



TOWN OF COVINGTON, OKLAHOMA

FY 2022 - 2023

Annual Budget

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JUN 10 2022

State Auditor
and Inspector

Garfield

**TOWN OF COVINGTON
FY 2022-2023 ANNUAL BUDGET**

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**TOWN OF COVINGTON
FY 2022-2023 ANNUAL BUDGET**

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TOWN OF COVINGTON, OKLAHOMA
RESOLUTION NO. 06-08-2022

**A RESOLUTION APPROVING THE TOWN OF COVINGTON, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2022-2023 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The Town of Covington has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the chief executive office of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The Budget has been formally presented to the Covington Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Covington Board of Trustees has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF COVINGTON, OKLAHOMA:**

SECTION 1. The Town Board of Trustees does hereby adopt the FY 2022-2023 Budget on the 8th day of June 2022 as presented with total resources available in the amount of \$1,752,231 and total appropriations in the amount of \$934,052. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund:	Appropriation
Department	Amount
General Fund:	
Governing Body	\$1,500
Clerk	1,200
Treasurer	1,200
Municipal Court	360
Police	58,979
Fire	11,000
Streets	20,700
Parks	3,400
General Government	43,372
Transfers to Other Funds	<u>18,429</u>
Total General Fund	<u>\$160,140</u>

Street & Alley Fund:

Streets	<u>\$5,500</u>
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Restricted Sales Tax Fund:

Streets	\$45,000
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Utilities	15,000
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Transfer to Other Funds	<u>35,000</u>
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Total Restricted Sales Tax Fund	<u>\$95,000</u>
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Fire Department Donations Fund:

Fire	<u>\$2,000</u>
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Grants Fund:

Utilities	<u>\$181,024</u>
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Covington Utilities Authority Fund:

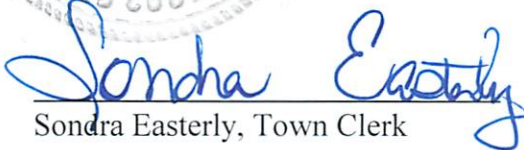
Utilities	<u>\$490,388</u>
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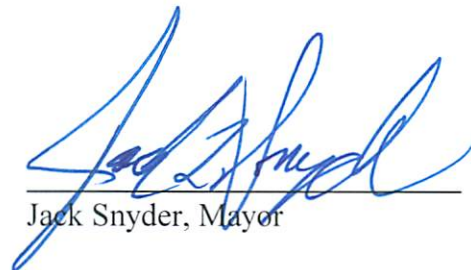
GRAND TOTALS

<u>\$934,052</u>



ATTEST:


Sondra Easterly, Town Clerk


Jack Snyder, Mayor

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INTRODUCTION

**TOWN OF COVINGTON, OKLAHOMA
BUDGET MESSAGE
FY 2022-2023**

To: Board of Trustees and Citizens of Covington

The upcoming FY 2022-2023 annual budget of the Town of Covington has been prepared for your consideration and reflects the Town's continuing effort to provide quality services to our citizens. The budget presented herein contains the following highlights:

- The proposed budget includes the following funds:
 - General Fund
 - Street & Alley Fund
 - Restricted Sales Tax Fund
 - Fire Department Fund
 - Grants Fund
 - Covington Utilities Authority
- Sales tax collections remain down from the economic effect of the COVID 19 pandemic. The Town remains optimistic that sales tax collections will return to normal amounts as early as the upcoming fiscal year. Because of the unknown total impact, estimated collections for the upcoming year will to be proposed conservatively.
- Restricted Sales Tax Fund receives two cents, with one cent restricted for police operations, and the other one cent split $\frac{3}{4}$ cent for sewer, water, gas, and street improvements; and $\frac{1}{4}$ cent for vehicle and equipment purchases. Both restricted cents remain in effect through the upcoming fiscal year.
- The proposed budget for FY 22-23 includes proposed pay increases for the full-time positions only.
- The Town is currently involved in a sanitary sewer system improvement project. This project is being funded with a \$100,000 REAP grant and a \$21,000 match from the Town. The Town is anticipating an additional \$76,000 CDBG grant for this project.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

