



The town of
Achille, Oklahoma
 Board of Trustees

Budget Message

FY 2015-2016

To: Board of Trustees and Citizens of Achille

The upcoming FY 2015-2016 annual budget of the Town of Achille includes some significant components that reflect the town's continuing efforts to provide quality services.

The budget presented herein contains the following highlights:

- Completion of audits for years 2012-2015.
- Recodification of the Town of Achille's Town Ordinance Book.
- Installation of two solar powered school zone road signs for Highway 91.

Capital outlay budgeted as followed:

- Police Department.....\$157,960.46
- Water Department.....\$153,207.94
- Fire Department.....\$17,094.70
- Streets and Park.....\$31,406.88
- Cemetery.....\$28,212.05

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully Submitted,

Mayor Eric Shane Guhl



Bryan

PROOF OF PUBLICATION

STATE OF TEXAS)
COUNTY OF GRAYSON) SS:

CITY OF ACHILLE, RAMONA

Account # 97649

PO BOX 190
ACHILLE OK 74720

Ad Number 0000564638

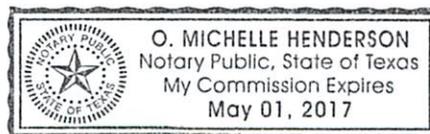
Dianne Harp, being 1st duly sworn, deposes and says: That (s)he is the Legal Clerk for the Herald Democrat, a daily newspaper regularly issued, published and circulated in the City of Sherman, County of Grayson, State of Texas, and that the advertisement, a true copy attached for, was published in said Herald Democrat in 1 edition(s) of said newspaper issued from 07/03/2015 to 07/03/2015, on the following days:

07 / 03 / 15

ISI Dianne Harp
LEGAL ADVERTISEMENT REPRESENTATIVE

Subscribed and sworn to before me on this 14th day of August, 2015

Notary O. Michelle Henderson



NOTICE OF PUBLIC HEARING

A public hearing will be held on July 9, 2015 at 7:00 pm at Achille City Hall. The following budget of revenue and Expenditures and proposed budget for fiscal year 2015-2016

REVENUES

Taxes:

Sales Tax	\$57,095.23
Franchise Tax	\$13,165.80
Alcohol Beverage	\$3,611.49
Cigar Tax	\$640.72
Motor Vehicle	\$3,771.87
Total Taxes	\$78,285.11
Total Revenue	\$78,311.45
Cash Carry Forward	\$159.77
Available for Budget	\$78,471.22

EXPENDITURES

General Government	\$13,350.57
Total Expenditures	\$13,350.57

STREETS/PARKS/CEMETARY

REVENUES:

Taxes	\$21,706.88
Cash Carry Over	\$4,044.22
EARKMARK	\$2,500.00
Available for Budget	\$31,406.88

EXPENDITURES:

Streets and Parks	\$31,406.88
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VOLUNTEER FIRE

REVENUES:

Taxes	\$10,853.44
Bryan County Aux	\$4,484.35
Donations	\$100.00
Cash Carry Over	\$1,656.91
Available to Budget	\$17,094.70

EXPENDITURES:

Total Expenditures	\$17,094.70
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POLICE FUND

REVENUES:

Citation Fees	\$88,736.40
Collection Services	\$31,774.08
TR From General Fund	\$21,706.88
Cash Carry Over	\$3,692.05
Available for Budget	\$157,960.46

EXPENDITURES:

Police	\$157,960.46
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WATER/WASTEMANAGEMENT

REVENUES:

Taxes	\$5,319.00
Water /Sewer Usage	\$110,260.51
Connection Fees	\$1,900.00
SODA Grant	\$23,997.40
EARMARK	\$4,968.00
Cash Carry Over	\$16,415.83
Total Available for Budget	\$153,207.94

EXPENDITURES

Water/Waste Management	\$153,207.94
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RESOLUTION NUMBER 2015-08

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-2016 ANNUAL BUDGET
ESTABLISHING REVENUE AND EXPENDITURE BUDGETS FOR ALL TOWN
DEPARTMENTS

WHEREAS, the Town of Achille prepares and operates its annual budget under the Municipal Budget Act (Title 11 O.S. 2001 §17-201 et seq.); and

