

TOWN OF HYDRO, OKLAHOMA

Fiscal Year 2020/ 2021 Annual Budget

June Amendments

BUDGET MEMO

June 8, 2021

The 2020/2021 Budget Amendments for the Town of Hydro are presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act, and include the following highlights:

General Fund: Net Impact - Decrease in Fund Balance of <\$12,650>.

Revenue increase of \$47,250 consisting primarily of:

- * Increase in tax revenues of \$38,200 based on year-to-date collections.
- * Decrease in Police Fines of <2,000> based on year-to-date collections.
- * Increase in Community Building revenues of \$1,050 based on year-to-date collections & the re-opening of the building for public use.
- * Increase in Royalty revenue of \$5,000, largely related to April's revenues.
- * Increase in other revenue of \$5,000 related to the cotton sales deposit.

Expense increase of \$38,400 consisting largely of:

- * Increase in General Government of \$15,000 based on year-to-date expenditures.
- * Net decrease in Police Department of <\$10,000> related to Police Car not being delivered in FY21 (decrease of 10K), 10,000 increase in personal services, and a 10,000 increase in materials and supplies based on year-to-date expenditures.
- * Increase in Animal Control of \$500 based on year-to-date expenditures.
- * Increase in Parks Department of \$2,000 based on year-to-date expenditures.
- * Increase in Library Department of \$2,000 in materials & supplies based on year-to-date expenditures.
- * Net increase in Community Building of \$1,000 based on year-to-date expenditures.
- * Increase in Pool Department of \$10,000 related to impending repairs.
- * Increase in Fire Department of \$17,900 based on year-to-date expenditures.
- Decrease in other financing sources (uses) of <\$21,500> related to transfers from the H.D.A. & sales tax funds

H.D.A.: Net Impact - Decrease in Fund balance of \$17,064

Revenue net decrease of <\$165,765> consisting of:

- * Increase of \$20,000 in utility revenues based on year-to-date collections.
- * Decrease of <\$190,265> in loan proceeds for the AMI project not yet started.
- * Increase of \$4,500 in other revenues based on year-to-date activity.

Expense decrease of \$164,655 consisting of:

- * Net decrease in Water department of \$169,655, related to AMI project and year-to-date expenses.
- * Increase in Customer Service department of \$5,000 based on year-to-date activity.
- Net decrease of \$15,954 in Non-Operating revenues consisting of:
- * Decrease in operating transfers to the General Fund of \$30,000.
- * Increase in transfers out of \$45,920 to move sewer debt payments to the sales tax fund.
- * Net decrease in transfers to the Fire Department Fund of \$34.

Fire Equipment Fund: Net Impact - Increase in Fund balance of \$53,792

Revenue increase of \$35,258 consisting of

- * Increase in Grant revenues of \$9,600 related to OMAG safety grant and CK Energy grant.
- * Increase of \$8,000 in donation revenue based on year-to-date activity.
- * Increase in other revenue of \$17,658, largely related to Caddo County deposit.

Expense increase of \$61,500

- * Increase of \$5,500 in other services & charges related to unexpected repairs
- * Increase of \$56,000 for purchase of fire truck.

Increase in other financing sources of \$80,034 related to:

- * Increase in gain on assets sold of \$80,000 related for the sale of two fire trucks.
- * Net increase in transfers of \$34 related to fire truck purchase transfer from H.D.A. and deposit for sale into H.D.A.

1 Cent Sales Tax Fund: Net Impact - Increase in Fund balance of \$44,898

Revenue increase of \$7,778 in tax revenues based on year-to-date collections.

Expense increase of \$300 related to Bank of Commerce fees.

Increase in other financing sources of \$37,420 for transfers in from H.D.A. for debt payments and increase in transfers out to General Fund for restricted amounts over deposited.

Street & Alley Fund: Net Impact - Increase in Fund balance of \$77,000

Expense decrease of \$77,000 largely related to capital projects not yet started.

EMS Fund: Net Impact - Decrease in Fund balance of \$500

Revenue increase of \$500 based on year-to-date collections

Expense increase of \$1,000 in other services & charges based on year-to-date activity.

The legal level of control for the City's 2020 / 2021 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Tracy Reed, CPA, or Russ Meacham, CPA.

