



THE CITY OF  
**ALTUS**  
OKLAHOMA

# BUDGET REPORT FISCAL YEAR 2021

Presented to City Council on June 2, 2020

Approved by City Council on June 2, 2020

*City of Altus, Oklahoma*  
*Altus Municipal Authority*

## **RESOLUTION NO. 2020 - 14**

### **CITY of ALTUS, OKLAHOMA**

#### **A RESOLUTION APPROVING THE CITY OF ALTUS, OKLAHOMA, FISCAL YEAR 2020 - 2021 BUDGET AND ESTABLISHING BUDGET AMENDMENT AUTHORITY**

**WHEREAS**, The City of Altus has adopted the provisions of the Oklahoma Municipal Budget Act in 11 O.S. Sections 17-201 through 17-216 (the Act); and

**WHEREAS**, The City Manager, as the Chief Executive Officer, has prepared a budget for the fiscal year ending June 30, 2021, consistent with the Act; and

**WHEREAS**, The Act, in section 17-215, provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been presented to the Altus City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Altus City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALTUS, OKLAHOMA:**

**SECTION 1.** The Altus City Council of the City of Altus does hereby adopt the FY 2020-2021 Budget at the department level on the 2nd day of June 2020, with total resources available in the amount of \$38,795,565 and total fund/departmental appropriations in the amount of \$29,372,292. Legal appropriations are hereby established as follows:

<b>FUND:</b>	<b>Appropriation</b>
<b>Department</b>	<b>Amount</b>
<b><u>General Fund:</u></b>	
City Council	50,000
Administrative Services	744,213
Law	233,035
Municipal Court	166,947
Police Department	4,464,141
Animal Control	408,953
Fire Department	3,037,225

Street Department	884,263
Parks & Grounds	759,013
Cememtery	237,483
Building Maintenance	441,204
Planning Department	443,293
Fleet Maintenance	347,805
Recreation	1,300,605
Emergency Services	181,320
Information Technology Services	533,166
Pool	493,024
Finance Department	534,068
Human Resources Department	240,830
City Clerk - Treasurer	208,001
Code Enforcement	108,897
Grants	-
Fund Transfers	4,208,822
<b>General Fund Total</b>	<b>20,026,308</b>
ODOC Grant Fund	
CDBG Grant	304,444
<b>Fund Total</b>	<b>304,444</b>
Airport Fund	
Airport	599,855
<b>Fund Total</b>	<b>599,855</b>
Hotel/Motel Tax Fund	
Economic Development	450,000
<b>Fund Total</b>	<b>450,000</b>
Capital Improvement Fund	
Capital Improvement	5,350,440
<b>Fund Total</b>	<b>5,350,440</b>
Emergency Fund	
Emergency Fund	-
<b>Fund Total</b>	<b>-</b>
Landfill Improvement Fund	
Landfill	1,360,000
<b>Fund Total</b>	<b>1,360,000</b>
Street & Alley Fund	
Streets & Alley Improvements	432,000
<b>Fund Total</b>	<b>432,000</b>

E911 Fund	
E911	552,245
<b>Fund Total</b>	<b>552,245</b>
Cemetery Care Fund	
Cemetery Improvements	32,000
<b>Fund Total</b>	<b>32,000</b>
Strategic Military Fund	
Strategic Military Grant Projects	265,000
<b>Fund Total</b>	<b>265,000</b>
<b>ALL FUNDS TOTAL</b>	<b>29,372,292</b>

**SECTION 2.** The Altus City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2020-2021, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Altus City Council, as authorized by Section 17-215 of the Act.


**SECTION 3.** All supplemental appropriations or decreases in the total appropriation of a fund shall be approved at a meeting of the Altus City Council and filed with the State Auditor and Inspector, as provided in Sections 17-215 and 17-216 of the Act.

**SECTION 4.** This Resolution and a copy of the adopted budget shall be transmitted to the State Auditor and Inspector and a copy shall be transmitted to the Clerk/Treasurer of the City of Altus, Oklahoma.

PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF JUNE, 2020.

  
JACK SMILEY, MAYOR

(SEAL)  
ATTEST:

  
DEBBIE DAVIS, CITY CLERK/TREASURER

## **RESOLUTION NO. 2020 - 15**

### **ALTUS MUNICIPAL AUTHORITY OF ALTUS, OKLAHOMA**

#### **A RESOLUTION APPROVING THE ALTUS MUNICIPAL AUTHORITY OF ALTUS, OKLAHOMA, FISCAL YEAR 2020-2021 BUDGET AND ESTABLISHING BUDGET AMENDMENT AUTHORITY**

**WHEREAS**, the Altus Municipal Authority (AMA) Trustees, Altus Oklahoma, has completed the budget process required in 60 O.S. Sections 176 et seq.; and

**WHEREAS**, The City Manager, as the Chief Executive Officer, has prepared a budget for the fiscal year ending June 30, 2021, consistent with statutes; and

**WHEREAS**, The budget has been presented to the AMA Trustees at least 30 days prior to the start of the fiscal year; and

**NOW, THEREFORE, BE IT RESOLVED BY THE ALTUS MUNICIPAL AUTHORITY OF THE**

**SECTION 1.** The Trustees of the AMA of Altus, Oklahoma do hereby adopt the FY 2020-2021 Budget

<b>FUND:</b>	<b>Appropriation</b>
<b>Department</b>	<b>Amount</b>
<u>Altus Municipal Authority</u>	
Water/Sewer Maintenance	1,293,510
AAFB Sanitation	187,822
Sanitation	1,433,558
Water Treatment Plant	3,515,286
Electric Department	16,954,110
Enterprise Services	1,993,000
Waste Water Treatment Plant	1,365,702
Utility Services	890,139
Engineering	257,608
Landfill	800,887
Golf Course	416,685
Grants	-
Loan Purchases	2,600,000
Fund Transfers	8,591,000
<b>Fund Total</b>	<b>40,299,307</b>
Health Care Escrow	
Health Care Escrow	75,000
<b>Fund Total</b>	<b>75,000</b>

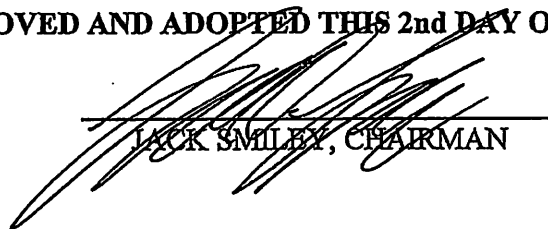
Water Treatment Plant	
Water Treatment Plant	1,325,000
<b>Fund Total</b>	<b>1,325,000</b>
MAPS	
Sales Tax	5,213,604
<b>Fund Total</b>	<b>5,213,604</b>
<b>ALL FUNDS TOTAL</b>	<b>46,912,911</b>

**SECTION 2.** The AMA Trustees do hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2020-2021, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the AMA Trustees.

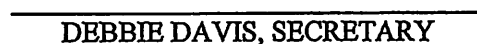
**SECTION 3.** All supplemental appropriations or decreases in the total appropriation of a fund shall be approved at a meeting of the AMA and filed with the State Auditor and Inspector.

**SECTION 4.** That this Resolution and a copy of the adopted budget shall be transmitted to the State Auditor and Inspector and a copy shall be transmitted to the Clerk/Treasurer of the City of Altus, Oklahoma.

**PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF JUNE 2020.**

  
 JACK SMILEY, CHAIRMAN

(SEAL)  
 ATTEST:

  
 DEBBIE DAVIS, SECRETARY

# BUDGET MESSAGE



## FY 2021





# City of ALTUS

Altus, OK 73521 (580) 477-1950

A PROUD HERITAGE  
A PROMISING FUTURE TO SHARE!

**MAYOR**  
Jack Smiley

**CITY MANAGER**  
Gary Jones

**CITY COUNCIL**  
John Womack  
Jon Kidwell  
Doyle Jencks  
Patricia Blackman  
Roberta Brady-Lee  
Perry Shelton  
Robert Garrison  
Dwayne Martin

TO: MAYOR AND CITY COUNCIL

FROM: Gary Jones, City Manager

DATE: May 5, 2020

SUBJECT: MANAGEMENT LETTER FOR FY 2020-2021 BUDGET

Attached is the Proposed Budget for 2020-2021 submitted in accordance with the Municipal Budget Act as identified in the Oklahoma State Statutes in Title 11. This budget reflects a reduction in sales tax revenue forecasted as a result of the economic downturn caused by the COVID-19 Pandemic. General Fund's primary revenue is a 2% sales tax, Use Tax and other revenues that are collected from fees, permits, licenses and fines collected through Municipal Court.

As usual salaries continue to be our largest expense. Union contract obligations are the major salary adjustments. Evaluation/Merit salary adjustments are not currently budgeted however they will be reviewed if Sales Tax Revenues increase over budgeted levels.

This budget makes use of current Capital Improvement Budget Fund Balances with needs identified throughout the city, primarily large capital and project needs. This budget reflects no transfers from the Altus Municipal Authority to Capital Improvement and no transfers to the Emergency Fund.

The current MAPS tax ends March 31, 2021. A proposed new MAPS plan is in the works and will be ready to be presented to Altus voters August 25<sup>th</sup>. Utility rates have been frozen pending a current rate study.

Our mission is to provide the citizens of Altus the services they need as efficiently as possible. Keeping Altus, a great place to live, work and raise our families.



