

**CITY OF WALTERS
BUDGET MESSAGE**

FY 2015-2016

To: City Council and Citizens of Walters

The upcoming FY 2015-2016 annual budget of the City of Walters has been prepared for your consideration and reflects the City's continuing effort to provide quality services to its citizens.

The budget herein presented contains the following items of note:

- Capital improvement projects in this budget are very limited to available funds. The Public Works Authority Capital improvements are also limited by available funds. The included capital expenditures only represent the normal replacements to plant.
- Rate increases are not indicated in the 2015-2016 Budget Year. Electric rates were increased in January 2014 and appear to be sufficient at this time. Natural Gas costs at the power plants have fallen due to the abundance of gas in the U.S. The status of OMPA's coal unit is unknown, but we should expect the Oklaunion units to be scuttled within the next few years due to EPA restrictions on greenhouse gas emissions. Within the attached budget, water sales maybe understated since early 2015 rains in May have significantly increased surface water supplies and current water restrictions should be lifted. The Budget was not modified to reflect increased water supplies. The drought may not be over and City will continue to develop supplemental water supplies. The Public Works Budget reflects capital expenditures for water infrastructure. All utility revenues are very near last year's levels and should be conservative.
- Both Budgets include increase to support an across the board pay increase of 3% for the employees. Seasonal employees will be held at current levels. Part time employees will reviewed individually.
- Transfer funds from the Public Works Authority support many activities and will be monitored closely. The City does a good job of controlling costs and tracking when budget amendments and fund transfers are required.
- Other ordinary cost increases have been contemplated and assigned to the various departments. Budgetary controls are set at the Department level.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

David Mitchell, Mayor

City of Walters

FUND SUMMARY

Fund: General Fund

Fiscal Year 15-16

Estimated Revenues	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Administration	\$776,569	\$753,125	\$1,051,154	\$702,285
Police	\$16,038	\$15,329	\$26,729	\$26,727
Fire	\$27,405	\$16,349	\$12,368	\$12,365
Street	\$30,476	\$31,056	\$32,951	\$82,245
Parks	\$30,607	\$27,974	\$13,642	\$13,644
Library	\$12,127	\$10,628	\$8,826	\$8,827
Airport	\$0	\$120	\$0	\$450,000
Golf	\$60,795	\$74,187	\$74,337	\$84,704
Total Operating Revenue	\$954,017	\$928,768	\$1,220,005	\$1,380,797
Transfers In - WPWA/LOC	\$536,040	\$425,000	\$425,000	\$450,000
Total Revenues	\$1,490,057	\$1,353,768	\$1,645,005	\$1,830,797
Use of Fund Balance (+/-)	\$16,796	(\$20,254)	(\$298,601)	(\$7,710)
Total Resources	\$1,506,853	\$1,333,514	\$1,346,404	\$1,823,087
Proposed Expenditures				
Administration	\$258,218	\$255,407	\$250,486	\$256,290
Police	\$303,498	\$250,614	\$273,614	\$251,097
Fire	\$270,765	\$240,657	\$225,286	\$237,692
Street	\$412,020	\$328,844	\$338,893	\$378,425
Parks	\$48,456	\$45,880	\$57,658	\$43,954
Library	\$58,137	\$55,365	\$50,559	\$50,244
Airport	\$4,327	\$3,901	\$3,930	\$453,950
Golf	\$151,432	\$152,846	\$145,978	\$151,437
Total Department	\$1,506,853	\$1,333,514	\$1,346,404	\$1,823,087
Transfers Out - Cemetery	\$0	\$0	\$0	\$0
Total	\$1,506,853	\$1,333,514	\$1,346,404	\$1,823,087

