

City of Grove

May 16, 2020

TO: Mayor and Council
FROM: Bill Keefer, City Manager
RE: 2020-2021 Proposed City General Fund Budget

Attached you will find for your review the proposed budget for fiscal year 2020-2021. This document will be used as the basis for our discussion at the work session scheduled for Tuesday, May 26th at 4 PM. Please note that the Budget memos from prior years were again used this year as a template for the 2020-2021 Budget memos as a number of the key points and issues have not changed significantly. Hence, you may again read something that seems familiar.

As the Council is aware, because of the Covid Virus there are many unknowns associated with the events that occurred this spring with the stay at home orders, business closures, facility closures and cancellation of events, and what long-term impacts these actions will have on our economy, lifestyles and culture. In turn, it is also unknown whether our world will be faced with another round of community spread of this virus later this summer and/or this fall/winter and how that will impact those same things. Because of those unknowns, it has been a bigger challenge than usual to put together a budget that will accurately account for what we may or may not encounter during the upcoming fiscal year.

As is always the case, the revenue projections for the City's General Fund budget are conservative and for the 2020-2021 fiscal year it will be based upon a 20 % reduction in the projected revenue from sales tax. This reduction was calculated using the actual sales tax generated in fiscal year 2018-2019. This equates to approximately an \$800,000 reduction in projected sales tax revenue over the course of the year. A large portion of the loss of that revenue source will be made up through an increase in the cash carryover in order for the budgeted expenditures to remain almost flat compared to the budgeted expenditures for 2019-2020. The reduction in the budget expenditures is somewhat misleading when comparing the total budgeted expenditures for 2019-2020 (\$10,095,900) to the total proposed expenditures for 2020-2021 (\$9,464,700) as these numbers include the transfer in and out of the sales tax revenue as required by our bond covenants. This will be explained in more detail below.

Staff continues to closely monitor the revenues and expenditures each month. The City has continued to make progress this year in solidifying our financial position in the General Fund. Whether that will continue into the near future and beyond is yet to be determined. With that said, the City's General Fund still has a ways to go in regards to contingency funds and a standalone reserve. The goal is for a standalone reserve in the amount of \$1 million dollars with a \$100,000 contingency line item to address unanticipated expenses and minor emergencies during the fiscal year. This goal also applies to the City Capital Fund as well as the GMSA General Fund and Capital Fund.

Each year the goal will always be to prepare a budget that is responsible, efficient and reflects our financial position yet meets the goals of the Governing Body and provides for an acceptable level of services for our citizens. As part of this consideration, the revenue projections for 2020-2021 in addition to the sales tax numbers, are as always, conservative and represent a realistic

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forecast for each source of funding which in turn guides and limits the parameters of the resources we have to spend. In turn, departmental line items may have been reduced to reflect historical expenditures and/or true need; maintained at the current level (most likely); and in several instances increased to reflect cost increases or a specific need.

As a whole, Department Heads continue to be cognizant of fiscal concerns when they prepare their proposed budgets for review and consideration. They were included in the review and decisions and consulted on where to cut line items if needed as it is their budget and they have to operate within those means. They were also included in the decisions related to funding priorities in their Capital budget requests as most were trimmed and several of their capital projects or equipment purchases were put on hold for another year. Unfortunately the reality is that our infrastructure continues to age as does much of our equipment and we are unable to dedicate the necessary resources to make meaningful progress in many of these areas.

The bottom line is that the City revenue estimates must be able to sustain and support the expenditures that go along with those revenues. In turn, expenditures cannot grow unless there is adequate funding to support those expenses.

Though the Council will be required to approve the entire budget (including GMSA and GEDA) this memo will concentrate on the City's General Fund. A separate memo will address the City's Capital Fund. A copy of the GMSA and GEDA Budgets will be included for your review.

As noted above, the ultimate goal for each fund is to finish with an adequate cash carryover that can be built upon each year with a reserve that is equivalent to several months operating expenses for both the City and GMSA General funds. In addition, there also needs to be a reasonable cash contingency in each of the capital funds that would be available for emergencies, unanticipated projects or grant matches, etc.

The following are items relevant to the 2020-2021 City General Fund budget:

- All numbers were again rounded up or down to the hundred dollar digit. This makes for an easier budget to track and prepare.
- There are no new positions in the proposed budget though there were several requests.
- Each departmental budget will identify the positions that are being funded by that budget. For example, the budget page for the Street Department will state Street Superintendent, Lead Operator, 5 laborers and a sign tech.
- Renewal rates from BCBS were quoted at a 3 % for the next budget year after several years of no increase. In turn, budget line items for health insurance from last year did reflect a 5 % increase to provide flexibility for changes in employee coverage (i.e. single to family) over the course of the year, etc. It should be noted that there are several fluctuations (both up and down) from the last budget year to this budget year that will reflect correctly charging this expense for employees to the correct departmental budget or changes in the type of coverage (moving from single to family).

- At this time, there are no funds in the budget for employee raises through the merit based system. There are several employees who received a promotion earlier this spring that were promised an additional raise if they successfully completed their probationary period. Those raises are included in the budget. Staff would recommend that we review where we stand in regards to revenue receipts in December and evaluate at that time if they would support an across the board raise at that time for all employees. This was done 6 years ago when the City had cash flow issues for several months.
- Each year Staff closely monitors fuel expenses as it relates to gasoline prices and market trends as this is an important commodity that is necessary for the City to provide our services to the community. As the Council is aware, fuel prices have nose dived the past few months and are now just starting to inch their way back up. This may be good for us as consumers but it is not good for the oil and gas industry and our overall economy. Nevertheless, the price of gas can shoot upwards faster than it will go down again and therefore it is difficult to accurately forecast this important expenditure item for the City. Hence, the gas line items for the most part have remained at the same level of funding.
- As of this date, the City has not reached an agreement with the FOP for a new contract.

GENERAL FUND

The City's General Fund is driven primarily by sales tax revenues. Sales tax receipts for 2019-2020 have again been stable despite the issues this spring and should again exceed the projections for this budget year unless the June distribution is much lower than anticipated. Because of the solid sales tax receipts in the current fiscal year along with previous years, this has allowed the City to build our cash flow to a point that it will allow the City to use some of these additional funds as cash carryover to make up for most of the projected loss of sales tax revenue in 2020-2021. In the past Grove has weathered some of the economic downturns better than other areas of our state and nation. At this time, it is unknown if this will continue or if a slowdown in the national economy will catch up to our community and also impact our sales tax collections. Until the future is clear and we have at least six months (or more) of sales tax receipts under our belt in 2020-2021, there is a need to maintain a basically flat level of spending which you will see in the proposed budget.

It should be noted that several other sources of revenue have exceeded the projections for this year and have also contributed to the positive cash flow. Staff reviewed all of the revenue sources and made changes accordingly to those projections especially for those that may be more heavily impacted by economic factors.

The total expenditures for the proposed 2020-2021 City General Fund budget are \$9,464,700. When you remove the revenue and expense for the transfer of the sales tax funds as required by our bond covenants, the actual General Fund operational budget is \$6,230,700. This is a decrease of \$81,900 or approximately 1.3 % from the actual budgeted expenditures for the 2019-2020 Budget (\$6,345,900). The decrease in the proposed budget is being kept to the minimum

only because of the cash carryover as noted above. The use of that level of carryover is only a one time stop loss if the sales tax receipts end up as low as projected. To meet revenue reductions at the level that has been projected without the carryover would require a major hiring freeze and would have included either laying off employees or a significant number of employee furloughs over the course of the year (employees sent home for periods of time where they are not paid but continue to receive benefits such as health insurance). The reason these cuts would have to come mostly from those areas is that approximately 61% of the expenses in the General Fund are related to employee salaries and benefits.

Cash carryover is again the second largest designated revenue source and was increased from \$1,300,000 to \$1,750,000 for the reasons noted above. The fact is that the carryover is necessary to fund the operations of the General Fund. The cash carryover works hand in hand with the goal of building a dedicated reserve fund and a separate contingency line item to fund unanticipated expenses, emergencies, etc. In turn, if cash carryover has to be used to fund the expenses year after year at a high level to maintain a dedicated level of service and other sources of revenue decline, the carryover is eroded and will eventually be gone. That is the risk this year if there are concerns and they extend beyond the next budget year.

Below is a short summary of several departmental budgets highlighting any significant expenditures or changes to the budget.

GOVERNING BODY

This fund provides for some basic expenses of the City including a portion of the annual audit fees, the City's dues to the Oklahoma Municipal League and Grand Gateway, and the transfer out for the sales tax funds as required by our debt covenants. Included again this year is a proposed transfer to GEDA in the amount of \$60,000 to assist with economic development projects and programs and cover the cost of an Economic Development Services Agreement with the Chamber of Commerce (included in GEDA budget) and funds to support the membership in the AARC Seal of Approval program. The Contingency line items are provided for again within this departmental budget. The Contingency I line item is to help cover unanticipated expenses that may occur over the course of the fiscal year and was funded in the amount of \$50,000. Whereas the Contingency II line item is intended to be a permanent reserve fund and was funded in the amount of \$193,300 which is a decrease of \$6,700 compared to 2019-2020. Again the goal is to have \$100,000 in the Contingency I line item and \$1,000,000 in the Contingency II line item.

The Community Promotion line item will continue to support the annual July 3rd program including fireworks, watermelon and entertainment. A portion of these funds were broken out and dedicated to helping cover the cost of the fuel for the flyover. The City's Fire Department has their pyrotechnic license and will again be responsible for the discharge of the fireworks in turn saving money and allowing for funds to enhance the display. The City again received a \$2,000 grant from GRDA that will again enhance the fireworks display. As of the writing of this memo, the Council had not taken action on whether to hold the July 3rd events.

The funding level for fishing tournaments will be at \$60,000. This is a decrease of \$16,000 and is based upon the tournaments that we have knowledge of at this time as well as a small contingency as it is not uncommon to be approached during the year to host a tournament. Funds have been provided for a FLW/BFL event; a FLW Costa event; the Big Bass Bash; a catfish tournament; and 4 Nichols Tournaments. Grove and Wolf Creek Park will be the launch host for the MLF Redcrest National Championship next spring on Grand Lake. Tulsa and other entities will be the official sponsor and host of related events.

Staff is recommending that the City continue to support Pelivan as (1) we have a contract; (2) the City has made a significant investment with our assistance to purchase CNG vehicles; and (3) most importantly Pelivan provides a mode of transportation for many elderly and disabled citizens of our community that might otherwise have no alternate resources to access basic services. The funding request for the next year will remain the same. It should be noted though that the fees included in the budget reflect 15 months of payments as the City has to encumber the full contract plus budget for the remaining payments for the current fiscal year (Federal Fiscal year).

Staff is also recommending that the City continue to fund DOCS (\$7,000) and the Community Crisis Center (\$8,000) as they also provide an important service to those in need in our community. Funding for DOCS will continue to support the meals on wheels program for elderly shut-ins for our community. In turn, the Community Crisis Center provides for a safe refuge for victims of domestic violence and provides a resource for law enforcement in these types of situations. The Council may recall that the direct mission for the Community Crisis Center has changed some in Grove as it pertains to a safe house, but the goals for this program remain the same as does the assistance they will provide for victims of domestic violence except it will be done in Grove through their new Walk-In Advocacy Center.

This departmental budget also provides for the transfer of the balance of budgeted funds to the 911 Emergency Communications Fund. Other sources of revenue that are automatically transferred into this fund include fees from the various dispatch agreements and the 911 fees from cell phones and landlines.

Funding has been provided for the Sales Tax Incentive Agreements in the amount of \$30,000 as a transfer to GEDA from which the reimbursements will be made. This is a decrease over last year and is a more accurate reflection of the level of reimbursements to date. The \$30,000 in refunds is based upon approximately \$1.95 million in sales subject to sales tax. The reimbursement represents 50 % of the City sales tax (3 %) collected by a new business or 50 % of the new sales tax for an existing business that has relocated to the downtown or is expanding at their location in the downtown.

The reduction in this departmental budget is solely related to the reduction in the sales tax transfer per the bond covenants based upon the projected sales tax receipts.

ADMINISTRATION

This departmental budget provides the funding for portions of the City Manager's office and the City Clerk's office, and general operations of the City. Included under the Contract Services line item is a long list of various leases and software maintenance programs that this budget supports. This includes funding for the economic development services agreement with the Chamber to assist them with the costs for the agreement with Retail Attractions for a full year.

As is the case each year, as of the writing of this memo OMAG had not provided its member cities with the renewal premiums for this budget year. This includes the premiums for our liability, property and workers comp policies. Funding was kept at the same level of funding that was provided for in the 2019-2020 budget for the policies based upon premiums from the last two years. The actual 2019-2020 Workers Comp premium was again reduced significantly from a large credit (\$50,000 ±) from a previous policy year that was applied towards this year's premiums. What will impact the property and auto policies will be the increased replacement values for our buildings and equipment (per OMAG) as well as the replacement of older vehicles with new vehicles. It is anticipated that the City and GMSA will receive the renewal quotes prior to approval of the proposed budget which may or may not require some revisions to the budgets.

A portion of the fees for the City Attorney are funded through this departmental budget. The City Attorney is not requesting an increase in his fees in recognition of the unknown factors that may impact the upcoming fiscal year. Funds are also included to cover any outside legal expenses. The Council will consider the City annual agreement for City Attorney at a meeting in June.

Funds have been allocated again to assist in providing safety training and equipment for our employees in conjunction with funding provided in the GMSA General Fund.

FINANCE

This departmental budget provides the funding for the City Treasurer and the accounting clerk and basic office expenses. The City Treasurer's annual contract will be an agenda item at a meeting in June.

LEGAL AND COURTS

This departmental budget covers the costs for Municipal Court. The contract services line item basically covers the cost for court appointed attorneys and any outside legal fees. The two year agreement with the Municipal Court Judge will expire at the end of June 2021. The CLEET submittals to the State from Municipal Court are paid out of this departmental budget.

POLICE ADMINISTRATION AND PATROL

This departmental budget covers the basic costs for the day to day operations of the Police Department. The largest expense for this budget is the personnel costs for wages and benefits (approximately 90 %) as this is by far the largest department in regards to manpower.

- Funds have been included to cover the payout of accumulated leave for the possible retirement of one officer.
- Funds were included to cover the air cards needed for the in-car computers for all 21 officers.
- The FOP is not part of the new merit based pay plan and still has a step plan. Any increase in salaries is subject to contract negotiations and approval of an agreement.
- The increase in the contract service line item includes increased fees for various maintenance agreements. Some of the larger ones include the mobile cop software for the in car computers (Caliber), the data recorder for incoming radio and telephone calls (Vistacom), and several programs with the Oklahoma Department of Safety. Funds are also included to upgrade the Microsoft Office package for departmental computers.

POLICE DISPATCH AND JAIL

This departmental budget covers the expenses related to the dispatch center and the operations of the jail. As noted previously, the expenses related to this departmental budget as well as the related revenues, have been moved to a 911 Emergency Communication Fund that is part of the Special funds of the City to reflect state statute and be more transparent on how the E911 wireless and land line fees are being expended.

ANIMAL CONTROL

This departmental budget covers the expense of the animal control department. Funds are included to assist with supporting improvements to the facility as well as for the care and welfare of the animals in captivity. Funds were added to the Contract Services line item this year to cover the cost of internet service to the animal shelter. The increase in expenditures in this departmental budget is related to a change in the health insurance coverage for the animal control officer.

EMERGENCY MANAGEMENT

This departmental budget has been revised to reflect the creation of a City Emergency Management Department to provide those services for the City of Grove. The creation of the first departmental budget was somewhat of a challenge as there is no budget history for which to rely upon or reference. Hence, this first year will be somewhat of a trial and error learning process. With the transition to our own department, the City will now take on expenses related to the operation of our facility on south Broadway including utility costs, maintenance of equipment and purchasing supplies to support the mission of this department.

FIRE DEPARTMENT

This departmental budget provides for the day to day operations of the Fire Department. Volunteer fire wages covers the \$15 each volunteer receives for response to a fire call. The part time wages line item provides funds to bring in a volunteer(s) to work to assist with covering shifts in the absence of full time firefighters, covering special events and paying an hourly rate for those volunteers working "medical shifts". At this time, this option is more cost effective than hiring additional full time firefighters. There was a request again to add two full time firefighters that were not included in the budget (approximate cost of \$115,000). Staff supports this request (as funding allows) as well as a request to reevaluate the classification pay ranges for the positions in the fire department as it pertains to our merit based pay plan.

The contract services line item includes annual inspections for the aerial truck and pump inspections. In addition, several maintenance agreements that were previously paid for through the County Fund have been moved over to this budget thus the increase.

Funds were again included in the budget to recognize the full time staff for completion of the Firefighter II training similar to what is included for plant operators who secure a class A or B license and police officers who receives advanced CLEET designation.

Funds are included in the Office Supplies line item to cover cost of mailing material for memberships/subscriptions. In addition, the funding for the training line item is to cover the costs for training classes that were previously provided at no cost. Unfortunately, several training classes that were scheduled for this spring were cancelled because of the Covid outbreak.

STREET DEPARTMENT

This departmental budget provides the funding for the day to day operations of the Street Department. This budget reflects the retirement of our long time Street Superintendent and Street Foreman. In addition, the sign tech position has been moved from the E911 Department to the Street Department. Because of the change in personnel and that we currently have three positions open in that department, the health insurance line item reflects a large increase to ensure that we can account for changes in the coverage plans (i.e. single to family).

The "big ticket" item in the Contract Services line item is for the annual spring cleanup and related expenses. This line item also includes funds to continue the Household Hazardous Waste and E-Waste Collection program. Since we did not have our annual cleanup this spring and are planning on holding it next fall, the budget for this program was increased to account for two clean up projects. This line item also includes funds for the annual Traffic Signal Maintenance Agreement.

The Electric Street Light line item covers the costs for the street lights through REC and PSO. The fees charged on utility bills for street lights do not cover the actual costs to provide those services.

The City continues to budget funds for salt/sand in the event that when we do have adverse winter weather (and we will someday), we have resources to supply the material to treat our streets. This past winter we replenished our supply and did use a small amount of salt/sand.

VEHICLE MAINTENANCE

Both GMSA and the City share in the expenses of the Vehicle Maintenance Department. Repair parts, oil, etc. are purchased through this department's budget and then charged accordingly to the various departmental budgets as repairs are completed, etc.

BUILDING INSPECTION

This departmental budget covers the costs of the day to day operation of the building inspection office. The building inspector also serves in the official capacity as the City's code enforcement officer. Funds were included again in this budget and the code enforcement budget to assist in training for our inspector. The goal for the 2020-2021 budget is to attend training to secure the plumbing/mechanical certification.

CODE ENFORCEMENT

This budget provides funds to cover expenses related to code enforcement within the City and covers the costs for the code enforcement portion of this position. Over the past five years the City has increased the efforts to address code violations and dilapidated structures. The costs to comply with statutory requirements for notifications are covered in this fund as are the costs for contracted abatement as needed for mowing, cleanup and demolition of dilapidated structures. In turn, the property owners are billed for those services. If the City does not receive payment, a lien is placed on the property.

The funding for this position remains split between the Code Enforcement and E911 departmental budgets in regards to this position, the role and responsibilities have changed as it pertains to the E911 department as a result of a change in personnel earlier this year. That will be covered further below in that departmental budget summary.

PLANNING AND ZONING

This departmental budget supports the costs associated with planning and zoning applications and projects as well as other community development activities.

E911 DEPARTMENT

This departmental budget covers the expenses related to our basic non-utility mapping functions, E911 addressing within our designated 911 area and some aspects of preparing signs. The responsibility for the installation and maintenance of signs has been moved over to the Street Department along with the funding for a sign tech position. Thus the significant decrease in the personnel line items. With a change in personnel for the E911 coordinator position, our current code enforcement officer (which was half time and half time sign tech), has now taken on the E911 responsibilities as noted above in this paragraph along with the his duties for code enforcement.

Funding for sign replacement is provided for in the Capital Fund. Funding has been included to attend training and workshops that will assist with the 911 addressing system as well as enhancing the use of various software that is used for mapping, etc.

ENGINEERING

This departmental budget shares equally with GMSA in providing the funds for the City's engineering agreement with Rose & McCrary for City Engineering Services. The engineer is to provide a monthly statement that will outline the monthly expenses the City and GMSA incur under this contract which will in turn assist in determining the future value of this agreement.

BUILDING AND GROUNDS DEPARTMENT

This departmental budget provides the funding for the day to day operations and maintenance support for parks and playgrounds, facilities and most City owned properties. For approximately 6-7 months of the year, the primary responsibility is mowing city owned properties. Additional staffing would be a benefit during the mowing season but because of age restrictions and federal laws requiring full benefits for seasonal and temporary positions if they work 40 hours a week as well as eligibility for unemployment benefits when seasonal positions end, makes it difficult to find employees and manage our expenses. In turn, hiring several additional full time employees would be beneficial in the growing season but it would be difficult to keep them busy during most of the winter months.

As the City adds or upgrades facilities, the need and importance of maintaining these areas become ever more important to protect our investments. On the flip side, we also have many old facilities that are in dire need of major repairs and renovations and require the same if not a greater level of attention.

Several years ago this budget added an ADA Maintenance and Improvement line item which was discussed during the review and update of the City's ADA Transition Plan at that time. This line item provides funds for one or two ADA related projects each year that were identified in the plan. This year the plan is to still replace one of the doors at the PD with a handicapped accessible door and then finish that project next year.

SWIMMING POOL

This departmental budget provides the resources to operate the swimming pool for a full year (balance of 2020 season and start up in 2021). Additional funds were added the Janitorial Supplies line item to assist with additional expenses related to keep the pool facility sanitized. The challenge with this budget each year is that it overlaps the portions of two summer seasons. The revenue generated by the pool does not cover the costs to operate the facility and it will never be close. Owning and operating a municipal swimming pool is for the community and maintaining a quality of life for our citizens. For each year of experience, lifeguards receive a raise in their hourly rate.

The balance of the "departmental" budgets included in the General Fund budget are for various facilities that the City owns and in most cases operates and maintains. Funding is provided to take care of utilities, janitor supplies as well as building and grounds maintenance and repairs for these facilities. The budget for the Civic Center also includes a portion of the salary to support the position that oversees this facility on a regular basis. Facility budgets include City Hall, our three cemeteries, the Sports and Rec Complex, Wolf Creek Park, Grove Springs Park and Rotary Veterans Park.

The City takes care of any major issues related to the old library building but the majority of the basic maintenance is performed by the tenant to whom the City leases the facility. The current tenant is the Presbyterian Church. The City does mow the grounds at the Library and NEO building but the basic indoor maintenance is done by those entities. Any major building and ground issues related to those facilities would be the responsibility of the City as well. Over the past several years, several of these facilities have incurred unanticipated expenses to replace air conditioners and furnaces. Hence, some additional funding has been included again in their building maintenance line items to address those types of expenditures as well as in the City's Capital fund. As a side note, the City pays for the insurance on the NEO building but not the utilities.

Funding for the Grove Regional Airport will remain the same with \$8,000 contributed to assist with the funding of the day to day operations and the \$50,000 being transferred to the Capital Fund to reimburse the City for the loan that funded the last t-hanger building (pays off in 2029) and a portion of the match for the new terminal building (pays off in 2022).

Again, several of these facilities are showing their age as well as the wear and tear on the building. Many of these expenses will be cause for decisions to be made on whether to make major investments into the facilities or plan for new ones in the future. In addition, it is important that we maintain and provide resources to take care of all of our facilities but in particular the newer facilities (i.e. Wolf Creek Park, Rotary Veterans Park) to ensure that we protect those investments and plan for ongoing maintenance as part of any consideration of building new facilities in the future (i.e. Civic Center).

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4001 BUILDING FEES	57,596	55,152	51,282	45,000	76,150	0	0	40,000
4002 FIRE RUNS-SUBSCRIPTIONS	48,977	53,194	42,194	35,000	40,326	0	0	30,000
4003 OCCUPATION TAX	33,123	32,772	36,698	20,000	41,169	0	0	20,000
4004 JANITOR FEES	24,763	21,011	25,153	15,000	17,803	0	0	15,000
4006 ANIMAL FEES	5,416	3,489	2,536	3,000	2,243	0	0	2,500
4007 CEMETERY LOTS	8,125	14,883	10,075	11,000	11,044	0	0	10,000
4008 COURT FEES	114,847	92,491	99,601	85,000	95,273	0	0	80,000
4009 POOL RECEIPTS	0	0	53,073	45,000	33,881	0	0	45,000
4010 TOBACCO TAX	80,237	76,550	60,678	75,000	60,081	0	0	70,000
4011 INTEREST	48,634	57,242	58,357	40,000	64,204	0	0	35,000
4012 SALES TAX	3,886,781	4,025,745	4,037,568	3,750,000	4,253,979	0	0	3,200,000
4013 LIQUOR TAX	93,028	68,640	127,023	75,000	116,735	0	0	80,000
4014 USE TAX	361,759	416,566	471,240	337,700	569,522	0	0	350,000
4015 POOL CONCESSION RECEIPTS	0	0	14,973	15,000	10,356	0	0	15,000
4016 TRAN IN 2%-GMSA SALES TAX FND	0	0	0	4,254,000	3,870,917	0	0	3,200,000
4020 FIRE RUN REIMBURSEMENTS	0	42,568	40,022	40,000	28,369	0	0	30,000
4030 VENDING REVENUE	741	672	650	1,000	599	0	0	600
4031 CITY INSIGNIA ITEMS	43	810	195	1,000	296	0	0	300
4040 PCARD REBATE	584	658	867	500	1,081	0	0	600
4302 AEP/PSO FRANCHISE FEES	135,154	148,233	160,807	130,000	144,143	0	0	135,000
4303 N.E. OKLA. ELECTRIC-BOLT	47,797	50,204	59,987	50,000	43,495	0	0	50,000
4304 CABLE TV FRANCHISE	23,724	20,546	17,880	20,000	32,966	0	0	25,000
4305 SOUTHWESTERN BELL	7,676	5,654	4,660	6,000	5,120	0	0	4,000
4350 STREET LIGHTING FEE	85,162	72,610	75,973	74,000	78,458	0	0	74,000
4351 SANITATION FEE	9,897	7,717	12,663	9,700	9,431	0	0	9,700
4600 DARE/SRO REIMBURSEMENTS	51,000	51,000	51,000	51,000	51,000	0	0	51,000
4700 FEMA SLA GRANT	10,000	10,000	5,000	10,000	10,000	0	0	0
4705 INSURANCE REIMBURSEMENT	9,750	45,607	20,414	0	1,958	0	0	0
4831 CODE ENFORCEMENT FEES	50	3,391	3,735	2,500	10,375	0	0	2,000
4833 QUALITY INCENTIVE ACT	0	71,859	22,612	0	0	0	0	0
4880 LEASE REVENUE	15,000	16,250	12,500	15,000	13,750	0	0	15,000
4899 TRANSFERS FROM CAPITAL OUTLAY	0	0	0	60,000	60,000	0	0	60,000
4900 MISCELLANEOUS	61,486	20,969	27,804	21,200	50,630	0	0	20,000
4901 RECYCLING REVENUES	0	0	35,200	35,000	37,639	0	0	35,000
4910 MISCELLANEOUS GRANTS/DONATIONS	10,300	20,000	7,675	0	0	0	0	0
4911 HIGHWAY SAFETY GRANT	21,559	15,332	9,544	0	5,394	0	0	0
4930 INSURE OK SUBSIDY	16,668	20,710	12,341	5,000	7,646	0	0	0
4950 CARRY OVER CASH BALANCE	0	0	0	1,300,000	0	0	0	1,750,000
4998 EXTERNAL TRANSFERS IN	3,868,081	0	0	0	0	0	0	0
4999 INTERNAL TRANSFERS IN	50,000	50,000	50,000	0	0	0	0	0
TOTAL REVENUES	9,187,958	5,592,526	5,721,979	10,637,600	9,856,032	0	0	9,454,700

101-CITY GENERAL FUND
GOVERNING BOARD

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0100-1110 SALARIES & WAGES	3,125	3,038	2,863	3,300	2,625	0	0	3,300
5-0100-1130 FICA/MEDICARE EXPENSE	239	233	219	300	201	0	0	300
5-0100-1131 UNEMPLOYMENT TAXES	18	21	18	100	23	0	0	100
TOTAL PERSONAL SERVICES	3,382	3,291	3,100	3,700	2,849	0	0	3,700
CONTRACTUAL SERVICES								
5-0100-2034 CONTRACTED SERVICES	0	0	0	0	10	0	0	0
5-0100-2095 FINANCIAL AUDIT	8,770	8,250	10,450	16,500	10,950	0	0	16,500
TOTAL CONTRACTUAL SERVICES	8,770	8,250	10,450	16,500	10,960	0	0	16,500
OTHER CHARGES								
5-0100-2605 DUES, SUBSCRIPTIONS, MEMBER	12,719	13,037	13,631	14,400	13,792	0	0	14,400
5-0100-2610 CONFERENCES, BUSINESS MEE	625	1,090	1,932	2,000	2,968	0	0	2,000
5-0100-2620 ELECTION EXPENSE	39	0	2,606	0	0	0	0	4,000
5-0100-2630 COMMUNITY PROMOTION	67,582	118,821	84,479	102,600	81,150	0	0	86,600
5-0100-2631 CITY INSIGNIA ITEMS FOR R	2,492	1,770	1,255	1,000	1,031	0	0	1,000
5-0100-2640 CONTINGENCIES I	0	0	21,390	31,800	0	0	0	28,500
5-0100-2641 CONTINGENCIES - II	0	0	0	200,000	0	0	0	158,300
5-0100-2650 CONTRIBUTION TO OTHER AGE	52,500	60,000	48,750	71,500	60,000	0	0	71,500
5-0100-2710 SALES TAX INCENTIVE REFUN	0	0	0	35,000	28,362	0	0	30,000
5-0100-2970 TRANSFER TO EMERGENCY MGM	0	0	0	0	0	0	0	104,400
5-0100-2981 TRANSFER TO GEDA - ECON D	0	0	24,554	66,000	66,000	0	0	60,000
5-0100-2985 TRANSFER OUT TO 911 FUND	0	0	0	298,200	150,000	0	0	238,100
5-0100-2990 TRAN OUT 2% GMSA SALES TA	0	0	0	4,254,000	3,870,917	0	0	3,200,000
5-0100-2998 EXTERNAL TRANSFERS OUT	4,168,240	157,280	126,552	0	0	0	0	0
5-0100-2999 INTERNAL TRANSFERS OUT	0	0	160,000	0	0	0	0	0
TOTAL OTHER CHARGES	4,304,197	351,998	485,149	5,076,500	4,274,220	0	0	3,998,800
TOTAL GOVERNING BOARD	4,316,349	363,539	498,698	5,096,700	4,288,029	0	0	4,019,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
ADMINISTRATION