TOWN OF HYDRO, OKLAHOMA
Fiscal Year 2020 - 2021 Annual Budget
JUNE BUDGET AMENDMENTS
BUDGET SUMMARY

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
GENERAL FUND	\$ 38,712	\$ 464,754	\$ (590,569)	\$ 148,000	\$ 22,185	\$ 60,897
ENTERPRISE FUNDS						
Development Authority	\$ 105,006	\$ 744,596	\$ (448,857)	\$ (235,454)	\$ 60,285	\$ 165,291
SPECIAL REVENUE FUNDS						
Fire Fund	\$ 26,370	\$ 151,084	\$ (101,500)	\$ 34	\$ 49,618	\$ 75,988
1% Sales Tax	10,351	74,182	(115,044)	87,420	46,558	56,909
Street & Alley Fund	84,551	7,947	(6,500)	-	1,447	85,998
EMS	3,950	3,500	(5,500)	-	(2,000)	1,950
TOTAL SPECIAL REVENUE FUNDS	\$ 125,222	\$ 236,713	\$ (228,544)	\$ 87,454	\$ 95,623	\$ 220,845
GRAND TOTAL ALL FUNDS	\$ 268,940	\$ 1,446,063	\$ (1,267,970)	\$ -	\$ 178,093	\$ 447,033

Town of Hydro
General Fund Budget
June Amendments
For the Year Ended June 30, 2021

	Approved BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS Jun-21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
Sales tax - 3.5 cents	\$ 158,521	\$ 10,000	\$ 10,000	\$ 178,521
Use tax - 3.5 cents	45,497	10,000	25,000	80,497
Beverage Tax	11,979	-	3,000	14,979
Cigar tax	1,950	-	200	2,150
Franchise Tax	21,145	-	-	21,145
Licenses & Permits	400	-	-	400
Police fines	14,000	(4,000)	(2,000)	8,000
Surcharges	5,095	-	-	5,095
State Fee	1,279	-	-	1,279
Grant revenues	2,500	-	-	2,500
Swimming pool revenue	12,000	5,000	-	17,000
Fire revenues	9,000	-	-	9,000
EMS revenue	27,213	-	-	27,213
Community Building revenue	1,000	(250)	1,050	1,800
Royalty Income	4,000	(2,000)	5,000	7,000
Other Revenue	3,000	80,000	5,000	88,000
TOTAL OPERATING REVENUES	318,579	98,750	47,250	464,579
OPERATING EXPENSES				
<u>General Government</u>				
Personal Services	575	500	-	1,075
Materials and Supplies	5,000	-	-	5,000
Other Services and Charges	65,000	7,500	15,000	87,500
Capital Outlay	-	1,500	-	1,500
Total General Government	70,575	9,500	15,000	95,075
<u>Police Department</u>				
Personal Services	160,695	-	10,000	170,695
Materials and Supplies	10,000	-	10,000	20,000
Other Services and Charges	25,000	-	-	25,000
Capital Outlay	5,000	56,000	(30,000)	31,000
Total Police Department	200,695	56,000	(10,000)	246,695
<u>Animal Control</u>				
Personal Services	3,774	1,500	-	5,274
Materials and Supplies	-	-	500	500
Other Services and Charges	-	500	-	500
Total Animal Control	3,774	2,000	500	6,274
<u>Parks Department</u>				
Personal Services	4,343	1,000	-	5,343
Materials and Supplies	1,000	-	1,000	2,000
Other Services and Charges	6,000	-	1,000	7,000
Capital Outlay	1,000	-	-	1,000
Total Parks Department	12,343	1,000	2,000	15,343

**Town of Hydro
General Fund Budget
June Amendments
For the Year Ended June 30, 2021**

	Approved BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS Jun-21	PROPOSED BUDGET 2020/2021
(Continued)				
<u>Library</u>				
Personal Services	7,007	-	-	7,007
Materials and Supplies	1,000	1,000	2,000	4,000
Other Services and Charges	3,000	-	-	3,000
Total Library Department	11,007	1,000	2,000	14,007
<u>Community Building</u>				
Materials and Supplies	-	-	1,000	1,000
Other Services and Charges	4,000	1,600	(1,600)	4,000
Capital Outlay	-	-	1,600	1,600
Total Community Building Department	4,000	1,600	1,000	6,600
<u>Court</u>				
Personal Services	7,188	1,000	-	8,188
Materials and Supplies	100	-	-	100
Other Services and Charges	4,800	-	-	4,800
Total Court Department	12,088	1,000	-	13,088
<u>Swimming Pool</u>				
Personal Services	12,847	12,000	-	24,847
Materials and Supplies	1,500	6,000	-	7,500
Other Services and Charges	4,000	-	10,000	14,000
Capital Outlay	2,500	-	-	2,500
Total Swimming Pool Department	20,847	18,000	10,000	48,847
<u>Fire Department</u>				
Personal Services	38,540	-	5,000	43,540
Materials and Supplies	3,000	-	2,000	5,000
Other Services and Charges	23,000	-	15,000	38,000
Capital Outlay	6,100	19,000	(4,100)	21,000
Total Fire Department	70,640	19,000	17,900	107,540
<u>EMS Department</u>				
Other Services and Charges	30,000	-	-	30,000
Total EMS Department	30,000	-	-	30,000
<u>Street & Alley</u>				
Materials and Supplies	100	-	-	100
Other Services and Charges	7,000	-	-	7,000
Total Street & Alley Department	7,100	-	-	7,100
 TOTAL EXPENDITURES	 443,069	 109,100	 38,400	 590,569
REVENUES OVER (UNDER) EXPENDITURES	(124,490)	(10,350)	8,850	(125,990)