# ALL FUNDS BUDGET SUMMARY



## FY 2021

# ALL FUNDS SUMMARY

FY 2020-2021

## REVENUE / EXPENSE

<u>FUND</u>	<u>2020-2021</u> <u>REVENUE</u>	<u>2020-2021</u> <u>EXPENSE</u>
GENERAL FUND	20,026,308	20,026,308
HEALTH CARE ESCROW	861,000	75,000
ODOC GRANT FUND	304,444	304,444
AIRPORT	639,000	599,855
HOTEL/MOTEL TAX	450,000	450,000
LANDFILL IMPRV	1,450,000	1,360,000
STREET & ALLEY	520,000	432,000
E911	553,000	552,245
CEMETERY CARE	32,700	32,000
STRATEGIC MILITARY	265,113	265,000
WATER TREATMENT PLANT	3,717,000	1,325,000
MAPS	6,379,600	5,213,604
ALTUS MUNICIPAL AUTHORITY	40,299,307	40,299,307
<b>SUB-TOTAL</b>	<b>75,497,472</b>	<b>70,934,763</b>
CAPITAL IMPRV	8,055,000	5,350,440
EMERGENCY FUND	6,500,000	-
<b>TOTAL</b>	<b>90,052,472</b>	<b>76,285,203</b>

# ALL FUNDS SUMMARY

FY 2020-2021

## REVENUE

<u>FUND</u>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>RECOMMENDED</u>
GENERAL FUND	19,354,368	19,052,250	19,794,003	20,026,308
HEALTH CARE ESCROW	10,364	154,834	755,000	861,000
ODOC GRANT FUND	19,150	22,031	130,000	304,444
AIRPORT	979,601	1,292,439	1,342,788	639,000
HOTEL/MOTEL TAX	313,624	295,710	300,000	450,000
LANDFILL IMPRV	188,864	182,945	460,000	1,450,000
STREET & ALLEY	169,029	169,043	577,000	520,000
E911	493,004	499,574	482,760	553,000
CEMETERY CARE	953	1,054	38,800	32,700
STRATEGIC MILITARY	160,900	156,000	200,000	265,113
WATER TREATMENT PLANT	27,055	43,785	4,040,000	3,717,000
MAPS	4,498,481	6,179,895	8,727,000	6,379,600
ALTUS MUNICIPAL AUTHORITY	37,361,502	37,164,592	50,112,037	40,299,307
<b>SUB-TOTAL</b>	<b>63,576,895</b>	<b>65,214,152</b>	<b>86,959,388</b>	<b>75,497,472</b>

**ALL FUNDS SUMMARY**  
**FY 2020-2021**  
**EXPENSE**

<u>DEPARTMENTAL EXPENDITURES</u>	<u>2019-2020 BUDGET</u>	<u>PERSONAL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SVC &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>FUND TRANSFERS</u>	<u>GRANTS</u>	<u>2020-2021 RECOMMENDED</u>
01 -GENERAL FUND	24,324,815	11,871,495	1,490,510	2,273,688	181,793	-	4,208,822	-	20,026,308
04 -HEALTH CARE ESCROW	155,000	-	-	25,000	50,000	-	-	-	75,000
06 -ODOC	130,000	-	-	-	304,444	-	-	-	304,444
14 -AIRPORT FUND	1,342,788	218,810	259,000	122,045	-	-	-	-	599,855
16 -HOTEL/MOTEL TAX	300,000	-	-	450,000	-	-	-	-	450,000
29 -LANDFILL IMPROVEMENT	720,000	-	-	-	1,360,000	-	-	-	1,360,000
31 -STREET & ALLEY	577,000	-	-	-	432,000	-	-	-	432,000
33 -EMERGENCY 911	482,760	529,245	7,000	16,000	-	-	-	-	552,245
35 -CEM CARE FUND	38,800	-	-	-	32,000	-	-	-	32,000
.50 -STRATEGIC PLANNING GRANT	200,000	-	-	-	265,000	-	-	-	265,000
54 -WATER TREATMENT PLANT IMP	1,871,000	-	-	-	1,325,000	-	-	-	1,325,000
55 -MAPS SALES TAX	8,727,000	-	-	-	3,600,000	1,613,604	-	-	5,213,604
53 -ALTUS MUNICIPAL AUTHORITY	49,612,037	4,605,723	16,417,850	3,911,734	2,140,000	2,033,000	11,191,000	-	40,299,307
<b>SUB-TOTAL</b>	<b>88,481,200</b>	<b>17,225,273</b>	<b>18,174,360</b>	<b>6,798,467</b>	<b>9,690,237</b>	<b>3,646,604</b>	<b>15,399,822</b>	<b>-</b>	<b>70,934,763</b>

# GENERAL FUND BUDGET DETAIL



## FY 2021

**CITY of ALTUS**  
**FY 2020-2021**  
**REVENUE by DEPARTMENT**

<b><u>DEPARTMENT</u></b>	<b><u>2017-2018</u></b> <b><u>ACTUAL</u></b>	<b><u>2018-2019</u></b> <b><u>ACTUAL</u></b>	<b><u>2019-2020</u></b> <b><u>ACTUAL</u></b>	<b><u>2019-2020</u></b> <b><u>BUDGET</u></b>	<b><u>2020-2021</u></b> <b><u>PROPOSED</u></b>
FRANCHISE TAX	288,970	291,792	199,042	250,000	290,000
SALES TAX - GEN	10,336,381	9,666,368	7,392,225	9,400,000	4,875,000
SALES TAX - MAPS	-	-	-	-	4,121,600
USE TAX	(28,636)	-	-	-	990,000
MISC REVENUES	400,516	314,665	449,149	314,000	496,200
MUNICIPAL COURT	243,663	206,164	169,603	215,500	197,000
POLICE DEPT	733	1,138	244	-	250
ANIMAL CONTROL	14,461	15,009	16,245	14,000	17,500
FIRE DEPT	-	3,014	-	-	-
STREET DEPT	-	-	50	-	-
CEMETERY	18,857	18,202	22,847	17,500	25,000
BLDG MNTC	21,170	15,225	14,638	15,000	15,000
PLANNING DEPT	73,214	99,605	128,392	96,500	125,000
RECREATION	7,391	202,915	122,462	195,000	174,500
POOL	116,579	126,374	58,480	83,600	82,000
CITY CLERK	1,965	2,428	641	2,050	550
CODE ENF	47,540	39,349	47,666	45,000	50,000
TRANSFERS IN	7,661,991	8,000,000	6,000,000	8,100,000	8,000,000
GRANTS	149,573	50,002	155,770	49,071	-
FUND BALANCE	-	-	-	996,782	566,708
<b>TOTAL REVENUES</b>	<b>19,354,368</b>	<b>19,052,250</b>	<b>14,777,454</b>	<b>19,794,003</b>	<b>20,026,308</b>



**GENERAL FUND**  
**FY 2020-2021**  
**EXPENSE by DEPARTMENT / CATEGORY**

<u>DEPARTMENT</u>	<u>2019-2020 BUDGET</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SVC &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>FUND TRANSFERS</u>	<u>GRANTS</u>	<u>2020-2021 BUDGET</u>
CITY COUNCIL	50,000	-	-	50,000	-	-	-	-	50,000
ADMINISTRATION	852,396	376,419	38,010	329,784	-	-	-	-	744,213
LAW	254,204	166,285	8,000	58,750	-	-	-	-	233,035
MUNICIPAL COURT	174,533	158,792	2,500	5,655	-	-	-	-	166,947
POLICE DEPARTMENT	4,358,371	3,927,541	247,000	250,100	39,500	-	-	-	4,464,141
ANIMAL CONTROL	357,868	297,703	34,500	62,750	14,000	-	-	-	408,953
FIRE DEPARTMENT	2,915,122	2,663,597	173,000	195,500	5,128	-	-	-	3,037,225
STREET DEPARTMENT	861,103	683,069	112,500	48,694	40,000	-	-	-	884,263
PARKS & GROUNDS	-	574,013	155,500	19,000	10,500	-	-	-	759,013
CEMETERY	223,946	181,626	32,000	23,857	-	-	-	-	237,483
BUILDING MAINTENANCE	408,576	109,053	107,500	219,651	5,000	-	-	-	441,204
PLANNING DEPARTMENT	454,478	327,683	8,500	102,110	5,000	-	-	-	443,293
FLEET MAINT	268,156	227,719	60,700	34,386	25,000	-	-	-	347,805
RECREATION	1,720,986	815,166	269,000	206,439	10,000	-	-	-	1,300,605
EMERGENCY SERVICES	109,834	88,493	18,000	52,162	22,665	-	-	-	181,320
INFORMATION SYSTEMS	438,638	176,366	140,300	216,500	-	-	-	-	533,166
POOL	470,923	388,920	45,000	59,104	-	-	-	-	493,024
FINANCE DEPARTMENT	669,050	343,068	17,500	173,500	-	-	-	-	534,068
HUMAN RESOURCES DEPT	217,248	120,630	4,000	116,200	-	-	-	-	240,830
CITY CLERK-TREASURER	229,468	176,141	6,000	25,860	-	-	-	-	208,001
CODE ENFORCEMENT	144,062	69,212	11,000	23,685	5,000	-	-	-	108,897
FUNDS TRSF (MAPS)	8,100,000	-	-	-	-	-	4,208,822	-	4,208,822
GRANTS	49,071	-	-	-	-	-	-	-	-
FUND BALANCE	996,782	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>24,324,815</b>	<b>11,871,495</b>	<b>1,490,510</b>	<b>2,273,688</b>	<b>181,793</b>	<b>-</b>	<b>4,208,822</b>	<b>-</b>	<b>20,026,308</b>

DEPARTMENT SUMMARY CITY COUNCIL #00							
DESCRIPTION	Setting leadership and policy direction to the City Manager. They enact ordinances and conduct policy on behalf of the citizens of Altus. The City Council's mission is to provide policy direction for the City of Altus by planning and directing future development in all areas of City Government.						
PERFORMANCE MEASURES	<b>CORE SERVICES:</b> Provide the City Manager with direction and policies and provide the tools and resources to carry them out.						
	<b>PERFORMANCE MEASURES:</b> 1. Establish policy direction and provide service priorities for the City of Altus and all staff members 2. Expand opportunities for effective citizen communication and community engagement						
PERSONNEL	<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Full Time	0	0	0	0	0	0
	Full Time Vacancy	0	0	0	0	0	0
	Part Time	4	4	0	0	0	0
	Part Time Vacancy	0	0	0	0	0	0
	<b>Total Authorized Positions</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
EXPENDITURES	<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Personnel	32,618	31,003	-	-		
	Materials & Supplies	-	-	-	-		
	Other Charges & Services	16,710	44,250	26,126	22,012	50,000	50,000
	Capital Outlay	-	-	-	-		
	Debt Service	-	-	-	-		
	Transfers	-	-	-	-		
	<b>Total</b>	<b>\$ 49,328</b>	<b>\$ 75,253</b>	<b>\$ 26,126</b>	<b>\$ 22,012</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

