



**FY 15-16
Budget**



Canadian



MEMORANDUM

To: Yukon City Council
From: J. I. Johnson, City Treasurer
Subject: FY 2015-2016 Financial Budget
Date: June 2, 2015

The purpose of this memorandum is to highlight a few noteworthy items concerning the Fiscal Year 2015-2016 financial budget presented for your approval. They are as follows:

- Overall, a 3% increase in sales tax revenues has been proposed for the upcoming 2015-2016 fiscal year.
- An additional factored increase in sales tax revenues has also been proposed based upon the City's experienced sales tax collections resulting from certain retail developments that occurred during the 2014-2015 fiscal year.
- As per ordinance, an increase of 5% has been included for water service revenues (primarily to offset the City's anticipated increases in water purchases during the upcoming year) in addition to an included increase of 20% for sewer service revenues.
- The compensation increases proposed for all permanent City employees includes either: (1) the employees' scheduled Step adjustment, or (2) a 2% cost of living adjustment (COLA) for employees that have previously maximized Step due to their employment longevity with the City.
- The following budget proposal for 2015-2016 includes an overall net increase of 4 new (3 full and 1 part-time) City employees across all City departments.
- Approximately \$1.4 million has been proposed for various capital improvement items for the upcoming fiscal year (which can be found under the "Sales Tax CIP" tab of the proposed budget binder).
- The financial budget for the 2015-2016 fiscal year includes a utilization of prior year reserves totaling approximately \$1,360,000 in order to balance overall revenues and expenditures.
- Since the council's budget hearing dated May 12, 2015, there have been a few changes/ corrections made to the 2015-2016 fiscal year financial budget totaling approximately \$123,000.



BUDGET SUMMARY
FY 2015-2016

100 Personal Services	No. of Emps	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
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GENERAL FUND

Legislative	124,665	3	29,100	475,885	0	249,738	0	879,388
Administration	501,678	3	6,200	61,450	0	0	0	569,328
Insurance	4,791,723	0	0	417,417	0	0	0	5,209,140
Finance	312,142	3	700	3,075	0	0	0	315,917
City Clerk	227,459	2	450	1,800	0	0	0	229,709
Fire Dept.	3,557,999	41	76,300	66,850	0	0	0	3,701,149
Police Dept.	5,339,838	67	101,950	106,050	0	0	0	5,547,838
Street Department	996,936	15	31,450	299,200	0	0	0	1,327,586
Municipal Court	320,669	7	2,620	34,870	0	0	0	358,159
Emergency Mngmt	172,869	2	2,000	11,000	0	0	0	185,869
Technology	370,529	5	27,810	629,719	0	0	0	1,028,058
Development Svcs	868,173	12	6,800	81,325	0	0	0	956,298
Library	446,568	9	7,900	8,725	0	0	0	463,193
Property Maint	460,922	8	29,650	576,700	0	0	0	1,067,272
Human Resources	318,726	3	11,350	39,350	0	0	0	369,426
Park Administration	427,193	4	4,390	160,775	0	0	0	592,358
Park Maintenance	847,252	44	66,325	30,507	0	51,200	0	995,284
Recreation Facilities	1,106,527	89	51,665	76,150	0	0	0	1,234,342
GENERAL FUND TOTAL	21,191,868	317	456,660	3,080,848	0	300,938	0	25,030,314
Total Projected Revenue								25,030,314

WATER/SEWER ENTERPRISE

W/S Distribution	548,173	10	38,850	406,300	0	0	1,020,310	2,013,633
Utility Billing	611,494	10	15,850	137,570	0	0	647,994	1,412,908
Treatment & Supply	0		0	2,450,546	138,000	270,000	798,086	3,656,632
Fleet Maintenance	357,585	6	318,500	147,650	0	0	0	823,735
WATER/SEWER ENT TOTAL	1,159,667	20	54,700	2,994,416	138,000	270,000	2,466,390	7,906,908
Total Projected Revenue								7,906,908

SANITATION ENTERPRISE

Sanitation Services	852,068	14	469,800	90,190	0	0	1,307,521	2,719,579
SANITATION ENT.TOTAL	852,068	14	469,800	90,190	0	0	1,307,521	2,719,579
Total Projected Revenue								2,719,579

STORMWATER ENTERPRISE

Stormwater	136,612	2	21,500	86,777	0	22,000	104,094	370,983
STORMWATER ENT.FUND	136,612	2	21,500	86,777	0	22,000	104,094	370,983
Total Projected Revenue								370,983

SALES TAX CIP

Sales Tax CIP	0		0	0	1,393,481	0	5,989,247	7,382,728
Economic Dev	460,922	4	29,650	576,700	0	0	0	1,067,272
SALES TAX CIP TOTAL	460,922	4	29,650	576,700	1,393,481	0	5,989,247	8,450,000
Total Projected Revenue								8,450,000

GRANT FUND

Grant Fund	0		0	0	0	6,343,640	0	6,343,640
GRANT FUND TOTAL	0		0	0	0	6,343,640	0	6,343,640
Total Projected Revenue								6,343,640

SPECIAL REVENUE FUND

Special Revenue	0		0	0	0	953,900	0	953,900
SPECIAL REVENUE TOTAL	0		0	0	0	953,900	0	953,900
Total Projected Revenue								953,900

TOTAL BUDGET	23,801,137	357	1,032,310	6,828,931	1,531,481	7,890,478	9,867,252	51,775,324
Total Projected Revenue- All Funds								51,775,324

RESOLUTION NO. 2015-07

A RESOLUTION APPROVING THE CITY OF YUKON, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2016 (FY 2015-2016) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

SECTION 1. The City Council of the City of Yukon does hereby adopt the FY 2015-2016 Budget on the 2ND day of JUNE, 2015 with the total resources available in the amount of \$51,775,324 and total appropriations in the amount of \$51,775,324 . Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department:	Total
General Fund	
Legislative	879,388
Administration	569,328
Insurance	5,209,140
Finance	315,917
City Clerk	229,709
Fire Dept.	3,701,149
Police Dept.	5,547,838
Street Department	1,327,586
Municipal Court	358,159

Fund/Department:	Total
Emergency Mngmt	185,869
Technology	1,028,058
Development Svcs	956,298
Library	463,193
Property Maint	1,067,272
Human Resources	369,426
Park Administration	592,358
Park Maintenance	995,284
Recreation Facilities	1,234,342
General Fund Total	25,030,314

Fund/Department:	Total
Water/Sewer Enterprise	
W/S Distribution	2,013,633
Utility Billing	1,412,908
Treatment & Supply	3,656,632
Fleet Maintenance	823,735
Water/Sewer Total	7,906,908
Sanitation Enterprise	
Sanitation Services	2,719,579
Sanitation Total	2,719,579
Stormwater Enterprise	
Stormwater	370,983
Stormwater Total	370,983

Fund/Department:	Total
Sales Tax CIP	
Sales Tax CIP	7,382,728
Economic Dev	1,067,272
Sales Tax CIP Total	8,450,000
Grant Fund	
Grant Fund	6,343,640
Grant Fund Total	6,343,640
Special Revenue Fund	
Special Revenue	953,900
Special Revenue Total	953,900
Total Budget	51,776,324

SECTION 2. The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

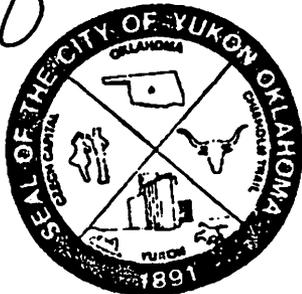
Adopted and approved by the Council of the City of Yukon this 24th day of JUNE, 2015.

[Seal]

ATTEST:

City Clerk

MAYOR





BUDGET SUMMARY
FY 2015-2016

100 Personal Services	No. of Emps	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
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GENERAL FUND

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Emergency Mngmt	172,869	2	2,000	11,000	0	0	0	185,869
Technology	370,529	5	27,810	629,719	0	0	0	1,028,058
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Property Maint	460,922	8	29,650	576,700	0	0	0	1,067,272
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Park Maintenance	847,252	44	66,325	30,507	0	51,200	0	995,284
Recreation Facilities	1,106,527	89	51,665	76,150	0	0	0	1,234,342
GENERAL FUND TOTAL	21,191,868	317	456,660	3,090,845	0	360,938	0	25,030,314
							Total Projected Revenue	25,030,314

WATER/SEWER ENTERPRISE

W/S Distribution	548,173	10	38,850	406,300	0	0	1,020,310	2,013,633
Utility Billing	611,494	10	15,850	137,570	0	0	447,994	1,412,908
Treatment & Supply	0		0	2,450,546	138,000	270,000	798,084	3,456,632
Fleet Maintenance	357,585	6	318,500	147,650	0	0	0	823,735
WATER/SEWER ENT TOTAL	1,517,252	26	54,700	2,994,416	138,000	270,000	2,466,394	7,906,908
							Total Projected Revenue	7,906,908

SANITATION ENTERPRISE

Sanitation Services	852,068	14	469,800	90,190	0	0	1,307,521	2,719,579
SANITATION ENT TOTAL	852,068	14	469,800	90,190	0	0	1,307,521	2,719,579
							Total Projected Revenue	2,719,579

STORMWATER ENTERPRISE

Stormwater	136,612	2	21,500	86,777	0	22,000	104,094	370,983
STORMWATER ENT FUND	136,612	2	21,500	86,777	0	22,000	104,094	370,983
							Total Projected Revenue	370,983

SALES TAX CIP

Sales Tax CIP	0		0	0	1,393,481	0	5,989,247	7,382,728
Economic Dev	460,922	4	29,650	576,700	0	0	0	1,067,272
SALES TAX CIP TOTAL	460,922	4	29,650	576,700	1,393,481	0	5,989,247	8,450,000
							Total Projected Revenue	8,450,000

GRANT FUND

Grant Fund	0		0	0	0	6,343,640	0	6,343,640
GRANT FUND TOTAL	0		0	0	0	6,343,640	0	6,343,640
							Total Projected Revenue	6,343,640

SPECIAL REVENUE FUND

Special Revenue	0		0	0	0	953,900	0	953,900
SPECIAL REVENUE TOTAL	0		0	0	0	953,900	0	953,900
							Total Projected Revenue	953,900

TOTAL BUDGET	23,801,137	357	1,032,310	6,828,981	1,531,481	7,970,478	9,847,252	51,775,324
							Total Projected Revenue - All Funds	51,775,324

RESOLUTION NO. YMA-2015-04

**A RESOLUTION APPROVING THE
YUKON MUNICIPAL AUTHORITY
BUDGET FOR THE FISCAL YEAR
2015-2016 AND ESTABLISHING
BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2016 (FY 2015-2016) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2016 be in a similar format

NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:

SECTION 1. The Yukon Municipal Authority does hereby adopt the FY 2015-2016 Budget on the 2ND day of JUNE, 2015 with the total resources available in the amount of \$10,997,470 and total appropriations in the amount of \$10,997,470. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department:	Total
Water/Sewer Enterprise	
W/S Distribution	2,013,633
Utility Billing	1,412,908
Treatment & Supply	3,656,632
Fleet Maintenance	823,735
Water/Sewer Total	7,906,908

Fund/Department:	Total
Sanitation Enterprise	
Sanitation Services	2,719,579
Sanitation Total	2,719,579
Stormwater Enterprise	
Stormwater	370,983
Stormwater Total	370,983
Total Budget	10,997,470

SECTION 2. The Yukon Municipal Authority does hereby authorize the Authority Treasurer, with the Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the Yukon Municipal Authority. All other budget amendments must be approved by the Yukon Municipal Authority.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Yukon Municipal Authority.

Adopted and approved by the Trustees of the Yukon Municipal Authority this 2ND day of JUNE, 2015.



[Signature]
SECRETARY

[Signature]
CHAIRMAN

STATE OF OKLAHOMA)
)SS.
COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Secretary of the Yukon Municipal Authority, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the Trustees of said Authority and of the proceedings of the Authority in the adoption of said Resolution on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 1991, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), and in conformity with Title 60 Oklahoma Statutes 1991, Section 176, et seq. (the Oklahoma Public Trust Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and the seal of said Authority this 2ND day of JUNE 2015.



[Signature]
Secretary

[Signature]
CHAIRMAN



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2015 - 2016

Account	Description	2013-2014 Actual Revenue	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenue	2015-2016 Projected Revenue
TAX REVENUE					
42110	Sales Tax	9,210,959	11,200,000	9,889,360	10,596,050
42111	Use Sales Tax	1,401,530	1,475,350	1,288,640	1,317,635
42115	Cigarette Tax	217,687	244,982	226,963	232,070
42120	Alcoholic Beverage Tax	95,688	97,758	96,672	98,850
42140	Commercial Vehicle Tax	184,981	195,415	187,639	191,860
42150	Gasoline Excise Tax	43,722	46,225	45,037	46,050
42190	Resale Property Tax	27,314	0	0	0
42195	Weed/Trash Abatements	5,217	6,620	294	300
	TOTAL	11,187,098	13,266,350	11,734,606	12,482,815
FRANCHISE REVENUE					
43110	Electrical Franchise	608,091	694,522	665,678	695,650
43120	Telephone Franchise	147,201	90,600	144,929	151,450
43130	Natural Gas Franchise	133,447	86,606	128,042	133,800
43140	Cable TV Franchise	273,036	281,772	273,869	286,200
	TOTAL	1,161,775	1,153,500	1,212,518	1,267,100
LICENSES & PERMITS					
44009	Collection Fees	859	818	690	720
44110	Building Permits	76,070	83,972	46,999	49,115
44111	Assessment Fees	4,796	4,887	4,997	5,225
44112	Gas Line Fee	5,535	6,004	4,080	4,265
44113	Heat & Air (Mechanical) Per	14,755	14,982	13,139	13,730
44115	Re-Inspection Fee	4,485	4,370	4,824	5,040
44117	Plumbing Permit	24,892	22,000	19,625	20,500
44118	Sign Permit & License	3,505	2,667	4,188	4,375
44125	Conditional Use Permit	600	400	900	940
44130	Rezoning Fees	1,700	1,898	1,560	1,630
44135	Garage Sale Permit	3,970	3,028	2,766	2,890
44137	Fence Permits	885	874	1,324	1,385
44139	License Permit	0	0	-120	0
44142	Electrical Permit	18,348	16,229	10,654	11,125
44143	Plan Review	6,335	6,524	30,688	32,075
44144	Certificate of Occupancy	4,350	3,797	2,040	2,130
44145	Beer License	700	141	444	465
44146	Mixed Beverage License	14,200	1,589	8,880	9,280
441461	Cert of Compliance (Mixed B	450	265	360	375
44148	Board of Adjustments Fee	3,000	3,708	2,040	2,130
44149	Storm Shelter Permit	26,224	21,499	8,714	9,100
44150	Oil Well Inspection Fees	29,500	52,088	28,242	29,515
44155	Curb Cut	6,200	6,931	4,260	4,450
44158	Residential Well Drilling F	240	265	0	0
44159	Bondman License	170	230	211	220
44160	Solicitors License	8,304	0	11,100	11,600
44162	Building Contractor License	29,250	27,192	31,380	32,800
44164	Electrical Contractor Licen	13,500	17,393	13,740	14,350
44166	Garbage Service License	0	0	30	30
44167	Kennel License	50	0	60	60
44168	Mechanical Contractor Licen	14,600	21,188	17,040	17,600



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2015 - 2016

Account	Description	2013-2014 Actual Revenue	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenue	2015-2016 Projected Revenue
44169	Mobile Home Park License	578	0	46	50
44171	Plumbing Contractor License	14,450	20,394	16,860	17,620
44173	Occupational License	14,000	2,472	11,370	11,880
44175	Code Enforcement Inspection	34,339	37,830	24,581	25,685
44180	Recreational Vehicle Permit	0	0	0	0
44181	Manufactured Home Placement	0	0	0	0
44185	Vending Machine License & R	1,505	1,775	348	365
44190	Pool Permits	3,713	3,625	1,278	1,335
44191	Paving & Boring Permits	0	150	1,669	1,745
44195	Alarm Fees	15,835	6,515	17,388	18,170
44196	Fire Alarm (False Alarm Fee	1	300	646	675
	TOTAL	401,894	398,000	349,039	364,645
	FINES & FORFEITURES				
45110	Court Fees	1,020,755	1,185,771	845,105	883,135
45113	Piedmont Dispatch	36,850	41,406	44,220	46,210
45114	Jail Service Reimbursement	2,880	4,732	2,928	3,060
45120	Library Fines	4,183	4,135	4,040	4,225
45130	Animal Control Fees	1,122	770	1,018	1,060
45140	Impound Fees	17,700	20,836	14,760	15,425
	TOTAL	1,083,490	1,257,650	912,071	953,115
	PROJECTS				
46160	Park Land Improvement Reven	1,960	2,235	1,176	1,225
	TOTAL	1,960	2,235	1,176	1,225
	USE OF PROPERTY				
47110	Pool Fees	39,323	32,765	32,765	34,240
47115	Concessions	9,654	7,615	7,615	7,950
47116	Community Center Membership	10,341	10,400	10,400	10,865
47125	Rental of Property: Ctrs, G	35,949	30,928	31,000	32,395
47130	Pavilion & Gazebo Rental	7,310	5,642	5,700	5,960
	TOTAL	102,577	87,350	87,480	91,410
	SPECIAL REVENUES				
48110	Interest on Investments	6,638	10,951	25,000	26,125
48165	Workers' Comp.	0	0	1,250	1,300
48167	FEMA Reimbursement	0	0	0	0
481671	FEMA Reimb-Pass Thru	0	0	0	0
48170	Reimbursement - Other	0	0	0	0
48175	Rental Income - Industrial	4,500	4,635	4,500	4,700
48190	Sale of City Property	98,156	139,827	37,601	39,300
48191	Auction Site Expense Collec	1,299	57	1,972	2,060
48192	Auction Site Sales Tax Coll	21	20	2,032	2,120
48210	Administrative Charges	10,473	11,767	10,085	10,540
48220	Return Check Charges	30	0	156	160
48235	Mayor's Prayer Breakfast	0	0	271	280
48240	Finger Prints	6,440	6,251	5,910	6,175
48250	Miscellaneous	269,726	242,144	95,287	99,575
48258	Sewer Saddles	0	0	0	0



CITY OF YUKON
GENERAL FUND REVENUE
 FY 2015 - 2016

Account	Description	2013-2014 Actual Revenue	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenue	2015-2016 Projected Revenue
48265	Sports Leagues	22,280	27,634	24,858	25,975
48266	Sports Leagues Concession	327	577	0	0
48270	Park Programs	79,996	48,832	41,728	43,605
48275	Park & Rec Events	78,917	3,858	45,143	47,175
48280	RAC Trip-Bus Revenue	4,934	5,181	4,634	4,840
48281	RAC Meal Charges	30,484	31,690	32,861	34,340
48282	RAC Donations/Contributions	0	0	0	0
48283	RAC Programs	8,891	7,095	7,447	7,780
48285	RAC-Clinic Donations	0	0	0	0
48300	School Officers-Reimb	150,000	132,428	144,000	150,480
48305	Highway Safety Grant	1,572	2,775	0	0
48306	Dept of Mental Health Reimb	1,144	2,053	904	940
48310	US Marshall's Office	0	0	0	0
48315	DEA	0	0	0	0
	TOTAL	775,828	677,775	485,638	507,470
MANAGEMENT FEE TRANSFERS FROM					
48610	Water & Sewer Enterprise	2,537,554	2,697,559	2,697,559	1,899,215
48611	Sanitation Department	612,331	460,009	460,009	500,100
48612	Stormwater Department	75,000	91,652	91,652	95,775
	TOTAL	3,224,885	3,249,220	3,249,220	2,495,090
TRANSFERS FROM					
48704	PEST Police	1,012,902	1,101,495	1,349,460	1,446,375
48705	PEST Fire	831,519	898,041	1,104,105	1,183,375
48706	PEST General Employees	826,451	893,013	1,226,785	1,314,850
48750	Fund 64 Special Revenue	0	60,000	60,000	62,700
48950	Transfer from GF Reserve	1,151,370	1,114,000	1,226,785	1,314,850
	Transfer from Sales Tax CIP	0	0	0	184,913
	TOTAL	3,822,242	4,066,549	4,967,135	5,507,063
	Utilization of Prior Year Reserves	0	0	0	1,360,382
	TOTAL REVENUE	21,761,749	24,158,629	22,998,884	25,030,314



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
01-5101-101 Regular Employees	0	0	0	0	0	47,445
01-5101-102 Part-Time/Seasonal Employees	0	0	0	0	0	45,240
01-5101-106 Expense Allowance	0	0	0	0	0	2,400
01-5101-112 Employee Retirement	6,769	7,005	7,286	4,189	7,286	19,971
01-5101-113 Legal Fees- FICA	2,084	2,157	2,243	1,290	2,243	9,609
TOTAL PERSONNEL	8,853	9,162	9,529	5,479	9,529	124,665
SUPPLIES						
01-5101-201 Office Supplies	3,480	2,900	2,500	1,655	2,394	2,500
01-5101-202 Duplication/Computer Supplies	3,500	2,453	2,500	2,215	3,055	2,500
01-5101-208 Publications and Period	0	334	250	0	0	100
01-5101-213 Food Supplies	6,763	4,269	5,000	2,428	5,121	5,000
01-5101-216 Election Supplies	0	3,147	10,000	7,002	7,002	10,000
01-5101-217 Wearing Apparel	625	728	1,000	0	1,000	1,000
01-5101-226 Promo/Public Event Supp	0	346	8,000	7,644	8,542	8,000
TOTAL SUPPLIES	14,368	14,177	29,250	20,944	27,114	29,100
EQUIPMENT AND MAINTENANCE						
01-5101-302 Buildings	7,453	0	5,000	0	0	1,000
01-5101-331 Travel Expense	8,516	8,712	15,000	4,071	9,271	15,000
01-5101-341 Telephones, Teletype, Internet	21	0	100	0	0	0
01-5101-344 Audits	77,800	76,600	80,000	66,200	71,300	80,000
01-5101-345 Advertising	61,333	58,330	65,000	73,833	88,600	100,000
01-5101-346 Rentals and Leases	17,548	15,582	17,528	8,850	10,620	10,000
01-5101-347 Special Services	6,332	7,334	10,000	6,985	6,998	10,000
01-5101-348 Consultant Fees	78,281	162,762	100,000	116,158	132,752	44,000
01-5101-349 Printing	4,368	11,375	25,000	821	24,821	10,000
01-5101-354 Assoc Memberships & Con	50,119	42,324	45,000	47,123	48,984	49,185
01-5101-355 Legal	57,222	40,478	65,000	42,764	48,873	70,000
01-5101-360 Contributions and Memorials	6,252	7,489	7,500	5,629	8,832	8,000
01-5101-366 Emergencies	22,892	46,622	60,000	21,571	24,652	50,000
01-5101-367 Auction Sales Tax	0	2,760	0	1,015	1,218	1,000
01-5101-376 Licensing	649	3,510	700	330	680	700
01-5101-381 Festivals and Events	18,554	18,360	27,055	18,084	18,360	27,000
TOTAL EQUIPMENT AND MAINTENANCE	417,340	502,238	495,128	413,434	495,961	475,885
DEBT SERVICE						
01-5101-503 Support of Organization	462,653	300,960	262,881	136,815	262,881	249,738
01-5101-504 Contractual Agreements	360,000	480,000	206,268	206,268	206,268	0
TOTAL DEBT SERVICE	822,653	780,960	469,149	343,083	469,149	249,738
TOTAL LEGISLATIVE	1,263,214	1,306,537	1,003,056	782,939	1,001,753	879,388

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- 01-5101-101 **REGULAR EMPLOYEES**
Includes salary for 1 Full time employees:
1 PIO Officer/Media Specialist
- 01-5101-102 **PART-TIME/SEASONAL EMPLOYEES**
Includes salary for 1 Part time employees:
1 Graphic Artist
- 01-5101-106 **EXPENSE ALLOWANCE**
Car Allowance for the Public Information Officer/Media Specialist
- 01-5101-112 **EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5101-113 **FICA/MEDICARE**
- 01-5101-201 **OFFICE SUPPLIES**
General office supplies for City Council, agenda supplies, Council nameplates, proclamation covers, etc.
- 01-5101-202 **DUPLICATION/COMPUTER SUPPLIES**
Includes copy paper and specialty paper. Paper usage has decreased with the implementation of paperless agendas and a decline in printing/copying.
- 01-5101-208 **PUBLICATIONS & PERIODICALS**
Oklahoma State statute updates.
- 01-5101-213 **FOOD SUPPLIES**
This includes food and supplies for Council Study Session dinners, holiday dinners, City Hall luncheons, etc.
- 01-5101-216 **ELECTION SUPPLIES**
County Election board costs for city elections. Possible elections for Wards III & IV.
- 01-5101-217 **WEARING APPAREL**
Wearing Apparel for the City Council.
- 01-5101-226 **PROMO/PUBLIC EVENT SUPPLIES**
This includes expenses for city promotional items, the City Hall Community Coffee, and any other public events.
- 01-5101-302 **BUILDINGS**
Repairs/ minor improvements to City buildings.
- 01-5101-331 **TRAVEL EXPENSE**
Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention and various other conferences or
- 01-5101-341 **TELEPHONES, TELETYPE, INTERNET**
This account previously included payments to ACOG for language line usage to interpret 9-1-1 calls made by non-English speaking callers. This service is only available for calls made to the 9-1-1 emergency number, so the budget and expenses have been moved to the Police Dept.
- 01-5101-344 **AUDITS**
This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by RS Meachem CPAs & Advisors.
- 01-5101-345 **ADVERTISING**
Includes the cost of display advertising, public notifications, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.

01-5101-346 RENTALS AND LEASES

Includes rents and leases on 334 Elm building, Postage Permit and post office box rental.

Rental contracts include:

Development Services bldg	\$9,600	Post Office box rental	\$132
Postage Permit	\$220	Total	<u>\$9,952.00</u>

01-5101-347 SPECIAL SERVICES

Canadian County Assessor visual inspection budget share-FY 14-15 cost \$6,954.91, filing fees, recording deeds, easements, etc.

01-5101-348 CONSULTANT FEES

Professional services such as engineer or attorney (other than City Attorney or City Engineer.) This account does not include those costs associated with Capital Improvement projects.

01-5101-349 PRINTING

Includes printing costs for the annual budget, Council business cards and various other printing for the Council.

01-5101-354 ASSOCIATION MEMBERSHIPS/CONFERENCE REGISTRATIONS

Includes City/Council Membership fees, OML New Officials Institute (2) \$85 each and various Conference registrations for the City Council.

City/Council Membership fees include:

Oklahoma Municipal League	\$23,000	Frontier Country Marketing Assoc	\$350
Assoc of Central Okla Gov'ts	\$16,000	Sam's Club	\$305
Oklahoma Mid-Size Cities	\$5,500	Oklahoma Mayor's Council	\$305
National League of Cities	\$2,000	ICSC Membership dues \$50 ea	\$250
Chamber of Commerce	\$700	OK Travel Industry Assoc.	\$250
Sister Cities International	\$425	OML-Mun. Utility Provider dues	\$100
		Total	<u>\$49,185</u>

01-5101-355 LEGAL

Includes monthly retainer/billable hours for the City Attorney, transcripts, depositions, etc. (Monthly retainer paid through payroll-charged to this account. Billable hours invoices paid

01-5101-360 CONTRIBUTIONS AND MEMORIALS

Rewards, donations to charitable institutions and organizations, prizes, entertainment of visiting dignitaries, memorial flowers, etc., employee recognition expenses; sponsorships.

Subsidies include:

Yukon Arts & Humanities	\$2,000	Project Graduation	\$250
Yukon Sharing	\$325	Total	<u>\$2,575.00</u>

01-5101-366 EMERGENCIES

This account is for un-budgeted, emergency expenses that may arise throughout the year.

01-5101-367 AUCTION SALES TAX

This account is to pay sales tax, collected through the auction website, to the Oklahoma Tax Commission.

01-5101-376 LICENSING & SOFTWARE

Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard.

Fees include:

ASCAP	\$350	BMI	\$350
		Total	<u>\$700.00</u>

01-5101-381 FESTIVALS AND EVENTS

Budgeted expenses include subsidies for sponsored events and non-sponsored event

Subsidies include:

Freedom Fest Fireworks	\$21,030	Easter on the Prairie	\$600
Czech Festival (portapotties)	\$1,455	Non-Sponsored Event exp.	\$3,000
		Total	<u>\$26,085.00</u>

01-5101-503 SUPPORT OF ORGANIZATIONS

Budgeted expenses include subsidies for Compassionate Hands, Youth & Family Services, Chamber of Commerce, and EMSA.

Subsidies include:

EMSA	\$192,738	Compassionate Hands	\$12,000
Chamber of Commerce	\$30,000		
Youth & Family Services	\$15,000	Total	<u>\$249,738.00</u>

01-5101-504 CONTRACTUAL AGREEMENTS

Agreement with Wanamaker/Target concluded December 2014.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL		
PERSONNEL							
01-5102-101 Regular Employees	325,194	452,582	354,900	232,292	355,270	369,101	
01-5102-102 Part-Time/Seasonal Employees	0	0	0	0	0	0	
01-5102-106 Expense Allowance	462	2,397	2,400	1,569	2,400	2,400	
01-5102-112 Employee Retirement	82,885	94,351	88,105	52,780	80,723	91,722	
01-5102-113 FICA (Social Security)	22,809	30,613	27,594	15,250	23,324	28,962	
01-5102-121 Sick Leave Buy Back	7,388	2,181	6,148	5,243	5,243	9,493	
TOTAL PERSONNEL	438,738	582,124	479,147	307,134	466,959	501,678	
SUPPLIES							
01-5102-201 Office Supplies	777	668	1,500	633	1,000	1,400	
01-5102-202 Duplication/Computer Supplies	(153)	409	100	0	0	100	
01-5102-208 Publications & Periodic	65	56	150	168	168	200	
01-5102-213 Food Supplies	0	0	500	0	150	500	
01-5102-217 Wearing Apparel	400	67	750	881	881	1,000	
01-5102-225 Safety Training Supplie	0	0	5,000	0	4,000	3,000	
TOTAL SUPPLIES	1,089	1,200	8,000	1,682	6,199	6,200	
EQUIPMENT AND MAINTENANCE							
01-5102-302 Buildings	0	0	0	0	0	0	
01-5102-315 Office Equipment (Non-C	0	0	150	0	150	100	
01-5102-316 Furniture,Fixtures & Misc Furn	0	0	5,000	927	5,000	1,000	
01-5102-328 Document Destruction	124	114	200	77	175	200	
01-5102-331 Travel Expense	8,200	8,064	14,000	4,326	14,000	14,000	
01-5102-340 Postage & Shipping	0	0	100	0	25	50	
01-5102-348 Consultant Fees	0	0	30,000	0	30,000	30,000	
01-5102-349 Printing	229	0	1,000	75	250	750	
01-5102-354 Assoc Memberships & Conf Reg	7,320	6,648	10,000	7,636	10,000	11,000	
01-5102-356 Training	0	170	700	500	700	3,850	
01-5102-384 Coffee Service	550	363	500	236	400	500	
TOTAL EQUIPMENT AND MAINTENANCE	16,423	15,359	61,650	13,777	60,700	61,450	
TOTAL ADMINISTRATION	456,250	598,683	548,797	322,593	533,858	569,328	

01-5102-101	REGULAR EMPLOYEES Includes salary for 3 Full time employees: 1 City Manager 1 Assistant City Manager 1 Executive Administrative Assistant
01-5102-106	EXPENSE ALLOWANCE Car Allowance for the Executive Administrative Assistant
01-5102-112	EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.
01-5102-113	FICA (Social Security)
01-5102-121	SICK LEAVE BUYBACK Buy Back Program to reduce City's fiscal liability for sick leave.
01-5102-201	OFFICE SUPPLIES Pens, manilla folders, record books, message books, paper clips, envelopes, etc. for five staff members.
01-5102-202	DUPLICATION/COMPUTER SUPPLIES Includes computer disks, disk storage boxes, etc. Technology Dept purchases toner.
01-5102-208	PUBLICATIONS & PERIODICALS Includes subscriptions to Oklahoma Today (\$25), Yukon Review for four (4) users (\$42 each)
01-5102-213	FOOD SUPPLIES Food, disposable cups, ice, beverages, etc. for CM Meetings at City Hall
01-5102-217	WEARING APPAREL Wearing apparel with logo for personnel
01-5102-225	SAFETY TRAINING SUPPLIES & PROMOTIONAL ITEMS Promotional items with the branding logo to be used for customer and sponsor giveaways
01-5102-328	DOCUMENT DESTRUCTION Fee for document destruction services
01-5102-331	TRAVEL EXPENSE Travel expenses for ICMA, NLC, CMAO, OML, 3CMA and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings & PIO
01-5102-340	POSTAGE & SHIPPING UPS and Fed Express Charges for sending correspondence
01-5102-348	CONSULTANT FEES Attorney fees, engineering, architect services, etc. to prepare for the reconstruction of Main
01-5102-349	PRINTING Letterhead, envelopes, business cards, etc.
01-5102-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS CMAO, ICSC, OML, Oklahoma Historical Society, ICMA, OKC All Sports Assoc., 3CMA etc
01-5102-356	TRAINING New Certified Public Communicator Program for PIO
01-5102-384	COFFEE SERVICE Coffee service including coffee, creamer, sugar, etc. for staff and guests



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL						
01-5103-107 Bonds	1,931	2,303	2,000	100	2,000	2,000
01-5103-108 Employee Group Insurance	1,993,349	3,224,227	3,329,225	1,827,873	3,329,225	3,730,064
01-5103-109 Worker's Compensation	516,002	648,617	742,760	557,070	742,760	857,659
01-5103-110 Unemployment Insurance	0	29,726	48,000	21,402	48,000	48,000
01-5103-111 Personal Liability Insurance	0	0	4,000	0	4,000	4,000
01-5103-117 Dental Insurance	115,598	105,312	150,000	77,399	150,000	150,000
TOTAL PERSONNEL	2,626,880	4,010,185	4,275,985	2,483,844	4,275,985	4,791,723
EQUIPMENT AND MAINTENANCE						
01-5103-342 Automobile Insurance	210,949	286,582	246,650	189,998	246,650	276,248
01-5103-343 Property Insurance	89,690	104,832	117,115	83,567	117,115	131,169
01-5103-366 Emergencies	1,390	5,558	3,000	1,228	3,000	3,000
01-5103-368 General Liability Deductible	4,685	3,785	7,000	2,000	7,864	7,000
TOTAL EQUIPMENT AND MAINTENANCE	306,714	400,757	373,765	276,793	374,629	417,417
TOTAL INSURANCE	2,933,594	4,410,942	4,649,750	2,760,637	4,650,614	5,209,140

01-5103-107	BONDS Bonds for Public Officials
01-5103-108	GROUP INSURANCE Includes the City's cost of the employee group insurance.
01-5103-109	WORKER'S COMPENSATION Includes the City's cost of the worker compensation insurance
01-5103-110	UNEMPLOYMENT INSURANCE Includes the City's cost of Unemployment Insurance.
01-5103-111	PERSONAL LIABILITY Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.
01-5103-117	DENTAL INSURANCE Includes the cost of dental insurance for employees.
01-5103-342	AUTOMOBILE INSURANCE Fleet Insurance policy
01-5103-343	PROPERTY INSURANCE Property and Contents Insurance policy
01-5103-366	EMERGENCIES Includes the cost of the City's flood insurance, and any unexpected tort claim payments, property damage
01-5103-368	GENERAL LIABILITY DEDUCTIBLE The deductible on liability insurance claims.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
01-5104-101 Regular Employees	207,240	214,898	224,327	131,760	226,384	231,736
01-5104-106 Expense Allowance	2,400	2,585	2,400	1,385	2,400	2,400
01-5104-112 Employee Retirement	52,096	54,259	55,746	33,145	56,451	57,586
01-5104-113 FICA (Social Security)	14,625	16,302	17,348	9,533	17,524	17,919
01-5104-121 Sick Leave Buy Back	45	8,215	2,436	2,432	2,432	2,501
TOTAL PERSONNEL	276,406	296,259	302,257	178,255	305,191	312,142
SUPPLIES						
01-5104-201 Office Supplies	534	347	400	318	375	350
01-5104-208 Publications & Periodic	0	0	50	66	50	50
01-5104-217 Wearing Apparel	0	0	300	300	300	300
TOTAL SUPPLIES	534	347	750	684	725	700
EQUIPMENT AND MAINTENANCE						
01-5104-315 Office Equipment	130	100	100	0	0	100
01-5104-316 Furniture, Fixtures & Misc Furn	0	100	75	0	0	75
01-5104-328 Document Destruction	44	39	50	30	50	50
01-5104-331 Travel Expense	75	409	300	232	264	300
01-5104-349 Printing	1,519	1,564	1,500	0	1,500	1,500
01-5104-354 Assoc Memberships & Con	553	1,147	850	932	932	950
01-5104-356 Training	0	85	100	335	335	100
TOTAL EQUIPMENT AND MAINTENANCE	2,321	3,444	2,975	1,529	3,081	3,075
TOTAL FINANCE	279,261	300,050	305,982	180,468	308,997	315,917

- 01-5104-101 **REGULAR EMPLOYEES**
 Includes salary for 3 Full time employees:
 1 City Treasurer 1 1st Deputy City Treasurer/Purchasing Ager 1 2nd Deputy City Treasurer

- 01-5104-106 **EXPENSE ALLOWANCE**
 Car Allowance for City Treasurer.

