



TOWN OF COVINGTON, OKLAHOMA

FY 2018 - 2019

Annual Budget

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and Inspector

Garfield

**TOWN OF COVINGTON
FY 2018-2019 ANNUAL BUDGET**

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TOWN OF COVINGTON
FY 2018-2019 ANNUAL BUDGET

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INTRODUCTION

**TOWN OF COVINGTON, OKLAHOMA
BUDGET MESSAGE
FY 2018-2019**

To: Board of Trustees and Citizens of Covington

The upcoming FY 2018-2019 annual budget of the Town of Covington includes some significant components that reflect the Town's continuing efforts to provide quality services. The budget presented herein contains the following highlights:

- Sales tax collections are comparable to the collections from the prior year, but current year collections included an overpayment of taxes from the Tax Commission is which they will reduce the future collections monthly at a minimal amount until repayment of the overage has been taken care of. Estimated collections for the upcoming year will continue to be proposed conservatively.
- The proposed budget for FY 18-19 includes proposed pay increases for the full-time positions only.
- Restricted Sales Tax Fund receives two cents, with one cent restricted for police operations, and the other one cent split $\frac{3}{4}$ cent for sewer, water, gas, and street improvements; and $\frac{1}{4}$ cent for vehicle and equipment purchases. Both restricted cents remain in effect through the upcoming fiscal year.
- Any grant applications that have been completed, but the Town has not been notified of an award of the grant has also not been included in the proposed budget.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,

Jack Snyder, Mayor

BUDGET SUMMARY

**TOWN OF COVINGTON
COMBINED BUDGET SUMMARY - ALL BUDGETED FUND TYPES
FY 18-19**

	<u>GENERAL FUND</u>	<u>STREET & ALLEY</u>	<u>RESTRICTED SALES TAX</u>	<u>FIRE DEPARTMENT DONATIONS</u>	<u>GRANTS</u>	<u>CUA ENTERPRISE FUND</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	208,881	18,421	185,738	14,603	218	181,634	609,495
RESOURCES:							
TAXES	70,000	-	45,000	-	-	-	115,000
LICENSES & PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES FOR SERVICES	7,100	4,800	-	-	-	-	11,900
FINES & FORFEITURES	10,000	-	-	-	-	377,100	377,100
INTEREST	150	-	150	-	-	200	500
MISCELLANEOUS	1,800	-	-	600	-	2,000	4,400
INTERFUND TRANSFERS	25,000	-	-	-	-	-	25,000
TOTAL RESOURCES	114,050	4,800	45,150	600	-	379,300	543,900
TOTAL AVAILABLE FOR APPROPRIATIONS	322,931	23,221	230,888	15,203	218	560,934	1,153,395
APPROPRIATIONS:							
GOVERNING BOARD	1,500	-	-	-	-	-	1,500
CLERK	1,200	-	-	-	-	-	1,200
TREASURER	1,200	-	-	-	-	-	1,200
MUNICIPAL COURT	360	-	-	-	-	-	360
POLICE	47,000	-	-	-	-	-	47,000
FIRE	10,900	-	-	3,500	-	-	14,400
STREETS	21,500	4,800	25,000	-	-	-	51,300
PARKS	1,200	-	-	-	-	-	1,200
GENERAL GOVERNMENT UTILITIES	36,250	-	-	-	-	-	36,250
UTILITIES	-	-	10,000	-	-	409,550	419,550
INTERFUND TRANSFERS	-	-	25,000	-	-	-	25,000
TOTAL APPROPRIATIONS	121,110	4,800	60,000	3,500	-	409,550	598,960
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	201,821	18,421	170,888	11,703	218	151,384	554,435

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

A public hearing on the FY 2018-2019 Town of Covington Budget will be held at 7:00 pm on June 6, 2018 at the Covington Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2018. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the Town Clerk.

