



FY 14-15
Budget



no pub
Canadian



Table of Contents

Transmittal Memo	i	Sanitation Enterprise Fund	
Budget Resolutions	ii	Sanitation Enterprise Fund Revenue	73
Budget Summary	vi	Sanitation Services	74
General Fund		Stormwater Enterprise Fund	
General Fund Revenue	1	Stormwater Enterprise Fund Revenue	77
Legislative	4	Stormwater	78
Administration	7	 	
Insurance	9	Sales Tax Fund	
Finance	11	Sales Tax Capital Improvement / Debt Service Fund Revenue	82
City Clerk	13	Sales Tax Capital Improvement / Debt Service	83
Fire Department	15	Economic Development	89
Police Department	18	 	
Street Department	23	Grant Fund	
Municipal Court	27	Grant Fund Revenue	91
Emergency Management	30	Grant Fund	92
Technology	33	 	
Development Services	36	Special Revenue Fund	
Library	39	Special Revenue Fund Revenue	94
Property Maintenance	42	Special Revenue	95
Human Resources	45	 	
Park Administration	47	Personnel	
Park Maintenance	53	Personnel Assignments	97
Recreation Facilities	56	Fire Union Pay Plan	98
 		Police Union Pay Plan	99
Water & Sewer Enterprise Fund		General Employees Pay Plan	100
Water & Sewer Enterprise Fund Revenue	60	Management Pay Plan	102
Water Distribution	61		
Utility Billing	65		
Treatment & Supply	68		
Fleet Maintenance	70		



MEMORANDUM

To: Yukon City Council
From: J. I. Johnson, City Treasurer
Subject: FY 2014-2015 Financial Budget
Date: June 3, 2014

The purpose of this memorandum is to highlight a few noteworthy items concerning the Fiscal Year 2014-2015 financial budget for the City of Yukon. They are as follows:

- A 4% increase in all tax revenues has been included in the 2014-2015 fiscal year budget. (For the current 2013-2014 fiscal year, the City has experienced an overall increase in sales tax revenues of 5.87% on a year-to-date basis through May 2014.)
- For water and sewer service revenues, an increase of 5% has been proposed primarily to offset the City's anticipated increases in water purchases during the upcoming year.
- A 3.0% increase in all other service and fee revenues has been included in the 2014-2015 fiscal year budget, primarily due to the increase in the Consumer Price Index and also as a result of the overall growth of the City.
- A 2.5% salary increase has been included for all permanent City employees.
- The budget for 2014-2015 includes 12 new FTE positions in the following departments:
 - 1 new FTE for a new Public Information Officer.
 - 1.5 new FTE for the Police Department.
 - 1.5 new FTE for the Fire Department.
 - 2 new FTE for Development Services.
 - 4 new FTE for Parks and Recreation maintenance.
 - 2 new FTE for Public Works.
- All proposed changes as discussed at the May 13, 2014 Council budget hearing, and later contemplated at the May 22, 2014 special Council meeting, have been incorporated into the budget.

RESOLUTION NO. 2014-07

A RESOLUTION APPROVING THE CITY OF YUKON, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2014-2015 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

SECTION 1. The City Council of the City of Yukon does hereby adopt the FY 2014-2015 Budget on the 3RD day of JUNE, 2014 with the total resources available in the amount of \$51,859,154 and total appropriations in the amount of \$51,856,318 . Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department:	Total
General Fund	
Legislative	1,003,056
Administration	548,797
Insurance	4,649,750
Finance	305,982
City Clerk	217,444
Fire	3,482,743
Police	5,711,947
Street	1,182,294
Municipal Court	325,844

Fund/Department:	Total
Emergency Management	181,436
Technology	993,899
Development Services	950,307
Library	443,766
Property Maintenance	1,020,729
Human Resources	412,719
Park Administration	629,293
Park Maintenance	908,408
Recreation Facilities	1,188,950
General Fund Total	24,157,364

Fund/Department:	Total
Water/Sewer Enterprise	
W/S Distribution	2,237,694
Utility Billing	1,580,967
Treatment & Supply	4,123,633
Fleet Maintenance	811,624
Water/Sewer Total	8,753,918
Sanitation Enterprise	
Sanitation Services	2,288,386
Sanitation Total	2,288,386
Stormwater Enterprise	
Stormwater	358,787
Stormwater Total	358,787

Fund/Department:	Total
Sales Tax CIP	
Sales Tax CIP	9,140,730
Sales Tax CIP Total	9,140,730
Grant Fund	
Grant Fund	6,005,900
Grant Fund Total	6,005,900
Special Revenue Fund	
Special Revenue	1,151,233
Special Revenue Total	1,151,233
Total Budget	51,856,318

SECTION 2. The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2014-2015, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Adopted and approved by the Council of the City of Yukon this 3RD day of JUNE, 2014.

[Seal]

ATTEST:

City Clerk

MAYOR



RESOLUTION NO. YMA-2014-01

**A RESOLUTION APPROVING THE
YUKON MUNICIPAL AUTHORITY,
OKLAHOMA BUDGET FOR THE FISCAL
YEAR 2014-2015 AND ESTABLISHING
BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2015 be in a similar format

NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:

SECTION 1. The Yukon Municipal Authority does hereby adopt the FY 2014-2015 Budget on the _____ day of _____, 2014 with the total resources available in the amount of \$11,401,984 and total appropriations in the amount of \$11,401,091. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department:	Total	Fund/Department:	Total
Water/Sewer Enterprise		Sanitation Enterprise	
W/S Distribution	2,237,694	Sanitation Services	2,288,386
Utility Billing	1,580,967	Sanitation Total	2,288,386
Treatment & Supply	4,123,633		
Fleet Maintenance	811,624	Stormwater Enterprise	
Water/Sewer Total	8,753,918	Stormwater	358,787
		Stormwater Total	358,787

SECTION 2. The Yukon Municipal Authority does hereby authorize the Authority Treasurer, with the Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2014-2015, from one line item to another, one object category to another

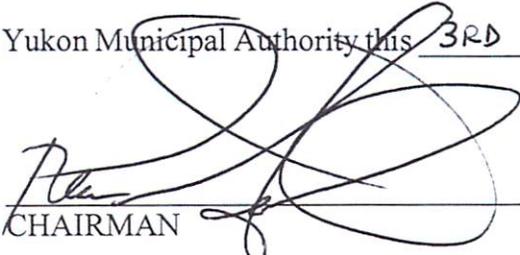
within the same department, or from one department to another within a fund, without further approval by the Yukon Municipal Authority. All other budget amendments must be approved by the Yukon Municipal Authority.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Yukon Municipal Authority.

Adopted and approved by the Trustees of the Yukon Municipal Authority this 3RD day of JUNE, 2014.

[Seal]
ATTEST:




CHAIRMAN


SECRETARY

STATE OF OKLAHOMA)
)SS.
COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Secretary of the Yukon Municipal Authority, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the Trustees of said Authority and of the proceedings of the Authority in the adoption of said Resolution on the date therein set out as shown by the records of my office.

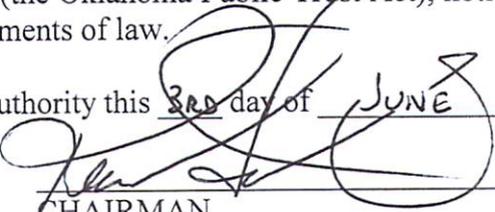
I further certify that in conformity with Title 25, Oklahoma Statutes 1991, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), and in conformity with Title 60 Oklahoma Statutes 1991, Section 176, et seq. (the Oklahoma Public Trust Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and the seal of said Authority this 3RD day of JUNE, 2014.

[Seal]



ATTEST:


CHAIRMAN


Secretary



	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
GENERAL FUND							
Legislative	9,529	29,250	495,128	0	469,149	0	1,003,056
Administration	479,147	8,000	61,650	0	0	0	548,797
Insurance	4,275,985	0	373,765	0	0	0	4,649,750
Finance	302,257	750	2,975	0	0	0	305,982
City Clerk	215,054	450	1,940	0	0	0	217,444
Fire	3,338,643	80,500	63,600	0	0	0	3,482,743
Police	5,500,847	101,850	109,250	0	0	0	5,711,947
Street Department	918,228	31,950	232,116	0	0	0	1,182,294
Municipal Court	253,035	2,620	70,189	0	0	0	325,844
Emergency Management	167,136	2,500	11,800	0	0	0	181,436
Technology	356,608	28,125	609,166	0	0	0	993,899
Development Services	896,387	7,550	46,370	0	0	0	950,307
Library	427,241	7,400	9,125	0	0	0	443,766
Property Maintenance	453,279	32,250	535,200	0	0	0	1,020,729
Human Resources	301,169	13,650	97,900	0	0	0	412,719
Park Administration	463,903	4,390	161,000	0	0	0	629,293
Park Maintenance	762,226	66,625	28,357	0	51,200	0	908,408
Recreation Facilities	1,061,135	51,665	76,150	0	0	0	1,188,950
GENERAL FUND TOTAL	20,181,809	469,525	2,985,681	0	520,349	0	24,157,364
					Total Projected Revenue		24,158,629
						Diff	1,265
WATER/SEWER ENTERPRISE							
W/S Distribution	544,839	43,850	275,040	0	0	1,373,965	2,237,694
Utility Billing	596,059	20,025	153,831	0	0	811,052	1,580,967
Treatment & Supply	0	0	2,640,518	135,000	268,398	1,079,717	4,123,633
Fleet Maintenance	342,348	317,916	151,360	0	0	0	811,624
WATER/SEWER TOTAL	1,483,246	381,791	3,220,749	135,000	268,398	3,264,734	8,753,918
					Total Projected Revenue		8,754,118
						Diff	200
SANITATION ENTERPRISE							
Sanitation Services	717,645	502,300	76,600	0	0	991,841	2,288,386
SANITATION TOTAL	717,645	502,300	76,600	0	0	991,841	2,288,386
					Total Projected Revenue		2,288,458
						Diff	72
STORMWATER ENTERPRISE							
Stormwater	134,440	15,500	87,695	0	22,000	99,152	358,787
STORMWATER TOTAL	134,440	15,500	87,695	0	22,000	99,152	358,787
					Total Projected Revenue		359,408
						Diff	621



	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
SALES TAX CIP							
Sales Tax CIP	0	0	0	2,911,440	0	5,937,334	8,848,774
Economic Development	207,656	6,400	77,900	0	0	0	291,956
SALES TAX CIP TOTAL	0	0	0	2,911,440	0	5,937,334	9,140,730
						Total Projected Revenue	9,141,408
						Diff	678
GRANT FUND							
Grant Fund	0				6,005,900	0	6,005,900
GRANT FUND TOTAL	0	0	0	0	6,005,900	0	6,005,900
						Total Projected Revenue	6,005,900
						Diff	0
SPECIAL REVENUE FUND							
Special Revenue	0	0	0	0	1,151,233	0	1,151,233
SPECIAL REVENUE TOTAL	0	0	0	0	1,151,233	0	1,151,233
						Total Projected Revenue	1,151,233
						Diff	0
TOTAL BUDGET	22,517,140	1,369,116	6,370,725	3,046,440	7,967,880	10,293,061	51,856,318
						Total Projected Revenue- All Funds	51,859,154
						Diff	2,836



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenue	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenue	2014-2015 Projected Revenue
TAX REVENUE					
42110	Sales Tax	8,764,559	9,602,081	9,480,166	11,200,000
42111	Use Sales Tax	1,378,586	1,114,235	2,025,840	1,475,350
42115	Cigarette Tax	228,263	269,229	235,463	244,982
42120	Alcoholic Beverage Tax	91,990	98,037	93,998	97,758
42140	Commercial Vehicle Tax	165,820	173,223	187,900	195,415
42150	Gasoline Excise Tax	47,163	44,578	44,447	46,225
42190	Resale Property Tax	0	0	0	0
42195	Weed/Trash Abatements	4,538	5,757	6,382	6,620
	TOTAL	10,680,917	11,307,140	12,074,196	13,266,350
FRANCHISE REVENUE					
43110	Electrical Franchise	622,616	700,296	674,270	694,522
43120	Telephone Franchise	121,855	123,228	87,961	90,600
43130	Natural Gas Franchise	117,475	115,170	84,084	86,607
43140	Cable TV Franchise	276,127	285,247	273,565	281,772
	TOTAL	1,138,074	1,223,941	1,119,880	1,153,500
LICENSES & PERMITS					
44009	Collection Fees	691	723	794	818
44110	Building Permits	37,964	45,290	81,526	83,972
44111	Assessment Fees	5,469	5,590	4,745	4,887
44112	Gas Line Fee	3,650	3,885	5,829	6,004
44113	Heat & Air (Mechanical) Per	9,050	9,288	14,546	14,982
44115	Re-Inspection Fee	975	1,124	4,243	4,370
44117	Plumbing Permit	10,537	10,800	21,359	22,000
44118	Sign Permit & License	2,710	3,281	2,589	2,667
44125	Conditional Use Permit	600	832	0	400
44130	Rezoning Fees	1,150	1,179	1,843	1,898
44135	Garage Sale Permit	3,575	2,379	2,940	3,028
44137	Fence Permits	325	333	849	874
44139	License Permit	25	62	0	0
44142	Electrical Permit	12,822	13,075	15,756	16,229
44143	Plan Review	3,200	3,191	6,334	6,524
44144	Certificate of Occupancy	2,675	2,532	3,686	3,797
44145	Beer License	655	118	137	141
44146	Mixed Beverage License	13,400	2,775	1,543	1,589
441461	Cert of Compliance (Mixed B	600	624	257	265
44148	Board of Adjustments Fee	1,903	1,263	3,600	3,708
44149	Storm Shelter Permit	7,850	8,012	20,873	21,499
44150	Oil Well Inspection Fees	29,750	41,274	50,571	52,088
44155	Curb Cut	4,000	3,954	6,729	6,931
44158	Residential Well Drilling F	0	0	257	265



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenue	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenue	2014-2015 Projected Revenue
44159	Bondman License	160	208	223	230
44160	Solicitors License	5,100	1,040	0	0
44162	Building Contractor License	17,800	14,845	26,400	27,192
44164	Electrical Contractor Licen	12,700	15,122	16,886	17,393
44166	Garbage Service License	0	555	0	0
44167	Kennel License	50	139	0	0
44168	Mechanical Contractor Licen	14,600	18,591	20,571	21,188
44169	Mobile Home Park License	575	0	0	0
44171	Plumbing Contractor License	13,850	15,885	19,800	20,394
44173	Occupational License	15,245	9,360	2,400	2,472
44175	Code Enforcement Inspection	9,817	12,288	36,729	37,831
44180	Recreational Vehicle Permit	0	284	0	0
44181	Manufactured Home Placement	0	35	0	0
44185	Vending Machine License & R	1,330	4,160	1,723	1,775
44190	Pool Permits	2,200	1,804	3,519	3,625
44191	Paving & Boring Permits	150	146	0	150
44195	Alarm Fees	18,030	22,572	6,326	6,516
44196	Fire Alarm (False Alarm Fee	300	416	0	300
	TOTAL	265,482	279,033	385,583	398,000
	FINES & FORFEITURES				
45110	Court Fees	1,060,608	975,002	1,151,234	1,185,771
45113	Piedmont Dispatch	40,000	41,621	40,200	41,406
45114	Jail Service Reimbursement	900	1,249	4,594	4,732
45120	Library Fines	4,252	4,367	4,015	4,135
45130	Animal Control Fees	777	807	747	770
45140	Impound Fees	18,200	19,562	20,229	20,836
	TOTAL	1,124,737	1,042,607	1,221,019	1,257,650
	PROJECTS				
46160	Park Land Improvement Reven	2,555	2,331	2,160	2,235
	TOTAL	2,555	2,331	2,160	2,235
	USE OF PROPERTY				
47110	Pool Fees	37,902	52,520	31,811	32,765
47115	Concessions	8,784	16,640	7,393	7,615
47116	Community Center Membership	9,581	10,087	10,114	10,400
47125	Rental of Property: Ctrs, G	42,361	37,526	30,027	30,928
47130	Pavilion & Gazebo Rental	8,286	6,007	5,477	5,642
	TOTAL	106,914	122,781	84,822	87,350
	SPECIAL REVENUES				
48110	Interest on Investments	49,733	15,000	10,632	10,951



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenue	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenue	2014-2015 Projected Revenue
48167	FEMA Reimbursement	0	10,000	0	0
481671	FEMA Reimb-Pass Thru	0	0	0	0
48170	Reimbursement - Other	-200	0	0	0
48175	Rental Income - Industrial	4,295	5,000	4,500	4,635
48190	Sale of City Property	75,138	99,000	135,754	139,827
48191	Auction Site Expense Collec	349	0	55	57
48192	Auction Site Sales Tax Coll	12	0	20	20
48210	Administrative Charges	8,937	9,810	11,424	11,767
48220	Return Check Charges	360	375	0	0
48235	Mayor's Prayer Breakfast	0	520	0	0
48240	Finger Prints	6,890	6,285	6,069	6,251
48250	Miscellaneous	149,044	185,066	235,091	242,144
48258	Sewer Saddles	0	0	0	0
48265	Sports Leagues	18,055	24,861	26,829	27,634
48266	Sports Leagues Concession	0	681	560	577
48270	Park Programs	75,557	55,158	47,410	48,832
48275	Park & Rec Events	10,820	46,800	3,746	3,858
48280	RAC Trip-Bus Revenue	6,950	7,010	5,030	5,181
48281	RAC Meal Charges	27,532	28,662	30,767	31,690
48282	RAC Donations/Contributions	0	0	0	0
48283	RAC Programs	6,228	7,289	6,889	7,096
48285	RAC-Clinic Donations	0	0	0	0
48300	School Officers-Reimb	135,000	105,000	128,571	132,428
48305	Highway Safety Grant	10,783	14,960	2,694	2,775
48306	Dept of Mental Health Reimb	3,012	2,887	1,960	2,053
48310	US Marshall's Office	0	0	0	0
48315	DEA	0	0	0	0
	TOTAL	588,495	624,366	658,001	677,775
MANAGEMENT FEE TRANSFERS FROM					
48610	Water & Sewer Enterprise	1,903,165	2,713,097	2,713,097	2,697,559
48611	Sanitation Department	459,248	612,331	612,331	460,009
48612	Stormwater Department	56,250	75,000	75,000	91,652
	TOTAL	2,418,664	3,400,428	3,400,428	3,249,220
TRANSFERS FROM					
48704	PEST Police	1,012,902	1,101,494	1,101,494	1,101,495
48705	PEST Fire	831,519	898,041	898,041	898,041
48706	PEST General Employees	826,451	893,013	893,013	893,013
48750	Fund 64 Special Revenue	0	60,000	60,000	60,000
48950	Transfer from GF Reserve	1,094,696	1,350,000	1,350,000	1,114,000
	TOTAL	3,765,568	4,302,548	4,302,548	4,066,549
	TOTAL REVENUE	20,091,406	22,305,175	23,248,637	24,158,629

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET	
PERSONNEL							
01-5101-112							
	Legal Fees- Employee Retirement	6,678	6,769	6,868	4,087	6,868	7,286
01-5101-113							
	Legal Fees- FICA	2,056	2,084	2,114	1,258	2,114	2,243
TOTAL PERSONNEL		8,734	8,852	8,982	5,345	8,982	9,529
SUPPLIES							
01-5101-201							
	Office Supplies	2,929	3,480	2,000	2,056	2,468	2,500
01-5101-202							
	Duplication/Computer S	3,095	3,500	3,000	2,118	2,542	2,500
01-5101-208							
	Publications and Perio	442	0	100	223	268	250
01-5101-211							
	Training Supplies	0	3,789	0	0	0	0
01-5101-213							
	Food Supplies	5,263	6,763	5,000	4,062	5,000	5,000
01-5101-216							
	Election Supplies	681	0	10,000	3,147	3,147	10,000
01-5101-217							
	Wearing Apparel	206	625	1,000	393	1,000	1,000
01-5101-226							
	Promo/Public Event Sup	0	0	8,000	346	8,000	8,000
TOTAL SUPPLIES		12,615	18,156	29,100	12,345	22,425	29,250
EQUIPMENT AND MAINTENANCE							
01-5101-302							
	Buildings	0	7,453	5,000	0	0	5,000
01-5101-315							
	Office Equipment	0	397	0	805	805	0
01-5101-316							
	Furniture, Fixtures & M	0	0	0	0	0	0
01-5101-331							
	Travel Expense	5,905	8,516	20,000	2,580	11,667	15,000
01-5101-341							
	Telephones Teletype Pa	104	21	50	84	100	100
01-5101-344							
	Audits	57,688	77,800	80,000	76,000	80,000	80,000
01-5101-345							
	Advertising	39,563	61,333	65,000	54,404	65,000	65,000
01-5101-346							
	Rentals and Leases	17,714	17,548	18,000	8,200	17,528	17,528
01-5101-347							
	Special Services	24,223	6,332	10,000	7,267	10,000	10,000
01-5101-348							
	Consultant Fees	97,420	78,281	30,000	82,681	99,217	100,000
01-5101-349							
	Printing	63	4,368	25,000	12,370	25,000	25,000
01-5101-354							
	Assoc Memberships & Co	52,871	50,119	45,000	39,748	45,000	45,000
01-5101-355							
	Legal	62,791	57,222	65,000	20,848	65,000	65,000
01-5101-356							
	Training	0	0	0	0	0	0
01-5101-360							
	Contributions and Memo	4,544	6,252	10,000	5,432	7,500	7,500
01-5101-366							
	Emergencies	13,652	22,892	60,000	5,292	60,000	60,000
01-5101-369							
	Technology Equip, Repai	0	630	0	0	0	0
TOTAL EQUIPMENT AND MAINTENANCE		376,537	399,162	433,050	315,712	486,817	495,128
DEBT SERVICE							
01-5101-503							
	Support of Organizatio	699,337	462,653	338,871	158,830	338,871	262,881
01-5101-504							
	Contractual Agreements	0	360,000	500,000	280,000	480,000	206,268
TOTAL DEBT SERVICE		699,337	822,653	838,871	438,830	818,871	469,149
TOTAL LEGISLATIVE		1,097,223	1,248,823	1,310,003	772,231	1,337,094	1,003,056

- 01-5101-112 Employee Retirement
Includes the City's cost of the employee retirement program.
- 01-5101-201 Office Supplies
General office supplies for City Council, agenda supplies, Council nameplates, proclamation covers, etc.
- 01-5101-202 Duplication/Computer Supplies
Includes copy paper and specialty paper. Paper usage has decreased with the implementation of paperless agendas and a decline in printing/copying.
- 01-5101-208 Publications & Periodicals
Oklahoma State statute updates.
- 01-5101-213 Food Supplies
This includes food and supplies for Council Study Session dinners, holiday dinners, City Hall luncheons, etc.
- 01-5101-216 Election Supplies
County Election board costs for city elections. Possible elections for Wards I & II.
- 01-5101-217 Wearing Apparel
Wearing Apparel for the City Council.
- 01-5101-226 Promo/Public Event Supplies
This includes expenses for city promotional items and the City Hall Community Coffee, and any other public events. *This is a new account added to better categorize these expenses.*
- 01-5101-302 Buildings
Repairs/ minor improvements to City buildings.
- 01-5101-331 Travel Expense
Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention and various other conferences or meetings.
- 01-5101-341 Telephones Teletype Pagers
This account includes payments to ACOG for language line usage to interpret 9-1-1 calls made by non-English speaking callers. Expenses are billed per minutes used and not amonthly fee. This service is only availabe for calls made to the 9-1-1 emergency number.
- 01-5101-344 Audits
This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by RS Meachem CPAs & Advisors.
- 01-5101-345 Advertising
Includes the cost of display advertising, public notifications, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.
- 01-5101-346 Rentals and Leases
Includes rents and leases on buildings (DPS building, Snyder's building,) and post office box rental.
Rental contracts include:

Snyder's Building	\$7,800	DPS Building	\$9,600
Post Office box rental	\$128	Total	\$17,528.00
- 01-5101-347 Special Services
Canadian County Assessor visual inspection budget share-FY 13-14 cost \$7,070.99, filing fees, recording deeds, easements, etc.
- 01-5101-348 Consultant Fees
Professional services such as engineer or attorney (other than City Attorney or City Engineer.) This account does not include those costs associated with Capital Improvement projects.
- 01-5101-349 Printing
Includes printing costs for the annual budget, code recodification, Council business cards and various other printing for the Council. *Code Recodification has been estimated at \$19,000 - \$24,000.*

01-5101-354	<p>Association Membership/Conference Reg. Includes City/Council Membership fees, OML New Officials Institute (2) \$85 each and various Conference registrations for the City Council.</p> <p><u>City/Council Membership fees include:</u></p> <table border="0"> <tr> <td>Oklahoma Municipal League</td> <td style="text-align: right;">\$22,465</td> <td>Sam's Club</td> <td style="text-align: right;">\$310</td> </tr> <tr> <td>Assoc of Central Okla Gov'ts</td> <td style="text-align: right;">\$14,752</td> <td>Oklahoma Mayor's Council</td> <td style="text-align: right;">\$305</td> </tr> <tr> <td>National League of Cities</td> <td style="text-align: right;">\$1,935</td> <td>Oklahoma Historical Society</td> <td style="text-align: right;">\$250</td> </tr> <tr> <td>National Safety Council</td> <td style="text-align: right;">\$490</td> <td>OML-Municipal Utility Provider dues</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>Sister Cities International</td> <td style="text-align: right;">\$360</td> <td>ICSC Membership dues \$50 each</td> <td style="text-align: right;">\$250</td> </tr> <tr> <td>Frontier Country Marketing Assoc</td> <td style="text-align: right;">\$350</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$41,567</td> </tr> </table>	Oklahoma Municipal League	\$22,465	Sam's Club	\$310	Assoc of Central Okla Gov'ts	\$14,752	Oklahoma Mayor's Council	\$305	National League of Cities	\$1,935	Oklahoma Historical Society	\$250	National Safety Council	\$490	OML-Municipal Utility Provider dues	\$100	Sister Cities International	\$360	ICSC Membership dues \$50 each	\$250	Frontier Country Marketing Assoc	\$350					Total	\$41,567
Oklahoma Municipal League	\$22,465	Sam's Club	\$310																										
Assoc of Central Okla Gov'ts	\$14,752	Oklahoma Mayor's Council	\$305																										
National League of Cities	\$1,935	Oklahoma Historical Society	\$250																										
National Safety Council	\$490	OML-Municipal Utility Provider dues	\$100																										
Sister Cities International	\$360	ICSC Membership dues \$50 each	\$250																										
Frontier Country Marketing Assoc	\$350																												
		Total	\$41,567																										
01-5101-355	<p>Legal Includes monthly retainer/billable hours for the City Attorney, transcripts, depositions, etc. (Monthly retainer paid through payroll-charged to this account. Billable hours invoices paid through AP.) <i>Monthly retainer includes 4% cpi increase.</i></p>																												
01-5101-360	<p>Contributions and Memorial Rewards, donations to charitable institutions and organizations, prizes, entertainment of visiting dignitaries, memorial flowers.</p> <p><u>Subsidies include:</u></p> <table border="0"> <tr> <td>Yukon Arts & Humanities</td> <td style="text-align: right;">\$2,000</td> <td>Project Graduation</td> <td style="text-align: right;">\$250</td> </tr> <tr> <td>Yukon Sharing</td> <td style="text-align: right;">\$325</td> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$2,575.00</td> </tr> </table>	Yukon Arts & Humanities	\$2,000	Project Graduation	\$250	Yukon Sharing	\$325	Total	\$2,575.00																				
Yukon Arts & Humanities	\$2,000	Project Graduation	\$250																										
Yukon Sharing	\$325	Total	\$2,575.00																										
01-5101-366	<p>Emergencies This account is for un-budgeted, emergency expenses that may arise throughout the year.</p>																												
01-5101-376	<p>Licensing & Software Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard.</p> <p><u>Fees include:</u></p> <table border="0"> <tr> <td>ASCAP</td> <td style="text-align: right;">\$350</td> <td>BMI</td> <td style="text-align: right;">\$350</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$700.00</td> </tr> </table>	ASCAP	\$350	BMI	\$350			Total	\$700.00																				
ASCAP	\$350	BMI	\$350																										
		Total	\$700.00																										
01-5101-381	<p>Festivals and Events Budgeted expenses include subsidies for sponsored events and non-sponsored event expenses.</p> <p><u>Subsidies include:</u></p> <table border="0"> <tr> <td>Freedom Fest Fireworks</td> <td style="text-align: right;">\$17,000</td> <td>Easter on the Prairie</td> <td style="text-align: right;">\$600</td> </tr> <tr> <td>Czech Festival (portapotties)</td> <td style="text-align: right;">\$1,455</td> <td>Non-Sponsored Event expenses</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$27,055.00</td> </tr> </table>	Freedom Fest Fireworks	\$17,000	Easter on the Prairie	\$600	Czech Festival (portapotties)	\$1,455	Non-Sponsored Event expenses	\$8,000			Total	\$27,055.00																
Freedom Fest Fireworks	\$17,000	Easter on the Prairie	\$600																										
Czech Festival (portapotties)	\$1,455	Non-Sponsored Event expenses	\$8,000																										
		Total	\$27,055.00																										
01-5101-503	<p>Support of Organizations Budgeted expenses include subsidies for Compassionate Hands, Youth & Family Services, Chamber of Commerce, and EMSA.</p> <p><u>Subsidies include:</u></p> <table border="0"> <tr> <td>EMSA</td> <td style="text-align: right;">\$205,881</td> <td>Compassionate Hands</td> <td style="text-align: right;">\$12,000</td> </tr> <tr> <td>Chamber of Commerce</td> <td style="text-align: right;">\$30,000</td> <td></td> <td></td> </tr> <tr> <td>Youth & Family Services</td> <td style="text-align: right;">\$15,000</td> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$262,881.00</td> </tr> </table>	EMSA	\$205,881	Compassionate Hands	\$12,000	Chamber of Commerce	\$30,000			Youth & Family Services	\$15,000	Total	\$262,881.00																
EMSA	\$205,881	Compassionate Hands	\$12,000																										
Chamber of Commerce	\$30,000																												
Youth & Family Services	\$15,000	Total	\$262,881.00																										
01-5101-504	<p>Contractual Agreements This includes Wanamaker/Target agreement that will conclude in December 2014; \$206,268.</p>																												



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET	
PERSONNEL							
01-5102-101 Regular Employees	336,736	325,194	340,781	253,688	340,781	354,900	
01-5102-106 Expense Allowance	3,277	462	2,400	1,152	2,400	2,400	
01-5102-112 Employee Retirement	82,855	82,885	84,684	54,251	84,684	88,105	
01-5102-113 FICA (Social Security)	24,720	22,809	26,782	15,935	26,782	27,594	
01-5102-116 Christmas Bonus	600	600	600	1,000	0	0	
01-5102-121 Sick Leave Buy Back	6,575	7,388	9,306	2,181	9,306	6,148	
TOTAL PERSONNEL	454,764	439,338	464,552	328,207	463,952	479,147	
SUPPLIES							
01-5102-201 Office Supplies	1,648	777	2,000	364	750	1,500	
01-5102-202 Duplication/Computer Suppli	0	-153	100	0	0	100	
01-5102-208 Publications & Periodicals	122	65	150	56	56	150	
01-5102-213 Food Supplies	0	0	500	0	0	500	
01-5102-217 Wearing Apparel	417	400	500	0	500	750	
01-5102-225 Safety Training Supplies & Pron	0	0	500	0	0	5,000	
TOTAL SUPPLIES	2,187	1,089	3,750	420	1,306	8,000	
EQUIPMENT AND MAINTENANCE							
01-5102-315 Office Equipment (Non-C	0	0	250	0	0	150	
01-5102-316 Furniture, Fixtures & Mi	0	0	500	0	0	5,000	
01-5102-328 Document Destruction	0	124	250	76	150	200	
01-5102-331 Travel Expense	6,809	8,200	12,000	5,413	11,000	14,000	
01-5102-340 Postage & Shipping	0	0	100	0	50	100	
01-5102-347 Special Services	95	0	0	0	0	0	
01-5102-348 Consultant Fees	0	0	0	0	0	30,000	
01-5102-349 Printing	225	229	750	0	0	1,000	
01-5102-354 Assoc Memberships & Con	7,054	7,320	9,000	5,553	9,000	10,000	
01-5102-356 Training	550	0	500	0	400	700	
01-5102-384 Coffee Service	0	550	600	193	500	500	
TOTAL EQUIPMENT AND MAINTENANCE	14,733	16,423	23,950	11,235	21,100	61,650	
TOTAL ADMINISTRATION	471,684	456,850	492,252	339,863	486,358	548,797	

