
TOWN OF CADDO, OKLAHOMA

ANNUAL BUDGET DOCUMENT
FOR THE YEAR 2018-19

RECEIVED

JUN 13 2018

State Auditor
and Inspector

Bryce

**TOWN OF CADDO, OKLAHOMA
ANNUAL BUDGET DOCUMENT
FOR THE YEAR ENDING JUNE 30, 2019**

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TOWN OF CADDO, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2018

	<u>General Fund</u>	<u>Public Works Authority</u>
<u>Revenues</u>		
Sales, Use & Tobacco Taxes	210,000	-
Franchise Taxes	32,000	-
Alcoholic Beverage Tax	6,500	-
Comm Veh & Gas Excise Taxes	9,500	-
Fines, Fees & Seizures	195,000	-
Rent Income	1,500	-
Licenses & Permits	150	-
Nutrition Center Contributions & Fees	-	-
Museum Sales	2,500	-
Water Charges	-	167,500
Sewer Charges	-	142,500
Sanitation Charges	-	102,500
Charges for Services	200	1,500
Penalties, Transfers & Reconnects	-	14,000
Other Revenue	2,000	3,500
Sludge Fee	-	-
Interest Income	200	120
Grant Proceeds	-	-
Total Revenues	<u>459,550</u>	<u>431,620</u>
<u>Expenditures</u>		
General Government	118,911	-
Public Safety	298,892	-
Streets & Alleys	120,643	-
Community Services	37,776	-
Public Works Combined Ops	-	82,370
Water Department	-	101,643
Sewer Department	-	171,942
Sanitation Department	-	124,746
Total Expenditures	<u>576,222</u>	<u>480,700</u>
Revenues Over (Under) Expenditures	(116,672)	(49,080)
Total Cash Balance Beginning of Year	<u>243,632</u>	<u>187,284</u>
Ending Cash Fund Balance	<u>126,960</u>	<u>138,204</u>

NOTICE OF PUBLIC HEARING:

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caddo, Oklahoma for the fiscal year July 1, 2018 through June 30, 2019, will be held during a regular meeting of the Town Council on June 4, 2018. The meeting will begin at 7:00 p. m. in the Board chambers inside the Caddo City Hall/Public Works building located at 101 South Main Street, Caddo, Oklahoma.

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

	Prior Year Actual <u>June 30, 2017</u>	Projected Current Year <u>June 30, 2018</u>	Current Year Budget <u>June 30, 2018</u>	Next Year Budget <u>June 30, 2019</u>
<u>Revenues</u>				
Sales, Use & Tobacco Taxes	211,041	210,146	220,000	210,000
Franchise Taxes	26,276	31,817	32,000	32,000
Alcoholic Beverage Tax	7,368	7,472	6,500	6,500
Commercial Veh & Gas Excise Tax	9,027	9,223	9,500	9,500
O-EPIC	0	-	-	-
Court Fines & Fees	198,762	188,026	205,000	195,000
Other Charges & Services	(10)	-	200	200
Rent Income	2,260	2,334	1,500	1,500
Licenses & Permits	280	252	150	150
Nutrition Center Contributions & Fees	-	-	-	-
Museum Sales/Donations	3,724	2,968	2,500	2,500
Interest Income	194	264	200	200
Refunds & Reimbursements	-	-	-	-
Miscellaneous Income	4,517	3,486	2,000	2,000
Insurance Proceeds	-	-	-	-
- CDBG Grants - Special Projects	-	-	-	-
- CENA	-	-	-	-
- FEMA	-	-	-	-
Total Revenues & Other Sources	<u>463,439</u>	<u>455,988</u>	<u>479,550</u>	<u>459,550</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