				(----- 2019-2020 -----)			(----- 2020-2021 -----)	
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0200-1110 SALARIES & WAGES	137,245	138,523	141,261	150,700	142,534	0	0	150,700
5-0200-1120 RETIREMENT - OPERS	23,173	23,422	23,638	24,900	22,946	0	0	24,900
5-0200-1130 FICA/MEDICARE EXPENSE	10,924	11,007	11,200	12,300	11,247	0	0	12,300
5-0200-1131 UNEMPLOYMENT TAXES	425	501	499	800	440	0	0	800
5-0200-1140 HEALTH, LIFE & DENTAL INSU	22,491	21,086	23,042	28,000	24,417	0	0	28,000
5-0200-1160 CAR ALLOWANCE	8,400	8,400	8,400	9,000	7,700	0	0	9,000
5-0200-1161 CELL PHONE ALLOWANCE	1,110	990	750	1,200	688	0	0	1,200
5-0200-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	203,769	203,929	208,791	226,900	209,972	0	0	226,900
CONTRACTUAL SERVICES								
5-0200-2011 INSURANCE - LIAB, PROP & V	96,207	105,755	103,862	115,000	109,648	0	0	115,000
5-0200-2012 WORKMAN COMP INSURANCE	117,253	118,155	80,357	135,000	92,490	0	0	135,000
5-0200-2024 TELEPHONE	10,320	11,470	6,800	12,500	14,460	0	0	12,500
5-0200-2031 LEGAL PUBLICATIONS	1,018	2,012	3,857	3,000	2,700	0	0	3,000
5-0200-2033 POSTAGE	1,879	1,717	1,107	2,000	934	0	0	2,000
5-0200-2034 CONTRACT SERVICES/LEASES	70,364	70,569	59,988	103,000	56,590	0	0	103,000
5-0200-2101 BAD DEBT EXPENSE	45	0	104	0	0	0	0	0
5-0200-2110 UNIFORM & APPARRELL	0	0	0	1,000	0	0	0	1,000
5-0200-2147 LEGAL SERVICES	25,590	42,033	27,818	37,000	29,610	0	0	37,000
5-0200-2149 VENDING SUPPLIES	1,307	1,217	792	1,000	919	0	0	1,000
TOTAL CONTRACTUAL SERVICES	323,982	352,928	284,476	409,500	307,351	0	0	409,500
COMMODITIES								
5-0200-2430 OFFICE SUPPLIES	3,869	6,751	5,034	6,000	5,183	0	0	6,000
TOTAL COMMODITIES	3,869	6,751	5,034	6,000	5,183	0	0	6,000
OTHER CHARGES								
5-0200-2633 SAFETY TRAINING	0	0	0	2,000	6,737	0	0	2,000
5-0200-2634 TRAINING & DEVELOPMENT	329	301	1,045	1,000	388	0	0	1,000
5-0200-2635 DUES, SUBSCRIPTIONS, MEMBER	3,704	3,707	3,993	5,000	4,263	0	0	5,000
5-0200-2636 MEALS & LODGING	140	161	694	1,000	540	0	0	1,000
5-0200-2637 TRAVEL	315	0	325	200	303	0	0	200
TOTAL OTHER CHARGES	4,488	4,169	6,058	9,200	12,231	0	0	9,200
TOTAL ADMINISTRATION	536,107	567,777	504,358	651,600	534,738	0	0	651,600

101-CITY GENERAL FUND
FINANCE

EXPENDITURES	(------ 2019-2020 -----) (------ 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0201-1110 SALARIES & WAGES	42,883	43,746	44,028	47,200	43,765	0	0	47,200
5-0201-1120 RETIREMENT - OPERS	7,064	7,206	7,265	7,800	6,911	0	0	7,800
5-0201-1130 FICA/MEDICARE EXPENSE	3,170	3,212	3,118	3,700	3,108	0	0	3,700
5-0201-1131 UNEMPLOYMENT TAX	180	177	186	300	199	0	0	300
5-0201-1140 HEALTH, LIFE & DENTAL INSU	<u>8,211</u>	<u>9,277</u>	<u>18,391</u>	<u>22,000</u>	<u>19,080</u>	<u>0</u>	<u>0</u>	<u>22,000</u>
TOTAL PERSONAL SERVICES	61,509	63,617	72,988	81,000	73,063	0	0	81,000
<u>CONTRACTUAL SERVICES</u>								
5-0201-2024 TELEPHONE	899	750	388	900	802	0	0	900
5-0201-2033 POSTAGE	678	747	647	700	553	0	0	700
5-0201-2034 CONTRACT SERVICES/LEASES	24	30	426	300	31	0	0	300
5-0201-2038 EQUIPMENT REPAIR	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES	1,601	1,528	1,461	1,900	1,386	0	0	1,900
<u>COMMODITIES</u>								
5-0201-2430 OFFICE SUPPLIES	<u>574</u>	<u>734</u>	<u>883</u>	<u>900</u>	<u>379</u>	<u>0</u>	<u>0</u>	<u>900</u>
TOTAL COMMODITIES	574	734	883	900	379	0	0	900
<u>OTHER CHARGES</u>								
5-0201-2634 TRAINING & DEVELOPMENT	65	0	260	1,000	552	0	0	1,000
5-0201-2635 DUES, SUBSCRIPTIONS, MEMBER	67	65	65	100	0	0	0	100
5-0201-2636 MEALS & LODGING	0	56	0	100	0	0	0	100
5-0201-2637 TRAVEL	<u>56</u>	<u>0</u>	<u>51</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER CHARGES	188	121	376	1,200	552	0	0	1,200
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TOTAL FINANCE	63,872	66,000	75,708	85,000	75,379	0	0	85,000

101-CITY GENERAL FUND
LEGAL AND COURTS

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0202-1110 SALARIES & WAGES	31,934	33,941	33,500	35,700	32,954	0	0	35,700
5-0202-1120 RETIREMENT - OPERS	3,289	3,369	3,468	3,700	3,295	0	0	3,700
5-0202-1130 FICA/MEDICARE EXPENSE	2,440	2,588	2,554	2,700	2,512	0	0	2,700
5-0202-1131 UNEMPLOYEMENT TAX	180	201	193	300	200	0	0	300
5-0202-1140 HEALTH, LIFE & DENTAL INSU	2,784	3,392	4,081	3,300	2,874	0	0	3,300
TOTAL PERSONAL SERVICES	40,627	43,491	43,796	45,700	41,834	0	0	45,700
CONTRACTUAL SERVICES								
5-0202-2024 TELEPHONE	970	815	417	900	880	0	0	900
5-0202-2033 POSTAGE	13	0	0	100	0	0	0	100
5-0202-2034 CONTRACT SERVICES/LEASES	5,805	3,042	5,934	4,500	4,159	0	0	4,500
5-0202-2035 PRINTING	0	0	0	0	0	0	0	0
5-0202-2147 LEGAL SERVICES	14,214	17,382	16,582	19,000	17,082	0	0	19,000
5-0202-2200 CLEET REMITTANCE	11,360	10,597	14,670	12,500	11,427	0	0	12,500
TOTAL CONTRACTUAL SERVICES	32,362	31,835	37,602	37,000	33,547	0	0	37,000
COMMODITIES								
5-0202-2430 OFFICE SUPPLIES	250	250	453	500	0	0	0	500
TOTAL COMMODITIES	250	250	453	500	0	0	0	500
OTHER CHARGES								
5-0202-2634 TRAINING & DEVELOPMENT	0	0	30	100	0	0	0	100
5-0202-2635 DUES, SUBSCRIPTIONS, MEMBER	0	140	0	200	0	0	0	200
5-0202-2636 MEALS & LODGING	0	0	0	100	0	0	0	100
5-0202-2637 TRAVEL EXPENSE	0	0	0	0	0	0	0	0
TOTAL OTHER CHARGES	0	140	30	400	0	0	0	400
TOTAL LEGAL AND COURTS	73,239	75,717	81,881	83,600	75,381	0	0	83,600

101-CITY GENERAL FUND
POLICE ADMIN & PATROL

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0301-1110 SALARIES & WAGES	1,029,764	1,030,467	1,050,590	1,102,600	1,016,233	0	0	1,102,600
5-0301-1117 OVERTIME	76,626	87,039	80,816	75,000	68,419	0	0	50,000
5-0301-1120 RETIREMENT - OPERS	5,460	5,632	6,181	6,500	5,907	0	0	6,500
5-0301-1121 POLICE PENSION	129,294	131,211	128,082	137,600	133,407	0	0	137,600
5-0301-1130 FICA/MEDICARE EXPENSE	18,097	19,258	19,210	21,100	19,503	0	0	21,100
5-0301-1131 UNEMPLOYMENT TAX	3,943	3,892	4,166	5,500	4,014	0	0	5,500
5-0301-1140 HEALTH,LIFE & DENTAL INSU	190,120	221,069	187,828	219,100	175,967	0	0	215,000
5-0301-1161 CELL PHONE ALLOWANCE	4,320	4,320	4,320	4,500	3,960	0	0	4,500
5-0301-1170 UNIFORM ALLOWANCE	16,552	16,625	15,313	18,000	15,404	0	0	16,700
5-0301-1171 CLEANING ALLOWANCE	16,552	16,625	15,313	18,000	15,404	0	0	16,700
5-0301-1190 RETIREMENT/LEAVE/SEVERANC	0	45,569	0	38,700	16,887	0	0	20,000
5-0301-1191 COMP TIME BUY-OUT	0	6,944	9,217	20,000	1,951	0	0	10,000
TOTAL PERSONAL SERVICES	1,490,729	1,588,652	1,521,034	1,666,600	1,477,056	0	0	1,606,200
CONTRACTUAL SERVICES								
5-0301-2024 TELEPHONE	5,148	4,233	2,361	4,500	4,692	0	0	4,500
5-0301-2025 CELL PHONE/AIR CARDS	3,450	6,118	6,878	10,500	9,602	0	0	10,500
5-0301-2030 UTILITIES - ELECTRIC	4,555	4,717	4,601	5,500	4,439	0	0	5,500
5-0301-2033 POSTAGE	393	359	241	400	310	0	0	400
5-0301-2034 CONTRACT SERVICES/LEASES	18,386	20,457	20,744	32,500	31,537	0	0	42,000
5-0301-2035 PRINTING	1,444	1,216	1,403	800	371	0	0	1,000
5-0301-2036 COFFEE SERVICE	1,110	931	1,019	1,300	1,273	0	0	1,300
5-0301-2038 EQUIPMENT REPAIR	4,389	1,425	2,938	5,000	5,200	0	0	5,000
5-0301-2041 SIREN REPAIRS	0	9,890	0	1,000	0	0	0	0
5-0301-2045 VEHICLE REPAIRS & MAINTEN	2,955	24,305	7,107	15,000	6,213	0	0	12,000
5-0301-2120 PHYSICALS & VACCINES	0	950	0	2,100	1,563	0	0	2,100
TOTAL CONTRACTUAL SERVICES	41,831	74,601	47,292	78,600	65,198	0	0	84,300
COMMODITIES								
5-0301-2420 TIRES, BATTERIES, ETC.	7,883	6,127	4,968	10,000	6,888	0	0	8,000
5-0301-2421 VEHICLE PARTS	16,432	20,231	17,914	20,000	16,064	0	0	15,000
5-0301-2428 FUEL	34,984	37,957	39,007	45,000	26,383	0	0	45,000
5-0301-2430 OFFICE SUPPLIES	4,448	3,607	3,707	4,500	2,982	0	0	4,500
5-0301-2431 PUBLIC-RELATIONS MATERIAL	405	387	400	400	40	0	0	600
5-0301-2440 JANITOR SUPPLIES	703	928	605	1,000	1,080	0	0	1,000
5-0301-2441 BUILDING MAINTENANCE	3,088	2,309	3,285	2,500	3,210	0	0	2,500
5-0301-2445 OPERATING SUPPLIES	1,641	1,683	1,183	1,500	1,381	0	0	1,500
5-0301-2457 INVESTIGATION EXPENSES	1,066	870	1,397	1,500	1,171	0	0	1,500
5-0301-2465 UNIFORM PURCHASES	2,426	5,846	1,992	5,000	5,265	0	0	5,000
5-0301-2470 AMMUNITION & SUPPLIES	4,106	3,994	4,206	4,000	0	0	0	4,000
TOTAL COMMODITIES	77,182	83,937	78,662	95,400	64,465	0	0	88,600

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
POLICE ADMIN & PATROL

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>OTHER CHARGES</u>								
5-0301-2633 TUITION REIMBURSEMENT	0	0	0	500	0	0	0	500
5-0301-2634 TRAINING & DEVELOPMENT	756	1,089	571	2,900	4,675	0	0	3,600
5-0301-2635 DUES,SUBSCRIPTIONS,MEMBER	1,773	1,763	888	3,000	1,193	0	0	3,000
5-0301-2636 MEALS & LODGING	3,249	3,280	4,785	5,500	3,369	0	0	6,000
5-0301-2637 TRAVEL	<u>718</u>	<u>0</u>	<u>800</u>	<u>1,500</u>	<u>415</u>	<u>0</u>	<u>0</u>	<u>1,500</u>
TOTAL OTHER CHARGES	6,496	6,132	7,043	13,400	9,652	0	0	14,600
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TOTAL POLICE ADMIN & PATROL	1,616,237	1,753,322	1,654,031	1,854,000	1,616,371	0	0	1,793,700

101-CITY GENERAL FUND
ANIMAL CONTROL

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0305-1110 SALARIES & WAGES	28,569	28,293	23,187	31,100	25,108	0	0	31,100
5-0305-1117 OVERTIME	0	0	0	0	0	0	0	0
5-0305-1120 RETIREMENT - OPERS	4,724	4,703	3,875	5,200	3,936	0	0	5,200
5-0305-1130 FICA/MEDICARE EXPENSE	2,193	2,169	1,776	2,400	1,716	0	0	2,400
5-0305-1131 UNEMPLOYEMENT TAX	182	174	119	300	181	0	0	300
5-0305-1140 HEALTH, LIFE & DENTAL INSU	6,855	7,657	7,663	8,800	11,969	0	0	15,200
5-0305-1161 CELL PHONE ALLOWANCE	210	360	270	0	0	0	0	0
5-0305-1170 UNIFORM ALLOWANCE	0	0	0	0	0	0	0	400
5-0305-1171 CLEANING ALLOWANCE	0	0	0	0	0	0	0	400
5-0305-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	42,733	43,357	36,889	47,800	42,911	0	0	55,000
CONTRACTUAL SERVICES								
5-0305-2024 TELEPHONE	623	1,057	618	1,000	803	0	0	1,000
5-0305-2030 UTILITIES - ELECTRIC	1,633	1,838	1,825	2,500	1,771	0	0	2,500
5-0305-2034 CONTRACT SERVICES/LEASES	19	0	611	1,000	1,034	0	0	1,000
5-0305-2038 EQUIPMENT REPAIR	83	0	40	300	0	0	0	300
5-0305-2045 VEHICLE REPAIRS & MAINTEN	179	291	22	1,000	156	0	0	1,000
5-0305-2110 UNIFORM RENTAL	0	137	0	2,000	0	0	0	2,000
5-0305-2120 PHYSICALS & VACCINES	0	0	0	100	250	0	0	300
5-0305-2130 VET FEES	0	0	0	200	0	0	0	200
TOTAL CONTRACTUAL SERVICES	2,537	3,323	3,115	8,100	4,013	0	0	8,300
COMMODITIES								
5-0305-2420 TIRES, BATTERIES, ETC.	611	0	0	1,000	0	0	0	1,000
5-0305-2421 VEHICLE PARTS	66	143	253	300	0	0	0	300
5-0305-2428 FUEL	1,123	1,289	941	1,500	929	0	0	1,500
5-0305-2430 OFFICE SUPPLIES	54	0	67	100	0	0	0	100
5-0305-2440 JANITOR SUPPLIES	86	178	91	200	101	0	0	200
5-0305-2441 BUILDING MAINTENANCE	747	1,394	694	2,000	446	0	0	2,000
5-0305-2459 ANIMAL SUPPLIES	253	1,078	595	2,000	493	0	0	2,000
TOTAL COMMODITIES	2,940	4,083	2,641	7,100	1,969	0	0	7,100
OTHER CHARGES								
5-0305-2634 TRAINING & DEVELOPMENT	400	0	350	1,500	600	0	0	1,500
5-0305-2635 DUES, SUBSCRIPTIONS, MEMBER	815	626	270	800	508	0	0	800
5-0305-2636 MEALS & LODGING	635	0	186	1,500	1,445	0	0	1,500
5-0305-2637 TRAVEL	34	0	0	400	159	0	0	400
TOTAL OTHER CHARGES	1,884	626	806	4,200	2,712	0	0	4,200
TOTAL ANIMAL CONTROL	50,094	51,389	43,451	67,200	51,606	0	0	74,600

101-CITY GENERAL FUND
EMERGENCY MANAGEMENT

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0400-1110 SALARIES & WAGES	0	0	0	10,700	8,836	0	0	0
5-0400-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0400-1117 OVERTIME	0	0	0	0	99	0	0	0
5-0400-1122 RETIREMENT	0	0	0	1,800	0	0	0	0
5-0400-1130 FICA/MEDICARE EXENSE	0	0	0	200	126	0	0	0
5-0400-1131 UNEMPLOYMENT TAX	0	0	0	100	0	0	0	0
5-0400-1140 HEALTH, LIFE & DENTAL INSU	0	0	0	3,200	3,144	0	0	0
5-0400-1190 CELL PHONE ALLOWANCE	0	0	0	200	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	0	16,200	12,205	0	0	0
CONTRACTUAL SERVICES								
5-0400-2024 TELEPHONE	0	0	0	300	0	0	0	0
5-0400-2030 UTILITIES - ELECTRIC	0	0	0	500	251	0	0	0
5-0400-2033 POSTAGE	0	0	0	100	0	0	0	0
5-0400-2034 CONTRACT SERVICES/LEASES	0	0	0	5,000	399	0	0	0
5-0400-2037 SLA GRANT PASS-THRU	10,000	10,000	5,000	10,000	10,000	0	0	0
5-0400-2038 EQUIPMENT REPAIR	0	0	0	1,000	0	0	0	0
5-0400-2039 CONTRACT SERVICES-DELCO E	45,000	45,000	45,000	37,100	37,088	0	0	0
5-0400-2041 SIREN REPAIR	0	0	0	0	6,410	0	0	0
5-0400-2045 VEHICLE REPAIR & MAINTENA	0	0	0	200	0	0	0	0
5-0400-2050 RADIO REPAIR & MAINTENANC	0	0	0	0	0	0	0	0
5-0400-2112 EQUIPMENT RENTAL	0	0	0	500	0	0	0	0
TOTAL CONTRACTUAL SERVICES	55,000	55,000	50,000	54,700	54,148	0	0	0
COMMODITIES								
5-0400-2428 FUEL	0	0	0	2,000	0	0	0	0
5-0400-2430 OFFICE SUPPLIES	0	0	0	500	180	0	0	0
5-0400-2440 JANITOR SUPPLIES	0	0	0	500	0	0	0	0
5-0400-2441 BUILDING MAINTENANCE	0	0	0	0	0	0	0	0
5-0400-2445 OPERATING SUPPLIES	0	0	0	5,000	560	0	0	0
5-0400-2455 SAFETY EQUIPMENT	0	0	0	2,000	0	0	0	0
5-0400-2465 UNIFORM PURCHASES	0	0	0	100	0	0	0	0
5-0400-2480 HAZMAT RESPONSE EQUIPMENT	0	0	0	2,300	0	0	0	0
TOTAL COMMODITIES	0	0	0	12,400	740	0	0	0
OTHER CHARGES								
5-0400-2634 TRAINING & DEVELOPMENT	0	0	0	0	0	0	0	0
5-0400-2635 DUES, SUBSCRIPTIONS, MEMBER	0	0	0	0	180	0	0	0
5-0400-2636 MEALS & LODGING	0	0	0	0	0	0	0	0
5-0400-2637 TRAVEL	0	0	0	0	48	0	0	0
TOTAL OTHER CHARGES	0	0	0	0	228	0	0	0
TOTAL EMERGENCY MANAGEMENT	55,000	55,000	50,000	83,300	67,321	0	0	0

101-CITY GENERAL FUND
FIRE DEPARTMENT

EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	APPROVED BUDGET
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	
PERSONAL SERVICES								
5-0500-1110 SALARIES & WAGES	239,237	246,885	255,955	261,200	246,131	0	0	265,500
5-0500-1112 VOLUNTEER FIRE WAGES	46,057	48,420	35,817	50,000	34,842	0	0	50,000
5-0500-1115 PART-TIME WAGES	20,977	21,894	48,093	55,000	50,350	0	0	55,000
5-0500-1117 OVERTIME	17,021	12,294	15,735	16,000	13,105	0	0	16,000
5-0500-1122 FIRE PENSION	34,496	33,260	40,871	51,000	35,205	0	0	54,000
5-0500-1130 MEDICARE EXPENSE	8,324	8,567	9,830	13,200	9,920	0	0	13,200
5-0500-1131 UNEMPLOYMENT TAX	1,688	1,776	1,664	2,300	1,760	0	0	2,300
5-0500-1140 HEALTH,LIFE & DENTAL INSU	67,727	88,265	91,065	99,500	93,853	0	0	106,700
5-0500-1161 CELL PHONE ALLOWANCE	480	480	480	500	440	0	0	500
5-0500-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	436,008	461,840	499,510	548,700	485,605	0	0	563,200
CONTRACTUAL SERVICES								
5-0500-2024 TELEPHONE	4,332	3,317	2,252	4,000	3,176	0	0	4,000
5-0500-2030 UTILITIES - ELECTRIC	3,350	3,457	3,460	4,400	3,327	0	0	4,400
5-0500-2034 CONTRACT SERVICES/LEASES	3,701	4,427	5,416	7,400	7,572	0	0	10,000
5-0500-2036 COFFEE SERVICE	0	0	0	0	0	0	0	0
5-0500-2038 EQUIPMENT REPAIR	1,715	1,551	2,548	3,000	1,235	0	0	3,000
5-0500-2045 VEHICLE REPAIRS & MAINTEN	13,408	32,342	16,928	15,000	14,733	0	0	17,500
5-0500-2120 PHYSICALS & VACCINES	0	575	75	5,000	563	0	0	5,000
TOTAL CONTRACTUAL SERVICES	26,506	45,669	30,679	38,800	30,605	0	0	43,900
COMMODITIES								
5-0500-2420 TIRES,BATTERIES, ETC.	2,479	1,310	3,923	2,500	1,512	0	0	2,500
5-0500-2428 FUEL	10,819	12,605	11,305	11,000	9,884	0	0	12,500
5-0500-2430 OFFICE SUPPLIES	697	813	3,979	4,200	1,132	0	0	4,200
5-0500-2440 JANITOR SUPPLIES	711	793	981	1,000	856	0	0	1,000
5-0500-2441 BUILDING MAINTENANCE	1,375	2,258	1,437	2,000	971	0	0	2,000
5-0500-2442 GROUNDS MAINTENANCE	260	257	80	300	0	0	0	300
5-0500-2445 OPERATING SUPPLIES	1,954	2,403	1,746	2,500	1,030	0	0	2,500
5-0500-2455 FIRE SAFETY PROGRAM	607	733	0	800	633	0	0	800
5-0500-2465 UNIFORM PURCHASES	3,200	2,994	3,457	4,500	4,157	0	0	4,000
TOTAL COMMODITIES	22,102	24,164	26,908	28,800	20,174	0	0	29,800
OTHER CHARGES								
5-0500-2633 CITY SAFETY TRAINING	990	912	0	1,000	848	0	0	2,000
5-0500-2634 TRAINING & DEVELOPMENT	523	742	3,498	6,000	710	0	0	6,000
5-0500-2635 DUES,SUBSCRIPTIONS,MEMBER	3,543	2,864	2,832	4,500	4,165	0	0	5,000
5-0500-2636 MEALS & LODGING	225	68	129	300	75	0	0	300
5-0500-2637 TRAVEL	60	0	50	300	20	0	0	300
TOTAL OTHER CHARGES	5,341	4,585	6,508	12,100	5,818	0	0	13,600
TOTAL FIRE DEPARTMENT	489,958	536,257	563,605	628,400	542,202	0	0	650,500

101-CITY GENERAL FUND
STREET MAINTENANCE

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
EXPENDITURES								APPROVED
								BUDGET
PERSONAL SERVICES								
5-0600-1110	SALARIES & WAGES	226,629	232,373	234,525	256,700	222,382	0	248,000
5-0600-1115	PART-TIME WAGES	3,353	4,804	6,605	12,000	36	0	14,200
5-0600-1117	OVERTIME	7,787	9,407	8,559	20,000	6,303	0	20,000
5-0600-1120	RETIREMENT - OPERS	37,840	38,136	38,608	45,800	35,438	0	41,000
5-0600-1130	FICA/MEDICARE EXENSE	17,413	18,187	18,503	22,300	19,222	0	21,700
5-0600-1131	UNEMPLOYMENT TAX	1,310	1,366	1,373	2,000	1,499	0	2,300
5-0600-1140	HEALTH,LIFE & DENTAL INSU	67,726	75,203	71,701	88,000	88,089	0	135,900
5-0600-1161	CELL PHONE ALLOWANCE	0	0	0	0	0	0	600
5-0600-1190	RETIREMENT/LEAVE/SEVERANC	0	0	0	0	28,612	0	0
TOTAL PERSONAL SERVICES		362,057	379,475	379,873	446,800	401,580	0	483,700
CONTRACTUAL SERVICES								
5-0600-2024	TELEPHONE	1,867	1,480	879	1,500	2,185	0	1,500
5-0600-2030	UTILITIES - ELECTRIC	2,828	2,911	2,812	3,000	2,625	0	3,000
5-0600-2032	ELECTRIC - STREET LIGHTS	88,893	101,314	92,313	102,000	94,965	0	102,000
5-0600-2034	CONTRACT SERVICES/LEASES	32,640	37,997	23,424	35,000	9,899	0	58,000
5-0600-2036	STREET LIGHT REPAIRS	4,194	6,686	7,408	20,000	3,121	0	20,000
5-0600-2037	TRAFFIC SIGNAL REPAIR	28,652	12,848	5,762	20,000	22,538	0	15,000
5-0600-2038	EQUIPMENT REPAIR	3,266	5,100	4,279	10,000	811	0	10,000
5-0600-2039	COFFEE SERVICE	0	127	27	0	0	0	0
5-0600-2045	VEHICLE REPAIR & MAINTENA	2,099	1,129	3,758	10,000	1,761	0	10,000
5-0600-2050	RADIO REAIR & MAINTENANCE	0	0	0	0	13	0	0
5-0600-2110	UNIFORM RENTAL	4,134	4,801	5,855	6,000	5,940	0	6,000
TOTAL CONTRACTUAL SERVICES		168,573	174,394	146,515	207,500	143,858	0	225,500
COMMODITIES								
5-0600-2420	TIRES, BATTERIES, ETC	5,603	8,817	6,075	12,000	5,605	0	12,000
5-0600-2421	VEHICLE PARTS	9,794	9,688	6,766	10,000	6,244	0	10,000
5-0600-2422	EQUIPMENT PARTS	8,159	20,679	17,194	20,000	16,336	0	20,000
5-0600-2428	FUEL	13,191	15,452	17,202	25,000	15,386	0	22,000
5-0600-2430	OFFICE SUPPLIES	923	610	100	800	1,177	0	800
5-0600-2440	JANITOR SUPPLIES	0	0	0	500	163	0	500
5-0600-2441	BUILDING MAINTENANCE	10	394	15,172	500	176	0	500
5-0600-2443	SIDEWALK REPAIR & MAINTEN	0	0	0	2,000	375	0	2,000
5-0600-2445	OPERATING SUPPLIES	5,436	6,251	6,838	10,000	4,046	0	10,000
5-0600-2450	GRAVEL/FILL	1,304	1,533	990	3,500	4,877	0	4,500
5-0600-2451	ASPHALT & OIL	0	0	0	0	0	0	0
5-0600-2452	SALT & SAND	0	4,592	0	9,000	7,066	0	9,000
5-0600-2453	STREET PAINT	0	1,865	0	5,000	0	0	5,000
5-0600-2455	SAFETY EQUIPMENT	350	527	0	500	245	0	500
5-0600-2462	TOOL REPLACEMENT	880	1,187	749	1,000	1,266	0	1,000
TOTAL COMMODITIES		45,649	71,596	71,084	99,800	62,961	0	97,800

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
STREET MAINTENANCE

				(----- 2019-2020 -----)		(----- 2020-2021 -----)		
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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<u>OTHER CHARGES</u>								
5-0600-2634 TRAINING & DEVELOPMENT	0	146	76	200	292	0	0	200
5-0600-2636 MEALS & LODGING	0	0	51	400	0	0	0	400
5-0600-2637 TRAVEL	20	0	40	100	20	0	0	100
TOTAL OTHER CHARGES	20	146	167	700	312	0	0	700
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TOTAL STREET MAINTENANCE	576,299	625,611	597,640	754,800	608,712	0	0	807,700

101-CITY GENERAL FUND
VEHICLE MAINTENANCE

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	REQUESTED
EXPENDITURES		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	APPROVED
								BUDGET
								BUDGET
PERSONAL SERVICES								
5-0700-1110	SALARIES & WAGES	56,247	57,130	59,483	62,800	57,757	0	62,800
5-0700-1115	PART-TIME WAGES	0	0	0	5,800	0	0	5,800
5-0700-1117	OVERTIME	0	0	0	1,000	0	0	1,000
5-0700-1120	RETIREMENT - OPERS	9,302	9,445	9,832	11,300	9,319	0	11,300
5-0700-1130	FICA/MEDICARE EXPENSE	4,464	4,510	4,689	5,600	4,662	0	5,600
5-0700-1131	UNEMPLOYMENT TAX	331	267	274	400	272	0	400
5-0700-1140	HEALTH,LIFE & DENTAL INSU	4,962	6,427	5,109	7,700	4,427	0	7,700
5-0700-1161	CELL PHONE ALLOWANCE	180	180	180	200	165	0	200
5-0700-1175	TOOL ALLOWANCE	3,600	3,600	3,600	3,600	3,450	0	3,600
5-0700-1190	RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES		79,086	81,560	83,167	98,400	80,053	0	98,400
CONTRACTUAL SERVICES								
5-0700-2024	TELEPHONE	2,280	2,003	707	1,900	1,220	0	1,900
5-0700-2030	UTILITIES - ELECTRIC	2,210	2,338	2,328	2,500	2,124	0	2,500
5-0700-2034	CONTRACT SERVICES/LEASES	360	130	833	1,500	183	0	1,500
5-0700-2036	COFFEE SERVICE	31	0	0	100	0	0	100
5-0700-2038	EQUIPMENT REPAIR	394	1,257	596	1,500	992	0	1,500
5-0700-2045	VEHICLE REPAIR & MAINTENA	340	0	476	500	362	0	500
5-0700-2110	UNIFORM RENTAL	604	460	643	1,800	1,073	0	1,800
TOTAL CONTRACTUAL SERVICES		6,220	6,188	5,582	9,800	5,954	0	9,800
COMMODITIES								
5-0700-2420	TIRES,BATTERIES, ETC.	0	807	0	500	0	0	500
5-0700-2421	VEHICLE PARTS	322	403	216	500	180	0	500
5-0700-2422	EQUIPMENT PARTS	102	638	28	500	86	0	500
5-0700-2428	FUEL	1,005	447	380	1,500	661	0	1,500
5-0700-2429	OIL & FLUIDS	784	2,070	1,355	1,600	847	0	1,600
5-0700-2430	OFFICE SUPPLIES	129	261	195	300	149	0	300
5-0700-2440	JANITOR SUPPLIES	0	0	55	100	10	0	100
5-0700-2441	BUILDING MAINTENANCE	781	974	655	500	1,215	0	600
5-0700-2445	OPERATING SUPPLIES	1,606	1,956	2,365	3,200	3,243	0	2,000
5-0700-2460	CHEMICALS	356	209	224	300	272	0	300
5-0700-2491	TOOL REPAIR & REPLACEMENT	526	433	470	600	106	0	600
TOTAL COMMODITIES		5,611	8,197	5,944	9,600	6,769	0	8,500
OTHER CHARGES								
5-0700-2634	TRAINING & DEVELOPMENT	0	0	0	1,000	0	0	1,000
5-0700-2636	MEALS & LODGING	0	0	0	300	0	0	300
5-0700-2637	TRAVEL	0	0	20	300	20	0	300
TOTAL OTHER CHARGES		0	0	20	1,600	20	0	1,600
TOTAL VEHICLE MAINTENANCE		90,916	95,945	94,713	119,400	92,797	0	118,300