01-5102-101	Regular Employees Includes salary for 4 Full time employees: 1 City Manager 1 Assistant City Manager 1 Executive Administrative Assistant 1 PIO Officer/Media Specialist
01-5102-106	Expense Allowance Car Allowance for Assistant City Manager and Executive Administrative Assistant.
01-5102-112	Employee Retirement Includes the City's cost of the employee retirement program.
01-5102-113	FICA (Social Security)
01-5102-116	Christmas Stipend Employees' Christmas stipend - moved to Spec Events
01-5102-121	Sick Leave Buy Back Buy Back Program to reduce City's fiscal liability for sick leave.
01-5102-201	Office Supplies Pens, manilla folders, record books, message books, paper clips, envelopes, etc. for four staff members.
01-5102-202	Duplication/Computer Suppli Includes computer disks, disk storage boxes, etc. Technology Dept purchases toner.
01-5102-208	Publications & Periodicals Includes Oklahoma Today, OKC Biz, Yukon Review, etc.
01-5102-213	Food Supplies Disposable cups, ice, beverages, etc. for CM Meetings at City Hall
01-5102-217	Wearing Apparel Shirts and jackets for four staff members with the new branding logo.
01-5102-225	Safety Training Supplies & Promotional items Promotional items with the new branding logo to be used for customer and sponsor giveaways
01-5102-315	Office Equipment (Non Capital) Calculator, electric stapler, etc. for new staff
01-5102-316	Furniture,Fixtures & Misc Furnishings Desk and chair for PIO/Media Manager and new desk for Executive Assistant
01-5102-328	Document Destruction Fee for document destruction services
01-5102-331	Travel Expense Travel expenses for ICMA, NLC, ICSC, CMAO, OML and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings.
01-5102-340	Postage & Shipping UPS and Fed Express Charges for sending correspondence
01-5102-348	Consultant Fees Attorney fees, engineering, architect services, etc. to prepare for the construction of City Hall
01-5102-349	Printing Letterhead, envelopes, business cards, etc.
01-5102-354	Assoc Memberships & Conf Registration CMAO, ICSC, OML, Oklahoma Historical Society, etc.
01-5102-356	Training Certified City Manager Program, Certified Municipal Official Workshops, Management courses, etc.
01-5102-384	Coffee Service Coffee service including coffee, creamer, sugar, etc. for staff and guests



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
103-107 Bonds	50,935.40	1,931.00	2,000.00	450.00	2,000.00	2,000
103-108 Employee Group Insurance	1,666,547.66	2,001,521.27	2,968,545.88	2,076,595.92	2,968,545.88	3,329,225
103-109 Worker's Compensation	363,446.42	516,001.98	648,617.00	486,462.75	648,617.00	742,760
103-110 Unemployment Insurance	0.00	0.00	48,000.00	0.00	48,000.00	48,000
103-111 Personal Liability Insurance	0.00	0.00	4,000.00	0.00	4,000.00	4,000
103-117 Dental Insurance	119,525.16	115,597.79	150,000.00	74,950.30	150,000.00	150,000
TOTAL PERSONNEL	2,200,454.64	2,635,052.04	3,821,162.88	2,638,458.97	3,821,162.88	4,275,985
EQUIPMENT AND MAINTENANCE						
103-342 Automobile Insurance	40,968.78	210,948.88	220,000.00	219,821.86	220,000.00	246,650
103-343 Property Insurance	19,036.51	89,689.91	100,000.00	78,922.46	100,000.00	117,115
103-366 Emergencies	2,682.89	1,390.00	3,000.00	796	3,000.00	3,000
103-368 General Liability Deductible	1,500.00	4,685.00	7,000.00	3,285.36	7,000.00	7,000
TOTAL EQUIPMENT AND MAINTENANCE	64,188.18	306,713.79	330,000.00	302,825.68	330,000.00	373,765
TOTAL INSURANCE	2,264,642.82	2,941,765.83	4,151,162.88	2,941,284.65	4,151,162.88	4,649,750

01-5103-107	Bonds Bonds for Public Officials
01-5103-108	Group Insurance Includes the City's cost of the employee group insurance.
01-5103-109	Worker's Compensation Includes the City's cost of the worker compensation insurance
01-5103-110	Unemployment Insurance Includes the City's cost of Unemployment Insurance.
01-5103-111	Personal Liability Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.
01-5103-117	Dental Insurance Includes the cost of dental insurance for employees.
01-5103-342	Automobile Insurance Fleet Insurance policy
01-5103-343	Property Insurance Property and Contents Insurance policy
01-5103-366	Emergencies Includes the cost of the City's flood insurance, and any unexpected tort claim payments, property damage
01-5103-368	General Liability Deductible The deductible on liability insurance claims.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5104-101 Regular Employees	314,070	207,240	221,349	127,592	221,349	224,327
01-5104-106 Expense Allowance	4,339	2,400	2,400	1,569	2,400	2,400
01-5104-112 Employee Retirement	79,549	52,096	55,005	32,194	55,005	55,746
01-5104-113 FICA (Social Security)	22,367	14,625	17,110	9,992	17,110	17,348
01-5104-116 Christmas Stipend	1,000	700	600	600	0	0
01-5104-121 Sick Leave Buy Back	0	45	2,307	8,215	8,215	2,436
TOTAL PERSONNEL	421,324	277,106	298,771	180,163	304,080	302,257
SUPPLIES						
01-5104-201 Office Supplies	989	534	600	293	402	400
01-5104-202 Duplication/Computer Suppli	0	0	0	0	0	0
01-5104-208 Publications & Periodicals	48	0	25	48	48	50
01-5104-217 Wearing Apparel	0	0	300	0	300	300
TOTAL SUPPLIES	1,037	534	925	341	750	750
EQUIPMENT AND MAINTENANCE						
01-5104-315 Office Equipment	59	130	50	100	100	100
01-5104-316 Furniture, Fixtures & Misc F	0	0	75	100	100	75
01-5104-328 Document Destruction	0	44	50	26	31	50
01-5104-331 Travel Expense	195	75	100	268	268	300
01-5104-332 Tuition Reimbursement	0	2,500	2,500	1,760	1,760	0
01-5104-349 Printing	159	1,519	1,150	1,564	1,564	1,500
01-5104-354 Assoc Memberships & Conf Re	1,146	553	850	1,147	1,147	850
01-5104-356 Training	0	0	100	85	85	100
TOTAL EQUIPMENT AND MAINTENANCE	1,558	4,822	4,875	5,050	5,056	2,975
TOTAL FINANCE	423,919	282,462	304,571	185,555	309,885	305,982

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5105-101 Regular Employees	0	145,772	154,113	91,767	154,113	160,203
01-5105-106 Expense Allowance	0	2,715	2,690	1,610	2,690	2,700
01-5105-112 Employee Retirement	0	37,249	38,297	23,321	38,297	39,811
01-5105-113 FICA (Social Security)	0	11,172	11,790	7,023	11,790	12,262
01-5105-116 Christmas Stipend	0	400	400	400	0	0
01-5105-121 Sick Leave Buyback	0	0	0	0	0	78
TOTAL PERSONNEL	0	197,309	207,290	124,120	206,890	215,054
SUPPLIES						
01-5105-201 Office Supplies	0	191	350	157	200	200
01-5105-208 Publications & Periodicals	0	45	50	0	50	50
01-5105-217 Wearing Apparel	0	78	200	0	200	200
TOTAL SUPPLIES	0	314	600	157	450	450
EQUIPMENT AND MAINTENANCE						
01-5105-315 Office Equipment	0	0	50	0	50	50
01-5105-316 Furniture, Fixtures, & Misc	0	250	300	0	300	300
01-5105-328 Document Destruction	0	44	50	29	40	40
01-5105-331 Travel expenses	0	440	500	210	300	300
01-5105-348 Consultant Fees	48,133	40,661	0	0	0	0
01-5105-349 Printing	0	110	150	0	0	400
01-5105-354 Assoc Memberships & Conf R	0	758	550	551	550	550
01-5105-356 Training	0	85	500	0	500	300
TOTAL EQUIPMENT AND MAINTENANCE	48,133	42,349	2,100	790	1,740	1,940
TOTAL CITY CLERK	48,133	239,971	209,990	125,067	209,080	217,444

01-5105-101	Regular Employees Includes salary for 2 Full time employees: 1 City Clerk/Finance Director 1 Deputy City Clerk
01-5105-106	Expense Allowance Car Allowance for City Clerk/Finance Director and the Deputy City Clerk.
01-5105-112	Employee Retirement Includes the City's cost of the employee retirement program.
01-5105-113	FICA (Social Security)
01-5105-116	Christmas Stipend Employees' Christmas stipend - moved to Spec Events
01-5105-201	Office Supplies General office supplies.
01-5105-208	Publications & Periodicals This account is for the Yukon Review subscription (started charging us this year) and OMCTFOA
01-5105-217	Wearing Apparel Shirts, jackets for staff for out of office functions.
01-5105-315	Office Equipment Includes replacement calculators or electric staplers.
01-5105-316	Furniture, Fixtures & Misc. Furnishings Includes replacement desk chair.
01-5104-328	Document Destruction
01-5105-331	Travel Expense Mileage, meals, etc. for travel to OMCTFOA/OML certification classes
01-5105-348	Consultant Fees <i>This expense was moved to Legislative in FY 13-14</i>
01-5105-349	Printing Print envelopes, business cards.
01-5105-354	Association Membership/Conference Reg. This account is used for OMCTFOA membership dues for the City Clerk and the Deputy City Clerk-\$25 each, State certifications-\$50 each, the OMCTFOA Annual Conference-\$199 each.
01-5105-356	Training Anticipated training for City Clerk and Deputy City Clerk.



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	2013-2014			2014-2015
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5106-101 Regular Employees	2,432,009	2,514,673	2,185,910	1,534,775	2,185,910	2,704,913
01-5106-103 Overtime	166,333	167,444	125,603	104,845	125,603	158,088
01-5106-105 Volunteer Salaries	0	0	0	0	0	0
01-5106-106 Expense Allowance	0	0	0	0	0	0
01-5106-112 Employee Retirement	326,068	340,876	315,713	214,008	315,713	388,560
01-5106-113 FICA (Social Security)	40,600	47,531	38,359	26,912	38,359	46,865
01-5106-116 Christmas Stipend	6,800	7,400	6,800	7,800	0	0
01-5106-119 Cleaning Allowance	390	0	780	390	780	780
01-5106-121 Sick Leave Buy Back	48,653	194,813	18,750	58,032	18,750	39,437
TOTAL PERSONNEL	3,020,852	3,272,737	2,691,915	1,946,762	2,685,115	3,338,643
SUPPLIES						
01-5106-201 Office Supplies	1,017	566	550	257	550	600
01-5106-202 Duplication/Computer Supp	46	488	350	172	350	450
01-5106-204 Fuel, Oil and Lubricants	0	0	0	0	0	0
01-5106-205 Nondurable Supplies	3,901	3,449	4,000	1,798	4,000	4,000
01-5106-206 Building Maintenance Suppl	3,112	4,649	4,500	1,765	4,500	4,500
01-5106-207 Chemicals	2,863	4,989	6,000	0	6,000	6,000
01-5106-208 Publications & Periodicals	855	1,666	1,100	0	1,100	1,800
01-5106-210 Landscaping Supplies	34	432	500	29	500	750
01-5106-211 Training Supplies	2,663	2,946	3,000	400	3,000	6,000
01-5106-213 Food Supplies	1,727	791	800	128	800	800
01-5106-217 Wearing Apparel	20,733	26,632	28,000	17,464	28,000	40,000
01-5106-218 Protective Clothing/Safety	25,842	29,472	33,000	12,373	33,000	0
01-5106-220 Medical Supplies	5,914	5,295	10,100	4,743	10,100	11,000
01-5106-221 Public Educational Supplies	2,856	3,204	4,600	2,891	4,600	4,600
TOTAL SUPPLIES	71,563	84,579	96,500	42,020	96,500	80,500
EQUIPMENT AND MAINTENANCE						
01-5106-302 Buildings	1,312	2,245	3,000	1,760	3,000	3,300
01-5106-315 Office Equipment	0	70	1,200	486	1,200	1,200
01-5106-316 Furniture, Fixtures & Misc F	280	1,004	2,000	1,505	2,000	2,200
01-5106-317 Durable Tools	4,155	512	9,200	5,789	9,200	10,000
01-5106-318 Motor Vehicle/Small Equip P	0	2,021	2,000	0	2,000	2,200
01-5106-321 Air Conditioning and Heatin	0	2,600	0	0	0	1,000
01-5106-323 Inspection Fees for Prop/Eq	0	0	3,200	3,073	3,200	3,600
01-5106-328 Document Destruction	0	86	150	28	150	150
01-5106-330 Medical Expenses-Employee	0	0	1,750	0	1,750	1,750
01-5106-331 Travel Expense	3,028	1,403	7,400	1,764	7,400	8,500
01-5106-332 Tuition Reimbursement	1,998	255	1,000	0	1,000	6,700
01-5106-340 Postage	83	225	400	300	400	450
01-5106-349 Printing	0	255	300	0	300	600
01-5106-354 Assoc Memberships & Conf I	111	560	500	147	500	1,000
01-5106-356 Training	2,166	6,026	6,500	1,255	6,500	8,000
01-5106-360 Contributions and Memorial:	224	1,483	2,500	744	2,500	2,000
01-5106-361 Refunds	0	0	0	0	0	0
01-5106-365 Maintenance Agreements	3,552	1,632	9,010	3,028	9,010	9,200
01-5106-384 Coffee Service	0	1,617	2,400	858	2,400	1,750
TOTAL EQUIPMENT AND MAINTENANCE	16,907	21,995	52,510	20,737	52,510	63,600
TOTAL FIRE DEPARTMENT	3,109,322	3,379,312	2,840,925	2,009,519	2,834,125	3,482,743

01-5106-101	<p>Regular Employees Includes salary for 40 Full time employees:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">1 Fire Chief</td> <td style="width: 25%;">3 Battalion Chief</td> <td style="width: 25%;">6 Captain</td> <td style="width: 25%;">8 Corporal</td> </tr> <tr> <td>2 Secretary III</td> <td>1 Training Officer/Major</td> <td>5 Sergeant</td> <td>14 Firefighter *</td> </tr> </table> <p>* Includes 2 new Firefighters (one to be hired in July 2014 and one in January 2015)</p>	1 Fire Chief	3 Battalion Chief	6 Captain	8 Corporal	2 Secretary III	1 Training Officer/Major	5 Sergeant	14 Firefighter *
1 Fire Chief	3 Battalion Chief	6 Captain	8 Corporal						
2 Secretary III	1 Training Officer/Major	5 Sergeant	14 Firefighter *						
01-5106-103	Overtime per IAFF contract.								
01-5106-105	Volunteer Salaries								
01-5106-106	Expense Allowance								
01-5106-112	Employee Retirement Includes the City's cost of the employee retirement program, and the City's cost (14%) of the Fire Pension plan for the IAFF Union members								
01-5106-116	Christmas Stipend Employees' Christmas stipend. Moved to Special Events.								
01-5106-119	Cleaning Allowance								
01-5106-121	Sick Leave Buy Back Buy Back Program to reduce City's fiscal liability for sick leave.								
01-5106-201	Office Supplies General office supplies								
01-5106-202	Duplication/Computer Suppli General supplies, Copy paper, CD's, storage boxes								
01-5106-204	Fuel, Oil and Lubricants								
01-5106-205	Nondurable Supplies General supplies - flashlights, cleaning supplies, mops buckets, brooms, squeezes (Some items will be for the new station.)								
01-5106-206	Building Maintenance Suppli Toiletries, cleaning supplies, dish soap, towels (Increase for supplies for new building)								
01-5106-207	Chemicals FF Foam, refill Fire Extinguishers, Absorbents (Haz Mat) Our foam usage is for fighting fires.								
01-5106-208	Publications & Periodicals Nat'l Fire Codes renewed, (Price increase \$1,465.00) We share our NFPA and code books with Community Development. Fire Engineer, Fire House, Fire Chief magazines.								
01-5106-210	Landscaping Supplies plants, flowers, mulch, trees								
01-5106-211	Training Supplies Replace rescue ropes, carabineers, webbing etc., FF books, (Officer, Instructor, ladders)								
01-5106-213	Food Supplies water, gator-aide, cups, lunches for interviews & some training classes (Increase to be able to allow for lunches on large dept. training.)								
01-5106-217	Wearing Apparel Contractual agreement, Dress uniforms x 8, patches								
01-5106-218	Protective Clothing/Safety Protective gear 2 new FF @ 3,300. ea, replace 7 sets of bunker gear, Mask Fit test, rescue helmets, FF gloves, carbon hoods								
01-5106-220	Medical Supplies Medical gloves, chem strips, IV fluids, catheters, airway & oxygenation supplies. Lifepak batteries and supplies.								

01-5106-221	Public Educational Supplies Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd & 3rd graders and many Pre-K students in
01-5106-302	Buildings Garage door & opener repairs, floor maintance
01-5106-315	Office Equipment Wallmaps, mailboxes, command board
01-5106-316	Furniture,Fixtures & Misc F pictures, carpet under tables, table & chairs for B.C. office
01-5106-317	Durable Tools Replace fire hoses & nozzles, items for breathing air system, ground ladder replacement it need be
01-5106-318	Motor Vehicle/Small Equip P Repairs not covered by fleet maintenance, small engine & equip repairs
01-5106-321	Air Conditioning and Heatin Filters/thermostat replacement, misc repairs
01-5106-323	Inspection Fees for Prop/Eq Certification testing for all pumps on trucks. Certification testing for all ground ladders and aerial. Pump testing
01-5106-328	Document Destruction
01-5106-330	Medical Expenses-Employees Hep. B Titer for all FD Personnel. T.B. test for all FD Personnel.
01-5106-331	Travel Expense OK St Fire Chief Convention; Training classes Stillwater,EMS Conferences; State Fire School, 2 Blue Card, ND 4,200, 4 Nat'l FF Academy, MD \$4,000 (\$2,800 reimburseable)
01-5106-332	Tuition Reimbursement EMT-Advance (Weaver, Billingsley, Kroutil, Gallegos)
01-5106-340	Postage
01-5106-349	Printing Business cards, letterhead, envelopes
01-5106-354	Assoc Memberships & Conf Re Metro Fire Chiefs @ \$10.00 ea, OK Fire Chiefs, NFPA Membership, Fire Service Instructor of OK, FireHouse
01-5106-356	Training BlueCard, Nat'l Fire Academy (2800 reimburseable), Command Train the Trainer, FH software training
01-5106-360	Contributions and Memorials Memorial flowers, Thanksgiving & Christmas dinner for on duty personnel.
01-5106-365	Maintenance Agreements Emergency generator at both stations \$2,790, fire sprinkler \$875, Hood & 360 Fuse links \$720, workout equip, air testing
01-5106-384	Coffee Service



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	2013-2014			2014-2015
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5107-101 Regular Employees	3,463,208	3,755,605	3,978,013	2,415,133	3,978,013	4,351,342
01-5107-102 Extra Help	2,934	0	0	0	0	0
01-5107-103 Overtime	85,669	58,773	109,323	26,211	109,323	114,585
01-5107-105 Volunteer Salaries	403	0	0	0	0	0
01-5107-106 Expense Allowance	92	162	0	0	0	0
01-5107-112 Employee Retirement	558,805	608,625	628,155	385,367	628,155	640,263
01-5107-113 FICA (Social Security)	264,718	283,560	315,498	179,591	315,498	345,270
01-5107-116 Christmas Stipend	10,875	12,200	13,200	12,800	0	0
01-5107-119 Cleaning Allowance	780	1,980	1,980	495	1,980	1,980
01-5107-121 Sick Leave Buy Back	18,054	30,053	36,822	29,534	36,822	47,407
TOTAL PERSONNEL	4,405,538	4,750,958	5,082,991	3,049,131	5,069,791	5,500,847
SUPPLIES						
01-5107-201 Office Supplies	1,469	2,020	2,000	479	2,000	2,300
01-5107-202 Duplication/Computer Suppli	1,449	1,966	2,500	360	2,500	2,500
01-5107-204 Fuel, Oil and Lubricants	0	0	0	0	0	0
01-5107-205 Nondurable Supplies	567	627	1,000	199	1,000	1,200
01-5107-206 Building Maintenance Suppli	2,801	2,072	3,500	1,396	3,500	4,000
01-5107-207 Chemicals	0	0	100	25	100	100
01-5107-208 Publications & Periodicals	0	64	550	133	550	550
01-5107-210 Landscaping Supplies	0	974	1,500	0	1,500	1,500
01-5107-211 Training Supplies	7,722	16,075	20,500	2,502	20,500	24,100
01-5107-212 Animal Food	549	480	700	252	700	700
01-5107-213 Food Supplies	1,341	491	2,000	532	2,000	2,000
01-5107-214 Investigative/Illustrative	883	769	1,500	584	1,500	2,000
01-5107-217 Wearing Apparel	23,477	31,650	30,000	13,714	30,000	30,000
01-5107-218 Protective Clothing/Safety	7,245	9,637	10,000	969	10,000	13,700
01-5107-220 Medical Supplies	314	1,183	3,200	0	3,200	3,200
01-5107-221 Public Educational Supplies	2,420	3,862	3,500	2,100	3,500	3,500
01-5107-222 Record Supplies	101	238	500	122	500	500
01-5107-224 Meals/Supplies for Prisoner	6,755	7,344	11,500	2,778	11,500	10,000
TOTAL SUPPLIES	57,091	79,453	94,550	26,144	94,550	101,850
EQUIPMENT AND MAINTENANCE						
01-5107-302 Buildings	841	503	2,750	133	2,750	4,200
01-5107-314 Bug and Rodent Control	0	0	100	0	100	100
01-5107-315 Office Equipment	0	0	500	142	500	750
01-5107-316 Furniture,Fixtures & Misc F	1,021	2,169	3,000	724	3,000	3,500
01-5107-317 Durable Tools	1,335	2,444	3,000	1,250	3,000	3,500
01-5107-318 Motor Vehicles/Small Equip	1,789	1,485	1,000	0	500	1,000
01-5107-321 Air Conditioning and Heatin	0	2,599	3,500	2,477	3,500	4,000
01-5107-323 Inspection Fees	700	0	900	0	900	900
01-5107-324 Fuel Pump/Generator Repair	0	0	1,500	0	1,500	2,500
01-5107-328 Document Destruction	0	374	750	142	750	750
01-5107-330 Medical Expenses-Employees	148	4,850	5,500	875	5,500	5,000
01-5107-331 Travel Expense	1,291	3,641	7,500	1,485	7,500	7,500
01-5107-332 Tuition Reimbursement	2,500	1,160	3,500	1,680	3,500	15,000
01-5107-340 Postage	846	2,264	2,800	2,191	2,800	3,000
01-5107-341 Telephones, Teletype, Pager	4,200	4,500	6,000	2,450	6,000	6,000
01-5107-346 Rentals & Leases	0	0	500	0	500	500
01-5107-347 Special Services	794	1,681	2,500	0	2,500	2,500

FY 2014-2015 BUDGET



POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	CURRENT BUDGET	2013-2014		2014-2015
	ACTUAL	ACTUAL		Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
01-5107-349 Printing	1,306	926	1,500	817	1,500	1,500
01-5107-354 Assoc Memberships & Conf Re	1,610	680	1,500	435	1,500	1,500
01-5107-356 Training	925	823	1,800	299	1,800	2,000
01-5107-358 Medical Services (Non-Emplo	91	1,023	24,500	377	24,500	22,000
01-5107-361 Refunds	0	0	50	0	50	50
01-5107-365 Maintenance Agreements	8,705	13,905	18,500	5,910	18,500	18,500
01-5107-383 Canine Equipment and Suppli	137	517	500	0	500	500
01-5107-384 Coffee Service	0	1,234	2,500	971	2,500	2,500
TOTAL EQUIPMENT AND MAINTENANCE	28,239	46,779	96,150	22,358	95,650	109,250
TOTAL POLICE	4,490,869	4,877,190	5,273,691	3,097,633	5,259,991	5,711,947

- 01-5107-101 Regular Employees
 Includes salary for **69** Full time employees:

1 Chief	1 Records Manager	1 Communications Sup.	1 Property/Jail Specialist
1 Secretary III	2 Police Records Tech	12 Communications Officer	2 Jailer
1 EMS/Training Coordinator	2 Animal Control Officer		
4 Captain	6 Sergeant	4 Lieutenant	15 Corporal
1 Detective Sergeant	2 Detective	3 School Resource Officer	10 Patrol Officer *

* Includes 3 new Patrol Officers (two to be hired in July 2014 and one in January 2015)

- 01-5107-102 Extra Help

- 01-5107-103 Overtime
 per FOP contract. (estimate done for contract negotiations.)

- 01-5107-105 Volunteer Salaries

- 01-5107-106 Expense Allowance

- 01-5107-112 Employee Retirement
 Includes the City's cost of the employee retirement program, and the City's cost (14%) of the Police Pension plan for the FOP Union

- 01-5107-116 Christmas Stipend
 Employees' Christmas stipend. Moved to Special Events.

- 01-5107-119 Cleaning Allowance

- 01-5107-121 Sick Leave Buy Back
 Buy Back Program to reduce City's fiscal liability for sick leave.

- 01-5107-201 Office Supplies
 Miscellaneous office supplies needed to conduct business on a day-to-day basis such as pens, paper clips, tape, etc.

- 01-5107-202 Duplication/Computer Supplies
 Funding will include the purchase of computer paper, memory cards and recordable discs

- 01-5107-205 Nondurable Supplies
 Funds will be used to purchase batteries, light bulbs and small expendable items for the department

- 01-5107-206 Building Maintenance Supplies
 Items purchased in this account will include cleaning supplies, paper towels and toilet paper includes Animal Control cleaning

- 01-5107-207 Chemicals
 Necessary to purchase items for pest control or weed control in and around animal shelter

- 01-5107-208 Publications and Periodicals
 Funding in this account are used to purchase the yearly updated Oklahoma State Statutes and other documents used for testing of personnel

- 01-5107-210 Landscaping Supplies
 Funding needed to purchase trees and shrubs to improve curb appeal of city building.

- 01-5107-211 Training Supplies
 Funding in this account covers the cost of ammunition. Also includes ammunition for TACT teamTaser cartridges and paper targets are also funded by this account.

- 01-5107-212 Animal Food
 Food for shelter animals when necessary and for the dog for the K9 unit.

- 01-5107-213 Food Supplies
 Additional funding is being requested to cover the expenses coffee, sugar, creamer, cups and expenses associated with the hosting of the Community Coffee, annual awards banquet, departmental Christmas luncheon, , and misc. lunches such as oral

- 01-5107-214 Investigative/Illustrative
Funding in this account is used to purchase any item that might be associated with an investigation. Such items include cassette tapes, recorders and finger print supplies and flash drives.
- 01-5107-217 Wearing Apparel
Funding in this account covers the expense of uniforms for sworn, non-sworn and administrative personnel. This account will also be used in the reimbursement of detectives for their annual clothing allowance.
- 01-5107-218 Protective Clothing/Safety Equipment:
TACT Team members vest will need to be replaced this year. With the hiring of new officers, protective masks along with fits tests will need to be done. Officers will also need the fit test and should protective masks need to be replaced, the funds would come from this account. Also, protective/waterproof boots and protective gloves for Animal Control officers
- 01-5107-220 Medical Supplies
Funding in this account is to keep medical supplies stocked in first aid kits in squad cars, animal control trucks and in the jail.
- 01-5107-221 Public Educational Supplies
This account is used to purchase items for the annual National Night Out, neighborhood Watch signs and education materials for the citizens of the community.
- 01-5107-222 Record Supplies
The funds in this account are requested for any cost associated with the renewal or new request to become notaries. This would include the cost of the bond, renewal fee with the Secretary of State, filing fees and the notary stamp.
- 01-5107-224 Meals/Supplies for Prisoners
Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. There is an increase in this account due to the increased number of prisoners being arrested. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.
- 01-5107-302 Building
Funding will include filters, ballasts, plumbing and electrical issues. An increase is due to an expense at the firing range. The Yukon Police Department range was built in 1990 and was updated in 2005. The barricade which is in place to provide protection to the turning target system has deteriorated and needs to be replaced. The barricade is formed from railroad ties and split post supports. The cost to remove and replace the barricade will be \$1,500.00 and increases from last fiscal year.
- 01-5107-314 Bug and Rodent Control
- 01-5107-315 Office Equipment & Furnishings
Funds may be used for the purchase of small office equipment
- 01-5107-316 Furniture/Fixtures/Miscellaneous Furnishings
Funding in this account will be used to purchase Christmas decorations.
- 01-5107-317 Durable Tools
Funding needed to purchase blower along with the purchase of minor items to be used at the Police Department and gun range. Also includes funds to purchase minor items used in the maintenance of the animal shelter, incinerator and for replacement
- 01-5107-318 Motor Vehicles
Funding needed to purchase parts for repairs to existing bicycles.
- 01-5107-321 Air Conditioning/Heating
Funding increased due to necessary for parts not included in the maintenance contract for the HVAC system.
- 01-5107-323 Inspection Fees for Property/Equipment
Funding is necessary for the inspection of fire extinguishers in police units and building.
- 01-5107-324 Fuel Pump/Generator Repair
Funding needed for any repairs needed on existing generators.
- 01-5107-328 Document Destruction
- 01-5107-330 Medical Expenses - Employees
These funds are needed for psychological exams and pension physicals for new hires and immunizations for employees.