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
SALES TAX	42,436	40,000	72,730	45,000
USE TAX	5,019	5,000	46,100	8,000
OG & E FRANCHISE TAX	13,081	14,000	14,504	14,000
TELEPHONE FRANCHISE TAX	2,711	2,200	2,133	2,200
CABLE FRANCHISE TAX	701	700	1,148	800
ALCOHOLIC BEVERAGE TAX	2,186	2,000	1,847	2,000
TOBACCO TAX	1,000	1,000	1,612	1,300
GRANT REVENUE	3,817	4,000	3,844	3,800
FINES & FORFEITURES	19,444	15,500	6,650	10,000
LICENSES & PERMITS	10	-	-	-
INTEREST INCOME	144	100	205	150
MISCELLANEOUS REVENUE	3,673	1,500	2,201	1,800
TOTAL REVENUE	94,222	86,000	152,974	89,050
TRANSFER IN:				
RESTRICTED SALES - POLICE	23,144	30,000	20,000	25,000
RESTRICTED SALES - SEWER UTILITIES AUTHORITY	-	-	-	-
(GAIN) USE OF FUND BALANCE	7,251	(1,420)	(82,368)	7,060
TOTAL RESOURCES	124,617	114,580	90,606	121,110
PROPOSED EXPENDITURES:				
GOVERNING BOARD	1,500	1,500	1,500	1,500
CLERK	1,200	1,200	1,200	1,200
TREASURER	1,200	1,200	1,200	1,200
MUNICIPAL COURT	360	360	360	360
POLICE	45,032	47,800	29,895	47,000
FIRE	9,402	10,900	6,874	10,900
STREETS	36,325	19,500	19,582	21,500
PARKS	-	1,200	-	1,200
GENERAL GOVERNMENT	29,598	30,920	29,995	36,250
TRANSFER TO:				
UTILITIES AUTHORITY	-	-	-	-
GRANTS FUND	-	-	-	-
TOTAL	124,617	114,580	90,606	121,110

CHANGE IN FUND BALANCE	82,368	(7,060)
BEGINNING BUDGETARY FUND BALANCE	<u>126,513</u>	<u>208,881</u>
ENDING BUDGETARY FUND BALANCE	<u>208,881</u>	<u>201,821</u>

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
GASOLINE EXCISE	1,004	1,000	1,022	1,000
MOTOR VEHICLE TAX	4,055	3,800	3,323	3,800
INTEREST	15	-	21	-
MISCELLANEOUS	11	-	-	-
(GAIN) USE OF FUND BALANCE	(2,731)	700	(2,421)	-
TOTAL RESOURCES	2,354	5,500	1,945	4,800
PROPOSED EXPENDITURES:				
MATERIAL AND SUPPLIES	2,354	5,500	1,945	4,800
OTHER SERVICES AND CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	2,354	5,500	1,945	4,800

CHANGE IN FUND BALANCE	2,421	-
BEGINNING BUDGETARY FUND BALANCE	16,000	18,421
ENDING BUDGETARY FUND BALANCE	18,421	18,421

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
SALES TAX	42,436	40,000	72,730	45,000
INTEREST	182	150	170	150
MISCELLANEOUS	-	-	-	-
(GAIN) USE OF FUND BALANCE	37,640	29,850	(52,900)	14,850
TOTAL RESOURCES	80,258	70,000	20,000	60,000
PROPOSED EXPENDITURES:				
SEWER:				
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO GENERAL FUND	-	-	-	-
STREETS:				
CAPITAL OUTLAY	57,114	25,000	-	25,000
UTILITIES:				
CAPITAL OUTLAY	-	15,000	-	10,000
TRANSFER TO GENERAL FUND FOR POLICE	23,144	30,000	20,000	25,000
TOTAL EXPENDITURES	80,258	70,000	20,000	60,000

CHANGE IN FUND BALANCE	52,900	(14,850)
BEGINNING BUDGETARY FUND BALANCE	<u>132,838</u>	<u>185,738</u>
ENDING BUDGETARY FUND BALANCE	<u>185,738</u>	<u>170,888</u>

FUND BUDGET SUMMARY

FUND: FIRE DEPARTMENT DONATIONS FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	-	-	-	-
INTEREST	46	-	14	-
MISCELLANEOUS	5,750	500	581	600
USE OF FUND BALANCE	(3,686)	2,000	2,855	2,900
TOTAL RESOURCES	2,110	2,500	3,450	3,500
PROPOSED EXPENDITURES:				
FIRE:				
MATERIALS & SUPPLIES	325	500	1,350	1,300
OTHER SERVICES & CHARGES	1,785	2,000	2,100	2,200
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	2,110	2,500	3,450	3,500
CHANGE IN FUND BALANCE			<u>(2,855)</u>	<u>(2,900)</u>
BEGINNING BUDGETARY FUND BALANCE			<u>17,458</u>	<u>14,603</u>
ENDING BUDGETARY FUND BALANCE			<u>14,603</u>	<u>11,703</u>