Jack Snyder, Mayor

BUDGET SUMMARY

**TOWN OF COVINGTON
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
FY 22-23**

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	GRANTS	CUA ENTERPRISE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	331,806	22,246	316,945	13,376	223	236,461	921,057
RESOURCES:							
TAXES	66,700	-	32,000	-	-	-	98,700
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	8,700	4,700	-	-	162,595	-	175,995
CHARGES FOR SERVICES	-	-	-	-	-	466,000	466,000
FINES & FORFEITURES	25,000	-	-	-	-	-	25,000
INTEREST	500	-	350	-	-	500	1,350
MISCELLANEOUS	9,000	-	-	700	-	1,000	10,700
INTERFUND TRANSFERS	35,000	-	-	-	18,429	-	53,429
TOTAL RESOURCES	144,900	4,700	32,350	700	181,024	467,500	831,174
TOTAL AVAILABLE FOR APPROPRIATIONS	476,706	26,946	349,295	14,076	181,247	703,961	1,752,231
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	58,979	-	-	-	-	-	58,979
FIRE	11,000	-	-	2,000	-	-	13,000
STREETS	20,700	5,500	45,000	-	-	-	71,200
PARKS	3,400	-	-	-	-	-	3,400
GENERAL GOVERNMENT	43,372	-	-	-	-	-	43,372
UTILITIES	-	-	15,000	-	181,024	490,388	686,412
INTERFUND TRANSFERS	18,429	-	35,000	-	-	-	53,429
TOTAL APPROPRIATIONS	160,140	5,500	95,000	2,000	181,024	490,388	934,052
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	316,566	21,446	254,295	12,076	223	213,573	818,179

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

A public hearing on the FY 2022-2023 Town of Covington Budget will be held at 11:30 am on June 8, 2022 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
SALES TAX	35,315	35,000	30,509	32,000
USE TAX	22,354	20,000	24,338	22,000
OG & E FRANCHISE TAX	12,235	12,500	12,172	12,200
TELEPHONE FRANCHISE TAX	1,967	2,000	460	500
CABLE FRANCHISE TAX	450	500	440	-
ALCOHOLIC BEVERAGE TAX	3,521	3,400	3,197	3,400
TOBACCO TAX	707	700	413	500
GRANT REVENUE	4,826	4,500	4,763	4,800
FINES & FORFEITURES	20,679	32,000	21,352	25,000
LICENSES & PERMITS	905	-	-	-
INTEREST INCOME	1,007	100	466	500
MISCELLANEOUS REVENUE	7,678	1,500	15,632	9,000
ARPA REVENUE	-	-	46,633	-
TOTAL REVENUE	111,644	112,200	160,375	109,900
TRANSFER IN:				
RESTRICTED SALES - POLICE	13,757	40,000	22,034	35,000
RESTRICTED SALES - SEWER	-	-	-	-
UTILITIES AUTHORITY	13,200	-	-	-
(GAIN) USE OF FUND BALANCE	22,669	11,758	(61,091)	15,240
TOTAL RESOURCES	161,270	163,958	121,318	160,140
PROPOSED EXPENDITURES:				
GOVERNING BOARD	1,500	1,500	1,500	1,500
CLERK	1,200	1,200	1,200	1,200
TREASURER	1,200	1,200	1,200	1,200
MUNICIPAL COURT	360	360	360	360
POLICE	44,007	54,958	53,633	58,979
FIRE	8,760	11,100	5,053	11,000
STREETS	16,724	21,700	19,665	20,700
PARKS	-	1,400	5,894	3,400
GENERAL GOVERNMENT	35,511	40,540	22,742	43,372
TRANSFER TO:				
COVINGTON GRANT FUND	-	-	2,571	18,429
UTILITIES AUTHORITY	52,008	30,000	-	-
RESTRICTED SALES TAX FUND	-	-	7,500	-
TOTAL	161,270	163,958	121,318	160,140
CHANGE IN FUND BALANCE			61,091	(15,240)
BEGINNING BUDGETARY FUND BALANCE			270,715	331,806
ENDING BUDGETARY FUND BALANCE			331,806	316,566

