

# City of Erick

## Budget Summary

2016-2017  
Fiscal Year

RECEIVED

JUN 27 2016

State Auditor  
and Inspector

*Beckham*



# City of Erick

PO Box 25 • 206 South Sheb Wooley Blvd • Erick, Oklahoma 73645

Phone: 580-526-3924 • Fax: 580-526-3830

## BUDGET MESSAGE

2016-2017

I am pleased to provide for your consideration and approval the 2016-2017 fiscal year budget . The following budget is prepared in accordance with the Oklahoma Municipal Budget Act.

The overall proposed budget for all departments is \$1,660,949. The City is budgeting at 90% of 2015-16 revenue, which I believe is a conservative method to governmental finances but it is understood that projections are often subject to amendment during the upcoming year as actual figures develop.

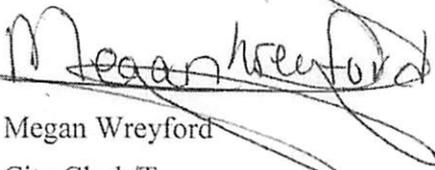
Included within the budget proposal are the following:

Each department with personal services has allowances for a conservative increase in wages and salaries for our employees along with allowances for additional staffing in a few departments.

Capital needs include vehicle replacement for several departments. Also, renovations to emergency service buildings are necessary.

Requests for grant funding within the next fiscal year will aid with several projects. Increases to the budget will be made as those funds are received.

Respectfully submitted,



Megan Wreyford

City Clerk/Treasurer

**RESOLUTION NO. 2016-06**

**A RESOLUTION APPROVING THE CITY OF ERICK, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY**

**WHEREAS**, The City of Erick has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, The City Clerk/Treasurer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

**WHEREAS**, The Act in section 17-215 provides for the City Clerk/Treasurer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the Erick City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Erick City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ERICK, OKLAHOMA:**

**SECTION 1.** The City Council of the City of Erick does hereby adopt the FY 2016-2017 Budget on the 7<sup>th</sup> day of June, 2016 with total resources available in the amount of \$1,660,949 and total fund/departmental appropriations in the amount of \$1,660,949. Legal appropriations (spending/encumbering limits) are hereby established as follows:

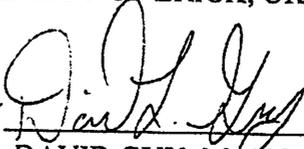
<b>GENERAL FUND</b>	
<b>Department</b>	<b>Appropriation Amount</b>
Ambulance	295,401
Animal Control	45,000
Cemetery	600
Clerk	85,500
Community Building	9,000
Fire	283,825
Hotel/Motel (earmarked)	139,690
Library	13,500
Park	32,500
Police	276,460
Senior Citizens	1,000
Street	277,000
Fund-wide	201,473

**SECTION 2.** The City Council does hereby authorize the City Clerk/Treasurer to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2016-2017, from one line item to another, or one object category to another within a department without further approval by the City Council.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ERICK ON THIS 7<sup>th</sup> DAY OF JUNE, 2016.

THE CITY OF ERICK, OKLAHOMA

BY   
DAVID GUY, MAYOR

ATTEST:

  
MEGAN WREYFORD, CITY CLERK



# Proof of Publication

See attached...  
Erick Publication Sheet

Beckham County, State of Oklahoma

Case No. \_\_\_\_\_

Publication Dates \_\_\_\_\_

June 1, 2016

## Affidavit of Publication

State of Oklahoma, County of Beckham,  
ss:

I, Brad Spitzer, the undersigned publisher, or Authorized Agent of the Legal Notices, do solemnly swear that the attached advertisement was published in said paper as follows:

1st Publication June 1, 2016

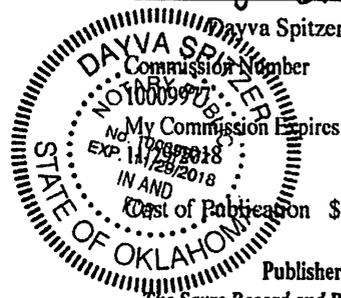
That the *Sayre Record and Beckham County Democrat*, in the city of Sayre, Oklahoma, a weekly newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the ABOVE LISTED DATE(S).

  
\_\_\_\_\_  
Robert Brad Spitzer, Co-Publisher

Subscribed and sworn before me  
this 1st day of June, 2016

  
\_\_\_\_\_  
Dayva Spitzer, Notary Public



Cost of Publication \$ 109.65

Publisher's Address:  
*The Sayre Record and Beckham County Democrat*  
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580-928-5540

*Publish one time (June 1, 2016) in the Sayre Record & Beckham County Democrat.*

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Erick Fiscal Year 2016-2017 Annual Budget was considered at a public hearing on June 7, 2016, at 7:00 p.m. in the Erick City Hall. Copies of the proposed budget are available for review in the Office of the City Clerk at City Hall. Notice is hereby given that the City of Erick 2016-2017 Annual Budget will be adopted during a meeting of the City Council on Tuesday, June 7, 2016 at 7:00 p.m. in the City Hall.

