

**Town of Hinton  
and  
Hinton Public Works Authority**

**2018-19  
Proposed Financial Budgets**

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**RECEIVED**  
**JUL 26 2018**  
State Auditor  
and Inspector

*Caddo*

**Town of Hinton**  
**PO Box 159 115 E Main Street**  
**Hinton, OK 73047**  
**405-542-3253**

6/30/2018

The Board of Trustees and Citizens  
Town of Hinton

The Proposed Financial Budgets of the Town of Hinton (Town) and the Hinton Public Works Authority (HPWA) for the year beginning July 1, 2018 and ending June 30, 2019 (fiscal year 2019) reflects the Town and HPWA's continuing efforts to provide quality services.

The information presented herein complies with the requirements of the **Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes**

Respectfully Submitted,



Shelly Newton, Mayor

**TOWN OF HINTON**  
**Combined Budget Summary - All Budgeted Fund Types**  
**Fiscal Year Ending June 30, 2019**

	<u>Total</u>	<u>General Fund</u>	<u>HPWA</u>	<u>Special Revenue Funds</u>
Beginning Fund Balances - Estimated	\$ <u>2,719,482</u>	<u>502,017</u>	<u>1,334,957</u>	<u>\$ 882,508</u>
Resources -				
Revenues -				
Taxes	1,190,000	870,000		320,000
Intergovernmental	95,800	95,800		
Charges for Services	7,600	7,600		
Fines and Forfeitures	14,000	16,000		
Interest	1,000	1,000		
Other	104,700	104,500		
HPWA Rev	1,488,000		1,488,000	
Transfers In -	-			
Special Revenue Funds				
Library/SR Transfer	50,000	50,000		
Infrust/Imp Special Revenue Transfer	50,000	-	50,000	
DA Drug Task Force Transfer	11,900	11,900		
Promote Hinton- Hotel/Motel	15,000	15,000		
HRTT Transfer to GF	75,000	75,000		
Public Health	24,000	24,000		-
Hinton Public Works Authority	468,357	468,357	-	
Total Resources	<u>3,595,357</u>	<u>1,739,157</u>	<u>1,538,000</u>	<u>320,000</u>
Total Available for Appropriations	<u>6,314,839</u>	<u>2,241,174</u>	<u>2,872,957</u>	<u>1,202,508</u>
Appropriations -				
Administration	428,690	428,690		
Animal Control	23,395	23,395		
Fire	125,700	125,700		
Police	543,430	543,430		
Streets	96,213	96,213		
Court	8,600	8,600		
Library	95,183	95,183		
Parks	123,799	123,799		
General Government	156,900	156,900		
Code Enforcement	79,263	79,263		
HPWA	783,689		783,689	-
Ambulance Service/Facilities	31,000			31,000
Grant Expense-Fire	7,000	7,000		
Sanitation Services	180,000		180,000	
General Fund	468,357		468,357	-
Special Revenue Fund	175,000			175,000
Public Trust Funds -	-			
Hinton Airport Authority	26,400	26,400		
Hinton Recreation and Tourism Trust	-	-		
Promote Hinton- Hotel/Motel	15,000	15,000	-	-
Total Appropriations	<u>3,367,619</u>	<u>1,729,573</u>	<u>1,432,046</u>	<u>206,000</u>
Ending Fund Balances - Estimated Unappropriated	\$ <u>2,947,220</u>	<u>511,601</u>	<u>1,440,911</u>	<u>996,508</u>

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

**TOWN OF HINTON**  
**Combined Budget Summary - All Budgeted Fund Types**  
**Fiscal Year Ending June 30, 2019**

A public hearing will be held on June 21, 2018 at 5:45 p.m. at the Hinton Economic Development Authority Building 406 North Broadway, Hinton, Oklahoma, for the purpose of discussing and developing the Budget for the Town of Hinton for the Fiscal Year Beginning July 1, 2018 and End June 30, 2019.

