



TOWN OF COVINGTON, OKLAHOMA

FY 2016 - 2017

Annual Budget

Garfield

**TOWN OF COVINGTON
FY 2016-2017 ANNUAL BUDGET**

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State Auditor
and Inspector

**TOWN OF COVINGTON
FY 2016-2017 ANNUAL BUDGET**

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INTRODUCTION

**TOWN OF COVINGTON, OKLAHOMA
RESOLUTION NO. 06-01-16**

**A RESOLUTION APPROVING THE TOWN OF COVINGTON, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The Town of Covington has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The Budget has been formally presented to the Covington Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Covington Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF COVINGTON, OKLAHOMA:**

SECTION 1. The Town Board of Trustees does hereby adopt the FY 2016-2017 Budget on the 1st day of June 2016 as presented with total resources available in the amount of \$1,044,810 and total appropriations in the amount of \$548,240. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund:	Appropriation
Department	Amount
General Fund:	
Governing Body	\$1,500
Clerk	1,200
Treasurer	1,200
Municipal Court	360
Police	44,230
Fire	10,660
Streets	18,500
Parks	1,200
General Government	28,770
Transfers to Other Funds	-
Total General Fund	<u>\$107,620</u>
Street & Alley Fund:	
Streets	<u>\$5,000</u>
Restricted Sales Tax Fund:	
Streets	\$25,000
Utilities	15,000
Transfer to Other Funds	<u>20,900</u>
Total Restricted Sales Tax Fund	<u>\$60,900</u>
Fire Department Donations Fund:	
Fire	<u>\$2,500</u>
Covington Utilities Authority Fund:	
Utilities	<u>\$372,220</u>
GRAND TOTALS	<u>\$548,240</u>

Jack L. Snyder

Jack Snyder, Mayor

ATTEST:

Sondra Easterly

Sondra Easterly, Town Clerk

Proof of Publication

Garfield County, State of Oklahoma

Notice of Hearing _____ Case No. _____

Affidavit of Publication

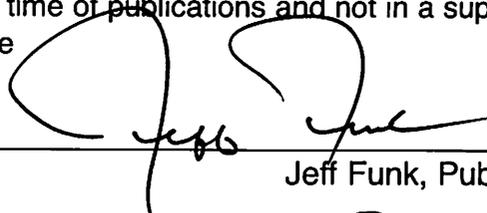
State of Oklahoma, County of Oklahoma, ss:

I, the undersigned publisher, editor or Authorized Agent of the Legal Notices, do solemnly swear that the attached advertisement was published in said paper as follows:

- 1st publication May 23, 2016
- 2nd publication _____
- 3rd publication _____
- 4th publication _____
- 5th publication _____
- 6th publication _____
- 7th publication _____
- 8th publication _____

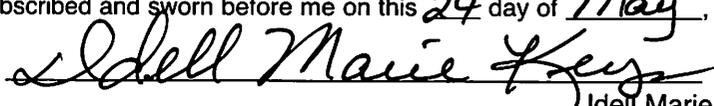
That said newspaper is in the city of Enid, Garfield County, Oklahoma, a Daily newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes, 1971, as amended, and complies with all other requirements of the laws of Oklahoma with references to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the above

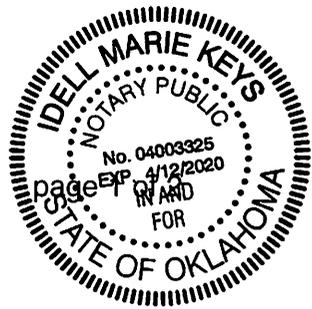


Jeff Funk, Publisher

Subscribed and sworn before me on this 24 day of May, 2016.



