



# TOWN OF COVINGTON, OKLAHOMA

FY 2019 - 2020

Annual Budget

RECEIVED

JUN 11 2019

State Auditor  
and Inspector

*Garfield*

**TOWN OF COVINGTON, OKLAHOMA  
RESOLUTION NO. 06-05-19**

**A RESOLUTION APPROVING THE TOWN OF COVINGTON, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2019-2020 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The Town of Covington has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The Budget has been formally presented to the Covington Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Covington Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF COVINGTON, OKLAHOMA:**

**SECTION 1.** The Town Board of Trustees does hereby adopt the FY 2019-2020 Budget on the 5<sup>th</sup> day of June 2019 as presented with total resources available in the amount of \$1,711,735 and total appropriations in the amount of \$1,073,879. Legal appropriations (spending/encumbering limits) are hereby established as follows:

<b>Fund:</b>	<b>Appropriation</b>
<b>Department</b>	<b>Amount</b>
General Fund:	
Governing Body	\$1,500
Clerk	1,200
Treasurer	1,200
Municipal Court	360
Police	44,700
Fire	10,600
Streets	21,500
Parks	1,200
General Government	38,820
Transfers to Other Funds	<u>30,000</u>
Total General Fund	<u>\$151,080</u>

Street & Alley Fund:

Streets \$5,000

Restricted Sales Tax Fund:

Streets \$50,000

Utilities 10,000

Transfer to Other Funds 94,700

Total Restricted Sales Tax Fund \$154,700

Fire Department Donations Fund:

Fire \$3,400

Grants Fund:

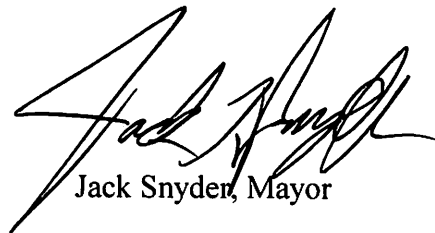
Utilities \$323,444

Covington Utilities Authority Fund:

Utilities \$436,255

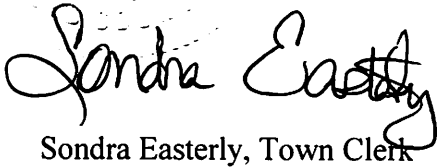
**GRAND TOTALS**

**\$1,073,879**



Jack Snyder, Mayor

ATTEST:



Sondra Easterly, Town Clerk

**TOWN OF COVINGTON  
FY 2019-2020 ANNUAL BUDGET**

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**TOWN OF COVINGTON  
FY 2019-2020 ANNUAL BUDGET**

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**INTRODUCTION**

**TOWN OF COVINGTON, OKLAHOMA  
BUDGET MESSAGE  
FY 2019-2020**

To: Board of Trustees and Citizens of Covington

The upcoming FY 2019-2020 annual budget of the Town of Covington has been prepared for your consideration and reflects the Town's continuing effort to provide quality services to our citizens. The budget presented herein contains the following highlights:

- The proposed budget includes the following funds:
  - General Fund
  - Street & Alley Fund
  - Restricted Sales Tax Fund
  - Fire Department Fund
  - Grants Fund
  - Covington Utilities Authority
  
- Sales tax collections were considerably higher in the first few months of the current fiscal year, but have leveled off and returned to the average collections of the Town. Sales tax collections are comparable to the collections from the prior year, but current year collections included an overpayment of taxes from the Tax Commission which they will reduce the future collections monthly at a minimal amount until repayment of the overage has been taken care of. Estimated collections for the upcoming year will continue to be proposed conservatively.
  
- Restricted Sales Tax Fund receives two cents, with one cent restricted for police operations, and the other one cent split ¾ cent for sewer, water, gas, and street improvements; and ¼ cent for vehicle and equipment purchases. Both restricted cents remain in effect through the upcoming fiscal year.
  