- 01-5107-331 Travel Expense
Funding in this account is for travel expenses for employees attending conferences or training off-site.
- 01-5107-332 Tuition Reimbursement
There are nine individuals who will enroll in college classes in 2014/2015 and are requesting reimbursement.
- 01-5107-340 Postage and Shipping
This will cover the cost of outgoing mail and packages sent by the Police Department via UPS or
- 01-5107-341 Telephones, Teletype, Page
This accounts funds the monthly user fee for OLETS/NCIC and is used in obtaining data on vehicles
- 01-5107-346 Rentals & Leases
In the case of an emergency, these funds would be used for the rental of generators and/or lights. These funds also are used for the clean out of the port-a-potty at the range.
- 01-5107-347 Special Services
The funding for this account includes the filing fee for the annual auction, towing charges and the clean-up of chemical spills.
- 01-5107-349 Printing
Outside printing cost and departmental envelopes are funded by this account.
- 01-5107-354 Association Membership/Conference Reg.
The funding in this account covers the cost of professional memberships and conference registration fees.
- 01-5107-356 Training
Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.
- 01-5107-358 Medical Services (Non-Employee)
Medical attention, medication, examinations and shots will be scheduled on a regular basis for the new canine. Also, in the event a prisoner receives injuries caused by an officer, the expense would come from this account. Also includes veterinary services for animals at the shelter.
- 01-5107-361 Refunds
Funds are needed in the event a refund is necessary.
- 01-5107-362 Judgments and Damages
Includes misc. claims for damages filed against the city which pertain to the police dept. Also to include replacement of property damaged by the police dept.
- 01-5107-365 Maintenance Agreements
Maintenance agreements funded by this account include the generator and the HVAC system.
- 01-5107-383 Canine Equipment and Supplies
Includes equipment needed for canine.
- 01-5107-384 Coffee Service
Coffee for departmental use



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET	
PERSONNEL							
01-5108-101 Regular Employees	444,949	582,299	656,861	364,605	656,861	685,049	
01-5108-102 Extra Help	48,035	0	0	2,616	0	0	
01-5108-103 Overtime	26,083	24,605	0	14,947	0	0	
01-5108-106 Expense Allowance	448	231	0	0	0	0	
01-5108-112 Employee Retirement	114,832	151,727	163,980	88,259	163,980	170,594	
01-5108-113 FICA (Social Security)	38,300	45,691	51,040	30,266	51,040	53,130	
01-5108-116 Christmas Stipend	2,015	2,667	2,620	2,667	0	0	
01-5108-121 Sick Leave Buy Back	4,029	7,884	10,330	7,690	10,330	9,455	
TOTAL PERSONNEL	678,691	815,103	884,831	511,050	882,211	918,228	
SUPPLIES							
01-5108-201 Office Supplies	248	232	250	119	250	250	
01-5108-202 Duplication/Computer Supplie	250	99	100	0	100	100	
01-5108-204 Fuel, Oil and Lubricants	0	0	0	0	0	0	
01-5108-205 Nondurable Supplies	926	1,399	2,500	143	2,500	2,500	
01-5108-206 Building Maintenance Supplie:	113	105	200	27	100	500	
01-5108-207 Chemicals	13,839	11,563	18,000	8,313	18,000	18,000	
01-5108-208 Publications and Periodical	0	0	0	0	0	500	
01-5108-213 Food Supplies	299	345	350	97	350	350	
01-5108-217 Wearing Apparel	2,878	3,991	4,950	2,749	4,503	5,100	
01-5108-218 Protective Clothing/Safety	2,496	3,663	4,500	1,665	4,500	4,500	
01-5108-220 Medical Supplies	48	28	150	0	150	150	
01-5108-223 Welding Supplies	0	448	0	0	0	0	
TOTAL SUPPLIES	21,098	21,873	31,000	13,114	30,453	31,950	
EQUIPMENT AND MAINTENANCE							
01-5108-302 Buildings	50	398	1,000	291	1,000	1,000	
01-5108-303 Bridges and Culverts	4,159	0	5,000	2,859	3,992	10,000	
01-5108-306 Sidewalk Step Curb Gutt	2,984	3,563	10,000	1,890	7,360	10,000	
01-5108-307 Storm Sewers	5,456	7,010	8,000	6,009	8,000	8,000	
01-5108-308 Drainage Ditches	410	288	10,000	0	0	10,000	
01-5108-309 Streets Alleys and Road	75,027	74,402	100,000	20,341	100,000	100,000	
01-5108-310 Parking Areas	1,430	3,660	3,000	216	3,000	3,000	
01-5108-311 Street Signs Traffic Li	2,316	4,280	7,000	2,377	7,000	7,000	
01-5108-317 Durable Tools	78	2,380	5,150	564	5,000	5,000	
01-5108-320 Signal Systems	17,964	47,033	53,700	9,250	50,000	50,000	
01-5108-323 Inspections	0	0	500	0	0	500	
01-5108-346 Rentals & Leases	6,716	0	7,000	3,750	7,000	7,000	
01-5108-347 Special Services	0	0	9,300	0	0	0	
01-5108-356 Training	498	605	2,000	0	1,000	2,000	
01-5108-359 Weeds, Debris, Autos, E	0	0	2,000	80	1,500	2,000	
01-5108-360 Contributions and Memor	0	73	0	0	0	0	
01-5108-362 Judgments and Damages	362	28	500	10	100	500	
01-5108-365 Maintenance Agreements	0	0	0	4,494	9,300	9,300	
01-5108-377 Licenses	342	383	3,316	733	2,000	3,316	
01-5108-381 Special Events	2,243	2,977	3,500	188	3,000	3,500	
TOTAL EQUIPMENT AND MAINTENANCE	120,036	147,078	230,966	53,053	209,252	232,116	
TOTAL STREET	819,825	984,054	1,146,797	577,216	1,121,916	1,182,294	

- 01-5108-101 Regular Employees
Includes salary for **15** Full time employees:
- | | | | |
|-------------------------|--------------------------|-------------------------------|---------------|
| 1 Street Superintendent | 1 Equipment Operator III | 1 Equipment Oper I-St Sweeper | 3 Laborer II |
| 2 Foreman | 1 Equipment Operator II | 2 Laborer III | 3 Laborer I * |
| 1 PPWP Crew Leader | | | |
- * Includes 1 new Laborer I position
- (Also includes 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.)
- 01-5108-102 Extra Help
Part-time temporary help - employee moved to full time status.
- 01-5108-103 Overtime
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.
- 01-5108-112 Employee Retirement
Includes employee retirement costs with 33.3% PW Director, PW Office Coordinator and Secretary II positions.
- 01-5108-113 FICA (Social Security)
Includes cost for FICA with 33.3% PW Director, PW Office Coordinator and Secretary II positions.
- 01-5108-116 Christmas Stipend
Employees' Christmas stipends with 33.3% PW Director, PW Office Coordinator and Secretary II
- 01-5108-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5108-201 Office Supplies
Pens, pencils, paperclips, white out, clip boards, file folders. Most supplies are purchased through Office Depot and Walmart.
- 01-5108-202 Duplication/Computer Supplies
Copy paper, cd's, dvd's, flash drives.
- 01-5108-205 Nondurable Supplies
Shovels, rakes, small hand tools, flashlight batteries, wire ties, nuts, bolts, levels, trowels, keys, rebar, etc.
- 01-5108-206 Building Maintenance Supplies
Shop towels to clean up spills, wipe grease, dirt, etc., off hands and some cleaning supplies
- 01-5108-207 Chemicals
Home defense, havar, xtra credit, surf king, thorough bred, round up, etc., for all ditches, right of ways, curbs and gutters in town. Main source of chemicals is Windfield Solutions
- 01-5108-208 Publications and Periodical
Update signal light and street signage code books and manuals.
- 01-5108-213 Food Supplies
Food for PW Employees Christmas dinner and food for workers during storms, etc.
- 01-5108-217 Wearing Apparel
Uniform rentals to include 11 shirts and 2 jacket. This also includes \$100 per employee to purchase jeans, thermal wear and gloves. Our uniforms come from Clean Uniform.
- 01-5108-218 Protective Clothing/Safety
Safety boots, cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, rain jackets, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, and vest .
- 01-5108-220 Medical Supplies
First aid supplies for the cabinet at the street to include band-aids, tweezers, gauze, ointments, calamine lotion etc.
- 01-5108-302 Buildings
Any repairs that need to be done such as door hinges, knobs, commode repair, paint etc

- 01-5108-303 Bridges and Culverts
Timber, rebar, nails, guard rails, concrete to make repairs on the bridges and culverts. We also use a combination of acryl 60 and water to cover over graffiti.
- 01-5108-306 Sidewalk Step Curb Gutter&C
Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs. Dolese is who we use for large concrete jobs.
- 01-5108-307 Storm Sewers
Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm sewer pipes. Storm hoods that were damaged by the winter storm back on 1-31-11.
- 01-5108-308 Drainage Ditches
Concrete for repairing flumes. Replacement of damaged tin horns. We have 5 tin horns that need to be replaced as soon as possible.
- 01-5108-309 Streets Alleys and Roadways
Asphalt, Concrete, Chip-n-Seal, Gravel, Salt, Sand, Urea, emulsion and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping. We also have some money in here for Kevin Brewer in case we need his assistance during any Storms.
- 01-5108-310 Parking Areas
Concrete or Asphalt repairs made and paint for striping done to any parking areas where City Buildings are located.
- 01-5108-311 Street Signs Traffic Lights
Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for the following; barricades, visors, and back plates.
- 01-5108-316 Furniture, Fixtures & Misc F
To replace all the chairs at Street Department and microwave
- 01-5108-317 Durable Tools
Large hand tools, power tools, air tools, etc.
- 01-5108-320 Signal Systems
Controllers, modules, camera's, wiring, loop detectors etc for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. They all need to be the same. We call on Signal Tek for the majority of the work on our Signals.
- 01-5108-323 Inspections
For the bridge inspections our portion which is 20% and ODOT pays the other 80% and fire extinguishers.
- 01-5108-346 Rentals & Leases
Concrete saw, mini excavators, asphalt roller, any rentals needed to do street work. Sometimes we have to rent a bucket truck if our's is down for too long to take care of the signal lights. Rental of cones and traffic control devices for use during Czech Day.
- 01-5108-347 Special Services
This expense moved to account 365.
- 01-5108-356 Training
Any classes, seminars that may come available to train employees. The supervisors need to attend a Supervisor class this next year conducted by Fred Pryor Seminars.
- 01-5108-359 Weeds, Debris, Autos, Etc.,
Trash bags, nuts, bolts, boards, for removing and securing houses that are to be abated.
- 01-5108-362 Judgments and Damages
Any damages that may occur to a citizen's property caused by us.
- 01-5108-365 Maintenance Agreements
Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of Yukon.

01-5108-377 Licenses

Driving Record reimbursement for all employees. CDL license reimbursements for valid CDL holders.

01-5108-381 Special Events

Items needed such as barricades, cones, tape, wire, orange fence, wire ties, decorations, lumber for the 4th of July and Czech



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5109-101 Regular Employees	144,424	132,698	146,479	79,176	146,479	186,086
01-5109-102 Part-Time Employees	488	2,515	4,099	975	4,099	6,000
01-5109-103 Overtime	0	0	0	0	0	0
01-5109-112 Employee Retirement	36,007	32,903	36,400	19,681	36,400	46,243
01-5109-113 FICA (Social Security)	10,281	10,018	11,519	5,614	11,519	14,706
01-5109-116 Christmas Stipend	600	675	675	675	0	0
TOTAL PERSONNEL	191,799	178,809	199,172	106,121	198,497	253,035
SUPPLIES						
01-5109-201 Office Supplies	922	1,093	900	414	900	1,200
01-5109-202 Duplication/Computer Suppli	0	0	1,380	0	775	1,120
01-5109-206 Building Maintenance Suppli	0	0	0	0	0	0
01-5109-208 Publications and Periodical	0	0	0	0	0	0
01-5109-217 Wearing Apparel	64	110	90	74	74	175
01-5109-222 Record Supplies	150	131	250	73	250	125
TOTAL SUPPLIES	1,136	1,334	2,620	561	1,999	2,620
EQUIPMENT AND MAINTENANCE						
01-5109-302 Buildings	150	166	200	0	0	200
01-5109-315 Office Equipment	1,144	297	0	0	0	400
01-5109-316 Furniture, Fixtures & Mi	0	404	0	0	0	0
01-5109-331 Travel Expense	971	333	1,250	95	4,225	1,670
01-5109-332 Tuition Reimbursement	0	0	1,050	0	0	1,550
01-5109-340 Postage	654	2,000	2,650	1,980	1,285	1,700
01-5109-348 Consultant Fees	52,636	52,701	60,849	30,278	55,998	60,849
01-5109-349 Printing	4,003	2,926	2,900	955	2,100	2,500
01-5109-354 Assoc Memberships & Con	860	410	680	215	2,285	970
01-5109-356 Training	0	0	260	0	0	0
01-5109-363 Court Cost	0	0	350	0	0	350
TOTAL EQUIPMENT AND MAINTENANCE	60,418	59,237	70,189	33,524	65,894	70,189
TOTAL MUNICIPAL COURT	253,354	239,379	271,981	140,206	266,389	325,844

- 01-5109-101 Regular Employees
Includes salary for 4 Full time employees:
1 Court Administrator 1 Deputy Court Clerk 2 Judicial Assistant
- 01-5109-102 Extra Help
Includes salary for 1 Part time employee:
1 P/T Bailiff
- 01-5109-103 Overtime
Premium wages for full time employees incurred as a result of work beyond the normal shift or work week.
- 01-5109-112 Employee Retirement
Includes the City's cost of the employee retirement program.
- 01-5109-113 FICA (Social Security)
- 01-5117-116 Christmas Stipend
Employees' Christmas stipend - moved to Spec Events
- 01-5117-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for accrued sick leave.
- 01-5109-201 Office Supplies
Calendars, pens, tape, sticky notes, flags, court supplies, highlighters, labels, scissors, staplers, staples, hanging folders, shredder oil and canned air.
- 01-5109-202 Duplication/Computer Supply
Copy paper for printing e-citations and warnings, court dockets, police reports, and other documents needed for court process
- 01-5109-206 Building Maintenance Supply
Provided by Property Maintenance.
- 01-5109-208 Publications and Periodical
Information available online at no cost.
- 01-5109-217 Wearing Apparel
Staff shirts with new branding logo.
- 01-5109-222 Record Supplies
Juvenile, probation, and payment plan file folders and receipt books.
- 01-5109-302 Buildings
Possible repairs to 532 W Main Street building. Costs are shared between Parks & Events and Stormwater.
- 01-5109-314 Bug and Rodent Control
Provided by Property Maintenance.
- 01-5109-315 Office Equipment
Replacement of shredder and electric 3-hole punch.
- 01-5109-316 Furniture, Fixtures & Misc F
N/A
- 01-5109-331 Travel Expense
Travel to OMCCA Annual Conference, District Workshops, Orientation to Municipal Court, and A Day with DPS, Annual Incode Training to include mileage reimbursement, hotel and meals. Increased due to additional court employee.
- 01-5109-332 Tuition Reimbursement
Staci Peck to attend the University of Central Oklahoma pursuing a degree in Business Management.

- 01-5109-340 Postage
Estimate of postage for Court documents, letters and certified notifications. Amount decreased as less postage is utilized.
- 01-5109-348 Consultant Fees
Municipal Judge \$35,319, City Prosecutor \$22,000, and Juvenile Defense Attorney \$3,530.
- 01-5109-349 Printing
Letterhead, Envelopes, Business Cards, City Prosecutor Forms, Surety Bond Forms, OR Bond Forms, Guilty Plea Forms, and Probation Forms.
- 01-5109-354 Assoc Memberships & Conf Re
OK Municipal Court Clerks Association Annual Conference and yearly membership dues. Increase due to additional court emp
- 01-5109-356 Training
OMCCA District Workshops, Orientation to Municipal Court, and A Day with DPS. Increase due to additional court employee.
- 01-5109-363 Court Cost
Costs associated with possible jury trial to include jury & witness fees including mileage.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5110-101 Regular Employees	138,171	120,968	115,497	68,347	115,497	126,140
01-5110-112 Employee Retirement	33,950	29,748	28,701	16,616	28,701	31,346
01-5110-113 FICA (Social Security)	10,624	9,187	8,836	5,096	8,836	9,650
01-5110-116 Christmas Stipend	400	200	400	500	0	0
TOTAL PERSONNEL	183,145	160,102	153,434	90,558	153,034	167,136
SUPPLIES						
01-5110-201 Office Supplies	1,202	534	1,000	0	300	1,000
01-5110-213 Food Supplies	51	0	500	0	500	500
01-5110-217 Wearing Apparel	0	0	0	0	200	350
01-5110-220 Medical Supplies	0	121	300	0	200	300
01-5110-226 Meeting/Workshop/Event Supl	0	0	0	0	350	350
TOTAL SUPPLIES	1,253	655	1,800	0	1,550	2,500
EQUIPMENT AND MAINTENANCE						
01-5110-302 Buildings	0	0	0	0	0	0
01-5110-316 Furniture,Fixtures & Misc F	70	0	3,000	0	0	1,000
01-5110-320 Signal Systems	8,785	1,550	5,195	940	6,000	8,500
01-5110-331 Travel Expense	503	1,133	1,500	0	500	1,500
01-5110-340 Postage and Shipping	0	0	0	0	300	300
01-5110-354 Assoc Memberships & Conf Re	440	555	500	80	500	500
TOTAL EQUIPMENT AND MAINTENANCE	9,798	3,238	10,195	1,020	7,300	11,800
TOTAL EMERGENCY MANAGEMENT	194,196	163,995	165,429	91,578	161,884	181,436

- 01-5110-101 Regular Employees
Includes salary for 2 Full time employees:
 - 1 Emergency Management Director 1 Emergency Management Clerk

- 01-5110-112 Employee Retirement
Includes the City's cost of the employee retirement program.

- 01-5110-113 FICA (Social Security)

- 01-5110-116 Christmas Stipend
Employees' Christmas stipend. Moved to Special Events.

- 01-5110-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for sick leave.

- 01-5110-201 Office Supplies
The emergency management staff and those working within the Emergency Operations Center during its activation will use office supplies, postage,copy paper, and training material to perform general departmental and Incident Command System duties.

- 01-5110-213 Food Supplies
Food items include three light meals each for up to ten people working within the Emergency Operations Center during extended activation due to a disaster, incident, or other event.

- 01-5110-217 Wearing Apparel
Wearing apparel for the emergency management staff would include shirts with City of Yukon Emergency Management department logo and SW Area Emergency Managers logo; including caps.

- 01-5110-220 Medical Supplies
The emergency management department requires medical supplies to restock the first aid cabinet inside the Emergency Operations Center used by personnel and those working inside the center during activation.

- 01-5110-226 Meeting/Workshop/Event Supplies
The emergency management department will host conferences and workshops, this will require supplies such as; film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, purchases, balloons, tablecovers, and PA systems.

- 01-5110-302 Buildings
The emergency managemet department requires maintaining and updating the existing property of the Emergency Operation Center. This would include paint, doors, and elctronic or manuel locks and keys.

- 01-5110-316 Furniture,Fixtures & Misc F
The emergency management department requires maintaining existing equipment and updating non expendable equipment during it's activation and general departmental operations of the Emergency Operation Center. These items would include office chairs, desks,cabinets, filing cabinets, televisions, projectors, projector bulbs, tables, antennas, bookcases, dehumidifier with filters,electronic equipment including recorders, and cameras.

- 01-5110-320 Signal Systems
It is imperative for the safety of the community that the city's eight existing outdoor warning systems function at full capacity and are reliable, operational, and instantly available to respond when activated. Funds are necessary to maintain the sirens' motherboards, radios, batteries, and essential components.

- 01-5110-331 Travel Expense
Traveling expenses are needed to participate in continuing education courses at the Emergency Management Institute (EMI), Southwest Area Emergency Managers Workshop, the Oklahoma Emergency Managers Association annual conference, and other free trainings. FEMA reimburses the airfare to EMI located at the National Fire Academy in Emmitsburg, MD and pays lodging.

- 01-5110-340 Postage and Shipping
Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight

01-5110-354 Assoc Memberships & Conf Re

The department requests funds for membership in civic and professional organizations such as Yukon Rotary and the Oklahoma and National Emergency Management Associations; and registration for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference. All are important for networking, community involvement, and professional development.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-523-101 Regular Employees	174,680	219,834	241,261	139,186	241,261	252,878
01-523-102 Extra Help	0	0	0	0	0	13,325
01-523-106 Expense Allowance	4,985	6,923	7,200	4,154	7,200	7,200
01-523-112 Employee Retirement	44,713	56,639	59,953	35,876	59,953	62,840
01-523-113 FICA (Social Security)	13,806	17,492	18,456	11,037	18,456	20,365
01-523-116 Christmas Stipend	600	800	800	800	0	0
TOTAL PERSONNEL	238,783	301,689	327,670	191,054	326,870	356,608
SUPPLIES						
01-523-201 Office Supplies	807	528	1,000	164	450	1,000
01-523-202 Duplication/Computer Supplie	25,478	20,135	20,000	15,504	27,000	27,000
01-523-208 Publications & Periodicals	84	0	250	0	250	125
TOTAL SUPPLIES	26,370	20,662	21,250	15,669	27,700	28,125
EQUIPMENT AND MAINTENANCE						
01-5111-302 Buildings	702	186	1,500	0	0	1,500
01-5111-314 Bug and Rodent Control	0	0	350	0	0	0
01-5111-315 Office Equipment	11,300	2,922	3,250	1,673	2,000	3,050
01-5111-316 Furniture,Fixtures & Mi	2,288	3,898	4,000	1,919	2,000	2,000
01-5111-317 Durable Tools	0	911	1,300	57	800	1,300
01-5111-323 Inspection Fees Propert	0	0	300	0	0	300
01-5111-324 Fuel Pump/Generator Rep	0	0	1,000	275	275	1,000
01-5111-328 Document Destruction	0	179	350	25	25	350
01-5111-331 Travel Expense	1,322	2,040	3,500	139	1,000	3,500
01-5111-332 Tuition Reimbursement	0	0	0	0	2,000	2,500
01-5111-340 Postage and Shipping	76	110	250	189	375	400
01-5111-341 Telephone,Teletype,Inte	118,429	130,235	168,604	77,064	168,604	160,572
01-5111-354 Assoc Memberships & Con	1,265	410	3,000	0	3,790	3,000
01-5111-356 Training	0	0	5,000	0	250	2,500
01-5111-364 Building Security & Mon	1,633	3,421	8,500	3,107	5,000	8,500
01-5111-365 Maintenance Agreements	290,279	295,020	342,879	240,750	342,879	315,369
01-5111-369 Technology Equip,Repair	13,195	58,220	81,183	22,619	81,183	60,000
01-5111-370 Technology Services & I	22,729	0	0	0	0	0
01-5111-376 Licensing & Software	73,393	46,600	45,225	1,079	25,000	36,825
01-5111-377 License	0	25	0	0	0	0
01-5111-382 Auction Expense	4,874	5,316	6,000	5,572	6,000	6,000
01-5111-384 Coffee Service	0	329	500	412	550	500
TOTAL EQUIPMENT AND MAINTENANCE	541,485	549,821	676,691	354,879	641,731	609,166
TOTAL TECHNOLOGY	806,638	872,172	1,025,611	561,601	996,301	993,899

- 01-5111-101 Regular Employees
Includes salary for **4** Full time employees:
 - 1 Info. Technology Director 1 Technology Support Assistant 2 IT Assistant

- 01-5111-102 Extra Help
Includes salary for **1** Part time employee:
 - 1 P/T Tech

- 01-5111-106 Expense Allowance
City owned mobile phone. Car Allowance for Information Technology Officer and IT Assistants.

- 01-5111-112 Employee Retirement
Includes the City's cost of the employee retirement program.

- 01-5111-113 FICA (Social Security)

- 01-5111-116 Christmas Stipend
Employees' Christmas stipend - moved to Spec Events

- 01-5111-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for sick leave.

- 01-5111-201 Office Supplies
This account is used for the purchase of standard office supplies such as pens, tape, folders, rubber bands, markers, paper clips, staples, and sticky note pads. While not all the account was used this past budget year we now have new business cards and stationary and it will be needed for that.

- 01-5111-202 Duplication/Computer Supplies
This account is used for the purchase of laser printer toner and inkjet ink cartridges as well as receipt printer ribbons. Purchasing of all toner supplies for all City printers are handled through this account. In the current budget year the account was reduced from \$27,000.00 to \$20,000.00. With the use of toner a 25% reduction proved to be too much so I have returned the account to a \$27,000.00 budgeted number.

- 01-5111-208 Publications & Periodicals
This account is used for technology related publications and/or subscriptions.

- 01-5111-302 Buildings
This account is used for building maintenance and repairs, as needed.

- 01-5111-314 Bug and Rodent Control
This account is now being budgeted out of Property Maintenance.

- 01-5111-315 Office Equipment
This account is used for the purchase of fax machines, telephone sets, and wireless headsets, power strips, iPad and iPhone

- 01-5111-316 Furniture,Fixtures & Misc F
This account is used for purchase of office fixtures such as locking cabinets, desks, chairs and tables. We had previously budgeted \$ 4000.00 to cover replacement of a staff members desk. We have reduced this year by \$2000.00 and may only require shelving and cabinets this budget.

- 01-5111-317 Durable Tools
This account is used for tools for servicing technology equipment as well as fire extinguisher purc hases.

- 01-5111-323 Inspection Fees Property/Eq
This account is used for tools for the annual inspection of fire extinguishers.

- 01-5111-324 Fuel Pump/Generator Repairs
This account is used for repairs to the generator for 528 West Main should they be needed.
- 01-5111-328 Document Destruction
This account includes costs associated with shredding and destruction of business documents whether on paper, hard drive, or diskette.
- 01-5111-331 Travel Expense
This account is used for airfare, tolls, meals, hotel-motel rooms, parking fees, and mileage. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.
- 01-5111-340 Postage and Shipping
This account is used for general shipping using UPS or FedEx and we under budgeted it last year and have increased our amount this year.
- 01-5111-341 Telephone,Teletype,Internet
This account is used for telephone service, both traditional and wireless services. This years budget is \$14,032.00 less than last year. This is mainly due to us disconnecting our T1 lines between buildings. We were able to do this because of moving to wireless bridges between sites and building in redundancy in our network infrastructure. We did have 6 T1's that we were paying AT&T \$200.00 per month per line for.
- 01-5111-354 Assoc Memberships & Conf Re
This account is used for the cost of professional association memberships as well as the costs of local, state, and national conference registrations. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.
- 01-5111-356 Training
This account includes the costs of books, registration fees, and costs associated with on-site training for employees. Again this year - due to the Tornado taking out Canadian Valley Technology Center we did not get to have any training classes for City employees which would be held at one of their training lab sites. I do hope to do this in the next budget year since their situation has calmed down.
- 01-5111-364 Building Security & Monitor
This account includes costs associated with alarm installation, monitoring, and service fees.
- 01-5111-365 Maintenance Agreements
This account is used for the renewal of maintenance agreements on business machines, software subscriptions, equipment, and facilities. This year's budget is \$ 27,510.00 less than last year. This is mainly attributed to the expiration of the Xerox copier contracts and the BMI copier contract at the Police Station. We were able to replace those units with much less expensive systems for a cost savings.
- 01-5111-369 Technology Equip,Repair & I
This account is used for Technology service, equipment under \$ 1,000.00 and replacements. It is used for two-way radio repair and service, general repairs, website development, UPS replacement batteries, replacement projector bulbs, printer replacements, and network cabling.
- 01-5111-376 Licensing & Software
This account is used to purchase software, software licenses, pay for website hosting fees, domain registration, and radio usage fees for both Police and Fire to Oklahoma City.
- 01-5111-382 Auction Expense
This account is used to pay the fee for using the Surplus Auction website. The buyer pays this fee of 7% and we then pay the auction website.
- 01-5111-384 Coffee Service
This account is used to pay for the coffee service for the Technology building.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5112-101 Regular Employees	420,421	459,163	509,314	282,753	509,314	625,101
01-5112-102 Part Time Employees	13,077	0	0	0	0	0
01-5112-112 Employee Retirement	104,583	114,841	126,565	70,726	126,565	155,338
01-5112-113 FICA (Social Security)	31,811	35,196	39,352	20,928	39,352	48,104
01-5112-116 Christmas Stipend	1,675	1,800	1,800	1,800	0	0
01-5112-121 Sick Leave Buy Back	3,130	15,728	5,091	3,622	5,091	3,714
TOTAL PERSONNEL	574,697	626,728	682,122	379,829	680,322	832,257
SUPPLIES						
01-5112-201 Office Supplies	715	1,468	1,600	472	1,675	1,600
01-5112-202 Duplication/Computer Su	540	420	1,000	0	840	1,000
01-5112-208 Publications & Periodic	350	611	1,800	388	1,520	1,200
01-5112-217 Wearing Apparel	0	2,035	1,800	272	1,400	2,550
01-5112-218 Protective Clothing/Saf	351	133	1,800	254	1,300	1,200
TOTAL SUPPLIES	1,956	4,667	8,000	1,385	6,735	7,550
EQUIPMENT AND MAINTENANCE						
01-5112-302 Buildings	1,252	2,341	2,500	0	800	1,500
01-5112-315 Office Equipment	133	468	1,100	0	600	1,000
01-5112-316 Furniture,Fixtures & Mi	0	520	600	200	500	1,300
01-5112-318 Motor Vehicles/Small Eq	0	0	0	0	0	0
01-5112-321 Air Conditioning and He	0	0	500	1,225	1,225	500
01-5112-323 Inspection Fee for Prop	0	0	75	0	75	75
01-5112-328 Document Destruction	0	191	300	85	250	300
01-5112-331 Travel Expense	1,937	705	3,500	1,462	3,200	3,200
01-5112-332 Tuition Reimbursement	2,500	0	2,500	2,500	5,000	3,800
01-5112-340 Postage and Shipping	375	1,821	2,500	1,875	2,200	2,500
01-5112-347 Special Services	83	0	0	0	0	0
01-5112-348 Consultant Fees	0	30,000	10,000	15,000	0	0
01-5112-349 Printing	3,078	4,147	4,000	1,906	5,700	6,500
01-5112-354 Assoc Memberships & Con	1,398	1,627	2,750	1,029	2,700	2,000
01-5112-356 Training	2,376	1,434	3,000	749	2,575	3,000
01-5112-361 Refunds	0	0	250	0	0	250
01-5112-376 Licensing and Software	0	0	3,995	0	0	0
01-5112-377 Licenses	245	650	1,000	325	900	900
01-5112-384 Coffee Service	0	344	500	160	400	500
01-5112-386 Abatement Services	0	0	0	0	0	19,045
TOTAL EQUIPMENT AND MAINTENANCE	13,377	44,248	39,070	26,518	26,125	46,370
TOTAL DEVELOPMENT SERVICES	590,030	675,643	729,192	407,732	713,182	886,177

01-5112-101	<p>Regular Employees Includes salary for 12 Full time employees:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">1 Director</td> <td style="width: 25%;">1 Operations Supervisor</td> <td style="width: 25%;">3 Inspector I</td> <td style="width: 25%;">1 Clerk II</td> </tr> <tr> <td>1 Inspector II</td> <td>1 Permit/Licensing Clerk</td> <td>2 Code Enforcement</td> <td>1 Archivist/Grant Writer</td> </tr> <tr> <td>1 Fire Inspector</td> <td></td> <td></td> <td></td> </tr> </table>	1 Director	1 Operations Supervisor	3 Inspector I	1 Clerk II	1 Inspector II	1 Permit/Licensing Clerk	2 Code Enforcement	1 Archivist/Grant Writer	1 Fire Inspector				625,101
1 Director	1 Operations Supervisor	3 Inspector I	1 Clerk II											
1 Inspector II	1 Permit/Licensing Clerk	2 Code Enforcement	1 Archivist/Grant Writer											
1 Fire Inspector														
01-5112-102	Extra Help	155,338												
01-5112-112	<p>Employee Retirement Includes the City's cost of the employee retirement program.</p>	48,104												
01-5112-113	FICA (Social Security)	3,714												
01-5112-116	<p>Christmas Stipend Employees' Christmas stipend. Moved to Special Events.</p>													
01-5112-121	<p>Sick Leave Buy Back Buy Back Program to reduce City's fiscal liability for sick leave.</p>													
01-5112-201	<p>Office Supplies Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, envelopes, pens, record books, paper clips, etc., also to include setup for another work station, which would include stapler, tape dispenser, pen/pencil holder, notebooks, scissors.</p>													
01-5112-202	<p>Duplication/Computer Suppli Includes all supplies needed to maintain office copiers, printers & paper-we run approximately 1200 renewal letters for business license and 1000 mech/plumb/elec license. We are increasing the amount due to changing the occupational, professional and beverage forms with a better quality paper since they are displayed in public as their business license. We print approximately 1200 business/beverage licenses each year.</p>													
01-5112-208	<p>Publications & Periodicals Includes books used for code enforcement and text books used for studying inspector exams, electrical, plumbing and mechanical, pamphlets, magazines, and other professional publications; some examples are Building Code books, National Electrical, NEC Handbooks, American Planning Association magazine. We also purchase items needed for grant writing and publications.</p>													
01-5112-217	<p>Wearing Apparel Includes uniform allowance for employees. To include shirts and jackets with the new logo for the inspectors, we will be providing additional shirts. This will help the public easily identify that they are employed by the Development Services department.</p>													
01-5112-218	<p>Protective Clothing/Safety Personal protective safety equipment such as hard hats, safety goggles, fluorescent vests, rain gear, etc. We will need to add to our safety equipment for the inspectors on commercial job sites specifically and in general residential and on street and traffic ways that could put them in danger and to comply with OSHA Standards. All inspectors are required to have steel-toed safety boots to be on a construction site - these boots should be replaced every two years.</p>													
01-5112-302	<p>Buildings Includes all items for the interior and exterior repair of city-owned buildings: painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, etc.</p>													
01-5112-314	Bug and Rodent Control													
01-5112-315	<p>Office Equipment We will need to purchase floor mats for the increased staff this year and also additional chairs if necessary such as any type of ergonomic office equipment.</p>													
01-5112-316	<p>Furniture,Fixtures & Misc F We will need to purchase four chairs for the conference area in Mitchell's office and also a conference table so he is able to meet with employees in a more private manner.</p>													