# TOWN OF HINTON

## General Fund Budget Summary

Fiscal Year Ending June 30, 2019

		<u>Total</u>				
Beginning Fund Balance - Estimated	\$	502,017				
Resources -						
Taxes		870,000				
Intergovernmental		95,800				
Charges for Services		7,600				
Fines and Forfeitures		16,000				
Interest		1,000				
Other		104,500				
Transfers In -						
Special Revenue Funds -						
Library Fund		50,000				
Infrastructure/Improvement Fund		-				
HRTT		75,000				
Public Health		24,000				
Hinton Public Works Authority		468,357				
DA Drug Task Force		11,900				
Promote Hinton		15,000				
Total Resources		1,739,157				
Total Available for Appropriations		2,241,174				
		<u>Personal</u>	<u>Materials</u>	<u>Other</u>	<u>Capital</u>	<u>Fund</u>
		<u>Services</u>	<u>&amp; Supplies</u>	<u>&amp; Charges</u>	<u>Outlays</u>	<u>Transfers</u>
Appropriations -						
Administration	428,690	281,590	8,500	135,600	3,000	
Animal Control	23,395	16,795	2,000	3,600	1,000	
Fire	125,700	54,600	9,500	61,600	-	
Police	543,430	483,580	4,000	42,450	13,400	
Court	8,600	3,600	-	5,000	-	
Streets	96,213	45,213	21,000	30,000	-	
Library	95,183	71,283	16,800	7,100	-	
Parks	123,799	68,399	1,400	14,000	40,000	
General Government	156,900	-	-	141,900	15,000	
Code Enforcement	79,263	79,263	-	-	-	
Transfers Out - Public Trust Funds -						
Hinton Airport Authority	26,400					26,400
General Fund- Grant Expense	7,000					7,000
Hinton Recreation Tourism Trust	-					-
Promote Hinton	15,000					15,000
	-					-
Total Appropriations	1,729,573	1,104,323	63,200	441,250	72,400	48,400
Ending Fund Balance -						
Estimated - Unappropriated	\$	511,601				

**TOWN OF HINTON**

**Special Revenue Funds Budget Summary**

**Fiscal Year Ending June 30, 2019**

	<u>Total</u>	<u>Library Fund</u>	<u>Public Health Fund</u>	<u>Recreation &amp; Tourism Fund</u>	<u>Infrastructure /Improvement Fund</u>
Beginning Fund Balance - Estimated	\$ <u>882,508</u>				
Resources -					
Taxes	320,000	54,000	106,000	54,000	106,000
Interest					
Transfers In -	-				
General Fund					
Special Revenue Fund					
Total Resources	<u>320,000</u>	<u>54,000</u>	<u>106,000</u>	<u>54,000</u>	<u>106,000</u>
Appropriations -					
Sugar Creek Ambulance Service	24,000		24,000		
Ambulance Service/Facilities	7,000		7,000		
Public Health Expense	-		-		
Infrastructure	50,000				50,000
Library Fund	50,000	50,000			
Hinton Recreation and Tourism Trust	75,000			<u>75,000</u>	
Total Appropriations	<u>206,000</u>	<u>50,000</u>	<u>31,000</u>	<u>75,000</u>	<u>50,000</u>
Ending Fund Balances -					
Estimated - Unappropriated	\$ <u>996,508</u>				