101-CITY GENERAL FUND
BUILDING INSPECTION

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0801-1110 SALARIES & WAGES	44,277	46,296	46,804	49,100	45,148	0	0	49,100
5-0801-1120 OPERS RETIREMENT	7,377	13,962	7,744	8,100	7,219	0	0	8,100
5-0801-1130 FICA/MEDICARE EXPENSE	3,425	3,800	3,603	3,800	3,473	0	0	3,800
5-0801-1131 UNEMPLOYMENT TAXES	177	191	255	300	341	0	0	300
5-0801-1140 HEALTH, LIFE & DENTAL I N	6,773	7,404	9,837	8,800	7,800	0	0	8,800
5-0801-1161 CELL PHONE ALLOWANCE	600	600	600	600	550	0	0	600
5-0801-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	62,628	72,252	68,843	70,700	64,531	0	0	70,700
<u>CONTRACTUAL SERVICES</u>								
5-0801-2024 TELEPHONE	759	741	353	800	815	0	0	800
5-0801-2033 POSTAGE	677	0	0	200	0	0	0	200
5-0801-2110 UNIFORM RENTAL	168	98	120	500	192	0	0	500
5-0801-2130 OUBCC PERMIT FEE REMITTAN	1,220	1,028	2,356	5,000	2,752	0	0	3,000
TOTAL CONTRACTUAL SERVICES	2,823	1,867	2,829	6,500	3,758	0	0	4,500
<u>COMMODITIES</u>								
5-0801-2420 TIRES, BATTERIES, ETC	0	59	0	200	0	0	0	200
5-0801-2428 FUEL	575	95	431	1,000	0	0	0	1,000
5-0801-2430 OFFICE SUPPLIES	55	157	127	500	189	0	0	500
5-0801-2445 OPERATING SUPPLIES	32	300	341	300	16	0	0	300
5-0801-2455 SAFETY EQUIPMENT	0	0	0	200	78	0	0	200
TOTAL COMMODITIES	662	611	898	2,200	282	0	0	2,200
<u>OTHER CHARGES</u>								
5-0801-2634 TRAINING & DEVELOPMENT	1,199	2,085	1,339	2,000	173	0	0	2,000
5-0801-2635 DUES,SUBSCRIPTIONS, MEMBE	70	35	35	1,000	35	0	0	1,000
5-0801-2636 MEALS & LODGING	823	400	1,130	1,400	0	0	0	1,400
5-0801-2637 TRAVEL	0	0	927	500	0	0	0	500
5-0801-2642 TOOLS	0	0	0	100	0	0	0	100
TOTAL OTHER CHARGES	2,092	2,520	3,431	5,000	208	0	0	5,000
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TOTAL BUILDING INSPECTION	68,206	77,250	76,000	84,400	68,780	0	0	82,400

101-CITY GENERAL FUND
CODE ENFORCEMENT

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0802-1110 SALARIES & WAGES	0	11,070	12,875	14,200	12,093	0	0	15,500
5-0802-1120 OPERS RETIREMENT	0	1,347	2,209	2,400	1,906	0	0	2,600
5-0802-1130 FICA/MEDICARE EXPENSE	0	554	882	1,200	941	0	0	1,300
5-0802-1131 UNEMPLOYMENT TAXES	0	130	87	200	56	0	0	200
5-0802-1140 HEALTH, LIFE & DENTAL INS	0	6,369	6,007	11,000	390	0	0	300
5-0802-1161 CELL PHONE ALLOWANCE	0	165	180	200	200	0	0	300
TOTAL PERSONAL SERVICES	0	19,635	22,240	29,200	15,587	0	0	20,200
<u>CONTRACTUAL SERVICES</u>								
5-0802-2024 TELEPHONE	870	572	353	800	762	0	0	800
5-0802-2033 POSTAGE	1,551	628	400	2,400	702	0	0	2,400
5-0802-2034 CONTRACT SERVICES	2,037	34,209	1,441	25,000	11,583	0	0	15,000
5-0802-2045 VEHICLE REPAIR & MAINTENA	170	181	187	300	1,526	0	0	300
5-0802-2110 UNIFORM RENTAL	0	325	204	400	350	0	0	400
TOTAL CONTRACTUAL SERVICES	4,627	35,915	2,585	28,900	14,923	0	0	18,900
<u>COMMODITIES</u>								
5-0802-2420 TIRES, BATTERIES, ETC.	0	0	0	300	140	0	0	300
5-0802-2428 FUEL	499	1,865	1,592	1,500	1,128	0	0	1,500
5-0802-2430 OFFICE SUPPLIES	957	81	905	1,100	910	0	0	1,100
5-0802-2455 SAFETY EQUIPMENT	0	0	0	100	17	0	0	100
TOTAL COMMODITIES	1,456	1,946	2,497	3,000	2,194	0	0	3,000
<u>OTHER CHARGES</u>								
5-0802-2634 TRAINING & DEVELOPMENT	0	0	200	500	165	0	0	500
5-0802-2635 DUES, SUBSCRIPTION, MEBER	35	35	70	200	87	0	0	200
5-0802-2636 MEALS & LODGING	0	0	468	900	429	0	0	900
5-0802-2637 TRAVEL	0	0	0	500	0	0	0	500
5-0802-2642 TOOLS	0	0	0	100	0	0	0	100
TOTAL OTHER CHARGES	35	35	738	2,200	680	0	0	2,200
TOTAL CODE ENFORCEMENT	6,118	57,531	28,059	63,300	33,385	0	0	44,300

101-CITY GENERAL FUND
PLANNING & ZONING

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0803-1110 SALARIES & WAGES	37,115	37,413	38,738	40,400	38,530	0	0	40,400
5-0803-1120 OPERS RETIREMENT	5,742	5,808	6,060	6,700	5,772	0	0	6,700
5-0803-1130 FICA/MEDICARE EXPENSE	2,742	2,763	2,881	3,200	2,867	0	0	3,200
5-0803-1131 UNEMPLOYMENT TAXES	89	88	91	200	94	0	0	200
5-0803-1140 HEALTH, LIFE & DENTAL INS	6,015	6,882	6,951	7,800	6,936	0	0	7,800
5-0803-1161 CELL PHONE ALLOWANCE	0	120	360	500	330	0	0	500
TOTAL PERSONAL SERVICES	51,702	53,074	55,080	58,800	54,528	0	0	58,800
CONTRACTUAL SERVICES								
5-0803-2031 LEGAL PUBLICATIONS	322	386	83	400	58	0	0	400
5-0803-2033 POSTAGE	36	55	44	200	20	0	0	200
TOTAL CONTRACTUAL SERVICES	357	442	127	600	78	0	0	600
COMMODITIES								
5-0803-2430 OFFICE SUPPLIES	404	211	221	400	249	0	0	400
5-0803-2445 OPERATING SUPPLIES	72	200	75	200	65	0	0	200
TOTAL COMMODITIES	476	411	296	600	314	0	0	600
OTHER CHARGES								
5-0803-2634 TRAINING & DEVELOPMENT	0	0	0	500	0	0	0	500
5-0803-2635 DUES, SUBSCRIPTIONS,MEBER	0	0	0	0	0	0	0	0
5-0803-2636 MEALS & LODGING	0	0	0	200	0	0	0	200
5-0803-2637 TRAVEL	0	0	0	100	0	0	0	100
TOTAL OTHER CHARGES	0	0	0	800	0	0	0	800
TOTAL PLANNING & ZONING	52,536	53,926	55,503	60,800	54,920	0	0	60,800

101-CITY GENERAL FUND
E911 DEPARTMENT

EXPENDITURES	(------ 2019-2020 -----) (------ 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0804-1110 SALARIES & WAGES	36,812	48,048	52,444	55,600	39,187	0	0	15,500
5-0804-1120 OPERS RETIREMENT	6,133	7,982	8,857	9,200	6,436	0	0	2,600
5-0804-1130 FICA/MEDICARE EXPENSE	2,754	3,583	3,861	4,400	2,648	0	0	1,300
5-0804-1131 UNEMPLOYMENT TAXES	181	255	268	400	146	0	0	200
5-0804-1140 HEALTH, LIFE & DENTAL INS	14,063	22,267	26,852	26,500	9,804	0	0	300
5-0804-1161 CELL PHONE ALLOWANCE	360	855	900	1,000	560	0	0	300
5-0804-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	60,303	82,990	93,183	97,100	58,781	0	0	20,200
CONTRACTUAL SERVICES								
5-0804-2024 TELEPHONE	813	739	1,264	700	1,621	0	0	1,300
5-0804-2033 POSTAGE	0	0	0	0	0	0	0	0
5-0804-2034 CONTRACT SERVICES	4,922	5,652	5,344	6,100	5,669	0	0	6,500
5-0804-2038 EQUIPMENT REPAIR	0	0	373	500	4	0	0	500
5-0804-2045 VEHICLE REPAIR & MAINTENA	1,202	920	819	1,000	790	0	0	1,000
5-0804-2110 UNIFORM RENTAL	371	766	744	1,000	477	0	0	1,000
TOTAL CONTRACTUAL SERVICES	7,308	8,077	8,543	9,300	8,561	0	0	10,300
COMMODITIES								
5-0804-2420 TIRES, BATTERIES, ETC.	0	0	0	1,000	0	0	0	1,000
5-0804-2428 FUEL	1,205	4,070	3,886	3,500	1,369	0	0	3,500
5-0804-2430 OFFICE SUPPLIES	1,920	2,474	2,138	2,500	1,067	0	0	2,500
5-0804-2441 BUILDING MAINTENANCE	0	0	0	1,000	0	0	0	1,000
5-0804-2445 OPERATING SUPPLIES	3,113	2,984	3,503	4,000	1,317	0	0	4,000
5-0804-2455 SAFETY EQUIPMENT	0	0	0	2,000	0	0	0	2,000
TOTAL COMMODITIES	6,238	9,527	9,527	14,000	3,753	0	0	14,000
OTHER CHARGES								
5-0804-2634 TRAINING & DEVELOPMENT	0	0	264	300	240	0	0	700
5-0804-2635 DUES,SUBSCRIPTIONS,MEMBER	236	137	142	200	358	0	0	400
5-0804-2636 MEALS & LODGING	0	59	885	1,100	392	0	0	1,100
5-0804-2637 TRAVEL	0	177	10	0	0	0	0	0
TOTAL OTHER CHARGES	236	373	1,301	1,600	990	0	0	2,200
TOTAL E911 DEPARTMENT	74,085	100,966	112,554	122,000	72,085	0	0	46,700

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
ENGINEERING

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-0805-2034 CONTRACT SERVICES	<u>7,980</u>	<u>7,980</u>	<u>7,815</u>	<u>8,000</u>	<u>1,771</u>	<u>0</u>	<u>0</u>	<u>8,000</u>
TOTAL CONTRACTUAL SERVICES	7,980	7,980	7,815	8,000	1,771	0	0	8,000
<hr/>								
TOTAL ENGINEERING	7,980	7,980	7,815	8,000	1,771	0	0	8,000

101-CITY GENERAL FUND
BUILDINGS & GROUNDS

EXPENDITURES	({----- 2019-2020 -----}) ({----- 2020-2021 -----})							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-1001-1110 SALARIES & WAGES	220,000	218,446	230,040	240,400	228,225	0	0	272,900
5-1001-1115 PART-TIME WAGES	3,123	5,769	2,803	10,600	746	0	0	10,600
5-1001-1117 OVERTIME	5,111	5,928	3,602	8,000	5,108	0	0	8,000
5-1001-1120 RETIREMENT - OPERS	39,786	37,166	37,804	42,700	36,063	0	0	48,000
5-1001-1130 FICA/MEDICARE EXPENSE	16,840	17,414	17,413	19,800	17,070	0	0	22,300
5-1001-1131 UNEMPLOYMENT TAX	1,371	1,254	1,204	1,800	1,236	0	0	2,000
5-1001-1140 HEALTH,LIFE & DENTAL INSU	64,481	73,005	66,173	71,500	69,785	0	0	96,900
5-1001-1161 CELL PHONE ALLOWANCE	600	600	600	600	550	0	0	600
5-1001-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	351,312	359,582	359,638	395,400	358,784	0	0	461,300
CONTRACTUAL SERVICES								
5-1001-2024 TELEPHONE	1,862	2,186	2,265	2,000	2,284	0	0	2,000
5-1001-2025 CELL PHONE	515	864	1,084	1,000	1,123	0	0	1,000
5-1001-2030 UTILITIES - ELECTRIC	1,674	1,390	1,171	1,400	1,256	0	0	1,400
5-1001-2034 CONTRACT SERVICES	1,137	899	2,060	1,800	326	0	0	1,800
5-1001-2038 EQUIPMENT REPAIR	2,597	3,266	3,080	6,000	4,551	0	0	6,000
5-1001-2045 VEHICLE REAIR & MAINTENAN	5,590	4,533	7,061	6,000	2,911	0	0	6,000
5-1001-2110 UNIFORM RENTAL	3,515	4,623	4,137	5,000	4,199	0	0	5,300
5-1001-2112 EQUIPMENT RENTAL	639	244	174	800	362	0	0	800
5-1001-2134 RECYCLING PROGRAM	0	0	12,340	25,000	4,960	0	0	12,000
TOTAL CONTRACTUAL SERVICES	17,529	18,005	33,371	49,000	21,972	0	0	36,300
COMMODITIES								
5-1001-2420 TIRES, BATTERIES, ETC.	2,529	2,606	1,787	4,000	3,737	0	0	4,000
5-1001-2428 FUEL	10,181	10,818	12,065	13,000	8,535	0	0	13,000
5-1001-2430 OFFICE SUPPLIES	130	108	0	400	64	0	0	400
5-1001-2440 JANITOR SUPPLIES	593	1,231	903	1,500	1,234	0	0	1,500
5-1001-2441 BUILDING MAINTENANCE	443	792	1,264	1,500	1,177	0	0	1,500
5-1001-2442 GROUNDS MAINTENANCE	0	97	49	300	375	0	0	300
5-1001-2443 LANDSCAPING SUPPLIES	0	258	52	1,000	0	0	0	1,000
5-1001-2444 FRISBEE GOLF MAINTENANCE	0	58	7	700	0	0	0	700
5-1001-2445 OPERATING SUPPLIES	8,729	10,377	9,939	11,000	10,121	0	0	11,000
5-1001-2446 SIGN MAINTENANCE	0	0	600	3,000	0	0	0	3,000
5-1001-2447 DOWNTOWN MAINTENANCE	0	211	1,319	1,500	37	0	0	1,500
5-1001-2448 ADA MAINTENANCE & IMPROVE	0	0	4,118	5,000	2,930	0	0	5,000
5-1001-2455 SAFETY EQUIPMENT	625	448	35	1,000	449	0	0	1,000
5-1001-2460 CHEMICALS & SUPPLIES	1,712	1,815	812	2,000	865	0	0	2,000
TOTAL COMMODITIES	24,942	28,818	32,950	45,900	29,524	0	0	45,900
TOTAL BUILDINGS & GROUNDS	393,783	406,405	425,959	490,300	410,279	0	0	543,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
CITY HALL

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1002-2030 UTILITIES - ELECTRIC	13,806	13,727	14,910	17,000	13,266	0	0	17,000
5-1002-2034 CONTRACT SERVICES	299	310	363	2,700	381	0	0	2,700
5-1002-2036 COFFEE SERVICE	<u>370</u>	<u>314</u>	<u>346</u>	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>400</u>
TOTAL CONTRACTUAL SERVICES	14,475	14,351	15,618	20,100	13,647	0	0	20,100
<u>COMMODITIES</u>								
5-1002-2440 JANITOR SUPPLIES	4,556	4,284	4,477	4,500	4,566	0	0	4,500
5-1002-2441 BUILDING MAINTENANCE	6,521	1,937	1,470	9,000	722	0	0	9,000
5-1002-2442 GROUNDS MAINTENANCE	<u>91</u>	<u>175</u>	<u>151</u>	<u>200</u>	<u>299</u>	<u>0</u>	<u>0</u>	<u>300</u>
TOTAL COMMODITIES	11,168	6,396	6,098	13,700	5,588	0	0	13,800
<u>EXPENDITURES</u>								
5-1002-446 SIGN MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0
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TOTAL CITY HALL	25,643	20,747	21,716	33,800	19,235	0	0	33,900

101-CITY GENERAL FUND
GOLDEN AGE SR CENTER

EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020		2020-2021		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-1003-2024 TELEPHONE	1,829	1,559	783	1,900	1,642	0	0	1,900
5-1003-2030 UTILITIES - ELECTRIC	10,139	10,301	9,790	11,000	9,562	0	0	11,000
5-1003-2034 CONTRACT SERVICES	<u>275</u>	<u>275</u>	<u>311</u>	<u>1,000</u>	<u>275</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
TOTAL CONTRACTUAL SERVICES	12,243	12,135	10,884	13,900	11,479	0	0	13,900
<u>COMMODITIES</u>								
5-1003-2440 JANITOR SUPPLIES	317	229	841	500	241	0	0	500
5-1003-2441 BUILDING MAINTENANCE	1,462	1,391	578	2,000	116	0	0	2,000
5-1003-2442 GROUNDS MAINTENANCE	<u>0</u>	<u>188</u>	<u>190</u>	<u>200</u>	<u>90</u>	<u>0</u>	<u>0</u>	<u>200</u>
TOTAL COMMODITIES	1,779	1,809	1,609	2,700	447	0	0	2,700
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TOTAL GOLDEN AGE SR CENTER	14,022	13,944	12,493	16,600	11,926	0	0	16,600

101-CITY GENERAL FUND
CIVIC CENTER

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-1004-1110 SALARIES & WAGES	10,670	14,295	14,793	15,500	14,758	0	0	15,500
5-1004-1117 OVERTIME	228	898	657	1,000	521	0	0	0
5-1004-1120 OPERS RETIREMENT	1,570	883	2,428	2,600	2,327	0	0	2,600
5-1004-1130 FICA & MEDICARE	831	398	1,065	1,300	1,057	0	0	1,300
5-1004-1131 UNEMPLOYMENT TAX	42	83	77	200	91	0	0	200
5-1004-1140 HEALTH, DENTAL & LIFE INS	3,090	658	6,591	7,800	6,919	0	0	7,600
5-1004-1190 RETIREMENT/LEAVE SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	16,430	17,214	25,611	28,400	25,673	0	0	27,200
CONTRACTUAL SERVICES								
5-1004-2024 TELEPHONE	1,829	1,903	1,507	2,000	2,258	0	0	2,000
5-1004-2030 UTILITIES - ELECTRIC	30,515	27,730	29,208	33,000	28,693	0	0	33,000
5-1004-2034 CONTRACT SERVICES/LEASES	0	0	50	600	0	0	0	600
5-1004-2036 COFFEE SERVICES	0	0	197	200	0	0	0	200
TOTAL CONTRACTUAL SERVICES	32,344	29,632	30,961	35,800	30,951	0	0	35,800
COMMODITIES								
5-1004-2440 JANITOR SUPPLIES	2,849	2,828	2,557	3,500	2,764	0	0	3,500
5-1004-2441 BUILDING MAINTENANCE	3,629	4,315	4,956	5,000	3,184	0	0	5,000
5-1004-2442 GROUNDS MAINTENANCE	288	350	362	500	210	0	0	500
TOTAL COMMODITIES	6,766	7,493	7,876	9,000	6,158	0	0	9,000
TOTAL CIVIC CENTER	55,540	54,339	64,448	73,200	62,782	0	0	72,000

101-CITY GENERAL FUND
SPORTS & REC COMPLEX

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-1005-2030 UTILITIES - ELECTRIC	3,619	4,199	5,008	5,000	4,812	0	0	4,000
TOTAL CONTRACTUAL SERVICES	3,619	4,199	5,008	5,000	4,812	0	0	4,000
 <u>COMMODITIES</u>								
5-1005-2440 JANITOR SUPPLIES	408	637	945	700	731	0	0	700
5-1005-2441 BUILDING MAINTENANCE	2,412	1,998	3,018	1,500	967	0	0	1,500
5-1005-2442 GROUNDS MAINTENANCE	1,092	4,940	1,252	7,500	5,597	0	0	7,500
TOTAL COMMODITIES	3,913	7,574	5,215	9,700	7,294	0	0	9,700
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TOTAL SPORTS & REC COMPLEX	7,531	11,773	10,223	14,700	12,107	0	0	13,700

101-CITY GENERAL FUND
WOLF CREEK PARK

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-1006-2024 TELEPHONE	0	1,105	846	1,300	509	0	0	1,300
5-1006-2030 UTILITIES - ELECTRIC	11,623	13,598	12,781	14,000	10,890	0	0	14,000
5-1006-2034 CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>800</u>
TOTAL CONTRACTUAL SERVICES	11,623	14,703	13,627	16,100	11,399	0	0	16,100
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<u>COMMODITIES</u>								
5-1006-2440 JANITOR SUPPLIES	499	593	706	700	645	0	0	700
5-1006-2441 FACILITY MAINTENANCE	2,487	2,856	86	3,000	1,161	0	0	3,000
5-1006-2442 GROUNDS MAINTENANCE	<u>948</u>	<u>0</u>	<u>350</u>	<u>2,000</u>	<u>391</u>	<u>0</u>	<u>0</u>	<u>2,000</u>
TOTAL COMMODITIES	3,934	3,449	1,143	5,700	2,197	0	0	5,700
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TOTAL WOLF CREEK PARK	15,558	18,152	14,770	21,800	13,596	0	0	21,800

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
GROVE SPRINGS PARK

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1007-2030 UTILITIES - ELECTRIC	821	804	552	1,000	307	0	0	1,000
5-1007-2034 CONTRACT SERVICES	<u>0</u>	<u>360</u>	<u>360</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>
TOTAL CONTRACTUAL SERVICES	821	1,164	912	1,500	307	0	0	1,500
<u>COMMODITIES</u>								
5-1007-2441 BUILDING MAINTENANCE	0	0	0	500	0	0	0	1,500
5-1007-2442 GROUNDS MAINTENANCE	<u>156</u>	<u>57</u>	<u>38</u>	<u>200</u>	<u>179</u>	<u>0</u>	<u>0</u>	<u>500</u>
TOTAL COMMODITIES	156	57	38	700	179	0	0	2,000
 TOTAL GROVE SPRINGS PARK	 977	 1,221	 950	 2,200	 486	 0	 0	 3,500

101-CITY GENERAL FUND
ROTARY VETERANS PARK

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1008-2030 UTILITIES - ELECTRIC	827	1,405	1,148	1,200	1,121	0	0	1,200
5-1008-2034 CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES	827	1,405	1,148	1,200	1,121	0	0	1,200
<u>COMMODITIES</u>								
5-1008-2440 JANITOR SUPPLIES	473	187	0	500	319	0	0	500
5-1008-2441 BUILDING MAINTENANCE	0	51	395	500	0	0	0	500
5-1008-2442 GROUNDS MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>
TOTAL COMMODITIES	473	238	395	3,000	319	0	0	3,000
TOTAL ROTARY VETERANS PARK	1,301	1,642	1,542	4,200	1,439	0	0	4,200

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
GROVE PUBLIC LIBRARY

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-1009-2030 UTILITIES - ELECTRIC	9,699	13,233	9,279	12,000	10,141	0	0	12,000
5-1009-2034 CONTRACT SERVICES/LEASES	<u>275</u>	<u>347</u>	<u>307</u>	<u>1,200</u>	<u>735</u>	<u>0</u>	<u>0</u>	<u>1,200</u>
TOTAL CONTRACTUAL SERVICES	9,974	13,580	9,586	13,200	10,876	0	0	13,200
 <u>COMMODITIES</u>								
5-1009-2440 JANITOR SUPPLIES	88	292	344	500	400	0	0	500
5-1009-2441 BUILDING MAINTENANCE	1,975	4,454	1,281	6,000	4,065	0	0	6,000
5-1009-2442 GROUNDS MAINTENANCE	<u>0</u>	<u>0</u>	<u>20</u>	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>400</u>
TOTAL COMMODITIES	2,062	4,746	1,645	6,900	4,465	0	0	6,900
<hr/>								
TOTAL GROVE PUBLIC LIBRARY	12,036	18,327	11,231	20,100	15,342	0	0	20,100

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
BUZZARD CEMETERY

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1011-2034 CONTRACT SERVICES/LEASES	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0	0	0
<u>COMMODITIES</u>								
5-1011-2442 GROUNDS MAINTENANCE	0	346	330	500	0	0	0	500
TOTAL COMMODITIES	0	346	330	500	0	0	0	500
TOTAL BUZZARD CEMETERY	0	346	330	500	0	0	0	500

101-CITY GENERAL FUND
OLYMPUS CEMETERY

EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020		2020-2021		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>COMMODITIES</u>								
5-1012-2442 GROUNDS MAINTENANCE	390	189	590	600	0	0	0	600
5-1012-2445 OPERATING SUPPLIES	<u>0</u>	<u>12</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMODITIES	390	201	590	600	0	0	0	600
<hr/>								
TOTAL OLYMPUS CEMETERY	390	201	590	600	0	0	0	600

101-CITY GENERAL FUND
NEO HIGHER EDUCATION

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1014-2011 INSURANCE - LIAB, PROP & V	2,881	2,989	2,789	3,000	2,881	0	0	2,900
TOTAL CONTRACTUAL SERVICES	2,881	2,989	2,789	3,000	2,881	0	0	2,900
<u>COMMODITIES</u>								
5-1014-2441 BUILDING MAINTENANCE	5,626	10,086	5,910	10,600	0	0	0	10,600
5-1014-2442 GROUNDS MAINTENANCE	0	0	580	600	29	0	0	600
TOTAL COMMODITIES	5,626	10,086	6,490	11,200	29	0	0	11,200
TOTAL NEO HIGHER EDUCATION	8,507	13,075	9,279	14,200	2,910	0	0	14,100

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
OLYMPUS NORTH CEMETARY

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>CONTRACTUAL SERVICES</u>								
5-1018-2030 UTILITIES-ELECTRIC	453	1,249	940	1,200	1,101	0	0	1,200
5-1018-2034 CONTRACTUAL SERVICES	<u>0</u>	<u>126</u>	<u>130</u>	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>300</u>
TOTAL CONTRACTUAL SERVICES	453	1,375	1,070	1,200	1,401	0	0	1,500
 <u>COMMODITIES</u>								
5-1018-2442 GROUNDS MAINTENANCE	0	0	93	600	0	0	0	600
5-1018-2445 OPERATING SUPPLIES	<u>99</u>	<u>0</u>	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>
TOTAL COMMODITIES	99	0	93	900	0	0	0	900
<hr/>								
TOTAL OLYMPUS NORTH CEMETARY	552	1,375	1,163	2,100	1,401	0	0	2,400

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
OLD LIBRARY BUILDING

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
COMMODITIES								
5-1019-2441 BUILDING MAINTENANCE	35	538	1,121	500	231	0	0	500
5-1019-2442 GROUNDS MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>
TOTAL COMMODITIES	35	538	1,121	600	231	0	0	600
<hr/>								
TOTAL OLD LIBRARY BUILDING	35	538	1,121	600	231	0	0	600

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-CITY GENERAL FUND
MUNICIPAL AIRPORT

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-1100-2034 CONTRACT SERVICES/LEASES	0	0	0	8,000	8,000	0	0	8,000
TOTAL CONTRACTUAL SERVICES	0	0	0	8,000	8,000	0	0	8,000
<u>OTHER CHARGES</u>								
5-1100-2980 TRANSFER TO CAPITAL	0	0	0	50,000	50,000	0	0	50,000
TOTAL OTHER CHARGES	0	0	0	50,000	50,000	0	0	50,000
TOTAL MUNICIPAL AIRPORT	0	0	0	58,000	58,000	0	0	58,000

101-CITY GENERAL FUND
SWIMMING POOL OPERATIONS

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-1200-1110 SALARIES & WAGES	0	0	17,170	18,000	14,557	0	0	18,000
5-1200-1115 PART-TIME WAGES	(5,235)	0	44,353	53,000	29,136	0	0	53,000
5-1200-1130 FICA/MEDICARE EXPENSE	4,587	0	4,707	5,700	3,342	0	0	5,700
5-1200-1131 UNEMPLOYMENT TAX	648	0	615	1,500	596	0	0	1,500
TOTAL PERSONAL SERVICES	0	0	66,845	78,200	47,631	0	0	78,200
<u>CONTRACTUAL SERVICES</u>								
5-1200-2024 TELEPHONE	0	0	833	2,100	1,753	0	0	2,100
5-1200-2030 UTILITIES - ELECTRIC	0	0	5,606	9,000	5,696	0	0	9,000
5-1200-2034 CONTRACT SERVICES/LEASES	0	0	2,250	2,200	375	0	0	2,200
5-1200-2038 EQUIPMENT REPAIR	0	0	559	2,000	2,000	0	0	2,000
5-1200-2060 UTILITIES - WATER, SEWER	0	0	0	0	0	0	0	0
5-1200-2070 SANITATION	0	0	0	0	0	0	0	0
5-1200-2110 UNIFORMS	0	0	165	1,000	187	0	0	1,000
TOTAL CONTRACTUAL SERVICES	0	0	9,413	16,300	10,011	0	0	16,300
<u>COMMODITIES</u>								
5-1200-2440 JANITOR SUPPLIES	0	0	688	1,200	893	0	0	2,000
5-1200-2441 BUILDING MAINTENANCE	0	0	310	1,500	578	0	0	1,500
5-1200-2445 OPERATING SUPPLIES	0	0	4,990	5,000	1,272	0	0	5,000
5-1200-2447 CONCESSION SUPPLIES	0	0	5,191	10,000	5,625	0	0	10,000
5-1200-2460 CHEMICALS	0	0	13,690	10,000	4,501	0	0	10,000
TOTAL COMMODITIES	0	0	24,869	27,700	12,869	0	0	28,500
TOTAL SWIMMING POOL OPERATIONS	0	0	101,127	122,200	70,512	0	0	123,000
TOTAL EXPENDITURES	8,612,873	5,050,295	5,120,959	10,637,600	8,863,722	0	0	9,454,700
REVENUE OVER/(UNDER) EXPENDITURES	575,085	542,231	601,020	0	992,310	0	0	0

*** END OF REPORT ***

May 17, 2020

TO: Mayor and Council

FROM: Bill Keefer, City Manager

RE: 2020/2021 Proposed City Capital Budget

The City Capital Budget provides the funding for capital equipment purchases and capital improvement projects. Like the General Fund, it is also broken down into departmental budgets. The primary source of annual funding comes from 1 % of the City's 3.4 % sales tax which is dedicated to the City's Capital Budget. Other sources of funding include grant funds, interfund transfers and cash carryover from the previous budget year. Like the General Fund, there is a line item transferring the sales tax funds into the Capital Fund as well as an expenditure line item that offsets this revenue source which is also done to accommodate some of our debt requirements.

During the 2019/2020 Fiscal year, the City had completed or continued to work on a number of capital projects and equipment purchases. These included the following:

- Seal coated cemetery roads and walking path at sports complex.
- The fourth year group of street projects from the Pavement Management Plan started in the last fiscal year but was paid for out of this fiscal year's budget which has pushed back the fifth year construction program to the 2020-2021 fiscal year budget.
- Made lease purchase payments on a dump truck, brush fire truck, street sweeper, and three new patrol vehicles.
- Began the Comprehensive Plan process that will take us through the next 12-18 months. Unfortunately the process was slowed down in March because of the Covid Virus.

As is the case with the General Fund, sales tax revenues dedicated to the Capital Fund have remained consistent through this year and have provided good cash flow for fund expenditures. Like the General Fund, proposed sales tax revenues for 2020-2021 have been reduced by 20 % based upon the actual sales tax revenue received in fiscal year 2018-2019. Projected cash carryover into the 2020/2021 budget will again provide a significant source of funding for the capital fund. As always, Staff is very conservative in our budgeting projections for cash carryover as well as for dedicated sources of revenue.

Unfortunately, there is no funding for a dedicated reserve in the proposed budget year. The goal in this fund continues to be \$1 million in a reserve each year with additional funds budgeted as a reasonable amount of contingency to address unanticipated expenses, emergencies, etc. There is a contingency provided in the Administration Capital Budget. As always, funding remains tight

when compared to all of the things that we want and need to do and therefore some tough decisions were made again on what was to be included in the proposed Capital Fund Budget.

Below is a short summary of the various departmental capital budgets as well as a list of items that were requested in each budget but not funded at this time.

ADMINISTRATION

This budget provides for the debt transfers as well as the sales tax transfer as required by some of our bond covenants as noted above. There is a contingency (\$135,300) that is included in this budget but no reserve fund.