- The proposed budget for FY 18-19 includes proposed pay increases for the full-time positions only.
  
- The Town currently has received a \$100,000 REAP grant for a sanitary sewer system improvement project. This project also requires a \$50,000 match from the Town. This amount has been proposed to be paid with a transfer from Restricted Sale Tax Fund. The Town will also be applying for a CDBG Grant in the approximate amount of \$225,000, which will be for the same project.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

Jack Snyder, Mayor

**BUDGET SUMMARY**



**TOWN OF COVINGTON  
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES  
FY 19-20**

	<u>GENERAL FUND</u>	<u>STREET &amp; ALLEY</u>	<u>RESTRICTED SALES TAX</u>	<u>FIRE DEPARTMENT DONATIONS</u>	<u>GRANTS</u>	<u>CJA ENTERPRISE FUND</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	303,352	19,582	244,997	14,012	218	163,830	745,991
RESOURCES:							
TAXES	89,200	-	60,000	-	-	-	149,200
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	7,700	4,800	-	-	273,444	-	285,944
CHARGES FOR SERVICES	-	-	-	-	-	399,800	399,800
FINES & FORFEITURES	1,500	-	-	-	-	-	1,500
INTEREST	300	-	300	-	-	300	900
MISCELLANEOUS	1,800	-	-	700	-	1,200	3,700
INTERFUND TRANSFERS	44,700	-	-	-	50,000	30,000	124,700
<b>TOTAL RESOURCES</b>	<b>145,200</b>	<b>4,800</b>	<b>60,300</b>	<b>700</b>	<b>323,444</b>	<b>431,300</b>	<b>965,744</b>
TOTAL AVAILABLE FOR APPROPRIATIONS	448,552	24,382	305,297	14,712	323,562	595,130	1,711,735
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	44,700	-	-	-	-	-	44,700
FIRE	10,600	-	-	3,400	-	-	14,000
STREETS	21,500	5,000	50,000	-	-	-	76,500
PARKS	1,200	-	-	-	-	-	1,200
GENERAL GOVERNMENT	38,820	-	-	-	-	-	38,820
UTILITIES	-	-	10,000	-	323,444	436,255	769,699
INTERFUND TRANSFERS	30,000	-	84,700	-	-	-	124,700
<b>TOTAL APPROPRIATIONS</b>	<b>151,080</b>	<b>5,000</b>	<b>154,700</b>	<b>3,400</b>	<b>323,444</b>	<b>436,255</b>	<b>1,073,879</b>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	297,472	19,382	150,597	11,312	218	158,875	637,856

**PUBLIC NOTICE OF PROPOSED BUDGET HEARING**

A public hearing on the FY 2019-2020 Town of Covington Budget will be held at 7:00 pm on June 5, 2019 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2019. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