- 01-5104-112 **EMPLOYEE RETIREMENT**
 Includes the City's cost of the employee retirement program.

- 01-5104-121 **SICK LEAVE BUY BACK**
 Buy Back Program to reduce City's fiscal liability for sick leave.

- 01-5104-201 **OFFICE SUPP**
 General office supplies such as pens, paperclips, folders, labels and other office supply items.

- 01-5104-208 **PUBLICATIONS & PERIODICALS**
 This account is for the Yukon Review subscription and OMCTFOA Handbook updates.

- 01-5104-217 **WEARING APPAREL**
 Shirts with city logo for staff.

- 01-5104-315 **OFFICE EQUIPMENT**
 Includes replacement calculators or electric staplers.

- 01-5104-316 **FURNITURE, FIXTURES & MISC FURNISHINGS**
 Includes replacement desk chair.

- 01-5104-328 **DOCUMENT DESTRUCTION**
 Document destruction services.

- 01-5104-331 **TRAVEL EXPENSE**
 Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.

- 01-5104-349 **PRINTING**
 Includes printing of AP Pooled cash checks, check window envelopes, return address envelopes and letterhead.

- 01-5104-354 **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
 This account is used for OMCTFOA membership dues for staff-\$30 each, State certifications-\$50 each, GFOAO and CGFM memberships for City Treasurer and the OMCTFOA Annual Conference-\$200 each.

- 01-5104-356 **TRAINING**
 OMCTFOA workshop fees and other training expenses for staff. (For FY15 - Leadership Canadian County-\$250 and OML Budget workshop-\$85 that we will not have in FY16.)



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
01-5105-101 Regular Employees	145,772	154,253	160,203	112,638	162,699	166,340
01-5105-106 Expense Allowance	2,715	2,790	2,700	1,610	2,791	2,800
01-5105-112 Employee Retirement	37,249	39,259	39,811	24,184	41,919	41,336
01-5105-113 FICA (Social Security)	11,172	11,817	12,262	7,288	12,633	13,028
01-5105-121 Sick Leave Buyback	0	0	78	0	0	3,956
TOTAL PERSONNEL	196,908	208,119	215,054	145,720	220,041	227,460
SUPPLIES						
01-5105-201 Office Supplies	191	132	200	140	200	200
01-5105-208 Publications & Periodicals	45	0	50	48	50	50
01-5105-217 Wearing Apparel	78	0	200	200	200	200
TOTAL SUPPLIES	314	132	450	388	450	450
EQUIPMENT AND MAINTENANCE						
01-5105-315 Office Equipment	0	0	50	0	50	50
01-5105-316 Furniture, Fixtures, & Misc. Furn	250	0	300	363	363	350
01-5105-328 Document Destruction	44	39	40	30	48	50
01-5105-331 Travel expenses	440	210	300	239	239	250
01-5105-349 Printing	110	0	400	0	0	300
01-5105-354 Assoc Memberships & Conf Reg	758	476	550	588	588	600
01-5105-356 Training	85	0	300	0	250	200
TOTAL EQUIPMENT AND MAINTENANCE	1,687	725	1,940	1,220	1,538	1,800
TOTAL CITY CLERK	198,909	208,976	217,444	147,328	222,028	229,710

01-5105-101	REGULAR EMPLOYEES Includes salary for 2 Full time employees: 1 City Clerk/Finance Director 1 Deputy City Clerk
01-5105-106	EXPENSE ALLOWANCE Car Allowance for City Clerk/Finance Director and the Deputy City Clerk.
01-5105-112	EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.
01-5105-113	FICA (Social Security)
01-5105-121	SICK LEAVE BUYBACK Buy Back Program to reduce City's fiscal liability for sick leave.
01-5105-201	OFFICE SUPPLIES General office supplies.
01-5105-208	PUBLICATIONS & PERIODICALS This account is for the online Yukon Review subscription and OMCTFOA Handbook updates.
01-5105-217	WEARING APPAREL Shirts, jackets for staff for out of office functions.
01-5105-315	OFFICE EQUIPMENT Includes replacement calculators or electric staplers.
01-5105-316	FURNITURE, FIXTURES & MISC FURNISHINGS Includes replacement desk chair.
01-5104-328	DOCUMENT DESTRUCTION Includes cost of destruction of confidential documents.
01-5105-331	TRAVEL EXPENSE Mileage, meals, etc. for travel to OMCTFOA/OML certification classes and conferences.
01-5105-349	PRINTING Print envelopes, business cards.
01-5105-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS This account is used for OMCTFOA membership dues for the City Clerk and the Deputy City Clerk-\$30 each, State certifications-\$65 each, the OMCTFOA Annual Conference-\$199 each.
01-5105-356	TRAINING Anticipated training for City Clerk and Deputy City Clerk.



DEPARTMENTAL EXPENDITURES	2014-2015					2015-2016
	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL						
01-5106-101 Regular Employees	2,514,673	2,662,652	2,704,913	1,647,843	2,768,051	2,847,525
01-5106-103 Overtime	167,444	184,015	158,088	109,000	207,158	164,355
01-5106-112 Employee Retirement	340,876	370,797	388,560	237,366	399,765	424,665
01-5106-113 FICA (Social Security)	47,531	46,843	46,865	30,414	46,141	50,295
01-5106-119 Cleaning Allowance	0	780	780	390	780	780
01-5106-121 Sick Leave Buy Back	194,813	82,783	39,437	38,950	38,950	70,379
TOTAL PERSONNEL	3,265,337	3,347,870	3,338,643	2,063,963	3,460,845	3,557,999
SUPPLIES						
01-5106-201 Office Supplies	566	422	600	351	545	600
01-5106-202 Duplication/Computer Supplies	488	311	450	405	545	550
01-5106-204 Fuel, Oil and Lubricant	0	0	0	0	0	0
01-5106-205 Nondurable Supplies	3,449	3,858	4,000	2,307	3,955	4,000
01-5106-206 Building Maintenance Supplies	4,649	5,551	4,500	2,826	5,582	4,900
01-5106-207 Chemicals	4,989	5,921	6,000	4,855	6,011	6,000
01-5106-208 Publications & Periodicals	1,666	1,166	1,800	0	1,256	0
01-5106-210 Landscaping Supplies	432	497	750	70	750	750
01-5106-211 Training Supplies	2,946	2,447	6,000	2,131	3,653	6,000
01-5106-213 Food Supplies	791	427	800	41	241	400
01-5106-217 Wearing Apparel	26,632	34,486	40,000	26,398	40,000	40,500
01-5106-218 Protective Clothing/Safety Equip	29,472	25,877	0	0	0	0
01-5106-220 Medical Supplies	5,295	6,942	11,000	6,529	11,000	9,000
01-5106-221 Public Educational Supplies	3,204	2,891	4,600	2,191	3,756	3,600
TOTAL SUPPLIES	84,579	90,796	80,500	48,104	77,293	76,300
EQUIPMENT AND MAINTENANCE						
01-5106-302 Buildings	2,245	4,949	3,300	2,370	4,063	4,300
01-5106-315 Office Equipment	70	486	1,200	92	1,190	1,200
01-5106-316 Furniture, Fixtures & Misc Furn	1,004	2,634	2,200	664	1,850	2,200
01-5106-317 Durable Tools	512	9,237	10,000	5,801	9,945	10,000
01-5106-318 Motor Vehicle/Small Equip	2,021	2,295	2,200	100	2,200	2,200
01-5106-321 Air Conditioning and Heating	2,600	0	1,000	2,244	2,343	3,000
01-5106-323 Inspection Fees for Prop/Equip	0	3,073	3,600	3,388	3,388	3,600
01-5106-328 Document Destruction	86	64	150	38	65	100
01-5106-330 Medical Expenses-Employees	0	0	1,750	800	1,371	1,750
01-5106-331 Travel Expense	1,403	6,213	8,500	2,854	6,500	9,000
01-5106-332 Tuition Reimbursement	255	0	6,700	3,436	6,148	5,000
01-5106-340 Postage and Shipping	225	453	450	200	343	300
01-5106-349 Printing	255	98	600	0	0	300
01-5106-354 Assoc Memberships & Conf Reg	560	601	1,000	0	780	1,000
01-5106-356 Training	6,026	5,308	8,000	4,870	7,900	10,000
01-5106-360 Contributions and Memorials	1,483	1,510	2,000	1,514	1,695	2,200
01-5106-365 Maintenance Agreements	1,632	3,832	9,200	477	818	9,200
01-5106-384 Coffee Service	1,617	1,953	1,750	644	1,359	1,500
TOTAL EQUIPMENT AND MAINTENANCE	21,994	42,706	63,600	29,492	51,957	66,850
TOTAL FIRE DEPARTMENT	3,371,910	3,481,372	3,482,743	2,141,559	3,590,096	3,701,149

01-5106-101	<p>REGULAR EMPLOYEES Includes salary for 41 Full time employees:</p> <table border="0"> <tr> <td>1 Fire Chief</td> <td>3 Battalion Chief</td> <td>6 Captain</td> <td>16 Corporal</td> </tr> <tr> <td>2 Secretary III</td> <td>1 Training Officer/Major</td> <td>6 Sergeant</td> <td>6 Firefighter</td> </tr> </table>	1 Fire Chief	3 Battalion Chief	6 Captain	16 Corporal	2 Secretary III	1 Training Officer/Major	6 Sergeant	6 Firefighter
1 Fire Chief	3 Battalion Chief	6 Captain	16 Corporal						
2 Secretary III	1 Training Officer/Major	6 Sergeant	6 Firefighter						
01-5106-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift and call-back time per IAFF contract.</p>								
01-5106-112	<p>EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program, and the City's cost (14%) of the Fire Pension plan for the IAFF Union members</p>								
01-5106-119	<p>CLEANING ALLOWANCE</p>								
01-5106-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for sick leave.</p>								
01-5106-201	<p>OFFICE SUPPLIES General office supplies</p>								
01-5106-202	<p>DUPLICATION/COMPUTER SUPPLIES General supplies, Copy paper @ \$46/cs, storage boxes. Copy paper continues to raise in price.</p>								
01-5106-205	<p>NONDURABLE SUPPLIES General supplies - flashlights, batteries, nylon rope, Flags, brooms, squeezes, shovels, velcro, lightbulbs,</p>								
01-5106-206	<p>BUILDING MAINTENANCE SUPPLIES Toiletries, cleaning supplies, dish soap, towels, dust mops, wet mops. Price increases</p>								
01-5106-207	<p>CEMICALS FF Foam- \$68 per 5 gals x 85 buckets= \$5,780, refill Fire Extinguishers, Absorbents (Haz Mat)</p>								
01-5106-210	<p>LANDSCAPING SUPPLIES fertilizer, plants, flowers, mulch for both stations.</p>								
01-5106-211	<p>TRAINING SUPPLIES FF training manuals, (ex. 30 x 25=\$750), training props, laminate sheets</p>								
01-5106-213	<p>FOOD SUPPLIES water, gator-aide</p>								
01-5106-217	<p>WEARING APPAREL Contractual agreement \$900 x 40=\$36,000, Dress uniforms \$750 x 6 = 4,500, patches</p>								
01-5106-220	<p>MEDICAL SUPPLIES Medical gloves, chem strips, IV fluids, catheters, airway & oxygenation supplies. Lifepak batteries and supplies.</p>								
01-5106-221	<p>PUBLIC EDUCATION SUPPLIES Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd & 3rd graders and many Pre-K students in Yukon.</p>								
01-5106-302	<p>BUILDINGS Garage door repairs, (Springs \$605), Sewer repair, lights @ St 2</p>								

01-5106-315	OFFICE EQUIPMENT calculators, dry eraser board, staplers, pencil sharper
01-5106-316	FURNITURE, FIXTURES & MISC FURNISHINGS pictures, carpet under tables, table & chairs for B.C. office
01-5106-317	DURABLE TOOLS Replace fire hoses@\$88 per section, nozzles@\$855 ea, items for breathing air system, ground ladder replacement if need be.
01-5106-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES Repairs not covered by fleet maintenance, small engine & equip repairs
01-5106-321	AIR CONDITIONING/HEATING SYSTEMS Filters/thermostat replacement, misc repairs, (A/C repair at St 1., \$1,908)
01-5106-323	INSPECTION FEE/PROPERTY & EQUIPMENT Certification testing for all pumps on trucks. Certification testing for all ground ladders and aerial. Pump testing
01-5106-328	DOCUMENT DESTRUCTION
01-5106-330	MEDICAL EXPENSES-EMPLOYEES Hep. B Titer for all FD Personnel. T.B. test for all FD Personnel.
01-5106-331	TRAVEL EXPENSE OK St Fire Chief Convention; Training classes Stillwater,EMS Conferences; State Fire School, Blue Card, 2 Nat'l FF Academy\$2,000, (\$1,000 reimburseable)
01-5106-332	TUITION REIMBURSEMENT EMT-Advance -Sanchez, Emerg. Responder Admin-Billingsley
01-5106-340	POSTAGE AND SHIPPING
01-5106-349	PRINTING Business cards, letterhead
01-5106-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Metro Fire Chief's @ \$10.00 ea, OK Fire Chief's, NFPA Membership, Fire Service Instructor of OK, IAFC
01-5106-356	TRAINING BlueCard \$4,500, Nat'l Fire Academy \$2,000 (\$1000 reimburseable), Command Train the Trainer, Blue Card 5 @ \$385; Blue Card CEU renewal fee 19 @ \$90 ea
01-5106-360	CONTRIBUTIONS AND MEMORIALS Memorial flowers, Thanksgiving & Christmas dinner for on duty personnel, possible 1 retirement
01-5106-365	MAINTENANCE AGREEMENTS Emergency generator at both stations \$2,790, fire sprinkler \$875, Hood & 360 Fuse links \$720, Lifepak 12 \$3,585, workout equip, air testing
01-5106-384	COFFEE SERVICE



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL							
01-5107-101	Regular Employees	3,755,605	4,176,911	4,351,342	2,378,127	4,211,745	4,170,067
01-5107-103	Overtime	58,773	36,795	114,585	26,480	39,946	113,850
01-5107-112	Employee Retirement	608,625	645,924	640,263	359,641	634,206	667,892
01-5107-113	FICA (Social Security)	283,560	309,487	345,270	178,865	314,380	331,865
01-5107-119	Cleaning Allowance	1,980	1,485	1,980	1,485	1,980	1,980
01-5107-121	Sick Leave Buy Back	30,053	29,534	47,407	38,167	38,167	54,184
TOTAL PERSONNEL		4,738,596	5,200,136	5,500,847	2,982,765	5,240,423	5,339,838
SUPPLIES							
01-5107-201	Office Supplies	2,020	1,461	2,300	606	2,280	2,300
01-5107-202	Duplication/Computer Supplies	1,966	1,465	2,500	903	2,450	2,500
01-5107-205	Nondurable Supplies	627	603	1,200	160	1,100	1,200
01-5107-206	Building Maintenance Supplies	2,072	2,775	4,000	1,321	4,000	4,000
01-5107-207	Chemicals	0	25	100	0	0	100
01-5107-208	Publications & Periodicals	64	133	550	139	139	550
01-5107-210	Landscaping Supplies	974	535	1,500	0	1,500	1,500
01-5107-211	Training Supplies	16,075	19,354	24,100	17,172	24,100	24,000
01-5107-212	Animal Food	480	586	700	218	375	700
01-5107-213	Food Supplies	491	894	2,000	559	1,975	2,200
01-5107-214	Investigative/Illustrative Supplies	769	1,231	2,000	706	2,000	2,000
01-5107-217	Wearing Apparel	31,650	24,790	30,000	22,476	30,000	30,000
01-5107-218	Protective Clothing/Safety Equip	9,637	7,216	13,700	3,343	13,700	13,700
01-5107-220	Medical Supplies	1,183	1,527	3,200	0	2,000	3,200
01-5107-221	Public Educational Supplies	3,862	3,192	3,500	1,690	3,450	3,500
01-5107-222	Record Supplies	238	122	500	0	0	500
01-5107-224	Meals/Supplies for Prisoners	7,344	4,610	10,000	2,418	9,500	10,000
TOTAL SUPPLIES		79,452	70,519	101,850	51,711	98,569	101,950
EQUIPMENT AND MAINTENANCE							
01-5107-302	Buildings	503	822	4,200	1,896	4,000	4,200
01-5107-314	Bug and Rodent Control	0	0	100	0	100	100
01-5107-315	Office Equipment	0	142	750	79	625	750
01-5107-316	Furniture,Fixtures & Misc Furn	2,169	1,874	3,500	0	3,450	3,500
01-5107-317	Durable Tools	2,444	2,338	3,500	213	3,500	3,500
01-5107-318	Motor Vehicles/Small Equip	1,485	867	1,000	15	750	1,000
01-5107-321	Air Conditioning and Heating	2,599	3,331	4,000	218	3,975	4,000
01-5107-323	Inspection Fees	0	0	900	0	0	900
01-5107-324	Fuel Pump/Generator Repair	0	1,495	2,500	0	0	2,500
01-5107-328	Document Destruction	374	245	750	170	675	750
01-5107-330	Medical Expenses-Employees	4,850	875	5,000	3,900	5,000	5,000
01-5107-331	Travel Expense	3,641	5,086	7,500	271	7,300	7,500
01-5107-332	Tuition Reimbursement	1,160	2,500	15,000	0	0	10,000
01-5107-340	Postage and Shipping	2,264	2,912	3,000	982	3,000	3,500
01-5107-341	Telephones,Teletype,Internet Srvc	4,500	4,500	6,000	2,450	6,000	6,000
01-5107-346	Rentals & Leases	0	0	500	0	100	2,300
01-5107-347	Special Services	1,681	0	2,500	1,045	2,300	2,500

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
01-5107-349 Printing	926	817	1,500	843	1,500	1,500
01-5107-354 Assoc Memberships & Conf Reg	680	890	1,500	165	1,500	1,500
01-5107-356 Training	823	482	2,000	0	1,500	2,000
01-5107-358 Medical Services (Non-Employee)	1,023	1,604	22,000	1,939	5,000	22,000
01-5107-361 Refunds	0	0	50	0	0	50
01-5107-365 Maintenance Agreements	13,905	10,974	18,500	5,910	18,000	18,500
01-5107-383 Canine Equipment and Supplies	517	153	500	0	0	0
01-5107-384 Coffee Service	1,234	1,745	2,500	727	2,400	2,500
TOTAL EQUIPMENT AND MAINTENANCE	46,778	43,652	109,250	20,823	70,675	106,050
TOTAL POLICE DEPARTMENT	4,864,826	5,314,307	5,711,947	3,055,299	5,409,667	5,547,838

- 01-5107-101 **REGULAR EMPLOYEES**
 Includes salary for **67** Full time employees:

1 Chief	1 Records Manager	2 Animal Control Officer
1 Secretary III	2 Police Records Tech	2 Jailer
1 Communications Supervisor	12 Communications Officer	
3 Captain	1 Detective Sergeant	3 School Resource Officer
6 Sergeant	1 Detective	17 Corporal
6 Lieutenant	1 Detective Lieutenant	7 Patrol Officer

- 01-5107-103 **OVERTIME**
 per FOP contract. (estimate done for contract negotiations.)

- 01-5107-112 **EMPLOYEE RETIREMENT**
 Includes the City's cost of the employee retirement program, and the City's cost (14%) of the Police Pension plan for the FOP Union members

- 01-5107-113 **FICA/MEDICARE**

- 01-5107-119 **CLEANING ALLOWANCE**

- 01-5107-121 **SICK LEAVE BUY BACK**
 Buy Back Program to reduce City's fiscal liability for sick leave.

- 01-5107-201 **OFFICE SUPPLIES**
 Miscellaneous office supplies needed to conduct business on a day-to-day basis such as pens, paper clips, tape, etc.

- 01-5107-202 **DUPLICATION/COMPUTER SUPPLIES**
 Funding will include the purchase of computer paper, memory cards, flash drives and recordable discs

- 01-5107-205 **NONDURABLE SUPPLIES**
 Funds will be used to purchase batteries, light bulbs and small expendable items for the department

- 01-5107-206 **BUILDING MAINTENANCE SUPPLIES**
 Items purchased in this account will include cleaning supplies, paper towels and toilet paper includes Animal Control cleaning supplies

- 01-5107-207 **CHEMICALS**
 Necessary to purchase items for pest control in animal shelter and weed killer for PD.

- 01-5107-208 **PUBLICATIONS & PERIODICALS**
 Funding in this account are used to purchase the yearly updated Oklahoma State Statutes.

- 01-5107-210 **LANDSCAPING SUPPLIES**
 Funding needed to purchase annual plants to improve curb appeal of city building.

- 01-5107-211 **TRAINING SUPPLIES**
 Includes ammunition for TACTteam, Taser cartridges and paper targets are also funded by this account.

- 01-5107-212 **ANIMAL FOOD**
 Food for shelter animals when necessary.

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- 01-5107-213 **FOOD SUPPLIES**
Funding requested to cover the expenses associated with the hosting of the Community Coffee, annual awards banquet, departmental Christmas luncheon and misc. lunches such as oral board interviews.
- 01-5107-214 **INVESTIGATIVE/ILLUSTRATIVE SUPPLIES**
Funding in this account is used to purchase any item that might be associated with investigations. Such items include cameras, cassette tapes, recorders and finger print supplies
- 01-5107-217 **WEARING APPAREL**
Funding in this account covers the expense of uniforms for sworn, non-sworn and administrative personnel. This account will also be used in the reimbursement of chief and detectives for their annual clothing allowance.
- 01-5107-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Several officer's vests will need to be replaced this year. Officers will need the fit test and should protective masks need to be replaced, the funds would come from this account. Also includes protective/waterproof boots and gloves for Animal Control officers
- 01-5107-220 **MEDICAL SUPPLIES**
Funding in this account is to keep medical supplies stocked in first aid kits in squad cars, animal control trucks and in the jail.
- 01-5107-221 **PUBLIC EDUCATION SUPPLIES**
This account is used to purchase items for the annual National Night Out, neighborhood Watch signs and education materials for the citizens of the community.
- 01-5107-222 **RECORD SUPPLIES**
The funds in this account are requested for any cost associated with the renewal or new request to become notaries. This would include the cost of the bond, renewal fee with the Secretary of State, filing fees and the notary stamp.
- 01-5107-224 **MEALS/SUPPLIES FOR PRISONERS**
Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.
- 01-5107-302 **BUILDING**
Funding will include filters, ballasts, plumbing and electrical issues for both animal shelter and police department.
- 01-5107-314 **BUG AND RODENT CONTROL**
- 01-5107-315 **OFFICE EQUIPMENT & FURNISHINGS**
Funds may be used for the purchase of small office equipment and desk chairs.
- 01-5107-316 **FURNITURE, FIXTURES & MISC FURNISHINGS**
Funding in this account will be used to replace worn out furniture.
- 01-5107-317 **DURABLE TOOLS**
Funding needed to purchase or replace items used at the Police Department and gun range. Also includes funds to purchase minor items used the in the maintenance of the animal shelter, incinerator and for replacement animal traps and catch poles.
- 01-5107-318 **MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES**
Funding needed to purchase parts for repairs to existing bicycles.
- 01-5107-321 **AIR CONDITIONING/HEATING SYSTEMS**
Funding necessary for parts not included in the maintenance contract for the HVAC system.
- 01-5107-323 **INSPECTION FEE/PROPERTY & EQUIPMENT**
Funding is necessary for the inspection of fire extinguishers in police units and building.

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- 01-5107-324 **FUEL PUMP/GENERATOR REPAIR**
Funding needed for any repairs needed on existing generators.
- 01-5107-328 **DOCUMENT DESTRUCTION**
Funding necessary to destroy sensitive documents.
- 01-5107-330 **MEDICAL EXPENSES - EMPLOYEES**
These funds are needed for psychological exams and pension physicals for new hires and immunizations for employees.
- 01-5107-331 **TRAVEL EXPENSE**
Funding in this account is for travel expenses for employees attending conferences or training off-site and conference that Chief attends.
- 01-5107-332 **TUITION REIMBURSEMENT**
Sgt. Norman, K. Reese, S. Canada and Cpl. Frame have submitted notice to attend classes.
- 01-5107-340 **POSTAGE AND SHIPPING**
There is an increase due to shipping of items via UPS and FedEx and alarm notices being sent. Amount will also cover the cost of outgoing mail and packages on a daily basis.
- 01-5107-341 **TELEPHONE, TELETYPE & INTERNET**
This accounts funds the monthly user fee for OLETS/NCIC and is used in obtaining data on vehicles and persons.
- 01-5107-346 **RENTALS AND LEASES**
These funds are for the current lease cost of the tactical night vision equipment provided to the tactical team members and funds for the rental of equipment not readily available in the event of an emergency.
- 01-5107-347 **SPECIAL SERVICES**
The funding for this account includes the filing fee for the annual auction, towing charges and the clean-up of chemical spills and removal of bio hazard boxes.
- 01-5107-349 **PRINTING**
Outside printing cost and departmental envelopes are funded by this account.
- 01-5107-354 **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
The funding in this account covers the cost of professional memberships and conference registration fees.
- 01-5107-356 **TRAINING**
Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.
- 01-5107-358 **MEDICAL SERVICES (NON-EMPLOYEE RELATED)**
In the event a prisoner receives injuries caused by an officer, the expense would come from this account. Also includes veterinary services for animals at the shelter.
- 01-5107-361 **REFUNDS**
Funds are needed in the event a refund is necessary.
- 01-5107-365 **MAINTENANCE AGREEMENTS**
Maintenance agreements funded by this account include the generator and the HVAC system.
- 01-5107-383 **CANINE EQUIPMENT AND SUPPLIES**
Account no longer needed
- 01-5107-384 **COFFEE SERVICE**
Coffee for departmental use



		2014-2015			2015-2016		
DEPARTMENTAL EXPENDITURES		2011-2012	2012-2013	CURRENT	Y-T-D	PROJECTED	APPROVED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
PERSONNEL							
01-5108-101	Regular Employees	582,299	605,091	685,049	360,878	618,648	751,792
01-5108-102	Part-Time/Seasonal Employees	0	2,616	0	0	0	0
01-5108-103	Overtime	24,605	20,369	0	12,072	20,695	0
01-5108-112	Employee Retirement	151,727	150,222	170,594	85,979	147,393	178,696
01-5108-113	FICA (Social Security)	45,691	48,755	53,130	28,013	48,022	55,712
01-5108-121	Sick Leave Buy Back	7,884	7,690	9,455	4,748	4,748	10,736
TOTAL PERSONNEL		812,206	834,743	918,228	491,690	839,506	996,936
SUPPLIES							
01-5108-201	Office Supplies	232	286	250	50	250	250
01-5108-202	Duplication/Computer Supplies	99	100	100	0	100	100
01-5108-205	Nondurable Supplies	1,399	612	2,500	401	2,000	2,500
01-5108-206	Building Maintenance Supplies	105	107	500	0	100	500
01-5108-207	Chemicals	11,563	8,313	18,000	235	13,136	18,000
01-5108-208	Publications and Periodicals	0	0	500	0	0	0
01-5108-213	Food Supplies	345	208	350	273	350	350
01-5108-217	Wearing Apparel	3,991	4,454	5,100	3,052	4,526	5,600
01-5108-218	Protective Clothing/Safety Equip	3,663	2,145	4,500	1,870	3,500	4,000
01-5108-220	Medical Supplies	28	73	150	0	0	150
TOTAL SUPPLIES		21,425	16,298	31,950	5,881	23,962	31,450
EQUIPMENT AND MAINTENANCE							
01-5108-302	Buildings	398	360	1,000	183	1,000	1,000
01-5108-303	Bridges and Culverts	0	2,911	10,000	21,196	29,924	25,000
01-5108-306	Sidewalk Step Curb Gutters	3,563	8,257	10,000	3,013	8,340	15,000
01-5108-307	Storm Sewers	7,010	10,117	8,000	16,141	28,660	10,000
01-5108-308	Drainage Ditches	288	19,162	10,000	524	5,010	10,000
01-5108-309	Streets Alleys and Roadways	74,402	67,279	100,000	68,493	112,295	100,000
01-5108-310	Parking Areas	3,660	16,535	3,000	1,320	2,900	3,000
01-5108-311	Street Signs Traffic Lights	4,280	2,523	7,000	1,486	6,500	7,000
01-5108-316	Furniture,Fixtures & Misc Furn	0	0	0	0	0	100
01-5108-317	Durable Tools	2,380	5,836	5,000	1,308	5,000	6,500
01-5108-320	Signal Systems	47,033	11,953	50,000	5,893	46,732	50,000
01-5108-321	Air Conditioning/Heating Sys	0	615	0	0	0	1,000
01-5108-323	Inspection Fee/Property & Equip	0	0	500	0	0	0
01-5108-346	Rentals & Leases	0	6,185	7,000	0	2,500	5,000
01-5108-354	Assoc Memberships & Conf Reg	0	0	0	0	0	1,000
01-5108-356	Training	605	220	2,000	180	578	1,000
01-5108-359	Weeds, Debris, Autos, etc.	0	152	2,000	57	270	2,000
01-5108-362	Judgments and Damages	28	18	500	165	283	500
01-5108-365	Maintenance Agreements	0	9,144	9,300	4,650	9,300	9,300
01-5108-377	Licenses	383	879	3,316	302	1,477	1,800
01-5108-381	Festivals and Events	2,977	188	3,500	5,614	5,814	5,000
01-5108-389	Snow/Ice Control	0	0	0	0	0	45,000
TOTAL EQUIPMENT AND MAINTENANCE		147,007	162,334	232,116	130,525	266,582	299,200
TOTAL STREET DEPARTMENT		980,638	1,013,375	1,182,294	628,096	1,130,050	1,327,586

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- 01-5108-101 **REGULAR EMPLOYEES**
Includes salary for **15** Full time employees:

1 Street Superintendent	2 Equipment Operator III	2 Equipment Operator I	3 Laborer II
1 Foreman	1 Equipment Operator II	1 Laborer III	3 Laborer I
1 PPWP Crew Leader			

(Also includes 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.)
- 01-5108-102 **PART-TIME/SEASONAL EMPLOYEES**
Part-time temporary help - employee moved to full time status.
- 01-5108-103 **OVERTIME**
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.
- 01-5108-112 **EMPLOYEE RETIREMENT**
Includes employee retirement costs with 33.3% PW Director, PW Office Coordinator and Secretary
- 01-5108-113 **FICA (Social Security)**
Includes cost for FICA with 33.3% PW Director, PW Office Coordinator and Secretary II positions.
- 01-5108-121 **SICK LEAVE BUY BACK**
Buy Back Program to reduce City's fiscal liability for sick leave. Includes 33.3% PW Director, PW Office Coordinator and Secretary II positions.
- 01-5108-201 **OFFICE SUPPLIES**
Pens, pencils, paperclips, white out, clip boards, file folders, bus. cards. Most supplies are purchased through Office Depot and Walmart.
- 01-5108-202 **DUPLICATION/COMPUTER SUPPLIES**
Copy paper, cd's, dvd's, flash drives.
- 01-5108-205 **NONDURABLE SUPPLIES**
Shovels, rakes, small hand tools, flashlight batteries, wire ties, nuts, bolts, levels, trowels, keys, rebar, e
- 01-5108-206 **BUILDING MAINTENANCE SUPPLIES**
Shop towels to clean up spills, wipe grease, dirt, etc., off hands and some cleaning supplies
- 01-5108-207 **CHEMICALS**
Home defense, havar, xtra credit, surf king, thorough bred, round up, etc., for all ditches, right of ways, curbs and gutters in town. Main source of chemicals is Windfield Solutions
- 01-5108-208 **PUBLICATIONS & PERIODICALS**
Update signal light and street signage code books and manuals.
- 01-5108-213 **FOOD SUPPLIES**
Food for PW Employees Christmas dinner and food for workers during storms, etc.
- 01-5108-217 **WEARING APPAREL**
Uniform rentals to include 11 shirts and 2 jacket. This also includes \$100 per employee to purchase jeans, thermal wear and gloves.
- 01-5108-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Safety boots, cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, rain jackets, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, vest etc.
- 01-5108-220 **MEDICAL SUPPLIES**
First aid supplies for the cabinet at the street to include band-aids, tweezers, gauze, ointments, calamine lotion etc.