DEPARTMENT SUMMARY ADMINISTRATIVE SERVICES #02							
DESCRIPTION	The Administrative Department details the general, non-specific operating costs for the City of Altus and includes the City Manager, Assistant City Manager and the Administrative Assistant.						
PERFORMANCE MEASURES	<b>CORE SERVICES:</b> The City Manager's office is the liason between the City Council and the Staff. The City Manager oversees, directs and guides all departments in carrying out the policies established by the City Council.						
	<b>PERFORMANCE MEASURES:</b> 1. Provide oversight, direction, and guidance to all departments 1. Timley responds to Council and citizen Inquiries 3. Assist other departments with setting and meeting departmental goals						
PERSONNEL	<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Full Time	3	3	2	3	3	2
	Full Time Vacancy	0	0	1	0	0	1
	Part Time	0	0	0	0	0	0
	Part Time Vacancy	0	0	0	0	0	0
	<b>Total Authorized Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
EXPENDITURES	<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Personnel	-	390,827	363,470	317,451	400,260	376,419
	Materials & Supplies	39,709	44,350	39,179	45,053	52,064	38,010
	Other Charges & Services	634,757	286,462	382,493	318,181	398,001	329,784
	Capital Outlay	34,945	-	13,238	2,692	2,071	-
	Debt Service	-	-	-	-	-	-
	Transfers	-	-	-	-	-	-
	<b>Total</b>	<b>\$ 709,411</b>	<b>\$ 721,639</b>	<b>\$ 798,380</b>	<b>\$ 683,377</b>	<b>\$ 852,396</b>	<b>\$ 744,213</b>

# DEPARTMENT SUMMARY

Law #04

## DESCRIPTION

The City Attorney is the Chief legal advisor to the City Council, City Manager, and Department Directors and agencies of the City government. The City Attorney represents the city in proceedings before courts and administrative agencies and in contract negotiations. Additionally, the City Attorney drafts and reviews ordinances, contracts, property conveyances, court pleadings, etc.

## PERFORMANCE MEASURES

### CORE SERVICES:

To provide legal services to the City, its Public Trusts, and their officers, appointees, department heads and employees so that they can lawfully and effectively conduct business and implement projects and policies.

### PERFORMANCE MEASURES:

1. Maintain high quality, efficient production of legal services.
2. Successful completion of continuing legal education.
3. Reduce litigation filed against the City.

## PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Full Time	1	1	1	1	0	1
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>

## EXPENDITURES

<u>CATEGORY:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Personnel	118,048	121,223	113,197	127,487	142,992	166,285
Materials & Supplies	4,704	5,888	9,255	7,805	212	8,000
Other Charges & Services	25,138	41,255	105,019	55,591	111,000	58,750
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>147,891</b>	<b>168,366</b>	<b>227,471</b>	<b>190,883</b>	<b>254,204</b>	<b>233,035</b>

**DEPARTMENT SUMMARY**  
**MUNICIPAL COURT #05**

**DESCRIPTION**

The Altus Municipal Court provides court information, case processing, judicial and accountability services to all people affected by violations of the City of Altus ordinances, so they can be assured of timely and equitable justice. The Municipal Court is responsible for all entry of pleadings, processes, and proceedings in the dockets of the court, while assisting the Judge in recording the proceedings of the court, preparation of the dockets, warrants, and other paperwork.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To ensure timely and equitable justice to all people, keeping accurate records, and collecting and disbursing all monies owed to the Court in a timely and efficient and proficient manner.

**PERFORMANCE MEASURES:**

1. To accurately inform violators in a professional manner of their charge(s) and what their options are as to pleadings and payment
2. To enhance the professional work environment that we strive to maintain with other departments

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	2	2	2	2	2	2
Full Time Vacancy	0	0	0	0	0	0
Part Time	2	2	2	2	2	2
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	145,599	137,506	161,945	153,149	165,508	158,792
Materials & Supplies	2,304	2,700	1,855	1,913	2,700	2,500
Other Charges & Services	4,392	12,305	5,034	5,074	6,325	5,655
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>152,295</b>	<b>152,511</b>	<b>168,834</b>	<b>160,136</b>	<b>174,533</b>	<b>166,947</b>

DEPARTMENT SUMMARY	
POLICE DEPARTMENT #09	

Beginning in Fiscal Year 2017-18 the three separate divisions of the Police Department were merged in to one department, Administration, Detective and Patrol. The Altus Police Department consists of the Administrative Division which is the Chief of Police, Deputy Chief of Police and Administrative Secretary. The Chief and Deputy Chief supervise the Patrol division, the Detective division and the E-911 dispatchers.

To serve the community by safeguarding lives and property and to respect the Constitutional rights of all to liberty, equality and justice.

1. Improve performance standards and training of all employees of the Altus police department in relation to the enforcement of all State and City criminal and traffic laws
2. Provides service to the citizens of Altus
3. Ensure officers follow the US Constitution and current Supreme Court case laws during the execution of their duties
4. To improve and institute standard policies and procedures for officers and all civilian employees to follow in the performance of their duties
5. Investigate violations of standard policies and procedures for all employees of the Altus Police Department and to determine a finding of facts in all investigations with a recommendation of discipline to the City Manager
6. Manage the professional accreditation standards process
7. Care for and maintain all City owned property operated by the Altus Police Department

						Breakdown by Division				
PERSONNEL		FY16	FY17	FY18	FY19	FY20	FY21	FY21	FY21	FY21
										Total
	POSITIONS AUTHORIZED:	Actual	Actual	Actual	Actual	Actual	Admin	Detectives	Patrol	Authorized
	Full Time	46	46	45	46	39	3	6	38	47
	Full Time Vacancy	1	1	2	1	6	0	1	4	5
	Part Time	0	0	2	2	2	0	0	2	2
Part Time Vacancy	0	0	0	0	0	0	0	0	0	
Total Authorized Positions		47	47	49	49	47	3	7	44	54
EXPENDITURES		FY16	FY17	FY18	FY19	FY20	Breakdown by Division			
							FY21	FY21	FY21	FY21
	CATEGORY:	Actual	Actual	Actual	Actual	Budget	Admin	Detectives	Patrol	Total
	Personnel	2,986,232	3,399,302	3,430,651	3,806,866	3,830,242	335,017	558,057	3,034,466	3,927,540
	Materials & Supplies	195,617	211,450	196,184	218,528	232,256	247,000			247,000
	Other Charges & Services	114,859	178,098	168,388	206,892	254,758	250,100			250,100
	Capital Outlay	169,769	382,560	144,470	-	41,115	39,500			39,500
	Debt Service	-	-	-	-	-	-			-
	Transfers	-	-	-	-	-	-			-
	Total	3,466,477	4,171,410	3,939,693	4,232,286	4,358,371	871,617	558,057	3,034,466	4,464,140



**DEPARTMENT SUMMARY**  
**ANIMAL CONTROL #10**

**DESCRIPTION**

The Animal Control Department is responsible for the enforcement and control of stray animals, enforcement of laws pertaining to animal licensing, harboring of animals and maintenance and upkeep of grounds of the animal shelter. This department is also responsible for the removal of dead animals from City streets and the euthanasia of animals which are not reclaimed or are mandated so by law.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To serve the citizens of Altus by collecting animals at large and issuing tickets for animal violations as well as feeding and caring for the animals held at the Altus Animal Shelter.

**PERFORMANCE MEASURES:**

1. Collect abandoned or stray animals within the City of Altus
2. Care for sick or injured animals held by the Altus Animal Shelter
3. Issue citations for animal nuisance laws and the prosecution of the inhumane treatment of animals
4. Daily feeding and care of animals being held at the Altus animal shelter

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	2	2	3	3	3	6
Full Time Vacancy	0	0	1	1	1	1
Part Time	2	2	3	3	3	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	182,832	170,371	202,009	222,957	260,141	297,703
Materials & Supplies	14,332	17,600	19,912	34,863	32,000	34,500
Other Charges & Services	17,961	20,950	36,366	59,038	57,727	62,750
Capital Outlay	27,392	-	40,951	29,804	8,000	14,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>242,517</b>	<b>208,921</b>	<b>299,238</b>	<b>346,662</b>	<b>357,868</b>	<b>408,953</b>

DEPARTMENT SUMMARY FIRE DEPARTMENT #11							
DESCRIPTION	Altus Fire & Rescue is an Innovative and diverse department working very closely with the community of Altus. Provides fire suppression, auto extrication, Regional Haz-Mat response, fire education, alongside a strong commitment to community activities.						
PERFORMANCE MEASURES	<b>CORE SERVICES:</b> Altus Fire & Rescue exists to provide the citizens of the City of Altus with the most effective fire, rescue, and prevention services in this ever-changing environment.						
	<b>PERFORMANCE MEASURES:</b>						
	1. To be the best trained, highly motivated, technologically advanced, customer focused fire service organization in the State of Oklahoma 2. To be the organization that every citizen in the community knows will be there in their time of need						
PERSONNEL	<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Full Time	32	32	32	33	33	33
	Full Time Vacancy	0	0	0	0	0	0
	Part Time	0	0	0	0	0	0
	Part Time Vacancy	0	0	0	0	0	0
	<b>Total Authorized Positions</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>33</b>
EXPENDITURES	<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
	Personnel	2,195,743	2,434,976	3,040,539	2,961,063	2,631,478	2,663,597
	Materials & Supplies	70,577	76,000	103,398	102,903	142,644	173,000
	Other Charges & Services	66,824	93,500	86,148	104,269	130,964	195,500
	Capital Outlay	43,890	83,000	18,195	60,917	10,036	5,128
	Debt Service	-	-	-	-	-	-
	Transfers	-	-	-	-	-	-
	<b>Total</b>	<b>2,377,034</b>	<b>2,687,476</b>	<b>3,248,280</b>	<b>3,229,152</b>	<b>2,915,122</b>	<b>3,037,225</b>

