

1

TOWN OF HYDRO, OKLAHOMA
Fiscal Year 2019/ 2020 Annual Budget
June Amendments

BUDGET MEMO

June 9, 2020

The 2019/2020 Budget Amendments for the Town of Hydro are presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act, and include the following highlights:

General Fund: Net Impact - Increase in Fund Balance of \$77,152

Revenue increase of \$11,252 consisting primarily of:

- * Increase of \$10,500 in tax revenues based on year-to-date collections.
- * Increase in police fines of \$3,000 based on year-to-date collections.
- * Increase in surcharge revenues of \$500 based on year-to-date collections.
- * Increase in grant revenues of \$252 for library grant received.
- * Decrease in royalty income of \$500 based on year-to-date collections.
- * Decrease in other revenues of \$2,500 based on year-to-date collections.

Expense increase of \$3,100 consisting largely of:

- * Decrease in General Government of \$6,180 based on year-to-date activity.
- * Decrease in Police department of \$3,000 related to year-to-date activity.
- * Increase of \$5,400 in Parks department based on year-to-date activity.
- * Increase of \$500 in Library department based on year-to-date activity.
- * Increase of \$1,000 in Community Building based on year-to-date activity.
- * Net decrease in Fire department of \$2,120 largely related to personal services already expended for the FY20.
- * Increase of \$7,500 in Street & Alley department based on year-to-date activity, note corresponding decrease in the Street & Alley Fund.

Net increase in transfers of \$69,000 related to restricted fund payback occurring in H.D.A. fund instead of GF.

H.D.A: Net Impact - Decrease in Fund balance of \$9,456

Revenue decrease of \$20,000 consisting of:

- * Decrease in Water revenues of \$20,000 based on year-to-date collections.
- * Increase in other revenues of \$5,000 based on year-to-date collections.

Expense decrease of \$33,500 consisting of:

- * Net decrease of \$37,000 in Sewer department based on year-to-date expenses.
- * Increase in Trash department of \$7,500 based on year-to-date expenses.
- * Net decrease in Customer Service of \$4,000 related to debt service payments to the Bank of Hydro.

Decrease in other financing sources of \$22,956 consisting of:

- * Increase in transfers in from General Fund based on year-to-date activity.
- * Increase in transfer out to Street and Alley of \$60,000 for payback of restricted funds.
- * Increase in transfers out to Meter fund of \$11,200 for payback of restricted funds.
- * Increase in transfers out to sales tax fund for payback of debt paid with restricted sales tax funds.

Fire Equipment Fund: Net Impact - Increase in fund balance of \$18,750

Revenue increase of \$38,750 consisting of

- * Increase in Grant revenue of \$3,250 for money received from CK Energy.
- * Increase of \$1,000 in donation revenue based on year-to-date activity.
- * Increase of \$34,500 in other revenue related to equipment sold at auction.

Expense increase of \$20,000 consisting of:

- * Decrease of \$20,000 in other services and charges based on year-to-date expenditures.
- * Increase of \$40,000 in capital outlay for washing machine for uniforms, pickup purchase, radios, and body armor.

TOWN OF HYDRO, OKLAHOMA

Fiscal Year 2019/ 2020 Annual Budget

June Amendments

BUDGET MEMO

1% Sales Tax Fund: Net Impact - Decrease in Fund balance of <\$4,748>

Expense increase of \$5,823 related to:

- * Increase in debt service of \$5,823 related to payments made to the Bank of Hydro.
- * Increase of \$75 in interest income based on year-to-date collections.
- * Increase of \$1,000 of transfers in for H.D.A reimbursement for Bank of Hydro payments.

Street & Alley Fund: Net Impact - Increase in Fund balance of \$7,500

Expense decrease of \$7,500 for expenses paid in General Fund.

EMS Fund: Net Impact - Increase in Fund balance of \$500

Revenue increase of \$500 based on year-to-date collections

The legal level of control for the City's 2019 / 2020 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Tracy Reed, CPA, or Russ Meacham, CPA.