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
GASOLINE EXCISE	909	900	868	900
MOTOR VEHICLE TAX	3,908	3,800	3,823	3,800
INTEREST	9	-	10	-
MISCELLANEOUS	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (4,326)	 300	 (2,435)	 800
 TOTAL RESOURCES	 500	 5,000	 2,266	 5,500
PROPOSED EXPENDITURES:				
MATERIAL AND SUPPLIES	500	5,000	916	4,000
OTHER SERVICES AND CHARGES	-	-	1,350	1,500
CAPITAL OUTLAY	-	-	-	-
 TOTAL EXPENDITURES	 500	 5,000	 2,266	 5,500

CHANGE IN FUND BALANCE	2,435	(800)
BEGINNING BUDGETARY FUND BALANCE	19,811	22,246
ENDING BUDGETARY FUND BALANCE	22,246	21,446

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
SALES TAX	35,315	35,000	30,509	32,000
INTERGOVERNMENTAL	15,000	-	-	-
INTEREST	873	200	436	350
MISCELLANEOUS	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	7,500	-
(GAIN) USE OF FUND BALANCE	(37,431)	59,800	(16,411)	62,650
TOTAL RESOURCES	13,757	95,000	22,034	95,000
PROPOSED EXPENDITURES:				
SEWER:				
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GRANTS FUND	-	-	-	-
STREETS:				
MATERIALS & SUPPLIES	-	35,000	-	35,000
CAPITAL OUTLAY	-	10,000	-	10,000
UTILITIES:				
CAPITAL OUTLAY	-	10,000	-	15,000
POLICE:				
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GENERAL FUND	13,757	40,000	22,034	35,000
TOTAL EXPENDITURES	13,757	95,000	22,034	95,000

CHANGE IN FUND BALANCE	16,411	(62,650)
BEGINNING BUDGETARY FUND BALANCE	300,534	316,945
ENDING BUDGETARY FUND BALANCE	316,945	254,295

FUND BUDGET SUMMARY

FUND: FIRE DEPARTMENT DONATIONS FUND

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	-	-	-	-
INTEREST	83	-	101	-
MISCELLANEOUS	300	500	1,125	700
 (GAIN) USE OF FUND BALANCE	 824	 1,200	 (231)	 1,300
 TOTAL RESOURCES	 1,207	 1,700	 995	 2,000
PROPOSED EXPENDITURES:				
FIRE:				
MATERIALS & SUPPLIES	1,007	1,000	95	1,000
OTHER SERVICES & CHARGES	200	700	900	1,000
CAPITAL OUTLAY	-	-	-	-
 TOTAL EXPENDITURES	 1,207	 1,700	 995	 2,000

CHANGE IN FUND BALANCE	231	(1,300)
BEGINNING BUDGETARY FUND BALANCE	13,145	13,376
ENDING BUDGETARY FUND BALANCE	13,376	12,076

FUND BUDGET SUMMARY

FUND: GRANTS FUND

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	300,390	72,028	13,405	162,595
INTEREST	3	-	-	-
MISCELLANEOUS	-	-	-	-
TRANSFERS IN: GENERAL FUND	-	-	2,571	18,429
CUA FUND	29,901	-	-	-
(GAIN) USE OF FUND BALANCE	(4)	-	-	-
TOTAL RESOURCES	330,290	72,028	15,976	181,024
PROPOSED EXPENDITURES:				
STREETS:				
CAPITAL OUTLAY	-	-	-	-
UTILITIES:				
CAPITAL OUTLAY	330,290	72,028	15,976	181,024
TRANSFERS OUT:				
GENERAL FUND	-	-	-	-
TOTAL EXPENDITURES	330,290	72,028	15,976	181,024

