BUDGET ADOPTION RESOLUTION - FUND-BASED BUDGET

TOWN OF BEAVER, OKLAHOMA RESOLUTION NO. 2018-ROL

A RESOLUTION APPROVING THE TOWN OF BEAVER, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2018-2019 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The Town of Beaver has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2019 (FY 2018-2019) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Town Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF BEAVER, OKLAHOMA:

SECTION 1. The Town Board of Trustees does hereby adopt the FY 2018-2019 Budget on the 12th day of June 2018 with total resources available in the amount of \$2,953,192 and total fund/departmental appropriations in the amount of \$1,548,904. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund: Department	Appropriation Amount
General Fund:	
General government	\$72,903
Office Administration	118,143
Police	183,273
Legal	5,000
Fire	34,766
Parks	75,275
Street & Alley	123,432
Airport	7,500
Department of Corrections	-
Beaver Public Works Authority:	
Administration	175,072
Water	297,014
Trash	203,665
Sewer	120,583

RECEIVED

JUN 2 8 2018

State Auditor and Inspector

Bearer

Beaver Dunes:	88,705
Bus Transit:	43,573
Alice Spohn Newton Endowment	
Swimming Pool Sales Tax	

SECTION 2. The Beaver Board of Trustees does hereby authorize the Town Administrator to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2018-2019, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Beaver Board of Trustees.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Beaver Board of Trustees and filed with the State Auditor and Inspector.

SECTION 4. Be it further provided that the Town Administrator and the Town Clerk are hereby authorized to take any and all actions as may be required for the implementation of these budgets.

ADOPTED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF BEAVER this 12th day of June, 2018.

TOWN OF BEAVER, OKUAHOMA

Kirk A. Fisher, Mayor

MOMMON Y

Shannon Mitchell, Clerk



TOWN OF BEAVER, OKLAHOMA

Fiscal Year 2018 / 2019 Annual Budget BUDGET MEMO

May 10, 2018 updated June 12, 2018

The 2018/2019 Budget for the Town of Beaver are presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act.

- Recurring revenues are budgeted at 90%, as indicated. If collected at 100%, that will generate approximately an additional \$27,000 of unrestricted sales tax, \$8,100 of Swimming Pool sales tax, and \$6,000 of Dunes sales tax.
- The budget includes a \$40,000 OEDA/REAP Grant for Sewer Sprinkler system.
- ❖ The budget includes 15% rate increases for all utility services provided by the City, generating an estimated \$114,600.
- The budget does not include any dependent health insurance payments made by the Town. It continues the Town paying 100% of the employees health, dental, vision and life insurance.
- * Capital Outlay & Special Requests are shown on the Capital Outlay Detail page. A summary by fund is shown below.

	R	equested	B	udgeted	_
General Fund Capital / Special Requests:	\$	43,436	\$	27,281	
PWA Capital / Special Requests:		73,000		73,000	S40k paid with grant
Beaver Dunes Capital / Special Requests:		7,192		4,892	
Bus Transit		6,000		12,000	Operating transfer from GF
TOTAL CAPITAL OUTLAY	Y \$	129,628	\$	117,173	- :

* This budget projects a net income of \$75,431 for fiscal year 19. A net gain of \$2,491 is projected for operating funds (which exclude the Alice Newton & Swimming Pool funds).

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2018/2019 budget was initially presented to Council on May 10, 2018 for consideration. A public hearing was held for Tuesday, June 12, 2018.

The legal level of control for the City's 2018/2019 budget is established at the Department level. Additional detail is provided for analysis purposes only. Management may make transfers between departments throughout the year.

If you have any questions, please contact Russ Meacham, CPA or Tracy Reed, CPA.



In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed Town of Beaver Fiscal Year 2018/2019 Annual Budget will be considered at a public hearing held Tuesday, June 12, 2018 at 5:45pm at the Comunity Building located at 28 W. 2nd Street, Beaver, OK. Copies of the proposed budget are available for review in the Office of the City Clerk, 20 W. Second Street, Beaver, OK 73932

Notice is hereby given that the Town of Beaver 2018/2019 Annual Budget will be adopted during a meeting of the Town Council on June 12, 2018.

