

FY 2016 BUDGET PROPOSAL

FOR THE
CITY OF TUTTLE,
TUTTLE PUBLIC WORKS AUTHORITY
AND THE
TUTTLE DEVELOPMENT AUTHORITY



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TABLE OF CONTENTS

I	BUDGET MESSAGE	5
II	BUDGET INSIGHT	15
	Budget Adoption Resolutions	16
	Published Fund Summary	19
	Sales Tax Performance	21
	TPWA Utility Rates	22
	Departments & Employee Authorization	26
	Pay Scales for FY 2015	31
	Five-year Budget Goals	34
III	GENERAL FUND	35
	Summary	36
	General Operations	37
	General Government	39
	Finance/City Clerk	41
	Administration	43
	Law Enforcement.....	45
	Fire/Rescue	47
	Municipal Court.....	49
	911 Communications.....	51
	Emergency Management	53
	Library	55
	Ballpark.....	57
	Parks & Recreation.....	59
	Community Development	61
	Animal Welfare	63
	Emergency Medical Services	65
IV	STREET & ALLEY FUND	67
V	CEMETERY OPERATIONS FUND.....	73
VI	CAPITAL IMPROVEMENTS FUND.....	79
	Summary	81
	General Operations	82
	General Government.....	83
	Law Enforcement.....	84
	Fire.....	85
	911 Dispatch.....	86
	Emergency Management	87
	Library.....	88
	Parks & Recreation.....	89
	Animal Welfare	91
	Emergency Medical Services	92
	Natural Gas.....	93
	Water	94
	Sanitary Sewer	95
VII	TUTTLE PUBLIC WORKS AUTHORITY FUND	97
	Summary	98
	General Operations	99
	General Government.....	101
	Natural Gas.....	103
	Water	105

	Sanitary Sewer	107
	Sanitation.....	110
	TPWA Administration	112
	Billing	114
VIII	SPRINGWOOD ACRES WATER SYSTEM FUND	117
IX	TUTTLE DEVELOPMENT AUTHORITY FUND	123

I. BUDGET MESSAGE



Budget Message for FY 2016

November 20, 2015

Dear Honorable Mayor, Councilmembers, and Tuttle Citizens,

I am pleased to present to you this proposed detailed budget for the City of Tuttle for Fiscal Year 2016. FY 2015 began stable financially, but weakened as we approached the end. Revenues are growing, but not fast enough to keep up with other rising costs. This is partially contributed to the rising costs of healthcare the City of Tuttle must pay its employees, and the flattening of sales tax revenues in relation to the weakened economy associated with the struggles of the state's oil and gas industry. We are not heading backwards financially like other communities in Oklahoma. As a matter of fact, our community continues to issue permits for new homes, and we have brokers and representatives for retailers and restaurants expressing interest in Tuttle. I am very optimistic regarding our financial future. However, caution is required to ensure we are able to provide our crucial services in an adequate and efficient manner until we begin to experience adequate revenue growth again. Additionally, it is also important to not stop our investment in projects that will continue to improve our community (and set the stage for even more economic growth). It is in this spirit I am presenting this year's budget plan.

General Labor Costs. The largest expense for the entire City is labor. In June 2013, the Mayor and City Council charged staff with creating a pay scale for employees. The pay scale was adopted and implemented at the beginning of FY 2014, increasing labor costs by 6.6% or \$170,000. Turnover has decreased in most departments, and worker productivity has increased as a result. The implementation of the pay plan is a two-year project. Several employees did not receive their full salary increases due to budgetary constraints during FY 2014. Most of these employees received part of their additional increases during FY 2015. There are some who are owed additional step increases as a part of the "catch up" program. The budgetary constraints for FY 2016 will not allow for the additional increases to be awarded until revenues improve.

The pay scale grants all full-time non-union employees performing satisfactorily an annual step increase within their grade at 2.0%, up to Step 12. The steps are 3% for police officers and firefighters per their Collective Bargaining Agreements. Additionally, all employees will also receive any cost-of-living adjustment ("COLA") granted by the City Council through the budget approval process. The US Social Security Administration recently announced that no COLA will be granted to those who receive Social Security benefits in 2016 due to the lack of inflation. Combined with the budgetary caution used in the development of the budget plan, no COLA increases are recommended for employees in FY 2016.

Healthcare is the second largest labor expense, behind only wages and salaries. The City of Tuttle pays 100% of the premium for coverage of all employees and pays a significant portion of the spouse and family coverage in an effort to make family coverage affordable to employees. In FY 2015, \$256,000 was budgeted for the city's cost of the health care, including dental. On July 1, 2015, the cost of the health care plan increased 16%.

Our healthcare insurance provider, Blue Cross Blue Shield of Oklahoma, announced their plans on the Federal Health Insurance Exchange for Oklahoma was increasing up to 35% for 2016. Other carriers have announced similar increases across Oklahoma and the nation. This budget plan assumes the cost of the health insurance plan will increase an additional 28% on July 1, 2016 to an annual cost of \$401,000. This represents over 12% of the city's labor costs.

\$20,000 is set aside in both the General Fund and the TPWA Fund, for a total of \$40,000 to cover the likely

increases. Staff will continue to monitor and shop health care insurers for the City in order to ensure we are receiving the best pricing for public and value for the employees.

Workers Compensation is another major expense for labor. A significant factor in the premiums the City pays for workers compensation insurance is past claim history. It is possible to lower the premiums paid by the City by 40% by preventing and mitigating worker injuries. Efforts will be made during FY 2016 to focus on employee safety – not only to lower our workers compensation insurance costs, but also because we do not want to see anyone harmed. Currently, Workers Compensation premiums represent 4% of the total labor cost at \$133,000 for FY 2016.

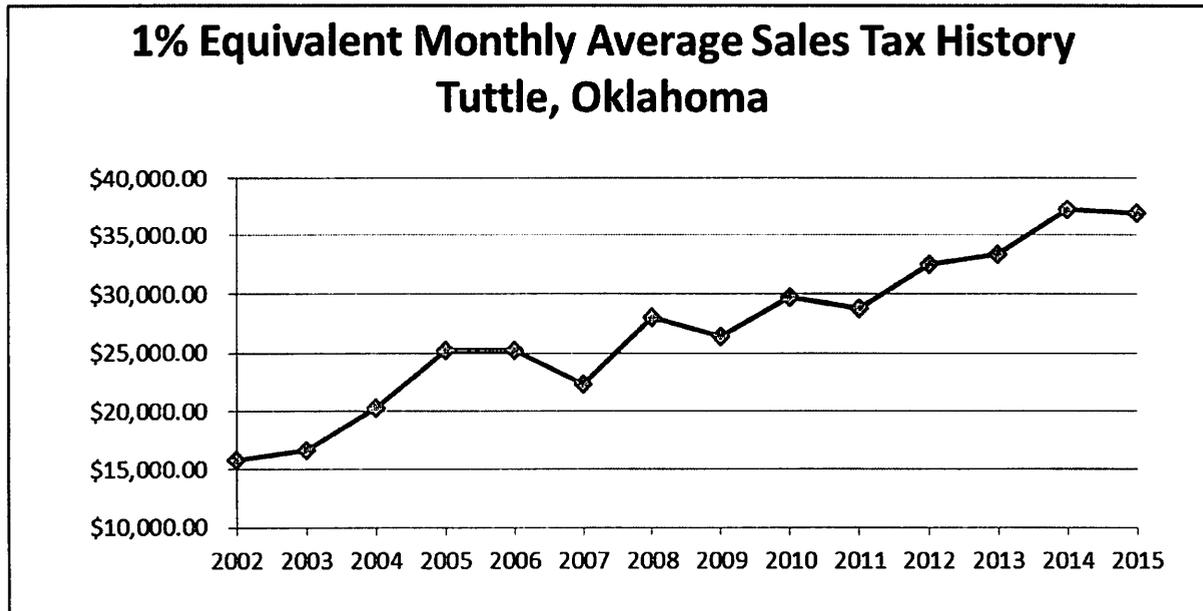
The total cost of labor is budgeted to be \$3.3 million, with 60% dedicated towards public safety salaries and benefits. The total increase in labor costs for FY 2016 is \$215,000.

GENERAL FUND

Revenue. The General Fund is the primary fund for city government. Many basic services, including administration, public safety, and parks, receive their appropriations through the General Fund.

The largest source of revenue for the General Fund is sales tax. Tuttle levies a 3% sales tax for the General Fund, plus a 1% sales tax for the Street & Alley Fund. The 1% equivalent for sales tax collections reached a new record high in FY 2014 at \$447,070, or \$1.34 million for the entire 3% sales tax. However, FY 2015 is down 0.74% for the year as of November 2015. The FY 2015 budget assumed 5% growth. Unless the December collections are significantly lower, Sales Tax Collections for all of FY 2015 should be overall flat as compared to FY 2014.

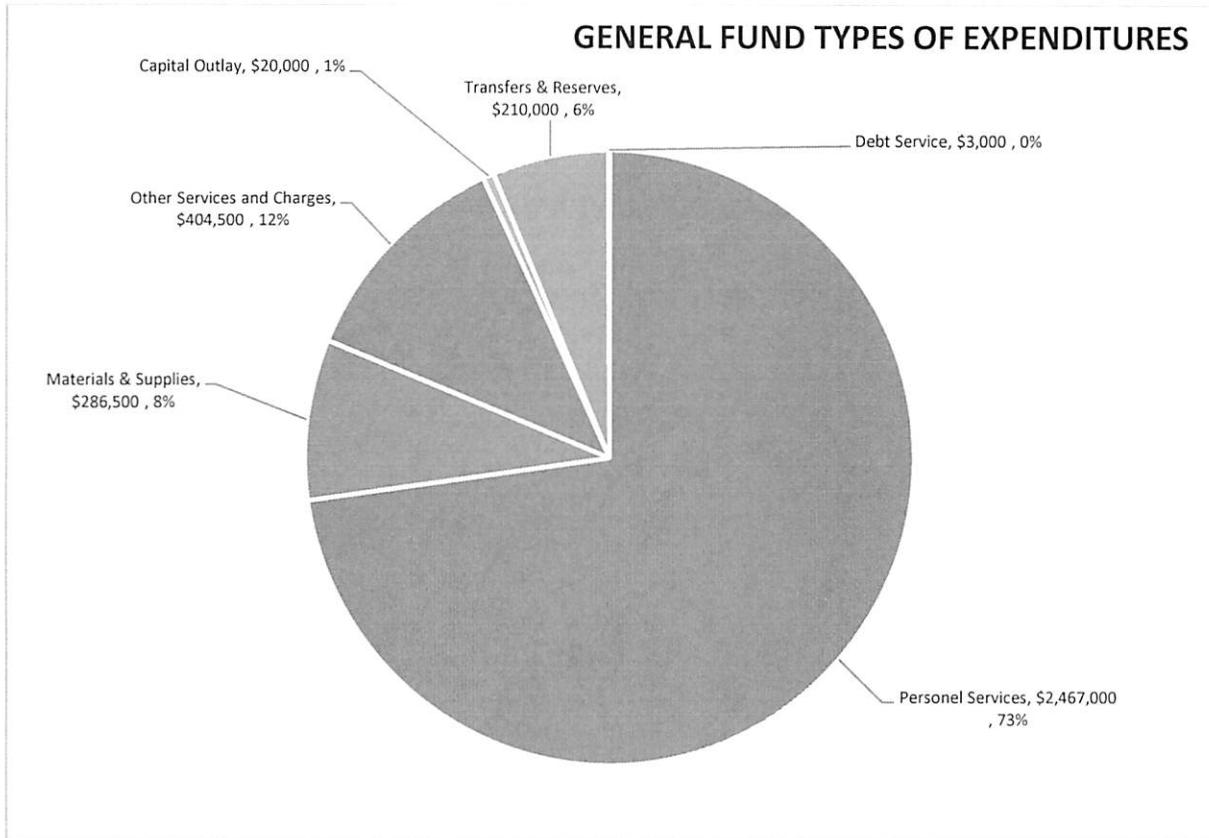
Tuttle is still experiencing a strong new housing market. The many new subdivisions that have been recently platted, combined with several hundred lots that are in the process of being platted. Sales Tax is assumed to increase a cautious 2.4% in FY 2016.



The second largest source of revenue for the General Fund is Use Tax. This is a tax typically levied on items, such as building materials and out-of-state purchases that are not physically purchased in town, but is delivered to one's home or site. It is the equivalent of a sales tax. Tuttle's Use Tax rates are equal to the Sales Tax rates. Use Tax collections are projected to generate \$152,000 in FY 2015, a 12% increase from the prior year. As strong building construction continues in 2016, Use Tax collections are also expected to increase. However, in an effort to remain cautious, the use tax is assumed to be flat for FY 2016.

A transfer from the Tuttle Public Works Authority is necessary in FY 2016, as it is every year. For FY 2016,

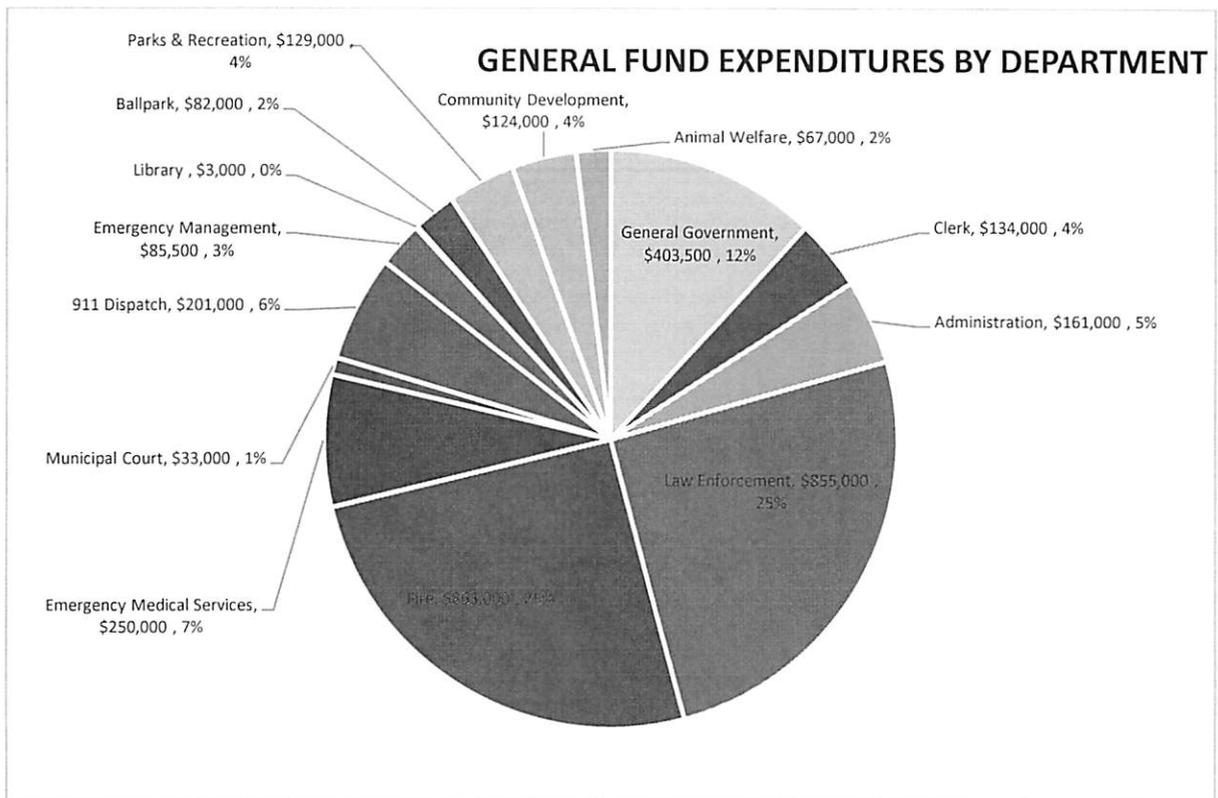
the transfer is scheduled to be \$235,000, a decrease of \$43,500 from FY 2015. This continues the trend of decreasing the transfers necessary for the General Fund to balance. It is important to note that while the transfer is programmed into the budget in an effort to keep the budget balanced, a transfer will only occur if necessary. Not all of the FY 2015 budgeted \$280,000 transfer will occur in 2015.



General Fund Appropriations. \$3,391,000 is recommended to be appropriated for the General Fund. Labor costs are the largest expenditure in the General Fund, at \$2,468,000 or 72.7 % of total expenses. This is an increase of 4% as compared to the budget for FY 2015. This is a little on the high side for municipal General Funds. It is important for labor costs to represent an appropriate percentage of expenditures, giving some leeway to cut back on materials and purchases should revenue sources begin to slip. The increase in FY2016 is partially related to the lackluster sales tax collections in FY 2015, the increased healthcare costs, and the significant pay raises granted to the firefighters as a part of their Collective Bargaining Agreement with the City of Tuttle.

General Government. The budget for General Government is lower than was appropriated for FY 2015. This reflects some cost trimming and not transferring money to the Capital Improvement Fund for police vehicles and the fire truck lease-purchase payments.

Finance/City Clerk. No notable changes are proposed.



Administration. The parks coordinator position has been moved to the Parks & Recreation Department, the Finance Officer position has been eliminated for budget reasons, and the part-time Treasurer has been moved to the City Clerk/Finance Department.

Law Enforcement. No notable changes are proposed.

