
TOWN OF CADDO, OKLAHOMA

ANNUAL BUDGET DOCUMENT
FOR THE YEAR 2016-17

RECEIVED
JUN 16 2016
State Auditor
and Inspector

Bryan

TOWN OF CADDO, OKLAHOMA
ANNUAL BUDGET DOCUMENT
FOR THE YEAR ENDING JUNE 30, 2017

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TOWN OF CADDO, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

	<u>General Fund</u>	<u>Public Works Authority</u>
<u>Revenues</u>		
Sales, Use & Tobacco Taxes	220,000	-
Franchise Taxes	32,000	-
Alcoholic Beverage Tax	6,500	-
Comm Veh & Gas Excise Taxes	9,500	-
Fines, Fees & Seizures	205,000	-
Rent Income	1,500	-
Licenses & Permits	150	-
Nutrition Center Contributions & Fees	-	-
Museum Sales	2,500	-
Water Charges	-	165,000
Sewer Charges	-	140,000
Sanitation Charges	-	100,000
Charges for Services	200	1,500
Penalties, Transfers & Reconnects	-	14,000
Other Revenue	2,000	3,000
Sludge Fee	-	7,500
Interest Income	200	120
Grant Proceeds	-	-
Total Revenues	<u>479,550</u>	<u>431,120</u>
<u>Expenditures</u>		
General Government	117,034	-
Public Safety	259,564	-
Streets & Alleys	118,618	-
Community Services	36,147	-
Public Works Combined Ops	-	80,355
Water Department	-	99,618
Sewer Department	-	169,883
Sanitation Department	-	120,716
Total Expenditures	<u>531,363</u>	<u>470,572</u>
Revenues Over (Under) Expenditures	(51,813)	(39,452)
Total Cash Balance Beginning of Year	<u>292,280</u>	<u>185,398</u>
Ending Cash Fund Balance	<u>240,467</u>	<u>145,946</u>

NOTICE OF PUBLIC HEARING:

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caddo, Oklahoma for the fiscal year July 1, 2016 through June 30, 2017, will be held during a regular meeting of the Town Council on June 6, 2016. The meeting will begin at 7:00 p. m. in the Board chambers inside the Caddo City Hall/Public Works building located at 101 South Main Street, Caddo, Oklahoma.

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

	Prior Year Actual <u>June 30, 2015</u>	Projected Current Year <u>June 30, 2016</u>	Current Year Budget <u>June 30, 2016</u>	Next Year Budget <u>June 30, 2017</u>
<u>Revenues</u>				
Sales, Use & Tobacco Taxes	218,239	210,272	220,000	220,000
Franchise Taxes	28,704	33,522	32,000	32,000
Alcoholic Beverage Tax	7,064	7,139	6,500	6,500
Commercial Veh & Gas Excise Tax	9,809	10,385	9,500	9,500
O-EPIC	0	48	-	-
Court Fines & Fees	222,217	264,943	190,000	205,000
Other Charges & Services	-	-	200	200
Rent Income	1,725	882	1,500	1,500
Licenses & Permits	110	216	150	150
Nutrition Center Contributions & Fees	-	-	-	-
Museum Sales/Donations	2,920	3,395	2,500	2,500
Interest Income	156	212	200	200
Refunds & Reimbursements	2,212	164	-	-
Miscellaneous Income	7,978	18,428	2,000	2,000
Insurance Proceeds	-	-	-	-
- CDBG Grants - Special Projects	-	-	-	-
- CENA	-	-	-	-
- FEMA	-	-	-	-
Total Revenues & Other Sources	<u>501,134</u>	<u>549,607</u>	<u>464,550</u>	<u>479,550</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

