RESOLUTION 2022-0602

A RESOLUTION ADOPTING AN ANNUAL BUDGET OF THE TOWN OF BENNINGTON, OKLAHOMA FOR THE FISCAL YEAR 2022/2023

WHEREAS, the Board of Trustees of the Town of Bennington wishes to adopt the annual budget for FY 2022/2023

And

WHEREAS, a Public Hearing to consider the appropriations has been noticed and held and all interested persons were heard, for or against the appropriations:

And

WHEREAS, the Board of Trustees, of the Town of Bennington, hereby finds this action in the best interest of the public's health, safety and general welfare.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES, OF THE TOWN OF BENNINGTON, STATE OF OKLAHOMA AS FOLLOWS:

Section 1: Purpose: The purpose of this resolution is to adopt the annual budget for FY 2022/2023 as approved and finalized

Section 2: Authorization: The Mayor is authorized to sign any agreements and implement the FY 2022/2023 budget as finalized

Section 3: Filing: This resolution shall be filed in accordance with State Law

Section 4: Effective Date: This resolution shall become effective as of 12:00 AM, July 1, 2022

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES, OF THE TOWN OF BENNINGTON, STATE OF OKLAHOMA, ON THE 02 DAY OF JUNE, 2022.

ATTEST:

KENDRA LAND - CLERK

Kindiada

TOWN OF BENNINGTON

RACHAEL SMITH -MAYOR

RECEIVED

JUL 0 8 2022

State Auditor and Inspector

Bryan

TOWN OF BENNINGTON OKLAHOMA

Fiscal Year 2022 / 2023 Annual Budget

BUDGET MEMO

DATE: May 19, 2022

TO: Town of Bennington, Council Members

FROM: Tracy Reed, CPA

RE 2022 / 2023 Fiscal Year Budget

The 2022 / 2023 Annual Budget for the Town of Bennington, the Bennington Public Works Authority & the Cemetery Care Fund are presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act.

The budget includes the following highlights for fiscal year 2022 / 2023:

- · Services to citizens and customers are budgeted to continue to be provided at the current levels.
- Recurring tax revenues are budgeted at 90%, as indicated. If these revenues were collected at 100% of the current year projected amounts, we'd collect approximately an additional \$10,486.
- The budget includes 12 months of Use Tax collections at 90%, estimated at \$26,401.
- . Rental Income of \$860 / month is included.
- . The sale of the house is budgeted at \$53,000.
- The ARPA income is budgeted at an additional \$31,962 in FY23, with the full ARPA grant amount of \$63,924 budgeted for a project, which is undetermined at this time.
- Sewer & Trash rates are included at an increase of 8.7% based on CPI. This increase is expected to bring in an additional \$9,309.
- · No pay increases are budgeted for any employees.
- Cemetery mowing is increased for FY22 to \$9,750, while the remainder of the Town mowing increased to \$13,000 and alleyway clearing to \$5,900.
- A police chief and part-time officer are included with a total expected expense of \$49,205.
- The expected net cost of having a police department is \$42,146.
- Capital Outlay is budgeted as follows:

Department: Amount: Funding Source:
General Government \$ 68,924 ARPA Grant; Operations

Street & Alley 105,900 REAP & Choctaw Grants; Operations

Sewer System Replacement & Repairs _____1,059,999 _CDBG & I.H.S Grants \$ 1.234.823

- Payments to the State Auditor are budgeted to continue at \$50 / month.
- Past-due IRS payroll tax payments are budgeted at \$17,400 for the Town.
- Continued debt service payments for the USDA notes are budgeted at \$10,056.
- Please keep in mind that Oklahoma municipalities have to rely upon tax and utility revenues to
 provide services to citizens. These revenues must be able to fund current operations and
 capital outlay, as well as provide reserves for future capital projects.
- This budget projects a loss of <\$12,072> for fiscal year 2023 and an estimated balance of \$126,672 in our bank accounts at June 30, 2023.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the FY 2023 budget was presented to Council on May 19, 2022 for consideration.

The legal level of control for the Town's 2022 / 2023 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Tracy Reed, CPA.



