



**FY 16-17  
Budget**

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JUL 27 2016  
State Auditor  
and Inspector

*Canadian*




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Transmittal Memo  
Budget Summary

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DATE: May 17, 2016

TO: Mayor John Alberts  
Vice Mayor Michael McEachern  
Council Member Richard Russell  
Council Member Earline Smaistrila  
Council Member Donna Yanda

FROM: James D. Crosby, City Manager

RE: Budget FY 2016-2017

#### **MEMORANDUM**

I am forwarding to you the proposed Budget for fiscal year 2016 – 2017. This is a conservative budget and I believe it will start us on a road to recovery. We will rebuild our reserves and yet not cut back in the services we provide to our citizens.

Our general fund is \$3,843,676 less than was budgeted last year. The Water and Sewer Enterprise is \$1,052,153 more than last year. This is due to raising the utility rates and transferring more money to the General Fund. Sanitation Enterprise is \$615,917 less than last year. When you combine the Storm Water Enterprise, CIP Sales Tax, the Grant Fund, and the Special Revenue Fund the total budget is \$10,440,506 less than the previous year.

The budget is balanced but is very tight. Again, this financial plan will start us on a path to rebuild our reserves.

After the budget is passed we need to meet and decide our course on completing several of our major capital projects. These projects are not addressed in the budget. We need to discuss some road projects and replacing some police cars. I intend to address these needs as we enter the fiscal year.

Please contact me if you have some questions that need to be addressed as we begin our budget study sessions.

Thank you.



**BUDGET SUMMARY**  
FY 2016-2017

100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
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**GENERAL FUND**

Legislative	174,878	21,700	549,800	0	259,790	0	1,006,168
Administration	476,019	2,000	19,750	0	0	0	497,769
Insurance	708,273	0	375,800	0	0	0	1,084,073
Finance	593,680	650	4,825	0	0	0	599,155
Fire Dept.	3,938,451	101,200	48,100	0	0	0	4,087,751
Police Dept.	5,454,730	95,350	83,050	0	0	0	5,633,130
Street Department	823,108	29,878	284,240	365,000	0	0	1,502,226
Municipal Court	350,683	1,600	25,425	0	0	0	377,708
Emergency Mngmt	72,486	1,700	10,000	0	0	0	84,186
Technology	332,134	27,700	614,691	53,923	0	0	1,028,448
Development Svcs	793,029	6,800	65,825	0	0	0	865,654
Library	492,152	7,100	8,375	40,000	0	0	547,627
Property Maint.	516,999	30,768	545,265	0	0	0	1,093,032
Human Resources	266,976	12,700	26,900	0	0	0	306,576
Park Administration	366,813	4,170	153,436	0	0	0	524,419
Park Maintenance	541,598	63,009	31,357	0	0	0	635,964
Recreation Facilities	1,169,578	49,082	72,343	0	0	0	1,291,002
Fleet Maintenance	402,642	302,575	140,268	0	0	0	845,485
<b>GENERAL FUND TOTAL</b>	<b>17,474,229</b>	<b>757,982</b>	<b>3,059,449</b>	<b>458,923</b>	<b>259,790</b>	<b>0</b>	<b>22,010,373</b>
				FY 16-17 Less than FY 15-16	(3,843,676)	<b>Total Projected Revenue</b>	<b>22,010,373</b>
						+/-	0

**WATER/SEWER ENTERPRISE**

W/S Distribution	650,562	36,908	385,985	175,000	0	991,560	2,240,015
Utility Billing	622,570	11,740	128,496	0	0	981,822	1,744,628
Treatment & Supply	0	0	2,818,178	131,100	254,898	946,507	4,150,683
<b>WATER/SEWER ENT TOTAL</b>	<b>1,273,132</b>	<b>48,648</b>	<b>3,332,659</b>	<b>306,100</b>	<b>254,898</b>	<b>2,919,889</b>	<b>8,135,326</b>
				FY 16-17 Less than FY 15-16	1,052,153	<b>Total Projected Revenue</b>	<b>8,135,326</b>
						+/-	0

**SANITATION ENTERPRISE**

Sanitation Services	767,167	443,476	88,515	43,600	0	761,624	2,104,382
<b>SANITATION ENT.TOTAL</b>	<b>767,167</b>	<b>443,476</b>	<b>88,515</b>	<b>43,600</b>	<b>0</b>	<b>761,624</b>	<b>2,104,382</b>
				FY 16-17 Less than FY 15-16	(615,197)	<b>Total Projected Revenue</b>	<b>2,104,382</b>
						+/-	0

**STORMWATER ENTERPRISE**

Stormwater	150,526	20,425	82,438	0	0	0	253,389
<b>STORMWATER ENT.FUND</b>	<b>150,526</b>	<b>20,425</b>	<b>82,438</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>253,389</b>
				FY 16-17 Less than FY 15-16	(117,594)	<b>Total Projected Revenue</b>	<b>253,389</b>
						+/-	0

**SALES TAX CIP**

Sales Tax CIP	0	0	0	0	0	6,512,162	6,512,162
Economic Dev	0	1,550	111,350	0	0	0	112,900
<b>SALES TAX CIP TOTAL</b>	<b>0</b>	<b>1,550</b>	<b>111,350</b>	<b>0</b>	<b>0</b>	<b>6,512,162</b>	<b>6,625,062</b>
				FY 16-17 Less than FY 15-16	(1,824,938)	<b>Total Projected Revenue</b>	<b>6,625,062</b>
						+/-	0

**GRANT FUND**

Grant Fund	0	0	94,817	0	1,752,065	0	1,846,882
<b>GRANT FUND TOTAL</b>	<b>0</b>	<b>0</b>	<b>94,817</b>	<b>0</b>	<b>1,752,065</b>	<b>0</b>	<b>1,846,882</b>
				FY 16-17 Less than FY 15-16	(4,496,758)	<b>Total Projected Revenue</b>	<b>1,846,882</b>
						+/-	0

**SPECIAL REVENUE FUND**

Special Revenue	0	22,000	318,115	10,000	0	9,290	359,405
<b>SPECIAL REVENUE TOTAL</b>	<b>0</b>	<b>22,000</b>	<b>318,115</b>	<b>10,000</b>	<b>0</b>	<b>9,290</b>	<b>359,405</b>
				FY 16-17 Less than FY 15-16	(594,495)	<b>Total Projected Revenue</b>	<b>359,405</b>
						+/-	0

<b>TOTAL BUDGET</b>	<b>19,665,054</b>	<b>1,294,080</b>	<b>7,087,343</b>	<b>818,623</b>	<b>2,266,753</b>	<b>10,202,965</b>	<b>41,334,818</b>
				FY 16-17 Less than FY 15-16	(10,440,506)	<b>Total Projected Revenue - All Funds</b>	<b>41,334,818</b>
						+/-	0

**RESOLUTION NO. 2016-03**

**A RESOLUTION APPROVING THE CITY OF YUKON, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

**WHEREAS**, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

**WHEREAS**, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and,

**WHEREAS**, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

**WHEREAS**, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

**WHEREAS**, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:**

**SECTION 1.** The City Council of the City of Yukon does hereby adopt the FY 2016-2017 Budget on the 7<sup>TH</sup> day of June, 2016 with the total resources available in the amount of \$41,334,818 and total appropriations in the amount of \$41,334,818 . Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

<b>Fund/Department</b>	<b>Total</b>
<b>GENERAL FUND</b>	
Legislative	1,006,168
Administration	505,975
Insurance	1,084,073
Finance	599,603
Fire Dept.	4,091,220
Police Dept.	5,642,276
Street Department	1,503,090
Municipal Court	377,708
Emergency Mngmt	84,186

<b>Fund/Department</b>	<b>Total</b>
Technology	1,028,448
Development Svcs	866,106
Library	547,749
Property Maint.	1,093,217
Human Resources	307,045
Park Administration	524,768
Park Maintenance	710,964
Recreation Facilities	1,291,608
Fleet Maintenance	845,754
<b>GENERAL FUND TOTAL</b>	<b>22,109,958</b>

Fund/Department	Total
<b>WATER/SEWER ENTERPRISE</b>	
W/S Distribution	2,240,299
Utility Billing	1,744,989
Treatment & Supply	4,150,683
<b>WATER/SEWER ENT TOTAL</b>	<b>8,135,971</b>
<b>SANITATION ENTERPRISE</b>	
Sanitation Services	2,105,048
<b>SANITATION ENT. TOTAL</b>	<b>2,105,048</b>
<b>STORMWATER ENTERPRISE</b>	
Stormwater	253,389
<b>STORMWATER ENT. FUND</b>	<b>253,389</b>

Fund/Department	Total
<b>SALES TAX CIP</b>	
Sales Tax CIP	6,512,162
Economic Dev	112,900
<b>SALES TAX CIP TOTAL</b>	<b>6,625,062</b>
<b>GRANT FUND</b>	
Grant Fund	1,846,882
<b>GRANT FUND TOTAL</b>	<b>1,846,882</b>
<b>SPECIAL REVENUE FUND</b>	
Special Revenue	359,405
<b>SPECIAL REVENUE TOTAL</b>	<b>359,405</b>
<b>TOTAL BUDGET</b>	<b>41,435,714</b>

**SECTION 2.** The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2016-2017, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Adopted and approved by the Council of the City of Yukon this 7<sup>TH</sup> day of June, 2016.



*[Signature]*  
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*[Signature]*  
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 MAYOR

**RESOLUTION NO. YMA-2016-02**

**A RESOLUTION APPROVING THE  
YUKON MUNICIPAL AUTHORITY,  
OKLAHOMA BUDGET FOR THE FISCAL  
YEAR 2016-2017 AND ESTABLISHING  
BUDGET AMENDMENT AUTHORITY.**

**WHEREAS**, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

**WHEREAS**, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and,

**WHEREAS**, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

**WHEREAS**, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

**WHEREAS**, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**WHEREAS**, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2017 be in a similar format

**NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:**

**SECTION 1.** The Yukon Municipal Authority does hereby adopt the FY 2016-2017 Budget on the 7<sup>TH</sup> day of JUNE, 2016 with the total resources available in the amount of \$10,493,097 and total appropriations in the amount of \$10,493,097. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
<b>WATER/SEWER ENTERPRISE</b>	
W/S Distribution	2,240,299
Utility Billing	1,744,989
Treatment & Supply	4,150,683
<b>WATER/SEWER ENT TOTAL</b>	<b>8,135,971</b>

Fund/Department	Total
<b>SANITATION ENTERPRISE</b>	
Sanitation Services	2,105,048
<b>SANITATION ENT.TOTAL</b>	<b>2,105,048</b>
<b>STORMWATER ENTERPRISE</b>	
Stormwater	253,389
<b>STORMWATER ENT.FUND</b>	<b>253,389</b>
<b>Total Budget</b>	<b>10,494,408</b>



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# GENERAL FUND



**GENERAL FUND REVENUE**  
FY 2016 - 2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Projected Revenue	2016-2017 Proposed Revenue
<b>TAX REVENUE</b>					
42110	Sales Tax	9,668,041	10,596,050	10,756,274	10,927,286
42111	Use Sales Tax	1,203,186	1,317,635	1,065,565	809,333
42115	Cigarette Tax	228,075	232,070	266,160	236,685
42120	Alcoholic Beverage Tax	98,676	98,850	101,527	100,000
42140	Commercial Vehicle Tax	188,052	191,860	185,517	191,866
42150	Gasoline Excise Tax	44,944	46,050	41,916	41,916
42190	Resale Property Tax	41,183	0	0	0
42195	Weed/Trash Abatements	3,823	300	12,995	8,000
	<b>TOTAL</b>	<b>11,475,979</b>	<b>12,482,815</b>	<b>12,429,953</b>	<b>12,315,086</b>
<b>FRANCHISE REVENUE</b>					
43110	Electrical Franchise	635,434	695,650	612,154	696,000
43120	Telephone Franchise	173,194	151,450	172,913	172,000
43130	Natural Gas Franchise	124,223	133,800	169,628	140,000
43140	Cable TV Franchise	272,633	286,200	268,040	280,000
	<b>TOTAL</b>	<b>1,205,485</b>	<b>1,267,100</b>	<b>1,222,736</b>	<b>1,288,000</b>
<b>LICENSES &amp; PERMITS</b>					
44009	Collection Fees	1,204	720	1,735	1,157
44110	Building Permits	112,882	49,115	177,447	118,000
44111	Assessment Fees	9,196	5,225	13,896	10,000
44112	Gas Line Fee	3,960	4,265	5,078	4,300
44113	Heat & Air (Mechanical) Per	12,979	13,730	17,203	11,500
44115	Re-Inspection Fee	4,590	5,040	6,660	5,200
44117	Plumbing Permit	24,381	20,500	41,320	25,000
44118	Sign Permit & License	3,775	4,375	3,285	3,000
44125	Conditional Use Permit	750	940	1,200	1,000
44130	Rezoning Fees	3,129	1,630	24,700	10,000
44135	Garage Sale Permit	3,745	2,890	2,678	2,500
44137	Fence Permits	1,523	1,385	1,530	1,400
44139	License Permit	(100)	0	675	0
44142	Electrical Permit	12,973	11,125	22,457	15,000
44143	Plan Review	26,733	32,075	5,123	4,000
44144	Certificate of Occupancy	2,375	2,130	2,700	2,400
44145	Beer License	745	465	120	100
44146	Mixed Beverage License	15,800	9,280	2,850	9,000
441461	Cert of Compliance (Mixed B	300	375	675	450
44148	Board of Adjustments Fee	2,300	2,130	2,040	2,130
44149	Storm Shelter Permit	8,882	9,100	4,050	4,000
44150	Oil Well Inspection Fees	23,535	29,515	0	29,000
44155	Curb Cut	4,700	4,450	4,697	4,500
44158	Residential Well Drilling F	0	0	0	0
44159	Bondman License	256	220	273	220
44160	Solicitors License	12,250	11,600	1,500	11,600
44162	Building Contractor License	42,450	32,800	41,700	33,000
44164	Electrical Contractor Licen	12,200	14,350	17,025	5,500



**GENERAL FUND REVENUE**  
FY 2016 - 2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Projected Revenue	2016-2017 Proposed Revenue
44166	Garbage Service License	25	30	825	550
44167	Kennel License	50	60	0	60
44168	Mechanical Contractor Licen	15,400	17,600	18,825	17,600
44169	Mobile Home Park License	578	50	0	33
44171	Plumbing Contractor License	16,150	17,620	19,350	17,600
44173	Occupational License	13,875	11,880	3,113	11,880
44175	Code Enforcement Inspection	20,484	25,685	0	25,650
44180	Recreational Vehicle Permit	120	0	0	0
44181	Manufactured Home Placement	0	0	0	0
44185	Vending Machine License & R	1,120	365	45	365
44190	Pool Permits	1,628	1,335	1,350	1,300
44191	Paving & Boring Permits	1,391	1,745	50,135	30,000
44195	Alarm Fees	15,940	18,170	18,570	18,170
44196	Fire Alarm (False Alarm Fees)	738	675	11,025	6,800
	<b>TOTAL</b>	<b>435,012</b>	<b>364,645</b>	<b>525,853</b>	<b>443,965</b>
	<b>FINES &amp; FORFEITURES</b>				
45110	Court Fees	751,233	883,135	825,271	884,000
45113	Piedmont Dispatch	43,550	46,210	42,210	47,000
45114	Jail Service Reimbursement	2,440	3,060	5,580	4,000
45120	Library Fines	4,409	4,225	4,140	7,400
45130	Animal Control Fees	1,133	1,060	780	1,000
45140	Impound Fees	14,300	15,425	16,350	16,000
	<b>TOTAL</b>	<b>817,065</b>	<b>953,115</b>	<b>894,331</b>	<b>959,400</b>
	<b>PROJECTS</b>				
46160	Park Land Improvement Revenue	1,295	1,225	1,508	8,300
	<b>TOTAL</b>	<b>1,295</b>	<b>1,225</b>	<b>1,508</b>	<b>8,300</b>
	<b>USE OF PROPERTY</b>				
47110	Pool Fees	39,083	34,240	25,736	34,200
47115	Concessions	11,242	7,950	8,032	8,000
47116	Community Center Membership	10,787	10,865	9,968	10,865
47125	Rental of Property: Ctrs, G	41,588	32,395	41,652	32,400
47130	Pavilion & Gazebo Rental	7,813	5,960	4,478	5,960
	<b>TOTAL</b>	<b>110,513</b>	<b>91,410</b>	<b>89,865</b>	<b>91,425</b>
	<b>SPECIAL REVENUES</b>				
48110	Interest on Investments	24,690	26,125	5,359	5,000
48165	Workers' Comp.	1,042	1,300	0	1,300
48167	FEMA Reimbursement	0	0	0	426,000
481671	FEMA Reimb-Pass Thru	0	0	0	0
48170	Reimbursement - Other	0	0	0	0
48175	Rental Income - Industrial	4,500	4,700	4,500	4,700
48190	Sale of City Property	32,266	39,300	36,748	40,000
48191	Auction Site Expense Collec	1,708	2,060	2,650	2,000
48192	Auction Site Sales Tax Coll	1,769	2,120	1,535	2,100



**GENERAL FUND REVENUE**  
FY 2016 - 2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Projected Revenue	2016-2017 Proposed Revenue
48210	Adminstrative Charges	10,153	10,540	3,830	10,600
48220	Return Check Charges	130	160	(15)	20
48235	Mayor's Prayer Breakfast	226	280	0	300
48240	Finger Prints	5,595	6,175	4,860	6,000
48250	Miscellaneous	188,613	99,575	279,650	100,000
48258	Sewer Saddles	0	0	0	0
48265	Sports Leagues	22,315	25,975	29,520	26,000
48266	Sports Leagues Concession	0	0	0	0
48270	Park Programs	76,597	43,605	46,346	44,000
48275	Park & Rec Events	10,266	47,175	10,509	48,000
482752	P&R Concerts in the Park	457	0	1,373	1,000
48280	RAC Trip-Bus Revenue	4,960	4,840	4,086	4,840
48281	RAC Meal Charges	33,096	34,340	31,682	34,340
48282	RAC Donations/Contributions	0	0	0	0
48283	RAC Programs	7,288	7,780	5,740	7,780
48285	RAC-Clinic Donations	0	0	0	0
48300	School Officers-Reimb	135,000	150,480	135,000	150,480
48305	Highway Safety Grant	0	0	0	0
48306	Dept of Mental Health Reimb	1,320	940	800	940
48310	US Marshall's Office	0	0	0	0
48315	DEA	0	0	0	0
	<b>TOTAL</b>	<b>561,991</b>	<b>507,470</b>	<b>604,172</b>	<b>915,400</b>
<b>MANAGEMENT FEE TRANSFERS FROM</b>					
48610	Water & Sewer Enterprise	2,075,602	1,899,215	1,899,215	2,494,507
48611	Sanitation Department	460,009	500,100	500,100	485,000
48612	Stormwater Department	91,652	95,775	95,775	0
48685	Transfer from Lib - State Aid	0	0	0	9,290
	<b>TOTAL</b>	<b>2,627,263</b>	<b>2,495,090</b>	<b>2,495,090</b>	<b>2,988,797</b>
<b>TRANSFERS FROM</b>					
48704	PEST Police	1,012,902	1,446,375	1,012,902	1,000,000
48705	PEST Fire	831,519	1,183,375	831,519	1,000,000
48706	PEST General Employees	826,451	1,314,850	826,451	1,000,000
48750	Fund 64 Special Revenue	0	62,700	0	0
48950	Transfer from GF Reserve	1,233,780	1,314,850	1,213,371	0
	Transfer from Sales Tax CIP	0	0	0	0
	<b>TOTAL</b>	<b>3,904,652</b>	<b>5,322,150</b>	<b>3,884,243</b>	<b>3,000,000</b>
	Utilization of Prior Year Reserves	0	1,360,382	0	0
	<b>TOTAL REVENUE</b>	<b>21,139,254</b>	<b>24,845,402</b>	<b>22,147,750</b>	<b>22,010,373</b>



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5101-101 Regular Employees	0.00	47,445.00	44,330.23	86,360.60
5101-102 Part-Time/Seasonal Employee	0.00	45,240.00	26,411.03	37,700.00
5101-106 Expense Allowance	0.00	2,400.00	2,258.88	2,400.00
5101-108 Employee Group Insurance	0.00	0.00	0.00	15,491.00
5101-110 Unemployment Insurance	0.00	0.00	0.00	525.00
5101-112 Employee Retirement	7,180.68	19,971.00	16,682.32	21,460.61
5101-113 FICA (Social Security)	2,210.64	9,609.00	8,029.06	9,490.64
5101-117 Employee Dental Insurance	0.00	0.00	0.00	1,450.08
<b>TOTAL PERSONAL SERVICES</b>	<b>9,391.32</b>	<b>124,665.00</b>	<b>97,711.52</b>	<b>174,877.93</b>
<b>MATERIAL AND SUPPLIES</b>				
5101-201 Office Supplies	2,320.07	2,500.00	1,960.00	2,000.00
5101-202 Duplication/Computer Suppli	2,732.06	2,500.00	1,536.00	3,000.00
5101-208 Publications and Periodical	0.00	100.00	277.50	200.00
5101-213 Food Supplies	4,335.71	5,000.00	7,792.00	9,500.00
5101-216 Election Supplies	7,001.60	10,000.00	9,218.33	7,000.00
5101-217 Wearing Apparel	0.00	1,000.00	1,000.00	0.00
5101-226 Promo/Public Event Supplies	8,541.62	8,000.00	0.00	0.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>24,931.06</b>	<b>29,100.00</b>	<b>21,783.83</b>	<b>21,700.00</b>
<b>SERVICES AND CHARGES</b>				
5101-302 Buildings	3,437.50	1,000.00	0.00	1,000.00
5101-315 Office Equipment	0.00	0.00	0.00	0.00
5101-331 Travel Expense	4,460.85	15,000.00	6,273.66	10,000.00
5101-344 Audits & Financial Consulting	73,200.00	80,000.00	151,168.80	115,000.00
5101-345 Advertising	93,836.05	100,000.00	78,273.99	80,000.00
5101-346 Rentals and Leases	13,206.00	10,000.00	9,600.00	9,600.00
5101-347 Special Services	7,050.91	10,000.00	11,520.01	10,000.00
5101-348 Consultant Fees	170,657.06	44,000.00	228,301.66	110,000.00
5101-349 Printing	25,004.50	10,000.00	8,082.67	8,000.00
5101-354 Assoc Memberships & Conf Re	49,669.48	49,185.00	47,035.76	51,000.00
5101-355 Legal	67,763.74	70,000.00	71,806.28	70,000.00
5101-356 Training	0.00	0.00	0.00	0.00
5101-360 Contributions and Memorials	8,858.48	8,000.00	10,667.18	8,000.00
5101-366 Emergencies	21,570.65	50,000.00	14,139.00	50,000.00
5101-367 Auction Sales Tax	1,897.08	1,000.00	2,157.72	1,500.00
5101-376 Licensing	330.00	700.00	676.67	700.00
5101-381 Festivals and Events	18,374.49	27,000.00	22,151.57	25,000.00
5101-387 Credit Card Processing Fees	0.00	0.00	6,018.05	0.00
5101-392 Temp/Unreconciled Differences	(2,947,374.37)	0.00	(235.73)	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>(2,388,057.58)</b>	<b>475,885.00</b>	<b>667,637.28</b>	<b>549,800.00</b>
<b>DEBT SERVICE</b>				
5101-503 Support of Organizations	258,505.00	249,738.00	249,738.00	259,790.00
5101-504 Contractual Agreements	206,268.00	0.00	0.00	0.00
<b>TOTAL DEBT SERVICE</b>	<b>464,773.00</b>	<b>249,738.00</b>	<b>249,738.00</b>	<b>259,790.00</b>
<b>TRANSFERS</b>				
5101-604 Transfer to Other Funds	0.00	0.00	1,985.80	0.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,985.80</b>	<b>0.00</b>
<b>TOTAL LEGISLATIVE</b>	<b>(1,888,962.20)</b>	<b>879,388.00</b>	<b>1,038,856.42</b>	<b>1,006,167.93</b>

- 01-5101-101 **REGULAR EMPLOYEES**  
Includes salary for 2 Full time employees:  
1 City Attorney  
1 PIO Officer/Media Specialist
  
- 01-5101-102 **PART-TIME/SEASONAL EMPLOYEES**  
Includes salary for 1 Part-time employee:  
1 Graphic Artist
  
- 01-5101-331 **TRAVEL EXPENSE**  
Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention and various other conferences or
  
- 01-5101-344 **AUDITS**  
This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by RS Meachem CPAs & Advisors.
  
- 01-5101-346 **RENTALS AND LEASES**  
Includes rents and leases on 334 Elm building, Postage Permit and post office box rental.  
  
Rental contracts include:  

Development Services bldg	\$9,600	Post Office box rental	\$132
Postage Permit	\$220	Total	\$9,952.00
  
- 01-5101-348 **CONSULTANT FEES**  
Professional services such as engineer or attorney (other than City Attorney or City Engineer.)  
This account does not include those costs associated with Capital Improvement projects.
  
- 01-5101-354 **ASSOCIATION MEMBERSHIPS/CONFERENCE REGISTRATIONS**  
Includes City/Council Membership fees, OML New Officials Institute (2) \$85 each and various Conference registrations for the City Council.  
  
City/Council Membership fees include:  

Oklahoma Municipal League	\$24,486	Frontier Country Marketing Assoc	\$350
Assoc of Central Okla Gov'ts	\$16,000	Sam's Club	\$305
Oklahoma Mid-Size Cities	\$5,500	Oklahoma Mayor's Council	\$305
National League of Cities	\$2,000	ICSC Membership dues \$50 ea	\$250
Chamber of Commerce	\$700	OK Travel Industry Assoc.	\$250
Sister Cities International	\$425	OML-Mun. Utility Provider dues	\$100
		Total	\$50,671
  
- 01-5101-355 **LEGAL**  
Includes monthly retainer/billable hours for the City Attorney, transcripts, depositions, etc. (Monthly retainer paid through payroll-charged to this account. Billable hours invoices paid through AP.)
  
- 01-5101-360 **CONTRIBUTIONS AND MEMORIALS**  
Rewards, donations to charitable institutions and organizations, prizes, entertainment of visiting dignitaries, memorial flowers, etc., employee recognition expenses; sponsorships.  
  
Subsidies include:  

Yukon Arts & Humanities	\$2,000	Project Graduation	\$250
Yukon Sharing	\$325	Total	\$2,575.00
  
- 01-5101-366 **EMERGENCIES**  
This account is for un-budgeted, emergency expenses that may arise throughout the year.
  
- 01-5101-376 **LICENSING & SOFTWARE**  
Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard.  
  
Fees include:  

ASCAP	\$350	BMI	
		Total	\$700.00

01-5101-381 FESTIVALS AND EVENTS

Budgeted expenses include subsidies for sponsored events and non-sponsored event

Subsidies include:

Freedom Fest Fireworks	\$21,000	Easter on the Prairie	\$600
Czech Festival (portapotties)	\$1,455	Non-Sponsored Event exp.	\$3,000
		Total	<u>\$26,055.00</u>

01-5101-503 SUPPORT OF ORGANIZATIONS

Budgeted expenses include subsidies for Compassionate Hands, Youth & Family Services, Chamber of Commerce, and EMSA.