CHANGE IN FUND BALANCE

- -

BEGINNING BUDGETARY FUND BALANCE

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ENDING BUDGETARY FUND BALANCE

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FUND BUDGET SUMMARY

FUND: UTILITIES AUTHORITY FUND

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
ESTIMATED REVENUES:				
GAS REVENUE	138,609	118,000	202,011	185,000
WATER REVENUE	162,337	150,000	162,746	165,000
SEWER REVENUE	49,275	48,000	51,582	50,000
SANITATION REVENUE	59,490	55,000	62,631	60,000
GRANT REVENUE	-	-	-	-
RECONNECT & LATE CHARGES	5,605	4,700	6,628	6,000
MISCELLANEOUS REVENUE	10,137	2,000	140	1,000
INTEREST	753	100	427	500
REIMBURSEMENT INCOME	1,488	-	-	-
 TOTAL REVENUE	 427,694	 377,800	 486,165	 467,500
TRANSFERS IN:				
GENERAL FUND	52,008	30,000	-	-
RESTRICTED SALES TAX FUND	-	-	-	-
GRANTS FUND	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (15,035)	 15,895	 (4,411)	 22,888
 TOTAL RESOURCES	 464,667	 423,695	 481,754	 490,388
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	123,712	130,595	121,488	132,188
MATERIAL AND SUPPLIES	212,103	193,700	255,206	252,800
OTHER SERVICES AND CHARGES	85,751	89,400	105,060	95,400
CAPITAL OUTLAY	-	10,000	-	10,000
DEBT SERVICE	-	-	-	-
 TRANSFERS OUT:				
GENERAL FUND	13,200	-	-	-
GRANTS FUND	29,901	-	-	-
 TOTAL EXPENDITURES	 464,667	 423,695	 481,754	 490,388

CHANGE IN FUND BALANCE	4,411	(22,888)
BEGINNING BUDGETARY FUND BALANCE	232,050	236,461
ENDING BUDGETARY FUND BALANCE	236,461	213,573

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GOVERNING BOARD

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	1,500	1,500	1,500	1,500
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,500	1,500	1,500	1,500

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	5	5
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CLERK

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: TREASURER

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	360	360	360	360
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	360	360	360	360

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE: OTHER SERVICES & CHARGES: Judge paid in police department as contract labor		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	37,270	40,558	39,058	41,729
MATERIALS & SUPPLIES	2,055	5,700	3,493	6,150
OTHER SERVICES & CHARGES	4,682	8,700	11,082	11,100
CAPITAL OUTLAY	-	-	-	-
TOTAL	44,007	54,958	53,633	58,979

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	900	2,100	1,680	2,100
MATERIALS & SUPPLIES	454	2,900	2,359	4,300
OTHER SERVICES & CHARGES	2,300	6,100	1,014	4,600
CAPITAL OUTLAY	5,106	-	-	-
TOTAL	8,760	11,100	5,053	11,000

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 21-22	FY 22-23
	Volunteers	Volunteers
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: STREETS

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	4,200	4,200	4,200	4,200
MATERIALS & SUPPLIES	-	1,400	500	900
OTHER SERVICES & CHARGES	12,524	16,100	14,965	15,600
CAPITAL OUTLAY	-	-	-	-
TOTAL	16,724	21,700	19,665	20,700

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 21-22	FY 22-23
	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	600	203	600
OTHER SERVICES & CHARGES	-	800	5,691	2,800
CAPITAL OUTLAY	-	-	-	-
TOTAL	-	1,400	5,894	3,400

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FY 22-23

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	6,993	9,940	8,356	10,072
MATERIALS & SUPPLIES	35	1,400	205	1,400
OTHER SERVICES & CHARGES	26,483	29,200	14,181	31,900
CAPITAL OUTLAY	2,000	-	-	-
TOTAL	35,511	40,540	22,742	43,372