FUND BUDGET SUMMARY

FUND: GRANTS FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
INTERGOVERNMENTAL	118,103	400,698	286,173	-
INTEREST	2	-	9	-
MISCELLANEOUS	-	-	-	-
TRANSFERS IN: GENERAL FUND	-	-	-	-
USE OF FUND BALANCE	(2)	-	(9)	-
TOTAL RESOURCES	118,103	400,698	286,173	-
PROPOSED EXPENDITURES:				
STREETS:				
CAPITAL OUTLAY	-	-	-	-
UTILITIES:				
CAPITAL OUTLAY	118,103	400,698	274,466	-
TRANSFERS OUT:				
CUA FUND	-	-	11,707	-
TOTAL EXPENDITURES	118,103	400,698	286,173	-
CHANGE IN FUND BALANCE			<u>9</u>	<u>-</u>
BEGINNING BUDGETARY FUND BALANCE			<u>209</u>	<u>218</u>
ENDING BUDGETARY FUND BALANCE			<u>218</u>	<u>218</u>

FUND BUDGET SUMMARY

FUND: UTILITIES AUTHORITY FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
ESTIMATED REVENUES:				
GAS REVENUE	103,168	120,000	117,505	118,000
WATER REVENUE	135,027	133,000	149,545	142,000
SEWER REVENUE	50,201	52,000	56,362	54,000
SANITATION REVENUE	59,029	60,000	53,730	58,000
GRANT REVENUE	-	-	-	-
PENALTIES & LATE CHARGES	5,170	5,000	5,585	5,100
MISCELLANEOUS REVENUE	17,060	1,500	4,636	2,000
INTEREST	423	150	175	200
REIMBURSEMENT INCOME	-	-	-	-
TOTAL REVENUE	370,078	371,650	387,538	379,300
TRANSFERS IN:				
GENERAL FUND	-	-	-	-
RESTRICTED SALES TAX FUND	-	-	-	-
GRANTS FUND	-	-	11,707	-
USE OF FUND BALANCE	4,300	5,020	(13,402)	30,250
TOTAL RESOURCES	374,378	376,670	385,843	409,550
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	112,513	117,770	118,150	122,150
MATERIAL AND SUPPLIES	146,468	171,600	173,962	186,800
OTHER SERVICES AND CHARGES	95,977	87,300	79,324	90,600
CAPITAL OUTLAY	19,420	-	2,700	10,000
DEBT SERVICE	-	-	-	-
TRANSFERS OUT:				
GENERAL FUND	-	-	-	-
TOTAL EXPENDITURES	374,378	376,670	374,136	409,550
CHANGE IN FUND BALANCE			13,402	(30,250)
BEGINNING BUDGETARY FUND BALANCE			168,232	181,634
ENDING BUDGETARY FUND BALANCE			181,634	151,384

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GOVERNING BOARD

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	1,500	1,500	1,500	1,500
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,500	1,500	1,500	1,500

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	5	5
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CLERK

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: TREASURER

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	1,200	1,200	1,200	1,200
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	360	360	360	360
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	360	360	360	360

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p>FY 18-19 PROPOSED CHANGES IN SERVICE:</p> <p>OTHER SERVICES & CHARGES:</p> <p>Judge paid in police department as contract labor</p>		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	30,893	32,700	21,750	32,400
MATERIALS & SUPPLIES	4,598	5,500	3,935	5,500
OTHER SERVICES & CHARGES	9,541	9,600	4,210	9,100
CAPITAL OUTLAY	-	-	-	-
TOTAL	45,032	47,800	29,895	47,000

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 Part-time	1 Part-time
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	2,640	2,100	1,800	2,100
MATERIALS & SUPPLIES	1,994	3,000	107	3,000
OTHER SERVICES & CHARGES	4,768	5,800	4,967	5,800
CAPITAL OUTLAY	-	-	-	-
TOTAL	9,402	10,900	6,874	10,900

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 17-18	FY 18-19
		Volunteers
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: STREETS

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	4,104	4,200	4,200	4,200
MATERIALS & SUPPLIES	89	1,200	-	1,200
OTHER SERVICES & CHARGES	12,132	14,100	15,382	16,100
CAPITAL OUTLAY	20,000	-	-	-
TOTAL	36,325	19,500	19,582	21,500

