

TOWN OF BOKCHITO, OKLAHOMA
ANNUAL BUDGET
FY 2019-2020

RECEIVED
JUN 27 2019
State Auditor
and Inspector

Bryan

TOWN OF BOKCHITO, OKLAHOMA
BUDGET MESSAGE
FY 2019-2020

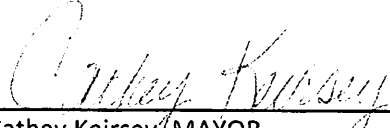
To: Board of Trustees and Citizens of Bokchito

The upcoming FY 2019-2020 annual budget of the Town of Bokchito included significant components that reflect the Town's continuing efforts to provide quality services. The budget presented herein contains the following:

- * Increased Water Rates.
- * Increased Fine and Bond Schedule.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully Submitted,



Cathey Keirse, MAYOR

TOWN OF BOKCHITO, OKLAHOMA
 COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
 FY 2019-2020

	GENERAL FUND	SPECIAL REVENUE FUND	EXPENDABLE TRUST FUND	ENTERPRISE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	\$69,069	\$98,714		\$67,677	\$235,460
<u>RESOURCES:</u>					
TAXES	\$144,240	\$67,200			\$211,440
LICENSES & PERMITS					\$0
CHARGES FOR SERVICES	\$1,060			\$377,086	\$378,146
FINES & FORFEITURES	\$381,812				\$381,812
INTEREST	\$24	\$100		\$36	\$160
FRANCHISES	\$22,416				\$22,416
MISCELLANEOUS	\$48,130			\$25,851	\$73,981
TOTAL RESOURCES	\$666,751	\$166,014	\$0	\$470,650	\$1,303,415
<u>APPROPRIATIONS:</u>					
GENERAL GOVERNMENT/ADMINISTRATION	\$129,235				\$129,235
MUNICIPAL COURT/POLICE	\$516,998				\$516,998
FIRE	\$20,518				\$20,518
STREETS & ALLEYS		\$155,120			\$155,120
WATER				\$198,244	\$198,244
SEWER				\$112,017	\$112,017
SANITATION				\$92,238	\$92,238
TOTAL APPROPRIATIONS	\$666,751	\$155,120	\$0	\$402,499	\$1,224,370
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$0	\$10,894	\$0	\$68,151	\$79,045

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

A public hearing on the FY 2019-2020 Town of Bokchito budget will be held at 7:00 p.m. on the 24th day of June, 2019 at the Bokchito Town Hall for the purpose of discussing and developing the Town budget for the fiscal year beginning July 1, 2019. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

NO ASSURANCE PROVIDED

TOWN OF BOKCHITO, OKLAHOMA
 GENERAL FUND BUDGET SUMMARY
 FY 2019-2020

BEGINNING FUND BALANCE - ESTIMATED	\$69,069
 <u>RESOURCES:</u>	
TAXES	\$144,240
LICENSES & PERMITS	
CHARGES FOR SERVICES	\$1,060
FINES & FORFEITURES	\$381,812
INTEREST	\$24
FRANCHISES	\$22,416
MISCELLANEOUS	\$48,130
 TOTAL RESOURCES	 <u>\$666,751</u>

	PERSONAL	MATERIALS	OTHER	CAPITAL	DEBT	TRANSFERS	TOTALS
	SERVICES	& SUPPLIES	SERVICES	OUTLAY	SERVICE		
	& CHARGES						
<u>APPROPRIATIONS:</u>							
GENERAL GOVERNMENT/ADMINISTRATION	\$80,000	\$19,360	\$29,875				\$129,235
MUNICIPAL COURT/POLICE	\$325,750	\$50,000	\$103,498		\$37,750		\$516,998
FIRE	\$1,500	\$5,000	\$14,018				\$20,518
 TOTAL APPROPRIATIONS	 <u>\$407,250</u>	 <u>\$74,360</u>	 <u>\$147,391</u>	 <u>\$0</u>	 <u>\$37,750</u>	 <u>\$0</u>	 <u>\$666,751</u>

ESTIMATED ENDING FUND BALANCE (UNAPPROPRIATED)	\$0
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NO ASSURANCE PROVIDED