Subsidies include:

EMSA	\$202,790	Compassionate Hands	\$12,000
Chamber of Commerce	\$30,000		
Youth & Family Services	\$15,000	Total	<u>\$259,790.00</u>



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5102-101 Regular Employees	395,337.49	369,101.00	422,840.63	352,539.00
5102-102 Extra Help	0.00	0.00	0.00	0.00
5102-106 Expense Allowance	2,330.68	2,400.00	2,492.37	9,600.00
5102-108 Employee Group insurance	0.00	0.00	0.00	18,740.00
5102-110 Unemployment Insurance	0.00	0.00	0.00	525.00
5102-112 Employee Retirement	93,465.29	91,722.00	85,137.75	61,102.84
5102-113 FICA (Social Security)	27,617.37	28,962.00	27,670.19	26,969.23
5102-117 Employee Dental Insurance	0.00	0.00	0.00	2,175.12
5102-121 Sick Leave Buy Back	5,242.94	9,493.00	0.00	4,367.52
<b>TOTAL PERSONAL SERVICES</b>	<b>523,993.77</b>	<b>501,678.00</b>	<b>538,140.94</b>	<b>476,018.71</b>
<b>MATERIALS AND SUPPLIES</b>				
5102-201 Office Supplies	1,134.84	1,400.00	598.38	1,200.00
5102-202 Duplication/Computer Suppli	0.00	100.00	423.88	100.00
5102-208 Publications & Periodicals	187.95	200.00	162.00	200.00
5102-213 Food Supplies	0.00	500.00	0.00	500.00
5102-217 Wearing Apparel	880.50	1,000.00	0.00	0.00
5102-225 Safety Training Supplies & Pro	4,687.80	3,000.00	0.00	0.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,891.09</b>	<b>6,200.00</b>	<b>2,611.14</b>	<b>2,000.00</b>
<b>SERVICES AND CHARGES</b>				
5102-315 Office Equipment (Non-Capit	0.00	100.00	0.00	0.00
5102-316 Furniture,Fixtures & Misc F	4,788.20	1,000.00	0.00	0.00
5102-328 Document Destruction	123.98	200.00	150.00	150.00
5102-331 Travel Expense	8,771.13	14,000.00	6,000.00	9,000.00
5102-340 Postage & Shipping	0.00	50.00	50.00	100.00
5102-348 Consultant Fees	18,400.00	30,000.00	0.00	0.00
5102-349 Printing	353.34	750.00	0.00	500.00
5102-354 Assoc Memberships & Conf Re	9,000.92	11,000.00	7,000.00	8,500.00
5102-356 Training	2,425.00	3,850.00	2,887.50	1,500.00
5102-384 Coffee Service	351.67	500.00	461.16	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>44,214.24</b>	<b>61,450.00</b>	<b>49,385.44</b>	<b>19,750.00</b>
<b>TOTAL ADMINISTRATION</b>	<b>575,099.10</b>	<b>569,328.00</b>	<b>590,137.52</b>	<b>497,768.71</b>

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01-5102-101	REGULAR EMPLOYEES Includes salary for 3 Full time employees: 1 City Manager      1 Assistant City Manager      1 Executive Administrative Assistant
01-5102-331	TRAVEL EXPENSE Travel expenses for ICMA, NLC, CMAO, OML, 3CMA and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings & PIO lunch meetings
01-5102-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS CMAO, ICSC, OML, ICMA, 3CMA etc.
01-5102-356	TRAINING Training for PIO, Continuing Education for PIO
5102-404	Building (Improvements or Additions)
5102-420	Furn, Fixture, Misc Furnishings
5102-422	Instruments and Electronics

FY 2016-2017 BUDGET



01 - General Fund  
INSURANCE

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5103-107 Bonds	1,853.00	2,000.00	1,993.28	2,000.00
5103-108 Employee Group Insurance	3,111,020.02	3,730,064.00	3,211,696.83	0.00
5103-109 Worker's Compensation	742,760.00	857,659.00	857,659.00	706,273.00
5103-110 Unemployment Insurance	51,476.80	48,000.00	26,291.54	0.00
5103-111 Personal Liability Insurance	0.00	4,000.00	0.00	0.00
5103-112 Retirement	10,647.65	0.00	0.00	0.00
5103-113 FICA (Social Security)	3,339.91	0.00	0.00	0.00
5103-117 Dental Insurance	176,168.52	150,000.00	160,478.54	0.00
<b>TOTAL PERSONAL SERVICES</b>	<b>4,097,265.90</b>	<b>4,791,723.00</b>	<b>4,258,119.18</b>	<b>708,273.00</b>
<b>SERVICES AND CHARGES</b>				
5103-342 Automobile Insurance	251,660.25	276,248.00	221,860.02	233,000.00
5103-343 Property Insurance	113,029.83	131,169.00	122,569.55	129,000.00
5103-366 Emergencies	3,159.60	3,000.00	3,565.65	3,000.00
5103-368 General Liability Deductible	2,500.00	7,000.00	7,837.95	7,000.00
5103-390 ACA Report Processing	0.00	0.00	3,585.00	3,800.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>370,349.68</b>	<b>417,417.00</b>	<b>359,418.17</b>	<b>375,800.00</b>
<b>TOTAL INSURANCE</b>	<b>4,467,615.58</b>	<b>5,209,140.00</b>	<b>4,617,537.35</b>	<b>1,084,073.00</b>

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01-5103-107	<b>BONDS</b> Bonds for Public Officials
01-5103-108	<b>GROUP INSURANCE</b> Includes the City's cost of the employee group insurance.
01-5103-109	<b>WORKER'S COMPENSATION</b> Includes the City's cost of the worker compensation insurance
01-5103-110	<b>UNEMPLOYMENT INSURANCE</b> Includes the City's cost of Unemployment Insurance.
01-5103-111	<b>PERSONAL LIABILITY</b> Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.
01-5103-117	<b>DENTAL INSURANCE</b> Includes the cost of dental insurance for employees.
01-5103-342	<b>AUTOMOBILE INSURANCE</b> Fleet Insurance policy
01-5103-343	<b>PROPERTY INSURANCE</b> Property and Contents Insurance policy
01-5103-366	<b>EMERGENCIES</b> Includes the cost of the City's flood insurance, and any unexpected tort claim payments, property damage
01-5103-368	<b>GENERAL LIABILITY DEDUCTIBLE</b> The deductible on liability insurance claims.

FY 2016-2017 Budget



01-General Fund  
Finance

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
01-5104-101 Regular Employees	384,365.85	398,076.00	399,715.24	407,104.00
01-5104-106 Expense Allowance	5,190.12	5,200.00	4,800.00	6,000.00
01-5104-108 Employee Health Insurance	0.00	0.00	0.00	37,921.00
01-5104-110 Unemployment Insurance	0.00	0.00	0.00	875.00
01-5104-112 Employee Retirement	96,921.57	98,922.00	100,613.21	101,165.34
01-5104-113 FICA (Social Security)	28,269.17	30,947.00	29,701.96	31,143.46
01-5104-117 Employee Dental Insurance	0.00	0.00	0.00	3,625.20
01-5104-121 Sick Leave Buy Back	2,432.16	6,457.00	0.00	5,846.40
<b>TOTAL PERSONAL SERVICES</b>	<b>517,178.87</b>	<b>539,602.00</b>	<b>534,830.40</b>	<b>593,680.40</b>
<b>MATERIALS AND SUPPLIES</b>				
01-5104-201 Office Supplies	483.69	550.00	365.16	550.00
01-5104-208 Publications & Periodic	78.00	100.00	78.00	100.00
01-5104-217 Wearing Apparel	500.00	500.00	0.00	0.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,061.69</b>	<b>1,150.00</b>	<b>443.16</b>	<b>650.00</b>
<b>SERVICES AND CHARGES</b>				
01-5104-315 Office Equipment	0.00	150.00	0.00	150.00
01-5104-316 Furniture, Fixtures & Misc Furn	363.15	425.00	0.00	425.00
01-5104-328 Document Destruction	108.10	100.00	69.56	100.00
01-5104-331 Travel Expense	525.63	550.00	264.00	500.00
01-5104-332 Tuition Reimbursement	0.00	0.00	0.00	0.00
01-5104-349 Printing	560.87	1,800.00	1,768.00	1,200.00
01-5104-354 Assoc Memberships & Con	2,046.50	1,550.00	932.00	1,850.00
01-5104-356 Training	85.00	300.00	0.00	600.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>3,689.25</b>	<b>4,875.00</b>	<b>3,033.56</b>	<b>4,825.00</b>
<b>TOTAL FINANCE</b>	<b>521,929.81</b>	<b>545,627.00</b>	<b>538,307.11</b>	<b>599,155.40</b>

- 01-5104-101    **REGULAR EMPLOYEES**  
 Includes salary for 5 Full time employees:  
     1 City Clerk/Finance Director      1 City Treasurer      1 1st Deputy City Treasurer/Purchasing Agent  
     1 Deputy City Clerk                    1 2nd Deputy City Treasurer
  
- 01-5104-331    **TRAVEL EXPENSE**  
 Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.
  
- 01-5104-349    **PRINTING**  
 Includes printing of AP Pooled cash checks, check window envelopes, return address envelopes and letterhead.
  
- 01-5104-354    **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**  
 This account is used for OMCTFOA membership dues for staff-\$30 each, State certifications-\$50 each, GFOAO and CGFM memberships for City Treasurer and the OMCTFOA Annual Conference-\$200 each.
  
- 01-5104-356    **TRAINING**  
 OMCTFOA workshop fees and other training expenses for staff.

FY 2016-2017 BUDGET



01 - General Fund  
FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5106-101 Regular Employees	2,834,263.68	2,847,525.00	2,918,329.09	2,763,126.00
5106-103 Overtime	208,275.02	164,355.00	268,427.06	207,216.00
5106-108 Employee Health Insurance	0.00	0.00	0.00	402,117.36
5106-110 Unemployment Insurance	0.00	0.00	0.00	6,825.00
5106-112 Employee Retirement	408,006.87	424,665.00	435,706.87	409,800.58
5106-113 FICA (Social Security)	51,026.65	50,295.00	49,104.49	45,935.88
5106-117 Employee Dental Insurance	0.00	0.00	0.00	28,276.56
5106-119 Cleaning Allowance	585.00	780.00	780.00	780.00
5106-121 Sick Leave Buy Back	44,702.73	70,379.00	0.00	74,373.12
<b>TOTAL PERSONAL SERVICES</b>	<b>3,546,859.95</b>	<b>3,557,999.00</b>	<b>3,672,347.50</b>	<b>3,938,450.50</b>
<b>MATERIALS AND SUPPLIES</b>				
5106-201 Office Supplies	462.60	600.00	121.80	600.00
5106-202 Duplication/Computer Supplies	464.46	550.00	0.00	550.00
5106-204 Fuel, Oil and Lubricants	0.00	0.00	0.00	0.00
5106-205 Nondurable Supplies	3,816.28	4,000.00	4,225.55	4,000.00
5106-206 Building Maintenance Supplies	5,482.97	4,900.00	5,343.39	5,400.00
5106-207 Chemicals	6,010.70	6,000.00	0.00	5,000.00
5106-208 Publications & Periodicals	1,255.50	0.00	0.00	0.00
5106-210 Landscaping Supplies	716.93	750.00	0.00	750.00
5106-211 Training Supplies	6,713.06	6,000.00	655.43	4,000.00
5106-213 Food Supplies	241.02	400.00	400.00	2,000.00
5106-217 Wearing Apparel	41,384.37	40,500.00	29,442.00	35,900.00
5106-218 Protective Clothing/Safety Equip	0.00	0.00	0.00	30,000.00
5106-220 Medical Supplies	10,607.23	9,000.00	7,178.00	10,000.00
5106-221 Public Educational Supplies	4,582.59	3,600.00	1,495.32	3,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>81,737.71</b>	<b>76,300.00</b>	<b>48,861.48</b>	<b>101,200.00</b>
<b>SERVICES AND CHARGES</b>				
5106-302 Buildings	3,563.01	4,300.00	3,308.73	4,300.00
5106-315 Office Equipment	1,189.49	1,200.00	107.94	500.00
5106-316 Furniture,Fixtures & Misc Furnish	2,041.72	2,200.00	520.04	1,200.00
5106-317 Durable Tools	9,665.64	10,000.00	2,538.87	10,000.00
5106-318 Motor Vehicle/Small Equip Parts	1,288.75	2,200.00	0.00	1,500.00
5106-321 Air Conditioning and Heating	2,342.69	3,000.00	0.00	2,500.00
5106-323 Inspection Fees for Prop/Equip	3,388.00	3,600.00	4,666.88	3,600.00
5106-328 Document Destruction	66.39	100.00	42.86	100.00
5106-330 Medical Expenses-Employees	800.00	1,750.00	0.00	0.00
5106-331 Travel Expense	7,741.53	9,000.00	12,656.03	3,000.00
5106-332 Tuition Reimbursement	6,185.17	5,000.00	735.96	0.00
5106-340 Postage and Shipping	300.00	300.00	112.50	300.00
5106-349 Printing	370.00	300.00	0.00	300.00
5106-354 Assoc Memberships & Conf Reg	965.00	1,000.00	939.00	1,100.00
5106-356 Training	7,758.37	10,000.00	11,944.61	6,000.00
5106-360 Contributions and Memorials	1,694.83	2,200.00	2,535.27	2,700.00
5106-365 Maintenance Agreements	8,481.51	9,200.00	324.75	11,000.00
5106-384 Coffee Service	1,347.77	1,500.00	1,419.66	0.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
TOTAL SERVICES AND CHARGES	59,189.87	66,850.00	41,853.08	48,100.00
TOTAL FIRE DEPARTMENT	3,687,787.53	3,701,149.00	3,763,062.06	4,087,750.50

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01-5106-101	<p><b>REGULAR EMPLOYEES</b>                  Includes salary for 39 Full time employees:                  1 Fire Chief            3 Battalion Chief            6 Captain            15 Corporal                  1 Secretary III        1 Training Officer/Major    6 Sergeant            6 Firefighter</p>
01-5106-207	<p><b>CHEMICALS</b>                  FF Foam (foam usage is for fighting fires), Absorbents (Haz Mat),</p>
01-5106-211	<p><b>TRAINING SUPPLIES</b>                  CPR Instructor materials, FF Company Officer, Driver Operator books</p>
01-5106-217	<p><b>WEARING APPAREL</b>                  Contractual agreement \$34,200, Dress Uniform x 2, \$1,400, uniform patches \$300</p>
01-5106-218	<p><b>PROTECTIVE CLOTHING/SAFETY EQUIPMENT</b>                  Bunker gear - replace x 4, Mask Fit Testing, SCBA testing, FF Gloves, Carbon Hoods, Helmets, etc.</p>
01-5106-220	<p><b>MEDICAL SUPPLIES</b>                  Medical Gloves, Lifepak Batteries, Chem Strips, airway &amp; oxygenation supplies</p>
01-5106-221	<p><b>PUBLIC EDUCATION SUPPLIES</b>                  Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd &amp; 3rd graders and many Pre-K students in Yukon.</p>
01-5106-317	<p><b>DURABLE TOOLS</b>                  Replace fire hoses@\$88 per section, nozzles@\$855 ea., items for breathing air system, ground ladder replacement it need be.</p>
01-5106-323	<p><b>INSPECTION FEE/PROPERTY &amp; EQUIPMENT</b>                  Certification testing for all pumps on trucks. Certification testing for all ground and aerial ladders.</p>
01-5106-331	<p><b>TRAVEL EXPENSE</b>                  OK St Fire Chief Conf, EMS Conference, etc</p>
01-5106-354	<p><b>ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION</b>                  Metro Fire Chief's \$10.00 ea., OK Fire Chief's, NFFPA, Fire Service Instructor OK, IAFC, OK State Dept. of Health</p>
01-5106-356	<p><b>TRAINING</b>                  Renewal Blue Card Certification - \$90 ea., Blue Card Instructors renewal</p>
01-5106-365	<p><b>MAINTENANCE AGREEMENTS</b>                  Emergency generator at St 1, \$2,222.00, fire sprinkler \$875, Hood &amp; Fuse Links \$720, Airgas \$240 Tri-Air Testing (Test air for SCBA) \$490, Physio Control (LifePak) SCBA Cylinder Service (Due every 5 years. 71 at \$28 ea \$1,988)</p>



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET	
		CURRENT BUDGET	PROJECTED YEAR END		
<b>PERSONAL SERVICES</b>					
5107-101	Regular Employees	4,165,124.40	4,170,067.00	4,060,971.26	3,801,476.00
5107-103	Overtime	41,584.13	113,850.00	99,431.92	86,000.00
5107-108	Employee Health Insurance	0.00	0.00	0.00	553,570.00
5107-110	Unemployment Insurance	0.00	0.00	0.00	10,325.00
5107-112	Employee Retirement	617,173.85	667,892.00	603,613.83	592,285.03
5107-113	FICA (Social Security)	310,228.96	331,865.00	307,213.25	298,761.03
5107-117	Employee Dental Insurance	0.00	0.00	0.00	42,777.36
5107-119	Cleaning Allowance	2,107.34	1,980.00	1,980.00	1,980.00
5107-121	Sick Leave Buy Back	38,482.25	54,184.00	0.00	67,555.42
<b>TOTAL PERSONAL SERVICES</b>		<b>5,174,700.93</b>	<b>5,339,838.00</b>	<b>5,073,210.26</b>	<b>5,454,729.84</b>
<b>MATERIALS AND SUPPLIES</b>					
5107-201	Office Supplies	1,706.17	2,300.00	1,748.90	2,300.00
5107-202	Duplication/Computer Supplies	1,936.23	2,500.00	1,703.51	2,500.00
5107-205	Nondurable Supplies	993.02	1,200.00	1,155.12	1,200.00
5107-206	Building Maintenance Supplies	3,210.40	4,000.00	1,582.86	4,000.00
5107-207	Chemicals	53.08	100.00	0.00	100.00
5107-208	Publications & Periodicals	139.34	550.00	215.28	550.00
5107-210	Landscaping Supplies	416.71	1,500.00	360.17	1,000.00
5107-211	Training Supplies	22,679.52	24,000.00	18,122.73	22,000.00
5107-212	Animal Food	433.93	700.00	389.61	700.00
5107-213	Food Supplies	817.93	2,200.00	884.30	2,200.00
5107-214	Investigative/Illustrative	1,554.32	2,000.00	815.49	2,000.00
5107-217	Wearing Apparel	29,503.90	30,000.00	25,266.24	29,000.00
5107-218	Protective Clothing/Safety Equip	10,678.25	13,700.00	5,383.77	13,000.00
5107-220	Medical Supplies	255.78	3,200.00	0.00	2,000.00
5107-221	Public Educational Supplies	2,846.24	3,500.00	608.85	2,800.00
5107-222	Record Supplies	133.98	500.00	0.00	0.00
5107-224	Meals/Supplies for Prisoners	5,080.66	10,000.00	5,243.31	10,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>		<b>82,439.46</b>	<b>101,950.00</b>	<b>63,480.12</b>	<b>95,350.00</b>
<b>SERVICES AND CHARGES</b>					
5107-302	Buildings	2,507.00	4,200.00	1,517.06	4,200.00
5107-315	Office Equipment	79.47	750.00	383.97	750.00
5107-316	Furniture,Fixtures & Misc Furnis	1,699.40	3,500.00	0.00	3,500.00
5107-317	Durable Tools	1,693.29	3,500.00	789.74	3,500.00
5107-318	Motor Vehicles/Small Equip	14.99	1,000.00	298.50	1,000.00
5107-321	Air Conditioning and Heating	745.45	4,000.00	2,274.35	4,000.00
5107-328	Document Destruction	279.16	750.00	215.78	750.00
5107-330	Medical Expenses-Employees	3,900.00	5,000.00	0.00	5,000.00
5107-331	Travel Expense	1,701.17	7,500.00	761.52	7,500.00
5107-332	Tuition Reimbursement	0.00	10,000.00	1,504.52	5,000.00
5107-340	Postage and Shipping	1,395.06	3,500.00	1,648.38	3,500.00
5107-341	Telephones, Teletype, Pager	4,200.00	6,000.00	3,675.00	6,000.00
5107-346	Rentals & Leases	0.00	2,300.00	0.00	2,300.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5107-347 Special Services	1,466.44	2,500.00	720.00	2,500.00
5107-349 Printing	843.00	1,500.00	958.50	1,500.00
5107-354 Assoc Memberships & Conf Req	1,485.00	1,500.00	840.00	1,500.00
5107-356 Training	0.00	2,000.00	0.00	2,000.00
5107-358 Medical Services (Non-Emp)	3,010.76	22,000.00	6,357.89	10,000.00
5107-361 Refunds	0.00	50.00	0.00	50.00
5107-365 Maintenance Agreements	10,851.50	18,500.00	13,413.38	18,500.00
5107-384 Coffee Service	1,785.38	2,500.00	1,349.60	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>37,657.07</b>	<b>102,550.00</b>	<b>36,708.15</b>	<b>83,050.00</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>5,294,797.46</b>	<b>5,544,338.00</b>	<b>5,173,398.53</b>	<b>5,633,129.84</b>

## 01-5107-101 REGULAR EMPLOYEES

Includes salary for 63 Full time employees:

1 Chief	1 Records Manager	1 Communications Supervisor
1 Secretary III	2 Police Records Tech	12 Communications Officer
2 Animal Control Officer		
2 Captain	7 Lieutenant	7 Sergeant
19 Corporal	8 Patrol Officer	

## 01-5107-224 MEALS/SUPPLIES FOR PRISONERS

Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.

## 01-5107-330 MEDICAL EXPENSES - EMPLOYEES

These funds are needed for psychological exams and pension physicals for new hires and immunizations for employees.

## 01-5107-331 TRAVEL EXPENSE

Funding in this account is for travel expenses for employees attending conferences or training off-site and conference that Chief attends.

## 01-5107-332 TUITION REIMBURSEMENT

Sgt. Norman, K. Reese, S. Canada and Cpl. Frame have submitted notice to attend classes.

## 01-5107-346 RENTALS AND LEASES

These funds are for the current lease cost of the tactical night vision equipment provided to the tactical team members and funds for the rental of equipment not readily available in the event of an emergency.

## 01-5107-354 ASSOCIATION MEMBERSHIPS &amp; CONFERENCE REGISTRATIONS

The funding in this account covers the cost of professional memberships and conference registration fees.

## 01-5107-356 TRAINING

Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.

## 01-5107-358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)

In the event a prisoner receives injuries caused by an officer, the expense would come from this account. Also includes veterinary services for animals at the shelter.

## 01-5107-365 MAINTENANCE AGREEMENTS

Maintenance agreements funded by this account include the generator and the HVAC system.



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5108-101 Regular Employees	630,075.09	751,792.00	566,563.75	522,263.00
5108-103 Overtime	18,798.39	0.00	20,249.18	18,000.00
5108-108 Employee Health Insurance	0.00	0.00	0.00	96,597.00
5108-110 Unemployment Insurance	0.00	0.00	0.00	2,275.00
5108-112 Employee Retirement	151,619.70	178,696.00	139,762.62	129,379.13
5108-113 FICA (Social Security)	48,513.35	55,712.00	44,191.92	39,828.99
5108-117 Employee Dental Insurance	0.00	0.00	0.00	8,700.48
5108-121 Sick Leave Buy Back	4,748.43	10,736.00	0.00	6,064.20
<b>TOTAL PERSONAL SERVICES</b>	<b>853,754.96</b>	<b>996,936.00</b>	<b>770,767.48</b>	<b>823,107.80</b>
<b>MATERIALS AND SUPPLIES</b>				
5108-201 Office Supplies	248.88	250.00	75.00	250.00
5108-202 Duplication/Computer Suppl	100.00	100.00	50.00	100.00
5108-204 Fuel, Oil and Lubricants	0.00	0.00	0.00	0.00
5108-205 Nondurable Supplies	2,041.01	2,500.00	1,512.93	2,500.00
5108-206 Building Maintenance Suppli	197.98	500.00	158.97	250.00
5108-207 Chemicals	13,996.54	18,000.00	9,172.00	17,027.50
5108-213 Food Supplies	350.00	350.00	0.00	0.00
5108-217 Wearing Apparel	4,504.51	5,600.00	4,937.00	5,600.00
5108-218 Protective Clothing/Safety	2,234.69	4,000.00	3,400.00	4,000.00
5108-220 Medical Supplies	0.00	150.00	0.00	150.00
5108-223 Welding Supplies	0.00	0.00	0.00	0.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>23,673.61</b>	<b>31,450.00</b>	<b>19,305.90</b>	<b>29,877.50</b>
<b>SERVICES AND CHARGES</b>				
5108-302 Buildings	411.96	1,000.00	200.00	1,000.00
5108-303 Bridges and Culverts	21,196.44	25,000.00	15,000.00	25,000.00
5108-306 Sidewalk Step Curb Gutter&	11,120.93	15,000.00	19,018.00	15,000.00
5108-307 Storm Sewers	20,300.64	10,000.00	13,525.00	10,000.00
5108-308 Drainage Ditches	24,133.29	10,000.00	26,792.00	10,000.00
5108-309 Streets Alleys and Roadway	104,511.49	100,000.00	43,000.00	100,000.00
5108-310 Parking Areas	2,077.50	3,000.00	1,500.00	3,000.00
5108-311 Street Signs Traffic Lights	5,760.31	7,000.00	2,160.00	7,000.00
5108-316 Furniture,Fixtures & Misc F	0.00	100.00	0.00	0.00
5108-317 Durable Tools	4,671.58	6,500.00	6,244.00	6,500.00
5108-320 Signal Systems	44,306.04	50,000.00	33,097.74	50,000.00
5108-321 Air Conditioning/Heating Sy	0.00	1,000.00	650.00	1,000.00
5108-346 Rentals & Leases	7,396.20	5,000.00	300.00	5,000.00
5108-354 Assoc Memberships & Conf	0.00	1,000.00	0.00	0.00
5108-356 Training	338.00	1,000.00	340.00	500.00
5108-359 Weeds, Debris, Autos, Etc..	113.80	2,000.00	0.00	2,000.00
5108-362 Judgments and Damages	290.32	500.00	0.00	500.00
5108-365 Maintenance Agreements	9,300.00	9,300.00	9,300.00	9,300.00
5108-377 Licenses	1,389.50	1,800.00	900.00	1,800.00
5108-381 Special Events	5,613.82	5,000.00	5,000.00	5,000.00
5108-389 Snow/Ice Control	0.00	45,000.00	6,080.00	31,640.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>262,931.82</b>	<b>299,200.00</b>	<b>183,106.74</b>	<b>284,240.00</b>
<b>CAPITAL IMPROVEMENT</b>				
5108-410 Street Improvements	0.00	0.00	0.00	350,000.00
5108-429 Signs and Markers	0.00	0.00	0.00	15,000.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>365,000.00</b>
<b>TOTAL STREET DEPARTMENT</b>	<b>1,140,360.39</b>	<b>1,327,586.00</b>	<b>973,180.12</b>	<b>1,502,225.30</b>

- 01-5108-101    **REGULAR EMPLOYEES**  
 Includes salary for 13 Full time employees:  
 1 Street Superintendent      2 Equipment Operator III    2 Equipment Operator I    3 Laborer II  
 1 Equip Operator III/Foreman    1 Equipment Operator II    1 PPWP Crew Leader      2 Laborer I
  
- 01-5108-303    **BRIDGES AND CULVERTS**  
 Timber, rebar, nails, guard rails, concrete to make repairs on the bridges and culverts. We also use a combination of acryl 60 and water to cover over graffiti.
  
- 01-5108-306    **SIDEWALKS, SEPS. GUTTERS & CONCRETE REPAIRS**  
 Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs. Dolese is who we use for large concrete jobs.
  
- 01-5108-307    **STORM SEWERS**  
 Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm
  
- 01-5108-308    **DRAINAGE DITCHES**  
 Concrete for repairing flumes. Replacement of damaged finhorns. We have 5 finhorns that need to be replaced as soon as possible.
  
- 01-5108-309    **STREETS, ALLEY AND ROADWAYS**  
 Asphalt, Concrete, Chip-n-Seal, Gravel, Emulsion, Rock and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping.
  
- 01-5108-310    **PARKING AREAS**  
 Concrete or Asphalt repairs made and paint for striping done to any parking areas where City Buildings are located.
  
- 01-5108-311    **STREET SIGNS, TRAFFIC LIGHTS AND SIGNS**  
 Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for the following; barricades, visors, and back plates.
  
- 01-5108-320    **SIGNAL SYSTEMS**  
 Controllers, modules, camera's, wiring, loop detectors etc. for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. They all need to be the same. We call on Signal Tek for the majority of the work on our Signals.
  
- 01-5108-354    **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**  
 Memberships and Conferences to APWA (American Public Works Assoc.)and OML (Oklahoma Municipal League)
  
- 01-5108-356    **TRAINING**  
 Training pertaining to supervisory classes, CDL Training, Herbicide/Pesticide renewal training, Paving Maintenance and basic computer software classes
  
- 01-5108-365    **MAINTENANCE AGREEMENTS**  
 Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of Yukon.
  
- 5108-410        **STREET IMPROVEMENTS**  
 Striping City streets and street overlays around the City
  
- 5108-429        **SIGNS AND MARKERS**  
 Change out program to replace all City Street, stop and yeiled sign to be compliant with the new laws by 2018

FY 2016-2017 BUDGET



01 - General Fund  
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5109-101 Regular Employees	247,405.79	250,193.00	243,948.12	250,812.00
5109-102 Part-Time Employees	3,795.00	6,000.00	0.00	0.00
5109-108 Employee Group Insurance	0.00	0.00	0.00	31,878.00
5109-110 Unemployment Insurance	0.00	0.00	0.00	875.00
5109-112 Employee Retirement	42,689.03	44,877.00	37,472.59	45,031.18
5109-113 FICA (Social Security)	17,851.99	19,599.00	17,487.10	19,187.12
5109-117 Employee Dental Insurance	0.00	0.00	0.00	2,900.16
5109-121 Sick Leave Buy Back	0.00	0.00	0.00	0.00
<b>TOTAL PERSONAL SERVICES</b>	<b>311,741.81</b>	<b>320,669.00</b>	<b>298,907.81</b>	<b>350,683.46</b>
<b>MATERIALS AND SUPPLIES</b>				
5109-201 Office Supplies	1,413.89	1,200.00	547.01	1,000.00
5109-202 Duplication/Computer Suppli	717.04	850.00	0.00	500.00
5109-217 Wearing Apparel	179.99	420.00	489.44	0.00
5109-222 Record Supplies	127.44	150.00	0.00	100.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>2,438.36</b>	<b>2,620.00</b>	<b>1,036.44</b>	<b>1,600.00</b>
<b>SERVICES AND CHARGES</b>				
5109-302 Buildings	115.00	300.00	50.78	0.00
5109-315 Office Equipment	1,106.76	350.00	0.00	0.00
5109-331 Travel Expense	3,493.36	3,250.00	1,264.53	990.00
5109-332 Tuition Reimbursement	1,550.00	0.00	0.00	0.00
5109-340 Postage and Shipping	1,568.27	1,700.00	808.59	1,000.00
5109-348 Consultant Fees	21,077.62	23,120.00	18,249.65	20,000.00
5109-349 Printing	2,218.16	2,400.00	146.34	1,500.00
5109-354 Assoc Memberships & Conf Re	1,745.00	2,400.00	262.50	940.00
5109-356 Training	775.00	1,000.00	1,417.50	995.00
5109-363 Court Cost	0.00	350.00	0.00	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>33,649.17</b>	<b>34,870.00</b>	<b>22,199.88</b>	<b>25,425.00</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>347,829.34</b>	<b>358,159.00</b>	<b>322,144.13</b>	<b>377,708.46</b>

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- 01-5109-101      **REGULAR EMPLOYEES**  
Includes salary for 5 Full time employees:  
    1 Court Administrator              2 Judicial Assistant II              1 Judicial Clerk  
    1 Municipal Judge
- 01-5109-331      **TRAVEL EXPENSE**  
OMCCA Annual Conference, District Workshops, and Annual Incode Training to include mileage reimbursement, hotel and meals.
- 01-5109-348      **CONSULTANT FEES**  
City Prosecutor \$18,000.00 and Juvenile Defense Attorney \$2,000.00
- 01-5109-349              **PRINTING**  
Citation printing, business cards, letterhead, and envelopes
- 01-5109-354      **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**  
Oklahoma Municipal Court Clerks Association Annual Conference (\$225.00 per employee), annual OMCCA membership dues (\$55.00 per employee), and OMCCA District Workshops (\$55.00 per employee).
- 01-5109-356      **TRAINING**  
Oklahoma State University Professional Series
- 01-5109-357      **COLLECTION SERVICES**  
Includes funds to pay Collection Service fees
- 01-5109-361      **REFUNDS**  
Includes funds for court tickets and bonds refunded by the Municipal Judge.