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Admin

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Attorney Retainer	\$3,000	\$3,000	\$3,000	\$3,000
Personal Services	\$64,270	\$60,200	\$60,329	\$61,504
Retirement	\$4,221	\$4,482	\$4,480	\$4,582
Health Insurance	\$6,146	\$7,085	\$5,860	\$6,945
FICA	\$4,587	\$4,763	\$4,665	\$4,862
American Legion Ser/Officer	\$0	\$0	\$75	\$75
Other Expenditures	\$6,610	\$10,843	\$10,962	\$10,929
Capital Outlay	\$0	\$0	\$0	\$3,000
Sales Tax to WPWA	\$169,384	\$165,035	\$161,115	\$161,393
Total	\$258,218	\$255,408	\$250,486	\$256,290

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	6	6
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Police

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$250,053	\$206,411	\$234,077	\$211,558
Fuel	\$12,877	\$12,590	\$12,741	\$12,742
Uniform Allowance	\$500	\$500	\$500	\$500
Materials & Supplies	\$24,417	\$15,686	\$11,609	\$11,609
Other Services & Charges	\$15,651	\$15,427	\$14,687	\$14,687
Capital Outlay	\$0	\$0	\$0	\$0
Total	\$303,498	\$250,614	\$273,614	\$251,097

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	5	5
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Fire

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$207,363	\$200,997	\$191,207	\$205,294
Fuel	\$5,080	\$3,808	\$3,751	\$3,753
Equipment Maintenance	\$9,837	\$5,539	\$3,596	\$3,595
Uniform Allowance	\$400	\$400	\$400	\$400
Volunteer Call Reimburse	\$1,805	\$3,555	\$1,750	\$1,750
Miscellaneous Equipment	\$14,944	\$9,020	\$7,265	\$7,265
Office Supply (adjust)	-\$12,233	\$0	\$0	\$0
Debt Service	\$31,998	\$3,368	\$1,684	\$0
Other Services & Charges	\$11,571	\$13,970	\$15,633	\$15,635
Total	\$270,765	\$240,657	\$225,286	\$237,692

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	4	4
FY 15-16 Proposed Changes in Service:		
None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Street

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$268,472	\$201,621	\$206,543	\$205,965
Supplies	\$7,580	\$14,480	\$18,944	\$17,521
Other Services & Charges	\$11,845	\$8,900	\$7,422	\$7,471
Insurance	\$7,466	\$6,785	\$6,683	\$6,683
Miscellaneous Equip/Tools	\$36,555	\$32,389	\$21,901	\$24,310
Fuel	\$25,923	\$29,890	\$28,523	\$24,024
Equipment Maintenance	\$20,086	\$19,647	\$26,969	\$26,968
Street Maintenance	\$0	\$0	\$6,776	\$50,000
Debt Service	\$15,132	\$15,132	\$15,132	\$15,483
Capital Outlay	\$18,961	\$0	\$0	\$0
Total	\$412,020	\$328,844	\$338,893	\$378,425

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	6	5
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Parks

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$17,099	\$17,960	\$18,814	\$17,655
Resale Merchandise	\$2,235	\$1,497	\$1,147	\$1,147
Pool Supplies	\$1,174	\$1,371	\$774	\$774
Equip Maint Pool	\$8,435	\$6,098	\$3,144	\$3,145
Other Services & Charges	\$481	\$1,454	\$3,257	\$3,258
Telephone Expense	\$405	\$486	\$486	\$485
Mowing Exp	\$0	\$765	\$801	\$801
Equip Maint Parks	\$6,479	\$8,563	\$2,487	\$2,487
Park Supplies	\$2,774	\$1,377	\$1,887	\$1,887
Insurance	\$8,156	\$6,309	\$11,376	\$12,315
FICA	\$1,218	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$13,485	\$0
Total	\$48,456	\$45,880	\$57,658	\$43,954

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	1	1
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Library

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$36,571	\$38,232	\$37,635	\$37,319
Insurance	\$4,329	\$4,213	\$4,352	\$4,351
Materials & Supplies	\$4,261	\$2,915	\$1,985	\$1,985
Misc Postage/Materials	\$222	\$186	\$149	\$150
Office Supplies/miscell	\$4,644	\$3,400	\$3,379	\$3,379
Other Services & Charges	\$200	\$1,079	\$1,237	\$1,238
Maintenance/Repairs	\$3,474	\$3,510	\$314	\$314
Capital Outlay	\$0	\$0	\$0	\$0
Telephone Expense	\$4,436	\$1,830	\$1,508	\$1,508
Total	\$58,137	\$55,365	\$50,559	\$50,244