Fire Department. The City of Tuttle switched from an all-volunteer fire department to a combination full-time and part-volunteer fire department in 2011. The firefighters unionized in late 2014, and their first Collective Bargaining Agreement addressing firefighter compensation was approved and ratified in November 2015. The firefighters received sizable pay raises. The firefighters were made aware during the negotiations process that all salary increases would be absorbed into the existing allocations for the Fire Department and the Emergency Medical Services Department, plus the additional \$50,000 allocated to Tuttle from the Grady County Emergency Medical Services Board ("522 Board") as a paramedic staffing incentive. As a result, the overall funding for the two departments, at \$1,113,000, represents only a \$50,000 increase. The rest of the estimated \$113,000 in labor costs will be absorbed by remainder of the Fire and Emergency Medical Service Departments' budget allocation.

Emergency Management. Emergency Management is an important and vital role for any and all communities – especially in Oklahoma. However, it is not common for communities the size of Tuttle to have a stand-alone Emergency Management Department with a full-time dedicated employee. The Emergency Management Director also assists with grants and information technology. As with any organization the size of Tuttle, it is sometimes necessary for everyone to help with collateral duties. Due to the sporadic nature of Emergency Management, other supervisory duties will be assigned to the Emergency Management Director. This will include the general supervision of the Parks & Recreation Coordinator and the Building Inspector.

Library. This is a minimally-funded department to track the revenues received by the City from the Friends of the Tuttle Public Library and used to reimburse some of the City's expenses for the library building, such as electricity. The library, opened in 2014, is a volunteer library operated by the Friends of the Tuttle Public Library.

Parks & Recreation. The Parks & Recreation Programming Coordinator was moved to this position from

the Administration Department. This department programs the Ice Cream Festival, Home for the Holidays, and other community events that are intended to be self-funding.

Ballfields. This is a new department created in 2015 when the City of Tuttle began operating the baseball and softball fields at Schrock Park. This includes maintenance and upkeep of the fields, gate, and concession stand. This department is intended to be self-funding.

Community Development. One building inspector position is funded in the Community Development Department. The City Manager has doubled as the Community Development Director for many years. The Emergency Management Director position will begin to supervise the day-to-day operations of this department in FY 2016 although the City Manager will continue to provide guidance for planning and zoning matters.

Tuttle has been experiencing rapid residential growth, making it one of the busiest suburban building departments in the state. In future years, additional labor investment will be needed in this department.

Mapping services are also a need for the City. Currently, the City Manager also is the GIS specialist when time permits. It is important to map many functions of the community, including the water, gas, and sewer systems. In future years, additional labor investment in a part-time GIS specialist will be needed.

The Code Enforcement/Animal Welfare Officer assists with code enforcement activities.

A part-time intern position will provide some basic, entry level help with the Community Development Department.

Animal Welfare. No notable changes are proposed.

Emergency Medical Services. The mechanic position has been transitioned over to the Fire Department and converted to a full-time firefighter position. With ten full-time firefighters (at least six will be paramedics) and two non-firefighter EMT's, the number of part-time EMT hours has been reduced.

STREET & ALLEY FUND

The Street & Alley Fund is primarily funded with a dedicated 1% sales tax. Unfortunately, it is not near enough to regularly schedule major street rebuilding and rehabilitation projects on a regular basis. When combined with the very little amount of funding Tuttle receives from the State's fuel and motor vehicle taxes, a significant portion of the total funding available for streets is used for right-of-way mowing, street repairs, street lights, snow removal, and other street maintenance and operation expenses. Street lights alone account for 6% of the annual operating costs.

In FY 2015, \$100,000 will be allocated for overlaying streets. Assuming help from Grady County, staff estimates about one mile of road can be overlaid for this amount. The City Council will select the streets to be overlaid.

Street repair and maintenance will also be increased from \$100,000 to \$200,000 to focus on filling potholes, crack sealing, and replacing small sections of roadways that have failed. This will be achieved by a one-time \$100,000 transfer from the Tuttle Public Works Authority.

CEMETERY OPERATIONS FUND

No notable changes are recommended.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund is primarily funded with the Capital Improvement Fee adopted by the City Council in 2010. This \$6.50 fee is assessed to every TPWA utility account in Tuttle. The fee can only be used for capital projects. The fee is forecast to generate \$205,000 in FY 2016. Of this, \$140,000 is appropriated to be transferred to the TPWA to help cover the debt service on the 2011 Sewer Improvement Note.

Many smaller dedicated fees are also accounted for in the Capital Improvement Fund. This includes the impact fees for the sanitary sewer, water, and natural gas utilities, and an impound fee for law enforcement. This will be the fourth year these fees will be in the Capital Improvement Fund. Reserve line items have been set up to keep the money in reserve, combined with the revenues the fees generated in previous years that were not spent.

Many major projects are scheduled in FY 2016. Most of these projects are possible because of grants the City has been aggressively pursuing over the past several years. Notable projects identified for funding in the Capital Improvement Fund are as follows:

- Construction of new recreation trails at new 40-acre park (grant);
- Construction of City Hall 2nd Floor Offices (using remaining funds from the City Hall construction note); and
- Construction of soccer fields at new 40-acre park (grant).

These projects have been programed for several years.

A grant will likely be used, combined with using some of the water impact fees, to install a new water well.

TUTTLE PUBLIC WORKS AUTHORITY (TPWA) FUND

The TPWA funds the utility operations for Tuttle. Massive investments in our utility systems began in 2007, and continue today. The TPWA fund is also used to help pay for the funding gaps in the General Fund and some capital improvements.

The next phase of the sanitary sewer system expansion will be constructed in FY 2016. This expansion will provide sewer to new development along the west side of N Mustang Rd from E Silver City Ridge to about ¼ mile south of E Tyler Dr. To help cover the debt service needed to fund this project, the TPWA Board of Directors (comprised of the City Council) voted to increase the base rates for each utility, beginning with the January billing cycles (typically billed on the last day of January). This is the first rate increase since 2010. The revenues generated from the rate increases are included in the projected revenues.

General Operations & Government. For FY 2016, a one-time transfer of \$100,000 is scheduled from the TPWA to the Street and Alley Fund to help boost street repairs. An additional one-time transfer of \$250,000 is also scheduled to be transferred from the TPWA to the new Tuttle Development Authority to provide the “seed” money for the construction of the new fiber-to-home broadband project. Carryover funds for the TPWA continue to be strong. Additional spending of the carryover funds is not recommended at this time since the additional cash may be needed to help provide additional support to the General Fund if sales tax collections continue to weakly perform.

Natural Gas. The largest expense in the Natural Gas Department is the fuel we purchase from Constellation Energy for our system. Natural gas sales was just below targets for FY 2015. Natural gas sales and cost assumptions from FY 2015 were also used for FY 2016 with some slight tweaks.

No major projects are scheduled for the Gas Department during FY 2016, although additional allocations may need to be made to expand natural gas lines into new neighborhoods that may be constructed during the year, and into neighborhoods that are requesting natural gas service. Continued price spikes in propane gas prices during extreme cold periods may help increase interest and demand from potential natural gas customers. Funding sources will have to be examined prior to moving ahead with any unbudgeted projects.

Water. We are still recovering from the drop in water sales that resulted when Grady County Rural Water District #6 stopped purchasing water from the TPWA during FY 2013. The rainy summers during FY 2014 and FY 2015 have also continued its impact on water revenues. With the growth in new water customers,

water sales are up as compared to FY 2014 and FY 2015.

The City of Blanchard has been purchasing water from Tuttle on an emergency basis ever since their water main from the City of Oklahoma City was destroyed during the May 2015 floods. It was necessary for the TPWA to purchase water from Newcastle this summer to help with the extra demand put on our system. We are charging Blanchard the same rate we are charged from Newcastle, plus a 10-cent per 1,000 gallon mark-up. Since this is a temporary arrangement, the revenues and expenses associated with the Blanchard water sales is not included in the FY 2016 budget.

In FY 2015, the TPWA Board of Directors approved the purchase of new pick-up trucks with 5-year financing. The debt service is reflected in the water department budget.

With the new budget year the Water Department will begin replacing older water meters with new Automatic Read Meters. This will allow for meters to be read much more efficiently, freeing up a significant amount of labor to perform other tasks. About 1,500 to 2,000 labor hours are used annually to read water meters. Roughly a little over half of the community will receive the new meters in 2016. This project will be funded by an approximate \$350,000 financing through the Oklahoma Water Resources Board. \$250,000 of the principle will be forgiven by the OWRB as a part of their water efficiency program. The actual expenses will be budgeted at a later time through Fund 8 since these expenditures are required to be segregated by the OWRB.

A water well may be drilled as a part of a grant received from the Association of South Central Oklahoma Governments. The expenses associated with this project are not budgeted for FY 2016 until the project is finalized. The additional funding for the water well beyond the grant will likely be come the water impact fee reserve and/or the Springwood Acres Fund reserve.

No other major projects are planned for the water system. Planning may begin on examining the feasibility of extending water service to some neighborhoods not currently served today.

Sanitary Sewer. FY 2012 was the first year that the TPWA assessed sanitary sewer bills based on the users' average winter consumption. Revenues grew slightly in FY 2012 and 2013. In FY 2014, building permits began to be issued to construct homes in the new Deer Ridge Run Subdivision, which offers sanitary sewer to every lot. The first home occupant established service in November 2014, and many more new connections were established in FY 2015. As more homes are connected in FY 2016, the sewer revenues will continue to grow.

About \$200,000 remains unspent from the 2011 Sewer Improvements Note. The remainder portion of this money will be used for the Phase 3 sewer expansion. The expenditures for the Phase 3 sewer expansion are not included in the budget at this time since final costs are not ready. When the costs are finalized and the project budget is complete, a budget supplement will be presented for possible approval.

The new debt service for the sewer expansion is included in the budget. The estimated annual payments are expected to be \$295,000. The amount of the debt service in FY 2016 will be lower since it will be the first year of the loan. However, I budgeted for the full \$295,000 so we will not spend the money elsewhere and potentially become dependent on the extra one-time money.

In Fall 2015, the TPWA Board of Directors approved a new position to be funded in the Sewer Department. Due to the tight budget environment for FY 2016, the position was eliminated.

Sanitation. Revenues and expenditures are expected to remain steady in FY 2015, with some slight growth due to residential growth.

TPWA Administration. A new position was created in Fall 2015 to do line locates. Line locates has traditionally been performed by employees of the Gas Department. With the continued expansion of all our utilities, and the massive amount of construction we are experiencing, line locates is now a full-time job. This position will be budgeted through the TPWA Administration Department. Additional demand for line locates will be created beginning in 2016 when the new fiber-to-home broadband project begins. The TPWA will be responsible for the locates associated with the new fiber system when completed.

Billing Department. No notable changes are proposed.

TUTTLE DEVELOPMENT AUTHORITY (TDA) FUND

The Tuttle Development Authority was created in Summer 2015. The purpose of this authority is to aid in the economic development of Tuttle. The first project will be the installation of a fiber-to-home broadband internet system. The contracts and financing for the project will be finalized in FY 2016. Seed funds in the amount of \$250,000 will be transferred from the TPWA to the TDA until the system begins generating revenues. A more comprehensive budget will be developed after the financing is in place. The Broadband Department will be created to house the associated expenditures.

It is anticipated that the economic development activities will be funded through this authority in future fiscal years.

While the current economic situation has created challenges for the FY 2016 budget, I feel this proposal meets these challenges and keeps the City of Tuttle moving forward. I would like to thank our wonderful staff. They are able to perform incredible work with the minimum resources we have available. We are very blessed to have them.

Sincerely,



Tim Young
City Manager

II. BUDGET INSIGHT



**CITY OF TUTTLE
RESOLUTION NO. 2015-27**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE FISCAL YEAR 2016 BUDGET FOR THE CITY OF TUTTLE, OKLAHOMA IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT

WHEREAS, the provisions of the Municipal Budget Act (Section 17-201 through 17-216 of Title 11) have been adopted by the City Council of the City of Tuttle, Oklahoma; and

WHEREAS, Section 17-209A requires the annual budget to be adopted by the City Council of the City of Tuttle, Oklahoma by resolution no later than seven (7) days prior to the beginning of the fiscal year.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA:

SECTION 1. The accompanying annual budget document sets forth the estimated revenue and appropriations for the General Fund, the Street & Alley Fund, the Cemetery Fund, the Capital Improvement Fund, the Springwood Acres Fund, and the Tuttle Public Works Authority as approved by the City Council.

SECTION 2. The accompanying budget document complies with the requirements of the Act by including:

1. The Budget Message.
2. The Budget Summary -- All Funds.
3. The Fund Budget Summaries.
4. The Departmental Appropriations by Account Category.

SECTION 3. In accordance with Section 17-215 D, the City Council of the City of Tuttle, Oklahoma has determined that expenditures and encumbrances may not be authorized that exceed the legal level of control by Department of any fund.

SECTION 4. All budget amendments, including supplemental, decrease or transfer appropriations, to the legal level of control as defined above will require City Council approval.

SECTION 5. The proposed budget summary and announcement of a public hearing regarding the proposed budget was published in the Tuttle Times on Wednesday, November 25, 2015.

SECTION 6. A public hearing was conducted on December 14, 2015.

ADOPTED AND APPROVED this 14th day of December, 2015.

Tommy Joe Chester, MAYOR

ATTEST:

Wendy Marble, CITY CLERK
(SEAL)

**TUTTLE PUBLIC WORKS AUTHORITY
RESOLUTION NO. 2015-03**

A RESOLUTION OF THE CHAIRPERSON AND TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY, CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE FISCAL YEAR 2016 BUDGET FOR THE TUTTLE PUBLIC WORKS AUTHORITY

BE IT RESOLVED BY THE CHAIRPERSON AND TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY, CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA:

SECTION 1. The accompanying annual budget document sets forth the estimated revenue and appropriations for the Tuttle Public Works Authority for Fiscal Year 2016.

ADOPTED AND APPROVED this 14th day of December, 2015.

Tommy Joe Chester, CHAIRPERSON

ATTEST:

Wendy Marble, TPWA SECRETARY
(SEAL)

**TUTTLE DEVELOPMENT AUTHORITY
RESOLUTION NO. 2015-01**

A RESOLUTION OF THE CHAIRPERSON AND TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY, CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE FISCAL YEAR 2016 BUDGET FOR THE TUTTLE DEVELOPMENT AUTHORITY

BE IT RESOLVED BY THE CHAIRPERSON AND TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY, CITY OF TUTTLE, GRADY COUNTY, STATE OF OKLAHOMA:

SECTION 1. The accompanying annual budget document sets forth the estimated revenue and appropriations for the Tuttle Development Authority for Fiscal Year 2016.

ADOPTED AND APPROVED this 14th day of December, 2015.

Tommy Joe Chester, CHAIRPERSON

ATTEST:

Wendy Marble, TDA SECRETARY
(SEAL)

PUBLIC NOTICE

The City of Tuttle operates under the Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes, as revised.

The City of Tuttle Council Members will hold a public hearing on **Monday, December 14, 2015, at 7:00 p.m.** at the Tuttle City Hall, 221 W Main, Tuttle, Oklahoma. The purpose of this public hearing is to receive comments on the proposed Budgets for Fiscal Year 2016.

The City Council encourages your comments. Any person wishing to comment on the proposed budget may do so in writing or in person at the public hearing. The proposed budget summary is as follows:

**BUDGET SUMMARY
FISCAL YEAR 2016**

Estimated Revenue	General Fund	TPWA	TDA	Springwood Acres	Capital Imps	Cemetery	Streets	Total
Taxes	\$ 1,776,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523,000	\$ 2,299,500
522 Funds	\$ 257,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,000
EMS Collections	\$ 369,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,000
Fines & Forfeitures	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000
Gas Utilities & Fees	\$ -	\$ 1,107,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,107,000
Water Utilities & Fees	\$ -	\$ 1,015,800	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 1,040,800
Sewer	\$ -	\$ 323,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 323,000
Sanitation	\$ -	\$ 819,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 819,000
Grants	\$ -	\$ -	\$ -	\$ -	\$ 301,000	\$ -	\$ -	\$ 301,000
Cemetery Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,500	\$ -	\$ 55,500
Financing Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvement Fees	\$ -	\$ -	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ 205,000
Other Revenues	\$ 285,100	\$ 766,000	\$ -	\$ 200	\$ 62,500	\$ 11,200	\$ 21,100	\$ 1,146,100
Grady County Fire Tax	\$ -	\$ -	\$ -	\$ -	\$ 62,000	\$ -	\$ -	\$ 62,000
E 911 Allocations	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Transfer In	\$ 235,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 100,000	\$ 585,000
Fund Balance	\$ 236,500	\$ -	\$ -	\$ 47,000	\$ 490,000	\$ 201,000	\$ 130,000	\$ 1,104,500
Total Revenue	\$ 3,391,100	\$ 4,030,800	\$ 250,000	\$ 72,200	\$ 1,120,500	\$ 267,700	\$ 774,100	\$ 9,906,400

Appropriations	General Fund	TPWA	TDA	Springwood Acres	Capital Imps	Cemetery	Streets	Total
General Government	\$ 403,500	\$ 1,164,000	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ 1,727,500
E.M.S.	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Police	\$ 855,000	\$ -	\$ -	\$ -	\$ 66,000	\$ -	\$ -	\$ 921,000
Fire	\$ 863,000	\$ -	\$ -	\$ -	\$ 82,000	\$ -	\$ -	\$ 945,000
Park	\$ 129,000	\$ -	\$ -	\$ -	\$ 434,000	\$ -	\$ -	\$ 563,000
Municipal Court	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,000
Animal Welfare	\$ 67,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,000
Emergency Management	\$ 85,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,500
Finance	\$ 134,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,000
Community Development	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,000
Street & Alley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 774,000	\$ 774,000
Cemetery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 258,000	\$ -	\$ 258,000
Gas	\$ -	\$ 822,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 872,000
Water	\$ -	\$ 763,300	\$ -	\$ 72,200	\$ 70,200	\$ -	\$ -	\$ 905,700
Sewer	\$ -	\$ 506,000	\$ -	\$ -	\$ 209,000	\$ -	\$ -	\$ 715,000
Sanitation	\$ -	\$ 420,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420,000
Administration	\$ 161,000	\$ 176,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337,000
E 911 Communications	\$ 201,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,000
Library	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Ballpark	\$ 82,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,000
Billing	\$ -	\$ 177,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,000
Broadband	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Appropriations	\$ 3,391,000	\$ 4,028,300	\$ 250,000	\$ 72,200	\$ 1,071,200	\$ 258,000	\$ 774,000	\$ 9,844,700