TOWN OF BENNINGTON, OKLAHOMA Fiscal Year 2022 - 2023 Annual Budget

BUDGET SUMMARY

	В	EGINNING ALANCE Estimates)	R	EVENUES	 EXPENSES	TR	ANSFERS	N 	et Change		ENDING BALANCE
GENERAL FUND	_\$_	69,112	\$	335,700	\$ (389,503)	\$	45,000	\$	(8,802)	\$_	60,310
ENTERPRISE FUNDS PWA	_\$_	69,499	\$	1,177,338	\$ (1,135,645)	\$	(45,000)	\$	(3,307)	\$	66,192
TOTAL ENTERPRISE FUNDS	_\$	69,499	\$	1,177,338	\$ (1,135,645)	\$	(45,000)	\$	(3,307)	\$	66,192
			-								
SPECIAL REVENUE FUNDS Cemetery Care Fund	\$	133	\$	38	\$ •	\$	<u>-</u>	\$	38	\$	171
TOTAL SPECIAL REVENUE FUNDS		133	\$	38	\$ •	\$	-	\$	38	\$_	171
GRAND TOTAL ALL FUNDS	\$	138,744	\$	1,513,076	\$ (1,525,148)	\$	•	\$	(12,072)	\$	126,672



Town of Bennington General Fund

	ACTUAL 2020 / 2021	APPROVED BUDGET 2021 / 2022	PROJECTED ACTUAL 2021 / 2022	PROPOSED BUDGET 2022 / 2023	_
REVENUES:					_
Sales Tax	57,358	\$ 63,740	\$ 66,421	\$ 59,779	*90%
Use Tax	11,869	21,394	29,334	26,401	*90%
Beverage Tax	4,331	4,117	4,411	3,970	*90%
Franchise Tax	8,383	8,000	9,583	8,750	
Cigarette Tax	551	509	524	472	*90%
Motor Vehicle Tax	2,630	2,772	3,633	3,270	*90%
Gas Excise Tax	623	551	539	485	*90%
Rental Income - \$860/mo.	14,300	13,500	12,900	10,320	
Citation Revenue	•	55,000	35,975	36,000	
Other Court Income	•	500	-	-	
Cemetery Income-Plot Sales & Interments	\$ 1,000	350	300	300	
Restricted Cemetery Income-12.5%	-	(44)	(38)	(38))
Other Cemetery Income	•	•	-	-	
Grant Income - ARPA	-	31,962	31,962	31,962	
Grant Income - CDBG	-	-	5,888	-	
Grant Income - REAP & Choctaw matching	•	-	15,000	100,000	*
Other Income	20,837	1,000	6,819	1,000	_
Total Revenues	121,881	203,351	223,252	282,670	
EXPENDITURES					
Administration:					
Personal Services	16,813	19,574	17,369	15,532	
Materials & Supplies	332	2,750	2,585	2,750	
Other Services & Charges	26,388	35,000	36,488	40,000	
Capital Outlay - City Hall improvements	-	-	15,000	-	
Debt Service-\$200/mo CDBG repayment	15,845	•	•	•	_
Total Administration	59,378	57,324	71,442	58,282	-
General Government:					
Materials & Supplies	2,768	3,250	3,097	3,500	
Other Services & Charges	39,698	31,000	35,826	47,000	
Capital Outlay	-	11,779	11,779	68,924	
Debt Service					
Past Due Payroll Tax Payments	14,478	21,900	12,171	17,400	
State Auditor - \$50/month	<u> </u>	600	600	600	_
Total General Government	56,944	68,529	63,473	137,424	-
Street & Alley:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Other Services & Charges	-	-	-	-	
Capital Outlay		-	-	105,900	
Total Street & Alley	-	-		105,900	_



Town of Bennington General Fund

	ACTUAL 2020 / 2021	APPROVED BUDGET 2021 / 2022	PROJECTED ACTUAL 2021 / 2022	PROPOSED BUDGET 2022 / 2023
Police:			·	
Personal Services	66,259	46,076	21,815	49,146
Materials & Supplies	(273)	4,500	2,202	3,000
Other Services & Charges	8	21,000	15,929	20,000
Judge Services		6,000	6,000	6,000
Capital Outlay	80	100	•	-
Total Police	66,073	77,676	45,946	78,146
Cemetery:				
Personal services	-	-	-	-
Materials & Supplies	•	-	-	•
Other Services & Charges	-	9,000	-	9,750
Capital Outlay	-	-	-	-
Total Cemetery	•	9,000	-	9,750
Total avacaditures	192 205	242 520	490.964	200 502
Total expenditures	182,395	212,529	180,861	389,503
Revenue over (under) expenditures	(60,514)	(9,178)	42,392	(106,832)
OTHER FINANCING SOURCES (USES)				
Interest Income	21	25	32	30
Gain on Sale of Assets	5,152	-	-	53,000
Transfers In:				
Court Transfer to GF	56,847	-	-	-
PWA Transfer to GF	7,759	10,000	4,582	45,000
<u>Transfers Out:</u>				
to GF from Court	-	-	-	-
to BPWA from GF	(5,539)	•	(5,888)	-
to PWA - ARPA funds		(31,962)	-	-
Net other financing sources (uses)	64,239	(21,937)	(1,274)	98,030
Revenues and other financing sources over				
(under) expenditures and other uses	3,725	(31,115)	41,118	(8,802)
Beginning Fund Balance (estimated)	32,048	35,773	35,773	69,112
Ending Fund Balance	35,773	4,658	76,890	60,310