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- 01-5108-302 **BUILDINGS**
Any repairs that need to be done such as door hinges, knobs, commode repair, paint etc.
- 01-5108-303 **BRIDGES AND CULVERTS**
Timber, rebar, nails, guard rails, concrete to make repairs on the bridges and culverts. We also use a combination of acryl 60 and water to cover over graffiti.
- 01-5108-306 **SIDEWALKS, SEPS. GUTTERS & CONCRETE REPAIRS**
Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs. Dolese is who we use for large concrete jobs.
- 01-5108-307 **STORM SEWERS**
Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm
- 01-5108-308 **DRAINAGE DITCHES**
Concrete for repairing flumes. Replacement of damaged tin horns. We have 5 tin horns that need to be replaced as soon as possible.
- 01-5108-309 **STREETS, ALLEY AND ROADWAYS**
Asphalt, Concrete, Chip-n-Seal, Gravel, Emulsion, Rock and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping.
- 01-5108-310 **PARKING AREAS**
Concrete or Asphalt repairs made and paint for striping done to any parking areas where City Buildings are located.
- 01-5108-311 **STREET SIGNS, TRAFFIC LIGHTS AND SIGNS**
Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for the following; barricades, visors,
- 01-5108-317 **DURABLE TOOLS**
Large hand tools, power tools, air tools, weed eaters, chainsaws, polesaws etc.
- 01-5108-320 **SIGNAL SYSTEMS**
Controllers, modules, camera's, wiring, loop detectors etc. for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. They all need to be the same. We call on Signal Tek for the majority of the work on our Signals.
- 01-5108-321 **AIR CONDITIONING/HEATING SYSTEMS**
Any repairs that need to be made to the HVAC unit at Street Department
- 01-5108-323 **INSPECTION FEE/PROPERTY & EQUIPMENT**
- 01-5108-346 **RENTALS AND LEASES**
Concrete saw, mini excavators, any rentals needed to do street work. Sometimes we have to rent a bucket truck if ours is down for too long to take care of the signal lights.
- 01-5108-354 **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
Memberships and Conferences to APWA (American Public Works Assoc.) and OML (Oklahoma Municipal League)
- 01-5108-356 **TRAINING**
Training pertaining to supervisory classes, CDL Training, Herbicide/Pesticide renewal training, Paving Maintenance and basic computer software classes
- 01-5108-359 **WEEDS, DEBRIS, AUTOS, ETC.**
Trash bags, nuts, bolts, boards, for removing and securing houses that are to be abated.
- 01-5108-362 **JUDGEMENTS AND DAMAGES**
Any damages that may occur to a citizen's property caused by us.

01-5108-365 MAINTENANCE AGREEMENTS

Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of

01-5108-377 LICENSES

Driving Record reimbursement for all employees. Will have 4 CDL license reimbursements for valid CDL holders. License fees for our pesticide applicators

01-5108-381 FESTIVALS AND EVENTS

Items needed such as barricades, cones, tape, wire, orange fence, wire ties, decorations, lumber for the 4th of July and Czech Day.

01-5108-389 SNOW/ICE CONTROL

Includes salt, sand, etc. to control ice and snow on city streets. Also includes funds to pay Contractor for snow/ice removal.



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016 APPROVED BUDGET	
				CURRENT BUDGET	Y-T-D ACTUAL		PROJECTED ACTUAL
PERSONNEL							
01-5109-101	Regular Employees	132,698	151,900	221,405	144,575	247,843	250,193
01-5109-102	Part-Time/Seasonal Employees	2,515	3,213	6,000	2,295	3,934	6,000
01-5109-112	Employee Retirement	32,903	38,023	46,243	25,954	44,493	44,877
01-5109-113	FICA (Social Security)	10,018	11,050	14,706	10,462	17,935	19,599
TOTAL PERSONNEL		178,134	204,186	288,354	183,286	314,205	320,669
SUPPLIES							
01-5109-201	Office Supplies	1,093	918	1,200	454	1,200	1,200
01-5109-202	Duplication/Computer Supplies	0	504	1,120	0	850	850
01-5109-217	Wearing Apparel	110	74	175	0	180	420
01-5109-222	Record Supplies	131	250	125	0	127	150
TOTAL SUPPLIES		1,334	1,746	2,620	454	2,357	2,620
EQUIPMENT AND MAINTENANCE							
01-5109-302	Buildings	166	0	200	115	270	300
01-5109-315	Office Equipment	297	0	400	0	386	350
01-5109-331	Travel Expense	333	3,679	1,670	184	2,950	3,250
01-5109-332	Tuition Reimbursement	0	0	1,550	0	1,550	0
01-5109-340	Postage and Shipping	2,000	2,640	1,500	850	1,500	1,700
01-5109-348	Consultant Fees	52,701	51,853	24,300	8,731	15,650	23,120
01-5109-349	Printing	2,926	1,530	2,150	501	2,150	2,400
01-5109-354	Assoc Memberships & Conf Reg	410	2,285	2,000	220	2,000	2,400
01-5109-356	Training	0	390	750	0	750	1,000
01-5109-363	Court Cost	0	0	350	0	0	350
TOTAL EQUIPMENT AND MAINTENANCE		58,833	62,377	34,870	10,601	27,206	34,870
TOTAL MUNICIPAL COURT		238,301	268,309	325,844	194,341	343,768	358,159

01-5109-101	<p>REGULAR EMPLOYEES Includes salary for 6 Full time employees:</p> <table border="0" style="margin-left: 20px;"> <tr> <td>1 Court Administrator</td> <td>1 Deputy Court Clerk</td> <td>1 Judicial Assistant I</td> </tr> <tr> <td>1 Municipal Judge</td> <td>2 Judicial Assistant II</td> <td></td> </tr> </table>	1 Court Administrator	1 Deputy Court Clerk	1 Judicial Assistant I	1 Municipal Judge	2 Judicial Assistant II	
1 Court Administrator	1 Deputy Court Clerk	1 Judicial Assistant I					
1 Municipal Judge	2 Judicial Assistant II						
01-5109-102	<p>PART-TIME/SEASONAL EMPLOYEES Includes salary for 1 Part time employee:</p> <p>1 P/T Bailiff</p>						
01-5109-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift or work week.</p>						
01-5109-112	<p>EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.</p>						
01-5109-113	<p>FICA (Social Security)</p>						
01-5109-201	<p>OFFICE SUPPLIES Calendars, flags, pens, tape, sticky notes, court supplies, highlighters, canned air, scissors, staples, shredder oil, hanging file folders, and juvenile files.</p>						
01-5109-202	<p>DUPLICATION/COMPUTER SUPPLIES Copy paper for printing e-citations and warnings, court dockets, police reports, and other documents needed for court processes.</p>						
01-5109-208	<p>PUBLICATIONS & PERIODICALS Information available online at no cost.</p>						
01-5109-217	<p>WEARING APPAREL Staff polo shirts and business shirts with branding logo.</p>						
01-5109-222	<p>RECORD SUPPLIES Payment Plan file folders, bond receipt books and case flash drives</p>						
01-5109-302	<p>BUILDINGS Possible repairs to 532 W Main Street building. Costs are shared between Parks & Events.</p>						
01-5109-315	<p>OFFICE EQUIPMENT Replacement of shredder</p>						
01-5109-331	<p>TRAVEL EXPENSE Travel to out-of state Annual Incode Training, OMCCA Annual Conference, OMCCA District Workshops, and A Day with DPS to include mileage reimbursement, hotel and meals.</p>						
01-5109-332	<p>TUITION REIMBURSEMENT None for this budget year.</p>						
01-5109-340	<p>POSTAGE AND SHIPPING Estimate of postage for Court documents, letters and certified mailings. The Court is now purchasing our own postage.</p>						
01-5109-348	<p>CONSULTANT FEES City Prosecutor \$20,000.00 and Juvenile Defense Attorney \$3,120.00.</p>						
01-5109-349	<p>PRINTING Branding Letterhead, Envelopes, Business Cards, Warrant Forms, City Prosecutor Forms, Court Minute Forms, Surety Bond Forms, OR Bond Forms, Guilty Plea Forms, and Probation Forms for</p>						
01-5109-354	<p>ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Oklahoma Municipal Court Clerks Association Annual Conference, annual OMCCA membership dues, and the Annual Incode Training.</p>						

01-5109-356 TRAINING
 OMCCA District Workshops, Orientation to Municipal Court, and A Day with DPS.

01-5109-363 COURT COST
 Costs associated with possible jury trial to include jury & witness fees including mileage.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
01-5110-101 Regular Employees	120,968	118,465	126,140	73,315	125,683	130,467
01-5110-112 Employee Retirement	29,748	29,070	31,346	18,219	31,233	32,421
01-5110-113 FICA (Social Security)	9,187	8,819	9,650	5,410	9,274	9,981
TOTAL PERSONNEL	159,903	156,354	167,136	96,944	166,190	172,869
SUPPLIES						
01-5110-201 Office Supplies	534	207	1,000	0	300	500
01-5110-213 Food Supplies	0	20	500	0	0	500
01-5110-217 Wearing Apparel	0	0	350	90	350	350
01-5110-220 Medical Supplies	121	0	300	138	237	300
01-5110-226 Meeting/Workshop/Events	0	0	350	0	0	350
TOTAL SUPPLIES	655	227	2,500	228	887	2,000
EQUIPMENT AND MAINTENANCE						
01-5110-316 Furniture,Fixtures & Misc Furn	0	0	1,000	0	0	100
01-5110-320 Signal Systems	1,550	3,750	8,500	5,313	11,400	8,500
01-5110-331 Travel Expense	1,133	653	1,500	483	828	1,000
01-5110-340 Postage and Shipping	0	40	300	41	175	300
01-5110-349 Printing	0	0	0	51	87	100
01-5110-354 Assoc Memberships & Conf Reg	555	480	500	236	236	500
01-5110-356 Training					0	500
TOTAL EQUIPMENT AND MAINTENANCE	3,238	4,923	11,800	6,124	12,726	11,000
TOTAL EMERGENCY MANAGEMENT	163,796	161,504	181,436	103,296	179,803	185,869

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- 01-5110-101 REGULAR EMPLOYEES**
Includes salary for 2 Full time employees:
1 Emergency Management Director 1 Emergency Management Clerk
- 01-5110-112 EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5110-113 FICA (Social Security)**
- 01-5110-201 OFFICE SUPPLIES**
The emergency management staff and those working within the Emergency Operations Center during its activation will use office supplies, postage, copy paper, and training material to perform general departmental and Incident Command System duties.
- 01-5110-213 FOOD SUPPLIES**
The Emergency Management Department requires food supplies; Includes coffee, ice, disposable cups, tea, sugar, creamer, stirrers, paper plates, and other supplies normally used in the course of special community public events. Food items will also include three light meals each for up to ten people working within the Emergency Operations Center during extended activation due to a disaster, incident, or other
- 01-5110-217 WEARING APPAREL**
Wearing apparel for the emergency management staff would include shirts with City of Yukon Emergency Management department logo and SW Area Emergency Managers logo; including caps.
- 01-5110-220 MEDICAL SUPPLIES**
The emergency management department requires medical supplies to restock the first aid cabinet inside the Emergency Operations Center used by personnel and those working inside the center during
- 01-5110-226 MEETING/WORKSHOP/EVENT SUPPLIES**
The emergency management department will host conferences and workshops, this will require supplies such as; film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, purchases, balloons, table covers, and PA systems.
- 01-5110-302 BUILDINGS**
The emergency management department requires maintaining and updating the existing property of the Emergency Operation Center. This would include paint, doors, and electronic or manual locks and keys.
- 01-5110-316 FURNITURE, FIXTURES & MISC FURNISHINGS**
The emergency management department requires maintaining existing equipment and updating non expendable equipment during it's activation and general departmental operations of the Emergency Operation Center. These items would include office chairs, desks, cabinets, filing cabinets, televisions, projectors, projector bulbs, tables, antennas, bookcases, dehumidifier with filters, electronic equipment including recorders, and cameras.
- 01-5110-320 SIGNAL SYSTEMS**
It is imperative for the safety of the community that the city's nine existing outdoor warning systems function at full capacity and are reliable, operational, and instantly available to respond when activated. Funds are necessary to maintain the sirens' motherboards, radios, batteries, and essential components.
- 01-5110-331 TRAVEL EXPENSE**
The Emergency Management Depart requires traveling expenses incurred in the performance of authorized and assigned duties. Travel expenses may involving; travel outside the City by public or private carrier. Will include expenses in air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc. This will enable emergency management to participate in continuing education courses and attend classes at the Emergency Management Institute (EMI), Central and Southwest Area Emergency Managers Workshop, Canadian County LEPC, the Oklahoma Emergency Managers Association annual conference, and other trainings. FEMA reimburses the airfare to EMI located at the National Fire Academy in Emmitsburg, MD and pays lodging.
- 01-5110-340 POSTAGE AND SHIPPING**
Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight

01-5110-354**ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**

The department requests funds for membership in civic and professional organizations such as Yukon Rotary and the Oklahoma and National Emergency Management Associations; and registration for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference. All are important for networking, community involvement, and professional development.

01-5110-356**TRAINING**

Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL							
01-5111-101	Regular Employees	219,834	240,616	252,878	145,306	251,864	259,424
01-5111-102	Part-Time/Seasonal Employees	0	0	13,325	3,769	6,533	18,200
01-5111-106	Expense Allowance	6,923	7,200	7,200	4,154	7,200	7,200
01-5111-112	Employee Retirement	56,639	62,306	62,840	37,374	64,782	64,467
01-5111-113	FICA (Social Security)	17,492	19,123	20,365	11,722	20,318	21,238
01-5111-121	Sick Leave Buy Back	0	0	0	0	0	0
TOTAL PERSONNEL		300,888	329,245	356,608	202,325	350,697	370,529
SUPPLIES							
01-5111-201	Office Supplies	528	682	1,000	153	262	750
01-5111-202	Duplication/Computer Supplies	20,135	28,908	27,000	10,630	27,000	26,750
01-5111-208	Publications & Periodicals	0	0	125	0	0	60
01-5111-217	Wearing Apparel	0	0	0	0	0	250
TOTAL SUPPLIES		20,663	29,590	28,125	10,783	27,262	27,810
EQUIPMENT AND MAINTENANCE							
01-5111-302	Buildings	186	0	1,500	257	257	250
01-5111-315	Office Equipment	2,922	3,402	3,050	2,525	2,525	5,600
01-5111-316	Furniture,Fixtures & Misc Furn	3,898	2,649	2,000	1,813	1,813	1,000
01-5111-317	Durable Tools	911	682	1,300	66	113	1,300
01-5111-323	Inspection Fees Property/Equip	0	0	300	0	0	0
01-5111-324	Fuel Pump/Generator Repair	0	275	1,000	0	0	1,000
01-5111-328	Document Destruction	179	25	350	0	300	350
01-5111-331	Travel Expense	2,040	1,555	3,500	139	139	3,500
01-5111-332	Tuition Reimbursement	0	2,500	2,500	1,847	1,847	0
01-5111-340	Postage and Shipping	110	336	400	51	550	600
01-5111-341	Telephone,Teletype,Internet Srvc	130,235	134,745	160,572	61,866	135,000	119,306
01-5111-354	Assoc Memberships & Conf Reg	410	3,790	3,000	0	0	3,000
01-5111-356	Training	0	158	2,500	495	849	2,500
01-5111-361	Refunds	0	0	0	129	129	200
01-5111-364	Building Security & Monitoring	3,421	6,239	8,500	9,045	9,045	8,500
01-5111-365	Maintenance Agreements	295,020	308,674	315,369	227,964	350,000	379,138
01-5111-369	Tech Equip,Repair & Installation	58,220	44,533	60,000	11,455	59,000	60,000
01-5111-376	Licensing & Software	46,600	16,630	36,825	20,353	34,891	36,825
01-5111-377	Licenses	25	25	0	50	50	150
01-5111-382	Auction Expense	5,316	5,958	6,000	3,041	5,213	6,000
01-5111-384	Coffee Service	329	472	500	235	500	500
TOTAL EQUIPMENT AND MAINTENANCE		549,822	532,648	609,166	341,331	602,220	629,719
TOTAL TECHNOLOGY		871,373	891,483	993,899	554,439	980,179	1,028,058

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- 01-5111-101 **REGULAR EMPLOYEES**
 Includes salary for 4 Full time employees:
 1 Info. Technology Director 1 Technology Support Assistant 2 IT Assistant
- 01-5111-102 **PART-TIME/SEASONAL EMPLOYEES**
 Includes salary for 1 Part time employee:
 1 P/T Tech
- 01-5111-106 **EXPENSE ALLOWANCE**
 Car Allowance for Information Technology Officer and IT Assistants.
- 01-5111-112 **EMPLOYEE RETIREMENT**
 Includes the City's cost of the employee retirement program,
- 01-5111-113 **FICA (Social Security)**
- 01-5111-121 **SICK LEAVE BUY BACK**
 Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5111-201 **OFFICE SUPPLIES**
 This account is used for the purchase of standard office supplies such as pens, tape, folders, rubber bands, markers, paper clips, staples, and sticky note pads. This account is supplemented by our department recycling used toner cartridges at Staples. We receive \$2.00 for each cartridge that is turned in at the store - up to 20 per month. We then receive vouchers which we can utilize for the purchase of other office supplies at Staples. We are reducing the amount we have budgeted for this category from \$1,000.00 per year to \$750.00. While we did not use this amount during the previous year, there is always the chance that Staples will stop doing the recycle program and that is why I am hesitant to remove all the excess from this account.
- 01-5111-202 **DUPLICATION/COMPUTER SUPPLIES**
 This account is used for the purchase of printer toner/ink as well as receipt printer ribbons. Purchasing of all toner supplies for all City printers are handled through this account.
- 01-5111-208 **PUBLICATIONS & PERIODICALS**
 This account is used for technology related publications and/or subscriptions. We have not been actively using this account so we are lowering the budgeted amount by \$65.00 to \$60.00 in the event we would find a periodical that would be of benefit to us.
- 01-5111-217 **WEARING APPAREL**
 Shirts with City logo for staff.
- 01-5111-302 **BUILDINGS**
 This account is used for building maintenance and repairs, as needed.
- 01-5111-315 **OFFICE EQUIPMENT**
 This account is used for the purchase of fax machines, telephone sets, and wireless headsets, power strips, iPad and iPhone cases. This year the budget has increased \$2,550.00 over last year due to the planned upgrade of all the City cell phones during the 2015-2016 budget year. Phone cases would be purchased out of this account.
- 01-5111-316 **FURNITURE, FIXTURES & MISCELLANEOUS FURNITURE**
 This account is used for purchase of office fixtures such as locking cabinets, desks, chairs and tables. We also need additional shelving for our department.
- 01-5111-317 **DURABLE TOOLS**
 is account is used for tools for servicing technology equipment as well as fire extinguisher purchase
- 01-5111-324 **FUEL PUMP /GENERATOR REPAIR**
 This account is used for repairs to the generator for 528 West Main should they be needed.

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- 01-5111-328 DOCUMENT DESTRUCTION**
This account includes costs associated with shredding and destruction of business documents whether on paper, hard drive, or diskette.
- 01-5111-331 TRAVEL EXPENSE**
This account is used for airfare, tolls, meals, hotel-motel rooms, parking fees, and mileage. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference. Schedules did not permit us to attend training during the current year but we do plan to attend during the 2015-2016 budget year.
- 01-5111-332 TUITION REIMBURSEMENT**
This account is used for reimbursing employees for approved tuition. This budget year (2015-2016) we will not have anyone using this so the budgeted amount has been reduced to zero.
- 01-5111-340 POSTAGE AND SHIPPING**
This account is used for general shipping using UPS or FedEx. We increased this budgeted amount by \$200.00 for the 2015-2016 budget year.
- 01-5111-341 TELEPHONE, TELETYPE & INTERNET**
This account is used for telephone service, both traditional and wireless services. This years budget is \$41,266.00 less than last year. This is due to us turning off our leased T1 lines with AT&T and utilizing Verizon for all of our cellular needs and Cox Communications for Internet, desk phone and long distance services.
- 01-5111-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
This account is used for the cost of professional association memberships as well as the costs of local, state, and national conference registrations. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User
- 01-5111-356 TRAINING**
This account includes the costs of books, registration fees, and costs associated with on-site training for employees.
- 01-5111-361 REFUNDS**
This account is used for making refunds to customers of the City's Public Surplus auction site. If a situation arises where we need to make a refund this is where those are taken out of. We budgeted \$200.00 for this account.
- 01-5111-364 BUILDING SECURITY & MONITORING**
This account includes costs associated with alarm monitoring, and repair fees. This account was hit heavy during the 2014-2015 year due to lightning taking out an alarm panel and peripherals and causing us to go over budget. We do not anticipate that occurring again in this budget
- 01-5111-365 MAINTENANCE AGREEMENTS**
This account is used for the renewal of maintenance agreements on business machines, software subscriptions, equipment, and facilities. This year's budget is \$63,769.00 over the prior year budget. A large amount of that (28%) is from bringing the New World Systems Annual Maintenance up some \$11,000.00 over last year. The remaining items that make up the increase are: \$5,680.00 for annual maintenance on new software packages that have been purchased by the City; \$5,900.00 from renewing our Antivirus software (Kaspersky) which occurs every 3 years; 5% increases in Barracuda web filter and spam/virus firewall maintenance, Incode Financial Services Maintenance, and Fire House Maintenance for a total of \$3,300.00; a \$6,000.00 increase in changing our copiers and a \$4,800.00 increase in anticipated copy charges; lastly I have added budget items to add a copier lease for Fire and Human Resources in the event their City owned 7 year old HP Copier/Printer breaks down this budget year. Those line items total \$3,600.00 for the lease and \$1,000.00 in per copy charges. The addition of an annual subscription to Social Sentinel added \$14,900.00 to this account and \$6,000.00 was added for the annual maintenance on the upgraded Eventide VOIP recording system.

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- 01-5111-369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION**
This account is used for Technology service, equipment under \$ 1,000.00 and replacements. It is used for two-way radio repair and service, general repairs, website development, UPS replacement batteries, replacement projector bulbs, printer replacements, and network cabling.
- 01-5111-376 LICENSING & SOFTWARE**
This account is used to purchase software, software licenses, pay for website hosting fees, domain registration, and radio usage fees for both Police and Fire to Oklahoma City.
- 01-5111-377 LICENSES**
This account is used to reimburse employees for obtaining a copy of their driving record from the DMV at the time of their annual evaluation. It has not been used before so it is budgeted at
- 01-5111-382 AUCTION EXPENSE**
This account is used to pay the fee for using the Surplus Auction website. The buyer pays this fee of 7% and we then pay the auction website.
- 01-5111-384 COFFEE SERVICE**
This account is used to pay for the coffee service for the Technology building.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL		
PERSONNEL							
01-5112-101 Regular Employees	459,163	518,473	666,672	350,676	607,838	643,821	
01-5112-102 Part-Time/Seasonal Employees	0	0	0	0	0	8,813	
01-5112-112 Employee Retirement	114,841	129,794	165,668	77,450	134,247	159,989	
01-5112-113 FICA (Social Security)	35,196	38,200	51,928	26,018	45,098	49,700	
01-5112-121 Sick Leave Buy Back	15,728	3,622	12,119	3,713	3,713	5,850	
TOTAL PERSONNEL	624,928	690,089	896,387	457,857	790,896	868,173	
SUPPLIES							
01-5112-201 Office Supplies	1,468	1,095	1,600	787	1,549	1,800	
01-5112-202 Duplication/Computer Supplies	420	1,271	1,000	385	1,150	1,200	
01-5112-208 Publications & Periodicals	611	1,052	1,200	192	1,186	1,500	
01-5112-213 Food Supplies	0	45	0	0	0	100	
01-5112-217 Wearing Apparel	2,035	272	2,550	2,307	2,307	1,000	
01-5112-218 Protective Clothing/Safety Equip	133	790	1,200	749	950	1,200	
TOTAL SUPPLIES	4,667	4,525	7,550	4,420	7,142	6,800	
EQUIPMENT AND MAINTENANCE							
01-5112-302 Buildings	2,341	110	1,500	337	1,205	1,500	
01-5112-315 Office Equipment	468	303	1,000	0	901	1,000	
01-5112-316 Furniture,Fixtures & Misc Furn	520	705	1,300	0	1,200	1,300	
01-5112-321 Air Conditioning and Heating Sys	0	1,225	500	0	0	500	
01-5112-323 Inspection Fee for Prop/Equip	0	0	75	0	0	75	
01-5112-328 Document Destruction	191	210	300	152	225	300	
01-5112-331 Travel Expense	705	1,758	3,200	185	317	5,000	
01-5112-332 Tuition Reimbursement	0	2,500	3,800	1,263	1,263	0	
01-5112-340 Postage and Shipping	1,821	2,500	2,500	1,250	2,500	2,500	
01-5112-348 Consultant Fees	30,000	15,000	0	0	0	30,000	
01-5112-349 Printing	4,147	4,000	6,500	2,459	5,947	6,500	
01-5112-354 Assoc Memberships & Conf Reg	1,627	2,107	2,000	513	1,602	2,000	
01-5112-356 Training	1,434	1,968	3,000	2,353	3,617	5,000	
01-5112-361 Refunds	0	0	250	0	0	250	
01-5112-377 Licenses	650	555	900	330	701	900	
01-5112-384 Coffee Service	344	408	500	224	425	500	
01-5112-386 Abatement Services	0	0	19,045	0	0	24,000	
TOTAL EQUIPMENT AND MAINTENANCE	44,248	33,349	46,370	9,066	19,904	81,325	
TOTAL DEVELOPMENT SERVICES	673,843	727,963	950,307	471,343	817,942	956,298	

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- 01-5112-101 **REGULAR EMPLOYEES**
Includes salary for 12 Full time employees:
- | | | | |
|------------------|--------------------------|--------------------|--------------------------|
| 1 Director | 1 Operations Supervisor | 3 Inspector I | 1 Clerk II |
| 1 Inspector II | 1 Permit/Licensing Clerk | 2 Code Enforcement | 1 Archivist/Grant Writer |
| 1 Fire Inspector | | | |
- 01-5112-102 **PART-TIME/SEASONAL EMPLOYEES**
1 Temporary employee
- 01-5112-112 **EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5112-113 **FICA (Social Security)**
- 01-5112-121 **SICK LEAVE BUYBACK**
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5112-201 **OFFICE SUPPLIES**
Increase the amount of office supplies due to the increase of (2) employees from last year. Includes all supplies necessary for use in the operation of the office; examples include; pencils, notebooks, pens, post-it-notes, paper clips, staplers, scissors, etc.
- 01-5112-202 **DUPLICATION/COMPUTER SUPPLIES**
Includes all supplies needed to maintain office copiers, printers & paper-we run approximately 1300 renewal letters for business license and 1000 mech/plumb/elec license. We are increasing the amount due to changing the occupational, professional and beverage forms with a better quality paper since they are displayed in public as their business license. We print approximately 1300 business/beverage licenses each year.
- 01-5112-208 **PUBLICATIONS & PERIODICALS**
Includes books used by staff and text books used for studying inspector exams, electrical, plumbing and mechanical, pamphlets, magazines, and other professional publications; some examples are Building Code books, National Electrical, NEC Handbooks, American Planning Association magazine. We also purchase items needed for grant writing and publications.
- 01-5112-213 **FOOD SUPPLIES**
Unexpected events, meetings, such as hosting an evening meeting- new commercial business coming to Yukon, SmartCode etc. Events for employees, such as retirement party etc.
- 01-5112-217 **WEARING APPAREL**
Includes uniform allowance for employees. To include shirts for the inspectors, we will be providing additional shirts. This will help the public easily identify that they are employed by the
- 01-5112-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Personal protective safety equipment such as hard hats, safety goggles, fluorescent vests, rain gear, etc. We will need to add to our safety equipment for the inspectors on commercial job sites specifically and in general residential and on street and traffic ways that could put them in danger and to comply with OSHA Standards. All inspectors are required to have steel-toed safety boots to be on a construction site - these boots should be replaced every two years.
- 01-5112-302 **BUILDINGS**
Includes all items for the interior repair as needed for our office; painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, sewer problems etc.
- 01-5112-315 **OFFICE EQUIPMENT**
Calculators, electric staplers, electric pencil sharpener, etc.
- 01-5112-316 **FURNITURE, FIXTURES & MISC FURNISHINGS**
We will need to purchase ergonomic chairs for the inspectors, grant writer. Repair or minor replacement of refrigerator, tables and file cabinets.

01-5112-321 AIR CONDITIONING/HEATING SYSTEMS
Any type of air conditioning and/or heating problems we may encounter throughout the year

01-5112-323 INSPECTION FEE/ PROPERTY & EQUIPMENT
Service of the Fire Extinguisher

01-5112-328 DOCUMENT DESCTRUCTION
Destruction of all confidential paperwork.

01-5112-331 TRAVEL EXPENSE
Travel expenses for various Code Enforcement Classes, Grant Writing classes for the Grant Writer and travel for the inspectors for classes, ICC Annual Conference, Community Development

CDI Arkansas	lodging & meals-Director	\$300.00
ICC Conference	airfare, lodging & meals-Director	\$3,200.00
Grant Writing class	lodging & meals-Grant Writer	\$600.00
Spring Code Conference	lodging & meals-Code Enforcement	\$400.00
FMAO Conference	lodging & meals-Fire Inspector	\$500.00
		\$5,000.00

01-5112-332 TUITION REIMBURSEMENT
Account not used this year.

01-5112-340 POSTAGE AND SHIPPING
Included in this account are funds for mailing out all renewals for Occupational, Beverage, Business, Mechanical, Electrical, Building, Plumbing licenses, etc.

01-5112-348 CONSULTANT FEES
Consulting, engineer fees and associated project cost for revitalization projects and public amenities on main street/hwy 66 from the east city limits line to Richland road on the west on hwy 66. Types of projects to include consulting work for the design and actual construction of public art, public spaces, sidewalks, bike paths, landscaping, water features, lighting, streets, utility upgrades, etc.

01-5112-349 PRINTING
Letterhead and envelopes (both color and black&white), we will currently need to order 2-3x per year for all the mail outs since we will be renewing all the mechanical, plumbing, electrical and building licenses which are approximately 1100, along with 1300 Occupational. Inspection stickers, such as rejection and pass inspection which notifies the builder if the job passes or failed; garage sale signs, which we have increased the amount of use to approximately 1000 per summer and they have increased in cost to have them printed.

01-5112-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees and classes for developing our employees through different types of training, such as: Code enforcement Classes, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Construction Code Council that all inspectors attend each year; the Floodplain Conference.

01-5112-356 TRAINING
Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our cost at little cost. OCEA, CDI, OML for the Director and inspectors and Grant writing training for the grant writer. OUBCC is now offering training to keep up CEU's.

CDI Arkansas-Registration	Registration-Director	\$600.00
ICC Class	Registration-Director	\$600.00
Grant Writing Class	Registration-Grant Writer	\$600.00
OK Arts Conference	Registration-Grant Writer	\$85.00
Grant Research class	Registration-Grant Writer	\$400.00
OCEA Class	Registration-Code Enforcement	\$300.00

01-5112-356 (cont'd)	ICC Class	Registration-Inspector	\$250.00
	FMAO	Registration-Fire Inspector	\$100.00
	SWCC	Registration-Director/Inspectors	\$465.00
	OUBCC	Registration-Director/Inspectors	\$1,600.00
			\$5,000.00

01-5112-361 REFUNDS
 For use of paid permits that were not used such as storm shelters, takeovers etc.

01-5112-377 LICENSES
 For reimbursement of special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc. ICC Certifications, State Inspector Licenses. OK Code Enforcement Assoc. (1) Director (2) Code Inspectors; ICC licenses for (1) Director and (1) Inspector, IAEL license for Director.

01-5112-384 COFFEE SERVICE
 The budget amount was taken into consideration using the current rate that coffee is being consumed at this time.