**FUND BUDGET SUMMARIES**

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
<b>ESTIMATED REVENUES:</b>				
SALES TAX	73,362	45,000	110,780	60,000
USE TAX	45,329	8,000	38,920	12,000
OG & E FRANCHISE TAX	12,919	14,000	13,744	14,000
TELEPHONE FRANCHISE TAX	2,133	2,200	2,918	2,400
CABLE FRANCHISE TAX	1,148	800	722	800
ALCOHOLIC BEVERAGE TAX	2,048	2,000	2,343	2,100
TOBACCO TAX	1,583	1,300	2,164	1,800
GRANT REVENUE	3,744	3,800	3,800	3,800
FINES & FORFEITURES	6,320	10,000	1,820	1,500
LICENSES & PERMITS	-	-	-	-
INTEREST INCOME	338	150	339	300
MISCELLANEOUS REVENUE	2,954	1,800	1,964	1,800
<b>TOTAL REVENUE</b>	<b>151,878</b>	<b>89,050</b>	<b>179,514</b>	<b>100,500</b>
<b>TRANSFER IN:</b>				
RESTRICTED SALES - POLICE	15,129	25,000	2,092	44,700
RESTRICTED SALES - SEWER	-	-	-	-
UTILITIES AUTHORITY	-	-	-	-
<b>(GAIN) USE OF FUND BALANCE</b>	<b>(70,224)</b>	<b>7,060</b>	<b>(106,615)</b>	<b>5,880</b>
<b>TOTAL RESOURCES</b>	<b>96,783</b>	<b>121,110</b>	<b>74,991</b>	<b>151,080</b>
<b>PROPOSED EXPENDITURES:</b>				
GOVERNING BOARD	1,500	1,500	1,500	1,500
CLERK	1,200	1,200	1,200	1,200
TREASURER	1,200	1,200	1,200	1,200
MUNICIPAL COURT	360	360	360	360
POLICE	27,528	47,000	4,822	44,700
FIRE	10,400	10,900	5,355	10,600
STREETS	19,439	21,500	18,414	21,500
PARKS	15	1,200	-	1,200
GENERAL GOVERNMENT	35,141	36,250	42,140	38,820
<b>TRANSFER TO:</b>				
UTILITIES AUTHORITY	-	-	-	30,000
GRANTS FUND	-	-	-	-
<b>TOTAL</b>	<b>96,783</b>	<b>121,110</b>	<b>74,991</b>	<b>151,080</b>

CHANGE IN FUND BALANCE	106,615	(5,880)
BEGINNING BUDGETARY FUND BALANCE	196,737	303,352
ENDING BUDGETARY FUND BALANCE	303,352	297,472

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
ESTIMATED REVENUES:				
GASOLINE EXCISE	1,024	1,000	1,004	1,000
MOTOR VEHICLE TAX	3,787	3,800	3,828	3,800
INTEREST	22	-	30	-
MISCELLANEOUS		-	-	-
(GAIN) USE OF FUND BALANCE	(3,214)	-	(367)	200
<b>TOTAL RESOURCES</b>	<b>1,619</b>	<b>4,800</b>	<b>4,495</b>	<b>5,000</b>
PROPOSED EXPENDITURES:				
MATERIAL AND SUPPLIES	1,619	4,800	4,495	5,000
OTHER SERVICES AND CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,619</b>	<b>4,800</b>	<b>4,495</b>	<b>5,000</b>

CHANGE IN FUND BALANCE	367	(200)
BEGINNING BUDGETARY FUND BALANCE	19,214	19,581
ENDING BUDGETARY FUND BALANCE	<u>19,581</u>	<u>19,381</u>

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
<b>ESTIMATED REVENUES:</b>				
SALES TAX	73,362	45,000	55,390	60,000
INTEREST	300	150	328	300
MISCELLANEOUS	-	-	-	-
(GAIN) USE OF FUND BALANCE	(58,533)	14,850	(53,626)	94,400
TOTAL RESOURCES	15,129	60,000	2,092	154,700
<b>PROPOSED EXPENDITURES:</b>				
<b>SEWER:</b>				
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GRANTS FUND	-	-	-	50,000
<b>STREETS:</b>				
CAPITAL OUTLAY	-	25,000	-	50,000
<b>UTILITIES:</b>				
CAPITAL OUTLAY	-	10,000	-	10,000
TRANSFER TO GENERAL FUND FOR POLICE	15,129	25,000	2,092	44,700
TOTAL EXPENDITURES	15,129	60,000	2,092	154,700

CHANGE IN FUND BALANCE	53,626	(94,400)
BEGINNING BUDGETARY FUND BALANCE	191,371	244,997
ENDING BUDGETARY FUND BALANCE	244,997	150,597