- 01-5112-318 Motor Vehicles/Small Equip
- 01-5112-321 Air Conditioning and Heating
Due to the repairs on the air conditioner on one side of the building we have decided to decrease the building amount and increase Air & Heating, in case we have problems with the air conditioner on the other side.
- 01-5112-323 Inspection Fee for Prop. Eq
Service of the Fire Extingisher
- 01-5112-328 Document Destruction
Destruction of all confidential paperwork.
- 01-5112-331 Travel Expense
Travel expenses for various Code Enforcement Classes, Community Development Institute class in Arkansas for the Community Development Director, Grant Writing classes for the Grant Writer and travel for the inspectors to SW Construction classes.
- 01-5112-332 Tuition Reimbursement
The Inspector II will finish his bachelor's degree and the Permit/Licensing Clerk will finish her accounting degree.
- 01-5112-340 Postage and Shipping
Included in this account are funds for mailing out all renewals for Occupational, Beverage, Business, Mechanical, Electrical, Building, Plumbing licenses, etc.
- 01-5112-349 Printing
We are increasing from last year to cover the cost of printing all new business cards with new logos; letterhead and envelopes (both color and black&white), we have currently ordered 4000 black & white since we will be renewing all the mechanical, plumbing, electrical and building licenses which are approximately 1000. Inspection stickers, such as rejection and pass inspection which notifies the builder if the job passed or failed; garage sale signs-we use approximately 800 per summer and they have increased in cost to have them printed.
- 01-5112-354 Assoc Memberships & Conf Re
Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees. (Code enforcement Classes and membership fees, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Southwest Construction Code Council that (5) inspectors attend each year; Mitchell & John will be attending the Disaster Recovery Conference; Mitchell attends the Floodplain Conference each year.
- 01-5112-356 Training
Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our cost at little cost. OCEA, CDI, OML for the Director and inspectors and Grant writing training for the grant writer.
- 01-5112-361 Refunds
For use of paid permits that were not used such as storm shelters, takeovers etc.
- 01-5112-377 Licenses
For reimbursement of special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc. ICC Certifications, State Inspector Licenses. ICC licenses for Eric & Mitchell, IAEI license for Mitchell.
- 01-5112-384 Coffee Service
The budget amount was taken into consideration using the current rate that coffee is being consumed at this time.
- 01-5112-386 Abatement Services
We are in the process of changing from city labor to private contractors completeing weed, trash, grass abatements.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5113-101 Regular Employees	239,473	250,802	268,047	155,326	268,047	280,857
01-5113-102 Extra Help	24,204	36,643	48,873	22,786	48,873	48,549
01-5113-112 Employee Retirement	59,763	61,889	66,610	38,810	66,610	69,793
01-5113-113 FICA (Social Security)	20,616	22,370	24,438	13,778	24,438	25,402
01-5113-116 Christmas Stipend	1,350	1,500	1,500	1,500	0	0
01-5113-121 Sick Leave Buy Back	1,981	4,718	2,534	2,223	2,534	2,640
TOTAL PERSONNEL	347,387	377,923	412,002	234,422	410,502	427,241
SUPPLIES						
01-5113-201 Office Supplies	503	453	700	688	688	700
01-5113-202 Duplication/Computer Suppli	199	180	300	305	305	300
01-5113-205 Nondurable Supplies	0	0	1,000	0	600	750
01-5113-206 Building Maintenance Supplies	0	0	0	0	0	100
01-5113-208 Publications & Periodicals	898	898	900	950	950	950
01-5113-213 Food Supplies	254	247	250	29	250	250
01-5113-220 Medical Supplies	0	0	100	0	100	50
01-5113-221 Public Educational Supplies	282	705	1,000	770	1,000	1,300
01-5113-222 Record Supplies	1,464	1,865	2,500	2,483	2,483	3,000
TOTAL SUPPLIES	3,601	4,349	6,750	5,225	6,375	7,400
EQUIPMENT AND MAINTENANCE						
01-5113-302 Buildings	2,275	2,129	1,500	927	1,400	1,500
01-5113-316 Furniture,Fixtures & Misc F	0	0	500	219	219	500
01-5113-321 Air Conditioning & Heating	0	0	1,000	508	1,000	1,000
01-5113-323 Inspection Fee Prop/Equip	0	0	75	0	0	0
01-5113-328 Document Destruction	0	86	75	38	75	75
01-5113-331 Travel Expense	392	1,869	2,500	767	1,800	2,000
01-5113-340 Postage	764	1,097	1,200	1,102	1,173	1,500
01-5113-347 Special Services	37	0	350	0	0	0
01-5113-349 Printing	154	162	300	0	200	500
01-5113-354 Assoc Memberships & Conf Re	0	0	1,500	644	1,100	1,500
01-5113-356 Training	354	235	400	0	0	400
01-5113-384 Coffee Service	0	99	150	30	150	150
TOTAL EQUIPMENT AND MAINTENANCE	3,975	5,676	9,550	4,235	7,117	9,125
TOTAL LIBRARY	354,963	387,947	428,302	243,882	423,994	443,766

- 01-5113-101 Regular Employees
Includes salary for 6 Full time employees:
1 Librarian 1 Assistant Librarian 4 Library Associates
- 01-5113-102 Extra Help
Includes salary for 4 Part time employees:
4 Part-time Clerk
- 01-5113-112 Employee Retirement
Includes the City's cost of the employee retirement program.
- 01-5113-113 FICA (Social Security)
FICA (Social Security)
- 01-5113-116 Christmas Stipend
Employees' Christmas stipends.
- 01-5113-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5113-201 Office Supplies
General office supplies for daily use which includes file folders, labels, pens, paperclips, etc.
- 01-5113-202 Duplication/Computer Suppli
Purchases will include copy paper, discs and CD's for employee data storage and sale to public for data storage.
- 01-5113-205 Nondurable Supplies
Usual purchases include light bulbs and ballasts
- 01-5113-206 Building Maintenance Supplies
Items purchased from this account include rubbing alcohol for daily cleaning of computers and telephones, disinfectant concentrate for cleaning library materials, dish washer and dish detergent.
- 01-5113-208 Publications & Periodicals
Funds in this account will pay for renewal of the Library's subscription to Value Line; the price of the subscription has increased to \$950. Library magazine subscriptions have been paid from this account in the past. Currently the magazine renewals are being paid with State Aid funds.
- 01-5113-213 Food Supplies
Food and supplies for programs and meetings will be purchased from this account. This includes but is not limited to beverages, paper goods, food and/or candy to be used in programs and as part of thank-you gifts for program presenters.
- 01-5113-220 Medical Supplies
Funds in this account are used to keep the first aid kit stocked.
- 01-5113-221 Public Educational Supplies
Items most often paid from this account by the library include program presenter fees, supplies for programs (stickers, glue sticks, craft items, markers, crayons, trinkets for incentives, etc.), decorations/posters for Summer Reading and other programs, presenter thank-you gifts, movie rentals, packaged programs (mystery programs, etc.)
- 01-5113-222 Record Supplies
Items most often purchased from this account include spine labels, label protectors, book repair tape and glue, book covers of assorted sizes and types, color-coded paper tape for identifying library materials, bags for children's audio books, CD and DVD cases for audio and video materials, lamination supplies. An increase in funding is needed as the book budget increases and we add donations to the collection either as replacements for our existing worn or damaged copies or as new items if needed.
- 01-5113-302 Buildings
Funds in this account are most often used to pay for sign repair to the library sign in the north grass and the sign on the front of the library, plumbing repairs and keys. Other items and services to maintain the building will be paid from this account.

- 01-5113-316 Furniture,Fixtures & Misc F
Items to be purchased from this account include, shelving, acrylic display stands for library materials, seating.
- 01-5113-321 Air Conditioning & Heating
Items paid for from this account are for minor repairs to the heat and air units, including belts and other small parts.
- 01-5113-323 Inspection Fee Prop/Equip
- 01-5113-328 Document Destruction
Funds in this account are used for shredding services, aprox. \$9.50 every other month.
- 01-5113-331 Travel Expense
Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees.
- 01-5113-340 Postage
Funds for mailing Inter Library Loan materials, overdue notices, program notification postcards and general Library correspondence. Now that the library collection has been uploaded to OCLC, we are increasing the number of materials we loan and borrow each month. In addition, we now regularly mail overdue notices to patrons which has increased our need for postage.
- 01-5113-347 Special Services
This account is not needed for this fiscal year.
- 01-5113-349 Printing
Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house. I anticipate an increased need for funding in this account as we will no longer be doing most of our printing in-house.
- 01-5113-354 Assoc Memberships & Conf Re
Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration fees
- 01-5113-356 Training
Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for
- 01-5113-384 Coffee Service
Coffee Service for public meeting rooms and library programs & events.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5114-101 Regular Employees	310,227	294,469	326,768	181,447	326,768	231,395
01-5114-102 Extra Help	1,000	0	0	0	0	0
01-5114-103 Overtime	21,937	7,393	0	119	0	0
01-5114-106 Expense Allowance	565	0	0	0	0	0
01-5114-112 Employee Retirement	83,261	75,035	81,202	45,133	81,202	57,502
01-5114-113 FICA (Social Security)	25,209	22,672	25,175	13,708	25,175	17,887
01-5114-116 Christmas Stipend	1,340	1,400	1,600	1,600	0	0
01-5114-121 Sick Leave Buy Back	2,276	1,792	2,319	2,098	2,319	2,413
TOTAL PERSONNEL	445,815	402,760	437,064	244,105	435,464	309,197
SUPPLIES						
01-5114-201 Office Supplies	200	189	250	0	208	250
01-5114-202 Duplication/Computer Suppli	104	0	50	0	0	50
01-5114-205 Nondurable Supplies	3,779	3,799	5,000	1,469	5,000	6,500
01-5114-206 Building Maintenance Suppli	10,928	6,294	15,000	3,965	15,000	18,000
01-5114-207 Chemicals	0	0	200	0	0	200
01-5114-208 Publications and Periodical	0	0	100	0	100	0
01-5114-213 Food Supplies	106	0	0	0	0	250
01-5114-217 Wearing Apparel	1,783	2,170	2,500	1,850	2,500	3,800
01-5114-218 Protective Clothing/Safety	1,439	2,182	3,000	0	1,300	3,000
01-5114-220 Medical Supplies	0	0	0	0	0	200
01-5114-223 Welding Supplies	0	0	0	0	0	0
TOTAL SUPPLIES	18,338	14,634	26,100	7,284	24,108	32,250
EQUIPMENT AND MAINTENANCE						
01-5114-302 Buildings	4,606	4,036	15,000	952	4,200	15,000
01-5114-314 Bug and Rodent Control	8,293	5,454	9,000	6,123	9,000	12,000
01-5114-316 Furniture,Fixtures & Mi	0	0	0	0	0	3,400
01-5114-317 Durable Tools	0	2,506	3,500	1,025	3,500	6,900
01-5114-321 Air Conditioning and He	1,123	2,938	12,000	4,005	12,000	12,000
01-5114-323 Inspection Fee for Prop	4,380	3,712	5,000	140	5,000	6,500
01-5114-332 Tuition Reimbursement	0	0	1,000	0	800	2,300
01-5114-346 Rentals & Leases	0	0	0	0	0	0
01-5114-350 Electrical Power	442,722	426,400	475,000	212,848	475,000	400,000
01-5114-351 Natural Gas	46,947	72,215	65,000	30,403	65,000	75,000
01-5114-354 Assoc Memberships & Con	15	0	50	0	0	0
01-5114-356 Training	280	0	500	370	899	100
01-5114-377 Licenses	1,382	1,997	1,700	200	1,700	2,000
TOTAL EQUIPMENT AND MAINTENANCE	509,748	519,257	587,750	256,065	577,099	535,200
TOTAL PROPERTY MAINTENANCE	973,901	936,651	1,050,914	507,454	1,036,671	876,647

- 01-5114-101 Regular Employees
Includes salary for 8 Full time employees:
1 Superintendent/City Electrician 1 Electrician I 1 Laborer II 5 Laborer I
- 01-5114-102 Extra Help
- 01-5114-103 Overtime
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.
- 01-5114-106 Expense Allowance
- 01-5114-112 Employee Retirement
Includes the City's cost of the employee retirement program.
- 01-5114-116 Christmas Stipend
Employees' Christmas stipends. Moved to Special Events.
- 01-5114-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5114-201 Office Supplies
General office supplies
- 01-5114-202 Duplication/Computer Suppli
Copy paper, cd's, dvd's, flash drives.
- 01-5114-205 Nondurable Supplies
Bulbs, ballast for all city buildings except Fire, Police, RAC, Library & other Parks facilities. We purchase our Flags off state contract from Liberty Flags. Batteries, vice grips, wire cutters, electrical tools etc. Increase due to the replacement of CFL's with LED's in the lobby at City Hall.
- 01-5114-206 Building Maintenance Supplies
Cleaning supplies for all city buildings except Fire, Police, RAC, Library & other P&R facilities. Supplies to include trash bags, toiletries, paper towels, soap, bleach, emotion etc. Items to be purchased off state contract or vendor who will match price or lower. Cost of paper products has increased. Usually, at the end of the FY we have to dilute some of the products.
- 01-5114-207 Chemicals
liquid drain cleaners and toilet bowl chemical
- 01-5114-208 Publications and Periodical
New code books were purchased in FY 2013-14. Books are printed every three years.
- 01-5114-213 Food Supplies
Food supplies for staff during bad weather, meetings, etc.
- 01-5114-217 Wearing Apparel
Uniform rentals to include 11 shirts and 8 new jackets with the new branding logo. This also includes \$100.00 per employee to purchase jeans, thermal wear, gloves, rain coats etc. Our uniforms are provided and cleaned by Clean Uniform Company.
- 01-5114-218 Protective Clothing/Safety
Safety boots, cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, and vests. As required by task.
- 01-5114-220 Medical Supplies
First aid medical supplies, bandaids, aspirin, etc.
- 01-5114-302 Buildings
Repairs made to City Hall, M.H. Municipal Building, IT Building, Community Development Office, YEDA Office, Public Works Buildings, Centennial Building and Chamber Office. The additional amount is for unforeseen repairs to these buildings that may arise. We need additional ceiling tiles for the buildings along with some caulking and paint supplies. A&D Supply is our main vendor for ceiling tiles. Some other items purchased would be toilets, flappers paint, siding, glass replacement, hot water tanks etc.

- 01-5114-314 Bug and Rodent Control
Monthly Pest Service and Termite Inspection for all City Buildings done by Mother Nature. Does not include any termite treatment.
- 01-5114-316 Furniture,Fixtures & Misc F
White 6' and 8' portable tables for meetings \$300; shelving for storage, \$800 ; desk and chair for new office, \$2,300
- 01-5114-317 Durable Tools
Large hand tools, ladders, power tools, electrical testing equipment, hacksaw blades, saw blades, ladders and six (6) vacuum cleaners, etc.
- 01-5114-321 Air Conditioning and Heating
Repairs made to the heating and ventilation systems at city buildings, which include City Hall, M. H. Municipal Building, IT Office Building, Community Development Office, YMAC Building, and Chamber Office. However, freon is bought in bulk and utilized at ALL buildings.
- 01-5114-323 Inspection Fee for Property
Boiler inspection fees and hot water tank inspection for ALL buildings done by Department of Labor. The Fire extinguishers annual inspections to include hydrostatic testing, recharge and 6 year maintenance as needed. Hood inspections twice a year at the RAC, Fire Station No. 1, and Police Department (\$1,600 each per year). Sprinkler System Inspections once a year at Fire Station(\$900), Police Station (\$700), Centennial Building (\$700) and Dale Robertson Center (\$500)
- 01-5114-332 Tuition Reimbursement
Clevenger. Four computer courses for Penny Dove at CVTC. Includes tuition and books.
- 01-5114-350 Electrical Power
Electric for all city buildings, property, and meters in park. This also includes the fees for Christmas in the Park.
- 01-5114-351 Natural Gas
Natural gas and transportation fees for all city buildings and property.
- 01-5114-354 Assoc Memberships & Conf Re
Sam's Club membership for George Middleton to purchase bulk supplies.
- 01-5114-356 Training
Electrical and mechanical update classes for Mark Scroggins.
- 01-5114-377 Licenses
Driving Record reimbursement for all employees (\$25 each.) This is also for George's Contractor License, Bond & Insurance. Mark's Mechanical Journeyman License. Shane & Julia's Electrical Apprentice licenses.



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	2013-2014		2014-2015	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5115-101 Regular Employees	144,649	187,649	211,901	125,289	211,901	224,698
01-5115-112 Employee Retirement	35,990	46,631	52,657	31,134	52,657	55,838
01-5115-113 FICA (Social Security)	9,696	13,216	16,472	9,197	16,472	17,434
01-5115-116 Christmas Stipend	500	600	600	600	0	0
01-5115-121 Sick Leave Buy Back	2,804	1,362	3,420	2,389	2,389	3,199
TOTAL PERSONNEL	193,639	249,458	285,050	168,609	283,419	307,169
SUPPLIES						
01-5115-201 Office Supplies	1,333	1,928	1,500	853	1,500	1,500
01-5115-208 Publications & Periodicals	597	961	1,000	214	1,000	1,000
01-5115-211 Training Supplies	253	10,003	10,000	823	10,000	650
01-5115-217 Wearing Apparel	0	30	150	0	150	200
01-5115-218 Protective Clothing/Safety	0	120	300	126	300	300
01-5115-226 Meeting/Workshop/Event Supp	0	0	0	0	0	10,000
TOTAL SUPPLIES	2,182	13,042	12,950	2,016	12,950	13,650
EQUIPMENT AND MAINTENANCE						
01-5115-315 Office Equipment	0	152	0	0	0	0
01-5115-316 Furniture,Fixtures & Misc F	0	623	300	235	235	300
01-5115-328 Document Destruction	0	44	100	26	100	50
01-5115-330 Medical Expenses-Employees	9,774	11,517	15,000	8,679	13,000	13,500
01-5115-331 Travel Expense	111	387	1,000	973	1,200	1,500
01-5115-332 Tuition Reimbursement	0	1,056	2,500	0	2,500	2,500
01-5115-345 Advertising	2,776	3,164	4,000	1,301	2,000	3,000
01-5115-347 Special Services	6,918	6,750	8,200	3,851	8,429	10,000
01-5115-348 Consultant Fees	0	0	0	0	0	58,000
01-5115-349 Printing	1,516	1,414	3,000	396	2,841	3,000
01-5115-354 Assoc Memberships & Conf Re	1,985	2,734	2,000	1,641	2,141	2,000
01-5115-356 Training	0	1,675	6,000	1,291	2,000	2,000
01-5115-360 Contributions and Memorials	991	404	500	495	500	750
TOTAL EQUIPMENT AND MAINTENANCE	24,071	29,921	42,600	18,888	34,946	96,600
TOTAL HUMAN RESOURCES	219,892	292,421	340,600	189,513	331,315	411,419



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015 PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
PERSONNEL					
01-5116-101 Regular Employees	178,231	261,698	272,707	160,863	341,510
01-5116-102 Extra Help	28,706	(424)	0	0	0
01-5116-103 Overtime	2,392	0	0	319	0
01-5116-106 Expense Allowance	2,492	3,600	3,600	2,077	4,800
01-5116-112 Employee Retirement	49,482	66,351	67,768	40,918	84,866
01-5116-113 FICA (Social Security)	17,922	21,362	21,109	12,808	26,595
01-5116-116 Christmas Stipend	825	875	800	800	0
01-5116-121 Sick Leave Buy Back	2,493	4,061	3,223	4,033	6,132
TOTAL PERSONNEL	282,544	357,523	369,207	221,818	463,903
SUPPLIES					
01-5116-201 Office Supplies	1,260	1,302	1,500	0	1,400
01-5116-202 Duplication/Computer Suppli	0	959	2,500	0	2,075
01-5116-205 Nondurable Supplies	393	0	100	0	50
01-5116-206 Building Maintenance Suppli	0	0	25	0	25
01-5116-208 Publications and Periodical	48	0	48	45	50
01-5116-210 Landscaping Supplies	13,598	515	0	0	250
01-5116-212 Animal Food	0	0	0	0	0
01-5116-213 Food Supplies	0	81	100	0	100
01-5116-217 Wearing Apparel	728	48	75	178	400
01-5116-218 Protective Clothing/Safety	0	0	25	0	25
01-5116-220 Medical Supplies	0	0	15	0	15
TOTAL SUPPLIES	16,026	2,905	4,388	223	4,390
EQUIPMENT AND MAINTENANCE					
01-5116-302 Buildings	566	448	350	0	100
01-5116-311 Signs	120	465	500	250	450
01-5116-313 Recreational Structures	7,356	7,350	6,000	3,185	0
01-5116-314 Bug and Rodent Control	0	0	0	0	0
01-5116-315 Office Equipment	0	0	0	0	0
01-5116-316 Furniture,Fixtures & Mi	120	0	300	298	200
01-5116-317 Durable Tools	0	0	75	0	0
01-5116-318 Vehicle Rep./small part	0	3,146	1,000	500	450
01-5116-321 Air Conditioning and He	0	0	0	0	0
01-5116-322 Playground/Swimming Poo	6,110	2,015	5,000	4,900	0
01-5116-328 Document Destruction	0	133	130	76	150
01-5116-331 Travel Expense	0	125	400	100	350
01-5116-332 Tuition Reimbursement	0	0	0	0	700
01-5116-340 Postage	712	1,900	3,000	3,000	3,500
01-5116-345 Advertising	537	0	180	90	8,000
01-5116-346 Rentals & Leases	6,970	6,143	9,000	8,800	10,000
01-5116-349 Printing	499	99	0	0	1,550
01-5116-354 Assoc Memberships & Con	1,341	830	1,350	865	1,200
01-5116-356 Training	0	0	225	100	270
01-5116-360 Contributrions and Memo	48	128	100	75	100
01-5116-361 Refunds	0	90	50	205	0
01-5116-377 Licenses	125	0	150	125	125
01-5116-380 Park & Rec Activities/P	8,433	9,538	10,000	9,500	9,500



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	2013-2014			2014-2015
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
01-5116-381 Festivals and Events						
01-5116-381-101 Festival & Events-Conce	9,262	10,499	11,000	11,000	11,000	10,500
01-5116-381-102 Festival & Events-Spook	3,203	2,980	3,000	3,395	3,395	2,800
01-5116-381-103 Festival & Events-Fall	1,399	1,435	1,400	1,474	1,474	1,200
01-5116-381-104 Festival & Events-Car S	0	1,498	0	0	0	0
01-5116-381-105 Festival/Events-Mayors	567	688	725	528	528	675
01-5116-381-106 Festival/Events-Christm	6,429	18,163	22,000	12,680	15,000	13,000
01-5116-381-107 Fest. & Events-Sounds o	30,368	24,926	29,000	30,454	29,000	0
01-5116-381-108 Festival & Events-Taste	1,086	1,195	1,400	1,400	1,400	1,150
01-5116-381-109 Festivals & Events-Sprint	0	0	0	0	0	750
01-5116-381-110 Fest. & Events-Festival	11,800	12,455	13,000	13,000	13,000	11,000
01-5116-381-111 Fest. & Events-Veterans	31,836	19,496	0	0	0	0
01-5116-381-112 Fest. & Events-Freedom	49,011	62,632	100,300	6,131	101,985	70,730
01-5116-381-113 Fest. & Events-Senior G	3,152	2,964	5,200	5,200	5,200	4,750
01-5116-381-114 Fest & Events - Trout F	0	0	2,500	2,500	2,500	1,500
01-5116-381-115 Fest. & Events-Daddy Da	808	847	1,000	575	575	800
01-5116-381-116 Fest. & Events-Chisholm	5,202	2,367	5,500	5,500	5,500	5,500
01-5116-381-117 Fest. & Events-Big Even	1,346	1,611	2,000	2,100	2,000	0
TOTAL EQUIPMENT AND MAINTENANCE	188,407	196,164	235,835	128,004	230,319	161,000
TOTAL PARK ADMINISTRATION	486,978	556,593	609,430	350,045	602,484	629,293

- 01-5116-101 Regular Employees
 Includes salary for 5 Full time employees:
 1 - Park & Rec Director 1 - Deputy Park & Rec Director 1 - Secretary III 1 - Rec Leader I
 1 - Special Events Supervisor

- 01-5116-102 Extra Help

- 01-5116-106 Expense Allowance
 Car Allowance for P&R Director and Secretary III.

- 01-5116-112 Employee Retirement
 Includes cost of employee retirement program

- 01-5116-113 FICA (Social Security)

- 01-5116-116 Christmas Stipend
 Employees' Christmas stipend. Moved to Special Events

- 01-5116-121 Sick Leave Buy Back
 Buy Back Program to reduce City's fiscal liability for accrued sick leave.

- 01-5116-201 Office Supplies
 This includes calendars, pens, markers, notebooks, folders, scrap book supplies, general office supplies - paper clips, staples, sheet protectors, tape, etc. The administrative office is responsible for more office work and require more supplies because of the nature of the work.

- 01-5116-202 Duplication/Computer Supplies
 Most of the marketing materials in the city are part of our job. This includes copy paper, colored paper for flyers, etc. The color copier has increased paper for posters brochures, etc. Mailing labels and card stock used for our post card mailouts for events are included here. Another expense in banner paper. We make banners frequently for our events and because the sponsors change annually we usually have to print a brand new banner for the events. Ink for the plotter is included.

- 01-5116-205 Nondurable Supplies
 We need to replace and add to, any hoses, shovels, hand trowels, and rakes as needed, for work days and scout projects. We work with scouts, Eagle Scout candidates and school/young groups and provide them necessary supplies.

- 01-5116-206 Bldg Maint. Supplies
 We do several luncheons, monthly meetings in our conference room (Park Board/Athletic Foundation, Eagle Scouts, vendors, etc.) We have a kitchen in our building and need these supplies to keep the areas tidy -Dish soap, hand soap, paper towels, window cleaners, etc.

- 01-5116-208 Publications and Periodicals
 Yukon Review Subscription for the Parks and Recreation Office for one year. This includes a regular and on-line subscription.

- 01-5116-210 Landscaping Supplies
 We do plantings/landscape enhancement at the Huckaba Building, Spirit League Field and the City Park Horseshoe Complex. These funds purchase: shrubs, flowers, rock, gravel, edging, landscape stone, landscape material, mulch, soil additives & bulbs.

- 01-5116-213 Food Supplies
 Supplies purchased: paper plates, cups, condiments for luncheons, meetings etc. These include Festival of the Child, Patriot Project Park Board/YAF, Friends of the Park and misc., etc.

- 01-5116-217 Wearing Apparel
 This helps identify us as P&R employees - Collar shirts, jackets and coats are included in this for the administrative staff.

- 01-5116-218 Protective Clothing/Safety Equipment
 Safety glasses, mowing masks - Spirit League field maintenance

- 01-5116-220 Medical Supplies
 First Aid Kit for Events (to take out in the parks for all events) and minor first aid items such as bandaids, misc. for the office

- 01-5116-302 Buildings
We do not plan anything specific for these funds, but in case of emergencies, we will be able to help pay for unexpected items and for light replacements in our office, that are not covered by building maintenance.
- 01-5116-311 Signs
We purchase signage for our parks, walking trails and picnic areas, etc. We will replace other pavilion and park signs as wear warrants this and vandalism requires replacement.
- 01-5116-313 Recreation Structures
This account has been moved to Park Maintenance
- 01-5116-314 Bug and Rodent Control
- 01-5116-316 Furniture/Fixtures/ Misc. Furnishings
This will cover small furniture items as office needs arise.
- 01-5116-318 Vehicle Rep./Small Parts
Time to time small articles need replaced on the vehicles.
- 01-5116-322 Playground/Pool Equipment
This account has been moved to Park Maintenance
- 01-5116-328 Document Destruction
This covers the paper shredder service
- 01-5116-331 Travel Expense
This will be used to travel to 2014 ORPS Conference site. This will help with gas, mileage and lodging.
- 01-5116-332 Tuition
This covers the Deputy Director's OSU OKC horticulture classe tuition for the fall and spring semester. These classes will equip the parks maintenance division to be more successful in their caring for the cityparks. And increase their beautification through better knowledge of the areas maintained.
- 01-5116-340 Postage and Shipping
We are planning on many direct mailings to send out registrations for our 2.5k runs our annual five day senior games, the Spirit League, Pumpkin Harvest Craft Fest for those who don't download applications. We solicit sponsors for events, send many personal event thank-yous with post-marketing booklets. The remainder is for day-to-day mail.
- 01-5116-345 Advertising
We plan on several ads in the Review thanking various groups/organizations who assist the P&R Dept. Example: Patriot Project and The Tree Bank (free trees). With our new branding we will be running 2-3 ads in color in a larger size than the past. These ads will double in cost to meet the requirements.
- 01-5116-346 Rentals and Leases
90% of this is spent on porta potties for small events, league tournaments and for the parks which do not have rest rooms: Taylor Park & Welch Park and for parks when the rest rooms are winterized and events still take place. The department is renting storage units to assist in storing special event materials that are large and cannot be replaced each year. These funds allow the flexibility to assist user groups when needed. Many times we must close the rest rooms for various repairs and we are able to accommodate park patrons with temporary comfort stations. (CIP Fund request for replacement)
- 01-5116-349 Printing
Printing budget is spent on misc. printing to promote our events. We have many permanent banners that we change the dates on but as sponsors change year to year, we can do event specific banners that are new. We will be adding new branding printing to this account for 2014. This includes business card, stationery, envelopes, etc for our different division.
- 01-5116-354 Association Memberships/Conference Registrations
This account will pay for ORPS memberships \$40 each, for Dept. Director & Park Board - \$60, other administrative professional members & ORPS conference registrations average \$200 each. With other money we will take computer or professional development classes. We have gained an administrator who is very active in the profession.