01-5112-386 ABATEMENT SERVICES
 We are in the process of changing from city labor to private contractors completing weed, trash, grass abatements.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL		
PERSONNEL							
01-5113-101 Regular Employees	250,802	259,860	280,857	137,160	274,320	314,357	
01-5113-102 Part-Time/Seasonal Employees	36,643	40,220	48,549	24,218	41,517	25,499	
01-5113-112 Employee Retirement	61,889	64,746	69,793	29,227	50,103	78,118	
01-5113-113 FICA (Social Security)	22,370	23,159	25,402	12,393	21,245	26,183	
01-5113-121 Sick Leave Buy Back	4,718	2,223	2,640	1,660	1,660	2,411	
TOTAL PERSONNEL	376,422	390,208	427,241	204,658	388,845	446,568	
SUPPLIES							
01-5113-201 Office Supplies	453	688	700	431	700	700	
01-5113-202 Duplication/Computer Supplies	180	305	250	174	250	250	
01-5113-205 Nondurable Supplies	0	348	750	552	750	750	
01-5113-206 Building Maintenance Supplies	0	0	100	67	100	100	
01-5113-208 Publications & Periodicals	898	950	1,000	0	1,000	1,000	
01-5113-213 Food Supplies	247	243	250	46	250	250	
01-5113-217 Wearing Apparel	0	0	0	0	0	500	
01-5113-220 Medical Supplies	0	80	50	0	50	50	
01-5113-221 Public Educational Supplies	705	975	1,300	517	1,300	1,300	
01-5113-222 Record Supplies	1,865	2,483	3,000	2,553	3,000	3,000	
TOTAL SUPPLIES	4,348	6,072	7,400	4,340	7,400	7,900	
EQUIPMENT AND MAINTENANCE							
01-5113-302 Buildings	2,129	1,391	2,000	1,311	2,000	2,000	
01-5113-316 Furniture,Fixtures & Misc Furn	0	219	500	119	500	500	
01-5113-321 Air Conditioning & Heating Sys	0	508	1,000	195	350	600	
01-5113-328 Document Destruction	86	57	75	38	75	75	
01-5113-331 Travel Expense	1,869	1,743	2,000	693	1,500	2,000	
01-5113-332 Tuition Reimbursement	0	0	0	0	0	0	
01-5113-340 Postage and Shipping	1,097	1,173	1,500	1,042	1,500	1,500	
01-5113-349 Printing	162	164	500	154	264	500	
01-5113-354 Assoc Memberships & Conf Reg	0	998	1,000	0	1,000	1,000	
01-5113-356 Training	235	0	400	0	400	400	
01-5113-384 Coffee Service	99	129	150	66	150	150	
TOTAL EQUIPMENT AND MAINTENANCE	5,677	6,382	9,125	3,618	7,739	8,725	
TOTAL LIBRARY	386,447	402,662	443,766	212,616	403,984	463,193	

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- 01-5113-101 **REGULAR EMPLOYEES**
Includes salary for 7 Full time employees:
1 Librarian 1 Assistant Librarian 5 Library Associates
- 01-5113-102 **PART-TIME/SEASONAL EMPLOYEES**
Includes salary for 2 Part time employees:
2 Part-time Clerk
- 01-5113-112 **EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5113-113 **FICA (Social Security)**
- 01-5113-121 **SICK LEAVE BUYBACK**
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5113-201 **OFFICE SUPPLIES**
General office supplies for daily use which includes file folders, mailing envelopes and tape, labels, pens, paperclips, etc.
- 01-5113-202 **DUPLICATION/COMPUTER SUPPLIES**
Purchases will include copy paper, flash drives and CD's for employee data storage and sale to public for data storage.
- 01-5113-205 **NONDURABLE SUPPLIES**
Usual purchases include light bulbs and ballasts
- 01-5113-206 **BUILDING MAINTENANCE SUPPLIES**
Items purchased from this account include rubbing alcohol for daily cleaning of computers and telephones, disinfectant concentrate for cleaning library materials, dish washer and dish detergent.
- 01-5113-208 **PUBLICATIONS & PERIODICALS**
Funds in this account will pay for renewal of the Library's subscription to Value Line; the price of the subscription has increased to \$1,000. Library magazine subscriptions have been paid from this account in the past. Currently the magazine renewals are being paid with State Aid funds.
- 01-5113-213 **FOOD SUPPLIES**
Food and supplies for programs and meetings will be purchased from this account. This includes but is not limited to beverages, paper goods, food and/or candy to be used in programs and as part of thank-you gifts for program presenters.
- 01-5113-217 **WEARING APPAREL**
Wearing apparel for the library staff with the new, branded library logo.
- 01-5113-220 **MEDICAL SUPPLIES**
Funds in this account are used to keep the first aid kit stocked.
- 01-5113-221 **PUBLIC EDUCATION SUPPLIES**
Items most often paid from this account by the library include program presenter fees, supplies for programs (stickers, glue sticks, craft items, markers, crayons, trinkets for incentives, etc.), decorations/posters for Summer Reading and other programs, presenter thank-you gifts, movie rentals, packaged programs (mystery programs, etc.)
- 01-5113-222 **RECORD SUPPLIES**
Items most often purchased from this account include spine labels, label protectors, book repair tape and glue, book covers of assorted sizes and types, color-coded paper tape for identifying library materials, bags for children's audio books, CD and DVD cases for audio and video materials, and lamination supplies.
- 01-5113-302 **BUILDINGS**
Funds in this account are most often used to pay for sign repair to the library sign in the north grass and the sign on the front of the library, plumbing repairs, repair of handicapped door mechanisms and keys. Other items and services to maintain the building will be paid from this account.

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- 01-5113-316 **FURNITURE, FIXTURES & MISC FURNISHINGS**
Items to be purchased from this account include, shelving, acrylic display stands for library materials, seating.
- 01-5113-321 **AIR CONDITIONING & HEATING**
Items paid for from this account are for minor repairs to the heat and air units, including belts and other small parts.
- 01-5113-328 **DOCUMENT DESTRUCTION**
Funds in this account are used for shredding services, approx.. \$9.50 every other month.
- 01-5113-331 **TRAVEL EXPENSE**
Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees.
- 01-5113-340 **POSTAGE**
Funds for mailing Inter Library Loan materials, overdue notices, program notification postcards and general Library correspondence.
- 01-5113-349 **PRINTING**
Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house. Full budget amount requested will be needed this year to print business cards for new employees.
- 01-5113-354 **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration fees.
- 01-5113-356 **TRAINING**
Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for employees.
- 01-5113-384 **COFFEE SERVICE**
Coffee Service for public meeting rooms and library programs & events.



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL							
01-5114-101	Regular Employees	294,469	322,302	340,136	188,398	326,557	345,905
01-5114-103	Overtime	7,393	334	0	101	175	0
01-5114-112	Employee Retirement	75,035	80,422	84,524	42,992	74,519	85,958
01-5114-113	FICA (Social Security)	22,672	24,291	26,205	14,274	24,742	26,646
01-5114-121	Sick Leave Buy Back	1,792	2,098	2,414	1,910	1,910	2,413
TOTAL PERSONNEL		401,361	429,447	453,279	247,675	427,903	460,922
SUPPLIES							
01-5114-201	Office Supplies	189	208	250	261	261	300
01-5114-202	Duplication/Computer Supplies	0	0	50	0	0	0
01-5114-205	Nondurable Supplies	3,799	4,786	6,500	2,497	6,500	6,500
01-5114-206	Building Maintenance Supplies	6,294	14,978	18,000	10,344	18,000	18,000
01-5114-207	Chemicals	0	0	200	195	200	200
01-5114-208	Publications and Periodicals	0	99	0	0	0	50
01-5114-213	Food Supplies	0	0	250	0	0	200
01-5114-217	Wearing Apparel	2,170	2,966	3,800	3,085	3,800	3,200
01-5114-218	Protective Clothing/Safety Equip	2,182	1,563	3,000	542	2,000	1,000
01-5114-220	Medical Supplies	0	0	200	0	100	100
01-5114-223	Welding Supplies	0	0	0	0	0	100
TOTAL SUPPLIES		14,634	24,600	32,250	16,925	30,861	29,650
EQUIPMENT AND MAINTENANCE							
01-5114-302	Buildings	4,036	3,303	15,000	5,434	15,000	15,000
01-5114-314	Bug and Rodent Control	5,454	8,853	12,000	8,006	12,000	17,000
01-5114-316	Furniture, Fixtures & Misc Furn	0	0	3,400	756	3,400	1,000
01-5114-317	Durable Tools	2,506	3,378	6,900	3,467	5,000	3,000
01-5114-321	Air Conditioning and Heating Sys	2,938	11,533	12,000	3,872	10,000	12,000
01-5114-323	Inspection Fee for Prop/Equip	3,712	4,991	6,500	50	6,500	6,500
01-5114-332	Tuition Reimbursement	0	0	2,300	0	0	0
01-5114-350	Electrical Power	426,400	420,501	400,000	300,906	451,359	450,000
01-5114-351	Natural Gas	72,215	89,937	75,000	46,644	69,966	70,000
01-5114-356	Training	0	951	100	140	140	200
01-5114-377	Licenses	1,997	1,286	2,000	170	2,000	2,000
TOTAL EQUIPMENT AND MAINTENANCE		519,258	544,733	535,200	369,445	575,365	576,700
TOTAL PROPERTY MAINTENANCE		935,253	998,780	1,020,729	634,045	1,034,129	1,067,272

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- 01-5114-101 **REGULAR EMPLOYEES**
Includes salary for 8 Full time employees:
1 Superintendant/City Electrician 1 Laborer II 5 Laborer I
1 Electrician I
- 01-5114-102 **PART-TIME/SEASONAL EMPLOYEES**
- 01-5114-103 **OVERTIME**
Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.
- 01-5114-106 **EXPENSE ALLOWANCE**
- 01-5114-112 **EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5114-121 **SICK LEAVE BUY BACK**
Buy Back Program to reduce City's fiscal liability for sick leave.
- 01-5114-201 **OFFICE SUPPLIES**
General office supplies
- 01-5114-205 **NONDURABLE SUPPLIES**
Bulbs, ballast for all city buildings except Fire, Police, RAC, Library & other Parks facilities. We purchase our Flags off state contract from Liberty Flags. Batteries, vice grips, wire cutters, electrical tools etc. Replacement of CFL's with LED's in the lobby at City Hall.
- 01-5114-206 **BUILDING MAINTENANCE SUPPLIES**
Cleaning supplies for all city buildings except Fire, Police, RAC, Library & other P&R facilities. Supplies to include trash bags, toiletries, paper towels, soap, bleach, emotion etc. Items to be purchased off state contract or vendor who will match price or lower.
- 01-5114-207 **CHEMICALS**
liquid drain cleaners and toilet bowl chemical
- 01-5114-213 **FOOD SUPPLIES**
Food supplies for staff during bad weather, meetings, etc.
- 01-5114-217 **WEARING APPAREL**
Uniform rentals to include 11 shirts. This also includes \$125.00 per employee to purchase jeans, thermal wear, gloves, rain coats etc.
- 01-5114-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Safety boots, goggles, gloves, dust masks, respirators, thirst quincher, and vests, as required by
- 01-5114-220 **MEDICAL SUPPLIES**
First aid medical supplies, bandaids, aspirin, etc.
- 01-5114-223 **WELDING SUPPLIES**
Wire and tips for welder
- 01-5114-302 **BUILDINGS**
Repairs made to City Hall, M.H. Municipal Building, IT Building, Development Services Office, YEDA Office, Public Works Buildings, Centennial Building and Chamber Office. The additional amount is for unforeseen repairs to these buildings that may arise. We need additional ceiling tiles for the buildings along with some caulking and paint supplies. A&D Supply is our main vendor for ceiling tiles. Some other items purchased would be toilets, flappers paint, siding, glass replacement, hot water tanks etc.
- 01-5114-314 **BUG AND RODENT CONTROL**
Monthly Pest Service and Termite Inspection for all City Buildings done by Mother Nature. Includes termite treatment. Estimated cost to treat the YMAC Building is \$5,000.

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- 01-5114-316 FURNITURE, FIXTURES & MISC FURNISHINGS
Shelving for shop
- 01-5114-317 DURABLE TOOLS
Portable Generator (\$950), 20-volt DeWalt Drill Combo Set (\$600), 13" Band Saw (\$420), 88" x 12' Hauler Rack (\$720), Tool Box (\$250)
- 01-5114-321 AIR CONDITIONING/HEATING SYSTEMS
Repairs made to the heating and ventilation systems at city buildings, which include City Hall, M. H. Municipal Building, IT Office Building, Development Services Office, YMAC Building, and Chamber Office. However, freon is bought in bulk and utilized at ALL buildings.
- 01-5114-323 INSPECTION FEE/PROPERTY & EQUIPMENT
Boiler inspection fees and hot water tank inspection for ALL buildings done by Department of Labor. The Fire extinguishers annual inspections to include hydrostatic testing, recharge and 6 year maintenance as needed (\$2,000). Hood inspections twice a year at the RAC, Fire Station No. 1, and Police Department (\$1,600 each per year). Sprinkler System Inspections once a year at Fire Station(\$300), Police Station (\$300), Centennial Building (\$300) and Dale Robertson Center (\$300). Fire Alarm Insections: Centennial Blda. (\$250). Fire Station #1 (\$500). DRC (\$300).
- 01-5114-350 ELECTRICAL POWER
Electric for all city buildings, property, and meters in park. This also includes the fees for Christmas in the Park.
- 01-5114-351 NATURAL GAS
Natural gas and transportation fees for all city buildings and property.
- 01-5114-356 TRAINING
Electrical update classes for George Middleton and mechanical update classes for Mark
- 01-5114-377 LICENSES
Driving Record reimbursement for all employees (\$25 each.) This is also for George's Contractor License, Bond & Insurance. Mark's Mechanical Journeyman License. Shane & Julia's Electrical Apprentice licenses.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016 APPROVED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL		
PERSONNEL						
01-5115-101 Regular Employees	187,649	211,386	224,698	175,462	228,101	234,718
01-5115-106 Expense Allowance	0	0	0	0	0	1,200
01-5115-112 Employee Retirement	46,631	52,523	55,838	43,602	56,683	58,328
01-5115-113 FICA (Social Security)	13,216	15,343	17,434	12,598	16,377	18,420
01-5115-121 Sick Leave Buy Back	1,362	2,389	3,199	2,043	2,043	6,060
TOTAL PERSONNEL	248,858	281,641	301,169	233,705	303,204	318,726
SUPPLIES						
01-5115-201 Office Supplies	1,928	1,297	1,500	1,280	1,536	1,500
01-5115-208 Publications & Periodicals	961	850	1,000	980	980	1,000
01-5115-211 Training Supplies	9,842	9,572	650	0	650	500
01-5115-213 Food Supplies	0	0	0	82	82	150
01-5115-217 Wearing Apparel	30	122	200	118	142	400
01-5115-218 Protective Clothing/Safety Equip	120	827	300	300	300	300
01-5115-226 Meeting/Workshop/Events	0	0	10,000	9,657	9,657	10,000
TOTAL SUPPLIES	12,881	10,521	11,150	10,156	10,830	11,350
EQUIPMENT AND MAINTENANCE						
01-5115-315 Office Equipment	152	0	0	159	159	150
01-5115-316 Furniture,Fixtures & Misc Furn	623	235	1,500	578	693	500
01-5115-328 Document Destruction	44	39	150	73	87	100
01-5115-330 Medical Expenses-Employees	11,517	11,267	13,500	5,901	13,500	13,500
01-5115-331 Travel Expense	387	1,906	1,500	1,562	1,562	1,500
01-5115-332 Tuition Reimbursement	1,056	0	2,500	558	558	2,500
01-5115-345 Advertising	3,164	2,105	3,000	1,631	1,957	2,500
01-5115-347 Special Services	6,750	7,666	10,000	7,168	9,557	11,100
01-5115-348 Consultant Fees	0	0	58,000	0	0	0
01-5115-349 Printing	1,414	1,641	3,000	232	2,000	2,000
01-5115-354 Assoc Memberships & Conf Reg	2,734	3,596	2,000	3,852	3,852	2,500
01-5115-356 Training	1,675	1,817	2,000	2,794	2,794	2,000
01-5115-360 Contributions and Memorials	404	495	750	1,168	1,168	1,000
TOTAL EQUIPMENT AND MAINTENANCE	29,920	30,767	97,900	25,675	37,888	39,350
TOTAL HUMAN RESOURCES	291,659	322,929	410,219	269,537	351,922	369,426

- 01-5115-101 **REGULAR EMPLOYEES**
 Includes salary for **3** Full time employees:
 1 Human resources Director 1 Risk Manager 1 Payroll/Human Resources Assistant

- 01-5115-106 **EXPENSE ALLOWANCE**
 Car allowance for the Risk Manager

- 01-5115-112 **EMPLOYEE RETIREMENT**
 Includes the City's cost of the employee retirement

- 01-5115-113 **FICA (Social Security)**

- 01-5115-121 **SICK LEAVE BUYBACK**
 Buy Back Program to reduce City's fiscal liability for accrued sick leave.

- 01-5115-201 **OFFICE SUPPLIES**
 General office supplies for daily use which includes file, labels pens, paperclips, etc.

- 01-5115-208 **PUBLICATIONS & PERIODICALS**
 HR/Payroll reference materials, FLSA Manual Renewal, Payroll Legal Alert, HR Employment Law, etc.

- 01-5115-211 **TRAINING SUPPLIES**
 Training materials for employees – brochures, check stuffers, etc.

- 01-5115-213 **FOOD SUPPLIES**
 Includes food supplies for various training meetings, etc. throughout the year.

- 01-5115-217 **WEARING APPAREL**
 Includes apparel with city logo for staff.

- 01-5115-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
 Personal protective safety equipment such as hard hats, rain gear, ear protection, etc. for departments.

- 01-5115-226 **MEETING/WORKSHOP/EVENT SUPPLIES**
 Materials & Supplies needed to host an employee reward/incentive Safety program and Safety Banquet.

- 01-5115-315 **OFFICE EQUIPMENT**
 This includes funds for the cost of replacement calculators, electric staplers and other small office equipment.

- 01-5115-316 **FURNITURE, FIXTURES & MISC FURNISHINGS**
 Includes any other furnishings that may need to be replaced throughout the year.

- 01-5115-328 **DOCUMENT DESTRUCTION**
 Includes cost of destruction of confidential documents. Currently, the shred box is shared between 3 departments. Cost increase due to the addition of a separate shred box for our department.

- 01-5115-330 **MEDICAL EXPENSES - EMPLOYEES**
 Pre-placement/random/post accident drug testing. This is also where we pay for EAP random (weekly or bi-weekly) drug testing. *This amount was increased due to rising cost of drug testing. We also pay for required HEP A&B, TB Testing and required physical.*

- 01-5115-331 **TRAVEL EXPENSES**
 Travel, mileage, meals and lodging, etc. for conferences or training for HR/Payroll staff. The HR Director is attending OML Leadership class this fiscal year and wil travel to various cities across the

- 01-5115-332 **TUITION REIMBURSEMENT**
 Tonia is working on her Associates in Business. She may need assistance if she does not receive a grant.

- 01-5115-345 **ADVERTISING**
 Employment ads. These are very expensive and with our anticipated growth there will be the need to advertise.

- 01-5115-347 **SPECIAL SERVICES**
This account includes Employee Assistance Program /Counseling. This fee is approximately \$800 per month per current contract. Also includes pre-employment background checks.
- 01-5115-348 **CONSULTANT FEES**
Not needed this year.
- 01-5115-349 **PRINTING**
Payroll checks, W-2 forms, letterhead and return address envelopes.
- 01-5115-354 **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
Conferences and Membership dues for HR/Payroll staff including SHRM, IPMA,OCHRS, CALT, OSC and various other conferences and workshops.
- 01-5115-356 **TRAINING**
Training for HR/Payroll staff including -OSC - Safety Counsel and additional training for ACA (Healthcare Reform) compliance.
- 01-5115-360 **CONTRIBUTIONS, MEMORIALS AND AWARDS**
Employee service pins.



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL							
01-5116-101	Regular Employees	261,698	306,445	341,510	225,030	390,052	313,038
01-5116-103	Overtime	0	319	0	311	533	0
01-5116-106	Expense Allowance	3,600	3,600	4,800	2,077	4,800	4,800
01-5116-112	Employee Retirement	66,351	77,843	84,866	56,747	97,281	77,790
01-5116-113	FICA (Social Security)	21,362	24,081	26,595	17,812	30,535	24,489
01-5116-121	Sick Leave Buy Back	4,061	4,033	6,132	6,265	6,265	7,076
TOTAL PERSONNEL		357,072	416,321	463,903	308,242	529,466	427,193
SUPPLIES							
01-5116-201	Office Supplies	1,302	1,044	1,400	1,051	1,995	1,500
01-5116-202	Duplication/Computer Supplies	959	2,583	2,075	0	2,000	1,900
01-5116-205	Nondurable Supplies	0	88	50	665	65	50
01-5116-206	Building Maintenance Supplies	0	66	25	0	25	25
01-5116-208	Publications and Period	0	45	50	45	45	45
01-5116-210	Landscaping Supplies	515	0	250	70	250	370
01-5116-213	Food Supplies	81	0	100	0	100	100
01-5116-217	Wearing Apparel	48	178	400	0	400	400
TOTAL SUPPLIES		2,905	4,004	4,350	1,831	4,880	4,390
EQUIPMENT AND MAINTENANCE							
01-5116-302	Buildings	448	99	100	58	99	100
01-5116-311	Signs	465	250	450	0	450	400
01-5116-316	Furniture, Fixtures & Misc Furn	0	0	200	250	250	400
01-5116-318	Motor Veh/Sm Equip Parts/Supplies	3,146	784	450	65	100	65
01-5116-328	Document Destruction	133	123	150	76	150	150
01-5116-331	Travel Expense	125	0	350	491	491	500
01-5116-340	Postage and Shipping	1,900	3,180	3,500	1,750	3,500	3,500
01-5116-345	Advertising	0	0	8,000	954	8,000	7,000
01-5116-346	Rentals & Leases	6,143	7,614	10,000	9,988	14,000	12,200
01-5116-349	Printing	99	0	1,550	75	1,000	1,000
01-5116-354	Assoc Memberships & Conf Reg	830	890	1,200	429	429	900
01-5116-356	Training	0	149	970	0	400	700
01-5116-360	Contributions and Memorials	128	94	100	40	100	100
01-5116-361	Refunds	90	205	0	0	50	50
01-5116-377	Licenses	0	150	125	75	100	100
01-5116-380	Park & Rec Activities/Programs	9,538	9,941	9,500	5,385	9,500	9,500
01-5116-381-1	(Fest & Events-Concerts/Park	10,499	8,907	10,500	4,721	10,500	10,500
01-5116-381-1	(Fest & Events-Spooksville	2,980	3,395	2,800	2,912	2,912	2,800
01-5116-381-1	(Fest & Events-Fall Craft Fair	1,435	1,474	1,200	1,279	1,279	1,125
01-5116-381-1	(Fest & Events-Mayors Christmas	688	528	675	648	648	650
01-5116-381-1	(Fest & Events-Christmas/Park	18,163	13,092	13,000	10,051	10,500	11,255
01-5116-381-1	(Fest & Events-Taste of Yukon	1,195	984	1,150	0	1,150	1,100
01-5116-381-1	(Fest & Events-Spirit Sprint	0	0	750	421	421	750

FY 2015-2016 BUDGET

PARK ADMINISTRATION

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
01-5116-381-1 Fest & Events-Festival/Child	12,455	13,423	11,000	0	11,000
01-5116-381-1 Fest & Events-Freedom Fest	62,632	80,835	70,730	4,368	70,730
01-5116-381-1 Fest & Events-Senior Games	2,964	4,386	4,750	0	4,750
01-5116-381-1 Fest & Events-Trout Fish Out	0	2,593	1,500	0	1,500
01-5116-381-1 Fest & Events-Daddy Daughter Dance	847	907	800	600	800
01-5116-381-1 Fest & Events-Chisholm Trail	2,367	5,328	5,500	228	5,500
01-5116-381-1 Fest & Events-Big Event	1,611	1,954	0	0	250
01-5116-381-1 Fest & Events-Movies/Park	0	0	0	0	1,400
TOTAL EQUIPMENT AND MAINTENANCE	140,881	161,285	161,000	44,864	160,109
TOTAL PARK ADMINISTRATION	500,858	581,610	629,253	354,937	694,455
					592,358

01-5116-101	<p>REGULAR EMPLOYEES Includes salary for 4 Full time employees: 1 Park & Rec Director 1 Deputy Park & Rec Director 1 Special Events Supervisor 1 Secretary III</p>
01-5116-106	<p>EXPENSE ALLOWANCE Car Allowance for P&R Director, Deputy Director and Secretary III.</p>
01-5116-112	<p>EMPLOYEE RETIREMENT Includes cost of employee retirement program</p>
01-5116-113	<p>FICA (Social Security)</p>
01-5116-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for accrued sick leave.</p>
01-5116-201	<p>OFFICE SUPPLIES This includes calendars, pens, markers, notebooks, folders, scrap book supplies, general office supplies - paper clips, staples, sheet protectors, tape, etc. The administrative office is responsible for more office work and require more supplies because of the nature of the</p>
01-5116-202	<p>DUPLICATION/COMPUTER SUPPLIES We print most of the marketing material for events in our office. This includes copy paper, colored paper for flyers, etc. The color copier has increased paper for posters brochures, etc. Mailing labels and card stock used for our post card mailouts for events are included here. Another expense in banner paper. We make banners frequently for our events and because the sponsors change annually we usually have to print a brand new banner for the events. Ink for the plotter is included.</p>
01-5116-205	<p>NONDURABLE SUPPLIES We need to replace and add to, any hoses, shovels, hand trowels, and rakes as needed, for work days and scout projects. We work with scouts, Eagle Scout candidates and school/youth groups and provide them necessary supplies.</p>
01-5116-206	<p>BUILDING MAINTENANCE SUPPLIES We do several luncheons, monthly meetings in our conference room (Park Board/Athletic Foundation, Eagle Scouts, vendors, etc.) We have a kitchen in our building and need these supplies to keep the areas tidy -Dish soap, hand soap, paper towels, window cleaners, etc.</p>
01-5116-208	<p>PUBLICATIONS AND PERIODICALS Yukon Review Subscription for the Parks and Recreation Office for one year. This includes a regular and an on-line subscription.</p>
01-5116-210	<p>LANDSCAPING SUPPLIES We do plantings/landscape enhancement at the Huckaba Building, Spirit League Field and the City Park Horseshoe Complex. These funds purchase: shrubs, flowers, rock, gravel, edging, landscape stone, landscape material, mulch, soil additives & bulbs.</p>
01-5116-213	<p>FOOD SUPPLIES Supplies purchased: paper plates, cups, condiments for luncheons, meetings etc. These include Festival of the Child, Patriot Project, Park Board/YAF, Friends of the Park and misc..</p>
01-5116-217	<p>WEARING APPAREL This helps identify us as P&R employees - Collar shirts, jackets and coats are included in this for the administrative staff.</p>
01-5116-302	<p>BUILDINGS We do not plan anything specific for these funds, but in case of emergencies, we will be able to help pay for unexpected items and for light replacements in our office, that are not covered by building maintenance.</p>

01-5116-311	<p>SIGNS</p> <p>We purchase signage for our parks, walking trails and picnic areas, etc We will replace other pavilion and park signs as wear warrants this and vandalism requires replacement.</p>
01-5116-316	<p>FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS</p> <p>This will cover small furniture items as office needs arise.</p>
01-5116-318	<p>MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES</p> <p>Time to time small articles need replaced on the vehicles.</p>
01-5116-328	<p>DOCUMENT DESTRUCTION</p> <p>This covers the paper shredder service</p>
01-5116-331	<p>TRAVEL EXPENSES</p> <p>This will be used to travel to 2015 ORPS Conference site. This will help with gas, mileage and</p>
01-5116-340	<p>POSTAGE AND SHIPPING</p> <p>We are planning on many direct mailings to send out registrations for our 2 5k runs our annual five day senior games, the Spirit League, Pumpkin Harvest Craft Fest and miscellaneous special events. We solicit sponsors for events, send many personal event thank-yous with post-marketing booklets. The remainder is for day-to-day mail.</p>
01-5116-345	<p>ADVERTISING</p> <p>We plan on several ads in the Review thanking various groups/organizations who assist the P&R Dept. Example: Patriot Project and The Tree Bank (free trees). With our new branding we will be running 2-3 ads in color in a larger size than the past. These ads will double in cost</p>
01-5116-346	<p>RENTALS & LEASES</p> <p>90% of this is spent on porta potties for small events, league tournaments and for the parks which do not have rest rooms: Taylor Park & Welch Park and for parks when the rest rooms are winterized and events still take place. The department is renting two storage units to assist in storing special event materials that are large and cannot be replaced each year. These funds allow the flexibility to assist user groups when needed. Many times we must close the rest rooms for various repairs and we are able to accommodate park patrons with temporary comfort stations.</p>
01-5116-349	<p>PRINTING</p> <p>Printing budget is spent on misc. printing to promote our events. We have many permanent banners that we change the dates on, but as sponsors change year to year, we can do event specific banners that are new. We will be adding new branding printing to this account for 2014. This includes business cards, stationary, envelopes, etc for our different</p>
01-5116-354	<p>ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS</p> <p>This account will pay for ORPS memberships \$40 each, for Dept. Director & Park Board - \$60, other administrative professional members & ORPS conference registrations average \$200 each. With other money we will take computer or professional development classes.</p>
01-5116-360	<p>CONTRIBUTIONS AND MEMORIALS</p> <p>Our office takes care of all flowers, meals, etc when someone passes away or is in the hospital. What we spend depends on the year's situations as they arise.</p>
01-5116-361	<p>REFUNDS</p> <p>We will use this money to refund booth rent for the Pumpkin Harvest Craft Fest if needed. Booth rent is \$50 and if they request before our deadline they receive a refund. We give booth credits after that. We have very few refunds. We do not refund ticket prices on</p>
01-5116-377	<p>LICENSES</p> <p>We have five full time people @ \$25 each for driving records.. We have some part-time drivers over 18 also which varies.</p>

01-5116-380 P&R ACTIVITIES/PROGRAMS

Also, we support the school athletic dept. fall sports poster (we use their track twice a yr.) we support other organizations who donate to us Example: - Weokie Golf - Taste sponsor, Tree Bank - (gives us free trees) and some small donations for ads in drama programs, etc. We do many small events that are funded here. These include the Baby Crawl, Chocolate Festival, Track Meet, Bike to Work, Gals and Garb Luncheon and other miscellaneous small event,

FESTIVALS AND EVENTS**01-5116-381-101 CONCERTS IN THE PARK**

We offer ten concerts a summer. Bands range from \$500 to \$1,000. Three of our regular bands do not have sound for a park setting. We pay sound 3 @ \$350. We do two special concerts - Bark at the Park and the Closing Concert Carnival. We do extra promotion, have prizes for contests and crafts. We run our concession stand with charcoal hamburgers, drinks and snacks and we purchase food for the concession. We also run several ads in the Review as needed for special bands and in general. The funds will also replace concert items as needed, ice chests, cooking items, etc. FREE

01-5116-381-102 SPOOKSVILLE

We host a costume contest for dogs and kids with awards. Also we have a carnival and haunted house. Funds budgeted from this account will cover - awards, entertainment, several entertainers - \$800 (clowns, magician, story teller) Crafts & supplies, costumes, trinkets/props, ads, t-shirts for volunteers and staff, cookies to decorate and candy for the carnival is a big expense - \$1500. T-shirts for the volunteers run \$500. We will secure as many sponsors as possible to defray cost. Tickets: \$3 per person.

01-5116-381-103 FALL CRAFT FAIR

This is a joint venture with the Friends of the Library. Our goal is to get attendees for the 45 vendors who pay \$50 a booth. We advertise in four newspapers and with small radio spot - \$600. We run the concession that day and purchase food for soup, sandwiches and drink - \$400. We buy donuts for the crafters as they set up (\$40). Printing and mailings are done to 500 crafters - \$200 and we pay \$50 to the tax commission for a special event permit. FREE

01-5116-381-105 MAYOR'S CHRISTMAS PARTY

The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Free Admission. Entertainment - \$250, Food- \$300, Crafts \$100, Essay Contest \$50 and Misc \$100.

01-5116-381-106 CHRISTMAS IN THE PARK

This includes funding for Chill Your Cheeks 5k - professional timing - \$2200, t-shirts, \$6 per runner, run snacks -\$700 and advertising. We have average 400 runners depending on the weather. The Kris Kringle Carnival total expense is included - Entertainment - \$1300, pictures \$500, Crafts - \$200, Decorations - \$200. The remainder of the money is spent on kerosene \$800, mobile minis for money counting - \$1600, Candy \$3,000, volunteer shelter, and misc. supplies such as safety equipment, refreshments, after event Christmas volunteer luncheon \$600, etc. We will purchase all the candy given away to contributors at Christmas in the Park's annual light display drive-through. There are misc. decorations, 5K equipment, sanctioning fees \$350 and mailings - \$400.

01-5116-381-108 TASTE OF YUKON

The Taste of Yukon will spend funds on advertising, t-shirts or aprons for the restaurants, plaques, chocolate supplies, miscellaneous refreshments, back-up paper goods, rental of linens for the 23 booths. T-shirt - \$500 for vendors, advertising \$500, Supplies - \$200 and misc. Sponsors are solicited for this event.

01-5116-381-109 SPIRIT SPRINT

This is the second of our 5K runs in Chisholm Trail Park. Costs include t-shirts, snacks, timing and misc. equipment replacement.