**City of Erick, Oklahoma  
General Fund Budget  
FY 2016-2017 (Proposed)**

**Summary of Revenues by Source**

Department	Prior Year FY 2014- 15	Current Year Budget FY 2015- 16	Current Year Estimated FY 2015-16	Budget Year FY 2016-17
Ambulance	0	0	0	295,401
Animal Control	15,923	14,330	4,530	4,077
Cemetery	4,250	3,825	3,479	3,131
City Clerk	0	0	0	93
Community Building	0	0	0	20,113
Fire	0	0	0	283,825
Hotel/Motel	0	0	0	139,690
Library	0	0	0	0
Park	4,543	4,085	4,110	3,699
Police	0	0	0	13,681
Senior Citizens	0	0	0	0
Street	0	72,750	16,687	15,019
Fund-Wide	377,376	368,330	393,154	353,839
Total Revenue:	402,092	463,320	421,961	1,132,567
Estimated Balance Carry-over:		667,430		522,482
Total Income:	402,092	1,130,75	421,961	1,655,049

**Summary of Expenditures by Department**

Department	Prior Year FY 2014-15	Current Year Budget FY 2015-16	Current Year Estimated FY 2015-16	Budget Year FY 2016-17
Ambulance	0	0	0	295,401
Animal Control	24,999	0	22,816	45,000
Cemetery	0	0	0	600
City Clerk	45,577	126,850	82,527	85,500
Community Building	0	0	0	9,000
Fire	0	0	0	283,825
Hotel/Motel	0	0	0	139,690
Library	9,535	15,000	10,401	13,500
Park	22,563	58,500	23,755	32,500
Police	99,167	190,500	150,137	270,560
Senior Citizens	437	0	0	1,000
Street	154,634	348,750	245,619	277,000
Fund-Wide	32,271	391,150	31,654	201,473
Total Expenditures:	389,184	1,130,750	566,909	1,655,049
Estimated Revenues Over (Under) Expenditures:	12,908		(144,948)	

City of Erick, Oklahoma  
General Fund Budget  
FY 2016-17

**Summary of Revenues by Source**

Department	Prior year FY 2014-15	Current year Budget FY 2015-16	Current year Estimated FY 2015-16	Budget year FY 2016-17
Ambulance	0	0	0	295401
Animal Control	15923	14330	4530	4077
Cemetery	4250	3825	3479	3131
Clerk	0	0	0	93
Community Building	0	0	0	20113
Fire	0	0	0	283825
Hotel/Motel	0	0	0	139690
Library	0	0	0	0
Park	4543	4085	4110	3699
Police	0	0	0	19581
Senior Citizens	0	0	0	0
Street	0	72750	16687	15019
Fund-wide	409377	368330	393154	353839
<b>Total Revenue:</b>	434,093	463,320	421,961	1,138,467
<b>Estimated Balance Carry-over:</b>		667,430		522,482
<b>Total Income:</b>	434,093	1,130,750	421,961	1,660,949

**Summary of Expenditures by Department**

Department	Prior year FY 2014-15	Current year Budget FY 2015-16	Current year Estimated FY 2015-16	Budget year FY 2016-17
Ambulance (earmarked)	0	0	0	295,401
Animal Control	24,999	0	22,816	45,000
Cemetery	0	0	0	600
Clerk	45,577	126,850	82,527	85,500
Community Building	0	0	0	9,000
Fire (earmarked)	0	0	0	283,825
Hotel/Motel (earmarked)	0	0	0	139,690
Library	9,535	15,000	10,401	13,500
Park	22,563	58,500	23,755	32,500
Police	99,167	190,500	150,137	276,460
Senior Citizens	437	0	0	1,000
Street	154,634	348,750	245,619	277,000
Fund-wide	32,271	391,150	31,654	201,473
<b>Total Expenditures:</b>	389,184	1,130,750	566,909	1,660,949
<b>Estimated Revenues Over (Under) Expenditures:</b>	44,909		(144,948)	