FY 2016-2017 Budget



01-General Fund  
Emergency Management

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL</b>				
5110-101 Regular Employees	126,205.03	130,467.00	58,038.70	47,000.00
5110-102 Extra Help	0.00	0.00	0.00	0.00
5110-108 Employee Group Insurance	0.00	0.00	0.00	9,311.00
5110-110 Unemployment	0.00	0.00	0.00	175.00
5110-112 Employee Retirement	31,361.98	32,421.00	10,272.07	11,679.50
5110-113 FICA (Social Security)	9,310.15	9,981.00	4,204.22	3,595.50
5110-117 Employee Dental Insurance	0.00	0.00	0.00	725.04
<b>TOTAL PERSONAL</b>	<b>166,877.16</b>	<b>172,869.00</b>	<b>72,514.99</b>	<b>72,486.04</b>
<b>MATERIALS AND SUPPLIES</b>				
5110-201 Office Supplies	100.92	500.00	153.88	500.00
5110-213 Food Supplies	0.00	500.00	125.74	500.00
5110-217 Wearing Apparel	349.94	350.00	0.00	350.00
5110-220 Medical Supplies	138.40	300.00	0.00	0.00
5110-226 Meeting/Workshop/Event Supp	301.26	350.00	0.00	350.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>890.52</b>	<b>2,000.00</b>	<b>279.62</b>	<b>1,700.00</b>
<b>SERVICES AND CHARGES</b>				
5110-316 Furniture, Fixtures & Misc F	0.00	100.00	0.00	100.00
5110-320 Signal Systems	22,858.25	8,500.00	6,300.00	8,500.00
5110-331 Travel Expense	844.98	1,000.00	220.33	500.00
5110-340 Postage and Shipping	151.75	300.00	0.00	300.00
5110-349 Printing	51.25	100.00	130.00	100.00
5110-354 Assoc Memberships & Conf Reg	306.00	500.00	145.00	250.00
5110-356 Training	0.00	500.00	0.00	250.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>24,212.23</b>	<b>11,000.00</b>	<b>6,795.33</b>	<b>10,000.00</b>
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>191,979.91</b>	<b>185,869.00</b>	<b>79,589.94</b>	<b>84,186.04</b>

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- 01-5110-101      REGULAR EMPLOYEES  
                    Includes salary for 1 Full time employee:  
                    1 Emergency Manager
- 01-5110-320      SIGNAL SYSTEMS  
                    It is imperative for the safety of the community that the city's nine existing outdoor warning systems function at full capacity and are reliable, operational, and instantly available to respond when activated. Funds are necessary to maintain the sirens' motherboards, radios, batteries, and essential components.
- 01-5110-331      TRAVEL EXPENSE  
                    The Emergency Management Depart requires traveling expenses incurred in the performance of authorized and assigned duties, Travel expenses may involving; travel outside the City by public or private carrier. Will include expenses in air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc. This will enable emergency management to participate in continuing education courses and attend classes at the Emergency Management Institute (EMI), Central and Southwest Area Emergency Managers Workshop, Canadian County LEPC, the Oklahoma Emergency Managers Association annual conference, and other trainings. FEMA reimburses the airfare to EMI located at the National Fire Academy in Emmitsburg, MD and pays lodging.
- 01-5110-354      ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
  
                    The department requests funds for membership in civic and professional organizations such as Yukon Rotary and the Oklahoma and National Emergency Management Associations; and registration for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference. All are important for networking, community involvement, and professional development.
- 01-5110-356      TRAINING  
                    Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5111-101 Regular Employees	251,615.02	259,424.00	264,173.72	211,001.00
5111-102 Extra Help	9,516.00	18,200.00	12,853.94	18,200.00
5111-106 Expense Allowance	7,199.92	7,200.00	7,199.92	7,200.00
5111-108 Employee Group Insurance	0.00	0.00	0.00	22,890.00
5111-110 Unemployment Insurance	0.00	0.00	0.00	700.00
5111-112 Employee Retirement	64,548.86	64,467.00	67,436.14	52,433.75
5111-113 FICA (Social Security)	20,469.84	21,238.00	21,540.10	17,533.88
5111-117 Employee Dental Insurance	0.00	0.00	0.00	2,175.12
5111-121 Sick Leave Buy Back	0.00	0.00	0.00	0.00
<b>TOTAL PERSONAL SERVICES</b>	<b>353,349.64</b>	<b>370,529.00</b>	<b>373,203.82</b>	<b>332,133.75</b>
<b>MATERIALS AND SUPPLIES</b>				
5111-201 Office Supplies	575.97	750.00	331.94	400.00
5111-202 Duplication/Computer Suppli	21,123.41	26,750.00	30,000.00	27,000.00
5111-217 Wearing Apparel	0.00	250.00	0.00	300.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>21,699.38</b>	<b>27,750.00</b>	<b>30,331.94</b>	<b>27,700.00</b>
<b>SERVICES AND CHARGES</b>				
5111-302 Buildings	382.31	250.00	117.90	250.00
5111-314 Bug and Rodent Control	0.00	0.00	0.00	0.00
5111-315 Office Equipment	2,670.20	5,600.00	716.67	3,750.00
5111-316 Furniture,Fixtures & Misc F	1,812.55	1,000.00	0.00	500.00
5111-317 Durable Tools	140.13	1,300.00	0.00	500.00
5111-323 Inspection Fees Property/Eq	0.00	0.00	0.00	0.00
5111-324 Fuel Pump/Generator Repairs	0.00	1,000.00	302.06	1,000.00
5111-328 Document Destruction	360.00	350.00	0.00	350.00
5111-331 Travel Expense	244.10	3,500.00	2,450.00	2,500.00
5111-332 Tuition Reimbursement	1,846.95	0.00	0.00	0.00
5111-340 Postage and Shipping	175.32	600.00	278.37	600.00
5111-341 Telephone,Teletype,Internet	123,609.06	119,306.00	119,000.00	96,411.00
5111-348 Consultant Fees	0.00	0.00	0.00	0.00
5111-354 Assoc Memberships & Conf Re	0.00	3,000.00	0.00	2,000.00
5111-356 Training	495.00	2,500.00	0.00	0.00
5111-361 Refunds	128.60	200.00	4.11	0.00
5111-364 Building Security & Monitor	11,031.57	8,500.00	6,300.00	17,000.00
5111-365 Maintenance Agreements	283,402.65	379,138.00	435,428.81	380,290.00
5111-369 Technology Equip,Repair & I	41,227.07	60,000.00	35,000.00	51,850.00
5111-370 Technology Services & Insta	0.00	0.00	0.00	0.00
5111-376 Licensing & Software	47,404.49	36,825.00	3,014.45	51,540.00
5111-377 License	50.00	150.00	75.00	150.00
5111-382 Auction Expense	3,918.06	6,000.00	3,500.00	6,000.00
5111-384 Coffee Service	492.12	500.00	315.59	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>519,390.18</b>	<b>629,719.00</b>	<b>606,502.94</b>	<b>614,691.00</b>
<b>CAPITAL IMPROVEMENT</b>				
5111-422 Instruments and Electronics	0.00	0.00	0.00	5,273.25
5111-423 Computer Purchases	0.00	0.00	0.00	48,650.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,923.25</b>
<b>TOTAL TECHNOLOGY</b>	<b>894,439.20</b>	<b>1,027,998.00</b>	<b>1,010,038.69</b>	<b>1,028,448.00</b>





DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5112-101 Regular Employees	617,488.27	643,821.00	633,093.52	536,702.00
5112-102 Part Time Employees	4,362.40	8,813.00	9,919.12	0.00
5112-108 Employee Group Insurance	0.00	0.00	0.00	67,884.00
5112-110 Unemployment Insurance	0.00	0.00	0.00	1,575.00
5112-112 Employee Retirement	140,693.46	159,989.00	147,131.03	133,370.45
5112-113 FICA (Social Security)	45,515.89	49,700.00	46,951.81	41,057.70
5112-117 Employee Dental Insurance	0.00	0.00	0.00	6,525.36
5112-121 Sick Leave Buy Back	3,713.04	5,850.00	5,048.64	5,914.08
<b>TOTAL PERSONAL SERVICES</b>	<b>811,773.06</b>	<b>868,173.00</b>	<b>842,144.12</b>	<b>793,028.59</b>
<b>MATERIALS AND SUPPLIES</b>				
5112-201 Office Supplies	1,549.61	1,800.00	1,024.65	1,800.00
5112-202 Duplication/Computer Suppli	1,149.90	1,200.00	0.00	1,200.00
5112-208 Publications & Periodicals	831.81	1,500.00	494.25	1,500.00
5112-213 Food Supplies	0.00	100.00	108.29	100.00
5112-217 Wearing Apparel	2,306.50	1,000.00	0.00	1,000.00
5112-218 Protective Clothing/Safety	1,004.97	1,200.00	0.00	1,200.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,842.79</b>	<b>6,800.00</b>	<b>1,627.19</b>	<b>6,800.00</b>
<b>SERVICES AND CHARGES</b>				
5112-302 Buildings	854.89	1,500.00	1,869.83	1,500.00
5112-315 Office Equipment	828.07	1,000.00	149.84	1,000.00
5112-316 Furniture, Fixtures & Misc F	932.72	1,300.00	740.84	1,300.00
5112-321 Air Conditioning and Heatin	0.00	500.00	0.00	500.00
5112-323 Inspection Fee for Prop. Eq	0.00	75.00	0.00	75.00
5112-328 Document Destruction	198.74	300.00	320.75	300.00
5112-331 Travel Expense	400.96	5,000.00	3,498.06	5,000.00
5112-332 Tuition Reimbursement	1,263.00	0.00	0.00	0.00
5112-340 Postage and Shipping	1,875.00	2,500.00	937.50	2,500.00
5112-348 Consultant Fees	0.00	30,000.00	2,310.00	0.00
5112-349 Printing	6,309.14	6,500.00	4,517.19	6,500.00
5112-354 Assoc Memberships & Conf Re	2,188.75	2,000.00	1,833.38	2,000.00
5112-356 Training	2,353.00	5,000.00	633.00	5,000.00
5112-361 Refunds	0.00	250.00	0.00	250.00
5112-377 Licenses	871.00	900.00	1,222.50	900.00
5112-384 Coffee Service	398.72	500.00	471.42	0.00
5112-386 Abatement Services	9,885.00	24,000.00	13,297.50	24,000.00
5112-391 OUBCC Permit Fees	0.00	0.00	0.00	15,000.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>28,358.99</b>	<b>81,325.00</b>	<b>31,801.79</b>	<b>65,825.00</b>
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>846,974.84</b>	<b>956,298.00</b>	<b>875,573.09</b>	<b>865,653.59</b>

- 01-5112-101    **REGULAR EMPLOYEES**  
 Includes salary for 10 Full time employees:  
 1 Director                      1 Operations Supervisor    2 Inspector I                      1 Clerk II  
 1 Inspector II                      1 Permit/Licensing Clerk    1 Code Enforcement    1 Archivist/Grant Writer  
 1 Fire Inspector
  
- 01-5112-331    **TRAVEL EXPENSE**  
 Travel expenses for various Code Enforcement Classes, Grant Writer classes for the Grant Writer and travel for the inspectors for classes, ICC Annual Conference, Community Development Institute, ICC Annual Business Institute and Code Hearing.
  
- 01-5112-332    **TUITION REIMBURSEMENT**  
 N/A
  
- 01-5112-354    **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**  
 Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees and classes for developing our employees through different types of training, such as: Code enforcement Classes, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Construction Code Council that all inspectors attend each year; the Floodplain Conference.
  
- 01-5112-356    **TRAINING**  
 Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our cost at little cost. OCEA, OMIA, IAEI, OPIA, CDI, OML for the Director and inspectors and Grant writing training for the grant writer.
  
- 01-5112-386    **ABATEMENT SERVICES**  
 We are in the process of changing from city labor to private contractors completing weed, trash, grass abatements.

FY 2016-2017 Budget



01-General Fund  
Library

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5113-101 Regular Employees	245,549.87	314,357.00	308,880.55	311,310.00
5113-102 Extra Help	44,371.98	25,499.00	21,966.97	23,398.00
5113-106 Expense Allowance	0.00	0.00	0.00	2,400.00
5113-108 Employee Group Insurance	0.00	0.00	0.00	43,820.00
5113-110 Unemployment Insurance	0.00	0.00	0.00	1,575.00
5113-112 Employee Retirement	49,671.37	78,118.00	56,896.26	77,360.54
5113-113 FICA (Social Security)	22,301.90	26,183.00	25,239.85	25,605.16
5113-117 Employee Dental Insurance	0.00	0.00	0.00	5,075.28
5113-121 Sick Leave Buy Back	1,660.05	2,411.00	0.00	1,607.52
<b>TOTAL PERSONAL SERVICES</b>	<b>363,555.17</b>	<b>446,568.00</b>	<b>412,983.63</b>	<b>492,151.50</b>
<b>MATERIALS AND SUPPLIES</b>				
5113-201 Office Supplies	683.52	700.00	650.00	700.00
5113-202 Duplication/Computer Suppli	253.99	250.00	250.00	250.00
5113-205 Nondurable Supplies	552.26	750.00	550.00	750.00
5113-206 Building Maintenance Suppli	92.89	100.00	100.00	100.00
5113-208 Publications & Periodicals	1,000.00	1,000.00	153.40	200.00
5113-213 Food Supplies	169.90	250.00	250.00	250.00
5113-217 Wearing Apparel	0.00	500.00	500.00	500.00
5113-220 Medical Supplies	44.58	50.00	50.00	50.00
5113-221 Public Educational Supplies	980.97	1,300.00	1,300.00	1,300.00
5113-222 Record Supplies	2,977.73	3,000.00	1,107.66	3,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,755.84</b>	<b>7,900.00</b>	<b>4,911.06</b>	<b>7,100.00</b>
<b>SERVICES AND CHARGES</b>				
5113-302 Buildings	1,963.03	2,000.00	525.00	2,000.00
5113-316 Furniture,Fixtures & Misc F	119.35	500.00	400.00	500.00
5113-321 Air Conditioning & Heating	339.69	600.00	0.00	600.00
5113-328 Document Destruction	65.88	75.00	72.06	75.00
5113-331 Travel Expense	1,780.30	2,000.00	2,000.00	2,000.00
5113-340 Postage	1,488.85	1,500.00	1,500.00	1,500.00
5113-349 Printing	153.75	500.00	248.15	300.00
5113-354 Assoc Memberships & Conf Re	645.00	1,000.00	764.00	1,000.00
5113-356 Training	340.86	400.00	0.00	400.00
5113-384 Coffee Service	65.90	150.00	0.00	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>6,962.61</b>	<b>8,725.00</b>	<b>5,509.21</b>	<b>8,375.00</b>
<b>CAPITAL IMPROVEMENT</b>				
5113-424 Books	0.00	0.00	0.00	40,000.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>
<b>TOTAL LIBRARY</b>	<b>377,273.62</b>	<b>463,193.00</b>	<b>423,403.90</b>	<b>547,626.50</b>

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- 01-5113-101 REGULAR EMPLOYEES  
Includes salary for 7 Full time employees:  
1 Librarian                      1 Assistant Librarian                      5 Library Associates
- 01-5113-102 PART-TIME/SEASONAL EMPLOYEES  
Includes salary for 2 Part time employees:  
2 Part-time Clerk                      1 Temporary P/T Circulation Clerk
- 01-5113-331 TRAVEL EXPENSE  
Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees.
- 01-5113-349 PRINTING  
Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house. Full budget amount requested will be needed this year to print business cards for new employees.
- 01-5113-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration fees.
- 01-5113-356 TRAINING  
Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for employees.

FY 2016-2017 Budget



01-General Fund  
Property Maintenance

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5114-101 Regular Employees	325,434.94	345,905.00	336,129.18	340,249.00
5114-102 Extra Help	0.00	0.00	2,661.18	0.00
5114-103 Overtime	1,166.71	0.00	2,172.22	1,800.00
5114-108 Employee Group Insurance	0.00	0.00	0.00	54,756.00
5114-110 Unemployment Insurance	0.00	0.00	0.00	1,400.00
5114-112 Employee Retirement	77,253.33	85,958.00	80,893.72	84,551.88
5114-113 FICA (Social Security)	24,866.29	26,646.00	26,283.03	26,029.05
5114-117 Employee Dental Insurance	0.00	0.00	0.00	5,800.32
5114-121 Sick Leave Buy Back	1,910.07	2,413.00	0.00	2,412.72
<b>TOTAL PERSONAL SERVICES</b>	<b>430,631.34</b>	<b>460,922.00</b>	<b>448,139.33</b>	<b>516,998.97</b>
<b>MATERIALS AND SUPPLIES</b>				
5114-201 Office Supplies	330.81	300.00	20.00	300.00
5114-202 Duplication, Computer Supplies		0.00	0.00	150.00
5114-205 Nondurable Supplies	5,450.78	6,500.00	3,900.00	6,500.00
5114-206 Building Maintenance Suppli	15,292.63	18,000.00	13,200.00	17,117.50
5114-207 Chemicals	195.46	200.00	0.00	200.00
5114-208 Publications and Periodical	0.00	50.00	0.00	0.00
5114-213 Food Supplies	0.00	200.00	194.08	0.00
5114-217 Wearing Apparel	3,528.79	3,200.00	2,594.25	2,800.00
5114-218 Protective Clothing/Safety	1,032.62	1,000.00	930.26	1,000.00
5114-220 Medical Supplies	85.95	100.00	0.00	100.00
5114-223 Welding Supplies	0.00	100.00	0.00	100.00
5114-227 Electrical Supplies	0.00	0.00	0.00	2,500.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>25,917.04</b>	<b>29,650.00</b>	<b>20,838.59</b>	<b>30,767.50</b>
<b>SERVICES AND CHARGES</b>				
5114-302 Buildings	13,693.29	15,000.00	5,532.62	14,565.00
5114-314 Bug and Rodent Control	10,876.07	17,000.00	9,745.00	17,000.00
5114-316 Furniture, Fixtures & Misc F	3,409.12	1,000.00	0.00	0.00
5114-317 Durable Tools	5,052.62	3,000.00	0.00	3,000.00
5114-321 Air Conditioning and Heatin	5,658.12	12,000.00	3,000.00	12,000.00
5114-323 Inspection Fee for Property	4,460.50	6,500.00	4,000.00	6,500.00
5114-350 Electrical Power	442,106.67	450,000.00	416,800.73	428,000.00
5114-351 Natural Gas	76,808.58	70,000.00	55,512.88	62,000.00
5114-356 Training	140.00	200.00	0.00	200.00
5114-377 Licenses	1,213.00	2,000.00	1,400.00	2,000.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>563,417.97</b>	<b>576,700.00</b>	<b>495,991.22</b>	<b>545,265.00</b>
<b>TOTAL PROPERTY MAINTENANCE</b>	<b>1,019,966.35</b>	<b>1,067,272.00</b>	<b>964,969.14</b>	<b>1,093,031.47</b>

## 01-5114-101 REGULAR EMPLOYEES

Includes salary for 8 Full time employees:

1 Superintendent/City Electrician	1 Laborer II	5 Laborer I
1 Electrician I		

## 01-5114-356 TRAINING

Electrical update classes for George Middleton and mechanical update classes for Mark



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5115-101 Regular Employees	224,827.04	234,718.00	81,712.77	182,144.00
5115-106 Expense Allowance	0.00	1,200.00	1,200.00	1,200.00
5115-108 Employee Group Insurance	0.00	0.00	0.00	16,505.00
5115-110 Unemployment Insurance	0.00	0.00	104.38	350.00
5115-112 Employee Retirement	55,869.44	55,828.00	7,334.20	45,262.78
5115-113 FICA (Social Security)	16,092.93	18,420.00	6,040.71	13,934.02
5115-117 Employee Dental Insurance	0.00	0.00	0.00	1,450.08
5115-121 Sick Leave Buy Back	2,043.36	6,060.00	0.00	6,130.08
<b>TOTAL PERSONAL SERVICES</b>	<b>298,832.77</b>	<b>316,226.00</b>	<b>96,392.06</b>	<b>266,975.96</b>
<b>MATERIALS AND SUPPLIES</b>				
5115-201 Office Supplies	1,728.77	1,500.00	1,162.68	800.00
5115-208 Publications & Periodicals	127.00	1,000.00	316.50	1,500.00
5115-211 Training Supplies	883.80	500.00	137.24	150.00
5115-213 Food Supplies	81.53	150.00	231.81	150.00
5115-217 Wearing Apparel	191.71	400.00	464.93	0.00
5115-218 Protective Clothing/Safety	538.12	300.00	0.00	100.00
5115-221 Public Educational Supplies	0.00	0.00	0.00	0.00
5115-226 Meeting/Workshop/Event Supp	9,656.57	10,000.00	9,879.39	10,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>13,207.50</b>	<b>13,850.00</b>	<b>12,192.54</b>	<b>12,700.00</b>
<b>SERVICES AND CHARGES</b>				
5115-315 Office Equipment	0.00	150.00	242.85	200.00
5115-316 Furniture, Fixtures & Misc F	577.52	500.00	750.00	200.00
5115-328 Document Destruction	92.32	100.00	166.37	150.00
5115-330 Medical Expenses-Employees	7,472.61	13,500.00	4,342.83	8,000.00
5115-331 Travel Expense	1,587.76	1,500.00	734.45	1,000.00
5115-332 Tuition Reimbursement	1,800.85	2,500.00	945.00	1,300.00
5115-345 Advertising	1,755.74	2,500.00	2,655.75	500.00
5115-347 Special Services	10,074.00	11,100.00	6,666.53	10,000.00
5115-349 Printing	0.00	2,000.00	416.94	300.00
5115-354 Assoc Memberships & Conf R	3,852.00	2,500.00	1,497.00	3,500.00
5115-356 Training	2,794.00	2,000.00	0.00	1,000.00
5115-360 Contributions and Memorials	1,168.85	1,000.00	0.00	750.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>31,175.65</b>	<b>39,350.00</b>	<b>18,417.71</b>	<b>26,900.00</b>
<b>TOTAL HUMAN RESOURCES</b>	<b>343,215.92</b>	<b>369,426.00</b>	<b>127,002.31</b>	<b>306,575.96</b>

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- 01-5115-101      REGULAR EMPLOYEES  
Includes salary for 2 Full time employees:  
1 Human resources Director 1 Risk Manager
- 01-5115-226      MEETING/WORKSHOP/EVENT SUPPLIES  
Materials & Supplies needed to host an employee reward/incentive Safety program and Safety Banquet.
- 01-5115-330      MEDICAL EXPENSES - EMPLOYEES  
Pre-placement/random/post accident drug testing. This is also where we pay for EAP random (weekly or bi-weekly) drug testing. *This amount was increased due to rising cost of drug testing. We also pay for required HEP A&B, TB Testing and required physical.*
- 01-5115-331      TRAVEL EXPENSES  
Travel, mileage, meals and lodging, etc. for conferences or training for HR/Payroll staff. The HR Director is attending OML Leadership class this fiscal year and will travel to various cities across the state of
- 01-5115-332      TUITION REIMBURSEMENT  
Tonia is working on her Associates in Business. She may need assistance if she does not receive a grant.
- 01-5115-347      SPECIAL SERVICES  
This account includes Employee Assistance Program /Counseling. This fee is approximately \$800 per month per current contract. Also includes pre-employment background checks.
- 01-5115-354      ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
Conferences and Membership dues for HR/Payroll staff including SHRM, IPMA, OCHRS, CALT, OSC and various other conferences and workshops.
- 01-5115-356      TRAINING  
Training for HR/Payroll staff including -OSC - Safety Counsel and additional training for ACA (Healthcare Reform) compliance.



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5116-101 Regular Employees	393,017.16	313,038.00	407,083.50	250,474.00
5116-103 Overtime	532.25	0.00	170.36	0.00
5116-106 Expense Allowance	3,599.96	4,800.00	4,800.00	4,800.00
5116-108 Employee Group Insurance	0.00	0.00	0.00	22,870.00
5116-110 Unemployment Insurance	0.00	0.00	0.00	525.00
5116-112 Employee Retirement	98,921.55	77,790.00	103,724.92	62,242.79
5116-113 FICA (Social Security)	30,652.73	24,489.00	32,552.72	19,161.26
5116-117 Employee Dental Insurance	0.00	0.00	0.00	2,175.12
5116-121 Sick Leave Buy Back	6,265.32	7,076.00	0.00	4,564.44
<b>TOTAL PERSONAL SERVICES</b>	<b>532,988.97</b>	<b>427,193.00</b>	<b>548,331.50</b>	<b>366,812.61</b>
<b>MATERIALS AND SUPPLIES</b>				
5116-201 Office Supplies	1,417.93	1,500.00	1,000.00	1,200.00
5116-202 Duplication/Computer Suppli	1,842.21	1,900.00	1,110.00	1,000.00
5116-205 Nondurable Supplies	64.68	50.00	0.00	50.00
5116-206 Building Maintenance Suppli	0.00	25.00	0.00	25.00
5116-208 Publications and Periodical	45.00	45.00	45.00	45.00
5116-210 Landscaping Supplies	270.49	370.00	250.00	1,400.00
5116-213 Food Supplies	117.97	100.00	104.97	150.00
5116-217 Wearing Apparel	400.00	400.00	50.00	300.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>4,158.28</b>	<b>4,390.00</b>	<b>2,559.97</b>	<b>4,170.00</b>
<b>SERVICES AND CHARGES</b>				
5116-301 Land	0.00	0.00	0.00	1,200.00
5116-302 Buildings	78.05	100.00	0.00	100.00
5116-316 Furniture,Fixtures & Misc F	249.88	400.00	412.00	300.00
5116-318 Vehicle Rep./small parts	314.68	65.00	15.00	50.00
5116-328 Document Destruction	122.58	150.00	150.00	120.00
5116-331 Travel Expense	700.75	500.00	0.00	300.00
5116-340 Postage and Shipping	2,625.00	3,500.00	2,500.00	2,050.00
5116-345 Advertising	8,887.42	7,000.00	6,000.00	5,000.00
5116-346 Rentals & Leases	12,700.90	12,200.00	12,000.00	12,000.00
5116-349 Printing	1,139.28	1,000.00	1,000.00	500.00
5116-354 Assoc Memberships & Conf R	706.00	900.00	946.00	220.00
5116-356 Training	398.00	700.00	0.00	0.00
5116-360 Contributrions and Memorial	40.00	100.00	0.00	50.00
5116-361 Refunds	0.00	50.00	180.00	100.00
5116-377 Licenses	100.00	100.00	75.00	100.00
5116-380 Park & Rec Activities/Progr	11,401.45	9,500.00	9,000.00	9,500.00
5116-381-101 Fest & Events-Concerts/Park	10,639.34	10,500.00	5,359.52	9,060.00
5116-381-102 Fest & Events-Spooksville	2,912.17	2,800.00	2,915.00	2,800.00
5116-381-103 Fest & Events-Fall Craft Fa	1,278.80	1,125.00	1,129.00	1,200.00
5116-381-105 Fest & Events-MayorsChristm	647.75	650.00	703.00	750.00
5116-381-106 Fest & Events-Christmas/Par	10,892.95	11,255.00	8,046.00	11,000.00
5116-381-108 Fest & Events-Taste of Yuko	1,091.49	1,100.00	1,100.00	1,300.00
5116-381-109 Fest & Events-Spirit Sprint	420.75	750.00	280.00	600.00
5116-381-110 Fest & Events-Festival/Chil	11,425.33	11,000.00	11,000.00	11,000.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5116-381-112 Fest & Events-Freedom Fest	50,472.66	70,730.00	70,730.00	70,750.00
5116-381-113 Fest & Events-Senior Games	4,013.02	4,750.00	2,000.00	4,186.00
5116-381-114 Fest & Events-Trout Fish Ou	1,500.00	1,500.00	0.00	1,500.00
5116-381-115 Fest & Events-Daddy Daughte	824.59	800.00	664.00	750.00
5116-381-116 Fest & Events-Chisholm Trai	5,895.06	5,500.00	5,600.00	5,500.00
5116-381-117 Fest & Events-Big Event	0.00	250.00	0.00	750.00
5116-381-118 Movies in the Park	0.00	1,400.00	900.00	700.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>141,477.90</b>	<b>160,375.00</b>	<b>142,704.52</b>	<b>153,436.00</b>
<b>TOTAL PARK ADMINISTRATION</b>	<b>678,625.15</b>	<b>591,958.00</b>	<b>693,595.98</b>	<b>524,418.61</b>

- 01-5116-101      **REGULAR EMPLOYEES**  
Includes salary for 3 Full time employees:  
1 Park & Rec Director      1 Deputy Park & Rec Director  
1 Secretary III
- 01-5116-301      **LAND**  
This money will be used to buy 8" surge rocks for covering part of the east side of Mulvey Pond start the process of creating a more attractive look of the pond from Freedom Trail Playgrounc
- 01-5116-331      **TRAVEL EXPENSES**  
This will be used to travel to 2015 ORPS Conference site. This will help with gas, mileage and
- 01-5116-346      **RENTALS & LEASES**  
90% of this is spent on porta potties for small events, league tournaments and for the parks which do not have rest rooms: Taylor Park & Welch Park and for parks when the rest rooms are winterized and events still take place. The department is renting two storage units to assist in storing special event materials that are large and cannot be replaced each year. These funds allow the flexibility to assist user groups when needed. Many times we must close the rest rooms for various repairs and we are able to accomodate park patrons with temporary comfort stations.
- 01-5116-354      **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**  
This account will pay for ORPS memberships \$40 each, for Dept. Director & Park Board - \$60, other administrative professional members & ORPS conference registrations average \$200 each. With other money we will take computer or professional development classes.
- 01-5116-380      **P&R ACTIVITIES/PROGRAMS**  
Also, we support the school athletic dept. fall sports poster(we use their track twice a yr.) we support other organizations who donate to us Example: - Weokie Golf - Taste sponsor, Tree Bank - (gives us free trees) and some small donations for ads in drama programs, etc. We do many small events that are funded here. These include the Baby Crawl, Chocolate Festival, Track Meet, Bike to Work, Gals and Garb Luncheon and other miscellaneous small event,