TOWN OF BEAVER, OKLAHOMA

Fiscal Year 2018 / 2019 Annual Budget BUDGET SUMMARY

	BA	GINNING ALANCE (stimates)	R	REVENUES		REVENUES EXPENSES		EXPENSES	TRANSFERS			Net Change		ENDING ALANCE
GENERAL FUND	\$	715,209	\$	575,114	\$	(617,589)	\$	(104,910)	\$	(147,385)	\$	567,824		
ENTERPRISE FUNDS Public Works Authority	s	214,449	s	939,500	s	(792,430)	s	-	\$	147,070	S	361,519		
TOTAL GENERAL AND ENTERPRISE FUNDS:	s	929,658	s	1,514,614	s	(1,410,019)	s	(104,910)	s	(315)	s	929,343		
SPECIAL REVENUE FUNDS Beaver Dunes Bus Transit Alice Spohn Newton Endowment Swimming Pool Sales Tax	s	3,433 939 19,061 383,546	s	70,011 31,900 30	\$	(88,133) (42,973)	s	20,000 12,000 - 72,910	\$	1,879 927 30 72,910	s	5,312 1,866 19,091 456,456		
TOTAL SPECIAL REVENUE FUNDS	S	406,979	S	101,941	S	(131,106)	S	104,910	S	75,745	S	482,724		
GRAND TOTAL ALL FUNDS	s	1,336,637	s	1,616,555	S	(1,541,125)	s		s	75,431	S	1,412,068		



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget General Fund

Amended Projected Proposed Actual Budget YTD Budget 2016/2017 2017/2018 2017/2018 2018/2019 OPERATING REVENUES Tax Revenue Sales Tax - 2 cents 270,755 \$ 260,916 \$ 270,035 \$ 243,031 90% Sales Tax - Pool - 3/5 cent 81,227 78,275 81,011 72,910 90% Total Sales Tax 351,982 339,191 351,046 315,941 Franchise Tax 42,541 46,828 58,805 52,924 Alcohol Beverage Tax 129,207 121,032 131,234 118,111 90% Cigarette Tax 5,127 4,570 4,660 4,194 90% Use Tax 94,457 51,595 51,073 45,966 90% Gas Excise Tax 2,611 2,378 2,706 2,435 90% Motor Vehicle Tax 9,081 9,001 9,832 8,848 Total Tax Revenue 635,006 574,595 609,355 548,420 General Government 19,448 10,000 20,562 10,000 Insurance Reimbursement 12.646 1.318 49,279 Donation Revenue 3,020 6,390 Police Revenue 8,007 6,000 5,825 6,000 Fire Department Grant Revenue 3,817 3,844 3,844 3,844 Donation Revenue 6,280 1,000 840 1,000 Airport Hanger Rent 1,600 1,650 1.680 1,600 Grant Revenue - Airport 746,000 718,874 Misc Revenue - Airport 2,357 TOTAL OPERATING REVENUES 692,181 1,350,797 1,410,259 570,864 OPERATING EXPENSE General Government Personal Services 1,212 1,039 1,903 Materials and Supplies 12,477 10,500 8,436 11,000 Other Services and Charges 52,506 58,000 60,506 60,000 Capital Outlay 1,400 Total General Government 64,983 69,712 71,381 72,903 Office / Administrative Personal Services 106,492 110,117 114,293 101,242 Materials and Supplies 6,860 5,500 6,166 7,500 Other Services and Charges 8,871 8,500 6,431 8,500 Capital Outlay Total Admin Department 122,223 124,117 126,889 117,242 Police Department Personal Services 134,801 145,807 147,188 134,072 Materials and Supplies 7,638 5,000 6,068 6,000 Other Services and Charges 45,630 42,000 42,767 42,000 Capital Outlay 570 8,000 Total Police Department 188,639 200,807 196,024 182,072 Legal Department Other Services and Charges 6,160 5,000 3,000 5,000 Total Legal Department 6,160 5,000 3,000 5,000



