,834          | 15     | 3,255          |        | 15,000          |              |
| TOTAL OPERATING REVENUES                       |      | 346,340           |    | 812,239         |        | 6,081          |        | 630,258         | •            |
|  |      |                   |    |                 |        | 0,00.          |        | 050,250         | •            |
| OPERATING EXPENSES                             |      |                   |    |                 |        |                |        |                 |              |
| General Government                             |      |                   |    |                 |        |                |        |                 |              |
| Personal Services                              |      | 94,312            |    | 102,961         | 10     | 3,564          |        | 108,103         |              |
| Materials and Supplies                         |      | 5,560             |    | 6,000           |        | 5,036          |        | 6,000           |              |
| Other Services and Charges                     | i    | 176,909           |    | 183,000         | 22     | 1,459          |        | 200,000         |              |
| Capital Outlay - City Hall renovations         |      | 31,994            |    | 53,917          | 15     | 9,141          |        | 1,000           |              |
| Total General Government                       | 3    | 308,776           |    | 345,878         | 48     | 9,200          |        | 315,103         | •            |
| Police Department                              |      |                   |    |                 |        |                |        |                 |              |
| Personal Services                              | 1    | 179,422           |    | 190,461         | 18     | 6,744          |        | 188,024         |              |
| Materials and Supplies                         |      | 2,762             |    | 2,000           |        | 943            |        | 1,500           |              |
| Other Services and Charges                     |      | 26,537            |    | 25,000          | 2      | 0,883          |        | 22,500          |              |
| Capital Outlay                                 |      | -                 |    | -               |        | 9,260          |        | -               |              |
| Debt Service - Vehicle Leases                  |      |                   |    | •               |        | •              |        | 34,000          |              |
| Total Police Department                        | 2    | 208,721           |    | 217,461         | 21     | 7,830          |        | 246,024         | •            |
| Fire Department                                |      |                   |    |                 |        |                |        |                 |              |
| Personal Services                              |      | 25,227            |    | 31,003          | 1      | 9,602          |        | 22,433          |              |
| Materials and Supplies                         |      | 2,661             |    | 4,000           |        | 968            |        | 2,000           |              |
| Other Services and Charges                     |      | 8,936             |    | 9,000           |        | 8,318          |        | 9,000           |              |
| Capital Outlay                                 |      | -                 | ,  | 30,417          |        | 983            |        | •               |              |
| Total Fire Department                          |      | 36,824            |    | 74,420          | 2      | 9,871          |        | 33,433          | •            |
| Economic Development                           |      |                   |    |                 |        |                |        |                 |              |
| Other Services and Charges-Main Street         |      | 25,000            |    | 25,000          |        | 5,000          |        | 25,000          |              |
| Total Industrial Park and Economic Development |      | 25,000            |    | 25,000          | 2      | 5,000          |        | 25,000          |              |
|  |      |                   |    |                 |        |                |        |                 |              |



## City of Cherokee, Oklahoma General Fund

| _  | ACTUAL<br>2018-2019 | APPROVED<br>BUDGET<br>2019-2020 | PROJECTED<br>ACTUAL<br>2019-2020 | PROPOSED<br>BUDGET<br>2020-2021 |
|--|---------------------|---------------------------------|----------------------------------|---------------------------------|
| Library Department   |                     |                                 |                                  |                                 |
| Personal Services  | 51,817              | 69,405                          | 56,264                           | 64,255                          |
| Materials and Supplies   | 26,457              | 24,500                          | 22,594                           | 19,500                          |
| Other Services and Charges   | 17,809              | 20,500                          | 14,844                           | 12,500                          |
| Total Library Department   | 96,083              | 114,405                         | 93,701                           | 96,255                          |
| TOTAL EXPENDITURES   | 675,403             | 777,164                         | 855,603                          | 715,814                         |
| REVENUES OVER (UNDER) EXPENDITURES                                 | 170,937             | 35,075                          | 110,478                          | (85,557)                        |
| OTHER FINANCING SOURCES (USES)                                     |                     |                                 |                                  |                                 |
| Depreciation Expense   | (153,708)           | _                               | -                                | -                               |
| Sale of Assets   | •                   | 3,000                           | 3,000                            | -                               |
| Transfers-in   |                     |                                 |                                  |                                 |
| Capital Projects   | 26,000              | -                               | -                                | -                               |
| CDA  | -                   | •                               | -                                | -                               |
| Special Revenue - Emergency Services                               | 104,892             | •                               | -                                | -                               |
| Other  | -                   | •                               | •                                | <u> </u>                        |
| Total transfers in   | 130,892             | _                               | <u>-</u>                         | -                               |
| Transfers-out  | (77,186)            | (55,005)                        | (55,005)                         | -                               |
| Total transfers out  | (77,186)            | (55,005)                        | (55,005)                         | -                               |
| TOTAL OTHER FINANCING SOURCES (USES)                               | (100,002)           | (52,005)                        | (52,005)                         | -                               |
| REVENUES AND OTHER SOURCES OVER (UNDER EXPENDITURES AND OTHER USES | 70,935              | (16,930)                        | 58,473                           | (85,557)                        |
| BEGINNING FUND BALANCE-estimated                                   | 352,842             | 423,776                         | 423,776                          | 462,198                         |
| ENDING FUND BALANCE-estimated                                      | 423,776             | 406,846                         | 482,250                          | 376,641                         |



