
TOWN OF CADDO, OKLAHOMA

ANNUAL BUDGET DOCUMENT
FOR THE YEAR 2014-15

TOWN OF CADDO, OKLAHOMA
ANNUAL BUDGET DOCUMENT
FOR THE YEAR ENDING JUNE 30, 2015

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TOWN OF CADDO, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2015

	<u>General Fund</u>	<u>Public Works Authority</u>
<u>Revenues</u>		
Sales, Use & Tobacco Taxes	225,000	-
Franchise Taxes	32,000	-
Alcoholic Beverage Tax	6,500	-
Comm Veh & Gas Excise Taxes	9,500	-
Fines, Fees & Seizures	180,000	-
Rent Income	2,500	-
Licenses & Permits	250	-
Nutrition Center Contributions & Fees	-	-
Museum Sales	2,500	-
Water Charges	-	180,000
Sewer Charges	-	155,000
Sanitation Charges	-	110,000
Charges for Services	200	1,500
Penalties, Transfers & Reconnects	-	14,000
Other Revenue	2,000	3,000
Sludge Fee	-	15,000
Interest Income	200	200
Grant Proceeds	-	-
Total Revenues	<u>460,650</u>	<u>478,700</u>
<u>Expenditures</u>		
General Government	116,238	-
Public Safety	272,984	-
Streets & Alleys	127,163	-
Community Services	44,775	-
Public Works Combined Ops	-	84,692
Water Department	-	114,990
Sewer Department	-	123,396
Sanitation Department	-	<u>129,835</u>
Total Expenditures	<u>561,159</u>	<u>452,912</u>
Revenues Over (Under) Expenditures	(100,509)	25,788
Total Cash Balance Beginning of Year	<u>152,039</u>	<u>139,343</u>
Ending Cash Fund Balance	<u>51,529</u>	<u>165,131</u>

NOTICE OF PUBLIC HEARING:

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caddo, Oklahoma for the fiscal year July 1, 2014 through June 30, 2015, will be held during a regular meeting of the Town Council on June 2, 2014. The meeting will begin at 7:00 p. m. in the Board chambers inside the Caddo City Hall/Public Works building located at 101 South Main Street, Caddo, Oklahoma.

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2015

	Prior Year Actual June 30, 2013	Projected Current Year June 30, 2014	Current Year Budget June 30, 2014	Next Year Budget June 30, 2015
<u>Revenues</u>				
Sales, Use & Tobacco Taxes	190,131	301,850	190,000	225,000
Franchise Taxes	29,737	32,394	35,000	32,000
Alcoholic Beverage Tax	6,688	7,438	6,500	6,500
Commercial Veh & Gas Excise Tax	9,047	10,637	9,000	9,500
O-EPIC	-	2,918	-	-
Court Fines & Fees	239,009	193,489	200,000	180,000
Other Charges & Services	-	234	-	200
Rent Income	2,985	2,460	3,000	2,500
Licenses & Permits	130	252	250	250
Nutrition Center Contributions & Fees	-	-	-	-
Museum Sales/Donations	3,791	2,584	3,500	2,500
Interest Income	148	119	200	200
Refunds & Reimbursements	-	578	-	-
Miscellaneous Income	1,644	7,422	2,000	2,000
Insurance Proceeds	76,722	-	-	-
- CDBG Grants - Special Projects	-	-	-	-
- CENA	-	-	-	-
- FEMA	-	-	-	-
Total Revenues & Other Sources	560,032	562,375	449,450	460,650