TOWN OF BOKCHITO, OKLAHOMA
SPECIAL REVENUE AND EXPENDABLE TRUST FUNDS BUDGET SUMMARY
FY 2019-2020

	SPECIAL REVENUE FUNDS	EXPENDABLE TRUST FUND
	STREET & ALLEY	TRUST
BEGINNING FUND BALANCE - ESTIMATED	\$98,714	
<u>RESOURCES:</u>		
TAXES	\$67,200	
LICENSES & PERMITS		
CHARGES FOR SERVICES		
FINES & FORFEITURES		
INTEREST	\$100	
FRANCHISES		
MISCELLANEOUS		
TOTAL RESOURCES	\$166,014	\$0
<u>APPROPRIATIONS:</u>		
PERSONAL SERVICES		
MATERIALS & SUPPLIES	\$106,420	
OTHER SERVICES & CHARGES	\$48,700	
CAPITAL OUTLAY		
DEBT SERVICE		
TRANSFERS		
TOTAL APPROPRIATIONS	\$155,120	\$0
ESTIMATED ENDING FUND BALANCE (UNAPPROPRIATED)	\$10,894	\$0

NO ASSURANCE PROVIDED

TOWN OF BOKCHITO, OKLAHOMA
 BOKCHITO PUBLIC UTILITIES AUTHORITY BUDGET SUMMARY*
 FY 2019-2020

ENTERPRISE FUND ACCOUNTS:

	<u>UTILITIES AUTHORITY</u>
BEGINNING FUND BALANCE - ESTIMATED**	\$67,677
 RESOURCES:	
TAXES	
CHARGES FOR SERVICE	\$377,086
INTEREST	\$36
GRANTS	
MISCELLANEOUS	\$25,851
 TOTAL RESOURCES	 <u>\$470,650</u>
 TOTAL AVAILABLE FOR APPROPRIATIONS	 <u>\$470,650</u>

	OTHER					
<u>APPROPRIATIONS:</u>	<u>PERSONAL</u>	<u>MATERIALS</u>	<u>SERVICES &</u>	<u>CAPITAL</u>	<u>DEBT</u>	<u>TRANSFER</u>
	<u>SERVICES</u>	<u>& SUPPLIES</u>	<u>CHARGES</u>	<u>OUTLAY</u>	<u>SERVICE</u>	
WATER	\$96,721	\$23,718	\$61,605		\$16,200	\$198,244
SEWER	\$46,156	\$32,041	\$16,588		\$17,232	\$112,017
SANITATION	\$20,728	\$1,425	\$70,085			\$92,238
TRANSFERS OUT						\$0
 TOTAL APPROPRIATIONS						 <u>\$402,499</u>

ESTIMATED ENDING FUND BALANCE (UNAPPROPRIATED)	<u>\$68,151</u>
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* The Bokchito Public Utility Authority is not governed by the provisions of the Municipal Budget Act. This budget presented is for financial planning purposes only and its appropriations do not represent legal spending limits.

** Fund balance is calculated as net current assets.

NO ASSURANCE PROVIDED

TOWN OF BOKCHITO, OKLAHOMA
SPECIAL REVENUE AND EXPENDABLE TRUST FUNDS BUDGET SUMMARY
FY 2019-2020

<u>RESOURCES:</u>	PRIOR YEAR ACTUAL FY 2017-2018	CURRENT YEAR BUDGET FY 2018-2019	CURRENT YEAR ACTUAL (ESTIMATE) FY 2018-2019	BUDGET YEAR FY 2019-2020
BEGINNING FUND BALANCE	\$65,567	\$65,750	\$65,297	\$98,714
TAXES	\$56,943	\$66,000	\$66,494	\$67,200
LICENSES & PERMITS				
CHARGES FOR SERVICES				
FINES & FORFEITURES				
INTEREST	\$3	\$27	\$116	\$100
FRANCHISES				
GRANTS				
MISCELLANEOUS		-		
TOTAL RESOURCES	\$122,513	\$131,777	\$131,907	\$166,014
 <u>APPROPRIATIONS:</u>				
STREET & ALLEY	\$56,679	\$66,087	\$33,193	\$155,120
TOTAL APPROPRIATIONS	\$56,679	\$66,087	\$33,193	\$155,120
ENDING FUND BALANCE	\$65,834	\$65,690	\$98,714	\$10,894

NO ASSURANCE PROVIDED

TOWN OF BOKCHITO, OKLAHOMA
 BOKCHITO PUBLIC UTILITIES AUTHORITY BUDGET SUMMARY
 FY 2019-2020

	PRIOR YEAR ACTUAL FY 2017-2018	CURRENT YEAR BUDGET FY 2018-2019	CURRENT YEAR ACTUAL (ESTIMATE) FY 2018-2019	BUDGET YEAR FY 2019-2020
<u>RESOURCES:</u>				
BEGINNING FUND BALANCE	\$57,350	\$57,361	\$57,361	\$67,677
TAXES				
LICENSES & PERMITS				
CHARGES FOR SERVICES	\$339,920	\$339,925	\$360,000	\$377,086
FINES & FORFEITURES				
INTEREST	\$20	\$20	\$100	\$36
FRANCHISES				
GRANTS				
MISCELLANEOUS	\$25,600	\$1,440	\$25,669	\$25,851
TOTAL RESOURCES	\$422,890	\$398,746	\$443,130	\$470,650
<u>APPROPRIATIONS:</u>				
WATER	\$198,150	\$209,262	\$198,240	\$198,244
SEWER	\$96,500	\$96,762	\$96,500	\$112,017
SANITATION	\$80,800	\$80,810	\$80,720	\$92,238
TRANSFERS OUT				
TOTAL APPROPRIATIONS	\$375,450	\$386,834	\$375,460	\$402,499
ENDING FUND BALANCE	\$47,440	\$11,912	\$67,670	\$68,151