FUND BUDGET SUMMARY

FUND: FIRE DEPARTMENT DONATIONS FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	-	-	-	-
INTEREST	49	-	19	-
MISCELLANEOUS	781	600	900	700
USE OF FUND BALANCE	2,561	2,900	886	2,700
TOTAL RESOURCES	3,391	3,500	1,805	3,400
PROPOSED EXPENDITURES:				
FIRE:				
MATERIALS & SUPPLIES	1,322	1,300	-	1,200
OTHER SERVICES & CHARGES	2,069	2,200	1,805	2,200
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	3,391	3,500	1,805	3,400

CHANGE IN FUND BALANCE	(886)	(2,700)
BEGINNING BUDGETARY FUND BALANCE	14,898	14,012
ENDING BUDGETARY FUND BALANCE	14,012	11,312

FUND BUDGET SUMMARY

FUND: GRANTS FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
<b>ESTIMATED REVENUES:</b>				
INTERGOVERNMENTAL	293,642	-	51,444	273,444
INTEREST	8	-	-	-
MISCELLANEOUS	-	-	-	-
TRANSFERS IN: RESTRICTED SALES TAX FUND	-	-	-	50,000
USE OF FUND BALANCE	(8)	-	-	-
<b>TOTAL RESOURCES</b>	<b>293,642</b>	<b>-</b>	<b>51,444</b>	<b>323,444</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>STREETS:</b>				
CAPITAL OUTLAY	-	-	-	-
<b>UTILITIES:</b>				
CAPITAL OUTLAY	293,642	-	50,512	323,444
<b>TRANSFERS OUT:</b>				
GENERAL FUND	-	-	932	-
<b>TOTAL EXPENDITURES</b>	<b>293,642</b>	<b>-</b>	<b>51,444</b>	<b>323,444</b>

CHANGE IN FUND BALANCE	-	-
BEGINNING BUDGETARY FUND BALANCE	218	218
ENDING BUDGETARY FUND BALANCE	218	218

FUND BUDGET SUMMARY

FUND: UTILITIES AUTHORITY FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
<b>ESTIMATED REVENUES:</b>				
GAS REVENUE	114,875	118,000	127,461	124,000
WATER REVENUE	151,128	142,000	159,769	157,000
SEWER REVENUE	55,319	54,000	56,648	57,000
SANITATION REVENUE	55,262	58,000	56,397	57,000
GRANT REVENUE	318	-	-	-
PENALTIES & LATE CHARGES	5,528	5,100	4,396	4,800
MISCELLANEOUS REVENUE	4,089	2,000	927	1,200
INTEREST	543	200	399	300
REIMBURSEMENT INCOME	-	-	-	-
<b>TOTAL REVENUE</b>	<b>387,062</b>	<b>379,300</b>	<b>405,997</b>	<b>401,300</b>
<b>TRANSFERS IN:</b>				
GENERAL FUND	-	-	-	30,000
RESTRICTED SALES TAX FUND	-	-	-	-
GRANTS FUND	11,708	-	-	-
USE OF FUND BALANCE	(37,997)	30,250	41,545	4,955
<b>TOTAL RESOURCES</b>	<b>360,773</b>	<b>409,550</b>	<b>447,542</b>	<b>436,255</b>
<b>PROPOSED EXPENDITURES:</b>				
PERSONAL SERVICES	111,503	122,150	118,220	125,555
MATERIAL AND SUPPLIES	170,172	186,800	212,434	200,400
OTHER SERVICES AND CHARGES	76,430	90,600	108,808	100,300
CAPITAL OUTLAY	2,668	10,000	8,080	10,000
DEBT SERVICE	-	-	-	-
<b>TRANSFERS OUT:</b>				
GENERAL FUND	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>360,773</b>	<b>409,550</b>	<b>447,542</b>	<b>436,255</b>

CHANGE IN FUND BALANCE	(41,545)	(4,955)
BEGINNING BUDGETARY FUND BALANCE	205,375	163,830
ENDING BUDGETARY FUND BALANCE	163,830	158,875