#### FESTIVALS AND EVENTS

- 01-5116-381-101      **CONCERTS IN THE PARK**  
We offer ten concerts a summer. Bands range from \$500 to \$1,000. Three of our regular bands do not have sound for a park setting. We pay sound 3 @ \$350. We do two special concerts - Bark at the Park and the Closing Concert Carnival. We do extra promotion, have prizes for contests and crafts. We run our concession stand with charcoal hamburgers, drinks and snacks and we purchase food for the concession. We also run several ads in the Review as needed for special bands and in general. The funds will also replace concert items as needed, ice chests, cooking items, etc. FREE
- 01-5116-381-102      **SPOOKSVILLE**  
We host a costume contest for dogs and kids with awards. Also we have a carnival and haunted house. Funds budgeted from this account will cover - awards, entertainment, several entertainers - \$800 (clowns, magician, story teller) Crafts & supplies, costumes, trinkets/props, ads, t-shirts for volunteers and staff, cookies to decorate and candy for the carnival is a big expense -\$1500. T-shirts for the volunteers run \$500. We will secure as many sponsors as possible to defray cost. Tickets: \$3 per person.
- 01-5116-381-103      **FALL CRAFT FAIR**  
This is a joint venture with the Friends of the Library. Our goal is to get attendees for the 45 vendors who pay \$50 a booth. We advertise in four newspapers and with small radio spot - \$600. We run the concession that day and purchase food for soup, sandwiches and drink - \$400. We buy donuts for the crafters as they set up (\$40). Printing and mailings are done to 500 crafters - \$200 and we pay \$50 to the tax commission for a special event permit. FREE

- 01-5116-381-105      MAYOR'S CHRISTMAS PARTY  
The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Free Admission. Entertainment - \$250, Food- \$300, Crafts \$100, Essay Contest \$50 and Misc \$100.
- 01-5116-381-106      CHRISTMAS IN THE PARK  
This includes funding for Chill Your Cheeks 5k - professional timing - \$2200, t-shirts, \$6 per runner, run snacks -\$700 and advertising. We have average 400 runners depending on the weather. The Kris Kringle Karnival total expense is included - Entertainment - \$1300, pictures \$500, Crafts - \$200, Decorations - \$200. The remainder of the money is spent on kerosene \$800, mobile minis for money counting - \$1600, Candy \$3,000, volunteer shelter, and misc. supplies such as safety equipment, refreshments, after event Christmas volunteer luncheon \$600, etc. We will purchase all the candy given away to contributors at Christmas in the Park's annual light display drive-through. There are misc. decorations, 5K equipment, sanctioning fees \$350 and mailings - \$400.
- 01-5116-381-108      TASTE OF YUKON  
The Taste of Yukon will spend funds on advertising, t-shirts or aprons for the restaurants, plaques, chocolate supplies, miscellaneous refreshments, back-up paper goods, rental of linens for the 23 booths. T-shirt - \$500 for vendors, advertising \$500, Supplies - \$200 and misc. Sponsors are solicited for this event.
- 01-5116-381-109      SPIRIT SPRINT  
This is the second of our 5K runs in Chisholm Trail Park. Costs include t-shirts, snacks, timing and misc. equipment replacement.
- 01-5116-381-110      FESTIVAL OF THE CHILD  
The festival is one of the largest one-day events we do. We have expenses for the entertainment and numerous craft supplies. These include: pony rides/petting zoo, Inflatables, shirts -all volunteers, Advertisements: - Review, Kidz Directory, Clear Channel Radio, Oklahoman, \$1500, Entertainment: - Story tellers, magicians, Critter Tales, clowns, juggler \$2000, craft supplies, misc. supplies \$200, Golf Carts \$500, Bounces \$1500, Petting zoo - \$1000 (We have several sponsors who support the entertainers) We provide over 50 fun hands-on booths for children. Funds help buy supplies for the various volunteer booths. Volunteer lunches for 250 people. Cost: Tickets - \$5 and \$7 at the gate. \$500, Adults FREE.
- 01-5116-381-112      FREEDOM FEST  
Entertainment - \$80,00, Kids activities \$4200, Golf Carts, \$3700, Ice \$900, porta potties \$1000, Pop and water -\$3000, FF Wear - \$3000, Advertising - \$4000, Volunteer lounge \$800 Rentals \$3000, Awards \$200, Ice cream & watermelon \$1400, Park improvements \$2000, Misc. -\$1000. Crowd estimates 15,000 each evening and 2,000 during the day of the Fourth. Some of the cost for the entertainment is covered by the YCSF. (OKC Phil)
- 01-5116-381-113      SENIOR GAMES  
This is a 10 day event and is the only local senior games in Oklahoma. Registration is \$25 per athlete. Expenses are: Games ads \$800, awards, T-shirts \$6-7 each, social food \$880, and snacks for events - misc games equipment and door prizes. We have several sponsors who support the t-shirts and social food - \$800, Entertainment \$400, Supplies \$1000, Track timing \$225, Referees \$160 and misc \$200 - \$400 depending on the needs. Sponsors are solicited.
- 01-5116-381-114      TROUT FISHOUT  
The Fish Out is an annual outdoor family event. We stock the Robertson Pond with over 700 Rainbow Trout/415 lbs for the fishing derby. This money offsets the cost of the fish which is around \$2,100. Generous sponsors pay the balance of the cost of the fish. Weeks after the Fish Out, citizens enjoy fishing the pond to catch the remaining trout making this an event that lasts a lengthy amount of time for the enjoyment of many Yukon citizens.
- 01-5116-381-115      DADDY DAUGHTER DANCE  
The entry fee is \$5 per person and \$7 at the door. Disc Jockey is \$500. Ads and decorations, give aways and refreshment for the remainder. McDonalds has provided drinks and cookies the last four years, but is year to year. We make average of \$900 in revenue on pictures alone.

- 01-5116-381-116 CHISHOLM TRAIL ROUNDUP  
We provide entertainment to supplement the any grants we are fortunate to receive. These funds provide: Pony Rides/Petting Zoo, dance floor, Porta Pots - craft supplies, plants, and Buffalo Bill's Wild West Show will take the remainder of the budget. This event highlights the heritage of Yukon as a stop on the original Chisholm Trail. The entertainment slowly increases a little bit each year. Free to the public.
- 01-5116-381-117 THE BIG EVENT (AND PATRIOT PROJECT)  
We will purchase shrubs, bulbs, landscaping supplies, gravel, rocks, paint, brushes, rollers, drop cloths, small tools, as needed. The exact projects will be identified in August when we meet with SW Covenant School and decided in January as we plan the Big Event which is the largest one day service project in the US. These are two big projects that have greatly enhanced the City Park complex over the last 11 years. Most of the budget has moved to Parks Maintenance.
- 01-5116-381-118 MOVIES IN THE PARK  
the P&R Department offers five outdoor/indoor movies during the year. Each movie costs around \$300 per movie. This will only cover the cost of the movies, not advertising or concessions.

FY 2016-2017 Budget



01-General Fund  
Park Maintenance

DEPARTMENTAL EXPENDITURES		2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5117-101	Regular Employees	375,683.74	405,590.00	127,154.00	314,481.00
5117-102	Part-Time/Seasonal Employees	133,017.38	284,750.00	0.00	0.00
5117-103	Overtime	40,628.42	0.00	3,357.76	55,000.00
5117-108	Employee Group Insurance	0.00	0.00	0.00	61,810.00
5117-110	Unemployment Insurance	0.00	0.00	0.00	1,575.00
5117-112	Employee Retirement	78,688.84	101,410.00	13,380.25	78,148.53
5117-113	FICA (Social Security)	41,594.57	53,002.00	0.00	24,057.80
5117-117	Employee Dental Insurance	0.00	0.00	0.00	6,525.36
5117-121	Sick Leave Buy Back	1,323.00	1,111.00	0.00	0.00
<b>TOTAL PERSONAL SERVICES</b>		<b>669,612.95</b>	<b>844,752.00</b>	<b>143,892.01</b>	<b>541,597.69</b>
<b>MATERIALS AND SUPPLIES</b>					
5117-201	Office Supplies	278.68	250.00	99.99	250.00
5117-202	Duplication/Computer	0.00	0.00	0.00	150.00
5117-204	Fuel, Oil and Lubricants	0.00	0.00	136.28	0.00
5117-205	Nondurable Supplies	3,070.21	2,500.00	2,500.00	2,500.00
5117-206	Building Maintenance Suppli	982.94	1,000.00	1,325.03	1,000.00
5117-207	Chemicals	11,720.59	12,000.00	6,025.73	12,000.00
5117-209	Recreational Supplies	79.11	100.00	350.30	100.00
5117-210	Landscaping Supplies	49,182.21	44,000.00	27,000.00	40,533.75
5117-217	Wearing Apparel	3,350.36	3,000.00	1,597.58	3,000.00
5117-218	Protective Clothing/Safety	2,785.38	2,800.00	4,862.45	2,800.00
5117-220	Medical Supplies	80.41	175.00	0.00	175.00
5117-223	Welding Supplies	801.04	500.00	500.00	500.00
<b>TOTAL MATERIALS AND SUPPLIES</b>		<b>72,330.93</b>	<b>66,325.00</b>	<b>44,397.34</b>	<b>63,008.75</b>
<b>SERVICES AND CHARGES</b>					
5117-302	Buildings	632.87	1,000.00	192.68	1,000.00
5117-306	Sidewalks Steps Curbs Gutte	1,395.20	1,500.00	0.00	1,500.00
5117-310	Parking Areas	47.00	200.00	0.00	200.00
5117-313	Recreational Structures-Par	13,851.03	4,000.00	4,000.00	4,000.00
5117-315	Office Equipment	0.00	0.00	0.00	0.00
5117-316	Furniture,Fixtures & Misc F	0.00	0.00	0.00	0.00
5117-317	Durable Tools	216.57	100.00	577.85	800.00
5117-318	Motor Vehicles/Small Equip	630.06	3,850.00	0.00	0.00
5117-322	Playground and Swimming Poo	1,737.78	700.00	904.40	3,049.65
5117-323	Inspection Fee Prop	0.00	450.00	0.00	0.00
5117-325	Sprinkler System	0.00	0.00	0.00	0.00
5117-331	Travel Expense	381.71	400.00	0.00	0.00
5117-332	Tuition Reimbursement	300.00	0.00	0.00	0.00
5117-340	Postage	0.00	0.00	0.00	0.00
5117-346	Rentals and Leases	1,710.00	1,000.00	0.00	1,000.00
5117-356	Training	200.00	500.00	0.00	500.00
5117-365	Maintenance Agreements	27,137.00	14,957.00	14,957.00	14,957.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5117-377 Licenses	542.00	350.00	337.50	350.00
5117-381 Festivals and Events	4,278.41	4,000.00	7,222.44	4,000.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>53,059.63</b>	<b>33,007.00</b>	<b>28,191.86</b>	<b>31,356.65</b>
<b>DEBT SERVICE</b>				
5117-504 Contractual Agreements	51,200.00	51,200.00	0.00	0.00
<b>TOTAL DEBT SERVICE</b>	<b>51,200.00</b>	<b>51,200.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PARK MAINTENANCE</b>	<b>846,203.51</b>	<b>995,284.00</b>	<b>216,481.21</b>	<b>635,963.09</b>

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01-5117-101	<b>REGULAR EMPLOYEES</b> Includes salary for 10 Full time employees: 1 Supervisor I                      8 Laborer I
01-5117-102	<b>PART-TIME/SEASONAL EMPLOYEES</b> No P/T Employees budgeted this fiscal year.
01-5117-313	<b>RECREATION STRUCTURES</b> Repair of ball fields, fences, backstops, basketball goals, tennis courts,
01-5117-322	<b>Playground Equipment Repair</b> Repairs to playground equipment to include nuts, bolts, steps, swings, etc.
01-5117-346	<b>RENTALS &amp; LEASES</b> Various rentals to assist with Park Maintenance. Bucket truck rental to help with setup or taking down the Christmas lights. Traffic control devices used to route traffic during Christmas in the Park.
01-5117-356	<b>TRAINING</b> SW Parks Training at Western Hills for Parks Maintenance personnel
01-5117-365	<b>MAINTENANCE AGREEMENTS</b> Maintenance Agreement for Jackie Cooper Gym generator & pond maintenance



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5118-101 Regular Employees	396,406.29	521,849.00	488,006.68	457,219.12
5118-102 Extra Help	314,565.74	383,776.00	272,052.88	383,776.00
5118-103 Overtime	28,294.93	0.00	65,793.66	54,000.00
5118-108 Employee Group Insurance	0.00	0.00	0.00	49,865.00
5118-110 Unemployment Insurance	0.00	0.00	0.00	1,750.00
5118-112 Employee Retirement	105,747.49	120,522.00	114,018.82	103,951.55
5118-113 FICA (Social Security)	56,469.46	70,069.00	60,003.90	67,243.05
5118-117 Employee Dental Insurance	0.00	0.00	0.00	5,860.74
5118-121 Sick Leave Buy Back	5,689.59	10,311.00	0.00	45,912.93
<b>TOTAL PERSONAL SERVICES</b>	<b>907,173.50</b>	<b>1,106,527.00</b>	<b>999,875.94</b>	<b>1,169,578.39</b>
<b>MATERIALS AND SUPPLIES</b>				
5118-201 Office Supplies	1,166.42	1,500.00	1,513.19	1,500.00
5118-202 Duplication/Computer Suppli	480.38	400.00	300.00	300.00
5118-205 Nondurable Supplies	728.03	365.00	200.00	300.00
5118-206 Building Maintenance Suppli	687.90	500.00	209.87	400.00
5118-207 Chemicals	8,406.10	8,500.00	8,000.00	8,100.00
5118-208 Publications and Periodical	135.00	200.00	175.50	175.00
5118-209 Recreational Supplies	299.99	300.00	0.00	150.00
5118-210 Landscaping Supplies	1,143.06	2,000.00	1,000.00	1,500.00
5118-213 Food Supplies	33,761.59	34,000.00	33,000.00	34,006.75
5118-217 Wearing Apparel	3,003.00	3,000.00	2,400.00	2,000.00
5118-218 Protective Clothing/Safety	0.00	150.00	0.00	150.00
5118-220 Medical Supplies	249.09	250.00	150.00	200.00
5118-221 Public Educational Supplies	300.00	500.00	300.00	300.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>50,360.56</b>	<b>51,665.00</b>	<b>47,248.55</b>	<b>49,081.75</b>
<b>SERVICES AND CHARGES</b>				
5118-302 Buildings	16,177.39	17,000.00	16,000.00	17,492.50
5118-311 Signs	0.00	100.00	0.00	100.00
5118-315 Office Equipment	179.99	300.00	0.00	300.00
5118-316 Furniture, Fixtures & Misc F	997.05	1,500.00	697.50	1,200.00
5118-317 Durable Tools	535.37	500.00	300.00	500.00
5118-318 Motor Vehicles/Small Equip	192.00	300.00	0.00	250.00
5118-321 Air Conditioning and Heatin	288.17	300.00	450.00	600.00
5118-322 Playground/Swimming Pool Eq	2,473.67	3,000.00	605.19	2,500.00
5118-331 Travel Expense	253.23	1,000.00	0.00	500.00
5118-340 Postage and Shipping	555.00	800.00	300.00	500.00
5118-345 Advertising	378.00	300.00	0.00	200.00
5118-346 Rentals and Leases	4,845.04	4,950.00	4,859.34	6,000.00
5118-349 Printing	3,702.92	4,000.00	2,273.00	4,000.00
5118-354 Assoc Memberships & Conf R	2,165.00	3,000.00	420.00	2,000.00
5118-356 Training	388.00	2,000.00	0.00	1,000.00
5118-361 Refunds	425.00	750.00	350.00	750.00
5118-365 Maintenance Agreements	3,850.00	3,500.00	4,051.88	4,000.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5118-367 Pool and Concession Sales T	3,990.00	4,500.00	4,500.00	4,500.00
5118-376 Licensing	150.00	350.00	150.00	300.00
5118-377 Licenses	550.00	500.00	636.75	650.00
5118-380 Park & Rec Activities/Progr	27,383.49	25,000.00	23,000.00	25,000.00
5118-387 Credit Card Processing Fees	0.00	2,500.00	0.00	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>69,479.32</b>	<b>76,150.00</b>	<b>58,593.66</b>	<b>72,342.50</b>
<b>TOTAL RECREATION FACILITIES</b>	<b>1,027,013.38</b>	<b>1,234,342.00</b>	<b>1,105,718.15</b>	<b>1,291,002.64</b>

## 01-5118-101 REGULAR EMPLOYEES

Includes salary for 13 Full time employees:

1 Recreation Superintendant	1 Athletic Coordinator	1 DRC Supervisor
1 Facility Supervisor	2 Rec Leader I	1 DRC Assistant
1 Special Event-Supervisor III	4 Rec Aide Full-Time	1 DRC Receptionist

## 01-5118-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for 55 Part-time/Seasonal employees:

8 Part-Time Rec Aides	42 Pool Seasonal	5 Part-Time Special Instructors
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## 01-5118-213 FOOD SUPPLIES

Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. Concessions are purchased at Sam's and are reasonably priced for patrons. Items such as pretzels, pizza and candy are sold. Drinks are purchased from Coca-cola. Drinks are served in 16oz cups and are dispersed by fountain system. The DRC feeds 90-110 people lunch on a daily basis. It's a good balance of quality and economy in meal preparation.

## 01-5118-331 TRAVEL EXPENSE

Mileage reimbursement for ORPS Conference. Overnight stays for Training purposes.

## 01-5118-345 ADVERTISING

Promotional ads for placed in newspapers, websites, banners, and digital signage.

## 01-5118-346 RENTALS AND LEASING

Entrance rugs reduce the risk of slip injuries and cuts down on debris into main lobby. Dust mops are used to clean gym surfaces and must be cleaned regularly. When table linens are used for a rental, we are compensated by the renter.

## 01-5118-349 PRINTING

Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each

## 01-5118-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS

Professional development, ORPS memberships - Conference registrations

## 01-5118-356 TRAINING

Our training opportunities include: The Oklahoma Recreation and Park Society Annual State Conference (classes in all areas of parks, recreation, special events and administration), Southwest Park and Training Institute (classes in parks management and recreation management), Canadian Valley Vo-Tech (computer classes), Francis Tuttle Vo-Tech (computer classes), and national workshops offered locally by Skill Path and Fred Pryor (management, leadership, supervisory, personnel issues.)

## 01-5118-365 MAINTENANCE AGREEMENTS

Pool Maintenance Yearly inspections, startup of both pools and winterization of both pools.

## 01-5118-380 P&amp;R ACTIVITIES/PROGRAMS

Basic program equipment - \$9000. needed for the success of programs at facilities. Materials would include some snack products, sporting equipment, toys, games, etc. Additional weight room equipment for community center members to enhance existing room. Aerobics class equipment as needed for expanding class size and frequently used equipment. Bunko Supplies needed for meal preparation prizes, and game materials that are offered to participants 8 times a year. All other materials needed for program success and participation increase.

Kids Camps - \$5000. Materials needed to promote activities for the elementary aged children of the community. Some programs require special transportation, equipment, clothing, fees and certifications to function effectively. Buses are needed for field trips to the surrounding community, specific equipment used for games and crafts, entry fees into field trip locations, and covering costs of certification cards for all staff trained to be first aid and CPR certified. Specific shirts are also worn by all children participating for quick visibility in public locations. All counselors supervising children must have proper safety equipment with them when away from the facility such as emergency cards, first aid kits, anti-bacterial soap, etc in a backpack.

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01-5118-380  
(cont'd) Leagues - \$4000. Leagues require rewards to encourage participation and enhance competition. T-shirts may be used as awards or uniforms in this category. Equipment must be designated for league play and not used during regular recreation. Replacement of worn out nets, goals and other equipment on as needed basis. Awards banquets require snacks, decorations and awards.

Equipment for Open Recreation - \$5000. This category is often underated or miscounted. Open recreation is anything from basketball, volleyball, board games, weight equipment, pool tables, kickballs, dodgeballs, scooters, ping pong, badmiton, soccer, tennis, ect. These items are used on a daily basis and tend to wear out quickly. New programs or classes that are developed require new equipment and Supplies.

Organized programs at the DRC - \$2000. Decorations help transform the center for programs. The seniors turn out in mass whenever there is quality entertainment.

5102-404 Building (Improvements or Additions)  
YCC- Improvments to facade, parking lot lighting, perimeter lighting. DRC - paint outside of building, large signage, some minor exterior wall repair.

FY 2016-2017 Budget



01-General Fund  
Fleet Maintenance

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5121-101 Regular Employees	359,871.97	263,263.00	299,148.20	262,739.00
5121-102 Extra Help	2,502.95	4,000.00	1,902.36	4,000.00
5121-103 Overtime	1,806.87	0.00	7,118.95	6,200.00
5121-108 Employee Group Insurance	0.00	0.00	0.00	36,297.00
5121-110 Unemployment Insurance	0.00	0.00	0.00	875.00
5121-112 Employee Retirement	81,603.23	65,421.00	69,909.67	65,290.64
5121-113 FICA (Social Security)	27,525.41	20,478.00	23,185.71	20,099.53
5121-117 Employee Dental Insurance	0.00	0.00	0.00	3,625.20
5121-121 Sick Leave Buy Back	4,852.94	4,423.00	0.00	3,515.35
<b>TOTAL PERSONAL SERVICES</b>	<b>478,163.37</b>	<b>357,585.00</b>	<b>401,264.90</b>	<b>402,641.72</b>
<b>MATERIALS AND SUPPLIES</b>				
5121-201 Office Supplies	650.41	700.00	150.00	700.00
5121-202 Duplication/Computer Suppli	293.24	300.00	150.00	300.00
5121-204 Fuel, Oil and Lubricants	218,971.94	302,000.00	179,124.11	286,875.00
5121-205 Nondurable Supplies	226.39	1,000.00	223.86	1,000.00
5121-206 Building Maintenance Suppli	1,924.54	3,500.00	1,559.00	3,500.00
5121-210 Landscaping	200.59	300.00	50.99	0.00
5121-213 Food Supplies	548.47	500.00	461.15	0.00
5121-217 Wearing Apparel	1,339.73	2,000.00	1,420.19	2,000.00
5121-218 Protective Clothing/Safety	1,549.99	3,000.00	950.00	3,000.00
5121-220 Medical Supplies	0.00	200.00	0.00	200.00
5121-223 Welding Supplies	2,951.99	5,000.00	1,612.80	5,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>228,657.29</b>	<b>318,500.00</b>	<b>185,702.10</b>	<b>302,575.00</b>
<b>SERVICES AND CHARGES</b>				
5121-302 Buildings	3,792.53	4,000.00	450.39	4,000.00
5121-316 Furniture, Fixtures, Misc.	282.96	500.00	0.00	0.00
5121-317 Durable Tools	7,503.75	7,750.00	10,024.00	7,750.00
5121-318 Motor Vehicles/Small Equip	104,483.52	125,000.00	96,324.86	121,592.50
5121-321 Air Conditioning and Heatin	416.15	1,000.00	0.00	1,000.00
5121-323 Inspection Fees for Propert	50.00	225.00	0.00	225.00
5121-324 Fuel Pump/Generator Repair	1,023.92	2,000.00	780.36	2,000.00
5121-340 Postage and Shipping	100.00	100.00	42.00	100.00
5121-354 Assoc. Memberships & Conf.	0.00	2,500.00	0.00	1,500.00
5121-356 Training	582.00	2,500.00	0.00	1,500.00
5121-377 Licenses	301.50	600.00	226.50	600.00
5121-378 Vehicle Tags	126.00	750.00	400.50	0.00
5121-384 Coffee Service	637.71	725.00	344.58	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>119,300.04</b>	<b>147,650.00</b>	<b>108,593.19</b>	<b>140,267.50</b>
<b>TOTAL FLEET MAINTENANCE</b>	<b>826,120.70</b>	<b>823,735.00</b>	<b>695,560.19</b>	<b>845,484.22</b>

- 70-5204-101      **REGULAR EMPLOYEES**  
 Includes salary for 5 Full time employees:  
 1 Superintendent              1 Mechanic III              1 Mechanic I  
 1 PW Office Coordinator      1 Secretary II
  
- 70-5204-102      **PART-TIME/SEASONAL EMPLOYEES**  
 Includes salary for PPWP workers.
  
- 01-5121-204      **FUEL, OIL AND LUBRICANTS**  
 Unleaded and Diesel fuel (with additive) for all City Vehicles except Water/Sewer & Sanitation. This also includes 4 CNG vehicles we have. Bulk oil aff, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. Most lubricants in bulk are bought from Fentress and Napa. The orange user and red fuel key replacements come out of this account and purchased through Hoidale
  
- 01-5121-318      **MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES**  
 Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
  
- 01-5121-324      **FUEL PUMP AND GENERATOR REPAIR**  
 Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators - Fleet will be the only one that has this account now, it's been removed from Water & Wastewater and Sanitation
  
- 01-5121-354      **ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**  
 Memberships and Conferences to OPFMA (Oklahoma Public Fleet Mgmt Assoc.), APWA (American Public Works Assoc.)and OML (Oklahoma Municipal League)
  
- 01-5121-356      **TRAINING**  
 Training pertaining to supervisory classes, CNG, AC Freon Training/Recovery, CDL Training, Customer Service for office personnel and basic computer software classes

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# **SALES TAX FUND**



**SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE**  
 FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
	<b>MISCELLANEOUS</b>				
48110	Interest	0	1,194	1	15
48612	Sales Tax Revenue	3,701,340	3,964,750	2,763,054	4,034,623
48613	Use Tax Revenue	0	359,365	0	0
48614	Dedicated Sales Tax Revenue '07	1,233,780	1,247,500	921,018	1,344,874
48800	Hotel/Motel Tax	245,415	351,000	331,674	393,544
48850	Transfer - In From Sanitation	0	794,050	0	276,624
48870	Transfer - In From Water&Sewer	0	567,175	0	425,382
48890	Hotel/Motel Fund Balance	0	328,500	0	150,000
489990	Fund Balance Appropriations	0	842,466	0	0
		<b>5,180,535</b>	<b>8,456,000</b>	<b>4,015,747</b>	<b>6,625,062</b>
	<b>TOTAL REVENUE</b>	<b>5,180,535</b>	<b>8,456,000</b>	<b>4,015,747</b>	<b>6,625,062</b>



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017	
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET	
<b>CAPITAL IMPROVEMENT</b>					
5501-401	Cap. Improvements-Legislati	238,924	350,000.00	2,706.20	0.00
5501-403	Cap. Improvements-Park Main	99,551	0.00	0.00	0.00
5501-405	Cap. Improvements-Fire	99,798	70,300.00	28,575.82	0.00
5501-406	Cap. Improvements-Court	0	0.00	0.00	0.00
5501-407	Cap. Improvements-Comm. Dev	41,931	0.00	0.00	0.00
5501-408	Cap. Improvements-Library	63,682	56,500.00	47,767.93	0.00
5501-409	Cap. Improvements-Administr	0	20,000.00	18,016.05	0.00
5501-410	Cap. Improvements-Parks Adm	57,770	0.00	0.00	0.00
5501-411	Cap. Improvements-Police	51,811	32,574.00	32,216.93	0.00
5501-412	Cap. Improvements-Prop. Mai	68,037	16,300.00	5,083.00	0.00
5501-415	Cap. Improvements-Recreatio	227,245	30,500.00	19,504.40	0.00
5501-416	Cap. Improvements-Fleet Mai	66,912	9,146.00	4,898.00	0.00
5501-417	Cap. Improvements-Human Res	1,518	0.00	0.00	0.00
5501-419	Cap. Improvements-Streets	810,410	367,500.00	102,133.20	0.00
5501-421	Cap. Improvements-PW Admin	0	0.00	0.00	0.00
5501-423	Cap. Improvements-Technolog	532,996	189,495.00	86,782.05	0.00
5501-425	Cap. Improvements-Emerg. Ma	0	0.00	0.00	0.00
5501-436	Cap Improvements-Econ.Devel	996	30,000.00	0.00	0.00
5501-469	Cap. Improvements - UB	5,300	550.00	122.50	0.00
5501-470	Cap. Improvements-Water&Sew	180,409	188,570.00	44,054.07	0.00
5501-471	Cap. Improvements-Sanitatio	222,492	18,500.00	31,336.27	0.00
5501-473	Cap. Improvements-Stormwate	491	13,546.00	7,811.00	0.00
<b>TOTAL CAPITAL IMPROVEMENT</b>		<b>2,770,272</b>	<b>1,393,481.00</b>	<b>431,007.42</b>	<b>0.00</b>
<b>CONTINGENCY AND TRANSFERS</b>					
5501-601	Contingency	1,536,269	100,000.00	1,750,840.41	1,096,495.00
5501-601-107	Contingency-'07 Rev Bond	0	50,000.00	0.00	0.00
5501-601-150	Contingency-Hotel/Motel Tax	93,447	65,000.00	248,454.00	70,000.00
5501-601-5	Revenue Bond Trustee Fees	4,000	0.00	6,000.00	6,000.00
5501-602	Debt Service-Trf to 07 YMA Bon	406,040	1,444,450.00	0.00	0.00
5501-603	Debt Service-Trf to YMA '07	528,924	685,000.00	0.00	0.00
5501-604	YMA transfer to 2010 Reve.	333,080	0.00	0.00	0.00
5501-605	Debt Service- YMA 2011 Seri	486,891	585,000.00	0.00	0.00
5501-606	Debt Service- Arvest Master Lease	361,142	340,320.00	288,913.92	270,864.00
5501-607	Debt Service- San Equip Lease	368,832	368,832.00	295,065.60	276,624.00
5501-608	Debt Service - 2012A Revenue	721,994	720,000.00	576,227.28	718,446.00
5501-609	Debt Service- Arvest Equip Loan	290,318	200,000.00	238,034.02	297,543.00
5501-610	Debt Service YMA 2012B Rev	932,614	1,245,732.00	746,353.75	936,036.00
5501-611	Debt Service 2015A Rev Bond	385,908	0.00	805,668.47	1,145,268.00
5501-612	Debt Service 2015B Rev Bond	239,395	0.00	843,494.42	1,122,300.00
5501-614	Debt Service-BancFirst	0	0.00	16,200.00	54,600.00
5501-615	Debt Srvc - Santander Eq Le	0	0.00	0.00	337,986.00
5501-616	Debt Service-YNB	0	0.00	0.00	180,000.00
5501-628	Transfer to General Fund	0	184,913.00	0.00	0.00
5501-650	City Match for Grant Fund	0	0.00	0.00	0.00
<b>TOTAL CONTINGENCY AND TRANSFERS</b>		<b>6,688,856</b>	<b>5,989,247</b>	<b>5,815,252</b>	<b>6,512,162</b>
<b>TOTAL SALES TAX CAPITAL IMPROVEMENTS</b>		<b>9,459,129</b>	<b>7,382,728</b>	<b>6,246,259</b>	<b>6,512,162</b>