POSTED _____
 TIME _____
 SIGNED _____

CITY CLERK _____
 SEAL _____

City of Tuttle, Oklahoma 1% Sales Tax History Report

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	% Change
January	\$ 19,005.69	\$ 12,379.48	\$ 25,374.82	\$ 21,388.17	\$ 25,260.11	\$ 20,307.60	\$ 27,223.70	\$ 25,164.08	\$ 26,951.20	\$ 27,209.60	\$ 37,119.03	\$ 33,819.72	\$ 30,068.30	\$ 31,743.09	5.57%
February	\$ 15,033.34	\$ 12,380.03	\$ 17,842.02	\$ 22,621.57	\$ 21,907.52	\$ 23,759.43	\$ 24,752.24	\$ 28,457.82	\$ 27,174.53	\$ 22,792.56	\$ 26,306.44	\$ 30,599.06	\$ 33,807.41	\$ 35,285.24	4.37%
March	\$ 7,561.52	\$ 12,500.00	\$ 17,493.25	\$ 22,705.09	\$ 26,669.51	\$ 21,401.77	\$ 28,353.54	\$ 26,398.94	\$ 22,886.97	\$ 28,544.23	\$ 28,536.43	\$ 28,053.82	\$ 35,910.08	\$ 31,267.42	-12.93%
April	\$ 17,247.19	\$ 12,500.00	\$ 17,680.59	\$ 21,592.20	\$ 22,036.54	\$ 22,819.15	\$ 25,165.42	\$ 24,510.39	\$ 25,610.49	\$ 31,942.95	\$ 30,466.93	\$ 30,662.73	\$ 32,994.53	\$ 32,552.50	-1.34%
May	\$ 16,598.29	\$ 15,154.66	\$ 21,014.98	\$ 26,245.29	\$ 29,271.64	\$ 22,340.79	\$ 29,025.30	\$ 28,898.79	\$ 30,076.76	\$ 30,681.43	\$ 29,775.50	\$ 28,713.98	\$ 36,121.19	\$ 37,332.57	3.35%
June	\$ 16,988.26	\$ 20,673.98	\$ 15,760.24	\$ 26,457.21	\$ 30,247.75	\$ 22,779.45	\$ 28,121.48	\$ 29,029.34	\$ 29,544.20	\$ 29,667.35	\$ 30,813.53	\$ 35,943.45	\$ 36,908.68	\$ 37,348.64	1.19%
July	\$ 12,379.22	\$ 19,047.92	\$ 18,963.34	\$ 25,660.19	\$ 26,563.96	\$ 22,304.26	\$ 26,530.56	\$ 24,038.08	\$ 35,502.11	\$ 26,214.01	\$ 30,845.21	\$ 38,815.44	\$ 36,540.21	\$ 37,721.86	3.23%
August	\$ 17,862.72	\$ 18,232.56	\$ 20,115.18	\$ 28,695.71	\$ 26,504.85	\$ 21,687.86	\$ 29,743.43	\$ 23,512.44	\$ 38,521.47	\$ 28,624.43	\$ 29,963.42	\$ 34,346.47	\$ 48,299.26	\$ 41,075.75	-14.96%
September	\$ 12,776.62	\$ 20,882.77	\$ 24,349.04	\$ 26,480.36	\$ 23,227.33	\$ 22,536.33	\$ 30,585.59	\$ 27,249.03	\$ 36,825.74	\$ 27,471.42	\$ 38,017.21	\$ 34,660.82	\$ 34,353.93	\$ 45,125.91	31.36%
October	\$ 19,859.09	\$ 19,402.67	\$ 22,490.28	\$ 31,531.74	\$ 24,815.86	\$ 22,137.20	\$ 25,085.39	\$ 26,612.12	\$ 31,316.62	\$ 33,983.77	\$ 37,759.89	\$ 37,467.26	\$ 38,914.00	\$ 38,915.84	0.00%
November	\$ 17,059.00	\$ 19,146.06	\$ 21,163.72	\$ 27,555.27	\$ 23,922.02	\$ 21,109.52	\$ 34,838.00	\$ 28,697.31	\$ 26,441.05	\$ 32,753.81	\$ 31,182.59	\$ 33,073.25	\$ 41,020.07	\$ 38,408.75	-6.37%
December	\$ 16,942.17	\$ 18,092.19	\$ 21,882.83	\$ 22,462.29	\$ 22,809.32	\$ 24,642.64	\$ 27,197.71	\$ 24,156.66	\$ 26,200.75	\$ 25,632.08	\$ 39,860.23	\$ 34,327.25	\$ 42,133.15		-100.00%
Total	\$ 189,313.11	\$ 200,392.31	\$ 244,130.29	\$ 303,395.08	\$ 303,236.40	\$ 267,825.99	\$ 336,622.36	\$ 316,724.99	\$ 357,051.87	\$ 345,517.62	\$ 390,646.39	\$ 400,483.24	\$ 447,070.81	\$ 406,777.58	
FY Monthly Average	\$ 15,776.09	\$ 16,699.36	\$ 20,344.19	\$ 25,282.92	\$ 25,269.70	\$ 22,318.83	\$ 28,051.86	\$ 26,393.75	\$ 29,754.32	\$ 28,793.14	\$ 32,553.87	\$ 33,373.60	\$ 37,255.90	\$ 36,979.78	-0.74%
FY % Change from Prior FY	-8.07%	5.85%	21.83%	24.28%	-0.05%	-11.68%	25.69%	-5.91%	12.73%	-3.23%	13.06%	2.52%	11.63%	-0.74%	

 Represents new record monthly sales tax revenue amount

TPWA RESOLUTION 2015-04

A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE WATER, SEWER, GAS, AND SANITATION UTILITIES AND OTHER SERVICES AS PROVIDED FOR THE TUTTLE PUBLIC WORKS AUTHORITY

WHEREAS, the Tuttle Public Works Authority (hereinafter "Authority") is required to ascertain and recover certain Authority costs from fees and charges levied therefore in providing utility services, products and regulations; and

WHEREAS, The Board of Trustees of the Authority shall periodically cause a review of Authority fees and charges to recover the percentage of Authority costs in providing City services, products and regulations and recommend adjustments; and

WHEREAS, the Board of Trustees of the Authority last adjusted utility rates November 12, 2012; and

WHEREAS, the Board of Trustees of the Authority has caused a review of all Authority fees and charges and determined the cost for such fees.

NOW THEREFORE BE IT RESOLVED BY THE CHAIRPERSON AND TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY, CITY OF TUTTLE, OKLAHOMA, that;

SECTION 1. That the following fees, rates and charges in Attachment "A" are hereby approved to become effective for the utility bills mailed for February 1, 2016 (processed January 31, 2016); and the General Manager and City Clerk are hereby authorized to execute same for, and on behalf of, the Authority, and to do all other lawful things necessary to carry out the terms and conditions of this Resolution.

SECTION 2. That all base, minimum, and other mandatory per customer charges for multi-tenant accounts with shared services are assessed on a per unit basis, regardless of occupancy. For minimum charges on shared accounts, the minimum consumption shall be multiplied by the number of units covered (i.e. a shared water account with 10 residential units will be billed for a minimum of 20,000 gallons of water with \$121.20 as the base fee, and the additional per 1,000 gallons will be billed for actual usage above 20,000 gallons).

SECTION 3. The sewer user charge for each single-family residential or housekeeping unit of a residential domestic user may be calculated, based upon a "winter period consumption base."

(1) *Established accounts.* For established accounts, said winter period consumption base shall be the average amount of water consumed by a residential or housekeeping unit during three billing months ending between December 1 of any one year and March 1 of the subsequent year. The winter period consumption base shall be recalculated annually and shall become effective after the last billing period of the base setting months.

(2) *New accounts.* If a residential domestic sewer user does not have a winter period consumption base at their current residential or housekeeping unit, for whatever reason, and had not relocated within the service area as provided in Subsection (3), the user will not be eligible to participate in the winter period consumption base program until the following winter when a winter period consumption base can be calculated for said unit.

(3) *Customers relocating within the service area.* A residential domestic sewer user relocating within the service area to a similar residential or housekeeping unit during or after their winter period consumption base has been established shall be charged on the basis of either the winter period consumption base established at his previous premises or facility, or a winter period consumption base of 7,000 gallons, or a winter period consumption base in accordance with similar uses at similar premises, until such time as the new winter period consumption base is established for said residential or housekeeping unit as stated in

Subsection (1). The City Clerk, or their designated representative, shall decide which base would provide a reasonable sewer user charge for the new unit.

(4) *Multi-family units*. Winter averaging shall not be available to multi-family housing units with shared utility accounts.

PASSED ADOPTED AND APPROVED THIS 14th DAY OF DECEMBER, 2015.

Tuttle Public Works Authority

Tommy Joe Chester, Chairperson

ATTEST:

Wendy Marble, City Clerk

(SEAL)

TUTTLE PUBLIC WORKS AUTHORITY FEE SCHEDULE

As of December 14, 2015

Water Rates (per unit)

First 2,000 gallons	\$16.12 (minimum)
Next 5,000 gallons	\$6.11/1,000 gallons
All above 7,000 gallons	\$6.16/1,000 gallons
Customers outside of city limits	120% of in-city rates

Water Tap/Connection Fees

¾" meter only	\$300.00
¾" tap/meter	\$650.00
1" meter only	\$400.00
1" tap/meter	\$800.00
1 ½" meter only	\$850.00
1 ½" tap/meter	\$1,250.00
2" meter only	\$1,200.00
2" tap/meter	\$1,800.00
All other sizes	Actual cost + \$200

Other Water Fees

New service initiation fee	\$200.00
New service impact fee	\$300.00
Temporary service fee	\$20.00
Water truck and tank filling fee (during business hours)	\$20.00/hour + \$20.00/1,000 gallons (\$50.00 minimum)
Water truck and tank filling fee (during non-business hours)	\$20.00/hour + \$20.00/1,000 gallons (\$100.00 minimum)
Hydrant meter rental	\$20.00/day + cost of water
Or	\$200/month + cost of water
Pool filling fee (during business hours for water customers)	\$20.00/hour + \$7.00/1,000 gallons (no minimum)
Pool filling fee (during business hours)	\$20.00/hour + \$10.00/1,000 gallons (\$50.00 minimum)
Pool filling fee (during non-business hours)	\$40.00/hour + \$10.00/1,000 gallons (\$100.00 minimum)

Sewer Rates – Residential (per unit)

First 2,000 gallons of water consumed	\$21.00
Next 3,000 gallons (2,000 to 4,999 gallons of water consumed)	\$2.50/1,000 gallons
Next 1,000 gallons (5,000 to 6,999 gallons of water consumed)	\$2.75/1,000 gallons
Each additional 1,000 gallons consumed above 7,000 gallons	\$3.00/1,000 gallons
Customers outside of city limits	120% of in-city rates

Sewer Rates – Commercial (per unit)

First 2,000 gallons of water consumed	\$28.50
Next 3,000 gallons (2,000 to 4,999 gallons of water consumed)	\$2.00/1,000 gallons
Each additional 1,000 gallons consumed above 5,000 gallons	\$2.50/1,000 gallons
Customers outside of city limits	120% of in-city rates

Sewer Rates – Non-Profit (per unit)

First 2,000 gallons of water consumed	\$28.50
Next 3,000 gallons (2,000 to 4,999 gallons of water consumed)	\$2.00/1,000 gallons
Each additional 1,000 gallons consumed above 5,000 gallons	\$2.50/1,000 gallons

Other Sewer Fees

Residential taps.....	\$750.00
Commercial taps	\$750.00
New service initiation fee	\$200.00
New service impact fee.....	\$700.00 + \$0.03/sq. ft. of property served

Natural Gas Rates (per unit)

Base rate residential	\$14/month + fuel/service fees
Base rate commercial	\$14/month + fuel/service fees
Fuel/service fees	wholesale cost of fuel, transportation/delivery, line loss, + \$3.00/mcf used
Customers outside of city limits	120% of in-city rates

Natural Gas Tap/Connection Fees

250 CFH meter only	\$550.00
250 CFH tap/meter.....	\$1,000.00
425 CFH meter only	\$725.00
425 CFH tap/meter.....	\$1,200
All other sizes	Actual cost + \$200 processing fee

Other Natural Gas Fees

New service initiation fee	\$200.00
New service impact fee.....	\$300.00

Sanitation Rates Residential (per unit)

Single polycart.....	\$22.00
Additional polycart.....	\$6.50 each
Single polycart – disability assistance.....	\$17.00
Single polycart – senior citizen.....	\$17.00

Sanitation Rates Commercial (per unit)

Single polycart.....	\$22.00
Additional polycart.....	\$8.50 each
Commercial bin locks	\$3.00 each

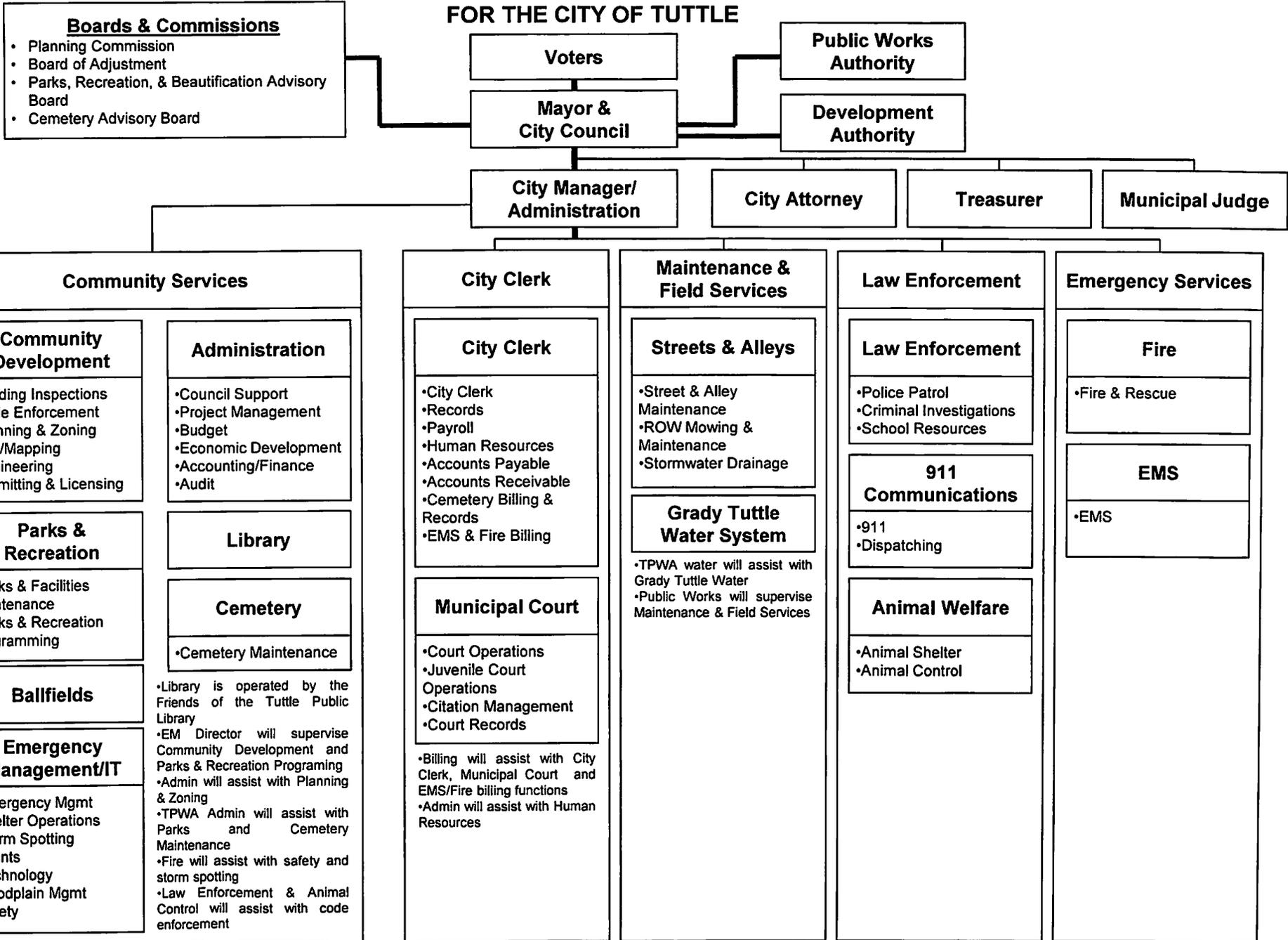
Dumpster Rates (per unit)

	2 yard	3 yard	4 yard	6 yard	8 yard
1x per week	\$58.00	\$69.00	\$83.00	\$108.00	\$136.00
2x per week	\$97.00	\$113.00	\$129.00	\$161.00	\$187.00