Proposed projects/equipment for this budget includes the following:

- Funds are included for the ongoing preparation of the comprehensive master plan over the course of the budget year. Because of the delays incurred during the past few months, the completion of this project will probably extend into 2021.
- Funds are provided for replacement computers and miscellaneous office furniture and equipment.
- Funds were provided for the third and final debt payments as a transfer to GEDA for the property that was purchased along N. Highway 59.
- There is a transfer to GMSA in the amount of \$58,000 for the City's portion of the annual debt payment for the GMSA/Street/Public Works Shop facilities that will be paid off in this budget in the spring of 2021.
- The other transfer to GEDA in the amount of \$129,400 is for the swimming pool which will be paid off in 2025.

Funds were not provided for the repair and improvements to the west City Hall employee parking lot. In light of the soil condition issues encountered during the south parking lot project, the estimated cost of this project has increased from \$170,000 to \$300,000 +. It is hoped that the City can fund this project at some point in the future. There are some funds under Miscellaneous Projects that might be used for some painting around the exterior and interior of City Hall. Another long-term capital project as City Hall will be to reconstruct the public restrooms as they are old and extremely difficult to keep clean.

POLICE DEPARTMENT

The following are the capital requests that are being proposed for the Police Department:

- Funds for one (1) mobile computer; four (4) in car stands; and four (4) power inverters. Additional equipment includes funds for the replacement of four (4) additional in car video systems to continue the replacement of the in car video systems which are old and several do not work and cannot be repaired. There are funds for three (3) body cams and 19 body cam batteries. Funding for the replacement of officer hand guns (25) using the old hand guns as trade-ins and acquisition of two (2) revolvers for Firearm Instructors. Other items include 8 replacement flashlights; 14 LRI lights; a Thermal Imaging Monocular; Radio Tower Repeater; 10 lapel mics; 35 radio batteries; a radio frequency upgrade; and seven (7) replacement tasers (the first of three rounds of taser replacements).
- Funds have been included to make the second of three lease purchase payments for the three new Tahoe Patrol Vehicles. The purchase of these three vehicles along with the three used Explorers last year should cover the vehicle needs for the Police Department for several years.
- Funding has been included to purchase several ballistic vests to accommodate several new officers. The City will seek matching funds from a DOJ grant to acquire these ballistic vests for the department. The DOJ funding is a 50/50 grant program. The lifespan for a vest is approximately five (5) years.
- There are funds for several items for Animal Control including bedding, new traps and cages as well as for miscellaneous equipment and repairs to the animal control building. Replacement of the incinerator is forthcoming in the near future and will be a \$10-\$15,000 expenditure.
- Funds were again provided to do some major work in the dispatch area of the police station including replacement of flooring, improvements to the work stations, chairs, desks and cabinets. Only half of the requested funding was provided for in the 2019-2020 budget which was insufficient to cover the cost for these upgrades as it was determined that the disruption caused by this project should be done only once versus over the course of two budget years.
- Funds were provided for equipment and improvements to the training building including ADA accessibility improvements and repairs to the front porch; painting the exterior of the building and new flooring.

As is the case with a number of our other facilities, the Police Department has outgrown their space in this very old and inefficient building. It would not be a good investment for the City to fund any type of major remodeling efforts for this building as this facility needs to be replaced in the future (sooner than later).

The same can be said for the Animal Control building. It also needs to be replaced as the roof is in bad shape and several of the metal walls are not in good shape. Staff is to investigate options on replacing this building and what standards and criteria are required to be included in a building to provide these services.

BUILDING AND GROUNDS

This capital budget covers the capital needs for a number of facilities including the public library, senior center, civic center, city hall, cemeteries, parks, sports complex, swimming pool, and last but not least the building and grounds shop.

- Funding was provided to pay for another extension to the new Christmas Tree for the front lawn.
- Funds are provided to purchase new banners and repair brackets.
- Funds are provided for miscellaneous Library Improvements and Landscape Projects.
- Funding is provided for several projects at the Civic Center including painting the interior of the building and replacement of another outside door.
- Funds are included in the Remodel & Repair Line Item to replace up to two (2) HVAC units in our buildings (20 + possible candidates with locations to be decided as they go out); continue construction of 2-3 dumpster enclosures (need 12 total to comply with our ordinances); and replace the ice maker at City Hall.
- Funds are included to purchase the fourth backstop at the Sports Complex and replace a building door. Funding has also been included to develop a drainage plan, cost estimates, and to begin implementation of the plan for Rotary Park and the Sports Complex.
- Funds for a replacement mower. This is part of an ongoing annual program to replace our front line mowers in the Building and Grounds department before they are worn out and of little value. The funding level for this mower does not include a trade in value.
- Funds were included to purchase a tractor; brush hog and rubber tires for their skid steer.
- Funds were provided to continue to work on improvements to the Disc Golf Course and construct several horse shoe pits.
- Funds were provided for miscellaneous park projects.

Items that were not funded include the following:

- Funds to repair/relocate the Boat Entrance sign along Sail Boat Bridge.
- Monument/welcome signs for community entrances and downtown.

AIRPORT

Funds were included in the Airport Capital Budget for the east taxiway project. This is an ACIP project to be reimbursed 90 % of the costs through FAA grant funds. Engineering design for this project was completed in the 2019-2020 Budget. The City will be reimbursed for the design phase in the 2020-2021 Fiscal Year along with the construction portion which is to be put out for bid in the near future. Also included are funds to begin the design phase of the runway rehabilitation project. This will also be an ACIP project to be reimbursed 90 % of the costs through FAA grant funds. The balance of the design for the runway project will be completed as part of the 2021-2022 budget with construction to follow in 2022-2023.

FIRE DEPARTMENT

The Fire Department Capital Budget provides funding resources for equipment, turn out gear, building repairs and other capital needs of the department. The Fire Department also benefits from the County's Fire Department sales tax which is a separate stand alone fund through the County that has paid for annual lease purchase payments on vehicles and provides funding for miscellaneous equipment and repairs that we do not have the resources.

- Under the Equipment Line item, funds were included for the purchase of 4 radios and 2 cargo containers to store equipment.
- Funds have been included to purchase a new large SUV (suburban) to replace the current 2012 Chevy Tahoe that has in excess of 100,000 miles and is used as the response vehicle to assist EMS with medical calls. The Tahoe will be passed along to the newly formed Emergency Management Department for use by the director to help get that department started.
- Funds were included for the second of five lease purchase payments on a Brush Fire Engine.
- Funding has been included to be used to purchase and replace 6 sets of turn out gear for the department. Turn out gear includes coats, pants, helmets, boots, gloves, and hoods. This is an annual, ongoing process to make sure this gear is in good condition and provides the maximum protection for our firefighters.

- Funding was also included for the ongoing replacement of hose and nozzles.
- Funds were provided under the Specialized Rescue Equipment line item to purchase an additional four (4) sets of Wildland Gear that are used when fighting grass fires, etc. and water rescue equipment (6 sets of dry suits, boots and gloves).
- Funds were provided for miscellaneous repairs to the fire department facility and grounds.

There is still a need to replace the 1997 Fire Engine but this has been put off. The estimated replacement cost is over \$300,000. With the exception of the brush truck, the debt on the balance of the fire trucks has been paid off. Any replacement pumper engine would be purchased using county funds through a lease purchase. This will be an item that will be looked at a later date when Covid Virus issue has passed.

STREET DEPARTMENT

The priority for this departmental capital budget will continue to be the funding for an ongoing street repair program. The first step was to develop a comprehensive pavement management program to be used as the guide for annual street repairs and improvements which was completed and adopted by the Council in the fall of 2015. Now that the plan is in place, there is again \$1 million included in this budget to implement year six (6) of the pavement management plan. This would include funds for crack filling and seal coat work to preserve and extend the lifespan for those streets that are still in “good” condition as well as some of the streets that were repaired in the first years of the program and funding for street repair and replacement. As is the case with the street repair projects to date, this level of funding does not provide adequate funds to provide any meaningful long-term progress towards making a dent in the projects identified in the plan.

Also as noted previously, the order in which the annual program will take place is now reversed after the construction portion of the 2019-2020 Street Program was pushed into the 2020-2021 Budget year. On one hand this is a good thing as all of the costs for construction will now be expended in the same fiscal year versus extended over two fiscal years. Hence, construction will take place in late summer and early fall for projects approved and designed in the spring of previous budget year.

Again as the Council is aware, we have limited funding that we can devote towards street repair projects each year through the current resources which also have to be used to support other capital needs of the City. If we are going to ever make any progress in the ongoing effort to

repair our streets, the City will need to identify an additional dedicated source of funding for this purpose. In the future, a portion of the 0.4% sales tax and a portion of those funds might be used to assist with funding street repairs if we do not encounter any unforeseen issues that might arise.

There is also \$75,000 included for the Street department to use for patching materials and small repair projects.

Other items include the following:

- Funding was also included for emergency radios, tinhorns and drainage structures, street sign replacement, sidewalk repair and replacement, and traffic control and safety needs.
- Funds were provided under the Lease Purchase line item for the second of three lease purchase payments for a dump truck and for the second of four lease purchase payments on the street sweeper.
- Funds were provided for in the Equipment line item for a new backhoe (plan is to trade in the 2007 backhoe) and a new tractor for the department.
- Funds were included for upgrades to the traffic control video processors for 3rd and Main, State Park Road and Main and Leisure and Highway 59.
- Funds were included for miscellaneous projects that may arise over the course of the budget year.

Funding was not included for an asphalt zipper (milling machine) and a new low boy trailer.

VEHICLE MAINTENANCE

Funds have been included to purchase upgrades for their Diagnostic Computer for the vehicle maintenance shop.

EMERGENCY MANAGEMENT

Funds were included to cover the lease purchase payment for the radio system upgrade as well as funds for miscellaneous equipment for the new department. The exact needs will be further identified over the next few months as the City and County work through the inventory lists to determine what equipment belongs to the City and what belongs to the County. This would include anything from radios to barricades and cones.

COMMUNITY DEVELOPMENT

This budget covers the Capital needs for the E911 department, sign department and building inspection/code enforcement department. Funds were included in this budget to continue funding the sign replacement program as mandated by the federal government. Funds are also included to purchase a new office computer for the E911 department.

ECONOMIC DEVELOPMENT

This budget provides for the transfer of funds to the General Fund that will in turn be transferred to the GEDA Fund. Funds are included for GEDA to be used for general economic development purposes (\$24,000). There is an ongoing need to build some funds to assist GEDA in their efforts to assist industrial prospects, purchase industrial land, etc.

In addition, \$30,000 was included to fund the third year of the Economic Development Services Agreement with the Chamber of Commerce. The City will continue to be an active partner on economic development activities and oversee the general direction in which we want the community to move forward.

These funds will also cover the costs for our membership and ongoing requirements to secure the AARC Seal of Approval as a retirement community

DEBT SERVICE MATURITY DATES
City of Grove

<u>Lease/Purchases</u>	<u>Payment From</u>	<u>Average Annual Payments</u>	<u>Last Payment</u>	<u>Fiscal Yr of Last Pmt</u>
Patrol Vehicles – Police dept.	City Capital	\$29,406.65	10/15/2021	2021-2022
Street Sweeper #2	City Capital	\$33,705.56	4/15/2023	2022-2023
Fire Brush Truck	City Capital	\$22,876.92	4/15/2024	2023-2024
EOC Radio Equipment	City General (We reduce our contract payment to EOC)	\$13,353.13	7/15/2023	2023-2024
Dump Truck Street Dept.	City Capital	\$26,348.00	4/15/2022	2021-2022
<u>Debt Service</u>				
2010 GEDA – Pool	City Capital	\$125,000	2/01/2025	2024-2025
2011 GMSA – PWF	½ GMSA & ½ City Capital	\$113,000 20-21 FINAL YEAR OF PAYMENTS = 85,000	4/01/2021	2020-2021.
2011 TIF GEDA – Harbor Point	Ad Valorem Tax	\$100,000 – 250,000	6/01/2036	2035-2036
2017 GEDA – Land Purchase	City Capital	\$151,000 20-21 FINAL YEAR OF PAYMENTS = 113,100	4/01/2021	2020-2021

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	0	0	0	0	0	0	0	0
4012 SALES TAX	1,943,391	2,012,872	2,018,784	1,875,000	2,126,989	0	0	1,600,000
4016 TRAN IN 1%-GMSA SALES TAX FND	0	0	0	2,128,000	1,935,459	0	0	1,600,000
4236 CDBG GRANT FUNDS	0	0	0	0	0	0	0	0
4470 OK AERONAUTICS COMM GRANT	16,933	0	0	0	0	0	0	0
4471 FAA APPROPRIATION GRANT	(16,933)	67,059	675,288	150,000	0	0	0	181,000
4700 TRANSFER FROM STREET & ALLEY	0	0	0	63,000	53,233	0	0	63,000
4811 GMA - FUEL TRUCK REPAYMENT	0	0	0	6,800	4,592	0	0	6,800
4812 GMA - LOAN REPAYMENTS	0	2,454	0	50,000	51,148	0	0	35,000
4900 MISCELLANEOUS	7,912	1,661	4,852	0	3,357	0	0	0
4901 MISCELLANEOUS GRANTS	3,000	0	0	255,700	0	0	0	0
4902 INSURANCE REIMBURSEMENT	26,382	8,946	190,282	0	0	0	0	0
4950 CARRY-OVER BALANCE	0	0	0	1,004,000	0	0	0	750,000
4954 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	0	15,000
4998 EXTERNAL TRANSFERS IN	2,460,053	8,600	0	0	0	0	0	0
4999 INTERNAL TRANSFERS IN	62,245	60,410	62,937	0	0	0	0	0
TOTAL REVENUES	4,502,982	2,162,002	2,952,143	5,532,500	4,174,778	0	0	4,250,800

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>EXPENDITURES</u>								
5-0031-0090.01 CONTINGENCY	0	0	0	88,100	0	0	0	120,300
5-0031-0100 CDBG GRANT EXPENSES	0	0	0	0	0	0	0	0
5-0031-0103.03 TRAN TO GEDA - POOL NOTE	0	0	2,000	127,000	126,240	0	0	129,400
5-0031-0103.04 TRAN 1/2 2011 NOTE TO GMS	0	0	0	58,000	57,863	0	0	42,500
5-0031-0103.07 TRAN TO GEDA 2017 NOTE	0	0	0	153,000	152,565	0	0	115,100
5-0031-0104.01 REMODEL CITY HALL	9,054	211,427	175,965	0	0	0	0	0
5-0031-0111 LAND PURCHASE	0	0	4,690	4,000	4,000	0	0	0
5-0031-0132.01 PROFESSIONAL PLANNING	0	0	18,036	100,000	99,237	0	0	60,200
5-0031-0150.01 COMPUTERS/COMPUTER EQUIPM	1,879	2,002	0	2,000	1,551	0	0	2,000
5-0031-0160.01 OFFICE FURNITURE	0	0	0	1,000	0	0	0	1,000
5-0031-0160.02 OFFICE EQUIPMENT	0	4,003	0	1,500	0	0	0	1,000
5-0031-0170 MISCELLANEOUS PROJECTS	0	0	0	5,000	5,000	0	0	5,000
5-0031-0199 TRAN OUT 1%-GMSA SALES TA	0	0	0	2,128,000	1,935,459	0	0	1,600,000
5-0031-0999 TRANSFER TO FUND 150	0	0	124,232	0	0	0	0	0
TOTAL EXPENDITURES	10,932	217,432	324,923	2,667,600	2,381,914	0	0	2,076,500
<hr/>								
<u>OTHER CHARGES</u>								
5-0031-2998 EXTERNAL TRANSFERS OUT	3,312,055	448,433	790,249	0	0	0	0	0
5-0031-2999 INTERNAL TRANSFERS OUT	50,000	50,000	203,423	0	0	0	0	0
TOTAL OTHER CHARGES	3,362,055	498,433	993,672	0	0	0	0	0
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TOTAL ADMINISTRATION	3,372,987	715,865	1,318,595	2,667,600	2,381,914	0	0	2,076,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
POLICE DEPARTMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0032-0210.02 VEHICLES	74,612	43,279	139,677	0	0	0	0	0
5-0032-0217.02 BALLISTIC VESTS	0	0	0	21,400	14,250	0	0	3,000
5-0032-0218.02 OFFICE EQUIPMENT	1,667	40,000	27,864	13,800	192	0	0	0
5-0032-0223.02 POLICE EQUIPMENT	61,500	5,595	0	61,700	55,250	0	0	76,700
5-0032-0224.02 ANIMAL EQUIPMENT	847	0	1,115	3,000	1,500	0	0	4,000
5-0032-0224.03 ANIMAL CONTROL BUILDING	1,822	0	0	14,500	0	0	0	5,000
5-0032-0229 LEASE-PURCHASE PAYMENTS	0	0	0	45,000	42,280	0	0	30,000
5-0032-0249.02 METH EQUIPMENT	0	0	0	0	0	0	0	0
5-0032-0252 TRAINING CENTER	0	4,054	0	2,000	359	0	0	15,000
5-0032-0255.02 REMODEL POLICE FACILITY	0	3,490	5,200	25,000	0	0	0	53,300
5-0032-0259.02 MOBILE COMPUTERS	0	12,982	7,360	6,300	3,372	0	0	3,900
5-0032-0260.02 COMPUTERS	0	4,813	0	9,600	5,427	0	0	0
TOTAL EXPENDITURES	140,449	114,214	181,216	202,300	122,629	0	0	190,900
 TOTAL POLICE DEPARTMENT	 140,449	 114,214	 181,216	 202,300	 122,629	 0	 0	 190,900

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
BUILDINGS AND GROUNDS

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0033-0300 CHRISTMAS DECORATIONS	2,142	2,359	10,688	7,400	7,313	0	0	7,100
5-0033-0300.01 BANNERS & BRACKETS	4,655	6,929	410	6,100	5,516	0	0	5,000
5-0033-0308.03 ROTARY PARK	0	0	0	3,000	0	0	0	0
5-0033-0309 ENERGY EFFICIENCY UPGRADE	0	3,940	0	35,000	0	0	0	0
5-0033-0313 LIBRARY IMPROVEMENTS	0	39,800	6,891	1,000	0	0	0	1,000
5-0033-0314 LANDSCAPING PROJECTS	0	600	0	0	0	0	0	2,000
5-0033-0320.01 CIVIC CENTER	0	0	25,784	48,000	11,742	0	0	19,500
5-0033-0320.02 REMODEL/REPAIR FACILITIES	6,859	51,663	45,805	60,000	17,382	0	0	27,700
5-0033-0335.03 LAWN EQUIPMENT	12,084	12,500	12,339	8,000	7,999	0	0	11,900
5-0033-0340.03 SPORTS & RECREATION COMPL	975	2,000	8,006	12,000	11,820	0	0	42,000
5-0033-0351.03 WOLF CREEK	0	0	0	26,000	1,266	0	0	0
5-0033-0353.03 VEHICLES	0	30,204	0	31,000	30,396	0	0	0
5-0033-0359.03 PARK EQUIPMENT	0	3,125	0	0	0	0	0	0
5-0033-0359.04 PARK IMPROVEMENTS	5,162	1,797	0	0	0	0	0	5,000
5-0033-0359.05 DISC GOLF	1,284	664	183	1,000	0	0	0	2,000
5-0033-0359.06 POOL IMPROVEMENTS	0	2,553	14,501	2,500	0	0	0	0
5-0033-0374.90 CEMETARY IMPROVEMENTS	0	0	0	0	0	0	0	0
5-0033-0376.03 CIVIC CENTER EQUIPMENT	3,626	0	17,382	0	0	0	0	0
5-0033-0378.03 EQUIPMENT	0	0	0	0	0	0	0	49,400
5-0033-0379.03 SIGNAGE	0	0	0	0	0	0	0	0
5-0033-0399 MISCELLANEOUS PROJECTS	3,599	3,403	4,763	5,000	899	0	0	5,000
TOTAL EXPENDITURES	40,385	161,536	146,752	246,000	94,333	0	0	177,600
 TOTAL BUILDINGS AND GROUNDS	 40,385	 161,536	 146,752	 246,000	 94,333	 0	 0	 177,600

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
AIRPORT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0034-0402 ASPHALT	0	0	0	0	0	0	0	0
5-0034-0410.04 FAA RUNWAY/TAXIWAY PROJEC	0	2,310	0	0	0	0	0	139,000
5-0034-0418 FAA APPROPRIATION GRANT	0	0	0	167,000	38,100	0	0	0
5-0034-0495 MISCELLANEOUS PROJECTS	<u>2,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
TOTAL EXPENDITURES	2,500	2,310	0	167,000	38,100	0	0	189,000
TOTAL AIRPORT	2,500	2,310	0	167,000	38,100	0	0	189,000

103-CITY CAPITAL
FIRE DEPARTMENT

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>EXPENDITURES</u>								
5-0035-0501.01 EQUIPMENT	47,020	26,482	22,488	3,800	1,247	0	0	12,000
5-0035-0501.03 VEHICLE	0	0	41,500	0	0	0	0	70,000
5-0035-0511.05 TURNOUT GEAR	17,881	20,008	19,044	5,000	0	0	0	22,000
5-0035-0525.05 SPECIALIZED RESCUE EQUIPM	17,991	6,580	2,379	55,000	4,895	0	0	12,000
5-0035-0529 LEASE-PURCHASE PAYMENTS	0	0	0	25,000	22,877	0	0	22,900
5-0035-0540.05 HOSE & NOZZLES	2,730	2,396	2,249	2,000	375	0	0	2,000
5-0035-0550 REMODEL STATION	0	0	19,475	10,000	0	0	0	6,000
TOTAL EXPENDITURES	85,623	55,466	107,134	100,800	29,393	0	0	146,900
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TOTAL FIRE DEPARTMENT	85,623	55,466	107,134	100,800	29,393	0	0	146,900

103-CITY CAPITAL
STREET DEPARTMENT

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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EXPENDITURES								
5-0036-0600 EMERGENCY RADIOS	369	1,817	2,206	2,200	0	0	0	2,500
5-0036-0602.07 SNOW PLOWS	0	0	0	23,300	23,270	0	0	0
5-0036-0603.06 OVERLAY PROGRAM	1,287,724	910,638	575,547	1,400,000	913,597	0	0	1,000,000
5-0036-0603.08 ASPHALT PATCH & REPAIR MA	10,424	40,541	34,899	135,000	71,297	0	0	75,000
5-0036-0609 DRAINAGE PROJECTS	0	0	0	0	0	0	0	0
5-0036-0624.06 TINHORNS/DRAINAGE STRUCTU	9,360	1,351	3,883	7,500	5,441	0	0	7,500
5-0036-0625.06 STREET SIGNS	0	0	0	1,500	0	0	0	1,500
5-0036-0628.06 EQUIPMENT	68,094	184,410	93,610	18,500	11,695	0	0	153,800
5-0036-0629 LEASE-PURCHASE PAYMENTS	0	0	0	62,000	59,917	0	0	60,200
5-0036-0648.06 VEHICLES	0	90,051	184,000	41,000	34,525	0	0	0
5-0036-0658 SIDEWALK PROJECT	0	0	0	310,000	0	0	0	0
5-0036-0670.06 SIDEWALKS - CONCRETE & AS	2,152	1,285	2,647	7,500	4,865	0	0	7,500
5-0036-0671.06 TRAFFIC SIGNAL	0	0	0	0	0	0	0	15,000
5-0036-0672 DOWNTOWN REVITALIZATION	0	0	0	4,200	4,121	0	0	0
5-0036-0672.99 TRAFFIC CONTROL & SAFETY	14,436	14,805	6,385	20,000	18,127	0	0	20,000
5-0036-0695.06 MISC PROJECTS	36,027	15,000	5,501	15,000	1,673	0	0	15,000
TOTAL EXPENDITURES	1,428,585	1,259,897	908,678	2,047,700	1,148,527	0	0	1,358,000
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TOTAL STREET DEPARTMENT	1,428,585	1,259,897	908,678	2,047,700	1,148,527	0	0	1,358,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
VEHICLE MAINTENANCE

EXPENDITURES	2016-2017	2017-2018	2018-2019	{----- 2019-2020 -----}		{----- 2020-2021 -----}		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>EXPENDITURES</u>								
5-0037-0701 VEHICLE	0	0	0	0	0	0	0	0
5-0037-0714.07 EQUIPMENT	23,120	8,961	3,970	800	449	0	0	2,000
5-0037-0995.07 MISC PROJECTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	23,120	8,961	3,970	800	449	0	0	2,000
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TOTAL VEHICLE MAINTENANCE	23,120	8,961	3,970	800	449	0	0	2,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

103-CITY CAPITAL
EMERGENCY MANAGEMENT

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
EXPENDITURES								
5-0038-0384.38 EQUIPMENT	0	0	19,781	15,000	3,175	0	0	33,400
TOTAL EXPENDITURES	0	0	19,781	15,000	3,175	0	0	33,400
TOTAL EMERGENCY MANAGEMENT	0	0	19,781	15,000	3,175	0	0	33,400

103-CITY CAPITAL
COMMUNITY DEVELOPMENT

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0039-0905 EQUIPMENT	328	0	0	0	0	0	0	0
5-0039-0906 SIGNS/POST/CAPS	19,629	19,857	12,898	20,000	3,955	0	0	15,000
5-0039-0912.09 VEHICLE	47,474	0	0	0	0	0	0	0
5-0039-0918 OFFICE EQUIPMENT	0	0	2,895	5,300	4,374	0	0	1,500
5-0039-0950.09 SOFTWARE	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	67,430	19,857	15,793	25,300	8,330	0	0	16,500
TOTAL COMMUNITY DEVELOPMENT	67,430	19,857	15,793	25,300	8,330	0	0	16,500

103-CITY CAPITAL
ECONOMIC DEVELOPMENT

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0311-1110.12 TRANSFER TO GENERAL FUND	0	0	0	60,000	60,000	0	0	60,000
TOTAL PERSONAL SERVICES	0	0	0	60,000	60,000	0	0	60,000
<hr/>								
TOTAL ECONOMIC DEVELOPMENT	0	0	0	60,000	60,000	0	0	60,000
<hr/>								
TOTAL EXPENDITURES	5,161,080	2,338,106	2,701,920	5,532,500	3,886,850	0	0	4,250,800
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(658,098)	(176,105)	250,223	0	287,928	0	0	0
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*** END OF REPORT ***

May 20, 2020

TO: Mayor and City Council
FROM: Bill Keefer, City Manager
RE: Special Revenue Funds

Attached for the Council's review are the various special revenue funds that have been established over the years to handle revenue sources that are designated to be expended for a facility, department or a statutory designation. As you will see, there are several funds that have only a few dollars.

Below are descriptions of several of the proposed expenditures for various funds for the 2020-2021 Budget. Most often, all of the fund balance is budgeted as an expenditure to allow the funds to be spent. Please note that the Tourism Bureau Fund is included in the group of Special Revenue Funds as well as the 911 Emergency Communication Fund (Dispatch/Jail).

- Street and Alley Fund – Revenue is transferred to the City's Capital fund to be used for street repair.
- Library Fund – Revenues are from donations. The Library Board must take action to authorize the expenditure of these funds.
- Olympus Cemetery -- Revenues come from a portion of the sale price per lot as well as donations and annual cash carryover. The most recent expenditure from this fund was for a seal coat on the Olympus North roadway.
- Special Parks Fund – Revenues received from the sale of autographed 2016 Bass Master Classic Banners were put in this fund. It is still the goal that the revenue generated will be donated to those organizations and groups that have assisted the City by volunteering for various events over the years. As of the writing of this memo there are a half dozen autographed banners still available.
- Special Fire Fund – Funding comes primarily from donations and cash carryover.
- Drug Forfeiture Fund – Funding comes from asset forfeitures from arrests related to drugs. Expenditures using these funds are guided and regulated by statute.
- Special Police Fund – Funding comes from donations and cash carryover. The primary purpose of this fund is to provide funding assistance to the DARE program.
- Police Technology Fund – Revenue source is a fee that is paid through municipal court fees. Funding is limited to paying for expenses associated with technology needs for the Police Department. In the proposed 2020-2021 budget, funds are to be used for new computers and printers.
- Animal Control Fund – The original source of revenue were donations designated for helping to cover expenses related to spay/neutering cats and dogs.

- Tourism Bureau Fund – Revenue source is the Hotel Tax and cash carryover. Attached is a copy of the Staff memo to the CTB board as part of their review of their proposed budget.
- Sanitation Fund – The revenue source for this fund is the monthly charges for residential sanitation service for customers located within the City of Grove. The revenue from the fees are deposited in this fund with the expenditures being the monthly payment to the contractor (Bernice Sanitation) and the City's administration fee. Starting July 1, 2018 the fees previously collected for the recycling program and paid to Bernice Sanitation have been going to the General Fund to support the recycling program which includes the labor costs to man the facility for 30 hours each week by the Friendship Home.
- Veteran's Memorial Perpetual Fund – This is the fund to which the fees (\$50) for a memorial paving brick is deposited and where the expense is charged for the paving brick.
- 911 Emergency Communication Fund – This was a new fund created in response to state statutes guiding the use of the both hardline and wireless 911 fees beginning with the 2018-2019 budget. Staff is confident that in the event of an audit questioning how those funds have been expended, the City could easily document and support those expenditures within the existing budget structure. In turn, the Police Dispatch and Jail Budget previously identified in the General Fund is now part of this special fund. Hence, the 911 fees, the revenue from the dispatch contracts along with a transfer from the General Fund cover the costs of departmental fund budget.

The funds in the E911 Telephone line item include a monthly lease/purchase payment for the technology and equipment for our E911 telephone system in the dispatch center.

Funds were included this past year to hire a new dispatcher to bring the total number to 6 dispatchers and a supervisor. Despite the efforts to enhance these positions, the City continues to struggle filling the positions and keeping dispatchers once they are trained and on their own. In a "cart and the horse" situation, once all of the positions are filled and the dispatchers are trained and certified, the goal is to rotate shifts, weekends, etc. which will help address a number of the concerns that we continue to deal with. This cannot happen until we have a full staff that is trained, etc.

At this time, there are no funds in the budget for employee raises through the merit based system. Staff would recommend that we review where we stand in regards to revenue receipts in December and evaluate at that time if they would support an across the board raise at that time for all employees. This was done 6 years ago when the City had cash flow issues for several months.