Idell Marie Keys
My commission expires 4-12-20 Notary Public
Commission #04003325



Publishers Address:
Enid News & Eagle
227 W. Broadway
Enid, OK 73701

TOWN OF COVINGTON
 COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
 FY 16-17

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	GRANTS	ENTERPRISE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	239,273	12,921	179,919	13,356	208	101,663	547,340
RESOURCES:							
TAXES	62,700	-	40,000	-	-	-	102,700
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES FOR SERVICES	7,400	5,000	-	-	-	-	12,400
FINES & FORFEITURES	15,000	-	-	-	-	342,600	342,600
INTEREST	120	-	150	-	-	100	370
MISCELLANEOUS	1,500	-	-	500	-	1,500	3,500
INTERFUND TRANSFERS	20,900	-	-	-	-	-	20,900
TOTAL RESOURCES	107,620	5,000	40,150	500	-	344,200	497,470
TOTAL AVAILABLE FOR APPROPRIATIONS	346,893	17,921	220,069	13,856	208	445,863	1,044,810
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	44,230	-	-	-	-	-	44,230
FIRE	10,660	-	-	2,500	-	-	13,160
STREETS	18,500	5,000	25,000	-	-	-	48,500
PARKS	1,200	-	-	-	-	-	1,200
GENERAL GOVERNMENT	28,770	-	-	-	-	-	28,770
UTILITIES	-	-	15,000	-	-	372,220	387,220
INTERFUND TRANSFERS	-	-	20,900	-	-	-	20,900
TOTAL APPROPRIATIONS	107,620	5,000	60,900	2,500	-	372,220	548,240
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	239,380	12,921	159,169	11,356	208	73,643	496,570

PUBLIC NOTICE OF PROPOSED BGDUDGET HEARING

A public hearing on the FY 2016-2017 Town of Covington Budget will be held at 7:00 pm on June 1, 2016 At the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2016. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

BUDGET AMENDMENT FORM

Fund: General Fund
 Amendment #: 16-1
 Fiscal Year: 2015-2016

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
10-40-6335.00	Parks - Other services & charges			\$ 1,500	
10-15-6344.00	General Govt - Other services & charges				\$ 1,500
TOTALS		\$ -	\$ -	\$ 1,500	\$ 1,500

EXPLANATION:

Transfer amendment for year-end projections exceeding budget appropriations.

Date Approved by Board of Trustees:

6-1-16

BUDGET AMENDMENT FORM

Fund: Restricted Sales Tax Fund
 Amendment #: 16-2
 Fiscal Year: 2015-2016

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
21-90-6614.00	Transfer to GF for Police			\$ 8,500	
21-55-6490.00	Streets - Capital outlay				\$ 8,500
TOTALS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>

EXPLANATION:

Transfer amendment for year-end projections exceeding budget appropriations.

Date Approved by Board of Trustees:

6-1-16

BUDGET AMENDMENT FORM

Fund: Grant Fund
Amendment #: 16-4
Fiscal Year: 2015-2016

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
22-00-5315.00	Grant revenue	\$ 46,500			
22-00-6490.00	Capital outlay			\$ 46,500	
TOTALS		<u>\$ 46,500</u>	<u>\$ -</u>	<u>\$ 46,500</u>	<u>\$ -</u>

EXPLANATION:

Supplemental amendment for year-end projections exceeding budget appropriations.

Date Approved by Board of Trustees:

6-1-16

BUDGET AMENDMENT FORM

Fund: Utilities Authority
 Amendment #: 16-5
 Fiscal Year: 2015-2016

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
70-11-6110.00	Utilities - Personal services			\$ 7,000	
70-11-6390.00	Utilities - Other services & charges			\$ 5,000	
70-11-6490.00	Utilities - Capital outlay			\$ 38,300	
70-11-6230.00	Utilities - Materials & supplies				\$ 30,000
TOTALS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,300</u>	<u>\$ 30,000</u>

EXPLANATION:

Transfer amendment for year-end projections exceeding budget appropriations.
 Supplemental amendment for year-end projections exceeding budget appropriations in the amount of \$20,300