DEPARTMENT SUMMARY																																																														
STREET DEPARTMENT #12																																																														
DESCRIPTION	<p>The Street department provides maintenance and reconstruction/repair of the City's streets and roadways including roadbed drainage and bridges/culverts. They also provide emergency disaster response related to flooding, winter storms, severe storms, and non-hazardous material chemical spills.</p>																																																													
PERFORMANCE MEAS	<p><b>CORE SERVICES:</b> Maintain the roadways and drainage systems for the City of Altus in the most efficient and effective way possible.</p> <p><b>PERFORMANCE MEASURES:</b></p> <ol style="list-style-type: none"> <li>1. Respond to citizen's maintenance requests in a courteous, professional, and timely manner</li> <li>2. Investigate drainage problems promptly</li> <li>3. Maintain quality driving surfaces</li> <li>4. Complete restoration projects on time and within budget</li> <li>5. Control standing water problems in alleyways</li> <li>6. Provide assistance to other City departments when possible</li> </ol>																																																													
PERSONNEL	<p><b>POSITIONS AUTHORIZED:</b></p> <table> <tr> <th></th><th>FY16 <u>Actual</u></th><th>FY17 <u>Actual</u></th><th>FY18 <u>Actual</u></th><th>FY19 <u>Actual</u></th><th>FY20 <u>Budget</u></th><th>FY21 <u>Authorized</u></th></tr> <tr> <td>Full Time</td><td>9</td><td>9</td><td>9</td><td>11</td><td>11</td><td>10</td></tr> <tr> <td>Full Time Vacancy</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Part Time</td><td>0</td><td>0</td><td>2</td><td>1</td><td>1</td><td>1</td></tr> <tr> <td>Part Time Vacancy</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td><b>Total Authorized Positions</b></td><td><b>9</b></td><td><b>9</b></td><td><b>11</b></td><td><b>12</b></td><td><b>12</b></td><td><b>11</b></td></tr> </table>		FY16 <u>Actual</u>	FY17 <u>Actual</u>	FY18 <u>Actual</u>	FY19 <u>Actual</u>	FY20 <u>Budget</u>	FY21 <u>Authorized</u>	Full Time	9	9	9	11	11	10	Full Time Vacancy	0	0	0	0	0	0	Part Time	0	0	2	1	1	1	Part Time Vacancy	0	0	0	0	0	0	<b>Total Authorized Positions</b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>11</b>																			
	FY16 <u>Actual</u>	FY17 <u>Actual</u>	FY18 <u>Actual</u>	FY19 <u>Actual</u>	FY20 <u>Budget</u>	FY21 <u>Authorized</u>																																																								
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Full Time Vacancy	0	0	0	0	0	0																																																								
Part Time	0	0	2	1	1	1																																																								
Part Time Vacancy	0	0	0	0	0	0																																																								
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EXPENDITURES	<p><b>CATEGORY:</b></p> <table> <tr> <th></th><th>FY16 <u>Actual</u></th><th>FY17 <u>Actual</u></th><th>FY18 <u>Actual</u></th><th>FY19 <u>Actual</u></th><th>FY20 <u>Budget</u></th><th>FY21 <u>Authorized</u></th></tr> <tr> <td>Personnel</td><td>525,320</td><td>655,573</td><td>657,791</td><td>681,360</td><td>699,183</td><td>683,069</td></tr> <tr> <td>Materials &amp; Supplies</td><td>71,415</td><td>93,000</td><td>86,760</td><td>67,082</td><td>107,482</td><td>112,500</td></tr> <tr> <td>Other Charges &amp; Services</td><td>31,511</td><td>99,024</td><td>52,988</td><td>40,666</td><td>39,020</td><td>48,694</td></tr> <tr> <td>Capital Outlay</td><td>207,951</td><td>50,000</td><td>12,350</td><td>6,000</td><td>15,418</td><td>40,000</td></tr> <tr> <td>Debt Service</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></tr> <tr> <td>Transfers</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></tr> <tr> <td><b>Total</b></td><td><b>836,198</b></td><td><b>897,597</b></td><td><b>809,889</b></td><td><b>795,108</b></td><td><b>861,103</b></td><td><b>884,263</b></td></tr> </table>		FY16 <u>Actual</u>	FY17 <u>Actual</u>	FY18 <u>Actual</u>	FY19 <u>Actual</u>	FY20 <u>Budget</u>	FY21 <u>Authorized</u>	Personnel	525,320	655,573	657,791	681,360	699,183	683,069	Materials & Supplies	71,415	93,000	86,760	67,082	107,482	112,500	Other Charges & Services	31,511	99,024	52,988	40,666	39,020	48,694	Capital Outlay	207,951	50,000	12,350	6,000	15,418	40,000	Debt Service	-	-	-	-	-	-	Transfers	-	-	-	-	-	-	<b>Total</b>	<b>836,198</b>	<b>897,597</b>	<b>809,889</b>	<b>795,108</b>	<b>861,103</b>	<b>884,263</b>					
	FY16 <u>Actual</u>	FY17 <u>Actual</u>	FY18 <u>Actual</u>	FY19 <u>Actual</u>	FY20 <u>Budget</u>	FY21 <u>Authorized</u>																																																								
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**DEPARTMENT SUMMARY**  
**PARKS & GROUNDS DEPARTMENT #13**

**DESCRIPTION**

In FY 19 the Parks & Grounds Department and Recreation Department were combined into one Department. For FY 21 these departments have been separated back in to the Parks & Grounds Department and Recreation Department.  
The Parks & Grounds Department provides maintenance and services for the parks and grounds throughout the City of Altus to ensure the upkeep and safety of equipment and grounds.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Keeping the parks and grounds within the Altus community clean and hazard free for the citizens to enjoy.

**PERFORMANCE MEASURES:**

1. Provide a clean environment for citizens to enjoy the outdoors
2. Provide citizens with safe playground equipment
3. Install handicap ramps at the palyground areas, where necessary
4. Maintain all the City parks and grounds
5. Assist with Community events

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	2	2	4	14	14	10
Full Time Vacancy	0	0	0	0	0	0
Part Time	12	10	9	3	5	1
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>14</b>	<b>12</b>	<b>13</b>	<b>17</b>	<b>19</b>	<b>11</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	178,061	369,943	347,389	-	-	574,013
Materials & Supplies	31,273	24,600	122,507	(1,503)	-	155,500
Other Charges & Services	61,503	71,916	16,798	-	-	19,000
Capital Outlay	53,714	7,884	44	-	-	10,500
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>324,551</b>	<b>474,343</b>	<b>486,738</b>	<b>(1,503)</b>	<b>-</b>	<b>759,013</b>

# DEPARTMENT SUMMARY

## CEMETERY #14

### DESCRIPTION

The Cemetery Department is responsible for providing both pre-need consumers and survivors of the immediate deceased with dignified, beautiful and perpetually maintained sites on the earth where human remains can be interred and memorialized.

### PERFORMANCE MEASURES

#### CORE SERVICES:

Maintains more than 160 acres of cemetery land dispersed throughout three cemeteries; records all interments, lots and deeds; Disperses perpetual care funds and administers and maintains the cemetery chapel for services.

#### PERFORMANCE MEASURES:

1. Maintain grounds to standards detailed in the Parks Maintenance Plan
2. Ensure graves are properly marked and that contractors place deceased in proper location
3. Assist funeral homes with end of life planning for grieving families

### PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Full Time	2	2	2	3	3	3
Full Time Vacancy	0	0	0	0	0	0
Part Time	1	0	3	1	1	1
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>

### EXPENDITURES

<u>CATEGORY:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Personnel	85,551	95,569	142,524	148,111	184,071	181,626
Materials & Supplies	13,433	28,500	23,821	18,823	20,102	32,000
Other Charges & Services	13,785	16,029	18,591	19,545	19,773	23,857
Capital Outlay	39,918	7,000	23,612	2,250	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>152,686</b>	<b>147,098</b>	<b>208,548</b>	<b>188,729</b>	<b>223,946</b>	<b>237,483</b>

**DEPARTMENT SUMMARY**  
**BUILDING MAINTENANCE #15**

**DESCRIPTION**

The Building Maintenance Department is responsible for cleaning and maintenance of city owned buildings and grounds.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Maintenance and repair of City owned buildings and grounds.

**PERFORMANCE MEASURES:**

1. To serve our departments and buildings in the most cost effective manner
2. Provide service to other departments of the City to help keep their building clean and safe
3. Coordinate with outside contractors for larger projects or repairs

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	4	3	2	2	2	2
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	214,881	157,099	141,189	119,022	111,848	109,053
Materials & Supplies	54,845	79,000	120,585	68,942	81,500	107,500
Other Charges & Services	69,388	229,829	156,223	142,283	215,228	219,651
Capital Outlay	-	7,250	44,102	-	-	5,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>339,114</b>	<b>473,178</b>	<b>462,099</b>	<b>330,247</b>	<b>408,576</b>	<b>441,204</b>



**DEPARTMENT SUMMARY**  
**PLANNING DEPARTMENT #20**

**DESCRIPTION**

The Planning Department is comprised of two divisions: Planning & Zoning services and Building Services. This department oversees the development as defined by the Altus City Code, including, zoning, current and long-range planning, subdivision of land, land development projects, building construction, property maintenance, and inspections related to land development, zoning and planning. We provide review and permitting of all residential, commercial and industrial building projects and developments.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To plan and guide the orderly growth and development of the City of Altus through effective planning, zoning, and building practices designed to protect the quality of life, health and welfare of the citizens of Altus and to deliver courteous, efficient and competent services.

