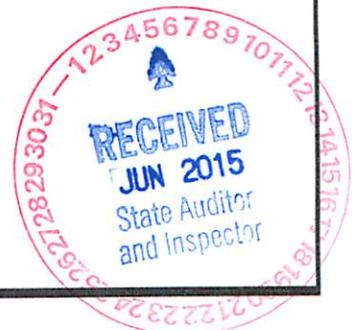




# TOWN OF COVINGTON, OKLAHOMA

ANNUAL BUDGET  
FY 2015-2016



*Garfield*

**TOWN OF COVINGTON  
FY 2015-2016 ANNUAL BUDGET**

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**TOWN OF COVINGTON  
FY 2015-2016 ANNUAL BUDGET**

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## **INTRODUCTION**

**TOWN OF COVINGTON, OKLAHOMA  
BUDGET MESSAGE  
FY 2015-2016**

To: Board of Trustees and Citizens of Covington

The upcoming FY 2015-2016 annual budget of the Town of Covington includes some significant components that reflect the Town's continuing efforts to provide quality services. The budget presented herein contains the following highlights:

- The proposed budget for FY 15-16 includes the two full-time positions with proposed pay increases.
- Restricted Sales Tax Fund receives two cents, with one cent restricted for police operations, and the other one cent split  $\frac{3}{4}$  cent for sewer, water, gas, and street improvements; and  $\frac{1}{4}$  cent for vehicle and equipment purchases. Both restricted cents remain in effect through the upcoming fiscal year. The Town proposes using a portion of the restricted monies for street improvements again this upcoming year.
- Any grant applications that have been completed, but the Town has not been notified of an award of the grant has not been included in the proposed budget.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

Jack Snyder, Mayor

**BUDGET SUMMARY**

**TOWN OF COVINGTON  
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES  
FY 15-18**

	<u>GENERAL FUND</u>	<u>STREET &amp; ALLEY</u>	<u>RESTRICTED SALES TAX</u>	<u>FIRE DEPARTMENT DONATIONS</u>	<u>ENTERPRISE FUND</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	192,700	9,120	186,010	15,560	145,770	549,160
RESOURCES:						
TAXES	81,450	-	61,000	-	-	142,450
LICENSES & PERMITS	-	-	-	-	-	-
INTERGOVERNMENTAL	7,500	5,100	-	-	-	12,600
CHARGES FOR SERVICES	-	-	-	-	365,500	365,500
FINES & FORFEITURES	5,000	-	-	-	-	5,000
INTEREST	120	-	150	-	100	370
MISCELLANEOUS	1,200	-	-	1,000	2,000	4,200
INTERFUND TRANSFERS	20,000	-	-	-	-	20,000
<b>TOTAL RESOURCES</b>	<b>115,270</b>	<b>5,100</b>	<b>61,150</b>	<b>1,000</b>	<b>367,600</b>	<b>550,120</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>307,970</b>	<b>14,220</b>	<b>247,160</b>	<b>16,560</b>	<b>513,370</b>	<b>1,099,280</b>
APPROPRIATIONS:						
GOVERNING BOARD	1,500	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	1,200
MUNICIPAL COURT	2,160	-	-	-	-	2,160
POLICE	44,300	-	-	-	-	44,300
FIRE	10,770	-	-	2,800	-	13,570
STREETS	19,000	5,100	50,000	-	-	74,100
PARKS	500	-	-	-	-	500
GENERAL GOVERNMENT	28,960	-	-	-	-	28,960
UTILITIES	-	-	20,000	-	376,370	396,370
INTERFUND TRANSFERS	-	-	20,000	-	-	20,000
<b>TOTAL APPROPRIATIONS</b>	<b>109,590</b>	<b>5,100</b>	<b>90,000</b>	<b>2,800</b>	<b>376,370</b>	<b>583,860</b>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	198,380	9,120	157,160	13,760	137,000	515,420

**PUBLIC NOTICE OF PROPOSED BUDGET HEARING**

A public hearing on the FY 2015-2016 Town of Covington Budget will be held at 7:00 pm on June 3, 2015 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2015. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