Date Approved by Board of Trustees:

6-1-16

**TOWN OF COVINGTON, OKLAHOMA
BUDGET MESSAGE
FY 2016-2017**

To: Board of Trustees and Citizens of Covington

The upcoming FY 2016-2017 annual budget of the Town of Covington includes some significant components that reflect the Town's continuing efforts to provide quality services. The budget presented herein contains the following highlights:

- Sales tax collections are down from the prior year of approximately 38% due to the economic downturn. Estimated collections for the upcoming year have been proposed conservatively but we hope to see a rebound in the sales tax collections.
- The proposed budget for FY 16-17 includes proposed pay increases for the full-time positions.
- Restricted Sales Tax Fund receives two cents, with one cent restricted for police operations, and the other one cent split $\frac{3}{4}$ cent for sewer, water, gas, and street improvements; and $\frac{1}{4}$ cent for vehicle and equipment purchases. Both restricted cents remain in effect through the upcoming fiscal year. The Town proposes using a portion of the restricted monies for street improvements again this upcoming year.
- The Town has been awarded a 2016 REAP grant to be used as leverage/matching costs for the CDBG grant for the replacement of water line. The Town is still awaiting word of when the CDBG grant will be awarded, so therefore, the CDBG grant will be budgeted once it's awarded through a budget amendment. Any other grant applications that have been completed, but the Town has not been notified of an award of the grant has also not been included in the proposed budget.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

Jack Snyder, Mayor

BUDGET SUMMARY

TOWN OF COVINGTON
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
FY 16-17

	<u>GENERAL FUND</u>	<u>STREET & ALLEY</u>	<u>RESTRICTED SALES TAX</u>	<u>FIRE DEPARTMENT DONATIONS</u>	<u>GRANTS</u>	<u>ENTERPRISE FUND</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	239,273	12,921	179,919	13,356	208	101,663	547,340
RESOURCES:							
TAXES	62,700	-	40,000	-	-	-	102,700
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	7,400	5,000	-	-	-	-	12,400
CHARGES FOR SERVICES	-	-	-	-	-	342,600	342,600
FINES & FORFEITURES	15,000	-	-	-	-	-	15,000
INTEREST	120	-	150	-	-	100	370
MISCELLANEOUS	1,500	-	-	500	-	1,500	3,500
INTERFUND TRANSFERS	20,900	-	-	-	-	-	20,900
TOTAL RESOURCES	107,620	5,000	40,150	500	-	344,200	497,470
TOTAL AVAILABLE FOR APPROPRIATIONS	346,893	17,921	220,069	13,856	208	445,863	1,044,810
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	44,230	-	-	-	-	-	44,230
FIRE	10,660	-	-	2,500	-	-	13,160
STREETS	18,500	5,000	25,000	-	-	-	48,500
PARKS	1,200	-	-	-	-	-	1,200
GENERAL GOVERNMENT	28,770	-	-	-	-	-	28,770
UTILITIES	-	-	15,000	-	-	372,220	387,220
INTERFUND TRANSFERS	-	-	20,900	-	-	-	20,900
TOTAL APPROPRIATIONS	107,620	5,000	60,900	2,500	-	372,220	548,240
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	239,273	12,921	159,169	11,356	208	73,643	496,570

