

**BUDGET ADOPTION RESOLUTION – FUND-BASED BUDGET**

**TOWN OF MEDICINE PARK, OKLAHOMA  
RESOLUTION NO. 180621.1**

**A RESOLUTION APPROVING THE TOWN OF MEDICINE PARK, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2018-2019 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY**

**WHEREAS**, The Town of Medicine Park has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) by resolution dated January 18, 2018; and

**WHEREAS**, The Treasurer has prepared a budget for the fiscal year ending June 30, 2019 (FY 2018-2019) consistent with the Act; and

**WHEREAS**, The Act in section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the Town of Medicine Park Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Town of Medicine Park Board of Trustees has conducted a Public Hearing on June 5, 2018, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEDICINE PARK, OKLAHOMA:**

**SECTION 1.** The Board of Trustees of the Town of Medicine Park does hereby adopt the FY 2018-2019 Budget on the 21st day of July 2018 with total resources available in the amount of \$686,463.00 and total fund/departmental appropriations in the amount of \$574,825.00. Legal appropriations (spending/encumbering limits) are hereby established as follows:

<b>Fund: Department</b>	<b>Personal Services</b>	<b>Materials &amp; Supplies</b>	<b>Other Services &amp; Charges</b>	<b>Capital Outlay</b>	<b>Debt Service</b>	<b>Transfers</b>
General Fund:						
Administration	\$ 115,993	\$ 18,134	\$ 55,560			\$ 129,270
Police	\$ 119,308	\$ 20,746	\$ 7,499		\$ 7,011	
Event Center		\$ 7,663	\$ 15,945			\$ 1,156

**RECEIVED**

JUN 29 2018

State Auditor  
and Inspector

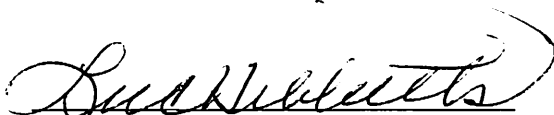
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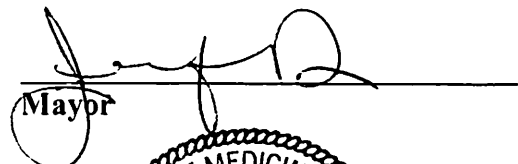
Street & Alley Fund:						
Streets		\$ 2,976	\$ 2,976	\$ 4,000		
Fire Department Fund:						
Fire Department	\$ 5,500	\$ 4,562	\$ 5,584			
Planning & Preservation Fund:						
Planning & Preservation:	\$ 6,000	\$ 10,000	\$ 11,000	\$ 15,000		
Penalty & Assessment Fund:						
Penalty & Assessments:			\$ 3,142			\$ 71
Parks & Rec Fund:						
Parks & Rec		\$ 3,330	\$ 2,400			
Rainy Day Fund:						
Rainy Day						

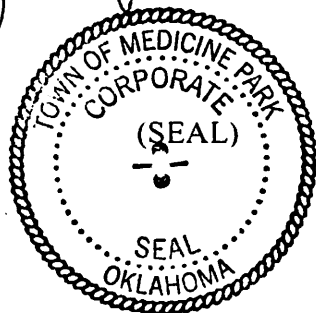
**SECTION 2.** The Board of Trustees does hereby authorize the Treasurer to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2018-2019, from one line item to another, without further approval by the City Council/Town Board.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Board of Trustees and filed with the State Auditor and Inspector.

**PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of June, 2018, by the Board of Trustees, Medicine Park, Oklahoma.**