**FUND BUDGET SUMMARIES**

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 15-16

	PRIOR YEAR ACTUAL FY 13-14	CURRENT YEAR BUDGET FY 14-15	CURRENT YEAR ACTUAL (EST) FY 14-15	BUDGET YEAR FY 15-16
<b>ESTIMATED REVENUES:</b>				
SALES TAX	56,221	45,000	66,812	61,000
USE TAX	3,859	3,500	6,625	4,000
OG & E FRANCHISE TAX	12,977	13,000	13,863	13,500
TELEPHONE FRANCHISE TAX	2,482	2,200	2,260	2,200
CABLE FRANCHISE TAX	769	700	746	750
ALCOHOLIC BEVERAGE TAX	1,871	1,700	1,890	1,800
TOBACCO TAX	1,278	1,300	1,672	1,300
GRANT REVENUE	4,474	4,100	4,484	4,400
FINES & FORFEITURES	2,516	1,500	6,534	5,000
LICENSES & PERMITS	20	-	-	-
INTEREST INCOME	141	100	119	120
MISCELLANEOUS REVENUE	5,430	1,500	1,142	1,200
<b>TOTAL REVENUE</b>	<b>92,038</b>	<b>74,600</b>	<b>106,147</b>	<b>95,270</b>
<b>TRANSFER IN:</b>				
RESTRICTED SALES - POLICE	20,771	20,000	11,448	20,000
RESTRICTED SALES - SEWER UTILITIES AUTHORITY	-	-	-	-
UTILITIES AUTHORITY	10,000	-	-	-
USE OF FUND BALANCE	-	7,520	-	-
<b>TOTAL RESOURCES</b>	<b>122,809</b>	<b>102,120</b>	<b>117,595</b>	<b>115,270</b>
<b>PROPOSED EXPENDITURES:</b>				
GOVERNING BOARD	1,500	1,500	1,500	1,500
CLERK	1,200	1,200	1,200	1,200
TREASURER	1,200	1,200	1,200	1,200
MUNICIPAL COURT	360	1,860	2,160	2,160
POLICE	23,740	38,809	24,265	44,300
FIRE	4,460	12,620	4,135	10,770
STREETS	17,029	20,600	16,928	19,000
PARKS	-	500	-	500
GENERAL GOVERNMENT	16,414	23,831	27,226	28,960
<b>TRANSFER TO:</b>				
UTILITIES AUTHORITY	-	-	-	-
<b>TOTAL</b>	<b>65,903</b>	<b>102,120</b>	<b>78,614</b>	<b>109,590</b>

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR 15-16

	PRIOR YEAR ACTUAL FY 13-14	CURRENT YEAR BUDGET FY 14-15	CURRENT YEAR ACTUAL(EST) FY 14-15	BUDGET YEAR FY 15-16
<b>ESTIMATED REVENUES:</b>				
GASOLINE EXCISE	966	1,000	995	1,000
MOTOR VEHICLE TAX	4,101	3,800	4,115	4,100
INTEREST	3	-	8	-
MISCELLANEOUS	-	-	-	-
USE OF FUND BALANCE	-	-	3,648	-
<b>TOTAL RESOURCES</b>	<b>5,070</b>	<b>4,800</b>	<b>8,766</b>	<b>5,100</b>
<b>PROPOSED EXPENDITURES:</b>				
MATERIAL AND SUPPLIES	1,930	4,500	8,766	5,100
OTHER SERVICES AND CHARGES	400	300	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,330</b>	<b>4,800</b>	<b>8,766</b>	<b>5,100</b>

**FUND BUDGET SUMMARY**

**FUND: RESTRICTED SALES TAX FUND**

**FISCAL YEAR 15-16**

	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL(EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
<b>ESTIMATED REVENUES:</b>				
SALES TAX	56,221	45,000	66,812	61,000
INTEREST	192	-	144	150
MISCELLANEOUS	-	-	-	-
USE OF FUND BALANCE	-	25,000	-	28,850
<b>TOTAL RESOURCES</b>	<b>56,413</b>	<b>70,000</b>	<b>66,956</b>	<b>90,000</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>SEWER:</b>				
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GENERAL FUND	-	-	-	-
<b>STREETS:</b>				
CAPITAL OUTLAY	-	50,000	30,679	50,000
<b>UTILITIES:</b>				
CAPITAL OUTLAY	-	-	8,350	20,000
TRANSFER TO GENERAL FUND FOR POLICE	20,771	20,000	11,448	20,000
<b>TOTAL EXPENDITURES</b>	<b>20,771</b>	<b>70,000</b>	<b>50,477</b>	<b>90,000</b>