NO ASSURANCE PROVIDED

AFFIDAVIT OF PUBLICATION

County of Bryan, State of Oklahoma

Published in the Durant Democrat 6/15/2019
 OWN OF BOKCHITO, OKLAHOMA
 SUMMARY - ALL BUDGETED FUND TYPES FY 2019-2020

GENERAL FUND	SPECIAL REVENUE FUND	EXPENDABLE TRUST FUND	ENTERPRISE FUND	TOTALS	
\$69,069	\$98,714		\$67,677	\$235,460	
\$144,240	\$67,200			\$211,440	
\$1,060			\$377,086	\$378,146	
\$381,812				\$381,812	
\$24	\$100		\$36	\$160	
\$22,416				\$22,416	
\$48,130			\$25,851	\$73,981	
\$666,751	\$166,014	\$0	\$470,650	\$1,303,415	
\$129,235				\$129,235	
\$516,998				\$516,998	
\$20,518				\$20,518	
	\$155,120			\$155,120	
			\$198,244	\$198,244	
			\$112,017	\$112,017	
			\$92,238	\$92,238	
\$666,751	\$155,120	\$0	\$402,499	\$1,224,370	
RIATED	\$0	\$10,894	\$0	\$68,151	\$79,045

HEARING
 Bokchito budget will be held at 7:00 p.m. on the 24th day of June, 2019 at the
 and developing the Town budget for the fiscal year beginning July 1, 2019. The
 s comments on the proposed budget will be welcome. A copy of the proposed
 k.

The Durant Democrat

Billed To:
 200 W. Beech St
 Durant, OK, 74701
 580-634-2151 Case # _____

I, Kay Allen, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of The Durant Democrat, a publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Durant, for the County of Bryan, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

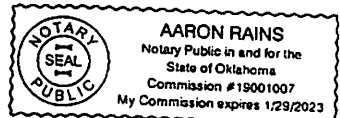
PUBLICATION DATES:
 6/15/2019

Kay Allen
 Kay Allen
 Authorized Representative

Signed and sworn to before me
 on this 17th day of June, 2019.

Aaron Rains
 Aaron Rains
 Notary Public

My Commission expires: 01-29-2023
 Commission # 19001007



(SEAL)

PUBLICATION FEE: \$ 85.25

TOWN OF BOKCHITO, OKLAHOMA

RESOLUTION NO. 2019-02

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF BOKCHITO, OKLAHOMA, EXPRESSING THE INTENT OF THE TOWN OF BOKCHITO TO COMPLY WITH AND OPERATE IN ACCORDANCE OF THIS ACT EFFECTIVE WITH THE BUDGET FOR FISCAL YEAR 2019-2020.

WHEREAS, The Municipal Budget Act (Sections 17-201 through 17-218 of Title 11 of the Oklahoma Statutes) provides budget procedures and requirements for municipal governments; and

WHEREAS, This Act establishes fiscal practices, requires greater financial disclosure for the public and investors, and allows municipalities to improve and implement generally accepted standards of financial management; and

WHEREAS, The Town of Bokchito may elect to come under the Municipal Budget Act by adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BOKCHITO, OKLAHOMA THAT:

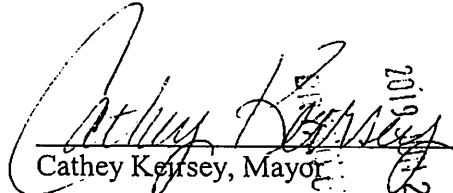
1. The Town of Bokchito elects to comply with and operate in accordance with the terms and provisions of the Municipal Budget Act (Sections 17-201 through 17-218 of Title 11 of the Oklahoma Statutes); and
2. The provisions of the Municipal Budget Act will be effective for the Town of Bokchito beginning with the budget for fiscal year 2019-2020 which begins on July 1, 2019, and will, as provided in the Act, take precedence over and supersede any other state laws applicable to municipal budgeting; and
3. The Chief Executive Officer, as defined in the Act, is hereby authorized to take such actions as are necessary to meet the requirements of the Act.

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF BOKCHITO THIS 24TH DAY OF JUNE, 2019.