**TOWN OF HINTON - GENERAL FUND**  
**Fiscal Year 2019 Budget With Comparative Amounts for 2016, 2017, and 2018**

	Budget Year <u>FY15-16</u>	Budget Year <u>FY 16-17</u>	Budget Year <u>FY 17-18</u>	Actual <u>FY17-18</u>	Budget Year <u>FY 18-19</u>
<b>RESOURCES</b>					
<b>Revenues</b>					
Taxes	\$ 729,000	760,000	830,000	965,486	870,000
Intergovernmental	106,500	100,000	95,800	116,782	95,800
Charges for Services	7,100	10,150	7,600	15,378	7,600
Fines & Forfeitures	10,000	13,000	14,000	13,845	16,000
Interest	1,500	1,500	1,000	1,630	1,000
Other	85,200	<u>106,100</u>	<u>104,700</u>	<u>165,666</u>	<u>104,500</u>
<b>Total Revenues</b>	<u>939,300</u>	<u>990,750</u>	<u>1,053,100</u>	<u>1,278,787</u>	<u>1,094,900</u>
<b>Transfers In -</b>					
<b>Special Revenue Funds -</b>					
Library Fund	53,087	58,734	50,000	56,453	50,000
Public Health Fund	24,000	24,000	24,000	24,000	24,000
Recreation	0			0	75,000
Infrastructure/Improvement Fund	0	0	0	0	0
DA Fund	15,000	15,000	48,000	46,080	11,900
Promote Hinton	75,000	85,000	95,000	30,334	15,000
<b>Public Trust Funds -</b>					
Hinton Public Works Authority	321,971	415,000	461,858	386,251	468,357
Hinton Economic Development Authority	0				
Grant Revenue	0	0	0	0	
<b>Total Resources</b>	<u>\$ 1,428,358</u>	<u>1,588,484</u>	<u>1,731,958</u>	<u>1,821,905</u>	<u>1,739,157</u>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Personal Services	\$ 250,600	257,400	272,341	260,356	281,590
Materials & Supplies	8,500	8,500	8,500	10,060	8,500
Other Services & Charges	87,900	80,500	96,100	114,721	135,600
Capital Outlays	3,200	<u>0</u>	<u>0</u>	0	<u>3,000</u>
	<u>350,200</u>	<u>346,400</u>	<u>376,941</u>	<u>385,137</u>	<u>428,690</u>
<b>Animal Control</b>					
Personal Services	6,000	6,500	6,500	6,459	16,795
Materials & Supplies	800	1,000	1,200	952	2,000
Other Services & Charges	4,500	2,200	2,950	2,004	3,600
Capital Outlays	2,200	<u>2,900</u>	<u>4,200</u>	<u>3,360</u>	<u>1,000</u>
	<u>13,500</u>	<u>12,600</u>	<u>14,850</u>	<u>12,775</u>	<u>23,395</u>
<b>Fire</b>					
Personal Services	41,495	59,700	55,100	40,608	54,600
Materials & Supplies	10,000	10,000	8,000	8,527	9,500
Other Services & Charges	45,300	45,800	57,749	67,575	61,600
Capital Outlays	1,000	<u>7,000</u>	<u>2,700</u>	<u>2,700</u>	<u>0</u>