# City of Cherokee, Oklahoma Development Authority Fiscal Year 2020/2021 Annual Budget

|  |    | TUAL<br>8-2019 | APPROVEI<br>BUDGET<br>2019-2020 |       | PROJECTED<br>ACTUAL<br>2019-2020 | В           | OPOSED<br>BUDGET<br>020-2021 | •   |
|--|----|----------------|---------------------------------|-------|----------------------------------|-------------|------------------------------|-----|
| OPERATING REVENUES                                     |    |                |                                 |       | _                                |             |                              |     |
| Water Revenues   | \$ | 541,891        | ,                               | 000 : | \$ 541,911                       | \$          | 498,558                      | 92% |
| Rate Increase - 1%                                     |    | -              | 11,:                            |       | •                                |             | 4,986                        |     |
| Sewer Revenues   |    | 201,071        | 200,0                           |       | 202,094                          |             | 185,927                      | 92% |
| Rate Increase - 1% Trash Revenues                      |    | 255 ((0        |                                 | 200   | -                                |             | 1,859                        |     |
| Rate Increase - 4%                                     |    | 255,669        | 255,:                           |       | 262,712                          |             | 241,695                      | 92% |
| RV Park Rental   |    | 11.250         | 10,1                            |       | 22.720                           |             | 9,668                        |     |
| Penalties  |    | 11,350         | 17,0                            |       | 22,720                           |             | 20,000                       |     |
| Fees & Charges   |    | 20,480         | 8.0                             | 000   | 4,760                            |             | 4,500                        |     |
| Other Revenues   |    | 5 520          |                                 | -     | 853                              |             | 750                          |     |
| TOTAL OPERATING REVENUES                               |    | 5,530          |                                 | 300   | 13,765                           |             | 500                          |     |
| TOTAL OPERATING REVENUES                               |    | 1,035,991      | 1,057,3                         | 338   | 1,048,816                        |             | 968,443                      |     |
| OPERATING EXPENSES                                     |    |                |                                 |       |                                  |             |                              |     |
| Administration Department                              |    |                |                                 |       |                                  |             |                              |     |
| Personal Services                                      |    | 98,104         | 101,0                           |       | 90,510                           |             | 109,205                      |     |
| Materials and Supplies                                 |    | 3,765          | •                               | 000   | 2,816                            |             | 4,000                        |     |
| Other Services and Charges                             |    | 19,171         | 100,0                           |       | 80,162                           |             | 85,000                       |     |
| Total Administration Department                        |    | 121,040        | 206,0                           | 521   | 173,488                          | <del></del> | 198,205                      |     |
| RV Park Department                                     |    |                |                                 |       |                                  |             |                              |     |
| Other Services and Charges                             |    | 9,108          | 11,0                            | )50   | 10,841                           |             | 13,000                       |     |
| Total RV Park Department                               |    | 9,108          | 11,0                            | )50   | 10,841                           |             | 13,000                       |     |
| Water Department                                       |    |                |                                 |       |                                  |             |                              |     |
| Personal Services                                      |    | 141,472        | 131,4                           | 173   | 136,820                          |             | 149,167                      |     |
| Materials and Supplies                                 |    | 73,404         | 50,0                            |       | 36,395                           |             | 40,000                       |     |
| Other Services and Charges                             |    | 95,712         | 110,0                           |       | 112,003                          |             | 115,000                      |     |
| Capital Outlay   |    | 7,764          | 234,2                           |       | 269,552                          |             | 25,000                       |     |
| Debt Service:  |    | 5,328          |                                 | -     | · •                              |             | •                            |     |
| Water Meters (ODOC) \$520.83/mo-matures April 2021     |    | · -            | 6,2                             | 250   | 6,250                            |             | 5,208                        |     |
| RO Water Plant (OWRB 2005)-matures Sept. 2026          |    | -              | 91,                             | 132   | 91,132                           |             | 91,132                       |     |
| Total Water Department                                 |    | 323,680        | 623,                            |       | 652,152                          |             | 425,508                      | •   |
| Sewer Department                                       |    |                |                                 |       |                                  |             |                              |     |
| Materials and Supplies                                 |    | -              |                                 | -     | -                                |             | -                            |     |
| Other Services and Charges                             |    | 2,085          | 3.:                             | 500   | 1,287                            |             | 2,000                        |     |
| Capital Outlay   |    | 500            |                                 | 276   | 4,276                            |             | •                            |     |
| Debt Service -2015 OWRB \$2.64M; 2.27%; 30 yrs-Lagoon: | •  | 73,090         | 81,                             |       | 81,110                           |             | 80,934                       |     |
| Total Sewer Department                                 |    | 75,675         | 88,                             |       | 86,673                           |             | 82,934                       | •   |
| ·  |    |                |                                 |       | ·                                |             |                              | •   |
| Trash Department                                       |    | 01/ 222        | 200                             | 200   | 101.017                          |             | 107 407                      |     |
| Other Services & Charges - 3% increase in FY21         |    | 216,557        | 223,0                           |       | 181,065                          |             | 186,497                      |     |
| Total Trash Department                                 |    | 216,557        | 223,                            | JUU   | 181,065                          |             | 186,497                      | -   |



