



City of Sayre

102 WEST MAIN STREET • SAYRE, OKLAHOMA 73662
PHONE: (580) 928-2260 • FAX: (580) 928-3660 • TDD NUMBER: 1-800-722-0353

July 3, 2014

Mr. Gary Jones, CPA, CFE
Oklahoma State Auditor and Inspector
2200 N. Lincoln Blvd., Suite 109
Oklahoma City, Oklahoma 73105

Dear Mr. Jones:

Please find enclosed a copy of the City of Sayre Budget Message, Resolution 14-05-20, and the City of Sayre 2014-2015 Budget, which includes Sayre Public Works Authority and Sayre Industrial Authority. If you need any further information, please let me know.

Sincerely,

Patricia Nation
City Clerk/Treasurer
cityclerk@cableone.net

Enclosures





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BUDGET MESSAGE 2014-2015

I am submitting these comments pertaining to the City of Sayre's budgets for fiscal year 2014-2015. The budgets have been prepared in compliance with state guidelines and have been approved by the City Council and Mayor. Estimated revenues and cash balances have been studied carefully in the development of the budgets.

The approved budgets for fiscal year 2014-2015 are as follows:

GENERAL GOVERNMENT

ESTIMATED REVENUES	\$2,223,700
OPERATING FUND BALANCE CARRYFORWARD	<u>300,000</u>
TOTAL BUDGET	<u>\$2,523,700</u>

SAYRE PUBLIC WORKS AUTHORITY

ESTIMATED REVENUES	\$2,050,000
OPERATING FUND BALANCE CARRYFORWARD	<u>853,800</u>
TOTAL BUDGET	<u>\$2,903,800</u>

SAYRE INDUSTRIAL AUTHORITY

ESTIMATED REVENUES	\$ 883,000
OPERATING FUND BALANCE CARRYFORWARD	<u>1,696,500</u>
TOTAL BUDGET	<u>\$2,579,500</u>

The City is for the most part budgeting 90% of 2013-2014 revenue, which we believe is a conservative approach to governmental finances. Sales tax is expected to continue to rise at a steady rate. Due to the cyclical nature of the oil and gas business we have tried to budget conservatively. If a downturn in that industry occurs, we want to be in a position to meet our obligations.

Our budget includes allowances for equipment replacement, a modest increase in the wages and salaries of our employees and renovation of City-owned buildings.

We have applied for grants which hopefully will be received in the 2014-2015 fiscal year. We will increase the budget as these funds are received.

Respectfully Submitted,

Guy Hylton
City Manager

RESOLUTION 14-05-20

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SAYRE,
ADOPTING THE FISCAL YEAR 2014-2015 ANNUAL BUDGET FOR THE CITY IN
ACCORDANCE WITH THE PROVISIONS OF THE "MUNICIPAL BUDGET ACT."**

**WHEREAS, the provisions of the Municipal Budget Act (Section 17-201 through 17-216 of
Title 11 of the Oklahoma Statutes) have been adopted by resolution by the City; and**

**WHEREAS, Section 17-209A requires the annual budget to be adopted by the governing
body of the City by resolution no later than seven days prior to the beginning of the
fiscal year.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SAYRE THAT:**

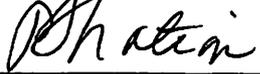
- 1. The accompanying annual budget document sets forth the estimated revenue
and appropriations for each fund of the City of Sayre as approved by the
governing body.**
- 2. The accompanying budget document complies with the requirements of
the Act by including:**
 - Budget Message**
 - Budget Summary - All Funds**
 - Fund Budget Summaries**
 - Departmental Appropriations by Account Category**
- 3. In accordance with Section 17-215B, the governing body has determined the
expenditures and encumbrances may not be authorized that exceed the legal level
of control by account category (as defined in Section 17-213) of any department of
any fund.**
- 4. All budget amendments, including supplemental, decrease or transfer all
appropriations, to the legal level of control as defined above will require governing
body approval.**

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SAYRE THIS 20th DAY OF
May, 2014.**



MAYOR

ATTEST:



**CITY OF SAYRE
BUDGET 2014-15**

	ACTUAL 2012-2013 REVS/EXPS	CURRENT 2013-2014 BUDGET	ESTIMATED 2013-2014 REVS/EXPS	PROPOSED 2014-2015 BUDGET
REVENUES				
POLICE DEPARTMENT	\$ 58,551	\$ 210,000	\$ 192,683	\$ 40,000
FIRE DEPARTMENT	4,944	4,500	5,000	5,000
CITY INSPECTOR	23,141	16,000	9,237	13,000
ANIMAL CONTROL OFFICER	542	500	252	500
STREET DEPARTMENT	50,000	250,000	134,569	50,000
PARK/POOL/MINI GOLF DEPARTMENT	23,045	22,000	20,091	18,000
LIBRARY	13,698	3,500	4,057	4,000
DEPARTMENT OF CORRECTIONS	6,500	6,500	6,500	6,500
SENIOR CITIZENS	2,400	2,400	2,400	2,400
CEMETERY	8,770	5,600	3,105	2,800
GENERAL FUND-WIDE	1,936,186	1,953,000	2,043,638	2,625,000
TOTAL REVENUES	2,127,777	2,474,000	2,421,532	2,767,200
BUDGETED RESERVE CARRY-FORWARD	-	220,420		341,500
TOTAL INCOME	\$ 2,127,777	\$ 2,694,420	\$ 2,421,532	\$ 3,108,700
EXPENDITURES				
CITY GOVERNMENT	\$ 6,900	\$ 8,000	\$ 5,892	\$ 8,000
CITY MANAGEMENT	138,533	157,500	134,626	156,500
CITY ADMINISTRATION	81,896	106,000	95,662	108,000
CITY ATTORNEY	14,741	20,000	11,957	40,000
CITY JUDGE	6,000	6,500	6,000	6,500
POLICE DEPARTMENT	667,149	747,000	715,959	735,000
FIRE DEPARTMENT	121,771	168,850	119,888	142,000
CITY INSPECTOR	63,337	132,000	91,329	72,500
ANIMAL CONTROL	67,189	66,500	24,774	74,000
STREET DEPARTMENT	289,872	841,225	513,525	586,000
PARK /POOL/MINI GOLF	173,613	161,500	103,566	252,000
GOLF COURSE	30,209	30,000	30,000	30,000
LIBRARY	72,299	75,000	64,017	81,500
DEPARTMENT OF CORRECTIONS	6,182	6,500	2,550	6,500
SENIOR CITIZENS	6,133	11,200	6,031	7,200
CEMETERY	2,186	3,900	1,476	22,000
MUSEUM	3,000	26,500	6,000	26,000
GENERAL FUND-WIDE	131,970	197,470	127,908	755,000
TOTAL EXPENDITURES	\$ 1,882,977	\$ 2,765,645	\$ 2,061,160	\$ 3,108,700
REVENUES OVER/UNDER EXPENDITURES	\$ 244,800	\$ (71,225)	\$ 360,372	\$ -