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	2	2
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Airport

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Mowing Exp	\$0	\$180	\$180	\$180
Equipment Maintenance	\$679	\$0	\$0	\$0
Insurance	\$1,916	\$1,916	\$1,916	\$1,916
Electric Service	\$1,732	\$1,805	\$1,834	\$1,854
Capital Outlay	\$0	\$0	\$0	\$450,000
Total	\$4,327	\$3,901	\$3,930	\$453,950

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	0	0
FY 15-16 Proposed Changes in Service: None		

City of Walters

DEPARTMENT BUDGET SUMMARY

Department: Golf

FY 15-16

Expenditure Class	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Personal Services	\$100,896	\$94,641	\$101,031	\$97,590
Materials & Supplies	\$41,351	\$37,992	\$34,432	\$34,433
Other Services & Charges	\$9,185	\$9,473	\$7,830	\$7,414
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$10,740	\$2,685	\$12,000
Fund Transfers	\$0	\$0	\$0	\$0
Total	\$151,432	\$152,846	\$145,978	\$151,437

	FY 14-15	FY 15-16
Number of Employees (Full-Time Equivalents)	3	3
FY 15-16 Proposed Changes in Service: None		

FUND SUMMARY

Fund: CEMETERY (General Fund)

Fiscal Year 15-16

Estimated Revenues	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Beginning Fund Balance	\$ 217	\$ 3,990	\$ 2,051	\$ 250
Revenue Source Estimate				
Donations	\$11,165	\$10,500	\$10,031	\$9,431
Open/Close Graves	\$33,850	\$35,785	\$33,785	\$33,785
Sale of Plots	\$21,250	\$18,100	\$11,850	\$10,550
Setting Fees	\$700	\$712	\$572	\$615
Interest Income	\$625	\$593	\$593	\$593
Misc Income	\$0	\$5	\$2	\$0
Transfer In WPWA	\$6,000	\$5,000	\$14,000	\$20,500
Fence Project	\$0	\$0	\$0	0
Total Revenue	\$73,590	\$70,695	\$70,833	\$75,474
Use of Fund Balance	\$0	\$1,070	\$1,801	-\$1,010
Total Resources	\$73,807	\$75,755	\$74,685	\$74,714
Proposed Expenditures				
Personal Services	\$53,988	\$55,283	\$57,825	\$56,779
Materials & Supplies	\$4,023	\$3,847	\$4,137	\$4,137
Other Services & Charges	\$13,745	\$12,635	\$10,622	\$13,548
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Fund Transfers	\$0	\$0	\$50	\$0
Total	\$71,756	\$71,765	\$72,634	\$74,464
Ending Fund Balance	\$2,051	\$2,920	\$250	\$1,260

FUND SUMMARY

Fund: CEMETERY (Permanent Care)

Fiscal Year 15-16

Estimated Revenues	Prior Year Actual FY 13-14	Current Year Budget FY 14-15	Current Year Actual (est) FY 14-15	Budget Year FY 15-16
Beginning Fund Balance	\$ 141,264	\$ 150,227	\$ 148,270	\$ 154,204
Revenue Source Estimate				
Open/Close Graves	\$2,775	\$5,620	\$4,088	\$4,086
Sale of Plots	\$4,200	\$3,377	\$1,725	\$1,727
Donations	\$0	\$0	\$0	\$0
Interest Income	\$31	\$125	\$122	\$47
Total Revenue	\$7,006	\$9,122	\$5,934	\$5,860
Use of Fund Balance	\$0	\$0	\$0	\$0
Total Resources	\$148,270	\$159,349	\$154,204	\$160,064
Proposed Expenditures				
Transfer Out	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0
Ending Fund Balance	\$148,270	\$159,349	\$154,204	\$160,064

PUBLIC NOTICE

(Published in the Walters Herald on May 21, 2015.)