# City of Cherokee, Oklahoma Development Authority Fiscal Year 2020/2021 Annual Budget

|  | ACTUAL<br>2018-2019  | APPROVED<br>BUDGET<br>2019-2020 | PROJECTED<br>ACTUAL<br>2019-2020 | PROPOSED<br>BUDGET<br>2020-2021 |
|--|----------------------|---------------------------------|----------------------------------|---------------------------------|
| TOTAL OPERATING EXPENDITURES   | 746,060              | 1,152,681                       | 1,104,219                        | 906,144                         |
| OPERATING INCOME (LOSS)  | 289,931              | (95,343)                        | (55,403)                         | 62,299                          |
| NON-OPERATING REVENUES (EXPENSES) Interest Income                        | 44,251               | 51,000                          | 46,657                           | 30,000                          |
| Bad Debt Expense<br>Depreciation   | (2,061)<br>(225,982) | -                               | -                                |                                 |
| Gain on Sale of Assets TOTAL OTHER FINANCING SOURCES (USES)              | (183,792)            | 51,000                          | 46,657                           | 30,000                          |
| INCOME (LOSS) BEFORE TRANSFERS   | 106,139              | (44,343)                        | (8,746)                          | 92,299                          |
| TRANSFERS IN General Fund  | -                    |                                 | -                                | -                               |
| Other Total transfers in   | 177,973<br>177,973   | -                               | -                                |                                 |
| TRANSFERS OUT General Fund   | -                    | <u>-</u>                        | •                                | -                               |
| Capital Projects Special Revenue Fund                                    | (65,811)             | -                               | (70,000)                         | (70,000)                        |
| Total transfers out  | (65,811)             | •                               | (70,000)                         | (70,000)                        |
| NET INCOME   | 218,301              | (44,343)                        | (78,746)                         | 22,299                          |
| BEGINNING RETAINED EARNINGS-estimated ENDING RETAINED EARNINGS-estimated | 305,069<br>523,369   | 523,369<br>479,027              | 523,369<br>444,623               | 453,109<br>475,408              |