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- 01-5116-381-110 **FESTIVAL OF THE CHILD**
 The festival is one of the largest one-day events we do. We have expenses for the entertainment and numerous craft supplies. These include: pony rides/petting zoo, Inflatables , shirts -all volunteers, Advertisements: - Review, Kidz Directory, Clear Channel Radio, Oklahoman, \$1500, Entertainment: - Story tellers, magicians, Critter Tales, clowns, juggler \$2000, craft supplies, misc. supplies\$200, Golf Carts \$500, Bounces \$1500, Petting zoo - \$1000 (We have several sponsors who support the entertainers) We provide over 50 fun hands-on booths for children. Funds help buy supplies for the various volunteer booths. Volunteer lunches for 250 people. Cost: Tickets - \$5 and \$7 at the gate. \$500, .Adults FREE.
- 01-5116-381-112 **FREEDOM FEST**
 Entertainment - \$80,00, Kids activities \$4200, Golf Carts, \$3700, Ice \$900, porta potties \$1000, Pop and water -\$3000, FF Wear - \$3000,Avertising - \$4000, Volunteer lounge \$800 Rentals \$3000, Awards \$200, Ice cream & watermelon \$1400, Park improvements \$2000, Misc. -\$1000. Crowd estimates 15,000 each evening and 2,000 during the day of the Fourth. Some of the cost for the entertainment is covered by the YCSF. (OKC Phil)
- 01-5116-381-113 **SENIOR GAMES**
 This is a 10 day event and and is the only local senior games in Oklahoma. Registration is \$25 per athlete. Expenses are: Games ads \$800, awards , T-shirts \$6-7 each, social food \$880, and snacks for events - misc games equipment and door prizes. We have several sponsors who support the t-shirts and social food - \$800, Entertainment \$400, Supplies \$1000, Track timing \$225, Referees \$160 and misc \$200 - \$400 depending on the needs. Sponsors are
- 01-5116-381-114 **TROUT FISHOUT**
 The Fish Out is an annual outdoor family event. We stock the Robertson Pond with over 700 Rainbow Trout/415 lbs for the fishing derby. This money offsets the cost of the fish which is around \$2,100. Generous sponsors pay the balance of the cost of the fish. Weeks after the Fish Out, citizens enjoy fishing the pond to catch the remaining trout making this an event that lasts a lengthy amount of time for the enjoyment of many Yukon citizens.
- 01-5116-381-115 **DADDY DAUGHTER DANCE**
 The entry fee is \$5 per person and \$7 at the door. Disc Jockey is \$500, Ads and decorations, give aways and refreshment for the remainder. McDonalds has provided drinks and cookies the last four years, but is year to year. We make average of \$900 in revenue on pictures
- 01-5116-381-116 **CHISHOLM TRAIL ROUNDUP**
 We provide entertainment to supplement the any grants we are fortunate to receive. These funds provide: Pony Rides/Petting Zoo, dance floor, Porta Pots - craft supplies, plants, and Buffalo Bill's Wild West Show will take the remainder of the budget. This event highlights the heritage of Yukon as a stop on the original Chisholm Trail. The entertainment slowly increases a little bit each year. Free to the public.
- 01-5116-381-117 **THE BIG EVENT (AND PATRIOT PROJECT)**
 We will purchase shrubs, bulbs, landscaping supplies, gravel, rocks, paint, brushes, rollers, drop cloths, small tools, as needed. The exact projects will be identified in August when we meet with SW Covenant School and decided in January as we plan the Big Event which is the largest one day service project in the US. These are two big projects that have greatly enhanced the City Park complex over the last 11 years. Most of the budget has moved to
- 01-5116-381-118 **MOVIES IN THE PARK**
 the P&R Department offers five outdoor/indoor movies furing the year. Each movie costs around \$300 per movie. This will only cover the cost of the movies, not advertising or



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL		
PERSONNEL							
01-5117-101 Regular Employees	273,047	312,595	390,697	208,413	361,249	408,090	
01-5117-102 Part-Time/Seasonal Employees	100,172	124,770	229,088	71,358	123,687	284,750	
01-5117-103 Overtime	71,848	49,472	0	40,544	47,979	0	
01-5117-112 Employee Retirement	80,305	82,632	94,990	38,377	65,789	101,410	
01-5117-113 FICA (Social Security)	33,689	36,615	46,340	24,267	41,601	53,002	
01-5117-121 Sick Leave Buy Back	1,074	1,323	1,111	0	0	0	
TOTAL PERSONNEL	560,135	607,407	762,226	382,959	640,305	847,252	
SUPPLIES							
01-5117-201 Office Supplies	189	489	250	97	278	250	
01-5117-205 Nondurable Supplies	2,992	2,794	2,500	990	2,000	2,500	
01-5117-206 Building Maintenance Supplies	157	0	1,000	563	1,000	1,000	
01-5117-207 Chemicals	9,747	11,210	12,000	7	12,000	12,000	
01-5117-209 Recreational Supplies	0	0	100	79	100	100	
01-5117-210 Landscaping Supplies	13,816	36,457	44,000	20,144	44,000	44,000	
01-5117-217 Wearing Apparel	2,727	2,836	3,000	2,311	3,000	3,000	
01-5117-218 Protective Clothing/Safety Equip	1,986	2,424	2,800	1,389	2,800	2,800	
01-5117-220 Medical Supplies	0	167	175	0	175	175	
01-5117-223 Welding Supplies	797	994	800	0	500	500	
TOTAL SUPPLIES	32,411	57,371	66,625	25,580	65,853	66,325	
EQUIPMENT AND MAINTENANCE							
01-5117-302 Buildings	1,067	351	2,000	535	1,000	1,000	
01-5117-306 Sidewalks Steps Curbs Gutters	0	0	2,000	1,395	1,500	1,500	
01-5117-310 Parking Areas	0	0	200	0	200	200	
01-5117-313 Recreational Structures	2,230	9,867	3,000	12,211	13,000	4,000	
01-5117-317 Durable Tools	38	0	200	0	100	100	
01-5117-318 Motor Vehicles/Small Equip	150	802	2,000	0	500	3,850	
01-5117-322 Playground/Swimming Pool Equip	0	0	600	1,738	1,800	700	
01-5117-323 Inspection Fee Prop/Equip	0	0	450	0	450	450	
01-5117-331 Travel Expense	0	0	350	0	340	400	
01-5117-346 Rentals and Leases	5,000	2,500	3,000	0	0	1,000	
01-5117-356 Training	135	0	135	0	200	500	
01-5117-365 Maintenance Agreements	0	0	7,232	2,337	6,232	14,957	
01-5117-377 Licenses	559	694	350	150	350	350	
01-5117-381 Festivals and Events	5,034	6,395	6,500	1,960	4,000	4,000	
TOTAL EQUIPMENT AND MAINTENANCE	14,213	20,609	28,017	20,326	29,672	30,507	
DEBT SERVICE							
01-5117-504 Contractual Agreements	57,100	51,200	51,200	30,720	51,200	51,200	
TOTAL DEBT SERVICE	57,100	51,200	51,200	30,720	51,200	51,200	
TOTAL PARK MAINTENANCE	663,859	736,587	908,068	459,585	787,030	995,284	

01-5117-101	<p>REGULAR EMPLOYEES Includes salary for 10 Full time employees: 1 - Park Superintendent 1 - Park Supervisor II 8 - Laborer I</p>
01-5117-102	<p>PART-TIME/SEASONAL EMPLOYEES Includes salary for 34 Part time employees: 11 - Part Time Laborer 23 - Seasonal May-August</p>
01-5117-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.</p>
01-5117-112	<p>EMPLOYEE RETIREMENT Includes cost of employee retirement program</p>
01-5117-113	<p>FICA (Social Security)</p>
01-5117-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for accrued sick leave.</p>
01-5117-201	<p>OFFICE SUPPLIES Pens, pencils, paperclips, white out, clip boards, file folders for Parks.</p>
01-5117-205	<p>NONDURABLE SUPPLIES Shovels, rakes, small hand tools, batteries for flashlights, wire ties, nuts, bolts, staple guns, keys, shrink wrap, small fertilizer spreaders.</p>
01-5117-206	<p>BUILDING MAINTENANCE SUPPLIES Heavy duty shop towels to clean up spills, wipe grease, dirt, etc., off hands purchased from Cleveland Cotton. Toilet paper and towels for park restrooms</p>
01-5117-207	<p>CHEMICALS Roundup, Strike 3, Pre-emergent program mixture, Free hand, fertilizer for flower beds</p>
01-5117-209	<p>RECREATIONAL SUPPLIES Replace basketball nets, tennis nets & windscreens in parks</p>
01-5117-210	<p>LANDSCAPING SUPPLIES Plants, mulch, fill dirt, fertilizer for all flower beds. Landscape timbers for playgrounds</p>
01-5117-217	<p>WEARING APPAREL Uniform rentals for employee to purchase jeans, thermal wear, rain coats, gloves, etc. Company used for uniforms has been Clean Uniform Company. T-shirts for seasonal and part</p>
01-5117-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Safety boots, cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, vest and lime safety shirts. As required by task.</p>
01-5117-220	<p>MEDICAL SUPPLIES First aid supplies for the cabinet to include band-aids, tweezers, gauze, ointments and to put in kits in trucks</p>
01-5117-223	<p>WELDING SUPPLIES Monthly rental along with tips, oxygen, argon, acetylene, wire, for repairs made on Christmas displays, vehicles, playground equipment and fence. Locke Welding is main vendor.</p>
01-5117-302	<p>BUILDINGS Repairs to park buildings, community centers, restrooms, stain gazebos & concession stands.</p>
01-5117-306	<p>SIDEWALKS, STEPS, CURBS, GUTTERS Re-paint curbs, steps, and sidewalks for special events and concrete to make repairs to such in</p>

01-5117-310	PARKING AREAS Parking lot striping and paint
01-5117-313	RECREATION STRUCTURES Repair of ball fields, fences, backstops, basketball goals, tennis courts,
01-5117-317	DURABLE TOOLS Large hand tools to include large fertilizer spreaders, power washer.
01-5117-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES
01-5117-322	Playground Equipment Repair Repairs to playground equipment to include nuts, bolts, steps, swings, etc.
01-5117-323	Inspection Fee Prop-Extinguisher Inspection fees for fire extinguishers and scissor lift yearly inspection
01-5117-331	TRAVEL EXPENSES Travel to SW Parks Conference at Western Hills or other pertinent conference
01-5117-346	RENTALS & LEASES Various rentals to assist with Park Maintenance. Bucket truck rental to help with setup or taking down the Christmas lights. Traffic control devices used to route traffic during Christmas in the
01-5117-356	TRAINING SW Parks Training at Western Hills for Parks Maintenance personnel
01-5117-365	MAINTENANCE AGREEMENTS Maintenance Agreement for Jackie Cooper Gym generator & pond maintenance
01-5117-377	LICENSES Driving Record reimbursement for all employees. CDL license reimbursements for valid CDL holders. Deann Robinson & Gary Oberg currently has their CDL.
01-5117-381	FESTIVALS AND EVENTS Items to be purchased for Chisholm Trail Festival, 4th of July and Christmas in the Park include paint, wire ties, electrical tape, duct tape etc.
01-5117-504	CONTRACTUAL AGREEMENTS Contract Labor for Holiday light installation and removal.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
01-5118-101 Regular Employees	380,825	409,386	477,954	240,617	412,486	521,849
01-5118-102 Part-Time/Seasonal Employees	262,804	315,774	372,292	181,568	311,259	383,776
01-5118-103 Overtime	661	14,198	0	26,052	32,255	0
01-5118-112 Employee Retirement	93,022	105,252	118,772	64,326	110,273	120,522
01-5118-113 FICA (Social Security)	48,252	56,372	83,803	34,327	58,846	70,069
01-5118-121 Sick Leave Buy Back	3,654	4,783	8,314	5,690	5,690	10,311
TOTAL PERSONNEL	789,218	905,765	1,061,135	552,580	930,810	1,106,527
SUPPLIES						
01-5118-201 Office Supplies	2,351	2,350	1,500	790	1,500	1,500
01-5118-202 Duplication/Computer Supplies	0	150	500	71	450	400
01-5118-205 Nondurable Supplies	44	799	500	181	450	365
01-5118-206 Building Maintenance Supplies	923	501	500	385	660	500
01-5118-207 Chemicals	7,970	6,463	8,500	3,775	8,000	8,500
01-5118-208 Publications and Periodicals	201	90	215	135	231	200
01-5118-209 Recreational Supplies	0	49	300	0	250	300
01-5118-210 Landscaping Supplies	2,814	2,214	2,500	0	2,400	2,000
01-5118-213 Food Supplies	28,325	30,295	33,000	18,640	34,000	34,000
01-5118-217 Wearing Apparel	1,251	1,698	3,000	2,261	3,000	3,000
01-5118-218 Protective Clothing/Safety Equip	78	60	150	0	150	150
01-5118-220 Medical Supplies	127	0	250	128	219	250
01-5118-221 Public Educational Supplies	208	333	750	0	750	500
TOTAL SUPPLIES	44,292	45,002	51,665	26,366	52,061	51,665
EQUIPMENT AND MAINTENANCE						
01-5118-302 Buildings	16,842	17,391	19,000	6,084	18,000	17,000
01-5118-311 Signs	148	24	150	0	150	100
01-5118-315 Office Equipment	0	0	300	0	200	300
01-5118-316 Furniture,Fixtures & Misc Furn	290	1,240	1,000	531	1,000	1,500
01-5118-317 Durable Tools	0	311	500	0	500	500
01-5118-318 Motor Vehicles/Small Equip	1,200	0	300	192	329	300
01-5118-321 Air Conditioning and Heating Sys	0	316	300	0	300	300
01-5118-322 Playground/Swimming Pool Equip	2,818	1,990	3,000	0	3,000	3,000
01-5118-331 Travel Expense	447	0	500	253	434	1,000
01-5118-340 Postage and Shipping	200	180	750	370	750	800
01-5118-345 Advertising	0	189	500	0	500	300
01-5118-346 Rentals and Leases	4,760	3,763	4,950	2,030	4,800	4,950
01-5118-349 Printing	3,094	3,419	3,500	1,245	3,800	4,000
01-5118-354 Assoc Memberships & Conf Reg	1,423	3,026	3,000	2,165	3,711	3,000
01-5118-356 Training	149	450	500	0	450	2,000
01-5118-361 Refunds	175	595	1,000	225	700	750
01-5118-365 Maintenance Agreements	3,410	5,468	3,500	1,925	3,300	3,500

FY 2015-2016 BUDGET

RECREATION FACILITIES

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
01-5118-367 Pool and Concession Sales	2,338	4,185	5,000	3,771	5,000	4,500
01-5118-376 Licensing & Software	100	200	400	0	350	350
01-5118-377 Licenses	600	655	500	400	500	500
01-5118-380 Park & Rec Activities/Programs	21,772	22,933	25,000	12,704	25,000	25,000
01-5118-387 Credit Card Processing	0	0	2,500	0	2,500	2,500
TOTAL EQUIPMENT AND MAINTENANCE	59,766	66,335	76,150	31,895	75,274	76,150
TOTAL RECREATION FACILITIES	893,276	1,017,102	1,188,950	610,841	1,058,145	1,234,342

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- 01-5118-101 **REGULAR EMPLOYEES**
Includes salary for **14** Full time employees:
1 Recreation Superintendent 2 Rec Leader I - YCC 1 Supervisor III-YCC 1 DRC Assistant
1 Jackie CooperGym Manager 5 Rec Aide Full-Time 1 DRC Supervisor 1 DRC Receptionist
1 Athletic Coordinator
- 01-5118-102 **PART-TIME/SEASONAL EMPLOYEES**
Includes salary for **75** Part-time/Seasonal employees:
14 Part-Time Rec Aides 38 Pool Seasonal 10 Seasonal Summer Only
5 Seasonal-All Year 8 Part-Time Special Instructors
- 01-5118-112 **EMPLOYEE RETIREMENT**
Includes the City's cost of the employee retirement program.
- 01-5118-113 **FICA (Social Security)**
- 01-5118-121 **SICK LEAVE BUY BACK PROGRAM**
Buy Back Program to reduce City's fiscal liability for accrued sick leave.
- 01-5118-201 **OFFICE SUPPLIES**
Supplies are used for many areas of recreation including membership cards, lamination, pool passes, program promotion and records, filing, activity calendars for the Senior Center and everyday office and clerical needs.
- 01-5118-205 **NONDURABLE SUPPLIES**
Used to replace worn out hoses and brooms. Also used to purchase zip ties to hang promotional banners.
- 01-5118-206 **BUILDING MAINTENANCE SUPPLIES**
Floor wax and stripper used for general up keep and appearance of tile flooring. Other items are used to sterilize, clean and deodorize the facility. The floors at the DRC suffer a lot of abuse throughout the year from tables and chairs constantly being re-arranged. The floors must be continually maintained for the best appearance.
- 01-5118-207 **CHEMICALS**
Chemicals are used to maintain health codes, cleanliness, and appearance.
- 01-5118-208 **PUBLICATIONS AND PERIODICALS**
Yukon Review Subscription for the facilities for one year. Subscriptions are used for scrapbooking, verifying publication of press releases, and patrons of the facilities.
- 01-5118-209 **RECREATIONAL SUPPLIES**
Items are used in aerobics and swim instruction classes. Equipment that is worn out replaced.
- 01-5118-210 **LANDSCAPING SUPPLIES**
Appearance of facilities is critical to our image. Plants in spring and fall provide color and an inviting atmosphere. Mixture of perinial and annual planting. Gardening tools, mulch, hoses and irrigation used to maintain plants.
- 01-5118-213 **FOOD SUPPLIES**
Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. Concessions are purchased at Sam's and are reasonably priced for patrons. Items such as pretzels, pizza and candy are sold. Drinks are purchased from Coca-cola. Drinks are served in 16oz cups and are dispersed by fountain system. The DRC feeds 90-110 people lunch on a daily basis. It's a good balance of quality and economy in meal preparation.
- 01-5118-217 **WEARING APPAREL**
Recreation employees are required to wear Parks & Recreation clothing. This helps to ensure professionalism and identification to the public. Clothing used for professionalism and sun safety for guards. Whistles are used for guards. Parks & Recreation staff must maintain a professional appearance while at work.

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- 01-5118-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Equipment to be used when working in conditions that require PPE such as gardening, weed eating, painting, cleaning, etc. Used for protections of blood borne pathogens for the
- 01-5118-220 **MEDICAL SUPPLIES**
First aid kits must be stocked and maintained for public and employee protection. Minor injuries often occur in a recreational setting.
- 01-5118-221 **PUBLIC EDUCATION SUPPLIES**
Used to educate the public in culture, health awareness, public safety, and science.
- 01-5118-302 **BUILDINGS**
Needed to fix facility equipment and flooring used daily by patrons. Some items are need immediate attention for certain activities and programs to function properly or public safety. Un-Forseen Repairs - Budget set aside for unforeseen repairs such as hot water tanks, A/C repair, leaks, equipment failure, door malfunctions, etc. Upkeep/Enhancement - Painting interior of the facilities to keep good appearance. Kitchen repair is usually very costly.
- 01-5118-311 **SIGNS**
For informational purposes such as facility rules and regulations, exits, evacuations and general information such as restroom locations, etc.
- 01-5118-315 **OFFICE EQUIPMENT**
Laminators are used for making membership cards and swim passes. All other items are simply to replace broken or worn equipment.
- 01-5118-316 **FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS**
Money in this line is used mostly to replace and fix kitchen fixtures such as microwaves, coffee maker and pots, ice machine, etc. Office furniture as needed.
- 01-5118-317 **DURABLE TOOLS**
General tools used for minor repairs in facilities and grounds. Replace old and worn tools.
- 01-5118-318 **MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES**
Unforeseen problems and routine maintenance
- 01-5118-321 **AIR CONDITIONING & HEATING SYSTEMS**
Filters have to be replaced as needed. Small repairs to A/C units are used here.
- 01-5118-322 **PLAYGROUND/POOL EQUIPMENT**
Funds for unforeseen equipment failure, replacement, repair of structures & equipment.
- 01-5118-331 **TRAVEL EXPENSE**
Mileage reimbursement for ORPS Conference. Overnight stays for Training purposes.
- 01-5118-340 **POSTAGE AND SHIPPING**
Used to help promote programs and activities. Program information is mailed to approximately 100 people each mail out. Thank you cards given to all donations and sponsorships for programs and events.
- 01-5118-345 **ADVERTISING**
Promotional ads for placed in newspapers, websites, banners, and digital signage.
- 01-5118-346 **RENTALS AND LEASING**
Entrance rugs reduce the risk of slip injuries and cuts down on debris into main lobby. Dust mops are used to clean gym surfaces and must be cleaned regularly. When table linens are used for a rental, we are compensated by the renter.
- 01-5118-349 **PRINTING**
Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each
- 01-5118-354 **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**
Professional development. ORPS memberships - Conference registrations

01-5118-356 TRAINING

Our training opportunities include: The Oklahoma Recreation and Park Society Annual State Conference (classes in all areas of parks, recreation, special events and administration), Southwest Park and Training Institute (classes in parks management and recreation management), Canadian Valley Vo-Tech (computer classes), Francis Tuttle Vo-Tech (computer classes), and national workshops offered locally by Skill Path and Fred Pryor (management, leadership, supervisory, personnel issues).

01-5118-361 REFUNDS

Class, programs, and rentals occasionally are cancelled and require refunds. Budget derived from previous years cancellation and refund totals.

01-5118-365 MAINTENANCE AGREEMENTS

Pool Maintenance Yearly inspections, startup of both pools and winterization of both pools.

01-5118-367 POOL AND CONCESSION TAX

State and County sales tax on concession and gate sales. Budget derived from previous years sales tax expense and this years expected totals.

01-5118-376 LICENSING & SOFTWARE

Pool/Wading Pool licenses required by the State Health Department. The health department requires a \$100 fee to be licensed to serve food.

01-5118-377 LICENSES

Driving records for employee assigned to operate city vehicles.

01-5118-380 P&R ACTIVITIES/PROGRAMS

Basic program equipment - \$9000. needed for the success of programs at facilities. Materials would include some snack products, sporting equipment, toys, games, etc. Additional weight room equipment for community center members to enhance existing room. Aerobics class equipment as needed for expanding class size and frequently used equipment. Bunko Supplies needed for meal preparation prizes, and game materials that are offered to participants 8 times a year. All other materials needed for program success and participation increase.

Kids Camps - \$5000. Materials needed to promote activities for the elementary aged children of the community. Some programs require special transportation, equipment, clothing, fees and certifications to function effectively. Buses are needed for field trips to the surrounding community, specific equipment used for games and crafts, entry fees into field trip locations, and covering costs of certification cards for all staff trained to be first aid and CPR certified. Specific shirts are also worn by all children participating for quick visibility in public locations. All counselors supervising children must have proper safety equipment with them when away from the facility such as emergency cards, first aid kits, anti-bacterial soap, etc in a backpack.

Leagues - \$4000. Leagues require rewards to encourage participation and enhance competition. T-shirts may be used as awards or uniforms in this category. Equipment must be designated for league play and not used during regular recreation. Replacement of worn out nets, goals and other equipment on as needed basis. Awards banquets require snacks, decorations and awards.

Equipment for Open Recreation - \$5000. This category is often underated or miscounted. Open recreation is anything from basketball, volleyball, board games, weight equipment, pool tables, kickballs, dodgeballs, scooters, ping pong, badminton, soccer, tennis, ect. These items are used on a daily basis and tend to wear out quickly. New programs or classes that are developed require new equipment and Supplies.

Organized programs at the DRC - \$2000. Decorations help transform the center for programs. The seniors turn out in mass whenever there is quality entertainment.

01-5118-387 CREDIT CARD PROCESSING

Fees to process credit card transactions from customers



CITY OF YUKON
WATER & SEWER ENTERPRISE FUND REVENUE
 FY 2015-2016

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
	WATER-SEWER ENTERPRISE				
46110	Water Fees	4,314,357	5,578,000	4,408,775	4,638,000
46115	Sewer Fees	1,831,701	2,708,000	2,234,100	2,690,000
46116	Re-Connect Fees	23,875	27,888	21,000	22,080
46118	Interest and Penalty	184,389	227,299	201,510	212,000
46121	Over/Short	29	25	25	30
46123	Water Deposit Transfer	25,179	28,928	27,715	30,000
46125	NSF Check Fee	3,740	5,562	3,025	5,000
46127	Fire Hydrant Rental	400	500	500	750
46130	Water Tap Fees	16,250	9,173	11,250	12,500
46140	Sewer Tap Fees	4,550	3,930	2,650	3,000
46150	Water Meters	86,164	90,562	68,775	75,000
46160	After Hours Fees	50	250	0	300
46199	Bad Debt Revenue	2,745	2,157	2,475	3,500
		6,493,429	8,682,274	6,981,800	7,692,160
	TRANSFERS-IN				
48250	Miscellaneous	0	0	15,000	18,000
48706	PEST - Gen. Employees	71,845	71,844	71,845	75,400
		71,845	71,844	86,845	93,400
		6,565,274	8,754,118	7,068,645	7,785,560
	Appropriated Fund Balance	0	0	0	121,348
	TOTAL REVENUE	6,565,274	8,754,118	7,068,645	7,906,908



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016	
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL						
70-5201-101 Regular Employees	328,958	365,034	422,367	220,867	382,836	429,989
70-5201-103 Overtime	22,759	13,366	0	9,764	14,933	0
70-5201-112 Employee Retirement	86,825	90,111	89,002	52,477	90,960	82,655
70-5201-113 FICA	26,039	28,696	32,416	17,321	30,023	33,081
70-5201-121 Sick Leave Buy-Back	1,525	0	1,054	0	1,054	2,448
TOTAL PERSONNEL	466,106	497,207	544,839	300,429	519,807	548,173
SUPPLIES						
70-5201-201 Office Supplies	193	200	200	0	200	200
70-5201-202 Duplication/Computer Supplies	146	200	200	0	200	200
70-5201-204 Fuel, Oil and Lubricants	26,686	23,699	30,000	11,542	19,533	25,000
70-5201-205 Nondurable Supplies	997	1,422	2,000	1,480	2,000	2,000
70-5201-206 Building Maintenance Supplies	364	45	200	0	109	200
70-5201-207 Chemicals	280	504	2,000	0	1,535	2,500
70-5201-213 Food Supplies	281	349	300	253	300	300
70-5201-217 Wearing Apparel	3,259	3,494	3,800	2,340	3,775	4,300
70-5201-218 Protective Clothing/Safety Equip	3,196	3,029	5,000	1,628	4,500	4,000
70-5201-220 Medical Supplies	24	49	150	0	100	150
TOTAL SUPPLIES	35,426	32,991	43,850	17,243	32,252	38,850
EQUIPMENT AND MAINTENANCE						
70-5201-302 Buildings	929	41	2,000	963	1,800	1,500
70-5201-305 Sanitary Sewers	2,712	8,506	25,000	94,023	125,000	25,000
70-5201-306 Sidewalks, Steps, Curbs, Gutters	12,204	7,758	15,000	3,373	5,983	15,000
70-5201-312 Water Lines	79,794	44,425	100,000	16,612	94,804	100,000
70-5201-315 Office Equipment and Furn	180	0	500	0	350	500
70-5201-317 Durable Tools	56	777	1,500	2,931	3,500	2,500
70-5201-318 Motor Vehicles/Small Equip	18,769	16,663	26,500	3,342	10,000	26,500
70-5201-319 Water Meter and Settings	18,233	13,706	25,000	7,367	12,907	25,000
70-5201-321 Air Condition/Heating Systems	0	0	0	0	0	1,000
70-5201-323 Inspection Fee/Prop & Equip	0	0	250	0	0	0
70-5201-331 Travel Expense	40	256	1,500	27	80	1,500
70-5201-340 Postage and Shipping	333	25	100	25	50	100
70-5201-346 Rentals and Leases	0	0	500	250	250	500
70-5201-347 Special Services	23,563	11,950	12,000	0	12,000	12,500
70-5201-348 Consultant Fees	3,293	14,537	16,000	4,202	6,442	146,000
70-5201-349 Printing	0	264	300	0	275	300
70-5201-354 Assoc Memberships & Conf Reg	34,575	35,018	38,000	34,775	34,775	38,000
70-5201-356 Training	209	995	2,000	1,936	2,135	3,000
70-5201-362 Judgments and Damages	4,767	1,492	2,000	219	2,000	2,000
70-5201-365 Maintenance Agreements	1,800	405	1,890	1,800	1,800	1,800
70-5201-377 Licenses	2,296	1,578	5,000	1,003	2,300	3,500
70-5201-378 Vehicle Tags	132	0	0	0	40	100
TOTAL EQUIPMENT AND MAINTENANCE	203,885	158,396	275,040	172,848	316,490	406,300

FY 2015-2016 BUDGET

WATER DISTRIBUTION

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
TRANSFERS					
70-5201-601 Transfer to General Fund	76,838	102,451	995,885	580,933	642,230
70-5201-603 Transfer to 36 ST CIP	0	0	378,080	220,547	378,080
TOTAL TRANSFERS	76,838	102,451	1,373,965	801,480	1,020,310
TOTAL WATER DISTRIBUTION	782,255	791,045	2,237,694	1,292,000	2,013,633

70-5201-101	<p>REGULAR EMPLOYEES Includes salary for 10 Full time employees: 1 PW Director 1 Foreman 3 Equipment Operator II 1 WS Superintendent 4 Laborer I (Also includes 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.)</p>
70-5201-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.</p>
70-5201-112	<p>EMPLOYEE RETIREMENT Includes cost of employee retirement program</p>
70-5201-113	<p>FICA (Social Security)</p>
70-5201-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for accrued sick leave.</p>
70-5201-201	<p>OFFICE SUPPLIES Pens, pencils, paperclips, white out, clip boards, file folders bus. cards. Most supplies are purchased through Office Depot and Walmart.</p>
70-5201-202	<p>DUPLICATION/COMPUTER SUPPLIES Copy paper, cd's, dvd's, flash drives.</p>
70-5201-204	<p>FUEL, OIL AND LUBRICANTS Unleaded and Diesel fuel (with additive) for all Water/Wastewater vehicles which also includes 2 CNG vehicle. Bulk oil, especially Hydraulic oil, atf, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. Most lubricants are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account.</p>
70-5201-205	<p>NONDURABLE SUPPLIES Shovels, rakes, small hand tools, flashlight batteries, wire ties, nuts, bolts, levels, trowels, keys, rebar, etc.</p>
70-5201-206	<p>BUILDING MAINTENANCE SUPPLIES shop towels to clean up spills, wipe grease, dirt, etc., supplies to keep camera truck.</p>
70-5201-207	<p>CHEMICALS Chemicals used for grease treatment in our sewer lines, lime to clean up bypasses that may</p>
70-5201-213	<p>FOOD SUPPLIES Food for PW Employees Christmas dinner and food for workers during storms, etc.</p>
70-5201-217	<p>WEARING APPAREL Uniform rentals to include 11 shirts and 2 jacket. This also includes \$100 per employee to purchase jeans, thermal wear, gloves and rain coats. \$250 clothing allowance for Public Works Director.</p>
70-5201-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Safety boots (\$150 per employee), cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, safety fence and vest.</p>
70-5201-220	<p>MEDICAL SUPPLIES First aid supplies for the cabinet to include band-aids, tweezers, gauze, ointments.</p>

70-5201-302	<p>BUILDINGS Overhead door repairs, commode repairs, other small repairs to building as needed.</p>
70-5201-305	<p>SANITARY SEWERS Repairs to the sewer system to include pipe, pipe bursting, manhole covers, risers, sealant, couplings, rings, concrete. Green flags to locate sewer lines. Our Main Vendors are HD Supply, OK Contractors, Pioneer Supply and Nance Pre-cast.</p>
70-5201-306	<p>SIDEWALKS, STEPS, CURBS, GUTTERS & CONCRETE REPAIRS Concrete, gravel, fill dirt used after we repair our water line and sewer lines.</p>
70-5201-312	<p>WATER LINES Used to repair and maintain our water delivery system. Common items include clamps, pipe, fittings, valves and firehydrants. Water location flags are also purchase using this account. The main vendors are OK Contractors, HD Supply and Pioneer Supply. Price increases due to new lead regulations which are driving up the price of many of these parts.</p>
70-5201-315	<p>OFFICE EQUIPMENT AND FURNITURE Desk for office area, chairs for meeting table, replace office chair.</p>
70-5201-317	<p>DURABLE TOOLS Large hand tools, grabbers, heavy duty wrenches, pumps, cut-off saws, pump hoses.</p>
70-5201-318	<p>MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES Repair of all Water/Wastewater city vehicles to include batteries, starter's, alternators, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in tires, batteries, alternators and brakes. Until we start changing out our vehicles, we will need to increase each year substantially.</p>
70-5201-319	<p>WATER METERS & SETTINGS Repairs to meters to include, meter risers, couplings, meter lids, gaskets, corp stops. Our 2 main vendors are HD Supply and OK Contractors. We have many meters over 10 years old and failures are increasing.</p>
70-5201-321	<p>AIR CONDITIONING/HEATING SYSTEMS Any repairs that need to be made to the HVAC unit at Water/Wastewater -900 Industrial</p>
70-5201-323	<p>INSPECTION FEE/PROPERTY & EQUIPMENT Inspection for fire extinguishers</p>
70-5201-331	<p>TRAVEL Airfare, lodging, meals, car rental, taxi fare, parking, and misc. travel expenses for Employees to travel to APWA, WEFTEC convention, and other various meetings.</p>
70-5201-340	<p>POSTAGE AND SHIPPING Postage for DEQ bypass reports, inspection reports and other items related to Water &</p>
70-5201-346	<p>RENTALS & LEASES Concrete saw, bore machine etc. Any rentals needed to complete a water and sewer job that we may not have the equipment for. Crossland's Rental</p>
70-5201-347	<p>SPECIAL SERVICES Contract services with Dukes for root control treatment. Treatment is utilized to reduce the number of root related issues.</p>
70-5201-348	<p>CONSULTANT FEES Fees for Triad Design in engineering projects for Water and Wastewater and Capitol Decisions contract.</p>

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- 70-5201-349 **PRINTING**
For customer notification (orange tags) that are placed on the residents door stating why, what, when and what time we were there.
- 70-5201-354 **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**
COWRA annual payment, Call Okie annual fee's, memberships and conferences to APWA (American Public Works Assoc.), OML (Oklahoma Municipal League) and Sam's Club
- 70-5201-356 **TRAINING**
Training pertaining to supervisory classes, CDL Training, DEQ recertification and advancement, CUES software/Camera Truck and basic computer software classes.
- 70-5201-362 **JUDGEMENTS AND DAMAGES**
Any damages that may occur to a citizen's property caused by us to include parts for sprinkler systems and any other damages that may happen in the process of repair, etc.
- 70-5201-365 **MAINTENANCE AGREEMENTS**
The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be funded out of Water & Wastewater.
- 70-5201-377 **LICENSES**
Driving Record reimbursement for all employees. 1 CDL license reimbursement for valid CDL holder. All DEQ Water & Sewer Operator Licenses and incentives will be paid for out of this account as well.
- 70-5201-378 **VEHICLE TAGS**
Fees associated with vehicle tags for Water & Wastewater vehicles.
- 70-5201-601 **TRANSFER TO GENERAL FUND**
Transfer to General Fund budget for management fee.
- 70-5201-603 **TRANSFER TO 36 ST CIP**
Transfer to Capital Equipment for lease payments.