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget General Fund

	Actual 2016/2017	Amended Budget 2017/2018	Projected YTD 2017/2018	Proposed Budget 2018/2019
Fire Department				
Personal Services	3,748	3,985	2,813	3,985
Materials and Supplies	2,774	4,500	3,565	4,000
Other Services and Charges	8,706	10,500	10,040	10,500
Capital Outlay	•	8,257	8,257	16,281
Total Fire Department	15,228	27,242	24,675	34,766
Park Department				
Personal Services	56,596	61,694	63,864	47,174
Materials and Supplies	25,903	15,000	4,853	15,000
Other Services and Charges	6,906	12,250	11,593	12,500
Capital Outlay	-	6,390	6,390	12,300
Total Park Department	89,405	95,334	86,700	74,674
Street Department				
Street Department Personal Services				
Materials and Supplies	11,900	25,000	16.066	46.000
Other Services and Charges	54,774	35,000	16,066	46,000
Debt Service - Motor Grader - 1,452.69/month	34,774	63,000	63,116	60,000
Capital Outlay	-	5,055	8,717	17,432
Total Street Department	66,674	50,000 153,055	50,000 137,899	123,432
_	00,074	133,033	137,899	123,432
Airport				
Personal Services	-		-	-
Materials and Supplies	329	1,000	551	1,000
Other Services and Charges	5,995	6,500	5,995	6,500
Capital Outlay - Runway Project	6,945	830,000	768,007	-
Total Airport Department	13,269	837,500	774,553	7,500
TOTAL EXPENDITURES	566,581	1,512,767	1,421,121	617,589
REVENUES OVER (UNDER) EXPENDITURES	125,600	(161,970)	(10,862)	(46,725)
OTHER INCOME/(EXPENSE)				
Transfers-in	1,600	75,000	60,000	-
Interest Earned	5,069	4,750	5,927	4,250
Transfers-out - Municipal Court		-	-	2
Transfers-out Pool Sales Tax 3/5 cent	(81,227)	(78,275)	(81,011)	(72,910)
Transfers-out - Beaver Dunes	(6,350)	(25,000)	(17,500)	(20,000)
Transfers out - Airport Grant			(58,000)	-
Transfers-out Bus Transit		-	7=	(12,000)
TOTAL OTHER INCOME/(EXPENSE)	(80,908)	(23,525)	(90,584)	(100,660)
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	44,692	(185,495)	(101,446)	(147,385)
BEGINNING FUND BALANCE (estimated)	691,278	735,970	735,970	715,209
_	\$ 735,970 \$			



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Beaver Public Works Authority

	Actual		Amended Budget	Projected YTD		Proposed Budget
	2016/2017		2017/2018	2017/2018		2018/2019
OPERATING REVENUES					_	
Water Revenues	\$ 377,759	\$	390,000	394,178	\$	390,000
15% Rate Increase	-		29,600	-		58,500
Trash Revenues	231,088		235,000	256,228		250,000
15% Rate Increase	-		18,400	·		37,500
Sewer Revenues	120,889		115,000	127,751		124,000
15% Rate Increase	-		9,200	-		18,600
Other Revenues	23,042		73,000	80,760		20,000
Grant Income	60,911		-	-		40,000
TOTAL OPERATING REVENUES	813,689		870,200	858,917		938,600
OPERATING EXPENSES						
Administration Department						
Personal Services	92,719		105,346	99,450		99,171
Materials and Supplies	22,922		20,000	19,608		20,000
Other Services and Charges	117,630		55,000	55,957		55,000
Capital Outlay	777,000		-	550		55,000
Debt Service - FSB matures Aug. 2019 - Moved to Sewer	2,101		36,883	36,883		-
Total Administration Department	235,372		217,229	212,448		174,171
	233,312		217,227	212,440		1/4,1/1
Water Department						
Personal Services	185,500		194,369	194,212		179,512
Materials and Supplies	32,072		35,000	34,193		35,000
Other Services and Charges	50,608		62,000	64,092		62,000
Debt Service - Truck - \$473.97/month	-		5,700	5,688		5,700
Capital Outlay	-		9,050	-		13,000
Total Water Department	268,180		306,119	298,184		295,212
Trash Department						
Personal Services	81,283		88,711	82,990		92,464
Materials and Supplies	9,498		10,000	6,842		10,000
Other Services and Charges	107,461		90,000	80,546		90,000
Capital Outlay	107,401		9,600	80,340		10,000
Total Trash Department	198,242	-	198,311	170,378		202,464
-	170,242		170,311	170,578		202,404
Sewer Department						
Personal Services	-		-	¥.		_
Materials and Supplies	9,102		5,000	4,670		5,000
Other Services and Charges	19,758		23,000	22,284		23,000
Debt Service - Truck - 473.97/month	-		5,700	5,688		5,700
Debt Service - FSB matures Aug. 2019	-			-		36,883
Capital Outlay			9,766	11,719		50,000
Total Sewer Department	28,860		43,466	44,362		120,583
TOTAL OPERATING EXPENDITURES	730,654		765,125	725,373		792,430
OPERATING INCOME (LOSS)	83,035		105,075	133,544		146,170