TOWN OF HYDRO, OKLAHOMA
 Fiscal Year 2019 - 2020 Annual Budget
JUNE BUDGET AMENDMENTS
BUDGET SUMMARY

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
GENERAL FUND	\$ 20,650	\$ 373,155	\$ (479,478)	\$ 174,000	\$ 67,677	\$ 88,327
ENTERPRISE FUNDS						
Development Authority	\$ 23,665	\$ 700,309	\$ (465,258)	\$ (240,000)	\$ (4,949)	\$ 18,716
SPECIAL REVENUE FUNDS						
Fire Fund	\$ 32,101	\$ 64,392	\$ (72,600)	\$ -	\$ (8,208)	\$ 23,893
1% Sales Tax	62,737	77,692	(139,194)	6,000	(55,502)	7,235
Street & Alley Fund	18,140	9,184	(4,500)	60,000	64,684	82,824
EMS	2,538	3,500	(5,000)	-	(1,500)	1,038
TOTAL SPECIAL REVENUE FUNDS	\$ 115,516	\$ 154,768	\$ (221,294)	\$ 66,000	\$ (526)	\$ 114,990
GRAND TOTAL ALL FUNDS	\$ 159,831	\$ 1,228,232	\$ (1,166,030)	\$ -	\$ 62,202	\$ 222,033

**Town of Hydro
General Fund Budget
June Amendments
For the Year Ended June 30, 2020**

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS Jun-20	PROPOSED BUDGET 2019/2020	
OPERATING REVENUES					
Sales tax - 3%	\$ 198,880	\$ (10,049)	\$ -	\$ 188,831	** 90%
Use tax	78,318	(34,598)	8,000	51,720	** 90%
Beverage Tax	11,047	-	2,500	13,547	
Cigar tax	2,333	-	-	2,333	
Franchise Tax	24,684	-	-	24,684	
Licenses & Permits	-	500	-	500	
Police fines	14,000	5,000	3,000	22,000	
Dog pound fees	20	-	-	20	
Surcharges	5,000	-	500	5,500	
State Fee	1,400	-	-	1,400	
Grant revenues	-	2,268	252	2,520	
Swimming pool revenue	14,000	-	-	14,000	
Fire revenues	9,000	1,000	-	10,000	
EMS revenue	28,000	-	-	28,000	
Community Building revenue	2,000	(1,000)	-	1,000	
Royalty Income	5,000	-	(500)	4,500	
Other Revenue	20,000	(15,000)	(2,500)	2,500	
TOTAL OPERATING REVENUES	413,682	(51,879)	11,252	373,055	
OPERATING EXPENSES					
<u>General Government</u>					
Personal Services	563	-	-	563	
Materials and Supplies	12,000	-	-	12,000	
Other Services and Charges	110,000	(25,000)	(3,500)	81,500	
IRS-past due payments and penalties	30,000	(22,500)	-	7,500	
Capital Outlay	2,680	-	(2,680)	-	
Total General Government	155,243	(47,500)	(6,180)	101,563	
<u>Police Department</u>					
Personal Services	160,660	(3,422)	-	157,238	
Materials and Supplies	10,000	-	-	10,000	
Other Services and Charges	30,000	-	-	30,000	
Capital Outlay	5,900	-	(3,000)	2,900	
Total Police Department	206,560	(3,422)	(3,000)	200,138	
<u>Animal Control</u>					
Personal Services	-	3,422	-	3,422	
Total Animal Control	-	3,422	-	3,422	
<u>Parks Department</u>					
Personal Services	-	-	3,500	3,500	
Materials and Supplies	-	100	900	1,000	
Other Services and Charges	5,300	(100)	1,000	6,200	
Total Parks Department	5,300	-	5,400	10,700	
<u>Library</u>					
Personal Services	6,000	1,500	-	7,500	
Materials and Supplies	2,000	(1,500)	500	1,000	
Other Services and Charges	3,000	-	-	3,000	
Total Library Department	11,000	-	500	11,500	