**PERFORMANCE MEASURES:**

1. Provide professional, administrative and technical planning services
2. Administration and update of Altus Comprehensive Plan 2025
3. Administration and update of the Unified Development Code
5. Continue to improve development permitting processes, procedures, coordination and communications

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	4	4	3	3	3	3
Full Time Vacancy	0	0	1	1	1	0
Part Time	2	0	0	0	0	0.75
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3.75</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	310,521	275,648	198,990	210,998	337,099	327,683
Materials & Supplies	7,475	8,800	3,739	4,557	8,000	8,500
Other Charges & Services	36,490	61,729	25,524	15,001	109,379	102,110
Capital Outlay	67,337	35,000	-	-	-	5,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>421,823</b>	<b>381,177</b>	<b>228,253</b>	<b>230,556</b>	<b>454,478</b>	<b>443,293</b>

**DEPARTMENT SUMMARY**  
**FLEET MAINTENANCE #23**

**DESCRIPTION**

The Fleet Services Department provides preventative maintenance on vehicles to lower costs for repairs, including maintaining vehicle service records. The department is also responsible for assisting the vehicle replacement program to determine when to replace vehicles.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Assist and support City of Altus departments in spending minimal departmental funds on their fleet and perform preventative maintenance to reduce repairs and provide prompt repairs when needed.

**PERFORMANCE MEASURES:**

1. Service vehicles in a timely manner
2. Perform preventative maintenance schedules, outsource repairs when in the City's best interest

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	4	4	4	4	3	4
Full Time Vacancy	0	0	0	0	1	0
Part Time	0	0	0	0	0	0.25
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4.25</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	207,949	218,800	219,418	162,092	190,498	227,719
Materials & Supplies	40,711	52,650	77,012	36,046	35,900	60,700
Other Charges & Services	18,127	23,221	31,368	23,708	31,758	34,386
Capital Outlay	20,644	-	8,954	12,892	10,000	25,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>287,432</b>	<b>294,671</b>	<b>336,752</b>	<b>234,738</b>	<b>268,156</b>	<b>347,805</b>

**DEPARTMENT SUMMARY**  
**RECREATION DEPARTMENT #24**

**DESCRIPTION**

In Fiscal Year, 2018-19 the Parks/Grounds Department & Recreation Department were combined into one Department. For FY 21 these departments have been separated back in to the Parks & Grounds Department and Recreation Department. The Recreation division functions to acquire, develop, operate and maintain a recreation program which will enrich the quality of life for the City of Altus youth, residents and visitors of the community. It also strives to maintain such functions for future generations. The Recreation division also coordinates special events periodically for the enjoyment of the citizens of Altus and it's outlying communities.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Provides top quality sporting and special events in a safe facility and to involve the surrounding communities in such events. Keeping the Parks and grounds within the Altus community clean and hazard free for the citizens to enjoy.

**PERFORMANCE MEASURES:**

1. Implement programs for enjoyment of the citizens of Altus
2. Conduct special events that are fun and safe for Altus citizens as well as the outlying areas
3. Provide a clean environment for citizens to enjoy the outdoors
4. Provide citizens with safe playground equipment
5. Install handicap ramps at the playground areas where necessary
6. Maintain all the City Parks and grounds
7. Assist with Community events

**PERSONNEL**

<u>POSITIONS AUTHORIZED:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Full Time	2	2	4	14	14	7
Full Time Vacancy	0	0	0	0	0	0
Part Time	12	10	9	3	5	1
Part Time Vacancy	0	0	0	0	0	17
<b>Total Authorized Positions</b>	<b>14</b>	<b>12</b>	<b>13</b>	<b>17</b>	<b>19</b>	<b>25</b>

**EXPENDITURES**

<u>CATEGORY:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Personnel	178,061	369,943	361,688	905,129	939,961	815,166
Materials & Supplies	31,273	24,600	137,480	441,211	450,208	269,000
Other Charges & Services	61,503	71,916	93,282	279,243	267,857	206,439
Capital Outlay	53,714	7,884	15,526	29,300	62,960	10,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>324,551</b>	<b>474,343</b>	<b>607,976</b>	<b>1,654,883</b>	<b>1,720,986</b>	<b>1,300,605</b>

**DEPARTMENT SUMMARY**  
**EMERGENCY SERVICES #27**

**DESCRIPTION**

The City of Altus Emergency Management Department provides communications channels between Altus and both State and Federal partners, networks neighborhoods thru social media, and enhances the knowledge of all hazards, especially weather threats to the area.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To provide response, recovery, mitigation, and planning services to the City of Altus and its residents.

**PERFORMANCE MEASURES:**

1. Provides regular public information to the media
2. Participation in National Weather Service and Emergency Management training
3. Develop a "whole community" approach to disaster response

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	1	1	1	1	0	1
Full Time Vacancy	0	0	0	0	1	0
Part Time	0	0	0	0	0	1
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	74,165	74,836	72,764	39,495	56,700	88,493
Materials & Supplies	5,363	14,800	4,321	(2,488)	8,000	18,000
Other Charges & Services	29,733	29,375	22,642	31,035	39,134	52,162
Capital Outlay	-	-	-	36,776	6,000	22,665
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>109,261</b>	<b>119,011</b>	<b>99,727</b>	<b>104,818</b>	<b>109,834</b>	<b>181,320</b>

**DEPARTMENT SUMMARY**  
**INFORMATION TECHNOLOGY #29**

**DESCRIPTION**

The Information Technology Department installs and maintains all personal computer workstations, telephones, and network hardware for the City of Altus. The department strives to provide exceptional information technology systems and service to our departments, both local and remote by supporting the mission and vision of the City of Altus and to do so in an efficient and cost-effective manner.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Network (security, on premise wireless, long haul wireless backhaul, fiber optic, copper)  
Telephone (IP phones and analog circuits)  
Personal computer installation/repair  
Physical security (IP Cameras, IP Door locks, and hard keys)  
HVAC (Network Controlled)  
Two-Way Radio programming

**PERFORMANCE MEASURES:**

1. Assess Network performance
2. Develop early warning indicators to circumvent failures and data loss
3. Monitor service quality
4. Manage schedule, department budget and scope of work
5. Track progress of projects

**PERSONNEL**

<b>POSITIONS AUTHORIZED:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Authorized</b>
Full Time	2	2	2	2	2	2
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**EXPENDITURES**

<b>CATEGORY:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Authorized</b>
Personnel	144,056	151,525	158,056	161,548	172,938	176,366
Materials & Supplies	26,791	58,585	53,119	49,642	60,500	140,300
Other Charges & Services	120,120	136,236	165,834	165,761	205,200	216,500
Capital Outlay	-	8,854	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>290,967</b>	<b>355,201</b>	<b>377,009</b>	<b>376,951</b>	<b>438,638</b>	<b>533,166</b>

DEPARTMENT SUMMARY							
POOL #32							
DESCRIPTION	The Altus Swimming Facility has a mission to provide a clean, safe aquatic facility so patrons may experience a variety of aquatic activities throughout the year. The facility is available for the public to enjoy open swim times, parties (both public and private), and a variety of swimming classes for all ages. The facility is also used to train lifeguards, EMT's, scuba participants, and water survival classes for base personnel.						
PERFORMANCE MEASURES	<b>CORE SERVICES:</b> To Provide a clean, safe aquatic facility and host a variety of activities which develop the love of swimming as a lifelong activity.						
	<b>PERFORMANCE MEASURES:</b> 1. Team up with USA Swimming team, USA Master Swim Club, and Altus Air Force Base for survival training 3. Hosting of events/triathlons with USA Clubs						
PERSONNEL	<b>POSITIONS AUTHORIZED:</b>	<b>FY16</b> <u>Actual</u>	<b>FY17</b> <u>Actual</u>	<b>FY18</b> <u>Actual</u>	<b>FY19</b> <u>Actual</u>	<b>FY20</b> <u>Budget</u>	<b>FY21</b> <u>Authorized</u>
	Full Time	1	1	1	2	3	2
	Full Time Vacancy	0	0	0	0	0	0
	Part Time	10	10	8	3	1	0.5
	Part Time Vacancy	0	0	17	17	10	9
	Total Authorized Positions	11	11	26	22	14	11.5
EXPENDITURES	<b>CATEGORY:</b>	<b>FY16</b> <u>Actual</u>	<b>FY17</b> <u>Actual</u>	<b>FY18</b> <u>Actual</u>	<b>FY19</b> <u>Actual</u>	<b>FY20</b> <u>Budget</u>	<b>FY21</b> <u>Authorized</u>
	Personnel	200,320	284,162	287,985	266,449	376,819	388,920
	Materials & Supplies	23,391	26,750	48,065	26,376	35,000	45,000
	Other Charges & Services	31,628	35,133	45,518	54,104	59,104	59,104
	Capital Outlay	-	38,500	-	-	-	-
	Debt Service	-	-	-	-	-	-
	Transfers	-	-	-	-	-	-
	Total	255,340	384,545	381,568	346,929	470,923	493,024



# DEPARTMENT SUMMARY

FINANCE # 33

## DESCRIPTION

The Finance Department is responsible for maintaining the fiscal integrity of the City through financial services, timely information, financial management, and appropriate controls. The department is also responsible for monitoring the activities of the General Ledger including payroll functions and compilation and administration of the City of Altus budget.

## PERFORMANCE MEASURES

### CORE SERVICES:

To ensure compliance with all local, state, and federal laws, provide reports to the City Manager and the City Council. The department will use technology, where appropriate, to reduce transaction processing costs and provide the City with accurate financial reporting for all funds.