Town of Bennington Public Works Authority

	ACTUAL 2020/2021	AMENDED BUDGET 2021 / 2022	PROJECTED ACTUAL 2021 / 2022	PROPOSED BUDGET 2022 / 2023
Operating revenues:				•
Charges for services:				
Sewer charges	49,518	47,664	62,356	60,000
8.7% Rate increase		8,442	-	5,220
Sanitation charges	35,561	43,416	49,807	47,000
8.7% Rate increase		-	•	4,089
Total charges for services	85,079	99,522	112,163	116,309
Miscellaneous	8,775	300	5,851	1,000
Total operating revenues	93,854	99,822	118,014	117,309
Operating expenses:				
Administration Department:				
Personal services	-	-	-	-
Materials and supplies	-	=	279	-
Other services and charges	693	850	1,641	1,300
Past Due Payroll Taxes	-	5,500	4,595	5,000
Debt Service-USDA \$838/mo.	10,256	10,056	-	•
Capital Outlay	-	•	-	-
Total Administration Department:	10,949	16,406	6,515	6,300
Sewer Department:				
Personal services	18,554	12,290	11,864	12,290
Materials and supplies	2,152	1,850	201	1,000
Other services and charges	37,551	20,000	10,687	12,000
Debt Service-USDA \$838/mo.	-	-	10,056	10,056
Capital Outlay	69,660	583,961	26,996	1,059,999
Total Sewer Department:	127,917	618,101	59,804	1,095,345
Sanitation:				
Other services and charges	26,802	33,500	33,379	34,000
Total Sanitation Department:	27,202	33,500	33,379	34,000
Total operating expenses	166,067	668,007	99,698	1,135,645
Net operating income (loss)	\$ (72,214)	\$ (568,185)	\$ 18,317	\$ (1,018,336)



Town of Bennington Public Works Authority

	ACTUAL 2020/2021	AMENDED BUDGET 2021 / 2022	PROJECTED ACTUAL 2021 / 2022	PROPOSED BUDGET 2022 / 2023
Nonoperating revenue :				
Interest	21	25	32	30
Grant Income I.H.S.	-	-	-	660,000 **
Grant Income CDBG	102,000	551,999	-	399,999_*
Total nonoperating revenue	102,021	552,024	32	1,060,029
Net Income (loss) before contributions and transfers	29,807	(16,161)	18,348	41,693
Transfers In from other funds	5,152	31,962	5,888	-
Transfers Out to General Fund	(7,759)	(10,000)	(2,947)	(45,000)
	(2,608)	21,962	2,941	(45,000)
Revenues and other financing sources over				
(under) expenditures and other uses	27,200	5,801	21,290	(3,307)
Beginning Fund Balance (estimated)	21,307	48,507	48,507	69,499
Ending Fund Balance	48,507	53,688	69,797	66,192



Town of Bennington Cemetery Care Fund

	ACTUAL 2020 / 2021	APPROVED BUDGET 2021 / 2022	PROJECTED ACTUAL 2021 / 2022	PROPOSED BUDGET 2022 / 2023
REVENUES:				
Restricted Income (12.5%)	-	\$ 44		38
Total Revenues	-	44	-	38
EXPENDITURES				
Capital Improvements	-	-	-	-
Land Purchases	-	-	-	-
Total Administration	-	-	•	-
Total expenditures		-	-	<u> </u>
Revenue over (under) expenditures	-	44	-	38
Beginning Fund Balance (estimated)		-	<u>-</u>	133
Ending Fund Balance	-	44	•	171