01-5116-360	<p>Contributions and Memorials Our office takes care of all flowers, meals, etc when someone passes away or is in the hospital. What we spend depends on the year's situations as they arise.</p>
01-5116-361	<p>Refunds We will use this money to refund booth rent for the Pumpkin Harvest Craft Fest if needed. Booth rent is \$50 and if they request before our deadline they receive a refund. We give booth credits after that. We have very few refunds. We do not refund ticket prices or events, which are very low in cost.</p>
01-5116-377	<p>Licenses We have five full time people @ \$25 each for driving records.. We have some part-time drivers over 18 also which varies.</p>
01-5116-380	<p>P&R Activities/Programs Also, we support the school athletic dept. fall sports poster(we use their track twice a yr.) we support other organizations who donate to us Example: - Weokie Golf - Taste sponsor, Tree Bank - (gives us free trees) and some small donations for ads in drama programs etc. We do many small events that are funded here. These include the Baby Crawl, Chocolate Festival, Herchey Track Meet, Gals and Garb Luncheon and other miscellaneous small event, luncheons, etc..</p>
01-5116-381	<p>Festivals/Events</p>
CONCERTS IN THE PARK	<p>- We offer ten concerts a summer. Bands range from \$500 to \$1,000. Three of our regular bands do not have sound for a park setting We pay sound 3 @ \$350. We do two special concerts - Bark at the Park and the Closing Concert Carnival. We do extra promotion have prizes for contests and crafts. We run our concession stand with charcoal hamburgers, drinks and snacks. We purchase food for the concession. We also run several ads in the Review as needed for special bands and in general. The funds will also replace concert items as needed, ice chests, cooking items, etc. FREE</p>
SPOOKSVILLE	<p>- We host a costume contest for dogs and kids with awards. Also we have a carnival and haunted house. Funds budgeted from this account will cover - awards, entertainment, several entertainers - \$800 (clowns, magician, story teller) Crafts & supplies, costumes, trinkets/props, ads, t-shirts for volunteers and staff, cookies to decorate and candy for the carnival is a big expense -\$1500. T-shirts for the volunteers run \$500. We will secure as many sponsors as possible to defray cost. Tickets: \$3 per person.</p>
FALL CRAFT FAIR	<p>- This is a joint venture with the Friends of the Library. Our goal is to get attendees for the 45 vendors who pay \$50 a booth. We advertise in four newspapers and with small radio spot - \$600. We run the concession that day and purchase food for soup, sandwiches and drink - \$400. We buy donuts for the crafters as they set up (\$40). Printing and mailings are done to 500 crafters - \$200 and we pay \$50 to the tax commission for a special event permit. FREE</p>
CAR SHOW	<p>- Freedom Fest - Now included in Freedom Fest</p>
MAYOR'S CHRISTMAS PARTY	<p>- The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Free Admission Entertainment - \$250, Food- \$300, Crafts \$100, Essay Contest \$50 and Misc \$100.</p>
CHRISTMAS IN THE PARK	<p>- This includes funding for Chill Your Cheeks 5k - professional timing - \$2200, t-shirts, \$6 per runner, run snacks -\$700 and advertising. We have average 400 runners depending on the weather. The Kris Kringle Carnival total expense is included - Entertainment - \$1300, pictures \$500, Crafts - \$200, Decorations - \$200. The remainder of the money is spent on kerosene \$800, mobile minis for money counting - \$1600, Candy \$3,000, volunteer shelter, and misc. supplies such as safety equipment, refreshments, after event Christmas volunteer luncheon \$600, etc. We will purchase all the candy given away to contributors at Christmas in the Park's annual light display drive-through. There are misc decorations, 5K equipment, sanctioning fees \$350 and mailings - \$400.</p>
SOUNDS OF THE SEASON	<p>- The funds in this account pay the bulk of the Philharmonic \$29,000 Food for the Philharmonic \$300 and flowers for the soloist \$75 Sound \$3000. There are misc. items to decorate as needed. Tickets for 2014 will be \$10 reserved and \$ 5 general admission. We secure sponsors for the event.</p>
TASTE OF YUKON	<p>- The Taste of Yukon will spend funds on advertising, t-shirts or aprons for the restaurants, plaques, chocolate supplies, miscellaneous refreshments, back-up paper goods, rental of linens for the 23 booths. TICKET prices increase to \$12 and \$15 at the door in 2015. T-shirt - \$500 for vendors, advertising \$500, Supplies - \$200 and misc. Sponsors are solicited for this event</p>
FESTIVAL OF THE CHILD	<p>- The festival is one of the largest one-day events we do. We have expenses for the entertainment and numerous craft supplies. These include: pony rides/petting zoo, Inflatables, shirts -all volunteers, Advertisements: - Review, Kidz Directory, Clear Channel Radio Oklahoman, \$1500, Entertainment: - Story tellers, magicians, Critter Tales, clowns, juggler \$2000, craft supplies, misc. supplies \$200, Golf Carts \$500, Bounces \$1500, Petting zoo -\$1000 (We have several sponsors who support the entertainers) We provide over 50 fur hands-on booths for children. Funds help buy supplies for the various volunteer booths. Volunteer lunches for 250 people. Cost Tickets - \$5 and \$7 at the gate. \$500, Adults FREE.</p>

- VETERAN'S TRIBUTE - Freedom Fest - July 3rd (All of this is now included int Freedom Fest)
- FREEDOM FEST - Entertainment - \$80,00, Kids activities \$4200, Golf Carts, \$3700, Ice \$900, porta potties \$1000, Pop and water -\$3000, FF Wear - \$3000, Avertising - \$4000, Volunteer lounge \$800 Rentals \$3000, Awards \$200, Ice cream & watermelon \$1400, Park improvements \$2000, Misc. -\$1000. Crowd estimates 15,000 each evening and 2,000 during the day of the Fourth.
- SENIOR GAMES - This is a 10 day event and registration is \$25 per athlete. Expenses are: Games ads \$800, awards, T-shirts \$6-7 each, social food \$880, and snacks for events - misc games equipment and door prizes. We have several sponsors who support the t-shirts and social food - \$800, Entertainment \$400, Supplies \$1000, Track timing \$225, Referees \$160 and misc \$200 - \$400 depending on the needs. Sponsors are solicited.
- DADDY DAUGHTER DANCE - The entry fee is \$5 per person and \$7 at the door. Disc Jockey is \$500. Ads and decorations, give aways and refreshment for the remainder. McDonalds has provided drinks and cookies the last three years. We make average of \$900 in revenue on pictures alone.
- CHISHOLM TRAIL ROUNDUP - We provide entertainment to supplement the any grants we are fortunate to receive. These funds provide: Pony Rides/Petting Zoo, dance floor, Porta Pots - craft supplies, plants, and Buffalo Bill's Wild West Show will take the remainder of the budget. This event highlights the heritage of Yukon as a stop on the original Chisholm Trail. The entertainment slowly increases a little bit each year. Free to the public
- THE BIG EVENT (AND PATRIOT PROJECT) - This account is split between the Big Event and the Patriot Project. We will purchase shrubs, bulbs, landscaping supplies, gravel, rocks, paint, brushes, rollers, drop cloths, small tools, as needed. The exact projects will be identified in August when we meet with SW Covenant School and decided in January as we plan the Big Even which is a one service project with OU studentst. These are two big projects that have greatly enhanced the City Park complex over the last 10 years. We supplement these two events with landscaping money depending on the projects. Moved to Parks maintenance.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
01-5117-101 Regular Employees	311,918	273,047	266,558	176,810	266,558	390,697
01-5117-102 Extra Help	81,241	100,172	179,120	68,303	179,120	229,088
01-5117-103 Overtime	35,926	71,848	0	48,447	0	0
01-5117-106 Expense Allowance	448	0	0	0	0	0
01-5117-112 Employee Retirement	85,694	80,305	66,871	51,657	66,871	94,990
01-5117-113 FICA (Social Security)	32,265	33,689	34,289	22,165	34,289	46,340
01-5117-116 Christmas Stipend	1,615	2,575	1,950	2,000	0	0
01-5117-121 Sick Leave Buy Back	4,048	1,074	2,540	1,323	2,540	1,111
TOTAL PERSONNEL	553,155	562,710	551,328	370,706	549,378	762,226
SUPPLIES						
01-5117-201 Office Supplies	400	189	500	90	500	250
01-5117-202 Duplication/Computer Suppli	120	0	0	0	0	0
01-5117-204 Fuel, Oil and Lubricants	0	0	0	0	0	0
01-5117-205 Nondurable Supplies	2,516	2,992	3,100	511	3,100	2,500
01-5117-206 Building Maintenance Suppli	100	157	300	0	300	1,000
01-5117-207 Chemicals	0	9,747	12,000	221	12,000	12,000
01-5117-209 Recreational Supplies	0	0	400	0	400	100
01-5117-210 Landscaping Supplies	11,410	13,816	44,000	15,152	44,000	44,000
01-5117-213 Food Supplies	291	0	0	0	0	0
01-5117-217 Wearing Apparel	2,249	2,727	3,500	1,224	3,500	3,000
01-5117-218 Protective Clothing/Safety	2,237	1,986	2,800	934	2,800	2,800
01-5117-220 Medical Supplies	115	0	150	0	167	175
01-5117-223 Welding Supplies	741	797	1,000	0	1,000	800
TOTAL SUPPLIES	20,180	32,410	67,750	18,133	67,767	66,625
EQUIPMENT AND MAINTENANCE						
01-5117-302 Buildings	1,499	1,067	2,500	188	2,500	2,000
01-5117-306 Sidewalks Steps Curbs Gutte	5,997	0	4,000	0	4,000	2,000
01-5117-310 Parking Areas	0	0	3,000	0	3,000	200
01-5117-313 Recreational Structures-Par	787	2,230	10,000	1,620	10,000	3,000
01-5117-315 Office Equipment	0	0	0	0	0	0
01-5117-316 Furniture, Fixtures & Misc F	0	0	0	0	0	0
01-5117-317 Durable Tools	0	38	700	0	700	200
01-5117-318 Motor Vehicles/Small Equip	0	150	2,000	118	2,000	2,000
01-5117-322 Playground and Swimming Po	123	0	1,000	0	1,000	600
01-5117-323 Inspection Fee Prop	0	0	450	0	450	450
01-5117-325 Sprinkler System	49	0	0	0	0	0
01-5117-331 Travel Expense	0	0	0	0	0	350
01-5117-332 Tuition Reimbursement	0	0	0	0	0	340
01-5117-340 Postage	0	0	0	0	0	0
01-5117-346 Rentals and Leases	500	5,000	7,500	2,500	7,500	3,000
01-5117-349 Printing	0	0	0	0	0	0
01-5117-356 Training	0	135	0	0	0	135
01-5117-361 Refunds	0	0	0	0	0	0
01-5117-362 Judgments and Damages	43	0	0	0	0	0
01-5117-364 Building Security	0	0	0	0	0	0
01-5117-365 Maintenance Agreements	0	0	0	0	0	7,232
01-5117-377 Licenses	292	559	350	125	350	350
01-5117-381 Festivals and Events	5,994	5,034	6,500	6,188	6,500	6,500
TOTAL EQUIPMENT AND MAINTENANCE	15,282	14,212	38,000	10,740	38,000	28,357
DEBT SERVICE						
01-5117-504 Contractual Agreements	0	57,100	0	30,720	51,200	51,200
TOTAL DEBT SERVICE	0	57,100	0	30,720	51,200	51,200
TOTAL PARK MAINTENANCE	588,616	666,432	657,078	430,298	706,345	908,408

- 01-5117-101 Regular Employees
Includes salary for **7** Full time employees:
 - 1 - Park Superintendent 1 - Park Supervisor II 1 - Laborer III 4 - Laborer I

- 01-5117-102 Extra Help
Includes salary for **34** Part time employees:
 - 11 - Part Time Laborer 18 - Seasonal May-August 5 - Part Time Laborer-Seasonal

- 01-5117-103 Overtime
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.

- 01-5117-106 Car/Electronic Allowance

- 01-5117-112 Employee Retirement
Includes cost of employee retirement program

- 01-5117-113 FICA (Social Security)

- 01-5117-116 Christmas Stipend
Employees' Christmas stipend - moved to Spec Events

- 01-5117-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for accrued sick leave.

- 01-5117-201 Office Supplies
Pens, pencils, paperclips, white out, clip boards, file folders for Parks.

- 01-5117-202 Duplication/Computer Supplies
It Dept or moved to Office Supplies

- 01-5117-205 Nondurable Supplies
Shovels, rakes, small hand tools, batteries for flashlights, wire ties, nuts, bolts, staple guns, keys, shrink wrap, small fertilizer spreaders.

- 01-5117-206 Building Maintenance Supplies
Heavy duty shop towels to clean up spills, wipe grease, dirt, etc., off hands purchased from Cleveland Cotton. Toilet paper and towels for park restrooms

- 01-5117-207 Chemicals
Roundup, Strike 3, Pre-emergent program mixture, fertilizer for flower beds

- 01-5117-209 Recreational Supplies
Replace basketball nets, tennis nets & windscreens in parks

- 01-5117-210 Landscaping
Plants, mulch, fill dirt, fertilizer for all flower beds. Landscape timbers for playgrounds

- 01-5117-213 Food Supplies
End of summer cookout for staff, coffee, creamer, food during storm/disaster events.

- 01-5117-217 Wearing Apparel
Uniform rentals for employee to purchase jeans, thermal wear, rain coats, gloves, etc. Company used for uniforms has been Clean Uniform Company. Tshirts for seasonal and part time

- 01-5117-218 Protective Clothing/Safety Equip
Safety boots, cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirations, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, vest and lime safety shirts. As required by task.

- 01-5117-220 Medical Supplies
First aid supplies for the cabinet to include band-aids, tweezers, gauze, ointments and to put in kits in trucks

- 01-5117-223 Welding Supplies
Monthly rental along with tips, oxygen, argon, acetelyene, wire, for repairs made on Christmas displays, vehicles, playground equipment and fence. Locke Welding is main vendor.

- 01-5117-302 Buildings
Repairs to park buildings, community centers, restrooms, stain gazebos & concession stands. Graffiti removal

- 01-5117-306 Sidewalks, Steps, Curbs, Gutters
Re-paint curbs, steps, and sidewalks for special events and concrete to make repairs to such in all parks.

01-5117-310	Parking Areas Parking lot striping and paint
01-5117-313	Recreation Structures Repair of ballfields, fences, backstops, basketball goals, tennis courts,
01-5117-314	Bug and Rodent Control Pest control, paid out of Property Maintenance
01-5117-317	Durable Tools Large hand tools to include large fertilizer spreaders, power washer.
01-5117-322	Playground Equipment Repair Repairs to playground equipment to include nuts, bolts, steps, swings, etc...
01-5117-323	Inspection Fee Prop-Extinguisher Inspection fees for fire extinguishers and scissor lift yearly inspection
01-5117-325	Sprinkler Systems Repair
01-5117-331	Travel Expense Travel to SW Parks Conference at Western Hills or other pertinent conference
01-5117-332	Tuition Reimbursement Playground Certification Class
01-5117-346	Rentals & Leases Various rentals to assist with Park Maintenance. Bucket truck rental to help with setup or taking down the Christmas lights. Traffic control devices used to route traffic during Christmas in the Park.
01-5117-356	Training SW Parks Training at Western Hills for Parks Maintenance personnel
01-5117-365	Maintenance Agreements Maintenance Agreement for Jackie Cooper Gym generator
01-5117-377	Licenses Driving Record reimbursement for all employees. CDL license reimbursements for valid CDL holders. Deann Robinson currently has hers.
01-5117-381	Festivals and Events Items to be purchased for 4th of July and Christmas in the Park include paint, wire ties, electrical tape, duct tape etc.
01-5117-504	Contractual Agreements Labor for Holiday light installation and removal.



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	CURRENT BUDGET	2013-2014	PROJECTED ACTUAL	2014-2015
	ACTUAL	ACTUAL		Y-T-D ACTUAL		PROPOSED BUDGET
PERSONNEL						
01-5118-101 Regular Employees	366,521	380,825	406,000	242,862	406,000	477,954
01-5118-102 Extra Help	90,173	262,804	492,389	178,974	492,389	372,292
01-5118-103 Overtime	9,591	661	0	14,198	0	0
01-5118-112 Employee Retirement	87,681	93,022	100,891	63,404	100,891	118,772
01-5118-113 FICA (Social Security)	33,659	48,252	69,019	33,395	69,019	83,803
01-5118-116 Christmas Stipend	2,300	3,525	4,350	4,425	0	0
01-5118-121 Sick Leave Buy Back	4,237	3,654	3,823	4,783	3,823	8,314
TOTAL PERSONNEL	594,162	792,742	1,076,472	542,041	1,072,122	1,061,135
SUPPLIES						
01-5118-201 Office Supplies	912	2,351	1,500	1,643	1,500	1,500
01-5118-202 Duplication/Computer Supplie:	0	0	500	500	500	500
01-5118-205 Nondurable Supplies	0	44	500	659	500	500
01-5118-206 Building Maintenance Supplies	286	923	1,000	378	1,000	500
01-5118-207 Chemicals	0	7,970	7,500	7,000	7,500	8,500
01-5118-208 Publications and Periodical	126	201	215	90	215	215
01-5118-209 Recreational Supplies	0	0	300	0	300	300
01-5118-210 Landscaping Supplies	1,999	2,814	2,400	2,357	2,400	2,500
01-5118-213 Food Supplies	456	28,325	29,000	27,000	29,000	33,000
01-5118-217 Wearing Apparel	684	1,251	2,400	1,700	2,400	3,000
01-5118-218 Protective Clothing/Safety	49	78	150	60	150	150
01-5118-220 Medical Supplies	86	127	250	200	250	250
01-5118-221 Public Educational Supplies	716	208	750	750	750	750
TOTAL SUPPLIES	5,313	44,292	46,465	42,338	46,465	51,665
EQUIPMENT AND MAINTENANCE						
01-5118-302 Buildings	11,727	16,842	18,000	16,250	18,000	19,000
01-5118-311 Signs	0	148	150	0	150	150
01-5118-313 Recreational Structures-Par	0	1,000	0	1,532	0	0
01-5118-314 Bug and Rodent Control	0	0	0	0	0	0
01-5118-315 Office Equipment	426	0	300	0	300	300
01-5118-316 Furniture,Fixtures & Misc F	500	290	1,000	0	1,000	1,000
01-5118-317 Durable Tools	92	0	300	300	300	500
01-5118-318 Motor Vehicles/Small Equip	0	1,200	300	0	300	300
01-5118-321 Air Conditioning and Heatin	0	0	500	315	500	300
01-5118-322 Playground/Swimming Pool Eq	0	2,818	3,000	2,150	3,000	3,000
01-5118-331 Travel Expense	329	447	600	0	600	500
01-5118-340 Postage and Shipping	33	200	735	180	735	750
01-5118-345 Advertising	0	0	225	189	225	500
01-5118-346 Rentals and Leases	709	4,760	5,000	4,100	5,000	4,950
01-5118-349 Printing	200	3,094	3,000	3,350	3,000	3,500
01-5118-354 Assoc Memberships & Conf Re	940	1,423	2,200	3,026	2,200	3,000
01-5118-356 Training	0	149	250	0	250	500
01-5118-360 Contributions and Memorials	0	81	100	0	100	0
01-5118-361 Refunds	590	175	1,000	595	1,000	1,000
01-5118-365 Maintenance Agreements	0	3,410	3,500	3,500	3,500	3,500
01-5118-367 Pool and Concession Sales T	0	2,338	6,200	3,889	6,200	5,000
01-5118-376 Licensing	0	100	400	0	400	400
01-5118-377 Licenses	217	600	500	455	500	500
01-5118-380 Park & Rec Activities/Progr	18,147	21,772	23,700	22,500	23,700	25,000
01-5118-387 Park & Rec Activities/Progr	0	0	0	0	0	2,500
TOTAL EQUIPMENT AND MAINTENANCE	33,910	60,846	70,960	62,331	70,960	76,150
TOTAL RECREATION FACILITIES	633,386	897,880	1,193,897	646,709	1,189,547	1,188,950

- 01-5118-101 **Regular Employees**
 Includes salary for **9** Full time employees:
 1 Recreation Superintendant 1 Jackie CooperGym Manager 1 Supervisor III-YCC 1 Athletic Coordinator
 1 Rec Leader I - YCC 1 Rec Aide Full-Time-JCG 1 RAC Supervisor 1 RAC Receptionist
 1 RAC Assistant

- 01-5118-102 **Extra Help**
 Includes salary for **80** Part time employees:
 26 Rec Aides/P/T Laborers 2 Pre-School Teacher 2 P&R Office Rec Aides 1 RAC Kitchen Manager
 1 RAC Bus Driver 1 RAC Cook 1 Mobile Meals Aide 8 RAC P/T Laborers
 38 Seasonal P/T

- 01-5118-112 **Employee Retirement**
 Includes the City's cost of the employee retirement program.

- 01-5118-113 **FICA (Social Security)**

- 01-5118-116 **Christmas Stipend**
 Employees' Christmas stipend. Moved to Special Events

- 01-5118-121 **Sick leave Buy Back**
 Buy Back Program to reduce City's fiscal liability for accrued sick leave.

- 01-5118-201 **Office Supplies**
 Supplies are used for many areas of recreation including membership cards, lamination, pool passes, program promotion and records, filing, activity calendars for the Senior Center and everyday office and clerical needs.

- 01-5118-205 **Nondurable Supplies**
 Used to replace worn out hoses and brooms. Also used to purchase zip ties to hang promotional banners.

- 01-5118-206 **Bldg Maint. Supplies**
 Floor wax and stripper used for general up keep and appearance of tile flooring. Other items are used to sterilize, clean and deoderize the facility. The floors at the RAC suffer a lot of abuse throughout the year from tables and chairs constantly being re-arranged. The floors must be continually maintained for the best appearance.

- 01-5118-207 **Chemicals**
 Chemicals are used to maintain health codes, cleanliness, and appearance.

- 01-5118-208 **Publications and Periodicals**
 Yukon Review Subscription for the facilities for one year. Subscriptions are used for scrapbooking, verifying publication of press releases, and patrons of the facilities.

- 01-5118-209 **Recreational Supplies**
 Items are used in aerobics and swim instruction classes. Equipment that is worn out replaced.

- 01-5118-210 **Landscaping Supplies**
 Appearance of facilities is critical to our image. Plants in spring and fall provide color and an inviting atmosphere. Mixture of perinial and annual planting. Gardening tools, mulch, hoses and irrigation used to maintain plants.

- 01-5118-213 **Food Supplies**
 Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. Concessions are purchased at Sam's and are reasonably priced for patrons. Items such as pretzels, pizza and candy are sold. Drinks are purchased from Coca-cola. Drinks are served in 16oz cups and are dispersed by fountain system. The RAC feeds 70-90 people lunch on a daily basis. It's a good balance of quality and economy in meal preparation.

- 01-5118-217 **Wearing Apparel**
 Recreation employees are required to wear Parks & Recreation clothing. This helps to ensure professionalism and identification to the public. Clothing used for professionalism and sun safety for guards. Whistles are used for guards. Parks & Recreation staff must maintain a professional appearance while at work.

- 01-5118-218 **Protective Clothing/Safety Equipment**
 Equipment to be used when working in conditions that require PPE such as gardening, weed eating, painting, cleaning, etc. Used for protections of blood bourne pathogens for the employees.

- 01-5118-220 Medical Supplies
First aid kits must be stocked and maintained for public and employee protection. Minor injuries often occur in a recreational setting.
- 01-5118-221 Public Education Supplies
Used to educate the public in culture, health awareness, public safety, and science.
- 01-5118-302 Buildings
Needed to fix facility equipment and flooring used daily by patrons. Some items are need immediate attention for certain activities and programs to function properly or public safety. Un-Forseen Repairs - Budget set aside for unforeseen repairs such as hot water tanks, A/C repair, leaks, equipment failure, door malfunctions, etc. Upkeep/Enhancement - Painting interior of the facilities to keep good apperance. Kitchen repair is usually very costly.
- 01-5118-311 Signs
For informational purposes such as facility rules and regulations, exits, evauations and general information such as restroom locations, etc.
- 01-5118-313 Recreational Structures-Park
- 01-5118-314 Bug and Rodent Control
- 01-5118-315 Office Equipment
Laminators are used for making membership cards and swim passes. All other items are simply to replace broken or worn equipment.
- 01-5118-316 Furniture/Fixtures/ Misc. Furnishings
Money in this line is used mostly to replace and fix kitchen fixtures such as microwaves, coffee maker and pots, ice machine, etc. Office furniture as needed.
- 01-5118-317 Durable Tools
General tools used for minor repairs in facilities and grounds. Replace old and worn tools.
- 01-5118-318 Motor Vehicle Parts/Supplies
Unforseen problems and routine maintenance
- 01-5118-321 Air Conditioning & Heating Systems
Filters have to be replaced as needed. Small repairs to A/C units are used here.
- 01-5118-322 Playground/Pool Equipment
Funds for unforeseen equipment failure, replacement, repair of structures & equipment.
- 01-5118-331 Travel Expense
Mileage reimbursement for ORPS Conference. Overnight stays for Training purposes.
- 01-5118-340 Postage and Shipping
Used to help promote programs and activities. Program information is mailed to approximately 100 people each mail out. Thank you cards given to all donations and sponsorships for programs and events.
- 01-5118-345 Advertising
Promotional ads for placed in newspapers, websites, banners, and digital signage.
- 01-5118-346 Rentals and Leases
Entrance rugs reduce the risk of slip injuries and cuts down on depris into main lobby. Dust mops are used to clean gym surfaces and must be cleaned regularly. When table linens are used for a rental, we are compensated by the renter.
- 01-5118-349 Printing
Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each printing.
- 01-5118-354 Association Memberships/Conference Registrations
Professional development. ORPS memberships - Conference registrations
- 01-5118-356 Training
Any classes or seminars that may come available to train employees.

- 01-5118-361 Refunds
Class, programs, and rentals occasionally are cancelled and require refunds. Budget derived from previous years cancellation and refund totals.
- 01-5118-365 Maintenance Agreements
Pool Maintenance Yearly inspections, startup of both pools and winterization of both pools.
- 01-5118-367 Pool and Concession Tax
State and County sales tax on concession and gate sales. Budget derived from previous years sales tax expense and this years expected totals.
- 01-5118-376 Liicensing & Software
Pool/Wading Pool licenses required by the State Health Department. The health department requires a \$100 fee to be licensed to serve food.
- 01-5118-377 Licenses
Driving records for employee assigned to operate city vehicles.
- 01-5118-380 P&R Activities/Programs
Basic program equipment - \$9000. needed for the success of programs at facilities. Materials would include some snack products, sporting equipment, toys, games, etc. Additional weight room equipment for community center members to enhance existing room. Aerobics class equipment as needed for expanding class size and frequently used equipment. Bunko Supplies needed for meal preparation prizes, and game materials that are offered to participants 8 times a year. All other materials needed for program success and participation increase.
- Kids Camps - \$5000. Materials needed to promote activities for the elementary aged children of the community. Some programs require special transportation, equipment, clothing, fees and certifications to function effectively. Buses are needed for field trips to the surrounding community, specific equipment used for games and crafts, entry fees into field trip locations, and covering costs of certification cards for all staff trained to be first aid and CPR certified. Specific shirts are also worn by all children participating for quick visibility in public locations. All counselors supervising children must have proper safety equipment with them when away from the facility such as emeergency cards, first aid kits, anti-bacterial soap, etc in a backpack.
- Leagues - \$4000. Leagues require rewards to encourage participation and enhance competition. T-shirts may be used as awards or uniforms in this category. Equipment must be designated for league play and not used during regular recreaton. Replacement of worn out nets, goals and other equipment on as needed basis. Awards banquets require snacks, decorations and awards.
- Equipment for Open Recreation - \$5000. This category is often underated or miscounted. Open recreation is anything from basketball, volleyball, board games, weight equipment, pool tables, kickballs, dodgeballs, scooters, ping pong, badmiton, soccer, tennis, ect. These items are used on a daily basis and tend to wear out quickly. New programs or classes that are developed require new equipment and Supplies.
- Organized programs at the RAC - \$2000. Decorations help transform the center for programs. The seniors turn out in mass whenever there is quality entertainment.



CITY OF YUKON
WATER & SEWER ENTERPRISE FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
	WATER-SEWER ENTERPRISE				
46110	Water Fees	3,714,253	5,252,925	3,303,431	5,578,000
46115	Sewer Fees	1,358,647	2,242,525	1,421,255	2,708,000
46116	Re-Connect Fees	15,732	26,560	17,250	27,888
46118	Interest and Penalty	133,780	216,475	138,374	227,299
46121	Over/Short	19	25	39	25
46123	Water Deposit Transfer	19,459	27,550	19,920	28,928
46125	NSF Check Fee	2,777	5,297	2,840	5,562
46127	Fire Hydrant Rental	150	0	300	500
46130	Water Tap Fees	6,075	8,736	10,200	9,173
46140	Sewer Tap Fees	2,800	3,744	3,100	3,931
46150	Water Meters	49,170	86,250	56,077	90,563
46160	After Hours Fees	0	0	0	250
46199	Bad Debt Revenue	1,899	2,054	2,254	2,157
		5,304,759	7,872,141	4,975,040	8,682,274
	TRANSFERS-IN				
48706	PEST - Gen. Employees	71,844	71,844	59,870	71,844
		71,844	71,844	59,870	71,844
		5,376,603	7,943,985	5,034,910	8,754,118
	Appropriated Fund Balance				
	TOTAL REVENUE	5,376,603	7,943,985	5,034,910	8,754,118



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
70-5201-101 Regular Employees	403,432	328,958	414,229	219,275	414,229	422,367
70-5201-102 Extra Help	36,169	0	0	0	0	0
70-5201-103 Overtime	44,108	22,759	0	7,142	0	0
70-5201-106 Expense Allowance	448	231	0	0	0	0
70-5201-112 Employee Retirement	110,524	86,825	95,733	52,449	95,733	89,002
70-5201-113 FICA	35,586	26,039	31,894	17,243	31,894	32,416
70-5201-116 Christmas Stipend	2,415	1,467	1,875	1,867	0	0
70-5201-121 Sick Leave Buy-Back	1,541	1,525	2,681	0	2,681	1,054
TOTAL PERSONNEL	634,224	467,804	546,412	297,976	544,537	544,839
SUPPLIES						
70-5201-201 Office Supplies	246	193	200	194	200	200
70-5201-202 Duplication/Computer Su	265	146	200	138	200	200
70-5201-204 Fuel, Oil and Lubricant	37,631	26,686	30,000	12,595	24,928	30,000
70-5201-205 Nondurable Supplies	987	997	1,000	1,394	1,931	2,000
70-5201-206 Building Maintenance Su	50	364	200	0	200	200
70-5201-207 Chemicals	0	280	500	0	420	2,000
70-5201-208 Publications & Periodic	0	0	0	0	0	0
70-5201-213 Food Supplies	201	281	300	260	300	300
70-5201-214 Investigative/Illustrat	0	0	0	0	0	0
70-5201-217 Wearing Apparel	3,202	3,259	3,800	2,090	3,456	3,800
70-5201-218 Protective Clothing/Saf	3,848	3,196	5,000	1,770	5,000	5,000
70-5201-220 Medical Supplies	58	24	150	0	150	150
70-5201-223 Welding Supplies	0	48	0	0	0	0
TOTAL SUPPLIES	46,487	35,473	41,350	18,441	36,786	43,850
EQUIPMENT AND MAINTENANCE						
70-5201-301 Land	0	0	0	0	0	0
70-5201-302 Buildings	50	929	2,000	41	2,000	2,000
70-5201-304 Sewage Disposal-Plant a	0	0	0	0	0	0
70-5201-305 Sanitary Sewers	3,828	2,712	37,500	4,429	20,000	25,000
70-5201-306 Sidewalks, Steps, Curbs	4,380	12,204	15,000	3,970	10,000	15,000
70-5201-312 Water Lines	47,084	79,794	100,000	17,051	55,000	100,000
70-5201-315 Office Equipment and Fu	398	180	500	0	500	500
70-5201-317 Durable Tools	151	56	750	393	777	1,500
70-5201-318 Motor Vehicles/Small Eq	22,566	18,769	20,000	12,584	21,800	26,500
70-5201-319 Water Meter and Setting	19,747	18,233	20,000	5,010	20,000	25,000
70-5201-323 Inspection Fees	0	0	250	0	250	250
70-5201-324 Fuel Pump Repair	1,541	314	600	0	0	0
70-5201-331 Travel Expense	0	40	1,500	256	256	1,500
70-5201-332 Tuition Reimbursement	0	0	2,500	0	0	0
70-5201-340 Postage	0	333	100	25	100	100
70-5201-341 Telephones, Teletype, P	0	0	0	0	0	0
70-5201-346 Rentals and Leases	0	0	250	0	250	500
70-5201-347 Special Services	0	23,563	12,000	0	12,000	12,000
70-5201-348 Consultant Fees	9,370	3,293	13,000	14,465	19,838	16,000
70-5201-349 Printing	0	0	300	264	300	300



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
70-5201-354 Assoc Memberships & Con	35,060	34,575	38,000	34,869	38,000	38,000
70-5201-356 Training	1,141	209	2,000	895	895	2,000
70-5201-361 Refunds	0	0	0	0	0	0
70-5201-362 Judgments and Damages	1,775	4,767	2,000	867	2,000	2,000
70-5201-364 Building Security	0	0	0	0	0	0
70-5201-365 Maintenance Agreements	0	1,800	1,890	0	1,890	1,890
70-5201-369 Technology Equip,Repair	0	0	0	0	0	0
70-5201-376 Licensing	0	0	0	0	0	0
70-5201-377 Licenses	3,404	2,296	4,821	859	3,500	5,000
70-5201-378 Vehicle Tags	0	132	0	0	0	0
TOTAL EQUIPMENT AND MAINTENANCE	150,495	204,200	274,961	95,978	209,356	275,040
TRANSFERS						
70-5201-601 Management Fee Transfer	0	102,451	395,884	59,763	89,645	995,885
70-5201-603 Transfer to 36 ST CIP	0	0	0	0	0	378,080
TOTAL TRANSFERS	0	102,451	395,884	59,763	89,645	1,373,965
TOTAL WATER DISTRIBUTION	831,206	809,927	1,258,607	472,158	880,323	2,237,694

70-5201-312	<p>Water Lines Used to repair and maintain our water delivery system. Common items include clamps, pipe, fittings, valves and firehydrants. Water location flags are also purchase using this account. The main vendors are OK Contractors, HD Supply and Pioneer Supply. Price increases due to new lead regulations which are driving up the price of many of these parts.</p>
70-5201-315	<p>Office Equipment and Furniture Desk for office area, chairs for meeting table.</p>
70-5201-317	<p>Durable Tools Large hand tools, grabbers, heavy duty wrenches, pumps, cut-off saws, pump hoses.</p>
70-5201-318	<p>Motor Vehicle / Small equipment parts and supplies (Excluding fuel) Repair of all Water/Sewer city vehicles to include batteries, insurance deductibles, starter's, alternators, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in tires, batteries, alternators and brakes. Until we start changing out our vehicles, we will need to increase each year substantially.</p>
70-5201-319	<p>Water Meters and Settings Repairs to meters to include, meter risers, couplings, meter lids, gaskets, corp stops. Our 2 main vendors are HD Supply and OK Contractors. We have many meters over 10 years old and failures are increasing.</p>
70-5201-323	<p>Inspection Fee for Property and Equipment Inspection for fire extinguishers</p>
70-5201-324	<p>Fuel pump/generator repair Moved monies to Fleet Maintenance</p>
70-5201-331	<p>Travel Airfare, lodging, meals, car rental, taxi fare, parking, and misc. travel expenses for Employees to travel to APWA, WEFTEC convention, and other various meetings.</p>
70-5201-340	<p>Postage Postage for DEQ bypass reports, inspection reports and other items related to Water & Wastewater</p>
70-5201-346	<p>Rentals & Leases Concrete saw, mini excavator etc. Any rentals needed to complete a water and sewer job that we may not have the equipment for. Crossland's Rental</p>
70-5201-347	<p>Special Services Contract services with Dukes for root control treatment. Treatment is utilized to reduce the number of root related issues.</p>
70-5201-348	<p>Consulting Fees Fees for Triad Design in engineering projects for Water and Wastewater</p>
70-5201-349	<p>Printing For customer notification (orange tags) that are placed on the residents door stating why, what, when and what time we were there.</p>
70-5201-354	<p>Assoc Membership/Conf Reg COWRA annual payment and call okie annual fee's. Membership in APWA Public Works Director.</p>
70-5201-356	<p>Training Any classes, seminars that may come available to train employees. Supervisor needs to attend Supervisor class this year. This is also where our current employees can obtain their Class D license or to get a higher license.</p>
70-5201-362	<p>Judgements and Damages Any damages that may occur to a citizen's property caused by us to include parts for sprinkler systems and any other damages that may happen in the process of repair, etc.</p>
70-5201-365	<p>Maintenance Agreements The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be funded out of Water & Wastewater.</p>
70-5201-377	<p>Licenses Driving Record reimbursement for all employees. CDL license reimbursements for valid CDL holders. All DEQ Water & Sewer Operator Licenses will be paid for out of this account as well.</p>
70-5201-601	<p>Management Fee Transfer</p>