	Prior Year Actual <u>June 30, 2017</u>	Projected Current Year <u>June 30, 2018</u>	Current Year Budget <u>June 30, 2018</u>	Next Year Budget <u>June 30, 2019</u>
Expenditures				
General Government				
Personal Services	50,687	56,050	36,930	38,411
Maintenance & Operations	74,867	46,655	75,000	75,000
Capital Expenditures	-	-	5,000	5,000
Grant Projects	-	-	-	-
NSF Chargebacks & Fees	35	-	500	500
Depreciation Expense	8,688	-	-	-
	<u>134,277</u>	<u>102,704</u>	<u>117,430</u>	<u>118,911</u>
Public Safety (Police)				
Personal Services	125,243	139,751	152,090	198,892
Maintenance & Operations	86,161	96,490	90,000	90,000
Capital Expenditures	18,730	27,611	26,000	10,000
Loan Interest Expense	-	-	-	-
Depreciation Expense	-	-	-	-
	<u>230,134</u>	<u>263,851</u>	<u>268,090</u>	<u>298,892</u>
Street & Alley				
Personal Services	9,178	23,815	38,882	40,643
Maintenance & Operations	46,916	48,210	70,000	70,000
Grant Project	-	-	-	-
Capital Expenditures	-	-	10,000	10,000
Depreciation Expense	-	-	-	-
	<u>56,094</u>	<u>72,025</u>	<u>118,882</u>	<u>120,643</u>
Community Svcs (Parks, Museum)				
Personal Services	10,699	12,238	11,147	12,776
Maintenance & Operations	16,920	15,997	15,000	15,000
Capital Expenditures	2,023	8,411	10,000	10,000
Grant Project	-	-	-	-
Depreciation Expense	-	-	-	-
	<u>29,642</u>	<u>36,646</u>	<u>36,147</u>	<u>37,776</u>
Total Expenditures	<u>450,147</u>	<u>475,226</u>	<u>540,549</u>	<u>576,222</u>
Revenues Over (Under) Expenditures	13,292	(19,238)	(60,999)	(116,672)
Transfer From & To Caddo Public Works	-	-	-	-
Net Increase (decrease) in fund balance	13,292	(19,238)	(60,999)	(116,672)
Fund Balance - beginning of year	<u>252,700</u>	<u>265,992</u>	<u>322,374</u>	<u>246,754</u>
Fund Balance - end of year	<u>265,992</u>	<u>246,754</u>	<u>261,375</u>	<u>130,081</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

Supplemental Budget Information - Expenditures

General Government

Personal Services:

Clerk/Treasurer	\$7,200 Year	7,200
Deputy Clerk Split Salary w/Police	\$13.00 Hour for 1040 hours	13,520
Council Compensation	\$300.00 x 12 months	3,600
Custodial Split Salary w/Community	\$190.00 x 12 months	2,280
OMRF Retirement	3% x gross salaries	798
Soc Sec / Medicare Match	7.65% x gross salaries	2,035
State Unemployment	1.00% x gross salaries	266
Health Insurance	484 per month x 1.5 employees	8,712
		<u>38,411</u>

Police Department

Personal Services:

Chief	\$39,436 Year	39,436
3 Full-time Officers - Certified	\$31,200 Year x 3	93,600
Court Clerk Split Salary w/General	\$13.00 Hour for 1040 hours	13,520
Court Judge	\$400.00 x 12 months	4,800
Court Attorney	\$300.00 x 12 months	3,600
OMRF Retirement	3% x gross salaries	4,397
Soc Sec / Medicare Match	7.65% x gross salaries	11,854
State Unemployment	1.00% x \$14,200 x 4.5	1,550
Health Insurance	484 per month x 4.5 employees	26,136
		<u>198,892</u>

Capital Outlay:

Car Payments (Current)	\$0 Annual Payment 3 years	-
Capital Improvements	10,000	\$10,000
		<u>10,000</u>

Street & Alley

Personal Services:

Employee	\$15.00 Hour for 2080 hours	31,200
OMRF Retirement	3% x gross salaries	936
Soc Sec / Medicare Match	7.65% x gross salaries	2,387
State Unemployment	1.00% x \$14,200	312
Health Insurance	\$484 x 1	5,808
		<u>40,643</u>

Capital Outlay:

Street Repair Projects	\$10,000	\$10,000
Equipment Purchases	\$0	-
		<u>\$10,000</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

Supplemental Budget Information - Expenditures

Community Services

Personal Services:

Museum Curator	\$7.75 22.5 Hrs P/Wk - Total:1215 Hr P/Y	9,416
		-
		-
Custodial Split Salary w/General	\$190.00 x 12 months	2,280
OMRF Retirement	3% x gross salaries	68
Soc Sec / Medicare Match	7.65% x gross salaries	895
State Unemployment	1.00% x gross salaries	117
Health Insurance	0 0	-
		<u>12,776</u>
Capital Outlay:	\$10,000	<u>\$10,000</u>

