

State

Bryan County Emergency Medical Services

Bryan County, Oklahoma

Annual Budget Document
For the Fiscal Year Ending June 30, 2021

FILED

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TAMMY REYNOLDS
BRYAN COUNTY CLERK

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State Auditor
and Inspector

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Bryan

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2019-2020
AND
ANNUAL ESTIMATE OF NEEDS FOR THE YEAR 2020-2021

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk. After approval by the County Excise Board and the levies are made, both copies should be signed by the appropriate Board members. One complete signed copy must be sent to the Oklahoma State Auditor and Inspector's office located in Oklahoma City, Oklahoma. Affidavit and proof of publication are required to be attached.

Submitted to the Bryan County Excise Board this _____ day of _____, 20____

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

Chair Gary Forbis  Vice Chair Joe Barrett 
Member Kevin Robinson  Member Beth Alexander
Member _____ Member _____
Member _____ Member _____

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2019-2020

AND

ANNUAL ESTIMATE OF NEEDS FOR THE YEAR 2020-2021

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EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2019-2020

AND

ANNUAL ESTIMATE OF NEEDS FOR THE YEAR 2020-2021

BRYAN COUNTY EMERGENCY MEDIAL SERVCIES BOARD
STATE OF OKLAHOMA, COUNTY OF BRYAN, ss:

To the County Excise Board of Bryan County, Oklahoma:

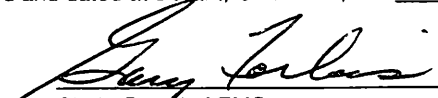
Pursuant to the requirements of Oklahoma State Statutes, we submit herein for your consideration, the statement of financial condition of the Emergency Medical Services Board, Bryan County, Oklahoma for the fiscal year beginning July 1, 2019 and ending June 30, 2020, together with an itemized statement of the estimated needs budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. In relation to which be it further noted that:

1. We the members of the Emergency Medical Services Board of Bryan County, Oklahoma do hereby certify that the statements herein submitted show the true and correct condition of the fiscal affairs of the Board for the fiscal year ending June 30, 2020; that said statements comprise a full and accurate statement of the assessments, receipts and expenditures of the fiscal year ended June 30, 2020.

2. We further certify that the estimated budget amounts necessary for current expenditures for the fiscal year ending estimates are entered as certified for the respective purposes shown. We further certify that the sums requested for personal services salaries are calculated and based upon authority of salary statutes currently effective and applicable.


3. We further certify that the estimated income from sources other than ad valorem tax, if any, as shown herein, may reasonably be expected to be collected as revenue during the budget fiscal year and is not in excess of 90% of such amounts actually collected from the same sources during the most recent fiscal year ending June 30, 2020.

Signed and dated at Durant, Oklahoma, this _____ day of _____, 20____



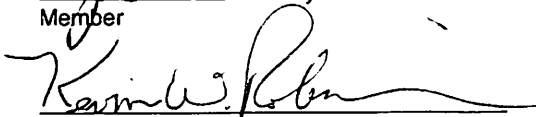
Chair, Board of EMS

Vice Chair, Board of EMS



Member

Member



Member

Member

Member

Member

Filed this _____ day of _____, 20____ by Secretary and Clerk of Excise Board, Bryan County, Oklahoma.

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

FINANCIAL STATEMENTS AND BUDGET DOCUMENT

AFFIDAVIT OF PUBLICATION FOR THE YEAR 2020-2021

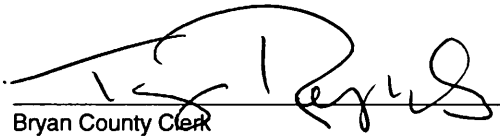
State of Oklahoma

County of Bryan

I, the undersigned, County Clerk of Bryan County, Oklahoma, hereby depose that I have complied with the law by having the summary statement of financial condition for the fiscal year ending June 30, 2020 and the estimate of needs and the estimated income from sources other than ad valorem taxes for the fiscal year ending June 30, 2021 published in one issue of the Durant Daily Democrat, a legally qualified newspaper of general circulation in Bryan County, Oklahoma.


