CITY OF ELK CITY, OKLAHOMA

Fiscal Year 2021/2022 Annual Budget

Amendments 4th Quarter

June 10, 2022

Fiscal Year 2022 Budget Amendments: 4th Quarter

The following budget amendments are presented to the Commission for approval in accordance with the Oklahoma Municipal Budget Act. The proposed budget amendments include the following highlights:

General Fund: Net impact \$1,597,530 Increase in Net Assets

Increase in revenues of \$2,113,128

Increase in tax revenues of \$1.29m based on year-to-date collections, almost the 10% haircut from the beginning of Increase in licenses & permits based on year-to-date collections

Increase in charges for services based on year-to-date collections for the museum gift shop, museum admission revenue and cemetery fees

Increase in misc revenues of \$427,128 related to insurance reimbursements for airport, Civic Center barn and cemetery; as well as \$258k in misc service revenues including \$10,840/mo for PSAP distribution SW regional 911 collections, \$34k sale of Snips bldg, and \$11k refund of municipal liab protection funds Increase in collections from royalties

Increase in expenses of \$311,600

Youth & Family - Decrease in overall costs based on year-to-date expenses

Managerial - Additional costs related to personal services, empowerment retirement for Ivester, and SWODA contract for grant writing (\$30k)

City Hall/Clerk - Additional costs related to the collected amount for the toy drive

Court - Additional costs related to personal services

Police - Additional costs related to the software for downloading cell data which will be reimbursed by OSBI

Fire - Additional costs related to personal services and materials purchased

Park - Additional costs related to personal services and materials purchased

Swimming Pool - Decrease in overall costs based on year-to-date expenses

Museum - Decrease in overall costs based on year-to-date expenses; increase in capital outlay related to the insurance money received for roofs, and concrete reimbursed by WOHS

Inspection - Additional costs related to the addition of Jackie Addington to the department

Civic Center - Additional costs related to the contract service part time labor to help set up events

IT - Additional costs related to personal services and materials purchased

Transfer out of \$203,998 to Airport Fund for insurance proceeds received.

Public Works Authority Fund: Net impact \$990,000 Decrease in Net Assets

Increase in street taxes of \$25,000 based upon YTD collections

Increase in expenses of \$165,000

Street - Decrease in overall costs based on year-to-date expenses

Water - Additional costs related to personal services and materials purchased

Sewer - Additional costs related to repairs needed for the WWTP, as well as material purchased

Sanitation - Additional costs related to the cost of metal, dumpster repairs, and an engine rebuild for the trash truck of \$21k

Fleet - Additional costs related to materials purchased and repair costs

Landfill - Additional costs related to personal services, the landfill dozer undercarriage rebuild (36k), and landfill compactor repairs of 22k

Transfer of \$850,000 to Water Bond Fund for debt issuance costs and capital outlay in excess of proceeds.

State Auditor and Inspector

Beck Lem

Special Police Fund: Net impact \$2,000 Decrease in Net Assets

Increase in expenses of \$2,000

Additional costs related to the US Marshall's service payment of \$3,200 forfeiture check redirected

Airport Fund: Net impact \$1,347 Decrease in Net Assets

Increase in revenues of \$176,500 based on year-to-date collections of rental revenue and fuel sales Increase in expenses of \$381.845

Additional costs related to airport roof repairs of \$213k (insurance money was received for this), as well as additional fuel costs

Transfer in of \$203,998 from General Fund for insurance proceeds received.

CAPPS Sales Tax Fund: Net impact \$10,197,000 Decrease in Net Assets

Increase in revenues of \$333,000 based on year-to-date collections Increase in expenses of \$10.530.000

Additional costs related to security system \$95k, member management software \$26k, Esports software \$27k, Café equipment \$29k, swimming pool project of \$9.983m, and 5 plex ballfield parking lot 48k, and any ancillary costs based upon timing.