Town of Bennington Capital Outlay & Special Request Detail

		Fiscal Year 2022 / 20	23 Annual Budget	
	Note: Items are in add	dition to normal operating b	udgets, but may not quali	fy as Capital Expense.
	APPROVED CAPITAL OUTLAY 2021 / 2022	REQUESTED CAPITAL OUTLAY 2022 / 2023	BUDGETED CAPITAL OUTLAY 2022 / 2023	Notes:
		GENERAL	L FUND:	
Administration Capital Outlay		1000 E	380 00 A-	
Total Administration				
General Government Capital Outlay ARPA Project-undetermined		63,924	63,924	
Community Promotion Activites Total General Government	<u>.</u>	5,000	5,000	
Street and Alley		00,724	00,24	
Capital Outlay Alley Way Clearing Street improvements		5,900 100,000	5,900 100,000	\$50k REAP & \$50k Choctaw Grant
Total Street and Alley Park & Rec		105,900	105,900	
Capital Outlay				- Y
Total Park & Rec				1
Police & Court Department Capital Outlay Vehicle	6,000			, *** '
Total Police & Court Department	6,000		•	, J (2- a ii
Total General Fund	\$ 6,000	S 174,824	S 174,824	
	BENNING	GTON PUBLIC	WORKS AUT	HORITY:
General Government Capital Outlay				
Total General Government				
Sewer Department Capital Outlay Sewer system replacement / repairs Sewer system replacement / repairs Sewer Repairs Lagoon Repairs	499,999 52,000 2777	399,999 660,000		CDBG Grant LH.S. Grant-applied for; Est @\$12k/tribal household (55)
Total Sewer Department	551,999	1,059,999	1,059,999	
Trash Department Capital Outlay				,
Total Trash Department		.	-	
Total BPWA	551,999	1,059,999	1,059,999	
Total Budgeted Capital Outlay All Funds	S 557,999	S 1,234,823	S 1,234,823	
		FUTURE	NEEDS:	
Pay off IRS Debt	S 100,000	75,000		seek loan with our local bank
Replacement of police vehicle	30,000			
Complete Sewer Project	1,190,001			~\$2.25m total project cost
Matching grant funds	7727			



Town of Bennington Minimum Utility Bill FY23 Budget

	Curr	ent Rate		Proposed Rate Change	\$ C	hange	-	sed New num Bill	
Sewer	\$	25.50	0-999 gallons	8.70%	\$	2.22	\$	27.72	
Trash	\$	27.00	1 polycart	8.70%	\$	2.35	\$	29.35	1 polycai
	\$	52.50	:		\$	4.57	\$	57.07	

per year: \$ 54.81

Appendix C

CONFIDENTIAL!! FOR MANAGEMENT'S USE ONLY!! NOT FOR DISTRIBUTION!!!

Town of Benni Salary Schedu FY 2022 - 2023												
Emp Name	Position	Salary	Total Hours/ Pay Periods	Yearly Salary - FY 2023	FY23 Raise - 0%	Longevity Pay	Total Annual Salary	FICA - 7.65% C	DESC - 1.5%	Workers Comp - 0.7%	Overage - 5%	Total / Employee
					GENER	AL FUND:						1.004
Admin												
Kendra Lamb	Assistant	\$ 300.00	12	3,600.00		-	3,600.00	275.40	54.00	25.20		3,954.60
OPEN	Clerk	8.00	1248_	9,984.00	-	53.83	10,037.83	767.89	150.57	70.26	551.33	11,577.88
	Admin Total			13,584.00	-	53.83	13,637.83	1,043.29	204.57	95.46	551.33	15,532.48
Police												
1 OPEN	Police Chief	15.00	2,080	31,200.00		53.83	31,253.83	2,390.92	372.00	218.78	2	34,235.52
2 OPEN	Police Officer - PT	13.00	1,040	13,520.00	-	53.83	13,573.83	1,038.40	203.61	95.02	2	14,910.85
	Police Total		-	44,720.00		107.65	44,827.65	3,429.32	575.61	313.79		49,146.37
	Total General Fund			58,304.00	-	161.48	58,465.48	4,472.61	780.17	409.26	551.33	64,678.84
				Benn	ington Pub	lic Works A	Authority					
Sewer												
Wayne Minyard	Sewer	918.90	12	11,026.80		161.48	11,188.28	855.90	167.82	78.32	-	12,290.32
	Sewer Total		-	11,026.80		161.48	11,188.28	855.90	167.82	78.32		12,290.32
	Total BPWA		-	11,026.80		161.48	11,188.28	855.90	167.82	78.32		12,290.32
	GRAND TOTALS			69,330.80		322.95	69,653.75	5,328,51	948.00	487.58	551.33	\$ 76,969.16

CONFIDENTIAL!! FOR MANAGEMENT'S USE ONLY!! NOT FOR DISTRIBUTION!!!