### PERFORMANCE MEASURES:

1. Develop and incorporate strategies to improve the financial position of the City
2. Provide financial services which support economic growth within the community
4. Supply City Management, Department Heads and City Council with accurate financial reports in a timely manner

## PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Full Time	5	5	4	5	5	5
Full Time Vacancy	0	0	1	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## EXPENDITURES

<u>CATEGORY:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Personnel	296,537	315,425	329,266	328,268	348,050	343,068
Materials & Supplies	7,127	7,000	9,086	8,601	17,500	17,500
Other Charges & Services	20,100	85,200	127,355	141,317	298,500	173,500
Capital Outlay	-	-	-	-	5,000	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>323,763</b>	<b>407,625</b>	<b>465,707</b>	<b>478,186</b>	<b>669,050</b>	<b>534,068</b>

**DEPARTMENT SUMMARY**  
**HUMAN RESOURCES #34**

**DESCRIPTION**

The Human Resources Department serves the needs of the employees. Their mission is to provide employees a safe and confidential place to express concerns. Additionally, they provide Department Heads and supervisors with information and resources to effectively and efficiently lead their workforce.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Provide all employees with a safe, wholesome environment with which to work. To ensure that everyone has the necessary safety gear, tools and resources to do their jobs to the best of their ability.

**PERFORMANCE MEASURES:**

1. Provide a safe and confidential environment for all City of Altus employees
2. Provide informative orientation
3. Follow up on employee concerns

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	2	2	2	1	2	2
Full Time Vacancy	0	0	0	1	1	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>2</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	143,600	153,067	92,181	126,626	126,626	120,630
Materials & Supplies	2,559	4,200	1,629	7,196	3,500	4,000
Other Charges & Services	22,536	54,100	71,996	103,139	87,122	116,200
Capital Outlay	-	42,000	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>168,695</b>	<b>253,367</b>	<b>165,806</b>	<b>236,961</b>	<b>217,248</b>	<b>240,830</b>

**DEPARTMENT SUMMARY**  
CITY CLERK / TREASURER #38

**DESCRIPTION**

The City Clerk/Treasurer's Department mission is to manage official city records, provide cash handling support services to other City departments as well as being responsible for the investment and reinvestment of available City funds. This office also serves on various boards and committees as appointed by the mayor and serves as a liaison between citizens and elected officials.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Manage official city records, provide support services to other departments, and serve as a liaison between citizens and elected officials.

**PERFORMANCE MEASURES:**

1. Maintain official city records such as ordinances, resolutions, contracts, deeds, and easements
2. Processes all Open Item requests
3. Provide documents based on a fee schedule
4. Maintain a complete set of City of Altus Municipal Codes
5. Maintain cemetery records for the Altus Cemetery and Restlawn Cemetery and issue all cemetery deeds
6. Post agendas of all city meetings and workshops for public view

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	3	3	3	3	3	3
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	182,642	184,989	167,454	170,497	178,778	176,141
Materials & Supplies	2,446	3,500	3,371	3,202	7,662	6,000
Other Charges & Services	26,849	28,250	31,243	28,332	34,001	25,860
Capital Outlay	-	-	-	-	9,027	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>211,937</b>	<b>216,739</b>	<b>202,068</b>	<b>202,031</b>	<b>229,468</b>	<b>208,001</b>

**DEPARTMENT SUMMARY**  
**CODE ENFORCEMENT #43**

**DESCRIPTION**

The Code Enforcement Department enforces codes, ordinances and regulations prescribed by local, state and federal laws in an exemplary manner by which to promote public safety, health, welfare and the quality of life throughout the City of Altus.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To enhance and promote the quality of life in the City of Altus by utilizing state statutes and local ordinances to abate nuisances and secure vacant buildings.

**PERFORMANCE MEASURES:**

1. Enforce laws consistently, equally and fairly without favor or prejudice
2. Conduct ourselves in a manner that inspires trust and confidence
3. Keep the City of Altus safe and aesthetically pleasing

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	0	0	0	0	0	1
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	2	2	2	3	1
Part Time Vacancy	0	0	2	0	0	0
<b>Total Authorized Positions</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>2</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	-	90,646	42,848	59,361	81,410	69,212
Materials & Supplies	-	3,000	3,369	2,628	5,562	11,000
Other Charges & Services	-	31,000	40,346	39,801	57,090	23,685
Capital Outlay	-	-	-	-	-	5,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>124,646</b>	<b>86,563</b>	<b>101,790</b>	<b>144,062</b>	<b>108,897</b>

# ALTUS MUNICIPAL AUTHORITY BUDGET DETAIL



## FY 2021

**ALTUS MUNICIPAL AUTHORITY FUND**  
**FY 2020-2021**  
**REVENUE by DEPARTMENT**

<u>DEPARTMENT</u>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>
WATER/SEWER	21,151	11,912	9,203	9,500	10,800
AAFB CONTRACT	-	263,911	619,569	600,000	600,000
SANITATION	1,803,320	1,744,773	1,673,924	1,802,000	1,803,000
WATER TREATMENT	5,467,411	6,418,480	5,501,527	6,100,000	6,100,000
ELECTRIC	24,669,995	24,175,542	23,325,153	24,715,000	24,566,000
ENTERPRISE SVCS	170,001	211,140	142,986	555,000	490,000
WASTEWATER	2,117,543	2,170,834	2,174,536	2,252,000	2,202,000
UTILITIES	636,128	535,387	413,791	590,000	460,000
LANDFILL	1,529,669	1,600,652	1,647,803	1,590,000	1,390,000
GOLF COURSE	100,284	-	71,097	86,500	73,700
TRANSFERS IN	846,000	-	-	-	-
GRANTS	-	31,960	-	-	-
LOANS	-	1	5,544,851	7,791,000	2,600,000
FUND BALANCE	-	-	-	4,021,037	3,807
<b>TOTAL REVENUES</b>	<b>37,361,502</b>	<b>37,164,592</b>	<b>41,124,440</b>	<b>50,112,037</b>	<b>40,299,307</b>

# ALTUS MUNICIPAL AUTHORITY FUND

FY 2020-2021

## EXPENSE by DEPARTMENT / CATEGORY

<u>DEPARTMENT</u>	<u>2019-2020 BUDGET</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SVCS &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICES</u>	<u>GRANTS/LOANS</u>	
							<u>FUND BAL</u>	<u>2020-2021 PROPOSED</u>
							<u>TRANSFERS</u>	
WATER/SEWER MN	1,349,056	573,095	289,000	331,415	100,000	-	-	1,293,510
AAFB CONTRACT	224,388	140,796	17,250	29,776	-	-	-	187,822
SANITATION	1,623,164	559,476	176,500	697,582	-	-	-	1,433,558
WATER TRTMT PLAI	3,268,360	591,952	900,800	967,534	-	1,055,000	-	3,515,286
ELECTRIC DEPARTM	18,469,132	1,361,510	14,362,500	210,100	1,020,000	-	-	16,954,110
ENTERPRISE	1,665,500	-	-	495,000	820,000	678,000	-	1,993,000
WASTEWATER TRM	1,273,076	445,504	254,600	365,598	-	300,000	-	1,365,702
UTILITY SERVICES	736,220	543,653	43,000	303,486	-	-	-	890,139
ENGINEERING	341,592	134,587	9,700	113,321	-	-	-	257,608
LANDFILL	652,826	255,150	314,500	31,237	200,000	-	-	800,887
GOLF COURSE	335,000	-	50,000	366,685	-	-	-	416,685
GRANTS	-	-	-	-	-	-	-	-
LOAN PURCHASES	7,791,000	-	-	-	-	-	2,600,000	2,600,000
FUND TRANSFERS	11,882,723	-	-	-	-	-	8,591,000	8,591,000
<b>TOTALS</b>	<b>49,612,037</b>	<b>4,605,723</b>	<b>16,417,850</b>	<b>3,911,734</b>	<b>2,140,000</b>	<b>2,033,000</b>	<b>11,191,000</b>	<b>40,299,307</b>

**DEPARTMENT SUMMARY**  
**WATER / SEWER DEPARTMENT #16**

**DESCRIPTION**

Water/Wastewater Maintenance Department is responsible for the repair, maintenance, and upkeep of the City of Altus owned water distribution and wastewater collection system. All employees are required to have, with the exception of the secretary, Oklahoma Department of Environmental Quality ("ODEQ") water and wastewater licenses and an Oklahoma Commercial Driver's License (CDL) with air brake and tanker inducement.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To provide our customers with the most reliable water distribution and wastewater collection system.

**PERFORMANCE MEASURES:**

1. Repair water leaks on City of Altus owned main lines and service lines
2. Unstop and repair City of Altus owned sewer lines
3. Make water taps
4. Change meters
5. Build man-holes
6. Install and maintain water and sewer lines

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	9	9	11	8	10	8
Full Time Vacancy	0	0	0	2	0	0
Part Time	1	0	0	0	0	2
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>10</b>	<b>9</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	526,517	534,561	549,241	531,493	587,056	573,095
Maintenance & Operations	322,300	228,077	192,561	174,516	249,000	289,000
Other Charges & Services	29,500	19,342	211,103	174,771	448,000	331,415
Capital Outlay	-	226,460	-	-	65,000	100,000
Debt Service	-	3,350	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>\$ 878,317</b>	<b>\$ 1,011,789</b>	<b>\$ 952,905</b>	<b>\$ 880,780</b>	<b>\$ 1,349,056</b>	<b>1,293,510</b>



**DEPARTMENT SUMMARY**  
AAFB SANITATION CONTRACT #18

**DESCRIPTION**

This department provides trash collection and recycling services to Altus Air Force Base.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To safely and efficiently collect and transport trash and recycling from Altus Air Force Base and provide excellent customer service.