Water Capital Improvement Fund: Net impact \$80.921 Increase in Net Assets

Increase in revenues of \$60,921 based on year-to-date interest earned and proceeds from OWRB debt Increase in expenses of \$2,530,000

Additional costs related to the water system improvement project of \$1.798m, engineering for waterline replacement, and payoff of the water system loan of \$503k

Transfer in of \$850,000 from PWA Fund for debt issuance costs and capital outlay in excess of proceeds.

Animal Control Fund: Net impact \$12,500 Decrease in Net Assets

Increase in revenues of \$5,000 based on year-to-date collections Increase in expenses of \$17,500

Additional costs related to spay/neuter program

The legal level of control for the City's 2021/2022 budget is established at the Department level. Additional detail is provided for analysis purposes only. If you have any questions, please contact Meredith Meacham Wilson, CPA.

GENERAL FUND SUMMARY OF REVENUES AND EXPENDITURES

	F	roved Budget 'iscal Year 2021-2022	-	mendments pproved)	-	Amendments Proposed)	F	posed Budget iscal Year 2021-2022
Revenues								
Sales Tax	\$	4,771,388	\$	-	\$	850,000	\$	5,621,388
Use Tax		1,379,719		-		300,000		1,679,719
Cigar Tax		106,482		-		140,000		246,482
Beverage Tax		137,642		-		-		137,642
Franchise Fees		375,000		-		80,000		455,000
Licenses & permits		50,000		-		85,000		135,000
Ambulance revenues		1,300,000		20,000		-		1,320,000
Police Fines		160,000		-		-		160,000
Tobacco Grant		-		-		-		-
Museum Gift Shop		50,000		-		36,000		86,000
Museum Admission Revenue		35,000		-		15,000		50,000
Cemetery		40,000		-		5,000		45,000
Library/Gathering Place		-		•		-		-
Misc Income		125,000		-		427,128		552,128
Charges for Services		30,000		-		-		30,000
Grant/Donation Income		11,000		•		-		11,000
Rental Income		28,000		-		-		28,000
Royalties		134,877		-		175,000		309,877
Interest		90,000						90,000
Total Revenues	\$	8,824,108	\$	20,000	\$	2,113,128	\$	10,957,236
Expenses								
Youth & Family (26)								
Personal Services		114,582		-		4,600		119,182
Materials & Supplies		15,700		-		-		15,700
Other Charges & Services		34,800		-		(8,200)		26,600
Capital Outlay		-		-		-		-
Debt Service				<u> </u>		-		-
Total Youth & Family (26)		165,082		-		(3,600)		161,482
Managerial (100)								266.541
Personal Services		211,291		-		55,450		266,741
Materials & Supplies		27,000		-		2,000		29,000
Other Charges & Services		120,720		-		18,500		139,220
Capital Outlay		-		•		-		-
Debt Service		-				75.050		424.061
Total Managerial (100)		359,011		•		75,950		434,961