CADDO PUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

	Prior Year Actual June 30, 2017	Projected Current Year Actual June 30, 2018	Current Year Budget June 30, 2018	Next Year Budget June 30, 2019
Revenues				
Water Charges	170,500	191,340	167,500	167,500
Sewer Charges	141,109	158,059	142,500	142,500
Sanitation Charges	108,709	118,463	102,500	102,500
Processing Fees	1,975	1,560	1,500	1,500
Penalties, Transfers & Reconnect	15,025	16,404	14,000	14,000
Other Revenue	1,249	1,320	3,500	3,500
Interest Income	77	70	120	120
Sludge Fee	576	-	-	-
NSF Redeposit Fees	411	125	-	-
Grant Proceeds - OWRB / REAP	-	-	-	-
Total Revenues	439,631	487,340	431,620	431,620
Expenditures				
Combined Public Works Operations				
Personal Services	39,801	42,053	34,119	35,870
Legal & Accounting Fees	2,623	6,091	3,000	3,000
Insurance / License / Fees	27,310	23,382	32,000	32,000
Office Supplies & Services Expense	7,410	7,501	7,000	7,000
Telephone & Utilities	1,346	1,538	2,500	2,500
Loan Payments - Shamrock Bank	-	-	0	-
NSF Charge Backs	331	77	-	-
Meter Deposit Refunds	-	4,381	2,000	2,000
	78,821	85,024	80,619	82,370
Water Department				
Personal Services	41,544	46,774	38,882	40,643
Water Supplies & Repairs Expense	20,640	54,193	35,000	35,000
Water Testing	917	3,692	2,000	2,000
Utilities	10,202	9,341	8,000	8,000
Veh/Equip Fuel & Repairs Expense	5,841	10,322	6,000	6,000
Depreciation Expense	-	-	-	-
Interest Expense	-	-	-	-
Capital Expenditures	-	-	10,000	10,000
	79,144	124,322	99,882	101,643

CADDO PUBLIC WORKS AUTHORITY
PERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

<u>Expenditures</u>	Prior Year Actual <u>June 30, 2017</u>	Projected Current Year Actual <u>June 30, 2018</u>	Current Year Budget <u>June 30, 2018</u>	Next Year Budget <u>June 30, 2019</u>
Sewer Department				
Personal Services	38,169	46,138	45,184	46,979
Sewer Supplies & Repairs Expense	9,834	15,048	15,000	15,000
Utilities	3,769	11,311	3,200	3,200
Veh/Equip Fuel & Repairs Expense	-	5,207	1,500	1,500
Loan Payments - OWRB (Sewer Lagoon)	-	72,836	80,263	80,263
Depreciation Expense		-	-	-
Amortization Expense				
Interest Expense				
Capital Expenditures	-	23,478	25,000	25,000
	<u>51,772</u>	<u>174,018</u>	<u>170,147</u>	<u>171,942</u>
Sanitation Department				
Personal Services	47,665	61,280	77,444	80,946
Landfill Fees	32,322	43,931	29,000	29,000
Sanitation Supplies & Repairs Expense	6,355	6,055	5,000	5,000
Veh/Equip Fuel & Repairs Expense	9,563	14,296	9,000	9,000
Roll-off Boxes & Supplies	400	1,422	800	800
Depreciation Expense		230	0	-
Capital Expenditures				
	<u>96,305</u>	<u>127,214</u>	<u>121,244</u>	<u>124,746</u>
 Total Expenditures	 <u>306,043</u>	 <u>510,578</u>	 <u>471,892</u>	 <u>480,700</u>
Revenues Over (Under) Expenditures	27,678	(23,238)	(40,272)	(49,080)
Transfers to & from General Fund	-	-	-	-
Net Increase (decrease) in cash - current year	27,678	(23,238)	(40,272)	(49,080)
Unrestricted resources - beginning of year	<u>182,844</u>	<u>210,522</u>	<u>139,343</u>	<u>187,284</u>
Unrestricted resources - end of year	<u>210,522</u>	<u>187,284</u>	<u>99,071</u>	<u>138,204</u>