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL							
70-5202-101	Regular Employees	402,548	428,820	448,529	254,422	436,152	458,469
70-5202-112	Employee Retirement	98,585	107,208	111,789	60,061	102,962	114,684
70-5202-113	FICA (Social Security)	30,263	32,472	34,414	19,267	33,029	35,305
70-5202-121	Sick Leave Buy Back	1,278	1,053	1,327	1,202	1,202	3,036
TOTAL PERSONNEL		532,674	569,553	596,059	334,952	573,345	611,494
SUPPLIES							
70-5202-201	Office Supplies	765	492	850	240	600	850
70-5202-202	Duplication/Computer Supplies	1,195	976	1,250	156	1,200	1,250
70-5202-204	Fuel, Oil and Lubricant	12,303	8,141	15,000	4,223	8,000	10,000
70-5202-205	Nondurable Supplies	8	238	100	170	291	400
70-5202-213	Food Supplies	0	0	200	0	150	300
70-5202-217	Wearing Apparel	1,466	1,297	1,500	909	1,500	2,000
70-5202-218	Protective Clothing/Safety Equip	531	569	1,000	300	800	1,000
70-5202-220	Medical Supplies	0	0	125	0	100	50
TOTAL SUPPLIES		16,268	11,713	20,025	5,998	12,641	15,850
EQUIPMENT AND MAINTENANCE							
70-5202-315	Office Equipment	2,351	1,405	500	0	400	500
70-5202-316	Furniture, Fixtures, Misc Furn	191	720	0	0	0	100
70-5202-317	Durable Tools	893	737	800	0	500	800
70-5202-318	Motor Vehicles/Small Equip	982	1,486	1,200	276	750	1,200
70-5202-328	Document Destruction	86	0	120	29	100	120
70-5202-331	Travel Expense	0	80	200	85	200	200
70-5202-332	Tuition Reimbursement	0	0	2,500	0	1,000	5,000
70-5202-340	Postage and Shipping	45,050	60,430	35,000	15,670	20,000	15,000
70-5202-341	Telephones,Teletype,Internet Svc	2,839	2,075	2,000	6,298	10,797	2,000
70-5202-346	Rentals and Leases	11,820	11,820	8,000	8,865	10,000	6,000
70-5202-349	Printing	8,826	3,555	2,500	1,560	2,400	2,500
70-5202-357	Collection Services	1,324	23,461	1,200	11,031	12,500	2,400
70-5202-365	Maintenance Agreements	16,448	21,938	24,090	15,392	24,000	26,000
70-5202-377	Licenses	410	967	721	180	714	750
70-5202-385	Utility Bill Processing	0	0	75,000	13,565	40,000	75,000
TOTAL EQUIPMENT AND MAINTENANCE		91,220	128,674	153,831	72,951	123,361	137,570
TRANSFERS							
70-5202-601	Transfer to General Fun	0	0	621,957	362,808	621,957	458,899
70-5202-603	Transfer to 36 ST CIP	0	0	189,095	110,305	189,095	189,095
TOTAL TRANSFERS		0	0	811,052	473,113	811,052	647,994
TOTAL UTILITY BILLING		640,162	709,940	1,580,967	887,014	1,520,399	1,412,908

70-5202-101	<p>REGULAR EMPLOYEES Includes salary for 10 Full time employees: 1 Supervisor Utility Billing 3 Clerk II-Utility Billing 4 Meter Readers 1 Utility Billing Specialist 1 Meter Reader/Customer Service Clerk</p>
70-5202-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.</p>
70-5202-112	<p>EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.</p>
70-5202-113	<p>FICA (Social Security)</p>
70-5202-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for accrued sick leave.</p>
70-5202-201	<p>OFFICE SUPPLIES General office supplies such as pens, paperclips, pens, labels and other office essentials come out of this category, as well as change envelopes given to drive through window customers and the replacement of customized "Received by City of Yukon Utility Billing Dept" date stamps used by the cashiers.</p>
70-5202-202	<p>DUPLICATION/COMPUTER SUPPLIES These expenses involve the purchase of computer paper, receipt printer rolls and calculator rolls. Added this year is the purchase of blank stock so that we can print our Disconnection Warning and Disconnection Notice door hangers in-house.</p>
70-5202-204	<p>FUEL Public Works projects 5 Meter Reader vehicle fuel usage.</p>
70-5202-205	<p>NONDURABLE SUPPLIES Small hand tools, batteries, water jugs, toe/body warmers, meter keys, budget amt not adequate this year.</p>
70-5202-206	<p>BUILDING SUPPLIES No requests.</p>
70-5202-213	<p>FOOD SUPPLIES Food & supplies for staff during bad weather, etc. Adding coffee this year.</p>
70-5202-217	<p>WEARING APPAREL Annual clothing allowance/uniform cleaning for 5 Meter Readers, purchase branding logo shirt for staff.</p>
70-5202-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Annual allowance for meter readers personal protective gear, plus protective vests, cooling items, knee pads, etc.</p>
70-5202-220	<p>MEDICAL SUPPLIES Replace and update supplies as needed</p>
70-5202-302	<p>BUILDINGS No requests.</p>
70-5202-315	<p>OFFICE EQUIPMENT Replace staff calculators and other equipment as needed.</p>
70-5202-316	<p>FURNITURE, FIXTURES & MISC FURNISHINGS No requests.</p>
70-5202-317	<p>DURABLE TOOLS Heavy hand tools used by meter readers.</p>

70-5202-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES Maintenance costs for 5 dept vehicles		
70-5202-328	DOCUMENT DESTRUCTION One receptacle @ \$10./mo		
70-5202-331	TRAVEL EXPENSE Mtr Reader lunch expenses when taking license classes.		
70-5202-332	TUITION REIMBURSEMENT College tuition reimbursement for two staff: Cody Southerland and Eathan Combs. Under budget this year due to transfer of Chambers Clark out of UB.		
70-5202-340	POSTAGE AND SHIPPING This category has a notable decrease due to the outsourcing of our monthly bills and late notices. (See 70-5202-385) What remains in this account will be used for City Hall postage meter costs and other postal related expenses.		
70-5202-341	TELEPHONE, TELETYPE & INTERNET 5 Meter Reader cell phones		
70-5202-346	RENTALS & LEASES This category decreased due to the expiration of our Pitney Bowes mail system contract and subsequent outsourcing of our monthly bills & late notices. Includes letter opener lease and postage meter lease.		
70-5202-349	PRINTING Includes numbered meter deposit receipts, business cards, letterhead, envelopes.		
70-5202-357	COLLECTION SERVICES Over budget this year due to the unforeseen OK.Gov billing for credit card transaction services, which was contrary to the initial agreement. Their invoices were paid out of this category. We ended our contract. This year, only collection agency fees will be charged to this category.		
70-5202-365	MAINTENANCE AGREEMENTS		
	1. Incode Service Order Maintenance	\$3,085.00	
	2. Incode Handheld Meter Reading Interface Maintenance	\$388.00	
	3. Incode Cash Collections Maintenance	\$3,342.00	
	4. Incode CIS System Maintenance	\$7,715.00	
	5. Incode Custom Export Maintenance	\$472.00	
	6. Incode Accucorp Accuserver Maintenance	\$260.00	
	7. Incode Custom Penalty Calculation Maintenance	\$983.00	
	8. Ricoh IBM 6500 Line Printer Annual Maintenance	\$1,710.00	
	9. Pitney Bowes Letter Opener Maintenance	\$250.00	*
	10. Diebold Vault Door Maintenance	\$600.00	*
	11. Datamatic Annual Hardware Maintenance	\$4,500.00	*
	12. Datamatic Annual Software Maintenance	\$665.00	*
	13. Incode Third Party Interface Maintenance	\$1,250.00	
		<u>\$25,220.00</u>	
	<i>* Total \$6,015.00 paid by UB, the remaining \$19,205.00 paid by IT.</i>		
70-5202-369	TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION No requests.		
70-5202-377	LICENSES Obtain or renew water licenses for meter readers; driving record reimbursements.		
70-5202-385	UTILITY BILL PROCESSING Costs for outsourcing Utility Bills and Late Notices. Includes bill processing, monthly insert printing, envelope stuffing, postage costs and mail service. Vendor is DataProse.		
70-5202-601	TRANSFER TO GENERAL FUND Transfer to General Fund Budget for management fee.		
70-5202-603	TRANSFER TO 36 ST CIP Transfer to Capital Equipment for lease payments.		



DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015			2015-2016 REQUESTED BUDGET
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
EQUIPMENT AND MAINTENANCE						
70-5203-347 Special Services	0	150	0	0	0	150
70-5203-348 Consultant Fees	1,121,219	1,220,353	1,349,018	668,799	1,155,944	1,216,538
70-5203-352 Water Usage	991,112	943,092	1,291,500	775,063	1,235,567	1,233,858
TOTAL EQUIPMENT AND MAINTENANCE	2,112,331	2,163,595	2,640,518	1,443,862	2,391,511	2,450,546
CAPITAL IMPROVEMENT						
70-5203-404 Buildings (Improvements)	0	29,131	35,000	15,085	34,000	18,000
70-5203-418 Water Well, Water Tower	220,859	96,256	100,000	23,411	40,133	120,000
TOTAL CAPITAL IMPROVEMENT	220,859	125,387	135,000	38,496	74,133	138,000
DEBT SERVICE						
70-5203-504 Contractual Agreements	0	178,397	178,398	179,417	307,572	180,000
70-5203-505 Water Well Rentals	138,472	87,493	90,000	62,415	83,220	90,000
TOTAL DEBT SERVICE	138,472	265,890	268,398	241,832	390,792	270,000
TRANSFERS						
70-5203-601 Transfer to General Fund	1,826,327	2,435,103	1,079,717	267,027	1,079,717	798,086
TOTAL TRANSFERS	1,826,327	2,435,103	1,079,717	267,027	1,079,717	798,086
TOTAL TREATMENT & SUPPLY	4,297,989	4,989,975	4,123,633	1,991,217	3,936,153	3,656,632

70-5203-347 **SPECIAL SERVICES**
Annual water usage fee paid to the OWRB (Oklahoma Water Resources Board)

70-5203-348 **CONSULTANT FEES**
Includes the Veolia Contract for Operation, Maintenance and management for the Waste Water Treatment Plant. We recently awarded them a new 10-year contract. Here is the breakdown of costs.

Operational Costs	\$1,116,538.20
Repair and Maintenance	\$51,000.00
Sludge disposal (landfill/hauling) *	\$49,000.00
* Will be reimbursed for the hauling by Veolia	

70-5203-352 **WATER USAGE**
This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be increased, if necessary, in January of each year.

The reservation is 60,000,000 X 1.18 = 70,800,000
Usage up to 60 million is \$.39 per thousand
Usage over 60 million is \$5.34 per thousand
We are charged for (3) - 8" meters; (1)-10" meter monthly total is \$8,621.46

70-5203-404 **BUILDINGS (IMPROVEMENTS/ADDITIONS)**
Capital Improvements for the Waste Water Treatment plant including pump, motor, pipe, valves, wire, electrical replacement and lab upgrade.

70-5203-418 **WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS**
Includes cost of water well, water tower and lift station repair or replacement of equipment and/or improvements. Replace fence at the Cornwell Water Tower and repair/replace handrail, stairs, sand blast and paint the Parkland Lift Station

70-5203-504 **CONTRACTUAL AGREEMENTS**
Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below are in effect until year 2019-year 8 of the contract and the price decreases

Yukon Parkway	\$49,762	Cornwell	\$28,718
Vandament	\$57,480	Integris	\$42,438

70-5203-505 **WATER WELLS**
The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity. The wells and owners are listed below.

Well # 1	Alex Higdon heirs
Wells #2-#4	Commissioners of the Land Office
Wells #5-#15	Oklahoma City Airport Trust
Land Rental	Estate of Clay Wilson

70-5203-601 **TRANSFER TO GENERAL FUND**
Transfer to General Fund budget for management fee.



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL						
70-5204-101 Regular Employees	267,731	274,110	252,857	193,952	290,928	263,263
70-5204-102 Part-Time/Seasonal Employees	2,819	2,525	4,000	1,549	2,324	4,000
70-5204-103 Overtime	539	460	0	1,282	1,923	0
70-5204-112 Employee Retirement	66,544	67,297	62,835	47,862	71,793	65,421
70-5204-113 FICA (Social Security)	20,886	22,178	19,579	15,022	22,533	20,478
70-5204-121 Sick Leave Buy Back	5,372	15,424	3,079	4,853	4,853	4,423
TOTAL PERSONNEL	363,891	381,994	342,350	264,520	394,354	357,585
SUPPLIES						
70-5204-201 Office Supplies	700	700	700	541	700	700
70-5204-202 Duplication/Computer Supplies	295	294	300	146	250	300
70-5204-204 Fuel, Oil and Lubricants	278,835	268,509	301,667	133,671	234,724	302,000
70-5204-205 Nondurable Supplies	535	601	1,000	104	500	1,000
70-5204-206 Building Maintenance Supplies	809	1,755	3,500	1,147	2,500	3,500
70-5204-210 Landscaping	0	0	0	138	300	300
70-5204-213 Food Supplies	395	453	550	383	500	500
70-5204-217 Wearing Apparel	1,377	1,428	2,000	971	1,747	2,000
70-5204-218 Protective Clothing/Safety Equip	1,163	1,701	3,000	449	2,500	3,000
70-5204-220 Medical Supplies	179	41	200	0	125	200
70-5204-223 Welding Supplies	2,178	3,210	5,000	1,251	2,400	5,000
TOTAL SUPPLIES	286,466	278,692	317,917	138,801	246,247	318,500
EQUIPMENT AND MAINTENANCE						
70-5204-302 Buildings	534	3,696	4,000	574	1,250	4,000
70-5204-316 Furniture, Fixtures, Misc Furn	0	153	500	0	300	500
70-5204-317 Durable Tools	4,780	5,975	7,700	719	3,000	7,750
70-5204-318 Motor Vehicles/Small Equip	96,476	92,715	115,000	52,561	101,582	125,000
70-5204-321 Air Conditioning and Heating Sy:	353	0	1,000	73	500	1,000
70-5204-323 Inspection Fee/Property & Equip	50	50	225	0	50	225
70-5204-324 Fuel Pump/Generator Rep	771	373	2,100	1,024	1,445	2,000
70-5204-340 Postage and Shipping	25	98	100	75	100	100
70-5204-341 Telephone, Teletype & Internet	0	0	450	0	0	0
70-5204-347 Special Services	13,104	10,364	15,500	4,264	9,412	0
70-5204-354 Assoc. Memberships & Conf Reg	0	0	0	0	0	2,500
70-5204-356 Training	0	0	1,000	0	900	2,500
70-5204-365 Maintenance Agreements	0	0	960	0	0	0
70-5204-377 Licenses	175	125	1,600	252	375	600
70-5204-378 Vehicle Tags	1,315	513	750	126	200	750
70-5204-384 Coffee Service	333	532	475	278	625	725
TOTAL EQUIPMENT AND MAINTENANCE	117,916	114,594	151,360	59,946	119,739	147,650
TOTAL FLEET MAINTENANCE	768,273	775,280	811,627	463,267	760,339	823,735

70-5204-101	<p>REGULAR EMPLOYEES Includes salary for 6 Full time employees: 1 Supervisor 1 Mechanic III 1 Mechanic II 1 Mechanic I 1 PW Office Coordinator 1 Secretary II (Also includes 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.)</p>
70-5204-102	<p>PART-TIME/SEASONAL EMPLOYEES Includes salary for PPWP workers.</p>
70-5204-103	<p>OVERTIME Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.</p>
70-5204-112	<p>EMPLOYEE RETIREMENT Includes employee retirement costs with 33.3% salary of Public Works Director, PW Office Coordinator and Secretary II Fleet positions.</p>
70-5204-113	<p>FICA (Social Security) Includes cost for FICA with 33.3% salary of Public Works Director, PW Office Coordinator and</p>
70-5204-121	<p>SICK LEAVE BUY BACK Buy Back Program to reduce City's fiscal liability for accrued sick leave.</p>
70-5204-201	<p>OFFICE SUPPLIES Pens, pencils, paperclips, white out, clip boards, file folders, bus cards etc. Most supplies are purchased through Office Depot and Walmart.</p>
70-5204-202	<p>DUPLICATION/COMPUTER SUPPLIES Copy paper, cd's, dvd's, flash drives.</p>
70-5204-204	<p>FUEL, OIL AND LUBRICANTS Unleaded and Diesel fuel (with additive) for all City Vehicles except Water/Sewer & Sanitation. This also includes 2 CNG vehicles we have. Bulk oil aff, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. Most lubricants in bulk are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account and purchased through Hoidale</p>
70-5204-205	<p>NONDURABLE SUPPLIES Bulbs, ballasts for out in the bay area of the garage. Small wrenches and misc tools needed to repair vehicles. Batteries for flashlights.</p>
70-5204-206	<p>BUILDING MAINTENANCE SUPPLIES Shop rags rented from Clean for the mechanics, logo mat and supplies for the Car Wash.</p>
70-5204-213	<p>FOOD SUPPLIES Food for PW Employees Christmas dinner and food for workers during storms, etc.</p>
70-5204-217	<p>WEARING APPAREL Uniform rentals to include 11 shirts and 2 jacket. This also includes \$100 per employee to purchase jeans, thermal wear, gloves and rain coats. City of Yukon logo shirts for secretaries</p>
70-5204-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Safety boots (\$150 per employee), cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, and vests. As required by task.</p>
70-5204-220	<p>MEDICAL SUPPLIES First aid supplies for the cabinet at the city garage to include band-aids, tweezers, gauze,</p>
70-5204-223	<p>WELDING SUPPLIES Monthly demurrage rental along with tips, oxygen, argon, acetylene, wire, for repairs made on vehicles, playground equipment, fence and fabricating items.</p>

70-5204-302	BUILDINGS Overhead door repair, commode repair, other small repairs to garage as needed.
70-5204-316	FURNITURE, FIXTURES & MISC FURNISHINGS Replace office chairs
70-5204-317	DURABLE TOOLS Large hand tools, power tools, air tools, jacks, presses, testing equipment, etc.
70-5204-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
70-5204-321	AIR CONDITIONING/HEATING SYSTEMS Any repairs that need to be made to the HVAC units at City Garage
70-5204-323	INSPECTION FEE/PROPERTY & EQUIPMENT Oklahoma Corporation inspection fees for fuel tanks and fire extinguisher inspections
70-5204-324	FUEL PUMP AND GENERATOR REPAIR Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators - Fleet will be the only one that has this account now, it's been removed from Water & Wastewater and Sanitation
70-5204-340	POSTAGE AND SHIPPING Postage to mail back parts etc.
70-5204-341	TELEPHONE, TELETYPE & INTERNET Moved to Technology Department
70-5204-347	SPECIAL SERVICES We are now transporting the PPWP inmates not Union City, so we no longer pay transportation costs to the prison.
70-5204-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Memberships and Conferences to OPFMA (Oklahoma Public Fleet Mgmt Assoc.), APWA (American Public Works Assoc.)and OML (Oklahoma Municipal League)
70-5204-356	TRAINING Training pertaining to supervisory classes, CNG, AC Freon Training/Recovery, CDL Training, Customer Service for office personnel and basic computer software classes
70-5204-377	LICENSES Driving Record reimbursement for all employees. 1 CDL license reimbursement for valid CDL holder.
70-5204-378	VEHICLE TAGS Fees associated with vehicle tags for all city vehicles except Water & Wastewater, Stormwater & Sanitation.
70-5204-384	COFFEE SERVICE Coffee Service for Public Works employees and other departments when they are getting their vehicle worked on.
70-5204-601	TRANSFER TO GENERAL FUND Transfer to General Fund budget for management fee.
70-5204-603	TRANSFER TO 36 ST CIP Transfer to Capital Equipment for lease payments.



CITY OF YUKON
SANITATION ENTERPRISE FUND REVENUE
 FY 2015-2016

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
	SANITATION ENTERPRISE				
46119	Transfer Station Collection	50,180	45,000	44,503	46,250
46120	Sanitation Collections	1,794,110	1,650,000	1,871,873	1,940,000
46121	Extra Pick-ups	3,830	2,000	5,682	5,500
46122	Private Cart Repair	0	500	0	0
46124	County User Fee	25,619	20,000	25,835	26,800
46125	Dumpster Repair Labor	0	0	0	0
46126	Transfer Fees	1,776	5,000	2,146	2,000
46130	Recycling Pick-Up	1,550	1,500	1,200	1,200
46131	Roll-Off Fees	0	0	0	100,000
46132	Recycling	0	0	0	19,350
		1,877,065	1,724,000	1,951,239	2,141,100
	SPECIAL REVENUES				
48120	Cart Sales	0	0	0	0
48167	FEMA Reimbursement	0	0	0	0
48250	Miscellaneous	0	0	0	0
		0	0	0	0
	TRANSFERS-IN				
48706	PEST Transfer	63,507	57,500	63,506	57,500
49000	Fund Balance	0	230,979	0	245,000
		63,507	288,479	63,506	302,500
	Appropriated Fund Balance	0	275,979	275,979	275,979
	TOTAL REVENUE	1,940,572	2,288,458	2,290,724	2,719,579



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL						
71-5301-101 Regular Employees	456,214	499,223	525,079	309,187	530,035	646,191
71-5301-102 Part-Time/Seasonal Employees	92,042	18,733	19,988	3,770	6,463	0
71-5301-103 Overtime	15,423	13,502	0	11,082	13,721	0
71-5301-112 Employee Retirement	116,114	125,433	118,877	66,928	114,734	150,981
71-5301-113 FICA (Social Security)	42,747	38,714	42,141	24,844	42,590	50,520
71-5301-121 Sick Leave Buy-Back	4,283	4,567	5,786	13,743	13,743	4,376
TOTAL PERSONNEL	726,823	700,172	711,871	429,554	721,285	852,068
SUPPLIES						
71-5301-201 Office Supplies	769	667	800	58	158	400
71-5301-202 Duplication/Computer Supplies	574	362	400	0	100	300
71-5301-204 Fuel, Oil and Lubricants	121,460	118,043	150,000	59,864	102,624	110,000
71-5301-205 Nondurable Supplies	426	428	450	335	450	450
71-5301-206 Building Maintenance Supplies	324	321	500	0	0	400
71-5301-207 Chemicals	0	42	200	0	100	200
71-5301-213 Food Supplies	398	350	400	371	371	450
71-5301-217 Wearing Apparel	2,950	3,967	4,700	2,710	3,000	3,500
71-5301-218 Protective Clothing/Safety Equip	3,028	3,139	4,000	2,330	3,030	3,500
71-5301-219 Disposal Costs	286,164	300,133	340,000	173,993	298,274	350,000
71-5301-220 Medical Supplies	150	148	100	0	50	100
71-5301-223 Welding Supplies	320	120	750	183	314	500
TOTAL SUPPLIES	416,563	427,720	502,300	239,844	408,471	469,800
EQUIPMENT AND MAINTENANCE						
71-5301-302 Buildings	7,832	2,126	2,000	8,584	9,107	2,000
71-5301-315 Office Equipment	0	331	300	0	200	200
71-5301-316 Furniture Fixtures and Misc Furn	0	0	4,000	2,033	3,485	1,000
71-5301-317 Durable Tools	2,199	942	3,500	3,261	3,603	2,000
71-5301-318 Motor Vehicles/Small Equip	52,864	41,063	42,000	37,051	63,516	65,000
71-5301-321 Air Condition and Heati	0	0	500	376	500	500
71-5301-323 Inspections Prop/Equip	0	0	200	0	100	200
71-5301-327 Cart and Dumpster Repai	1,224	2,802	3,500	2,742	3,000	3,500
71-5301-331 Travel Expense	2,161	68	1,500	1,091	1,200	200
71-5301-340 Postage and Shipping	40	100	100	50	100	40
71-5301-341 Telephones, Internet Se	0	1,601	2,500	1,206	2,067	2,500
71-5301-346 Rentals & Leases	3,750	3,500	500	0	0	500
71-5301-349 Printing	3,383	3,769	4,400	1,298	2,596	2,500
71-5301-354 Assoc Memberships & Con	1,713	1,015	2,000	1,954	2,429	2,000
71-5301-356 Training	1,641	1,357	2,000	660	660	1,200
71-5301-362 Judgments and Damages	0	36	500	0	0	0
71-5301-365 Maintenance Agreements	1,743	4,509	5,600	0	5,600	5,600
71-5301-377 Licenses	834	1,486	600	203	600	650
71-5301-378 Vehicle Tags	167	62	100	0	0	100
71-5301-384 Coffee Service	0	400	800	314	500	500
TOTAL EQUIPMENT AND MAINTENANCE	79,551	65,167	76,600	60,823	99,264	90,190

FY 2015-2016 BUDGET

SANITATION SERVICES

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
TRANSFERS						
71-5301-601 Transfer to General Fund	459,248	612,331	465,209	268,339	465,209	775,689
71-5301-603 Transfer to 36 ST CIP	0	0	531,832	310,235	531,832	531,832
TOTAL TRANSFERS	459,248	612,331	997,041	578,574	997,041	1,307,521
TOTAL SANITATION	1,682,185	1,805,390	2,287,812	1,308,795	2,226,060	2,719,579

71-5301-101	<p>REGULAR EMPLOYEES</p> <p>Includes salary for 14 Full time employees:</p> <table border="0" style="margin-left: 20px;"> <tr> <td>1 Director</td> <td>1 Transfer Trailer Driver</td> <td>1 Equipment Operator I</td> <td>1 Secretary II</td> </tr> <tr> <td>1 Supervisor/Driver</td> <td>8 Sanitation Driver *</td> <td>1 Sanitation Laborer II</td> <td></td> </tr> </table> <p style="margin-left: 40px;">* Includes 1 new position (Grapple Truck Driver to start Jan 2016)</p>	1 Director	1 Transfer Trailer Driver	1 Equipment Operator I	1 Secretary II	1 Supervisor/Driver	8 Sanitation Driver *	1 Sanitation Laborer II	
1 Director	1 Transfer Trailer Driver	1 Equipment Operator I	1 Secretary II						
1 Supervisor/Driver	8 Sanitation Driver *	1 Sanitation Laborer II							
71-5301-102	PART-TIME/SEASONAL EMPLOYEES								
71-5301-103	<p>OVERTIME</p> <p>Premium wages for full time employees incurred as a result of work beyond the normal shift or workweek as a result of an emergency or unusual circumstance.</p>								
71-5301-112	<p>EMPLOYEE RETIREMENT</p> <p>Includes the City's cost of the employee retirement program.</p>								
71-5301-113	FICA (Social Security)								
71-5301-121	<p>SICK LEAVE BUYBACK</p> <p>Buy Back Program to reduce City's fiscal liability for sick leave.</p>								
71-5301-201	<p>OFFICE SUPPLIES</p> <p>Pens, pencils, paperclips, white out, clip boards, file folders, etc. Most supplies are purchased through Office Depot and Walmart.</p>								
71-5301-202	<p>DUPLICATION/COMPUTER SUPPLIES</p> <p>Copy paper, cd's, dvd's, flash drives.</p>								
71-5301-204	<p>FUEL, OIL & LUBRICANTS</p> <p>Unleaded and Diesel fuel (with additive), bulk engine oil, hydraulic oil, DEF, ATF, starter fluid, PS fluid, and windshield wiper fluid for conducting solid waste operations to include business and residential collections, transportation to landfill, and roll-off operations including recycle material. Most lubricants in bulk are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account and, are purchased through Hoidale. Budget requested increase is for expansion into roll-off and bulk pickup operations.</p>								
71-5301-205	<p>NONDURABLE SUPPLIES</p> <p>Small hand tools, paint brushes, and other items used for repairing old containters, tire maintenace, flashlight batteries, brooms and shovels for trucks, water jugs, etc.</p>								
71-5301-206	<p>BUILDING MAINTENANCE SUPPLIES</p> <p>Heavy duty shop towels used for cleaning and perventive maintenance work on trucks and equipment. This is bought once a year in bulk from Cleveland Cotton. Window cleaner, air</p>								
71-5301-207	<p>CHEMICALS</p> <p>Insect spray, degreaser for transfer station floor, absorpent for spills etc.</p>								
71-5301-213	<p>FOOD SUPPLIES</p> <p>Food for workers during storms, etc.</p>								
71-5301-217	<p>WEARING APPAREL</p> <p>Uniform rentals to include 11 shirts and 2 jackets per employee. This also includes \$100 per employee to purchase jeans, thermal wear, and gloves. \$250 for Director's clothing</p>								
71-5301-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT</p> <p>Safety boots, cleats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, rain gear and safety vests. As required by task.</p>								

71-5301-219	<p>DISPOSAL COSTS Cost to dispose of municipal solid waste at OKC Landfill, tire disposal, ewaste disposal, hauling of wood chip and roll off recycle containers. Budget requested increase is for expansion into the roll off and bulk collection operations.</p>
71-5301-220	<p>MEDICAL SUPPLIES First aid supplies for two cabinets to include band-aids, tweezers, gauze, ointments, etc.</p>
71-5301-223	<p>WELDING SUPPLIES Monthly demurrage rental along with tips, oxygen, argon, acetelyene, wire, for repairs made on vehicles and dumpsters. Locke Welding is main vendor.</p>
71-5301-302	<p>BUILDINGS Overhead door repairs, HVAC, plumbing, and electrical repairs.</p>
71-5301-315	<p>OFFICE EQUIPMENT Replacement of paper shredders, calculators, electric staplers, etc.</p>
71-5301-316	<p>FURNITURE, FIXTURES & MISCELLANEOUS FURNISHINGS Large screen for inhouse training in break room and CCTV monitor for transfer station.</p>
71-5301-317	<p>DURABLE TOOLS Large hand tools to include drills, saws, and portable power washer for street cleanup</p>
71-5301-318	<p>MOTOR VEHICLES PARTS, SUPPLIES Repairs to vehicles and equipment to include batteries, insurance deductibles, starters, alternators, tires, all types of filters, brake shoes, rotors, alignments, hydraulic hoses, packer body repairs, etc. Major expense areas in this account include truck tires, skid steer tracks, and hydraulic hose and cylinder repairs on rear loading trucks. Budget requested increase is to cover these major expense areas and the anticipated cost of expansion into the roll off and bulk pickup operations.</p>
71-5301-321	<p>AIR CONDITIONING & HEATING SYSTEMS Repairs to office HVAC systems, shop heating, and transfer station exhaust system.</p>
71-5301-323	<p>INSPECTION FEE PROPERTY/EQUIPMENT Fire extinguisher inspection, recharge, and replacement</p>
71-5301-327	<p>CART AND DUMPSTER REPAIR Repairs made to residential and commercial containers and carts. Repairs include welding, replacement of wheels,lids, and painting.</p>
71-5301-331	<p>TRAVEL EXPENSE Meals for four to attend Oklahoma Chapter of Solid Waste Associaon of North America</p>
71-5301-340	<p>POSTAGE AND SHIPPING Used to mail public notifications and other documents.</p>
71-5301-341	<p>TELEPHONE, TELETYPE & INTERNET Monthly Aircard connection service for four tablets in sanitation trucks. This is handled by the Technology Department.</p>
71-5301-346	<p>RENTALS & LEASES Rental of forkliff for off loading front-end loading FEL container shipments.</p>
71-5301-349	<p>PRINTING Printing cost of receipts for transfer station tickets</p>
71-5301-354	<p>ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS DEQ waste exclusion training (WEP) \$30 each (4X), Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium \$175 each (4X), SWANA membership renewal (1X) \$200, SWANA certification renewal for Manager of Transfer Station Systems \$250, Oklahoma Recycling Association (OKRA) membership \$25, OKRA conference \$40 each (2X), and Keep Oklahoma Beautiful (KOB) membership \$100.</p>

71-5301-356	TRAINING DEQ waste exclusion training (WEP) \$30 each (4X), Occupational Safety and Health Administration (OSHA) HAZWOPER training and certification in hazardous material handling
71-5301-362	JUDGEMENTS & DAMAGES Any damages that may occur to a Citizen's property caused by employees.
71-5301-365	MAINTENANCE AGREEMENTS Desert Micro Annual Software Maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.
71-5301-377	LICENSES Driving Record reimbursement for all employees at \$25 each. CDL license reimbursements for
71-5301-378	VEHICLE TAGS For new vehicle tags or replacement of current tags
71-5301-384	COFFEE SERVICE Coffee service for the department to include coffee, filters, etc.
71-5301-601	TRANSFER TO GENERAL FUND Transfer to General Budget for management fee.
71-5301-603	TRANSFER TO CAPITAL EQUIPMENT Transfer to Capital Equipment for Sanitation lease payments.



STORMWATER ENTERPRISE FUND REVENUE
 FY 2015-2016

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
STORMWATER ENTERPRISE					
46180	Unfunded Mandate	239,356	240,000	241,913	251,500
46190	OKC Hazardous Waste	1,540	1,400	2,039	2,000
46195	SW Land Disturbance	600	450	168	150
		241,496	241,850	244,120	253,650
TRANSFERS-IN					
48110	Interest Earned	172	150	166	175
48250	Miscellaneous	0	1,000	0	0
48706	PEST Transfer	6,698	6,250	6,698	7,000
48990	Fund Balance/Carry Over	0	110,158	0	110,158
		6,870	117,558	6,864	117,333
TOTAL REVENUE		248,366	359,408	250,984	370,983



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PERSONNEL							
73-5401-101	Regular Employees	75,512	94,272	101,464	52,243	89,559	103,104
73-5401-112	Employee Retirement	18,895	23,256	25,214	9,775	16,757	25,621
73-5401-113	FICA	6,105	7,088	7,762	3,927	6,732	7,887
TOTAL PERSONNEL		100,512	124,616	134,440	65,945	113,049	136,612
SUPPLIES							
73-5401-201	Office Supplies	423	314	1,000	398	682	1,000
73-5401-202	Duplication/Computer Supplies	2,971	72	4,000	943	3,000	4,000
73-5401-204	Fuel, Oil, Lubricants	613	1,016	6,000	307	800	6,000
73-5401-205	Nondurable Supplies	60	104	1,000	0	500	1,000
73-5401-207	Chemicals	0	0	1,500	0	0	1,500
73-5401-208	Publications and Periodicals	0	0	500	0	500	500
73-5401-211	Training Supplies	510	930	500	0	0	500
73-5401-213	Food Service	445	698	1,200	282	1,200	1,200
73-5401-214	Investigative/Illustrative Supplies	0	773	1,000	0	0	1,000
73-5401-217	Wearing Apparel	588	366	800	313	800	800
73-5401-218	Protective Cloth/Safety Equip	317	188	1,000	161	850	1,000
73-5401-221	Public Educational Supp	2,438	2,100	3,000	91	3,000	3,000
TOTAL SUPPLIES		8,365	6,561	21,500	2,495	11,332	21,500
EQUIPMENT AND MAINTENANCE							
73-5401-302	Buildings	0	0	500	0	0	500
73-5401-311	Signs and Markers	0	369	1,000	0	500	1,000
73-5401-315	Office Equipment	0	120	1,000	0	400	1,000
73-5401-316	Furniture,Fixtures & Misc Furn	0	475	1,000	455	780	1,000
73-5401-317	Durable Tools	344	151	500	0	0	500
73-5401-318	Motor Vehicle/Sm Equip Prts/Sup	94	65	1,500	0	50	1,500
73-5401-323	Inspection Fee for Prop/Equip	0	0	35	0	0	35
73-5401-328	Document Destruction	133	199	500	105	400	500
73-5401-331	Travel Expense	2,649	1,710	4,000	74	3,500	4,000
73-5401-332	Tuition Reimbursement	0	0	2,500	0	0	0
73-5401-340	Postage and Shipping	10	0	1,500	0	0	1,500
73-5401-345	Advertising	900	3,000	3,000	0	2,500	3,000
73-5401-347	Special Services	1,185	1,541	3,000	3,469	3,824	3,000
73-5401-348	Consultant Fees	9,660	9,600	55,000	0	27,000	55,000
73-5401-349	Printing	0	0	1,000	0	3,000	1,000
73-5401-354	Assoc. Membership/Conf Reg	1,584	1,360	3,000	500	2,000	3,000
73-5401-355	Legal	0	0	2,000	0	0	2,000
73-5401-356	Training	823	950	1,000	625	800	1,000
73-5401-365	Maintenance Agreements	1,251	2,677	4,510	1,810	4,510	4,742
73-5401-377	Licenses	75	100	500	85	146	500
73-5401-379	Permits	1,443	748	2,000	0	1,500	2,000
TOTAL EQUIPMENT AND MAINTENANCE		20,151	23,065	89,045	7,123	50,910	86,777

FY 2015-2016 BUDGET

STORMWATER

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
DEBT SERVICE						
73-5401-504 Contractual Agreements	21,439	21,439	22,000	21,439	21,439	22,000
TOTAL DEBT SERVICE	21,439	21,439	22,000	21,439	21,439	22,000
TRANSFERS						
73-5401-601 Transfer to General Fund	56,250	75,000	91,652	53,464	91,652	104,094
TOTAL TRANSFERS	56,250	75,000	91,652	53,464	91,652	104,094
TOTAL STORM WATER	206,717	250,681	358,637	150,466	288,381	370,983

73-5401-101	<p>REGULAR EMPLOYEES Includes salary for 2 Full time employees: 1 Storm Water/Zoning Manager 1 GIS Mapping Tech</p>
73-5401-112	<p>EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.</p>
73-5401-113	<p>FICA (Social Security)</p>
73-5401-201	<p>OFFICE SUPPLIES Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, envelopes, pens, record books, paper clips, post-it notes, highlighters, binders,</p>
73-5401-202	<p>DUPLICATION/COMPUTER SUPPLIES Include all supplies needed to maintain office large format plotters, large format scanner, copier and printers: paper, computer disks, disk storage boxes, computer paper, and media (rolls of</p>
73-5401-204	<p>FUEL, OIL AND LUBRICANTS Includes gasoline, motor oil, grease and other lubricants, anti-freeze for 2 vehicles in the Stormwater Program: 2010 Chevy Pickup & 2014 Ford Pickup.</p>
73-5401-205	<p>NONDURABLE SUPPLIES Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flashlights, wrenches, crowbars, shovels, extension cords, ties, plus small tools or supplies need for water testing or monitoring; buckets, bottles, plastic gloves, etc.</p>
73-5401-207	<p>CHEMICALS Includes chemicals used in water testing for stormwater and etc. Depending on ODEQ and EPA's Stormwater monitoring requirements in the new permit there may need to be more testing or other types of monitoring.</p>
73-5401-208	<p>PUBLICATIONS & PERIODICALS Stormwater magazines, newspapers, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.</p>
73-5401-211	<p>TRAINING SUPPLIES Training manuals, visual and audio aids, etc. used for in-house training of city personnel.</p>
73-5401-213	<p>FOOD SUPPLIES Includes food, coffee, ice, disposable cups, tea, sugar, water, drinks, paper plates and other supplies normally used in the course of the recycling events and in-house training.</p>
73-5401-214	<p>INVESTIGATION/ILLUSTRATIVE SUPPLIES Investigative supplies for Illicit Dumping that has to be investigated: such as film, video tape, special chemicals used for testing, expendable items in testing kits.</p>
73-5401-217	<p>WEARING APPAREL Includes uniform shirts for employees Stormwater Manager, GIS Technician.</p>
73-5401-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Personal protective safety equipment such as steel toed boots or shoes, hard hats, rain gear, safety glasses, safety vests, and gloves, etc.</p>
73-5401-219	<p>DISPOSAL COSTS Landfill fees, disposal of e-waste (TVs and monitors), etc., and hauling costs. This expense is being handled through Sanitation now and being charged back to the customer.</p>
73-5401-221	<p>PUBLIC EDUCATION SUPPLIES Supplies used to promote the Stormwater program expended for public education; display posters, foam boards, handouts, video rentals or purchases, balloons, bracelets, pens, cups, etc.</p>

- 73-5401-302 BUILDINGS
Possible repairs to 334 Elm Street building. Generally costs can be shared with Development Services. Property Maintenance purchases bldg. maintenance supplies.
- 73-5401-311 SIGNS AND MARKERS
Stormwater signs and for the storm drain marking system, replacement and other informational
- 73-5401-315 OFFICE EQUIPMENT
Calculators, electric staplers, electric pencil sharpener, battery operated light for the tabletop display, camera, etc.
- 73-5401-316 FURNITURE, FIXTURES & MISC FURNISHINGS
Minor repair or replacement of refrigerators, mini-blinds, window shades, chairs, tables, file cabinets and map cases, etc.
- 73-5401-317 DURABLE TOOLS
Includes heavy hand tools & Stormwater testing kits, monitoring tools and etc.
- 73-5401-318 MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES
Tires, batteries, commercial tire changing and tire repair, lights, all other automotive parts, and vehicle license tags for Stormwater vehicles; 2010 Chevy , Stormwater Manager's 2014 Ford.
- 73-5401-323 INSPECTION FEE/PROPERTY & EQUIPMENT
To include annual inspections of fire extinguisher, boiler, etc.
- 73-5401-328 DOCUMENT DESTRUCTION
Destruction of all confidential paperwork.
- 73-5401-331 TRAVEL EXPENSE
Expenses involving travel outside the City of Yukon by Stormwater Manager, Community Development Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conferences.