**Town of Hydro
General Fund Budget
June Amendments
For the Year Ended June 30, 2020**

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS Jun-20	PROPOSED BUDGET 2019/2020
(Continued)				
<u>Community Building</u>				
Materials and Supplies	-	-	1,000	1,000
Other Services and Charges	4,000	-	-	4,000
Total Community Building Department	4,000	-	1,000	5,000
<u>Court</u>				
Personal Services	7,033	-	-	7,033
Materials and Supplies	-	50	-	50
Other Services and Charges	10,000	(50)	-	9,950
Total Court Department	17,033	-	-	17,033
<u>Swimming Pool</u>				
Personal Services	16,000	3,000	-	19,000
Materials and Supplies	1,500	(500)	-	1,000
Other Services and Charges	5,000	(1,500)	-	3,500
Total Swimming Pool Department	22,500	1,000	-	23,500
<u>Fire Department</u>				
Personal Services	43,922	(1,500)	(6,000)	36,422
Materials and Supplies	100	1,500	1,500	3,100
Other Services and Charges	17,500	5,000	1,000	23,500
Capital Outlay	4,720	-	1,380	6,100
Total Fire Department	66,242	5,000	(2,120)	69,122
<u>EMS Department</u>				
Other Services and Charges	35,000	(5,000)	-	30,000
Total EMS Department	35,000	(5,000)	-	30,000
<u>Street & Alley</u>				
Materials and Supplies	-	-	500	500
Other Services and Charges	-	-	7,000	7,000
Total Street & Alley Department	-	-	7,500	7,500
TOTAL EXPENDITURES	522,878	(46,500)	3,100	479,478
REVENUES OVER (UNDER) EXPENDITURES	(109,196)	(5,379)	8,152	(106,423)
OTHER FINANCING SOURCES (USES)				
Interest income	-	100	-	100
Transfers out H.D.A	-	-	(1,000)	(1,000)
Transfer out - Meter Deposits	(10,000)	-	10,000	-
Transfer out - Street & Alley	(60,000)	-	60,000	-
Transfers-in	160,000	15,000	-	175,000
TOTAL OTHER FINANCING SOURCES (USES)	90,000	15,100	69,000	174,100
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(19,196)	9,721	77,152	67,677
BEGINNING FUND BALANCE	25,590			20,650
ENDING FUND BALANCE	\$ 6,394			\$ 88,327

Town of Hydro
Hydro Development Authority
June Amendments
For the Year Ended June 30, 2020

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec '19	PROPOSED AMENDMENTS June '20	PROPOSED BUDGET 2019/2020
OPERATING REVENUES				
Water Revenues	\$ 195,000	\$ 15,000	\$ (25,000)	\$ 185,000
30% Rate Increase	58,500	-	-	58,500
Sewer Revenues	185,000	10,000	-	195,000
30% Rate Increase	55,500	-	-	55,500
Trash Revenues	120,000	5,000	-	125,000
30% Rate Increase	36,000	-	-	36,000
Grant Revenues	-	30,274	-	30,274
Other Revenues	10,000	-	5,000	15,000
TOTAL OPERATING REVENUES	660,000	60,274	(20,000)	700,274
OPERATING EXPENSES				
Sewer Department				
Personal Services	51,635	-	(21,000)	30,635
Materials and Supplies	9,000	10,000	7,500	26,500
Other Services and Charges	78,730	(10,000)	(23,500)	45,230
Capital Outlay	-	6,500	-	6,500
Total Sewer Department	139,365	6,500	(37,000)	108,865
Trash Department				
Other Services and Charges	110,000	-	7,500	117,500
Total Trash Department	110,000	-	7,500	117,500
Water Department				
Personal Services	85,218	-	-	85,218
Materials and Supplies	15,000	-	-	15,000
Other Services and Charges	40,000	-	-	40,000
Capital Outlay	-	30,274	-	30,274
Total Water Department	140,218	30,274	-	170,492
Customer Service				
Personal Services	39,901	-	-	39,901
Materials and Supplies	1,500	500	1,000	3,000
Other Services and Charges	10,000	-	-	10,000
Debt Service - Bank of Hydro-\$2,911.12/mo	-	20,500	(5,000)	15,500
Total Customer Service Department	51,401	21,000	(4,000)	68,401
TOTAL OPERATING EXPENDITURES	440,984	57,774	(33,500)	465,258
OPERATING INCOME (LOSS)	219,016	2,500	13,500	235,016

Town of Hydro
Hydro Development Authority
June Amendments
For the Year Ended June 30, 2020

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec '19	PROPOSED AMENDMENTS June '20	PROPOSED BUDGET 2019/2020
(Continued)				
NON-OPERATING REVENUES (EXPENSES)				
Interest Income	-	35	-	35
Transfers in/(out) - General Fund	(160,000)	(15,000)	1,000	(174,000)
Transfers in/(out) - Street & Alley	-		(60,000)	(60,000)
Transfers out Meter Deposits - repayment	(37,044)	-	(11,200)	(48,244)
Transfers in - Meter Deposits - repayment	-		48,244	48,244
Transfers in/(out) - 1% Sales Tax Fund	(15,000)	10,000	(1,000)	(6,000)
				-
TOTAL OTHER FINANCING SOURCES (USES)	(212,044)	(4,965)	(22,956)	(239,965)
NET INCOME	6,972	(2,465)	(9,456)	(4,949)
BEGINNING RETAINED EARNINGS	21,424			23,665
ENDING RETAINED EARNINGS	\$ 28,396			\$ 18,716