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

102-CITY STREET AND ALLEY

REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	{----- 2019-2020 -----}		{----- 2020-2021 -----}		APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	
4100 GASOLINE TAX	12,411	12,788	12,876	13,000	11,819	0	0	50,000
4101 VEHICLE TAX	47,471	47,518	49,954	50,000	44,734	0	0	13,000
TOTAL REVENUES	59,882	60,306	62,830	63,000	56,553	0	0	63,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

102-CITY STREET AND ALLEY
STREET & ALLEY

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>EXPENDITURES</u>								
5-0022-0250 TRAN TO CAP FOR OVERLAY P	0	0	0	63,000	53,233	0	0	63,000
TOTAL EXPENDITURES	0	0	0	63,000	53,233	0	0	63,000
<hr/>								
<u>OTHER CHARGES</u>								
5-0022-2999 INTERNAL TRANSFERS OUT	62,245	60,410	62,937	0	0	0	0	0
TOTAL OTHER CHARGES	62,245	60,410	62,937	0	0	0	0	0
<hr/>								
TOTAL STREET & ALLEY	62,245	60,410	62,937	63,000	53,233	0	0	63,000
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TOTAL EXPENDITURES	62,245	60,410	62,937	63,000	53,233	0	0	63,000
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REVENUE OVER/(UNDER) EXPENDITURES	(2,363)	(104)	(107)	0	3,320	0	0	0
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*** END OF REPORT ***

[illegible]

104-CITY EMERGENCY MGMT
EMERGENCY MGMT

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0104-1110 SALARIES & WAGES	0	0	0	0	0	0	0	48,700
5-0104-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0104-1117 OVERTIME	0	0	0	0	0	0	0	0
5-0104-1120 RETIREMENT	0	0	0	0	0	0	0	8,100
5-0104-1130 FICA	0	0	0	0	0	0	0	3,800
5-0104-1131 UNEMPLOYMENT TAX	0	0	0	0	0	0	0	200
5-0104-1140 HEALTH, LIFE, & DENTAL IN	0	0	0	0	0	0	0	20,800
5-0104-1190 CELL PHONE ALLOWANCE	0	0	0	0	0	0	0	600
TOTAL PERSONAL SERVICES	0	0	0	0	0	0	0	82,200
CONTRACTUAL SERVICES								
5-0104-2024 TELEPHONE	0	0	0	0	0	0	0	2,000
5-0104-2030 UTILITIES - ELECTRIC	0	0	0	0	0	0	0	3,000
5-0104-2033 POSTAGE	0	0	0	0	0	0	0	200
5-0104-2034 CONTRACT SERVICES	0	0	0	0	0	0	0	2,000
5-0104-2038 EQUIPMENT REPAIR	0	0	0	0	0	0	0	2,000
5-0104-2041 SIREN REPAIR	0	0	0	0	0	0	0	5,000
5-0104-2045 VEHICLE REPAIRS & MAINTEN	0	0	0	0	0	0	0	2,000
5-0104-2050 RADIO REPAIR & MAINTENANC	0	0	0	0	0	0	0	1,000
5-0104-2112 EQUIPMENT RENTAL	0	0	0	0	0	0	0	2,000
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0	0	19,200
COMMODITIES								
5-0104-2428 FUEL	0	0	0	0	0	0	0	3,000
5-0104-2430 OFFICE SUPPLIES	0	0	0	0	0	0	0	500
5-0104-2440 JANITOR SUPPLIES	0	0	0	0	0	0	0	500
5-0104-2441 BUILDING MAINTENANCE	0	0	0	0	0	0	0	500
5-0104-2445 OPERATING SUPPLIES	0	0	0	0	0	0	0	3,000
5-0104-2455 SAFETY EQUIPMENT	0	0	0	0	0	0	0	2,000
5-0104-2465 UNIFORM PURCHASES	0	0	0	0	0	0	0	1,000
5-0104-2480 HAZMAT RESPONSE EQUIPMENT	0	0	0	0	0	0	0	1,000
TOTAL COMMODITIES	0	0	0	0	0	0	0	11,500
OTHER CHARGES								
5-0104-2634 TRAINING & DEVELOPMENT	0	0	0	0	0	0	0	2,000
5-0104-2635 DUES, SUBSCRIPTIONS, MEMB	0	0	0	0	0	0	0	1,000
5-0104-2636 MEALS & LODGING	0	0	0	0	0	0	0	1,000
5-0104-2637 TRAVEL	0	0	0	0	0	0	0	1,000
TOTAL OTHER CHARGES	0	0	0	0	0	0	0	5,000
TOTAL EMERGENCY MGMT	0	0	0	0	0	0	0	117,900
TOTAL EXPENDITURES	0	0	0	0	0	0	0	117,900
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0	0	0

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

106-CITY LIBRARY

REVENUES	2016-2017	2017-2018	2018-2019	2019-2020		2020-2021		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	91	95	99	100	85	0	0	0
4201 DONATIONS	0	0	0	0	0	0	0	0
4950 OPENING FUND BALANCE	0	0	0	5,800	0	0	0	5,800
TOTAL REVENUES	91	95	99	5,900	85	0	0	5,800

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

106-CITY LIBRARY
LIBRARY FUND

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0006-2000 MISCELLANEOUS	0	0	0	5,900	0	0	0	5,800
5-0006-2001 CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES	0	0	0	5,900	0	0	0	5,800
<hr/>								
TOTAL LIBRARY FUND	0	0	0	5,900	0	0	0	5,800
<hr/>								
TOTAL EXPENDITURES	0	0	0	5,900	0	0	0	5,800
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	91	95	99	0	85	0	0	0
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*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

107-CITY OLYMPUS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4007 CEMETERY LOTS	1,500	3,978	1,975	3,000	2,531	0	0	0
4011 INTEREST	229	297	358	100	220	0	0	0
4900 MISCELLANEOUS DONATIONS	75	0	150	0	0	0	0	0
4950 OPENING FUND BALANCE	0	0	0	21,100	0	0	0	12,400
TOTAL REVENUES	1,804	4,275	2,483	24,200	2,752	0	0	12,400

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

107-CITY OLYMPUS
NON-DEPARTMENTAL

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
<u>EXPENDITURES</u>								
5-0000-7001 LAND PURCHASE	0	0	0	0	0	0	0	0
5-0000-7002 CEMETERY IMPROVEMENTS	0	0	0	24,200	11,500	0	0	12,400
5-0000-7003 CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	0	0	24,200	11,500	0	0	12,400
<hr/>								
TOTAL NON-DEPARTMENTAL	0	0	0	24,200	11,500	0	0	12,400
<hr/>								
TOTAL EXPENDITURES	0	0	0	24,200	11,500	0	0	12,400
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	1,804	4,275	2,483	0	(8,748)	0	0	0
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*** END OF REPORT ***

108-SPECIAL PARKS FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	16	32	27	0	24	0	0	0
4100 DONATIONS	0	0	0	0	0	0	0	0
4101 JOPLIN ST PARK DONATIONS	0	0	0	0	0	0	0	0
4102 FRISBEE GOLF PARK DONATIONS	885	0	0	0	0	0	0	0
4900 MISCELLANEOUS	375	100	0	0	0	0	0	0
4950 CARRY OVER BALANCE	0	0	0	1,500	0	0	0	1,500
TOTAL REVENUES	1,276	132	27	1,500	24	0	0	1,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

108-SPECIAL PARKS FUND
SPECIAL PARKS FUND

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0108-2100 CONTINGENCY	0	0	0	0	0	0	0	0
5-0108-2101 JOPLIN ST PARK	0	0	0	0	0	0	0	0
5-0108-2102 FRISBEE GOLF PARK EXPENSE	0	395	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	395	0	0	0	0	0	0
<u>COMMODITIES</u>								
5-0108-2490 MISCELLANEOUS	0	350	0	1,500	0	0	0	1,500
TOTAL COMMODITIES	0	350	0	1,500	0	0	0	1,500
<hr/>								
TOTAL SPECIAL PARKS FUND	0	745	0	1,500	0	0	0	1,500
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TOTAL EXPENDITURES	0	745	0	1,500	0	0	0	1,500
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	1,276	(613)	27	0	24	0	0	0
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*** END OF REPORT ***

109-911 EMERG COMM FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4100 911 FEES- LANDLINE	0	0	16,813	20,000	15,815	0	0	15,000
4110 911 FEES - WIRELESS	0	0	135,706	120,000	130,216	0	0	125,000
4360 DISPATCHING CONTRACTS	0	0	48,120	45,800	44,640	0	0	45,000
4900 MISCELLANEOUS	0	0	0	0	80	0	0	0
4925 TRANSFER FROM GENERAL FUND	0	0	0	298,200	150,000	0	0	238,100
4950 OPENING FUND BALANCE	0	0	0	0	0	0	0	60,000
4999 INTERNAL TRANSFER IN	0	0	184,554	0	0	0	0	0
TOTAL REVENUES	0	0	385,193	484,000	340,751	0	0	483,100

109-911 EMERG COMM FUND
911 EMERG COMM

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0109-1110 SALARIES & WAGES	0	0	142,765	226,100	161,582	0	0	226,100
5-0109-1115 PART-TIME WAGES	0	0	14,515	20,000	7,761	0	0	20,000
5-0109-1117 OVERTIME	0	0	22,738	15,000	20,202	0	0	15,000
5-0109-1120 RETIREMENT- OPERS	0	0	22,720	37,300	25,113	0	0	37,300
5-0109-1130 FICA/MEDICARE EXPENSE	0	0	13,462	20,100	14,358	0	0	20,100
5-0109-1131 UNEMPLOYMENT TAX	0	0	1,686	2,000	1,272	0	0	2,000
5-0109-1140 HEAKTH, LIFE & DENTAL INS	0	0	32,181	88,000	26,433	0	0	90,000
5-0109-1161 CELL PHONE ALLOWANCE	0	0	480	500	440	0	0	500
5-0109-1190 RETIREMENT/LEAVE/SEVERENC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	250,549	409,000	257,161	0	0	411,000
CONTRACTUAL SERVICES								
5-0109-2024 TELEPHONE	0	0	1,554	4,100	3,127	0	0	4,100
5-0109-2027 E-911 TELEPHONE	0	0	43,652	45,000	45,458	0	0	42,000
5-0109-2030 UTILITIES - ELECTRIC	0	0	5,145	5,500	4,374	0	0	5,500
5-0109-2033 POSTAGE	0	0	78	100	0	0	0	100
5-0109-2034 CONTRACT SERVICES	0	0	1,515	1,500	1,391	0	0	1,500
5-0109-2035 PRINTING	0	0	341	200	0	0	0	200
5-0109-2038 EQUIPMENT REPAIR	0	24	0	600	0	0	0	600
5-0109-2110 UNIFORM RENTAL	0	0	0	7,000	0	0	0	7,000
5-0109-2120 PHYSICALS & VACCINES	0	0	450	1,000	295	0	0	1,000
TOTAL CONTRACTUAL SERVICES	0	24	52,736	65,000	54,645	0	0	62,000
COMMODITIES								
5-0109-2430 OFFICE SUPPLIES	0	0	1,523	2,000	2,081	0	0	2,000
5-0109-2432 PRISONER MEALS	0	129	1,096	1,000	707	0	0	1,000
5-0109-2433 PRISONER SUPPLIES	0	0	731	800	455	0	0	800
5-0109-2434 PRISONER MEDICAL	0	0	0	100	0	0	0	100
5-0109-2440 JANITOR SUPPLIES	0	0	437	600	386	0	0	600
5-0109-2441 BUILDING MAINTENANCE	0	0	0	800	771	0	0	800
5-0109-2465 UNIFORM PURCHASES	0	0	0	0	0	0	0	0
TOTAL COMMODITIES	0	129	3,787	5,300	4,400	0	0	5,300
OTHER CHARGES								
5-0109-2634 TRAINING & DEVELOPMENT	0	0	0	2,400	119	0	0	2,400
5-0109-2635 DUES, SUBSCRIPTIONS & MEM	0	0	251	300	320	0	0	400
5-0109-2636 MEALS & LODGING	0	0	0	1,000	632	0	0	1,000
5-0109-2637 TRAVEL	0	0	117	1,000	0	0	0	1,000
TOTAL OTHER CHARGES	0	0	368	4,700	1,071	0	0	4,800
TOTAL 911 EMERG COMM	0	153	307,440	484,000	317,277	0	0	483,100
TOTAL EXPENDITURES	0	153	307,440	484,000	317,277	0	0	483,100
REVENUE OVER/(UNDER) EXPENDITURES	0	(153)	77,753	0	23,474	0	0	0

110-CITY SPECIAL FIRE

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	78	46	66	100	81	0	0	0
4201 DONATIONS	9,817	4,244	7,750	0	4,771	0	0	0
4800 MISCELLANEOUS	0	0	972	0	0	0	0	0
4900 CARRY OVER BALANCE	0	0	0	0	0	0	0	0
4950 OPENING FUND BALANCE	0	0	0	2,000	0	0	0	0
TOTAL REVENUES	9,896	4,290	8,788	2,100	4,853	0	0	0

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

110-CITY SPECIAL FIRE
SPECIAL FIRE FUND

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0010-2000 MISCELLANEOUS	11,323	7,786	3,636	2,100	11,521	0	0	0
5-0010-2001 CONTINGENCY	0	0	0	0	0	0	0	0
5-0010-2002 EQUIPMENT	82	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	11,405	7,786	3,636	2,100	11,521	0	0	0
<hr/>								
TOTAL SPECIAL FIRE FUND	11,405	7,786	3,636	2,100	11,521	0	0	0
<hr/>								
TOTAL EXPENDITURES	11,405	7,786	3,636	2,100	11,521	0	0	0
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(1,509)	(3,496)	5,152	0	(6,669)	0	0	0
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*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

112-CPR FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	0	2	6	0	7	0	0	0
4100 CPR REVENUES	0	293	293	0	488	0	0	0
4950 CARRY OVER CASH	0	0	295	500	0	0	0	300
TOTAL REVENUES	0	295	593	500	494	0	0	300

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

112-CPR FUND
CPR FUND

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
COMMODITIES								
5-0112-2445 CPR SUPPLIES	0	0	0	500	720	0	0	300
TOTAL COMMODITIES	0	0	0	500	720	0	0	300
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TOTAL CPR FUND	0	0	0	500	720	0	0	300
<hr/>								
TOTAL EXPENDITURES	0	0	0	500	720	0	0	300
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	295	593	0	(226)	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

115-DRUG FORFEITURE FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	91	118	102	100	70	0	0	0
4720 DRUG FORFEITURE MONIES	1,550	50	1,430	0	0	0	0	0
4950 CARRY OVER BALANCE	0	0	0	5,700	0	0	0	4,500
4954 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	0	0
TOTAL REVENUES	1,641	168	1,532	5,800	70	0	0	4,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

115-DRUG FORFEITURE FUND
DRUG FORFEITURE FUND

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
COMMODITIES								
5-0115-2489 DRUG FORFEITURE EXPENSE	450	0	2,454	5,800	1,678	0	0	4,500
TOTAL COMMODITIES	450	0	2,454	5,800	1,678	0	0	4,500
<hr/>								
TOTAL DRUG FORFEITURE FUND	450	0	2,454	5,800	1,678	0	0	4,500
<hr/>								
TOTAL EXPENDITURES	450	0	2,454	5,800	1,678	0	0	4,500
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	1,191	168	(922)	0	(1,608)	0	0	0
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*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

120-SPECIAL POLICE FUND

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	16	42	21	0	19	0	0	0
4201 DONATIONS	0	5,035	0	0	0	0	0	0
4202 DARE PROGRAM DONATIONS	1,754	0	0	0	0	0	0	0
4303 MISC GRANTS	0	5,000	2,818	0	0	0	0	0
4950 CARRY OVER BALANCE	0	0	0	1,300	0	0	0	1,300
TOTAL REVENUES	1,770	10,077	2,839	1,300	19	0	0	1,300

120-SPECIAL POLICE FUND
SPECIAL POLICE FUND

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0120-2001 CONTINGENCY	0	0	0	0	0	0	0	1,300
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0	0	1,300
<u>COMMODITIES</u>								
5-0120-2487 MISC GRANT EXPENSES	0	11,924	0	1,300	0	0	0	0
5-0120-2488 DARE EXPENSES	2,606	0	0	0	0	0	0	0
5-0120-2489 DONATION EXPENSE	0	0	0	0	0	0	0	0
TOTAL COMMODITIES	2,606	11,924	0	1,300	0	0	0	0
TOTAL SPECIAL POLICE FUND	2,606	11,924	0	1,300	0	0	0	1,300
TOTAL EXPENDITURES	2,606	11,924	0	1,300	0	0	0	1,300
REVENUE OVER/ (UNDER) EXPENDITURES	(836)	(1,847)	2,839	0	19	0	0	0

*** END OF REPORT ***

121-POLICE TECHNOLOGY FUND

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4008 POLICE TECHNOLOGY FEE REVENUES	3,118	2,410	2,080	1,500	2,251	0	0	1,500
4011 INTEREST REVENUE	33	71	94	0	97	0	0	0
4950 CARRY OVER BALANCE	0	0	0	6,000	0	0	0	5,000
TOTAL REVENUES	3,151	2,481	2,173	7,500	2,348	0	0	6,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

121-POLICE TECHNOLOGY FUND
POLICE TECHNOLOGY FUND

EXPENDITURES	{----- 2019-2020 -----} {----- 2020-2021 -----}							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
OTHER CHARGES								
5-0121-2640 CONTINGENCIES	0	0	0	1,500	0	0	0	0
TOTAL OTHER CHARGES	0	0	0	1,500	0	0	0	0
<hr/>								
GENERAL CAPITAL								
5-0121-3001 TECHNOLOGY PURCHASES	3,893	0	1,058	6,000	1,392	0	0	6,500
TOTAL GENERAL CAPITAL	3,893	0	1,058	6,000	1,392	0	0	6,500
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TOTAL POLICE TECHNOLOGY FUND	3,893	0	1,058	7,500	1,392	0	0	6,500
<hr/>								
TOTAL EXPENDITURES	3,893	0	1,058	7,500	1,392	0	0	6,500
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(742)	2,481	1,115	0	956	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

125-CITY ANIMAL CONTROL

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	103	113	116	0	99	0	0	0
4201 DONATIONS	100	0	0	0	0	0	0	0
4401 SPAY/NEUTER DEPOSITS	5	0	0	0	5	0	0	0
4950 OPENING FUND BALANCE	0	0	0	5,600	0	0	0	6,500
TOTAL REVENUES	208	113	116	5,600	104	0	0	6,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

125-CITY ANIMAL CONTROL
ANIMAL CONTROL

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0025-0249 SPAY/NEUTER CLINICS	25	0	0	0	0	0	0	0
TOTAL EXPENDITURES	25	0	0	0	0	0	0	0
CONTRACTUAL SERVICES								
5-0025-2001 CONTINGENCY	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0	0	0
COMMODITIES								
5-0025-2441 FACILITY MAINTENANCE	0	0	0	0	0	0	0	0
5-0025-2490 MISCELLANEOUS-	0	0	0	5,600	0	0	0	6,500
TOTAL COMMODITIES	0	0	0	5,600	0	0	0	6,500
TOTAL ANIMAL CONTROL	25	0	0	5,600	0	0	0	6,500
TOTAL EXPENDITURES	25	0	0	5,600	0	0	0	6,500
REVENUE OVER/(UNDER) EXPENDITURES	183	113	116	0	104	0	0	0

*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

175-SANITATION FUND

				(----- 2019-2020 -----)		(----- 2020-2021 -----)		
REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4500 SANITATION RECEIPTS	475,165	482,721	486,758	500,000	504,318	0	0	500,000
4900 MISCELLANEOUS	0	0	0	0	0	0	0	0
4901 RECYCLING FEES	39,588	36,947	37,211	35,000	30,285	0	0	35,000
TOTAL REVENUES	514,753	519,668	523,969	535,000	534,603	0	0	535,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

175-SANITATION FUND
SANITATION

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0175-2100 SANITATION CONTRACT PAYME	435,468	446,404	443,377	450,000	451,979	0	0	450,000
5-0175-2101 BILLING EXPENSE	39,706	39,768	40,276	50,000	41,132	0	0	50,000
5-0175-2134 RECYCLING PROGRAM	<u>39,588</u>	<u>36,884</u>	<u>40,307</u>	<u>35,000</u>	<u>41,089</u>	<u>0</u>	<u>0</u>	<u>35,000</u>
TOTAL CONTRACTUAL SERVICES	514,762	523,056	523,960	535,000	534,200	0	0	535,000
<hr/>								
TOTAL SANITATION	514,762	523,056	523,960	535,000	534,200	0	0	535,000
<hr/>								
TOTAL EXPENDITURES	<u>514,762</u>	<u>523,056</u>	<u>523,960</u>	<u>535,000</u>	<u>534,200</u>	<u>0</u>	<u>0</u>	<u>535,000</u>
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(9)	(3,388)	9	0	403	0	0	0
<hr/>								

*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

180-VETERAN'S MEMORIAL PERPET

	(----- 2019-2020 -----) (----- 2020-2021 -----)							
REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	0	0	0	0	0	0	0	0
4020 PAVER REVENUE	250	100	250	500	150	0	0	200
4950 CARRY OVER CASH BALANCE	0	0	0	0	0	0	0	0
TOTAL REVENUES	250	100	250	500	150	0	0	200

180-VETERAN'S MEMORIAL PERPET
NON-DEPARTMENTAL

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0000-2001 CONTINGENCY	0	0	0	0	0	0	0	0
5-0000-2034 CONTRACT SERVICES	350	100	200	500	192	0	0	0
5-0000-2037 PAVER ENGRAVING	0	0	0	0	0	0	0	200
TOTAL CONTRACTUAL SERVICES	350	100	200	500	192	0	0	200
<hr/>								
TOTAL NON-DEPARTMENTAL	350	100	200	500	192	0	0	200
<hr/>								
TOTAL EXPENDITURES	350	100	200	500	192	0	0	200
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	(100)	0	50	0	(42)	0	0	0
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*** END OF REPORT ***

May 20, 2020

TO: CTB Board
FROM: Bill Keefer, City Manager
RE: 2020-2021 Proposed CTB Budget

Attached for the Board's review is the proposed 2020-2021 Budget. The total for the proposed 2020-2021 budget is \$102,200 which is a decrease of \$11,300 from the 2019-2020 Budget. Donnie Crain assisted with the review and preparation of the proposed budget for the CTB. Attached is the information provided by Donnie for reference to the proposed budget. Some of the proposed line item numbers have been adjusted.

Below are the key components of the proposed budget.

1. Revenue estimates are based primarily on the decrease in revenue that the CTB started to experience in the spring of 2018 and have continued into this budget year. The estimated revenue from the hotel tax for next year in the amount of \$85,000 is somewhat conservative but is more realistic as based upon receipts to date and the year-end projection. Cash carryover will be used again as a revenue source to support this budget in the amount of \$13,200. The cash carryover budget again is very conservative and does not represent the entire amount of cash in the CTB Fund. The balance of the cash is there to ensure ample cash flow throughout the year as well as for an unbudgeted reserve that can be used in the future in the event that the CTB is called upon to sponsor a large special event, etc. as well as provide for some cushion to help with future budgets in hope that the collections will rebound in the future. The membership line item reflects fees collected from lodging venues located outside of the City of Grove.
2. As the Board is aware, the "Personnel Services" line items that in the past included wages and benefits for the Executive Director have zero dollars provided for in this budget to reflect the contract for services with the Chamber of Commerce. In addition, funding for rent (\$2,400 in contract services) and telephone (\$200) had been eliminated as these items continue to be provided for through this contract.
3. Under "Contractual Services", there is \$40,000 provided for in the Contract Services line item. This includes funds for the Miami Tourism Center Agreement (\$5,000); annual maintenance agreement for the Kiosk (\$1,000); the Chamber of Commerce Services Agreement (\$30,000) and for miscellaneous services (\$4,000) such as photography/video services at events (RC Livesay), etc.

The other large line item is for Event Sponsorships in the amount of \$40,000. The only for which there is a commitment to date is for the CTB's sponsorship of the bands that play at Friday Food Truck events. Fees from the food trucks are part of the miscellaneous revenue line item. Staff anticipates that potential events that will again seek sponsorship funding could include but not be limited to the SDBA (October); Toes in the Grand (probably including Thunder on Wolf Creek); Grand Lake Festivals and Montgomery Productions (tackle show), GLOC Quilt Guild, Bobber Drop, Founder's Day (new fall event) and assistance with fishing tournaments.

4. "Commodities" covers basic office and operating supplies. History suggests that we will not expend many dollars in these line items.
5. "Other Charges" includes funds for Marketing which would include advertisements with Green Country Marketing; the Oklahoma State Tour Guide; a Grove Motorcycle Brochure; the Route 66 Association Guide; the Chamber bill board; and miscellaneous marketing/advertising opportunities that may arise over the course of the fiscal year (lease for NE Oklahoma Tourist Center is funded under Contract Services). Funds have also been included for memberships as well as for training/conferences and related travel expenses (lodging, meals, mileage, etc.). The Contingency line item is to provide resources to assist with unanticipated expenditures throughout the year.
6. Under the "General Capital" expense line item there is some funds budgeted to cover any equipment expenses throughout the year.

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

170-TOURISM BUREAU FUND

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST INCOME	2,090	2,689	2,920	2,000	2,949	0	0	1,000
4018 HOTEL/MOTEL TAX REVENUES	117,046	111,549	97,874	95,000	99,925	0	0	85,000
4020 MEMBERSHIP FEES	0	0	5,657	3,000	5,815	0	0	3,000
4900 MISCELLANEOUS	0	1,700	0	1,000	0	0	0	0
4950 CASH CARRYOVER	0	0	0	12,500	0	0	0	13,200
TOTAL REVENUES	119,136	115,937	106,451	113,500	108,689	0	0	102,200

170-TOURISM BUREAU FUND
TOURISM BUREAU

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0170-1110 SALARIES & WAGES	13,980	17,411	8,328	0	0	0	0	0
5-0170-1120 OPERS RETIREMENT	2,361	2,932	1,096	0	0	0	0	0
5-0170-1130 FICA	1,137	1,405	674	0	0	0	0	0
5-0170-1131 UNEMPLOYMENT TAX	149	184	86	0	0	0	0	0
5-0170-1160 CAR ALLOWANCE	550	600	300	0	0	0	0	0
5-0170-1161 CELL PHONE ALLOWANCE	330	360	180	0	0	0	0	0
TOTAL PERSONAL SERVICES	18,507	22,892	10,664	0	0	0	0	0
CONTRACTUAL SERVICES								
5-0170-2024 TELEPHONE	0	0	0	0	0	0	0	0
5-0170-2033 POSTAGE	0	0	0	500	0	0	0	200
5-0170-2034 CONTRACT SERVICES	4,458	8,390	15,843	40,000	31,500	0	0	40,000
5-0170-2035 PRINTING	0	0	0	1,000	0	0	0	500
5-0170-2041 EVENT SPONSORSHIP	21,500	37,417	34,332	40,000	20,942	0	0	40,000
TOTAL CONTRACTUAL SERVICES	25,958	45,807	50,174	81,500	52,442	0	0	80,700
COMMODITIES								
5-0170-2430 OFFICE SUPPLIES	270	0	0	1,000	0	0	0	500
5-0170-2445 OPERATING SUPPLIES	679	559	0	2,000	0	0	0	1,000
5-0170-2490 MISCELLANEOUS	0	74	191	2,000	744	0	0	1,000
TOTAL COMMODITIES	949	633	191	5,000	744	0	0	2,500
OTHER CHARGES								
5-0170-2630 MARKETING	3,396	20,786	11,535	20,000	8,489	0	0	13,000
5-0170-2634 TRAINING & DEVELOPMENT	295	59	265	2,000	0	0	0	1,300
5-0170-2635 DUES, SUSCRIPTIONS & MEMB	150	150	1,200	1,000	1,209	0	0	1,200
5-0170-2636 MEALS & LODGING	170	104	144	1,000	0	0	0	1,000
5-0170-2637 TRAVEL	284	419	318	1,000	861	0	0	1,000
5-0170-2640 CONTINGENCIES	0	0	0	1,000	0	0	0	1,000
5-0170-2645 TRANSFER OUT - CITY CAPIT	0	0	0	0	0	0	0	0
5-0170-2650 GRANTS TO OTHER AGENCIES	6,150	7,150	2,250	0	0	0	0	0
TOTAL OTHER CHARGES	10,445	28,668	15,712	26,000	10,558	0	0	18,500
GENERAL CAPITAL								
5-0170-3010 EQUIPMENT	0	9,605	0	1,000	0	0	0	500
TOTAL GENERAL CAPITAL	0	9,605	0	1,000	0	0	0	500
TOTAL TOURISM BUREAU	55,858	107,605	76,740	113,500	63,744	0	0	102,200
TOTAL EXPENDITURES	55,858	107,605	76,740	113,500	63,744	0	0	102,200
REVENUE OVER/ (UNDER) EXPENDITURES	63,278	8,333	29,710	0	44,945	0	0	0

May 18, 2020

TO: GEDA Board
FROM: Bill Keefer, City Manager
RE: Proposed 2019-2020 GEDA Budget

Attached for the Board's review is the proposed 2020-2021 Budget for GEDA. Outside of estimated cash balance forward and the TIF Ad Valorem taxes, the balance of the revenues are transfers from either the City's General or Capital fund. This will be an agenda item for the June meeting which will be after the Council's budget hearing but before its adoption by the Governing Body.

Proposed expenditures for the fund are as follows:

- Debt service payments for the swimming pool (last payment 2/1/2025); event center land purchase (last payment 4/1/2021); and Harbor Point TIF District (last payment 6/1/2036). The TIF payment is a pass through of the TIF Ad Valorem taxes paid to the trustee. To date, the balance of the debt payments have been paid by the property owners.
- Funds to reimburse participants in the Downtown Sales Tax Incentive Program (\$30,000).
- Funding for the annual Economic Development Services Agreement with the Grove Area Chamber of Commerce (\$30,000).
- Funds for general economic development projects or programs that may arise during the course of the budget year (\$164,000).
- Funds to support the City of Grove's pursuit of a designation as an AARC Seal of Approval Community (\$6,000).

530-GROVE ECON DEVELOPMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4012 TIF SALES TAX REVENUE	0	0	0	0	0	0	0	0
4013 TIF AD VALOREM TAX REVENUES	62,435	57,273	82,393	70,000	69,897	0	0	70,000
4028 WHEELER INV CONTRIBUTIONS	0	60,246	0	0	0	0	0	0
4029 POOL RECEIPTS	55,091	52,511	0	0	0	0	0	0
4030 POOL CONCESSIONS RECEIPTS	13,044	13,441	0	0	0	0	0	0
4038 LAND SALES	0	0	0	0	0	0	0	0
4042 INTEREST	1,794	1,036	1,728	0	1,829	0	0	0
4043 INTEREST ON RESERVES	4,435	4,277	6,943	0	0	0	0	0
4051 TRANSFER IN CITY GENERAL FUND	0	0	0	66,000	66,000	0	0	60,000
4052 TRANSFER IN - CITY CAPITAL	0	0	0	0	0	0	0	0
4055 TRANS IN CITY CAP - POOL NOTE	0	0	0	127,000	128,720	0	0	129,400
4056 TRAN IN CITY CAP-2012 BOND PMT	0	0	0	0	0	0	0	0
4057 TRAN IN CITY CAP - 2015 NOTE	0	0	0	0	0	0	0	0
4058 TRAN IN CITY CAPITAL 2017 NOTE	0	0	0	153,000	150,773	0	0	115,100
4150 2017 LOAN PROCEEDS	0	0	0	0	0	0	0	0
4200 ALLSTATE TANK NOTE - GIDA	0	0	0	0	0	0	0	0
4210 ALLSTATE TANK NOTE - DOC	0	0	0	0	0	0	0	0
4215 TRAN IN - SALES TAX INCENTIVE	0	0	0	35,000	28,362	0	0	30,000
4230 TIF DS SHORTAGE - WHEELER DEV	0	5,261	116,700	0	0	0	0	0
4800 CDBG GRANT REVENUES	0	0	0	0	0	0	0	0
4900 MISCELLANEOUS	0	0	0	0	0	0	0	0
4950 CASH BALANCE FORWARD	0	0	0	100,000	0	0	0	140,000
4996 TRANSFERS FROM CITY	0	0	0	0	0	0	0	0
4997 GAIN	0	0	0	0	0	0	0	0
4998 EXTERNAL TRANSFERS IN	1,512,505	451,117	348,206	0	0	0	0	0
4999 INTERNAL TRANSFERS IN	0	0	0	0	0	0	0	0
TOTAL REVENUES	1,649,303	645,162	555,971	551,000	445,582	0	0	544,500

530-GROVE ECON DEVELOPMENT
NON-DEPARTMENTAL

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
CONTRACTUAL SERVICES								
5-0000-2034 CONTRACT SERVICES	0	0	30,000	30,000	30,000	0	0	30,000
5-0000-2035 HOTEL STUDY	0	0	0	0	0	0	0	0
5-0000-2036 GEDA - DEBT ISSUANCE COST	0	21,000	0	0	0	0	0	0
5-0000-2080 INTEREST EXPENSE	0	0	0	0	0	0	0	0
5-0000-2081 2011 TIF INTEREST EXPENSE	0	83,635	0	0	0	0	0	0
5-0000-2090 POOL OPERATING EXPENSES	110,103	103,452	0	0	0	0	0	0
5-0000-2095 FINANCIAL AUDIT	0	1,500	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	110,103	209,587	30,000	30,000	30,000	0	0	30,000
OTHER CHARGES								
5-0000-2620 ELECTION EXPENSE	0	0	0	0	0	0	0	0
5-0000-2630 MARKETING	0	0	0	6,000	1,802	0	0	6,000
5-0000-2640 CONTINGENCY	38,105	43,417	0	0	0	0	0	0
5-0000-2650 CONTRIBUTIONS TO OTHER AG	150,000	0	0	0	0	0	0	0
5-0000-2901 DEPRECIATION EXPENSE	317,253	317,253	317,253	0	0	0	0	0
5-0000-2902 AMORTIZATION EXPENSE	0	0	0	0	0	0	0	0
5-0000-2998 EXTERNAL TRANSFERS OUT	526,013	0	0	0	0	0	0	0
5-0000-2999 INTERNAL TRANSFERS OUT	0	0	0	0	0	0	0	0
TOTAL OTHER CHARGES	1,031,370	360,670	317,253	6,000	1,802	0	0	6,000
GENERAL CAPITAL								
5-0000-3011 ECONOMIC DEVELOPMENT	50,000	0	0	130,000	0	0	0	164,000
5-0000-3015 SALES TAX INCENTIVE PAYOUT	192	11,780	18,552	35,000	28,362	0	0	30,000
TOTAL GENERAL CAPITAL	50,192	11,780	18,552	165,000	28,362	0	0	194,000
EXPENDITURES								
5-0000-5022 CONTRIBUTIONS TO OTHER AGE	0	0	0	0	0	0	0	0
5-0000-5029 2010 "POOL" NOTE PMT	42,870	17,701	26,232	127,000	126,240	0	0	129,400
5-0000-5030 2012 BOND PAYMENTS	70,209	0	0	0	0	0	0	0
5-0000-5031 TIF NOTE SALES TAX TRANSF	0	0	0	0	0	0	0	0
5-0000-5032 TIF NOTE AD VALOREM TAX (886)	(342)	0	70,000	69,897	0	0	70,000
5-0000-5035 2015 NOTE PAYMENTS	0	(17,804)	0	0	0	0	0	0
5-0000-5036 2017 NOTE PAYMENT	0	11,768	15,423	153,000	152,565	0	0	115,100
5-0000-5038 LAND PURCHASES	0	0	0	0	0	0	0	0
5-0000-5039 MISC. COSTS	0	0	0	0	195	0	0	0
5-0000-5040 BUSINESS PARK EXPENSES	0	0	0	0	0	0	0	0
5-0000-5041 MARKETING EXPENSES	0	0	0	0	0	0	0	0
5-0000-5042 INCENTIVES	0	0	0	0	0	0	0	0
5-0000-5050 LEGAL FEES	2,000	6,000	2,000	0	0	0	0	0
5-0000-5060 ALLSTATE TANK NOTE - DOC	0	0	0	0	0	0	0	0
5-0000-5070 UTILITY EXPANSION TO IND	0	0	0	0	0	0	0	0
5-0000-5880 GAIN/LOSS ON DISPOISAL OF	0	0	0	0	0	0	0	0
5-0000-5889 2011 TIF PAYMENTS	55,811	0	152,223	0	0	0	0	0
5-0000-5990 BOND REIMB	0	0	0	0	0	0	0	0
5-0000-5997 TRANSFER TO GENERAL FUND	0	0	0	0	0	0	0	0

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

530-GROVE ECON DEVELOPMENT
NON-DEPARTMENTAL

		(----- 2019-2020 -----) (----- 2020-2021 -----)							
EXPENDITURES		2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
5-0000-5998	TRANSFER TO FUND 103	0	0	0	0	0	0	0	0
5-0000-5999	TRANSFER TO FUND 150	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		170,004	17,322	195,878	350,000	348,897	0	0	314,500
TOTAL NON-DEPARTMENTAL		1,361,668	599,359	561,682	551,000	409,060	0	0	544,500
TOTAL EXPENDITURES		1,361,668	599,359	561,682	551,000	409,060	0	0	544,500
REVENUE OVER/(UNDER) EXPENDITURES		287,634	45,803	(5,712)	0	36,521	0	0	0

*** END OF REPORT ***

May 18, 2020

TO: GMSA Board
FROM: Bill Keefer, General Manager
RE: 2020-2021 GMSA General Fund Budget

Attached you will find for your review the proposed budget for the GMSA General fund for fiscal year 2020-2021. This document along with the proposed GMSA Capital Fund budget will serve as the basis for our discussion at the work session scheduled for Wednesday, May 27th at 7:30 AM. It should be noted that the 2020-2021 Budget memo documents will again serve as a template for this year's budget memo and therefore some statements will sound familiar as they were not changed if they are still relevant to the upcoming budget year.

