

COAL COUNTY TREASURER

NOVEMBER 26, 2008

STATUTORY REPORT



Oklahoma State Auditor
& Inspector

**GINA McNUTT, COUNTY TREASURER
COAL COUNTY, OKLAHOMA
TREASURER STATUTORY REPORT
NOVEMBER 26, 2008**

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STATE AUDITOR AND INSPECTOR

STEVE BURRAGE, CPA
State Auditor

MICHELLE R. DAY, ESQ.
Chief Deputy



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January 6, 2009

BOARD OF COUNTY COMMISSIONERS
COAL COUNTY COURTHOUSE
COALGATE, OKLAHOMA 74538

Transmitted herewith is the Coal County Treasurer Statutory Report for November 26, 2008. The engagement was conducted in accordance with 74 O.S. § 212.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the course of our engagement.

The Office of the State Auditor and Inspector is committed to serve the public interest by providing independent oversight and to issue reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

A handwritten signature in blue ink that reads "Steve Burrage". The signature is written in a cursive, flowing style.

STEVE BURRAGE, CPA
STATE AUDITOR & INSPECTOR

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Gina McNutt, County Treasurer
Coal County Courthouse
Coalgate, Oklahoma 74538

Dear Ms. McNutt:

For the purpose of complying with 74 O.S. § 212, we have performed the following procedures for November 26, 2008:

- Review bank reconciliations, visually verify certificates of deposit, and confirm investments.
- Determine whether subsidiary records reconcile to the general ledger.
- Review pledged collateral securing deposits and invested funds.

All information included in the bank reconciliations, the investment ledger, the subsidiary ledgers, and the general ledger is the representation of the County Treasurer.

Our county treasurer statutory engagement was limited to the procedures performed above and was less in scope than an audit performed in accordance with generally accepted auditing standards. Accordingly, we do not express an opinion on any general-purpose financial statements of Coal County.

Based on the above reconciliations, visual verification, and confirmation procedures performed, the cash and investments of the County are supported by bank records and are adequately secured to prevent loss in the event of a bank failure. With respect to subsidiary records reconciling to the general ledger, our finding is presented in the accompanying schedule of findings and responses.

This report is intended for the information and use of the management of the County. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Sincerely,

A handwritten signature in blue ink that reads "Steve Burrage".

STEVE BURRAGE, CPA
STATE AUDITOR & INSPECTOR

December 11, 2008

**GINA McNUTT, COUNTY TREASURER
COAL COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND RESPONSES**

Finding 2009-1 – School Subsidiary Ledger and General Ledger (Repeat Finding)

Criteria: Safeguarding controls are an aspect of internal control. Safeguarding controls relate to the prevention or timely detection of unauthorized transactions and unauthorized access to assets. Failure to perform tasks that are part of internal controls, such as reconciling the subsidiary ledger to the general ledger, are deficiencies in internal control.

Condition: We noted that the subsidiary ledger for schools does not reconcile to the general ledger.

Effect: This condition would cause the County Treasurer's office to have inaccurate records or incomplete information.

Recommendation: OSAI recommends that the subsidiary ledger for schools be reconciled to the general ledger on a monthly basis.

Views of responsible officials and planned corrective actions: The Treasurer's office has gone back to where this mistake was originally made, but cannot explain why. This problem was inherited from the prior County Treasurer. The current Treasurer will do whatever is needed to get this resolved.



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