City of Erick, Oklahoma  
Summary of Expenditures by Department

Department	Prior year FY 2014-15	Current year Budget FY 2015-16	Current Year Estimated FY 2015-16	Budget year FY 2016-17
<b>Ambulance</b>				
Personal Services	80,251	-	191,469	115,000
Maintenance & Operations	24,490	-	35,770	40,000
Other Charges & Services	9,810	-	12,007	15,000
Capital Outlay	-	-	-	50,000
Contingency	-	-	-	75,401
	<u>114,550</u>	<u>-</u>	<u>239,246</u>	<u>295,401</u>
<b>Animal Control</b>				
Personal Services	9,764	-	17,340	25,000
Maintenance & Operations	1,182	-	2,008	4,000
Other Charges & Services	159	-	57	1,000
Capital Outlay	13,894	-	3,411	15,000
	<u>24,999</u>	<u>-</u>	<u>22,816</u>	<u>45,000</u>
<b>Cemetery</b>				
Personal Services	-	-	-	-
Maintenance & Operations	-	-	-	500
Other Charges & Services	-	-	-	100
Capital Outlay	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>
<b>Clerk</b>				
Personal Services	32,285	90,850	54,004	60,000
Maintenance & Operations	6,490	28,000	12,575	15,000
Other Charges & Services	6,802	-	7,467	8,000
Capital Outlay	-	8,000	8,481	2,500
	<u>45,577</u>	<u>126,850</u>	<u>82,527</u>	<u>85,500</u>
<b>Community Building</b>				
Personal Services	-	-	-	-
Maintenance & Operations	1,013	-	1,274	2,000
Other Charges & Services	1,662	-	1,841	2,000
Capital Outlay	-	-	361	5,000
	<u>2,675</u>	<u>-</u>	<u>3,477</u>	<u>9,000</u>
<b>Fire</b>				
Personal Services	4,608	-	4,307	7,500
Maintenance & Operations	27,505	-	50,529	75,000
Other Charges & Services	9,699	-	11,478	15,000
Capital Outlay	-	-	12,048	50,000
Contingency	-	-	-	136,325
	<u>41,812</u>	<u>-</u>	<u>78,362</u>	<u>283,825</u>
<b>General Government</b>				
Personal Services	2,063	2,200	2,223	2,250
Maintenance & Operations	9,044	50,000	3,757	5,000
Other Charges & Services	21,164	200	25,674	28,000
Capital Outlay	-	138,250	-	-
Contingency	-	200,500	-	166,223
	<u>32,271</u>	<u>391,150</u>	<u>31,654</u>	<u>201,473</u>

Department	Prior year FY 2014-15	Current year Budget FY 2015-16	Current Year Estimated FY 2015-16	Budget year FY 2016-17
<b>Hotel/Motel</b>				
Personal Services	-	-	-	-
Maintenance & Operations	3,113	-	3,583	4,500
Other Charges & Services	-	-	-	-
Capital Outlay	28,175	-	-	-
Debt Service	7,573	-	7,574	7,700
Contingency	-	-	-	127,490
	<u>38,862</u>	<u>-</u>	<u>11,158</u>	<u>139,690</u>
<b>Library</b>				
Personal Services	6,149	9,000	6,635	8,000
Maintenance & Operations	134	4,000	396	1,000
Other Charges & Services	1,341	-	1,629	2,000
Capital Outlay	1,910	2,000	1,741	2,500
	<u>9,535</u>	<u>15,000</u>	<u>10,401</u>	<u>13,500</u>
<b>Park</b>				
Personal Services	12,420	26,000	14,149	16,000
Maintenance & Operations	6,849	25,000	5,835	8,000
Other Charges & Services	3,294	-	3,770	4,000
Capital Outlay	-	7,500	-	4,500
	<u>22,563</u>	<u>58,500</u>	<u>23,755</u>	<u>32,500</u>
<b>Police</b>				
Personal Services	65,590	150,000	71,481	200,000
Maintenance & Operations	18,813	40,000	23,465	40,000
Other Charges & Services	7,675	-	6,719	7,500
Capital Outlay	1,233	500	42,616	22,000
Debt Service	5,856	-	5,856	-
Contingency	-	-	-	6,960
	<u>99,167</u>	<u>190,500</u>	<u>150,137</u>	<u>276,460</u>
<b>Senior Citizens</b>				
Personal Services	-	-	-	-
Maintenance & Operations	437	1,000	-	1,000
Other Charges & Services	-	-	-	-
Capital Outlay	-	-	-	-
	<u>437</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>
<b>Street</b>				
Personal Services	93,182	171,000	127,080	190,000
Maintenance & Operations	28,784	85,000	45,529	60,000
:amendment		72,750		
Other Charges & Services	19,702	-	23,000	25,000
Capital Outlay	12,966	20,000	50,010	2,000
	<u>154,634</u>	<u>348,750</u>	<u>245,619</u>	<u>277,000</u>