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2015

	Prior Year Actual June 30, 2013	Projected Current Year June 30, 2014	Current Year Budget June 30, 2014	Next Year Budget June 30, 2015
<u>Expenditures</u>				
General Government				
Personal Services	63,667	47,444	28,017	35,738
Maintenance & Operations	67,867	76,799	75,000	75,000
Capital Expenditures	103,645	-	5,000	5,000
Grant Projects	-	-	-	-
NSF Chargebacks & Fees	-	-	500	500
	<u>235,179</u>	<u>124,243</u>	<u>108,517</u>	<u>116,238</u>
Public Safety (Police)				
Personal Services	106,916	141,457	127,143	142,244
Maintenance & Operations	108,747	91,469	110,000	95,000
Capital Expenditures	24,688	27,647	25,740	35,740
	<u>240,351</u>	<u>260,572</u>	<u>262,883</u>	<u>272,984</u>
Street & Alley				
Personal Services	25,481	33,074	35,170	37,163
Maintenance & Operations	41,947	83,032	50,000	80,000
Grant Project	4,574	-	-	-
Capital Expenditures	-	10,912	20,000	10,000
	<u>72,002</u>	<u>127,018</u>	<u>105,170</u>	<u>127,163</u>
Community Svcs (Parks, Museum)				
Personal Services	6,900	17,792	15,254	16,275
Maintenance & Operations	18,288	19,412	17,000	17,000
Capital Exp. (Museum/Rock Bldg)	-	-	-	11,500
Grant Project	-	-	-	-
	<u>25,188</u>	<u>37,204</u>	<u>32,254</u>	<u>44,775</u>
Total Expenditures	<u>572,720</u>	<u>549,038</u>	<u>508,824</u>	<u>561,159</u>
Revenues Over (Under) Expenditures	(12,688)	13,338	(59,374)	(100,509)
Transfer From & To Caddo Public Works	<u>(1,349)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (decrease) in fund balance	(14,037)	13,338	(59,374)	(100,509)
Fund Balance - beginning of year	<u>152,738</u>	<u>138,701</u>	<u>167,075</u>	<u>152,039</u>
Fund Balance - end of year	<u>138,701</u>	<u>152,039</u>	<u>107,701</u>	<u>51,529</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2015

Supplemental Budget Information - Expenditures

General Government

Personal Services:

Clerk/Treasurer	\$	7,200	Year	7,200
Deputy Clerk Split Salary w/Police	\$	12.00	Hour for 1040 hours	12,480
Council Compensation	\$	300.00	x 12 months	3,600
Custodial Split Salary w/Community	\$	190.00	x 12 months	2,280
OMRF Retirement		3%	x gross salaries	767
Soc Sec / Medicare Match		7.65%	x gross salaries	1,955
State Unemployment		1.00%	x gross salaries	256
Health Insurance	\$	400	per month x 1.5 employees	7,200
				<u>35,738</u>

Police Department

Personal Services:

Chief	\$	36,000	Year	36,000
2 Full-time Officers - Certified	\$	28,070	Year x 2	56,140
Court Clerk Split Salary w/General	\$	12.00	Hour for 1040 hours	12,480
Court Judge	\$	400.00	x 12 months	4,800
Court Attorney	\$	300.00	x 12 months	3,600
OMRF Retirement		3%	x gross salaries	3,139
Soc Sec / Medicare Match		7.65%	x gross salaries	8,646
State Unemployment		1.00%	x \$14,200 x 3.5	639
Health Insurance	\$	400	per month x 3.5 employees	16,800
				<u>142,244</u>

Capital Outlay:

Car Payments	\$	1,600	Month	19,200
Capital Equipment Purchases	\$	10,000		\$ 10,000
Watchguard Video System	\$	545	Month	6,540
				<u>35,740</u>

Street & Alley

Personal Services:

Supervisor	\$	-	Year	-
Employee	\$	14.00	Hour for 2080 hours	29,120
OMRF Retirement		3%		874
Soc Sec / Medicare Match		7.65%	x gross salaries	2,228
State Unemployment		1.00%	x \$14,200	142
Health Insurance	\$	400	x 1	4,800
				<u>37,163</u>

Capital Outlay:

Street Repair Projects	\$	10,000		10,000
Equipment Purchases		\$0		-
				<u>10,000</u>

TOWN OF CADDO, OKLAHOMA
GENERAL FUND OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2015