  
Town Clerk

  
Mayor



**TOWN OF MEDICINE PARK  
COMBINED BUDGET SUMMARY - ALL BUDGETED FUNDS  
FY 2019**

	<u>GENERAL FUND</u>	<u>EVENT CENTER</u>	<u>STREETS &amp; ALLEYS</u>	<u>FIRE DEPARTMENT</u>	<u>PLANNING &amp; PRESERVATION</u>	<u>PENALTY &amp; ASSESSMENTS</u>	<u>PARKS &amp; RECREATION</u>	<u>RAINY DAY</u>
BEGINNING FUND BALANCE - ESTIMATED	110,000	1,156	7,002	1,064	31,763	71	2,850	2,850
REVENUES:								
TAXES	338,268		3,256		10,803			
LICENSES & PERMITS	5,515							
CHARGES FOR SERVICES	17,566							
CITATIONS & FINES	33,605					3,142		
INTEREST								
MISCELLANEOUS	4,875			4,369				
TRANSFERS IN	1,227		0	11,000			2,880	93,200
TOTAL REVENUES	<u>401,057</u>	<u>0</u>	<u>3,256</u>	<u>15,369</u>	<u>10,803</u>	<u>3,142</u>	<u>2,880</u>	<u>93,200</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>511,057</u>	<u>1,156</u>	<u>10,258</u>	<u>16,433</u>	<u>42,566</u>	<u>3,213</u>	<u>5,730</u>	<u>96,050</u>
APPROPRIATIONS BY DEPARTMENT:								
TOWN ADMINISTRATION	189,687					3,142		
POLICE DEPARTMENT	147,553							
EVENT CENTER	23,608							
STREETS			5,952					
FIRE DEPARTMENT				15,646				
PLANNING & PRESERVATION					27,000			
PARKS & RECREATION							5,730	
RAINY DAY FUND								
CAPITAL OUTLAY/DEBT SERVICE	17,011		4,000		15,000			
TRANSFERS OUT	130,426	1,156				71		
TOTAL APPROPRIATIONS	<u>508,284</u>	<u>1,156</u>	<u>9,952</u>	<u>15,646</u>	<u>42,000</u>	<u>3,213</u>	<u>5,730</u>	<u>0</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	2,772	0	306	787	566	0	0	96,050

**TOWN OF MEDICINE PARK  
GENERAL FUND SUMMARY  
FY 2019**

BEGINNING FUND BALANCE - ESTIMATED	<u>110,000</u>
REVENUES:	
TAXES	338,268
LICENSES & PERMITS	5,515
CHARGES FOR SERVICES	17,566
CITATIONS & FINES	33,605
INTEREST	
MISCELLANEOUS	4,875
TRANSFERS IN	<u>1,227</u>
TOTAL REVENUES	<u>401,057</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>511,057</u>

	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT	
APPROPRIATIONS BY DEPARTMENT AND OBJECT							
TOWN ADMINISTRATION	115,993	18,134	55,560	10,000			199,687
POLICE DEPARTMENT	119,308	20,746	7,499		7,011		154,564
EVENT CENTER		7,663	15,945			1,156	24,764
STREETS							0
FIRE DEPARTMENT						11,000	11,000
PLANNING & PRESERVATION							0
PARKS & RECREATION						2,880	2,880
RAINY DAY FUND						92,880	92,880
CAPITAL OUTLAY/DEBT SERVICE							0
TRANSFERS OUT						<u>22,510</u>	<u>22,510</u>
TOTAL APPROPRIATIONS	<u>235,301</u>	<u>46,543</u>	<u>79,004</u>	<u>10,000</u>	<u>7,011</u>	<u>130,426</u>	<u>508,285</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							<u>2,772</u>

**TOWN OF MEDICINE PARK  
SPECIAL FUNDS SUMMARY  
FY 2019**

	<u>COMMUNITY CENTER</u>	<u>STREETS &amp; ALLEYS</u>	<u>FIRE DEPARTMENT</u>	<u>PLANNING &amp; PRESERVATION</u>	<u>PENALTY &amp; ASSESSMENTS</u>	<u>PARKS &amp; RECREATION</u>	<u>RAINY DAY</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	1,156	7,002	1,064	31,763	71	2,850	2,850	46,756
REVENUES:								
TAXES		3,256		10,803				14,059
LICENSES & PERMITS								0
CHARGES FOR SERVICES								0
CITATIONS & FINES					3,142			3,142
MISCELLANEOUS			4,369					4,369
TRANSFERS IN		0	11,000			2,880	93,200	107,080
TOTAL REVENUES	<u>0</u>	<u>3,256</u>	<u>15,369</u>	<u>10,803</u>	<u>3,142</u>	<u>2,880</u>	<u>93,200</u>	<u>128,650</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>1,156</u>	<u>10,258</u>	<u>16,433</u>	<u>42,566</u>	<u>3,213</u>	<u>5,730</u>	<u>96,050</u>	<u>175,406</u>
APPROPRIATIONS BY OBJECT:								
PERSONAL SERVICES			5,500	6,000				11,500
MATERIALS & SUPPLIES		2,976	4,562	10,000		3,330		20,868
OTHER SERVICES & CHARGES		2,976	5,584	11,000	3,142	2,400		25,102
CAPITAL OUTLAY/DEBT SERVICE		4,000		15,000				19,000
TRANSFERS OUT	1,156				71			1,227
TOTAL APPROPRIATIONS	<u>1,156</u>	<u>9,952</u>	<u>15,646</u>	<u>42,000</u>	<u>3,213</u>	<u>5,730</u>	<u>0</u>	<u>77,697</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	<u>0</u>	<u>306</u>	<u>787</u>	<u>566</u>	<u>0</u>	<u>0</u>	<u>96,050</u>	<u>97,709</u>