36-5501-601	<p><b>Contingency/Capital Improvement Reserve</b>  This serves as a contingency/reserve account to make sure that the City can meet its obligations with respect to the amortization schedule of the outstanding revenue bonds regardless of the ebbs and flows of Sales Tax Revenue.</p>
36-5501-601-107	<p><b>Contingency-2007 Revenue Bond</b>  This is the same type of account as 601, but is held apart specifically for the 2007 Revenue Bond obligations.</p>
36-5501-601-150	<p><b>Contingency-Hotel/Motel Tax</b>  Expenses, per ordinance, are to be for the purpose of encouraging, promoting and fostering economic development, convention, tourism and parks and recreation for the City. Funds may also be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services.</p>
36-5501-601-5	<p><b>Revenue Bond Trustee Fees</b>  Fees paid to the banks administering the Revenue Bond funds.</p>
36-5501-602	<p><b>Debt Service-Transfer to YMA Revenue Bonds</b>  Bond refinanced and debt service now paid in 36-5501-612 Debt Service-2015B Revenue Bond account.</p>
36-5501-603	<p><b>Debt Service-Transfer to 2007 YMA Revenue Bond</b>  Bond refinanced and debt service now paid in 36-5501-612 Debt Service-2015B Revenue Bond account.</p>
36-5501-604	<p><b>Debt Service-YMA Transfer to 2010 Revenue Bond</b>  Bond refinanced and debt service now paid in 36-5501-612 Debt Service-2015B Revenue Bond account.</p>
36-5501-605	<p><b>Debt Service-Transfer to 2011 YMA Revenue Bond</b>  Bond refinanced and debt service now paid in 36-5501-612 Debt Service-2015B Revenue Bond account.</p>
36-5501-606	<p><b>Debt Service-Transfer to Arvest Master Lease</b>  Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease that will be paid off in March 2017.</p>
36-5501-607	<p><b>Debt Service-Transfer to Sanitation Lease</b>  Debt service payments for Sanitation Equipment Lease that will be paid off in March 2017.</p>
36-5501-608	<p><b>Debt Service-2012A Revenue Bond</b>  Final payment for this Revenue Bond January 2023.</p>
36-5501-609	<p><b>Debt Service-Arvest Equipment Loan</b>  Debt service payments for Small Equipment Loan that will be paid off in December 2018.</p>
36-5501-610	<p><b>Debt Service-2012B Revenue Bond</b>  Final payment for this Revenue Bond January 2023.</p>
36-5501-611	<p><b>Debt Service-2015A Revenue Note</b>  Final payment for this Revenue Bond June 2022.</p>
36-5501-612	<p><b>Debt Service-2015B Revenue Note</b>  Final payment for this Revenue Bond June 2022.</p>
36-5501-614	<p><b>Debt Service-BancFirst</b>  This note is for the land planned for a new city hall that is currently for sale.</p>
36-5501-615	<p><b>Debt Service-Santander Equipment Lease</b>  Final payment for this Lease is February 2018.</p>
36-5501-616	<p><b>Debt Service-YNB</b>  This note is for the land planned for the Sports Complex.</p>
36-5501-628	<p><b>Transfer to General Fund</b></p>
36-5501-650	<p><b>City Match Grant Fund</b>  This account is for any city match funds required for Grants, if awarded.</p>

FY 2016-2017 BUDGET



36-Cap Imp. Fund  
Economic Development

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
36-5502-101 Regular Employees	143,326.74	132,952.00	90,916.21	0.00
36-5502-102 Part-Time/Seasonal Employees	29,542.92	45,500.00	16,368.00	0.00
36-5502-106 Car Allowance	2,812.72	3,600.00	1,292.20	0.00
36-5502-112 Employee Retirement	16,774.39	33,039.00	21,433.16	0.00
36-5502-113 FICA (Social Security)	12,290.27	13,652.00	8,288.58	0.00
<b>TOTAL PERSONAL SERVICES</b>	<b>204,747.04</b>	<b>228,743.00</b>	<b>138,298.15</b>	<b>0.00</b>
<b>MATERIALS AND SUPPLIES</b>				
36-5502-201 Office Supplies	506.89	1,500.00	410.90	500.00
36-5502-202 Duplication/Computer Su	112.83	200.00	61.78	100.00
36-5502-208 Publications & Periodic	240.10	400.00	0.00	200.00
36-5502-213 Food Supplies	0.00	500.00	118.59	250.00
36-5502-217 Wearing Apparel	0.00	350.00	204.70	0.00
36-5502-225 Promotional Items	326.71	5,150.00	230.81	500.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,186.53</b>	<b>8,100.00</b>	<b>1,026.78</b>	<b>1,550.00</b>
<b>SERVICES AND CHARGES</b>				
36-5502-315 Office Equipment	75.97	500.00	0.00	0.00
36-5502-331 Travel Expense	3,903.43	10,000.00	4,685.66	7,500.00
36-5502-332 Tuition Reimbursement	0.00	2,500.00	0.00	0.00
36-5502-340 Postage and Shipping	150.00	400.00	100.00	100.00
36-5502-346 Rentals and Leases	0.00	12,000.00	2,236.00	0.00
36-5502-345 Advertising	0.00	5,000.00	0.00	5,000.00
36-5502-347 Special Services	26,620.40	12,000.00	3,825.40	5,000.00
36-5502-348 Consultant Fees	15,005.00	30,000.00	19,987.05	30,000.00
36-5502-349 Printing	148.50	5,000.00	289.20	5,000.00
36-5502-354 Assoc Memberships & Con	5,092.00	4,000.00	1,305.00	3,000.00
36-5502-356 Training	0.00	2,000.00	0.00	2,000.00
36-5502-360 Contributions and Memorials	0.00	300.00	0.00	0.00
36-5502-381-101 Festivals and Events-Main Street Mobs	0.00	300.00	0.00	0.00
36-5502-381-102 Festivals and Events-All School Breakf	0.00	270.00	89.76	0.00
36-5502-381-103 Festivals and Events-6 X 6 on 66 Art Sl	0.00	1,500.00	203.86	1,500.00
36-5502-381-104 Festivals and Events-YHS Homecomin	0.00	150.00	477.85	0.00
36-5502-381-105 Festivals and Events-Shop Small Satur	0.00	250.00	0.00	250.00
36-5502-381-106 Festivals and Events-Christmas Open I	0.00	250.00	60.00	0.00
36-5502-381-107 Festivals and Events-Get Your Kiss on	0.00	1,000.00	0.00	0.00
36-5502-381-108 Festivals and Events-OK Main Street D	0.00	200.00	0.00	0.00
36-5502-381-109 Festivals and Events-Spring Stroll/Birth	0.00	350.00	0.00	1,500.00
36-5502-381-110 Festivals and Events-90th Anniversary	0.00	50,500.00	0.00	50,500.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>50,995.30</b>	<b>138,470.00</b>	<b>33,259.78</b>	<b>111,350.00</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>256,928.87</b>	<b>375,313.00</b>	<b>172,584.71</b>	<b>112,900.00</b>

- 36-5502-215     **MERCHANDISE FOR RESALE**  
                   Merchandise for resale within the Main Street Program booth inside Main street Marketplace.
  
- 36-5502-225     **PROMOTIONAL ITEMS**  
                   This expense includes additional flash drives as well as other promotional items
  
- 36-5502-331     **TRAVEL EXPENSE**  
                   Travel expenses for various conferences including both ICSC's, IEDC Conference, as well as business lunch or dinner meetings
  
- 36-5502-345     **ADVERTISING**  
                   Includes the cost of any Main Street advertising (brochures, thank you ad, etc.) Includes advertising for the following events:
 

6x6 on Route 66	1,000.00
Shop Small Saturday	1,000.00
Christmas Open House	500.00
Spring Stroll / Birthday Bash	1,000.00
90th Anniversary Route 66/Yukon 125th Birthday Concer	1,500.00
	5,000.00
  
- 36-5502-347     **SPECIAL SERVICES**  
                   Updating media video for the Economic Development webpage; Update market profile data from Northeastern State University.
  
- 36-5502-348     **CONSULTANT FEES**  
                   This includes attorney fees from the Center of Economic Development Law for legal support/counsel services
  
- 36-5502-349     **PRINTING**  
                   Cost of printing envelopes, stationary, brochures, promotional materials, etc.
  
- 36-5502-354     **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**  
                   Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees. This includes membership fees for ICSC, IEDC, etc.; Conference registration fees for ICSC Las Vegas, ICSC Texas, and IEDC.
  
- 36-5502-356     **TRAINING**  
                   Allows for training classes in regards to Economic Development

**FESTIVALS AND EVENTS**

- 36-5502-381-103   **6 X 6 ON 66 ART SHOW**  
                   Local artists, celebrities, children, interested individuals will participate as "artists" and paint a 6X6 canvas for an art show and sale at a local event. The art will be sold for \$20 each and sponsorships will also be sold at the event. The cost will be for the purchase of the canvasses for the artists. 500 canvasses @ \$3.00 each= \$1500. The purpose of this event is not only as a fundraiser, but also an art appreciation event. Held in August annually. Tickets and paintings will be sold – located at a local restaurant on Route 66/Main Street.
  
- 36-5502-381-105   **SHOP SMALL SATURDAY**  
                   The Saturday after Thanksgiving has been designated as the day to shop small businesses. Advertising and giveaways are the expenses for this event. American Express provides many promotional items for this event.
  
- 36-5502-381-109   **SPRING STROLL / BIRTHDAY BASH**  
                   An event to be held every year on the same Saturday that Yukon celebrates its birthday. Food Trucks, the Easter Bunny pictures, Stroll around Main Street in Easter Bonnets/Hat for Children, Adults, and Animals. Musical entertainment, childrens activities, and much more.

36-5502-381-110 90TH ANNIVERSARY OF THE MOTHER ROAD-HISTORIC ROUTE 66/YUKON'S 125TH Historic Route 66 and Yukon's 125th Birthday Party. This could possible turn into an annual event/fundraiser for Yukon's Best Main Street. With approval from ODOT, hosting a concert on historic Route 66 could be a great way to promote Yukon and tap into the 90th anniversary of Route 66. Many visitors travel through Yukon every year, just to drive on 66. Working with Grady and Nathan Cross to obtain a band/bands and set up a block party on 66 would be the purpose of this event. Bands range from \$35,000 to \$50,000, lighting and sound - \$15,000, tickets - \$500. Sponsorships will be sold, and tickets – depending on the band will be from \$25 - \$40 per person. Advertising will not be limited to just Yukon and the surrounding area, but will be advertised at the National and Oklahoma Route 66 Museums. To be held in Fall, 2016.

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# **SPECIAL REVENUE FUND**



**SPECIAL REVENUE FUND REVENUE**  
FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
	<b>SPECIAL REVENUE</b>				
45001	GF Res. Emergency Transfers	0	0	0	0
461101	Homeland Sec Grant # 35.67	1,267	1,500	0	0
461109	Areawide Aging Agency Grant	0	0	5,400	2,000
46118	Special Events	144,385	141,510	150,306	100,000
46120	Spec Events - Bricks	29	0	0	0
46121	Miscellaneous Reimbursement	32	40	0	2,500
461221	Insurance- Delta Dental	2,429	2,435	628	0
461228	Insurance Retirees	44,350	45,700	5,247	0
461229	Insurance Contingency	12,704	13,165	21,821	4,650
461271	Pools & FF Petty Cash	3,000	2,400	0	0
46142	Insurance Reimb. Revenue	312,595	314,850	87,484	20,000
461421	Restitution Reimb.-Distr.	1,000	0	0	0
46143	Mabel Fry Contr- Rent	440	360	800	1,000
461431	Mabel Fry Contr- Books	16,256	18,000	14,000	18,000
46144	State Aid Revenue	18,897	18,900	18,268	18,000
46146	Library Special Revenue	6,204	0	30,339	30,000
46152	Recycle Friends Revenue	17,346	19,350	0	0
461591	State Seizures Revenue	5,507	5,335	5,169	6,153
461592	Federal Seizures Revenue	140	140	8,382	40,243
46163	Surety Jail	7,775	0	1,896	14,016
461631	Drug and Alcohol	15,650	0	2,631	21,436
46164	911 Revenue	15,904	7,750	4,059	19,480
461641	DEA-Drug Forfeiture	10,000	0	0	0
46165	Support of Org-Fire Rescue	8,462	8,165	3,534	300
46167S	Shop With a Cop Donations	14,842	9,900	7,941	15,852
46168	Police Training Revenue	32,725	17,450	11,000	22,710
46169	PD Community Relations	2,127	1,000	1,768	1,873
46171	Friends of DARE	2,000	0	0	0
46173	Police Academy Alumni	1,670	0	400	0
471741	CI Revenue	450	0	843	900
48110	Interest- CI Account	1	1	0	1
481101	Interest Earned - DEA	25	25	25	25
48167	FEMA Reimbursement	0	0	0	0
482690	Park Events Sales Tax	0	0	0	0
482699	Pennies for Parks	213	250	34	0
482700	Park Friends - Concessions	587	380	115	125
482701	Park Special Revenue	6,676	0	0	0
482702	Park Friends Revenue	21,632	22,420	12,293	15,000
482703	LC Taylor Park Development	5	4	0	0
482709	Start Cash-Pools/Freedom Fest	140	0	140	140
482823	Main Street Program Revenue	0	7,200	3,497	5,000
482824	Spring Stroll Revenue	0	150	150	0
482825	Yukon's Best Car Show Revenue	0	0	265	0
48990	Appropriated Fund Balance	0	308,070	0	0
	<b>TOTAL REVENUE</b>	<b>727,465</b>	<b>966,450</b>	<b>398,435</b>	<b>359,405</b>

**FY 2016-2017 BUDGET**



**64 -Special Revenue**

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 PROPOSED BUDGET
		CURRENT BUDGET	PROJECTED ACTUAL	
<b>TRANSFERS FROM RESERVES</b>				
5110-366 Emergencies From GF Reserve	180,000.00	100,000.00	646,998.00	0.00
<b>TOTAL TRANSFER FROM RESERVES</b>	<b>180,000.00</b>	<b>100,000.00</b>	<b>646,998.00</b>	<b>0.00</b>
<b>TRANSFERS FROM PEST</b>				
5111-401 Transfers from PEST	0.00	5,000.00	0.00	0.00
<b>TOTAL TRANSFERS FROM PEST</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>RETIREE INSURANCE</b>				
5122-108 Misc Health Insurance	47,047.50	25,000.00	5,735.33	0.00
5122-108-199 Retiree Health Ins.-Kilmer/	0.00	205,246.68	0.00	0.00
5122-117 Misc Dental Insurance	2,751.23	2,000.00	478.54	0.00
5122-117-199 Dental Insurance Retirees	0.00	1,947.14	0.00	0.00
5122-366 Contingency	10,874.74	31,132.03	4,455.06	4,650.00
<b>TOTAL RETIREE INSURANCE</b>	<b>60,673.47</b>	<b>265,325.85</b>	<b>10,668.92</b>	<b>4,650.00</b>
<b>SPECIAL EVENTS</b>				
5123-381 Special Events	159,610.29	204,115.44	105,709.18	100,000.00
5123-381-116 Christmas Stipend	0.00	55,000.00	49,850.00	41,925.00
<b>TOTAL SPECIAL EVENTS</b>	<b>159,610.29</b>	<b>259,115.44</b>	<b>155,559.18</b>	<b>141,925.00</b>
<b>MAIN STREET</b>				
5125-366 Main Street Program	366.03	9,500.67	1,143.52	1,000.00
5125-381-101 Spring Stroll	29.39	150.00	169.97	0.00
5125-381-102 Yukon's Best Car Show	0.00	265.00	812.28	0.00
<b>TOTAL MAIN STREET</b>	<b>395.42</b>	<b>9,915.67</b>	<b>2,125.76</b>	<b>1,000.00</b>
<b>RECREATION SPECIAL REV</b>				
5127-380 Recreation Friends	0.00	5,000.00	0.00	0.00
5117-420 DRC Grant (AAA Inc. Grant)	6,675.64	5,400.00	5,400.00	0.00
<b>TOTAL RECREATION SPECIAL REV</b>	<b>6,675.64</b>	<b>10,400.00</b>	<b>5,400.00</b>	<b>0.00</b>
<b>PARKS &amp; EVENTS-SPEC REV</b>				
5128-380-101 Park Special Revenue	0.00	900.00	151.30	400.00
5128-380-102 Misc Park Special Revenue	0.00	0.00	277.75	0.00
5128-380-110 Park Friends	30,330.83	60,794.75	15,101.93	20,000.00
5128-380-112 Park Friends (Reynolds)	279.99	13,000.00	0.00	300.00
5128-380-115 Park Friends - Benches	0.00	1,000.00	506.88	0.00
5128-380-150 Lewis C Taylor Park Develop	0.00	2,000.00	0.00	0.00
5128-380-195 Start Up Petty Cash	140.00	340.00	0.00	140.00
<b>TOTAL PARKS &amp; EVENTS-SPEC REV</b>	<b>30,750.82</b>	<b>78,034.75</b>	<b>16,037.86</b>	<b>20,840.00</b>
<b>INSURANCE &amp; MISC REIMB</b>				
5142-366-101 Insurance Reimbursement	13,001.72	187,287.07	127,372.74	20,000.00
5142-366-106 Insurance Reimb-Roofs	0.00	0.00	0.00	0.00
5142-366-191 Misc Reimbursements	2,525.47	2,500.00	0.00	2,500.00
<b>TOTAL INSURANCE &amp; MISC REIMB</b>	<b>15,527.19</b>	<b>189,787.07</b>	<b>127,372.74</b>	<b>22,500.00</b>
<b>LIBRARY STATE AID</b>				
5144-201 State Aid-Office MATERIALS AND SUI	944.77	4,000.00	0.00	1,500.00
5144-208 State Aid-Publications and Periodicals	1,471.61	5,000.00	1,794.94	1,500.00
5144-221 State Aid-Public Education	7,404.35	19,007.00	3,006.86	7,000.00
5144-222 State Aid-Record MATERIALS AND SI	1,594.96	4,000.00	0.00	2,000.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017
		CURRENT BUDGET	PROJECTED ACTUAL	PROPOSED BUDGET
5144-316 State Aid-Furniture, Fixtures, and Mi	0.00	1,500.00	0.00	0.00
5144-331 State Aid-Travel Expenses	0.00	16,761.00	0.00	0.00
5144-340 State Aid-Postage	894.00	2,300.00	0.00	1,000.00
5144-354 State Aid-Assoc Memberships & Conf I	270.00	3,500.00	614.41	2,000.00
5144-376 State Aid-Licensing	415.00	1,477.00	536.40	500.00
5144-424 State Aid-Books	4,029.91	21,000.00	0.00	5,000.00
5144-601 Transfer to General Fund	0.00	0.00	0.00	9,290.45
<b>TOTAL LIBRARY STATE AID</b>	<b>17,024.60</b>	<b>78,545.00</b>	<b>5,952.61</b>	<b>29,790.45</b>
<b>LIBRARY SPECIAL REVENUE</b>				
5146-221 Library Spec Rev-Educ MATERIALS A	3,695.54	1,000.00	15,409.22	10,000.00
5146-354 Library Spec Rev-Travel/Conf Exp	0.00	0.00	628.75	3,000.00
5146-366-101 Can County Educ Fac Authority	0.00	0.00	8,800.64	22,000.00
5146-366-102 MCFPL Contribution Expenses	0.00	990.00	1,121.69	2,000.00
5146-424 Library Spec Rev-Books	0.00	31,339.19	0.00	0.00
5146-424-101 Children's Reading Trust	6,788.43	2,000.00	0.00	0.00
5146-424-102 MCFPL Books	15,418.06	58,360.47	3,386.74	5,000.00
5146-424-103 MCFPL E-books	2,488.01	2,500.00	0.00	0.00
<b>TOTAL LIBRARY SPECIAL REVENUE</b>	<b>28,390.04</b>	<b>96,189.66</b>	<b>28,718.29</b>	<b>42,000.00</b>
<b>RECYCLING</b>				
5152-503 Recycling	0.00	15,512.80	0.00	0.00
<b>TOTAL RECYCLING</b>	<b>0.00</b>	<b>15,512.80</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE DEPT SPECIAL REV</b>				
5165-356 Support of Org -Fire Rescue	4,305.18	16,680.75	1,416.24	300.00
5165-405 Homeland Sec Grant#450-065	48,960.00	0.00	40,135.00	0.00
5165-406 Homeland Sec Grant #520-001	11,822.33	0.00	0.00	0.00
5165-423 OKOHS Grant- Trailer Program	10,129.08	0.00	0.00	0.00
<b>TOTAL FIRE DEPT SPECIAL REV</b>	<b>75,216.59</b>	<b>16,680.75</b>	<b>41,551.24</b>	<b>300.00</b>
<b>POLICE DEPT SPECIAL REV</b>				
5167-347-101 State Seizures	11,142.15	5,871.61	5,169.11	3,000.00
5167-347-102 Federal Seizures	9,752.78	9,800.00	8,381.57	60,000.00
5167-347-103 Drug and Alcohol Fee	21,471.19	17,800.00	2,630.92	2,500.00
5167-356 Support of Org-PD Training	19,035.73	19,645.15	11,000.00	10,000.00
5167-357 Support of Org.-Surety Jail	9,264.75	78,000.00	1,896.00	5,000.00
5167-360 Support of Org-PD Community	298.62	1,557.07	1,768.23	1,500.00
5167-366 Support of Org.-911	10,292.68	12,946.73	4,059.10	5,000.00
5167-381-110 Friends of Dare	857.97	900.00	0.00	0.00
5167-381-130 Police Academy Alumni	0.00	500.00	400.00	0.00
5167-381-150 CI Account	140.00	500.01	843.00	900.00
5167-381-170 Shop with a Cop	4,438.78	16,180.51	9,555.62	8,500.00
5164-559 FES Drug Forfeiture	0.00	4,000.00	0.00	0.00
5167-403-101 Marshals Veh Reimbursement	0.00	0.00	0.00	0.00
5167-509 D A-Grants (Fed Seizures)	0.00	114.31	0.00	0.00
<b>TOTAL POLICE DEPT SPECIAL REV</b>	<b>86,694.65</b>	<b>167,815.39</b>	<b>45,703.55</b>	<b>96,400.00</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>660,958.71</b>	<b>1,292,322.38</b>	<b>1,086,088.15</b>	<b>359,405.45</b>

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund.

None of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is hard to know the amount of insurance reimbursement or FEMA declared emergency reimbursement funds that the City will receive in any given year.)

While not as specific as the budget for other funds, This budget can still be helpful in getting a broad picture of the financial health of the City.

**TRANSFERS FROM RESERVES**

5110-366 EMERGENCIES FROM GF RESERVE  
This account has been moved to 36 Sales Tax Capital Improvement.

**TRANSFERS FROM PEST**

5111-401 TRANSFERS FROM PEST  
This transfer is now done through General Fund.

**RETIREE INSURANCE**

5122-108 MISC HEALTH INSURANCE  
This account no longer used

5122-108-199 RETIREE HEALTH INSURANCE  
This account no longer used

5122-117 MISC DENTAL INSURANCE  
This account no longer used

5122-117-199 DENTAL INSURANCE RETIREES  
This account no longer used

5122-366 CONTINGENCY  
This account used for any Retiree Insurance: paid only when corresponding Revenue account receives funds.

**SPECIAL EVENTS**

5123-381 SPECIAL EVENTS  
This account used for Christmas in the Park displays, supplies, etc; Freedom Fest supplies and entertainment and other special events for the City.

5123-381-116 CHRISTMAS STIPEND  
This account used for Employee Christmas stipends.

**MAIN STREET**

5125-366 MAIN STREET PROGRAM  
This account used for merchandise to sell at the Main Street booth at the Main Street Marketplace.

5125-381-101 SPRING STROLL  
This account no longer used.

5125-381-102 YUKON'S BEST CAR SHOW  
This account used for Car Show supplies, trophies, host fee, etc.

**RECREATION SPECIAL REV**

5127-380 RECREATION FRIENDS  
This account no longer used.

5117-420 DRC Grant (AAA INC. GRANT)  
This account will only be used if we receive the Area Wide Aging Agency grant.

**PARKS & EVENTS-SPEC REV**

5128-380-101 PARK SPECIAL REVENUE

5128-380-102 MISC PARK SPECIAL REVENUE  
This account no longer used.

5128-380-110 PARK FRIENDS  
This account used for various expense for Park programs, events and supplies.

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- 5128-380-112 PARK FRIENDS (REYNOLDS)  
This account used for various expense for Park programs, events and supplies.
- 5128-380-115 PARK FRIENDS - BENCHES  
This account no longer used.
- 5128-380-150 LEWIS C TAYLOR PARK DEVELOPMENT  
This account no longer used.
- 5128-380-195 START UP PETTY CASH  
This account used for start-up cash for the swimming pool gates and concessions.
- INSURANCE & MISC REIMB**
- 5142-366-101 INSURANCE REIMBURSEMENT  
This account used to pay for repairs when City buildings, vehicles, equipment or property has been damaged and insurance funds have been received.
- 5142-366-106 INSURANCE REIMBURSEMENT-ROOFS  
This account no longer used.
- 5142-366-191 MISC REIMBURSEMENTS  
This account used for any miscellaneous reimbursements; paid only when corresponding Revenue account receives funds.
- LIBRARY STATE AID**
- 5144-201 STATE AID-OFFICE SUPPLIES  
Office supplies purchased from State Aid funds.
- 5144-208 STATE AID-PUBLICATIONS AND PERIODICALS  
This account used to purchase Magazines for the Library from State Aid Funds.
- 5144-221 STATE AID-PUBLIC EDUCATION  
This account used to purchase program supplies from State Aid Funds.
- 5144-222 STATE AID-RECORD SUPPLIES  
This account used to purchase book processing supplies from State Aid Funds.
- 5144-316 STATE AID-FURNITURE, FIXTURES AND MISC FURNISHINGS  
This account no longer used.
- 5144-331 STATE AID-TRAVEL EXPENSES  
This account used for travel expenses to ODOL workshops and conferences paid from State Aid Funds.
- 5144-340 STATE AID-POSTAGE  
This account used for postage for Overdue notices and Inter-Library Loan shipping costs purchased from State Aid Funds.
- 5144-354 STATE AID-ASSOC MEMBERSHIPS & CONF REG  
This account used for registration expenses to ODOL workshops and conferences purchased from State Aid Funds.
- 5144-376 STATE AID-LICENSING  
This account used for the Annual Movie Licensing expense.
- 5144-424 STATE AID-BOOKS  
This account used to purchase books for the collection from State Aid Funds.
- 5144-601 STATE AID-TRANSFER TO GENERAL FUND  
This account used to transfer State Aid Funds to reimburse the General Fund for a Part-Time employee.
- LIBRARY SPECIAL REVENUE**
- 5146-221 LIBRARY SPEC REV-EDUCATION SUPPLIES  
This account used to purchase program supplies for Science, Technology, Engineering & Math (STEM) with library fines, fees and donations.
- 5146-354 LIBRARY SPEC REV-TRAVEL/CONFERENCE EXPENSES  
This account used to pay travel and conference expenses.
- 5146-366-101 CAN COUNTY EDUC FAC AUTHORITY  
Grant from Canadian County Education Facilities Authority; purchases only made when corresponding Revenue account receives funds.
- 5146-366-102 MCFPL-CONTRIBUTION EXPENSES  
This account includes various library and program expenses from donations to the library and grant funds received from Let's Talk About It, Oklahoma.
- 5146-424 LIBRARY SPEC REV-BOOKS  
This account no longer used.

5146-424-101 CHILDREN'S READING TRUST  
This account no longer used.

5146-424-102 MCFPL-BOOKS  
This account used to purchase books for the collection from donated or grant funds.

5146-424-103 MCFPL-E-BOOKS  
This account no longer used.

**RECYCLING**

5152-503 RECYCLING  
This account no longer used.

**FIRE DEPT SPECIAL REV**

5165-356 SUPPORT OF ORG-FIRE RESCUE  
This account used to purchase training program supplies, food supplies, speaker expenses, etc.

5165-405 HOMELAND SEC GRANT # 450-065  
This account no longer used.

5165-406 HOMELAND SEC GRANT # 520-001  
This account no longer used.

5165-423 OKOHS GRANT- TRAILER PROGRAM  
This account no longer used.

**POLICE DEPT SPECIAL REV**

5167-347-101 STATE SEIZURES  
This account used for Officer training and program supplies.

5167-347-102 FEDERAL SEIZURES  
This account used for training equipment, radar equipment, supplies and police department improvements.

5167-347-103 DRUG AND ALCOHOL FEE  
This account used for Officer training and program supplies.

5167-356 SUPPORT OF ORG-PD TRAINING  
This account used for Officer training and related expenses.

5167-357 SUPPORT OF ORG-SURETY JAIL  
This account used for jail supplies and repairs.

5167-360 SUPPORT OF ORG-PD COMMUNITY REL  
This account used for memorials, awards, receptions and various activity expenses.

5167-366 SUPPORT OF ORG--911  
This account used for supplies, repairs, expenses, CAD/Messenger and IACP software maintenance for the Communications Center in the Police Department.

5167-381-110 FRIENDS OF DARE  
This account no longer used.

5167-381-130 POLICE ACADEMY ALUMNI  
This account used for Citizen's Police Academy Alumni expenses, program supplies, etc.

5167-381-150 CI ACCOUNT  
This account used for undercover operations.

5167-381-170 SHOP WITH A COP  
This account used to pay expenses for the Shop With A Cop program.

5164-559 FES DRUG FORFEITURE  
This account no longer used.

5167-403-101 MARSHALS VEH REIMBURSEMENT  
This account no longer used.

5167-509 D A-GRANTS (FED SEIZURES)  
This account no longer used.