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A public hearing on the FY 2016-2017 Town of Covington Budget will be held at 7:00 pm on June 1, 2016 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2016. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
SALES TAX	62,005	61,000	38,462	40,000
USE TAX	6,347	4,000	6,461	5,500
OG & E FRANCHISE TAX	13,863	13,500	15,814	14,500
TELEPHONE FRANCHISE TAX	2,260	2,200	2,054	2,000
CABLE FRANCHISE TAX	746	750	670	700
ALCOHOLIC BEVERAGE TAX	1,929	1,800	1,909	1,900
TOBACCO TAX	1,558	1,300	874	1,200
GRANT REVENUE	4,484	4,400	4,290	4,300
FINES & FORFEITURES	7,260	5,000	16,122	15,000
LICENSES & PERMITS	-	-	20	-
INTEREST INCOME	155	120	135	120
MISCELLANEOUS REVENUE	1,383	1,200	1,864	1,500
TOTAL REVENUE	101,990	95,270	88,675	86,720
TRANSFER IN:				
RESTRICTED SALES - POLICE	12,849	20,000	28,007	20,900
RESTRICTED SALES - SEWER UTILITIES AUTHORITY	16,547	-	-	-
USE OF FUND BALANCE	-	-	-	-
TOTAL RESOURCES	131,386	115,270	116,682	107,620
PROPOSED EXPENDITURES:				
GOVERNING BOARD	1,500	1,500	1,500	1,500
CLERK	1,200	1,200	1,200	1,200
TREASURER	1,200	1,200	1,200	1,200
MUNICIPAL COURT	360	2,160	360	360
POLICE	24,774	44,300	38,600	44,230
FIRE	4,149	10,770	6,917	10,660
STREETS	16,355	19,000	16,068	18,500
PARKS	-	500	1,500	1,200
GENERAL GOVERNMENT	26,984	28,960	18,453	28,770
TRANSFER TO:				
UTILITIES AUTHORITY	-	-	-	-
GRANTS FUND	200	-	-	-
TOTAL	76,722	109,590	85,798	107,620

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL(EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
GASOLINE EXCISE	993	1,000	1,042	1,000
MOTOR VEHICLE TAX	4,123	4,100	4,018	4,000
INTEREST	9	-	11	-
MISCELLANEOUS	-	-	-	-
USE OF FUND BALANCE	-	-	-	-
TOTAL RESOURCES	5,125	5,100	5,071	5,000
PROPOSED EXPENDITURES:				
MATERIAL AND SUPPLIES	10,046	5,100	-	5,000
OTHER SERVICES AND CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	10,046	5,100	-	5,000

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL(EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
SALES TAX	62,005	61,000	40,325	40,000
INTEREST	203	150	166	150
MISCELLANEOUS	-	-	-	-
USE OF FUND BALANCE	-	28,850	7,516	20,750
TOTAL RESOURCES	62,208	90,000	48,007	60,900
PROPOSED EXPENDITURES:				
SEWER:				
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GENERAL FUND	-	-	-	-
STREETS:				
CAPITAL OUTLAY	30,624	41,500	-	25,000
UTILITIES:				
CAPITAL OUTLAY	8,350	20,000	20,000	15,000
TRANSFER TO GENERAL FUND FOR POLICE	12,849	28,500	28,007	20,900
TOTAL EXPENDITURES	51,823	90,000	48,007	60,900

FUND BUDGET SUMMARY

FUND: FIRE DEPARTMENT DONATIONS FUND

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL(EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	-	-	-	-
INTEREST	46	-	11	-
MISCELLANEOUS	710	1,000	240	500
USE OF FUND BALANCE	641	2,600	2,282	2,000
TOTAL RESOURCES	1,397	3,600	2,533	2,500
PROPOSED EXPENDITURES:				
FIRE:				
MATERIALS & SUPPLIES	-	1,600	1,573	500
OTHER SERVICES & CHARGES	1,397	2,000	960	2,000
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	1,397	3,600	2,533	2,500

FUND BUDGET SUMMARY

FUND: GRANTS FUND

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL(EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	195,479	46,500	46,322	-
INTEREST	-	-	8	-
MISCELLANEOUS	-	-	-	-
TRANSFERS IN: GENERAL FUND	200	-	-	-
USE OF FUND BALANCE	-	-	-	-
TOTAL RESOURCES	195,679	46,500	46,330	-
PROPOSED EXPENDITURES:				
STREETS:				
CAPITAL OUTLAY	195,479	46,500	46,322	-
TOTAL EXPENDITURES	195,479	46,500	46,322	-