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Beaver Public Works Authority

		Actual 16/2017	Amended Budget 2017/2018	Projected YTD 2017/2018	Proposed Budget 2018/2019
NON-OPERATING REVENUES (EXPENSES)					
Interest Income		554	900	1,004	900
Other Income		-	2	-	-
Transfers In		6,442		-	_
TOTAL OTHER FINANCING SOURCES (USES)	-	6,996	900	1,004	900
INCOME (LOSS) BEFORE OPERATING		90,031	105,975	134,548	147,070
OPERATING TRANSFERS OUT					
General Fund			(75,000)	(60,000)	12
Dunes		12	-	(7,500)	51 =
Total transfers out		-	(75,000)	(67,500)	
NET INCOME		90,031	30,975	67,048	147,070
BEGINNING FUND BALANCE		58,857	148,888	148,888	214,449
ENDING FUND BALANCE	\$	148,888 \$	179,863 \$	215,936 \$	361,519



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Beaver Dunes

	Actual 2016/2017	Approved Amended Bu 2017/201	dget Budget	Proposed Budget 2018/2019	
Ordinary Income/Expense					
Income					
CABIN SALES	\$ 75	0 \$	300 \$ 374	\$ 300	
CAMPER/TRAILER SALES	6,58	0 8,	500 8,903	6,500	
ORV FEE 3 DAY PERMIT SALES	20	0	250 240	250	
ORV FEE/PER DAY/PER VEH SALES	13,16	5 14,	000 14,598	3 13,000	
SHELTER SALES	73:	5	450 228	- 100 March 100	
TENT SITE SALES	66	1	400 485	1.7.7	
SALES - Other	9:		250 229		
Pioneer Park Assn. Reimbursement	-			-	
Total Income	22,184	1 24.	150 25,057		
			20,00	21,400	
Expense					
Personal Services	49,636	60,	126 50,981	45,241	
Materials & Supplies	7,500	8,	000 5,336	8,000	
Other Services and Charges	26,00	35,	000 37,802	32,500	
Capital Outlay - Roadway Repair				2,392	
Total Expense	83,13	7 103,	126 94,120	88,133	
Net Ordinary Income	(60,953	3) (78,	976) (69,062	(66,733)	
Other Income/Expense					
Dunes Sales Tax - 40% of 1 cent	54,15	52.	183 54.007	48,606	90%
Interest Income		1	10 10		7070
Donations	3,150)		-	
Reimbursement				-	
Transfer In from General Fund			- 17,500	20,000	
Transfers	5,000	25,	000	-	
Total Other Income	62,305	77,	193 71,517	68,611	
REVENUES AND OTHER SOURCES OVER (UNDER)					
EXPENDITURES AND OTHER USES	1,352	2 (1,	783) 2,454	1,879	
BEGINNING FUND BALANCE	(1,305	5) 40,	854 47	3,433	
ENDING FUND BALANCE	\$ 47	7 \$ 39,	071 \$ 2,501	\$ 5,312	



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Bus Transit Special Revenue Fund

	Actual 2016/2017	Amended Budget 2017/2018		Projected YTD 2017/2018		Proposed Budget 2018/2019
OPERATING REVENUES						_
Bus Fares	\$ 8,109	\$ 6,500	\$	6,508	\$	6,500
Nursing Home	500	400	•	240	Ψ	400
Grant Revenues	23,227	25,000		27,294		25,000
SWODA						-
Donations	110	~		-		-
Other Revenues		-		-		187
TOTAL OPERATING REVENUES	31,946	31,900		34,042		31,900
OPERATING EXPENSES Personal Services Materials and Supplies Other Services and Charges Capital Outlay Total Expense OTHER FINANCING SOURCES (USES) Transfer-In General Fund	 37,756 528 2,974 41,258	32,815 600 4,000 - 37,415		37,200 251 4,351 - 41,802		37,873 600 4,500 - 42,973
Net Income	(9,312)	(5,515)		(7,760)		927
BEGINNING FUND BALANCE	39,438	30,126		30,126		939
ENDING FUND BALANCE	\$ 30,126	\$ 24,611	\$	22,366	\$	1,866



TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Alice Spohn Newton Endowment Fund

	Actual 016/2017	Ap	pproved Amended Budget 2017/2018	Projected YTD 2017/2018	Proposed Budget 2018/2019
REVENUES					
Interest Income	\$ 16	\$	38	\$ 38	\$ 30
TOTAL REVENUES	16		38	38	 30
OPERATING EXPENSES					
Personal Services	-		-	2	_
Materials and Supplies	-		-	-	_
Other Services and Charges	-		: -	-	1
Capital Outlay	-		-	-	-
Total Expense	 -			-	-
OTHER FINANCING SOURCES (USES)					
Transfer-In	 :=			-	-
Net Income	16		38	38	30
BEGINNING FUND BALANCE	19,010		19,026	19,026	19,061
ENDING FUND BALANCE	\$ 19,026	\$	19,064	\$ 19,064	\$ 19,091

TOWN OF BEAVER, OKLAHOMA Fiscal Year 2018 / 2019 Annual Budget Swimming Pool Sales Tax

		Actual 16/2017	Ap	proved Amended Budget 2017/2018	rojected YTD)17/2018	Proposed Budget 2018/2019
Interest Income TOTAL REVENUES	\$	-	\$	-	\$ 11 <u>0</u>	\$ -
TOTAL REVENUES				-	-	-
Capital Improvements - Swimming Pool				-	-	% <u>=</u>
TOTAL EXPENSE		-		-	-	-
OTHER FINANCING SOURCES (USES) Transfer-In (sales Tax 3/5 cent)	Į 	81,227		78,275	81,011	72,910 90%
Net Income		81,227		78,275	81,011	72,910
BEGINNING FUND BALANCE		220,279		301,506	301,506	383,546
ENDING FUND BALANCE	\$	301,506	\$	379,781	\$ 382,517	\$ 456,456

AFFIDAVIT OF PUBLICATION

STATEOFOKLAHOMA, BEAVER COUNTY, ss

I, Joe Lansden, of lawful age, being duly sworn, am a legal representative of The Herald-Democrat, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, published at Beaver, Oklahoma for the County of Beaver, in the State of Oklahoma for more than 104 consecutive weeks last past, and that the attached publication contains a true and correct copy of what was actually published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

May 31, 2018

PUBLICATION FEE: \$75.00

Joe Lansden, Publisher

Subscribed and sworn to before me this 31st day of May, AD, 2018.

12009043

(Notary Public)
(My commission No. 12009043 expires 25 September 2020)

COPYOFPUBLICATION

In accordance with Section 17-208, Ti Budget will be considered at a public OK. Copies of the proposed budget a Notice is hereby given that the Town of	ITO BY	alabia for royle	w in the	Office of the C	Hopm at the Comuni
		ŤOW F	Ser IN	BEAVER, 12018/2019 A UDGET SUND	OKLAHOMA musial Budges (ARY
		BALANCE (Belitales)	1	REVENUES	EXPENSES 1
GENERAL FUND	<u>.s</u>	793,231		575,114	S (663,175) \$
ENTERPRISE FUNDS Public World Authority	<u>s</u>	199,440	<u>s</u>	939,500	(836,168) \$
TOTAL GENERAL & ENTERPRISE FUNDS		902,671	- 5	1,514,614	(1,501,3(3) \$
SPECIAL REVENUE FUNDS Beaver Danes Bus Transst Allon Spohn Newton Endowment Swimming Pool Sales Tax	\$	261 - 5,538 19,058 369,385	\$	70,011 \$ 31,900 30	(96,285) \$ (42,973)
TOTAL SPECIAL REVENUE FUNDS	\$	394,242		181,941 \$	(139,258) \$
RAND TOTAL ALL FUNDS	\$	1,296,913	-	1,616,535 \$	(1,640,601) \$

The Herald-Democrat

P.O. Box 490 Beaver, Oklahoma 73932 580-625-3241 bpics.cl@gmail.com