Town of Hydro
Fire Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2020

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS June '20	PROPOSED BUDGET 2019/2020
OPERATING REVENUES				
Fire Revenue	\$ -	\$ -	\$ -	\$ -
Grants	4,000	642	3,250	7,892
Donations	20,000	-	1,000	21,000
Other Revenue	2,000	(1,000)	34,500	35,500
TOTAL OPERATING REVENUES	26,000	(358)	38,750	64,392
OPERATING EXPENSES				
Fire Department				
Materials and Supplies	25,000	-	-	25,000
Other Services and Charges	25,000	-	(20,000)	5,000
Capital Outlay	2,600	-	40,000	42,600
Total Fire Department	52,600	-	20,000	72,600
REVENUES OVER (UNDER) EXPENDITURES	(26,600)	(358)	18,750	(8,208)
BEGINNING FUND BALANCE	32,751			32,101
ENDING FUND BALANCE	\$ 6,151			\$ 23,893

Town of Hydro
1% Sales Tax Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2020

	APPROVED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS June '20	PROPOSED BUDGET 2019/2020
OPERATING REVENUES				
Sales & Use Tax - 1%	\$ 66,852	\$ 10,665	\$ -	\$ 77,517
TOTAL OPERATING REVENUES	<u>66,852</u>	<u>10,665</u>	<u>-</u>	<u>77,517</u>
OPERATING EXPENSES				
Capital Outlay	-	7,601	-	7,601
Debt Service				
Bank of Hydro - \$2,756.57/mo	33,079	(22,053)	5,823	16,849
Bank of Commerce - \$9,562.03/mo.	114,744	-	-	114,744
TOTAL EXPENDITURES	<u>147,823</u>	<u>(14,452)</u>	<u>5,823</u>	<u>139,194</u>
REVENUES OVER (UNDER) EXPENDITURES	(80,971)	25,117	(5,823)	(61,677)
OTHER FINANCING SOURCES (USES)				
Interest Income	-	100	75	175
Transfers-out	-			-
Transfer In	15,000	(10,000)	1,000	6,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>15,000</u>	<u>(9,900)</u>	<u>1,075</u>	<u>6,175</u>
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(65,971)	15,217	(4,748)	(55,502)
BEGINNING FUND BALANCE	68,921			62,737
ENDING FUND BALANCE	<u>\$ 2,950</u>			<u>\$ 7,235</u>

Town of Hydro
Street & Alley Fund Budget
June Amendments
For the Year Ended June 30, 2020

	PROPOSED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS Jun-20	PROPOSED BUDGET 2019/2020
OPERATING REVENUES				
Gasoline Tax	\$ 1,534	\$ 1,000	\$ -	\$ 2,534
Motor Vehicle Tax	6,475	-	-	6,475
TOTAL OPERATING REVENUES	8,009	1,000	-	9,009
OPERATING EXPENSES				
Materials and Supplies	7,000	(2,500)	-	4,500
Other Services and Charges	5,000	2,500	(7,500)	-
TOTAL EXPENDITURES	12,000	-	(7,500)	4,500
REVENUES OVER (UNDER) EXPENDITURES	(3,991)	1,000	7,500	4,509
OTHER FINANCING SOURCES (USES)				
Interest Income	25	-	150	175
Transfers-in	60,000	-	-	60,000
TOTAL OTHER FINANCING SOURCES (USES)	60,025	-	150	60,175
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	56,034	1,000	7,650	64,684
BEGINNING FUND BALANCE	13,412			18,140
ENDING FUND BALANCE	\$ 69,446			\$ 82,824

Town of Hydro
EMS Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2020

	PROPOSED BUDGET 2019/2020	APPROVED AMENDMENTS Dec-19	PROPOSED AMENDMENTS Jun-20	PROPOSED BUDGET 2019/2020
OPERATING REVENUES				
EMS Revenue	\$ 5,000	\$ (2,000)	\$ 500	\$ 3,500
Other Revenue	-			-
TOTAL OPERATING REVENUES	<u>5,000</u>	<u>(2,000)</u>	<u>500</u>	<u>3,500</u>
OPERATING EXPENSES				
Materials and Supplies	1,000	-	-	1,000
Other Services and Charges	5,000	(1,000)	-	4,000
TOTAL EXPENDITURES	<u>6,000</u>	<u>(1,000)</u>	<u>-</u>	<u>5,000</u>
REVENUES OVER (UNDER) EXPENDITURES	(1,000)	(1,000)	500	(1,500)
BEGINNING FUND BALANCE	<u>3,237</u>			<u>2,538</u>
ENDING FUND BALANCE	<u>\$ 2,237</u>			<u>\$ 1,038</u>