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 22-23 PROPOSED CHANGES IN SERVICE: None		

DETAIL BUDGET WORKSHEETS

TOWN OF COVINGTON
DETAIL BUDGET WORKSHEET
FY 22-23

FUND: GENERAL FUND		DEPARTMENTS									
ACCOUNT TITLE	ACCT. CODE	GOVERNING BOARD	CLERK	TREASURER	MUNICIPAL COURT	POLICE	FIRE	STREETS	PARKS	GENERAL GOVT	TOTALS
PERSONAL SERVICES:											
SALARIES AND WAGES	6110	1,500	1,200	1,200	360	41,729	900	4,200	-	-	51,089
FICA & MEDICARE	6111	-	-	-	-	-	-	-	-	3,906	3,906
WORKMANS COMP.	6112	-	-	-	-	-	-	-	-	3,380	3,380
UNEMPLOYMENT	6113	-	-	-	-	-	-	-	-	372	372
RETIREMENT	6114	-	-	-	-	-	1,200	-	-	2,414	3,614
HEALTH & LIFE INSURANCE	6115	-	-	-	-	-	-	-	-	-	-
OTHER	6119	-	-	-	-	-	-	-	-	-	-
SUBTOTAL		1,500	1,200	1,200	360	41,729	2,100	4,200	-	10,072	62,361
MATERIALS & SUPPLIES:											
OFFICE SUPPLIES	6210	-	-	-	-	150	-	-	-	500	650
BUILDING MAINT. SUPP.	6212	-	-	-	-	-	-	-	-	200	200
VEHICLE PARTS & MATER.	6220	-	-	-	-	1,200	700	100	-	-	2,000
GASOLINE	6221	-	-	-	-	2,800	1,800	100	500	-	5,200
EQUIPMENT PARTS	6222	-	-	-	-	800	1,000	200	-	-	2,000
OTHER	6290	-	-	-	-	1,200	800	500	100	700	3,300
SUBTOTAL		-	-	-	-	6,150	4,300	900	600	1,400	13,350
OTHER SERVICES & CHGS:											
VEHICLE MAINTENANCE	6310	-	-	-	-	1,500	500	-	-	-	2,000
EQUIPMENT MAINTENANCE	6311	-	-	-	-	400	-	-	-	-	400
ELECTRIC UTILITIES	6320	-	-	-	-	-	-	15,500	-	500	16,000
PHONE COSTS	6321	-	-	-	-	1,000	1,000	-	-	1,800	3,800
POSTAGE	6322	-	-	-	-	-	-	-	-	1,100	1,100
ACCOUNTING & AUDIT	6330	-	-	-	-	-	-	-	-	10,500	10,500
LEGAL SERVICES	6333	-	-	-	-	-	-	-	-	500	500
CONTRACT LABOR	6335	-	-	-	-	3,600	500	-	800	1,000	5,900
RENTAL/LEASES	6343	-	-	-	-	-	-	-	-	500	500
INSURANCE	6344	-	-	-	-	-	1,000	-	-	12,000	13,000
TRAVEL AND TRAINING	6345	-	-	-	-	1,000	500	-	-	500	2,000
ADVERTISING	6346	-	-	-	-	-	-	-	-	1,000	1,000
MEMBERSHIP DUES	6347	-	-	-	-	100	1,000	-	-	1,500	2,600
OTHER	6390	-	-	-	-	3,500	100	100	2,000	1,000	6,700
SUBTOTAL		-	-	-	-	11,100	4,600	15,600	2,800	31,900	66,000
CAPITAL OUTLAY	6490	-	-	-	-	-	-	-	-	-	-
TOTAL BUDGET		1,500	1,200	1,200	360	58,979	11,000	20,700	3,400	43,372	141,711