SAYRE PUBLIC WORKS AUTHORITY
BUDGET 2014-15

	ACTUAL 2012-2013 REVS/EXPS	CURRENT 2013-2014 BUDGET	ESTIMATED 2013-2014 REVS/EXPS	PROPOSED 2014-2015 BUDGET
REVENUES				
WATER DEPARTMENT	\$ 1,119,205	\$ 1,100,000	\$ 1,299,839	\$ 1,200,000
SEWER/LAGOON DEPARTMENT	290,427	275,000	319,555	300,000
LANDFILL DEPARTMENT	445,847	450,000	497,989	450,000
ROVER DEPARTMENT	-		-	
AMBULANCE	91,891	90,000	95,209	90,000
SPWA FUND-WIDE	78,312	250,000	75,447	10,000
TOTAL REVENUES	2,025,683	2,165,000	2,288,039	2,050,000
BUDGETED RESERVE CARRY-FORWARD		997,156		872,300
TOTAL INCOME	\$ 2,025,683	\$ 3,162,156	\$ 2,288,039	\$ 2,922,300
EXPENDITURES				
SPWA ADMINISTRATION	\$ 181,568	\$ 212,000	\$ 178,675	\$ 237,000
SPWA MANAGEMENT	73,809	85,000	74,272	89,500
WATER DEPARTMENT	479,380	765,376	683,391	740,376
SEWER/LAGOON DEPARTMENT	132,318	180,000	138,956	169,000
LANDFILL DEPARTMENT	421,908	732,404	464,930	548,548
ROVER DEPARTMENT	57,632	83,000	59,841	118,500
AMBULANCE	84,891	86,000	84,087	90,000
SPWA FUND-WIDE	456,446	1,018,376	427,586	929,376
TOTAL EXPENDITURES	\$ 1,887,952	\$ 3,162,156	\$ 2,111,738	\$ 2,922,300
REVENUES OVER/UNDER EXPENDITURES	\$ 137,731	\$ -	\$ 176,301	\$ -

SAYRE INDUSTRIAL AUTHORITY
BUDGET 2014-15

	ACTUAL 2012-2013 REVS/EXPS	CURRENT 2013-2014 BUDGET	ESTIMATED 2013-2014 REVS/EXPS	PROPOSED 2014-2015 BUDGET
REVENUES				
ECONOMIC DEVELOPMENT	\$ 44,220	\$ 424,778	\$ 502,477	\$ 60,000
BONEBRAKE FAMILY MEMORIAL PARK	-	90,000	-	-
CCA/NORTHFORK CORRECTIONAL FACILITY	600,000	528,000	816,000	816,000
SIA FUND-WIDE	17,157	1,314,604	7,634	7,000
TOTAL REVENUES	661,377	2,357,382	1,326,111	883,000
BUDGETED RESERVE CARRY-FORWARD	-			1,696,500
TOTAL INCOME	\$ 661,377	\$ 2,357,382	\$ 1,326,111	\$ 2,579,500

EXPENDITURES				
ECONOMIC DEVELOPMENT	\$ 1,719,744	\$ 2,150,382	\$ 808,309	\$ 2,083,000
CONSTRUCTION MANAGER	99,270	140,000	71,130	154,000
BONEBRAKE FAMILY MEMORIAL PARK	-	164,000	-	200,000
ALLOCATIONS (CHAMBER, MUSEUM)	42,500	42,500	35,000	42,500
SIA FUND-WIDE	184,068	60,500	43,343	100,000
TOTAL EXPENDITURES	\$ 2,045,582	\$ 2,557,382	\$ 957,782	\$ 2,579,500
REVENUES OVER/UNDER EXPENDITURES	\$ (1,384,204)	\$ (200,000)	\$ 368,329	\$ -

TOTAL ALL FUNDS				
REVENUES	\$ 4,814,838	\$ 5,697,778	\$ 6,035,682	\$ 5,700,200
BUDGETED RESERVE CARRY-FORWARD		\$ 2,516,180		\$ 2,910,300
TOTAL INCOME	\$ 4,814,838	\$ 8,213,958	\$ 6,035,682	\$ 8,610,500
EXPENDITURES	\$ 5,816,511	\$ 8,485,183	\$ 5,130,680	\$ 8,610,500
REVENUES OVER/UNDER EXPENDITURES	\$ (1,001,673)	\$ (271,225)	\$ 905,002	\$ -