FUND BUDGET SUMMARY

FUND: FIRE DEPARTMENT DONATIONS FUND

FISCAL YEAR 15-16

	PRIOR YEAR ACTUAL FY 13-14	CURRENT YEAR BUDGET FY 14-15	CURRENT YEAR ACTUAL(EST) FY 14-15	BUDGET YEAR FY 15-16
<b>ESTIMATED REVENUES:</b>				
INTERGOVERNMENTAL	-	-	-	-
INTEREST	68	-	11	-
MISCELLANEOUS	3,025	1,500	730	1,000
USE OF FUND BALANCE	-	1,800	718	1,800
<b>TOTAL RESOURCES</b>	<b>3,093</b>	<b>3,300</b>	<b>1,459</b>	<b>2,800</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>FIRE:</b>				
MATERIALS & SUPPLIES	712	800	-	800
OTHER SERVICES & CHARGES	1,420	2,500	1,459	2,000
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,132</b>	<b>3,300</b>	<b>1,459</b>	<b>2,800</b>

FUND BUDGET SUMMARY

FUND: UTILITIES AUTHORITY FUND

FISCAL YEAR 15-16

	PRIOR YEAR ACTUAL FY 13-14	CURRENT YEAR BUDGET FY 14-15	CURRENT YEAR ACTUAL(EST) FY 14-15	BUDGET YEAR FY 15-16
<b>ESTIMATED REVENUES:</b>				
GAS REVENUE	161,422	137,500	151,079	149,500
WATER REVENUE	108,336	110,000	103,130	105,000
SEWER REVENUE	53,058	51,500	43,806	48,500
SANITATION REVENUE	63,058	58,500	57,694	58,000
GRANT REVENUE	-	-	-	-
PENALTIES & LATE CHARGES	5,240	4,600	3,762	4,500
MISCELLANEOUS REVENUE	2,851	2,000	1,810	2,000
INTEREST	422	100	158	100
LOAN PROCEEDS	-	-	-	-
<b>TOTAL REVENUE</b>	<b>394,387</b>	<b>364,200</b>	<b>361,439</b>	<b>367,600</b>
<b>TRANSFERS IN:</b>				
GENERAL FUND	-	-	-	-
RESTRICTED SALES TAX FUND	-	-	-	-
<b>USE OF FUND BALANCE</b>	<b>-</b>	<b>14,970</b>	<b>-</b>	<b>8,770</b>
<b>TOTAL RESOURCES</b>	<b>394,387</b>	<b>379,170</b>	<b>361,439</b>	<b>376,370</b>
<b>PROPOSED EXPENDITURES:</b>				
PERSONAL SERVICES	97,968	108,270	100,098	112,470
MATERIAL AND SUPPLIES	197,194	193,800	176,753	185,700
OTHER SERVICES AND CHARGES	70,676	77,100	65,769	78,200
CAPITAL OUTLAY	2,760	-	-	-
DEBT SERVICE	-	-	-	-
<b>TRANSFERS OUT:</b>				
GENERAL FUND	10,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>378,598</b>	<b>379,170</b>	<b>342,620</b>	<b>376,370</b>