- 70-5201-101 **Regular Employees**
Includes salary for **10** Full time employees:
- | | | |
|---------------------|-----------|-------------------------|
| 1 PW Director | 1 Foreman | 3 Equipment Operator II |
| 1 WS Superintendent | 1 Locator | 3 Laborer I |
- (Also includes 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.)
- 70-5201-103 **Overtime**
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.
- 70-5201-106 **Car/Electronic Allowance**
- 70-5201-112 **Employee Retirement**
Includes cost of employee retirement program
- 70-5201-113 **FICA (Social Security)**
- 70-5201-116 **Christmas Stipend**
Employees' Christmas stipend - moved to Spec Events
- 70-5201-121 **Sick Leave Buy Back**
Buy Back Program to reduce City's fiscal liability for accrued sick leave.
- 70-5201-201 **Office Supplies**
Pens, pencils, paperclips, white out, clip boards, file folders. Most supplies are purchased through Office Depot and Walmart.
- 70-5201-202 **Duplication/Computer Supplies**
Copy paper, cd's, dvd's, flash drives.
- 70-5201-204 **Fuel, Oil, Lubricants**
Unleaded and Diesel fuel (with additive) for all Water/Sewer vehicles which also includes 1 CNG vehicle. Bulk oil, especially Hydraulic oil, ATF, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. Most lubricants are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account.
- 70-5201-205 **Non Durable Supplies**
Shovels, rakes, small hand tools, flashlight batteries, wire ties, nuts, bolts, levels, trowels, keys, rebar, etc.
- 70-5201-206 **Building Maintenance Supplies**
shop towels to clean up spills, wipe grease, dirt, etc. off hands, supplies to keep camera truck.
- 70-5201-207 **Chemicals**
Chemicals used for grease treatment in our sewer lines, lime to clean up bypasses that may occur.
- 70-5201-213 **Food Supplies**
Food for PW Employees Christmas dinner and food for workers during storms, etc.
- 70-5201-217 **Wearing Apparel**
Uniform rentals to include 11 shirts and 2 jacket. This also includes \$100 per employee to purchase jeans, thermal wear, gloves and rain coats. \$250 clothing allowance for Public Works Director. Our uniforms come from Clean Uniform.
- 70-5201-218 **Protective Clothing/Safety Equipment**
Safety boots (\$150 per employee), cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, safety fence and vest.
- 70-5201-220 **Medical Supplies**
First aid supplies for the cabinet to include band-aids, tweezers, gauze, ointments.
- 70-5201-302 **Buildings**
Overhead door repairs, commode repairs, other small repairs to building as needed.
- 70-5201-305 **Sanitary Sewers**
Repairs to the sewer system to include pipe, manhole covers, risers, sealant, couplings, rings, concrete. Green flags to locate sewer lines. Our Main Vendors are HD Supply, OK Contractors and Nance Pre-cast. Many of these projects were completed by by contractor using bond money to complete.
- 70-5201-306 **Sidewalks, Steps, Curbs, Driveways**
Concrete, gravel, fill dirt used after we repair our water line and sewer lines. Many of these projects were completed by Brewer Construction using bond money to complete.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
70-5202-101 Regular Employees	264,429	402,548	432,187	244,943	432,187	448,529
70-5202-103 Overtime	0	932	0	0	0	0
70-5202-112 Employee Retirement	66,236	98,585	107,757	61,047	107,757	111,789
70-5202-113 FICA (Social Security)	19,835	30,263	33,173	18,519	33,173	34,414
70-5202-116 Christmas Stipend	1,000	2,000	2,000	2,000	0	0
70-5202-121 Sick Leave Buy Back	1,091	1,278	1,443	1,053	1,443	1,327
TOTAL PERSONNEL	352,592	535,606	576,560	327,562	574,560	596,059
SUPPLIES						
70-5202-201 Office Supplies	922	765	882	305	882	850
70-5202-202 Duplication/Computer Su	893	1,195	1,250	390	1,000	1,250
70-5202-204 Fuel, Oil and Lubricant	0	12,303	15,700	4,374	14,000	15,000
70-5202-205 Nondurable Supplies	0	8	20	40	20	100
70-5202-206 Building Maintenance Su	0	486	0	0	0	0
70-5202-213 Food Supplies	0	0	0	0	47	200
70-5202-217 Wearing Apparel	0	1,466	1,931	517	1,500	1,500
70-5202-218 Protective Clothing/Saf	0	531	1,200	100	500	1,000
70-5202-220 Medical Supplies	0	0	0	0	0	125
TOTAL SUPPLIES	1,815	16,755	20,983	5,727	17,949	20,025
EQUIPMENT AND MAINTENANCE						
70-5202-302 Buildings	0	80	1,600	0	0	0
70-5202-315 Office Equipment	0	2,351	2,150	0	200	500
70-5202-316 Furniture, Fixtures, Mi	0	191	1,100	0	750	0
70-5202-317 Durable Tools	0	893	1,000	0	500	800
70-5202-318 Motor Vehicles/Small Eq	0	982	2,500	797	1,000	1,200
70-5202-328 Document Destruction	0	86	0	0	0	120
70-5202-331 Travel Expense	0	0	0	0	75	200
70-5202-332 Tuition Reimbursement	0	0	0	0	0	2,500
70-5202-340 Postage	41,644	45,050	48,000	41,247	48,000	35,000
70-5202-341 Telephones Teletype Pag	0	2,839	6,300	1,251	2,000	2,000
70-5202-346 Rentals and Leases	11,820	11,820	13,962	8,865	13,962	8,000
70-5202-349 Printing	9,647	8,826	5,000	719	5,000	2,500
70-5202-356 Training	0	0	0	0	0	0
70-5202-357 Collection Services	914	1,324	1,200	834	1,200	1,200
70-5202-361 Refunds	0	0	0	0	0	0
70-5202-365 Maintenance Agreements	8,001	16,448	23,413	17,167	23,413	24,090
70-5202-369 Technology Equipment	0	3,600	700	0	700	0
70-5202-370 Technology Repair & Ins	84	0	0	0	0	0
70-5202-377 Licenses	0	410	721	25	75	721
70-5202-385 Utility Bill Processing	0	0	0	0	0	75,000
TOTAL EQUIPMENT AND MAINTENANCE	72,110	94,900	107,646	70,905	96,875	153,831
TRANSFERS						
70-5202-601 Transfer to General Fund	0	0	121,956	0	0	621,957
70-5201-603 Transfer to 36 ST CIP	0	0	0	0	0	189,095
TOTAL TRANSFERS	0	0	121,956	0	0	811,052
TOTAL UTILITY BILLING	426,517	647,261	827,145	404,194	689,384	1,580,967

- 70-5202-101 Regular Employees
Includes salary for 10 Full time employees:

1 Supervisor Utility Billing	3 Clerk II-Utility Billing	1 Meter Reader/Customer Service Clerk
1 Utility Billing Specialist	4 Meter Reader	
- 70-5202-103 Overtime
- 70-5202-112 Employee Retirement
Includes the City's cost of the employee retirement program.
- 70-5202-113 FICA (Social Security)
- 70-5202-116 Christmas Stipend
Employees' Christmas stipend. Moved to Special Events.
- 70-5202-121 Sick Leave Buy Back
Buy Back Program to reduce City's fiscal liability for accrued sick leave.
- 70-5202-201 Office Supplies
General office supplies such as pens, paperclips, pens, labels and other office essentials come out of this category, as well as change envelopes given to drive through window customers and the replacement of customized "Received by City of Yukon Utility Billing Dept" date stamps used by the cashiers. Reducing next yr somewhat due to this year's actual expenses are lower.
- 70-5202-202 Duplication/Computer Supplies
These expenses involve the purchase of computer paper, receipt printer rolls and calculator rolls. Added this year is the purchase of blank stock so that we can print our Disconnection Warning and Disconnection Notice door hangers in-house.
- 70-5202-204 Fuel
Public Works projects 5 Meter Reader vehicle fuel usage \$15,905.00 for this fiscal year.
- 70-5202-205 Non-Durable Supplies
I am increasing this category to \$100 for the purchase of batteries used in the office and flashlights, etc., used by Meter Readers.
- 70-5202-206 Building Supplies
- 70-5202-213 Food Supplies
\$46.94 Meter Reader pizza from Grayson Bottom. Would like to do this 1x per quarter for team building, \$200.00
- 70-5202-217 Wearing Apparel
Annual clothing allowance/uniform cleaning for 5 Meter Readers.
- 70-5202-218 Protective Clothing
Annual allowance for meter readers personal protective gear, including protective vests, cooling items, knee pads.
- 70-5202-220 Medical Supplies
Basic medical kits for 5 vehicles
- 70-5202-302 Buildings
- 70-5202-315 Office Equipment
New calculators purchased this year, minimal expected next year at \$500.00
- 70-5202-316 Furniture, Fixtures, Misc
Two front counter replacement stools purchased this year, nothing requested next year.
- 70-5202-317 Durable Tools
Heavy hand tools used by meter readers.
- 70-5202-318 Motor Vehicle Supplies
Maintenance costs for 5 dept vehicles
- 70-5202-328 Document Destruction
One receptacle @ \$10./mo

- 70-5202-331 Travel
Anticipate \$75.00 for Mtr Reader lunch expenses for 3 days OSU-OKC license class this year. Planning \$200.00 for next budget for others that will attend class.
- 70-5202-332 Tuition Reimbursement
College tuition reimbursement for Chambers Clark.
- 70-5202-340 Postage
This category has a notable decrease this year with the outsourcing of our monthly bills and late notices. Invoices received from Dataprose will include postage costs. (See 70-5202-385) What remains in this account will be used for quarterly postage added to the City Hall postage meter for outgoing daily mail and other postal related expenses.
- 70-5202-341 Telephones Teletype Pagers
5 Meter Reader cell phones
- 70-5202-346 Rentals & Leases
This category is decreasing due to the lease expiring 12-31-14 on the Pitney Bowes mail processing equipment, which is used for processing late notices and bills. The lease is \$2,995.00 per quarter, or \$6,000.00 for the upcoming year.
- 70-5202-349 Printing
This category is decreasing. With the outsourcing of our utility bills and late notices, we will no longer purchase bill forms and envelopes. With the new capability of printing monthly Disconnect Warnings and Disconnect Notices in house, we no longer have to have door notices printer by a vendor. Included are printing for meter deposit receipts, business cards, letterhead and envelopes.
- 70-5202-357 Collection Services
I anticipate a similar level of collections this coming year, so this item amount remains the same.
- 70-5202-365 Maintenance Agreements
- | | |
|--|-------------|
| 1. Incode Service Order Maintenance | \$2,950.00 |
| 2. Incode Handheld Meter Reading Interface Maintenance | \$375.00 |
| 3. Incode Cash Collections Maintenance | \$3,190.00 |
| 4. Incode CIS System Maintenance | \$7,350.00 |
| 5. Incode Custom Export Maintenance | \$430.00 |
| 6. Incode Accucorp Accuserver Maintenance | \$255.00 |
| 7. Incode Custom Penalty Calculation Maintenance | \$950.00 |
| 8. Ricoh IBM 6500 Line Printer Annual Maintenance | \$1,710.00 |
| 9. Pitney Bowes Letter Opener Maintenance | \$200.00 |
| 10. Diebold Vault Door Maintenance | \$500.00 |
| 11. Datamatic Annual Hardware Maintenance | \$4,300.00 |
| 12. Datamatic Annual Software Maintenance | \$630.00 |
| 13. Incode Third Party Interface Maintenance | \$1,250.00 |
| | \$24,090.00 |
- 70-5202-369 Technology Equipment
- 70-5202-377 Licenses
Obtain or renew water licenses for meter readers; driving record reimbursement required for annual evaluations.
- 70-5202-385 Utility Bill Processing
Costs for outsourcing Utility Bills and Late Notices. The cost will include bill process, envelope stuffing and postage.
- 70-5202-601 Transfer to General Fund



DEPARTMENTAL EXPENDITURES	2011-2012	2012-2013	CURRENT BUDGET	2013-2014		2014-2015
	ACTUAL	ACTUAL		Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
70-5203-348 Consultant Fees	1,135,820	1,121,219	1,349,018	725,037	1,349,018	1,349,018
70-5203-352 Water Usage	1,092,051	991,112	1,230,000	634,943	1,230,000	1,291,500
TOTAL PERSONNEL	2,227,871	2,112,331	2,579,018	1,359,980	2,579,018	2,640,518
CAPITAL IMPROVEMENT						
70-5203-404 Buildings (Improvements or	0	0	35,000	12,883	35,000	35,000
70-5203-418 Water Well, Water Tower & L	411,336	220,859	100,000	37,188	100,000	100,000
TOTAL CAPITAL IMPROVEMENT	411,336	220,859	135,000	50,071	135,000	135,000
DEBT SERVICE						
70-5203-504 Contractual Agreements	0	0	178,398	178,397	178,398	178,398
70-5203-505 Water Well Rentals	137,463	138,472	155,000	71,148	87,493	90,000
TOTAL DEBT SERVICE	137,463	138,472	333,398	249,545	265,891	268,398
TRANSERS						
70-5203-601 Transfer to General Fund	2,435,103	1,826,327	2,030,715	1,420,477	2,030,715	1,079,717
TOTAL TRANSFERS	2,435,103	1,826,327	2,030,715	1,420,477	2,030,715	1,079,717
TOTAL TREATMENT & SUPPLY	5,211,773	4,297,988	5,078,131	3,080,072	5,010,624	4,123,633

- 70-5203-348 **Consultant Fees**
 Includes the Veolia Contract for Operation, Maintenance and management for the Waste Water Treatment Plant. We recently awarded them a new 10-year contract that includes an increase in their monthly. Here is the breakdown of costs.
- | | |
|------------------------|----------------|
| Operational Costs | \$1,084,017.67 |
| Repair and Maintenance | \$50,000.00 |
| Sludge disposal | \$25,000.00 |
- 70-5203-352 **Water Usage**
 This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be
 The reservation is 60,000,000 X .96 = 57,600,000
 Usage up to 60 million is \$.35 per thousand
 Usage over 60 million is \$.53 per thousand
 We are charged for (3) - 8" meters; monthly total is \$2,916.59
- 70-5203-404 **Buildings (Improvements/Additions)**
 Capital Improvements for the Waste Water Treatment plant including pump, motor, pipe, valves, wire, electrical replacement and lab upgrade.
- 70-5203-418 **Water Well, Water Tower and Lift Station Improvements**
 Includes cost of water well, water tower and lift station repair or replacement of equipment and/or improvements.
- 70-5203-504 **Contractual Agreements**
 Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below are in effect until until year 2019-year 8 of the contract and the price decreases
- | | | | |
|---------------|----------|----------|----------|
| Yukon Parkway | \$49,762 | Cornwell | \$28,718 |
| Vandament | \$57,480 | Integris | \$42,438 |
- 70-5203-505 **Water Wells**
 The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The wells and owners are: Well # 1-Alex Higdon heirs; Wells #2-#4 Commissioners of the Land Office and Wells #5-#15 Oklahoma City Airport Trust. We also pay land rental to the Estate of Clay Wilson. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity.
- 70-5203-601 **Transfer to General Fund**



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
70-5204-101 Regular Employees	0	267,731	257,262	167,798	257,262	252,857
70-5204-102 Extra Help	0	2,819	4,000	1,517	4,000	4,000
70-5204-103 Overtime	0	539	0	50	0	0
70-5204-112 Employee Retirement	0	66,544	63,929	40,944	63,929	62,835
70-5204-113 FICA (Social Security)	0	20,886	19,996	14,168	19,996	19,579
70-5204-116 Christmas Stipend	0	1,067	1,000	1,067	0	0
70-5204-121 Sick Leave Buy Back	0	5,372	4,130	15,391	4,130	3,079
TOTAL PERSONNEL	0	364,957	350,317	240,933	349,317	342,350
SUPPLIES						
70-5204-201 Office Supplies	0	700	700	359	700	700
70-5204-202 Duplication/Computer Su	0	295	300	165	300	300
70-5204-204 Fuel, Oil and Lubricant	0	278,835	270,000	142,793	271,836	301,667
70-5204-205 Nondurable Supplies	0	535	1,000	409	608	1,000
70-5204-206 Building Maintenance Su	0	809	700	974	2,253	3,500
70-5204-213 Food Supplies	0	395	450	453	453	550
70-5204-217 Wearing Apparel	0	1,377	2,000	895	1,444	2,000
70-5204-218 Protective Clothing/Saf	0	1,163	3,000	785	3,000	3,000
70-5204-220 Medical Supplies	0	179	200	0	200	200
70-5204-223 Welding Supplies	0	2,178	2,500	1,754	3,307	5,000
TOTAL SUPPLIES	0	286,464	280,850	148,587	284,101	317,917
EQUIPMENT AND MAINTENANCE						
70-5204-302 Buildings	0	534	4,000	2,913	4,000	4,000
70-5204-314 Bug and Rodent Control	0	0	0	0	0	0
70-5204-316 Furniture, Fixtures, Mi	0	0	500	0	500	500
70-5204-317 Durable Tools	0	4,780	7,700	2,880	7,700	7,700
70-5204-318 Motor Vehicles/Small Eq	0	96,476	90,000	59,246	91,658	115,000
70-5204-321 Air Conditioning and He	0	353	1,000	0	500	1,000
70-5204-323 Inspection Fees for Pro	0	50	225	0	100	225
70-5204-324 Fuel Pump/Generator Rep	0	771	750	15	750	2,100
70-5204-328 Document destruction	0	0	200	0	0	0
70-5204-340 Postage	0	25	100	36	100	100
70-5204-341 Telephones, Teletype, P	0	0	0	0	0	450
70-5204-347 Special Services	0	13,104	15,500	6,048	13,728	15,500
70-5204-356 Training	0	0	1,000	0	0	1,000
70-5204-365 Maintenance Agreements	0	0	0	0	0	960
70-5204-377 Licenses	0	175	1,600	125	250	1,600
70-5204-378 Vehicle Tags	0	1,315	750	334	131	750
70-5204-384 Coffee Service	0	333	400	189	471	475
TOTAL EQUIPMENT AND MAINTENANCE	0	117,917	123,725	71,786	119,887	151,360
TOTAL FLEET MAINTENANCE	0	769,338	754,892	461,305	753,306	811,627

70-5204-317	Durable Tools Large hand tools, power tools, air tools, jacks, presses, testing equipment, etc.
70-5204-318	Motor Vehicle / small equipment parts and supplies (excluding fuel) Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
70-5204-321	Air Conditioning and Heating Any repairs that need to be made to the HVAC units at City Garage and 904
70-5204-323	Inspection Fees for Property and Equipment Oklahoma Corporation inspection fees for fuel tanks and fire extinguisher inspections
70-5204-324	Fuel pump and Generator repair Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators - Fleet will be the only one that has this account now, it's been removed from Water & Wastewater and Sanitation
70-5204-340	Postage Postage to mail back parts etc.
70-5204-341	Telephones, Teletype, P Prepaid Minutes Fee for Satellite Phone
70-5204-347	Special Services PPWP & Halfway House inmate transportation from Union City to Yukon Public Works - annual contract
70-5204-356	Training Training classes and seminars for mechanics and secretaries given by Fred Pryor
70-5204-365	Maintenance Agreements Syn-Tech Systems Fuelmaster Plus Maintenance
70-5204-377	Licenses Driving Record reimbursement for all employees. CDL license reimbursements for valid CDL holders.
70-5204-378	Vehicle Tags Fees associated with vehicle tags for all city vehicles except Water & Wastewater, Stormwater & Sanitation.
70-5204-384	Coffee Service Coffee Service for 904 Industrial - City Garage employees and other departments when they are getting their vehicle worked on.



CITY OF YUKON
SANITATION ENTERPRISE FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
SANITATION ENTERPRISE					
46119	Transfer Station Collection	41,337	45,000	39,712	45,000
46120	Sanitation Collections	1,731,926	1,822,531	1,493,719	1,650,000
46121	Extra Pick-ups	1,606	1,650	3,020	2,000
46122	Private Cart Repair	96	500	0	500
46124	County User Fee	25,548	26,000	21,321	20,000
46125	Dumpster Repair Labor	5	0	0	0
46126	Transfer Fees	4,600	6,000	1,548	5,000
46130	Recycling Pick-Up	1,200	0	1,350	1,500
		1,806,318	1,901,681	1,560,670	1,724,000
SPECIAL REVENUES					
48120	Cart Sales	0	0	0	0
48167	FEMA Reimbursement	0	0	0	0
48250	Miscellaneous	25	0	0	0
		25	0	0	0
TRANSFERS-IN					
48706	PEST Transfer	63,507	63,507	52,923	57,500
49000	Fund Balance	0	230,979	0	230,979
		63,507	294,486	52,923	288,479
	Appropriated Fund Balance	283,427	275,979	275,979	275,979
	TOTAL REVENUE	2,153,277	2,472,146	1,889,572	2,288,458



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015 PROPOSED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL		
PERSONNEL						
71-5301-101 Regular Employees	349,253	456,214	487,267	283,804	487,267	525,079
71-5301-102 Extra Help	152,356	92,042	37,493	10,452	37,493	19,988
71-5301-103 Overtime	25,201	15,423	0	8,418	0	0
71-5301-112 Employee Retirement	91,088	116,114	111,752	70,132	111,752	118,877
71-5301-113 FICA (Social Security)	40,257	42,747	40,598	22,250	40,598	42,141
71-5301-116 Christmas Stipend	1,815	2,275	2,075	2,275	0	0
71-5301-121 Sick Leave Buy-Back	3,233	4,283	5,930	4,567	5,930	5,786
TOTAL PERSONNEL	663,202	729,099	685,115	401,898	683,040	711,871
SUPPLIES						
71-5301-201 Office Supplies	399	769	800	406	800	800
71-5301-202 Duplication/Computer Supplie	0	574	500	0	400	400
71-5301-204 Fuel, Oil and Lubricants	93,011	121,460	150,000	60,827	125,000	150,000
71-5301-205 Nondurable Supplies	240	426	450	240	450	450
71-5301-206 Building Maintenance Supplie:	82	324	500	0	500	500
71-5301-207 Chemicals	0	0	300	42	200	200
71-5301-213 Food Supplies	373	398	400	350	350	400
71-5301-217 Wearing Apparel	1,278	2,950	4,600	2,473	4,300	4,700
71-5301-218 Protective Clothing/Safety	2,133	3,028	3,100	1,949	3,100	4,000
71-5301-219 Disposal Costs	314,285	286,164	337,526	184,073	300,000	340,000
71-5301-220 Medical Supplies	43	150	150	0	150	100
71-5301-223 Welding Supplies	598	320	750	120	750	750
TOTAL SUPPLIES	412,442	416,562	499,076	250,480	436,000	502,300
EQUIPMENT AND MAINTENANCE						
71-5301-302 Buildings	495	7,832	1,500	1,236	1,826	2,000
71-5301-315 Office Equipment	0	0	450	0	450	300
71-5301-316 Furniture, Fixtures, and Misc. Furnishings	0	0	0	0	0	4,000
71-5301-317 Durable Tools	120	2,199	1,500	487	1,500	3,500
71-5301-318 Motor Vehicles/Small Eq	85,971	52,864	25,000	17,459	35,000	42,000
71-5301-321 Air Condition and Heati	0	0	500	0	500	500
71-5301-323 Inspections Prop/Equip	0	0	200	0	0	200
71-5301-327 Cart and Dumpster Repai	421	1,224	2,000	2,634	2,634	3,500
71-5301-331 Travel Expense	0	2,161	1,000	0	1,000	1,500
71-5301-340 Postage	0	40	100	75	100	100
71-5301-341 Telephones, Internet Se	0	0	3,600	800	2,500	2,500
71-5301-346 Rentals & Leases	0	3,750	500	3,500	3,500	500
71-5301-349 Printing	0	3,383	1,500	1,637	3,800	4,400
71-5301-354 Assoc Memberships & Con	0	1,713	1,000	195	1,000	2,000
71-5301-356 Training	378	1,641	1,500	1,357	1,357	2,000
71-5301-362 Judgments and Damages	184	0	500	36	500	500
71-5301-365 Maintenance Agreements	0	1,743	9,100	0	4,600	5,600
71-5301-377 Licenses	217	834	685	125	685	600
71-5301-378 Vehicle Tags	0	167	100	0	100	100
71-5301-384 Coffee Service	0	0	400	273	400	800
TOTAL EQUIPMENT AND MAINTENANCE	87,786	79,550	51,135	29,813	61,451	76,600
TRANSFERS						
71-5301-601 Transfer to General Fund	612,331	459,248	424,209	357,193	424,209	465,209
71-5301-603 Transfer to 36 ST CIP	0	0	531,832	0	531,832	531,832
TOTAL TRANSFERS	612,331	459,248	956,041	357,193	956,041	997,041
TOTAL SANITATION SERVICES	1,775,761	1,684,459	2,191,367	1,039,384	2,136,532	2,287,812

- 71-5301-101 **Regular Employees**
Includes salary for 11 Full time employees:

1 Director	5 Sanitation Driver	1 Sanitation Laborer II
1 Supervisor/Driver	2 Transfer Trailer Driver	1 Secretary II

- 71-5301-102 **Extra Help**
Includes salary for 1 Part time employee:
 - 1 P/T Laborer

- 71-5301-103 **Overtime**
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.

- 71-5301-112 **Employee Retirement**
Includes the City's cost of the employee retirement program.

- 71-5301-113 **FICA (Social Security)**

- 71-5301-116 **Christmas Stipend**
Employee Christmas Stipend

- 71-5301-121 **Sick Leave Buy Back**
Buy Back Program to reduce City's fiscal liability for sick leave.

- 71-5301-201 **Office Supplies**
Pens, pencils, paperclips, white out, clip boards, file folders, etc. Most supplies are purchased through Office Depot and Walmart.

- 71-5301-202 **Duplication/Computer Supplies**
Copy paper, cd's, dvd's, flash drives.

- 71-5301-204 **Fuel, Oil, Lubricants**
Unleaded and Diesel fuel (with additive), bulk engine oil, hydraulic oil, DEF, ATF, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. Most lubricants in bulk are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account and, are purchased through Holdale

- 71-5301-205 **Non Durable Supplies**
Small hand tools, paint brushes, and other items used for repairing old containers, tire maintenance, flashlight batteries, brooms and shovels for trucks, water jugs, etc.

- 71-5301-206 **Building Maintenance Supplies**
Heavy duty shop towels used for cleaning and preventive maintenance work on trucks and equipment. This is bought once a year in bulk from Cleveland Cotton.

- 71-5301-207 **Chemicals**
Insect spray, degreaser for transfer station floor, etc.

- 71-5301-213 **Food Supplies**
Food for workers during storms, etc.

- 71-5301-217 **Wearing Apparel**
Uniform rentals to include 11 shirts and 2 jackets per employee. This also includes \$100 per employee to purchase jeans, thermal wear, and gloves. \$250 for Director's clothing allowance. Our uniforms come from Clean Uniform.

- 71-5301-218 **Protective Clothing/Safety Equip**
Safety boots, cleats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, rain gear and safety vests. As required by task.

- 71-5301-219 **Disposal Costs**
Cost of disposal for municipal solid waste at OKC Landfill, tire disposal, ewaste disposal, hauling of roll off containers for debris and recycle operations.

- 71-5301-220 **Medical Supplies**
ointments, etc.

- 71-5301-223 **Welding Supplies**
Monthly demurrage rental along with tips, oxygen, argon, acetelyene, wire, for repairs made on vehicles and dumpsters. Locke Welding is main vendor.

- 71-5301-302 **Buildings**
Overhead door repairs, HVAC, plumbing, and electrical repairs.