Supplemental Budget Information - Expenditures

Community Services

Personal Services:			
Museum Curator	\$	9.00 27 Hrs P/Wk - Total: 1404 Hrs P/Y	12,636
	\$	- 32 Hrs P/Wk - Total: 1664 Hrs P/Y	-
	\$	- 25 Hrs P/Wk - Total: 1300 Hrs P/Y	-
Custodial Split Salary w/General	\$	190.00 x 12 months	2,280
OMRF Retirement		3%	68
Soc Sec / Medicare Match		7.65% x gross salaries	1,141
State Unemployment		1.00% x gross salaries	149
Health Insurance		\$0.00 0	-
			<u>16,275</u>

Capital Outlay:

Park Equipment			<u>-</u>
			<u>-</u>

**ADDOPUBLIC WORKS AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2015**

	Prior Year Actual June 30, 2013	Projected Current Year Actual June 30, 2014	Current Year Budget June 30, 2014	Next Year Budget June 30, 2015
Revenues				
Water Charges	181,991	187,996	190,000	180,000
Sewer Charges	155,871	174,071	155,000	155,000
Sanitation Charges	111,757	114,142	107,000	110,000
Processing Fees	-	1,680	1,500	1,500
Penalties, Transfers & Reconnect	15,409	15,692	14,000	14,000
Other Revenue	2,652	2,533	3,000	3,000
Interest Income	175	168	200	200
Sludge Fee	-	-	-	15,000
O-EPIC	-	6,308	8,500	-
NSF Redeposit Fees	-	300	-	-
Grant Proceeds -	-	50,000	50,000	-
Total Revenues	467,855	552,889	529,200	478,700
Expenditures				
Combined Public Works Operations				
Personal Services	41,263	22,981	30,692	30,692
Legal & Accounting Fees	2,992	2,765	3,500	3,000
Insurance / License / Fees	26,660	34,433	25,000	35,000
Office Supplies & Services Expense	9,745	9,817	8,500	9,000
Telephone & Utilities	3,063	3,646	3,500	3,500
Loan Payments - Shamrock Bank	1,349	-	0	-
NSF Charge Backs	-	-	-	-
Meter Deposit Refunds	-	3,930	-	3,500
	85,072	77,572	71,192	84,692
Water Department				
Personal Services	35,835	43,117	35,170	36,290
Water Supplies & Repairs Expense	34,766	64,946	40,000	53,000
Water Testing	432	643	700	700
Utilities	7,090	8,004	8,000	8,000
Veh/Equip Fuel & Repairs Expense	9,448	10,084	10,000	5,000
Grant Project Expenditures	-	98,108	84,000	-
Capital Expenditures	1,080	-	-	12,000
	88,651	224,902	177,870	114,990

ADDI PUBLIC WORKS AUTHORITY
OPERATING BUDGET
OR THE YEAR ENDING JUNE 30, 2015

<u>Expenditures</u>	Prior Year	Projected	Current Year	Next Year
	Actual	Current Year	Budget	Budget
	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>
Sewer Department				
Personal Services	44,895	50,974	43,696	43,696
Sewer Supplies & Repairs Expense	18,908	17,326	20,000	20,000
Utilities	3,283	3,378	3,200	3,200
Veh/Equip Fuel & Repairs Expense	4,958	24,883	500	1,500
Loan Payments - John Deere Credit	3,225	-	-	-
Loan Payments - Rural Development	54,996	60,496	55,000	55,000
Capital Expenditures	6,375	-	-	-
	<u>136,640</u>	<u>157,056</u>	<u>122,396</u>	<u>123,396</u>
Sanitation Department				
Personal Services	70,119	85,054	74,636	77,035
Landfill Fees	25,590	30,511	29,000	29,000
Sanitation Supplies & Repairs Expense	3,578	3,388	4,000	3,000
Veh/Equip Fuel & Repairs Expense	18,132	12,665	20,000	20,000
Roll-off Boxes & Supplies	967	1,987	800	800
Loan Payments - Landmark Bank	-	0	-	-
Capital Expenditures	-	-	-	-
	<u>118,386</u>	<u>133,605</u>	<u>128,436</u>	<u>129,835</u>
Total Expenditures	<u>428,749</u>	<u>593,135</u>	<u>499,894</u>	<u>452,912</u>
Revenues Over (Under) Expenditures	39,106	(40,246)	29,306	25,788
Transfers to & from General Fund	<u>1,349</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (decrease) in cash - current year	40,455	(40,246)	29,306	25,788
Unrestricted resources - beginning of year	<u>139,134</u>	<u>179,589</u>	<u>185,160</u>	<u>139,343</u>
Unrestricted resources - end of year	<u>179,589</u>	<u>139,343</u>	<u>214,466</u>	<u>165,131</u>