GENERAL FUND SUMMARY OF REVENUES AND EXPENDITURES

	Approved Budget Fiscal Year 2021-2022	1Q Amendments (Approved)	4Q Amendments (Proposed)	Proposed Budget Fiscal Year 2021-2022
City Hall/Clerk (57, 200, 1900)	2021 2022	(Approved)	(110poseu)	2021-2022
Personal Services	231,273	-	(9,000)	222,273
Materials & Supplies	127,700	-	1,100	128,800
Other Charges & Services	596,024	-	9,000	605,024
Capital Outlay	•	-	•	-
Debt Service	-	-	-	-
Total City Hall/Clerk (57, 200, 190	954,997	-	1,100	956,097
Treasurer (300)				
Personal Services	84,317	-	-	84,317
Materials & Supplies	3,000	-	-	3,000
Other Charges & Services	3,720	-	•	3,720
Capital Outlay	•	•	-	•
Debt Service	-	-	-	-
Total Treasurer (300)	91,037	-	-	91,037
City Attorney (400)				
Personal Services	51,316	•	•	51,316
Materials & Supplies	•	•	-	•
Other Charges & Services	-	•	•	•
Capital Outlay	-	•	•	-
Debt Service	-	-	•	-
Total City Attorney (400)	51,316	-	-	51,316
Municipal Court (500)				
Personal Services	86,254	-	17,400	103,654
Materials & Supplies	600	-	•	600
Other Charges & Services	-	•	•	•
Capital Outlay	-	-	-	•
Debt Service	-	-		-
Total Municipal Court (500)	86,854	•	17,400	104,254
Police (600)				
Personal Services	2,980,107	•	•	2,980,107
Materials & Supplies	141,270	-	26,500	167,770
Other Charges & Services	136,500	•	25,000	161,500
Capital Outlay	-	•	2,500	2,500
Debt Service	-	-		
Total Police (600)	3,257,877	•	54,000	3,311,877
Fire (700)				
Personal Services	1,775,818	-	83,800	1,859,618
Materials & Supplies	48,300	14,000	20,500	82,800
Other Charges & Services	111,464	-	(10,000)	101,464
Capital Outlay	•	-	-	-
Debt Service		-		
Total Fire (700)	1,935,582	14,000	94,300	2,043,882



GENERAL FUND SUMMARY OF REVENUES AND EXPENDITURES

	Approved Budget Fiscal Year 2021-2022	1Q Amendments (Approved)	4Q Amendments (Proposed)	Proposed Budget Fiscal Year 2021-2022
Ambulance (53)		(11)	(110poseu)	2021-2022
Personal Services	882,967	-	•	882,967
Materials & Supplies	63,500	229	10,000	73,729
Other Charges & Services	99,020	20,000	(10,000)	109,020
Capital Outlay	•	•	•	•
Debt Service		-	-	•
Total Ambulance (53)	1,045,487	20,229	-	1,065,716
Animal Control (800)				
Personal Services	162,118	-	(6,500)	155,618
Materials & Supplies	25,000	-	-	25,000
Other Charges & Services	17,700	•	6,000	23,700
Capital Outlay	-	-	500	500
Debt Service		•		
Total Animal Control (800)	204,818	•	•	204,818
Park (900, 1000)				
Personal Services	430,297	-	21,200	451,497
Materials & Supplies	79,300	-	7,000	86,300
Other Charges & Services	67,720	-	7,000	74,720
Capital Outlay	-	-	34,000	34,000
Debt Service				
Total Park (900, 1000)	577,317	•	69,200	646,517
Library (1100)				
Personal Services	224,204	•	(6,700)	217,504
Materials & Supplies	30,500	-	3,500	34,000
Other Charges & Services	49,100	-	1,200	50,300
Capital Outlay	-	-	2,000	2,000
Debt Service				
Total Library (1100)	303,804	-	-	303,804
Cemetery (1200)				
Personal Services	130,838	•	(5,600)	125,238
Materials & Supplies	14,100	-	1,500	15,600
Other Charges & Services	9,400	-	4,100	13,500
Capital Outlay	-			
Total Cemetery (1200)	154,338	-	-	154,338
Swimming Pool (1400)			, ,	
Personal Services	56,346	•	(32,400)	23,946
Materials & Supplies	10,000	-	(7,100)	2,900
Other Charges & Services	9,400	-	(3,000)	6,400
Capital Outlay	75,746		(42,500)	33,246
Total Swimming Pool (1400)	75,740	•	(42,300)	33,240