FUND BUDGET SUMMARY

FUND: UTILITIES AUTHORITY FUND

FISCAL YEAR 16-17

	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
ESTIMATED REVENUES:				
GAS REVENUE	143,804	149,500	103,993	119,600
WATER REVENUE	105,433	105,000	115,182	112,000
SEWER REVENUE	45,953	48,500	50,162	49,000
SANITATION REVENUE	58,588	58,000	58,059	58,000
GRANT REVENUE	-	-	-	-
PENALTIES & LATE CHARGES	4,097	4,500	4,119	4,000
MISCELLANEOUS REVENUE	1,635	2,000	1,532	1,500
INTEREST	-	100	149	100
LOAN PROCEEDS	-	-	-	-
 TOTAL REVENUE	 359,510	 367,600	 333,196	 344,200
TRANSFERS IN:				
GENERAL FUND	-	-	-	-
RESTRICTED SALES TAX FUND	-	-	-	-
 USE OF FUND BALANCE	 -	 29,070	 49,019	 28,020
 TOTAL RESOURCES	 359,510	 396,670	 382,215	 372,220
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	96,756	119,470	119,039	115,220
MATERIAL AND SUPPLIES	165,105	155,700	142,953	173,900
OTHER SERVICES AND CHARGES	69,530	83,200	82,046	83,100
CAPITAL OUTLAY	-	38,300	38,177	-
DEBT SERVICE	-	-	-	-
TRANSFERS OUT:				
GENERAL FUND	16,547	-	-	-
 TOTAL EXPENDITURES	 347,938	 396,670	 382,215	 372,220

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GOVERNING BOARD

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	1,500	1,500	1,500	1,500
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,500	1,500	1,500	1,500

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	5	5
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CLERK

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: TREASURER

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	360	360	360	360
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	1,800	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	360	2,160	360	360

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p>FY 16-17 PROPOSED CHANGES IN SERVICE:</p> <p>OTHER SERVICES & CHARGES:</p> <p>Judge paid in police department as contract labor</p>		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	16,242	32,400	29,610	33,330
MATERIALS & SUPPLIES	2,164	4,900	2,385	3,800
OTHER SERVICES & CHARGES	6,368	7,000	6,605	7,100
CAPITAL OUTLAY	-	-	-	-
TOTAL	24,774	44,300	38,600	44,230

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 Part-time	1 Part-time
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	1,740	1,770	1,684	1,860
MATERIALS & SUPPLIES	681	3,000	2,615	3,000
OTHER SERVICES & CHARGES	1,728	6,000	2,618	5,800
CAPITAL OUTLAY	-	-	-	-
TOTAL	4,149	10,770	6,917	10,660

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 Part-time	1 Part-time
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: STREETS

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	3,640	4,200	4,200	4,200
MATERIALS & SUPPLIES	-	1,900	-	1,200
OTHER SERVICES & CHARGES	12,715	12,900	11,868	13,100
CAPITAL OUTLAY	-	-	-	-
TOTAL	16,355	19,000	16,068	18,500

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	200	-	200
OTHER SERVICES & CHARGES	-	300	1,500	1,000
CAPITAL OUTLAY	-	-	-	-
TOTAL	-	500	1,500	1,200

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FY 16-17

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 14-15	CURRENT YEAR BUDGET FY 15-16	CURRENT YEAR ACTUAL (EST) FY 15-16	BUDGET YEAR FY 16-17
PERSONAL SERVICES	8,138	7,660	6,911	7,470
MATERIALS & SUPPLIES	31	1,000	-	1,000
OTHER SERVICES & CHARGES	18,815	20,300	11,542	20,300
CAPITAL OUTLAY	-	-	-	-
TOTAL	26,984	28,960	18,453	28,770

	FY 15-16	FY 16-17
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 16-17 PROPOSED CHANGES IN SERVICE:		
None		

