

TOWN OF CARTER, OKLAHOMA
Fiscal Year 2021/ 2022 Annual Budget

BUDGET MEMO

16-May-21

The 2021 / 2022 Annual Budget for the Town of Carter is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. The budget includes the following highlights for the fiscal year:

The budget includes a conservative projection of revenues in the Utility Authority, and it is recommended that council match rate increases charged by third party service providers.

This budget includes a 3% pay increase for employees for FY22.

Expenses for FY22 have been budgeted consistently with projections of prior year expense.

General Fund capital improvements include:

Fire Department	\$ 1,500
General fund	<u>500</u>
	\$ 2,000

Utility Authority capital improvements: \$ 15,000
This includes a utility trailer estimated cost of \$2k, lawn mower, estimated cost of \$7k, and dumpsters.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2021 / 2022 budget was initially presented to Council on May 17, 2021 for consideration. A public hearing will be scheduled for Tuesday June 8, 2021

The legal level of control for the City's 2021/ 2022 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Michelle Kauk, CPA.

RECEIVED
JUL 12 2021
State Auditor
and Inspector

Beckham

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given that the proposed Town of Carter Fiscal Year 2021/2022 Annual Budget was considered at a public hearing on June 8, 2021, at 6:20 p.m. in the Carter Town Hall. Copies of the proposed budget are available for review in the Office of the City Clerk, _____ . Notice is hereby given that the Town of Carter 2021/2022 Annual Budget will be adopted during a meeting of the City Council on Wednesday, June 9, 2021, at 6:30 p.m. in the City Hall.

TOWN OF CARTER, OKLAHOMA
Fiscal Year 2021/2022 Annual Budget (Proposed)

BUDGET SUMMARY-2021/2022

	BEGINNING BALANCE (Estimates)	Revenues	Expenses	Net Transfers	Net Change	ENDING BALANCE
GENERAL FUND	\$ 76,484	\$ 82,143	\$ 78,522	\$ -	\$ 3,621	\$ 80,105
ENTERPRISE FUNDS						
CPWA	\$ 202,376	\$ 133,685	\$ 130,000	\$ -	\$ 3,685	\$ 206,061
TOTAL ENTERPRISE FUNDS	\$ 202,376	\$ 133,685	\$ 130,000	\$ -	\$ 3,685	\$ 206,061
GRAND TOTAL ALL FUNDS	\$ 278,860	\$ 215,827	\$ 208,522	\$ -	\$ 7,305	\$ 286,165

**Town of Carter
General Fund
2021-2022 Proposed Budget**

Department	2019-2020 Final Budget	FY20 Actual	FY21 Budget	2021-2022 Projected	Proposed Budget 2021/2022
Revenues:					
Sales tax	\$ 33,579	\$ 39,279	\$ 33,181	38,917	\$ 35,025
Alcoholic Beverage	2,435	2,883	2,602	2,891	2,602
Cigarette	315	372	340	378	340
Franchise	4,829	4,817	4,514	5,015	4,513
Motor Vehicle	1,552	1,671	1,513	1,681	1,513
Use tax	12,308	15,647	15,103	14,803	13,323
Gas Excise	397	421	392	438	392
Grants	5,040	6,119	66,384	6,040	4,638
Fire	20,639	20,301	23,116	21,240	19,116
Royalty	-	-	-	-	-
State Penalty Fund	-	-	-	-	-
Miscellaneous revenue	1,787	983	2,782	889	782
Interest income	-	2,148	400	-	-
Total revenues	\$ 82,879	\$ 92,941	\$ 140,327	\$ 91,270	\$ 82,143
General Government:					
Personal service	\$ 32,275	\$ 26,275	\$ 36,500	\$ 34,973	\$ 36,022
Materials & supplies	12,000	16,122	12,000	14,162	12,000
Other services/charges	14,000	11,588	12,000	9,528	10,000
Grant expenditures	-	6,335	51,848	-	-
Capital outlay	500	-	3,000	-	500
	\$ 58,775	\$ 60,320	\$ 115,348	\$ 58,661	\$ 58,522
Street Department:					
Personal service	\$ -	\$ -	\$ -	\$ 1,234	\$ 1,500
Materials & supplies	3,000	2,154	3,000	1,352	1,500
Other services/charges	-	-	-	-	-
Capital outlay	-	-	-	-	-
	\$ 3,000	\$ 2,154	\$ 3,000	\$ 2,585	\$ 3,000
Fire Department:					
Personal service	\$ 6,500	\$ 4,737	\$ 5,000	\$ 6,684	\$ 5,000
Materials & supplies	8,000	6,482	7,000	7,228	7,000
Other services/charges	4,500	3,105	4,500	3,602	3,500
Capital outlay	6,500	6,618	1,500	7,939	1,500
	\$ 24,500	\$ 20,940	\$ 18,000	\$ 24,453	\$ 17,000
Total Expenditures	\$ 88,275	\$ 83,414	\$ 136,348	\$ 85,699	\$ 78,522
Transfer In				\$ -	\$ -
Transfer Out				-	-
Net Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income	\$ (3,396)	\$ 9,527	\$ 3,979	\$ 5,571	\$ 3,621