**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GOVERNING BOARD**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	1,500	1,500	1,500	1,500
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	5	5
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: CLERK**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: TREASURER**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: MUNICIPAL COURT**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	360	360	360	360
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>360</b>	<b>360</b>	<b>360</b>	<b>360</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<p><b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b></p> <p>OTHER SERVICES &amp; CHARGES:</p> <p>Judge paid in police department as contract labor</p>		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	19,493	32,400	1,250	31,500
MATERIALS & SUPPLIES	3,531	5,500	1,276	4,500
OTHER SERVICES & CHARGES	4,504	9,100	2,296	8,700
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>27,528</b>	<b>47,000</b>	<b>4,822</b>	<b>44,700</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	1,844	2,100	1,800	2,100
MATERIALS & SUPPLIES	4,080	3,000	124	2,700
OTHER SERVICES & CHARGES	4,476	5,800	3,431	5,800
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>10,400</b>	<b>10,900</b>	<b>5,355</b>	<b>10,600</b>

<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>FY 18-19</b>	<b>FY 19-20</b>
	Volunteers	Volunteers
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	3,900	4,200	4,200	4,200
MATERIALS & SUPPLIES	-	1,200	213	1,200
OTHER SERVICES & CHARGES	15,539	16,100	14,001	16,100
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>19,439</b>	<b>21,500</b>	<b>18,414</b>	<b>21,500</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		



DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	BUDGET YEAR FY 19-20
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	15	200	-	200
OTHER SERVICES & CHARGES	-	1,000	-	1,000
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>15</b>	<b>1,200</b>	<b>-</b>	<b>1,200</b>

	FY 18-19	FY 19-20
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GENERAL GOVERNMENT**

**FUND: GENERAL**

**FY 19-20**

<b>EXPENDITURE CLASSIFICATION</b>	<b>PRIOR YEAR ACTUAL FY 17-18</b>	<b>CURRENT YEAR BUDGET FY 18-19</b>	<b>CURRENT YEAR ACTUAL (EST) FY 18-19</b>	<b>BUDGET YEAR FY 19-20</b>
PERSONAL SERVICES	14,802	11,050	6,143	11,220
MATERIALS & SUPPLIES	-	1,500	665	1,500
OTHER SERVICES & CHARGES	20,339	23,700	20,668	26,100
CAPITAL OUTLAY	-	-	14,664	-
<b>TOTAL</b>	<b>35,141</b>	<b>36,250</b>	<b>42,140</b>	<b>38,820</b>

	<b>FY 18-19</b>	<b>FY 19-20</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 19-20 PROPOSED CHANGES IN SERVICE:</b>		
None		