ADD PUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

Supplemental Budget Information - Expenditures

Combined Operations

Personal Services			
Public Works Secretary	\$13.00	x 2080 hours	<u>27,040</u>
			<u>27,040</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	811
Soc Sec / Medicare Match	7.65%	x gross wages	2,069
State Unemployment	1.00%	x \$14,200 per 1 employee	142
Health Insurance	\$484		<u>5,808</u>
			<u>35,870</u>
Total Personal Services Combined Ops			
			<u>35,870</u>
Loan Payments			
None			-
			<u>-</u>
Total Loan Pymts Comb Ops			
			<u>-</u>

Water Department

Personal Services			
Field Employee Salary	\$15.00	x 2080 hours	31,200
Includes Licensing Bonus (\$1.00 per hour per license)			-
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	936
Soc Sec / Medicare Match	7.65%	x gross wages	2,387
State Unemployment	1.00%	x \$14,200 per 1 employee	<u>312</u>
			<u>5,808</u>
Health Insurance	\$484.00	per month x 1 employee	<u>5,808</u>
			<u>40,643</u>
Total Personal Services Water Dept			
			<u>40,643</u>
Water Capital	\$10,000		-
			<u>-</u>
Total Capital Expen Water Dept			
			<u>10,000</u>

WADDON PUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2018

Supplemental Budget Information - Expenditures

Sewer Department

Personal Services			
Superintendent	\$3,090	Month	<u>37,080</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%		1,112
Payroll Taxes	7.65%	x gross wages	2,837
State Unemployment	1.00%	x \$14,200 per 1 employee	<u>142</u>
Health Insurance	\$484.00	per month x 1 employee	<u>5,808</u>
			Total Personal Services Sewer Dept
			<u>46,979</u>
Loan Payments			
Note Payment - OWRB (Sewer Lagoon Refinance)	\$6,689		<u>80,263</u>
			Total Loan Pymts Sewer Dept
			<u>\$80,263</u>
Capital Expenditures - Sewer Jetter	\$0		<u>\$25,000</u>

Sanitation Department

Personal Services			
Field Employee Salary	\$15.00	x 2080 Hours	31,200
Field Employee Salary	\$15.00	x 2080 Hours	31,200
Overtime (Estimated)			<u>62,400</u>
Payroll Taxes & Benefits			
OMRF Retirement	3%	x gross wages	1,872
Soc Sec / Medicare Match	7.65%	x gross wages	4,774
State Unemployment	1.00%	x \$14,200 per 2 employees	<u>284</u>
Health Insurance	\$484.00	permonth x 2 employees	<u>11,616</u>
			Total Personal Services Sant. Dept
			<u>80,946</u>
Loan Payments			
Note Payment - None			-
Note Payment - None			-
			<u>-</u>
Total Loan Pymts Sanitation Dept			<u>-</u>

STATE OF OKLAHOMA
COUNTY OF BRYAN

SS.

Published in the Durant Democrat Main
TOWN OF CADDO, OKLAHOMA BUILDING
ING JUNE 30, 2018.

and said answer must be filed
in or before the 28TH day of
June, 2018, or said Petition
will be taken as true and con-
fessed, and judgment will be
rendered in accordance with
the Petitions filed herein.

Revenues
Sales, Use & Tobacco Taxes
Franchise Taxes
Alcoholic Beverage Tax
Comm Veh & Gas Excise Taxes
Fines, Fees & Seizures
Rent Income
Licenses & Permits
Nutrition Center Contrisbutions & Fees
Museum Sales
Water Charges
Sewer Charges
Sanitation Charges
Charges for Services
Penalties, Transfers & Reconnects
Other Revenue Sludge Fee
Sludge Fee
Interest Income
Grant Proceeds
Total Revenues

DATED this 15th day of May
2018.
DONNA ALEXANDER
COURT CLERK
Bryan County, State of Okla-
homa
MIKE MORDY, ORA #5372
MORDY, MORDY, PFREHM
WILSON, P C
10 West Main Street
P.O. Box 457
Ardmore, Oklahoma 73402
(580) 223-4384
Attorney for Plaintiff,
LANDMARK BANK
LPXLP