DETAIL BUDGET WORKSHEETS

TOWN OF COVINGTON
 DETAIL BUDGET WORKSHEET
 FY 16-17

ACCOUNT TITLE	ACCT. CODE	DEPARTMENTS										TOTALS
		GOVERNING BOARD	CLERK	TREASURER	MUNICIPAL COURT	POLICE	FIRE	STREETS	PARKS	GENERAL GOV'T		
PERSONAL SERVICES:												
SALARIES AND WAGES	6110	1,500	1,200	1,200	360	33,330	900	4,200	-	-	-	42,690
FICA & MEDICARE	6111	-	-	-	-	-	-	-	-	3,264	-	3,264
WORKMANS COMP.	6112	-	-	-	-	-	-	-	-	3,522	-	3,522
UNEMPLOYMENT	6113	-	-	-	-	-	-	-	-	684	-	684
RETIREMENT	6114	-	-	-	-	-	960	-	-	-	-	960
HEALTH & LIFE INSURANCE	6115	-	-	-	-	-	-	-	-	-	-	-
OTHER	6119	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL		1,500	1,200	1,200	360	33,330	1,860	4,200	-	7,470	-	51,120
MATERIALS & SUPPLIES:												
OFFICE SUPPLIES	6210	-	-	-	-	300	-	-	-	500	-	800
BUILDING MAINT. SUPP.	6212	-	-	-	-	-	-	-	-	-	-	-
VEHICLE PARTS & MATER.	6220	-	-	-	-	-	700	100	-	-	-	800
GASOLINE	6221	-	-	-	-	1,500	1,000	100	200	-	-	2,800
EQUIPMENT PARTS	6222	-	-	-	-	1,500	1,200	200	-	-	-	2,900
OTHER	6230	-	-	-	-	500	100	600	-	500	-	1,900
SUBTOTAL		-	-	-	-	3,800	3,000	1,200	200	1,000	-	9,200
OTHER SERVICES & CHGS:												
VEHICLE MAINTENANCE	6310	-	-	-	-	500	500	-	-	-	-	1,000
EQUIPMENT MAINTENANCE	6311	-	-	-	-	-	200	-	-	-	-	200
ELECTRIC UTILITIES	6320	-	-	-	-	-	200	13,000	-	700	-	13,900
POSTAGE & PHONE COSTS	6321	-	-	-	-	2,200	1,600	-	-	300	-	4,300
ACCOUNTING & AUDIT	6330	-	-	-	-	-	-	-	-	6,500	-	6,500
LEGAL SERVICES	6333	-	-	-	-	-	-	-	-	200	-	200
CONTRACT LABOR	6335	-	-	-	-	3,000	600	-	1,000	500	-	5,300
RENTAL/LEASES	6343	-	-	-	-	-	-	-	-	500	-	500
INSURANCE	6344	-	-	-	-	-	2,000	-	-	8,000	-	10,000
TRAVEL AND TRAINING	6345	-	-	-	-	1,000	200	-	-	500	-	1,700
ADVERTISING	6346	-	-	-	-	200	-	-	-	500	-	700
MEMBERSHIP DUES	6347	-	-	-	-	100	-	-	-	1,700	-	1,800
OTHER	6390	-	-	-	-	100	100	100	-	900	-	1,200
SUBTOTAL		-	-	-	-	7,100	5,600	13,100	1,000	20,300	-	47,300
CAPITAL OUTLAY	6490	-	-	-	-	-	-	-	-	-	-	-
TOTAL BUDGET		1,500	1,200	1,200	360	44,230	10,660	18,500	1,200	28,770	-	107,620