**DETAIL BUDGET WORKSHEETS**

TOWN OF COVINGTON  
 DETAIL BUDGET WORKSHEET  
 FY 19-20

FUNDS: GENERAL FUND		DEPARTMENTS									
ACCOUNT TITLE	ACCT. CODE	GOVERNING BOARD	CLERK	TREASURER	MUNICIPAL COURT	POLICE	FIRE	STREETS	PARKS	GENERAL GOV'T	TOTALS
<b>PERSONAL SERVICES:</b>											
SALARIES AND WAGES	6110	1,500	1,200	1,200	360	31,500	900	4,200	-	-	40,860
FICA & MEDICARE	6111	-	-	-	-	-	-	-	-	3,124	3,124
WORKMANS COMP.	6112	-	-	-	-	-	-	-	-	5,486	5,486
UNEMPLOYMENT	6113	-	-	-	-	-	-	-	-	800	800
RETIREMENT	6114	-	-	-	-	-	1,200	-	-	1,800	3,000
HEALTH & LIFE INSURANCE	6115	-	-	-	-	-	-	-	-	-	-
OTHER	6119	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,500</b>	<b>1,200</b>	<b>1,200</b>	<b>360</b>	<b>31,500</b>	<b>2,100</b>	<b>4,200</b>	<b>-</b>	<b>11,220</b>	<b>53,280</b>
<b>MATERIALS &amp; SUPPLIES:</b>											
OFFICE SUPPLIES	6210	-	-	-	-	300	-	-	-	500	800
BUILDING MAINT. SUPP.	6212	-	-	-	-	-	-	-	-	500	500
VEHICLE PARTS & MATER.	6220	-	-	-	-	1,200	700	100	-	-	2,000
GASOLINE	6221	-	-	-	-	1,500	1,000	100	200	-	2,800
EQUIPMENT PARTS	6222	-	-	-	-	500	800	200	-	-	1,500
OTHER	6290	-	-	-	-	1,000	200	800	-	500	2,500
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,500</b>	<b>2,700</b>	<b>1,200</b>	<b>200</b>	<b>1,500</b>	<b>10,100</b>
<b>OTHER SERVICES &amp; CHGS:</b>											
VEHICLE MAINTENANCE	6310	-	-	-	-	2,000	500	-	-	-	2,500
EQUIPMENT MAINTENANCE	6311	-	-	-	-	400	100	-	-	-	500
ELECTRIC UTILITIES	6320	-	-	-	-	-	200	16,000	-	700	16,900
POSTAGE & PHONE COSTS	6321	-	-	-	-	2,000	2,000	-	-	-	4,000
ACCOUNTING & AUDIT	6330	-	-	-	-	-	-	-	-	10,000	10,000
LEGAL SERVICES	6333	-	-	-	-	-	-	-	-	400	400
CONTRACT LABOR	6335	-	-	-	-	2,500	500	-	1,000	1,700	5,700
RENTALS/LEASES	6343	-	-	-	-	-	-	-	-	500	500
INSURANCE	6344	-	-	-	-	-	1,200	-	-	7,500	8,700
TRAVEL AND TRAINING	6345	-	-	-	-	1,000	200	-	-	500	1,700
ADVERTISING	6346	-	-	-	-	200	-	-	-	500	700
MEMBERSHIP DUES	6347	-	-	-	-	100	1,000	-	-	2,200	3,300
OTHER	6390	-	-	-	-	500	100	100	-	1,800	2,500
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,700</b>	<b>5,800</b>	<b>16,100</b>	<b>1,000</b>	<b>26,100</b>	<b>57,700</b>
CAPITAL OUTLAY	6490	-	-	-	-	-	-	-	-	-	-
<b>TOTAL BUDGET</b>		<b>1,500</b>	<b>1,200</b>	<b>1,200</b>	<b>360</b>	<b>44,700</b>	<b>10,600</b>	<b>21,500</b>	<b>1,200</b>	<b>38,820</b>	<b>121,080</b>

TOWN OF COVINGTON  
 DETAIL BUDGET WORKSHEET  
 FY 19-20

FUND: UTILITIES AUTHORITY

ACCOUNT TITLE	ACCT. CODE	UTILITIES
PERSONAL SERVICES:		
SALARIES AND WAGES	6110	105,872
FICA & MEDICARE	6111	8,099
WORKMANS COMP.	6112	5,477
UNEMPLOYMENT	6113	491
RETIREMENT	6114	5,618
HEALTH & LIFE INSURANCE	6115	-
OTHER	6119	-
SUBTOTAL		125,555
MATERIALS & SUPPLIES:		
OFFICE SUPPLIES	6210	1,500
COMPUTER SUPPLIES	6211	-
VEHICLE PARTS & MATERIALS	6220	900
GASOLINE	6221	3,000
EQUIPMENT PARTS	6222	17,000
CHEMICALS	6224	1,500
WATER PURCHASES	6225	100,000
GAS PURCHASES	6230	69,000
OTHER	6290	7,500
SUBTOTAL		200,400
OTHER SERVICES & CHGS:		
VEHICLE MAINTENANCE	6310	500
ELECTRIC UTILITIES	6320	3,000
PHONE COSTS	6321	4,200
POSTAGE	6322	2,400
ACCOUNTING & AUDIT	6330	5,000
LABORATORY SERVICES	6334	1,500
CONTRACT LABOR	6335	25,000
PRINTING	6340	-
GARBAGE COLLECTION	6342	40,000
INSURANCE	6344	8,500
TRAVEL AND TRAINING	6345	500
ADVERTISING	6346	200
MEMBERSHIP DUES	6347	1,500
OTHER	6390	8,000
SUBTOTAL		100,200
CAPITAL OUTLAY	6490	10,000
DEBT SERVICE	6505	-
TOTAL BUDGET		436,255