**TOWN OF HINTON - GENERAL FUND**  
**Fiscal Year 2019 Budget With Comparative Amounts for 2016, 2017, and 2018**

	Budget Year <u>FY15-16</u>	Budget Year <u>FY 16-17</u>	Budget Year <u>FY 17-18</u>	Actual <u>FY17-18</u>	Budget Year <u>FY 18-19</u>
	<u>97,795</u>	<u>122,500</u>	<u>123,549</u>	<u>119,410</u>	<u>125,700</u>
<b>Police</b>					
Personal Services	405,181	439,670	486,577	395,001	483,580
Materials & Supplies	5,000	1,000	1,500	5,631	4,000
Other Services & Charges	46,100	45,600	43,650	44,501	42,450
Capital Outlays	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>1,764</u>	<u>13,400</u>
	<u>456,281</u>	<u>488,770</u>	<u>531,727</u>	<u>446,897</u>	<u>543,430</u>
<b>Court</b>					
Personal Services	3,600	3,600	3,600	3,600	3,600
Other Services & Charges	<u>1,000</u>	<u>2,500</u>	<u>2,000</u>	<u>2,194</u>	<u>5,000</u>
	<u>4,600</u>	<u>6,100</u>	<u>5,600</u>	<u>5,794</u>	<u>8,600</u>
<b>Streets</b>					
Personal Services	21,530	32,295	45,213	20,726	45,213
Materials & Supplies	15,000	26,000	21,000	19,982	21,000
Other Services & Charges	4,500	25,000	30,000	31,695	30,000
Capital Outlays	<u>0</u>	<u>0</u>	<u>1,600</u>	<u>2,436</u>	<u>0</u>
	<u>41,030</u>	<u>83,295</u>	<u>97,813</u>	<u>74,839</u>	<u>96,213</u>
<b>Library</b>					
Personal Services	62,043	67,693	65,833	63,570	71,283
Materials & Supplies	16,200	14,500	15,800	16,256	16,800
Other Services & Charges	11,500	27,550	14,000	13,429	7,100
Capital Outlays	<u>4,400</u>	<u>0</u>	<u>600</u>	<u>600</u>	<u>0</u>
	<u>94,143</u>	<u>109,743</u>	<u>96,233</u>	<u>93,855</u>	<u>95,183</u>
<b>Park</b>					
Personal Services			66,208	63,945	68,399
Materials & Supplies			1,400	2,081	1,400
Other Services & Charges			15,008	14,563	14,000
Capital Outlays			<u>0</u>	<u>1,884</u>	<u>40,000</u>
	<u>0</u>	<u>0</u>	<u>82,616</u>	<u>82,473</u>	<u>123,799</u>
<b>Code Enforcement</b>					
Personal Services	42,108	50,385	60,472	57,747	77,763
Capital Outlays	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,500</u>
	<u>46,108</u>	<u>50,385</u>	<u>60,472</u>	<u>57,747</u>	<u>79,263</u>
<b>General Government</b>					
Other Services & Charges	141,280	147,750	134,100	108,888	141,900
Capital Outlays	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>14,999</u>	<u>15,000</u>
	<u>141,280</u>	<u>147,750</u>	<u>149,100</u>	<u>123,887</u>	<u>156,900</u>
<b>Transfers Out -</b>					
Public Trust Funds -					
Hinton Airport Authority	24,000	26,400	26,400	26,400	26,400
HEDA	0				
Hinton Recreation & Tourism Trust	57,300	57,300	57,300	4,775	0
Promote Hinton	25,000	85,000	95,000	30,334	15,000
Grant Expense	25,000				<u>7,000</u>
SCCGC					
	<u>131,300</u>	<u>168,700</u>	<u>178,700</u>	<u>61,509</u>	<u>48,400</u>



**TOWN OF HINTON - GENERAL FUND**  
**Fiscal Year 2019 Budget With Comparative Amounts for 2016, 2017, and 2018**

	Budget Year <u>FY15-16</u>	Budget Year <u>FY 16-17</u>	Budget Year <u>FY 17-18</u>	Actual <u>FY17-18</u>	Budget Year <u>FY 18-19</u>
<b>Total Expenditures</b>	\$ <u>1,376,237</u>	<u>1,536,243</u>	<u>1,634,985</u>	<u>1,464,323</u>	<u>1,729,573</u>