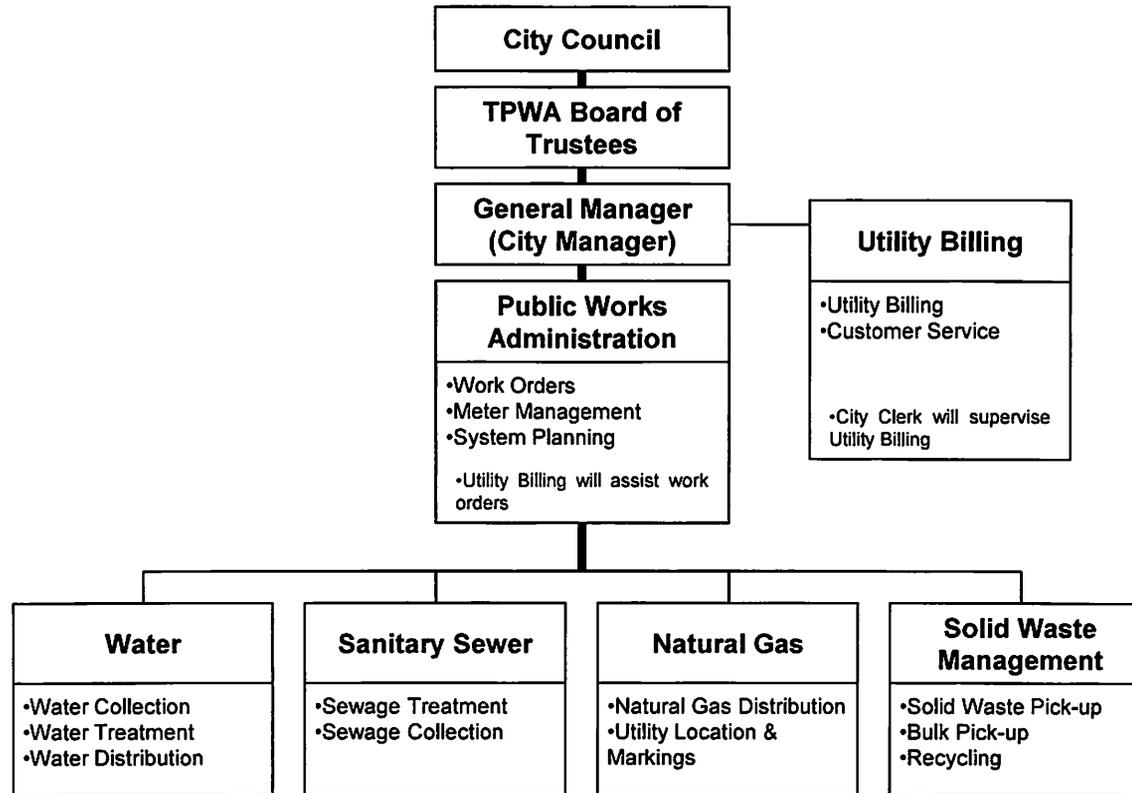
Miscellaneous Fees

Capitol Improvement (CIP) Fee (per unit).....	\$6.50
Late fee	5.0%
Service interruption fee (for non-emergency repairs)	\$25.00
Service interruption fee (for after-hours, non-emergency repairs).....	\$100.00
Transfer of service fee	\$25.00/utility
Cutoff fee (charged when placed on the cutoff list)	\$25.00
Restoration of service fee (after cutoff of utility) per §16-160	\$25.00/utility
Reconnection fee	\$50.00/utility

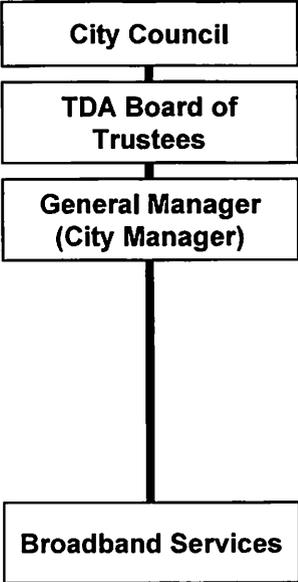
FY 2016 ORGANIZATION CHART FOR THE CITY OF TUTTLE



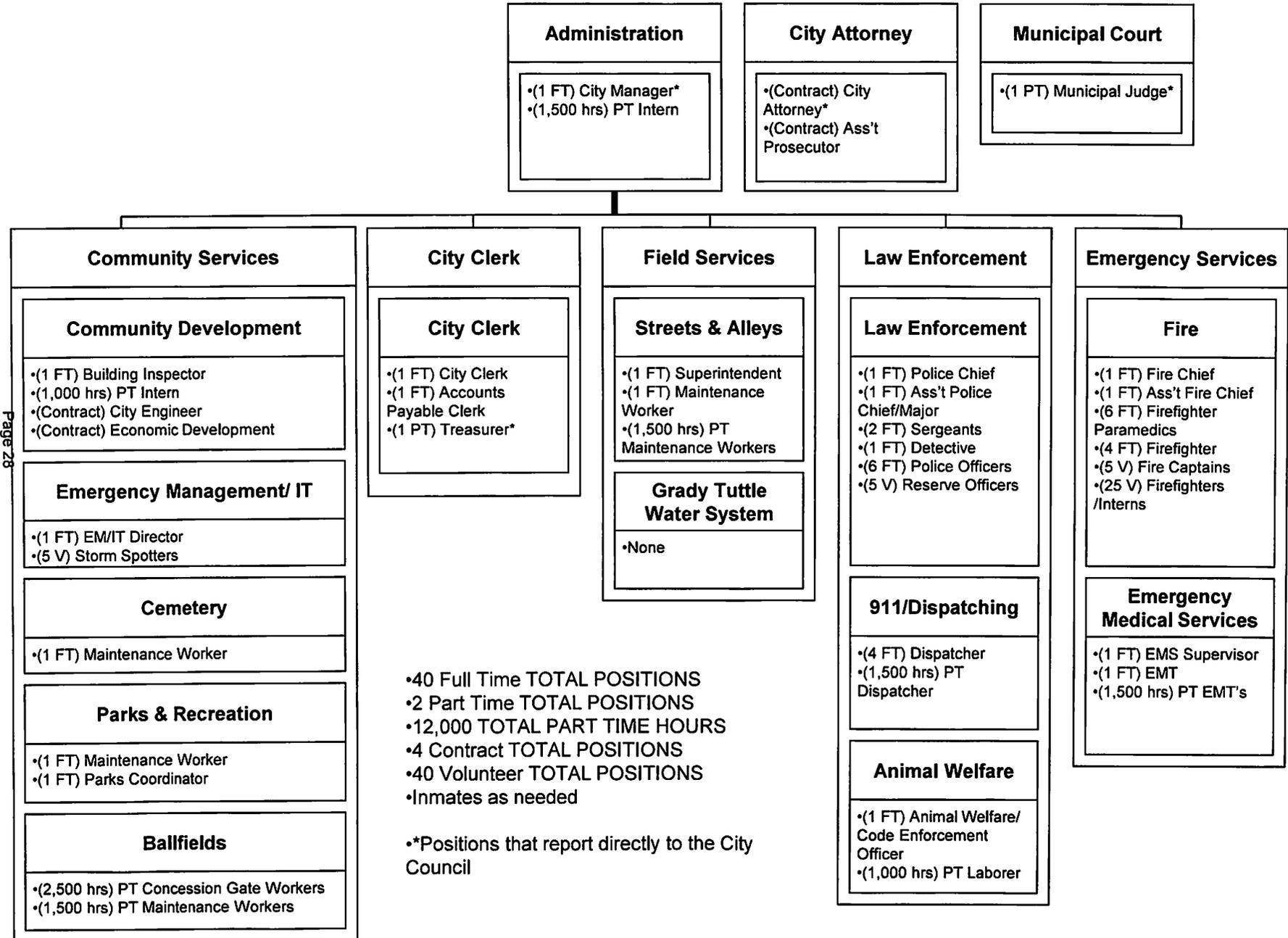
FY 2016 ORGANIZATION CHART FOR THE TUTTLE PUBLIC WORKS AUTHORITY



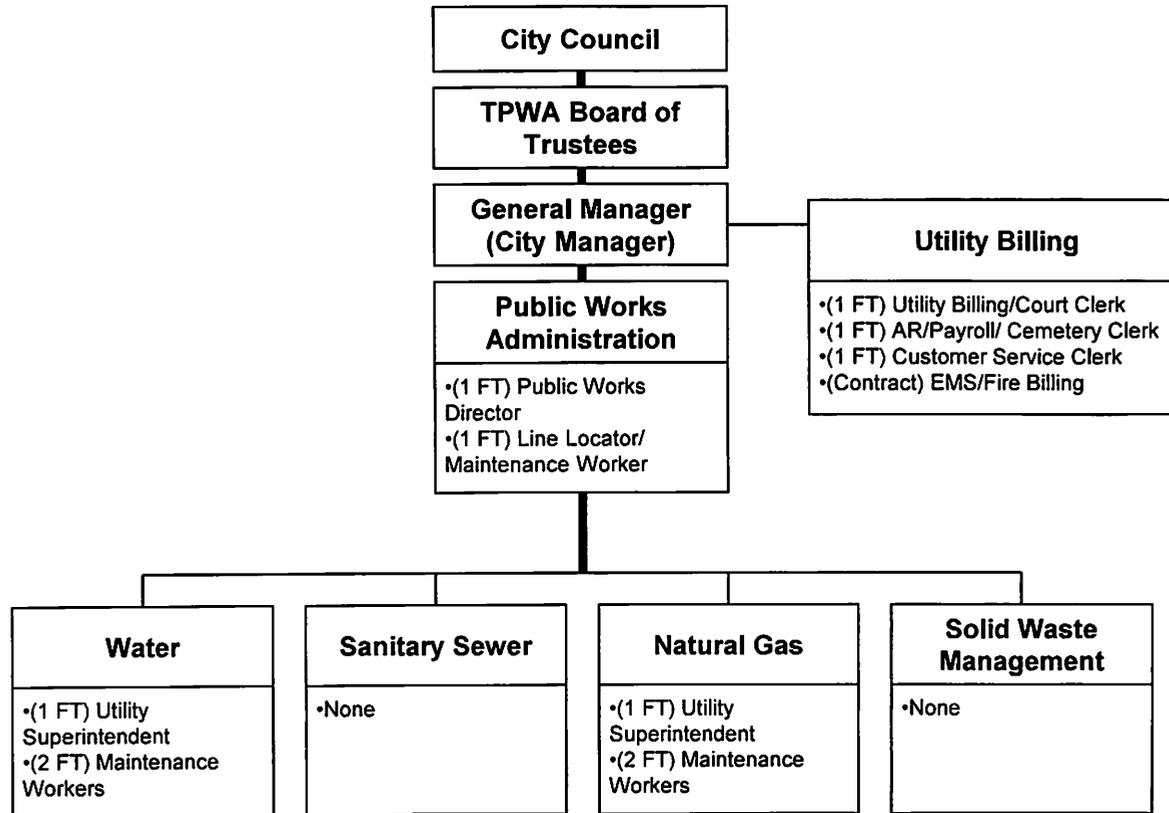
**FY 2016 ORGANIZATION CHART
FOR THE TUTTLE DEVELOPMENT AUTHORITY**



FY 2016 STAFFING CHART FOR THE CITY OF TUTTLE



FY 2016 STAFFING CHART FOR THE TUTTLE PUBLIC WORKS AUTHORITY



- 11 Full Time TOTAL POSITIONS
- 1 Contract TOTAL POSITIONS
- Inmates as needed

2015

City of Tuttle Pay Scale

Grade		Step 1	2	3	4	5	6	7	8	9	10	11	12
A	Office Specialist I	\$11.38	\$11.61	\$11.84	\$12.08	\$12.32	\$12.57	\$12.82	\$13.08	\$13.34	\$13.61	\$13.88	\$14.16
	Maintenance Worker I Dispatch I Animal Control Officer	\$23,670.40	\$24,148.80	\$24,627.20	\$25,126.40	\$25,625.60	\$26,145.60	\$26,665.60	\$27,206.40	\$27,747.20	\$28,308.80	\$28,870.40	\$29,452.80
B	Office Specialist II	\$13.17	\$13.44	\$13.70	\$13.98	\$14.26	\$14.54	\$14.84	\$15.13	\$15.44	\$15.74	\$16.06	\$16.38
	Maintenance Worker II Code Enforcement Dispatch II EMT General	\$27,393.60	\$27,955.20	\$28,496.00	\$29,078.40	\$29,660.80	\$30,243.20	\$30,867.20	\$31,470.40	\$32,115.20	\$32,739.20	\$33,404.80	\$34,070.40
C	Office Specialist III	\$15.26	\$15.56	\$15.87	\$16.19	\$16.51	\$16.84	\$17.18	\$17.52	\$17.84	\$18.23	\$18.59	\$18.97
	Maintenance Worker III Dispatch III Mechanic	\$31,740.80	\$32,364.80	\$33,009.60	\$33,675.20	\$34,340.80	\$35,027.20	\$35,734.40	\$36,441.60	\$37,107.20	\$37,918.40	\$38,667.20	\$39,457.60
D	City Inspector	\$16.82	\$17.15	\$17.50	\$17.84	\$18.21	\$18.56	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Finance Specialist	\$34,985.60	\$35,672.00	\$36,400.00	\$37,107.20	\$37,876.80	\$38,604.80	\$39,395.20	\$40,185.60	\$40,976.00	\$41,808.00	\$42,640.00	\$43,492.80
E	EMS Supervisor	\$20.44	\$20.85	\$21.26	\$21.69	\$22.13	\$22.57	\$23.02	\$23.48	\$23.95	\$24.43	\$24.92	\$25.42
		\$42,515.20	\$43,368.00	\$44,220.80	\$45,115.20	\$46,030.40	\$46,945.60	\$47,881.60	\$48,838.40	\$49,816.00	\$50,814.40	\$51,833.60	\$52,873.60
F	Utility Superintendent	\$21.46	\$21.88	\$22.32	\$22.77	\$23.22	\$23.69	\$24.17	\$24.64	\$25.14	\$25.64	\$26.16	\$26.67
		\$44,636.80	\$45,510.40	\$46,425.60	\$47,361.60	\$48,297.60	\$49,275.20	\$50,273.60	\$51,251.20	\$52,291.20	\$53,331.20	\$54,412.80	\$55,473.60
G	City Clerk	\$22.53	\$22.98	\$23.45	\$23.91	\$24.39	\$24.88	\$25.38	\$25.88	\$26.40	\$26.93	\$27.47	\$28.01
		\$46,862.40	\$47,798.40	\$48,776.00	\$49,732.80	\$50,731.20	\$51,750.40	\$52,790.40	\$53,830.40	\$54,912.00	\$56,014.40	\$57,137.60	\$58,260.80
H	Assistant Police Chief	\$24.85	\$25.34	\$25.84	\$26.36	\$26.89	\$27.43	\$27.97	\$28.53	\$29.11	\$29.69	\$30.29	\$30.89
	Assistant Fire Chief Community Development/ Emergency MGMT Director	\$51,688.00	\$52,707.20	\$53,747.20	\$54,828.80	\$55,931.20	\$57,054.40	\$58,177.60	\$59,342.40	\$60,548.80	\$61,755.20	\$63,003.20	\$64,251.20
I	Public Works Director	\$30.20	\$30.80	\$31.42	\$32.05	\$32.69	\$33.34	\$34.01	\$34.69	\$35.38	\$36.09	\$36.81	\$37.55
	Fire Chief Police Chief	\$62,816.00	\$64,064.00	\$65,353.60	\$66,664.00	\$67,995.20	\$69,347.20	\$70,740.80	\$72,155.20	\$73,590.40	\$75,067.20	\$76,564.80	\$78,104.00

* Scale will be adjusted yearly for- Cost of Living Adjustment

* Annual salary is based on 2080 hours

2015 Wage Plan with 1.5% COLA effective January 1, 2015													
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Uncertified Police Officer	Hour Wage	\$ 14.21											
	Annual Wage	\$ 29,556.80											
Patrol Officer I	Hour Wage	\$ 15.23	\$ 15.68	\$ 16.15	\$ 16.64	\$ 17.13	\$ 17.65	\$ 18.18	\$ 18.72	\$ 19.29	\$ 19.86	\$ 20.45	\$ 21.07
	Annual Wage	\$ 31,668.00	\$ 32,618.04	\$ 33,589.19	\$ 34,602.57	\$ 35,637.06	\$ 36,713.77	\$ 37,811.59	\$ 38,930.53	\$ 40,112.80	\$ 41,316.18	\$ 42,540.68	\$ 43,828.51
Patrol Officer II	Hour Wage	\$ 16.15	\$ 16.64	\$ 17.13	\$ 17.65	\$ 18.18	\$ 18.73	\$ 19.29	\$ 19.86	\$ 20.46	\$ 21.07	\$ 21.70	\$ 22.35
	Annual Wage	\$ 33,589.19	\$ 34,602.57	\$ 35,637.06	\$ 36,713.77	\$ 37,811.59	\$ 38,951.64	\$ 40,112.80	\$ 41,316.18	\$ 42,561.79	\$ 43,828.51	\$ 45,137.46	\$ 46,488.62
Master Patrol Officer	Hour Wage	\$ 17.13	\$ 17.65	\$ 18.18	\$ 18.72	\$ 19.28	\$ 19.86	\$ 20.45	\$ 21.07	\$ 21.70	\$ 22.35	\$ 23.02	\$ 23.71
	Annual Wage	\$ 35,637.06	\$ 36,713.77	\$ 37,811.59	\$ 38,930.53	\$ 40,112.80	\$ 41,316.18	\$ 42,540.68	\$ 43,828.51	\$ 45,137.46	\$ 46,488.62	\$ 47,882.02	\$ 49,317.63
Detective	Hour Wage	\$ 17.97	\$ 18.50	\$ 19.06	\$ 19.63	\$ 20.22	\$ 20.83	\$ 21.46	\$ 22.11	\$ 22.77	\$ 23.45	\$ 24.15	\$ 24.87
	Annual Wage	\$ 37,368.24	\$ 38,487.18	\$ 39,648.34	\$ 40,830.61	\$ 42,055.10	\$ 43,321.82	\$ 44,630.77	\$ 45,981.94	\$ 47,354.22	\$ 48,768.72	\$ 50,225.45	\$ 51,724.40
Sergeant	Hour Wage	\$ 20.44	\$ 21.05	\$ 21.68	\$ 22.41	\$ 23.08	\$ 23.77	\$ 24.48	\$ 25.21	\$ 25.97	\$ 26.76	\$ 27.57	\$ 28.39
	Annual Wage	\$ 42,519.57	\$ 43,786.29	\$ 45,095.23	\$ 46,615.30	\$ 48,008.69	\$ 49,444.30	\$ 50,922.14	\$ 52,442.21	\$ 54,025.61	\$ 55,651.23	\$ 57,340.19	\$ 59,050.26

Annual wage based on 2080 hours per year.
Updated November 10, 2015.