Town of Hydro
General Fund Budget
June Amendments
For the Year Ended June 30, 2021

	Approved BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS Jun-21	PROPOSED BUDGET 2020/2021
(Continued)				
OTHER FINANCING SOURCES (USES)				
Interest income	-	175	-	175
Transfer out - Meter Deposits	-	(500)	-	(500)
Transfers-in	170,000	-	(21,500)	148,500
TOTAL OTHER FINANCING SOURCES (USES)	170,000	(325)	(21,500)	148,175
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	45,510	(10,675)	(12,650)	22,185
BEGINNING FUND BALANCE	9,241			38,712
ENDING FUND BALANCE	<u>\$ 54,751</u>			<u>\$ 60,897</u>

Town of Hydro
Hydro Development Authority
June Amendments
For the Year Ended June 30, 2021

	PROPOSED BUDGET 2020/2021	APPROVED AMENDMENTS Dec '20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
Water Revenues	\$ 227,133	\$ 30,000	\$ -	\$ 257,133
5% Rate Increase	11,357	-	-	11,357
Sewer Revenues	229,141	-	10,000	239,141
5% Rate Increase	11,457	-	-	11,457
Trash Revenues	148,403	-	10,000	158,403
5% Rate Increase	7,420	-	-	7,420
Loan Proceeds	-	190,265	(190,265)	-
Grant - REAP	-	45,000	-	45,000
Other Revenues	10,000	-	4,500	14,500
TOTAL OPERATING REVENUES	644,911	265,265	(165,765)	744,411
OPERATING EXPENSES				
Sewer Department				
Materials and Supplies	27,000	-	-	27,000
Other Services and Charges	40,000	-	-	40,000
Debt Service - Bank of Commerce - \$9,562.03/mo	34,122	(34,122)	-	-
Capital Outlay	-	-	-	-
Total Sewer Department	101,122	(34,122)	-	67,000
Trash Department				
Other Services and Charges	82,500	-	-	82,500
Total Trash Department	82,500	-	-	82,500
Water Department				
Personal Services	86,337	-	5,000	91,337
Materials and Supplies	15,000	-	10,000	25,000
Other Services and Charges	40,000	-	-	40,000
Debt Service - Water AMI payment \$40,971.32/yr	-	-	-	-
Capital Outlay - AMI Meters & Grant Expenses	-	240,265	(184,655)	55,610
Total Water Department	141,337	240,265	(169,655)	211,947
Customer Service				
Personal Services	42,288	-	5,000	47,288
Materials and Supplies	2,500	2,500	-	5,000
Other Services and Charges	1,000	-	-	1,000
Debt Service - Bank of Hydro-\$2,843.53/mo	-	34,122	-	34,122
Total Customer Service Department	45,788	36,622	5,000	87,410
TOTAL OPERATING EXPENDITURES	370,747	242,765	(164,655)	448,857
OPERATING INCOME (LOSS)	274,164	22,500	(1,110)	295,554

Town of Hydro
Hydro Development Authority
June Amendments
For the Year Ended June 30, 2021

	PROPOSED BUDGET 2020/2021	APPROVED AMENDMENTS Dec '20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
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(Continued)				
NON-OPERATING REVENUES (EXPENSES)				
Interest Income	35	150	-	185
Transfers in/(out) - General Fund	(170,000)	500	30,000	(139,500)
Transfers in/(out) - 1% Sales Tax Fund	(50,000)	-	(45,920)	(95,920)
Transfers in/(out) - Fire	(10,000)	10,000	(34)	(34)
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TOTAL OTHER FINANCING SOURCES (USES)	(229,965)	10,650	(15,954)	(235,269)
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NET INCOME	44,199	33,150	(17,064)	60,285
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BEGINNING RETAINED EARNINGS	130,813			105,006
ENDING RETAINED EARNINGS	<u>\$ 175,012</u>			<u>\$ 165,291</u>