**Town of Hinton- Special Revenue**  
**Fiscal Year 2019 Budget With Comparative Amounts for 2016, 2017, and 2018**

	Budget Year <u>FY15-16</u>	Budget Year <u>FY 16-17</u>	Budget Year <u>FY 17-18</u>	Actual <u>FY 17-18</u>	Budget Year <u>FY 18-19</u>
<b>Library Fund</b>					
Revenues - Interest	\$ -	-	-		-
Taxes	50,500	51,167	50,000	58,834	54,000
	<u>50,500</u>	<u>51,167</u>	<u>50,000</u>	<u>58,834</u>	<u>54,000</u>
Use of Fund Balance	(53,087)	(58,734)	(50,000)	(56,453)	(50,000)
	<u>\$ (2,587)</u>	<u>(7,567)</u>	<u>-</u>	<u>2,381</u>	<u>4,000</u>
Expenditures -					
Transfers - General Fund	\$ 53,087	58,734	50,000	56,543	50,000
	<u>53,087</u>	<u>58,734</u>	<u>50,000</u>	<u>56,543</u>	<u>50,000</u>
<b>Public Health/Ambulance Fund</b>					
Revenues -					
Taxes	\$ 103,000	102,333	100,000	117,667	106,000
Interest	-	-	-		-
	<u>103,000</u>	<u>102,333</u>	<u>100,000</u>	<u>117,667</u>	<u>106,000</u>
Use of Fund Balance	(530,300)	(63,300)	(110,300)	(92,300)	(31,000)
	<u>\$ (427,300)</u>	<u>39,033</u>	<u>(10,300)</u>	<u>25,367</u>	<u>75,000</u>
Expenditures -					
Sugar Creek Ambulance	24,000	24,000	24,000	24,000	24,000
Ambulance Service/Facility	6,300	6,300	6,300	6,457	7,000
Other Expenses	500,000	33,000	80,000	61,843	
Transfers - General Fund	-	-	-		-
	<u>\$ 530,300</u>	<u>63,300</u>	<u>110,300</u>	<u>92,300</u>	<u>31,000</u>
<b>Recreation Fund</b>					
Revenues -					
Taxes	\$ 50,500	51,167	50,000	58,834	54,000
Interest	-	-	-	11,745	-
General Fund	-	-	(75,000)	(22,263)	(75,000)
	<u>50,500</u>	<u>51,167</u>	<u>(25,000)</u>	<u>48,316</u>	<u>(21,000)</u>
Use of Fund Balance	(25,000)	(25,000)	-		-
	<u>\$ 25,500</u>	<u>26,167</u>	<u>(25,000)</u>	<u>48,316</u>	<u>(21,000)</u>
Expenditures -					
Park Management	-	-	-	-	-
Transfers - General Fund	25,000	25,000	75,000	(22,263)	75,000
	<u>\$ 25,000</u>	<u>25,000</u>	<u>75,000</u>	<u>(22,263)</u>	<u>75,000</u>
<b>Infrastructure</b>					
Revenues -					
Taxes	\$ 103,000	102,333	100,000	117,667	106,000
Interest	-	-	-		-
Sale of Equipment	-	-	-		-
	<u>103,000</u>	<u>102,333</u>	<u>100,000</u>	<u>117,667</u>	<u>106,000</u>
Use of Fund Balance	(25,000)	(25,000)	(60,000)	(87,193)	(50,000)
	<u>\$ 78,000</u>	<u>77,333</u>	<u>40,000</u>	<u>30,474</u>	<u>56,000</u>
Expenditures -					
Water Meters/remodel bldg	25,000	25,000	60,000	(87,193)	50,000
	<u>\$ 25,000</u>	<u>25,000</u>	<u>60,000</u>	<u>(87,193)</u>	<u>50,000</u>

**HINTON PUBLIC WORKS AUTHORITY**

**Budget Summary**

**Fiscal Year Ending June 30, 2019**

		<u>Total</u>						
Beginning Fund Balance - Estimated	\$	<u>1,334,957</u>						
<b>Resources -</b>								
Charges for Services		1,488,000						
Interest income		-						
Debt Proceeds		-						
Other income/Infra Trans IN		<u>50,000</u>						
Total Resources		<u>1,538,000</u>						
Total Available for Appropriations		<u>2,872,957</u>						
			<u>Personal</u>	<u>Materials</u>	<u>Other</u>	<u>Capital</u>	<u>Debt</u>	<u>Fund</u>
			<u>Services</u>	<u>&amp; Supplies</u>	<u>Services</u>	<u>Outlays</u>	<u>Service</u>	<u>Transfers</u>
<b>Appropriations -</b>								
Administration	783,689	363,189	122,000	156,000	142,500	-		
Sanitation Services	180,000			180,000				
Water and Sewer	-		-	-				
Debt Service	-							
Transfers Out - General Fund	468,357							<u>461,858</u>
Total Appropriations	<u>1,432,046</u>	<u>363,189</u>	<u>122,000</u>	<u>336,000</u>	<u>142,500</u>	<u>-</u>		<u>461,858</u>
Ending Fund Balance - Estimated	\$	<u>1,440,911</u>						

The Hinton Public Works Authority is not governed by the provisions of the **Municipal Budget Act**. This **Note 1** - budget presentation is for financial planning purposes only and its appropriations do not represent legal spending limits.