FIRE DEPARTMENT PAY SCALE

For Employees Covered by the Collective Bargaining Agreement for FY 2016-2018

		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Probationary	Hourly	\$ 11.00											
	Annual	\$ 32,120											
Firefighter I	Hourly	\$ 11.50	\$ 11.85	\$ 12.20	\$ 12.57	\$ 12.94							
	Annual	\$ 33,580	\$ 34,587	\$ 35,625	\$ 36,694	\$ 37,795							
Firefighter II	Hourly	\$ 13.94	\$ 14.36	\$ 14.79	\$ 15.23	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.14	\$ 17.66	\$ 18.19	\$ 18.73	\$ 19.30
	Annual	\$ 40,705	\$ 41,926	\$ 43,184	\$ 44,479	\$ 45,814	\$ 47,188	\$ 48,604	\$ 50,062	\$ 51,564	\$ 53,111	\$ 54,704	\$ 56,345
Lieutenant	Hourly	\$ 15.23	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.14	\$ 17.66	\$ 18.19	\$ 18.73	\$ 19.30	\$ 19.88	\$ 20.47	\$ 21.09
	Annual	\$ 44,479	\$ 45,814	\$ 47,188	\$ 48,604	\$ 50,062	\$ 51,564	\$ 53,111	\$ 54,704	\$ 56,345	\$ 58,035	\$ 59,776	\$ 61,570
Captain	Hourly	\$ 17.33	\$ 17.85	\$ 18.39	\$ 18.94	\$ 19.51	\$ 20.09	\$ 20.69	\$ 21.31	\$ 21.95	\$ 22.61	\$ 23.29	\$ 23.99
	Annual	\$ 50,604	\$ 52,122	\$ 53,685	\$ 55,296	\$ 56,955	\$ 58,663	\$ 60,423	\$ 62,236	\$ 64,103	\$ 66,026	\$ 68,007	\$ 70,047

Scale based on 2920 annual hours; does not include any other benefits or 162 FLSA overtime

Entry level paramedics will begin at FF II Step 1

Must receive para to promote to FF2 or greater

Steps are 3%

Incentives based on Collective Bargaining Agreement

5-Year Budget Goals

The following goals are not met in the FY 2016 budget. However, as the Tuttle community continues to grow, these goals will provide some guidance for future allocations. These goals are not listed in any particular order based on timing or priority.

- Transition the employee pay scale for general employees to reflect 3% steps.
- Establish reserves of at least 10 % for each fund.
- Limit public safety expenditures to no more than 70% of the general sales tax collections.
- Employ enough police officers to ensure at least two officers are on-duty at all times.
- Expand the Community Development Department to reflect the additional growth the community is experiencing and improve Code Enforcement activities.
- Expand water, sewer, and gas utilities.
- Provide more funding for street repairs and overlays.

III. GENERAL FUND



GENERAL FUND (01) SUMMARY

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Operations (140)	\$2,354,754	\$2,761,084	\$2,421,073	\$2,508,000
Law Enforcement (243)	\$5,641	\$0	\$9,976	\$0
Fire (245)	\$13,026	\$20,699	\$9,328	\$16,000
911 Dispatch (249)	\$1,580	\$2,000	\$1,500	\$2,000
Emergency Management (257)	\$7,500	\$15,282	\$5,000	\$0
Library (326)	\$0	\$0	\$1,400	\$1,500
Ballpark (340)	\$0	\$30,000	\$50,918	\$80,000
Parks & Recreation (344)	\$37,996	\$18,500	\$22,475	\$22,500
Community Development (450)	\$158,362	\$132,000	\$165,274	\$135,000
Animal Welfare (458)	\$355	\$100	\$235	\$100
Emergency Medical Services (642)	\$492,318	\$595,500	\$496,567	\$626,000
TOTAL	\$3,071,533	\$3,575,165	\$3,183,745	\$3,391,100

EXPENDITURE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Government (141)	\$402,292	\$536,421	\$283,800	\$403,500
Clerk (147)	\$114,745	\$119,500	\$118,500	\$134,000
Administration (156)	\$173,350	\$241,000	\$231,000	\$161,000
Law Enforcement (243)	\$819,728	\$855,000	\$824,000	\$855,000
Fire (245)	\$710,497	\$757,582	\$724,000	\$863,000
Municipal Court (246)	\$24,998	\$43,000	\$28,000	\$33,000
911 Dispatch (249)	\$170,673	\$211,000	\$193,000	\$201,000
Emergency Management (257)	\$90,288	\$103,808	\$93,211	\$85,500
Library (326)	\$0	\$0	\$0	\$3,000
Ballpark (340)	\$0	\$30,000	\$42,275	\$82,000
Parks & Recreation (344)	\$86,381	\$87,000	\$75,000	\$129,000
Community Development (450)	\$79,070	\$99,500	\$84,000	\$124,000
Animal Welfare (458)	\$14,193	\$65,000	\$40,000	\$67,000
Emergency Medical Services (642)	\$344,934	\$340,000	\$392,000	\$250,000
TOTAL	\$3,031,148	\$3,488,811	\$3,128,786	\$3,391,000

General Operations Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The General Operations Department is the typical home for general revenue sources.

DEPARTMENT REVENUE SUMMARY

DEPARTMENT: General Operations (140)
FUND: General (01)

REVENUE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Sales Tax (41001)	\$1,340,041	\$1,380,750	\$1,348,359	\$1,380,000
Use Tax (41002)	\$135,116	\$145,000	\$151,932	\$152,000
AEP Franchise Tax (41003)	\$86,189	\$80,000	\$83,000	\$83,000
OEC Franchise Tax (41004)	\$81,792	\$75,000	\$81,000	\$81,000
Telephone 2% Assessment Fee (41006)	\$8,594	\$14,000	\$9,600	\$10,000
ONG Franchise Tax (41062)	\$2,570	\$2,500	\$2,347	\$2,500
Cigarette/Tobacco Tax (41063)	\$20,307	\$20,000	\$22,110	\$23,000
Tuttle Housing Payments (41099)	\$1,489	\$2,000	\$1,446	\$1,500
Police Grants (42009)	\$2,855	\$0	\$0	\$0
Alcoholic Beverage Tax (42012)	\$36,770	\$40,000	\$42,940	\$45,000
Electricity Reimbursement (43028)	\$1,181	\$0	\$0	\$0
Court Collections (45031)	\$165,674	\$215,000	\$225,000	\$230,000
Interest (46041)	\$3,924	\$3,500	\$4,120	\$4,000
Oil & Gas Royalty Interest (47007)	\$2,788	\$2,500	\$2,000	\$2,500
Rent & Leases (47021)	\$22,506	\$22,000	\$22,000 [1]	\$22,000
Miscellaneous Revenue (47051)	\$56,579	\$0	\$50,000	\$0
Insurance Reimbursements (47070)	\$0	\$159,834	\$159,834	\$0
Transfers in from TPWA (48050)	\$200,000	\$319,000	\$175,000	\$235,000
Fund Balance Carryover	\$186,381	\$280,000	\$40,385	\$236,500
TOTAL REVENUE	\$2,354,754	\$2,761,084	\$2,421,073	\$2,508,000

General Government Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The General Government Department is the typical home general and non-department-specific expenditures. This includes, but is not limited to, the general reserves for the General Fund, common phone and communication expenses, copier leases, legal expenses, auditing expenses, liability insurance premiums, and inter-fund transfers.

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: General Government (141)
FUND: General (01)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$105	\$0	\$800	\$0
Materials & Supplies (52)	\$15,612	\$10,000	\$10,000	\$10,000
Other Services & Charges (53)	\$156,632	\$202,761	\$210,000	\$180,500
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$227,396	\$320,660	\$60,000	\$210,000
Debt Service (57)	\$2,547	\$3,000	\$3,000	\$3,000
TOTAL	\$402,292	\$536,421	\$283,800	\$403,500

DETAIL OF TRANSFERS & RESERVES:

Transfer to TPWA Sales Tax (56003)	\$0	\$0	\$0	\$0
General Reserve (56004)	\$0	\$58,660	\$0	\$50,000
Grant Match Reserve (56005)	\$95,112	\$10,000	\$0	\$10,000
Severance/Vac Buyback Reserve (56006)	\$0	\$40,000	\$0	\$40,000
Insurance Premium Reserve (56008)	\$2,000	\$20,000	\$0	\$20,000
Fuel Reserve (56011)	\$0	\$30,000	\$0	\$30,000
Sales Tax Rebate Reserve (56013)	\$50,284	\$60,000	\$60,000	\$60,000
Transfer to CIF (56021)	\$80,000	\$102,000	\$0	\$0
TOTAL	\$227,396	\$320,660	\$60,000	\$210,000

DETAIL OF DEBT SERVICE:

Loan Payments (57001)				
Copier Lease-Purchase	\$2,547	\$3,000	\$3,000	\$3,000
TOTAL	\$2,547	\$3,000	\$3,000	\$3,000

City Clerk Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The City Clerk Department oversees a variety of administrative programs and tasks. The City Clerk is responsible for maintaining all official records and documents, including the official minutes of the City Council. Other program areas include:

1. Payroll;
2. Human resources;
3. Accounts payable;
4. Accounts receivable;
5. Cemetery billing and records;
6. EMS & fire billing;
7. Utility billing; and
8. Customer service.

GOALS

1. Have all Finance Department and Billing Department complete customer service trainings.
2. Implement all of the audit recommendations.

STAFFING for FY 2016

(1 FT) City Clerk
(1 FT) Accounts Payable Clerk
(1 PT) Treasure (hired by City Council)

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Clerk (147)
FUND: General (01)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$110,206	\$112,000	\$112,000	\$128,000
Materials & Supplies (52)	\$2,448	\$4,500	\$4,000	\$3,000
Other Services & Charges (53)	\$2,092	\$3,000	\$2,500	\$3,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$114,745	\$119,500	\$118,500	\$134,000

Administration Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Administration Department, led by the City Manager, oversees the administration of all departments, programs, and services. This includes, project management, economic development, public relations, and providing support to the members of the City Council. The Treasure/Finance Specialist is responsible for reviewing the finances of the City, including the administration of the day-to-day accounting functions, including the development of the comprehensive Annual Financial Report (CAFR) and Audit, as well as the annual Budget.

GOALS

1. Review and update the Employee Handbook;
2. Create a Strategic Water Plan;
3. Create a Strategic Street Plan; and
4. Create a strategic 5-year capital plan.

STAFFING for FY 2016

(1 FT) City Manager
(1,500 hrs) Management Intern

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Administration (156)
FUND: General (01)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$163,193	\$226,500	\$221,000	\$149,000
Materials & Supplies (52)	\$1,487	\$7,000	\$4,000	\$6,000
Other Services & Charges (53)	\$8,670	\$7,500	\$6,000	\$6,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$173,350	\$241,000	\$231,000	\$161,000

Law Enforcement Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Police Department is led by the Police Chief, who oversees the administration of all departments, programs, and services. The Police Department is a full service organization which is responsible for general law enforcement and peace-keeping. It has among its many responsibilities: improving the quality of life in the community, preserving public order, protecting life and property, investigating crimes, apprehending criminal offenders, investigating traffic collisions and enforcing criminal and traffic laws.

The backbone of the Tuttle Police Department is the Patrol Division, whose primary function is to provide rapid response to emergency and non-emergency calls for service, traffic enforcement, reporting and documentation of crimes and unusual incidents, arrests of suspects, resolution of disputes, and random patrol of our residential and business communities. Patrol investigates traffic collisions, enforces the provisions of the Oklahoma Vehicle Code and conducts DUI/Drivers License checkpoints.

The Investigative unit is called upon to investigate serious crimes within the community. These crimes cannot typically be handled by patrol officers due to the complexity or seriousness of the crime. The Detective assigned to the Unit receive specialized training in the investigative techniques that these serious crimes entail. The Detective prepares all reports for the District Attorney Office when filing charges. The Detective also oversees all of the evidence and is responsible for the cataloguing of all evidence coming and going from the police department

GOALS

1. Finish up radio system to include GPS tracking in order to improve response times.
2. Update Policy and Procedures to be in compliance with new state law.
3. Continue community oriented outreach programs by using Twitter, Facebook and other public service announcement type of articles for the newspaper.
4. Stay fully staffed for the year.

STAFFING FY 2016

(1 FT) Police Chief
(1 FT) Assistant Chief
(2 FT) Sergeants
(1 FT) Detective
(6 FT) Police Officers
(5 V) Reserve Officers

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Law Enforcement (243)
 FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Police Grant - Misc (42013)	\$5,641	\$0	\$9,976	\$0
TOTAL REVENUE	\$5,641	\$0	\$9,976	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$718,539	\$721,000	\$712,000	\$722,000
Materials & Supplies (52)	\$64,524	\$92,000	\$70,000	\$91,000
Other Services & Charges (53)	\$36,664	\$42,000	\$42,000	\$42,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$819,728	\$855,000	\$824,000	\$855,000

Fire Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Fire Department exists to save lives and protect property. This is accomplished through a variety of actions. Among those actions are:

1. Fire Suppression;
2. Pre-Incident Inspections of Businesses;
3. Fire Prevention;
4. Public Education;
5. Fire Training; and
6. Response to alarms (fire, medical, haz-mat, traffic accidents, etc.).

GOALS

1. Complete a Building Inspection of all commercial buildings in 2016.
2. Have all firefighters recertify NWCG wild fire training.

STAFFING FY 2016

(1 FT) Fire Chief
(1 FT) Assistant Fire Chief
(6 FT) Firefighter-Paramedics
(4 FT) Firefighters
(5V) Fire Captains
(25 V) Fire Fighters/Interns

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Fire (245)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Fire Grant Revenue (42018)	\$7,291	\$5,699	\$5,699	\$0
Fire Collections (43027)	\$5,166	\$15,000	\$2,599	\$15,000
Fire Subscripti on (47077)	\$570	\$0	\$1,030	\$1,000
TOTAL REVENUE	\$13,026	\$20,699	\$9,328	\$16,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$477,091	\$605,000	\$570,000	\$795,000
Materials & Supplies (52)	\$85,534	\$104,361	\$75,000	\$43,000
Other Services & Charges (53)	\$53,491	\$36,000	\$48,000	\$25,000
Capital Outlay (54)	\$12,858	\$12,221	\$31,000	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$81,522	\$0	\$0	\$0
TOTAL EXPENDITURE	\$710,497	\$757,582	\$724,000	\$863,000

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

Four Fire Trucks Lease-Purchase	\$81,522	\$0	\$0	\$0
TOTAL	\$81,522	\$0	\$0	\$0

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$0	\$31,000 [2]	\$0
Material Purchases (54040)	\$6,336	\$10,000	\$0	\$0
Training Props (New)	\$0	\$0	\$0	\$0
Building Improvements (New)	\$0	\$0	\$0	\$0
FMAG (54092)	\$1,506	\$1,409	\$0	\$0
Operational Grant (54097)	\$5,016	\$812	\$0	\$0
TOTAL	\$12,858	\$12,221	\$31,000	\$0

Municipal Court Department

2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Municipal Court is the judicial branch of city government. The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens to be heard in a professional and courteous environment in matters related to violations of city ordinances by upholding the U.S. Constitution, the Statutes of the State of Oklahoma, and the Ordinances of the City of Tuttle. The Municipal Court is responsible for the collection of fines, fees, and State costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

The Court Services Department has three divisions of municipal courts of limited jurisdiction and not of record (cases heard by Oklahoma Municipal Courts 'not of record' are limited to violations of municipal ordinances) - (1) Municipal Criminal Court; (2) Municipal Traffic/Complaint Court; (3) Municipal Juvenile Court.

GOALS

1. Increase the collection rate on uncollected fines from 1% to 5% in FY 2015.
2. Improve processing efficiency by making procedures more automated.
3. Implement and start operating a juvenile municipal court.

STAFFING FY 2016

(1 PT) Municipal Judge

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Municipal Court (246)
FUND: General (01)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$8,705	\$20,000	\$11,000	\$13,000
Materials & Supplies (52)	\$122	\$2,000	\$1,000	\$2,000
Other Services & Charges (53)	\$16,170	\$21,000	\$16,000	\$18,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$24,998	\$43,000	\$28,000	\$33,000

911 Dispatch Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

Communications Division led by the Police Chief, who oversees the administration of all departments, programs, and services. Dispatchers are responsible for monitoring all emergency and non-emergency telephone and wireless communication for the Police, Fire and EMS Departments. Police dispatchers answer incoming 9-1-1 emergency calls, provide information and advice to citizens, provide current crime information to officers and enter calls for service into our CAD system. The dispatchers are responsible for prioritizing calls and workload, sending officers to calls, maintaining an accurate status on each on-duty officer, entering wanted or stolen vehicles, missing persons and guns into the nationwide database to provide information to other agencies, as well as documenting every call, every status change, and every request or entry that the police department receives.