TOWN OF COVINGTON
DETAIL BUDGET WORKSHEET
FY 22-23

FUND: UTILITIES AUTHORITY

<u>ACCOUNT TITLE</u>	<u>ACCT. CODE</u>	<u>UTILITIES</u>
PERSONAL SERVICES:		
SALARIES AND WAGES	6110	112,899
FICA & MEDICARE	6111	8,637
WORKMANS COMP.	6112	3,790
UNEMPLOYMENT	6113	844
RETIREMENT	6114	6,018
HEALTH & LIFE INSURANCE	6115	-
OTHER	6119	-
SUBTOTAL		132,188
MATERIALS & SUPPLIES:		
OFFICE SUPPLIES	6210	1,000
COMPUTER SUPPLIES	6211	500
VEHICLE PARTS & MATERIALS	6220	1,800
GASOLINE	6221	3,500
EQUIPMENT PARTS	6222	2,500
CHEMICALS	6224	1,500
WATER PURCHASES	6225	115,000
GAS PURCHASES	6230	112,000
OTHER	6290	15,000
SUBTOTAL		252,800
OTHER SERVICES & CHGS:		
VEHICLE MAINTENANCE	6310	500
EQUIPMNET MAINTENANCE	6311	500
ELECTRIC UTILITIES	6320	2,000
PHONE COSTS	6321	2,500
POSTAGE	6322	2,500
ACCOUNTING & AUDIT	6330	9,500
LABORATORY SERVICES	6334	2,000
CONTRACT LABOR	6335	15,000
PRINTING	6340	-
GARBAGE COLLECTION	6342	45,000
INSURANCE	6344	6,500
TRAVEL AND TRAINING	6345	3,000
ADVERTISING	6346	200
MEMBERSHIP DUES	6347	1,200
OTHER	6390	5,000
SUBTOTAL		95,400
CAPITAL OUTLAY	6490	10,000
DEBT SERVICE	6505	-
TOTAL BUDGET		490,388

TOWN OF COVINGTON - 2022/2023 PERSONNEL COST BUDGET WORKSHEET

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	O/T PAY	TOTAL GROSS	FICA	RETIRE	INS.	COMP.	UNEMPLOY	OTHER	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
GOVERNING BODY:												
Mayor	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Total - Governing Body	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
GENERAL GOVERNMENT:												
Workers Compensation	-	-	-	-	-	-	-	3,380	-	-	3,380	3,380
Unemployment	-	-	-	-	-	-	-	-	372	-	372	372
Retirement	-	-	-	-	-	2,414	-	-	-	-	2,414	2,414
Total - General Government	-	-	-	-	-	2,414	-	3,380	372	-	6,166	6,166
CLERK												
Town Clerk	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
TREASURER:												
Town Treasurer	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
MUNICIPAL COURT:												
Clerk	360	360	-	360	30	-	-	-	-	-	30	390
Total - Municipal Court	360	360	-	360	30	-	-	-	-	-	30	390
STREETS:												
Superintendent	4,200	4,200	-	4,200	320	-	-	-	-	-	320	4,520
FIRE:												
Janitor	900	900	-	900	69	1,200	-	-	-	-	1,269	2,169
POLICE:												
Officer	39,058	40,229	-	40,229	3,078	-	-	-	-	-	3,078	43,307
Animal Control	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
Total - Police	40,558	41,729	-	41,729	3,192	-	-	-	-	-	3,192	44,922
GENERAL FUND TOTALS	49,918	51,089	-	51,089	3,906	3,614	-	3,380	372	-	11,272	62,361
COVINGTON UTILITIES AUTHORITY:												
Utility Clerk	49,887	51,384	-	51,384	3,931	3,083	-	748	372	-	8,134	59,518
Part-time Clerk	2,400	2,400	-	2,400	184	-	-	78	36	-	298	2,698
Part-time Treasurer	2,715	2,797	-	2,797	214	-	-	544	42	-	800	3,597
Janitor	900	900	-	900	69	-	-	50	14	-	133	1,033
Utility Superintendent	47,494	48,918	-	48,918	3,742	2,935	-	2,170	372	-	9,219	58,138
Utility Part-time	6,500	6,500	-	6,500	497	-	-	200	8	-	705	7,205
CUA FUND TOTALS	109,896	112,899	-	112,899	8,637	6,018	-	3,790	844	-	19,289	132,188