## City of Cherokee, Oklahoma Special Revenue Fund

|  | ACTUAL<br>2018-2019 | APPROVED<br>BUDGET<br>2019-2020 | PROJECTED<br>ACTUAL<br>2019-2020 | PROPOSED<br>BUDGET<br>2020-2021 |      |
|--|---------------------|---------------------------------|----------------------------------|---------------------------------|------|
| OPERATING REVENUES                           |                     |                                 |                                  |                                 | •    |
| Sales Tax - Emergency Services - 1/4%        | 49,903              | 30,101                          | 34,674                           | 26,006                          | *75% |
| Sales Tax - Parks & Streets - 1%             | 199,612             | 173,403                         | 193,704                          | 145,278                         | *75% |
| Gasoline Excise Tax                          | 2,793               | 2,562                           | 2,776                            | 2,220                           | *80% |
| Motor Vehicle Tax                            | 11,058              | 9,835                           | 10,873                           | 8,699                           | *80% |
| Cemetery Income                              | 11,820              | 9,000                           | 10,333                           | 9,500                           |      |
| Cemetery Income-Capital Improvements (12.5%) | 2,085               | 1,125                           | 1,847                            | 1,188                           |      |
| Airport Income                               | 7,020               | 6,500                           | 6,373                            | 6,100                           |      |
| Airport Income - fuel sales                  | -                   | -                               | -                                | 10,000                          |      |
| Swimming Pool Income                         | 8,822               | 7,000                           | 8,000                            | 8,000                           |      |
| Grant Income - OWRB REAP                     | 162,162             | -                               | -                                | -                               |      |
| Grant Income - Airport                       | -                   | 600,000                         | 600,000                          | 20,000                          |      |
| Grant Income - Sidewalk Grant                | -                   | 200,000                         | •                                | 200,000                         |      |
| Interest Income                              | 365                 | 300                             | 406                              | 275                             |      |
| Other income                                 | 315                 | -                               | 3,251                            | 2,000                           | _    |
| TOTAL OPERATING REVENUES                     | 455,954             | 1,039,825                       | 872,237                          | 439,265                         |      |
| OPERATING EXPENSES Emergency Services        |                     |                                 |                                  |                                 |      |
| Capital Outlay                               | 38,751              | -                               | 19,538                           | -                               |      |
| Total Emergency Services                     | 38,751              | -                               | 19,538                           |                                 | •    |
| Streets Department                           |                     |                                 |                                  |                                 |      |
| Personal Services                            | 103,934             | 103,200                         | 101,882                          | 107,873                         |      |
| Materials and Supplies                       | 9,108               | 9,500                           | 4,306                            | 5,000                           |      |
| Other Services and Charges                   | 29,808              | 30,000                          | 33,531                           | 35,000                          |      |
| Capital Outlay                               | -                   | 252,500                         | 193,550                          | 200,000                         |      |
| Total Streets Department                     | 142,850             | 395,200                         | 333,270                          | 347,873                         |      |
| Parks Department                             |                     |                                 |                                  |                                 |      |
| Personal Services                            | 71,054              | 71,578                          | 70,000                           | 48,580                          |      |
| Materials and Supplies                       | 2,347               | 1,500                           | 3,800                            | 4,000                           |      |
| Other Services and Charges                   | 39,972              | 33,000                          | 23,377                           | 25,000                          |      |
| Capital Outlay-Pocket Park                   | -                   | 25,000                          | 25,000                           | 34,250                          |      |
| Total Parks Department                       | 113,373             | 131,078                         | 122,177                          | 111,830                         | •    |
| Total Tana Doparation                        |                     | 101,070                         |                                  | ,                               | •    |
| Airport Department                           |                     |                                 |                                  |                                 |      |
| Materials and Supplies - Fuel for sale       | -                   | -                               | -                                | 7,000                           |      |
| Other Services and Charges                   | 10,651              | 15,000                          | 20,282                           | 11,000                          |      |
| Capital Outlay- grant                        | 284                 | 600,000                         | 600,000                          | 20,000                          |      |
| Total Airport Department                     | 10,935              | 615,000                         | 620,282                          | 38,000                          | -    |