GENERAL FUND SUMMARY OF REVENUES AND EXPENDITURES

	Approved Budget Fiscal Year 2021-2022	1Q Amendments (Approved)	4Q Amendments (Proposed)	Proposed Budget Fiscal Year 2021-2022
Museum (1500)		(PF)	(2100000)	
Personal Services	367,723	-	(57,000)	310,723
Materials & Supplies	69,400	-	•	69,400
Other Charges & Services	47,400	•	2,000	49,400
Capital Outlay			35,000	35,000
Total Museum (1500)	484,523	•	(20,000)	464,523
Inspection (1700)				
Personal Services	141,312	-	21,250	162,562
Materials & Supplies	21,250	-	-	21,250
Other Charges & Services	35,220	-	-	35,220
Capital Outlay	•		-	
Total Inspection (1700)	197,782	-	21,250	219,032
Civic Center (1800)				
Personal Services	•	-	-	-
Materials & Supplies	11,500	-	-	11,500
Other Charges & Services	56,500	•	36,500	93,000
Capital Outlay	-		3,000	3,000
Total Civic Center (1800)	68,000	-	39,500	107,500
Information Technology (1950)				
Personal Services	125,981	-	2,500	128,481
Materials & Supplies	60,300	•	10,000	70,300
Other Charges & Services	37,555	•	(7,500)	30,055
Capital Outlay				
Total Information Technology (195	223,836	•	5,000	228,836
Total Expenses	10,237,407	34,229	311,600	10,583,236
Transfers In/(out)			(203,998)	(203,998)
Net Transfers	-	-	(203,998)	(203,998)
Net Revenue over Expense	\$ (1,413,299)	\$ (14,229)	\$ 1,597,530	\$ 170,002
Beginning balance	14,790,745	229		14,790,974
Ending balance	\$ 13,377,446	\$ (14,000)	\$ 1,597,530	\$ 14,960,976



PUBLIC WORKS AUTHORITY SUMMARY OF REVENUES AND EXPENDITURES

_	F	Approved Budget Fiscal Year 2021-2022		1Q Amendments (Approved)		4Q Amendments (Proposed)		Proposed Budget Fiscal Year 2021-2022	
Revenues	_								
Water	\$	2,360,000	\$	-	\$	-	\$	2,360,000	
Sewer		775,000		-		•		775,000	
Sanitation		885,000		-		-		885,000	
Landfill		1,500,000		-		-		1,500,000	
Misc Income		75,000		-		-		75,000	
Late Revenue		60,000		-		•		60,000	
Reconnect Fees		45,000		-		-		45,000	
Surcharge Revenue		450,000		•		-		450,000	
Street & Alley taxes		86,321		•		25,000		111,321	
Grant income		-		•		•		•	
Interest		5,000				•		5,000	
Total Revenues	\$	6,357,415	\$		\$	25,000	<u>\$</u>	6,382,415	
Expenses									
treet (2000, 2003)									
Personal Services		630,132		-		(59,050)		571,082	
Materials & Supplies		245,500		•		(1,600)		243,900	
Other Charges & Services		287,092		-		13,500		300,592	
Capital Outlay		-		-		•		•	
Debt Service						<u> </u>		· · · · · · · · · · · · · · · · · · ·	
Total Street (2000, 2003)		1,162,724		-		(47,150)		1,115,574	
Vater (2201, 2202, 2203)									
Personal Services		672,633		•		27,900		700,533	
Materials & Supplies		437,500		-		25,500		463,000	
Other Charges & Services		436,384		54,600		4,700		495,684	
Capital Outlay		-		•		•			
Debt Service - OWRB 2010		365,173						365,173	
Total Water (2201, 2202, 2203)		1,911,690		54,600		58,100		2,024,390	
ewer (2300)								162.165	
Personal Services		153,157		-		20.000		153,157	
Materials & Supplies		55,500		-		30,000		85,500	
Other Charges & Services		73,997		-		7,000		80,997	
Capital Outlay Total Sewer (2300)		282,654				37,000		319,654	
anitation (2400)									
anitation (2400) Personal Services		458,760		_		(110,000)		348,760	
Materials & Supplies		132,500		<u>-</u>		55,000		187,500	
Other Charges & Services		93,532		_		60,000		153,532	
Capital Outlay		73,332		-		-		133,332	
Total Sanitation (2400)		684,792		-		5,000		689,792	
Administration (2200)									
Personal Services		215,407		-		(7,500)		207,907	
Materials & Supplies		62,989		•		7,500		70,489	
Other Charges & Services		02,505		-		•		,	
Capital Outlay		_		-		-		•	
Total Administration (2200)		278,396				•		278,396	
i oun Administration (2200)		2,0,570						2.0,570	