MS4 Region Conference	airfare, lodging, meals	\$2,605.00
OFMA Conference (Fall)	lodging, meals	\$625.00
OFMA Conference (Spring)	lodging, meals	\$130.00
SCAUG (Regional)	airfare, lodging, meals, fuel	\$625.00
SCAUG (Oklahoma)	meals	\$15.00
		\$4,000.00
- 73-5401-332 TUITION REIMBURSEMENT
Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical schools. Stormwater Manager has an Associate Degree and is working towards a Bachelors Degree in Geographic Information Systems (GIS). GIS Tech has a Bachelors Degree in Geography and will be working towards a Masters Degree.
- 73-5401-340 POSTAGE AND SHIPPING
Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, or freight, etc. and Postage for mail outs to people in floodplain, education of swimming pools dumping and other stormwater types of information.
- 73-5401-345 ADVERTISING
Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.

73-5401-347 SPECIAL SERVICES
 Household Hazardous Waste payment to Oklahoma City for Yukon citizens to use their facility.
 (this is a revolving fund to pay OKC and then citizens pay it back on utility bill)

73-5401-348 CONSULTANT FEES
 GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2016" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planametrics in the early spring of 2016 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.

73-5401-349 PRINTING
 Cost of printing business cards, letterheads, envelopes, miscellaneous forms and printing brochures and publications used in the Stormwater Program.

73-5401-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
 NPDES Permit requires attending training annually for at least two personal which is the Community Development Director, Stormwater Manager and GIS Technician: Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).

StormCOM Conference Registration		\$850.00
MS4 Conference Registration	\$350 x 2 =	\$700.00
OFMA Conference Registration		\$375.00
OFMA Spring Conference		\$175.00
National ASFPM		\$625.00
SCAUG Conference Registration	\$100 x 2 =	\$200.00
Regional SCAUG Conf Registration	\$275 x 2 =	\$550.00
SCAUG membership	\$30 x 2 =	\$60.00
OFMA Membership		\$75.00
IECA Membership		\$170.00
		<u>\$3,780.00</u>

73-5401-355 LEGAL
 Legal fees for the City Attorney, transcripts, depositions.

73-5401-356 TRAINING
 Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses.

73-5401-365 MAINTENANCE AGREEMENTS
 Maintenance for existing Software Programs and Hardware.

• Design jet 110hp Maintenance	\$232.00
• ArcView Software Maintenance (Expires 01-11-16)	\$450.00
• HP CP2300dn Scanner-Plotter - Care Pack 2014-2015	\$1,195.00
• MS4 Web Maintenance - Year 3 of 5	\$1,200.00
• Terrasync Maintenance - Renewed with GeoXH 6000)	\$295.00
• ESRI Publisher Software Maintenance	\$400.00
• Pathfinder Software Maintenance	\$295.00
• One Adobe Professional Maintenance	\$350.00
• GeoExplorer 6000 Series GeoX6000 Hardware Maintenance	\$325.00
	<u>\$4,742.00</u>

73-5401-369	<p>TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION Expenses for technology, repair and consulting on computer-related equipment, server, printers, scanners, GPS units and plotters.</p>	
73-5401-376	<p>LICENSING & SOFTWARE Adobe Creative Suite Software License MS4 Web Maintenance - Year 3 of 5 ESRI Publisher module</p>	<p>\$1,300.00 \$1,200.00 <u>\$2,500.00</u> \$5,000.00</p>
73-5401-377	<p>LICENSES For reimbursement of driver's records, Certification for Floodplain Management and Stormwater</p>	
73-5401-379	<p>STORM WATER PERMITS ODEQ Stormwater permits for the Stormwater Program.</p>	
73-5401-504	<p>CONTRACTUAL AGREEMENTS The lease purchase for the street sweeper will be for the next two years.</p>	
73-5401-601	<p>TRANSFER TO GENERAL FUND Transfer to General Fund Budget for Management fee.</p>	



CITY OF YUKON
SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE
 FY 2015-2016

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
	MISCELLANEOUS				
48110	Interest	10,458	9,000	0	1,194
48612	Sales Tax Revenue	3,454,110	4,285,100	3,700,000	3,964,750
48613	Use Tax Revenue	431,437	648,890	351,500	359,365
48614	Dedicated Sales Tax Revenue '07	1,151,370	1,315,227	1,220,200	1,247,500
48800	Hotel/Motel Tax	245,415	351,000	331,674	345,000
48850	Transfer - In From Sanitation	0	794,050	794,050	794,050
48870	Transfer - In From Water&Sewer	0	567,175	567,175	567,175
	Hotel/Motel Fund Balance	0	328,500	328,500	328,500
	Fund Balance Appropriations	0	842,466	842,466	842,466
		5,292,790	9,141,408	8,135,565	8,450,000
	TOTAL REVENUE	5,292,790	9,141,408	8,135,565	8,450,000



DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015		2015-2016 APPROVED BUDGET	
				CURRENT BUDGET	Y-T-D ACTUAL		PROJECTED ACTUAL
CAPITAL IMPROVEMENT							
36-5501-401	Cap. Improvements-Legislative	0	0	370,100	57,253	370,100	350,000
36-5501-402	Cap. Improvements-City Clerk	0	0	0	0	0	0
36-5501-403	Cap. Improvements-Park Maint	54,144	30,150	105,600	33,835	105,600	0
36-5501-404	Cap. Improvements-Finance	0	0	0	0	0	0
36-5501-405	Cap. Improvements-Fire	42,489	73,988	109,250	56,714	109,250	70,300
36-5501-406	Cap. Improvements-Court	20,387	4,148	0	0	0	0
36-5501-407	Cap. Improvements-Dev Services	0	18,900	75,000	41,931	75,000	0
36-5501-408	Cap. Improvements-Library	21,430	34,088	66,500	45,290	66,500	56,500
36-5501-409	Cap. Improvements-Admin	0	17,721	0	0	0	20,000
36-5501-410	Cap. Improvements-Park Admin	29,865	66,365	60,390	39,630	60,390	0
36-5501-411	Cap. Improvements-Police	0	104,483	51,135	45,708	51,135	32,574
36-5501-412	Cap. Improvements-Prop.Maint	0	19,744	23,700	68,037	23,700	16,300
36-5501-415	Cap. Improvements-Rec Facilities	28,274	19,525	287,000	17,158	287,000	30,500
36-5501-416	Cap. Improvements-Fleet Maint	5,000	21,532	105,000	24,699	105,000	9,146
36-5501-417	Cap. Improvements-Hum.Resources	0	0	2,300	378	2,300	0
36-5501-419	Capital Improvements-Street	88,547	84,336	590,000	333,961	590,000	367,500
36-5501-423	Capital Improvements-Technology	271,062	318,829	636,240	344,911	636,240	189,495
36-5501-436	Cap. Improvements-Econ.Dev.	39,200	0	8,500	996	8,500	30,000
36-5501-425	Cap. Improvements-Emer.Mgmt	0	0	0	0	0	0
36-5501-469	Cap. Improvements - Utility Billing	0	8,987	7,525	1,344	7,525	550
36-5501-470	Cap. Improvements-Water/Sewer	113,637	56,615	172,500	75,472	172,500	188,570
36-5501-471	Cap. Improvements-Sanitation	61,444	104,579	236,000	57,150	236,000	18,500
36-5501-473	Cap. Improvements-Stormwater	0	34,440	4,700	0	4,700	13,546
TOTAL CAPITAL IMPROVEMENT		775,479	1,018,430	2,911,440	1,244,467	2,911,440	1,393,481
CONTINGENCY AND TRANSFERS							
36-5501-601	Contingency/Cap. Imp. Res.	1,680,309	474,182	50,000	480,713	1,428,288	100,000
36-5501-601-107	Cont. - 07 Revenue Bond	50,000	0	50,000	0	50,000	50,000
36-5501-601-150	Cont. - Hotel/Motel Tax	114,973	143,338	248,000	35,269	248,000	65,000
36-5501-601-5	2011 Revenue Bond Trust	2,000	6,000	0	2,000	0	0
36-5501-602	Debt Srvc-Transfer to YMA Rev. Bonds	1,469,206	560,981	1,444,450	348,990	1,444,450	1,444,450
36-5501-603	Debt Srvc-Transfer to '07 YMA Rev Bonds	690,821	644,770	685,000	408,578	685,000	685,000
36-5501-604	Debt Srvc-YMA transfer to 2010 Rev Bond	0	407,955	0	255,944	0	0
36-5501-605	Debt Srvc-Transfer to '11 YMA Rev Bonds	585,388	537,960	585,000	340,818	585,000	585,000
36-5501-606	Debt Service-Equipment Lease	340,314	311,954	340,320	210,666	340,320	340,320
36-5501-607	Debt Service-Sanitation Lease	368,832	333,138	368,832	215,152	368,832	368,832
36-5501-608	Debt Service-2012 Revenue Bond	372,899	644,335	720,000	421,621	720,000	720,000
36-5501-609	Debt Service-Arvest Credit Line	20,496	243,306	200,000	167,500	200,000	200,000
36-5501-610	Debt Service-2013 Revenue Bond	297,623	985,567	1,245,732	544,194	1,245,732	1,245,732
36-5501-611	Transfer to General Fund	0	0	0	0	0	184,913
TOTAL CONTINGENCY AND TRANSFERS		5,992,861	5,293,486	5,937,334	3,431,445	7,315,622	5,989,247
TOTAL SALES TAX CAPITAL IMPROVEMENTS		6,768,340	6,311,916	8,848,774	4,675,912	10,227,062	7,382,728

36-5101-401	<p>Cap. Improvements-Legislative</p> <ul style="list-style-type: none"> • Engineering for Main Street Revitalization - Reconstruction 	<p>\$ 350,000.00</p> <hr/> <p>Total Cap. Improvements-Legislative 350,000</p>
36-5501-402	<p>Capital Improvements-City Clerk</p>	<hr/> <p>Total Cap. Improvements-City Clerk 0</p>
36-5501-403	<p>Cap. Improvements-Park Maintenance</p>	<hr/> <p>Total Cap. Improvements-Park Maintenance 0</p>
36-5501-404	<p>Capital Improvements-Finance Dept</p>	<hr/> <p>Total Cap. Improvements-Finance Dept. 0</p>
36-5501-405	<p>Cap. Improvements-Fire</p> <ul style="list-style-type: none"> • Protective clothing/Safety equipment • Thermal Imaging Camera • 2 Air Packs • 1 - Rapid Intervention bag • Counter Tops & Faucets @ Station 1 	<p>30,300</p> <p>14,000</p> <p>14,000</p> <p>4,500</p> <p>7,500</p> <hr/> <p>Total Cap. Improvements-Fire 70,300</p>
36-5501-406	<p>Cap. Improvements-Municipal Court</p>	<hr/> <p>Total Cap. Improvements-Municipal Court 0</p>
36-5501-407	<p>Cap. Improvements-Development Services</p>	<hr/> <p>Total Cap. Improvements-Development Services 0</p>
36-5501-408	<p>Cap. Improvements-Library</p> <ul style="list-style-type: none"> • Purchase materials for library collection including, but not limited to books, audio books, eBooks, video materials, Zinio digital magazines and databases. • New heat/air unit and installation • Replace handicap door operator and equipment • Replace sliding entry doors. 	<p>40,000</p> <p>6,000</p> <p>3,000</p> <p>7,500</p> <hr/> <p>Total Cap. Improvements-Library 56,500</p>
36-5501-409	<p>Cap. Improvements-Admin</p> <ul style="list-style-type: none"> • Banners & hardware for events 	<p>20,000</p> <hr/> <p>Total Cap. Improvements-Admin 20,000</p>
36-5501-410	<p>Cap. Improvements-Park Administration</p>	<hr/> <p>Total Cap. Improvements-Park Admin. 0</p>
36-5501-411	<p>Cap. Improvements-Police</p> <ul style="list-style-type: none"> • Replace flooring in back Hallway, entry hallway and Community Room. • Tasers and the associated holsters, training cartridges and duty cartridges for 5 officers. • Night Vision Sight for Rifle with mount and accessories. • Less Lethal Impact Munitions, training and certifications and training cartridges 	<p>14,733</p> <p>8,861</p> <p>4,500</p> <p>4,480</p> <hr/> <p>Total Cap. Improvements-Police 32,574</p>
36-5501-412	<p>Cap. Improvements-Prop.Maint.</p> <ul style="list-style-type: none"> • 15" Compact Scrubber for Floors • Repair roof at 904 Industrial, includes 6 skylights • Gravel the lot at 904 Industrial • Replace fence behind 904 Industrial 	<p>2,600</p> <p>10,000</p> <p>500</p> <p>3,200</p> <hr/> <p>Total Cap. Improvements-Property Maintenance 16,300</p>
36-5501-415	<p>Cap. Improvements-Rec Facilities</p> <ul style="list-style-type: none"> • 2 Recumbent bikes to replace older units, new units are needed every 3-4 years- gets a lot of use • JCG Parking Lot Repair and striping • Replace handicap door operator and equipment at DRC • Replace sliding entry doors at DRC 	<p>8,000</p> <p>12,000</p> <p>3,000</p> <p>7,500</p> <hr/> <p>Total Cap. Improvements-Rec Facilities 30,500</p>
36-5501-416	<p>Cap. Improvements-Fleet Maintenance</p> <ul style="list-style-type: none"> • (2) Porta Coolers for employees out in the shop • 25 Ton air jack • FleetSoft Software Annual Maintenance (Expires 3/6/2016) 	<p>6,600</p> <p>1,046</p> <p>1,500</p> <hr/> <p>Total Cap. Improvements-Fleet Maintenance 9,146</p>
36-5501-417	<p>Capital Improvements-Human Resources</p>	<hr/> <p>Total Cap. Improvements-Human Resources 0</p>

<p>36-5501-419 Capital Improvements-Street Dept</p> <ul style="list-style-type: none"> • For striping roadways across town • Street Improvements - street overlays to be budgeted each year • Change out program to replace all City Street, stop and yield sign to be compliant with the new laws by • (2) Commerical Push Mowers 	<p>50,000</p> <p>300,000</p> <p>15,000</p> <p>2,500</p> <hr/> <p>Total Cap. Improvements-Street Dept. 367,500</p>
<p>36-5501-423 Cap. Improvements-Technology <i>General Technology</i></p> <ul style="list-style-type: none"> ShareFile Software to replace Dropbox for Security Replacement Computers to complete computer life rotation (Qty 55) Replacement Laptops for four year rotation (Qty 6) WhatsUp Gold Flow Monitor and VOIP Monitor Snap-Ins Emergency Hardware Replacement Jabber for Cisco Call Manager (200 licenses) 20 Additional NetMotion Licenses VHF Radio Replacement VMWare Service and Support 30 Additional Microsoft Office 2010 Licenses Additional Cisco VOIP Phone licenses 	<p>5,500.00</p> <p>38,500.00</p> <p>9,600.00</p> <p>3,000.00</p> <p>5,000.00</p> <p>6,500.00</p> <p>7,250.00</p> <p>3,000.00</p> <p>4,000.00</p> <p>9,675.00</p> <p>7,000.00</p> <hr/> <p>Total General Technology 99,025.00</p>
<p><i>Department Requests</i></p> <ul style="list-style-type: none"> Administration Canon VIXIA HF G20 HD Camcorder and tripod - for Jenna Mac Pro - 6 Core and Dual GPU - Jenna Mac Pro - 6 Core and Dual GPU - Part-Time Graphics Artist Adobe Acrobat XI Pro - Upgrade for Tammy Adobe Creative Cloud-Complete Annual Subscription (Graphics Artist, Jenna and Tammy) iClipArt Subscription Renewal - Tammy Larger Monitor for Dana 	<p>1,060.00</p> <p>4,000.00</p> <p>4,000.00</p> <p>500.00</p> <p>1,800.00</p> <p>300.00</p> <p>350.00</p> <hr/> <p>Total Administration 12,010.00</p>
<p>Dev. Services iPad Vehicle Stands</p>	<p>2,100.00</p> <hr/> <p>Total Development Services 2,100.00</p>
<p>Fire Dept. Communication System between Station 1 & Station 2 for training purposes</p> <ul style="list-style-type: none"> Training Records Management Software Subscription for Kyle Laptop for Fire Chief (replace desktop pc in rotation) One additional Fire Studio 5 Player Licenses One additional iPad's for Fire CTC Training Lab Fire Station #2 - Mag Locks for 3 main doors to station (Access Control System) 	<p>5,000.00</p> <p>1,800.00</p> <p>1,300.00</p> <p>250.00</p> <p>700.00</p> <p>30,000.00</p> <hr/> <p>Total Fire Dept. 39,050.00</p>
<p>Fleet Maint. FleetSoft Software Annual Maintenance (Expires 3/6/2016)</p> <ul style="list-style-type: none"> 3 cordless phones (Plus ATA units) for the Mechanics Larger Monitor for Greg 	<p>1,500.00</p> <p>300.00</p> <p>200.00</p> <hr/> <p>Total Fleet Maintenance 2,000.00</p>
<p>Human Resources iPad for HR Department</p> <ul style="list-style-type: none"> New Desktop Scanner for Jennie Spiva 	<p>750.00</p> <p>900.00</p> <hr/> <p>Total Human Resources 1,650.00</p>
<p>Library 11 sets of wireless keyboards and mice</p> <ul style="list-style-type: none"> Cassie SPOT software Wall Mounted PC Stand for YA area 	<p>450.00</p> <p>1,000.00</p> <p>250.00</p> <hr/> <p>Total Mabel C Fry Public Library 1,700.00</p>
<p>Parks & Recreation Jan Scott - iClipArt Subscription</p> <ul style="list-style-type: none"> Tim - 22" Monitor Community Center - Black Network Printer for Front Office DRC - Laptop DRC - Video Editing Software Canon Rebel T3 camera with carry case Jason Beal - iClipArt Subscription Desktop Scanner for Jason Beal 	<p>350.00</p> <p>200.00</p> <p>350.00</p> <p>1,300.00</p> <p>250.00</p> <p>500.00</p> <p>350.00</p> <p>900.00</p> <hr/> <p>Total Parks and Recreation 4,200.00</p>

Police Dept. New CrossMatch Printer for Fingerprinting	2,000.00	
TransUnion TLOxp Annual Subscription (\$110 per mo - 500 transactions per mo) - For Investig	1,320.00	
External 1TB Hard Disk Drives for Investigations to store photos on	300.00	
New Computer and 22" Wide Screen Monitor - off the network - For Investigations Photos	1,000.00	
Five New Toughbooks with Docks, Poles, Power for 5 new vehicles	20,000.00	
Three 22" Wide Screen Monitors for Investigations	540.00	
	<u>Total Police Dept.</u>	<u>25,160.00</u>
Property Maint. WASP Inventory Control Software Purchase	2,600.00	
	<u>Total Property Maintenance</u>	<u>2,600.00</u>
	Total Cap. Improvements-Technology	189,495.00
36-5501-425	Cap. Improvements-Emergency Management	
	Total Cap. Improvements-Emergency Management	0
36-5501-436	Cap. Improvements-Econ Dev	
• Local share for ACOG Economic Development Technical Assistance project grant (if awarded.)	30,000	
	Total Cap. Improvements-Economic Development	30,000
36-5501-469	Cap. Improvements-Utility Billing	
• Machine stand for handheld units	300	
• Additional Panic Button, City Hall alarm system, for drive thru window	250	
	Total Cap. Improvements-Utility Billing	550
36-5501-470	Cap. Improvements-WS Distribution	
• Replace and or repair manholes through out the City	5,000	
• Fire hydrant change out - replacing out of service and aging fire hydrants	15,000	
• 12' Trailer for Pumps	2,000	
• Pipe cutter (Chainsaw with tank)	3,370	
• Replace fence behind offices at 904/900 Industrial - Cost to be split with Property Maintenance	3,200	
• New meter installations in new housing additions and commercial. This includes cost of pipe, copper, meters	60,000	
• Sewer system repairs	100,000	
	Total Cap. Improvements-WS Distribution	188,570
36-5501-471	Cap. Improvements-Sanitation Services	
• 16' tandem axle landscape trailer for curbside bulk pickup operations.	3,500	
• Dumpsters for new commercial customers and service requests	15,000	
	Total Cap. Improvements-Sanitation Services	18,500
36-5501-473	Cap. Improvements-Stormwater	
• Adobe Creative Suite Software License	1,300	
• UPS Battery backup Andrew Gearing	200	
• GPS Geo 7X with Rangefinder	8,346	
• TerraSync Software Update	1,200	
• ESRI Publisher module	2,500	
	Total Cap. Improvements-Stormwater	13,546
36-5501-601	Contingency/Capital Improvement Reserve	
This serves as a contingency/reserve account to make sure that the City can meet it's obligations with respect to the amortization schedule of the outstanding revenue bonds regardless of the ebbs and flows of Sales Tax Revenue. Agreement with Integris concluded March 2015.		
36-5501-601-107	Contingency-2007 Revenue Bond	
This is the same type of account as 601, but is held apart specifically for the 2007 Revenue Bond obligations.		
36-5501-601-150	Contingency-Hotel/Motel Tax	
Any expenditures that are approved by the Council to come from the Hotel/Motel Tax money are paid for from this account.		
36-5501-602	Debt Service-Transfer to YMA Revenue Bonds	
Payments, according to the approved amortization schedule for the various Revenue bond issues, are paid from this account.		
36-5501-603	Debt Service-Transfer to 2007 YMA Revenue Bond	
Payments, according to the approved amortization schedule for the 2007 Revenue bond issue, are paid from this account.		
36-5501-605	Debt Service-Transfer to 2011 YMA Revenue Bond	
Payments, according to the approved amortization schedule for the 2011 Revenue bond issue, are paid from this account.		
36-5501-606	Debt Service-Transfer to Master Lease	
Debt service payments to pay off a Master Capital Lease that will provide various capital items to several departments throughout the City.		
36-5501-607	Debt Service-Transfer to Sanitation Lease	
Debt service payments to pay off a Sanitation Equipment Lease that will provide Sanitation equipment/vehicles for the city.		



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	APPROVED BUDGET
PERSONNEL						
36-5502-101 Regular Employees	0	0	129,269	86,798	107,464	132,952
36-5502-102 Part-Time/Seasonal Employees	0	0	36,160	15,732	19,478	45,500
36-5502-106 Car Allowance	0	0	0	1,729	2,400	3,600
36-5502-112 Employee Retirement	0	0	32,124	6,700	8,295	33,039
36-5502-113 FICA (Social Security)	0	0	10,103	7,045	8,722	13,652
TOTAL PERSONNEL	0	0	207,656	118,004	146,360	228,743
SUPPLIES						
36-5502-201 Office Supplies	0	0	700	363	700	1,500
36-5502-202 Duplication/Computer Su	0	0	200	69	175	200
36-5502-208 Publications & Periodic	0	0	500	0	100	400
36-5502-213 Food Supplies	0	0	0	0	0	500
36-5502-217 Wearing Apparel	0	0	0	0	0	350
36-5502-225 Promotional Items	0	0	5,000	327	561	5,150
TOTAL SUPPLIES	0	0	6,400	759	1,536	8,100
EQUIPMENT AND MAINTENANCE						
36-5502-315 Office Equipment	0	0	500	0	0	500
36-5502-331 Travel Expense	0	0	10,200	2,335	7,000	10,000
36-5502-332 Tuition Reimbursement	0	0	0	0	0	2,500
36-5502-340 Postage and Shipping	0	0	200	100	200	400
36-5502-346 Rentals and Leases	0	0	12,000	0	12,000	12,000
36-5502-345 Advertising	0	0	0	0	0	5,000
36-5502-347 Special Services	0	0	30,000	16,188	30,000	12,000
36-5502-348 Consultant Fees	0	0	15,000	2,498	15,000	30,000
36-5502-349 Printing	0	0	1,000	103	177	5,000
36-5502-354 Assoc Memberships & Con	0	0	3,000	4,790	8,211	4,000
36-5502-356 Training	0	0	6,000	0	0	2,000
36-5502-360 Contributions and Memorials	0	0	0	0	0	300
Festivals and Events:						
36-5502-381-101 Main Street Mobs	0	0	0	0	0	300
36-5502-381-102 All School Breakfast	0	0	0	0	0	270
36-5502-381-103 6 X 6 on 66 Art Show	0	0	0	0	0	1,500
36-5502-381-104 YHS Homecoming	0	0	0	0	0	150
36-5502-381-105 Shop Small Saturday	0	0	0	0	0	250
36-5502-381-106 Christmas Open House	0	0	0	0	0	250
36-5502-381-107 Get Your Kiss on Rt. 66	0	0	0	0	0	1,000
36-5502-381-108 OK Main Street Day	0	0	0	0	0	200
36-5502-381-109 Spring Stroll on Route 66	0	0	0	0	0	350
36-5502-381-110 90th Anniversary	0	0	0	0	0	50,500
TOTAL EQUIPMENT AND MAINTENANCE	0	0	77,900	26,014	72,588	138,470
TOTAL ECONOMIC DEVELOPMENT	0	0	291,956	144,777	220,483	375,313

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- 36-5502-381-103 6 X 6 ON 66 ART SHOW**
Local artists, celebrities, children, interested individuals will participate as "artists" and paint a 6X6 canvas for an art show and sale at a local event. The art will be sold for \$20 each and sponsorships will also be sold at the event. The cost will be for the purchase of the canvasses for the artists. 500 canvasses @ \$3.00 each= \$1500. The purpose of this event is not only as a fundraiser, but also an art appreciation event. Held in August annually. Tickets and paintings will be sold – located at a local restaurant on Route 66/Main Street.
- 36-5502-381-104 YHS HOMECOMING PARADE**
Parade organized in the fall the Thursday night before YHS Homecoming – Printing, and Main Street Yukon "Y" decorations for Main Street businesses. \$150
- 36-5502-381-105 SHOP SMALL SATURDAY**
The Saturday after Thanksgiving has been designated as the day to shop small businesses. Advertising and giveaways are the expenses for this event. American Express provides many promotional items for this event. It brought in over \$30,000 for 10 of the retail Main Street businesses in November, 2014. \$250
- 36-5502-381-106 CHRISTMAS OPEN HOUSE**
Scheduled for December 3, 2015 –Main Street stores stay open late to kick off the holiday season. Actors from The Nutcracker walk throughout the stores, carolers sing on Main Street, food samples are given out, and lots of sales are made. Concession supplies, decorations – \$250
- 36-5502-381-107 GET YOUR KISS ON ROUTE 66**
A promotional event to correlate with Valentine's Day. Playing on the song Get Your Kicks on Route 66, we are trying to take advantage of the importance of the historic Route 66 as Yukon's Best Main Street. Participants are encouraged to take their picture at various locations/businesses and post on social media to be entered into the contest to win prizes – flowers, hotel stay, chocolates, quilt, and other Valentine related gifts. Prizes for contest winners, t-shirts for booth. \$1000
- 36-5502-381-108 OK MAIN STREET DAY AT THE CAPITOL**
Yukon's Best Main Street display for the Oklahoma Main Street Day at the Oklahoma State Capitol. Display expenses - \$100, food giveaways to promote Yukon - \$100. Held in March Total \$200
- 36-5502-381-109 SPRING STROLL ON ROUTE 66**
An event to be held every year on the Saturday before Palm Sunday. Food Trucks, the Easter Bunny pictures, Stroll around Main Street in Easter Bonnets/Hat for Children, Adults, and Animals. Prizes awarded for top 3 to each category for entry into the parade. Bunny Bingo to get people to visit each retail store on Main Street Decorations, eggs, \$350
- 36-5502-381-110 90TH ANNIVERSARY OF THE MOTHER ROAD-HISTORIC ROUTE 66/YUKON'S 125TH BIRTHDAY PARTY**
Historic Route 66 and Yukon's 125th Birthday Party. This could possible turn into an annual event/fundraiser for Yukon's Best Main Street. With approval from ODOT, hosting a concert on historic Route 66 could be a great way to promote Yukon and tap into the 90th anniversary of Route 66. Many visitors travel through Yukon every year, just to drive on 66. Working with Grady and Nathan Cross to obtain a band/bands and set up a block party on 66 would be the purpose of this event. Bands range from \$35,000 to \$50,000, lighting and sound - \$15,000, tickets - \$500. Sponsorships will be sold, and tickets – depending on the band will be from \$25 - \$40 per person. Advertising will not be limited to just Yukon and the surrounding area, but will be advertised at the National and Oklahoma Route 66 Museums. Held in May, 2016. Concert Budget - \$50,500

36-5502-101	<p>REGULAR EMPLOYEES Includes salary for 2 Full time employees: 1 Executive Director 1 Administrative Assistant</p>
36-5502-102	<p>PART-TIME/SEASONAL EMPLOYEES Includes salary for 2 Part time employees: 1 P/T Clerical 1 P/T Main Street Director</p>
36-5502-106	<p>EXPENSE ALLOWANCE Car Allowance for the Executive Director and the P/T Main Street Director.</p>
36-5502-112	<p>EMPLOYEE RETIREMENT Includes the City's cost of the employee retirement program.</p>
36-5502-113	<p>FICA (Social Security)</p>
36-5502-201	<p>OFFICE SUPPLIES Includes all supplies necessary for use in the operation of the YEDA and Main Street office; examples include, but are not limited to, pencils, paper, file folders, file jackets, envelopes, pens, record books, paper clips, etc. Account also includes any supplies needed to maintain the Main Street booth inside Main street Marketplace.</p>
36-5502-202	<p>DUPLICATION/COMPUTER SUPPLIES Printer/copy paper for YEDA office and Main Street program.</p>
36-5502-208	<p>PUBLICATIONS AND PERIODICALS This allows for us to purchase departmental informational materials such as departmental subscription to The Journal Record and Yukon Review, E. D. planning publications, webinars, and purchase reference material for the Main Street program.</p>
36-5502-213	<p>FOOD SUPPLIES Food items associated with YEDA or Main Street program meetings/luncheons/events.</p>
36-5502-215	<p>MERCHANDISE FOR RESALE Merchandise for resale within the Main Street Program booth inside Main street Marketplace.</p>
36-5502-217	<p>WEARING APPAREL Departmental apparel for YEDA staff and Main Street Director.</p>
36-5502-225	<p>PROMOTIONAL ITEMS This expense includes additional flash drives as well as other promotional items for the Economic Development Department and possible booth at ICSC Texas. Also includes Main Street program promotions below. • New Main Street Business Grand Openings – present every new business with a "Piece of the Mill" with the date of their grand opening on an engraved plate: Cost of the plate is \$10, estimate 10-15 new businesses each year. Also would like to give current businesses one with their opening date on it (25). Engraving plates - \$400 • YBMS Promotional Baskets for Trade Shows, Auctions, and Non-profit Fundraising Events – Items for sale in the YBMS Booth at the Mainstreet Marketplace will be used for these baskets. Baskets, promo items, decorating supplies - \$750</p>
36-5502-315	<p>OFFICE EQUIPMENT The YEDA office needs a drafting table and a new office chair for YEDA Exec. Director and Admin. Assistant.</p>
36-5502-331	<p>TRAVEL EXPENSE Travel expenses for various conferences for Executive Director, including both ICSC's, IEDC Conference; as well as any travel associated with/for the Oklahoma Main Street program including the National Main Street Conference and required state trainings. This includes any business lunch meeting expenses for the Executive Director and general mileage reimb. for the Main Street Director.</p>

- 36-5502-332 **TUITION REIMBURSEMENT**
 Tuition Reimbursement for YEDA Admin. Assistant.