TOWN OF COVINGTON, OKLAHOMA
RESOLUTION NO. 06-08-2022

A RESOLUTION APPROVING THE TOWN
OF COVINGTON, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2022-
2023 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY

WHEREAS, The Town of Covington has
adopted the provisions of the Oklahoma
Municipal Budget Act (the Act) in 11 O.S.
Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer
has prepared a budget for the fiscal year end-
ing June 30, 2023 (FY 2022-2023) consistent
with the Act; and

WHEREAS, The Act in Section 17-215
provides for the chief executive office of the
Town, or designee, as authorized by the
governing body, to transfer any unexpended
and unencumbered appropriation from
one department to another within the same
fund; and

WHEREAS, The Budget has been formally
presented to the Covington Board of
Trustees at least 30 days prior to the start
of the fiscal year in compliance with Section
17-205; and

WHEREAS, The Covington Board of
Trustees has conducted a Public Hearing at
least 15 days prior to the start of the fiscal
year, and published notice of the Public
Hearing in compliance with Section 17-208
of the Act; and

NOW, THEREFORE, BE IT RESOLVED
BY THE BOARD OF TRUSTEES OF THE
TOWN OF COVINGTON, OKLAHOMA:

SECTION 1. The Town Board of Trustees
does hereby adopt the FY 2022-2023 Budget
on the 8th day of June 2022 as presented
with total resources available in the amount
of \$1,752,231 and total appropriations in the
amount of \$934,052. Legal appropriations
(spending/encumbering limits) are hereby
established as follows:

Fund:	Appropriation Amount
Department	
General Fund:	
Governing Body	\$1,500
Clerk	1,200
Treasurer	1,200
Municipal Court	360
Police	58,979
Fire	11,000
Streets	20,700
Parks	3,400
General Government	43,372
Transfers to Other	
Funds	18,429
Total General Fund	\$160,140
Street & Alley Fund:	
Streets	\$5,500
Restricted Sales Tax Fund:	
Streets	\$45,000
Utilities	15,000
Transfer to Other Funds	35,000
Total Restricted Sales Tax Fund	\$95,000
Fire Department Donations Fund:	
Fire	\$2,000
Grants Fund:	
Utilities	\$181,024
Covington Utilities Authority Fund:	
Utilities	\$490,388
GRAND TOTALS	\$934,052

Jack Snyder, Mayor

ATTEST:
Sondra Easterly, Town Clerk

Proof of Publication

Garfield County, State of Oklahoma

Notice of Hearing _____ Case No. _____

Affidavit of Publication

State of Oklahoma, County of Oklahoma, ss:

I, the undersigned publisher, editor or Authorized Agent
of the Legal Notices, do solemnly swear that the attached
advertisement was published in said paper as follows:

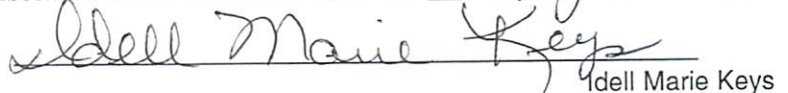
1st publication June 2, 2022
2nd publication _____
3rd publication _____
4th publication _____
5th publication _____
6th publication _____
7th publication _____
8th publication _____

That said newspaper is in the city of Enid, Garfield County,
Oklahoma, a Daily newspaper qualified to publish legal notic-
es, advertisements and publications as provided in Section
106 of Title 25, Oklahoma Statutes, 1971, as amended, and
complies with all other requirements of the laws of Oklahoma
with references to legal publications.