**PERFORMANCE MEASURES:**

1. Provide a safe work environment
2. Provide excellent customer service
3. Continue to evaluate and improve collection services
4. Continue to provide equipment and training necessary to do the best possible job

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	0	0	3	3	3	3
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	-	-	93,206	126,105	141,288	140,796
Maintenance & Operations	-	-	912	10,311	26,000	17,250
Other Charges & Services	-	-	9,286	25,564	17,100	29,776
Capital Outlay	-	-	-	-	40,000	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,404</b>	<b>\$ 161,980</b>	<b>\$ 224,388</b>	<b>\$ 187,822</b>

DEPARTMENT SUMMARY SANITATION #19							
DESCRIPTION	The sanitation department provides trash collection to City of Altus customers and maintains dumpsters.						
PERFORMANCE MEASURES	<b>CORE SERVICES:</b> To safely and efficiently collect and transport trash and garbage from the City of Altus customers to the landfill, to maintain equipment assigned to the department and provide excellent customer service.						
	<b>PERFORMANCE MEASURES:</b> 1. Provide a safe work environment 2. Provide excellent customer service 3. Continue to evaluate and improve collection services 4. Continue to provide equipment and training necessary to do the best possible job						
PERSONNEL	<b>POSITIONS AUTHORIZED:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Authorized</b>
	Full Time	9	9	8	9	9	9
	Full Time Vacancy	0	0	1	0	0	0
	Part Time	0	0	0	0	0	0
	Part Time Vacancy	0	0	0	0	0	0
	Total Authorized Positions	9	9	9	9	9	9
	EXPENDITURES	<b>CATEGORY:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>
Personnel		597,025	630,254	648,833	548,382	580,364	559,476
Maintenance & Operations		191,129	190,800	146,278	169,191	163,300	176,500
Other Charges & Services		590,758	566,656	627,158	638,813	662,500	697,582
Capital Outlay		356,830	420,000	-	-	217,000	-
Debt Service		-	-	-	-	-	-
Transfers		-	-	-	-	-	-
Total		\$ 1,735,742	\$ 1,807,710	\$ 1,422,269	\$ 1,356,386	\$ 1,623,164	\$ 1,433,558

DEPARTMENT SUMMARY WATER TREATMENT PLANT #21							
DESCRIPTION	The Water Treatment Plant provides operations and maintenance for 12 million gallons of water per day at a conventional water treatment plant, one reverse osmosis plant, seven wells, and three elevated storage towers.						
PERFORMANCE MEASURES	<u>CORE SERVICES:</u> Continue to provide a safe, adequate water supply to City of Altus customers, Altus Air Force Base, five bulk purchase systems, and local industry.						
	<u>PERFORMANCE MEASURES:</u> 1. Provide safe, palatable, colorless water with adequate pressure 2. Continue to achieve compliance with disinfection/disinfection byproducts rule 3. Replace pumps and motors in Pump Station #1 4. Install new membrane elements in the Reverse Osmosis pant						
PERSONNEL	<u>POSITIONS AUTHORIZED:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>FY21 Authorized</u>
	Full Time	9	9	9	7	8	9
	Full Time Vacancy	0	0	0	2	1	0
	Part Time	0	0	0	0	1	1
	Part Time Vacancy	0	0	0	0	0	0
	Total Authorized Positions	9	9	9	9	10	10
EXPENDITURES	<u>CATEGORY:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
	Personnel	508,626	538,015	526,875	528,396	560,960	591,952
	Maintenance & Operations	576,484	626,200	661,122	660,153	689,500	900,800
	Other Charges & Services	322,206	699,921	1,205,868	922,358	902,700	967,534
	Capital Outlay	1,166,263	150,000	-	648,000	64,200	-
	Debt Service	908,315	1,040,641	219,053	1,031,246	1,051,000	1,055,000
	Transfers	-	-	-	-	-	-
	Total	3,481,894	3,054,777	2,612,918	3,790,153	3,268,360	3,515,286

**DEPARTMENT SUMMARY**  
**ELECTRIC DEPARTMENT #22**

**DESCRIPTION**

The electric department is responsible for all distribution and electrical maintenance and installations, including traffic signals, communications, and substations.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Provide reliable electricity to customers, and problem free distribution lines

**PERFORMANCE MEASURES:**

1. Maintain the lowest outages in the state
2. Keep all distribution lines problem free
3. Provide fast, dependable customer service

**PERSONNEL**

<b>POSITIONS AUTHORIZED:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Authorized</b>
Full Time	16	14	15	17	17	17
Full Time Vacancy	0	0	2	0	0	0
Part Time	0	0	0	0	0	1
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>16</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>18</b>

**EXPENDITURES**

<b>CATEGORY:</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Authorized</b>
Personnel	1,015,466	1,131,933	1,236,096	1,190,969	1,210,632	1,361,510
Maintenance & Operations	14,005,939	15,388,200	15,624,762	14,643,194	15,807,500	14,362,500
Other Charges & Services	291,302	328,355	386,168	138,111	376,000	210,100
Capital Outlay	1,042,130	1,178,500	815,836	138,434	1,075,000	1,020,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>16,354,837</b>	<b>18,026,988</b>	<b>18,062,862</b>	<b>16,110,708</b>	<b>18,469,132</b>	<b>16,954,110</b>

**DEPARTMENT SUMMARY**  
**ENTERPRISE SERVICES #25**

**DESCRIPTION**

This department details the general, non-specific operating costs for the Administrative Support Service Departments of the Altus Municipal Authority.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

**PERFORMANCE MEASURES:**

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	0	0	0	0	0	0
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	-	-	-	-	-	-
Maintenance & Operations	(37,948)	-	20,092	(15,507)	-	-
Other Charges & Services	1,453,970	359,148	261,729	844,554	490,000	495,000
Capital Outlay	666,230	671,799	-	-	500,000	820,000
Debt Service	-	-	67,217	663,977	675,500	678,000
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>2,082,251</b>	<b>1,030,947</b>	<b>349,038</b>	<b>1,493,024</b>	<b>1,665,500</b>	<b>1,993,000</b>

**DEPARTMENT SUMMARY**  
**WASTEWATER TREATMENT PLANT #26**

**DESCRIPTION**

The wastewater department provides treatment of industrial and residential sewage in order to provide a safe and clean environment for the public, by fighting bacteria and viruses so further generations can enjoy clean lakes, streams, and rivers. It also keeps disease and other health risks at a minimum. The wastewater treatment plant is also responsible to provide clean water down stream and to be the last line of defense against water pollution.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To treat the wastewater in compliance with EPA, Oklahoma Department of Environmental Quality and local regulations in order to provide safe water for the streams and surrounding environment. Treat the solid sludge and dispose of it according to the rules and regulations of EPA and Oklahoma Department of Environmental Quality.

**PERFORMANCE MEASURES:**

1. Upgrading of the Wastewater Facility to the most efficient system possible and easy to upgrade when necessary

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	5	5	5	6	5	6
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	0	1	1
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>7</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	383,913	344,340	449,246	446,144	433,576	445,504
Maintenance & Operations	106,664	119,956	165,593	353,131	190,000	254,600
Other Charges & Services	189,607	206,095	190,654	229,961	274,500	365,598
Capital Outlay	49,173	300,000	1	21,489	125,000	-
Debt Service	11,609	171,060	8,336	118,970	250,000	300,000
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>740,965</b>	<b>1,141,451</b>	<b>813,830</b>	<b>1,169,695</b>	<b>1,273,076</b>	<b>1,365,702</b>

# DEPARTMENT SUMMARY

## UTILITIES #28

### DESCRIPTION

The utility department is responsible for utility billing, average monthly billing, rebates, online payments, and paperless billing. Their mission is to manage and provide effective and efficient quality service for our customers, residents of the City of Altus, when needed. The utility department provides utilities which are competitively priced, with reliability rates which meet industry standards. They also provide oversight of utility operations with the precepts of sound environment protection and stewardship.

### PERFORMANCE MEASURES

#### CORE SERVICES:

Strive to continually improve customer service through development of a "quality culture" by providing all personnel up to date and effective education, training and appropriate recognition.

#### PERFORMANCE MEASURES:

1. Provide accurate billing
2. Mail bills out in a timely manner
3. Provide energy service programs to customers
4. Provide excellent customer service

### PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Actual</u>	<u>FY21</u> <u>Authorized</u>
Full Time	7	7	7	7	7	11
Full Time Vacancy	0	0	0	0	0	0
Part Time	0	0	0	1	0	0
Part Time Vacancy	0	0	0	0	0	0
						Merged w/ Meters
<b>Total Authorized Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>7</b>	<b>11</b>

### EXPENDITURES

<u>FY15</u> <u>Actual</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Personnel	345,889	360,815	370,795	357,696	422,220	543,653
Maintenance & Operations	77,019	78,800	71,585	80,683	96,500	43,000
Other Charges & Services	160,463	155,900	177,530	226,983	217,500	303,486
Capital Outlay	19,817	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>603,188</b>	<b>595,515</b>	<b>619,910</b>	<b>665,362</b>	<b>736,220</b>	<b>890,139</b>

**DEPARTMENT SUMMARY**  
**ENGINEERING #35**

**DESCRIPTION**

The engineering department supports the departments to protect the standard of living enjoyed by the citizens of the City of Altus. The department includes one registered professional engineer & one engineer technician. We develop and review design plans, perform surveys, investigate complaints and oversee development efforts.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

Ensure sustainable development while minimizing impacts to other property owners

**PERFORMANCE MEASURES:**

1. Perform detailed review of all private development projects to enforce development code
2. Inspect Infrastructure Installation to ensure work follows approved plans
3. Support Improvements/capital projects for all city departments

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	2	2	1	1	1	1
Full Time Vacancy	0	0	1	1	1	0
Part Time	0	0	0	0	0	0
Part Time Vacancy	0	0	0	0	0	0
<b>Total Authorized Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	185,229	222,316	159,325	134,143	224,792	134,587
Maintenance & Operations	5,205	6,500	4,320	3,915	5,400	9,700
Other Charges & Services	56,768	100,264	31,246	62,502	111,400	113,321
Capital Outlay	26,500	450,000	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>273,703</b>	<b>779,080</b>	<b>194,891</b>	<b>200,560</b>	<b>341,592</b>	<b>257,608</b>



# **DEPARTMENT SUMMARY**

**LANDFILL #36**

**DESCRIPTION**

The City of Altus landfill receives trash from the City of Altus and surrounding areas. Trash is placed in the landfill, compacted, and covered daily.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To safely and efficiently dispose of refuse and garbage generated in our trade area within Oklahoma Department of Environmental Quality and EPA guidelines.