**TOWN OF MEDICINE PARK  
GENERAL FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
FUND BALANCE				110,000
FINES	45,651	36,960	30,300	25,650
COURT COSTS	0	5,040	5,575	4,761
DRUG EDUCATION FEE	0	0	0	0
PENALTY FEES (OSBI)	0	3,192	0	0
CLEET FEES	0	0	0	0
TECHNOLOGY FEES	0	3,528	3,780	3,194
BUILDING PERMITS	60	1,500	1,826	1,465
BUSINESS & CONTRACTOR PERMITS	8,713	4,500	4,797	4,050
COUNTY ELECTION REIMBURSEMENT	150	225	75	75
FRANCHISE TAX	4,680	2,300	2,508	2,257
LODGING TAX	0	28,000	31,618	28,270
ALCOHOLIC BEV TAX	1,271	1,020	1,085	973
CIGARETTE TAX	4,477	4,500	5,764	5,073
SALES TAX	305,697	362,000	386,380	301,695
STATE GRANTS	0	0	0	0
USE TAX	0	0	0	0
FEDERAL GRANTS	0	0	0	0
ATM FEES	4,800	4,800	4,800	4,800
COPIES AND FAXES	195	125	156	135
CREDIT CARD FEES	1,155	0	0	0
DONATIONS	4,100	900	0	0
INSURANCE REIMBURSEMENTS	12,577	425	0	0
INTEREST	46	0	0	0
MISC REVENUES	420	500	482	0
TRANSFER IN FROM OTHER FUNDS	16,986	0	0	1,227
<b>EVENT CTR</b>				<u>17,431</u>
<b>TOTAL REVENUE</b>		<b>459,515</b>	<b>479,147</b>	<u><u>511,057</u></u>

**TOWN OF MEDICINE PARK  
GENERAL FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Expense:</b>				
ACCOUNTING SERVICES	8,770	6,000	5,782	10,000
ATTORNEY FEES	6,519	7,500	6,514	6,000
REGULAR PAY	125,735	75,425	65,228	89,886
PAYROLL REIMBURSEMENT	0	0	0	-3,766
FICA TOWN SHARE	2,016	0	4,949	6,876
OESC	905	0	646	899
HEALTH INSURANCE	4,984	6,003	6,003	5,543
DENTAL/VISION INSURANCE	695	540	527	554
<b>PERSONNEL SERVICES</b>				<u><u>115,993</u></u>
ELECTRICITY	2,756	3,000	2,486	2,500
PROPANE	1,296	1,600	1,601	1,500
TELEPHONE & INTERNET	2,078	2,058	1,730	2,058
MAINTENANCE SUPPLIES	801	1,500	1,343	3,000
OFFICE EQUIPMENT	2,736	4,800	4,631	2,360
OFFICE SUPPLIES	3,478	3,440	3,254	3,440
POSTAGE & SHIPPING	2,630	3,276	2,819	3,276
UNIFORMS	0	0	0	0
VEHICLE SUPPLIES	14	0	0	0
ADVERTISING	2,646	1,200	602	850
BANK FEES	130	300	285	300
COMPUTER & INTERNET SERVICES	5,804	5,400	7,215	7,800
COURT EXPENSE	10,559	7,200	7,200	7,350
PENALTY FEES (CLEET/OSBI)	0	3,192	0	0
CREDIT CARD FEES	1,034	0	0	0
EDUCATION & TRAINING	2,213	4,100	2,815	4,100
INSURANCE	27,187	24,964	25,590	6,164
INTEREST	58	0	0	0
LEGAL FEES	0	0	0	0
LICENSES & PERMITS	247	96	64	96