ADDO PUBLIC WORKS AUTHORITY
OPERATING BUDGET
OR THE YEAR ENDING JUNE 30, 2015

Supplemental Budget Information - Expenditures

Combined Operations

Personal Services				
Public Works Secretary	\$	11.50	x 2080 hours	<u>23,920</u>
				<u>23,920</u>
Payroll Taxes & Benefits				
OMRF Retirement		3%		718
Soc Sec / Medicare Match		7.65%	x gross wages	1,830
State Unemployment		1.00%	x \$14,200 per 1 employee	142
Health Insurance		\$400		<u>4,800</u>
				<u>6,772</u>
			Total Personal Services Combined Ops	<u>30,692</u>
Loan Payments				-
None				-
			Total Loan Pymts Comb Ops	<u>-</u>

Water Department

Personal Services				
Field Employee Salary	\$	14.00	x 2080 hours	29,120
Includes Licensing Bonus (\$1.00 per hour per license)				<u>-</u>
				<u>29,120</u>
Payroll Taxes & Benefits				
OMRF Retirement		3%		874
Soc Sec / Medicare Match		7.65%	x gross wages	2,228
State Unemployment		1.00%	x \$14,200 per 1 employee	<u>142</u>
				<u>2,370</u>
Health Insurance	\$	400.00	per month x 1 employee	<u>4,800</u>
			Total Personal Services Water Dept	<u>36,290</u>
Water Tower REAP Project		\$0		-
				<u>-</u>
			Total Capital Expen Water Dept	<u>-</u>

ADDI PUBLIC WORKS AUTHORITY
OPERATING BUDGET
OR THE YEAR ENDING JUNE 30, 2015

Supplemental Budget Information - Expenditures

Sewer Department

Personal Services			
Superintendent	\$	3,000 Month	<u>36,000</u>
			<u>36,000</u>
Payroll Taxes & Benefits			
OMRF Retirement		3%	1,080
Payroll Taxes		7.65% x gross wages	2,754
State Unemployment		1.00% x \$14,200 per 1 employee	<u>142</u>
			<u>2,896</u>
Health Insurance	\$	400.00 per month x 1 employee	<u>4,800</u>
			<u>43,696</u>
		Total Personal Services Sewer Dept	

Loan Payments			
Note Payment - Tractor		\$0	-
Note Payment - Rural Development		\$4,583	<u>55,000</u>
			<u>55,000</u>
		Total Loan Pymts Sewer Dept	

Sanitation Department

Personal Services			
Field Employee Salary		\$14.00 x 2080 Hours	29,120
Field Employee Salary		\$14.00 x 2080 Hours	29,120
Overtime (Estimated)			-
			<u>58,240</u>
Payroll Taxes & Benefits			
OMRF Retirement		3%	1,747
Soc Sec / Medicare Match		7.65% x gross wages	8,911
State Unemployment		1.00% x \$14,200 per 2 employees	<u>284</u>
			<u>9,195</u>
Health Insurance	\$	400.00 permonth x 2 empl loyees	<u>9,600</u>
			<u>77,035</u>
		Total Personal Services Sant. Dept	

Loan Payments			
Note Payment - None			-
Note Payment - None			-
			-
		Total Loan Pymts Sanitation Dept	<u>-</u>

CASE NO. _____

PROOF OF PUBLICATION

**STATE OF OKLAHOMA
COUNTY OF BRYAN**

} SS.