PUBLIC WORKS AUTHORITY SUMMARY OF REVENUES AND EXPENDITURES

	Approved Budget Fiscal Year 2021-2022	1Q Amendments (Approved)	4Q Amendments (Proposed)	Proposed Budget Fiscal Year 2021-2022
Fleet (2002)				
Personal Services	292,201		1,350	293,551
Materials & Supplies	115,500	-	8,500	124,000
Other Charges & Services	47,234	•	10,000	57,234
Capital Outlay	•	•	•	•
Debt Service	•	-		-
Total Fleet (2002)	454,935	•	19,850	474,785
Landfill (2402)				
Personal Services	239,842	•	12,200	252,042
Materials & Supplies	86,200		15,000	101,200
Other Charges & Services	80,489	•	65,000	145,489
Capital Outlay	-	-	-	115,105
Total Landfill (2402)	406,531	•	92,200	498,731
Safety Coordinator (2403)				
Personal Services	100,811	•	-	100,811
Materials & Supplies	1,500		-	1,500
Other Charges & Services	1,500	-	-	1,500
Capital Outlay	-			•
Total Safety Coordinator (2403)	103,811	-	-	103,811
Total Expenses	5,285,533	54,600	165,000	5,505,133
Other income/(expense)				
Contingency	-	-	-	
Transfer in/(out)-General Fund	-	-	•	•
Transfer out-Airport	-		•	-
Transfer out-Water Bond Fund 68	(620,416)		(850,000)	(1,470,416)
Net Transfers	(620,416)	-	(850,000)	(1,470,416)
Net Revenue over Expense	\$ 451,466	\$ (54,600)	\$ (990,000)	\$ (593,134)
Beginning balance	2,508,346	54,600		2,562,946
Ending balance	\$ 2,959,812	s -	\$ (990,000)	\$ 1,969,812



SPECIAL POLICE FUND SUMMARY OF REVENUES AND EXPENDITURES

	Fi	oved Budget scal Year 021-2022	_	Amendments 'roposed)	Proposed Budget Fiscal Year 2021-2022		
Revenues							
Alive at 25	\$	-	\$	-	\$	-	
Misc income		8,000		-		8,000	
Interest		100		-		100	
Total Revenues	\$	8,100	\$	*	\$	8,100	
Expenses							
Police Cash Fund							
Materials & Supplies		4,100		-		4,100	
Other Charges & Services		1,000		2,000		3,000	
Total Police Cash Fund		5,100		2,000		7,100	
Other income/(expense)							
Transfer in-General Fund		-		-		-	
Net Transfers				-			
Net Revenue over Expense	\$	3,000	\$	(2,000)	\$	1,000	
Beginning balance		113,893		(41,317)		72,576	
Ending balance	\$	116,893	\$	(43,317)	\$	73,576	

AIRPORT AUTHORITY SUMMARY OF REVENUES AND EXPENDITURES

	Fi	oved Budget scal Year 021-2022	_	amendments (roposed)	Fi	osed Budget scal Year 021-2022	
Revenues							
Hangar Rentals	\$	40,000	\$	12,000	\$	52,000	
Fuel Sales		170,000		160,000		330,000	
Grants		•		-		-	
Misc income		500		4,500		5,000	
Interest		100		-		100	
Total Revenues	\$	210,600	\$	176,500	\$	387,100	•
Expenses							
Airport							
Personal Services		62,215		12,170		74,385	
Materials & Supplies		38,800		250		39,050	
Fuel		150,000		155,000		305,000	12% margin
Other Charges & Services		17,746		925		18,671	
Capital Outlay		-		213,500		213,500	_
Total Airport		268,761		381,845		650,606	•
Other income/(expense)							
Transfer in - General		-		203,998		203,998	
Transfer out-Cap Con		-		•			_
Net Transfers				203,998		203,998	
Net Revenue over Expense	\$	(58,161)	\$	(1,347)	\$	(59,508)	
Beginning balance		92,152		29,520		121,672	
Ending balance	\$	33,991	\$	28,173	\$	62,164	•