A copy of such statement, together with proof of publication, is attached herein and made a part of this document.

Signed at Durant, Oklahoma, this _____ day of _____ in the year _____.


Bryan County Clerk

CLERK'S
SEAL

Personally appeared before me, the undersigned Notary Public,
County Clerk of Bryan County, Oklahoma.



Subscribed and sworn to before me this _____ day of _____ in the year _____

Notary Public

My Commission Expires

NOTARY
SEAL

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

SUMMARY STATEMENT OF FINANCIAL CONDITION
AND
ESTIMATE OF NEEDS FROM AD VALOREM TAXES

Statement of Financial Condition as of June 30, 2020

Net Beginning Fund Balance at June 30, 2019	\$1,066,699.66
Total Revenues Collected for the Year Ended June 30, 2020	\$3,032,579.70
Expenditures Disbursed for the Year Ended June 30, 2020	<u>(2,907,126.32)</u>
Net Ending Fund Balance at June 30, 2020	<u>\$1,192,153.04</u>

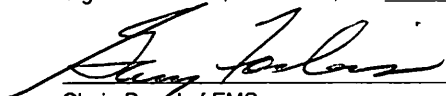
Estimate of Needs from Ad Valorem Tax for the Year Ending June 30, 2021

Total Required for Current Expenditures, FYE June 30, 2021	\$3,671,641.73
Less Amount Financed with Fund Balance at June 30, 2020	(1,192,153.04)
Less Amount Financed from Estimated Miscellaneous Revenues	<u>(1,305,051.80)</u>
Balance to Finance from Ad Valorem Taxes, FYE June 30, 2021	<u>\$1,174,436.89</u>

Certification of Board of Emergency Medical Services - Bryan County, Oklahoma

We, the undersigned Board of Emergency Medical Services of Bryan County, Oklahoma, do hereby certify that at a meeting of the Board, held pursuant to the provisions of 68 O.S. 1991 Sec 3002, the foregoing statement was prepared and is a true and correct statement of the financial condition of the Board of Emergency Medical Services as reflected in the records of the County Clerk and Treasurer. We further certify that the foregoing estimate of current expenditures for the fiscal year ending June 30, 2021 are reasonably necessary for the proper conduct of the affairs of the Board, and that the estimated miscellaneous revenues from sources other than ad valorem taxes, if any, do not exceed the legally authorized ratio of such revenues derived from the same sources during the preceding fiscal year.

Signed at Durant, Oklahoma, this _____ day of _____ in the year _____.



Chair, Board of EMS

Clerk, Board of EMS



Member



Member



Member

Attest: County Clerk

CLERK'S
SEAL

This page required to be published in one issue of a legally qualified newspaper of general circulation in the county.

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

Page 4

REPLACE THIS PAGE WITH ACTUAL PROOF OF PUBLICATION FROM NEWSPAPER

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2019-2020

EMS FUND

	Actual Prior Year June 30, 2019	Actual Current Year June 30, 2020	Year to Year Change
<u>Assets</u>			
Cash Balance			
- Operating Account	716,558.32	580,018.66	(136,539.66)
- Saving Account	50,141.34	50,091.09	(50.25)
- Certificate of Deposit	300,000.00	304,052.74	4,052.74
- Payroll Protection Account	-	257,990.55	257,990.55
Total Cash	1,066,699.66	1,192,153.04	125,453.38
Other Assets	-	-	-
Total Assets	1,066,699.66	1,192,153.04	125,453.38
<u>Liabilities and Equity</u>			
Liabilities	-	-	-
Fund Balance	1,066,699.66	1,192,153.04	125,453.38
Total Liabilities and Equity	1,066,699.66	1,192,153.04	125,453.38
Variance	-	0.00	0.00