TOWN OF COVINGTON - 2019/2020 PERSONNEL COST BUDGET WORKSHEET

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	O/T PAY	TOTAL GROSS	FICA	RETIRE	INS.	COMP.	UNEMPLOY	OTHER	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
<b>GOVERNING BODY:</b>												
Mayor	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Total - Governing Body	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
<b>GENERAL GOVERNMENT:</b>												
Workers Compensation	-	-	-	-	-	-	-	5,496	-	-	5,496	5,496
Unemployment	-	-	-	-	-	-	-	-	800	-	800	800
Retirement	-	-	-	-	-	1,800	-	-	-	-	1,800	1,800
Total - General Government	-	-	-	-	-	1,800	-	5,496	800	-	8,096	8,096
<b>CLERK</b>												
Town Clerk	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
<b>TREASURER:</b>												
Town Treasurer	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
<b>MUNICIPAL COURT:</b>												
Clerk	360	360	-	360	30	-	-	-	-	-	30	390
Total - Municipal Court	360	360	-	360	30	-	-	-	-	-	30	390
<b>STREETS:</b>												
Superintendent	4,200	4,200	-	4,200	320	-	-	-	-	-	320	4,520
<b>FIRE:</b>												
Janitor	900	900	-	900	69	-	-	-	-	-	69	969
<b>POLICE:</b>												
Officer	30,000	30,000	-	30,000	2,295	-	-	-	-	-	2,295	32,295
Animal Control	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
Total - Police	31,500	31,500	-	31,500	2,410	-	-	-	-	-	2,410	33,910
<b>GENERAL FUND TOTALS</b>	<b>40,860</b>	<b>40,860</b>	<b>-</b>	<b>40,860</b>	<b>3,124</b>	<b>1,800</b>	<b>-</b>	<b>5,496</b>	<b>800</b>	<b>-</b>	<b>11,220</b>	<b>52,080</b>
<b>COVINGTON UTILITIES AUTHORITY:</b>												
Utility Clerk	46,554	47,950	-	47,950	3,668	2,877	-	1,156	184	-	7,885	55,835
Part-time Clerk	2,400	2,400	-	2,400	184	-	-	100	24	-	308	2,708
Part-time Treasurer	2,472	2,472	-	2,472	189	-	-	996	25	-	1,210	3,682
Janitor	900	900	-	900	69	-	-	50	9	-	128	1,028
Utility Superintendent	44,320	45,650	-	45,650	3,492	2,739	-	2,975	184	-	9,390	55,040
Utility Part-time	6,500	6,500	-	6,500	497	-	-	200	65	-	762	7,262
<b>CUA FUND TOTALS</b>	<b>103,146</b>	<b>105,872</b>	<b>-</b>	<b>105,872</b>	<b>8,099</b>	<b>5,616</b>	<b>-</b>	<b>5,477</b>	<b>491</b>	<b>-</b>	<b>19,683</b>	<b>125,555</b>

Legal # 181  
to publish 5/11/19

Town of Covington  
Budget



# Proof of Publication

## Garfield County, State of Oklahoma

Notice of Hearing \_\_\_\_\_ Case No. \_\_\_\_\_

### Affidavit of Publication

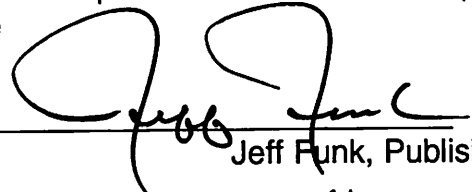
State of Oklahoma, County of Oklahoma, ss:

I, the undersigned publisher, editor or Authorized Agent of the Legal Notices, do solemnly swear that the attached advertisement was published in said paper as follows:

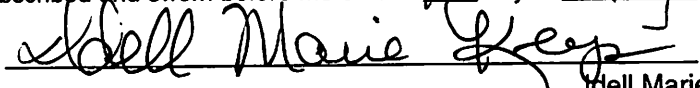
- 1st publication May 11, 2019
- 2nd publication \_\_\_\_\_
- 3rd publication \_\_\_\_\_
- 4th publication \_\_\_\_\_
- 5th publication \_\_\_\_\_
- 6th publication \_\_\_\_\_
- 7th publication \_\_\_\_\_
- 8th publication \_\_\_\_\_

That said newspaper is in the city of Enid, Garfield County, Oklahoma, a Daily newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes, 1971, as amended, and complies with all other requirements of the laws of Oklahoma with references to legal publications.

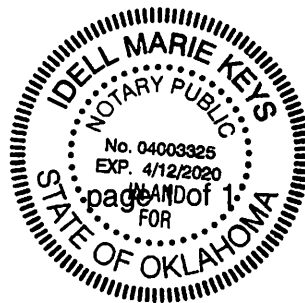
That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the above

  
\_\_\_\_\_  
Jeff Funk, Publisher

Subscribed and sworn before me on this 13 day of May, 2019.

  
\_\_\_\_\_  
Idell Marie Keys

My commission expires 4-12-20 Notary Public  
Commission #04003325



**Publishers Address:**  
Enid News & Eagle  
227 W. Broadway  
Enid, OK 73701

**PUBLIC NOTICE**

Published in the Erid News & Eagle  
May 11, 2019 LPXLP

(181)

TOWN OF COVINGTON  
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES  
FY 19-20

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	GRANTS	CUA ENTERPRISE FUND	TOTALS
BEGINNING FUNDBALANCE							745,991
- ESTIMATED RESOURCES:	303,352	19,582	244,997	14,012	218	163,830	
TAXES	89,200	-	60,000	-	-	-	149,200
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES FOR SERVICES	7,700	4,800	-	-	273,444	-	285,944
FINES & FORFEITURES	1,500	-	-	-	-	399,800	399,800
INTEREST	300	-	300	-	-	300	1,500
MISCELLANEOUS	1,800	-	-	700	-	1,200	900
INTERFUND TRANSFERS	44,700	-	-	-	50,000	30,000	3,700
TOTAL RESOURCES	145,200	4,800	60,300	700	323,444	431,300	124,700
TOTAL AVAILABLE FOR APPROPRIATIONS	448,552	24,382	305,297	14,712	323,662	595,130	965,744
APPROPRIATIONS:							1,711,735
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	44,700	-	-	-	-	-	44,700
FIRE	10,600	-	-	3,400	-	-	14,000
STREETS	21,500	5,000	50,000	-	-	-	76,500
PARKS	1,200	-	-	-	-	-	1,200
GENERAL GOVERNMENT	36,820	-	-	-	-	-	38,820
UTILITIES	-	-	10,000	-	323,444	436,255	769,699
INTERFUND TRANSFERS	30,000	-	94,700	-	-	-	124,700
TOTAL APPROPRIATIONS	151,080	5,000	154,700	3,400	323,444	436,225	1,073,879
ESTIMATED ENDING FUND BALANCE							
- UNAPPROPRIATED	297,472	19,382	150,597	11,312	218	158,875	637,856

**PUBLIC NOTICE OF PROPOSED BUDGET HEARING**

A public hearing on the FY 2019-2020 Town of Covington Budget will be held at 7:00 pm on June 5, 2019 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2019. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.