- 36-5502-340 **POSTAGE AND SHIPPING**
 Mailing costs for YEDA and Main Street Program.

- 36-5502-345 **ADVERTISING**
 Includes the cost of any Main Street advertising (brochures, thank you ad, etc.) Includes advertising for the following events:

Main Street Mobs	100.00
6x6 on Route 66	1,000.00
YHS Homecoming Parade	250.00
Shop Small Saturday	650.00
Christmas Open House	500.00
Spring Stroll on 66	1,000.00
90th Anniversary Route 66/Yukon 125th Birthday Conce	<u>1,500.00</u>
	5,000.00

- 36-5502-346 **RENTALS AND LEASES**
 Monthly rental of the YEDA office.

- 36-5502-347 **SPECIAL SERVICES**
 Updating media video for the Economic Development webpage; Possible Economic/Feasibility Study for the development of Hotel/Conference Center; Update market profile data from Northeastern State University.

- 36-5502-348 **CONSULTANT FEES**
 This includes attorney fees from the Center of Economic Development Law for legal support/counsel services; Master Planning **Services required for Frisco Road; Butzer Gardner Architect services.**

- 36-5502-349 **PRINTING**
 Cost of printing YEDA and Main Street business cards, envelopes, stationary, etc.; Printing for Main Street program related material including brochures, fact sheets, etc. Also includes Main Street Pad Maps – Printing and distributing Main Street pad maps will be a service to all of the Main Street businesses. All businesses will be listed on the map, but sponsorships on the back of the pad map will be sold to cover some of the expense of printing the maps. Also a local Main Street business has offered to help defray a large portion of the costs of the printing. Maps will be unique in that each local business will have a "pad" of the maps to distribute to their clients/customers. Printing and distribution - \$400

- 36-5502-354 **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**
 Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees. This includes membership fees for Executive Director for CMA, ICSC, IEDC, etc.; Conference registration fees for Executive Director for ICSC Las Vegas, OML day at the Capitol, ICSC Texas, and IEDC. Includes Main Street conferences/banquets/required training registrations.

- 36-5502-356 **TRAINING**
 Allows for possible continuing ed. classes for YEDA Executive Director and/or Admin.

- 36-5502-360 **CONTRIBUTIONS AND MEMORIALS**
 Anniversary/Milestone gifts for YEDA Trustees and/or Main Street Board Members.

***** FESTIVALS AND EVENTS *****

- 36-5502-381-101 **MAIN STREET MOBS**
 Community Business support is the function for these events. Signage and brochure printing.

- 36-5502-381-102 **THE ALL SCHOOL BREAKFAST**
 Sponsoring a table at the annual "back to school" breakfast at the beginning of the school year. Table sponsorship - \$120 (\$10 per person that is sponsored), table decorations and



CITY OF YUKON
GRANT FUND REVENUE
 FY 2015-2016

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
46181	CDBG Grant Funds	96,332	0	66,765	46,500
48613	FEMA 1735 Project	0	0	0	0
48650	Homeland Security Grant	23,670	0	70,883	0
48660	ACOG CNG Grant	0	0	55,502	91,402
48680	Grant-SLA Emergency Mngmt	22,500	36,000	11,250	15,000
48681	FEMA Storms	0	15,000	0	0
48683	Park Grants	2,965	0	100,000	0
48684	Storm Shelter Rebates	315,007	200,000	99,022	0
48685	FEMA 5/31/13 Storm	52,845	0	0	0
48686	Tourism & Rec Dept Land and Water C	0	62,468	0	67,202
48687	Tourism & Rec Dept Trails Program Gra	0	151,932	0	151,932
48688	The Paddle Nation Program Grant	0	2,500	0	0
48689	ACOG Transportation Alternatives Prog	0	500,000	0	460,587
48690	Citizens' Institute on Rural Design Gran	0	7,000	0	0
48691	Corps of Engineers	0	4,031,000	0	4,000,000
48692	Ladder Truck Grant	0	1,000,000	0	1,000,000
48693	Keep OK Beautiful Grants	0	0	2,940	3,267
	ACOG Congestion Mitigation	0	0	0	15,750
	TSET Healthy Communities Grant	0	0	0	92,000
	ODOT Safe Route to School Grant	0	0	0	400,000
	TOTAL REVENUE	513,319	6,005,900	406,362	6,343,640



DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
74-5101 GRANTS						
74-5104 CDBG	20,806	331,507	0	31,102	0	46,500
74-5108 BCC-Permit Assessment Fees	6,232	5,464	0	4,516	0	0
74-5110 Park Grants	0	0	0	1,084	0	0
74-5111 Homeland Security Grant	25,330	0	0	0	0	15,000
74-5119 FEMA Storms	0	0	0	190,558	0	0
74-5120 Emergency Management Grants	21,203	11,627	26,000	14,897	26,000	0
74-5120 Storm Shelter Rebates F	11,875	948,122	225,000	158,398	225,000	0
74-5124 ACOG CNG Grant	0	44,628	0	10,874	10,874	91,402
74-5125 Tourism & Rec Dept Land and Water Consen	0	0	0	0	0	67,202
74-5126 Tourism & Rec Dept Trails Program Grant	0	0	0	0	0	151,932
74-5127 The Paddle Nation Program Grant	0	0	0	0	0	0
74-5128 ACOG Transportation Alternatives Program C	0	0	0	0	0	460,587
74-5129 Citizens' Institute on Rural Design Grant	0	0	0	0	0	0
74-5130 Corps of Engineers	0	0	0	0	0	4,000,000
74-5131 Ladder Truck Grant	0	0	0	0	0	1,000,000
74-5132 Keep OK Beautiful Grants	0	0	0	0	0	3,267
74-5133 ACOG Congestion Mitigation	0	0	0	0	0	15,750
74-5134 TSET Healthy Communities Grant	0	0	0	0	0	92,000
74-5134 ODOT Safe Route to School Grant	0	0	0	0	0	400,000
TOTAL GRANT FUND	85,446	1,341,349	251,000	411,429	261,874	6,343,640

There are no guarantees that we will receive any revenue in this fund. Most of the grant revenue that we receive and expenditures that we make from this fund relate to Emergency Management. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

74-5104	CDBG Community Development Block Grant
74-5108	BCC-Permit Assessment Fees OK Uniform Building Code fees collected and remitted.
74-5110	Park Grants Various Grants for Park beautification, equipment, facilities, etc.
74-5111	Homeland Security Grant Previous received Grants for Vehicles, equipment, etc.
74-5119	FEMA Storms Funds received from FEMA if qualifying storms occur.
74-5120	Emergency Management Grants Funds to encourage the development of comprehensive emergency management programs at the local level.
74-5120	Storm Shelter Rebates F Safe Room/Storm Shelter rebates for citizens.
74-5125	Tourism & Rec Dept Land and Water Conserv.Fund Grant This Grant is from the National Parks Service and the purpose is to fund the development of public outdoor recreation areas or support facilities.
74-5126	Tourism & Rec Dept Trails Program Grant This Grant is from the Oklahoma Tourism and Recreation Department. Eligible projects include trail maintenance / restoration, construction of new trails, development of trailhead / raiaside facilities, and renovation / construction of trails to ensure ADA accessibilitv.
74-5127	The Paddle Nation Program Grant Outdoor Nation is offering \$2500 grants for programs to connect young people with waterways through recreational paddling.
74-5128	ACOG Transportation Alternatives Program Grant This Grant is funded under the Transportation Alternatives Program. Eligible projects include transportation alternatives and safe routes to school.
74-5129	Citizens' Institute on Rural Design Grant \$7,000 Grant and in-kind technical assistance and design expertise valued at \$35,000 to be used for our Main Street Revitalization ef
74-5130	Water Lines, Lift Station, Line Bursting Funds from the U.S Army Corps of Engineers for Water Lines and Lift Station on the West side of town and for Line Bursting
74-5131	Ladder Truck Grant Grant to help fund the purchase of a new Ladder Fire truck.
74-5132	Keep OK Beautiful Main Street Welcome sign planter and planter beds
74-5133	ACOG Congestion Mitigation 12 Bike racks
74-5134	TSET Healthy Communities Grant School Zones
74-5134	ODOT Safe Route to School Grant

Account	Description	2013-2014 Actual Revenues	2014-2015 Budgeted Revenue	2014-2015 Estimated Revenues	2015-2016 Projected Revenue
	SPECIAL REVENUE				
45001	GF Res. Emergency Transfers	0	150,000	0	0
461101	Homeland Sec Grant # 35.67	781	781	1,500	1,500
46118	Special Events	210,514	359,768	141,510	141,510
46120	Spec Events - Bricks	29	29	0	0
46121	Miscellaneous Reimbursement	391	391	40	40
461221	Insurance- Delta Dental	4,089	8,691	2,435	2,435
461222	Insurance-Monthly Health	2,268	5,768	0	0
461228	Insurance Retirees	35,983	89,688	45,700	45,700
461229	Misc Pers-Contingency	10,330	17,536	13,165	13,165
461271	Pools & FF Petty Cash	0	3,000	2,400	2,400
46142	Insurance Reimb. Revenue	156,551	165,000	314,850	314,850
461421	Restitution Reimb.-Distr.	0	1,000	0	0
46143	Mabel Fry Contr- Rent	508	2,586	360	360
461431	Mabel Fry Contr- Books	14,530	26,256	18,000	18,000
46144	State Aid Revenue	17,419	35,934	18,900	18,900
46145	Library- ALA Grant	0	468	0	0
46146	Library Grants	24,684	10,500	0	0
46152	Recycle Friends Revenue	40,820	34,453	19,350	19,350
461591	State Seizures Revenue	9,703	14,703	5,335	5,335
461592	Federal Seizures Revenue	0	22,000	140	140
46163	Surety Jail	275	7,775	0	0
461631	Drug and Alcohol	650	15,650	0	0
46164	911 Revenue	7,852	15,904	7,750	7,750
461641	DEA-Drug Forfeiture	0	10,000	0	0
46165	Support of Org-Fire Rescue	50	550	8,165	8,165
461651	CFAAA - Fire Academy	0	1,000	0	0
461652	Fire Grant-Wal Mart	0	1,000	0	0
461671	TRIAD	0	0	0	0
461674	Vest Grant	0	2,539	0	0
46167S	Shop With a Cop Donations	5,142	14,842	9,900	9,900
46168	Police Training Revenue	15,269	32,725	17,450	17,450
46169	PD Community Relations	212	2,127	1,000	1,000
46171	Friends of DARE	0	2,000	0	0
46173	Police Academy Alumni	170	1,670	0	0
48110	Interest- CI Account	0	1	0	1
481101	Interest Earned - DEA	24	25	25	25
48167	FEMA Reimbursement	0	50,000	0	0
482690	Park Events Sales Tax	0	250	0	0
482699	Pennies for Parks	751	605	250	250
482700	Park Friends - Concessions	380	380	380	380
482701	Park Grants-Misc	1,500	4,100	0	0
482702	Park Friends Revenue	22,413	37,265	22,420	22,420
482703	LC Taylor Park Development	0	773	5	4
482704	Recreation Friends Revenue	23	1,500	0	0
482823	Main Street Program Revenue	0	0	7,200	7,200
482824	Spring Stroll Revenue	0	0	150	150
	Appropriated Fund Balance	0	0	0	308,070
	TOTAL REVENUE	583,311	1,151,233	658,380	966,450



DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
TRANSFERS FROM RESERVES						
64-5110-301 Fees for UB CC payments	33,087	3,623	0	0	0	0
64-5110-366 Emergencies From GF Res	11,867	0	100,000	180,000	180,000	100,000
TOTAL TRANSFERS FROM RESERVES	44,954	3,623	100,000	180,000	180,000	100,000
TRANSFERS FROM PEST						
64-5111-401 Transfers from PEST	0	0	5,000	0	0	5,000
TOTAL TRANSFERS FROM PEST	0	0	5,000	0	0	5,000
SPECIAL REVENUE-GRANTS						
64-5120-405 Homeland Sec Grant #450-065	0	0	0	48,960	48,960	0
64-5120-406 Homeland Sec Grant #520-001	0	0	0	11,822	11,822	0
64-5120-423 OKOHS Grant- Trailer Program	0	2,965	0	10,129	10,129	0
TOTAL SPECIAL REVENUE-GRANTS	0	2,965	0	70,911	70,911	0
RETIREE INSURANCE						
64-5122-108 Misc Health Insurance	39,373	47,613	0	26,403	26,403	25,000
64-5122-108-19 Retiree Health Insurance	0	3,057	200,000	263,083	263,083	200,000
64-5122-117 Misc Dental Insurance	2,876	2,399	0	2,322	2,322	2,000
64-5122-117-19 Dental Insurance Retire	0	0	1,650	0	0	1,500
64-5122-366 Contingency	6,141	8,707	23,350	7,407	7,407	10,000
TOTAL RETIREE INSURANCE	48,390	61,776	225,000	299,215	299,215	238,500
SPECIAL EVENTS						
64-5123-381 Special Events	96,067	76,432	440,000	69,863	70,000	100,000
64-5123-381-11 Christmas Stipend	0	0	0	50,425	50,425	55,000
TOTAL SPECIAL EVENTS	96,067	76,432	440,000	120,288	120,425	155,000
RECREATION SPECIAL REVENUE						
64-5127-380 Recreation Friends	0	0	10,000	0	0	5,000
TOTAL RECREATION SPECIAL REVENUE	0	0	10,000	0	0	5,000

FY 2015-2016 BUDGET

SPECIAL REVENUE

DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
PARKS & EVENTS-SPEC REV						
64-5128-380-10 Misc Park Grants	0	0	1,000	811	811	900
64-5128-380-11 Park Friends	22,981	15,675	40,000	24,323	50,592	51,000
64-5128-380-11 Park Friends (Reynolds)	0	0	10,000	280	12,763	13,000
64-5128-380-11 Park Friends - Benches	340	0	1,000	944	944	1,000
64-5128-380-15 Lewis C Taylor Park Dev	0	0	1,000	2,139	2,139	2,000
64-5128-380-19 Start Up Petty Cash	2,140	2,140	2,000	1,400	140	200
TOTAL PARKS & EVENTS-SPEC REV	25,461	17,815	55,000	29,897	67,388	68,100
INSURANCE & MISC REIMB						
64-5142-366-10 Insurance Reimbursement	21,509	196,675	165,000	7,675	415,446	100,000
64-5142-366-19 Misc Reimbursements	0	3,805	0	2,525	2,525	2,500
TOTAL INSURANCE & MISC REIMB	21,509	200,480	165,000	10,200	417,971	102,500
MABEL FRY						
64-5143-366 Emergencies	2,136	117	0	0	300	300
64-5143-424 Books - Mabel Fry	14,577	23,076	30,000	45,282	45,282	45,000
64-5143-425 E-books	7,999	0	0	2,488	0	2,500
TOTAL MABEL FRY	24,712	23,193	30,000	47,770	45,582	47,800
LIBRARY STATE AID						
64-5144-201 State Aid Office Supplies	960	1,498	0	0	3,000	3,000
64-5144-208 Publications and Periodicals	1,756	1,676	1,500	1,472	3,500	3,500
64-5144-221 State Aid Public Education	5,174	5,437	5,000	3,823	11,945	12,000
64-5144-222 Record Supplies	1,461	2,252	2,500	851	4,000	4,000
64-5144-316 Furniture, Fixtures, & Misc Furn	661	200	1,000	0	1,500	1,500
64-5144-340 State Aid Postage	562	1,085	1,500	202	1,700	1,800
64-5144-354 Assoc Memberships & Conf Reg	1,961	1,165	2,000	270	2,000	2,000
64-5144-376 Licensing	385	395	1,000	415	915	1,000
64-5144-424 State Aid Books	4,059	3,935	16,500	600	21,337	21,000
TOTAL LIBRARY STATE AID	16,979	17,643	31,000	7,633	49,897	49,800
LIBRARY GRANTS						
64-5146-221 Educational Supplies	0	0	0	3,696	1,000	1,000
64-5146-424 Books - Library Grant	0	0	1,000	0	0	1,000
64-5146-424-10 Children's Reading Trust	0	1,771	0	2,110	2,110	2,000
TOTAL LIBRARY GRANTS	0	1,771	1,000	5,806	3,110	4,000
RECYCLING						
64-5152-503 Recycling	2,599	18,300	0	16,126	17,600	15,000
TOTAL RECYCLING	2,599	18,300	0	16,126	17,600	15,000
DEA DRUG FORFEITURE						
64-5164-559 FES Drug Forfeiture	0	0	4,000	0	0	4,000
TOTAL DEA DRUG FORFEITURE	0	0	4,000	0	0	4,000
FIRE DEPT SPECIAL REV						
64-5165-356 Support of Org - Fire Rescue	125	0	10,000	18,162	18,162	15,000
TOTAL FIRE DEPT SPECIAL REV	125	0	10,000	18,162	18,162	15,000

FY 2015-2016 BUDGET

SPECIAL REVENUE

DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015			2015-2016 APPROVED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED ACTUAL	
POLICE DEPT SPECIAL REV						
64-5167-347-10 State Seizures	4,636	5,427	4,000	4,446	5,682	5,700
64-5167-347-10 Federal Seizures	9,294	2,404	2,000	133	9,753	9,800
64-5167-347-10 Drug and Alcohol Fee	0	12,616	12,000	0	17,768	17,800
64-5167-356 Support of Org-PD Training	16,541	28,012	28,000	14,559	17,302	17,450
64-5167-357 Support of Org.- Surety (Jail)	4,024	7,785	6,000	7,777	7,777	78,000
64-5167-360 Support of Org-PD Community Rel	1,673	481	500	829	829	1,000
64-5167-366 Support of Org. - 911	12,059	13,635	13,000	6,929	6,929	7,750
64-5167-381-11 Friends of Dare	1,492	567	500	858	858	900
64-5167-381-12 TRIAD	1,636	0	0	0	0	0
64-5167-381-13 Police Academy Alumni	314	1,019	1,000	0	0	500
64-5167-381-15 CI Account	0	0	0	0	0	500
64-5167-381-17 Shop with a Cop	8,212	4,704	4,000	4,439	4,439	9,900
64-5167-403-10 Marshals Veh Reimbursement	0	4,899	4,000	0	0	0
64-5167-509 DA-Grants (Fed Seizures)	0	0	0	0	0	100
TOTAL POLICE DEPT SPECIAL REV	59,881	81,549	75,000	39,969	71,337	149,400
MAIN STREET						
64-5172-366 Main Street Programs	0	0	0	55	55	7,200
64-5172-381-10 Spring Stroll	0	0	0	29	29	150
TOTAL MAIN STREET	0	0	0	84	84	7,350
TOTAL EXPENDITURES	340,677	505,547	1,151,000	846,061	1,361,683	966,450

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund.

None of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is hard to know the amount of insurance reimbursement or FEMA declared emergency reimbursement funds that the City will receive in any given year.)

While not as specific as the budget for other funds, This budget can still be helpful in getting a broad picture of the financial health of the City.



PERSONNEL ASSIGNMENTS

LEGISLATIVE	3	MUNICIPAL COURT	7	RECREATION & FACILITIES	89
City Attorney	1	Court Administrator	1	Recreation Superintendent	1
PIO/Media Specialist	1	Deputy Court Clerk	1	Jackie CooperGym Manager	1
Graphic Artist (P/T)	1	Judicial Assistant II	2	Athletic Coordinator	1
		Judicial Assistant I	1	Rec Leader I - YCC	2
ADMINISTRATIVE	3	Municipal Judge	1	Rec Aide Full-Time	5
City Manager	1	Bailiff (P/T)	1	Supervisor III-YCC	1
Assistant City Manager	1			DRC Supervisor	1
Administration Coordinator	1	EMERGENCY MANAGEMENT	2	DRC Assistant	1
		Emergency Mngmnt Director	1	DRC Receptionist	1
FINANCE	3	Emergency Mngmnt Clerk	1	Part-Time Rec Aides	14
City Treasurer	1			Seasonal-All Year	5
1st Deputy City Treasurer	1	TECHNOLOGY	5	Pool Seasonal	38
2nd Deputy City Treasurer	1	Director	1	Part-Time Special Instructors	8
		IT Assistant	2	Seasonal Summer Only	10
CITY CLERK	2	Technology Support Assistant	1		
City Clerk	1	IT Tech (P/T)	1	ECONOMIC DEVELOPMENT	4
Deputy City Clerk	1			Executive Director	1
		DEVELOPMENT SERVICES	12	Administrative Assistant	1
FIRE	41	Director	1	Clerk (P/T)	1
Chief	1	Inspector II	1	Main Street Director (P/T)	1
Battalion Chief	3	Inspector I	3		
Training Officer/Major	1	Fire Inspector	1	FLEET MAINTENANCE	6
Captain	6	Code Enforcement	2	Superintendent	1
Sergeant	6	Operations Supervisor	1	Mechanic III	1
Corporal	16	Permit/Licensing Clerk	1	Mechanic II	1
Fire Fighter	6	Clerk II	1	Mechanic I	1
Secretary III	2	Archivist/Grant Writer	1	PW Office Coordinator	1
				Secretary II	1
POLICE DEPARTMENT	67	LIBRARY	9	WATER/WASTEWATER	10
Chief	1	Librarian	1	Public Works Director	1
Captain	3	Assistant Librarian	1	W/S Superintendent	1
Lieutenant	6	Library Associate	5	Foreman	1
Sergeant	6	PT Clerk	2	Equipment Operator II	3
Corporal	17			Laborer I	4
Patrol Officer	7	PROPERTY MAINTENANCE	8		
School Resource Officer	3	Superintendent/City Electrician	1	UTILITY BILLING	10
Detective Sergeant	1	Electrician I	1	Supervisor	1
Detective Lieutenant	1	Laborer II	1	Utility Billing Specialist	1
Detective	1	Laborer I	5	Clerk II	3
Jailer	2			Meter Reader/Cust Srvc Clk	1
Communications Manager	1	HUMAN RESOURCES	3	Meter Reader	4
Communications Officer	12	Director	1		
Secretary III	1	Risk Manger	1	SANITATION	14
Records Manager	1	Payroll/HR Assistant	1	Director	1
Records Technician	2			Supervisor/Driver	1
Animal Control Officer	2	PARK ADMINISTRATION	4	Transfer Trailer Dirver	1
		Director	1	Sanitation Driver	8
STREET	15	Deputy Director	1	Equipment Operator I	1
Street Superintendent	1	Special Events Supervisor	1	Laborer II	1
Foreman	1	Secretary III	1	Secretary II	1
Equipment Operator III	2			STORMWATER	2
Equipment Operator II	1	PARK MAINTENANCE	44	Stormwater Manager	1
Equipment Operator I	2	Superintendent	1	GIS Mapping Tech	1
PPWP Crew Leader	1	Supervisor II	1		
Laborer III	1	Laborer I	8	TOTAL EMPLOYEES	363
Laborer II	3	P/T Laborer	11		
Laborer I	3	Seasonal	23		



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Firefighter	35,888	37,683	39,567	41,545	43,623	45,803	48,094	50,499	53,023	54,349	55,708	57,101
	14.11	14.81	15.55	16.33	17.15	18.00	18.90	19.85	20.84	21.36	21.90	22.45
Corporal	44,363	46,581	48,910	51,356	53,923	56,619	59,450	62,423	65,544	67,183	68,862	70,584
	17.44	18.31	19.23	20.19	21.20	22.26	23.37	24.54	25.76	26.41	27.07	27.75
Sergeant	50,263	52,776	55,415	58,186	61,095	64,150	67,358	70,725	74,261	76,119	78,021	79,972
	19.76	20.75	21.78	22.87	24.02	25.22	26.48	27.80	29.19	29.92	30.67	31.44
Training Officer	55,415	58,185	61,095	64,150	67,358	70,725	74,261	77,975	81,873	83,920	86,018	88,168
	26.64	27.97	29.37	30.84	32.38	34.00	35.70	37.49	39.36	40.35	41.35	42.39
Captain	59,398	62,367	65,486	68,760	72,198	75,808	79,598	83,579	87,757	89,951	92,200	94,505
	23.35	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	35.36	36.24	37.15
Battalion Chief	62,367	65,486	68,760	72,198	75,808	79,598	83,579	87,757	92,145	94,449	96,810	99,230
	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	36.22	37.13	38.05	39.01



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Police Officer	38,260	40,272	42,392	44,622	46,972	49,444	52,046	54,787	57,670	59,111	60,589	62,104
	18.39	19.36	20.38	21.45	22.58	23.77	25.02	26.34	27.73	28.42	29.13	29.86
Corporal	44,288	46,620	49,076	51,656	54,374	57,237	60,251	63,419	66,757	68,427	70,138	71,890
	21.29	22.41	23.59	24.83	26.14	27.52	28.97	30.49	32.09	32.90	33.72	34.56
Detective	47,880	50,399	53,052	55,843	58,781	61,877	65,133	68,560	72,169	73,974	75,823	77,719
	23.02	24.23	25.51	26.85	28.26	29.75	31.31	32.96	34.70	35.56	36.45	37.36
Sergeant	47,880	50,399	53,052	55,843	58,781	61,877	65,133	68,560	72,169	73,974	75,823	77,719
	23.02	24.23	25.51	26.85	28.26	29.75	31.31	32.96	34.70	35.56	36.45	37.36
Lieutenant	54,972	57,864	60,913	64,116	67,491	71,044	74,783	78,719	82,861	84,933	87,055	89,232
	26.43	27.82	29.29	30.83	32.45	34.16	35.95	37.85	39.84	40.83	41.85	42.90
Captain	62,065	65,334	68,770	72,390	76,200	80,208	84,432	88,877	93,558	95,897	98,294	100,751
	29.84	31.41	33.06	34.80	36.63	38.56	40.59	42.73	44.98	46.10	47.26	48.44



FY 2015-2016 BUDGET
GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
C			30,892	31,665	32,457	33,268	34,100	34,953	35,827
Clerk I Judicial Clerk Laborer I Meter Reader I			14.85	15.22	15.60	15.99	16.39	16.80	17.22
D	0	30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723
Receptionist - RAC		14.85	15	15.60	16	16.39	17	17.22	18
E	30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723	37,640
Meter Reader II GIS/GPS Technician	14.85	15.22	15.60	15.99	16.39	16.80	17.22	17.66	18.10
F	31,665	32,457	33,268	34,100	34,926	35,826	36,722	37,640	38,581
Clerk II Customer Service Clerk Laborer II Library Associate Jailer Judicial Assistant I Meter Reader III Secretary I	15.22	15.60	15.99	16.39	16.79	17.22	17.65	18.10	18.55
G	32,446	33,257	34,088	34,940	35,814	36,709	37,627	38,568	39,532
Rec Aide - Full-Time RAC Activity Assistant	15.60	15.99	16.39	16.80	17.22	17.65	18.09	18.54	19.01
H	32,622	33,438	34,274	35,131	36,009	36,909	37,833	38,779	39,748
Judicial Assistant II	15.68	16.08	16.48	16.89	17.31	17.74	18.19	18.64	19.11
I	32,945	33,851	34,780	35,738	36,720	37,730	38,768	39,834	40,929
Equipment Operator I Street Sweeper Supervisor I	15.84	16.27	16.72	17.18	17.65	18.14	18.64	19.15	19.68
J	34,371	35,316	36,287	37,285	38,311	39,365	40,447	41,559	42,739
Communications Specialist Deputy Court Clerk Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Property/Jail Specialist Records Technician Sanitation Driver Secretary II	16.52	16.98	17.45	17.93	18.42	18.93	19.45	19.98	20.55
K	35,863	36,850	37,862	38,903	39,973	41,072	42,201	43,363	44,555
Athletic Coordinator Recreation Leader I Supervisor II	17.24	17.72	18.20	18.70	19.22	19.75	20.29	20.85	21.42
L	37,432	38,461	39,519	40,605	41,722	42,870	44,048	45,260	46,504
Assistant Electrician Equipment Operator III Foreman PPWP Crew Leader	18.00	18.49	19.00	19.52	20.06	20.61	21.18	21.76	22.36
M	38,028	39,073	40,148	41,252	42,386	43,552	44,749	45,980	47,245
	18.28	18.79	19.30	19.83	20.38	20.94	21.51	22.11	22.71

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Recreation Leader II Transfer Driver I									
N	39,447	40,533	41,647	42,794	43,970	45,180	46,422	47,698	49,009
	18.96	19.49	20.02	20.57	21.14	21.72	22.32	22.93	23.56
Animal Control Officer Code Enforcement Officer Emergency Management Admin Assistant Mechanic II Operations Supervisor RAC Supervisor Records Manager									
O	39,783	40,877	42,001	43,167	44,344	45,562	46,816	48,103	49,427
	19.13	19.65	20.19	20.75	21.32	21.90	22.51	23.13	23.76
P	40,817	41,939	43,092	44,277	45,495	46,745	48,032	49,352	50,709
	19.62	20.16	20.72	21.29	21.87	22.47	23.09	23.73	24.38
Archivist/Grant Writer HR/Payroll Clerk Supervisor III Transfer Driver II YCC Manager									
Q	42,636	43,829	45,056	46,318	47,614	48,948	50,318	51,728	53,176
	20.50	21.07	21.66	22.27	22.89	23.53	24.19	24.87	25.56
2nd Deputy City Treasurer Deputy City Clerk PIO/Media Specialist Secretary III Technology Support Assistant									
R	44,550	45,797	47,079	48,398	49,762	51,145	52,577	54,049	55,640
	21.42	22.02	22.63	23.27	23.92	24.59	25.28	25.99	26.75
Mechanic III Utility Billing Specialist									
S	46,560	47,863	49,203	50,582	51,997	53,454	54,950	56,489	58,070
	22.38	23.01	23.66	24.32	25.00	25.70	26.42	27.16	27.92
Communications Supervisor IT Assistant Supervisor IV Stormwater Manager									
T	48,888	50,031	51,431	52,871	54,351	55,872	57,433	59,045	60,698
	23.40	24.05	24.73	25.42	26.13	26.86	27.63	28.39	29.18
U	50,888	52,311	53,776	55,281	56,829	58,420	60,056	61,738	63,466
	24.46	25.15	25.85	26.58	27.32	28.09	28.87	29.68	30.51
Fire Inspector Inspector I									
V	53,218	54,708	56,240	57,814	59,434	61,098	62,809	64,568	66,376
	25.59	26.30	27.04	27.80	28.57	29.37	30.20	31.04	31.91
W	55,673	57,260	58,891	60,569	62,285	64,072	65,897	67,775	69,707
	26.77	27.53	28.31	29.12	29.95	30.80	31.68	32.58	33.51
Electrician/Property Maint. Superintendent Fleet Superintendent Inspector II Jackie Cooper Gym Manager Public Works Office Coordinator Street Superintendent Risk Manager Water/Sewer Distribution Superintendent									
X	57,709	59,353	61,044	62,783	64,573	66,414	68,307	70,254	72,255
	27.74	28.54	29.35	30.18	31.04	31.93	32.84	33.78	34.74
1st Deputy City Treasurer									



FY 2015-2016 BUDGET
MANAGEMENT PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
3	40,747	41,879	43,048	44,247	45,484	46,756	48,065	49,417	50,813
Administrative Assistant	19.59	20.13	20.70	21.27	21.87	22.48	23.11	23.76	24.43
4	41,482	42,638	43,826	45,049	46,311	47,607	48,940	50,310	51,719
	19.94	20.50	21.07	21.66	22.26	22.89	23.53	24.19	24.86
5	42,570	43,758	44,981	46,242	47,540	48,873	50,254	51,670	53,133
	20.47	21.04	21.63	22.23	22.86	23.50	24.16	24.84	25.54
6	44,486	45,728	47,008	48,328	49,687	51,088	52,533	54,020	55,550
	21.39	21.98	22.60	23.23	23.89	24.56	25.26	25.97	26.71
7	46,493	47,797	49,143	50,526	51,951	53,420	54,932	56,493	58,096
Assistant Librarian	22.35	22.98	23.63	24.29	24.98	25.68	26.41	27.16	27.93
8	46,916	48,23	49,590	50,985	52,424	53,903	55,433	57,006	58,628
	22.56	2.32	23.84	24.51	25.20	25.91	26.65	27.41	28.19
9	48,604	49,975	51,382	52,833	54,325	55,868	57,452	59,086	60,769
	23.37	24.03	24.70	25.40	26.12	26.86	27.62	28.41	29.22
10	49,046	50,429	51,848	53,311	54,821	56,372	57,979	59,628	61,328
	23.58	24.24	24.93	25.63	26.36	27.10	27.87	28.67	29.48
11	50,826	52,257	53,733	55,256	56,823	58,438	60,103	61,816	63,580
	24.44	25.12	25.83	26.57	27.32	28.10	28.90	29.72	30.57
12	53,158	54,662	56,210	57,808	59,453	61,148	62,893	64,692	66,540
	25.56	26.28	27.02	27.79	28.58	29.40	30.24	31.10	31.99
13	55,611	57,190	58,817	60,494	62,220	63,994	65,824	67,709	69,649
Librarian	26.74	27.50	28.28	29.08	29.91	30.77	31.65	32.55	33.49
14	58,182	59,833	61,540	63,296	65,108	66,969	68,890	70,866	72,904
Event Superintendent	27.97	28.77	29.59	30.43	31.30	32.20	33.12	34.07	35.05
15	60,322	62,042	63,810	65,629	67,513	69,447	71,443	73,493	75,608
	29.00	29.83	30.68	31.55	32.46	33.39	34.35	35.33	36.35
16	66,693	68,602	70,573	72,598	74,685	76,833	79,048	81,331	83,681
Court Administrator Emergency Management Director Executive Administrative Assistant Park Maintenance Superintendent YEDA Executive Director	32.06	32.98	33.93	34.90	35.91	36.94	38.00	39.10	40.23
17	69,876	71,889	73,957	76,086	78,278	80,536	82,861	85,253	87,720
Information Technology Officer Recreation Superintendent Utility Billing Supervisor	33.59	34.56	35.56	36.58	37.63	38.72	39.84	40.99	42.17
18	85,302	87,769	90,315	92,934	95,633	98,410	101,273	104,169	107,259
City Clerk City Treasurer Community Development Director Deputy Park & Rec Director Human Resources Director Park & Rec Director Public Works Director	41.01	42.20	43.42	44.68	45.98	47.31	48.69	50.08	51.57
19	93,532	96,250	99,047	101,922	104,877	107,950	111,095	114,340	117,680
Fire Chief Police Chief	44.97	46.27	47.62	49.00	50.42	51.90	53.41	54.97	56.58
20	102,590	105,576	108,654	111,823	115,085	118,445	118,935	122,503	126,178
Assistant City Manager	49.32	50.76	52.24	53.76	55.33	56.94	57.18	58.90	60.66