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	200	-	200
OTHER SERVICES & CHARGES	-	1,000	-	1,000
CAPITAL OUTLAY	-	-	-	-
TOTAL	-	1,200	-	1,200

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	BUDGET YEAR FY 18-19
PERSONAL SERVICES	10,906	8,320	11,241	11,050
MATERIALS & SUPPLIES	259	1,500	-	1,500
OTHER SERVICES & CHARGES	18,433	21,100	18,754	23,700
CAPITAL OUTLAY	-	-	-	-
TOTAL	29,598	30,920	29,995	36,250

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 18-19 PROPOSED CHANGES IN SERVICE:		
None		

DETAIL BUDGET WORKSHEETS

TOWN OF COVINGTON
 DETAIL BUDGET WORKSHEET
 FY 18-19

FUND: GENERAL FUND		DEPARTMENTS									
ACCOUNT TITLE	ACCT. CODE	GOVERNING BOARD	CLERK	TREASURER	MUNICIPAL COURT	POLICE	FIRE	STREETS	PARKS	GENERAL GOVT	TOTALS
PERSONAL SERVICES:											
SALARIES AND WAGES	6110	1,500	1,200	1,200	360	32,400	900	4,200	-	-	41,760
FICA & MEDICARE	6111	-	-	-	-	-	-	-	-	3,192	3,192
WORKMANS COMP.	6112	-	-	-	-	-	-	-	-	5,498	5,498
UNEMPLOYMENT	6113	-	-	-	-	-	-	-	-	800	800
RETIREMENT	6114	-	-	-	-	-	1,200	-	-	1,560	2,760
HEALTH & LIFE INSURANCE	6115	-	-	-	-	-	-	-	-	-	-
OTHER	6119	-	-	-	-	-	-	-	-	-	-
SUBTOTAL		1,500	1,200	1,200	360	32,400	2,100	4,200	-	11,050	54,010
MATERIALS & SUPPLIES:											
OFFICE SUPPLIES	6210	-	-	-	-	300	-	-	-	500	800
BUILDING MAINT. SUPP.	6212	-	-	-	-	-	-	-	-	500	500
VEHICLE PARTS & MATER.	6220	-	-	-	-	1,800	700	100	-	-	2,600
GASOLINE	6221	-	-	-	-	1,500	1,000	100	200	-	2,800
EQUIPMENT PARTS	6222	-	-	-	-	500	1,100	200	-	-	1,800
OTHER	6290	-	-	-	-	1,400	200	800	-	500	2,900
SUBTOTAL		-	-	-	-	5,500	3,000	1,200	200	1,500	11,400
OTHER SERVICES & CHGS:											
VEHICLE MAINTENANCE	6310	-	-	-	-	2,000	500	-	-	-	2,500
EQUIPMENT MAINTENANCE	6311	-	-	-	-	400	100	-	-	-	500
ELECTRIC UTILITIES	6320	-	-	-	-	-	200	16,000	-	700	16,900
POSTAGE & PHONE COSTS	6321	-	-	-	-	2,000	2,000	-	-	300	4,300
ACCOUNTING & AUDIT	6330	-	-	-	-	-	-	-	-	9,000	9,000
LEGAL SERVICES	6333	-	-	-	-	-	-	-	-	200	200
CONTRACT LABOR	6335	-	-	-	-	2,500	500	-	1,000	1,300	5,300
RENTAL/LEASES	6343	-	-	-	-	-	-	-	-	500	500
INSURANCE	6344	-	-	-	-	-	1,200	-	-	7,500	8,700
TRAVEL AND TRAINING	6345	-	-	-	-	1,000	200	-	-	500	1,700
ADVERTISING	6346	-	-	-	-	400	-	-	-	500	900
MEMBERSHIP DUES	6347	-	-	-	-	100	1,000	-	-	2,200	3,300
OTHER	6390	-	-	-	-	700	100	100	-	1,000	1,900
SUBTOTAL		-	-	-	-	9,100	5,800	16,100	1,000	23,700	55,700
CAPITAL OUTLAY	6490	-	-	-	-	-	-	-	-	-	-
TOTAL BUDGET		1,500	1,200	1,200	360	47,000	10,900	21,500	1,200	36,250	121,110
											121,110