**TOWN OF MEDICINE PARK  
GENERAL FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
MAINTENANCE SERVICES	11,775	9,000	9,632	9,700
MILEAGE REIMBURSEMENT	966	2,000	1,179	2,000
MISC OTHER SERVICES & CHARGES	3,474	7,750	2,025	10,000
OUTSIDE SERVICES	893	2,000	5,670	5,700
SOFTWARE	0	2,100	0	0
TRAVEL AND LODGING	623	1,500	1,156	1,500
CAPITAL OUTLAY	40,548	53,250	23,369	<u>10,000</u>
<b>TOWN HALL</b>				<u><u>83,694</u></u>
TRANSFER OUT TO OTHER FUNDS	99,297	32,000	33,209	<u>129,270</u>
<b>TRANSFERS</b>				<u><u>129,270</u></u>
<b>POLICE DEPARTMENT</b>				<u><u>154,564</u></u>
<b>EVENT CENTER</b>				<u><u>24,764</u></u>
<b>ALL DEPT EXPENSES</b>				<u><u>508,284</u></u>



**TOWN OF MEDICINE PARK  
EVENT CENTER FUND AND DEPARTMENT  
FY 2019**

	<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY18 ACTUAL (EST)</b>	<b>PROPOSED FY19 BUDGET</b>
<b>Revenue:</b>				
FUND BALANCE		0	1,156	1,156
EVENT CENTER RENTAL	12,178	14,000	20,425	17,431
			<b>TOTAL REVENUES</b>	<b>18,587</b>

<b>Expense:</b>				
ELECTRICITY	4,103	3,120	2,405	2,500
PROPANE	60	150	375	394
TELEPHONE/INTERNET	0	0	0	1,200
MAINTENANCE PARTS	3,015	6,200	2,973	3,549
OFFICE SUPPLIES	10	25	15	20
INSURANCE	0	0	0	1,167
MAINTENANCE LABOR	698	2,500	3,804	3,549
CONTRACT SERVICES	8,426	10,750	10,702	11,229
TRANSFER TO GENERAL FUND	0	0	0	1,156
			<b>TOTAL EXPENSES</b>	<b>24,764</b>

**TOWN OF MEDICINE PARK  
POLICE DEPARTMENT  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
DONATIONS	0	900	900	0
INSURANCE REIMBURSEMENTS	0	425	425	0
				<u>0</u>
<b>Expense:</b>				
REGULAR PAY	115,058	106,859	101,403	103,893
SPECIAL EVENT PAY	200	8,474	0	0
FICA TOWN SHARE	3,468	0	7,851	7,948
OESC	518	0	993	1,039
HEALTH INSURANCE	5,011	5,520	4,994	5,319
DENTAL/VISION INS	965	1,097	964	1,109
HEALTH INS REIMBURSE	249	538	518	0
TELEPHONE/INTERNET	3,775	3,550	3,490	3,720
FUEL	8,850	8,900	8,829	11,558
MAINTENANCE SUPPLIES	310	5,100	55	75
OFFICE EQUIPMENT	52	300	54	400
OFFICE SUPPLIES	1,365	250	260	260
POSTAGE & SHIPPING	70	120	20	20
UNIFORMS	1,673	500	67	75
VEHICLE PARTS	5,353	4,200	46,338	4,638
COMPUTER/INTERNET SVCS	648	900	742	922
EDUCATION & TRAINING	603	800	590	590
INSURANCE	0	0	0	5,093
LICENSES & PERMITS	39	200	187	200
MISCELLANEOUS OTHER	455	0	0	0
SOFTWARE	237	237	0	0
VEHICLE LABOR	5,607	500	825	694
TRANSFER OUT TO OTHER FUNDS	5,546	0	0	0
CAPITAL OUTLAY	9,142	15,545	15,427	7,011
				<u>154,564</u>

**TOWN OF MEDICINE PARK  
STREETS ALLEYS FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
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**Revenue:**