	Prior Year Actual <u>June 30, 2015</u>	Projected Current Year <u>June 30, 2016</u>	Current Year Budget <u>June 30, 2016</u>	Next Year Budget <u>June 30, 2017</u>
<u>Expenditures</u>				
General Government				
Personal Services	44,494	57,270	36,534	36,534
Maintenance & Operations	71,103	58,019	75,000	75,000
Capital Expenditures	-	-	5,000	5,000
Grant Projects	-	-	-	-
NSF Chargebacks & Fees	-	-	500	500
Depreciation Expense	8,688	-	-	-
	<u>124,285</u>	<u>115,289</u>	<u>117,034</u>	<u>117,034</u>
Public Safety (Police)				
Personal Services	113,780	123,101	140,364	140,364
Maintenance & Operations	86,357	96,673	90,000	90,000
Capital Expenditures	-	53,194	20,435	29,200
Loan Interest Expense	3,168	-	-	-
Depreciation Expense	24,057	-	-	-
	<u>227,362</u>	<u>272,968</u>	<u>250,799</u>	<u>259,564</u>
Street & Alley				
Personal Services	25,063	39,110	38,618	38,618
Maintenance & Operations	45,587	36,031	70,000	70,000
Grant Project	-	-	-	-
Capital Expenditures	9,093	-	10,000	10,000
Depreciation Expense	11,566	-	-	-
	<u>91,309</u>	<u>75,142</u>	<u>118,618</u>	<u>118,618</u>
Community Svcs (Parks, Museum)				
Personal Services	14,553	10,841	11,147	11,147
Maintenance & Operations	19,730	15,160	15,000	15,000
Capital Expenditures	-	17,680	10,000	10,000
Grant Project	-	-	-	-
Depreciation Expense	6,439	-	-	-
	<u>40,722</u>	<u>43,680</u>	<u>36,147</u>	<u>36,147</u>
Total Expenditures	<u>483,678</u>	<u>507,078</u>	<u>522,598</u>	<u>531,363</u>
Revenues Over (Under) Expenditures	50,405	42,529	(58,048)	(51,813)
Transfer From & To Caddo Public Works	-	-	-	-
Net Increase (decrease) in fund balance	50,405	42,529	(58,048)	(51,813)
Fund Balance - beginning of year	<u>199,346</u>	<u>249,751</u>	<u>252,700</u>	<u>292,280</u>
Fund Balance - end of year	<u>249,751</u>	<u>292,280</u>	<u>194,652</u>	<u>240,467</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

Supplemental Budget Information - Expenditures

General Government

Personal Services:

Clerk/Treasurer	\$7,200	Year	7,200
Deputy Clerk Split Salary w/Police	\$12.50	Hour for 1040 hours	13,000
Council Compensation	\$300.00	x 12 months	3,600
Custodial Split Salary w/Community	\$190.00	x 12 months	2,280
OMRF Retirement	3%	x gross salaries	782
Soc Sec / Medicare Match	7.65%	x gross salaries	1,995
State Unemployment	1.00%	x gross salaries	261
Health Insurance	412	per month x 1.5 employees	7,416
			<u>36,534</u>

Police Department

Personal Services:

Chief	\$37,045	Year	37,045
2 Full-time Officers - Certified	\$26,000	Year x 2	52,000
Court Clerk Split Salary w/General	\$12.50	Hour for 1040 hours	13,000
Court Judge	\$400.00	x 12 months	4,800
Court Attorney	\$300.00	x 12 months	3,600
OMRF Retirement	3%	x gross salaries	3,061
Soc Sec / Medicare Match	7.65%	x gross salaries	8,449
State Unemployment	1.00%	x \$14,200 x 3.5	1,104
Health Insurance	412	per month x 3.5 employees	17,304
			<u>140,364</u>

Capital Outlay:

Car Payments (Current)	\$16,000	Annual Payment 3 years	16,000
Car Payment (New Purchases)	500	Month	\$6,000
Watchguard Video System	600	Month (New Lease)	7,200
			<u>29,200</u>

Street & Alley

Personal Services:

Employee	\$14.50	Hour for 2080 hours	30,160
OMRF Retirement	3%	x gross salaries	905
Soc Sec / Medicare Match	7.65%	x gross salaries	2,307
State Unemployment	1.00%	x \$14,200	302
Health Insurance	\$412	x 1	4,944
			<u>38,618</u>

Capital Outlay:

Street Repair Projects	\$10,000		\$10,000
Equipment Purchases	\$0		-
			<u>\$10,000</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

Supplemental Budget Information - Expenditures

Community Services

Personal Services:

Museum Curator	\$7.25 21 Hrs P/Wk - Total: 1092 Hrs P/Y	7,917
		-
		-
Custodial Split Salary w/General	\$190.00 x 12 months	2,280
OMRF Retirement	3% x gross salaries	68
Soc Sec / Medicare Match	7.65% x gross salaries	780
State Unemployment	1.00% x gross salaries	102
Health Insurance	0 0	-
		<u>11,147</u>
Capital Outlay:	\$10,000	<u>\$10,000</u>