Meacham

Published in the Durant Democrat May 26, 2022. In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed Town of Bennington Fiscal Year 2022 / 2023 Annual Budget will be considered at a public hearing on June 2, 2022, at 6:00 p.m. in the Bennington Town Hall. Copies of the proposed budget are available for review in the Town Hall, 102 E. Woodcraft Rd, Bennington, OK 74723. Notice is hereby given that the Town of Bennington 2022 / 2023 Annual Budget will be adopted during a meeting of the City Council on June 2, 2022. TOWN OF BENNINGTON, OKLAHOMA Fiscal Year 2022 - 2023 Annual Budget BUDGET SUMMARY BEGINNING ENDING BALANCE REVENUES EXPENSES TRANSFERS Net Change BALANCE (Estimates) GENERAL FUND \$ 69,112 \$ 335,700 \$ (389,503) \$ 45,000 \$ (8,802) \$ 60,310 Revenues Taxes 95,886 Intergovernmental 39,202 Charge for Services 10,583 Fines and Forfeitures 36,000 Other Revenues 154,030 Expenditures Administration Department (58,282) General Government (137,424) Street & Alley Department (105,900) Police Department (78,146) Cemetery (9,750) ENTERPRISE FUNDS PWA\$69,499\$1,177,338\$(1,135,645)\$(45,000) \$ (3,307) \$ 66,192 Revenues Sewer Revenues 65,220 Sanitation Revenues 51,089 Other Revenues 1,061,029 Expenses Administration Department (6,300) Sewer Department (1,095,345) Sanitation Department TOTAL ENTERPRISE FUNDS \$ 69,499 (34,000) \$ 1,177,338 \$ (1,135,645) \$ (45,000) \$ (3,307) \$ 66.192 SPECIAL REVENUE FUNDS Cemetery Care Fund \$ 133 \$ 38 \$ - \$ - \$ 38 \$ 171 TOTAL SPECIAL REVENUE FU GRAND TOTAL ALL FUND \$ 138,744 \$ 1,513,076 \$ (1,525,148) \$ - \$ (12,072) \$ 126,672 LPXLP

AFFIDAVIT OF PUBLICATION

County of Bryan, State of Oklahoma

The Durant Democrat

Billed To: 200 W. Beech St Durant, OK, 74701 580-634-2151

Case#

I, Samantha Garrison, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of The Durant Democrat, a publication that is a "legal newspaper" as that phrase is defined in

25 O.S. § 106, as amended to date, for the city of Durant, for the County of Bryan, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

May 24, 2022 amontha garriso

Samantha Garrison Authorized Representative

Signed and sworth to before me on this day of W

. 2022.

Notary Public

My Commission Expires: 01/27/2025

Commission# 21001235



PUBLICATION FEE:\$ 112.00

AFFIDAVIT OF PUBLICATION

County of Bryan, State of Oklahoma

Published in the Durant Democrat May 26, 2022. NOTICE OF PUBLIC HEARING

TOPIC: FY-2022/2023 BUDGET PROPOSAL The Town of Bennington will hold a public hearing on the proposed FY-2022/2023 BUDGET.

The hearing is scheduled on June 02, 2022, at 6:00 p.m. at the Bennington Town Hall Meeting Room located 102 E. Woodcraft Rd, Bennington, OK 74723. The public meeting will provide citizens with informa-

· Discussion of proposed budget.

It is anticipated that the Town will accept a budget proposal for FY 2022/2023.

All interested citizens are invited to attend this hear-

Posted at (3 public locations and their addresses): Bennington Town Hail, 102 E. Woodcraft Rd, Bennington, OK 74723

US Post Office, 310 N. Perry St., Bennington, OK

Bennington Food Mart, 34171 US Hwy 70, Bennington, OK 74723

Posted by: _Kendra Land

Clerk

Date Posled: May 23, 2022 LPXLP

The Durant Democrat

Billed To:

200 W. Beech St Durant, OK, 74701

580-634-2151

Case#

I. Samantha Garrison, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of The Durant Democrat, a publication that is a "legal newspaper" as that phrase is defined in

25 O.S. § 106, as amended to date, for the city of Durant, for the County of Bryan, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

PUBLICATION DATES:

may 24, 2023

Samantha Garrison Authorized Representative

Signed and sword to before me on this

day of

2022.

Notary Public

My Commission Expires: 01/27/2025

Commission# 21001235