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# **WATER & SEWER ENTERPRISE FUND**



**WATER & SEWER ENTERPRISE FUND REVENUE**  
 FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
<b>WATER-SEWER ENTERPRISE</b>					
46110	Water Fees	4,334,189	4,638,000	2,785,987	5,358,865
46115	Sewer Fees	2,145,190	2,690,000	1,367,089	2,486,451
46116	Re-Connect Fees	23,274	22,080	14,483	22,000
46118	Interest and Penalty	201,997	212,000	125,539	185,000
46121	Over/Short	-2	30	0	10
46123	Water Deposit Transfer	27,725	30,000	18,455	30,000
46125	NSF Check Fee	2,910	5,000	1,929	4,000
46127	Fire Hydrant Rental	0	750	0	300
46130	Water Tap Fees	10,341	12,500	2,600	10,500
46140	Sewer Tap Fees	2,665	3,000	1,600	2,000
46150	Water Meters	63,265	75,000	21,250	34,000
46160	After Hours Fees	0	300	0	200
46199	Bad Debt Revenue	2,386	3,500	1,571	2,000
		<b>6,813,940</b>	<b>7,692,160</b>	<b>4,340,504</b>	<b>8,135,326</b>
<b>TRANSFERS-IN</b>					
48250	Miscellaneous	18,922	18,000	27,510	0
48706	PEST - Gen. Employees	71,844	75,400	47,896	0
		<b>90,766</b>	<b>93,400</b>	<b>75,406</b>	<b>0</b>
		<b>6,904,706</b>	<b>7,785,560</b>	<b>4,415,910</b>	<b>8,135,326</b>
	Appropriated Fund Balance	0	0	121,348	0
	<b>TOTAL REVENUE</b>	<b>6,904,706</b>	<b>7,785,560</b>	<b>4,537,258</b>	<b>8,135,326</b>



DEPARTMENTAL EXPENDITURES		2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL</b>					
5201-101	Regular Employees	400,438.62	429,989.00	487,622.35	433,937.00
5201-103	Overtime	17,398.41	0.00	16,715.49	16,000.00
5201-108	Employee Group Insurance	0.00	0.00	0.00	65,911.00
5201-110	Unemployment Insurance	0.00	0.00	0.00	1,575.00
5201-112	Employee Retirement	95,708.43	82,655.00	119,803.76	91,154.27
5201-113	FICA	31,408.13	33,081.00	38,705.47	33,196.18
5201-117	Employee Dental Insurance	0.00	0.00	0.00	5,075.28
5201-121	Sick Leave Buy-Back	0.00	2,448.00	0.00	3,713.04
<b>TOTAL PERSONAL</b>		<b>544,953.59</b>	<b>548,173.00</b>	<b>662,847.07</b>	<b>650,561.77</b>
<b>MATERIALS AND SUPPLIES</b>					
5201-201	Office Supplies	200.00	200.00	20.00	200.00
5201-202	Duplication/Computer Suppli	199.95	200.00	50.00	200.00
5201-204	Fuel, Oil and Lubricants	18,409.00	25,000.00	16,902.76	23,357.50
5201-205	Nondurable Supplies	2,541.73	2,000.00	1,273.00	2,000.00
5201-206	Building Maintenance Suppli	108.90	200.00	50.00	200.00
5201-207	Chemicals	1,535.00	2,500.00	1,250.00	2,500.00
5201-213	Food Supplies	296.86	300.00	159.95	0.00
5201-217	Wearing Apparel	3,354.48	4,300.00	3,576.91	4,300.00
5201-218	Protective Clothing/Safety	2,507.37	4,000.00	2,500.00	4,000.00
5201-220	Medical Supplies	0.00	150.00	0.00	150.00
<b>TOTAL MATERIALS AND SUPPLIES</b>		<b>29,153.29</b>	<b>38,850.00</b>	<b>25,782.62</b>	<b>36,907.50</b>
<b>SERVICES AND CHARGES</b>					
5201-302	Buildings	963.26	1,500.00	0.00	1,500.00
5201-305	Sanitary Sewers	133,168.63	25,000.00	5,000.00	25,000.00
5201-306	Sidewalks, Steps, Curbs, an	4,840.92	15,000.00	4,292.44	15,000.00
5201-312	Water Lines	54,061.40	100,000.00	50,573.80	100,000.00
5201-315	Office Equipment and Furnis	0.00	500.00	0.00	0.00
5201-317	Durable Tools	2,931.05	2,500.00	1,231.06	2,500.00
5201-318	Motor Vehicles/Small Equip	15,298.17	26,500.00	13,846.08	26,500.00
5201-319	Water Meter and Settings	14,962.24	25,000.00	8,486.00	25,000.00
5201-321	Air Condition/Heating Syste	0.00	1,000.00	0.00	1,000.00
5201-331	Travel Expense	36.87	1,500.00	180.00	500.00
5201-340	Postage and Shipping	50.00	100.00	147.90	100.00
5201-346	Rentals and Leases	250.00	500.00	0.00	500.00
5201-347	Special Services	11,074.35	12,500.00	0.00	12,500.00
5201-348	Consultant Fees	5,543.85	146,000.00	714.68	127,285.00
5201-349	Printing	0.00	300.00	0.00	300.00
5201-354	Assoc Memberships & Conf R	34,865.00	38,000.00	35,252.91	38,000.00
5201-356	Training	2,343.50	3,000.00	657.00	3,000.00
5201-362	Judgments and Damages	332.61	2,000.00	3,026.53	2,000.00
5201-365	Maintenance Agreements	1,800.00	1,800.00	1,800.00	1,800.00
5201-377	Licenses	2,311.50	3,500.00	1,800.00	3,500.00
5201-378	Vehicle Tags	0.00	100.00	0.00	0.00
<b>TOTAL SERVICES AND CHARGES</b>		<b>284,833.35</b>	<b>406,300.00</b>	<b>127,008.40</b>	<b>385,985.00</b>

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>CAPITAL IMPROVEMENT</b>				
5201-406 Sanitary Sewers	0.00	0.00	0.00	100,000.00
5201-411 Water Lines	0.00	0.00	0.00	15,000.00
5201-425 Water Meters and Settings	0.00	0.00	0.00	60,000.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175,000.00</b>
<b>TRANSFERS</b>				
5201-601 Transfer to General Fund	995,885.04	642,230.00	642,230.00	708,000.00
5201-603 Transfer to 36 ST CIP	0.00	378,080.00	378,080.00	283,560.00
<b>TOTAL TRANSFERS</b>	<b>995,885.04</b>	<b>1,020,310.00</b>	<b>1,020,310.00</b>	<b>991,560.00</b>
<b>TOTAL WATER DISTRIBUTION</b>	<b>1,854,825.27</b>	<b>2,013,633.00</b>	<b>1,835,948.09</b>	<b>2,240,014.27</b>

- 70-5201-101      **REGULAR EMPLOYEES**  
 Includes salary for 9 Full time employees:  
 1 Public Works Director      1 Foreman      3 Equipment Operator II  
 1 Superintendent      1 Locator      2 Laborer I
  
- 70-5201-218      **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**  
 Safety boots (\$150 per employee), cleats, hard hats, safety glasses, prescip safety glasses, goggles, gloves, dusk masks, respirators, ear plugs, face shield with ear muffs, leather welding protection, traffic cones, thirst quincher, safety fence and vest.
  
- 70-5201-331      **TRAVEL**  
 Airfare, lodging, meals, car rental, taxi fare, parking, and misc. travel expenses for Employees to travel to APWA, WEFTEC convention, and other various meetings.
  
- 70-5201-348      **CONSULTANT FEES**  
 Fees for Triad Design in engineering projects for Water and Wastewater and Capitol Decisions contract.
  
- 70-5201-354      **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**  
 COWRA annual payment, Call Okie annual fee's, memberships and conferences to APWA (American Public Works Assoc.), OML (Oklahoma Municipal League)and Sam's Club
  
- 70-5201-356      **TRAINING**  
 Training pertaining to supervisory classes, CDL Training, DEQ recertification and advancement, CUES software/Camera Truck and basic computer software classes.
  
- 70-5201-365      **MAINTENANCE AGREEMENTS**  
 The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be funded out of Water & Wastewater.
  
- 5201-406      **SANITARY SEWERS**  
 Sewer system repairs (pipe bursting old lines)
  
- 5201-411      **WATER LINES**  
 Change out - replacing out of service and aging fire hydrants
  
- 5201-425      **WATER METERS AND SETTINGS**  
 New meter installations in new housing additions and commerical. This includes cost of pipe, copper and meters.

FY 2016-2017 Budget



70-Water & Sewer  
Utility Billing

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5202-101 Regular Employees	444,073.14	458,469.00	456,368.56	416,909.00
5202-103 Overtime	0.00	0.00	0.00	0.00
5202-108 Employee Group Insurance	0.00	0.00	0.00	60,956.00
5202-110 Unemployment Insurance	0.00	0.00	0.00	1,575.00
5202-112 Employee Retirement	106,545.38	114,684.00	110,134.90	103,601.89
5202-113 FICA (Social Security)	33,540.03	35,305.00	34,381.42	31,893.54
5202-117 Employee Dental Insurance	0.00	0.00	0.00	6,525.36
5202-121 Sick Leave Buy Back	1,202.18	3,036.00	0.00	1,109.70
<b>TOTAL PERSONAL SERVICES</b>	<b>585,360.73</b>	<b>611,494.00</b>	<b>600,884.88</b>	<b>622,570.49</b>
<b>MATERIALS AND SUPPLIES</b>				
5202-201 Office Supplies	842.73	850.00	928.80	1,000.00
5202-202 Duplication/Computer Suppli	1,107.44	1,250.00	194.49	800.00
5202-204 Fuel, Oil and Lubricants	7,176.78	10,000.00	5,184.48	7,100.00
5202-205 Nondurable Supplies	169.85	400.00	37.41	400.00
5202-213 Food Supplies	163.66	300.00	246.56	300.00
5202-217 Wearing Apparel	1,482.57	2,000.00	1,586.43	1,300.00
5202-218 Protective Clothing/Safety	553.21	1,000.00	577.43	800.00
5202-220 Medical Supplies	96.95	50.00	0.00	40.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>11,593.19</b>	<b>15,850.00</b>	<b>8,755.59</b>	<b>11,740.00</b>
<b>SERVICES AND CHARGES</b>				
5202-315 Office Equipment	476.32	500.00	0.00	200.00
5202-316 Furniture, Fixtures, Misc	0.00	100.00	0.00	100.00
5202-317 Durable Tools	1,365.33	800.00	0.00	800.00
5202-318 Motor Vehicles/Small Equip	515.81	1,200.00	0.00	1,200.00
5202-328 Document Destruction	76.40	120.00	139.11	150.00
5202-331 Travel Expense	94.39	200.00	0.00	200.00
5202-332 Tuition Reimbursement	1,509.05	5,000.00	800.55	2,000.00
5202-340 Postage and Shipping	17,063.02	15,000.00	5,926.13	15,000.00
5202-341 Telephones Teletype Pagers	2,020.63	2,000.00	1,775.15	1,712.00
5202-346 Rentals and Leases	10,524.34	6,000.00	2,114.01	2,537.00
5202-349 Printing	2,346.26	2,500.00	0.00	1,000.00
5202-357 Collection Services	12,527.62	2,400.00	1,310.36	1,500.00
5202-365 Maintenance Agreements	22,763.52	26,000.00	20,748.46	26,847.00
5202-377 Licenses	414.00	750.00	112.50	250.00
5202-385 Utility Bill Processing	41,794.45	75,000.00	66,272.34	75,000.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>113,491.14</b>	<b>137,570.00</b>	<b>99,198.60</b>	<b>128,496.00</b>
<b>TRANSFERS</b>				
5202-601 Transfer to General Fund	621,957.00	458,899.00	458,898.96	840,000.00
5202-603 Transfer to 36 ST CIP	0.00	189,095.00	0.00	141,822.00
<b>TOTAL TRANSFERS</b>	<b>621,957.00</b>	<b>647,994.00</b>	<b>458,898.96</b>	<b>981,822.00</b>
<b>TOTAL UTILITY BILLING</b>	<b>1,332,402.06</b>	<b>1,412,908.00</b>	<b>1,167,738.03</b>	<b>1,744,628.49</b>

70-5202-101	<p>REGULAR EMPLOYEES</p> <p>Includes salary for 9 Full time employees:</p> <table border="0" style="margin-left: 20px;"> <tr> <td>1 Supervisor Utility Billing</td> <td>3 Clerk II-Utility Billing</td> <td>3 Meter Readers</td> </tr> <tr> <td>1 Utility Billing Specialist</td> <td>1 Meter Reader/Customer Service Clerk</td> <td></td> </tr> </table>	1 Supervisor Utility Billing	3 Clerk II-Utility Billing	3 Meter Readers	1 Utility Billing Specialist	1 Meter Reader/Customer Service Clerk																								
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70-5202-331	<p>TRAVEL EXPENSE</p> <p>Mtr Reader lunch expenses when taking license classes.</p>																													
70-5202-332	<p>TUITION REIMBURSEMENT</p> <p>College tuition reimbursement for two staff: Cody Southerland and Eathan Combs.</p>																													
70-5202-346	<p>RENTALS &amp; LEASES</p> <p>Includes letter opener lease and postage meter lease.</p>																													
70-5202-349	<p>PRINTING</p> <p>Includes numbered meter deposit receipts, business cards, letterhead, envelopes.</p>																													
70-5202-365	<p>MAINTENANCE AGREEMENTS</p> <table border="0" style="margin-left: 20px;"> <tr><td>1. Incode Service Order Maintenance</td><td style="text-align: right;">\$3,240.00</td></tr> <tr><td>2. Incode Handheld Meter Reading Interface Maintenance</td><td style="text-align: right;">\$407.00</td></tr> <tr><td>3. Incode Cash Collections Maintenance</td><td style="text-align: right;">\$3,510.00</td></tr> <tr><td>4. Incode CIS System Maintenance</td><td style="text-align: right;">\$8,100.00</td></tr> <tr><td>5. Incode Custom Export Maintenance</td><td style="text-align: right;">\$495.00</td></tr> <tr><td>6. Incode Accucorp Accuserver Maintenance</td><td style="text-align: right;">\$273.00</td></tr> <tr><td>7. Incode Custom Penalty Calculation Maintenance</td><td style="text-align: right;">\$1,032.00</td></tr> <tr><td>8. Ricoh IBM 6500 Line Printer Annual Maintenance</td><td style="text-align: right;">\$1,880.00</td></tr> <tr><td>9. Pitney Bowes Letter Opener Maintenance</td><td style="text-align: right;">\$300.00</td></tr> <tr><td>10. Diebold Vault Door Maintenance</td><td style="text-align: right;">\$720.00</td></tr> <tr><td>11. Datamatic Annual Hardware Maintenance</td><td style="text-align: right;">\$5,400.00</td></tr> <tr><td>12. Datamatic Annual Software Maintenance</td><td style="text-align: right;">\$800.00</td></tr> <tr><td>13. Incode Third Party Interface Maintenance</td><td style="text-align: right;">\$690.00</td></tr> <tr><td></td><td style="text-align: right; border-top: 1px solid black;">\$26,847.00</td></tr> </table>	1. Incode Service Order Maintenance	\$3,240.00	2. Incode Handheld Meter Reading Interface Maintenance	\$407.00	3. Incode Cash Collections Maintenance	\$3,510.00	4. Incode CIS System Maintenance	\$8,100.00	5. Incode Custom Export Maintenance	\$495.00	6. Incode Accucorp Accuserver Maintenance	\$273.00	7. Incode Custom Penalty Calculation Maintenance	\$1,032.00	8. Ricoh IBM 6500 Line Printer Annual Maintenance	\$1,880.00	9. Pitney Bowes Letter Opener Maintenance	\$300.00	10. Diebold Vault Door Maintenance	\$720.00	11. Datamatic Annual Hardware Maintenance	\$5,400.00	12. Datamatic Annual Software Maintenance	\$800.00	13. Incode Third Party Interface Maintenance	\$690.00		\$26,847.00	
1. Incode Service Order Maintenance	\$3,240.00																													
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5202-385	<p>UTILITY BILL PROCESSING</p> <p>Includes the cost of outsourcing the Utility Billing process - printing, preparation for mailing and postage costs.</p>																													

FY 2016-2017 Budget



70-Water & Sewer  
Treatment & Supply

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>SERVICES AND CHARGES</b>				
5203-326 Water Well Repairs	0.00	0.00	0.00	0.00
5203-347 Special Services	150.00	150.00	150.00	150.00
5203-348 Consultant Fees	1,155,726.81	1,216,538.00	1,216,538.00	1,216,538.00
5203-352 Water Usage	1,152,027.57	1,233,858.00	1,273,023.02	1,601,490.12
<b>TOTAL SERVICES AND CHARGES</b>	<b>2,307,904.38</b>	<b>2,450,546.00</b>	<b>2,489,711.02</b>	<b>2,818,178.12</b>
<b>CAPITAL IMPROVEMENT</b>				
5203-403 Buildings	0.00	0.00	0.00	0.00
5203-404 Buildings (Improvements or	37,384.00	18,000.00	1,178.40	17,100.00
5203-411 Water Lines	0.00	0.00	0.00	0.00
5203-418 Water Well, Water Tower & l	23,410.74	120,000.00	58,028.46	114,000.00
5203-421 Machinery, Tools, & Misc Eq	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>60,794.74</b>	<b>138,000.00</b>	<b>59,206.86</b>	<b>131,100.00</b>
<b>DEBT SERVICE</b>				
5203-504 Contractual Agreements	179,417.29	180,000.00	215,300.75	178,398.00
5203-505 Water Well Rentals	72,953.61	90,000.00	74,478.77	76,500.00
<b>TOTAL DEBT SERVICE</b>	<b>252,370.90</b>	<b>270,000.00</b>	<b>289,779.52</b>	<b>254,898.00</b>
<b>TRANSFERS</b>				
5203-601 Transfer to General Fund	457,760.04	798,086.00	798,086.00	946,507.00
<b>TOTAL TRANSFERS</b>	<b>457,760.04</b>	<b>798,086.00</b>	<b>798,086.00</b>	<b>946,507.00</b>
<b>TOTAL TREATMENT &amp; SUPPLY</b>	<b>3,078,830.06</b>	<b>3,656,632.00</b>	<b>3,636,783.40</b>	<b>4,150,683.12</b>

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# **SANITATION ENTERPRISE FUND**

70-5203-347 **SPECIAL SERVICES**  
 Annual water usage fee paid to the OWRB ( Oklahoma Water Resources Board)

70-5203-348 **CONSULTANT FEES**  
 Includes the Veolia Contract for Operation, Maintenance and management for the Waste Water Treatment Plant. We recently awarded them a new 10-year contract. Here is the breakdown of costs.

Operational Costs	\$1,116,538.20
Repair and Maintenance	\$51,000.00
Sludge disposal (landfill/hauling) *	\$49,000.00
* Will be reimbursed for the hauling by Veolia	

70-5203-352 **WATER USAGE**  
 This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be increased, if necessary, in January of each year.

The reservation is 60,000,000 X 1.56 = 93,600,000 monthly  
 Usage up to 60 million is \$.43 per thousand  
 Usage over 60 million is \$5.57 per thousand  
 We are charged for (3) - 8" meters; (1)-10" meter monthly total is \$20,507.51 monthly

70-5203-404 **BUILDINGS (IMPROVEMENTS/ADDITIONS)**  
 Capital Improvements for the Waste Water Treatment plant including pump, motor, pipe, valves, wire, electrical replacement and lab upgrade.

70-5203-418 **WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS**  
 Includes cost of water well, water tower and lift station repair or replacement of equipment and/or improvements. Replace fence at the Cornwell Water Tower and repair/replace handrail, stairs, sand blast and paint the Parkland Lift Station

70-5203-504 **CONTRACTUAL AGREEMENTS**  
 Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below are in effect until year 2019-year 8 of the contract and the price decreases

Yukon Parkway	\$49,762	Cornwell	\$28,718
Vandament	\$57,480	Integris	\$42,438

70-5203-505 **WATER WELLS**  
 The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity. The wells and owners are listed below.

Well # 1	Alex Higdon heirs
Wells #2-# 4	Commissioners of the Land Office
Wells #5-# 15	Oklahoma City Airport Trust
Land Rental	Estate of Clay Wilson



**SANITATION ENTERPRISE FUND REVENUE**  
FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
<b>SANITATION ENTERPRISE</b>					
46119	Transfer Station Collections	49,205	46,250	43,856	65,000
46120	Sanitation Collections	1,877,986	1,940,000	1,297,503	1,943,382
46121	Extra Pick Up	5,780	5,500	3,700	4,000
46122	Repair Private Garbage Cart	0	0	0	0
46124	County Fee	25,871	26,800	17,363	26,800
46125	Dumpster Repair Labor	0	0	0	0
46126	Transfer Fees	2,274	2,000	1,837	3,000
46130	Recycling Pick-Up	1,200	1,200	800	1,200
46131	Roll-Off Fees	0	100,000	16,354	20,000
46132	Recycling	0	19,350	33,298	41,000
46170	Transfer Station Fees	0	0	0	0
		<b>1,962,316</b>	<b>2,141,100</b>	<b>1,414,709</b>	<b>2,104,382</b>
<b>SPECIAL REVENUES</b>					
48120	Cart Sales	0	0	0	0
48121	Replacement Green Carts	63	0	62	0
48167	FEMA Reimbursement	0	0	0	0
48240	Chipper Fees	0	0	0	0
48250	Miscellaneous	0	0	0	0
		<b>63</b>	<b>0</b>	<b>62</b>	<b>0</b>
<b>TRANSFERS-IN</b>					
48706	PEST Transfer	63,507	57,500	42,338	0
49000	Fund Balance	0	245,000	0	0
		<b>63,507</b>	<b>302,500</b>	<b>42,338</b>	<b>0</b>
48990	Appropriated Fund Balance	0	275,979	0	0
	<b>TOTAL REVENUE</b>	<b>2,025,886</b>	<b>2,719,579</b>	<b>1,457,109</b>	<b>2,104,382</b>



DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>				
5301-101 Regular Employees	553,171.05	646,191.00	557,306.79	509,087.00
5301-102 Extra Help	3,770.00	0.00	0.00	0.00
5301-103 Overtime	12,759.27	0.00	18,157.99	16,000.00
5301-108 Employee Group Insurance	32,822.11	0.00	725.04	75,492.00
5301-117 Unemployment Insurance	0.00	0.00	0.00	1,925.00
5301-112 Employee Retirement	119,028.87	150,981.00	116,287.08	113,849.03
5301-113 FICA (Social Security)	42,964.94	50,520.00	43,628.96	38,945.16
5301-117 Employee Dental Insurance	0.00	0.00	0.00	7,975.44
5301-121 Sick Leave Buy-Back	13,742.70	4,376.00	3,019.86	3,893.40
<b>TOTAL PERSONAL SERVICES</b>	<b>778,258.94</b>	<b>852,068.00</b>	<b>739,125.72</b>	<b>767,167.03</b>
<b>MATERIALS AND SUPPLIES</b>				
5301-201 Office Supplies	94.63	400.00	300.00	400.00
5301-202 Duplication/Computer Suppli	0.00	300.00	100.00	300.00
5301-204 Fuel, Oil and Lubricants	96,267.78	110,000.00	63,000.00	95,646.00
5301-205 Nondurable Supplies	696.62	450.00	392.00	450.00
5301-206 Building Maintenance Suppli	0.00	400.00	215.38	400.00
5301-207 Chemicals	0.00	200.00	54.50	200.00
5301-213 Food Supplies	371.08	450.00	259.80	0.00
5301-217 Wearing Apparel	3,756.22	3,500.00	3,290.79	3,500.00
5301-218 Protective Clothing/Safety	3,759.38	3,500.00	2,800.00	3,500.00
5301-219 Disposal Costs	303,058.20	350,000.00	300,000.00	338,480.00
5301-220 Medical Supplies	39.15	100.00	0.00	100.00
5301-223 Welding Supplies	263.77	500.00	0.00	500.00
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>408,306.83</b>	<b>469,800.00</b>	<b>370,412.47</b>	<b>443,476.00</b>
<b>SERVICES AND CHARGES</b>				
5301-302 Buildings	9,126.29	2,000.00	750.00	2,000.00
5301-315 Office Equipment	0.00	200.00	0.00	0.00
5301-316 Furniture Fixtures and Misc	2,312.56	1,000.00	0.00	0.00
5301-317 Durable Tools	3,603.10	2,000.00	200.00	2,000.00
5301-318 Motor Vehicles/Small Equip	69,041.75	65,000.00	65,000.00	62,290.50
5301-321 Air Condition and Heating S	382.86	500.00	0.00	500.00
5301-323 Inspections Prop/Equip	0.00	200.00	0.00	200.00
5301-327 Cart and Dumpster Repair	2,882.36	3,500.00	3,396.92	3,500.00
5301-331 Travel Expense	1,819.52	200.00	100.00	200.00
5301-340 Postage and Shipping	75.00	40.00	20.00	40.00
5301-341 Telephones, Internet Servic	2,166.48	2,500.00	1,378.87	2,500.00
5301-346 Rentals & Leases	0.00	500.00	9,525.00	1,184.00
5301-349 Printing	2,596.00	2,500.00	2,658.00	2,500.00
5301-354 Assoc Memberships & Conf R	1,555.00	2,000.00	830.00	2,000.00
5301-356 Training	1,827.96	1,200.00	129.96	1,200.00
5301-362 Judgments and Damages	7,036.00	0.00	0.00	0.00
5301-365 Maintenance Agreements	0.00	5,600.00	6,187.18	7,400.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5301-377 Licenses	912.00	650.00	984.00	1,000.00
5301-378 Vehicle Tags	0.00	100.00	0.00	0.00
5301-384 Coffee Service	474.63	500.00	297.17	0.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>105,811.51</b>	<b>90,190.00</b>	<b>91,457.10</b>	<b>88,514.50</b>
<b>CAPITAL IMPROVEMENT</b>				
5301-430 Carts and Dumpsters	0.00	0.00	0.00	43,600.00
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,600.00</b>
<b>TRANSFERS</b>				
5301-601 Transfer to General Fund	460,008.96	775,689.00	775,689.00	485,000.00
5301-603 Transfer to 36 ST CIP	0.00	531,832.00	531,832.00	276,624.00
<b>TOTAL TRANSFERS</b>	<b>460,008.96</b>	<b>1,307,521.00</b>	<b>1,307,521.00</b>	<b>761,624.00</b>
<b>TOTAL SANITATION</b>	<b>1,752,386.24</b>	<b>2,719,579.00</b>	<b>2,508,516.29</b>	<b>2,104,381.53</b>

- 71-5301-101      REGULAR EMPLOYEES  
 Includes salary for 11 Full time employees:  
     1 Superintendent                      1 Transfer Trailer Driver      1 Laborer II  
     1 Supervisor/Driver                  6 Sanitation Driver            1 Secretary II
  
- 71-5301-331      TRAVEL EXPENSE  
 Meals for four to attend Oklahoma Chapter of Solid Waste Association of North America
  
- 71-5301-354      ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
 DEQ waste exclusion training (WEP) \$30 each (4X), Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium \$175 each (4X), SWANA membership renewal (1X) \$200, SWANA certification renewal for Manager of Transfer Station Systems \$250, Oklahoma Recycling Association (OKRA) membership \$25, OKRA conference \$40 each (2X), and Keep Oklahoma Beautiful (KOB) membership \$100.
  
- 71-5301-356      TRAINING  
 DEQ waste exclusion training (WEP) \$30 each (4X), Occupational Safety and Health Administration (OSHA) HAZWHOPER training and certification in hazardous material handling
  
- 71-5301-365      MAINTENANCE AGREEMENTS  
 Desert Micro Annual Software Maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.
  