FUND BALANCE		0	6,292	7,002
GASOLINE & MOTOR VEHICLE TAX	4,100	3,000	3,702	3,256
TRANSFER IN FROM OTHER FUNDS		0	0	0
			<b>TOTAL REVENUES</b>	<u><u>10,258</u></u>

**Expense:**

MAINTENANCE SUPPLIES	872	5,400	5,433	2,976
MAINTENANCE LABOR	0	0	520	2,976
CAPITAL OUTLAY	0	0	1,000	4,000
			<b>TOTAL EXPENSES</b>	<u><u>9,952</u></u>

**TOWN OF MEDICINE PARK  
FIRE DEPARTMENT FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
FUND BALANCE			2,066	1,064
STATE GRANTS	3,817	3,844	3,744	3,369
DONATIONS		1,259		1,000
TRANSFER FROM OTHER FUNDS	1,000	4,000		11,000
			<b>TOTAL REVENUES</b>	<b>16,433</b>
<b>Expense:</b>				
FIREFIGHTER REIMBURSEMENT		5,500	5,455	5,500
TELEPHONE	530	515	609	0
FUEL	1,028	1,100	1,322	1,767
MAINTENANCE SUPPLIES	2,512	4,800	1,183	1,630
UNIFORMS	467	0	74	80
VEHICLE SUPPLIES	324	1,250	995	1,085
COMPUTER/INTERNET SERVICES		948	0	950
INSURANCE	1,917	1,905	1,905	3,289
MAINTENANCE SERVICES	1,386	250	1,233	1,345
VEHICLE LABOR	596	0	0	0
			<b>TOTAL EXPENSES</b>	<b>15,646</b>

**TOWN OF MEDICINE PARK  
PLANNING PRESERVATION FUND  
FY 2019**

	<b>FY17 ACTUAL</b>	<b>FY18 BUDGET</b>	<b>FY18 ACTUAL (EST)</b>	<b>PROPOSED FY19 BUDGET</b>
<b>Revenue:</b>				
FUND BALANCE			31,763	31,763
DONATIONS	500			0
USE TAX - P&P	8,354	9,200	12,004	10,803
			<b>TOTAL REVENUES</b>	<b>42,566</b>
<b>Expense:</b>				
MAINTENANCE SUPPLIES	358	3,000	2,933	10,000
MAINTENANCE LABOR	4,711	3,000	2,337	10,000
MISCELLANEOUS OTHER	0	3,000	2,980	1,000
CONTRACT SERVICES	0	0	0	6,000
CAPITAL OUTLAY	0	0	0	15,000
			<b>TOTAL EXPENSES</b>	<b>42,000</b>

**TOWN OF MEDICINE PARK  
PENALTY ASSESSMENT FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
FUND BALANCE	0	0	80	71
PENALTY FEES (CLEET/OSBI)	0	0	3,741	3,142
			<b>TOTAL REVENUES</b>	<u>3,213</u>
<b>Expense:</b>				
PENALTY FEES (CLEET/OSBI)	0	3,192	3,661	3,142
TRANSFER OUT TO OTHER FUNDS	0	0	0	71
			<b>TOTAL EXPENSES</b>	<u>3,213</u>

**TOWN OF MEDICINE PARK  
PARKS REC FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	YTD PROJECTION	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
FUND BALANCE	0	0	3,359	2,850
TRANSFER FROM OTHER FUNDS	0	0	3,359	2,880
			<b>TOTAL REVENUES</b>	<u><u>5,730</u></u>
<b>Expense:</b>				
MAINTENANCE SUPPLIES	0	0	0	3,330
MAINTENANCE SERVICES	0	0	0	2,400
			<b>TOTAL EXPENSES</b>	<u><u>5,730</u></u>

**TOWN OF MEDICINE PARK  
RAINY DAY FUND  
FY 2019**

	FY17 ACTUAL	FY18 BUDGET	FY18 ACTUAL (EST)	PROPOSED FY19 BUDGET
<b>Revenue:</b>				
FUND BALANCE	0	0	3,359	2,850
TRANSFER FROM OTHER FUNDS	0	0	3,359	93,200
			<b>TOTAL REVENUES</b>	<u>96,050</u>
<b>Expense:</b>				
MAINTENANCE SUPPLIES	0	0	0	0
MAINTENANCE SERVICES	0	0	0	0
			<b>TOTAL EXPENSES</b>	<u>0</u>