**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GOVERNING BOARD**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	1,500	1,500	1,500	1,500
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	5	5
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: CLERK**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: MUNICIPAL COURT**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	360	360	360	360
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	1,500	1,800	1,800
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>360</b>	<b>1,860</b>	<b>2,160</b>	<b>2,160</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b> None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	12,393	27,209	16,126	32,400
MATERIALS & SUPPLIES	6,332	5,100	2,336	4,900
OTHER SERVICES & CHARGES	5,015	6,500	5,803	7,000
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>23,740</b>	<b>38,809</b>	<b>24,265</b>	<b>44,300</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1 Part-time	1 Part-time
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	825	1,620	1,740	1,770
MATERIALS & SUPPLIES	18	3,000	820	3,000
OTHER SERVICES & CHARGES	3,617	8,000	1,575	6,000
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>4,460</b>	<b>12,620</b>	<b>4,135</b>	<b>10,770</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1 Part-time	1 Part-time
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	4,758	4,200	4,200	4,200
MATERIALS & SUPPLIES	-	3,800	-	1,900
OTHER SERVICES & CHARGES	12,271	12,600	12,728	12,900
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>17,029</b>	<b>20,600</b>	<b>16,928</b>	<b>19,000</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	200	-	200
OTHER SERVICES & CHARGES	-	300	-	300
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	-	500	-	500

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GENERAL GOVERNMENT**

**FUND: GENERAL**

**FY 15-16**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 13-14</b>	<b>CURRENT YEAR BUDGET FY 14-15</b>	<b>CURRENT YEAR ACTUAL (EST) FY 14-15</b>	<b>BUDGET YEAR FY 15-16</b>
PERSONAL SERVICES	2,701	5,931	9,273	7,660
MATERIALS & SUPPLIES	768	1,000	38	1,000
OTHER SERVICES & CHARGES	12,945	16,900	17,915	20,300
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>16,414</b>	<b>23,831</b>	<b>27,226</b>	<b>28,960</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 15-16 PROPOSED CHANGES IN SERVICE:</b>		
None		

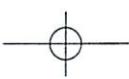
**DETAIL BUDGET WORKSHEETS**

TOWN OF COVINGTON  
 DETAIL BUDGET WORKSHEET  
 FY 14-15

FUND: GENERAL FUND		DEPARTMENTS									
ACCOUNT TITLE	ACCT. CODE	GOVERNING BOARD	CLERK	TREASURER	MUNICIPAL COURT	POLICE	FIRE	STREETS	PARKS	GENERAL GOVT	TOTALS
<b>PERSONAL SERVICES:</b>											
SALARIES AND WAGES	6110	1,500	1,200	1,200	360	32,400	750	4,200	-	-	41,610
FICA & MEDICARE	6111	-	-	-	-	-	-	-	-	3,181	3,181
WORKMANS COMP.	6112	-	-	-	-	-	-	-	-	3,794	3,794
UNEMPLOYMENT	6113	-	-	-	-	-	-	-	-	685	685
RETIREMENT	6114	-	-	-	-	-	1,020	-	-	-	1,020
HEALTH & LIFE INSURANCE	6115	-	-	-	-	-	-	-	-	-	-
OTHER	6119	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,500</b>	<b>1,200</b>	<b>1,200</b>	<b>360</b>	<b>32,400</b>	<b>1,770</b>	<b>4,200</b>	<b>-</b>	<b>7,660</b>	<b>50,290</b>
<b>MATERIALS &amp; SUPPLIES:</b>											
OFFICE SUPPLIES	6210	-	-	-	-	200	-	-	-	500	700
BUILDING MAINT. SUPP.	6212	-	-	-	-	-	-	-	-	-	-
VEHICLE PARTS & MATER.	6220	-	-	-	-	1,200	500	100	-	-	1,800
GASOLINE	6221	-	-	-	-	2,500	1,500	100	200	-	4,300
EQUIPMENT PARTS	6222	-	-	-	-	-	300	200	-	-	500
OTHER	6290	-	-	-	-	1,000	700	1,500	-	500	3,700
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,900</b>	<b>3,000</b>	<b>1,900</b>	<b>200</b>	<b>1,000</b>	<b>11,000</b>
<b>OTHER SERVICES &amp; CHGS:</b>											
VEHICLE MAINTENANCE	6310	-	-	-	-	1,000	200	-	-	-	1,200
EQUIPMENT MAINTENANCE	6311	-	-	-	-	-	200	-	-	-	200
ELECTRIC UTILITIES	6320	-	-	-	-	-	200	12,700	-	700	13,600
POSTAGE & PHONE COSTS	6321	-	-	-	-	1,300	1,500	-	-	300	3,100
ACCOUNTING & AUDIT	6330	-	-	-	-	-	-	-	-	6,500	6,500
LEGAL SERVICES	6333	-	-	-	-	-	-	-	-	200	200
CONTRACT LABOR	6335	-	-	-	1,800	2,700	200	-	200	500	5,400
RENTAL/LEASES	6343	-	-	-	-	-	-	-	-	500	500
INSURANCE	6344	-	-	-	-	-	3,000	-	-	8,000	11,000
TRAVEL AND TRAINING	6345	-	-	-	-	1,200	200	-	-	500	1,900
ADVERTISING	6346	-	-	-	-	200	-	-	-	500	700
MEMBERSHIP DUES	6347	-	-	-	-	-	-	-	-	1,700	1,700
OTHER	6390	-	-	-	-	600	500	200	100	900	2,300
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,800</b>	<b>7,000</b>	<b>6,000</b>	<b>12,900</b>	<b>300</b>	<b>20,300</b>	<b>48,300</b>
<b>CAPITAL OUTLAY</b>	<b>6490</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL BUDGET</b>		<b>1,500</b>	<b>1,200</b>	<b>1,200</b>	<b>2,160</b>	<b>44,300</b>	<b>10,770</b>	<b>19,000</b>	<b>500</b>	<b>28,960</b>	<b>109,590</b>
											<b>109,590</b>