71-5301-315	Office Equipment Replacement of paper shredders, calculators, electric staplers, etc.
71-5301-316	Furniture, Fixtures, and Miscellaneous Furnishings Office furnishing to include refrigerator and chairs for employee break room. Office and reception chairs, table, informational shelving, and decor for administration office.
71-5301-317	Durable Tools Large hand tools to include drills, saws, welder for dumpster repairs, portable power washer for street cleanup
71-5301-318	Motor Vehicle Parts / Supplies Repairs to vehicles and equipment to include batteries, insurance deductibles, starters, alternators, tires, all types of filters, brake shoes, rotors, alignments, hydraulic hoses, packer body repairs, etc.
71-5301-321	Air Condition and Heating Systems Repairs to office HVAC systems, shop heating, and transfer station exhaust system.
71-5301-323	Inspection fee Property/Equipment Fire extinguisher inspection, recharge, and replacement
71-5301-324	Fuel pump repair Nozzles, hoses, fuses for the unleaded and diesel fuel pumps. Most of work is done by Hoidale.
71-5301-327	Cart and Dumpster Repair Repairs and rehabbing of commercial containers and carts. Repairs include welding, replacement of wheels, lids and painting
71-5301-331	Travel Expense Attendance at Solid Waste Association of North America (SWANA) events.
71-5301-340	Postage Used to mail public notifications and other documents.
71-5301-341	Telephones, Internet Service Monthly Aircard connection service for four tablets in sanitation trucks. This is handled by the Technology Department.
71-5301-346	Rentals & Leases Rental of forklift for off loading front-end loading FEL container shipments.
71-5301-349	Printing Printing cost of receipts for transfer station tickets
71-5301-354	Assoc. Membership and Conf. Reg. Solid Waste Association of North America (SWANA) membership and symposium.
71-5301-356	Training EPA, ODEQ, OSHA, and SWANA training in regulatory, safety, waste exclusion, and refrigerant recovery.
71-5301-362	Judgements & Damages Any damages that may occur to a Citizen's property caused by employees.
71-5301-365	Maintenance Agreements Desert Micro Annual Software Maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.
71-5301-377	Licenses Driving Record reimbursement for all employees at \$25 each. CDL license reimbursements for valid CDL holders.
71-5301-378	Vehicle Tags For new vehicle tags or replacement of current tags
71-5301-384	Coffee Service Coffee service for the department to include coffee, filters, etc.
71-5301-601	Transfer to General Fund Transfer to General Budget for management fee.
71-5301-603	Transfer to Capital Equipment



CITY OF YUKON
STORMWATER ENTERPRISE FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
	STORMWATER ENTERPRISE				
46180	Unfunded Mandate	236,742	245,954	199,124	240,000
46190	OKC Hazardous Waste	1,264	1,534	1,383	1,400
46195	SW Land Disturbance	220	153	460	450
		238,226	247,641	200,967	241,850
	TRANSFERS-IN				
48110	Interest Earned	172	179	143	150
48250	Miscellaneous	0	1,000	0	1,000
48706	PEST Transfer	6,698	6,698	5,582	6,250
48990	Fund Balance/Carry Over	0	110,158	0	110,158
		6,870	118,035	5,725	117,558
		245,095	365,676	206,692	359,408



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014		2014-2015 PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
PERSONNEL					
73-5401-101 Regular Employees	65,158.79	75,511.67	98,501.00	57,127.77	101,464
73-5401-102 Extra Help	7,634.88	6,729.00	0.00	0.00	0
73-5401-112 Employee Retirement	16,192.09	18,895.15	24,478.00	14,196.25	25,214
73-5401-113 FICA	5,313.72	6,105.16	7,535.00	4,301.06	7,762
73-5401-116 Christmas Stipend	200.00	275.00	400.00	400.00	0
TOTAL PERSONNEL	94,499.48	107,515.98	130,914.00	76,025.08	134,440
SUPPLIES					
73-5401-201 Office Supplies	279.32	423.01	1,000.00	64.97	1,000
73-5401-202 Duplication/Computer Supplie	259.72	2,971.22	5,000.00	71.98	4,000
73-5401-204 Fuel, Oil, Lubricants	3,861.31	612.51	6,000.00	495.31	6,000
73-5401-205 Nondurable Supplies	9.74	60.00	1,000.00	0.00	1,000
73-5401-207 Chemicals	0.00	0.00	1,500.00	0.00	1,500
73-5401-208 Publications and Periodical	129.59	0.00	500.00	0.00	500
73-5401-211 Training Supplies	0.00	509.75	1,000.00	0.00	500
73-5401-213 Food Service	0.00	444.60	1,200.00	224.60	1,200
73-5401-214 Investigative/Illustrative	0.00	0.00	1,000.00	62.13	1,000
73-5401-217 Wearing Apparel	513.00	588.00	800.00	0.00	800
73-5401-218 Protective Clother/Safety E	179.20	317.48	1,000.00	0.00	1,000
73-5401-219 Landfill Fee	0.00	1,670.00	4,000.00	0.00	0
73-5401-221 Public Educational Supplies	2,997.22	2,437.85	3,000.00	0.00	3,000
TOTAL SUPPLIES	8,229.10	10,034.42	27,000.00	918.99	21,500
EQUIPMENT AND MAINTENANCE					
73-5401-302 Buildings	50.00	0.00	500.00	0.00	500
73-5401-311 Signs and Markers	0.00	0.00	1,000.00	0.00	1,000
73-5401-314 Bug and Rodent Control	0.00	0.00	150.00	0.00	150
73-5401-315 Office Equipment/Furnishing	1,599.29	0.00	1,300.00	119.98	1,000
73-5401-316 Furniture/Fixtures/Misc. Fu	424.96	0.00	1,000.00	99.99	1,000
73-5401-317 Durable Tools	0.00	344.05	500.00	0.00	500
73-5401-318 Motor Vehicle Parts and Sup	1,736.45	94.19	1,500.00	4.92	1,500
73-5401-323 Inspection Fee for Property	0.00	0.00	35.00	0.00	35
73-5401-328 Document Destruction	0.00	133.47	300.00	113.79	500
73-5401-331 Travel Expense	1,562.45	2,648.89	4,000.00	405.17	4,000
73-5401-332 Tuition Reimbursement	1,545.00	0.00	5,000.00	0.00	2,500
73-5401-340 Postage	10.47	10.00	1,500.00	0.00	1,500
73-5401-345 Advertising	3,800.00	900.00	4,000.00	900.00	3,000
73-5401-347 Special Services	2,634.94	1,185.00	3,000.00	1,066.50	3,000
73-5401-348 Consultant Fees	123,660.00	9,660.00	55,000.00	0.00	55,000
73-5401-349 Printing	72.50	0.00	1,000.00	0.00	1,000
73-5401-354 Assoc. Membership/Conf Reg	1,250.00	1,584.00	3,000.00	490.00	3,000
73-5401-355 Legal	0.00	0.00	1,000.00	0.00	2,000
73-5401-356 Training	0.00	823.00	1,000.00	950.00	1,000
73-5401-365 Maintenance Agreements	1,000.00	1,251.28	3,000.00	922.42	4,510
73-5401-369 Computer/Printer, Etc Repair	0.00	770.47	1,000.00	0.00	0
73-5401-376 Licensing & Software	1,165.00	0.00	2,825.00	371.53	2,825.00
73-5401-377 Licenses	50.00	75.00	500.00	100.00	500
73-5401-379 Permits	709.22	1,442.72	2,000.00	0.00	2,000
TOTAL EQUIPMENT AND MAINTENANCE	141,270.28	20,922.07	94,110.00	5,544.30	89,195
DEBT SERVICE					
73-5401-504 Contractual Agreements	0.00	21,438.77	22,000.00	0.00	22,000
TOTAL DEBT SERVICE	0.00	21,438.77	22,000.00	0.00	22,000
TRANSFERS					
73-5401-601 Transfer to General Fund	75,000.00	56,250.00	91,652.00	43,750.00	91,652
TOTAL TRANSFERS	75,000.00	56,250.00	91,652.00	43,750.00	91,652
TOTAL STORMWATER	318,998.86	216,161.24	365,676.00	126,238.37	358,787

73-5401-101	<p>Regular Employees</p> <p>1 Storm Water/Zoning Manager 1 GIS Mapping Tech</p>
73-5401-112	<p>Employee Retirement</p> <p>Includes the City's cost of the employee retirement program.</p>
73-5401-113	<p>FICA (Social Security)</p>
73-5401-116	<p>Christmas Stipend</p> <p>Employees' Christmas stipends.</p>
73-5401-201	<p>Office Supplies</p> <p>Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, envelopes, pens, record books, paper clips, post-it notes, highlighters, binders, and etc.</p>
73-5401-202	<p>Duplication/Computer Supplies</p> <p>Include all supplies needed to maintain office large format plotters, large format scanner, copier and printers; paper, computer disks, disk storage boxes, computer paper, and media (rolls of paper and banner material) and etc.</p>
73-5401-204	<p>Fuel, Oil and Lubricants</p> <p>Includes gasoline, motor oil, grease and other lubricants, anti-freeze for 2 vehicles in the Stormwater Program: 2010 Chevy Pickup & 2014 Ford.</p>
73-5401-205	<p>Nondurable Supplies</p> <p>Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flashlights, wrenches, crowbars, shovels, extension cords, ties, plus small tools or supplies need for water testing or monitoring; buckets, bottles, plastic gloves, etc.</p>
73-5401-207	<p>Chemicals</p> <p>Includes chemicals used in water testing for stormwater and etc. Depending on ODEQ and EPA's Stormwater monitoring requirements in the new permit there may need to be more testing or other types of monitoring.</p>
73-5401-208	<p>Publications & Periodicals</p> <p>Stormwater magazines, newspapers, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.</p>
73-5401-211	<p>Training Supplies</p> <p>Training manuals, visual and audio aids, etc. used for in-house training of city personnel.</p>
73-5401-213	<p>Food Supplies</p> <p>Includes coffee, ice, disposable cups, tea, sugar, water, drinks, paper plates and other supplies normally used in the course of the recycling events and in-house training.</p>
73-5401-214	<p>Investigative/Illustrative Supplies</p> <p>Investigative supplies for Illicit Dumping that has to be investigated: such as film, video tape, special chemicals used for testing, expendable items in testing kits.</p>
73-5401-217	<p>Wearing Apparel</p> <p>Includes uniform shirts for employees Stormwater Manager, GIS Technician.</p>
73-5401-218	<p>Protective Clothing/Safety Equipment</p> <p>Personal protective safety equipment such as steel toed boots or shoes, hard hats, rain gear, safety glasses, safety vests, and gloves, etc.</p>
73-5401-219	<p>Disposal Costs</p> <p>Landfill fees, disposal of e-waste (TVs and monitors), etc., and hauling costs. This expense is being handled through Sanitation now and being charged back to the customer.</p>
73-5401-221	<p>Public Education Supplies</p> <p>Supplies used to promote the Stormwater program expended for public education; display posters, foam boards, handouts, video rentals or purchases, balloons, bracelets, pens, cups, etc.</p>
73-5401-302	<p>Buildings</p> <p>Possible repairs to 532 W Main Street building. Generally costs can be shared by Parks & Events and Court. Property Maintenance purchases bldg. maintenance supplies. Flooring and paint for the bathroom in Stormwater Department.</p>

- 73-5401-311 **Signs and Markers**
Stormwater signs and for the storm drain marking system, replacement and other informational signs and etc.
- 73-5401-314 **Bug and Rodent Control**
- 73-5401-315 **Office Equipment**
Calculators, electric staplers, electric pencil sharpener, battery operated light for the tabletop display, camera, etc.
- 73-5401-316 **Furniture, Fixtures and Misc. Furnishings**
Repair or minor replacement of refrigerators, mini-blinds, window shades, chairs, tables, file cabinets and map cases, et c.
- 73-5401-317 **Durable Tools**
Includes heavy hand tools & Stormwater testing kits, monitoring tools and etc.
- 73-5401-318 **Motor Vehicles/Small Equipment Parts & Supplies**
Tires, batteries, commercial tire changing and tire repair, lights, all other automotive parts, and vehicle license tags for Stormwater vehicles; 2010 Chevy, Stormwater Manager's 2014 Ford.
- 73-5401-323 **Inspection Fee for Property anc**
To include annual inspections of fire extinguisher, boiler, etc.
- 73-5401-328 **Document Destruction**
Previously budgeted in account 347
- 73-5401-331 **Travel Expense**
Expenses involving travel outside the City of Yukon by Stormwater Manager, Community Development Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference.

MS4 Region Conference	airfare, lodging, meals	\$2,605.00
OFMA Conference (Fall)	lodging, meals	\$625.00
OFMA Conference (Spring)	lodging, meals	\$130.00
SCAUG (Regional)	airfare, lodging, meals, fuel	\$625.00
SCAUG (Oklahoma)	meals	\$15.00
		\$4,000.00
- 73-5401-332 **Tuition Reimbursement**
Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical schools. Stormwater Manager has an Associate Degree and is working towards a Bachelors Degree in Geographic Information Systems (GIS). GIS Tech has a Bachelors Degree in Geography and will be working towards a Masters Degree.
- 73-5401-340 **Postage and Shipping**
Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, or freight, etc. and Postage for mail outs to people in floodplain, education of swimming pools dumping and other stormwater types of information.
- 73-5401-345 **Advertising**
Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.
- 73-5401-347 **Special Services**
Household Hazardous Waste payment to Oklahoma City for Yukon citizens to use their facility. (this is a revolving fund to pay OKC and then citizens pay it back on utility bill)
- 73-5401-348 **Consultant Fees**
GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2015" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planametrics in the early spring of 2015 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.

73-5401-349	<p>Printing Cost of printing business cards, letterheads, envelopes, miscellaneous forms and printing brochures and publications used in the Stormwater Program.</p>																																		
73-5401-354	<p>Association Membership/Conference Reg. NPDES Permit requires attending training annually for at least two personal which is the Community Development Director, Stormwater Manager and GIS Technician; Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).</p>																																		
	<table border="0"> <tr> <td>StormCOM Conference Registration</td> <td></td> <td style="text-align: right;">\$850.00</td> </tr> <tr> <td>MS4 Conference Registration</td> <td>\$350 x 2 =</td> <td style="text-align: right;">\$700.00</td> </tr> <tr> <td>OFMA Conference Registration</td> <td></td> <td style="text-align: right;">\$375.00</td> </tr> <tr> <td>OFMA Spring Conference</td> <td></td> <td style="text-align: right;">\$175.00</td> </tr> <tr> <td>National ASFPM</td> <td></td> <td style="text-align: right;">\$625.00</td> </tr> <tr> <td>SCAUG Conference Registration</td> <td>\$100 x 2 =</td> <td style="text-align: right;">\$200.00</td> </tr> <tr> <td>Regional SCAUG Conf Registration</td> <td>\$275 x 2 =</td> <td style="text-align: right;">\$550.00</td> </tr> <tr> <td>SCAUG membership</td> <td>\$30 x 2 =</td> <td style="text-align: right;">\$60.00</td> </tr> <tr> <td>OFMA Membership</td> <td></td> <td style="text-align: right;">\$75.00</td> </tr> <tr> <td>IECA Membership</td> <td></td> <td style="text-align: right;">\$170.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$3,780.00</td> </tr> </table>	StormCOM Conference Registration		\$850.00	MS4 Conference Registration	\$350 x 2 =	\$700.00	OFMA Conference Registration		\$375.00	OFMA Spring Conference		\$175.00	National ASFPM		\$625.00	SCAUG Conference Registration	\$100 x 2 =	\$200.00	Regional SCAUG Conf Registration	\$275 x 2 =	\$550.00	SCAUG membership	\$30 x 2 =	\$60.00	OFMA Membership		\$75.00	IECA Membership		\$170.00			\$3,780.00	
StormCOM Conference Registration		\$850.00																																	
MS4 Conference Registration	\$350 x 2 =	\$700.00																																	
OFMA Conference Registration		\$375.00																																	
OFMA Spring Conference		\$175.00																																	
National ASFPM		\$625.00																																	
SCAUG Conference Registration	\$100 x 2 =	\$200.00																																	
Regional SCAUG Conf Registration	\$275 x 2 =	\$550.00																																	
SCAUG membership	\$30 x 2 =	\$60.00																																	
OFMA Membership		\$75.00																																	
IECA Membership		\$170.00																																	
		\$3,780.00																																	
73-5401-355	<p>Legal Legal fees for the City Attorney, transcripts, depositions.</p>																																		
73-5401-356	<p>Training Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses.</p>																																		
73-5401-365	<p>Maintenance Agreements Maintenance for existing Software Programs and Hardware.</p>																																		
	<table border="0"> <tr> <td>• ArcView Software Maintenance (Expires 01-11-13)</td> <td></td> <td style="text-align: right;">\$450.00</td> </tr> <tr> <td>• HP CP2300dn Scanner-Plotter - Care Pack 2014-2015</td> <td></td> <td style="text-align: right;">\$1,195.00</td> </tr> <tr> <td>• MS4 Web Maintenance - Year 2 of 5</td> <td></td> <td style="text-align: right;">\$1,200.00</td> </tr> <tr> <td>• Terrasync Maintenance - Renewed with GeoXH 6000)</td> <td></td> <td style="text-align: right;">\$295.00</td> </tr> <tr> <td>• ESRI Publisher Software Maintenance</td> <td></td> <td style="text-align: right;">\$400.00</td> </tr> <tr> <td>• Pathfinder Software Maintenance</td> <td></td> <td style="text-align: right;">\$295.00</td> </tr> <tr> <td>• One Adobe Professional Maintenance</td> <td></td> <td style="text-align: right;">\$350.00</td> </tr> <tr> <td>• GeoExplorer 6000 Series GeoX6000 Hardware Maintenance</td> <td></td> <td style="text-align: right;">\$325.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$4,510.00</td> </tr> </table>	• ArcView Software Maintenance (Expires 01-11-13)		\$450.00	• HP CP2300dn Scanner-Plotter - Care Pack 2014-2015		\$1,195.00	• MS4 Web Maintenance - Year 2 of 5		\$1,200.00	• Terrasync Maintenance - Renewed with GeoXH 6000)		\$295.00	• ESRI Publisher Software Maintenance		\$400.00	• Pathfinder Software Maintenance		\$295.00	• One Adobe Professional Maintenance		\$350.00	• GeoExplorer 6000 Series GeoX6000 Hardware Maintenance		\$325.00			\$4,510.00							
• ArcView Software Maintenance (Expires 01-11-13)		\$450.00																																	
• HP CP2300dn Scanner-Plotter - Care Pack 2014-2015		\$1,195.00																																	
• MS4 Web Maintenance - Year 2 of 5		\$1,200.00																																	
• Terrasync Maintenance - Renewed with GeoXH 6000)		\$295.00																																	
• ESRI Publisher Software Maintenance		\$400.00																																	
• Pathfinder Software Maintenance		\$295.00																																	
• One Adobe Professional Maintenance		\$350.00																																	
• GeoExplorer 6000 Series GeoX6000 Hardware Maintenance		\$325.00																																	
		\$4,510.00																																	
73-5401-369	<p>Technology Equipment, Repair & Installation Expenses for technology, repair and consulting on computer-related equipment, server, printers, scanners, GPS units and plotters.</p>																																		
73-5401-376	<p>Licensing & Software</p> <table border="0"> <tr> <td>Adobe Creative Suite Software License</td> <td></td> <td style="text-align: right;">\$1,300.00</td> </tr> <tr> <td>MS4 Web Maintenance - Year 2 of 5</td> <td></td> <td style="text-align: right;">\$1,200.00</td> </tr> <tr> <td>ESRI Publisher module</td> <td></td> <td style="text-align: right;">\$2,500.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$5,000.00</td> </tr> </table>	Adobe Creative Suite Software License		\$1,300.00	MS4 Web Maintenance - Year 2 of 5		\$1,200.00	ESRI Publisher module		\$2,500.00			\$5,000.00																						
Adobe Creative Suite Software License		\$1,300.00																																	
MS4 Web Maintenance - Year 2 of 5		\$1,200.00																																	
ESRI Publisher module		\$2,500.00																																	
		\$5,000.00																																	
73-5401-377	<p>Licenses For reimbursement of driver's records, Certification for Floodplain Management and Stormwater certifications, etc.</p>																																		
73-5401-379	<p>Storm Water Permits ODEQ Stormwater permits for the Stormwater Program.</p>																																		
73-5401-504	<p>Contractual Agreements The lease purchase for the street sweeper will be for the next two years.</p>																																		
73-5401-601	<p>Transfer to General Fund</p>																																		



CITY OF YUKON
SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
	MISCELLANEOUS				
48110	Interest	0	8,096	0	9,000
48612	Sales Tax Revenue	3,408,270	3,431,029	2,898,406	4,285,100
48613	Use Tax Revenue	375,951	934,000	509,159	648,890
48614	Dedicated Sales Tax Revenue '07	1,050,356	1,143,676	966,135	1,315,227
48800	Hotel/Motel Tax	232,645	255,515	196,543	351,000
48850	Transfer - In From Sanitation	0	726,354	726,354	794,050
48870	Transfer - In From Water&Sewer	0	203,077	203,077	567,175
	Hotel/Motel Fund Balance	0	218,500	218,500	328,500
	Fund Balance Appropriations	0	727,466	727,466	842,466
		5,067,223	7,647,713	6,445,640	9,141,408
	TOTAL REVENUE	5,067,223	7,647,713	6,445,640	9,141,408



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
CAPITAL IMPROVEMENT						
36-5501-401 Cap. Improvements-Legis	0	0	0	0	0	370,100
36-5501-402 Cap. Improvements-City	0	0	0	0	0	0
36-5501-403 Cap. Improvements-Park Maint	0	54,144	33,750	17,910	33,750	105,600
36-5501-404 Cap. Improvements-Finan	0	0	0	0	0	0
36-5501-405 Cap. Improvements-Fire	0	42,489	75,960	27,993	75,960	109,250
36-5501-406 Cap. Improvements-Court	0	20,387	0	0	0	0
36-5501-407 Cap. Improvements-Comm.	0	0	21,000	0	21,000	75,000
36-5501-408 Cap. Improvements-Libra	0	21,430	35,000	23,952	35,000	66,500
36-5501-409 Cap. Improvements-Admin	0	0	0	15,199	0	0
36-5501-410 Cap. Improvements-Park Admin	0	29,865	69,650	22,576	69,650	60,390
36-5501-411 Cap. Improvements-Polic	0	0	69,629	7,586	69,629	51,135
36-5501-412 Cap. Improvements-Prop.	0	0	68,000	0	68,000	23,700
36-5501-415 Cap. Improvements-Recre	0	28,274	26,700	2,601	26,700	287,000
36-5501-416 Cap. Improvements-Fleet	0	5,000	20,500	11,219	20,500	105,000
36-5501-417 Cap. Improvements-Human	0	0	0	0	0	2,300
36-5501-419 Capital Improvements-St	0	88,547	336,750	19,521	336,750	590,000
36-5501-423 Capital Improvements-Te	0	271,062	445,390	97,407	445,390	636,240
36-5501-436 Cap. Improvements-Econ.	0	0	0	0	0	8,500
36-5501-425 Cap. Improvements-Emerg	0	39,200	0	0	0	0
36-5501-469 Cap. Improvements - UB	0	0	19,200	7,879	19,200	7,525
36-5501-470 Cap. Improvements-Water	0	113,637	96,800	23,770	96,800	172,500
36-5501-471 Cap. Improvements-Sanit	0	61,444	355,700	29,153	355,700	236,000
36-5501-473 Cap. Improvements-Storm	0	0	36,350	11,310	36,350	4,700
TOTAL CAPITAL IMPROVEMENT	0	775,479	1,710,379	318,075	1,710,379	2,911,440
CONTINGENCY AND TRANSFERS						
36-5501-601 Contingency/Cap. Imp. Res.	1,003,233	1,680,309	50,000	231,305	50,000	50,000
36-5501-601-1C Cont. - 07 Revenue Bond	150,000	50,000	50,000	0	50,000	50,000
36-5501-601-1E Cont. - Hotel/Motel Tax	5,700	114,973	248,000	92,470	248,000	248,000
36-5501-602 Debt Service-Transfer to YMA Rev. Bon	1,915,900	1,469,206	1,444,450	302,187	1,444,450	1,444,450
36-5501-603 Debt Service-Transfer to '07 YMA Rev B	694,604	690,821	685,000	349,660	685,000	685,000
36-5501-605 Debt Service-Transfer to '11 YMA Rev B	535,947	585,388	585,000	294,521	585,000	585,000
36-5501-606 Debt Service-Equipment Lease	85,078	340,314	340,320	170,157	340,320	340,320
36-5501-607 Debt Service-Sanitation Lease	92,208	368,832	368,832	179,458	368,832	368,832
36-5501-608 Debt Service-2012 Revenue Bond	0	372,899	720,000	425,916	720,000	720,000
36-5501-609 Debt Service-Arvest Credit Line	0	20,496	200,000	138,306	200,000	200,000
36-5501-610 Debt Service-2013 Revenue Bond	0	297,623	1,245,732	596,809	1,245,732	1,245,732
TOTAL CONTINGENCY AND TRANSFERS	4,482,670	5,299,843	3,771,602	1,619,758	3,771,602	5,937,334
TOTAL SALES TAX CAPITAL IMPROVEMENTS	4,482,670	6,075,322	5,481,981	1,937,833	5,481,981	8,848,774

36-5101-401	Cap. Improvements-Legislative		
	• Revitalization of Main Street: New street light poles along Main Street, welcome signage at the west and east entrance boundaries; welcome signage; design of streetscapes and installation	250,000	
	• Chairs for council members in the council chambers	7,100	
	• Branding Project - 100 special event banners/hardware for light posts (generic): \$15,000; 50 banners for Freedom Fest, \$3,750; 50 Chisholm Trail & Crawfish Festival, \$3,750; 50 Christmas, \$3,750; 50 Festival of the Child, \$3,750	30,000	
	• Demolition of Snyder's building	67,000	
	• Traffic control devices-Stone Mill	16,000	
	Total Cap. Improvements-Legislative	370,100	
36-5501-402	Capital Improvements-City Clerk		
	Total Cap. Improvements-City Clerk	0	
36-5501-403	Cap. Improvements-Park Maintenance		
	• Magnetic locks for outdoor restrooms (10 restrooms) \$583.00 each.	10,000	
	• Install hand dryers in outdoor restrooms (CTN, Freedom, Kimbell, City Park, Ranchwood) \$3,200.00/site.	16,000	
	• Permanent basketball goal and stripe court area at Bledsoe Park	2,700	
	• Replace swing set at Kimball	2,400	
	• New AC/heater unit for the Park Maintenance building	4,200	
	• New heater for the shop area at Park Maintenance building	2,000	
	• Automatic Sprinkler System at Chisholm Trail Park	25,000	
	• Concrete driveway at the Park Maintenance Building	3,500	
	• Small Landscaping Equipment	6,500	
	• Hydraulic Dump Trailer	7,000	
	• Landscape Trailer (2)	7,200	
	• Christmas Storage System	5,500	
	• Sidewalk replacement & repair	3,800	
	• Curbing, guttering repair	2,800	
	• Recreation structures	7,000	
	Total Cap. Improvements-Park Maintenance	105,600	
36-5501-404	Capital Improvements-Finance Dept		
	Total Cap. Improvements-Finance Dept.	0	
36-5501-405	Cap. Improvements-Fire		
	• Protective clothing/Safety equipment	40,000	
	• Thermal Imaging Camera	14,000	
	• 2 Air Packs	14,000	
	• 1 - Rapid Intervention bag	4,250	
	• Repaint Ladder 1, plus decals & stripes	27,000	
	• Floor scrubber	10,000	
	Total Cap. Improvements-Fire	109,250	
36-5501-406	Cap. Improvements-Municipal Court		
	Total Cap. Improvements-Municipal Court	0	
36-5501-407	Cap. Improvements-Development Services		
	• 2015 Ford F150 Extended Cab Pickup for new employee.	25,000	
	• Renovate 334 Elm (DPS bldg)	50,000	
	Total Cap. Improvements-Development Services	75,000	
36-5501-408	Cap. Improvements-Library		
	• Purchase materials for library collection including, but not limited to books, audio books, eBooks, video materials and databases. While Ladies Library Club has agreed to cover the cost of the Zinio of digital magazine subscription renewal this year, we may need to pay for the renewal next year if they decide not to fund digital magazines again. Last year, began purchasing a CD/digital bundle for audio books which increases our patrons choice of audio books but also the cost of the audio books. Total requested \$40,000.	40,000	
	• Install 3 new heat/air units at a cost of approximately \$18,000 (\$6,000 per unit.) One unit, serving the meeting rooms, has a leak in the heat exchanger and must be replaced, the other two are proactive replacements of old units.	18,000	
	• Purchase new shelving to accommodate a growing large print fiction and non-fiction collection and additional children's materials at a cost of \$8,500.	8,500	
	Total Cap. Improvements-Library	66,500	
36-5501-409	Cap. Improvements-Admin		
	Total Cap. Improvements-Admin	0	
36-5501-410	Cap. Improvements-Park Administration		
	• Sidewalks for Chisholm Trail Park by the Gazebo for accessibility.	3,000	
	• Fencing - Taylor Park - Spirit League, BMX and Soccer	1,500	
	• Branding update for our existing 70 banners that need to be reworked for the new logo.	8,500	
	• 2 Enclosed 12 passenger electric tour carts @ \$17995.00. Cart converts to an open air ride with roll up sides. 5'	41,390	
	• Various Parks Park Equip - this includes new benches and new trash recepticals.	6,000	
	Total Cap. Improvements-Park Admin.	60,390	

36-5501-411	<p>Cap. Improvements-Police</p> <ul style="list-style-type: none"> • The Yukon Police Department has relied on assistance from various other City departments for the maintenance of the grounds surrounding the firing range. This past year the Public Works department has agreed to transfer a riding mower and weed eater for use on the grounds by the firearms instructors who are responsible for the maintenance of the facility. This equipment needs to be stored on site and secured in a storage building which would cost \$4,000.00. This cost includes the delivery and set up charges on site at the firing range. 	4,000
	<ul style="list-style-type: none"> • Funds in the amount of \$3235.00 will be used to purchase an additional bicycle and misc bicycle parts for the current bikes we own. An additional member has been added to the team. 	3,235
	<ul style="list-style-type: none"> • The remaining funds in the amount of \$22,400 will be used to purchase a new turning target system for the range. In 2000, the Yukon Police Department installed a hydraulic piston driven target system for the purpose of firearms training of department officers. The system has undergone some repairs in the past 14 years and now requires major repairs to stay functional. The cost of the parts and labor to repair the old system has prompted the request to update the entire system with a new electronic system which would accommodate 15 shooters a single time. The cost for the new electronic system would be \$22,400.00. 	22,400
	<ul style="list-style-type: none"> • Funds in the amount of \$5,500.00 will be used to purchase parts and equipment that will be added to three long rifles which were acquired through the Federal Surplus Equipment program. Equipment includes updating the sights, slings, carry case and stocks as well as part replacement on internal workings of the weapons. 	5,500
	<ul style="list-style-type: none"> • Replacement of protective body armor. 	16,000
	Total Cap. Improvements-Police	51,135
36-5501-412	<p>Cap. Improvements-Prop.Maint.</p> <ul style="list-style-type: none"> • Cupola for Centennial Building • New A/C unit in Conference Room at Centennial Building • New A/C unit and coil at IT Office (Upstairs) • New HVAC unit at IT Office (Downstairs) • Flooring at Centennial Building • Strip wall covering, texture and paint walls at the Centennial Building 	<p>3,000</p> <p>4,200</p> <p>2,000</p> <p>4,000</p> <p>7,500</p> <p>3,000</p>
	Total Cap. Improvements-Property Maintenance	23,700
36-5501-415	<p>Cap. Improvements-Rec Facilities</p> <ul style="list-style-type: none"> • New adjustable backboards for smaller kids to use at YCC and JCG • New Activity bus for RAC • New flooring at RAC • AED for each of the facilities for the safety of our patrons • 2 treadmills to replace older units, new units are needed every 3-4 years- gets a lot of use • City Splash pool renovation- includes shade structure, bead 	<p>9,000</p> <p>58,000</p> <p>70,000</p> <p>9,000</p> <p>11,000</p> <p>130,000</p>
	Total Cap. Improvements-Rec Facilities	287,000
36-5501-416	<p>Cap. Improvements-Fleet</p> <ul style="list-style-type: none"> • Storage building • To continue replacing more overhead doors at the City Garage • Lift (4-post) • Replace air compressor (not replaced last year) • 3/4 Ton 4x4 Pickup with lift gate (CNG Grant - if we are accepted) • Insulate roof car wash • Remodel 1035 Industrial Dr for PW Director and his secretaries to relocate to • Replace wood fence around perimeter of 1035 Industrial • Vehicle Maintenance Software • Wi-Fi Scanners for Vehicle Maintenance Software 	<p>10,000</p> <p>5,000</p> <p>5,000</p> <p>5,000</p> <p>35,000</p> <p>10,000</p> <p>15,000</p> <p>10,000</p> <p>8,000</p> <p>2,000</p>
	Total Cap. Improvements-Fleet Maintenance	105,000
36-5501-417	<p>Capital Improvements-Human Resources</p> <ul style="list-style-type: none"> • Office renovations for 10 S. 5th • Electronic document signing pad 	<p>2,000</p> <p>300</p>
	Total Cap. Improvements-Human Resources	2,300
36-5501-419	<p>Capital Improvements-Street Dept</p> <ul style="list-style-type: none"> • Sand / Salt building • Create medians at the intersections of Garth Brooks/Health Center Parkway and Ranchwood/Main to improve traffic flow • Collaboration with Canadian County Districts on chip sealing. • For striping roadways across town • Rock for base at Street yard • Street Improvements - street overlays to be budgeted each • 3/4 4x4 Pickup - CNG truck if approved on grant • Change out program geared at replacing all City Street, stop and yield sign to be compliant by 2018 with new laws, 2 out of the 6 have been completed • New traffic control devices to include traffic cones and barricades. These will be for various jobs and events. 	<p>20,000</p> <p>50,000</p> <p>100,000</p> <p>50,000</p> <p>10,000</p> <p>300,000</p> <p>25,000</p> <p>25,000</p> <p>10,000</p>
	Total Cap. Improvements-Street Dept.	590,000

36-5501-423 Cap. Improvements-Technology

General

Network Switch - Infrastructure Upgrade	155,000
Enterprise UPS for Chasis Core Switch at Police Department	20,000
Switch Configuration - Block Time for Configuration of new equipment	12,000
6 Additional Hard Drives for Dell Equallogic SAN	10,000
Six Additional Wireless Access Points for City Facilities	3,840
ShareFile Software to replace Dropbox for Security	5,500
Replacement Computers to complete computer life rotation (Qty 70)	46,900
Replacement Laptops for four year rotation (Qty 6)	9,600
Emergency Hardware Replacement	5,500
Additional SAN Storage for 2nd backup vault	7,000
20 Additional Laserfiche Licenses	12,000
20 Additional NetMotion Licenses	7,250
Tangent 10 User VDI Appliance with Software	5,500
Two new Small servers for Active Directory Domain Controllers	12,000
New World Systems - Service Time	10,000
Additional Security Cameras	10,000
VHF Radio Replacement	6,000
VMWare Service and Support	4,000
40 Additional Microsoft Office 2010 Licenses	12,900
SAN - one for Police Department w/ 3 servers and VMWare Software	25,000
Record on Demand System for VOIP phone system	55,000
Third server for City Hall SAN unit	7,500
Additional Cisco VOIP Phone licenses	7,000
Upgrade of iPad 2's and 3'd	8,000
Salamander Software Color card Printer (contingent upon grant approval)	10,000
	467,490

Departmental Requests

Administration Four Apple Air 32gb iPad's	2,800
PIO/Media Assistant Position - Computer, Monitor, Printer, Scanner	2,500
	5,300
Development New Hire - Computer - and 25" Monitor	1,100
New Hire - iPad	750
Two Line phone for New Hire Desk	350
3 additional Sidecars - for 3 phones. Requires new double stands	750
3 Additional Monitors for Secretaries	900
	3,850
Emergency WeatherWarn Activation Controller w/ Software for Sirens for remote activation.	10,500
	10,500
Finance New Laserjet Printer - Replaces 9 year old HPCLJ 4650hdn	4,000
3 year Care Pack for new printer	1,000
	5,000
Fire Laptop for Training	1,600
New FireHouse Software Mo dule - FH Medic Cloud Based ePCR Module	1,300
New Digital Camera	1,000
Speakers with Volume Knobs in 3 Battalion Chief Dorm Rooms	1,000
5 Vehicle VHF Radio Replacements (not 800MHz) (\$500.00 each from Total Radio)	2,500
Fire Studio Upgrade to Version 5 from current Version 4.1	500
Fire Studio CommLink Network Control Module	1,850
Two iPad Air's for Testing with Fire Studio 5 and CommLink Module	1,500
Two Fire Studio 5 Player Licenses	510
iPad's for Fire Station #2	1,500
Fire Station #2 - Mag Locks for 3 main doors to station (Access Control System)	9,000
2 additional 800MHz handheld radios	6,500
	28,760
Human Resources Online Subscription for Tonia to NSC Navigator (Safety Inspection Management)	1,740
New Hire - Computer, 2 monitors, scanner	2,200
New Hire - Six Line Phone	350
	4,290
Mabel C Fry Public One Canon DR-3010C Scanners for use with Laserfiche	900
Self Checkout station (PC, Monitor, scanner, receipt Printer, network drop)	2,000
Ability to connect iPad to Projector	200
Small Sound System for the Program Room	2,500
Alarm System for Library	5,500
DVR & Security cameras for Library	8,000
	19,100