WHEREAS, the Municipal Budget Act establishes procedures for the adoption and filing of an annual budget, including time, notice, and public hearing requirements; and

WHEREAS, on July 9, 2015, the Council of the Town of Achille held a public hearing regarding said annual budget pursuant to the Act after public notice was published as directed by Council on July 3, 2015, as required by law; and

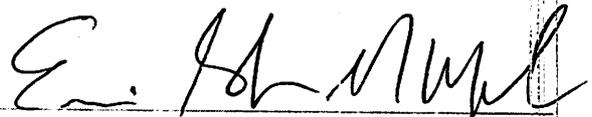
WHEREAS, pursuant to said hearing, the annual budget of the Town of Achille for Fiscal Year 2015-2016 has been finalized; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Achille that the annual budget of the Town of Achille for Fiscal Year 2015-2016, attached as Attachment B and hereby incorporated, be adopted; and

BE IT FURTHER RESOLVED that the annual budget of the Town of Achille for Fiscal Year 2015-2016 be filed and administered according to the provisions of the Municipal Budget Act.

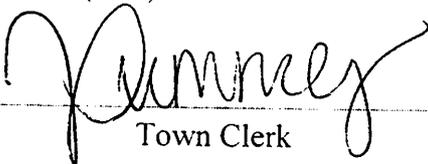
ADOPTED by the Council and SIGNED by the Mayor of the Town of Achille on this 9th day of July 2015.

THE TOWN OF ACHILLE



Mayor

ATTEST: (Seal)



Town Clerk

RESOLUTION NUMBER 2015-09

A RESOLUTION APPROVING THE TOWN OF ACHILLE, OKLAHOMA POLICY FOR LAPSING OF APPROPRIATIONS AT THE END OF THE TOWN'S FISCAL YEAR, ESTABLISHING THE TREATMENT OF ENCUMBRANCES OUTSTANDING AT FISCAL YEAR END, AND ESTABLISHING AUTHORITY TO PROVIDE SUPPLEMENTAL APPROPRIATIONS IN THE FOLLOWING FISCAL YEAR FOR SUCH ENCUMBRANCES RE-APPROVED

WHEREAS, Town of Achille has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHERE AS, The Town of Achille is required by such Act to prepare a fiscal year budget containing the estimated and actual income of revenue of the Town and the appropriations of that income and revenue by purpose; and

WHERE AS, 62 O.S., § 310.2 requires the encumbering clerk of the Town to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHERE AS, The Town of Achille desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal yearend; and re-approve certain outstanding purchase orders and contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHERE AS, The Town desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD TOWN OF ACHILLE BOARD OF TRUSTEES

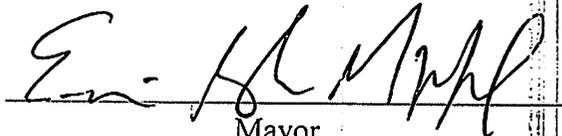
SECTION 1. The Town of Achille Board of Trustees does hereby adopt an annual policy to lapse all unexpended appropriations at the close of business on the last day of the City's fiscal year. All unexpended fund balances at the end of said fiscal year will carry forward into the immediately following fiscal year as income and revenue available to be provided for such new fiscal year.

SECTION 2. Any open encumbrances existing at fiscal yearend are hereby cancelled and their related appropriations are also lapsed. Any such purchase orders or other contractual commitments outstanding at fiscal yearend that are intended to be honored subsequent to year end will require re-approval in the immediately following fiscal year through the issuance of a new purchase order, or re-approval or renewal of a contract.

SECTION 3. Supplemental appropriations will be presented to the Achille Board of Trustees for approval in the amount of the new purchase orders and re-approved contract commitments that were carried forward from the prior year and to be honored in a subsequent fiscal year.

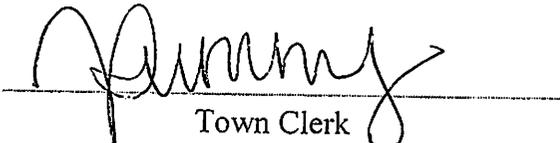
ADOPTED by the Town of Achille Board of Trustees and **SIGNED** by the Mayor of the Town of Achille on this 9th day of July 2015.