Expenditures
General Government
Public Safety
Streets & Alleys
Community Services
Public Works Combined Ops
Police Department
Fire Department
Sanitation Department
Total Expenditures

Published in the Durant Demo-
crat May 17 and May 24, 2018
IN THE DISTRICT COURT OF
BRYAN COUNTY
STATE OF OKLAHOMA
No. PB-2017-79
In the Matter of the Estate of
STEVEN ALAN WEST a/k/a
STEVE WEST, Deceased.
NOTICE OF HEARING FINAL
ACCOUNT
AND PETITION FOR DISTRI-
BUTION AND DISCHARGE
Notice is hereby given that
SHANNON DIANE STROUSE
and SUMMER LEEANN
WEST d/Wa SOMMER SIB-
BEY, joint Personal Representa-
tives of the estate of STEVEN
ALAN
WEST a/k/a STEVE WEST
deceased, having filed in this
court their Final Account of the
administration of said estate
and their Petition for Distribu-
tion of said estate and for final
discharge
of said Personal Representa-

Revenues Over (Under) Expenditures
Total Cash Balance Beginning of Year
Ending Cash Fund Balance

NOTICE OF PUBLIC HEARING:
In accordance with the Municipal Bu-
dget Act of the State of Okla-
homa for the fiscal year July 1, 2018,
meeting of the Town Council on June
of chambers inside the Caddo City Hall,
Caddo, Oklahoma.
LPXLP

ER of Durant, Oklahoma, being duly sworn on his oath deposes
he is PUBLISHER of the Durant Democrat, a newspaper
Bryan County, State of Oklahoma, having a paid
mail matter, and that said newspaper is published in said County
is delivered to the United States mail, that the notice, a true
copy of the Durant Democrat, hereto attached,
in the entire regular edition of the said newspaper for
consecutive issues as follows:

17 May, 2018

newspaper has been continuously and uninterruptedly published
during a period of 104 weeks consecutively next prior to the
date of notice hereto attached. Affiant further states that said
newspaper met and complied with all requirements of the statutes of the
State of Oklahoma in such cases made and provided, and particularly with
sections of Senate Bill No. 47 of the Nineteenth Legislature of Okla-
homa, as approved April 13, 1943.

sworn to me before this 22 day of
May, A.D., 2018.

[Handwritten Signature]

Notary Public

My Commission expires 3/9/22 (SEAL)

Publishers Fee, \$ 111.70

When Fee is paid it should be so
stated in this space.

NANCY CLIFT
Notary Public, State of Oklahoma
Commission # 18002515
My Commission Expires 03-09-2022

RESOLUTION #2018-06-01

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF CADDO, OKLAHOMA, FOR THE PURPOSE OF ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR OF JULY 2018 ENDING JUNE 30, 2019

WHEREAS, the Town of Caddo, Oklahoma has duly resolved to comply with the Municipal Budget Act as described in Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes; and

WHEREAS, said Municipal Budget Act requires the adoption of an annual operating budget for each fiscal year prior to the July 1st beginning of such fiscal year

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CADDO, OKLA.:

1. The following appropriation amounts are hereby duly adopted as the operating budgets for the funds of the Town of Caddo, Oklahoma for the fiscal year beginning July 1, 2018 through June 30, 2019. And that such appropriations are hereby established as the Town's legal level of control.

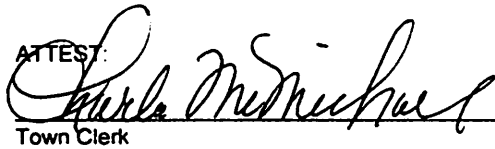
General Fund	
General Gov Dept	\$ 118,911
Public Safety Department	298,892
Street & Alley Department	120,643
Community Services Dept	<u>37,776</u>
Total General Fund Appropriations	<u>\$ 576,222</u>

2. The operating budget of the Caddo Public Works Authority is hereby received and accepted by the Town of Caddo, Oklahoma as beneficiary of the Public Works Authority trust. Such budget reflects total expenditures in the amount of: \$ 480,700

ADOPTED BY THE TOWN COUNCIL of the Town of Caddo, Oklahoma, this 4th day of June, in the year 2018.



 Mayor

ATTEST:


 Town Clerk

OFFICIAL SEAL