**Town of Carter
Utility Authority
2021-2022 Proposed Budget**

Department	2019-2020 Final Budget	FY20 Actual	FY21 Budget	2021-2022 Projected	Proposed Budget 2021/2022
Revenues:					
Water, Garbage, and Sewer	\$ 129,212	\$ 123,216	\$ 116,291	\$ 123,122	\$ 127,122
Penalty	2,218	1,823	1,996	1,846	1,846
Water Deposits	300	-	270	840	756
Interest income	2,073	1,808	1,866	523	523
Miscellaneous	591	548	532	3,437	3,437
Grants	-	-	43,848	19,800	-
Total revenues	\$ 134,394	\$ 127,395	\$ 164,803	\$ 149,569	\$ 133,685
Water/Sewer Department:					
Personal service	\$ 33,500	\$ 35,323	\$ 33,500	\$ 32,319	\$ 34,000
Materials & supplies	44,500	41,114	41,000	41,485	41,000
Other services/charges	27,000	16,132	27,000	19,684	27,000
Capital Outlay	-	-	-	-	-
	\$ 105,000	\$ 92,569	\$ 101,500	\$ 93,488	\$ 102,000
Garbage					
Personal service	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & supplies	-	-	-	-	-
Other services/charges	13,000	12,479	13,000	12,250	13,000
	\$ 13,000	\$ 12,479	\$ 13,000	\$ 12,250	\$ 13,000
Total Expenditures	\$ 118,000	\$ 105,048	\$ 114,500	\$ 105,738	\$ 115,000
Net Operating Income	\$ 16,394	\$ 22,347	\$ 50,303	\$ 43,831	\$ 18,685
Other Outflows					
Grant expense	-	-	43,848	17,266	-
Capital Outlay	5,000	-	5,000	2,534	15,000
Transfers out	-	-	-	-	-
	\$ 5,000	\$ -	\$ 48,848	\$ 19,800	\$ 15,000
Net Income	\$ 11,394	\$ 22,347	\$ 1,455	\$ 24,031	\$ 3,685

BUDGET ADOPTION RESOLUTION

**TOWN OF CARTER, OKLAHOMA
RESOLUTION NO. 6082021**

A RESOLUTION APPROVING THE TOWN OF CARTER, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2021-2022 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The Town of Carter has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2022 (FY 2021-2022) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town of Carter governing body at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Town of Carter governing body has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF CARTER, OKLAHOMA:**

SECTION 1. The Town Council of the Town of Carter does hereby adopt the FY 2021-2022 Budget on the 8th day of June 2021 with total resources available in the amount of \$215,827 and total fund/departmental appropriations in the amount of \$208,522. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund: Department	Appropriation Amount
General Fund:	
General government	\$58,522
Street	\$3,000
Fire	\$17,000

Proof of Publication

Beckham County, State of Oklahoma
Case No. _____

Publication Dates _____
May 26, 2021

Affidavit of Publication

State of Oklahoma, County of Beckham,
SS:

I, D'Ann Brasuell, an Authorized Agent of the Legal Notices, do solemnly swear that the attached advertisement was published in said paper as follows:
1st Publication

May 26, 2021

That, *The Beckham County Record*, in the city of Sayre, Oklahoma, a weekly newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the ABOVE LISTED DATE(S).

In accordance with Section 12-203, Title 17, Oklahoma Statutes, notice is hereby given that the proposed Town of Carter Fiscal Year 2021/2022 Annual Budget was considered at a public hearing on June 8, 2021, at 6:30 p.m. in the Carter Town Hall. Copies of the proposed budget are available for review in the Office of the City Clerk. Notice is hereby given that the Town of Carter 2021/2022 Annual Budget will be adopted during a meeting of the City Council on Wednesday, June 9, 2021, at 6:30 p.m. in the City Hall.

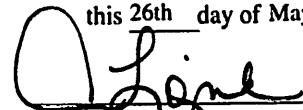
TOWN OF CARTER, OKLAHOMA Fiscal Year 2021/2022 Annual Budget (Proposed)

BUDGET SUMMARY-2021/2022

	BEGINNING BALANCE (Carryover)	Revenues	Expenses	Net Transfers	Net Change	ENDING BALANCE
GENERAL FUND	\$ 76,484	\$ 74,079	\$ 81,822	\$ -	\$ (7,443)	\$ 69,041
ENTERPRISE FUNDS						
CPWA	\$ 222,378	\$ 128,688	\$ 120,000	\$ -	\$ 8,688	\$ 231,066
TOTAL ENTERPRISE FUNDS	\$ 222,378	\$ 128,688	\$ 120,000	\$ -	\$ 8,688	\$ 231,066
GRAND TOTAL ALL FUNDS	\$ 298,862	\$ 202,767	\$ 201,822	\$ -	\$ 9,245	\$ 297,307


D'Ann Brasuell, Authorized Agent

Subscribed and sworn before me
this 26th day of May 2021


Amy Loynd, Notary Public

Commission Number

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AMY LOYND
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