CADDO PUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

	Prior Year Actual June 30, 2015	Projected Current Year Actual June 30, 2016	Current Year Budget June 30, 2016	Next Year Budget June 30, 2017
Revenues				
Water Charges	168,601	186,804	165,000	165,000
Sewer Charges	143,861	153,607	140,000	140,000
Sanitation Charges	108,342	114,097	100,000	100,000
Processing Fees	2,020	2,220	1,500	1,500
Penalties, Transfers & Reconnct	15,141	15,894	14,000	14,000
Other Revenue	3,001	1,379	3,000	3,000
Interest Income	123	78	120	120
Sludge Fee	606		7,500	7,500
NSF Redeposit Fees	889	493	-	-
Grant Proceeds - OWRB / REAP	-	-	-	-
Total Revenues	442,584	474,572	431,120	431,120

Expenditures

Combined Public Works Operations				
Personal Services	32,512	40,646	33,855	33,855
Legal & Accounting Fees	4,339	3,148	3,000	3,000
Insurance / License / Fees	30,507	28,800	32,000	32,000
Office Supplies & Services Expense	8,802	7,837	7,000	7,000
Telephone & Utilities	1,727	1,481	2,500	2,500
Loan Payments - Shamrock Bank		-	0	-
NSF Charge Backs	973	397	-	-
Meter Deposit Refunds	-	3,106	2,000	2,000
	78,860	85,415	80,355	80,355
Water Department				
Personal Services	39,474	44,470	38,618	38,618
Water Supplies & Repairs Expense	32,625	23,234	35,000	35,000
Water Testing	3,912	1,100	2,000	2,000
Utilities	7,905	11,543	8,000	8,000
Veh/Equip Fuel & Repairs Expense	6,752	6,053	6,000	6,000
Depreciation Expense	29,613	-	-	-
Interest Expense	-	-	-	-
Capital Expenditures	-	-	10,000	10,000
	120,281	86,400	99,618	99,618

CO PUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

<u>Expenditures</u>	Prior Year Actual June 30, 2015	Projected Current Year Actual June 30, 2016	Current Year Budget June 30, 2016	Next Year Budget June 30, 2017
Sewer Department				
Personal Services	44,626	40,913	44,920	44,920
Sewer Supplies & Repairs Expense	11,155	9,035	15,000	15,000
Utilities	5,250	4,004	3,200	3,200
Veh/Equip Fuel & Repairs Expense	229	-	1,500	1,500
Loan Payments - OWRB (Sewer Lagoon)	-	88,889	80,263	80,263
Depreciation Expense	42,220	-	-	-
Amortization Expense	2,615			
Interest Expense	29,301			
Capital Expenditures	-	22,884	25,000	25,000
	<u>135,396</u>	<u>165,725</u>	<u>169,883</u>	<u>169,883</u>
Sanitation Department				
Personal Services	71,605	50,446	76,916	76,916
Landfill Fees	29,023	34,956	29,000	29,000
Sanitation Supplies & Repairs Expense	5,438	6,955	5,000	5,000
Veh/Equip Fuel & Repairs Expense	7,674	11,322	9,000	9,000
Roll-off Boxes & Supplies	400	0	800	800
Depreciation Expense	9,801	0	0	-
Capital Expenditures				
	<u>123,941</u>	<u>103,679</u>	<u>120,716</u>	<u>120,716</u>
 Total Expenditures	 <u>458,478</u>	 <u>441,218</u>	 <u>470,572</u>	 <u>470,572</u>
Revenues Over (Under) Expenditures	(9,220)	33,354	(39,452)	(39,452)
Transfers to & from General Fund	-	-	-	-
Net Increase (decrease) in cash - current year	(9,220)	33,354	(39,452)	(39,452)
Unrestricted resources - beginning of year	<u>161,264</u>	<u>152,044</u>	<u>139,343</u>	<u>185,398</u>
Unrestricted resources - end of year	<u>152,044</u>	<u>185,398</u>	<u>99,891</u>	<u>145,946</u>

 **JO PUBLIC WORKS AUTHORITY**
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

Supplemental Budget Information - Expenditures

Combined Operations

Personal Services			
Public Works Secretary	\$12.50	x 2080 hours	<u>26,000</u>
			<u>26,000</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	780
Soc Sec / Medicare Match	7.65%	x gross wages	1,989
State Unemployment	1.00%	x \$14,200 per 1 employee	142
Health Insurance	\$412		<u>4,944</u>
			<u>33,855</u>
Total Personal Services Combined Ops			
			<u>33,855</u>
Loan Payments			
None			-
			<u>-</u>
Total Loan Pymts Comb Ops			
			<u>-</u>