**Note 2** - Beginning and ending fund balances are calculated as net current assets (net working capital)

**TOWN OF HINTON - HPWA**  
**Fiscal Year 2019 Budget With Comparative Amounts for 2016, 2017, and 2018**

	Budget Year <u>FY15-16</u>	Budget Year <u>FY16-17</u>	Budget Year <u>FY 17-18</u>	Actual <u>FY17-18</u>	Budget Year <u>FY 18-19</u>
<b>REVENUES</b>					
Charges for Services	1,609,500	1,133,500	1,434,000	1,639,840	1,488,000
Interest Income	-	-	-		
Debt Proceeds	-	-	-		
Other income	-	25,000	105,000	226,256	50,000
<b>Total Revenues</b>	<u>1,609,500</u>	<u>1,158,500</u>	<u>1,539,000</u>	<u>1,866,096</u>	<u>1,538,000</u>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Personal Services	305,997	313,189	323,656	309,190	363,189
Materials & Supplies	102,500	105,000	105,000	124,930	122,000
Other Services & Charges	92,032	94,500	103,000	184,336	156,000
Capital Outlays	538,000	50,000	145,000	79,036	142,500
	<u>1,038,529</u>	<u>562,689</u>	<u>676,656</u>	<u>697,492</u>	<u>783,689</u>
<b>Sanitation Services</b>	180,000	180,000	180,000	171,650	180,000
<b>Debt Service</b>					
Interest	-	-	-	-	-
Principal	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Transfers Out - General Fund</b>	<u>321,971</u>	<u>415,000</u>	<u>461,858</u>	<u>386,251</u>	<u>468,357</u>
<b>Total Expenditures</b>	<u>1,540,500</u>	<u>1,157,689</u>	<u>1,318,514</u>	<u>1,255,393</u>	<u>1,432,046</u>
<b>Net Cash Flow</b>	\$ <u>69,000</u>	<u>811</u>	<u>220,486</u>	<u>610,703</u>	<u>105,954</u>

RESOLUTION 2018-05

**A RESOLUTION APPROVING THE TOWN OF HINTON, OKLAHOMA'S BUDGET FOR THE FISCAL YEAR 2018-19 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the Town of Hinton has adopted the provisions of the Oklahoma Municipal Budget Act (the Act), 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, a budget for the Town of Hinton's fiscal year ending June 30, 2019 (FY 2018-19) has been prepared; and

WHEREAS, the budget was formally presented to the Board of Trustees of the Town of Hinton for discussion and consideration during a duly noticed public meeting on June 13, 2018; and

WHEREAS, notice of a Public Hearing regarding the Town of Hinton's FY2018-2019 Budget to be held on June 19, 2018 was published in the Hinton Record on June 13, 2018; and

WHEREAS, the Public Hearing scheduled for June 19, 2019 was convened by the Town Clerk as per the published notice; the Town Trustees and Town Treasurer not being in attendance, and there being no member of the public in attendance, the Public Hearing was recessed to be reconvened on June 21, 2018 at 5:45 p.m.; and

WHEREAS, citizens of the Town of Hinton were given the opportunity to review the proposed budget and inquire concerning it on June 21, 2018, and the Board of Trustees of the Town of Hinton conducted a Public Hearing concerning the budget on June 21, 2018, and

WHEREAS, following the Public Hearing on June 21, 2018, the Board of Trustees further discussed and considered the Town of Hinton's FY 2018-2019 Budget during the public meeting on June 21, 2018, and reviewed, evaluated, and finalized the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF HINTON, OKLAHOMA:**

**SECTION 1.** The Board of Trustees of the Town of Hinton does hereby adopt the Town of Hinton's FY 2018-19 Budget with total resources available in the amount of \$4,586,935.00, and total fund/departmental appropriations in the amount of \$3,663,035.00. Legal appropriations (spending/encumbering limits) are hereby established as provided in the Budget Summary attached as Exhibit A.

**SECTION 2.** Any supplemental appropriations or decreases in the total appropriation of a fund shall be adopted at a meeting of the Town Board of Trustees and filed with the State Auditor and Inspector.

ADOPTED on June 21, 2018.



*Shelly Newton*  
Town Clerk

*Shelly Newton*  
Shelly Newton, Mayor