The proposed budget is fairly simple and straight forward. The goal was to prepare a fiscally responsible budget that "lives within our means" yet takes care of the day to day operations of our utility systems and provides for an efficient and responsive level of service to our customers.

Gas sales this past winter were steady again when compared to previous years. The increase in the sale of gas coupled with a lower blended unit cost over the course of the fiscal year has continued to strengthen the cash flow in the GMSA General Fund. Water sales have stayed fairly consistent over the past few years. These are by far the two largest sources of annual revenue for GMSA.

The proposed revenues from the sale of gas to Afton and Fairland were adjusted again this year. In the past they had been reduced to reflect a trend of what was perceived as lower gas sales. As the Board is aware, over the past year GMSA Staff have addressed a number of meter issues including several wholesale gas meters. With those meter issues having been addressed, it will take a year before GMSA realizes what is actually going through those meters and can budget accordingly. Jay's gas usage has continued to go down with the understanding that it is related to the closure of the chicken processing plant in their community.

The proposed budget provides for \$1.5 million in carryover funds that will be used to support the expenditures of the General Fund in 2020-2021. This level of cash carryover is reflective of a stronger cash flow and cash balances within the GMSA General Fund over the past year. Without the cash carryover that is used to support General Fund, the Board would be faced with important decisions to make significant cuts to the budget or raise rates to cover the shortfall. For obvious reasons, the general fund operations of GMSA should not rely upon this level of cash carryover each year as a source of revenue to support expenditures as at some point it will begin to erode over a period of time. As noted below, the preferred reason for cash carryover would be to support a permanent reserve fund and a contingency line item that would be used to cover unanticipated expenses, minor emergencies, etc.

As will be the case each year, department heads were actively involved in the preparation of their budgets and were included in the review and decisions on how and where to increase line items as warranted as well as cut line items as necessary. The majority of the increases in the departmental budgets are again related to personnel costs and benefit expenses and not related to

the day to day operations. Changes in the operational line items were for the most part based upon historical expenditures, increases in the “cost to do business” and specific needs.

The revenue and expense line item for RWD # 6 will continue to be part of the budget as the two parties move forward with GMSA’s acquisition of the RWD # 6 water system. This process will be similar to the process that was followed for the acquisition and dissolution of RWD # 9. There are a number of details that need to be worked out that will have to be resolved along with the legal aspects of the transition.

The goal for both the GMSA General and Capital funds is to continue to work towards building an adequate reserve in each to cover future shortfalls in revenue and cash flow as well as a contingency for emergencies and unanticipated projects that we cannot plan for. To get to a level that is adequate will take some time as over the years it has been necessary each year to use the majority of the cash carryover to cover shortfalls in revenue. The goal would be to have a \$1 million reserve in both the Capital and General Funds along with a smaller level for a contingency. In this budget year, it is proposed to set aside \$130,000 for emergencies and contingencies in the Contingency I line item in the Governing Body departmental budget of the GMSA General Fund as well as \$351,400 in a “permanent” reserve under the Contingency II line item.

A big concern and challenge for GMSA continues to be how we manage the large amount of debt that we have incurred over the years and still be able to maintain efficient and quality services. Debt payment transfers out of the GMSA General Fund for 2020-2021 will total \$823,700. This includes \$171,700 to cover the projected shortfall of revenues from the 0.4% sales tax that helps pay for the GMSA debt and \$30,000 to cover the interest payment on Sewer Line Revolving Loan. The shortfall in the sales tax revenues is a 20 % reduction which is in line with the projected reductions in the sales tax revenue for the City General and Capital Funds. Otherwise, the annual GMSA debt is slowly going in the right direction. This covers only a part of the debt load as the majority of the balance of the \$1,528,700 total debt (including reserve) is covered by the 0.4 % sales tax that has been dedicated to utility system debt.

The Board will recall that earlier this year, it was decided to move forward with a comprehensive sewer line repair project to address Inflow and Infiltration (I & I) issues related to the old clay tile sewer lines and brick manholes. The cost estimate for that project was approximately \$5.6 million dollars and was to be completed over several years. The funding was to come from a revolving loan through the Oklahoma Water Resources Board. The funding would be handled like a line of credit with GMSA paying interest on the amount of principal that we draw down as the project progresses. At the end of the project, GMSA would begin paying full principal and interest payments estimated to begin in 2022 or 2023. This new debt would replace some of the debt that has come off over the past few years and scheduled to come off in the next few years.

In addition, GMSA also authorized borrowing funds to cover the cost of the relocation of the gas transmission line associated with improvements to Highway 59 between 560 Road and Highway 125 (first phase) and then between Highway 125 and Sail Boat Bridge (second phase). The first phase relocation could occur within the 2020-2021 budget year and is accounted for as such.

Debt payments would most likely begin in the 2021-2022 fiscal year for Phase 1. It is not clear on the timeframe for Phase 2.

When it is all said and done, even with the debt from these two projects being added to the annual GMSA debt, it was projected that total annual debt payments will still be significantly lower than they were at their peak.

The following items are relevant to the GMSA budgets:

- All numbers were rounded up or down to the hundred dollar digit. This makes for an easier budget to track and prepare.
- There are no new employees planned for the 2020-2021 Budget.
- Each departmental budget identifies the positions that are being funded by that budget. For example, the water plant budget supports 1/2 of the Plant Superintendent's position; 1/2 of a lead operator; and two plant operators.
- Renewal rates from BCBS were quoted at a 3 % for the next budget year after several years of no increase. In turn, budget line items for health insurance from last year did reflect a 5 % increase to provide flexibility for changes in employee coverage (i.e. single to family) over the course of the year, etc. It should be noted that there are several fluctuations (both up and down) from the last budget year to this budget year that will reflect correctly charging this expense for employees to the correct departmental budget or changes in the type of coverage (moving from single to family).
- At this time, there are no funds in the budget for employee raises through the merit based system. There are several employees who received a promotion earlier this spring that were promised an additional raise if they successfully completed their probationary period. Those raises are included in the budget. Staff would recommend that we review where we stand in regards to revenue receipts in December and evaluate at that time if they would support an across the board raise at that time for all employees. This was done 6 years ago when the City had cash flow issues for several months.
- Staff looks closely each year at expenses for fuel and considers gasoline prices over the past year as well as market trends for this commodity when budgeting and will continue to monitor this as the budget year progresses.
- The transfer from the GMSA General Fund to the GMSA Capital Fund was increased from \$550,000 in 2019-2020 to \$600,000 in 2020-2021. Still woefully short of where it needs to be but we continue to move in the right direction and hopefully it can be sustained and grow in the future.
- As a whole, the GMSA General Fund expenditures will decrease by a total of \$54,000 in 2020-2021 over the 2019-2020 budget as amended. This is less than a 1 % decrease for the \$8,898,700 General Fund Budget.

GMSA GENERAL FUND

The GMSA General fund is supported primarily by revenue generated by the sale of utility services to our customers and wholesale customers. Unfortunately since we do not have any meaningful reserves/contingencies, each budget year is driven by factors that we have no control

over such as the weather and its impact on the sale of water and gas. Ancillary revenues include late penalties, service charges, and miscellaneous revenue. Revenue projections for the 2020-2021 Budget for the most part either remained flat or were slightly increased or reduced to reflect a more detailed evaluation of utility costs, usage, sales and respective revenues from those sales. The cash carryover line item was the only revenue line item that was increased significantly.

Below is a short summary of several departmental budgets highlighting major changes or expenditures.

GOVERNING BODY

This departmental budget covers for some of the basic general operational expenditures of GMSA such as insurance and debt transfers.

- As of the writing of this memo, OMAG had not provided its member cities with the renewal premiums for this budget year and usually does not until early June. This includes the premiums for our liability, property and workers comp policies. Funding was kept at the same level of funding that was provided for in the 2019-2020 budget for the policies based upon premiums for the last two years. The actual 2019-2020 Workers Comp expenses were again reduced significantly with a large credit (\$50,000 ±) from a previous policy year that was applied towards this year's premiums. What will impact the property and auto policies will be the increased replacement values for our buildings and equipment (determined by OMAG) and the replacement of older trucks with new trucks. It is anticipated that the City and GMSA will receive the renewal quotes prior to approval of the proposed budget which may require some revisions to the budgets.
- This departmental budget provides for the transfer of funds to the debt service fund to cover the GMSA debt. As noted previously, there is \$823,700 scheduled to be transferred to the GMSA Debt fund for debt payments. The transfers are for debt issued for the most recent water plant project, funding for the relocation of utilities for the north Highway 59 project and the refinancing of a 1996 bond issue. The latter will be paid off in the upcoming fiscal year. There is 4/10's % of the City's sales tax dedicated towards paying the debt for most of the debt related to the plants. This dedicated sales tax was authorized for an additional 20 years in 2018 and now runs through 2041.
- There is a \$600,000 transfer from the GMSA General fund to the GMSA Capital fund to assist in paying the costs for capital equipment purchases and projects. This transfer has increased steadily over the past few years but really needs to be the amount of \$1 million plus each year.
- There is \$130,000 set aside in this budget for contingencies. In addition, there is \$351,400 set aside as a "permanent reserve" under the Contingency II line item. The goal continues to be to increase this to \$1 million over several years.

OFFICE ADMINISTRATION

This departmental budget covers the general expenses to operate the utility billing office and related administrative expenditures.

- The majority of the Contract Services line item covers the annual support for the billing software, etc.
- One-half of the City Attorney fees are paid out of the Legal Services line item. The City Attorney's fees are paid out of this line item along with the funds to cover the trustee fees for debt service and funds to cover any unanticipated legal matters.
- Funds have been included in the RWD # 6 expense line item to cover ¼ of the settlement that was agreed upon to cover under paying the district for a number of years. The last payment is included in the 2020-2021 budget.

ENGINEERING

This departmental budget shares equally with the City's General Fund in providing the funds for the City's/GMSA's engineering agreement with Rose & McCrary for basic day to day engineering services. The engineer has begun providing a monthly statement outlining the expenses that GMSA and the City incur each month as a means to determine the value of this agreement.

WAREHOUSE ADMINISTRATION

This departmental budget takes care of the general field operations of GMSA. Many of the employees funded through this budget will work in the water, sewer and gas utility as needed. Whereas the employees funded through other departmental budgets most often work only in that one area (except in an emergency).

- Funds were again included in the contract services line item to assist with support of the mapping project and user fees for the mapping software.
- Funds were included again to help with costs associated with Safety Training. These costs are to be shared with the City.
- The Inventory line item is where most parts and materials are charged to upon purchase and placed into inventory at the warehouse. As the parts and materials are used, the costs for these items are charged back to respective departments and the Inventory line item receives a credit.
- Funds were included in the Dues, Subscriptions, Membership line item to join the Oklahoma Municipal Alliance which is a statewide organization geared towards assisting municipal utilities.

- Under the Tool Replacement line item, funds are included for a cutting torch; an 18 volt conversion kit to 20 volt for battery operated tools; ½" impact; cordless grinder; meter scopes; powerinverter; 20 volt batteries; and miscellaneous tools.

WATER PLANT

This departmental budget takes care of the day to day operations and maintenance of the water treatment plant and related facilities.

- The Contractual Service line item includes funds for a backup generator maintenance agreement for the water plant, pump station and raw water intake structure. In addition it also includes lab costs for testing requirements/regulations. Some of these tests are required every so many years whereas others are required each year. Funds are also included for calibration of meters.
- Funds were included in the Residual Removal line item to clean out the sediment in both of the ponds. Both ponds get cleaned every other year and the clear well needs to be cleaned out every three years.
- The Chemicals line item was increased again to account for ongoing costs to treat the water. As a side note, a double load of polymer costs approximately \$38,000 ± and lasts approximately 6-8 weeks depending upon the time of year.
- Funds for Facility Maintenance was maintained at the same level as the plant continues to age there are more equipment maintenance issues/repairs and the general upkeep of the plant increases as well.
- The Dues and Subscription line item includes fees for plant operator licenses and several DEQ permits.
- The Water Plant will begin purchasing uniforms for our employees versus using the uniform company.
- Funds in the Office Equipment line item are for miscellaneous tools.

WATER DISTRIBUTION

This departmental budget takes care of the day to day operations and maintenance of the water distribution system. This department takes the lead on water line repairs.

- Funds are included in Contract Services line item for the maintenance agreement for the backup generator at the Honey Creek booster pump station.
- There is another slight increase in the annual fee for the 10 year agreement with the vendor that does the annual inspections and maintenance on our water towers and tanks. As the Board will recall, the annual fees for this agreement was loaded up front with higher annual payments to reflect the major work and repairs that were done to the tanks and towers at the start of the contract. This agreement will roll over for a year at the conclusion of the 10 year contract until such time one of the parties terminate the agreement.
- The Facility Maintenance line item provides additional resources to address water leaks (clamps, etc.) and minor repairs to our system.

- The Equipment line item includes funds for a 20 Volt Cordless Set; 20 Volt Batteries; a power inverter and miscellaneous hand tools.

SEWER TREATMENT

This departmental budget takes care of the day to day operations and maintenance of the wastewater treatment plant. The plant is doing well and operating in full compliance with our discharge permit.

- Funds for the electric service at the wastewater treatment plant was increased again to reflect increased costs related to flow and PSO rates.
- Funds were included in Contract Services line item for the maintenance agreement for backup generators at the sewer plant and the transfer lift station located at the old WWTP. Funds are also included for the calibration of various pieces of lab equipment and several lab tests that cannot be performed in-house.
- The Facility Maintenance line item provides resources to address repairs to equipment, facility and processes related to the day to day operation of the plant. It was increased to address more maintenance issues as the plant continues to age.
- The Sewer Plant will begin purchasing uniforms for the operators versus using the uniform company.
- The General Capital Equipment line item includes funds for miscellaneous tool.

SEWER COLLECTION

This departmental budget takes care of the day to day maintenance and upkeep of the sanitary sewer collection system and the 30 plus lift stations. A goal would be for this department to clean and camera every sewer line each year. This would basically be a full time job for two employees.

- The Contract Services line item includes costs for the generator maintenance agreement for the lift station at Patricia Island. This is the only lift station in the system that has a backup generator.
- Under the Equipment line item, funds have been included for power inverter; cordless grinder; 20 Volt batteries; and miscellaneous hand tools.

NATURAL GAS

This departmental budget provides the resources to operate and maintain our gas transmission line as well as our gas distribution system. Some of the expenses related to the gas transmission line are covered by the Transmission Line Reserve Fund.

- The large expenditures in this budget include the purchase of natural gas through our broker Constellation; its transportation and storage through Southern Star; and the transfer of funds to the Transmission Line Repair Fund. As the unit cost of purchased gas goes down, so does the revenue generated as the costs for the gas and transportation are pass through costs for our wholesale customers along with an administrative fee and our transportation costs. In turn, they make up half of the cost to our retail customers along with unit cost to cover expenses to operate the system and capital costs.
- The average “calendar” year unit cost for gas has come down from \$4.55 in 2014 to \$3.50 in 2017 and \$3.00 in 2018 and \$2.64 in 2019.
- The estimated expenditures related to the purchase of gas and transportation were again calculated based upon a review of several years of data including purchased quantities, known costs for nominated gas during the upcoming budget year, contracted storage and transportation fees and average costs for gas needed beyond nominations. The calculations included data from a recent mild winter as well as a recent cold winter. The reduction in the Gas Purchase line item is more a byproduct of lower unit costs for gas than a reduction of usage. Forecasting/predicting future usage for gas nominations continues to be a challenge and therefore cause to be conservative in our future nominations. Nevertheless, Staff continues to monitor gas costs and will take advantage of low unit costs to fill gaps in future nominations for designated timeframes and assurance that we have adequate gas quantities in storage.
- Expenses included in the Dues & Subscriptions line item includes pipeline assessment fees from DOT; annual fees from Oklahoma Corporation Commission; and fees for the Distribution Integrity Management Plan (DIMP).
- The Equipment line item provides funding for miscellaneous tool expenses; 20 volt batteries; and a sensit gold (a four gas detector for methane, CO₂, H₂ and oxygen levels).

VEHICLE MAINTENANCE

The departmental budget covers approximately 50 % of the day to day operational costs related to this department. The balance of the budget for this department is provided for in the City’s General Fund budget.

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4040 PCARD REBATE	478	722	614	500	1,038	0	0	500
4100 CASH BALANCE FORWARD	0	0	0	1,350,000	0	0	0	1,500,000
4200 WATER RECEIPTS	2,303,642	2,270,265	2,341,211	2,320,000	2,321,834	0	0	2,300,000
4206 WATER RECEIPTS - RWD #6	355,969	330,728	299,103	290,000	339,351	0	0	290,000
4209 WATER RECEIPTS - RWD #9	177,297	182,875	185,883	0	0	0	0	0
4225 CASH LONG & SHORT	297	71	208	0	12	0	0	0
4300 SEWER RECEIPTS	803,255	760,172	736,660	775,000	845,693	0	0	800,000
4400 GAS RECEIPTS	2,953,711	3,068,953	2,980,775	3,000,000	2,956,465	0	0	2,900,000
4406 AFTON GAS SALES	161,398	161,420	72,708	100,000	111,590	0	0	80,000
4407 FAIRLAND GAS SALES	177,701	159,258	155,037	150,000	112,348	0	0	140,000
4408 RWD # 10 GAS SALES	59,611	80,688	72,471	60,000	54,217	0	0	60,000
4409 JAY GAS SALES	578,570	530,788	426,723	450,000	333,669	0	0	350,000
4412 GAS WHEELING FEE	95,446	137,857	137,606	132,000	132,320	0	0	137,000
4413 SIMMONS GAS SALES	0	0	0	0	5,370	0	0	0
4424 LAND SALES	0	0	0	0	0	0	0	0
4425 BAD DEBTS COLLECTED	0	0	0	0	0	0	0	0
4450 COMPOST REVENUES	777	981	407	500	444	0	0	500
4500 SANITATION RECEIPTS	29,800	25,043	32,892	29,000	28,276	0	0	30,000
4705 INSURANCE REIMBURSEMENT	0	0	18,329	0	0	0	0	0
4801 LATE PAY PENALTY - WATER	41,459	42,996	39,959	35,000	31,268	0	0	35,000
4802 LATE PAY PENALTY - SEWER	10,266	11,340	10,214	8,500	7,879	0	0	8,500
4803 LATE PAY PENALTY - GAS	33,841	35,936	33,267	30,000	22,456	0	0	30,000
4804 LATE PAY PENALTY - SANITATION	7,456	7,380	7,004	7,000	5,212	0	0	7,000
4805 LATE PAY PENALTY - SERV CHRG	655	169	(229)	200	167	0	0	200
4820 INTEREST	43,767	47,498	61,429	45,000	56,869	0	0	30,000
4826 TOWER REVENUES	12,300	13,200	12,600	12,000	11,750	0	0	12,000
4835 VISA/MC REVENUE	4,353	4,581	5,778	3,000	4,354	0	0	3,000
4850 SERVICE CHARGES	84,616	78,992	87,044	65,000	72,790	0	0	50,000
4855 WATER NEW SERVICE TAP FEES	49,523	39,208	52,198	30,000	48,212	0	0	30,000
4856 GAS NEW SERVICE TAP FEES	19,719	24,611	74,044	50,000	55,597	0	0	20,000
4890 TRANSFER FRM OTHR GVT AGNCYS	0	0	0	0	0	0	0	0
4900 MISCELLANEOUS	103,289	87,369	37,862	70,000	102,977	0	0	70,000
4910 RWD # 9 MEMBER CREDITS	0	0	0	0	0	0	0	0
4930 INSURE OK SUBSIDY	40,418	45,368	17,976	15,000	18,216	0	0	15,000
4998 WRITE OFF CONTRACT REIMB LIAB	0	0	0	0	0	0	0	0
TOTAL REVENUES	8,149,614	8,148,471	7,899,773	9,027,700	7,680,373	0	0	8,898,700

201-GMSA GENERAL FUND
GOVERNING BOARD

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0011-1110 SALARIES & WAGES	2,625	2,675	2,375	3,300	2,975	0	0	3,300
5-0011-1130 FICA/MEDICARE EXPENSE	197	205	182	300	228	0	0	300
5-0011-1131 UNEMPLOYMENT TAXES	36	47	35	100	38	0	0	100
TOTAL PERSONAL SERVICES	2,858	2,926	2,592	3,700	3,240	0	0	3,700
CONTRACTUAL SERVICES								
5-0011-2011 INSURANCE - LIAB, PROP &	87,317	84,956	82,720	95,000	73,235	0	0	95,000
5-0011-2012 WORKMAN'S COMP INSURANCE	63,136	60,868	53,571	80,000	49,802	0	0	80,000
5-0011-2034 CONTRACTED SERVICES	0	0	0	2,500	0	0	0	2,500
5-0011-2105 DEVELOPER CONTRACT REIMB	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	150,454	145,824	136,291	177,500	123,037	0	0	177,500
OTHER CHARGES								
5-0011-2640 CONTINGENCIES - I	0	0	0	73,300	0	0	0	130,000
5-0011-2641 CONTINGENCIES - II	0	0	0	200,000	0	0	0	351,400
5-0011-2701 RWD #9 CREDITS APPLIED	0	0	0	0	0	0	0	0
5-0011-2710 TRAN TO DEBT SERVICE-1989	0	0	0	0	0	0	0	0
5-0011-2720 TRAN TO DEBT SERVICE-1996	0	0	0	0	0	0	0	0
5-0011-2730 TRAN TO DEBT SERV - 2005	0	0	0	380,000	376,700	0	0	65,000
5-0011-2731 TRAN TO DEBT SRV - 2006 N	0	0	0	0	0	0	0	0
5-0011-2732 TRAN TO DEBT SERV - 2013	0	0	0	558,000	556,885	0	0	557,000
5-0011-2800 TRANSFER TO DEBT SERVICE	0	0	0	0	0	0	0	201,700
5-0011-2801 TRAN TO INVEST IN FA'S	0	0	0	0	0	0	0	0
5-0011-2802 TRANSFERS TO GMSA CAPITAL	0	0	0	0	0	0	0	0
5-0011-2880 INTERNAL TRANSFERS OUT	1,390,232	1,461,489	1,502,984	0	0	0	0	0
5-0011-2900 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0
5-0011-2901 INTEREST EXPENSE	0	0	0	0	0	0	0	0
5-0011-2960 CONTRIBUTIONS TO OTHERS	0	0	0	0	0	0	0	0
5-0011-2978 TRANSFER TO CITY GENERAL	0	0	0	0	0	0	0	0
5-0011-2979 TRANSFER TO CAPITAL	0	0	0	590,000	550,000	0	0	600,000
TOTAL OTHER CHARGES	1,390,232	1,461,489	1,502,984	1,801,300	1,483,585	0	0	1,905,100
TOTAL GOVERNING BOARD	1,543,544	1,610,239	1,641,866	1,982,500	1,609,862	0	0	2,086,300

201-GMSA GENERAL FUND
OFFICE ADMINISTRATION

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0020-1110 SALARIES & WAGES	316,477	287,620	310,790	335,600	295,976	0	0	335,600
5-0020-1117 OVERTIME	800	0	333	2,000	597	0	0	2,000
5-0020-1120 OPERS	35,971	40,001	39,086	55,200	46,933	0	0	55,200
5-0020-1130 TAXES - FICA	22,237	23,015	23,164	26,700	22,150	0	0	26,700
5-0020-1131 TAXES - UNEMPLOYMENT	1,540	1,967	1,348	2,000	1,439	0	0	2,000
5-0020-1140 INSURANCE - MEDICAL, DENT	64,568	65,081	86,752	100,000	81,407	0	0	100,200
5-0020-1160 CAR ALLOWANCE	3,000	3,000	3,000	3,000	2,750	0	0	3,000
5-0020-1161 CELL PHONE ALLOWANCE	390	390	390	400	358	0	0	400
5-0020-1190 SEVERANCE	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	444,985	421,075	464,863	524,900	451,609	0	0	525,100
CONTRACTUAL SERVICES								
5-0020-2024 TELEPHONE	7,066	6,051	3,640	7,100	6,201	0	0	7,100
5-0020-2025 AMR DATA DEVICES	0	0	0	2,500	1,750	0	0	2,500
5-0020-2031 LEGAL PUBLICATION	0	0	274	500	34	0	0	500
5-0020-2033 POSTAGE	36,529	37,632	36,977	40,000	36,796	0	0	40,000
5-0020-2034 CONTRACT SERVICES	48,700	67,477	48,385	52,000	50,323	0	0	52,000
5-0020-2035 VISA/MC CHARGES	11,336	14,564	14,882	14,000	13,748	0	0	14,000
5-0020-2036 COFFEE SERVICE	0	0	0	300	0	0	0	300
5-0020-2037 WEBSITE DEVELOPMENT	0	0	0	0	0	0	0	0
5-0020-2038 EQUIPMENT REPAIR	0	0	0	500	0	0	0	500
5-0020-2095 FINANCIAL AUDIT	8,770	8,250	10,450	16,500	10,950	0	0	16,500
5-0020-2100 SANITATION CONTRACT EXPEN	0	0	0	0	0	0	0	0
5-0020-2101 BAD DEBT EXPENSE	21,112	0	(14,161)	0	0	0	0	0
5-0020-2106 PMNTS TO RWD #6	87,745	96,639	148,201	115,800	113,533	0	0	130,000
5-0020-2109 PMTS TO RWD #9	30,543	29,199	21,702	0	0	0	0	0
5-0020-2110 UNIFORM & APPARELL	0	0	221	1,000	0	0	0	1,000
5-0020-2147 LEGAL SERVICES	33,043	35,557	37,008	45,000	38,156	0	0	45,000
5-0020-2149 RWD # 9 MEMBER CREDITS AP	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	284,843	295,370	307,578	295,200	271,490	0	0	309,400
COMMODITIES								
5-0020-2430 OFFICE SUPPLIES	8,460	10,315	10,218	12,000	9,093	0	0	12,000
5-0020-2431 PUBLIC RELATIONS	0	0	0	1,000	0	0	0	1,000
5-0020-2441 BUILDING MAINTENANCE	86	0	187	1,000	0	0	0	1,000
TOTAL COMMODITIES	8,546	10,315	10,405	14,000	9,093	0	0	14,000
OTHER CHARGES								
5-0020-2612 INSURANCE CLAIMS	0	0	0	1,000	0	0	0	1,000
5-0020-2634 TRAINING & DEVELOPMENT	0	1,650	150	1,000	0	0	0	1,000
5-0020-2635 DUES, SUBSCRIPTIONS, MEMB	0	0	80	200	185	0	0	200
5-0020-2636 MEALS & LODGING	0	0	0	100	0	0	0	100
5-0020-2637 TRAVEL	0	115	141	100	0	0	0	100
TOTAL OTHER CHARGES	0	1,765	371	2,400	185	0	0	2,400
TOTAL OFFICE ADMINISTRATION	738,374	728,525	783,217	836,500	732,378	0	0	850,900

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND
ENGINEERING

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----) (----- 2020-2021 -----)				
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CONTRACTUAL SERVICES</u>								
5-0030-2034 CONTRACT SERVICES	7,980	7,980	8,145	8,000	1,771	0	0	8,000
TOTAL CONTRACTUAL SERVICES	7,980	7,980	8,145	8,000	1,771	0	0	8,000
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TOTAL ENGINEERING	7,980	7,980	8,145	8,000	1,771	0	0	8,000