Water Department

Personal Services			
Field Employee Salary	\$14.50	x 2080 hours	30,160
Includes Licensing Bonus (\$1.00 per hour per license)			-
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	905
Soc Sec / Medicare Match	7.65%	x gross wages	2,307
State Unemployment	1.00%	x \$14,200 per 1 employee	<u>302</u>
			<u>4,944</u>
Health Insurance	\$412.00	per month x 1 employee	<u>4,944</u>
			<u>38,618</u>
Total Personal Services Water Dept			
			<u>38,618</u>
Water Capital	\$10,000		-
			<u>-</u>
Total Capital Expen Water Dept			
			<u>10,000</u>

CADDO PUBLIC WORKS AUTHORITY
RATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

Supplemental Budget Information - Expenditures

Sewer Department

Personal Services			
Superintendent	\$3,000	Month	<u>36,000</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%		1,080
Payroll Taxes	7.65%	x gross wages	2,754
State Unemployment	1.00%	x \$14,200 per 1 employee	<u>142</u>
Health Insurance	\$412.00	per month x 1 employee	<u>4,944</u>
			Total Personal Services Sewer Dept
			<u>44,920</u>
Loan Payments			
Note Payment - OWRB (Sewer Lagoon Refinance)	\$6,689		<u>80,263</u>
			Total Loan Pymts Sewer Dept
			<u>\$80,263</u>
Capital Expenditures - Sewer Jetter	\$25,000		<u>\$25,000</u>

Sanitation Department

Personal Services			
Field Employee Salary	\$14.50	x 2080 Hours	30,160
Field Employee Salary	\$14.50	x 2080 Hours	<u>30,160</u>
Overtime (Estimated)			<u>60,320</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	1,810
Soc Sec / Medicare Match	7.65%	x gross wages	4,614
State Unemployment	1.00%	x \$14,200 per 2 employees	<u>284</u>
Health Insurance	\$412.00	permonth x 2 employees	<u>9,888</u>
			Total Personal Services Sant. Dept
			<u>76,916</u>
Loan Payments			
Note Payment - None			-
Note Payment - None			-
			<u>-</u>
Total Loan Pymts Sanitation Dept			<u>-</u>

TOWN OF CADDO, OKLAHOMA
ANNUAL BUDGET
FOR THE YEAR ENDING JUNE 30, 2017

Proof of newspaper publication of the budget summary and notice of public hearing is attached hereto.

Proof of Publication

See next page

CASE NO. _____

PROOF OF PUBLICATION

STATE OF OKLAHOMA
COUNTY OF BRYAN

} SS.

Oklahoma Budget Summary for the year Ending June 30, 2017

General Fund	Public Works Authority
220,000	-
32,000	-
6,500	-
9,500	-
205,000	-
1,500	-
150	-
-	-
2,500	-
-	165,000
-	140,000
-	100,000
200	1,500
-	14,000
2,000	3,000
-	7,500
200	120
-	-
479,500	431,120
117,034	-
259,564	-
118,618	-
36,147	-
-	80,355
-	99,618
-	169,883
-	120,716
531,363	470,572
(51,813)	(39,452)
315,493	182,720
263,680	143,268

Chris Allen of Durant, Oklahoma, being duly sworn on his oath deposes and states that he is PUBLISHER of the *Durant Daily Democrat*, a Daily newspaper published at Durant, County of Bryan, State of Oklahoma, having a paid circulation in said County, with entrance thereof into the United States mail as second-class mail matter, and that said newspaper is published in said County where the same is delivered to the United States mail; that the notice, a true copy of which, clipped from an issue of *The Durant Daily Democrat*, hereto attached, was published in the entire regular edition of the said newspaper for _____ consecutive issues as follows:

- 1st Insertion, May 26, 2016
- 2nd Insertion, _____, _____
- 3rd Insertion, _____, _____
- 4th Insertion, _____, _____
- 5th Insertion, _____, _____
- 6th Insertion, _____, _____
- 7th Insertion, _____, _____
- 8th Insertion, _____, _____
- 9th Insertion, _____, _____
- 10th Insertion, _____, _____

and that said newspaper has been continuously and uninterruptedly published in said county during a period of 104 weeks consecutively next prior to the first publication of notice hereto attached. Affiant further states that said newspaper has met and complied with all requirements of the statutes of the State of Oklahoma in such cases made and provided, and particularly with reference to all sections of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, as approved April 13, 1943.

[Signature]

Subscribed and sworn to before me this 26 day of

May A.D. 2016
[Signature: Becky Pollard]
Notary Public.