Town of Hydro
Fire Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2021

	PROPOSED BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
Grants	\$ 4,000	\$ 1,326	\$ 9,600	\$ 14,926
Donations	15,000	15,000	8,000	38,000
Other Revenue	1,000	(500)	17,658	18,158
TOTAL OPERATING REVENUES	20,000	15,826	35,258	71,084
OPERATING EXPENSES				
Fire Department				
Materials and Supplies	31,000	(7,000)	-	24,000
Other Services and Charges	5,000	7,000	5,500	17,500
Capital Outlay	4,000	-	56,000	60,000
TOTAL EXPENDITURES	40,000	-	61,500	101,500
REVENUES OVER (UNDER) EXPENDITURES	(20,000)	15,826	(26,242)	(30,416)
OTHER FINANCING SOURCES (USES)				
Interest Income	-	-	-	-
Gain on Sale of Assets	-	-	80,000	80,000
Transfer In	10,000	(10,000)	30,034	30,034
Transfers-out	-	-	(30,000)	(30,000)
TOTAL OTHER FINANCING SOURCES (USES)	10,000	(10,000)	80,034	80,034
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(10,000)	5,826	53,792	49,618
BEGINNING FUND BALANCE	14,699			26,370
ENDING FUND BALANCE	<u>\$ 4,699</u>			<u>\$ 75,988</u>

Town of Hydro
1% Sales Tax Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2021

	APPROVED BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
Sales Tax - 1 Cent	\$ 46,397	\$ 3,333	\$ 2,222	\$ 51,952
Use Tax - 1 Cent	13,316	3,333	5,556	22,205
TOTAL OPERATING REVENUES	59,713	6,666	7,778	74,157
OPERATING EXPENSES				
Debt Service				
Bank of Commerce - \$9,562.03/mo.	114,744	-	300	115,044
TOTAL EXPENDITURES	114,744	-	300	115,044
REVENUES OVER (UNDER) EXPENDITURES	(55,031)	6,666	7,478	(40,887)
OTHER FINANCING SOURCES (USES)				
Interest Income	100	(75)	-	25
Transfers-out - General Fund	-	-	(8,500)	(8,500)
Transfer In	50,000	-	45,920	95,920
TOTAL OTHER FINANCING SOURCES (USES)	50,100	(75)	37,420	87,445
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(4,931)	6,591	44,898	46,558
BEGINNING FUND BALANCE	9,146			10,351
ENDING FUND BALANCE	<u>\$ 4,215</u>			<u>\$ 56,909</u>

Town of Hydro
Street & Alley Fund Budget
June Amendments
For the Year Ended June 30, 2021

	PROPOSED BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
Gasoline Tax	\$ 5,295	\$ (3,800)	\$ -	\$ 1,495
Motor Vehicle Tax	2,302	3,800	-	6,102
TOTAL OPERATING REVENUES	7,597	-	-	7,597
OPERATING EXPENSES				
Materials and Supplies	3,000	500	3,000	6,500
Capital Outlay	80,000	-	(80,000)	-
TOTAL EXPENDITURES	83,000	500	(77,000)	6,500
REVENUES OVER (UNDER) EXPENDITURES	(75,403)	(500)	77,000	1,097
OTHER FINANCING SOURCES (USES)				
Interest Income	100	250	-	350
Transfers-in	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	100	250	-	350
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(75,303)	(250)	77,000	1,447
BEGINNING FUND BALANCE	83,494			84,551
ENDING FUND BALANCE	<u>\$ 8,191</u>			<u>\$ 85,998</u>

Town of Hydro
EMS Fund Budget Amendments
June Amendments
For the Year Ended June 30, 2021

	PROPOSED BUDGET 2020/2021	APPROVED AMENDMENTS Dec-20	PROPOSED AMENDMENTS June - 21	PROPOSED BUDGET 2020/2021
OPERATING REVENUES				
EMS Revenue	\$ 4,000	\$ (1,000)	\$ 500	\$ 3,500
TOTAL OPERATING REVENUES	<u>4,000</u>	<u>(1,000)</u>	<u>500</u>	<u>3,500</u>
OPERATING EXPENSES				
Materials and Supplies	500	-	-	500
Other Services and Charges	4,000	-	1,000	5,000
TOTAL EXPENDITURES	<u>4,500</u>	<u>-</u>	<u>1,000</u>	<u>5,500</u>
REVENUES OVER (UNDER) EXPENDITURES	(500)	(1,000)	(500)	(2,000)
BEGINNING FUND BALANCE	3,950			3,950
ENDING FUND BALANCE	<u>\$ 3,450</u>			<u>\$ 1,950</u>