**TOWN OF COVINGTON - 2015/2016 PERSONNEL COST BUDGET WORKSHEET**

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	O/T PAY	TOTAL GROSS	FICA	RETIRE	INS.	COMP.	UNEMPLOY	OTHER	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
<b>GOVERNING BODY:</b>												
Mayor	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
<b>Total - Governing Body</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>1,500</b>	<b>115</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>115</b>	<b>1,615</b>
<b>GENERAL GOVERNMENT:</b>												
Workers Compensation	-	-	-	-	-	-	-	3,794	-	-	3,794	3,794
Unemployment	-	-	-	-	-	-	-	-	685	-	685	685
<b>Total - General Government</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,794</b>	<b>685</b>	<b>-</b>	<b>4,479</b>	<b>4,479</b>
<b>CLERK</b>												
Town Clerk	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
<b>TREASURER:</b>												
Town Treasurer	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
<b>MUNICIPAL COURT:</b>												
Clerk	360	360	-	360	30	-	-	-	-	-	30	390
Judge	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total - Municipal Court</b>	<b>360</b>	<b>360</b>	<b>-</b>	<b>360</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>390</b>
<b>STREETS:</b>												
Superintendent	4,200	4,200	-	4,200	320	-	-	-	-	-	320	4,520
<b>FIRE:</b>												
Janitor	750	750	-	750	57	-	-	-	-	-	57	807
<b>POLICE:</b>												
Officer	30,000	30,900	-	30,900	2,364	-	-	-	-	-	2,364	33,264
Animal Control	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
<b>Total - Police</b>	<b>31,500</b>	<b>32,400</b>	<b>-</b>	<b>32,400</b>	<b>2,479</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,479</b>	<b>34,879</b>
<b>GENERAL FUND TOTALS</b>	<b>40,710</b>	<b>41,610</b>	<b>-</b>	<b>41,610</b>	<b>3,181</b>	<b>-</b>	<b>-</b>	<b>3,794</b>	<b>685</b>	<b>-</b>	<b>7,660</b>	<b>49,270</b>
												<b>49,270</b>
<b>COVINGTON UTILITIES AUTHORITY:</b>												
Utility Clerk	41,564	42,811	-	42,811	3,275	1,712	-	824	201	-	6,012	48,824
Part-time Clerk	2,400	2,400	-	2,400	184	-	-	100	24	-	308	2,708
Line Inspection	3,000	3,000	-	3,000	230	-	-	996	30	-	1,256	4,256
Janitor	1,000	1,000	-	1,000	77	-	-	50	6	-	133	1,133
Utility Superintendent	39,570	40,757	-	40,757	3,118	1,630	-	2,582	201	-	7,531	48,288
Utility Part-time	6,500	6,500	-	6,500	497	-	-	200	65	-	762	7,262
<b>CUA FUND TOTALS</b>	<b>94,034</b>	<b>96,468</b>	<b>-</b>	<b>96,468</b>	<b>7,360</b>	<b>3,343</b>	<b>-</b>	<b>4,752</b>	<b>527</b>	<b>-</b>	<b>16,002</b>	<b>112,470</b>
												<b>112,470</b>