City of Erick, Oklahoma  
 Summary of Revenues by Source  
 General Fund

	Prior year FY 2014-15	Current year Budget FY 2015-16	Current year Estimated FY 2015-16	Budget year FY 2016-17
<b>Ambulance</b>				
Reserve Carry-over	-	-	-	82,250
Ambulance 522	-	-	44,852	111,682
Subscriptions	30,869	-	33,562	30,206
Penalty	647	-	749	675
Tax: Sales	55,524	-	56,032	50,429
Tax: Use	4,935	-	2,981	2,683
Insurance	3,462	-	6,469	5,822
Medicare/Medicaid	19,961	-	12,701	11,431
Interest	158	-	145	131
Donations	845	-	102	92
Miscellaneous	-	-	-	-
	<u>116,401</u>	<u>-</u>	<u>157,595</u>	<u>295,401</u>
<b>Animal Control</b>				
Fines	2,029	1,825	1,007	906
Grant	13,894	12,505	1,106	995
Adoptions	-	-	48	43
Impound fees	-	-	1,394	1,255
Pet licenses	-	-	976	878
	<u>15,923</u>	<u>14,330</u>	<u>4,530</u>	<u>4,077</u>
<b>Cemetery</b>				
Plot Sales	4,250	3,825	2,154	1,938
Opening & Closing	-	-	1,325	1,193
	<u>4,250</u>	<u>3,825</u>	<u>3,479</u>	<u>3,131</u>
<b>Clerk</b>				
Miscellaneous	-	-	103	93
	<u>-</u>	<u>-</u>	<u>103</u>	<u>93</u>
<b>Community Building</b>				
Reserve Carry-over	-	-	-	14,908
Rental income	2,650	-	2,169	1,952
Deposit Liability	3,900	-	3,614	3,253
Donations	-	-	-	-
	<u>6,550</u>	<u>-</u>	<u>5,783</u>	<u>20,113</u>
<b>Fire</b>				
Reserve Carry-over	-	-	-	226,626
Tax: Sales	55,524	-	56,032	50,429
Tax: Use	4,935	-	2,981	2,683
Miscellaneous	200	-	-	-
Donations	-	-	-	-
Interest	180	-	251	226
Grant Income	4,484	-	4,290	3,861
	<u>65,323</u>	<u>-</u>	<u>63,554</u>	<u>283,825</u>

		Prior year FY 2014-15	Current year Budget FY 2015-16	Current year Estimated FY 2015-16	Budget year FY 2016-17
<b>General Government</b>					
Tax:	Sales	333,144	299,820	336,191	302,572
Tax:	Use	30,524	27,450	17,889	16,100
Tax:	Alcohol	7,275	6,545	7,228	6,505
Tax:	Tobacco	5,206	4,685	5,003	4,502
	Permits	600	550	602	542
Franchise fees:	Electric	17,650	16,219	17,271	15,544
Franchise fees:	Natural Gas	6,086	4,634	5,001	4,501
Franchise fees:	Telephone	2,009	2,317	2,462	2,216
	Royalties	627	560	697	628
	Fees	-	-	181	163
	Interest on investments	1,212	1,050	400	360
	Miscellaneous	5,044	4,500	230	207
		<u>409,377</u>	<u>368,330</u>	<u>393,154</u>	<u>353,839</u>
<b>Hotel/Motel</b>					
	Reserve Carry-over	-	-	-	122,797
	Lodging Tax	19,583	-	18,622	16,760
	Donations	36,877	-	-	-
	Grants	3,970	-	-	-
	Interest	114	-	148	133
		<u>60,544</u>	<u>-</u>	<u>18,770</u>	<u>139,690</u>
<b>Library</b>					
	Fines	-	-	-	-
	Donations	-	-	-	-
	Miscellaneous	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Park</b>					
	Donations	-	-	-	-
	Pool fees	4,543	4,085	4,110	3,699
	Miscellaneous	-	-	-	-
		<u>4,543</u>	<u>4,085</u>	<u>4,110</u>	<u>3,699</u>
<b>Police</b>					
	Reserve carry over	-	-	-	6,960
	Fines	12,607	-	12,442	11,197
	Fees	-	-	241	217
	Reimbursements	5,153	-	1,322	1,190
	Interest Income	-	-	12	11
	Donations	200	-	-	-
	Miscellaneous	21	-	7	7
		<u>17,981</u>	<u>-</u>	<u>14,024</u>	<u>19,581</u>
<b>Street</b>					
	Grant Income	-	72,750	16,151	14,536
	Miscellaneous	-	-	537	483
		<u>-</u>	<u>72,750</u>	<u>16,687</u>	<u>15,019</u>
<b>Grand Totals</b>		<u>700,892</u>	<u>463,320</u>	<u>681,790</u>	<u>1,138,467</u>