201-GMSA GENERAL FUND
WAREHOUSE ADMINISTRATION

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0040-1110 SALARIES	344,412	304,999	316,928	363,300	375,539	0	0	363,300
5-0040-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0040-1117 OVERTIME	9,969	6,795	5,492	12,000	4,450	0	0	12,000
5-0040-1120 OPERS	32,256	116,310	31,266	59,700	53,015	0	0	59,700
5-0040-1130 TAXES-FICA	25,843	26,148	23,744	32,400	28,279	0	0	32,400
5-0040-1131 TAXES-UNEMPLOYMENT	1,753	2,602	1,465	2,300	1,712	0	0	2,300
5-0040-1140 INSURANCE-MEDICAL	98,382	103,072	93,654	130,000	85,973	0	0	134,300
5-0040-1161 CELL PHONE ALLOWANCE	1,800	1,800	1,920	2,000	1,980	0	0	2,000
5-0040-1190 RET	0	16,673	0	48,200	0	0	0	0
TOTAL PERSONAL SERVICES	514,414	578,400	474,470	649,900	550,948	0	0	606,000
<u>CONTRACTUAL SERVICES</u>								
5-0040-2024 TELEPHONE	2,345	2,081	1,221	2,500	1,992	0	0	2,500
5-0040-2025 CELL PHONE	796	879	826	1,000	710	0	0	1,000
5-0040-2026 PAGER	0	0	0	0	0	0	0	0
5-0040-2030 ELECTRIC	2,960	3,161	3,233	3,500	2,943	0	0	3,800
5-0040-2034 CONTRACT SERVICES	3,794	5,094	5,201	8,500	5,621	0	0	8,500
5-0040-2036 COFFEE SERVICE	592	539	330	900	131	0	0	900
5-0040-2038 EQUIPMENT REPAIR	5,003	6,199	4,668	6,600	4,178	0	0	9,100
5-0040-2040 VEHICLE MAINTENANCE & REP	11,350	8,157	18,844	20,000	7,112	0	0	15,000
5-0040-2070 SANITATION	0	0	0	0	0	0	0	0
5-0040-2100 SANITATION CONTRACT PAYME	0	0	0	0	0	0	0	0
5-0040-2110 UNIFORM & APPARELL	6,623	6,967	7,725	9,000	6,106	0	0	8,000
5-0040-2147 LEGAL SERVICES	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	33,463	33,076	42,049	52,000	28,793	0	0	48,800
<u>COMMODITIES</u>								
5-0040-2428 FUEL	11,862	18,195	19,314	20,000	15,390	0	0	20,000
5-0040-2430 OFFICE SUPPLIES	913	4,019	674	1,000	1,238	0	0	1,500
5-0040-2440 JANITOR SUPPLIES	311	737	473	800	370	0	0	800
5-0040-2441 BUILDING MAINTENANCE	2,451	1,150	17,263	1,500	318	0	0	1,500
5-0040-2445 OPERATING SUPPLIES	4,308	3,772	2,911	4,000	2,572	0	0	4,000
5-0040-2455 SAFETY EQUIPMENT	473	1,498	1,816	3,500	739	0	0	2,500
TOTAL COMMODITIES	20,319	29,370	42,452	30,800	20,627	0	0	30,300
<u>EXPENDITURES</u>								
5-0040-2500 INVENTORY	32,258	25,354	51,128	150,000	115,517	0	0	75,000
TOTAL EXPENDITURES	32,258	25,354	51,128	150,000	115,517	0	0	75,000
<u>OTHER CHARGES</u>								
5-0040-2633 SAFETY TRAINING	1,625	0	209	2,000	0	0	0	2,000
5-0040-2634 TRAINING & DEVELOPMENT	0	250	2,450	7,500	0	0	0	3,000
5-0040-2635 DUES, SUBSCRIPTIONS, MEMBER	320	1,271	1,254	1,700	1,236	0	0	5,700
5-0040-2636 MEALS & LODGING	0	0	27	500	27	0	0	500
5-0040-2637 TRAVEL	76	0	80	200	40	0	0	200
TOTAL OTHER CHARGES	2,021	1,521	4,019	11,900	1,303	0	0	11,400

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND
WAREHOUSE ADMINISTRATION

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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GENERAL CAPITAL								
5-0040-3010 TOOL REPLACEMENT	2,000	626	2,216	3,500	3,207	0	0	4,500
TOTAL GENERAL CAPITAL	2,000	626	2,216	3,500	3,207	0	0	4,500
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TOTAL WAREHOUSE ADMINISTRATION	604,475	668,346	616,333	898,100	720,394	0	0	776,000

201-GMSA GENERAL FUND
WATER TREATMENT

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0041-1110 SALARIES & WAGES	152,488	113,801	113,421	112,800	105,609	0	0	112,800
5-0041-1115 PART-TIME SALARIES	0	0	0	0	0	0	0	0
5-0041-1117 OVERTIME	7,662	9,525	6,141	10,000	7,253	0	0	10,000
5-0041-1120 RETIREMENT-OPERS	43,547	10,955	7,457	19,000	16,692	0	0	19,000
5-0041-1130 FICA/MEDICARE EXPENSE	10,378	8,871	8,208	9,500	8,212	0	0	9,500
5-0041-1131 EMPLOYMENT TAX	634	479	606	1,000	537	0	0	1,000
5-0041-1140 HEALTH,LIFE & DENTAL INSU	45,986	51,994	45,945	36,500	25,528	0	0	36,500
5-0041-1161 CELL PHONE ALLOWANCE	1,080	750	720	800	660	0	0	800
5-0041-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	261,775	196,375	182,498	189,600	164,491	0	0	189,600
CONTRACTUAL SERVICES								
5-0041-2024 TELEPHONE	2,691	2,491	2,181	2,000	3,531	0	0	2,000
5-0041-2025 CELL PHONE	0	110	233	400	465	0	0	400
5-0041-2026 PAGER	149	99	0	0	0	0	0	0
5-0041-2030 ELECTRIC	116,354	165,669	140,886	170,000	137,104	0	0	150,000
5-0041-2031 LEGAL PUBLICATION	16	133	112	1,500	0	0	0	500
5-0041-2033 POSTAGE	1,300	1,067	528	300	1,016	0	0	1,000
5-0041-2034 CONTRACT SERV/LEASES	26,641	30,934	39,521	30,000	19,120	0	0	30,000
5-0041-2035 RESIDUAL REMOVAL	24,566	17,549	32,703	20,000	25,945	0	0	40,000
5-0041-2038 EQUIPMENT REPAIR	86	7	138	1,200	0	0	0	1,200
5-0041-2040 VEHICLE MAINTENANCE & REP	434	245	1,852	2,500	347	0	0	2,500
5-0041-2070 SANITATION	0	0	0	0	0	0	0	0
5-0041-2110 UNIFORM RENTAL	3,494	3,386	4,152	4,100	5,602	0	0	3,000
5-0041-2112 EQUIPMENT RENTAL	0	74	631	1,000	47	0	0	1,000
TOTAL CONTRACTUAL SERVICES	175,731	221,764	222,937	233,000	193,176	0	0	231,600
COMMODITIES								
5-0041-2420 TIRES, BATTERIES, ETC.	1,231	157	267	1,500	0	0	0	1,500
5-0041-2428 FUEL	3,214	4,094	5,354	7,000	2,756	0	0	7,000
5-0041-2430 OFFICE SUPPLIES	1,081	1,837	1,308	1,200	1,270	0	0	1,200
5-0041-2439 LAB CHEMICALS & SUPPLIES	2,825	4,154	3,132	5,000	3,569	0	0	5,000
5-0041-2440 JANITOR SUPPLIES	159	421	376	600	930	0	0	600
5-0041-2441 FACILITY-MAINTENANCE	31,214	35,506	44,918	50,000	45,639	0	0	50,000
5-0041-2442 GROUNDS MAINTENANCE	356	380	1,151	1,000	0	0	0	1,000
5-0041-2445 OPERATING SUPPLIES	461	3,090	1,236	2,500	27	0	0	2,500
5-0041-2455 SAFETY EQUIPMENT	0	1,029	686	1,500	0	0	0	1,500
5-0041-2460 CHEMICALS	173,469	222,850	253,205	265,000	219,003	0	0	270,000
TOTAL COMMODITIES	214,010	273,518	311,634	335,300	273,195	0	0	340,300

201-GMSA GENERAL FUND
WATER TREATMENT

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>OTHER CHARGES</u>								
5-0041-2634 TRAINING & DEVELOPMENT	380	333	186	3,000	0	0	0	3,000
5-0041-2635 DUES,SUBSCRIPTIONS,MEMBER	10,714	9,710	3,282	16,000	7,940	0	0	16,000
5-0041-2636 MEALS & LODGING	204	481	1,004	1,500	101	0	0	1,500
5-0041-2637 TRAVEL	394	47	0	600	24	0	0	600
TOTAL OTHER CHARGES	11,692	10,571	4,472	21,100	8,065	0	0	21,100
<u>GENERAL CAPITAL</u>								
5-0041-3010 OFFICE EQUIPMENT	0	0	0	0	0	0	0	600
5-0041-3012 LAB EQUIPMENT	3,990	5,966	2,087	0	0	0	0	0
TOTAL GENERAL CAPITAL	3,990	5,966	2,087	0	0	0	0	600
TOTAL WATER TREATMENT	667,197	708,194	723,627	779,000	638,926	0	0	783,200

201-GMSA GENERAL FUND
WATER DISTRIBUTION

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0042-1110 SALARIES & WAGES	73,014	70,671	75,326	80,100	72,938	0	0	80,100
5-0042-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0042-1117 OVERTIME	5,639	7,489	4,083	10,000	2,622	0	0	10,000
5-0042-1120 RETIREMEN-OPERS	9,407	9,232	6,803	17,600	13,306	0	0	17,600
5-0042-1130 FICA/MEDICARE EXPENSE	5,893	5,921	6,060	8,000	5,058	0	0	8,000
5-0042-1131 UNEMPLOYMENT TAX	498	592	576	700	540	0	0	700
5-0042-1140 HEALTH,LIFE & DENTAL INSU	17,178	20,063	41,991	40,000	39,393	0	0	35,000
5-0042-1161 CELL PHONE ALLOWANCE	30	360	360	400	330	0	0	400
5-0042-1190 RET	0	0	0	13,500	0	0	0	0
TOTAL PERSONAL SERVICES	111,661	114,326	135,199	170,300	134,187	0	0	151,800
<u>CONTRACTUAL SERVICES</u>								
5-0042-2030 ELECTRIC	12,400	20,581	17,675	24,000	15,968	0	0	22,000
5-0042-2034 CONTRACT SERVICES/LEASES	1,475	2,257	300	3,500	1,584	0	0	3,500
5-0042-2038 EQUIPMENT REPAIR	1,331	1,756	3,545	2,500	560	0	0	2,500
5-0042-2039 WATER STORAGE MAINTENANCE	70,580	73,912	77,513	78,500	78,343	0	0	80,000
5-0042-2040 VEHICLE MAINTENANCE & REP	6,679	5,332	9,048	9,500	3,529	0	0	7,500
5-0042-2110 UNIFORM RENTAL	1,581	1,267	1,607	1,800	1,897	0	0	2,200
TOTAL CONTRACTUAL SERVICES	94,047	105,104	109,687	119,800	101,881	0	0	117,700
<u>COMMODITIES</u>								
5-0042-2428 FUEL	5,803	4,446	5,775	7,500	4,984	0	0	7,500
5-0042-2430 OFFICE SUPPLIES	45	41	0	200	0	0	0	200
5-0042-2440 JANITOR SUPPLIES	0	0	0	0	0	0	0	0
5-0042-2441 FACILITY MAINTENANCE	21,024	37,666	35,794	50,000	30,942	0	0	50,000
5-0042-2445 OPERATING SUPPLIES	1,222	2,024	1,343	3,000	630	0	0	3,000
5-0042-2460 CHEMICALS	0	0	107	500	251	0	0	500
5-0042-2461 LIMESTONE & BEDDING	950	1,717	1,847	3,000	2,021	0	0	3,000
TOTAL COMMODITIES	29,044	45,893	44,866	64,200	38,828	0	0	64,200
<u>OTHER CHARGES</u>								
5-0042-2634 TRAINING & DEVELOPMENT	0	0	35	1,000	0	0	0	1,000
5-0042-2635 DUES,SUBSCRIPTIONS,MEMBER	313	690	372	2,000	248	0	0	2,000
5-0042-2636 MEALS & LODGING	0	128	0	200	0	0	0	200
5-0042-2637 TRAVEL	12	128	0	200	24	0	0	200
TOTAL OTHER CHARGES	325	945	407	3,400	272	0	0	3,400
<u>GENERAL CAPITAL</u>								
5-0042-3020 EQUIPMENT	3,200	3,817	3,619	4,000	2,010	0	0	3,000
TOTAL GENERAL CAPITAL	3,200	3,817	3,619	4,000	2,010	0	0	3,000
TOTAL WATER DISTRIBUTION	238,277	270,085	293,778	361,700	277,178	0	0	340,100

201-GMSA GENERAL FUND
SEWER TREATMENT

(------ 2019-2020 -----) (------ 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0043-1110 SALARIES & WAGES	152,321	170,835	195,087	202,700	179,298	0	0	202,700
5-0043-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0043-1117 OVERTIME	5,941	7,843	10,939	10,000	7,802	0	0	10,000
5-0043-1120 RETIREMENT-OPERS	16,603	18,438	14,102	33,300	27,798	0	0	33,300
5-0043-1130 FICA-MEDICARE EXPENSE	11,232	13,621	15,092	16,300	14,018	0	0	16,300
5-0043-1131 UNEMPLOYMENT TAX	822	1,188	847	1,300	892	0	0	1,300
5-0043-1140 HEALTH,LIFE & DENTAL INSU	38,585	35,759	25,062	41,800	19,175	0	0	35,000
5-0043-1161 CELL PHONE ALLOWANCE	360	690	720	800	660	0	0	800
5-0043-1190 RETIREMENT/LEAVE/SEVERANC	0	0	0	0	0	0	0	0
TOTAL PERSONAL SERVICES	225,863	248,373	261,849	306,200	249,644	0	0	299,400
CONTRACTUAL SERVICES								
5-0043-2024 TELEPHONE	3,783	2,412	1,522	1,500	3,258	0	0	2,700
5-0043-2025 CELL PHONE	0	209	462	400	305	0	0	400
5-0043-2026 PAGER	114	0	0	0	0	0	0	0
5-0043-2030 ELECTRIC	77,888	90,019	105,873	110,000	109,872	0	0	115,000
5-0043-2033 POSTAGE	0	0	0	0	63	0	0	100
5-0043-2034 CONTRACT SERVICES/LEASES	4,144	1,216	8,490	9,000	6,580	0	0	9,000
5-0043-2038 EQUIPMENT REPAIRS	2,044	1,213	3,999	5,000	924	0	0	5,000
5-0043-2040 VEHICLE MAINTENANCE & REP	1,028	298	333	2,500	847	0	0	2,500
5-0043-2050 SLUDGE REMOVAL	0	0	0	0	0	0	0	0
5-0043-2051 COMPOST OPERATIONS	1,942	3,000	2,937	5,000	0	0	0	5,000
5-0043-2070 SANITATION	0	0	0	0	0	0	0	0
5-0043-2110 UNIFORM & APPAREL	4,552	5,613	6,205	6,500	5,510	0	0	4,000
5-0043-2112 EQUIPMENT RENTAL	38	0	500	0	65	0	0	500
TOTAL CONTRACTUAL SERVICES	95,533	103,980	130,321	139,900	127,424	0	0	144,200
COMMODITIES								
5-0043-2420 TIRES,BATTERIES, ETC.	662	184	35	2,000	238	0	0	2,000
5-0043-2428 FUEL	4,307	4,343	6,073	6,500	1,446	0	0	6,500
5-0043-2430 OFFICE SUPPLIES	901	1,371	1,824	1,500	1,434	0	0	1,500
5-0043-2439 LAB CHEMICALS & SUPPLIES	12,597	12,799	7,633	13,000	9,499	0	0	13,000
5-0043-2440 JANITOR SUPPLIES	338	326	563	800	222	0	0	800
5-0043-2441 FACILITY-MAINTENANCE	77,031	51,475	60,451	65,000	60,550	0	0	70,000
5-0043-2445 OPERATING SUPPLIES	4,229	3,984	2,902	5,000	3,243	0	0	5,000
5-0043-2455 SAFETY EQUIPMENT	0	778	0	1,500	78	0	0	1,500
5-0043-2460 CHEMICALS	47,011	52,059	89,026	75,000	54,829	0	0	75,000
TOTAL COMMODITIES	147,075	127,319	168,507	170,300	131,540	0	0	175,300
OTHER CHARGES								
5-0043-2634 TRAINING & DEVELOPMENT	771	1,255	644	3,100	762	0	0	3,000
5-0043-2635 DUES,SUBSCRIPTIONS,MEMBER	2,908	2,470	3,223	4,000	876	0	0	4,000
5-0043-2636 MEALS & LODGING	204	588	0	1,500	0	0	0	1,500
5-0043-2637 TRAVEL	145	113	0	700	24	0	0	700
TOTAL OTHER CHARGES	4,029	4,426	3,867	9,300	1,662	0	0	9,200

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND
SEWER TREATMENT

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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GENERAL CAPITAL								
5-0043-3020 EQUIPMENT	<u>795</u>	<u>0</u>	<u>10,744</u>	<u>10,000</u>	<u>9,471</u>	<u>0</u>	<u>0</u>	<u>600</u>
TOTAL GENERAL CAPITAL	795	0	10,744	10,000	9,471	0	0	600
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TOTAL SEWER TREATMENT	473,295	484,099	575,287	635,700	519,740	0	0	628,700

201-GMSA GENERAL FUND
SEWER COLLECTION

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0044-1110 SALARIES & WAGES	86,479	85,024	85,474	92,700	86,917	0	0	92,700
5-0044-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0044-1117 OVERTIME	5,638	3,759	2,206	3,500	844	0	0	3,500
5-0044-1120 RETIREMENT - OPERS	11,643	10,889	7,820	15,200	12,019	0	0	15,200
5-0044-1130 FICA/MEDICARE EXPENSE	6,870	6,794	6,844	7,400	6,129	0	0	7,400
5-0044-1131 UNEMPLOYMENT TAX	411	605	434	700	456	0	0	700
5-0044-1140 HEALTH, LIFE & DENTAL INSU	15,534	19,275	21,851	22,000	18,968	0	0	22,000
TOTAL PERSONAL SERVICES	126,576	126,346	124,630	141,500	125,333	0	0	141,500
CONTRACTUAL SERVICES								
5-0044-2024 TELEPHONE	4,058	3,231	2,006	4,000	4,104	0	0	4,000
5-0044-2025 CELL PHONE	90	0	0	0	0	0	0	0
5-0044-2030 ELECTRIC	30,977	32,002	35,869	38,000	33,915	0	0	38,000
5-0044-2034 CONTRACT SERVICES/LEASES	251	160	1,467	3,000	90	0	0	2,000
5-0044-2038 EQUIPMENT REPAIR	3,373	2,169	4,177	5,000	966	0	0	5,000
5-0044-2039 SLUDGE REMOVAL	0	0	0	0	0	0	0	0
5-0044-2040 VEHICLE MAINTENANCE & REP	5,494	5,800	27,392	7,500	2,441	0	0	7,500
5-0044-2110 UNIFORM RENTAL	885	1,194	1,371	1,300	1,123	0	0	1,300
5-0044-2112 EQUIPMENT RENTAL	71	140	26	500	0	0	0	500
TOTAL CONTRACTUAL SERVICES	45,198	44,695	72,307	59,300	42,639	0	0	58,300
COMMODITIES								
5-0044-2420 TIRES, BATTERIES, ETC	3,168	1,083	294	2,500	1,065	0	0	2,500
5-0044-2428 FUEL	8,940	8,347	9,132	10,000	8,175	0	0	10,000
5-0044-2430 OFFICE SUPPLIES	12	74	0	200	0	0	0	200
5-0044-2441 FACILITY MAINTENANCE	30,920	26,125	23,440	40,000	24,691	0	0	40,000
5-0044-2442 GROUNDS MAINTENANCE	189	159	64	200	137	0	0	200
5-0044-2445 OPERATING SUPPLIES	1,354	1,085	783	2,000	573	0	0	2,000
5-0044-2460 CHEMICALS	1,370	1,795	963	2,000	1,322	0	0	2,000
5-0044-2461 LIMESTONE & BEDDING	0	158	0	1,000	0	0	0	1,000
TOTAL COMMODITIES	45,951	38,826	34,676	57,900	35,963	0	0	57,900
OTHER CHARGES								
5-0044-2634 TRAINING & DEVELOPMENT	0	0	40	800	0	0	0	800
5-0044-2635 DUES, SUBSCRIPTIONS, MEMBER	375	552	434	2,000	0	0	0	2,000
5-0044-2636 MEALS & LODGING	12	0	0	200	0	0	0	200
5-0044-2637 TRAVEL	0	0	0	0	24	0	0	0
TOTAL OTHER CHARGES	387	552	474	3,000	24	0	0	3,000
GENERAL CAPITAL								
5-0044-3020 EQUIPMENT	2,500	3,104	2,660	3,500	1,555	0	0	3,500
TOTAL GENERAL CAPITAL	2,500	3,104	2,660	3,500	1,555	0	0	3,500
TOTAL SEWER COLLECTION	220,612	213,524	234,746	265,200	205,514	0	0	264,200

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND

NATURAL GAS

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>PERSONAL SERVICES</u>								
5-0045-1110 SALARIES & WAGES	112,818	138,109	136,769	137,000	122,955	0	0	137,000
5-0045-1115 PART-TIME WAGES	0	0	0	0	0	0	0	0
5-0045-1117 OVERTIME	9,883	10,992	8,567	10,000	7,148	0	0	10,000
5-0045-1120 RETIREMENT-OPERS	14,286	14,794	13,495	22,600	19,909	0	0	22,600
5-0045-1130 FICA/MEDICARE EXPENSE	9,228	10,667	11,009	11,300	9,063	0	0	11,300
5-0045-1131 UNEMPLOYMENT TAX	609	802	792	1,200	746	0	0	1,200
5-0045-1140 HEALTH, LIFE & DENTAL INSU	44,627	55,149	61,974	60,000	59,804	0	0	50,000
5-0045-1161 CELL PHONE ALLOWANCE	120	360	360	400	330	0	0	400
TOTAL PERSONAL SERVICES	191,572	230,873	232,966	242,500	219,956	0	0	232,500
<u>CONTRACTUAL SERVICES</u>								
5-0045-2010 GAS PURCHASE	1,639,904	1,914,559	1,582,890	1,800,000	1,334,175	0	0	1,700,000
5-0045-2013 GAS TRANSPORTATION EXPENS	728,846	777,308	619,864	722,000	543,509	0	0	722,000
5-0045-2014 GAS STORAGE EXPENSE	89,398	78,180	46,976	85,000	60,691	0	0	85,000
5-0045-2015 TRANSMISSION LINE REP FUN	0	17,679	0	160,000	127,445	0	0	160,000
5-0045-2024 TELEPHONE	0	0	0	0	0	0	0	0
5-0045-2025 CELL PHONE	0	0	0	0	0	0	0	0
5-0045-2026 PAGER	0	0	0	0	0	0	0	0
5-0045-2030 ELECTRIC	4,164	5,177	4,762	5,500	4,577	0	0	5,500
5-0045-2034 CONTRACT SERVICES/LEASES	9,564	19,463	13,042	12,000	12,123	0	0	15,000
5-0045-2038 EQUIPMENT REPAIR	2,069	42	1,182	2,500	169	0	0	2,500
5-0045-2040 VEHICLE MAINTENANCE & REP	2,988	2,361	2,350	3,500	1,507	0	0	3,500
5-0045-2110 UNIFORM RENTAL	2,686	2,916	3,439	3,300	3,530	0	0	3,500
5-0045-2112 EQUIPMENT RENTAL	0	0	0	1,200	0	0	0	1,000
TOTAL CONTRACTUAL SERVICES	2,479,618	2,817,684	2,274,504	2,795,000	2,087,725	0	0	2,698,000
<u>COMMODITIES</u>								
5-0045-2428 FUEL	10,204	9,862	11,385	13,000	9,845	0	0	13,000
5-0045-2430 OFFICE SUPPLIES	195	197	0	500	0	0	0	500
5-0045-2431 PUBLIC RELATIONS	163	1,500	363	2,000	936	0	0	2,000
5-0045-2441 FACILITY MAINTENANCE	32,648	36,624	45,909	45,000	38,661	0	0	50,000
5-0045-2445 OPERATING SUPPLIES	3,389	2,143	1,743	5,000	899	0	0	5,000
5-0045-2461 LIMESTONE & BEDDING	936	746	485	1,300	978	0	0	1,300
TOTAL COMMODITIES	47,535	51,072	59,885	66,800	51,319	0	0	71,800
<u>OTHER CHARGES</u>								
5-0045-2634 TRAINING & DEVELOPMENT	1,155	1,167	2,655	3,000	935	0	0	3,000
5-0045-2635 DUES, SUBSCRIPTIONS, MEMBER	16,173	16,736	18,055	18,000	18,700	0	0	20,000
5-0045-2636 MEALS & LODGING	601	794	879	1,500	784	0	0	1,500
5-0045-2637 TRAVEL	73	60	0	600	24	0	0	600
TOTAL OTHER CHARGES	18,002	18,757	21,590	23,100	20,443	0	0	25,100

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

201-GMSA GENERAL FUND
NATURAL GAS

EXPENDITURES	2016-2017	2017-2018	2018-2019	{----- 2019-2020 -----}		{----- 2020-2021 -----}		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<hr/>								
GENERAL CAPITAL								
5-0045-3020 EQUIPMENT	<u>1,944</u>	<u>2,293</u>	<u>5,567</u>	<u>6,500</u>	<u>5,631</u>	<u>0</u>	<u>0</u>	<u>6,500</u>
TOTAL GENERAL CAPITAL	1,944	2,293	5,567	6,500	5,631	0	0	6,500
<hr/>								
TOTAL NATURAL GAS	2,738,672	3,120,680	2,594,511	3,133,900	2,385,073	0	0	3,033,900

201-GMSA GENERAL FUND
VEHCILE MAINTENANCE

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
5-0047-1110 SALARIES & WAGES	56,248	57,131	59,483	62,800	57,758	0	0	62,800
5-0047-1115 PART TIME WAGES	0	0	0	5,800	0	0	0	5,800
5-0047-1117 OVERTIME	0	0	123	1,000	0	0	0	1,000
5-0047-1120 RETIREMENT OPERS	9,301	9,445	5,782	11,300	9,319	0	0	11,300
5-0047-1130 FICA/MEDICARE EXPENSE	4,464	4,511	4,698	5,600	4,662	0	0	5,600
5-0047-1131 UNEMPLOYMENT TAX	331	373	274	400	272	0	0	400
5-0047-1140 HEALTH, LIFE, & DENTAL IN	6,927	9,175	8,869	7,700	9,513	0	0	7,700
5-0047-1161 CELL PHONE ALLOWANCE	180	180	180	200	165	0	0	200
5-0047-1175 TOOL ALLOWANCE	3,600	3,600	3,600	3,600	3,450	0	0	3,600
TOTAL PERSONAL SERVICES	81,052	84,415	83,009	98,400	85,139	0	0	98,400
CONTRACTUAL SERVICES								
5-0047-2024 TELEPHONE	2,253	2,137	671	2,300	1,127	0	0	2,300
5-0047-2025 CELL PHONE	0	0	0	0	0	0	0	0
5-0047-2030 UTILITIES - ELECTRIC	3,315	3,611	3,498	3,500	3,186	0	0	3,500
5-0047-2034 CONTRACT SERVICES/LEASES	139	0	768	1,900	48	0	0	1,900
5-0047-2036 COFFEE SERVICE	93	0	0	100	0	0	0	100
5-0047-2038 EQUIPMENT REPAIR	100	80	247	1,800	0	0	0	1,800
5-0047-2045 VEHICLE REPAIRS & MAINTEN	0	0	420	500	0	0	0	500
5-0047-2060 UTILITIES - WATER,SEWER &	0	0	0	0	0	0	0	0
5-0047-2070 SANITATION	0	0	0	0	0	0	0	0
5-0047-2110 UNIFORM RENTAL	745	542	690	2,100	515	0	0	2,100
TOTAL CONTRACTUAL SERVICES	6,645	6,370	6,294	12,200	4,877	0	0	12,200
COMMODITIES								
5-0047-2420 TIRES, BATTERIES, ETC.	0	807	0	1,500	0	0	0	1,500
5-0047-2421 VEHICLE PARTS	848	22	35	1,200	13	0	0	1,200
5-0047-2422 EQUIPMENT PARTS	0	747	74	1,500	0	0	0	1,500
5-0047-2428 FUEL	939	347	326	1,700	568	0	0	1,700
5-0047-2429 OIL & FLUIDS	747	0	0	2,000	0	0	0	2,000
5-0047-2430 OFFICE SUPPLIES	49	106	112	500	100	0	0	500
5-0047-2440 JANITORIAL SUPPLIES	0	0	0	300	10	0	0	300
5-0047-2441 BUILDING MAINTENANCE	839	738	603	500	622	0	0	800
5-0047-2445 OPERATING SUPPLIES	3,784	3,378	2,998	3,500	2,258	0	0	3,500
5-0047-2460 CHEMICALS	0	121	31	1,100	182	0	0	1,100
5-0047-2491 TOOL REPAIR & REPLACEMENT	700	476	966	1,100	261	0	0	1,100
TOTAL COMMODITIES	7,905	6,742	5,145	14,900	4,013	0	0	15,200
OTHER CHARGES								
5-0047-2634 TRAINING & DEVELOPMENT	0	0	0	1,000	0	0	0	1,000
5-0047-2636 MEALS & LODGING	0	0	0	300	0	0	0	300
5-0047-2637 TRAVEL	0	0	0	300	0	0	0	300
TOTAL OTHER CHARGES	0	0	0	1,600	0	0	0	1,600
TOTAL VEHICLE MAINTENANCE	95,603	97,527	94,448	127,100	94,028	0	0	127,400
TOTAL EXPENDITURES	7,328,028	7,909,198	7,565,959	9,027,700	7,184,865	0	0	8,898,700
REVENUE OVER/(UNDER) EXPENDITURES	821,586	239,273	333,814	0	495,508	0	0	0

May 18, 2020

TO: GMSA Board

FROM: Bill Keefer, General Manager

RE: 2020-2021 GMSA Capital Fund Budget

Attached for the Board's review is the proposed GMSA Capital Fund. This fund provides for capital equipment purchases and capital improvements for the water, sewer and gas utilities. Revenue for this fund budget most often comes from annual transfers from the GMSA General fund and the capital fees on utility bills. For the 2020-2021 budget, the revenue to support this fund will again come from cash carryover, capital fees and the transfer from the GMSA General Fund.

This year there is a proposed transfer of \$600,000 from the GMSA General fund to the GMSA Capital Fund. This is an increase of \$400,000 over the 2018-2019 Budget primarily related to increase in revenue generated from the sale of gas and the reduction in debt transfer payments. As the Board is aware, this annual transfer needs to be in the range \$1,000,000 plus to begin addressing long-term water and sewer line replacement/repair needs.

In the summer of 2017, the GMSA Board approved a \$2 increase in the monthly capital fees (surcharges) to \$3.25 for each utility that a customer receives service. This increase in the monthly capital fees continues to provide a significant boost of revenue for the GMSA Capital fund budget.

As is the case each year, the major long-term goal for this fund is to build up a cash reserve for major projects in the future as well as a contingency fund to address unanticipated expenses and smaller system emergencies. A reasonable goal for the reserve would be \$1 million that could be sustained annually and not have to be used as a revenue source to fund the basic Capital fund budget. The proposed cash carryover for the next budget year was increased to \$638,000 and there is \$72,600 set aside as a reserve in the contingency line item in the proposed capital budget for this upcoming budget year. This is an increase from what provided for in last year's budget but still does not provide much cushion for unanticipated capital needs that may arise over the year.

The GMSA Capital Fund covers the equipment and project needs for three utilities in which GMSA and the City have a significant investment. A large percentage of the water and sewer infrastructure in the ground is old and in need of replacement. At this time, funding is limited to address these issues in any meaningful way as a significant amount of funding from the GMSA General Fund continues to be dedicated to debt service. In turn, because of the increase in the revenue generated by the capital fees and the sustained amount of carryover and the increase in

the transfer from the GMSA General Fund, a significant portion of the departmental equipment and small project requests were able to be included in the proposed Capital Budget.

As the Board is aware, GMSA has engaged an engineer to design the plans for the relocation of approximately one plus miles of gas transmission line between 560 Road and Highway 125 along Highway 59. The plans are almost ready to be submitted to ODOT for their review and approval. Unlike the gas line relocation along Highway 59 south of Grove, GMSA will not be reimbursed for these expenses as the gas line in this area is located with the highway right-of-way. After the plans are approved, GMSA will be required to bid the project and oversee the relocation of that portion of the gas line. Relocation of the line is contingent upon ODOT's acquisition of right-of-way for this project as our gas line will be relocated within that area. The estimated cost for the relocation and related expenses is \$1.3 million. GMSA will be issuing debt to cover those expenses and that is included in the proposed Capital Budget. At some point in the future, GMSA will be required to relocate the balance of the gas line located in the right-of-way between Highway 125 and Sail boat Bridge. The cost to relocate that portion of the line will also be at GMSA's expense and require issuance of additional debt.