# Proof of Publication

## Garfield County, State of Oklahoma

Notice of Hearing \_\_\_\_\_ Case No. \_\_\_\_\_

### Affidavit of Publication

State of Oklahoma, County of Oklahoma, ss:

I, the undersigned publisher, editor or Authorized Agent of the Legal Notices, do solemnly swear that the attached advertisement was published in said paper as follows:

- 1st publication May 26, 2015
- 2nd publication \_\_\_\_\_
- 3rd publication \_\_\_\_\_
- 4th publication \_\_\_\_\_
- 5th publication \_\_\_\_\_
- 6th publication \_\_\_\_\_
- 7th publication \_\_\_\_\_
- 8th publication \_\_\_\_\_



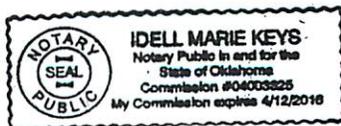
That said newspaper is in the city of Enid, Garfield County, Oklahoma, a Daily newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes, 1971, as amended, and complies with all other requirements of the laws of Oklahoma with references to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the above

Jeff Funk  
Jeff Funk, Publisher

Subscribed and sworn before me on this 26 day of May, 2015.

Idell Marie Keys  
Idell Marie Keys  
My commission expires 4-12-16 Notary Public  
Commission #04003325



**Publishers Address:**  
Enid News & Eagle  
227 W. Broadway  
Enid, OK 73701

**LEGAL NOTICE**

Published in the Enid News & Eagle  
May 26, 2015 LPXLP

(247)

TOWN OF COVINGTON  
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES  
FY 15-16

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	ENTERPRISE FUND	TOTALS
BEGINNING FUNDBALANCE						
- ESTIMATED RESOURCES:	192,700	9,120	186,010	15,560	145,770	549,160
TAXES	81,450	-	61,000	-	-	142,450
LICENSES & PERMITS	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES FOR SERVICES	7,500	5,100	-	-	-	12,600
FINES & FORFEITURES	5,000	-	-	-	365,500	365,500
INTEREST	120	-	150	-	100	370
MISCELLANEOUS	1,200	-	-	1,000	2,000	4,200
INTERFUND TRANSFERS	20,000	-	-	-	-	20,000
TOTAL RESOURCES	115,270	5,100	61,150	1,000	367,600	550,120
TOTAL AVAILABLE FOR APPROPRIATIONS	307,970	14,220	247,160	16,560	513,370	1,099,280
APPROPRIATIONS:						
GOVERNING BOARD	1,500	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	1,200
MUNICIPAL COURT	2,160	-	-	-	-	2,160
POLICE	44,300	-	-	-	-	44,300
FIRE	10,770	-	-	2,800	-	13,570
STREETS	19,000	5,100	50,000	-	-	74,100
PARKS	500	-	-	-	-	500
GENERAL GOVERNMENT	28,960	-	-	-	-	28,960
UTILITIES	-	-	20,000	-	376,370	396,370
INTERFUND TRANSFERS	-	-	20,000	-	-	20,000
TOTAL APPROPRIATIONS	109,590	5,100	90,000	2,800	376,370	583,860
ESTIMATED ENDING FUND BALANCE						
- UNAPPROPRIATED	198,380	9,120	157,160	13,760	137,000	515,420

**PUBLIC NOTICE OF PROPOSED BUDGET HEARING**

A public hearing on the FY 2015-2016 Town of Covington Budget will be held at 7:00 pm on June 3, 2015 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2015. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

**TOWN OF COVINGTON, OKLAHOMA  
RESOLUTION NO. 06-03-15**

**A RESOLUTION APPROVING THE TOWN OF COVINGTON, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The Town of Covington has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2016 (FY 2015-2016) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