ATTEST:


Kelsey Bacon, Town Clerk




Cathey Kersey, Mayor

2019 JUN 25 PM 12:44
TOWN CLERK

FILED

**TOWN OF BOKCHITO, OKLAHOMA
RESOLUTION NO. 2019-03**

A RESOLUTION APPROVING THE TOWN OF BOKCHITO, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2019-2020 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The Town of Bokchito has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a department appropriation budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Bokchito Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Bokchito Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF BOKCHITO, OKLAHOMA:**

SECTION 1. The Board of Trustees of the Town of Bokchito does hereby adopt the FY 2019-2020 Department Appropriation Budget on the 24th day of June 2019 with total resources available in the amount of \$1,303,527 and total departmental appropriations in the amount of \$1,224,370. Legal appropriations (spending/encumbering limits) are hereby established as follows:

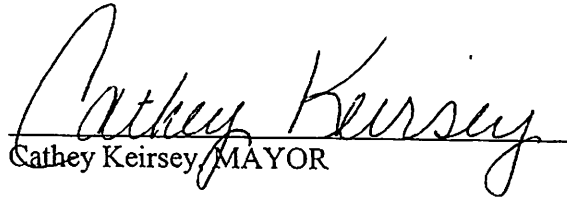
Fund: Department	Appropriation Amount
General Fund:	
Administration	\$129,235
Municipal Court/Police	\$516,998
Fire Department	\$20,518
Special Revenue Fund:	
Street and Alley	\$155,120
Enterprise Fund:	
Public Utility Authority	\$402,499

JUN 25 PM 12:44
 TOWN OF BOKCHITO, OKLAHOMA

SECTION 2. The Board of Trustees does hereby authorize the Town Treasurer to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2019-2020, from one department to another within a fund, without further approval by the Board of Trustees.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Board of Trustees and filed with the State Auditor and Inspector.

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF BOKCHITO THIS 24TH DAY OF JUNE, 2019.


Cathey Keirse, MAYOR

ATTEST:


Kelsey Bacon, CLERK/TREASURER



2019 JUN 25 PM 12:44
TOWN CLERK

**TOWN OF BOKCHITO, OKLAHOMA
RESOLUTION NO. 2019-04**

2019 JUN 25 PM 4:11
TOWN OF BOKCHITO

A RESOLUTION APPROVING THE TOWN OF BOKCHITO, OKLAHOMA POLICY FOR LAPSING OF APPROPRIATIONS AT THE END OF THE TOWN'S FISCAL YEAR, ESTABLISHING THE TREATMENT OF ENCUMBRANCES OUTSTANDING AT FISCAL YEAR END, AND ESTABLISHING AUTHORITY TO PROVIDE SUPPLEMENTAL APPROPRIATIONS IN THE FOLLOWING FISCAL YEAR FOR SUCH ENCUMBRANCES RE-APPROVED

WHEREAS, The Town of Bokchito has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, The Town of Bokchito is required by such Act to prepare a fiscal year budget containing the estimated and actual income of revenue of the Town and the appropriations of that income and revenue by purpose; and

WHEREAS, 62 O.S., § 310.2 requires the encumbering clerk of the Town to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The Town desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year end; and re-approve the outstanding purchase order and contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The Town desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

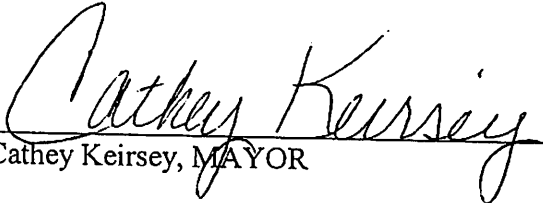
**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF BOKCHITO, OKLAHOMA:**

SECTION 1. The Town Council of the Town of Bokchito does hereby adopt an annual policy to lapse all unexpended appropriations at the close of business on the last day of the Town's fiscal year. All unexpended fund balances at the end of said fiscal year will carry forward into the immediately following fiscal year as income and revenue available to be provided for such new year.

SECTION 2. Any open encumbrances existing at fiscal year end are hereby cancelled and lapsed and such appropriations are also lapsed. Any such purchase orders or other contractual commitments outstanding at fiscal year end that are intended to be honored subsequent to year end will require re-approval in the immediately following fiscal year through the issuance of a new purchase order or the re-approval or renewal of a contract.

SECTION 3. Supplemental appropriations will be presented to the Town Council for approval in the amount of the new purchase orders and re-approved contract commitments that were carried forward from the prior year and honored in a subsequent fiscal year.

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF BOKCHITO THIS 24TH DAY OF JUNE, 2019.


Cathey Keirse, MAYOR

ATTEST:


Kelsey Bacon, CLERK/TREASURER



2019 JUN 25 PM 12:44
KELSEY BACON