Dispatch also performs Records duties that range from administrative and clerical, to assisting the general public at the front counter and on the telephone. Record keeping is a critical law enforcement responsibility. Dispatch is the keeper for all police reports that require photocopying, distributing and filing. This includes arrests, traffic accidents, incident, citation, subpoenas and other miscellaneous reports. Dispatch personnel assist the court clerk by providing traffic records on citations to the courts, as well as distributing other paperwork to various local and state agencies. Another important component of records is the maintenance and security of police records. Dispatch personnel must be aware of and apply the legal exemptions to the release of information to protect individual privacy, safety, reputation and ongoing investigations. The intent of the exemptions is to protect law enforcement investigations, not to shield information from legitimate scrutiny. Dispatch personnel are responsible for ensuring that police records are released according to law. The records division generates revenue by collecting fees for incident reports, traffic collision reports, impound vehicles and traffic citation fees.

GOALS

1. Increase Dispatcher training hours.
2. Update Policy and Procedure.

STAFFING FY 2016

(4 FT) Dispatcher
(1,500 hrs) Dispatcher

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: 911 Dispatch (249)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
911 Allocation (42032)	\$1,580	\$2,000	\$1,500	\$2,000
TOTAL REVENUE	\$1,580	\$2,000	\$1,500	\$2,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$153,648	\$189,000	\$171,000	\$179,000
Materials & Supplies (52)	\$755	\$1,000	\$1,000	\$1,000
Other Services & Charges (53)	\$15,493	\$16,000	\$16,000	\$16,000
Capital Outlay (54)	\$777	\$5,000	\$5,000	\$5,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$170,673	\$211,000	\$193,000	\$201,000

Emergency Management Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Emergency Management Department, led by the Emergency Management Director:

- Identifies community-wide hazards and works to minimize their impacts;
- Coordinates planning & preparedness for potential disasters;
- Assists responders with response to large-scale incidents;
- Leads the City's recovery from disasters;
- Manages the City's technical systems;
- Writes and administers the City's grants;
- Develops training & assists with supervision for 911; and
- Oversees miscellaneous projects & programs, such as the City's floodplains.

The Emergency Management Department also oversees the City's information technology infrastructure and assists with grants and other special projects.

GOALS

1. Complete the City's Emergency Operations Plan.
2. Further develop the relationship with the Schools to address resource sharing.
3. Adjust the Emergency Management volunteer program as needed to increase participation, particularly with respect to storm spotting and storm shelter operations.

STAFFING FY 2016

(1 FT) Emergency Management Manager
(5 V) Storm Spotters

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: EM (257)
FUND: General (01)

REVENUE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
EMA/SLA Grant Revenue (42018)	\$7,500	\$15,282	\$5,000	\$0
Fund Balance				
TOTAL	\$7,500	\$15,282	\$5,000	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$64,133	\$68,000	\$71,000	\$72,000
Materials & Supplies (52)	\$2,513	\$3,500	\$2,274	\$3,500
Other Services & Charges (53)	\$1,247	\$10,000	\$5,955	\$10,000
Capital Outlay (54)	\$22,395	\$22,308	\$13,982	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$90,288	\$103,808	\$93,211	\$85,500

Library Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Tuttle Public Library opened in 2014 and is operated and primarily funded by the Friends of the Tuttle Public Library.

STAFFING FY 2016

None

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Library (326)
 FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Library Revenue (New)	\$0	\$0	\$1,400	\$1,500
TOTAL REVENUE	\$0	\$0	\$1,400	\$1,500

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$3,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$3,000

Ballpark Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Tuttle Parks & Recreation Department began operating and maintaining the ballfields at Schrock in March 2015. The gate fees and concession stand revenue is used to support the operations and maintenance. All fees generated are for the benefit of the ballfields and related infrastructure, including parking lots.

STAFFING FY 2016

(2,500 hrs) Part-time Concession/Gate Workers
(1,500 hrs) Part-time Maintenance Workers

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Ballpark (340)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Ballpark Gate Revenue (43120)	\$0	\$15,000	\$25,413	\$40,000
Ballpark Concession Revenue (43122)	\$0	\$15,000	\$25,504	\$40,000
TOTAL REVENUE	\$0	\$30,000	\$50,918	\$80,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$12,500	\$6,000	\$47,000
Materials & Supplies (52)	\$0	\$5,000	\$36,000	\$10,000
Other Services & Charges (53)	\$0	\$7,500	\$275	\$20,000
Capital Outlay (54)	\$0	\$5,000	\$0	\$5,000
TOTAL	\$0	\$30,000	\$42,275	\$82,000

Parks and Recreation Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Parks and Recreation Department strives to meet the community's recreational needs and enjoyment of public park facilities. The Parks Department maintains the City's three parks through general property maintenance and repair.

GOALS

To be set by Parks & Recreation Board.

STAFFING FY 2016

(1 FT) Parks & Recreation Coordinator

(1 FT) Maintenance Worker

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Parks & Recreation (344)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Ballpark Lighting Reimbursement (43028)	\$69	\$0	\$0	\$0
Ballpark Sign Revenue (43032)	\$13,400	\$0	\$2,050	\$2,000
Parks & Recreation Fees (43100)	\$8,130	\$2,500	\$2,500	\$2,500
Donations (47048)	\$0	\$0	\$350	\$0
Ice Cream Festival Fees (43110)	\$16,397	\$16,000	\$17,575	\$18,000
TOTAL REVENUE	\$37,996	\$18,500	\$22,475	\$22,500

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$54,192	\$42,000	\$37,000	\$84,000
Materials & Supplies (52)	\$23,472	\$25,000	\$30,000	\$25,000
Other Services & Charges (53)	\$7,167	\$10,000	\$8,000	\$10,000
Capital Outlay (54)	\$1,550	\$10,000	\$0	\$10,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$86,381	\$87,000	\$75,000	\$129,000

Community Development Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

Working with the Planning Commission and the Board of Adjustment, the Community Development Department is responsible for the implementation of the Comprehensive Plan (or the Master Plan) for the community. This is achieved through the reviewing permit and development requests for compatibility with the Zoning Code, Subdivision Code, and other development codes and statutes. The Community Development Department also is responsible for overseeing life-safety issues, including the implementation of the various building and trade codes, as required by the Oklahoma Uniform Building Code Commission. Code enforcement works with property owners to ensure minimum property standards are met to protect the health, safety, and property values of Tuttle's neighborhoods. Community Development also assists with the programming of the Parks and Recreation Department, planning of utility expansion, and with economic development as overseen by the City Manager.

GOALS

1. Complete a comprehensive inventory of all available commercial/industrial properties and buildings for purchase or lease.
2. Using GIS, update the zoning and land use maps electronically.
3. Implement a community beautification program.
4. Perform a comprehensive review of the building permit and inspections program.

STAFFING for FY 2016

(1 FT) Building Inspector
(1,000 hrs) Intern
(Contract) City Engineer
(Contract) Economic Development

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Community Development (450)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Garage Sale Permits (13099)	\$2,069	\$2,000	\$2,000	\$2,000
Building Permits (44010)	\$36,989	\$44,000	\$42,000	\$44,000
Trade Licenses (44011)	\$16,723	\$15,000	\$12,000	\$15,000
Gas & Oil Well Inspections (44026)	\$66,000	\$67,000	\$75,500	\$70,000
Community Development Fees (44040)	\$36,581	\$4,000	\$33,774	\$4,000
TOTAL REVENUE	\$158,362	\$132,000	\$165,274	\$135,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$40,131	\$48,500	\$52,000	\$69,000
Materials & Supplies (52)	\$4,294	\$5,300	\$3,000	\$5,000
Other Services & Charges (53)	\$34,459	\$45,700	\$29,000	\$50,000
Capital Outlay (54)	\$186	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$79,070	\$99,500	\$84,000	\$124,000

Animal Welfare Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Animal Welfare Division is led by the Police Chief, who oversees the administration of all departments, programs, and services. Animal Welfare's mission is to promote public health and safety and represent the values of the community through the humane care and protection of all its animals. This mission is attainable through the high standards of professionalism in education, investigation, enforcement, adjudication, rescue, rehabilitation and the adoption process.

The community can best be served through common decency in caring and direct action to bring about an immediate resolution to all the problems concerning animal welfare through honest, fair and impartial enforcement of city ordinances and state laws.

GOALS

1. 80% adoption rate of adoptable animals.
2. Continue social media to raise awareness about animal welfare.
3. Develop long term goals for becoming a no kill shelter.

STAFFING FY 2016

—

(1 FT) Animal Welfare/Code Enforcement Officer
(1,000 hrs) Laborer

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Animal Welfare (458)
 FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Adoption Fees (47022)	\$0	\$0	\$0	\$0
Donations (47048)	\$355	\$100	\$235	\$100
TOTAL REVENUE	\$355	\$100	\$235	\$100

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$2,160	\$45,000	\$32,000	\$54,000
Materials & Supplies (52)	\$7,268	\$10,000	\$4,000	\$7,000
Other Services & Charges (53)	\$4,765	\$10,000	\$4,000	\$6,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$14,193	\$65,000	\$40,000	\$67,000

Emergency Medical Services Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The EMS Department exists to save lives by responding to and treating medical conditions, both traumatic and non-traumatic in nature. This is accomplished through a variety of actions. Among those actions are:

1. EMS response to cardiac events (heart attacks, strokes, chest pain, etc.);
2. EMS response to trauma calls (falls, traffic accidents, blunt injuries, gun shot wounds, etc.);
3. Public Education;
4. EMS Training; and
5. Response to alarms (fire, medical, haz-mat, traffic accidents, etc.).

GOALS

1. Implement electronic data entry system.
2. Reduce average EMS response time within the City limits to 5 minutes for 90% of responses.

STAFFING FY 2016

(1 FT) EMS Supervisor
(1 FT) EMT
(1,500 hrs) Part-time EMT's

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Emergency Medical Services (642)
FUND: General (01)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Grady Co EMS (522 Fees) (42033)	\$178,669	\$207,500	\$207,529	\$257,000
EMS Collections (43023)	\$226,422	\$300,000	\$200,000	\$280,000
EMS Subscription Res (47075)	\$83,955	\$85,000	\$86,000	\$86,000
EMS Subscription No Res (47076)	\$3,272	\$3,000	\$3,038	\$3,000
TOTAL REVENUE	\$492,318	\$595,500	\$496,567	\$626,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$251,027	\$232,000	\$306,000	\$155,000
Materials & Supplies (52)	\$79,713	\$90,000	\$60,000	\$80,000
Other Services & Charges (53)	\$14,194	\$18,000	\$26,000	\$15,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$344,934	\$340,000	\$392,000	\$250,000

IV. STREET & ALLEY FUND



Street & Alley Fund Street Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Street Department, primarily funded through the 1% Street & Alley Sales Tax, maintains the City's miles of streets and right-of-ways. This includes maintenance of the roads, drainage, shoulders and signage. The Street Department is also responsible for mowing the rural sections of the State Highway Network in Tuttle, along with maintaining the highway drainage system. Other expenses in the Street & Alley Fund include electricity for street lights and traffic lights.

GOALS

1. Develop a major road resurface and repair schedule.
2. Replace all regulatory and warning signage as required by the US Department of Transportation.
3. Fill/repair 75% of all reported potholes within 3 business days.

STAFFING for FY 2016

(1 FT) Superintendent
(1 FT) Maintenance Worker
(1,500 hrs) Laborer

STREET & ALLEY FUND (02) SUMMARY

REVENUES	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Streets (540)	\$1,040,425	\$636,000	\$686,953	\$774,100
TOTAL	\$1,040,425	\$636,000	\$686,953	\$774,100

EXPENDITURES	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Streets (540)	\$959,977	\$636,000	\$556,667	\$774,000
TOTAL	\$959,977	\$636,000	\$556,667	\$774,000

REVENUE SUMMARY

DEPARTMENT: Streets (540)
 FUND: Street & Alley (02)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Sales Tax (41001)	\$446,682	\$449,400	\$449,000	\$460,000
Grant Revenue (42018)	\$109,355	\$0	\$76,000	\$0
Safe Crossings Sidewalk Grant	\$0	\$0	\$0	\$0
Safe Routes to School Sidewalk Grant	\$109,355	\$0	\$76,000	\$0
Vehicle Tax (42045)	\$43,104	\$40,000	\$49,000	\$50,000
Gasoline Tax (42047)	\$11,584	\$12,000	\$12,000	\$13,000
Interest (46041)	\$2,113	\$2,000	\$2,000	\$2,000
Miscellaneous Revenue (47051)	\$7,122	\$1,100	\$2,500	\$1,100
Street Impact Fee (47053)	\$17,750	\$18,000	\$17,000	\$18,000
Transfer from CI Fund (49002)	\$0	\$0	\$0	\$100,000
Fund Balance Carryover	\$402,716	\$113,500	\$79,453	\$130,000
TOTAL	\$1,040,425	\$636,000	\$686,953	\$774,100

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Streets (540)
FUND: Street & Alley (02)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$104,088	\$138,000	\$159,000	\$163,000
Materials & Supplies (52)	\$58,998	\$63,000	\$60,000	\$63,000
Other Services & Charges (53)	\$82,774	\$87,000	\$80,000	\$83,000
Capital Outlay (54)	\$684,970	\$218,000	\$228,519	\$318,000
Transfers & Reserves (56)	\$0	\$100,000	\$0	\$100,000
Debt Service (57)	\$29,148	\$30,000	\$29,148	\$47,000
TOTAL	\$959,977	\$636,000	\$556,667	\$774,000

DETAIL OF CAPITAL OUTLAY:

Vehicle Purchases (54031)	\$4,250	\$0	\$46,000	\$0
Equipment Purchases (54032)	\$8,306	\$10,000	\$3,500	\$10,000
Project Engineering & Design (54034)	\$63,522	\$0	\$1,697	\$0
Cimarron Engineering	\$25,351	\$0	\$897	\$0
Safe Crossings Engineering	\$0	\$0	\$0	\$0
Safe Routes to School Engineering	\$5,289	\$0	\$0	\$0
Silver Ridge/River Ridge Drainage Engineering	\$32,882	\$0	\$0	\$0
Waldon Dr Paving Engineering	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$1,000	\$0
Streets Overlay (54050)	\$23,222	\$0	\$0	\$100,000
Other Capital Projects (54055)	\$529,993	\$5,000	\$2,322	\$5,000
Cimarron Rd Reconstruction	\$357,972	\$0	\$1,323	\$0
Safe Crossings Sidewalk	\$7,650	\$0	\$0	\$0
Safe Routes to School Sidewalks	\$164,371	\$0	\$0	\$0
Silver Ridge/River Ridge Drainage Imps	\$0	\$0	\$0	\$0
Other	\$0	\$5,000	\$999	\$5,000
Street Repair & Maintenance (54080)	\$55,678	\$200,000	\$175,000	\$200,000
Sidewalk Maintenance (54081)	\$0	\$1,000	\$0	\$1,000
Drainage Maintenance (54082)	\$0	\$2,000	\$0	\$2,000
TOTAL	\$684,970	\$218,000	\$228,519	\$318,000

DETAIL OF TRANSFERS & RESERVES:

General Reserve (56004)	\$0	\$80,000	\$0	\$80,000
Grant Match Reserve (56005)	\$0	\$20,000	\$0	\$20,000
TOTAL	\$0	\$100,000	\$0	\$100,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Streets (540)
FUND: Street & Alley (02)

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

Pothole Patch Truck Lease-Purchase	\$29,148	\$30,000	\$29,148	\$30,000
2015 Trucks Lease-Purchase	\$0	\$0	\$0	\$17,000
TOTAL	\$29,148	\$30,000	\$29,148	\$47,000

V. CEMETERY FUND



**Cemetery Fund
Cemetery Department**

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Cemetery Department oversees the maintenance and operations of the Fairview Cemetery and Historic Silver City Cemetery. The Cemetery Advisory Board advises the Cemetery Department on its upkeep and policies, and helps solicit donations for improvements.