In addition, the preliminary engineering report for the repairs of the old clay tile sewer lines and brick manholes is nearing completion as well. The report will be used as part of GMSA's application to the Oklahoma Water Resources Board for revolving loan funds this summer. If everything goes as planned, the first phase of that project could begin in the 2020-2021 budget year. Funds have been provided in the budget for this project. It is doubtful that GMSA will expend \$2.6 million in the first year. As noted previously, funds will be distributed as needed as this project moves forward.

The GMSA Capital Fund is broken down into several departmental budgets similar to the GMSA General Fund. Below is a brief summary of the highlights for each.

WAREHOUSE ADMINISTRATION

- There is \$72,600 available for contingencies and emergencies.
- For 2020-2021, there is \$200,000 dedicated again for the ongoing task of addressing issues with the AMR system. These funds will further resolve more of the problems in the field. This will include but not be limited to the purchase of the Zenner fireflies for our gas meters, complete the replacement of older gas meters, replace water meters and inventory for components that are wearing out from normal use such as batteries, etc.
- There are funds to purchase a one ton 4 X 4 with electric hoist dump. Also, because of production scheduling issues, the 1 ton with service bed that was ordered in the 2019-2020 budget year will not be built until August. Hence, the funding for that vehicle has been carried over into the 2020-2021 budget. A request for a 4 X 4 ½ ton pickup with tool box was not funded.

- There are funds for a replacement mini excavator. The current min-excavator will be used as a trade-in or sold by sealed bids or at auction.
- There are funds to continue the mapping project that was started in during the 2017-2018 budget year. This includes funds for mapping software licenses, training and equipment to be used in the field. This is an ongoing project that we are doing in house and will take several years to complete.
- Funds are included to purchase new computers, office chairs, file cabinets, shelving, lockers and tool storage of the GMSA offices at the Public Works facility.
- Funds for a scanner software system and related equipment for the GMSA Utility Office. Will allow staff to scan documents, agreements, reports, service orders, etc. to a utility account file that will remain with that account in our electronic records. This will replace the hard copy system that after a period of time the records are relocated to the storage building across the street and have to be retrieved if there is a need to verify or review information, etc.
- The transfer to GMSA debt service is for ½ of the debt payment for the public works buildings with the other half being paid from the City's Capital fund. This is the last year for this debt payment.
- Funds have been included again for the design and engineering expenses to extend water, sewer and gas utilities to the area located west of the terminal building at the airport for new hangar development. The goal is for GMSA crews to install the water and gas lines later this year if funding permits for material costs. Staff is recommending that the installation of the gravity flow sewer lines be installed by a contractor in the future as funding allows. This was provided for in the 2019-2020 Budget but was subject to the Airport completing a site plan for that area that would identify locations for the utilities, drainage, hangar pad elevations, etc. That was not done this past year but make get accomplished during the first half of the 2020-2021 fiscal year.

WATER TREATMENT

The majority of the items in the WTP capital budget are for maintenance and replacement of equipment that is used every day and is wearing out as they approach the end of their projected lifespan. Funds were provided for the following equipment items.

- Radio combo for truck (both public safety frequency and utility frequency); truck lights; tri-fold bed cover for truck; and an ATV to be used at the plant to replace an old golf cart.
- Rebuild Backwash pump # 2.
- Purchase baffle walls materials for one settling basin (baffle materials for second basin are to be purchased in current capital budget).
- Replace four valve actuators.
- Rebuild small raw water pump.

- Replace filter console lighting and filter room lights.
- Address drainage issues within the plant grounds includes grading, repairs to erosion, adding concrete flumes, and rock as needed to channel drainage.

WATER DISTRIBUTION

- Funds have been included for a radio combo for truck (both public safety frequency and utility frequency) and a booster station pump assembly (most likely for the Honey Creek Pump Station).
- Funds have been included to complete the water system repairs and upgrades to the Shadowbrook addition located south of Honey Creek Bridge. This area has significant leaks and ongoing issues. Staff is recommending that this project be bid and completed by private contractors. This project has been proposed several times over the years.

SEWER TREATMENT

- Funds were included for various improvements at the WWTP including an upgrade of the PLC's that operates the plant. This is the second phase of seven with the balance costing approximately \$90,000 to be replaced over the next several years. The first phase was considered the "main brain" and the most important of the group.
- Funds were also included for the replacement of two valve actuators; replacement of one transfer station pump; replacement of one SBR sludge pump; two radio combos for trucks; lighting for truck; replacement of the step screen.
- Funds were included for a washer and dryer as the WWTP transitions to purchasing our uniforms. Most often, the WWTP operators will need to change their uniforms before leaving plant and are not something you want to take home and wash with your other laundry.
- Funds to replace two existing small chemical buildings with one larger building that will be more efficient and share some equipment, etc.

SEWER COLLECTION

- Funds are provided for three back up pumps for the lift stations. Replacement and /or repair of lift station pumps is an ongoing process as many of the pumps are old and have been repaired a number of times. Also included are funds for a radio combo and 16 surge protectors.
- Funds have been provided for the second of five payments for the lease-purchase for the new Vaccon Truck.
- Funds are provided for two sewer lift station rebuild projects located at Sailboat Bridge and Cedar Oaks.
- Funds to begin the comprehensive sewer repair project to replace the old clay tile lines and brick manholes.
- Because of the timetable for the contractor to begin work, the funding for the repairs to the transfer lift station was carried over into 2020-2021.

NATURAL GAS

- Funding has been included for miscellaneous equipment including a grease gun for high pressure lines and a radio combo.
- Funds to replace 10 customer meters located along the gas transmission line.
- Reroute a gas service line to a customer that is located over a creek and is in accessible and at risk of failure (Osburn).
- Replace three anode beds located along 560 Road; 10th and Mill; and south of Honey Creek Bridge along Highway 59.

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

203-GMSA CAPITAL PROJECTS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST	824	65	0	0	0	0	0	0
4236 CDBG GRANT FUNDS	0	0	0	0	0	0	0	0
4800 CAPITAL IMPROVEMENT FEE	715	0	0	0	11,831	0	0	0
4850 SEWER INSPECTION FEES	3,625	2,250	4,025	2,000	4,275	0	0	2,000
4900 CARRY-OVER BALANCE - CIP & C/O	0	0	0	200,000	0	0	0	638,000
4906 WATER CAP IMP FEE	106,604	222,143	236,913	207,800	235,229	0	0	210,000
4907 SEWER CAP IMP FEE	40,206	82,958	88,457	74,700	88,897	0	0	80,000
4908 GAS CAP IMP FEE	71,196	146,929	180,288	139,000	152,228	0	0	140,000
4931 ODOT HWY UTIL RELOC - WATER	0	380,922	16,903	0	0	0	0	0
4932 ODOT HWY 59 UTIL RELOC - GAS	0	59,296	447,829	180,000	80,182	0	0	0
4935 2005 NOTE DRAWDOWNS	0	0	0	0	0	0	0	0
4950 2009 OWRB SRF LOAN	0	0	0	0	0	0	0	0
4955 2011 PWF NOTE	0	0	0	0	0	0	0	0
4956 2011 STN LOAN PROCEEDS	0	0	0	0	0	0	0	0
4957 2013 WTP LOAN	0	0	0	0	0	0	0	0
4960 LOAN PROCEEDS	0	0	0	0	0	0	0	3,900,000
4985 TAG GRANT REVENUES	0	0	0	0	0	0	0	0
4986 DEL COUNTY REIMBURSEMENT	107,150	0	0	0	0	0	0	0
4989 MISCELLANEOUS REIMBURSEMENTS	0	0	0	0	0	0	0	0
4990 MISCELLANEOUS	0	5,709	2,055	0	70,000	0	0	0
4994 EXTERNAL TRANSFERS IN	0	0	0	0	0	0	0	0
4996 INTERNAL TRANSFERS IN	379,429	100,000	200,000	0	0	0	0	0
4998 TRANSFERS IN FROM GMSA GEN FUN	0	0	0	590,000	550,000	0	0	600,000
4999 TRANSFER IN FROM DEBT SERVICE	0	0	0	0	0	0	0	0
TOTAL REVENUES	709,749	1,000,272	1,176,471	1,393,500	1,192,642	0	0	5,570,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

203-GMSA CAPITAL PROJECTS
WAREHOUSE ADMINISTRATION

		(----- 2019-2020 -----) (----- 2020-2021 -----)						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
EXPENDITURES								
5-0040-0100 CONTINGENCIES	0	0	0	19,000	0	0	0	72,600
5-0040-0102 PICKUP	0	7,701	54,074	45,000	0	0	0	89,000
5-0040-0104 MAPPING	0	1,216	1,413	12,000	11,195	0	0	5,000
5-0040-0106 WATER METERS	0	0	0	0	0	0	0	0
5-0040-0111 EQUIPMENT	0	0	7,254	59,300	57,289	0	0	31,700
5-0040-0111.01 L/P PMTS - EQUIPMENT	0	0	0	0	0	0	0	0
5-0040-0112 AUTOMATED METER READING	69,404	98,404	84,050	200,000	158,064	0	0	200,000
5-0040-0113 OFFICE EQUIPMENT	0	3,814	0	1,000	0	0	0	1,000
5-0040-0115 CNG STATION	0	0	0	0	0	0	0	0
5-0040-0125 SOFTWARE	0	280	0	0	0	0	0	25,000
5-0040-0126 COMPUTER/COMPUTER EQUIPME	0	0	4,662	9,000	6,698	0	0	5,000
5-0040-0134 OFFICE FURNITURE	0	0	459	1,000	0	0	0	1,000
5-0040-0135 REMODEL	0	0	0	0	0	0	0	0
5-0040-0140 PUBLIC WORKS FACILITY	2,879	0	743	2,500	0	0	0	0
5-0040-0150 MISC PROJECTS	0	0	0	30,000	0	0	0	35,000
5-0040-0197 TRANSFER OUT - GMSA DEBT	0	0	0	58,000	57,863	0	0	42,500
5-0040-0198 TRANSFER TO GENERAL FUND	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	72,284	111,416	152,655	436,800	291,108	0	0	507,800
CONTRACTUAL SERVICES								
5-0040-2101 BAD DEBT EXPENSE	395	0	799	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	395	0	799	0	0	0	0	0
OTHER CHARGES								
5-0040-2999 INTERNAL TRANSFERS OUT	946,833	541,699	314,379	0	0	0	0	0
TOTAL OTHER CHARGES	946,833	541,699	314,379	0	0	0	0	0
TOTAL WAREHOUSE ADMINISTRATION	1,019,512	653,115	467,833	436,800	291,108	0	0	507,800

203-GMSA CAPITAL PROJECTS
WATER TREATMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0041-0204 PICKUP	0	0	0	30,500	29,067	0	0	0
5-0041-0206 EQUIPMENT	0	0	(244)	0	0	0	0	15,600
5-0041-0218 FACILITY MAINTENANCE & RE	12,708	0	53,158	117,500	87,862	0	0	116,300
5-0041-0219 WTP UPGRADE/EXPANSION	0	0	0	0	0	0	0	0
5-0041-0220 WATER INTAKE INCIDENT	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	12,708	0	52,914	148,000	116,929	0	0	131,900
 TOTAL WATER TREATMENT	 12,708	 0	 52,914	 148,000	 116,929	 0	 0	 131,900

203-GMSA CAPITAL PROJECTS
WATER DISTRIBUTION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0042-0300 EQUIPMENT	0	0	680	0	0	0	0	20,500
5-0042-0313 REPLPAC TRANSITE LINES	0	0	0	0	0	0	0	0
5-0042-0314 FIRE HYDRANT REPLACE UPGR	0	0	0	0	0	0	0	0
5-0042-0317.60 16"W/L PLNT TO SUMAC - CO	0	0	0	0	0	0	0	0
5-0042-0318 12" W/L QUAIL RUN TO BAYC	0	0	0	0	0	0	0	0
5-0042-0320 WATER LOSS STUDY	0	0	0	0	0	0	0	0
5-0042-0321 WOLF CREEK WATER LINE REP	0	0	0	0	0	0	0	0
5-0042-0325 WATER PROJECTS	2,484	41,624	33,383	25,000	182	0	0	300,000
5-0042-0327 ODOT HWY 59 UTIL RELOC -	0	0	0	0	0	0	0	0
5-0042-0330 IND PARK - 12" WATER LINE	400	0	0	0	0	0	0	0
TOTAL EXPENDITURES	2,884	41,624	34,063	25,000	182	0	0	320,500
 TOTAL WATER DISTRIBUTION	 2,884	 41,624	 34,063	 25,000	 182	 0	 0	 320,500

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

203-GMSA CAPITAL PROJECTS
SEWER TREATMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0043-0405 MISC PROJECTS	11,764	0	48,154	106,000	79,551	0	0	52,600
5-0043-0406 ODOR CONTROL	0	0	0	100,000	81,425	0	0	0
5-0043-0410 DEMO OLD PLANT	0	0	0	0	0	0	0	0
5-0043-0411 EQUIPMENT	0	0	2,550	50,000	48,578	0	0	164,400
5-0043-0415 WWTP EXPANSION	0	0	0	0	0	0	0	0
5-0043-0416 VEHICLES	0	0	26,887	0	0	0	0	0
TOTAL EXPENDITURES	11,764	0	77,591	256,000	209,553	0	0	217,000
 TOTAL SEWER TREATMENT	 11,764	 0	 77,591	 256,000	 209,553	 0	 0	 217,000

203-GMSA CAPITAL PROJECTS
SEWER COLLECTION

			(----- 2019-2020 -----)	(----- 2020-2021 -----)				
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0044-0501 EQUIPMENT	12,533	19,149	736	24,600	21,115	0	0	45,500
5-0044-0502 L/P PMTS - SEWER TRUCK	0	0	0	60,000	59,727	0	0	63,600
5-0044-0508 REPLACE BRICK MH & CLAY L	0	916	2,308	500	0	0	0	0
5-0044-0512 INFLOW/INFILTRATION STUDY	0	0	0	0	0	0	0	0
5-0044-0513 INTEGRIS SEWER LINE UPGRA	0	0	0	0	0	0	0	0
5-0044-0520 IND PARK - 8" GRAVITY SEW	0	0	0	0	0	0	0	0
5-0044-0599 MISC SEWER PROJECTS	<u>8,348</u>	<u>38,915</u>	<u>128</u>	<u>400,000</u>	<u>83,056</u>	<u>0</u>	<u>0</u>	<u>2,918,000</u>
TOTAL EXPENDITURES	20,881	58,979	3,172	485,100	163,899	0	0	3,027,100
 TOTAL SEWER COLLECTION	 20,881	 58,979	 3,172	 485,100	 163,899	 0	 0	 3,027,100

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

203-GMSA CAPITAL PROJECTS
NATURAL GAS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0045-0601 HWY 59 UTILITY RELOCATION	0	1,853	213,299	0	0	0	0	0
5-0045-0601.60 HWY 59 UTILITY RELOC - CO	0	0	0	0	0	0	0	0
5-0045-0602 METAL LINES - REPLACE	546	3,307	14,083	0	0	0	0	0
5-0045-0604 MISC GAS PROJECTS	16,994	33,657	4,832	27,000	0	0	0	62,800
5-0045-0606 EQUIPMENT	2,231	0	26,887	15,600	4,168	0	0	2,900
5-0045-0607 UTILITY RELOCATION PROJEC	0	0	3,515	0	0	0	0	1,300,000
5-0045-0610 GAS LINES	233	0	0	0	0	0	0	0
5-0045-0611 TAG GRANT EXPENDITURES	0	0	0	0	0	0	0	0
5-0045-0615 IND PARK - 4" GAS LINE	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	20,005	38,817	262,616	42,600	4,168	0	0	1,365,700
<hr/>								
TOTAL NATURAL GAS	20,005	38,817	262,616	42,600	4,168	0	0	1,365,700
<hr/>								
TOTAL EXPENDITURES	1,087,754	792,535	898,190	1,393,500	785,840	0	0	5,570,000
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(378,005)	207,738	278,281	0	406,802	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

May 20, 2020

TO: GMSA Board

FROM: Bill Keefer, General Manager

RE: GMSA Debt Service Fund/ GMSA Special Funds

Attached for the Board's review and discussion is the GMSA Debt Service Fund. This fund budget outlines the debt payment obligations that will need to be paid during the 2020-2021 budget year. A large percentage of the GMSA debt is related to water plant and wastewater treatment plant improvements that have been constructed over the years. Attached is an updated list of the GMSA debt obligations and the date of the last payment. According to this debt schedule, three more debt issues will be paid off by September 2021. As noted in GMSA General Fund Budget memo, the proposed budget projects for a 20 % reduction in sales tax revenue from the 0.4% dedicated sales tax for infrastructure improvements and debt. This shortfall, in the amount of \$171,700 will be transferred from the GMSA General Fund to cover the estimated shortfall. The additional \$30,000 in that line item is to cover the interest payments on the anticipated issuance of the revolving loan (letter of credit) for the CWSRF Loan from the Oklahoma Water Resources Board for the sewer repair project at some point in time during the budget year.

Attached for the Board's review is the GMSA Sales Tax Fund. The purpose of this fund is to track the transfer in and back out of all sales tax revenue as required by bond covenants. The reason for this transfer is that the City's sales tax revenue is pledged as a revenue to cover this debt in the event of shortfalls or default.

Also attached is the budget for the Transmission Line Reserve Fund which was created in the fall of 2014 for a portion of the funds collected through the transmission fees from the Wholesale Gas contracts for repairs and replacement of the gas transmission line from the Southern Star gate to the City's gate and the transmission line that serves Jay. GMSA also contributes to this fund in a proportionate amount equal to the percentage of the gas that is moved through the transmission line for our own system/customers. The OCC has again identified several improvements and repairs on the transmission line that GMSA has begun addressing and will continue to do so over the next year with the funding for those repairs coming from this Reserve fund. The costs for the engineering design services for the North Highway 59 gas transmission line relocation is being paid from this fund.

This fund was created two years ago as part of the dissolution of RWD # 9 and the acquisition of their assets by GMSA. The Board may recall that the agreement between GMSA and RWD # 9 provided for the balance of any leftover funds left would be placed in a dedicated reserve fund that can only be used for repairs and improvements to their former distribution system. The RWD # 9 Board identified the installation of additional fire hydrants as the top priority for using these funds. The installation of at least 10 hydrants will be a priority for 2020-2021. It is anticipated that a similar fund will be established after the dissolution of RWD # 6.

DEBT SERVICE MATURITY DATES
Grove Municipal Services Authority

<u>Lease/Purchases</u>	<u>Payment From</u>	<u>Average Annual Payments</u>	<u>Last Payment</u>	<u>Fiscal Yr of Last Pmt</u>
Vaccon Truck	GMSA Capital	\$63,527.03	7/15/2023	2023-2024
<u>Debt Service</u>				
2003 OWRB - New WWTP	GMSA Debt Serv	\$479,956.70	9/15/2024	2024-2025
2005 GMSA – HWY 59 N Relocation	GMSA General	\$376,699.88	9/01/2020	2020-2021
2009 OWRB – Expand WWTP	GMSA Debt Serv	\$132,600.00	9/15/2021	2021-2022
2011 GMSA – PWF	½ GMSa & ½ City Capital	\$125,000.00	4/01/2021	2020-2021
20-21 FINAL YEAR OF PAYMENTS = 85,000				
2011 GMSA STN – AMR	GMSA Debt Serv	\$175,100.00	9/01/2026	2026-2027
2013 OWRB – WTP Expansion	GMSA General	\$556,900.00	9/15/2034	2034-2035

250-GMSA DEBT SERVICE FUND

REVENUES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4805 TRANSFER IN - GMSA CIP	0	0	(0)	58,000	62,764	0	0	42,500
4809 TRAN IN C CAPITAL 1/2 '11 NOTE	(0)	0	0	58,000	52,961	0	0	42,500
4825 TRANSFER IN GF - 2005 NOTE	0	0	0	380,000	376,700	0	0	65,000
4826 TRANSFER IN 2006 STR NOTE	0	0	0	0	0	0	0	0
4827 TRAN IN 2013 OWRB NOTE	0	0	0	558,000	556,885	0	0	557,000
4830 4/10 SALES TAX REVENUE	777,004	804,784	807,147	730,000	850,410	0	0	620,000
4840 INTEREST ON RESERVES	75	1,484	3,983	0	0	0	0	0
4890 TRANSFER IN - GMSA GF	0	0	0	0	0	0	0	201,700
4950 4/10'S CARRYOVER	0	0	0	100,000	0	0	0	0
4995 REALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	0
4996 EXTERNAL TRANSFERS IN	56,970	56,506	58,520	0	0	0	0	0
4997 INTERNAL TRANSFERS IN	2,258,465	1,742,545	1,472,559	0	0	0	0	0
4998 GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0	0	0	0
4999 MISCELLANEOUS	0	0	0	0	0	0	0	0
TOTAL REVENUES	3,092,513	2,605,319	2,342,209	1,884,000	1,899,720	0	0	1,528,700

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

250-GMSA DEBT SERVICE FUND
NON-DEPARTMENTAL

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>EXPENDITURES</u>								
5-0000-0100 RESERVE FOR FUTURE OWRB P	0	0	0	42,200	0	0	0	0
5-0000-0125 2003 OWRB WWTP PAYMENTS	92,098	86,908	70,782	480,000	439,134	0	0	480,000
5-0000-0126 2005 NOTE PAYMENTS	85,521	6,482	37,160	380,000	376,700	0	0	65,000
5-0000-0127 2006 STR NOTE PAYMENT	44,382	(8,520)	4,237	0	0	0	0	0
5-0000-0128 2009 CWSRF OWRB NOTE PAYM	25,865	1,812	10,052	132,700	132,625	0	0	132,700
5-0000-0129 2011 PROMISSORY NOTE	26,001	1,450	11,999	116,000	115,725	0	0	85,000
5-0000-0130 2011 ST NOTE PAYMENT	62,654	25,187	40,322	175,100	175,086	0	0	179,000
5-0000-0131 2013 OWRB CWSRF NOTE	188,262	272,399	198,851	558,000	556,885	0	0	557,000
5-0000-0140 2020 CWSRF LOAN	0	0	0	0	0	0	0	30,000
5-0000-0150 LEASE/PURCHASE PAYMENTS	691	0	0	0	0	0	0	0
5-0000-0199 INTEREST EXPENSE	18,538	0	0	0	0	0	0	0
TOTAL EXPENDITURES	544,013	385,717	373,401	1,884,000	1,796,154	0	0	1,528,700
<u>COMMODITIES</u>								
5-0000-2490 MISCELLANEOUS	62,568	132,143	(20,580)	0	0	0	0	0
TOTAL COMMODITIES	62,568	132,143	(20,580)	0	0	0	0	0
<u>OTHER CHARGES</u>								
5-0000-2900 BOND REIMB EXP	0	0	0	0	0	0	0	0
5-0000-2902 DEPRECIATION EXPENSE	2,127,399	1,779,065	1,816,343	0	0	0	0	0
5-0000-2903 AMORTIZATION EXPENSE	18,236	18,236	18,236	0	0	0	0	0
5-0000-2980 TRANSFER OUT TO CIP	0	0	0	0	0	0	0	0
5-0000-2998 EXTERNAL TRANSFERS OUT	0	0	0	0	0	0	0	0
5-0000-2999 INTERNAL TRANSFERS OUT	379,429	0	0	0	0	0	0	0
TOTAL OTHER CHARGES	2,525,064	1,797,300	1,834,578	0	0	0	0	0
TOTAL NON-DEPARTMENTAL	3,131,644	2,315,160	2,187,400	1,884,000	1,796,154	0	0	1,528,700
TOTAL EXPENDITURES	3,131,644	2,315,160	2,187,400	1,884,000	1,796,154	0	0	1,528,700
REVENUE OVER/(UNDER) EXPENDITURES	(39,131)	290,159	154,809	0	103,566	0	0	0

*** END OF REPORT ***

255-GMSA SALES TAX FUND

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4827 TRAN IN 2% CITY GENERAL FUND	0	0	0	4,254,000	3,870,917	0	0	3,200,000
4828 TRAN IN 1% CITY CAPITAL	0	0	0	2,128,000	1,935,459	0	0	1,600,000
4998 EXTERNAL TRANSFERS IN	5,802,121	0	0	0	0	0	0	0
TOTAL REVENUES	5,802,121	0	0	6,382,000	5,806,376	0	0	4,800,000

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

255-GMSA SALES TAX FUND
GMSA SALES TAX FUND

(----- 2019-2020 -----) (----- 2020-2021 -----)								
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>OTHER CHARGES</u>								
5-0255-2801 TRAN OUT 2%-CITY GENERAL	0	0	0	4,254,000	3,870,917	0	0	3,200,000
5-0255-2802 TRAN OUT 1%-CITY CAPITAL	0	0	0	2,128,000	1,935,459	0	0	1,600,000
5-0255-2998 EXTERNAL TRANSFERS OUT	<u>5,802,121</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER CHARGES	5,802,121	0	0	6,382,000	5,806,376	0	0	4,800,000
<hr/>								
TOTAL GMSA SALES TAX FUND	5,802,121	0	0	6,382,000	5,806,376	0	0	4,800,000
<hr/>								
TOTAL EXPENDITURES	5,802,121	0	0	6,382,000	5,806,376	0	0	4,800,000
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

275-TRANSMISSION LINE RESERVE

REVENUES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4011 INTEREST REVENUES	0	6,215	8,999	5,000	9,079	0	0	0
4600 RESERVE FUND RECEIPTS	0	160,643	0	160,000	127,445	0	0	160,000
4900 MISCELLANEOUS	0	0	21,569	0	28,142	0	0	0
4950 CASH CARRYOVER	0	0	0	600,000	0	0	0	650,000
4997 INTERNAL TRANSFERS IN	78,600	0	144,803	0	0	0	0	0
TOTAL REVENUES	78,600	166,858	175,372	765,000	164,665	0	0	810,000

275-TRANSMISSION LINE RESERVE
GMSA TRANLINE RESERVE FN

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>GENERAL CAPITAL</u>								
5-0275-3100 TRAN LINE REPAIR & REPLAC	0	9,690	44,344	765,000	110,780	0	0	810,000
TOTAL GENERAL CAPITAL	0	9,690	44,344	765,000	110,780	0	0	810,000
<hr/>								
TOTAL GMSA TRANLINE RESERVE FN	0	9,690	44,344	765,000	110,780	0	0	810,000
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TOTAL EXPENDITURES	0	9,690	44,344	765,000	110,780	0	0	810,000
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	78,600	157,168	131,027	0	53,885	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF GROVE
APPROVED BUDGET
AS OF: JUNE 30TH, 2020

219-DISTRICT 9 RESERVE FUND

				(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
4001 RECEIPTS	0	0	4	0	949	0	0	0
4011 INTEREST REVENUE	0	0	849	100	1,377	0	0	0
4950 CASH CARRY-OVER	0	0	0	96,300	0	0	0	96,000
TOTAL REVENUES	0	0	853	96,400	2,326	0	0	96,000

219-DISTRICT 9 RESERVE FUND
GMSA DIST 9 RESERVE FUND

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>COMMODITIES</u>								
5-0219-2441 DISTRICT 9 MAINTENANCE	0	0	0	96,400	0	0	0	96,000
5-0219-2490 FINAL RWD #9 EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMODITIES	0	0	0	96,400	0	0	0	96,000
<hr/>								
TOTAL GMSA DIST 9 RESERVE FUND	0	0	0	96,400	0	0	0	96,000
<hr/>								
TOTAL EXPENDITURES	0	0	0	96,400	0	0	0	96,000
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	853	0	2,326	0	0	0
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

AFFP

Public Hearing Proposed Budget

Affidavit of Publication

STATE OF OK }
COUNTY OF DELAWARE } SS

, being duly sworn, says:

That he is Jim Ellis of the Grove Sun, a daily newspaper of general circulation, printed and published in Grove, Delaware County, OK; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

May 22, 2020

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Jim Ellis

Subscribed to and sworn to me this 22nd day of May 2020.

Rebecca L Branham

Rebecca Branham, Bookkeeper, Delaware County, OK

My commission expires: October 15, 2023

REBECCA L BRANHAM
Notary Public, State of Oklahoma
Commission # 19010383
My Commission Expires 10-15-2023

00006222 00081240

GR-LG - CITY OF GROVE
104 W 3RD ST
GROVE, OK 74344

LEGAL NOTICE - PUBLIC HEARING PROPOSED BUDGET FY 2020-2021

A Public Hearing will be held during the Regular Meeting of the Grove City Council on June 2nd, 2020 at 6:00pm, in the Grove Community Center. In the event that City buildings are not open by then, it will be held via Zoom. The Link for the Zoom meeting will be put up on the City's website, www.cityofgroveok.gov. The Public Hearing will be held to allow the citizens of Grove to make comments, recommendations or give suggestions on the Proposed Budget for FY 2020-2021. Copies of the Proposed Budget are available for review at the City Clerk's office weekdays between 8 a.m. and 4:30 p.m. and on our website at www.cityofgroveok.gov. The following is a summary of the Proposed Budget:

ESTIMATED REVENUE				PROPOSED EXPENDITURES			
SOURCE	GENERAL FUND	STREET & ALLEY	CAPITAL OUTLAY	VARIOUS FUNDS	DEPARTMENT	GENERAL FUND	CAPITAL OUTLAY
TAXES	\$2,630,000	\$63,000	\$1,600,000	\$705,000	GOVERNING BOARD	\$ 4,025,500	
BUILDING FEES	\$40,000				ADMINISTRATION	\$ 651,600	\$ 2,181,500
INTEREST	\$35,000			\$1,000	FINANCE	\$ 85,000	
FRANCHISE FEES	\$214,000				LEGAL & COURT	\$ 83,600	
COURT FEES	\$80,000				POLICE DEPT.	\$ 1,868,300	\$ 190,900
911 SYSTEM					BLDG & GROUNDS	\$ 736,100	\$ 147,800
UTILITIES	\$9,898,700		\$732,000	\$140,800	EMERGENCY MGMT	\$ 117,900	\$ 33,400
GRANTS/BONDS	\$61,000		\$181,000		FIRE DEPT	\$ 650,500	\$ 146,900
MISCELLANEOUS	\$360,700		\$850,800	\$49,700	STREET DEPT	\$ 784,700	\$ 1,358,000
TRANSFERS	\$3,260,000		\$1,663,000	\$5,411,300	VEHICLE MAINT	\$ 245,700	\$ 2,000
CARRY-OVER	\$1,750,000		\$750,000	\$996,500	AIRPORT	\$ 58,000	\$ 174,000
SANITATION RECEIPTS				\$535,000	COMMUNITY DEV	\$ 243,200	\$ 16,500
GEDA				\$70,000	ENGINEERING	\$ 16,000	
GEDA - AD VALOREM			\$3,900,000		GHSA-GOVERNING BOARD	\$ 2,086,300	\$ 4,800,000
LOAN PROCEEDS					GHSA-OFFICE ADMIN	\$ 850,900	
					GHSA-WAREHOUSE ADMIN	\$ 776,000	\$ 463,800
					WATER TREATMENT	\$ 783,200	\$ 131,900
					WATER DISTRIBUTION	\$ 340,100	\$ 416,500
					SEWER COLLECTION	\$ 628,700	\$ 217,000
					NATURAL GAS	\$ 264,200	\$ 2,733,100
					GHSA DEBT SERVICE	\$ 3,033,900	\$ 1,365,700
					TRANSMISSION LINE FUND		\$ 1,498,700
TOTALS	\$19,329,400	\$63,000	\$9,482,600	\$9,909,500		\$ 19,329,400	\$ 16,687,500
TOTAL ESTIMATED REVENUE				\$36,783,700	*TOTAL PROPOSED		
(Published in The Grove Sun - May 22, 2020)					\$ 36,783,700		
L.P.X.L.P.					\$		