THE TOWN OF ACHILLE



Mayor

ATTEST: (Seal)



Town Clerk

RESOLUTION NUMBER 2015-10

BUDGET ADOPTION RESOLUTION – FUND-BASED BUDGET

A RESOLUTION APPROVING THE TOWN OF ACHILLE, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The Town of Achille has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, The Mayor has prepared a budget for the fiscal year ending June 30, 2015 (FY 2015-2016) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the Mayor of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one object category to another within the same department of a fund; and

WHEREAS, The budget has been formally presented to the Town of Achille at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Achille Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF ACHILLE, OKLAHOMA:

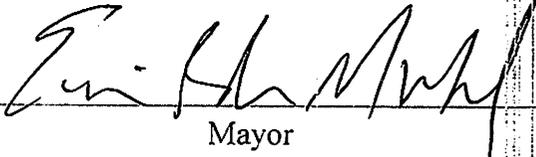
SECTION 1. The Town of Achille does hereby adopt the FY 2015-2016 Budget on the day of July 2015 with total resources available in the amount of \$401,141.60 and total appropriations in the amount of \$401,141.60 for all budgeted funds.

SECTION 2. The Town of Achille Board of Trustees does hereby authorize the Mayor to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from [one line item to another, or one object category to another] within the same department of a fund, without further approval by the Board of Trustees. All other budget amendments must be approved by the Achille Town Council

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Town of Achille Board of Trustees and filed with the State Auditor and Inspector.

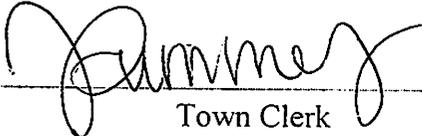
ADOPTED by the Town of Achille Board of Trustees and **SIGNED** by the Mayor of the Town of Achille on this 9th day of July 2015.

THE TOWN OF ACHILLE



Mayor

ATTEST: (Seal)



Town Clerk

TOWN OF ACHILLE

2015-2016 FISCAL BUDGET

GENERAL FUND

REVENUE	2015	ACTUAL	2016
TAXES			
SALES	\$64,465.86	\$51,904.75	\$57,095.23
ALCOHOL BEVERAGE	\$4,257.84	\$3,283.17	\$3,611.49
CIGARETTE	\$649.94	\$582.47	\$640.72
MOTOR VEHICLE	\$4,406.58	\$3,428.97	\$3,771.87
INTEREST	\$0.45	\$1.23	\$1.35
TOTAL TAXES	\$73,780.67	\$59,200.59	\$65,120.65
FRANCHISE			
OGE	\$10,621.53	\$10,010.81	\$11,011.89
ONG	\$945.54	\$1,636.63	\$1,800.29
VYVE BROADBAND		\$321.47	\$353.62
TOTAL FRANCHISE	\$11,567.07	\$11,968.91	\$13,165.80
PERMITS			
BUILDING			
KENNEL			
FIREWORK		\$25.00	\$25.00
TOTAL PERMITS	\$0.00	\$25.00	\$25.00
OTHER			
MISC.		\$414.00	\$372.60
GRANTS			
TOTAL OTHER			
CASH CARRY OVER	\$11,833.12	\$159.77	\$159.77
AVAILABLE FOR BUDGET	\$97,180.86	\$71,354.27	\$78,471.22
EXPENDITURES			
CLERK SCHOOL	\$499.00	\$ 85.00	\$800.00
CLERK TRAINING	\$200.00	\$ 386.49	\$400.00
TRUSTEE TRAINING	\$1,540.00	\$ 1,756.00	\$1,000.00
TRAVEL AND LODGING	\$750.00	\$ 279.50	\$400.00
UTILITY	\$5,000.00	\$ 4,882.43	\$5,000.00
PROPERTY MAINTENANCE	\$1,000.00	-	\$1,000.00
ADMIN FEES	\$4,555.00	\$ 372.14	\$800.00
LEGAL FEES	\$1,300.00	\$ 2,212.94	\$2,500.00
SUPPLIES	\$500.00	\$ 714.09	\$850.00
MISC.		\$ 471.10	\$600.57
TOTAL GENERAL EXPENDITURES	\$15,344.00	\$11,159.69	\$13,350.57