Municipal Court	Additional Color Laser Printer	700	
	Online Citation Payment Software for Incode	1,600	
			2,300
Parks and iPad (Jan)		750	
	One Canon DR-3010C Scanner for laserfiche (Claudia Yager)	900	
	2 - Larger Monitors (for Jan and Sheri)	600	
	Fender Portable PA system with mic and speakers	1,600	
	Hiti Photo Printer & Case	1,900	
	DVD/CD Player for Dale Robertson Center	200	
	Cordless Phone for Jackie Cooper Gym, Dale Robertson Center, and Community Center	300	
	Alarm System for DRC	5,500	
	DVR & Security cameras for Community Center	8,000	
	Alarm System for Community Center	8,000	
	DVR & Security cameras for Jackie Cooper Gym	8,000	
	Alarm System for Jackie Cooper Gym	8,000	
			43,750
Police	CrossMatch Re-configuration Costs for Moving to new Hardware	3,500	
	New CrossMatch Printer for Fingerprinting	2,000	
	Color printer for Animal Control	450	
	Four Cameras (2 in Dispatch and 2 in Records) Plus additional Network DVR unit	4,600	
	Replacement of 5 bad cameras	2,200	
	Replacement of failing card readers at Police Station for Access Control	2,000	
	Two Semi-Rugged Laptops for Vehicles and Docks	8,000	
			22,750
Property	Laptop for George Middleton	1,600	
	Additional Desktop Computer with Monitor	1,000	
	60 Foot Antenna Tower	2,750	
	Concrete for Tower Pad	350	
	Network Switch	4,000	
	Network Cabling, Jacks and Wall Plates	2,000	
			11,700
Public Works	iPad for Locates Person	750	
	One Otterbox Case for iPad	100	
	Monthly Service for One iPad	600	
	Vehicle Maintenance Software	8,000	
	Wi-Fi Scanners for Vehicle Maintenance Software	2,000	
			11,450
			Total Cap. Improvements-Technology 636,240
36-5501-425	Cap. Improvements-Emergency Management		0
			Total Cap. Improvements-Emergency Management 0
36-5501-436	Cap. Improvements-Econ Dev		
	• Local share for Department of Commerce (Citizen's Institute on Rural Design) project grant.	7,000	
	• New employee desk and chair	1,500	
			Total Cap. Improvements-Economic Development 8,500
36-5501-469	Cap. Improvements-Utility Billing		
	• new bar code scanners for three cashiers	600	
	• additional computer monitor for Customer Service Clerk	250	
	• Incode, or some online bill pay system that interfaces with Incode	5,000	
	• new computer desk for meter readers	600	
	• new table desk	575	
	• five new chairs	500	
			Total Cap. Improvements-Utility Billing 7,525
36-5501-470	Cap. Improvements-WS Distribution		
	• Vacuum excavator- trailer mounted excavating machine used to dig with no chance to harm expensive utilities.	68,500	
	• Replace and or repair manholes through out the City	5,000	
	• 4x4 Crew cab truck - CNG pickup on grant if approved	27,000	
	• Fire hydrant change out - replacing out of service and aging fire hydrants	15,000	
	• Pumps and hoses for working on both water and wastewater lines	5,000	
	• Line locator to locate lines for water & wastewater	3,500	
	• New meter installations in new housing additions and commercial. This includes cost of pipe, copper, meters up to 3", lids, corps, curbs and couplings.	48,500	
			Total Cap. Improvements-WS Distribution 172,500
36-5501-471	Cap. Improvements-Sanitation Services		

	<ul style="list-style-type: none"> • Four landscaping projects at 501 Ash in the following locations: entrance gate, both side of administration building, eastside of drive south of fuel pumps. Items to include: wall stone \$2,000, soil \$800, boulders \$1,500, mulch \$200, and plants \$ 500. 	5,000	
	<ul style="list-style-type: none"> • Replace deteriorated sheet metal and insulation on outside of 60'X100' shop building to include new walk thru entry doors. 	85,000	
	<ul style="list-style-type: none"> • Replace bad/non working exterior lighting on transfer station. Add exterior lighting to shop building using new LED lighting in both applications to illuminate drive and building exteriors. 	10,000	
	<ul style="list-style-type: none"> • Replace non working electric heating system over tipping floor with gas radiant tube heaters. To include 2" gas line to transfer station building. 	10,000	
	<ul style="list-style-type: none"> • Yearly funding for a five year plan to install concrete pavement for drive at 501 Ash. 	15,000	
	<ul style="list-style-type: none"> • Bulb Eater used to crush straight and compact fluorescent tubes into 55 gal barrel for mercury recycling. 	6,000	
	<ul style="list-style-type: none"> • Carts for 2nd cart request and replacement. 	30,000	
	<ul style="list-style-type: none"> • Dumpsters for new customers and service request 	15,000	
	<ul style="list-style-type: none"> • Roll-off Dumpsters 	60,000	
		Total Cap. Improvements-Sanitation Services	236,000
36-5501-473	<p>Cap. Improvements-Stormwater</p> <ul style="list-style-type: none"> • Adobe Creative Suite Software License • Canon DR-3010C Desktop Scanner • ESRI Publisher module 	1,300 900 2,500	
		Total Cap. Improvements-Stormwater	4,700
36-5501-601	<p>Contingency/Capital Improvement Reserve</p> <p>This serves as a contingency/reserve account to make sure</p>		
36-5501-601-107	<p>Contingency-2007 Revenue Bond</p> <p>This is the same type of account as 601, but is held apart</p>		
36-5501-601-150	<p>Contingency-Hotel/Motel Tax</p> <p>Any expenditures that are approved by the Council to come from the Hotel/Motel Tax money are paid for from this account.</p>		
36-5501-602	<p>Debt Service-Transfer to YMA Revenue Bonds</p> <p>Payments, according to the approved amortization schedule for the various Revenue bond issues, are paid from this account.</p>		
36-5501-603	<p>Debt Service-Transfer to 2007 YMA Revenue Bond</p> <p>Payments, according to the approved amortization schedule for the 2007 Revenue bond issue, are paid from this account.</p>		
36-5501-605	<p>Debt Service-Transfer to 2011 YMA Revenue Bond</p> <p>Payments, according to the approved amortization schedule for the 2011 Revenue bond issue, are paid from this account.</p>		
36-5501-606	<p>Debt Service-Transfer to Master Lease</p> <p>Debt service payments to pay off a Master Capital Lease that will provide various capital items to several departments throughout the City.</p>		
36-5501-607	<p>Debt Service-Transfer to Sanitation Lease</p> <p>Debt service payments to pay off a Sanitation Equipment Lease that will provide Sanitation equipment/vehicles for the city.</p>		



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
PERSONNEL						
36-5502-101 Regular Employees	0	0	0	0	0	129,269
36-5502-102 Extra Help	0	0	0	0	0	36,160
36-5502-112 Employee Retirement	0	0	0	0	0	32,124
36-5502-113 FICA (Social Security)	0	0	0	0	0	10,103
36-5502-116 Christmas Stipend	0	0	0	0	0	0
TOTAL PERSONNEL	0	0	0	0	0	207,656
SUPPLIES						
36-5502-201 Office Supplies	0	0	0	585	731	700
36-5502-202 Duplication/Computer Su	0	0	0	80	130	200
36-5502-208 Publications & Periodic	0	0	0	67	117	500
36-5502-225 Promotional Items	0	0	0	1,272	1,672	5,000
TOTAL SUPPLIES	0	0	0	2,004	2,650	6,400
EQUIPMENT AND MAINTENANCE						
36-5502-315 Office Equipment	0	0	0	634	634	500
36-5502-331 Travel Expense	0	0	0	7,028	8,600	10,200
36-5502-340 Postage and Shipping	0	0	0	0	0	200
36-5502-346 Rentals and Leases	0	0	0	8,000	11,000	12,000
36-5502-347 Special Services	0	0	0	50,594	57,319	30,000
36-5502-348 Consultant Fees	0	0	0	44,243	54,243	15,000
36-5502-349 Printing	0	0	0	883	883	1,000
36-5502-354 Assoc Memberships & Con	0	0	0	2,410	3,015	3,000
36-5502-356 Training	0	0	0	0	500	6,000
TOTAL EQUIPMENT AND MAINTENANCE	0	0	0	113,793	136,194	77,900
TOTAL ECONOMIC DEVELOPMENT	0	0	0	115,797	138,845	291,956

- 36-5502-101 **Regular Employees**
Includes salary for **2** Full time employees:
1 Executive Director 1 Administrative Assistant
- 36-5502-102 **Part Time Employees**
Includes salary for **2** Part time employees:
1 P/T Clerical 1 P/T Main Street Director
- 36-5502-112 **Employee Retirement**
Includes the City's cost of the employee retirement program.
- 36-5502-113 **FICA (Social Security)**
- 36-5502-116 **Christmas Stipend**
Employees' Christmas stipends. Moved to Special Events.
- 36-5502-201 **Office Supplies**
Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, file folders, file jackets, envelopes, pens, record books, paper clips, etc. We will also need to purchase Christmas decorations for our office Christmas Tree this year.
- 36-5502-202 **Duplication/Computer Suppli**
Printer copy paper.
- 36-5502-208 **Publications & Periodicals**
This allows for us to purchase departmental informational materials such as E. D. planning publications, webinars, and purchase reference material for the Oklahoma Associate Main Street Program if applicable.
- 36-5502-225 **Promotional Items**
This expense includes additional flashdrives as well as other promotional items for the Economic Development Department and/or Oklahoma Associate Main Street program.
- 36-5502-315 **Office Equipment**
The YEDA office needs a drafting table.
- 36-5502-331 **Travel Expense**
Travel expenses for various conferences for Executive Director, including both ICSC's, IEDC Conference; travel for Amin. Assistant to attend OML CALT Class 3; as well as any travel associated with/for the Oklahoma Main Street program. [This includes any business lunch meeting expenses for the Executive Director.](#)
- 36-5502-340 **Postage and Shipping**
Cost of mailing/shipping maps, time sensitive documents, etc.
- 36-5502-346 **Rentals and Leases**
Monthly rental of the YEDA office.
- 36-5502-347 **Special Services**
This includes Master Planning Services required for Frisco Road as well as updating media video for the E.D. webpage.
- 36-5502-348 **Consultant Fees**
This includes attorney fees from the Center of Economic Development Law for legal support/counsel services.
- 36-5502-349 **Printing**
Cost of printing YEDA business cards, envelopes, etc.
- 36-5502-354 **Assoc Memberships & Conf Re**
Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees. This includes membership fees for Executive Director for CMA, ICSC, IEDC, etc. Conference registration fees for Executive Director for ICSC Las Vegas, OML day at the Capitol, ICSC Texas, and IEDC. We will also have possible Main Street conference registrations, if applicable.
- 36-5502-356 **Training**
Allows for the Executive Director to attend ICSC Seminars. Allows for the Administrative Assistant to attend OML CALT Class 3. This also includes any new program/new manager Training for the Oklahoma Associate Main Street Program. Other possible classes for Executive Director and/or Admin. Assistant.



CITY OF YUKON
GRANT FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
SPECIAL REVENUE					
48613	FEMA 1735 Project	0	0.00	0.00	0
48650	Homeland Security Grant	0	30,000.00	23,670.00	0
48680	Grant-SLA Emergency Mngmt	896,396.08	36,000.00	8,750.00	36,000
48681	FEMA Storms	0	15,000.00	0	15,000
48683	Park Grants	0	100,000.00	2,965.40	0
48684	Storm Shelter Rebates	71,726.25	200,000.00	158,398.01	200,000
48685	FEMA 5/31/13 Storm	0	0	52,845.08	0
48686	Tourism & Rec Dept Land and Wa	0	0	0	62,468
48687	Tourism & Rec Dept Trails Program	0	0	0	151,932
48688	The Paddle Nation Program Grant	0	0	0	2,500
48689	ACOG Transportation Alternatives	0	0	0	500,000
48690	Citizens' Institute on Rural Design C	0	0	0	7,000
48691	Corps of Engineers	0	0	0	4,031,000
48692	Ladder Truck Grant	0	0	0	1,000,000
	TOTAL REVENUE	968,122	381,000	246,628	6,005,900



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
74-5101 GRANTS						
74-5104 CDBG	20,806	331,507	0	31,102	0	
74-5108 BCC-Permit Assessment Fees	6,232	5,464	0	4,516	0	0
74-5110 Park Grants	0	0	0	1,084	0	0
74-5111 Homeland Security Grant	25,330	0	0	0	0	0
74-5119 FEMA Storms	0	0	0	190,558	0	15,000
74-5120 Emergency Management Grants	21,203	11,627	26,000	14,897	26,000	36,000
74-5120 Storm Shelter Rebates F	11,875	948,122	225,000	158,398	225,000	200,000
74-5125 Tourism & Rec Dept Land and Water Conserv.f	0	0	0	0	0	62,468
74-5126 Tourism & Rec Dept Trails Program Grant	0	0	0	0	0	151,932
74-5127 The Paddle Nation Program Grant	0	0	0	0	0	2,500
74-5128 ACOG Transportation Alternatives Program Gr	0	0	0	0	0	500,000
74-5129 Citizens' Institute on Rural Design Grant	0	0	0	0	0	7,000
74-5130 Corps of Engineers	0	0	0	0	0	4,031,000
74-5131 Ladder Truck Grant	0	0	0	0	0	1,000,000
TOTAL GRANT FUND	85,446	1,296,720	251,000	400,555	251,000	6,005,900

There are no guarantees that we will receive any revenue in this fund. Most of the grant revenue that we receive and expenditures that we make from this fund relate to Emergency Management. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

74-5104	CDBG Community Development Block Grant
74-5108	BCC-Permit Assessment Fees OK Uniform Building Code fees collected and remitted.
74-5110	Park Grants Various Grants for Park beautification, equipment, facilities, etc.
74-5111	Homeland Security Grant Previous received Grants for Vehicles, equipment, etc.
74-5119	FEMA Storms Funds received from FEMA if qualifying storms occur.
74-5120	Emergency Management Grants Funds to encourage the development of comprehensive emergency management programs at the local level.
74-5120	Storm Shelter Rebates F Safe Room/Storm Shelter rebates for citizens.
74-5125	Tourism & Rec Dept Land and Water Conserv.Fund Grant This Grant is from the National Parks Service and the purpose is to fund the development of public outdoor recreation areas or support facilities.
74-5126	Tourism & Rec Dept Trails Program Grant This Grant is from the Oklahoma Tourism and Recreation Department. Eligible projects include trail maintenance / restoration, construction of new trails, development of trailhead / raiiside facilities, and renovation / construction of trails to ensure ADA accessibility.
74-5127	The Paddle Nation Program Grant Outdoor Nation is offering \$2500grants for programs to connect young people with waterways through recreational paddling.
74-5128	ACOG Transportation Alternatives Program Grant This Grant is funded under the Transportation Alternatives Program. Eligible projects include transportation alternatives and safe routes to school.
74-5129	Citizens' Institute on Rural Design Grant \$7,000 Grant and in-kind technical assistance and design expertise valued at \$35,000 to be used for our Main Street Revitalization efforts.
74-5130	Water Lines, Lift Station, Line Bursting Funds from the U.S Army Corps of Engineers for Water Lines and Lift Station on the West side of town and for Line Bursting.
74-5131	Ladder Truck Grant Grant to help fund the purchase of a new Ladder Fire truck.



CITY OF YUKON
SPECIAL REVENUE FUND REVENUE
 FY 2014-2015

Account	Description	2012-2013 Actual Revenues	2013-2014 Budgeted Revenue	2013-2014 Estimated Revenues	2014-2015 Projected Revenue
SPECIAL REVENUE					
45001	GF Res. Emergency Transfers	0	150,000	0	150,000
461101	Homeland Sec Grant # 35.67	0	781	781	781
46118	Special Events	182,819	359,768	186,109	359,768
46120	Spec Events - Bricks	0	29	29	29
46121	Miscellaneous Reimbursement	0	391	391	391
461221	Insurance- Delta Dental	2,472	8,691	3,581	8,691
461222	Insurance-Monthly Health	0	5,768	2,268	5,768
461228	Insurance Retirees	36,580	89,688	26,989	89,688
461229	Misc Pers-Contingency	7,399	17,536	8,325	17,536
461271	Pools & FF Petty Cash	2,000	3,000	0	3,000
46142	Insurance Reimb. Revenue	144,886	211,137	106,070	165,000
461421	Restitution Reimb.-Distr.	0	1,000	0	1,000
46143	Mabel Fry Contr- Rent	1,719	2,586	440	2,586
461431	Mabel Fry Contr- Books	18,341	26,256	13,112	26,256
46144	State Aid Revenue	21,062	35,934	17,419	35,934
46145	Library- ALA Grant	0	468	0	468
46146	Library Grants	7,999	10,500	8,500	10,500
46152	Recycle Friends Revenue	5,361	34,453	30,209	34,453
461591	State Seizures Revenue	0	14,703	9,703	14,703
461592	Federal Seizures Revenue	16,231	22,000	0	22,000
46163	Surety Jail	6,404	7,775	275	7,775
461631	Drug and Alcohol	9,757	15,650	650	15,650
46164	911 Revenue	8,560	15,904	6,554	15,904
461641	DEA-Drug Forfeiture	0	10,000	0	10,000
46165	Support of Org-Fire Rescue	255	550	50	550
461651	CFAAA - Fire Academy	0	1,000	0	1,000
461652	Fire Grant-Wal Mart	0	1,000	0	1,000
461671	TRIAD	667	0	0	0
461674	Vest Grant	0	2,539	0	2,539
46167S	Shop With a Cop Donations	6,548	14,842	5,092	14,842
46168	Police Training Revenue	18,513	32,725	15,225	32,725
46169	PD Community Relations	2,809	2,127	27	2,127
46171	Friends of DARE	0	2,000	0	2,000
46173	Police Academy Alumni	183	1,670	170	1,670
48110	Interest- CI Account	0	1	0	1
481101	Interest Earned - DEA	23	25	20	25
48167	FEMA Reimbursement	0	50,000	0	50,000
482690	Park Events Sales Tax	0	250	0	250
482699	Pennies for Parks	942	605	637	605
482700	Park Friends - Concessions	0	380	380	380
482701	Park Grants-Misc	0	4,100	1,500	4,100
482702	Park Friends Revenue	19,891	37,265	15,927	37,265
482703	LC Taylor Park Development	0	773	23	773
482704	Recreation Friends Revenue	0	1,500	0	1,500
	TOTAL REVENUE	521,422	1,197,370	460,454	1,151,233



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014			2014-2015
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	PROPOSED BUDGET
SPECIAL REVENUE						
64-5110 Contingency/Fees	299,525	100,000	27,070	50,000	100,000	100,000
64-5111 Transfers from PEST	0	5,000	0	0	5,000	5,000
64-5122 Retiree Insurance	71,265	48,390	201,214	58,160	201,214	225,000
64-5123 Special Events	86,469	96,067	436,538	72,680	436,537	440,000
64-5127 Recreation Special Revenue	720	10,000	0	0	10,000	10,000
64-5128 Parks and Events-Special Revenue	19,406	25,461	51,701	11,494	51,701	55,000
64-5142 Insurance Reimbursements	47,222	35,027	216,655	24,056	216,655	165,000
64-5143 Mabel Fry-Special Revenue	21,069	24,713	30,552	17,440	30,552	30,000
64-5144 Library-State Aid	16,693	17,063	32,419	5,697	32,419	31,000
64-5146 Library-Other Grant Transfers	503	0	9,250	0	9,250	1,000
64-5164 DEA Drug Forfeiture	6,053	0	4,000	0	4,000	4,000
64-5165 Fire Department Special Revenue	5,731	125	10,000	0	10,000	10,000
64-5167 Police Department Special Revenue	58,701	59,881	122,716	59,135	70,962	75,000
TOTAL SPECIAL REVENUE	633,357	421,727	1,142,115	298,662	1,178,290	1,151,000

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund.

None of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is hard to know the amount of insurance reimbursement or FEMA declared emergency reimbursement funds that the City will receive in any given year.)

While not as specific as the budget for other funds, This budget can still be helpful in getting a broad picture of the financial health of the City.



PERSONNEL ASSIGNMENTS

ADMINISTRATIVE	4	EMERGENCY MANAGEMENT	2	RECREATION & FACILITIES (Cont'd)	
City Manager	1	Emergency Management Director	1	Preschool Teacher	2
Assistant City Manager	1	Emergency Management Clerk	1	RAC Supervisor	1
Administration Coordinator	1			RAC Activity Assistant	1
PIO/Media Specialist	1			RAC Receptionist	1
		TECHNOLOGY	4	RACKitchen Manager	1
FINANCE	3	Director	1	RAC Cook	1
City Treasurer	1	IT Assistant	2	RAC Bus Driver	1
1st Deputy City Treasurer	1	Technology Support Assistant	1	RAC Laborer (p/t)	8
2nd Deputy City Treasurer	1	IT Tech (p/t)	1	Mobile Meals Aide	1
				Seasonal Pool Staff	38
CITY CLERK	2	DEVELOPMENT SERVICES	12		
City Clerk	1	Director	1	ECONOMIC DEVELOPMENT AUTHORITY	4
Deputy City Clerk	1	Inspector II	1	Executive Director	1
		Inspector I	3	Administrative Assistant	1
FIRE	40	Fire Inspector	1	Clerk (p/t)	1
Chief	1	Code Enforcement	2	Main Street Director (p/t)	1
Battalion Chief	3	Operations Supervisor	1		
Captain	6	Permit/Licensing Clerk	1	WATER/WASTEWATER	11
Sergeant	6	Clerk II	1	Public Works Director	1
Corporal	8	Archivist/Grant Writer	1	Superintendent	1
Fire Fighter	14			Foreman	1
Secretary III	2	LIBRARY	10	Locator	1
		Librarian	1	Equipment Operator II	3
POLICE DEPARTMENT	68	Assistant Librarian	1	Laborer I	4
Chief	1	Library Associate	4		
Captain	4	PT Clerk	4	UTILITY BILLING	10
Lieutenant	4			Supervisor	1
Sergeant	6	PROPERTY MAINTENANCE	8	Billing Specialist	1
Corporal	15	Superintendent/City Electrician	1	Clerk II	3
Patrol Officer	9	Asst. Electrician	1	Meter Reader/Customer Service Clerk	1
School Resource Officer	3	Laborer II	1	Meter Reader	4
Detective Sergeant	1	Laborer I	5		
Detective	2			FLEET MAINTENANCE	6
EMS Training Coordinator	1	HUMAN RESOURCES	3	Superintendent	1
Property/Jail Specialist	1	Director	1	Mechanic II	2
Jailer	2	Risk Manger	1	Mechanic I	1
Communications Manager	1	Payroll/HR Assistant	1	PW Office Coordinator	1
Communications Specialist	12			Secretary II	1
Secretary III	1	PARK ADMINISTRATION	4		
Records Manager	1	Director	1	SANITATION	12
Records Technician	2	Deputy Director	1	Director	1
Animal Control Officer	2	Special Events Supervisor	1	Supervisor	1
		Secretary III	1	Transfer Dirver	2
		Rec Leader I - Media	1	Driver	5
STREET	15			Laborer II	1
Street Superintendent	1	PARK MAINTENANCE	44	Secretary II	1
Foreman	1	Superintendent	1	Laborer (p/t)	1
Equipment Operator III	1	Supervisor II	1		
Equipment Operator II	1	Laborer III	1	STORMWATER	2
Equipment Operator I - Street Sweeper	1	Laborer I	7	Stormwater Manager	1
PPWP Crew Leader	1	P/T Laborer	11	GIS Mapping Tech	1
Laborer III	2	Seasonal	23		
Laborer II	3			RECREATION & FACILITIES	89
Laborer I	3	Superintendent	1	Jackie Cooper Gym Manager	1
		YCC Supervisor	1	Athletic Coordinator	1
MUNICIPAL COURT	5	Recreation Leader I	1	Recreation Aide (ff/t)	1
Court Administrator	1	Recreation Aide (p/t)	28		
Deputy Court Clerk	1			TOTAL EMPLOYEES	363
Judicial Assistant	2				
Bailiff (p/t)	1				



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Firefighter	35,888	37,683	39,567	41,545	43,623	45,803	48,094	50,499	53,023	54,349	55,708	57,101
	14.11	14.81	15.55	16.33	17.15	18.00	18.90	19.85	20.84	21.36	21.90	22.45
Corporal	44,363	46,581	48,910	51,356	53,923	56,619	59,450	62,423	65,544	67,183	68,862	70,584
	17.44	18.31	19.23	20.19	21.20	22.26	23.37	24.54	25.76	26.41	27.07	27.75
Sergeant	50,263	52,776	55,415	58,186	61,095	64,150	67,358	70,725	74,261	76,119	78,021	79,972
	19.76	20.75	21.78	22.87	24.02	25.22	26.48	27.80	29.19	29.92	30.67	31.44
Training Officer	55,415	58,185	61,095	64,150	67,358	70,725	74,261	77,975	81,873	83,920	86,018	88,168
	26.64	27.97	29.37	30.84	32.38	34.00	35.70	37.49	39.36	40.35	41.35	42.39
Captain	59,398	62,367	65,486	68,760	72,198	75,808	79,598	83,579	84,682	89,951	92,200	94,505
	23.35	24.52	25.74	27.03	28.38	29.80	31.29	32.85	33.29	35.36	36.24	37.15
Battalion Chief	62,367	65,486	68,760	72,198	75,808	79,598	83,579	87,757	92,145	94,449	96,810	99,230
	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	36.22	37.13	38.05	39.01



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Police Officer	38,260	40,272	42,392	44,622	46,972	49,444	52,046	54,787	57,670	59,111	60,589	62,104
	18.39	19.36	20.38	21.45	22.58	23.77	25.02	26.34	27.73	28.42	29.13	29.86
Corporal	44,288	46,620	49,076	51,656	54,374	57,237	60,251	63,419	66,757	68,427	70,138	71,890
	21.29	22.41	23.59	24.83	26.14	27.52	28.97	30.49	32.09	32.90	33.72	34.56
Detective	47,880	50,399	53,052	55,843	58,781	61,877	65,133	68,560	72,169	73,974	75,823	77,719
	23.02	24.23	25.51	26.85	28.26	29.75	31.31	32.96	34.70	35.56	36.45	37.36
Sergeant	47,880	50,399	53,052	55,843	58,781	61,877	65,133	68,560	72,169	73,974	75,823	77,719
	23.02	24.23	25.51	26.85	28.26	29.75	31.31	32.96	34.70	35.56	36.45	37.36
Lieutenant	54,972	57,864	60,913	64,116	67,491	71,044	74,783	78,719	82,861	84,933	87,055	89,232
	26.43	27.82	29.29	30.83	32.45	34.16	35.95	37.85	39.84	40.83	41.85	42.90
Captain	62,065	65,334	68,770	72,390	76,200	80,208	84,432	88,877	93,558	95,897	98,294	100,751
	29.84	31.41	33.06	34.80	36.63	38.56	40.59	42.73	44.98	46.10	47.26	48.44



Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
C			30,892	31,665	32,457	33,268	34,100	34,953	35,827
Clerk I Laborer I Meter Reader I			14.85	15.22	15.60	15.99	16.39	16.80	17.22
D	0	30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723
Receptionist - RAC		14.85	15	15.60	16	16.39	17	17.22	18
E	30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723	37,640
Meter Reader II GIS/GPS Technician	14.85	15.22	15.60	15.99	16.39	16.80	17.22	17.66	18.10
F	31,665	32,457	33,268	33,408	34,243	35,099	35,976	36,875	37,797
Clerk II Customer Service Clerk Laborer II Library Associate Jailer Meter Reader III Secretary I	15.22	15.60	15.99	16.06	16.46	16.87	17.30	17.73	18.17
G	32,446	33,257	34,088	34,940	35,814	36,709	37,627	38,568	39,532
Rec Aide - Full-Time RAC Activity Assistant	15.60	15.99	16.39	16.80	17.22	17.65	18.09	18.54	19.01
H	32,622	33,438	34,274	35,131	36,009	36,909	37,833	38,779	39,748
	15.68	16.08	16.48	16.89	17.31	17.74	18.19	18.64	19.11
I	32,945	33,851	34,780	35,738	36,720	37,730	38,768	39,834	40,929
Equipment Operator I Locator Street Sweeper Supervisor I	15.84	16.27	16.72	17.18	17.65	18.14	18.64	19.15	19.68
J	34,371	35,316	36,287	37,285	38,311	39,365	40,447	41,559	42,739
Archivist/Grant Writer Communications Specialist Deputy Court Clerk Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Property/Jail Specialist Records Technician Sanitation Driver Secretary II	16.52	16.98	17.45	17.93	18.42	18.93	19.45	19.98	20.55
K	35,863	36,850	37,862	38,903	39,973	41,072	42,201	43,363	44,555
Athletic Coordinator Recreation Leader I Supervisor II	17.24	17.72	18.20	18.70	19.22	19.75	20.29	20.85	21.42
L	37,432	38,461	39,519	40,605	41,722	42,870	44,048	45,260	46,504
Assistant Electrician Equipment Operator III Foreman PPWP Crew Leader	18.00	18.49	19.00	19.52	20.06	20.61	21.18	21.76	22.36

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
M	38,028	39,073	40,148	41,252	42,386	43,552	44,749	45,980	47,245
Recreation Leader II Transfer Driver I	18.28	18.79	19.30	19.83	20.38	20.94	21.51	22.11	22.71
N	39,447	40,533	41,647	42,794	43,970	45,180	46,422	47,698	49,009
Animal Control Officer Code Enforcement Officer Emergency Management Admin Assistant Mechanic II Operations Supervisor RAC Supervisor Records Manager	18.96	19.49	20.02	20.57	21.14	21.72	22.32	22.93	23.56
O	39,783	40,877	42,001	43,157	44,344	45,562	46,816	48,103	49,427
	19.13	19.65	20.19	20.75	21.32	21.90	22.51	23.13	23.76
P	40,817	41,939	43,092	44,277	45,495	46,745	48,032	49,352	50,709
HR/Payroll Clerk Supervisor III Transfer Driver II YCC Manager	19.62	20.16	20.72	21.29	21.87	22.47	23.09	23.73	24.38
Q	42,636	43,829	45,056	46,318	47,614	48,948	50,318	51,728	53,175
2nd Deputy City Treasurer Deputy City Clerk PIO/Marketing Specialist Secretary III Technology Support Assistant	20.50	21.07	21.66	22.27	22.89	23.53	24.19	24.87	25.56
R	44,550	45,797	47,079	48,398	49,752	51,145	52,577	54,049	55,640
Mechanic III Utility Billing Specialist	21.42	22.02	22.63	23.27	23.92	24.59	25.28	25.99	26.75
S	46,560	47,863	49,203	50,582	51,997	53,454	54,950	56,489	58,070
Communications Supervisor IT Assistant Supervisor IV Stormwater Manager	22.38	23.01	23.66	24.32	25.00	25.70	26.42	27.16	27.92
T	48,668	50,031	51,431	52,871	54,351	55,872	57,473	59,045	60,698
	23.40	24.05	24.73	25.42	26.13	26.86	27.63	28.39	29.18
U	50,886	52,311	53,776	55,281	56,829	58,420	60,056	61,738	63,466
Fire Inspector Inspector I	24.46	25.15	25.85	26.58	27.32	28.09	28.87	29.68	30.51
V	53,218	54,708	56,240	57,814	59,434	61,098	62,809	64,568	66,376
	25.59	26.30	27.04	27.80	28.57	29.37	30.20	31.04	31.91
W	55,673	57,260	58,891	60,569	62,295	64,072	65,897	67,775	69,707
Electrician/Property Maint. Superintendent Fleet Superintendent Inspector II Jackie Cooper Gym Manager Public Works Office Coordinator Street Superintendent Risk Manager Water/Sewer Distribution Superintendent	26.77	27.53	28.31	29.12	29.95	30.80	31.68	32.58	33.51
X	57,709	59,353	61,044	62,783	64,573	66,414	68,307	70,254	72,255
1st Deputy City Treasurer	27.74	28.54	29.35	30.18	31.04	31.93	32.84	33.78	34.74