My Commission expires 9-8-18 (SEAL)

Publishers Fee, \$ 262.80

(O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the Town of Caddo, Oklahoma, for the fiscal year July 1, 2016 through meeting of the Town Council on June 6, 2016. The meeting will begin at Caddo City Hall/Public Works building located at 101 South Main Street, Caddo, Oklahoma. 60639438

**When Fee is paid it should be
So Stated in this Space.**



1 of the Executor
3047 Quail Ridge Circle
Durant, OK 74701

LPXLP

**SELL IT FAST
IN THE CLASSIFIEDS!**

BOBBIE R. HATCHER, deceased, are Defendants, and the Plaintiff alleges that he is the owner of and in possession of the following described real property, to-wit:

Tract I
A tract of land being a part of the N/2 SW/4 of Section 9, Township 6 South, Range 11 East of the Indian Base and Meridian, Bryan County, Ok-

unless you answer said Petition of the plaintiffs filed herein against you on or before the 22nd day of June, 2016, the allegations of said Petition will be taken as true, and judgment determining the heirs of ARVIL L. HATCHER, Deceased, and BOBBIE R. HATCHER, Deceased, will be entered, and a Decree quieting Plaintiffs' title in and to the above described property will

LEGALS

**Town of Caddo, Oklahoma Budget Summary
All Funds For The Year Ending June 30, 2017**

Revenues	General Fund	Public Works Authority
Sales, Use & Tobacco Taxes	220,000	-
Franchise Taxes	32,000	-
Alcoholic Beverage Tax	6,500	-
Comm. Veh. & Gas Excise Taxes	9,500	-
Fines, Fees & Seizures	205,000	-
Rent Income	1,500	-
Licenses & Permits	150	-
Nutrition Ctr. Contributions & Fees	-	-
Museum Sales	2,500	-
Water Charges	-	165,000
Sewer Charges	-	140,000
Sanitation Charges	-	100,000
Charges for Services	200	1,500
Penalties, Transfers & Reconnects	-	14,000
Other Revenue	2,000	3,000
Sludge Fee	-	7,500
Interest Income	200	120
Grant Proceeds	-	-
Total Revenues	479,500	431,120
Expenditures		
General Government	117,034	-
Public Safety	259,564	-
Streets & Alleys	118,618	-
Community Services	36,147	-
Public Works Combined Ops	-	80,355
Water Department	-	99,618
Sewer Department	-	169,883
Sanitation Department	-	120,716
Total Expenditures	531,363	470,572
Revenues Over (Under) Expenditures	(51,813)	(39,452)
Total Cash Balance Beginning of Year	315,493	182,720
Ending Cash Fund Balance	263,680	143,268

NOTICE OF PUBLIC HEARING

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caddo, Oklahoma, for the fiscal year July 1, 2016 through June 30, 2017, will be held during a regular meeting of the Town Council on June 6, 2016. The meeting will begin at 7:00 p.m. in the Board chambers inside the Caddo City Hall/Public Works building located at 101 South Main Street, Caddo, Oklahoma.

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RESOLUTION #2016-06-01

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF CADDO, OKLAHOMA, FOR THE PURPOSE OF ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR OF JULY 2016 ENDING JUNE 30, 2017

WHEREAS, the Town of Caddo, Oklahoma has duly resolved to comply with the Municipal Budget Act as described in Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes; and

WHEREAS, said Municipal Budget Act requires the adoption of an annual operating budget for each fiscal year prior to the July 1st beginning of such fiscal year.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CADDO, OKLA.:

1. The following appropriation amounts are hereby duly adopted as the operating budgets for the funds of the Town of Caddo, Oklahoma for the fiscal year beginning July 1, 2015 through June 30, 2016. And that such appropriations are hereby established as the Town's legal level of control.

General Fund	
General Gov Dept	\$ 117,034
Public Safety Department	259,564
Street & Alley Department	118,618
Community Services Dept	<u>36,147</u>
 Total General Fund Appropriations	 <u>\$ 531,363</u>

2. The operating budget of the Caddo Public Works Authority is hereby received and accepted by the Town of Caddo, Oklahoma as beneficiary of the Public Works Authority trust. Such budget reflects total expenditures in the amount of: \$ 470,572

ADOPTED BY THE TOWN COUNCIL of the Town of Caddo, Oklahoma, this 6th day of June,

in the year 2016.



 Mayor

ATTEST


 Town Clerk

OFFICIAL SEAL