TOWN OF COVINGTON
 DETAIL BUDGET WORKSHEET
 FY 16-17

FUND: UTILITIES AUTHORITY

ACCOUNT TITLE	ACCT. CODE	UTILITIES
PERSONAL SERVICES:		
SALARIES AND WAGES	6110	98,975
FICA & MEDICARE	6111	7,572
WORKMANS COMP.	6112	4,751
UNEMPLOYMENT	6113	479
RETIREMENT	6114	3,443
HEALTH & LIFE INSURANCE	6115	-
OTHER	6119	-
SUBTOTAL		115,220
MATERIALS & SUPPLIES:		
OFFICE SUPPLIES	6210	400
COMPUTER SUPPLIES	6211	-
VEHICLE PARTS & MATERIALS	6220	2,000
GASOLINE	6221	3,500
EQUIPMENT PARTS	6222	12,500
CHEMICALS	6224	1,000
WATER PURCHASES	6225	75,000
GAS PURCHASES	6230	72,000
OTHER	6290	7,500
SUBTOTAL		173,900
OTHER SERVICES & CHGS:		
VEHICLE MAINTENANCE	6310	500
ELECTRIC UTILITIES	6320	3,500
PHONE COSTS	6321	3,500
POSTAGE	6322	1,400
ACCOUNTING & AUDIT	6330	5,000
LABORATORY SERVICES	6334	2,000
CONTRACT LABOR	6335	10,500
PRINTING	6340	-
GARBAGE COLLECTION	6342	37,500
INSURANCE	6344	8,500
TRAVEL AND TRAINING	6345	500
ADVERTISING	6346	200
MEMBERSHIP DUES	6347	500
OTHER	6390	9,500
SUBTOTAL		63,100
CAPITAL OUTLAY	6490	-
DEBT SERVICE	6505	-
TOTAL BUDGET		372,220

TOWN OF COVINGTON - 2016/2017 PERSONNEL COST BUDGET WORKSHEET

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	Q/T PAY	TOTAL GROSS	FICA	RETIRE	INS.	COMP.	UNEMPLOY	OTHER	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
GOVERNING BODY:												
Mayor	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Total - Governing Body	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
GENERAL GOVERNMENT:												
Workers Compensation	-	-	-	-	-	-	-	3,522	-	-	3,522	3,522
Unemployment	-	-	-	-	-	-	-	-	684	-	684	684
Total - General Government	-	-	-	-	-	-	-	3,522	684	-	4,206	4,206
CLERK												
Town Clerk	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
TREASURER:												
Town Treasurer	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
MUNICIPAL COURT:												
Clerk	360	360	-	360	30	-	-	-	-	-	30	390
Total - Municipal Court	360	360	-	360	30	-	-	-	-	-	30	390
STREETS:												
Superintendent	4,200	4,200	-	4,200	320	-	-	-	-	-	320	4,520
FIRE:												
Janitor	900	900	-	900	69	-	-	-	-	-	69	969
POLICE:												
Officer	30,900	31,830	-	31,830	2,435	-	-	-	-	-	2,435	34,265
Animal Control	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
Total - Police	32,400	33,330	-	33,330	2,550	-	-	-	-	-	2,550	35,880
GENERAL FUND TOTALS	41,760	42,690	-	42,690	3,264	-	-	3,522	684	-	7,470	50,160
COVINGTON UTILITIES AUTHORITY:												
Utility Clerk	42,811	44,095	-	44,095	3,373	1,764	-	824	175	-	6,136	50,231
Part-time Clerk	2,400	2,400	-	2,400	184	-	-	100	24	-	308	2,708
Line Inspection	3,000	3,000	-	3,000	230	-	-	996	30	-	1,256	4,256
Janitor	1,000	1,000	-	1,000	77	-	-	50	10	-	137	1,137
Utility Superintendent	40,757	41,980	-	41,980	3,211	1,679	-	2,581	175	-	7,647	49,626
Utility Part-time	6,500	6,500	-	6,500	497	-	-	200	65	-	762	7,262
CUA FUND TOTALS	96,468	98,975	-	98,975	7,572	3,443	-	4,751	479	-	16,245	115,220
												115,220