GOALS

1. Eliminate weeds, including sand burrs, at both cemeteries through a lawn care and chemical treatment program

Other goals will be set by the Cemetery Advisory Board

STAFFING for FY 2016

(1 FT) Maintenance Worker

CEMETERY OPERATIONS FUND (03) SUMMARY

REVENUES	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Cemetery (740)	\$259,686	\$267,300	\$303,276	\$267,700
TOTAL	\$259,686	\$267,300	\$303,276	\$267,700

EXPENDITURES	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Cemetery (740)	\$34,445	\$290,625	\$78,000	\$258,000
TOTAL	\$34,445	\$290,625	\$78,000	\$258,000

REVENUE SUMMARY

DEPARTMENT: Cemetery Revenue (740)
 FUND: Cemetery Operations (03)

REVENUE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Marker Fee (43032)	\$400	\$2,100	\$1,000	\$1,000
Interment Fees (43046)	\$23,725	\$26,500	\$26,000	\$26,500
Interest - Checking (46041)	\$402	\$500	\$500	\$500
Interest - CD - Cemetery (46056)	\$0	\$100	\$0	\$100
Interest - CD - Savings Cemetery Care (46057)	\$169	\$0	\$50	\$0
Oil & Gas Royalty Interest (47007)	\$5,637	\$5,000	\$3,500	\$5,000
Lot Sales (47044)	\$21,026	\$26,500	\$28,000	\$28,000
Donations (47048)	\$3,809	\$0	\$4,140	\$0
Farm Lease (47049)	\$5,638	\$5,600	\$5,638	\$5,600
Fund Balance Restricted Carryover	\$78,734	\$80,000	\$80,000	\$80,000
Fund Balance Assigned Carryover	\$82,616	\$83,000	\$83,000	\$83,000
Fund Balance Unassigned Carryover	\$37,530	\$38,000	\$71,448	\$38,000
TOTAL	\$259,686	\$267,300	\$303,276	\$267,700

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Cemetery (740)
 FUND: Cemetery Operations (03)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$15,352	\$44,000	\$22,000	\$47,000
Materials & Supplies (52)	\$4,852	\$10,000	\$9,000	\$10,000
Other Services & Charges (53)	\$11,241	\$10,000	\$5,000	\$10,000
Capital Outlay (54)	\$3,000	\$35,625	\$42,000	\$0
Transfers & Reserves (56)	\$0	\$191,000	\$0	\$191,000
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$34,445	\$290,625	\$78,000	\$258,000

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$10,000	\$10,000	\$0
Silver City Improvements (54046)	\$0	\$25,625	\$32,000	\$0
Capital Improvements Projects (54094)	\$3,000	\$0	\$0	\$0
TOTAL	\$3,000	\$35,625	\$42,000	\$0

DETAIL OF TRANSFERS & RESERVES:

General Reserve (56004)	\$0	\$191,000	\$0	\$191,000
Restricted Funds	\$0	\$80,000	\$0	\$80,000
Assigned Funds	\$0	\$83,000	\$0	\$83,000
Unassigned Funds	\$0	\$28,000	\$0	\$28,000
TOTAL	\$0	\$191,000	\$0	\$191,000

VI. CAPITAL IMPROVEMENT FUND



Capital Improvements Fund All Departments

FY 2015 Departmental Summary

FUND DESCRIPTION

The Capital Improvements Fund is a statutory fund used to keep track of funding and appropriations for major capital improvements and equipment purchases. In 2011, the City Council adopted a Capital Improvements Fee that is assessed to all Tuttle utility customers. This fee is the primary, dedicated funding source for this fund. Many projects are funded through grants. Street, cemetery, and many utility-system projects are appropriated through their respective, dedicated funds.

CAPTIAL IMPROVEMENT FUND (07) SUMMARY

REVENUE	Current Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Operations (140)	\$562,327	\$580,580	\$349,896	\$355,000
General Government (141)	\$208,882	\$184,000	\$184,000	\$160,000
Law Enforcement (243)	\$31,534	\$35,000	\$33,268	\$22,000
Fire (245)	\$3,240	\$40,000	\$38,708	\$62,000
911 Dispatch (249)	\$0	\$0	\$0	\$0
Emergency Management (257)	\$92,309	\$0	\$0	\$0
Library (326)	\$0	\$15,000	\$11,916	\$0
Parks & Recreation (344)	\$10,784	\$311,000	\$33,144	\$301,000
Animal Welfare (458)	\$0	\$0	\$0	\$0
Emergency Medical Services (642)	\$0	\$140,000	\$140,000	\$0
Natural Gas (851)	\$32,163	\$49,600	\$49,563	\$67,500
Water (852)	\$43,875	\$70,200	\$63,975	\$84,000
Sanitary Sewer (853)	\$99,333	\$36,100	\$54,732	\$69,000
TOTAL	\$1,084,447	\$1,461,480	\$959,200	\$1,120,500

EXPENDITURE	Current Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Operations (140)	\$0	\$0	\$0	\$0
General Government (141)	\$33,450	\$329,000	\$27,000	\$160,000
Law Enforcement (243)	\$95,062	\$93,700	\$77,664	\$22,000
Fire (245)	\$5,777	\$83,000	\$96,682	\$82,000
911 Dispatch (249)	\$43,396	\$44,000	\$43,396	\$44,000
Emergency Management (257)	\$92,309	\$20,000	\$18,165	\$0
Library (326)	\$0	\$15,000	\$11,916	\$0
Parks & Recreation (344)	\$103,020	\$424,000	\$49,218	\$434,000
Animal Welfare (458)	\$7,759	\$6,500	\$6,456	\$0
Emergency Medical Services (642)	\$0	\$140,000	\$140,000	\$0
Natural Gas (851)	\$0	\$49,600	\$0	\$50,000
Water (852)	\$0	\$70,200	\$0	\$70,200
Sanitary Sewer (853)	\$98,026	\$176,100	\$0	\$209,000
TOTAL	\$478,798	\$1,451,100	\$470,496	\$1,071,200

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: General Operations (140)
 FUND: Capital Improvements (07)

REVENUE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
City Hall Building (42017)	\$2,500	\$0	\$0	\$0
Capital Improvement Fee (43080)	\$198,601	\$203,600	\$204,200	\$205,000
Transfer in from GF (48054)	\$80,000	\$102,000	\$0	\$0
Transfer in from TPWA (48071)	\$0	\$82,000	\$82,000	\$0
Fund Balance Carryover	\$281,227	\$192,980	\$63,696	\$150,000
TOTAL REVENUE	\$562,327	\$580,580	\$349,896	\$355,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DETAIL OF TRANSFERS & RESERVES:

General Reserve (56004)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: General Government (141)

FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
City Hall Building (42017)	\$0	\$0	\$0	\$0
Energy Grant (42018)	\$21,053	\$0	\$0	\$0
Energy Grant for Library Building	\$21,053	\$0	\$0	\$0
Fund Balance Carryover	\$187,829	\$184,000	\$184,000	\$160,000
TOTAL REVENUE	\$208,882	\$184,000	\$184,000	\$160,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$5,000	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$33,450	\$184,000	\$27,000	\$160,000
Transfers & Reserves (56)	\$0	\$140,000	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$33,450	\$329,000	\$27,000	\$160,000

DETAIL OF CAPITAL OUTLAY:

New City Hall & Storm Shelter (54030)	\$7,766	\$184,000	\$27,000	\$160,000
Energy Grant Expenses (54087)	\$25,684	\$0	\$0	\$0
TOTAL	\$33,450	\$184,000	\$27,000	\$160,000

DETAIL OF TRANSFERS & RESERVES:

Transfer to Street & Alley (New)	\$0	\$0	\$0	\$0
Transfer to TPWA (56050)	\$0	\$140,000	\$0	\$0
TOTAL	\$0	\$140,000	\$0	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Law Enforcement (243)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Impound Fee (47079)	\$20,975	\$10,000	\$15,000	\$10,000
Fund Balance Carryover	\$10,559	\$25,000	\$18,268	\$12,000
TOTAL REVENUE	\$31,534	\$35,000	\$33,268	\$22,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$81,796	\$70,000	\$55,693	\$0
Transfers & Reserves (56)	\$13,267	\$23,700	\$21,971	\$22,000
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$95,062	\$93,700	\$77,664	\$22,000

DETAIL OF CAPITAL OUTLAY:

Vehicle Purchases (54031)	\$78,741	\$70,000	\$47,698	\$0
Buildings (54011)	\$3,055	\$0	\$0	\$0
Storm Shelter	\$3,055	\$0	\$0	\$0
NVR Camera System	\$0	\$0	\$0	\$0
Equipment Purchases (54032)	\$0	\$0	\$7,995	\$0
Vehicle Equipment	\$0	\$0	\$7,995	\$0
Lidar and "Your Speed" Signs	\$0	\$0	\$0	\$0
TOTAL	\$81,796	\$70,000	\$55,693	\$0

DETAIL OF TRANSFERS & RESERVES:

Impound Fee Reserve (56009)	\$13,267	\$23,700	\$21,971	\$22,000
TOTAL	\$13,267	\$23,700	\$21,971	\$22,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Fire (245)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Grady County Fire Tax (41001)	\$0	\$40,000	\$26,000	\$62,000
Grant Revenue (42018)	\$3,240	\$0	\$12,708	\$0
Operational Grant	\$3,240	\$0	\$12,708	\$0
TOTAL REVENUE	\$3,240	\$40,000	\$38,708	\$62,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$5,777	\$0	\$15,160	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$83,000	\$81,522	\$82,000
TOTAL	\$5,777	\$83,000	\$96,682	\$82,000

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$0	\$0	\$0
Grant Expenditures (54092)	\$5,777	\$0	\$15,160	\$0
Fire Grant	\$5,777	\$0	\$15,160	\$0
TOTAL	\$5,777	\$0	\$15,160	\$0

DETAIL OF DEBT SERVICE:

Loan Payments (57001)				
Four Fire Truck Lease-Purchase	\$0	\$83,000	\$81,522	\$82,000
TOTAL	\$0	\$83,000	\$81,522	\$82,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: 911 Dispatch (249)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Loan Proceeds (47059)	\$0	\$0	\$0	\$0
Fund Balance Carryover	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$43,396	\$44,000	\$43,396	\$44,000
TOTAL	\$43,396	\$44,000	\$43,396	\$44,000

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

2012 Radio Equipment	\$43,396	\$44,000	\$43,396	\$44,000
TOTAL	\$43,396	\$44,000	\$43,396	\$44,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Emergency Management (257)

FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Donations (47048)	\$0	\$0	\$0	\$0
Shelter Rebate Grant (42018)	\$92,309	\$0	\$0	\$0
TOTAL REVENUE	\$92,309	\$0	\$0	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$92,309	\$20,000	\$18,165	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$92,309	\$20,000	\$18,165	\$0

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$20,000	\$18,165	\$0
Storm Sirens	\$0	\$20,000	\$18,165	\$0
Shelter Grant Expenses (54092)	\$92,309	\$0	\$0	\$0
TOTAL	\$92,309	\$20,000	\$18,165	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Library (326)
 FUND: Capital Improvements (07)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$15,000	\$11,916	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$15,000	\$11,916	\$0

DETAIL OF CAPITAL OUTLAY:

Buildings (54011)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Parks & Recreation (344)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Water & Land Conservation Grant (42019)	\$10,784	\$151,000	\$33,144	\$141,000
2011 Ballfield Light Grant	\$10,784	\$10,000	\$33,144	\$0
2013 LWCF	\$0	\$141,000	\$0	\$141,000
Regional Trail Program Grant (42018)	\$0	\$160,000	\$0	\$160,000
Donations (47048)	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$10,784	\$311,000	\$33,144	\$301,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$3,030	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$91,222	\$415,000	\$40,450	\$425,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$8,768	\$9,000	\$8,768	\$9,000
TOTAL	\$103,020	\$424,000	\$49,218	\$434,000

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$91,222	\$155,000	\$0	\$0
Ball Field Lighting Phase II	\$91,222	\$0	\$0	\$0
Trails Grant Expenses	\$0	\$155,000	\$0	\$0
Other Capital Purchases (54091)	\$0	\$260,000	\$9,950	\$0
Sod for Soccer Fields	\$0	\$0	\$0	\$0
LWCF 13	\$0	\$250,000	\$0	\$0
Lumber Building Improvements	\$0	\$10,000	\$9,950	\$0
Grant Expenditures (54092)	\$0	\$0	\$30,500	\$425,000
Ball Field Lighting Phase II	\$0	\$0	\$30,500	\$0
Trails Grant Expenses	\$0	\$0	\$0	\$160,000
LWCF 13 - Soccer Fields	\$0	\$0	\$0	\$265,000
TOTAL	\$91,222	\$415,000	\$40,450	\$425,000

DETAIL OF TRANSFERS & RESERVES:

Grant Match Reserve (56005)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DETAIL OF DEBT SERVICE:

Loan Payments (57001)	\$8,768	\$9,000	\$8,768	\$9,000
Lease-purchase of Ball Field Lighting Phase I	\$8,768	\$9,000	\$8,768	\$9,000
TOTAL	\$8,768	\$9,000	\$8,768	\$9,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Animal Welfare (458)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Donations (47048)	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$7,759	\$6,500	\$6,456	\$0
TOTAL	\$7,759	\$6,500	\$6,456	\$0

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

<small>2010 Lease-purchase of animal welfare truck</small>	<small>\$7,759</small>	<small>\$6,500</small>	<small>\$6,456</small>	<small>\$0</small>
TOTAL	\$7,759	\$6,500	\$6,456	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Emergency Medical Services (642)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
522 Revenues (42033)	\$0	\$140,000	\$140,000 [1]	\$0
TOTAL REVENUE	\$0	\$140,000	\$140,000	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$140,000	\$140,000	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$140,000	\$140,000	\$0

DETAIL OF CAPITAL OUTLAY:

Vehicle Purchases (54031)	\$0	\$140,000	\$120,000	\$0
Equipment Purchases (54032)	\$0	\$0	\$20,000	\$0
TOTAL	\$0	\$140,000	\$140,000	\$0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Gas (851)
FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Impact Fee - Gas (47054)	\$17,500	\$17,500	\$17,400	\$17,500
Fund Balance Carryover	\$14,663	\$32,100	\$32,163	\$50,000
TOTAL REVENUE	\$32,163	\$49,600	\$49,563	\$67,500

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$49,600	\$0	\$50,000
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$49,600	\$0	\$50,000

DETAIL OF TRANSFERS & RESERVES:

Impact Fee Reserve - Gas (56012)	\$0	\$49,600	\$0	\$50,000
Gas LineTrailer	\$0	\$6,000	\$0	\$0
Reserve	\$0	\$43,600	\$0	\$50,000
TOTAL	\$0	\$49,600	\$0	\$50,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Water (852)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Impact Fee - Water (47054)	\$21,300	\$25,200	\$20,100	\$20,000
Fund Balance Carryover	\$22,575	\$45,000	\$43,875	\$64,000
TOTAL REVENUE	\$43,875	\$70,200	\$63,975	\$84,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$70,200	\$0	\$70,200
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,200	\$0	\$70,200

DETAIL OF TRANSFERS & RESERVES:

Impact Fee Reserve - Water (56012)	\$0	\$70,200	\$0	\$70,200
TOTAL	\$0	\$70,200	\$0	\$70,200

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Sewer (853)
 FUND: Capital Improvements (07)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
CDBG Grant Revenue (42018)	\$78,420	\$0	\$0	\$0
Impact Fee - Sewer (47054)	\$13,806	\$15,000	\$33,819	\$15,000
Fund Balance Carryover	\$7,107	\$21,100	\$20,913	\$54,000
TOTAL REVENUE	\$99,333	\$36,100	\$54,732	\$69,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$98,026	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$176,100	\$0	\$209,000
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$98,026	\$176,100	\$0	\$209,000

DETAIL OF CAPITAL OUTLAY:

CDBG Expenditures (42018)	\$98,026	\$0	\$0	\$0
SW 4th St Sewer Rehab	\$98,026	\$0	\$0	\$0
TOTAL	\$98,026	\$0	\$0	\$0

DETAIL OF TRANSFERS & RESERVES:

Impact Fee Reserve - Sewer (56012)	\$0	\$36,100	\$0	\$69,000
Transfer to TPWA (56050)	\$0	\$140,000	\$0	\$140,000
TOTAL	\$0	\$176,100	\$0	\$209,000

VII. TUTTLE PUBLIC WORKS AUTHORITY FUND



TUTTLE PUBLIC WORKS AUTHORITY FUND (01) SUMMARY

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Operations (140)	\$749,538	\$518,600	\$872,480	\$766,000
Gas (851)	\$1,157,672	\$1,108,500	\$1,041,800	\$1,107,000
Water (852)	\$823,243	\$833,000	\$1,246,737	\$1,015,000
Sewer (853)	\$273,695	\$194,500	\$258,500	\$323,000
Sanitation (854)	\$718,095	\$742,000	\$746,000	\$819,000
TPWA Administration (855)	\$0	\$0	\$0	\$0
TOTAL	\$3,722,243	\$3,396,600	\$4,165,517	\$4,030,000

EXPENDITURE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
General Government (141)	\$524,300	\$911,700	\$677,185	\$1,164,000
Gas (851)	\$937,229	\$858,150	\$758,695	\$822,000
Water (852)	\$935,469	\$749,880	\$939,700	\$763,300
Sewer (853)	\$960,119	\$215,000	\$342,700	\$506,000
Sanitation (854)	\$348,595	\$411,000	\$398,000	\$420,000
TPWA Administration (855)	\$88,039	\$114,500	\$105,500	\$176,000
Billing (856)	\$152,631	\$172,500	\$151,300	\$177,000
TOTAL	\$3,946,382	\$3,432,730	\$3,373,080	\$4,028,300

General Operations Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The General Operations Department is the typical home for the general revenue sources of the TPWA. This includes penalty and reconnection fees.

DEPARTMENT REVENUE SUMMARY

DEPARTMENT: General Operations (140)
 FUND: TPWA (50)

REVENUE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Penalty Charges (43030)	\$23,814	\$25,000	\$25,000	\$25,000
Reconnect Fees (43031)	\$19,500	\$20,000	\$25,000	\$25,000
Interest - Checking (46041)	\$5	\$0	\$200	\$0
Interest - Cert of Deposits (46042)	\$279	\$0	\$100	\$0
Rent & Leases (47021)	\$5,000	\$6,000	\$6,000	\$6,000
Miscellaneous Revenue (47051)	\$940	\$0	\$23,997	\$0
Transfer from CI Fund (49022)	\$0	\$140,000	\$0	\$140,000
Fund Balance Carryover	\$700,000	\$327,600	\$792,183	\$570,000
TOTAL REVENUE	\$749,538	\$518,600	\$872,480	\$766,000

General Government Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The General Government Department is the typical home general and non-department-specific expenditures. This includes, but is not limited to, the general reserves for the TPWA Fund, legal expenses, auditing expenses, liability insurance premiums, and inter-fund transfers.