TOWN OF COVINGTON
 DETAIL BUDGET WORKSHEET
 FY 18-19

FUND: UTILITIES AUTHORITY

<u>ACCOUNT TITLE</u>	<u>ACCT. CODE</u>	<u>UTILITIES</u>
PERSONAL SERVICES:		
SALARIES AND WAGES	6110	103,689
FICA & MEDICARE	6111	7,932
WORKMANS COMP.	6112	5,477
UNEMPLOYMENT	6113	486
RETIREMENT	6114	4,566
HEALTH & LIFE INSURANCE	6115	-
OTHER	6119	-
SUBTOTAL		122,150
MATERIALS & SUPPLIES:		
OFFICE SUPPLIES	6210	1,100
COMPUTER SUPPLIES	6211	-
VEHICLE PARTS & MATERIALS	6220	1,200
GASOLINE	6221	3,500
EQUIPMENT PARTS	6222	17,000
CHEMICALS	6224	1,500
WATER PURCHASES	6225	90,000
GAS PURCHASES	6230	65,000
OTHER	6290	7,500
SUBTOTAL		186,800
OTHER SERVICES & CHGS:		
VEHICLE MAINTENANCE	6310	500
ELECTRIC UTILITIES	6320	3,000
PHONE COSTS	6321	4,000
POSTAGE	6322	1,400
ACCOUNTING & AUDIT	6330	5,000
LABORATORY SERVICES	6334	1,500
CONTRACT LABOR	6335	15,000
PRINTING	6340	-
GARBAGE COLLECTION	6342	40,000
INSURANCE	6344	8,500
TRAVEL AND TRAINING	6345	500
ADVERTISING	6346	200
MEMBERSHIP DUES	6347	1,000
OTHER	6390	10,000
SUBTOTAL		90,600
CAPITAL OUTLAY	6490	10,000
DEBT SERVICE	6505	-
TOTAL BUDGET		409,550

TOWN OF COVINGTON - 2018/2019 PERSONNEL COST BUDGET WORKSHEET

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	O/T PAY	TOTAL GROSS	FICA	RETIRE	INS.	COMP.	UNEMPLOY	OTHER	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
GOVERNING BODY:												
Mayor	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Trustee	300	300	-	300	23	-	-	-	-	-	23	323
Total - Governing Body	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
GENERAL GOVERNMENT:												
Workers Compensation	-	-	-	-	-	-	-	5,498	-	-	5,498	5,498
Unemployment	-	-	-	-	-	-	-	-	800	-	800	800
Retirement	-	-	-	-	-	1,560	-	-	-	-	1,560	1,560
Total - General Government	-	-	-	-	-	1,560	-	5,498	800	-	7,858	7,858
CLERK												
Town Clerk	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
TREASURER:												
Town Treasurer	1,200	1,200	-	1,200	90	-	-	-	-	-	90	1,290
MUNICIPAL COURT:												
Clerk	360	360	-	360	30	-	-	-	-	-	30	390
Total - Municipal Court	360	360	-	360	30	-	-	-	-	-	30	390
STREETS:												
Superintendent	4,200	4,200	-	4,200	320	-	-	-	-	-	320	4,520
FIRE:												
Janitor	900	900	-	900	69	-	-	-	-	-	69	969
POLICE:												
Officer	30,000	30,900	-	30,900	2,364	-	-	-	-	-	2,364	33,264
Animal Control	1,500	1,500	-	1,500	115	-	-	-	-	-	115	1,615
Total - Police	31,500	32,400	-	32,400	2,479	-	-	-	-	-	2,479	34,879
GENERAL FUND TOTALS	40,860	41,760	-	41,760	3,192	1,560	-	5,498	800	-	11,050	52,810
												52,810
COVINGTON UTILITIES AUTHORITY:												
Utility Clerk	45,418	46,781	-	46,781	3,579	2,339	-	1,155	181	-	7,255	54,035
Part-time Clerk	2,400	2,400	-	2,400	184	-	-	100	24	-	308	2,708
Part-time Treasurer	2,472	2,472	-	2,472	189	-	-	996	25	-	1,210	3,682
Janitor	1,000	1,000	-	1,000	77	-	-	50	10	-	137	1,137
Utility Superintendent	43,239	44,536	-	44,536	3,407	2,227	-	2,975	181	-	8,790	53,326
Utility Part-time	6,500	6,500	-	6,500	497	-	-	200	65	-	762	7,262
CUA FUND TOTALS	101,029	103,689	-	103,689	7,932	4,566	-	5,477	486	-	18,461	122,150
												122,150