ACHILLE PUBLIC UTILITY AUTHORITY

	2015	ACTUAL	2016
REVENUE			
TR FROM GENERAL FUND	\$14,752.73	\$5,319.00	\$5,319.00

WATER/SEWER USAGE	\$115,297.30	\$100,236.83	\$110,260.51
SODA GRANT		\$23,997.40	\$23,997.40
EARMARK		\$4,968.00	\$4,968.00
MISC	\$868.00	\$1,900.00	\$1,710.00
CASH CARRY OVER	\$5,898.22	\$5,898.22	\$6,953.03
TOTAL REVENUE	\$136,816.25	\$142,319.45	\$153,207.94

EXPENDITURES

PERSONNEL

MAINTENANCE SALARY	\$80,560.46	\$53,001.83	\$58,302.01
CLERK SALARY		\$15,019.89	\$18,008.08
CHRISTMAS BONUS	\$1,500.00	\$1,150.00	\$750.00

MAINT. & OPERATION

UTILITY	\$10,331.71	\$7,343.41	\$8,200.00
INSURANCE	\$3,694.13	\$2,129.25	\$4,000.00
WATER/SEWER REPAIR	\$21,442.07	\$10,888.57	\$12,000.00
PROPERTY MAINTENANCE		\$1,773.26	\$1,000.00
EQUIPT. AND VEHICLE MAINT.	\$1,813.00	\$4,864.08	\$5,500.00
UNIFORM MAINT.		\$185.93	\$1,500.00
TRAINING		\$346.00	\$380.60
ADMIN FEES	\$5,304.00	\$4,336.63	\$9,488.05
LEGAL FEES	\$650.00	\$602.40	\$700.00
SUPPLIES		\$1,780.43	\$1,413.80
FUEL	\$3,150.00	\$1,273.75	\$1,500.00
MISC.	\$4,993.25	\$1,498.58	\$500.00
SODA GRANT		\$23,997.40	\$23,997.40
EARMARK		\$4,968.00	\$4,968.00
CAPITAL OUTLAY		\$599.00	\$1,000.00
TOTAL EXPENDITURES	\$133,438.62	\$135,758.41	\$153,207.94

ACHILLE POLICE DEPARTMENT

2015 ACTUAL 2016

REVENUE

TR FROM GENERAL	\$28,263.75	\$20,893.32	\$21,706.88
CITATIONS FEES	\$102,495.00	\$88,736.40	\$97,610.04
COLLECTION FEES		\$31,774.08	\$34,951.49
GRANTS			
MISC.			
EARMARK	\$3,000.00	\$3,000.00	
CARRY OVER	\$4,978.72	\$4,978.72	\$3,692.05
TOTAL REVENUE	\$138,737.47	\$149,382.52	\$157,960.46

EXPENDITURES

PERSONNEL

POLICE SALARY	\$87,928.00	\$ 63,499.95	\$78,228.00
CLERK SALARY	\$13,895.25	\$ 15,019.89	\$20,215.36
COLLECTION FEES		\$ 9,528.49	\$9,500.00
CHRISTMAS BONUS	\$1,500.00	\$ 1,050.00	\$750.00

MAINT. & OPERATION

UTILITY	\$9,952.27	\$ 12,722.63	\$12,000.00
INSURANCE	\$3,895.35	\$ 4,227.76	\$4,500.00
EQUIPT. AND VEHICLE MAINT.	\$1,995.00	\$ 12,605.53	\$5,000.00
UNIFORM MAINT.	\$600.00	\$ 3,078.35	\$1,000.00
TRAINING			\$500.00
ADMIN FEES	\$15,080.00	\$ 7,953.67	\$14,000.00
LEGAL FEES	\$4,800.00	\$ 5,460.00	\$4,800.00
SUPPLIES	\$487.00	\$ 948.14	\$1,000.00
FUEL		\$ 5,587.56	\$5,000.00
MISC.	\$1,360.00	\$ 1,008.50	\$467.10
CAPITAL OUTLAY			\$1,000.00
EARMARK	\$3,000.00	\$ 3,000.00	
TOTAL EXPENDITURES	\$144,492.87	\$145,690.47	\$157,960.46