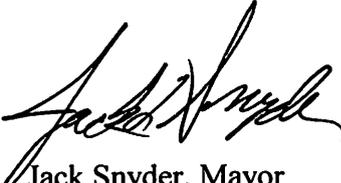
**WHEREAS**, The Budget has been formally presented to the Covington Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Covington Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF COVINGTON, OKLAHOMA:**

**SECTION 1.** The Town Board of Trustees does hereby adopt the FY 2015-2016 Budget on the 3<sup>rd</sup> day of June 2015 as presented with total resources available in the amount of \$1,099,280 and total appropriations in the amount of \$583,860. Legal appropriations (spending/encumbering limits) are hereby established as follows:

<b>Fund:</b>	<b>Appropriation</b>
<b>Department</b>	<b>Amount</b>
<b>General Fund:</b>	
Governing Body	\$1,500
Clerk	1,200
Treasurer	1,200
Municipal Court	2,160
Police	44,300
Fire	10,770
Streets	19,000
Parks	500
General Government	28,960
Transfers to Other Funds	-
<b>Total General Fund</b>	<b><u>\$109,590</u></b>
<b>Street &amp; Alley Fund:</b>	
Streets	<u>\$5,100</u>
<b>Restricted Sales Tax Fund:</b>	
Streets	\$50,000
Utilities	20,000
Transfer to Other Funds	<u>20,000</u>
<b>Total Restricted Sales Tax Fund</b>	<b><u>\$90,000</u></b>
<b>Fire Department Donations Fund:</b>	
Fire	<u>\$2,800</u>
<b>Covington Utilities Authority Fund:</b>	
Utilities	<u>\$376,370</u>
<b>GRAND TOTALS</b>	<b><u>\$583,860</u></b>

  
 Jack Snyder, Mayor

ATTEST:



Sondra Easterly, Town Clerk

**TOWN OF COVINGTON  
 DETAIL BUDGET WORKSHEET  
 FY 15-16**

**FUND: UTILITIES AUTHORITY**

<u>ACCOUNT TITLE</u>	<u>ACCT. CODE</u>	<u>UTILITIES</u>
<b>PERSONAL SERVICES:</b>		
SALARIES AND WAGES	6110	96,468
FICA & MEDICARE	6111	7,380
WORKMANS COMP.	6112	4,752
UNEMPLOYMENT	6113	527
RETIREMENT	6114	3,343
HEALTH & LIFE INSURANCE	6115	-
OTHER	6119	-
<b>SUBTOTAL</b>		<b>112,470</b>
<b>MATERIALS &amp; SUPPLIES:</b>		
OFFICE SUPPLIES	6210	200
COMPUTER SUPPLIES	6211	200
VEHICLE PARTS & MATERIALS	6220	2,000
GASOLINE	6221	4,000
EQUIPMENT PARTS	6222	2,500
CHEMICALS	6224	1,800
WATER PURCHASES	6225	75,000
GAS PURCHASES	6230	90,000
OTHER	6280	10,000
<b>SUBTOTAL</b>		<b>185,700</b>
<b>OTHER SERVICES &amp; CHGS:</b>		
VEHICLE MAINTENANCE	6310	500
ELECTRIC UTILITIES	6320	3,500
PHONE COSTS	6321	3,200
POSTAGE	6322	1,400
ACCOUNTING & AUDIT	6330	5,000
LABORATORY SERVICES	6334	2,500
CONTRACT LABOR	6335	9,000
PRINTING	6340	-
GARBAGE COLLECTION	6342	37,000
INSURANCE	6344	5,000
TRAVEL AND TRAINING	6345	700
ADVERTISING	6346	200
MEMBERSHIP DUES	6347	700
OTHER	6390	9,500
<b>SUBTOTAL</b>		<b>78,200</b>
<b>CAPITAL OUTLAY</b>	<b>6490</b>	<b>-</b>
<b>DEBT SERVICE</b>	<b>6505</b>	<b>-</b>
<b>TOTAL BUDGET</b>		<b>376,370</b>