RICHARD SMOTHERMON
DISTRICT ATTORNEY, DISTRICT 23
STATUTORY REPORT
PROPERTY FORFEITURE FUND
FOR THE YEAR ENDED
JUNE 30, 2004

This publication is printed and issued by the State Auditor and Inspector as authorized by 74 O.S. § 212 (E) and 63 O.S. § 2-506. Pursuant to 74 O.S. § 3105 (B), 6 copies have been prepared and distributed at a cost of $4.92. Copies have been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries.
April 18, 2005

Richard Smothermon, District Attorney
District 23

Transmitted herewith is the statutory report for the District Attorney of District 23, Pottawatomie and Lincoln Counties, Oklahoma (the District), for the fiscal year ended June 30, 2004. A report of this type is critical in nature; however, we do not intend to imply that there were not commendable features in the present accounting and operating procedures of the District.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the conduct of our procedures.

The Office of the State Auditor and Inspector is committed to serve the public interest by providing independent oversight and to issue reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

JEFF A. McMAHAN
State Auditor and Inspector
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Information</td>
<td>ii</td>
</tr>
<tr>
<td>Statutory Report of State Auditor and Inspector</td>
<td>1</td>
</tr>
<tr>
<td>Property Forfeiture Account Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>
INTRODUCTORY INFORMATION

Most district attorneys in the state have a Property Forfeiture Fund. The fund is not subject to fiscal year limitations and is to be used for enforcement of controlled dangerous substances laws, drug abuse prevention and education, and is maintained by the District Attorney to be used at his or her discretion for those purposes. The revenues for said fund come from the proceeds of forfeited assets.

Any cash, vehicles, real property, or other assets used in the commission of or acquired as a result of a crime as described in the Uniform Controlled Dangerous Substances Act is presumed to be forfeitable.

Asset forfeiture is an effective law enforcement tool used by local district attorneys to deprive criminals of their ill-gotten gains by seizing the proceeds of criminal activity and property used to facilitate crime. The proceeds of seized, forfeited assets make a substantial contribution to the investigation and prosecution of drug related offenses.
Statutory Report

Richard Smothermon
District Attorney, District 23
Pottawatomie County Courthouse
Shawnee, Oklahoma 74801

For the purpose of complying with 74 O.S. §212 (E) and 63 O.S. §2-506, we have performed the following procedures as it relates to the records of the Property Forfeiture Fund for the fiscal year 2004:

- We examined a group of receipts and deposit slips for propriety.

- We reviewed sale documentation for selected cases to determine whether forfeited assets were sold after due notice at public auction to the highest bidder in accordance with 63 O.S. §2-508.C.3.

- For selected cases, the distribution of proceeds of the sale was reviewed to determine the distribution was in accordance with Court order pursuant to 63 O.S. §2-506.K.

- We determined whether expenditures tested were used for enforcement of controlled dangerous substance laws, drug abuse prevention and education in accordance with 63 O.S. §2-506.L.3.

- We determined whether expenditures tested were supported by approved claims, invoices, and independent verification that goods or services paid for were received in accordance with 63 O.S. §2-508.C.3.

- We determined whether the District Attorney prepared and submitted an annual report to the Board of County Commissioners showing the total deposits, total expenditures, beginning and ending balances in accordance with 63 O.S. §2-506.L.3.

- We determined whether expenditures were properly classified and whether the District Attorney reconciles the balance with the County Treasurer monthly in accordance with 63 O.S. §2-508.C.3.

Our engagement was limited to the procedures performed above and was less in scope than an audit performed in accordance with accounting standards generally accepted in the United States of America. Accordingly, we do not express an opinion on any general-purpose financial statements of Pottawatomie or Lincoln County.
Based on our procedures performed, the District is properly receipting and depositing the proceeds of forfeitures; forfeited assets were sold after proper notice at public auction to the highest bidder; the proceeds of forfeitures were distributed as directed by Court orders; expenditures were made for lawful uses; expenditures were supported by approved claims, invoices, and goods or services paid for were received; the District Attorney prepared and submitted an annual report to the Board of County Commissioners; expenditures were properly classified; and the District Attorney reconciles the balance of the Property Forfeiture Fund with the County Treasurer’s records monthly.

We have included in this report a detailed analysis of the Property Forfeiture Fund.

This report is intended for the information and use of the District Attorney and Pottawatomie County and Lincoln County officials. However, this report is a matter of public record and its distribution is not limited.

Sincerely,

JEFF A. McMAHAN
State Auditor and Inspector

March 15, 2005
PROPERTY FORFEITURE FUND ANALYSIS

BEGINNING CASH BALANCE ON JULY 1, 2003  $ 18,126

INCOME

Cash forfeited  $ 25,034
Court ordered assessments  30,050
Value non-cash assets forfeited and sold  25,667

TOTAL INCOME (before distributions)  $ 80,751

DISTRIBUTION TO OTHER AGENCIES

Disbursements  $ 4,450

TOTAL DISTRIBUTIONS  $ 4,450

EXPENDITURES BY DISTRICT ATTORNEY

Personnel and benefits  $ 59,818
Operating expense  4,126
Rent  3,192
Storage and towing  150
Travel  191
Other: Byrne administrative match  5,433
Audit fees to the State Auditor and Inspector  970
UNB - returned money orders  500
Tag agency - vehicle title  11

TOTAL EXPENDITURES BY DISTRICT ATTORNEY  $ 74,391

ENDING CASH BALANCE ON JUNE 30, 2004  $ 20,036