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: General Government (141)
FUND: TPWA (50)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$1,778	\$10,000	\$2,500	\$10,000
Other Services & Charges (53)	\$154,737	\$160,000	\$200,000	\$200,000
Capital Outlay (54)	\$440	\$5,000	\$0	\$5,000
Transfers & Reserves (56)	\$200,000	\$551,000	\$257,000	\$735,000
Debt Service (57)	\$167,345	\$185,700	\$217,685	\$214,000
TOTAL	\$524,300	\$911,700	\$677,185	\$1,164,000

DETAIL OF TRANSFERS & RESERVES:

Transfer to General Fund (56001)	\$200,000	\$319,000	\$175,000	\$235,000
General Reserve (56004)	\$0	\$70,000	\$0	\$70,000
Grant Match Reserve (56005)	\$0	\$10,000	\$0	\$10,000
Insurance Premium Reserve (56008)	\$0	\$20,000	\$0	\$20,000
Severance/Vac Buyback Reserve (56010)	\$0	\$50,000	\$0	\$50,000
Transfer to CIF (56020)	\$0	\$82,000	\$82,000	\$0
Transfer to TDA (NEW)	\$0	\$0	\$0	\$250,000
Transfer to Street Fund (New)	\$0	\$0	\$0	\$100,000
TOTAL	\$200,000	\$551,000	\$257,000	\$735,000

DETAIL OF DEBT SERVICE:

Loan Payments (57001)	\$167,345	\$185,700	\$217,685	\$214,000
2010 City Hall Note	\$118,445	\$185,700	\$185,700	\$182,000
Jeffries 40-Acres Purchase Agreement	\$42,400	\$0	\$0	\$0
Tuttle Lumber Store Purchase Note	\$0	\$0	\$26,985	\$27,000
BOK Trustee Fee	\$6,500	\$0	\$5,000	\$5,000
TOTAL	\$167,345	\$185,700	\$217,685	\$214,000

Natural Gas Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Natural Gas Department is responsible for the operation of the City's natural gas system which includes two border stations where gas is purchased, a regulator station, and the distribution system. It maintains compliance with the Oklahoma Corporation Commission and US Department of Transportation regulations through proper operation, data collection and reporting. Natural gas is purchased from Constellation Energy.

GOALS

1. Develop and implement a schedule to replace steel mains.
2. Install 50 automated meters.
3. Develop a plan to increase gas supply to meet future demands.

STAFFING for FY 2016

(1 FT) Utility Superintendent
(2 FT) Maintenance Workers

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Gas (851)
FUND: TPWA (50)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Utility Sales (43028)	\$1,094,808	\$1,060,500	\$970,000	\$1,059,000
Tap Fees (43029)	\$47,711	\$39,000	\$47,500	\$39,000
Reconnect Fees (43031)	\$0	\$0	\$0	\$0
Initiation Fees (43060)	\$7,300	\$7,000	\$22,500	\$7,000
Interest - Checking (46041)	\$2,031	\$2,000	\$1,800	\$2,000
Miscellaneous Revenue (47051)	\$5,822	\$0	\$0	\$0
TOTAL REVENUE	\$1,157,672	\$1,108,500	\$1,041,800	\$1,107,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$142,094	\$160,000	\$150,000	\$163,000
Materials & Supplies (52)	\$706,890	\$634,050	\$506,000	\$600,000
Other Services & Charges (53)	\$17,436	\$31,000	\$23,000	\$30,000
Capital Outlay (54)	\$46,809	\$9,100	\$55,695	\$5,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$24,000	\$24,000	\$24,000	\$24,000
TOTAL EXPENDITURE	\$937,229	\$858,150	\$758,695	\$822,000

DETAIL OF CAPITAL OUTLAY:

Tool Purchases (54033)	\$0	\$0	\$3,700	\$0
Heavy Eq	\$0	\$4,100	\$4,200	\$0
Capital Outlay (54052)	\$41,809	\$0	\$47,795	\$0
New Taps & Service Lines (54053)	\$5,000	\$5,000	\$0	\$5,000
TOTAL	\$46,809	\$9,100	\$55,695	\$5,000

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

ODOT Gas Line Relocation 1993	\$24,000	\$24,000	\$24,000	\$24,000
TOTAL	\$24,000	\$24,000	\$24,000	\$24,000

Water Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Water Department is responsible for operation of the City's water system which includes wells, a collection system, a treatment plant, water storage facilities and distribution system. It is also responsible for maintaining compliance with the Oklahoma Department of Environmental Quality (ODEQ) regulations through proper operation, data collection and reporting.

GOALS

1. Install 50 automated meters.
2. Connect the Springwood Acres water system to the TPWA water system.

STAFFING for FY 2016

(1 FT) Utility Superintendent
(2 FT) Maintenance Workers

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Water (852)
FUND: TPWA (50)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Water Grant Revenue General (42001)	\$0	\$0	\$99,037	\$0
Contract Sales & Revenue (43001)	\$0	\$0	\$180,000	\$0
Utility Sales (43028)	\$780,913	\$800,000	\$850,000	\$982,000
Tap Fees (43029)	\$24,700	\$22,000	\$23,800	\$22,000
Initiation Fees (43060)	\$9,900	\$9,000	\$26,100	\$9,000
Interest - Checking (46041)	\$1,994	\$2,000	\$1,800	\$2,000
Miscellaneous Revenue (47051)	\$5,737	\$0	\$66,000	\$0
TOTAL REVENUE	\$823,243	\$833,000	\$1,246,737	\$1,015,000
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$149,939	\$159,000	\$168,000	\$172,000
Materials & Supplies (52)	\$81,323	\$104,080	\$100,000	\$94,000
Other Services & Charges (53)	\$95,817	\$142,000	\$230,000	\$140,000
Capital Outlay (54)	\$295,128	\$38,500	\$135,400	\$9,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$313,261	\$306,300	\$306,300	\$348,300
TOTAL EXPENDITURE	\$935,469	\$749,880	\$939,700	\$763,300
DETAIL OF CAPITAL OUTLAY:				
Water Line Extension (54029)	\$134,160	\$0	\$99,500	\$0
E SCR Water Line Ext	\$11,622	\$0	\$0	\$0
S Morgan Rd Water Ext	\$122,538			
Meyers Dr Water Ext	\$0	\$0	\$99,500	\$0
Other	\$0	\$0	\$0	\$0
Vehicle Purchases (54031)	\$4,250	\$30,000	\$11,500	\$0
Equipment Purchases (54032)	\$1,625	\$2,000	\$1,400	\$2,000
Tool Purchases (54033)	\$300	\$1,500	\$0	\$2,000
Project Engineering & Design (54034)	\$24,864	\$0	\$23,000	\$0
Heavy Equipment Purchases (54035)	\$0	\$0	\$0	\$0
Capital Outlay (54052)	\$124,696	\$0	\$0	\$0
Cimarron Rd Water Line Replacement	\$103,240	\$0	\$0	\$0
Other	\$21,456	\$0	\$0	\$0
New Taps & Service Lines (54053)	\$4,866	\$5,000	\$0	\$5,000
Water Well Construction & Rehab (54099)	\$368	\$0	\$0	\$0
TOTAL	\$295,128	\$38,500	\$135,400	\$9,000
DETAIL OF DEBT SERVICE:				
Loan Payments (57001)	\$313,261	\$306,300	\$306,300	\$348,300
2008 OWRB Note	\$0	\$0	\$0	\$0
2013 SSB Water Note	\$307,532	\$300,000	\$300,000	\$299,000
2015 OWRB AMR Water Note	\$0	\$0	\$0	\$26,000
2015 Truck Lease-Purchase	\$0	\$0	\$0	\$17,000
1998 Water Sewer Gas Note	\$0	\$0	\$0	\$0
1998 Jason White Water Tower Note	\$5,729	\$6,300	\$6,300	\$6,300
TOTAL	\$313,261	\$306,300	\$306,300	\$348,300

Sewer Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Sewer Department is responsible for operation of the City's sanitary sewer system which includes a collection system and treatment facility. It maintains compliance with the Oklahoma Department of Environmental Quality regulations through proper operation, data collection and reporting.

GOALS

1. Development of a schedule to replace deteriorated mains.

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Sewer (853)
FUND: TPWA (50)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Sewer Grant (42018)	\$81,579	\$0	\$0	\$0
Contract Sales & Revenue (43001)	\$0	\$0	\$30,000	\$45,000
Utility Sales (43028)	\$184,793	\$189,500	\$193,000	\$273,000
Tap Fees (43029)	\$3,974	\$3,000	\$18,000	\$3,000
Initiation Fees (43060)	\$3,349	\$2,000	\$17,500	\$2,000
TOTAL REVENUE	\$273,695	\$194,500	\$258,500	\$323,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$1,306	\$5,000	\$1,500	\$5,000
Other Services & Charges (53)	\$28,943	\$35,000	\$28,000	\$35,000
Capital Outlay (54)	\$755,936	\$5,000	\$143,200	\$5,000
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$173,934	\$170,000	\$170,000	\$461,000
TOTAL EXPENDITURE	\$960,119	\$215,000	\$342,700	\$506,000

DETAIL OF CAPITAL OUTLAY:

Equipment Purchases (54032)	\$0	\$2,500	\$0	\$2,500
Tool Purchases (54033)	\$0	\$1,000	\$0	\$1,000
Project Engineering & Design (54034)	\$5,645	\$1,500	\$3,200	\$1,500
Heavy Equipment Purchases (54035)	\$0	\$0	\$0	\$0
Real Estate Purchases (54044)	\$0	\$0	\$0	\$0
Capital Outlay (54052)	\$10,000	\$0	\$0	\$0
Pump replacement at Lift Station #1	\$10,000	\$0	\$0	\$0
Capital Outlay Sewer Loan (54098)	\$740,291	\$0	\$140,000	\$0
Forced Main Project	\$494,819	\$0	\$0	\$0
CDBG 12	\$134,299	\$0	\$0	\$0
Cimarron Rd Sewer Replacement	\$110,000	\$0	\$0	\$0
Sewer Phase 3	\$1,173	\$0	\$140,000	\$0
TOTAL	\$755,936	\$5,000	\$143,200	\$5,000

DETAIL OF DEBT SERVICE:

Loan Payments (57001)

2011 Sewer Note	\$173,934	\$170,000	\$170,000	\$168,000
2015 Sewer Note	\$0	\$0	\$0	\$295,000
TOTAL	\$173,934	\$170,000	\$170,000	\$461,000

Sanitation Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Tuttle Public Works Authority contracts with Allied Waste to pick up and dispose of sanitary trash. Curbside pickup for residential customers is once a week.

GOALS

1. Development a plan for providing recycling opportunities for residential sanitation customers.

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Sanitation (854)
FUND: TPWA (50)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Utility Sales (43028)	\$718,095	\$742,000	\$746,000	\$819,000
TOTAL REVENUE	\$718,095	\$742,000	\$746,000	\$819,000

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$348,595	\$396,000	\$398,000	\$420,000
Capital Outlay (54)	\$0	\$15,000	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$348,595	\$411,000	\$398,000	\$420,000

DETAIL OF CAPITAL OUTLAY:

Buildings (54011)	\$0	\$15,000	\$0	\$15,000
TOTAL	\$0	\$15,000	\$0	\$15,000

**Public Works
Administration Department**

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Tuttle Public Works Department is primarily responsible for the operation, maintenance and repair of the city owned utilities, streets and properties. It has a Director and is comprised of the Water, Sewer, Gas, Streets, Parks, and Cemetery departments along with responsibility for construction projects pertaining to those areas.

GOALS

1. Develop and implement a software system for maintenance, repair, and asset tracking.
2. Improve training and employee certification in respective departments.
3. Improve utilization and organization of the Public Works storage and operating facilities.

STAFFING for FY 2016

(1 FT) Public Works Director

(1 FT) Line Locater

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: TPWA Administration (855)
FUND: TPWA (50)

REVENUE	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Cash Short-Long (47071)	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0	\$0

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$74,772	\$95,000	\$91,000	\$145,000
Materials & Supplies (52)	\$4,229	\$5,000	\$3,500	\$15,000
Other Services & Charges (53)	\$9,038	\$14,500	\$11,000	\$16,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$88,039	\$114,500	\$105,500	\$176,000

Billing Department

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

TPWA Billing is comprised of several customer service divisions:

- Financial Services – Utility statement production, reconciliation of financial transactions, and complete service order process;
- Contractual Services – Establishes new service, maintains customer contracts, initiate active and inactive collections;
- Customer Services – Taking customer calls and posting incoming payment transactions;
- Meter Services – Monthly input of readings of all gas and water meters.

Our mission is to offer each citizen exceptional Customer Services.

GOALS

1. Enhance our customer communications in all 4 service areas.
2. Cross train employees to ensure productivity continues in times of transition.
3. Monitor customer satisfaction through a survey.

STAFFING FY 2016

(3 FT) Clerks

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Billing (856)
FUND: TPWA (50)

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 2014	Budget Year FY 2015	Current Year Actual (Est) FY 2015	Budget Year FY 2016
Personal Services (51)	\$136,320	\$145,500	\$135,000	\$150,000
Materials & Supplies (52)	\$1,285	\$1,000	\$300	\$1,000
Other Services & Charges (53)	\$15,025	\$26,000	\$16,000	\$26,000
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$0
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$152,631	\$172,500	\$151,300	\$177,000

**VIII. SPRINGWOOD ACRES WATER
SYSTEM FUND
(GRADY TUTTLE WATER)**



**Springwood Acres Water Fund
Springwood Acres Water
Department**

FY 2016 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Springwood Acres Water Department was gifted to the City of Tuttle in 2011. This water system is under the direct control of the City Council, versus the TPWA which is under the direction of the TPWA Board of Trustees. Springwood Acres Water System has its own fee structure, and is permitted separately with the Oklahoma Water Resources Board and the Oklahoma Department of Environmental Quality. It is the intent of the City of Tuttle to formally merge this system with the TPWA. Until then, the City is required to account for the revenues and expenditures separately.

GOALS

1. Merge the Springwood Acres Water System with the TPWA.

SPRINGWOOD ACRES FUND (55) SUMMARY

REVENUES	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Water (852)	\$44,466	\$42,200	\$49,751	\$72,200
TOTAL	\$44,466	\$42,200	\$49,751	\$72,200

EXPENDITURES	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Water (852)	\$19,840	\$42,400	\$2,073	\$72,200
TOTAL	\$19,840	\$42,400	\$2,073	\$72,200

REVENUE SUMMARY

DEPARTMENT: Water (852)
FUND: Springwood Acres (55)

EXPENDITURE CLASSIFICATION	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Penalty Charges (43030)	\$128	\$200	\$125	\$200
Water Sales (43028)	\$24,608	\$22,000	\$25,000	\$25,000
Fund Balance Carryover	\$19,730	\$20,000	\$24,626	\$47,000
TOTAL	\$44,466	\$42,200	\$49,751	\$72,200

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Water (852)
 FUND: Springwood Acres (55)

EXPENDITURE CLASSIFICATION	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$18,907	\$20,200	\$2,073	\$3,000
Capital Outlay (54)	\$933	\$0	\$0	\$35,000
Transfers & Reserves (56)	\$0	\$22,200	\$0	\$34,200
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$19,840	\$42,400	\$2,073	\$72,200

DETAIL OF CAPITAL OUTLAY:

Water Line Extension (54029)	\$0	\$0	\$0	\$5,000
Connection to SH-37	\$0	\$0	\$0	\$5,000
Equipment Purchases (54032)	\$0	\$0	\$0	\$0
Project Engineering & Design (54034)	\$0	\$0	\$0	\$5,000
Other Capital Projects (54055)	\$933	\$0	\$0	\$0
Water Well Construction & Rehab (54099)	\$0	\$0	\$0	\$25,000
Capital Improvements Projects (54094)	\$0	\$0	\$0	\$0
TOTAL	\$933	\$0	\$0	\$35,000

DETAIL OF TRANSFERS & RESERVES:

General Reserve (56004)	\$0	\$22,200	\$0	\$34,200
TOTAL	\$0	\$22,200	\$0	\$34,200

IX. TUTTLE DEVELOPMENT AUTHORITY FUND



TUTTLE DEVELOPMENT AUTHORITY FUND (NEW) SUMMARY

REVENUES	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Broadband Department (NEW)	\$0	\$0	\$0	\$250,000
TOTAL	\$0	\$0	\$0	\$250,000

EXPENDITURES	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Broadband Department (NEW)	\$0	\$0	\$0	\$250,000
TOTAL	\$0	\$0	\$0	\$250,000

REVENUE SUMMARY

DEPARTMENT: Broadband Department (NEW)
FUND: Tuttle Development Authority (NEW)

EXPENDITURE CLASSIFICATION	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Transfer In from TPWA (New)	\$0	\$0	\$0	\$250,000
Fund Balance Carryover	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$250,000

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Broadband Department (NEW)
 FUND: Tuttle Development Authority (TDA)

EXPENDITURE CLASSIFICATION	Prior Actual FY 2014	Budget Year FY 2015	Current Year Actual (EST) FY 2015	Budget Year FY 2016
Personal Services (51)	\$0	\$0	\$0	\$0
Materials & Supplies (52)	\$0	\$0	\$0	\$0
Other Services & Charges (53)	\$0	\$0	\$0	\$0
Capital Outlay (54)	\$0	\$0	\$0	\$0
Transfers & Reserves (56)	\$0	\$0	\$0	\$250,000
Debt Service (57)	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$250,000

DETAIL OF TRANSFERS & RESERVES:

General Reserve (56004)	\$0	\$0	\$0	\$250,000
TOTAL	\$0	\$0	\$0	\$250,000