- 5301-430          CARTS AND DUMPSTERS  
 (460+) Poly carts for second cart request and replacement carts, (125)event carts for Czech Day, Freedom Fest, Iron Thistle, Chisolm Trail Festival etc. (2)-6yd and (3)-4yd FEL dumpsters to make corrections to existing route and use at new businesses

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# STORMWATER FUND



**STORMWATER ENTERPRISE FUND REVENUE**  
 FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
<b>STORMWATER ENTERPRISE</b>					
46180	Unfunded Mandate	242,327	251,500	162,804	251,064
46190	OKC Hazardous Waste	1,817	2,000	1,580	2,000
46195	SW Land Disturbance	210	150	210	150
		<b>244,354</b>	<b>253,650</b>	<b>164,594</b>	<b>253,214</b>
<b>TRANSFERS-IN</b>					
48110	Interest Earned	161	175	59	175
48250	Miscellaneous	0	0	0	0
48706	PEST Transfer	6,698	7,000	4,465	0
48990	Fund Balance/Carry Over	0	110,158	0	0
		<b>6,859</b>	<b>117,333</b>	<b>4,524</b>	<b>175</b>
<b>TOTAL REVENUE</b>		<b>251,213</b>	<b>370,983</b>	<b>169,118</b>	<b>253,389</b>

FY 2016-2017 BUDGET



73-Stormwater Enterprise  
Stormwater

		2014-2015	2015-2016		2016-2017
DEPARTMENTAL EXPENDITURES		ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>PERSONAL SERVICES</b>					
5401-101	Regular Employees	93,912.33	103,104.00	0.00	100,957.00
5401-103	Overtime	3,067.02	0.00	0.00	0.00
5401-108	Employee Group Insurance	0.00	0.00	0.00	14,958.00
5401-110	Unemployment Insurance	0.00	0.00	0.00	350.00
5401-112	Employee Retirement	19,577.74	25,621.00	0.00	25,087.81
5401-113	FICA (Social Security)	7,064.59	7,887.00	0.00	7,723.21
5401-117	Employee Dental Insurance	0.00	0.00	0.00	1,450.08
<b>TOTAL PERSONAL SERVICES</b>		<b>123,621.68</b>	<b>136,612.00</b>	<b>0.00</b>	<b>150,526.10</b>
<b>MATERIALS AND SUPPLIES</b>					
5401-201	Office Supplies	568.34	1,000.00	10.02	1,000.00
5401-202	Duplication/Computer Suppli	2,764.34	4,000.00	0.00	4,000.00
5401-204	Fuel, Oil and Lubricants	603.88	6,000.00	353.78	6,000.00
5401-205	Nondurable Supplies	0.00	1,000.00	0.00	1,000.00
5401-207	Chemicals	0.00	1,500.00	0.00	1,000.00
5401-208	Publications and Periodical	0.00	500.00	0.00	500.00
5401-211	Training Supplies	0.00	500.00	0.00	500.00
5401-213	Food Supplies	532.02	1,200.00	368.24	1,200.00
5401-214	Investigative/Illustrative	0.00	1,000.00	0.00	1,000.00
5401-217	Wearing Apparel	487.00	800.00	0.00	725.00
5401-218	Protective Clothing/Safety	1,111.81	1,000.00	0.00	500.00
5401-219	Disposal Costs	0.00	0.00	0.00	0.00
5401-221	Public Educational Supplies	2,301.48	3,000.00	2,802.30	3,000.00
<b>TOTAL MATERIALS AND SUPPLIES</b>		<b>8,368.87</b>	<b>21,500.00</b>	<b>3,534.33</b>	<b>20,425.00</b>
<b>SERVICES AND CHARGES</b>					
5401-302	Buildings	0.00	500.00	70.74	500.00
5401-311	Signs and Markers	142.92	1,000.00	0.00	1,000.00
5401-314	Bug and Rodent Control	0.00	0.00	0.00	0.00
5401-315	Office Equipment/Furnishing	0.00	1,000.00	0.00	1,000.00
5401-316	Furniture/Fixtures/Misc. Fu	622.99	1,000.00	855.00	1,000.00
5401-317	Durable Tools	242.59	500.00	0.00	500.00
5401-318	Motor Vehicle Parts and Sup	0.00	1,500.00	0.00	1,500.00
5401-323	Inspection Fee for Property	0.00	35.00	0.00	34.00
5401-328	Document Destruction	208.46	500.00	260.97	500.00
5401-331	Travel Expense	1,250.38	4,000.00	3,162.20	4,000.00
5401-332	Tuition Reimbursement	0.00	0.00	0.00	0.00
5401-340	Postage	0.00	1,500.00	0.00	1,500.00
5401-345	Advertising	2,800.00	3,000.00	225.00	3,000.00
5401-346	Rentals and Leases	0.00	0.00	0.00	0.00
5401-347	Special Services	4,179.50	3,000.00	2,429.25	3,000.00
5401-348	Consultant Fees	25,320.00	55,000.00	0.00	47,000.00
5401-349	Printing	1,439.71	1,000.00	0.00	1,000.00
5401-354	Assoc. Membership/Conf Reg	1,415.69	3,000.00	705.00	3,000.00
5401-355	Legal	0.00	2,000.00	0.00	2,000.00
5401-356	Training	625.00	1,000.00	1,125.00	1,000.00

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
5401-365 Maintenance Agreements	2,937.76	4,742.00	2,231.15	5,504.00
5401-369 Computer/Printer, Etc Repai	0.00	0.00	0.00	0.00
5401-370 Telephone/Pager Repair	0.00	0.00	0.00	0.00
5401-376 Licensing & Software	0.00	0.00	0.00	2,900.00
5401-377 Licenses	135.00	500.00	75.00	500.00
5401-379 Permits	748.11	2,000.00	150.00	2,000.00
<b>TOTAL SERVICES AND CHARGES</b>	<b>42,068.11</b>	<b>86,777.00</b>	<b>11,289.30</b>	<b>82,438.00</b>
<b>DEBT SERVICE</b>				
5401-504 Contractual Agreements	21,438.77	22,000.00	21,438.77	0.00
<b>TOTAL DEBT SERVICE</b>	<b>21,438.77</b>	<b>22,000.00</b>	<b>21,438.77</b>	<b>0.00</b>
<b>TRANSFERS</b>				
5401-601 Transfer to General Fund	91,652.04	104,094.00	95,775.00	0.00
5401-603 Transfer to 36 ST CIP	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS</b>	<b>91,652.04</b>	<b>104,094.00</b>	<b>95,775.00</b>	<b>0.00</b>
<b>TOTAL STORMWATER</b>	<b>265,710.70</b>	<b>348,983.00</b>	<b>110,598.63</b>	<b>253,389.10</b>

- 73-5401-101 REGULAR EMPLOYEES  
Includes salary for 2 Full time employees:  
1 Storm Water Manager 1 GIS Mapping Tech
- 73-5401-311 SIGNS AND MARKERS  
Stormwater signs and for the storm drain marking system, replacement and other informational
- 73-5401-331 TRAVEL EXPENSE  
Expenses involving travel outside the City of Yukon by Stormwater Manager, Development Services Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conferences.
- |                          |                               |            |
|--------------------------|-------------------------------|------------|
| MS4 Region Conference    | airfare, lodging, meals       | \$2,605.00 |
| OFMA Conference (Fall)   | lodging, meals                | \$625.00   |
| OFMA Conference (Spring) | lodging, meals                | \$130.00   |
| SCAUG (Regional)         | airfare, lodging, meals, fuel | \$625.00   |
| SCAUG (Oklahoma)         | meals                         | \$15.00    |
|                          |                               | \$4,000.00 |
- 73-5401-345 ADVERTISING  
Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.
- 73-5401-348 CONSULTANT FEES  
GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2016" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planometrics in the early spring of 2016 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.
- 73-5401-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
NPDES Permit requires attending training annually for at least two personal which is the Development Services Director, Stormwater Manager and GIS Technician: Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).
- |                                  |             |            |
|----------------------------------|-------------|------------|
| MS4 Conference Registration      | \$360 x 2 = | \$720.00   |
| OFMA Conference Registration     |             | \$400.00   |
| OFMA Spring Conference           |             | \$200.00   |
| National ASFPM                   |             | \$625.00   |
| SCAUG Conference Registration    | \$100 x 2 = | \$200.00   |
| Regional SCAUG Conf Registration | \$275 x 2 = | \$550.00   |
| SCAUG membership                 | \$30 x 2 =  | \$60.00    |
| OFMA Membership                  |             | \$75.00    |
| IECA Membership                  |             | \$170.00   |
|                                  |             | \$3,000.00 |
- 73-5401-356 TRAINING  
Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses.

73-5401-365	<p><b>MAINTENANCE AGREEMENTS</b>                  Maintenance for existing Software Programs and Hardware.</p> <ul style="list-style-type: none"> <li>• HP Designjet Z6200ps 42in Maintenance (Sept. 16-Oct. 17) <span style="float: right;">\$999.00</span></li> <li>• ArcView Software Maintenance (Expires 01-11-17) <span style="float: right;">\$475.00</span></li> <li>• HP CP2300dn Scanner-Plotter - Care Pack 2016-2017 <span style="float: right;">\$1,025.00</span></li> <li>• MS4 Web Maintenance - Year 4 of 5 <span style="float: right;">\$1,200.00</span></li> <li>• ESRI Publisher/ARCGis Online Subscription Software Maintenance <span style="float: right;">\$420.00</span></li> <li>• Pathfinder Software Maintenance <span style="float: right;">\$765.00</span></li> <li>• Terrasync Maintenance - (Renewed with GeoXH 7X) <span style="float: right;">\$295.00</span></li> <li>• Geo7X Series Hardware Maintenance <span style="float: right;">\$325.00</span></li> </ul> <p style="text-align: right;"><u>\$5,504.00</u></p>
73-5401-369	<p><b>TECHNOLOGY EQUIPMENT, REPAIR &amp; INSTALLATION</b>                  Expenses for technology, repair and consulting on computer-related equipment, server, printers, scanners, GPS units and plotters.</p>
73-5401-376	<p><b>LICENSING &amp; SOFTWARE</b></p> <ul style="list-style-type: none"> <li>One Adobe Professional Maintenance <span style="float: right;">\$400.00</span></li> <li>Publisher/ESRI ArcGIS Online Subscription <span style="float: right;">\$2,500.00</span></li> </ul> <p style="text-align: right;"><u>\$2,900.00</u></p>
73-5401-379	<p><b>STORM WATER PERMITS</b>                  ODEQ Stormwater permits for the Stormwater Program.</p>

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# GRANT FUND



**GRANT FUND REVENUE**  
FY 2016-2017

Account	Description	2014-2015 Actual Revenue	2015-2016 Budgeted Revenue	2015-2016 Estimated Revenue	2016-2017 Projected Revenue
46181	CDBG Grant Funds	59,741	46,500	37,857	74,867
48650	Homeland Security Grant	70,883	0	40,135	15,000
48660	ACOG CNG Grant	55,502	91,402	0	0
48680	Grant-SLA Emergency Mngmt	18,750	15,000	7,500	15,000
48683	Park Grants	109,192	0	0	2,250
48684	Storm Shelter Rebates	77,301	0	10,192	0
48686	Tourism & Rec Dept Land and Water	0	67,202	0	67,202
48687	Tourism & Rec Dept Trails Program	0	151,932	31,612	151,236
48689	ACOG Transportation Alternatives	0	460,587	0	460,587
48691	Corps of Engineers	0	4,000,000	0	0
48692	Ladder Truck Grant	0	1,000,000	0	0
48693	Keep OK Beautiful Grants	2,940	3,267	526	2,700
48694	ACOG Congestion Mitigation	0	15,750	0	15,000
48695	TSET Healthy Communities Grant	0	92,000	0	0
48696	ODOT Safe Route to School Grant	0	400,000	0	0
48697	FEMA DR4222	0	0	60,330	0
48698	Union Pacific Foundation	0	0	0	0
48699	Assistance to Fire Fighters	0	0	0	123,219
48700	FEMA-Generator	0	0	0	20,821
48701	ODOT Transp Alternatives	0	0	0	700,000
48702	OHSO-PD Radar,OT pay	0	0	0	42,000
48703	CENA-DRC Equip	0	0	0	7,000
48704	DOJ/BJA-Body Cameras	0	0	0	25,000
48707	LWCF-Park Improvements	0	0	0	125,000
	<b>TOTAL REVENUE</b>	<b>394,309</b>	<b>6,343,640</b>	<b>188,152</b>	<b>1,846,882</b>

FY 2016-2017 BUDGET



74 -Grant Fund

DEPARTMENTAL EXPENDITURES	2014-2015 ACTUAL	2015-2016		2016-2017
		CURRENT BUDGET	PROJECTED ACTUAL	PROPOSED BUDGET
<b>CDBG GRANT</b>				
5104-348 Consultant Fees	2,642.96	0.00	0.00	0.00
5104-348-13 CDBG Year 13	247,096.84	0.00	259,003.20	0.00
5104-348-14 CDBG Year 14	0.00	0.00	3,605.00	64,567.00
5104-348-16 CDBG Year 16	0.00	0.00	0.00	10,300.00
5104-381 Comm Dev Grant	0.00	46,500.00	46,500.00	0.00
<b>TOTAL CDBG GRANT</b>	<b>249,739.80</b>	<b>46,500.00</b>	<b>309,108.20</b>	<b>74,867.00</b>
<b>PARK &amp; RECREATION GRANTS</b>				
5110-300 Landscaping Grant Funds	0.00	0.00	0.00	1,500.00
5110-301 Butterfly Garden-Grant Fund	0.00	0.00	0.00	750.00
5110-402 OTRD-Land&Water Conserv Fund	0.00	0.00	0.00	67,202.00
5110-403 OTRD-Recreation Trails Prog	0.00	0.00	0.00	151,236.00
5110-404 CENA-DRC Equip	0.00	0.00	0.00	7,000.00
5110-405 LWCF-Park Improvements	0.00	0.00	0.00	125,000.00
<b>TOTAL PARK &amp; RECREATION GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>352,688.00</b>
<b>POLICE GRANTS</b>				
5111-381-101 Homeland Security Grant #89	0.00	15,000.00	0.00	0.00
5111-400 OHSO-PD Radar,OT pay	0.00	0.00	0.00	42,000.00
5111-401 DOJ/BJA-Body Cameras	0.00	0.00	0.00	25,000.00
<b>TOTAL POLICE GRANTS</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>67,000.00</b>
<b>FIRE GRANTS</b>				
5112-400 Assistance to Fire Fighters	0.00	0.00	0.00	123,219.00
5112-401 Homeland Sec-FF Train/Equip	0.00	0.00	0.00	15,000.00
<b>TOTAL FIRE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,219.00</b>
<b>FEMA GRANTS</b>				
5119-404 FEMA -Generator	0.00	0.00	0.00	20,820.75
<b>TOTAL FEMA GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,820.75</b>
<b>EMERGENCY MGMT GRANTS</b>				
5120-366 Contingency	13,344.85	0.00	6,796.27	15,000.00
5120-501 Storm Shelter Rebates FEMA	80,792.40	0.00	0.00	0.00
<b>TOTAL EMERGENCY MGMT GRANTS</b>	<b>94,137.25</b>	<b>0.00</b>	<b>6,796.27</b>	<b>15,000.00</b>
<b>ACOG GRANTS</b>				
5124-301 CNG Conversion Grant	0.00	91,402.00	0.00	0.00
5132-400 ACOG CMAQ grant	0.00	3,267.00	13,680.00	15,000.00
5132-401 ACOG Transp Alternatives Grant	0.00	0.00	0.00	460,587.00
<b>TOTAL ACOG GRANTS</b>	<b>0.00</b>	<b>94,669.00</b>	<b>13,680.00</b>	<b>475,587.00</b>
<b>KEEP OK BEAUTIFUL GRANT</b>				
5133-300 KOB MS planter beds	1,557.36	0.00	674.72	0.00
5133-301 KOB Grants	0.00	0.00	236.90	2,700.00
5133-400 KOB MS Welcome Sign planter	876.50	15,750.00	259.92	0.00
<b>TOTAL KEEP OK BEAUTIFUL GRANTS</b>	<b>2,433.86</b>	<b>15,750.00</b>	<b>1,171.55</b>	<b>2,700.00</b>
<b>ODOT Grant</b>				
5135-400 ODOT Transp Alternatives	0.00	0.00	0.00	700,000.00
<b>TOTAL ODOT GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700,000.00</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>354,095.87</b>	<b>663,919.00</b>	<b>512,645.62</b>	<b>1,846,881.75</b>

There are no guarantees that we will receive any revenue in this fund. Most of the grant revenue that we receive and expenditures that we make from this fund relate to Emergency Management. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

- CDBG GRANT**
- 5104-348-14 CDBG Year 14  
Community Development Block Grant to be used for sanitary sewer and roadway on Cedar Avenue between 9th and 11th Street.
- 5104-348-16 CDBG Year 16  
Community Development Block Grant to be used for sanitary sewer and roadway on Cedar Avenue between 9th and 11th Street. Remainder of Project will be in 2017-2018 Budget.
- PARK & RECREATION GRANTS**
- 5110-300 Landscaping Grant Funds  
KaBOOM Grant for mulch, landscaping plants and irrigation.
- 5110-301 Butterfly Garden-Grant Fund  
Oklahoma Department of Environmental Quality Grant for a butterfly garden.
- 5110-402 OTRD-Land&Water Conserv Fund  
Oklahoma Tourism and Recreation Department- Land & Water Conservation Fund Grant for a restroom at Ranchwood Park.
- 5110-403 OTRD-Recreation Trails Prog  
Oklahoma Tourism and Recreation Department- Recreation Trails Program Grant for trail and lighting in Chisholm Trail Park, City Park and Freedom Trail Park.
- 5110-404 CENA-DRC Equip  
Community Expansion of Nutrition Assistance Grant for equipment at the Dale Robertson Center.
- 5110-405 LWCF-Park Improvements  
Land & Water Conservation Fund Grant for Park improvements (specific project and location to be determined.)
- POLICE GRANTS**
- 5111-400 OHSO-PD Radar,OT pay  
Oklahoma Highway Safety Office Grant for Police radar systems and officer overtime pay.
- 5111-401 DOJ/BJA-Body Cameras  
Department of Justice-Bureau of Justice Assistance Grant for body worn cameras.
- FIRE GRANTS**
- 5112-400 Assistance to Fire Fighters  
Assistance to Fire Fighters Grant for three (3) Automated External Defibrillator (AED) systems.
- 5112-401 Homeland Sec-FF Train/Equip  
Homeland Security Grant for Fire Department training and equipment.
- FEMA GRANTS**
- 5119-404 FEMA -Generator  
Federal Emergency Management Grant to replace generator for Fire Station #2.
- EMERGENCY MGMT GRANTS**
- 5120-366 Contingency  
Federal Emergency Management Grant for Emergency Management Initiative and Equipment.
- 5120-501 Storm Shelter Rebates FEMA  
This account not used this fiscal year.
- ACOG GRANTS**
- 5132-400 ACOG CMAQ grant  
Association of Central Oklahoma Governments Grant for walking, biking and related projects.
- 5132-401 ACOG Transp Alternatives Grant  
Association of Central Oklahoma Governments-Transportation Alternatives Program Grant for a trail to Overholser along Route 66.
- KEEP OK BEAUTIFUL GRANT**
- 5133-301 KOB Grants  
Keep Oklahoma Beautiful Grant for landscaping plants and irrigation. KOB Great American Cleanup Grant for equipment or cash for the Great American Cleanup event.
- ODOT Grant**
- 5135-400 ODOT Transp Alternatives  
Oklahoma Department of Transportation-Transportation Alternatives Program Grant for a trail at Frisco Road and Route 66.

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# PERSONNEL



PERSONNEL ASSIGNMENTS

<b>LEGISLATIVE</b>	<b>3</b>	<b>MUNICIPAL COURT</b>	<b>6</b>	<b>RECREATION &amp; FACILITIES</b>	<b>68</b>
City Attorney	1	Court Administrator	1	Recreation Superintendent	1
PIO/Media Specialist	1	Deputy Court Clerk	1	Facility Supervisor	1
Graphic Artist (P/T)	1	Judicial Assistant II	2	Special Event Supervisor	1
		Judicial Clerk	1	Athletic Coordinator	1
<b>ADMINISTRATIVE</b>	<b>3</b>	Municipal Judge	1	Rec Leader I	2
City Manager	1			Rec Aide Full-Time	4
Assistant City Manager	1	<b>EMERGENCY MANAGEMENT</b>	<b>1</b>	DRC Supervisor	1
Exec. Administrative Assistant	1	Emergency Mngmnt Director	1	DRC Assistant	1
				DRC Receptionist	1
<b>FINANCE</b>	<b>5</b>	<b>TECHNOLOGY</b>	<b>4</b>	DRC Kitchen Manager - PT	1
City Clerk	1	Director	1	DRC Cook - PT	1
Deputy City Clerk	1	IT Assistant	2	Mobile Meals Director - PT	1
City Treasurer	1	IT Tech (P/T)	1	Part-Time Rec Aides	5
1st Deputy City Treasurer	1			Pool Seasonal	42
2nd Deputy City Treasurer	1	<b>DEVELOPMENT SERVICES</b>	<b>9</b>	Part-Time Special Instructors	5
		Director	1		
<b>FIRE</b>	<b>39</b>	Inspector II	1	<b>FLEET MAINTENANCE</b>	<b>5</b>
Chief	1	Inspector I	1	Superintendent	1
Battalion Chief	3	Fire Inspector	1	Mechanic III	1
Training Officer/Major	1	Code Enforcement	1	Mechanic I	1
Captain	6	Operations Supervisor	1	PW Office Coordinator	1
Sergeant	6	Permit/Licensing Clerk	1	Secretary II	1
Corporal	15	Clerk II	1		
Fire Fighter	6	Archivist/Grant Writer	1	<b>WATER/WASTEWATER</b>	<b>9</b>
Secretary III	1			Public Works Director	1
		<b>LIBRARY</b>	<b>9</b>	W/S Superintendent	1
<b>POLICE DEPARTMENT</b>	<b>61</b>	Librarian	1	Foreman	1
Chief	1	Assistant Librarian	1	Equipment Operator II	3
Captain	2	Library Associate	5	Locator	1
Lieutenant	7	PT Circulation Clerk	1	Laborer I	2
Sergeant	7	Temporary PT Circulation Clerk	1		
Corporal	19			<b>UTILITY BILLING</b>	<b>9</b>
Patrol Officer	8	<b>PROPERTY MAINTENANCE</b>	<b>8</b>	Supervisor	1
Communications Manager	1	Superintendent/City Electrician	1	Utility Billing Specialist	1
Communications Officer	10	Electrician I	1	Clerk II	3
Secretary III	1	Laborer II	1	Meter Reader/Cust Srvc Clk	1
Records Manager	1	Laborer I	5	Meter Reader	3
Records Technician	2				
Animal Control Officer	2	<b>HUMAN RESOURCES</b>	<b>2</b>	<b>SANITATION</b>	<b>11</b>
		Director	1	Superintendent	1
<b>STREET</b>	<b>13</b>	Risk Manger	1	Supervisor/Driver	1
Street Superintendent	1			Transfer Trailer Dirver	1
Foreman	1	<b>PARK ADMINISTRATION</b>	<b>3</b>	Sanitation Driver	6
Equipment Operator III	2	Director	1	Laborer II	1
Equipment Operator II	1	Deputy Director	1	Secretary II	1
Equipment Operator I	2	Secretary III	1		
PPWP Crew Leader	1			<b>STORMWATER</b>	<b>2</b>
Laborer II	3	<b>PARK MAINTENANCE</b>	<b>9</b>	Stormwater Manager	1
Laborer I	2	Supervisor I	1	GIS Mapping Tech	1
		Laborer I	8		
				<b>TOTAL EMPLOYEES</b>	<b>279</b>



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
<b>Firefighter</b>	35,888	37,683	39,567	41,545	43,623	45,803	48,094	50,499	53,023	54,349	55,708	57,101
	14.11	14.81	15.55	16.33	17.15	18.00	18.90	19.85	20.84	21.36	21.90	22.45
<b>Corporal</b>	44,363	46,581	48,910	51,356	53,923	56,619	59,450	62,423	65,544	67,183	68,862	70,584
	17.44	18.31	19.23	20.19	21.20	22.26	23.37	24.54	25.76	26.41	27.07	27.75
<b>Sergeant</b>	50,263	52,776	55,415	58,186	61,095	64,150	67,358	70,725	74,261	76,119	78,021	79,972
	19.76	20.75	21.78	22.87	24.02	25.22	26.48	27.80	29.19	29.92	30.67	31.44
<b>Training Officer</b>	55,415	58,185	61,095	64,150	67,358	70,725	74,261	77,975	81,873	83,920	86,018	88,168
	26.64	27.97	29.37	30.84	32.38	34.00	35.70	37.49	39.36	40.35	41.35	42.39
<b>Captain</b>	59,398	62,367	65,486	68,760	72,198	75,808	79,598	83,579	87,757	89,951	92,200	94,505
	23.35	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	35.36	36.24	37.15
<b>Battalion Chief</b>	62,367	65,486	68,760	72,198	75,808	79,598	83,579	87,757	92,145	94,449	96,810	99,230
	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	36.22	37.13	38.05	39.01



FY 2016 - 2017 BUDGET  
POLICE PAY PLAN

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
<b>Officer</b>	<b>44,900</b>	<b>46,472</b>	<b>48,098</b>	<b>49,781</b>	<b>51,524</b>	<b>53,327</b>	<b>55,194</b>	<b>57,125</b>	<b>59,125</b>	<b>61,194</b>	<b>63,336</b>
	21.59	22.34	23.12	23.93	24.77	25.64	26.54	27.46	28.43	29.42	30.45
<b>Sergeant</b>	<b>57,953</b>	<b>59,982</b>	<b>62,081</b>	<b>64,254</b>	<b>66,503</b>	<b>68,830</b>	<b>71,239</b>	<b>73,733</b>	<b>76,313</b>	<b>78,984</b>	<b>81,749</b>
	27.86	28.84	29.85	30.89	31.97	33.09	34.25	35.45	36.69	37.97	39.30
<b>Lieutenant</b>	<b>72,960</b>	<b>75,514</b>	<b>78,157</b>	<b>80,892</b>	<b>83,723</b>	<b>86,654</b>	<b>89,687</b>				
	35.08	36.30	37.58	38.89	40.25	41.66	43.12				
<b>Captain</b>	<b>87,910</b>	<b>90,547</b>	<b>93,263</b>	<b>96,061</b>	<b>98,943</b>						
	42.26	43.53	44.84	46.18	47.57						
<b>Major</b>	<b>100,684</b>	<b>104,394</b>	<b>108,048</b>								
	48.41	50.19	51.95								

\*\* New Rank adjustment will be implemented on July 1 2016.

\*\* Grade adjustment will be made on Promotion/Anniversary Date.

\*\* Officers will be eligible to test for the rank of Sergeant after the completion of their fourth year of continual service with the Yukon Police Department.

\*\* Existing Corporals as of July 01,2016 will move to the pay grade of Sergeant at the next highest step on the new scale.(i.e.:step 12 Corporal moves to step 8 Sergeant).

\*\* Sergeants would be a non-supervisory position still maintaining rank for a minimum of two years prior to being eligible to test for Lieutenant.

\*\* Supervisor Sergeants become Lieutenants,Lieutenants become Captains and Captains become Majors. A Majors' job duties are at the discretion of the Chief of Police. Years of service within the grade of Sergeant will be identified with the insignia:i.e.Sergeant with 10 years of service within the dept.will become Staff Sgt(SSGT),15 years will have the rank of Master Sgt.(MSGT)(at No additional pay)

\*\* The rank of Major would report directly to the Chief of Police. The Chief shall have sole discretion on the appointment to Major,as the positions become vacant.

\*\* A survey of the eight (8) metro cities including,Bethany,Del City,Edmond,Midwest City,Moore,Mustang,The Village,and Warr Acres, will be utilized,as a goal,to try to set a minimum standard for pay or cost of living increase as funds are available.



FY 2016 - 2017 BUDGET  
GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
C			30,892	31,665	32,457	33,268	34,100	34,953	35,827
Clerk I Judicial Clerk Laborer I Meter Reader I			14.85	15.22	15.60	15.99	16.39	16.80	17.22
D		30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723
Receptionist - RAC		14.85	15	15.60	16	16.39	17	17.22	18
E	30,892	31,665	32,457	33,268	34,100	34,953	35,827	36,723	37,640
GIS/GPS Technician	14.85	15.22	15.60	15.99	16.39	16.80	17.22	17.66	18.10
F	31,665	32,457	33,268	34,100	34,926	35,826	36,722	37,640	38,581
Clerk II Customer Service Clerk Laborer II Library Associate Secretary I	15.22	15.60	15.99	16.39	16.79	17.22	17.65	18.10	18.55
G	32,446	33,257	34,088	34,940	35,814	36,709	37,627	38,568	39,532
Rec Aide - Full-Time RAC Activity Assistant	15.60	15.99	16.39	16.80	17.22	17.65	18.09	18.54	19.01
H	32,622	33,438	34,274	35,131	36,009	36,909	37,833	38,779	39,748
Judicial Assistant II	15.68	16.08	16.48	16.89	17.31	17.74	18.19	18.64	19.11
I	32,945	33,851	34,780	35,738	36,720	37,730	38,768	39,834	40,929
Equipment Operator I Locator Supervisor I	15.84	16.27	16.72	17.18	17.65	18.14	18.64	19.15	19.68
J	34,371	35,316	36,287	37,285	38,311	39,365	40,447	41,559	42,739
Communications Specialist Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Records Technician Sanitation Driver Secretary II	16.52	16.98	17.45	17.93	18.42	18.93	19.45	19.98	20.55
K	35,863	36,850	37,862	38,903	39,973	41,072	42,201	43,363	44,555
Athletic Coordinator Recreation Leader I Supervisor II	17.24	17.72	18.20	18.70	19.22	19.75	20.29	20.85	21.42
L	37,432	38,461	39,519	40,605	41,722	42,870	44,048	45,260	46,504
Assistant Electrician Equipment Operator III Foreman PPWP Crew Leader	18.00	18.49	19.00	19.52	20.06	20.61	21.18	21.76	22.36

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>M</b>	<b>38,028</b>	<b>39,073</b>	<b>40,148</b>	<b>41,252</b>	<b>42,386</b>	<b>43,552</b>	<b>44,749</b>	<b>45,980</b>	<b>47,245</b>
Recreation Leader II Transfer Driver I	18.28	18.79	19.30	19.83	20.38	20.94	21.51	22.11	22.71
<b>N</b>	<b>39,447</b>	<b>40,533</b>	<b>41,647</b>	<b>42,794</b>	<b>43,970</b>	<b>45,180</b>	<b>46,422</b>	<b>47,698</b>	<b>49,009</b>
Animal Control Officer Code Enforcement Officer Mechanic II Operations Supervisor RAC Supervisor Records Manager	18.96	19.49	20.02	20.57	21.14	21.72	22.32	22.93	23.56
<b>O</b>	<b>39,783</b>	<b>40,877</b>	<b>42,001</b>	<b>43,157</b>	<b>44,344</b>	<b>45,562</b>	<b>46,816</b>	<b>48,103</b>	<b>49,427</b>
	19.13	19.65	20.19	20.75	21.32	21.90	22.51	23.13	23.76
<b>P</b>	<b>40,817</b>	<b>41,939</b>	<b>43,092</b>	<b>44,277</b>	<b>45,495</b>	<b>46,745</b>	<b>48,032</b>	<b>49,352</b>	<b>50,709</b>
Archivist/Grant Writer Supervisor III Transfer Driver II	19.62	20.16	20.72	21.29	21.87	22.47	23.09	23.73	24.38
<b>Q</b>	<b>42,636</b>	<b>43,829</b>	<b>45,056</b>	<b>46,318</b>	<b>47,614</b>	<b>48,948</b>	<b>50,318</b>	<b>51,728</b>	<b>53,175</b>
PIO/Media Specialist Secretary III	20.50	21.07	21.66	22.27	22.89	23.53	24.19	24.87	25.56
<b>R</b>	<b>44,550</b>	<b>45,797</b>	<b>47,079</b>	<b>48,398</b>	<b>49,752</b>	<b>51,145</b>	<b>52,577</b>	<b>54,049</b>	<b>55,640</b>
Mechanic III Utility Billing Specialist	21.42	22.02	22.63	23.27	23.92	24.59	25.28	25.99	26.75
<b>S</b>	<b>46,560</b>	<b>47,863</b>	<b>49,203</b>	<b>50,582</b>	<b>51,997</b>	<b>53,454</b>	<b>54,950</b>	<b>56,489</b>	<b>58,070</b>
Communications Supervisor Supervisor IV Stormwater Manager	22.38	23.01	23.66	24.32	25.00	25.70	26.42	27.16	27.92
<b>T</b>	<b>48,668</b>	<b>50,031</b>	<b>51,431</b>	<b>52,871</b>	<b>54,351</b>	<b>55,872</b>	<b>57,473</b>	<b>59,045</b>	<b>60,698</b>
Deputy City Clerk 2nd Deputy City Treasurer	23.40	24.05	24.73	25.42	26.13	26.86	27.63	28.39	29.18
<b>U</b>	<b>50,886</b>	<b>52,311</b>	<b>53,776</b>	<b>55,281</b>	<b>56,829</b>	<b>58,420</b>	<b>60,056</b>	<b>61,738</b>	<b>63,466</b>
Fire Inspector Inspector I	24.46	25.15	25.85	26.58	27.32	28.09	28.87	29.68	30.51
<b>V</b>	<b>53,218</b>	<b>54,708</b>	<b>56,240</b>	<b>57,814</b>	<b>59,434</b>	<b>61,098</b>	<b>62,809</b>	<b>64,568</b>	<b>66,376</b>
Technology Assistant	25.59	26.30	27.04	27.80	28.57	29.37	30.20	31.04	31.91
<b>W</b>	<b>55,673</b>	<b>57,260</b>	<b>58,891</b>	<b>60,569</b>	<b>62,295</b>	<b>64,072</b>	<b>65,897</b>	<b>67,775</b>	<b>69,707</b>
Electrician/Property Maint. Superintendent Fleet Superintendent Inspector II Public Works Office Coordinator Street Superintendent Risk Manager Water/Sewer Distribution Superintendent	26.77	27.53	28.31	29.12	29.95	30.80	31.68	32.58	33.51
<b>X</b>	<b>57,709</b>	<b>59,353</b>	<b>61,044</b>	<b>62,783</b>	<b>64,573</b>	<b>66,414</b>	<b>68,307</b>	<b>70,254</b>	<b>72,255</b>
1st Deputy City Treasurer	27.74	28.54	29.35	30.18	31.04	31.93	32.84	33.78	34.74