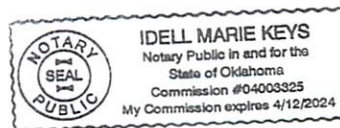
That said Notice, a true copy of which is attached here-
to, was published in the regular edition of said newspaper
during the period and time of publications and not in a sup-
plement, on the above


Leslie Magalios, Advertising Director

Subscribed and sworn before me on this 2 day of June, 2022.


Idell Marie Keys

My commission expires 4-12-24 Notary Public
Commission # 04003325



Publishers Address:
Enid News & Eagle
227 W. Broadway
Enid, OK 73701

TOWN OF COVINGTON
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
FY 22-23

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	GRANTS	CUA ENTERPRISE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	331,806	22,246	316,945	13,376	223	236,461	921,057
RESOURCES:							
TAXES	66,700	-	32,000	-	-	-	98,700
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	8,700	4,700	-	-	162,595	-	175,995
CHARGES FOR SERVICES	-	-	-	-	-	466,000	466,000
FINES & FORFEITURES	25,000	-	-	-	-	-	25,000
INTEREST	500	-	350	-	-	500	1,350
MISCELLANEOUS	9,000	-	-	700	-	1,000	10,700
INTERFUND TRANSFERS	35,000	-	-	-	18,429	-	53,429
TOTAL RESOURCES	144,900	4,700	32,350	700	181,024	467,500	831,174
TOTAL AVAILABLE FOR APPROPRIATIONS	476,706	26,946	349,295	14,076	181,247	703,961	1,752,231
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	58,979	-	-	-	-	-	58,979
FIRE	11,000	-	-	2,000	-	-	13,000
STREETS	20,700	5,500	45,000	-	-	-	71,200
PARKS	3,400	-	-	-	-	-	3,400
GENERAL GOVERNMENT	43,372	-	-	-	-	-	43,372
UTILITIES	-	-	15,000	-	181,024	490,388	686,412
INTERFUND TRANSFERS	18,429	-	35,000	-	-	-	53,429
TOTAL APPROPRIATIONS	160,140	5,500	95,000	2,000	181,024	490,388	934,052
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	316,566	21,446	254,295	12,076	223	213,573	818,179

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

A public hearing on the FY 2022-2023 Town of Covington Budget will be held at 11:30 am on June 8, 2022 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

**TOWN OF COVINGTON
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
FY 22-23**

	GENERAL FUND	STREET & ALLEY	RESTRICTED SALES TAX	FIRE DEPARTMENT DONATIONS	GRANTS	CUA ENTERPRISE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	331,806	22,246	316,945	13,376	223	236,461	921,057
RESOURCES:							
TAXES	66,700	-	32,000	-	-	-	98,700
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	8,700	4,700	-	-	162,595	-	175,995
CHARGES FOR SERVICES	-	-	-	-	-	466,000	466,000
FINES & FORFEITURES	25,000	-	-	-	-	-	25,000
INTEREST	500	-	350	-	-	500	1,350
MISCELLANEOUS	9,000	-	-	700	-	1,000	10,700
INTERFUND TRANSFERS	35,000	-	-	-	18,429	-	53,429
TOTAL RESOURCES	144,900	4,700	32,350	700	181,024	467,500	831,174
TOTAL AVAILABLE FOR APPROPRIATIONS	476,706	26,946	349,295	14,076	181,247	703,961	1,752,231
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	58,979	-	-	-	-	-	58,979
FIRE	11,000	-	-	2,000	-	-	13,000
STREETS	20,700	5,500	45,000	-	-	-	71,200
PARKS	3,400	-	-	-	-	-	3,400
GENERAL GOVERNMENT	43,372	-	-	-	-	-	43,372
UTILITIES	-	-	15,000	-	181,024	490,388	686,412
INTERFUND TRANSFERS	18,429	-	35,000	-	-	-	53,429
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