NO ASSURANCE PROVIDED

EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2019-2020

AND

ANNUAL ESTIMATE OF NEEDS FOR THE YEAR 2020-2021

EMS FUND

	Actual Prior Year June 30, 2019	Budget Current Year June 30, 2020	Actual Current Year June 30, 2020	Estimate of Needs Budget June 30, 2021
<u>Revenues</u>				
Ad Valorem Taxes (Curr, Prior & Back)	1,144,049.82	1,096,528.72	1,191,413.14	1,174,436.89
Services Provided	1,481,847.19	1,288,374.75	1,288,022.86	1,159,220.57
Subscriptions	12,795.55	14,411.00	13,658.00	12,292.20
Interest Income	2,678.31	2,852.30	3,284.62	2,956.16
Grant Proceeds	-	-	79,909.00	-
Other Revenues	176,828.11	35,000.00	145,092.08	130,582.87
Other Revenues* PPP Funds Remaining	-	-	257,990.55	-
Other Revenues* PPP Funds Spent	-	-	63,209.45	-
Total Revenues	2,818,198.98	2,437,166.77	3,032,579.70	2,479,488.69
<u>Expenditures</u>				
Employee / Personal Services	2,019,900.80	2,294,463.00	2,060,260.20	2,026,472.45
Employee / Personal Services- Pd via PPP funds	-	-	63,209.45	257,990.55
Education	18,100.56	29,950.00	10,149.23	24,950.00
Ambulances	129,381.99	155,000.00	106,405.50	153,000.00
Building Operations	28,273.77	20,000.00	38,242.20	25,000.00
Service Operations	121,408.58	156,377.20	6,198.55	141,938.63
Information Technology	56,198.42	75,615.60	51,527.71	54,525.98
Other Expenditures	200,438.30	215,473.00	185,372.51	351,022.00
Insurance	-	42,814.00	42,814.00	49,769.00
Audit Services- see schedule	14,260.61	94,520.00	93,553.30	135,634.10
Uncategorized Expenditures	9,825.64	-	65,578.46	-
Grant Expenditures	-	-	80,909.00	-
Capital Expenditures	17,445.80	300,000.00	102,906.21	451,339.02
Total Expenditures	2,615,239.47	3,384,212.80	2,907,126.32	3,671,641.73
Excess of Revenues Over (Under) Expenditures	202,959.51	(947,046.03)	125,453.38	(1,192,153.04)
Beginning Fund Balance	863,740.15	1,066,699.66	1,066,699.66	1,192,153.04
Ending Fund Balance	1,066,699.66	119,653.63	1,192,153.04	(0.00)

Composition of Ending Fund Balance

Operating Account, Bryan County Treasurer	\$ 716,558.32	\$ 580,018.66
Payroll Protection Program Account	\$ -	\$ 257,990.55
Savings Account, Bryan County Treasurer	50,141.34	50,091.09
Certificates of Deposit Held By EMS Board	300,000.00	304,052.74
Total Ending Fund Balance	\$ 1,066,699.66	\$ 1,192,153.04

NO ASSURANCE PROVIDED

CERTIFICATE OF EXCISE BOARD, BRYAN COUNTY, OKLAHOMA TO
EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA
FOR THE FISCAL YEAR 2020-2021

	EMS Fund	Sinking Fund
Approved Budget Appropriations to be Financed	\$3,671,641.73	\$0.00
June 30, 2020 Ending Fund Balance Available	(1,192,153.04)	0.00
Estimated Miscellaneous Revenues	(1,305,051.80)	0.00
Balance Required from Ad Valorem Tax	\$1,174,436.89	\$0.00
Add 10% for Delinquency	117,443.69	0.00
Total Required from 2019 Ad Valorem Levy	\$1,291,880.58	\$0.00
Total Net Assessed Valuations from Below	\$420,808,007	\$420,808,007
Rate of Ad Valorem Levy Required	3.07 Mills	0.00 Mills

We, the Bryan County Excise Board, hereby certify that the net assessed valuations of the property subject to ad valorem taxes, after the amount of all homestead exemptions have been deducted, as finally equalized and certified by the State Board of Equalization for the current year are as follows:

	Real Property	Personal	Public Svc	Total
For Bryan County, Oklahoma	\$263,873,566	\$63,870,324	\$93,064,117	\$420,808,007

We further certify that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof have been appropriated as shown and that the aggregate amount to be raised by ad valorem taxation as provided by law is as follows:

EMS Dept Fund	3.07 mills	Sinking Fund	0.00 mills	Total Levy	3.07 mills
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Accordingly, we do hereby order the above levies to be certified by the Secretary of this Board to the County Assessor of Bryan County, Oklahoma, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2021, without regard to any protests that may be filed against any levies as required by 68 O.S. 1991, Section 2869.

Dated at Durant, Oklahoma, this 5th day of Oct in the year 2020



Chair, Excise Board



Secretary, Excise Board



Member



Member



FILED

NOV 04 2020

State Auditor & Inspector

CERTIFICATE OF EXCISE BOARD, BRYAN COUNTY, OKLAHOMA TO EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA FOR THE FISCAL YEAR 2020-2021

	EMS Fund	Sinking Fund
Approved Budget Appropriations to be Financed	\$3,667,697.91	\$0.00
June 30, 2020 Ending Fund Balance Available	(1,192,153.04)	0.00
Estimated Miscellaneous Revenues	(1,305,051.80)	0.00
Balance Required from Ad Valorem Tax	\$1,170,493.07	\$0.00
Add 10% for Delinquency	117,049.31	0.00
Total Required from 2019 Ad Valorem Levy	\$1,287,542.38	\$0.00
Total Net Assessed Valuations from Below	\$419,394,911	\$419,394,911
Rate of Ad Valorem Levy Required	3.07 Mills	0.00 Mills

We, the Bryan County Excise Board, hereby certify that the net assessed valuations of the property subject to ad valorem taxes, after the amount of all homestead exemptions have been deducted, as finally equalized and certified by the State Board of Equalization for the current year are as follows:

	Real Property	Personal	Public Svc	Total
For Bryan County, Oklahoma	\$263,192,989	\$61,345,842	\$94,856,080	\$419,394,911

We further certify that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof have been appropriated as shown and that the aggregate amount to be raised by ad valorem taxation as provided by law is as follows:

EMS Dept Fund 3.07 mills Sinking Fund 0.00 mills Total Levy 3.07 mills

Accordingly, we do hereby order the above levies to be certified by the Secretary of this Board to the County Assessor of Bryan County, Oklahoma, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2021, without regard to any protests that may be filed against any levies as required by 68 O.S. 1991, Section 2869.

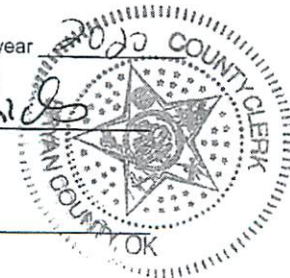
Dated at Durant, Oklahoma, this 4 day of November in the year 2020

Chair, Excise Board

Secretary, Excise Board

Member

Member



EMERGENCY MEDICAL SERVICES BOARD OF BRYAN COUNTY, OKLAHOMA

ANNUAL AUDIT CALCULATION YEAR 2019-2020
AND
ANNUAL CALCULATION FOR THE YEAR 2020-2021

EMS FUND

	Actual Prior Year June 30, 2019	Budget Current Year June 30, 2020	Current Year June 30, 2020	Estimate of Needs Budget June 30, 2021
<u>Audit Calculation: 1/10th of 1 mil unless otherwise noted</u>				
	<u>Total valuation:</u>			
2018-2019*	see below	54,264.00	54,264.00	54,264.00
2019-2020**	392,893,025	40,256.00	39,289.30	39,289.30
2020-2021	420,808,007	-	-	42,080.80
Total Expenditures	-	94,520.00	93,553.30	135,634.10

* Amount per Cindy Byrd letter dated 6/3/19.

** 2019-2020 actual audit calculation was revised from the budget due to the Assessor's recalculation of the valuation, certified on 10/21/19.

NO ASSURANCE PROVIDED