ACHILLE VOLUNTEER FIRE DEPARTME

2015 ACTUAL 2016

REVENUE

TR FROM GENERAL	\$10,407.00	\$9,513.40	\$10,853.44
COUNTY AUX.		\$4,484.35	\$4,484.35
DONATIONS	\$110.00	\$100.00	\$100.00
CARRY OVER	\$5,468.65	\$5,468.65	\$1,656.91
TOTAL REVENUE	\$15,985.65	\$19,566.40	\$17,094.70

EXPENDITURES**PERSONNEL**

RETIREMENT

MAINT. & OPERATION

UTILITY	\$2,391.36	\$3,190.24	\$3,200.00
INSURANCE	\$4,501.35	\$1,909.90	\$2,000.00
EQUIPT. AND VEHICLE MAINT.	\$4,000.00	\$4,570.97	\$1,600.00
UNIFORM MAINT.		\$371.66	\$500.00
TRAINING			\$500.00
ADMIN FEES	\$1,500.00	\$79.00	\$4,800.00
LEGAL FEES	\$300.00	\$1,013.68	\$800.00
SUPPLIES	\$350.00	\$537.65	\$600.00
FUEL	\$1,500.00	\$547.38	\$800.00
MISC.		\$4,152.03	\$500.00
CAPITAL OUTLAY	\$1,442.94	\$1,846.62	\$1,794.70
TOTAL EXPENDITURES	\$15,985.65	\$18,219.13	\$17,094.70

STREETS AND PARKS

2015 ACTUAL 2016

REVENUE

TR FROM GENERAL FUND	\$9,026.86	\$15,243.76	\$21,706.88
CITATIONS PERCENTAGE			\$7,200.00
EXCISE TAX			

EARMARK			\$2,500.00
CARRY OVER	\$777.82	\$777.82	\$4,044.22
TOTAL REVENUE	\$9,026.86	\$16,021.58	\$31,406.88
EXPENDITURES			
PERSONNEL			
LABORER SALARY	\$15,442.56	\$766.98	\$8,956.48
CLERK SALARY			\$3,701.87
MAINT. & OPERATION			
UTILITY	\$7,000.00	\$7,367.91	\$7,500.00
INSURANCE	\$200.00		
UNIFORM MAINT.			\$800.00
STREET REPAIR			\$2,000.00
PARK REPAIR			
TOOL PURCHASE		\$64.99	\$1,000.00
EQUIPT. AND VEHICLE MAINT.		\$290.65	\$1,000.00
PROPERTY MAINTENANCE			
MATERIALS		\$453.58	\$1,500.00
TRAINING			\$500.00
FUEL		\$749.81	\$948.53
MISC		\$1,249.58	\$1,000.00
EARMARK		\$2,500.00	\$2,500.00
TOTAL EXPENDITURES	\$22,642.56	\$12,676.52	\$31,406.88

ACHILLE CEMETERY ASSOCIATION

	2015	ACTUAL	2016
REVENUE			
TR FROM GENERAL	\$4,860.64	\$7,621.58	\$10,853.44
PLOT PURCHASE	\$2,930.00	\$5,910.00	\$5,000.00
DONATIONS		\$380.00	\$300.00
EARMARK	\$6,958.41		\$6,967.61
CD			\$5,000.00
INTEREST		\$30.00	\$30.00
CARRY OVER	\$2,104.39	\$2,104.39	\$6,945.34
TOTAL REVENUE	\$16,853.44	\$13,911.58	\$28,121.05
EXPENDITURES			
MOWING	\$0.00	\$7,625.00	\$10,000.00
PROPERTY MAINTENANCE		\$63.65	
ADMIN FEE		\$138.84	\$500.00
EARMARK	\$6,958.41	\$0.00	\$6,967.61
CD		\$0.00	\$5,000.00
CAPITAL OUTLAY			\$5,653.44
TOTAL EXPENDITURES	\$6,958.41	\$7,827.49	\$28,121.05

TOTAL BUDGET FOR

TOWN OF ACHILLE 2015-2016

	2015	ACTUAL	2016
	\$338,862.11	\$331,331.71	\$401,141.60