FY 2016-2017 BUDGET  
MANAGEMENT PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>5</b>	<b>42,570</b> 20.47	<b>43,758</b> 21.04	<b>44,981</b> 21.63	<b>46,242</b> 22.23	<b>47,540</b> 22.86	<b>48,873</b> 23.50	<b>50,254</b> 24.16	<b>51,670</b> 24.84	<b>53,133</b> 25.54
<b>6</b>	<b>44,486</b> 21.39	<b>45,728</b> 21.98	<b>47,008</b> 22.60	<b>48,328</b> 23.23	<b>49,687</b> 23.89	<b>51,088</b> 24.56	<b>52,533</b> 25.26	<b>54,020</b> 25.97	<b>55,550</b> 26.71
<b>7</b>	<b>46,493</b> 22.35	<b>47,655</b> 22.91	<b>49,143</b> 23.63	<b>50,526</b> 24.29	<b>51,951</b> 24.98	<b>53,420</b> 25.68	<b>54,932</b> 26.41	<b>56,493</b> 27.16	<b>58,096</b> 27.93
<b>Assistant Librarian</b>									
<b>8</b>	<b>46,916</b> 22.56	<b>47,797</b> 22.98	<b>49,590</b> 23.84	<b>50,985</b> 24.51	<b>52,424</b> 25.20	<b>53,903</b> 25.91	<b>55,433</b> 26.65	<b>57,006</b> 27.41	<b>58,628</b> 28.19
<b>9</b>	<b>48,604</b> 23.37	<b>49,975</b> 24.03	<b>51,382</b> 24.70	<b>52,833</b> 25.40	<b>54,325</b> 26.12	<b>55,868</b> 26.86	<b>57,452</b> 27.62	<b>59,086</b> 28.41	<b>60,769</b> 29.22
<b>10</b>	<b>49,046</b> 23.58	<b>50,429</b> 24.24	<b>51,848</b> 24.93	<b>53,311</b> 25.63	<b>54,821</b> 26.36	<b>56,372</b> 27.10	<b>57,979</b> 27.87	<b>59,628</b> 28.67	<b>61,328</b> 29.48
<b>11</b>	<b>50,826</b> 24.44	<b>52,257</b> 25.12	<b>53,733</b> 25.83	<b>55,256</b> 26.57	<b>56,823</b> 27.32	<b>58,438</b> 28.10	<b>60,103</b> 28.90	<b>61,816</b> 29.72	<b>63,580</b> 30.57
<b>12</b>	<b>53,158</b> 25.56	<b>54,662</b> 26.28	<b>56,210</b> 27.02	<b>57,808</b> 27.79	<b>59,453</b> 28.58	<b>61,148</b> 29.40	<b>62,893</b> 30.24	<b>64,692</b> 31.10	<b>66,540</b> 31.99
<b>13</b>	<b>55,611</b> 26.74	<b>57,190</b> 27.50	<b>58,817</b> 28.28	<b>60,494</b> 29.08	<b>62,220</b> 29.91	<b>63,994</b> 30.77	<b>65,824</b> 31.65	<b>67,709</b> 32.55	<b>69,649</b> 33.49
<b>Librarian</b>									
<b>14</b>	<b>58,182</b> 27.97	<b>59,833</b> 28.77	<b>61,540</b> 29.59	<b>63,296</b> 30.43	<b>65,108</b> 31.30	<b>66,969</b> 32.20	<b>68,890</b> 33.12	<b>70,866</b> 34.07	<b>72,904</b> 35.05
<b>15</b>	<b>60,322</b> 29.00	<b>62,042</b> 29.83	<b>63,810</b> 30.68	<b>65,629</b> 31.55	<b>67,513</b> 32.46	<b>69,447</b> 33.39	<b>71,443</b> 34.35	<b>73,493</b> 35.33	<b>75,608</b> 36.35
<b>16</b>	<b>66,693</b> 32.06	<b>68,602</b> 32.98	<b>70,573</b> 33.93	<b>72,598</b> 34.90	<b>74,685</b> 35.91	<b>76,833</b> 36.94	<b>79,048</b> 38.00	<b>81,331</b> 39.10	<b>83,681</b> 40.23
<b>Court Administrator Executive Administrative Assistant</b>									
<b>17</b>	<b>69,876</b> 33.59	<b>71,889</b> 34.56	<b>73,957</b> 35.56	<b>76,086</b> 36.58	<b>78,278</b> 37.63	<b>80,536</b> 38.72	<b>82,861</b> 39.84	<b>85,253</b> 40.99	<b>87,720</b> 42.17
<b>Recreation Superintendent Utility Billing Supervisor</b>									
<b>18</b>	<b>85,302</b> 41.01	<b>87,769</b> 42.20	<b>90,315</b> 43.42	<b>92,934</b> 44.68	<b>95,633</b> 45.98	<b>98,410</b> 47.31	<b>101,273</b> 48.69	<b>104,169</b> 50.08	<b>107,259</b> 51.57
<b>City Clerk City Treasurer Development Services Director Deputy Park &amp; Rec Director Human Resources Director Information Technology Director Park &amp; Rec Director Public Works Director</b>									
<b>19</b>	<b>93,532</b> 44.97	<b>96,250</b> 46.27	<b>99,047</b> 47.62	<b>101,922</b> 49.00	<b>104,877</b> 50.42	<b>107,950</b> 51.90	<b>111,095</b> 53.41	<b>114,340</b> 54.97	<b>117,680</b> 56.58
<b>Fire Chief Police Chief</b>									
<b>20</b>	<b>102,590</b> 49.32	<b>105,576</b> 50.76	<b>108,654</b> 52.24	<b>111,823</b> 53.76	<b>115,085</b> 55.33	<b>118,445</b> 56.94	<b>118,935</b> 57.18	<b>122,503</b> 58.90	<b>126,178</b> 60.66
<b>Assistant City Manager</b>									

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# **ACCOUNT DEFINITIONS**

# Classification of Expenditures

## **100 SERIES - PERSONNEL SERVICES**

Personal services which may include expenses for salaries, wages, or other compensation, fees allowances and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits.

### **101 REGULAR EMPLOYEES**

Includes salary for both full time employees and those employees who work on a full time-part time basis.

### **102 PART-TIME/SEASONAL EMPLOYEES**

Includes seasonal and temporary employees, either full time or part time, as well as inmate or half-way house employees.

### **103 OVERTIME**

Premium workweek as a result of an emergency or unusual circumstance.

### **104 RESERVED**

### **105 VOLUNTEER SALARIES**

Salary account for the volunteer firefighters and reserve police officers.

### **106 EXPENSE ALLOWANCE**

Includes compensation for authorized use of employee's private vehicle in conjunction with city duties and/or electronic device allowance; use of this account is generally limited to administrative personnel and/or specifically approved situations and must be approved by the City Manager.

### **107 BONDS**

Surety bonding for city officials and employees' blanket bond.

### **108 EMPLOYEE GROUP INSURANCE**

Includes health and life insurance, and medical consultant services such as MedEncentive.

### **109 WORKERS' COMPENSATION**

Premium for Workers' Compensation insurance for employees.

### **110 UNEMPLOYMENT INSURANCE**

Premium for Unemployment Insurance for employees.

### **111 PERSONAL LIABILITY INSURANCE**

Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.

### **112 EMPLOYEE RETIREMENT**

Includes the City's cost of the employee retirement program.

### **113 F.I.C.A. (SOCIAL SECURITY)**

City's portion of Medicare and Social Security - paid on behalf of employees

### **116 CHRISTMAS BONUS**

Employees' Christmas bonuses.

**117 DENTAL INSURANCE**

Includes the cost of dental insurance for employees.

**119 CLEANING ALLOWANCE**

Includes the cleaning allowances negotiated with the unions; replacement of personal property that was used for city business that was lost, damaged or stolen.

**121 SICK LEAVE BUY-BACK**

Buy Back Program to reduce City's fiscal liability for sick leave.

<b>200 SERIES - MATERIALS AND SUPPLIES</b>
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<p>Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.</p>
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**201 OFFICE SUPPLIES**

Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, envelopes, pens, record books, paper clips, typewriter supplies, etc.

**202 DUPLICATION/COMPUTER SUPPLIES**

Includes all supplies needed to maintain office copiers and printers: paper, toner; computer disks, disk storage boxes, computer paper, etc.

**203 RESERVED****204 FUEL, OIL AND LUBRICANTS**

Includes gasoline, diesel fuel, motor oil, grease and other lubricants, anti-freeze, hydraulic oil.

**205 NONDURABLE SUPPLIES**

Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flags, light bulbs, flashlights, scanner crystals, gauges, thermometers, wrenches, crowbars, shovels, rakes, brooms, mops, electrical testers, extension cords, wire ties, splitters, garden hose, fuel cans, weed eater line, dishes, cups, flatware, coffee pots, pipe cutting oil, pipe wrenches, etc.

**206 BUILDING MAINTENANCE SUPPLIES**

Floor wax, air deodorizer, floor stripper, buffer pads, toilet disinfectants, scouring powder, window cleaner, hand soap, toilet paper, paper towels, bleach, laundry soap, dishwashing soap, ice melt, shop towels, hand cleaner, etc.

**207 CHEMICALS**

Includes chemicals used in the treatment of potable water, sewage, firefighting foams, firefighting dry chemicals, pool chemicals, insect spray, degreaser, sewer acid, etc.

**208 PUBLICATIONS AND PERIODICALS**

Includes magazines, newspapers, books, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.

**209 RECREATIONAL SUPPLIES**

Includes all articles of brief use, such as baseballs, tennis balls, handicraft supplies, basketballs, etc.

**210 LANDSCAPING SUPPLIES**

Grass seed, flower bulbs, insecticides, pesticides, fertilizers, seeds, trees, seedlings, sod, etc., used in any department to enhance public grounds.

**211 TRAINING SUPPLIES**

Ammunition, targets, training manuals, visual and audio aids, projector bulbs, overhead projector transparencies, etc. used for in-house training of city personnel. Also includes training materials for employees - brochures, check stuffers, etc.

**212 ANIMAL FOOD**

Includes dog and cat food; food for waterfowl.

**213 FOOD SUPPLIES**

Includes coffee, ice, disposable cups, tea, sugar, creamer, stirrers, paper plates, and other supplies normally used in the course of special public events.

**214 INVESTIGATIVE/ILLUSTRATIVE SUPPLIES**

Includes film, video tape, special chemicals used in photography laboratories, expendable items in evidence kits, film or video tape for project documentation.

**215 MERCHANDISE FOR RESALE****216 ELECTION SUPPLIES**

Includes cost of supplies necessary for an election, to include the printing of the ballots. Also includes the salaries of the election workers.

**217 WEARING APPAREL**

Includes uniform allowance for employees.

**218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT**

Personal protective safety equipment such as police officer's body armor, firefighter's protective clothing, hard hats, rain gear, etc.

**219 DISPOSAL COSTS**

Landfill fees, disposal of sludge waste, etc., and hauling costs.

**220 MEDICAL SUPPLIES**

Includes purchasing and stocking all first aid kits and all medical supplies for the Fire Department rescue squad.

**221 PUBLIC EDUCATIONAL SUPPLIES**

All supplies expended for public education; film rental, speakers, display posters, handouts, costumes, video rentals or purchases, balloons, PA systems, etc.

**222 RECORD SUPPLIES**

Includes record keeping books, registration pads, special stamps used for record keeping, card kits, spine labels, book dust jacket covers, etc., Police Department bicycle licensing program, filing fees (such as with County).

**223 WELDING SUPPLIES**

Includes demurrage, oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

**224 MEALS/SUPPLIES FOR PRISONERS**

This account includes meals, wearing apparel, blankets, towels and admission kits for prisoners housed in the City jail.

**225 PROMOTIONAL ITEMS**

Includes items with City logo to give-away as part of a promotional campaign, award/incentive or donate items as an event sponsor.

**226 MEETING/WORKSHOP/EVENT SUPPLIES**

Materials and supplies needed to host meetings, workshops and events for employees or outside agencies. Materials/supplies may include film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, balloons, tablecovers and PA systems.

<b>300 SERIES - OTHER SERVICES AND CHARGES</b>
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<p><i>Other services and charges, which may include all current expenses other than those listed in other series, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, travel expenses, consultation, professional services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services. Does not include any item which would increase the value of the property.</i></p>
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**301 LAND**

Tree and stump removal, sand and dirt for fill, etc.

**302 BUILDINGS – REPAIR AND MAINTENANCE**

Includes all items for the interior and exterior repair of city-owned buildings: painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, etc.

**303 BRIDGES AND CULVERTS**

Materials for the repair of bridges and culverts. Examples are lumber, nails, concrete, asphalt, etc.

**304 SEWAGE DISPOSAL - PLANT AND LIFT STATION**

Includes parts for repairs, such as steel plate, pump parts, and other items to repair plant and lift stations.

**305 SANITARY SEWERS**

Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, etc.

**306 SIDEWALKS, STEPS, CURBS, GUTTERS & CONCRETE REPAIRS**

Includes materials, such as concrete and asphalt, for repair.

**307 STORM SEWERS**

Includes materials for repair, such as plastic sheeting, curb hoods, grates, concrete, etc.

**308 DRAINAGE DITCHES**

Includes cost to repair banks, channels and washouts.

**309 STREETS, ALLEYS, AND ROADWAYS**

Includes materials for repair, such as concrete, asphalt, crack sealer, paint and striping, etc.

**310 PARKING AREAS**

Materials for striping, patching, fencing, barriers, etc.

**311 STREET SIGNS, TRAFFIC LIGHTS, AND SIGNS**

Includes street and traffic control signs, warning signs, bulbs and repairs on street lights, controllers, etc. Also includes Storm water signage.

**312 WATER LINES**

Repairs to gate valves, pipe, fire hydrants, etc.

**313 RECREATIONAL STRUCTURES - PARKS**

Repair ball field lights, picnic pavilions, toilets, backstops, etc.

**314 BUG AND RODENT CONTROL**

Includes spraying for termites and roaches, control of rats, mice, squirrels, etc. in buildings.

**315 OFFICE EQUIPMENT (NON-CAPITAL)**

Includes those minor items costing less than \$1,000 normally used to outfit/replace items in an office environment. Including, but not limited to, calculators, electric staplers, etc.

**316 FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS**

Repair or minor replacement of stoves, refrigerators, mini-blinds, rugs, televisions, mattresses and box springs, window shades, chairs, tables, podiums, etc.

**317 DURABLE TOOLS**

Includes heavy hand tools, fire equipment such as nozzles and fittings, portable pumps, etc.

**318 MOTOR VEHICLE /SMALL EQUIPMENT PARTS AND SUPPLIES (Excluding Fuel)**

Tires, batteries, commercial tire changing and tire repair, lights, paint and body work, small gasoline engine repair, repair of weed eaters, alternators, mufflers, automotive glass, repairs to mowing machines, and all other automotive parts.

**319 WATER METERS AND SETTINGS**

Includes repairs/replacement of meter box covers and cans, repairs to water meters.

**320 SIGNAL SYSTEMS**

Includes sealer for loop detectors, fans for signal systems, timers, traffic light repair, repair of storm sirens, etc.

**321 AIR CONDITIONING AND HEATING SYSTEMS**

Includes repairs to all heating, ventilating and air handling systems.

**322 PLAYGROUND AND SWIMMING POOL EQUIPMENT**

Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.

**323 INSPECTION FEE FOR PROPERTY AND EQUIPMENT**

To include annual inspections of fire extinguisher, boiler, etc.

**324 FUEL PUMP/GENERATOR REPAIR**

Includes any repair made to the City's gasoline and/or diesel pumps or repairs made to existing generators not covered by maintenance agreements.

**325 SPRINKLER SYSTEMS**

Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, etc. on sprinkler systems.

**327 CART & DUMPSTER REPAIR**

Cost of materials to repair carts and dumpsters

**328 DOCUMENT DESTRUCTION****330 MEDICAL EXPENSES - EMPLOYEES**

Includes physicals for new employees, city initiated return to work physicals and drug testing; required immunizations for employees.

**331 TRAVEL EXPENSE**

Expenses of elected officials or employees incurred in the performance of authorized and assigned duties involving travel outside the City by public or private carrier. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc.

**332 TUITION REIMBURSEMENT**

Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical

**340 POSTAGE AND SHIPPING**

Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight.

**341 TELEPHONES, TELETYPE, INTERNET SERVICE**

All telephone bills (land and mobile), pagers, Internet accounts, T-1 lines. Also includes teletype rental.

**342 AUTOMOBILE INSURANCE**

Cost of liability insurance for all city vehicles and equipment.

**343 PROPERTY and CONTENTS INSURANCE**

Cost of insurance for all city buildings and contents.

**344 AUDITS AND FINANCIAL CONSULTING**

Cost of annual audits performed by an outside auditor.

**345 ADVERTISING**

Includes the cost of advertising position vacancies, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.

**346 RENTALS AND LEASES**

Includes rents and leases on buildings, land, rights-of-way, hire of equipment (such as business machines) and short term leases of vehicles and machinery, post office box rental.

**347 SPECIAL SERVICES**

Includes lab tests of blood/urine for in-house investigations, special investigations, recording deeds, filing fees, property tax on leased land, outside data processing services, testing, and hiring; professional clean up of toxic spills, transportation costs for inmate laborers.

**348 CONSULTANT FEES**

Includes occasional services of a professional nature, such as an engineer, other than those involved in contracts for capital improvements; attorney fees other than those of the City Attorney; oil well inspection fees; ambulance service fees.

**349 PRINTING**

Cost of printing licenses, receipt books, traffic tickets, code revisions, business cards, letterheads, envelopes, garage sale signs, programs, membership cards, personnel manuals, benefit summary books, job applications, miscellaneous forms.

**350 ELECTRICAL POWER**

All electric utilities used for heat and lights.

**351 NATURAL GAS**

Includes the cost of natural gas for heat in various city buildings.

**352 WATER USAGE**

Includes payments to the City of Oklahoma City for emergency water supplies.

**353 PROPANE AND KEROSENE**

Includes the cost of propane and kerosene. NO LONGER USED.

**354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION**

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees.

**355 LEGAL**

Includes legal fees for the City Attorney, transcripts, depositions, etc.

**356 TRAINING (FOR EMPLOYEES)**

Includes the cost of tuition, fees, special books, online registration fees, etc., for employees participating in training.

**357 COLLECTION SERVICES**

Includes the cost of collection of delinquent accounts by collection agencies.

**358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)**

Includes medical expenses incurred by city prisoners after arrest; also expenses relating to veterinarian clinics.

**359 WEEDS, DEBRIS, AUTOS, ETC., ON LOTS**

Includes the cost of abating a nuisance due to high grass/weeds by mowing, lot clean-up, etc.

**360 CONTRIBUTIONS AND MEMORIALS**

Rewards, donations to charitable institutions and organizations, prizes, entertainment of visiting dignitaries, memorial flowers, etc., employee recognition expenses; sponsorships.

**361 REFUNDS**

Includes refunds of water deposits, overpayments, etc.

**362 JUDGMENTS AND DAMAGES**

Includes miscellaneous claims for damages filed against the city which are paid out of the general revenue. Also to include replacement of citizen-owned items damaged by the city, such as mailboxes.

**363 COURT COSTS**

Includes fees for cost of conducting jury trials in municipal court, such as jury and witness fees, etc.

**364 BUILDING SECURITY & MONITORING**

Alarm installation and monitoring fees.

**365 MAINTENANCE AGREEMENTS**

Includes maintenance agreements on business machines, equipment and facilities.

**366 EMERGENCIES**

Includes emergency or un-budgeted expenses.

**367 POOL AND CONCESSION SALES TAX**

Includes sales tax remitted to the state from pool and concession sales.

**368 GENERAL LIABILITY DEDUCTIBLE**

The deductible on liability insurance claims.

**369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION**

All non-capital expenses for technology, network and/or computer-related equipment, repair and installation. This includes additional hard drives, RAM, processors, motherboards, monitors, scanners, etc. and labor costs. All expenses shall be budgeted through the Technology Dept.

**376 LICENSING & SOFTWARE**

To include all former 432 expenses, licenses required for software usage, protection of copyright violations, web-hosting fees, domain registration fees, radio usage fees, state licenses, etc. This account is NOT to be used for driver's license reimbursements.

**377 LICENSES**

For reimbursement of driver's records and special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc.

**378 VEHICLE TAGS**

For fees associated with vehicle tags for city vehicles.

**379 STORM WATER PERMITS**

Cost of annual Stormwater Permit fee for Oklahoma Dept of Environmental Quality.

**380 PARK ACTIVITIES AND PROGRAMS**

Includes miscellaneous park programs not covered under Festivals and Events.

**381 FESTIVALS AND EVENTS**

Includes cost of decorations and displays for events such as the Fourth of July Celebration, Chisholm Trail Festival, Czech Festival, City Birthday Celebration.

**382 AUCTION EXPENSES**

All associated fees and charges to cover the sale and/or purchase of items through E-Bay or the Public Surplus auction site.

**383 CANINE EQUIPMENT & SUPPLIES**

Includes kennels, dog runs, misc. equipment and safety supplies for the canine police unit.

**384 COFFEE SERVICE**

Includes coffee service for city facilities.

**385 UTILITY BILL PROCESSING**

Costs for outsourcing Utility Bills and Late Notices to include bill processing, envelope stuffing and postage.

**386 ABATEMENT SERVICES**

Includes cost for private contractor to abate nuisance properties.

**387 CREDIT CARD PROCESSING FEES**

Includes fees paid through the Merchant account in order to receive payments from debit/credit card customers for city services.

**388 PROMOTIONAL SERVICES**

Includes professional videography, photography, etc. to be used in City promotions and

**389 SNOW/ICE CONTROL**

Includes salt, sand, etc. to control ice and snow on city streets. Also includes funds to pay Contractor for snow/ice removal.

**390 ACA REPORT PROCESSING**

Fees to process Affordable Care Act (ACA) report for employee 1095 forms.

<b>400 SERIES - CAPITAL OUTLAY</b>
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<p><i>Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, motor vehicles, data entry equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract.</i></p>
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**401 LAND (PURCHASING)**

Includes all expenditures for land, such as abstracts, assessments, cost of appraising, recording of deed, surveys, etc.

**402 LAND (IMPROVEMENTS)**

Includes all expenditures (including payroll) covering the original cost of draining, engineering, inspection, first sodding or seeding, terracing, grading, planting of trees, etc.

**403 BUILDINGS**

Includes only those expenses incurred through new construction or purchase of new buildings.

**404 BUILDINGS (IMPROVEMENTS OR ADDITIONS)**

Includes the cost of all major improvements or additions to existing buildings.

**405 BRIDGES AND CULVERTS**

Includes cost of new construction.

**406 SANITARY SEWERS**

Includes cost of new construction.

**407 SIDEWALKS, STEPS, CURBS, AND GUTTERS**

Includes cost of new construction.

**408 STORM SEWERS**

Includes cost of new construction.

**409 STREET CONSTRUCTION**

The cost of construction for new streets.

**410 STREET IMPROVEMENTS**

Cost to enhance unimproved or semi-improved streets; includes major improvements to existing streets.

**411 WATER LINES**

Cost of new fire hydrants, gate valves, valve boxes, water lines, etc.

**412 ALLEY CONSTRUCTION**

Includes the opening of alleys, initial paving, etc.

**413 ALLEY IMPROVEMENTS**

Includes repair of paving, re-paving, fencing, etc.

**414 PARKING AREAS**

Includes paving, striping, fencing, barriers, etc., of new parking areas.

**415 FENCING**

Includes the cost of new fencing for purposes of security, site screening, etc.

**416 RECREATIONAL FACILITIES**

Includes new construction of tennis courts, lakes, baseball fields, swimming pools, football fields, soccer fields, etc.

**417 SECURITY SYSTEMS**

Includes cost of new or replacement security systems, or major improvements/overhauls of existing

**418 WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS**

Includes cost of water well, water tower and lift station equipment and/or improvements.

**420 FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS**

Major purchases of items to furnish city buildings. These items may be either new or to replace existing items.

**421 MACHINERY, TOOLS, AND MISCELLANEOUS EQUIPMENT**

Includes driver operated equipment not designed for over the road use; this would include items such as farm tractors used as mowers. Also includes construction machinery such as front end loaders, bulldozers, backhoes, trailers, snow plows, sanders, and other snow removal machinery, as well as lawn mowers, welders, portable pumps, hand tools costing

**422 INSTRUMENTS AND ELECTRONICS (NON-TECHNOLOGY RELATED)**

Includes purchase of two-way radios, pagers, telephone recording systems for the Police and Fire Departments, cameras (both video cassette recorders and still cameras), television sets, shotguns, etc.

**423 MOTOR VEHICLES**

Includes all vehicles designed for transportation of personnel and/or machinery or material. Examples would be police vehicles, dump trucks, pick-ups, sedans, fire apparatus, trash trucks, transfer trailers, cab and chassis for special applications. Also includes cost of planned major overhauls of power plant, drive train, and/or major components of motor vehicles. ( Does not cover the vehicles bought through lease purchase. This is in Debt Service 504.)

**424 BOOKS**

Includes cost of materials that are additions to the collection of the library.

**425 WATER METERS AND SETTINGS**

Includes the cost of new water meters, water meter cans and covers, curb stops, corporation stops, tapping saddles or clamps, tubing (various sizes), meter couplings, backflow preventors, etc.

**426 SIGNALS AND SYSTEMS**

Includes the cost of new storm sirens and repairs of same.

**427 HEATING AND AIR CONDITIONING SYSTEMS**

Includes the cost of new heating and air conditioning systems.

**428 PARKS, PLAYGROUNDS, AND SWIMMING POOL EQUIPMENT**

Includes the cost of new equipment for these areas.

**429 SIGNS AND MARKERS**

Includes replacement and new street and traffic control signs; also includes informational signs and signs identifying facilities and buildings.

**430 CARTS AND DUMPSTERS**

New or replacement carts and dumpsters along with items for resale to the public.

**433 COMPUTER PURCHASE**

Includes the cost to purchase computers or technology equipment (greater than \$1,000.)

<b>500 SERIES - DEBT SERVICES</b>
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<i>Debt service, which may include outlays in the form of debt principle payments, periodic interest payments, or related service charges for benefits received in part or in prior fiscal periods as well as in current and future fiscal periods, funded and un-funded.</i>
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**503 SUPPORT OF ORGANIZATIONS**

Includes special contractual obligations and/or support for organizations such as Community Education, Salvation Army Senior Center, Canadian County Youth Services, etc.

**504 CONTRACTUAL AGREEMENTS**

To include payback agreements, refunds, capital lease purchase payments, etc.

**505 WATER WELL RENTALS**

Includes lease payments and water usage payment on water well and well fields.

**520 INTEREST TRANSFERRED TO GENERAL FUND**

<b>600 SERIES - CONTINGENCY AND TRANSFERS</b>
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<i>Fund transfers, which may include permanent transfers of resources from one fund to another.</i>
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**601 CONTINGENCY**

Reserve account

**602 TRANSFERS**

Funds from the '04 Sales Tax increase transferred to the General Fund Reserves or transfers to make Revenue Bond Payments.

**603 DEBT SERVICE-TRANSFER TO 2007 YMA REVENUE BOND**

Funds transferred to make Revenue Bond payments.

- 604 DEBT SERVICE-YMA TRANSFER TO 2010 REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 605 DEBT SERVICE-TRANSFER TO 2011 YMA REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 606 DEBT SERVICE-TRANSFER TO ARVEST MASTER LEASE**  
Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease.
- 607 DEBT SERVICE-TRANSFER TO SANITATION LEASE**  
Debt service payments for Arvest Sanitation Lease.
- 608 DEBT SERVICE-2012A REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 609 DEBT SERVICE-ARVEST EQUIPMENT LOAN**  
Debt service payments for Arvest Small Equipment Loan.
- 610 DEBT SERVICE-2012B REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 611 DEBT SERVICE-2015A REVENUE NOTE**  
Funds transferred to make Revenue Bond payments.
- 612 DEBT SERVICE-2015B REVENUE NOTE**  
Funds transferred to make Revenue Bond payments.
- 614 DEBT SERVICE-BANCFIRST**  
Payment for land planned for a new city hall.
- 615 DEBT SERVICE-SANTANDER EQUIPMENT LEASE**  
Debt service payment for the (Government Capital) Santander Equipment Lease.
- 616 DEBT SERVICE-YNB**  
Payment for land planned for the Sports Complex.
- 628 TRANSFER TO GENERAL FUND**
- 650 CITY MATCH GRANT FUND**  
This account is for any city match funds required for Grants, if awarded.