**TOWN OF CADDO, OKLAHOMA
CITY GOVERNMENT - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2015**

	General Fund	Public Works Budget
REVENUE		
Sales, Use & Tobacco Taxes	225,000	
Franchise Taxes	32,000	
Alcoholic Beverage Tax	6,500	
Games, Veh & Gas Excise Taxes	5,500	
Fines, Fees & Licenses	160,000	
Rent Income	2,500	
Licenses & Permits	250	
Refuse Center Contributions & Fees		
Museum Sales	2,500	
Water Charges		180,000
Sewer Charges		155,000
Sanitation Charges		150,000
Charges for Services	200	1,500
Permits, Transfers & Reconnects		14,000
Other Revenue	2,000	3,600
Sludge Fee		15,000
Interest Income	200	200
Grant Proceeds		
Total Revenues	480,500	478,700
EXPENDITURE		
General Government	115,238	
Public Safety	272,684	
Streets & Alleys	127,163	
Community Services	44,775	
Public Works Combined Ops		84,692
Water Department		114,580
Sewer Department		123,399
Sanitation Department		129,835
Total Expenditures	561,159	452,512
Reserves Over (Under) Expenditures	(706,509)	15,788
Net Cash Balance Beginning of Year	152,830	139,340
Net Cash Fund Balance	51,926	165,121

Chris Allen of Durant, Oklahoma, being duly sworn on his oath deposes and states that he is PUBLISHER of the *Durant Daily Democrat*, a Daily newspaper published at Durant, County of Bryan, State of Oklahoma, having a paid circulation in said County, with entrance thereof into the United States mail as second-class mail matter, and that said newspaper is published in said County where the same is delivered to the United States mail; that the notice, a true copy of which, clipped from an issue of *The Durant Daily Democrat*, hereto attached, was published in the entire regular edition of the said newspaper for _____ consecutive issues as follows:

- 1st Insertion, May 25, 2014
- 2nd Insertion, _____
- 3rd Insertion, _____
- 4th Insertion, _____
- 5th Insertion, _____
- 6th Insertion, _____
- 7th Insertion, _____
- 8th Insertion, _____
- 9th Insertion, _____
- 10th Insertion, _____

and that said newspaper has been continuously and uninterruptedly published in said county during a period of 104 weeks consecutively next prior to the first publication of notice hereto attached. Affiant further states that said newspaper has met and complied with all requirements of the statutes of the State of Oklahoma in such cases made and provided, and particularly with reference to all sections of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, as approved April 13, 1943.

Subscribed and sworn to before me this 26th day of May, A.D., 2014
Jessie L. Wright
 Notary Public.

My Commission expires _____ (SEAL)
 Publishers Fee, \$ 175.70

**When Fee is paid it should be
So Stated in this Space.**

RESOLUTION #2014-06-01

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF CADDO, OKLAHOMA, FOR THE PURPOSE OF ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR OF JULY 2014 ENDING JUNE 30, 2015

WHEREAS, the Town of Caddo, Oklahoma has duly resolved to comply with the Municipal Budget Act as described in Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes; and

WHEREAS, said Municipal Budget Act requires the adoption of an annual operating budget for each fiscal year prior to the July 1st beginning of such fiscal year.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CADDO, OKLA.:

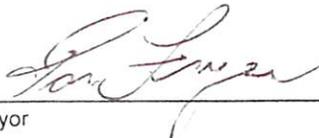
1. The following appropriation amounts are hereby duly adopted as the operating budgets for the funds of the Town of Caddo, Oklahoma for the fiscal year beginning July 1, 2014 through June 30, 2015. And that such appropriations are hereby established as the Town's legal level of control.

General Fund	
General Gov Dept	\$ 116,238
Public Safety Department	272,984
Street & Alley Department	127,163
Community Services Dept	<u>44,775</u>
 Total General Fund Appropriations	 <u>\$ 561,159</u>

2. The operating budget of the Caddo Public Works Authority is hereby received and accepted by the Town of Caddo, Oklahoma as beneficiary of the Public Works Authority trust. Such budget reflects total expenditures in the amount of \$ 452,912

ADOPTED BY THE TOWN COUNCIL of the Town of Caddo, Oklahoma, this **2nd** day of **JUNE**

in the year 2014



Mayor

ATTEST:


Town Clerk