City of Walters 2015-2016 Budget

Attached below is a summary of the City of Walters' 2015-2016 fiscal year budget.

Public Hearing: 5:00 P.M.

June 2, 2015, at City Hall, 129 E. Colorado, Walters, OK.

Interested persons are encouraged to attend the hearing.

**CITY OF WALTERS, OKLAHOMA
BUDGET SUMMARY
Fiscal Year 15-16**

	Budget Year FY 15-16
Estimated Revenues	
Administration	
Grants	\$0
Sales & Other Taxes	\$517,269
All Other Revenues	\$185,016
Total	\$702,285
Police	
Fees & Fines, Other	\$26,727
Fire	
Fire Calls, Other Revs	\$12,365
Street	
All Revenues	\$82,245
Parks	
Pool Receipts, Other Revs, Grants	\$13,644
Library	
State Aid, Late Fees	\$8,827
Airport	
Rents/FAA Grants	\$450,000
Golf	
Memberships/Green Fees/Rentals	\$55,780
Resale Items	\$28,924
Total	\$84,704
Total Revenue	\$1,380,797
Transfers In - WPWA	\$450,000
Use of Fund Balance	(\$7,572)
Total Resources	\$1,823,225
Proposed Expenditures	
Administration	\$256,290
Police	\$251,097
Fire	\$237,692
Street	\$378,425
Parks	\$44,040
Library	\$50,296
Airport	\$453,950
Golf	\$151,437
Total Departments	\$1,823,225
Budgeted Carryover	\$0

AFFIDAVIT OF PUBLICATION

COTTON COUNTY, OKLAHOMA

Case No.: CITY OF WALTERS BUDGET - 2015/2016

I, of lawful age, being duly sworn upon oath, deposes and says: That I am an Employee of The Walters Herald, a weekly newspaper printed and published in the City of Walters, County of Cotton, and State of Oklahoma, and that the advertisement above referred to, a true and printed copy of which is here unto attached, was published in said newspaper in consecutive issues of the following date to-wit:

May 21, 2015

That said newspaper has been published continuously and uninterrupted in said county during a period of one hundred and four consecutive week prior to the Publication of the attached notice or advertisement; that it has been admitted to the United States mail as second-class mail matter, that it has a general paid circulation and published news of general interest, and otherwise conforms with all of the statutes of the State of Oklahoma governing legal publication.

Publication Fee.....\$ 65.80

Beth Davis

EMPLOYEE/WITNESS

and sworn to/before me this 21th day of MAY, 2015.

Vivian Stanphill

Vivian Stanphill, Notary Public
Commission Number 12007306
Commission Expires 08-04-2016



CITY OF WALTERS, OKLAHOMA

RESOLUTION NO. 799

A RESOLUTION APPROVING THE CITY OF WALTERS, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The City of Walters has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2016 (FY 2015-2016) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Walters City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Walters City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WALTERS, OKLAHOMA

SECTION 1. The City Council of Walters does hereby adopt the FY2015-16 Budget on the 2nd day of June 2015 with the total resources available in the amount of \$1,830,797 and total fund/departmental appropriations in the amount of \$1,823,087. Legal appropriations (spending/encumbering limits) are hereby established as follows:

(Department Level Appropriation)

Fund: Department	Appropriation Amount
General Fund:	
Administration	\$256,290
Police	\$251,097
Fire	\$237,692

Street	\$378,425
Parks	\$43,954
Golf	\$151,437
Library	\$50,244
Airport	\$453,950
Total	\$1,823,087

SECTION 2. The City Council does hereby authorize the City Manager/Town Administrator to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council/Town Board.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WALTERS THIS 2nd DAY OF JUNE, 2015.

David Mitchell, Mayor



 Mayor





 City Clerk