INDUSTRIAL AUTHORITY CAPPS SALES TAX FUND SUMMARY OF REVENUES AND EXPENDITURES

	1	proved Budget Fiscal Year 2021-2022	1Q Amendments (Approved)		4Q Amendments (Proposed)		Proposed Budget Fiscal Year 2021-2022	
Revenues								
Sales tax	\$	2,213,531	\$	-	\$	300,000	\$	2,513,531
10% tax allocation		245,948		-		30,000		275,948
Interest income		8,000		-		3,000		11,000
Misc income								.
Total Revenues	<u>s</u>	2,467,479	<u>s</u>			333,000	\$	2,800,479
Expenses								
Arena Sales Tax								
Personal Services		53,787		-		-		53,787
Materials & Supplies		162,000		•		-		162,000
Other Charges & Services		-		-		-		-
Other Charges & Services - Kid's Inc		•		•		•		-
Capital Outlay - Big Elk improvements		592,550		484,369		10,530,000		11,606,919
Debt Service		1,454,381				-		1,454,381
Total Arena Sales Tax		2,262,718		484,369		10,530,000		13,277,087
Transfers In/(Out)								
Transfer In/(Out)		•		•		<u> </u>		-
Net Transfers				<u> </u>		<u> </u>		
Net Revenue over Expense	\$	204,761	\$	(484,369)	\$	(10,197,000)	s	(10,476,608)
Beginning balance		21,587,003		(49,229)		<u> </u>		21,537,774
Ending balance	s	21,791,764	s	(533,598)	\$	(10,197,000)	\$	11,061,166



WATER CAPITAL IMPROVEMENT BONDS SUMMARY OF REVENUES AND EXPENDITURES

	Fi	Approved Budget iscal Year 021-2022	-	Amendments Proposed)	F	Proposed Budget iscal Year 021-2022
Revenues						
Interest	\$	500	\$	60,921	\$	61,421
Proceeds from 2022 DW SRF OWRB		-		1,700,000		1,700,000
Expenses						
Water System Improvement Bonds						
Materials & Supplies		-		-		-
Capital Outlay		-		1,980,000		1,980,000
Debt Service		1,440,945		550,000		1,990,945
Total Water System Improvement Bonds		1,440,945		2,530,000		3,970,945
Transfer In						
Transfer in - PWA		620,416		850,000		1,470,416
Net Transfers		620,416		850,000	_	1,470,416
Net Revenue over Expense	\$	(820,029)	\$	80,921	\$	(739,108)
Beginning balance		820,029		(57,903)		762,126
Ending balance	\$	-	\$	23,018	\$	23,018

Animal Control Spay & Neuter Fund SUMMARY OF REVENUES AND EXPENDITURES

	Fis	oved Budget cal Year 21-2022	_	mendments roposed)	Proposed Budget Fiscal Year 2021-2022		
Revenues							
Fees and charges for services	\$	8,000	\$	5,000	\$	13,000	
Expenses							
Materials & Supplies		-		-		•	
Other Charges & Services		8,000		17,500		25,500	
Total		8,000		17,500		25,500	
Transfer In							
Transfers		-		-		-	
Net Transfers		-		-		•	
Net Revenue over Expense	\$	-	\$	(12,500)	\$	(12,500	
Beginning balance		16,480		2,169		18,649	
Ending balance	\$	16,480	\$	(10,331)	\$	6,149	