## City of Cherokee, Oklahoma Special Revenue Fund

| _  | ACTUAL<br>2018-2019 | APPROVED<br>BUDGET<br>2019-2020 | PROJECTED<br>ACTUAL<br>2019-2020 | PROPOSED<br>BUDGET<br>2020-2021 |
|--|---------------------|---------------------------------|----------------------------------|---------------------------------|
| Cemetery Department                              | ć <b>7</b> 00       |                                 |                                  |                                 |
| Other Services and Charges Capital Outlay        | 6,508               | 9,000                           | 10,498                           | 7,500                           |
|  | - (500              | -                               | •                                |                                 |
| Total Cemetery Department                        | 6,508               | 9,000                           | 10,498                           | 7,500                           |
| TOTAL EXPENDITURES                               | 312,416             | 1,150,278                       | 1,105,765                        | 505,203                         |
| OTHER FINANCING SOURCES (USES)                   |                     |                                 |                                  |                                 |
| Transfer In - General Fund                       | 77,186              | 55,005                          | 55,005                           | -                               |
| Transfer In - Capital Project Fund               | -                   | · •                             | ,<br>-                           | •                               |
| Transfer In- CDA                                 | 65,811              | -                               | 70,000                           | 70,000                          |
| Transfers Out to General Fund-Emergency Services | (130,892)           | •                               | •                                | •                               |
| Transfers Out- CDA                               | (177,973)           | -                               | -                                | •                               |
| Transfers Out - Special Revenue Fund             | -                   |                                 | -                                | -                               |
| TOTAL OTHER FINANCING SOURCES (USES)             | (165,868)           | 55,005                          | 125,005                          | 70,000                          |
| Net Income                                       | (22,329)            | (55,448)                        | (108,523)                        | 4,063                           |
| BEGINNING FUND BALANCE-estimated                 | 154,784             | 132,455                         | 132,455                          | 1,412                           |
| ENDING FUND BALANCE-estimated                    | 132,455             | 77,008                          | 23,932                           | 5,474                           |



# CHEROKEE & REPUBLICAN

Serving Alfalfa County Since 1901

216 S. Grand • Box 245 • Cherokee, Oklahoma • 580-596-3344

I, Kyle Spade of lawful age, being duly sworn upon oath, deposes and says: That I am an Authorized Agent of The CHEROKEE MESSENGER & REPUBLICAN, a weekly newspaper printed and published in the city of Cherokee, County of Alfalfa, and state of Oklahoma, and that the advertisement referred to, a true and printed copy is hereunto attached, was published in said CHEROKEE MESSENGER & REPUBLICAN in consecutive Issues on the following dates to wit:

2000-21 Budget on Pg2

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|-----|-----|-------|----|
| I,  | mse | rtion | 1: |

June 4, 2020

2<sup>nd</sup> insertion:

3rd insertion:

4th insertion:

Publication Fee...... 77.50

SUBSCRIBED and sworn to before me this 4th day of June,

2020 by Heather Gilley.

Motory Dublio

Commission # 19011457

Expires: November 13, 2023

# 19011457 ALFALFACOUNTY

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#### Legal Notice

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Cherokee Fiscal Year 2020/2021 Annual Budget will be considered at a public hearing on Wednesday, June 10, 2020 at 6:00 p.m. at City Hall located at 112 N. Grand. Copies of the proposed budget are available for review in the Office of the City Clerk, 112 N. Grand, Cherokee, Ok 73728.

Notice is hereby given that the City of Cherokee 2020/2021 Annual Budget will be adopted during a meeting of the City Council on June 10, 2020.

#### CITY OF CHEROKEE, OKLAHOMA Fiscal Year 2020 / 2021 Annual Budget BUDGET SUMMARY

|  | (Estimates) BEGINNING BALANCE | REVENUES     | EXPENSES       | TRANSFERS | Net Change  | ENDING<br>BALANCE |
|--|-------------------------------|--------------|----------------|-----------|-------------|-------------------|
| GENERAL FUND                           | \$ 462,198                    | \$ 630,258   | (\$ 720,753)   |           | (\$ 90,496) | \$ 371,702        |
| ENTERPRISE FUNDS Development Authority | \$ 469,069                    | \$ 996,432   | (\$ 905,833)   | <b></b>   | \$ 90,599   | \$ 559,668        |
| SPECIAL REVENUE FUNDS                  | \$ 122,462                    | \$ 439,265   | (\$ 504,971)   |           | (\$ 65,706) | \$ 56,756         |
| GRAND TOTAL<br>ALL FUNDS               | \$ 1,053,729                  | \$ 2,065,955 | (\$ 2,131,558) | -         | (\$ 65,603) | \$ 988,126        |