**PERFORMANCE MEASURES:**

1. To provide a safe working environment
2. To maintain a sanitary landfill
3. To provide excellent customer service

**PERSONNEL**

<b><u>POSITIONS AUTHORIZED:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Actual</u></b>	<b><u>FY21 Authorized</u></b>
Full Time	3	3	3	5	5	5
Full Time Vacancy	0	0	0	0	1	0
Part Time	1	1	1	0	0	0
Part Time Vacancy	0	0	0	0	1	0
<b>Total Authorized Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>7</b>	<b>5</b>

**EXPENDITURES**

<b><u>CATEGORY:</u></b>	<b><u>FY16 Actual</u></b>	<b><u>FY17 Actual</u></b>	<b><u>FY18 Actual</u></b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Budget</u></b>	<b><u>FY21 Authorized</u></b>
Personnel	179,619	180,404	200,363	254,277	299,576	255,150
Maintenance & Operations	186,544	220,100	194,174	226,699	315,500	314,500
Other Charges & Services	11,171	23,255	92,733	1,435,803	17,750	31,237
Capital Outlay	169,131	130,000	-	54,698	20,000	200,000
Debt Service	6,010	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>552,475</b>	<b>553,759</b>	<b>487,270</b>	<b>1,971,477</b>	<b>652,826</b>	<b>800,887</b>

**DEPARTMENT SUMMARY**  
**GOLF COURSE #41**

**DESCRIPTION**

The golf course, "The Greens of Altus", is owned by the City of Altus and managed by West Texas Turf.

**PERFORMANCE MEASURES**

**CORE SERVICES:**

To provide the residents of Altus and the surrounding area a top-notch, 9-hole golf course and to attract visitors and travelers to stop and enjoy the facilities.

**PERFORMANCE MEASURES:**

1. To provide a beautiful and challenging course
2. To provide excellent customer service
3. To Increase membership and usage

**PERSONNEL**

<u>POSITIONS AUTHORIZED:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Actual</u>	<u>FY21</u> <u>Authorized</u>
Full Time	1	1	2	0	0	0
Full Time Vacancy	0	0	0	0	0	0
Part Time	5	5	5	0	0	0
Part Time Vacancy	0	0	2	0	0	0
				Hired Outside Management		
<b>Total Authorized Positions</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES**

<u>CATEGORY:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Personnel	184,290	202,060	-	7,090	-	-
Maintenance & Operations	56,095	66,750	-	40,174	-	50,000
Other Charges & Services	62,816	56,613	-	328,536	335,000	366,685
Capital Outlay	56,446	10,000	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>359,647</b>	<b>335,423</b>	<b>-</b>	<b>375,800</b>	<b>335,000</b>	<b>416,685</b>

# CAPITAL IMPROVEMENT Fund BUDGET DETAIL



## FY 2021

# CAPITAL REQUESTS FY 21 PROPOSED BUDGET

All CAPITAL IMPROVEMENT budgeted items will be approved by Council **PRIOR** to actual purchase

DEPARTMENT REQUESTS	ORIGINAL REQUEST	AMOUNT BUDGETED		NOTES
		Operating Budget CAPITAL OUTLAY	FUND 21 CAPITAL IMP FUND	
<u>Dept #09- Police Dept</u>				
(18) 2020-21 Interceptor Utility Vehicles	1,290,000.00	-	430,000.00	State Contract - 44 Officers, 44 Vehicles State Contract - Police package
(2) Fully equipt 2021 Chevrolet Tahoe 4 x 4	113,087.52	-	56,500.00	
(9) Vigilant Solutions Automated License plate readers, fixed	159,896.00	-	-	(16) fixed turning target system w/ installation; (5) portable SP turning target systems
(2) Vigilant Solutions Automated License plate readers, speed trailer mounted	71,695.00	-	-	
(21) SP Target System	52,619.08	52,619.08	-	
Motorola Radios APX-4500	47,940.66	-	47,940.66	Will be determined on the number of Police units purchased and is included in new car prices
DEPT 09 TOTAL	1,735,238.26	52,619.08	534,440.66	
<u>Dept# 10 - Animal Control</u>				
Kennel project/outdoor kennels	12,000.00	14,000.00	-	Replace damaged kennels, purchase more
Pick-up truck	25,000.00	-	-	Replace 2006 Chevy truck
DEPT 10 TOTAL	37,000.00	14,000.00	-	
<u>Dept #11- Fire</u>				
(4) AEDs, (4) AED Plus Pdei Padz	5,128.00	5,128.00	-	To provide assistance for cardiac emergencies
(25) SCBA Airpacks, masks, spare bottles	263,938.58	-	263,938.58	Current ones Exp 2021, compliant
(32) P-25 Portable radios	192,060.48	-	192,060.48	Compliance issue
DEPT 11 TOTAL	461,127.06	5,128.00	455,999.06	
<u>Dept #12- Streets</u>				
Navajoe Gateway Enhancement	888,000.00	-	400,000.00	
DEPT 12 TOTAL	888,000.00	-	400,000.00	
<u>Dept #13- Parks / Grounds</u>				
John Deere 325G Compact trak loader	54,784.81	-	-	
John Deere 4044M Compact utility tractor	29,685.64	-	-	
DEPT 13 TOTAL	84,470.45	-	-	
<u>Dept #14- Cemetery</u>				
John Deere HPX615E (MY20)	10,880.22	-	-	
John Deere Z930 MZTrak	9,889.22	-	-	
2020 F-150 2 x 4 Ext Cab	31,057.00	-	-	
DEPT 14 TOTAL	51,826.44	-	-	
<u>Dept #15- Building Mntc</u>				
2020 F-250 Super Cab 4 x 4	31,268.00	-	-	Meter Truck
DEPT 15 TOTAL	31,268.00	-	-	
<u>Dept #16- Water/Sewer Maintenance</u>				
Backhoe	100,000.00	-	100,000.00	Will replace a 2011 in poor condition
DEPT 16 TOTAL	100,000.00	-	100,000.00	
<u>Dept#19- Sanitation</u>				
(200) New 3-cy dumpsters	110,000.00	-	110,000.00	Need additional dumpsters for new neighborhoods, replace damaged ones

## CAPITAL REQUESTS FY 21 PROPOSED BUDGET

All CAPITAL IMPROVEMENT budgeted items will be approved by Council **PRIOR** to actual purchase

DEPARTMENT REQUESTS	ORIGINAL REQUEST	AMOUNT BUDGETED		NOTES
		Operating Budget CAPITAL OUTLAY	FUND 21 CAPITAL IMP FUND	
<b>DEPT 19 TOTAL</b>	<b>110,000.00</b>	-	<b>110,000.00</b>	
<b><u>Dept #22- Electric</u></b>				
55' Bucket truck	200,000.00	-	200,000.00	Line distribution, repairing/replacing overhead lines
One ton Pick-up truck w/ tool bins	45,000.00	-	-	Haulint heavy equipment, storage
Awning	42,000.00	-	-	Keep wire, equipment and trucks out of the weather
Traffic signal @ Sampson / Main	200,000.00	-	-	Replace poles and left turn protected green light
Underground upgrades @ Bar-S	75,000.00	-	-	Replace overhead lines to underground @ Bar-S, Western Equipment, JCMH and AAFB
Trailer	15,000.00	-	-	Hauling equipment
Traffic Light - Tamarack/N Park Lane	300,000.00	-	300,000.00	Rollover from FY 20
<b>DEPT 22 TOTAL</b>	<b>877,000.00</b>	-	<b>500,000.00</b>	
<b><u>Dept #23- Fleet</u></b>				
Tire balancer	10,000.00	10,000.00	-	Existing tire machine will not balance tires on the new pick-ups 3/4 ton and larger
(4) post life w/ rolling jacks	7,500.00	7,500.00	-	More time efficient
A/C machine for new freon	7,500.00	7,500.00	-	2018 and newer model vehicles changed freon
<b>DEPT 23 TOTAL</b>	<b>25,000.00</b>	<b>25,000.00</b>	-	
<b><u>Dept #24- Parks &amp; Recreation</u></b>				
(2) John Deere Z930M Ztrak	19,778.22	10,000.00	-	(1) More time efficient
Ford F-150 2 x 4	31,057.21	-	-	Currently have 1 vehicle to 6 employees
Rope course @ Cole Heights	20,000.00	-	-	Used to team bulding events
Stage	100,000.00	-	-	Currently using AAFB
<b>DEPT 24 TOTAL</b>	<b>170,835.43</b>	<b>10,000.00</b>	-	
<b><u>Dept #25- Enterprise Services</u></b>				
Economic Loop	1,000,000.00	-	1,000,000.00	
<b>DEPT 25 TOTAL</b>	<b>1,000,000.00</b>	-	<b>1,000,000.00</b>	
<b><u>Dept #26- Waste Water Treatment Plant</u></b>				
New Headworks pump @ SW WWTP	150,000.00	-	-	Current ones are old
New perforated plate bar screen at SW WWTP	250,000.00	-	-	The pumps are aging and nearing the end of their useful life
Lagoon repairs @ SW WWTP	250,000.00	-	125,000.00	Lagoon has never had mechanical screens to keep solids out of the lagoons causing solids to build up. Solids need to be removed
Construct bulding over UV @ SE WWTP	120,000.00	-	-	Current setup is a safety hazard to workers
Water well & day tank @ SE WWTP	25,000.00	-	25,000.00	The potable water pressure is not reliable. Drilling a well and keeping a day tank full will ensure more constant pressure on the seals



## CAPITAL REQUESTS FY 21 PROPOSED BUDGET

All CAPITAL IMPROVEMENT budgeted items will be approved by Council **PRIOR** to actual purchase

DEPARTMENT REQUESTS	ORIGINAL REQUEST	AMOUNT BUDGETED		NOTES
		Operating Budget CAPITAL OUTLAY	FUND 21 CAPITAL IMP FUND	
New ventilation & AQ monitor @ SE WWTP	75,000.00	-	-	Air quality is low causing a safety hazard to employees
<b>DEPT 26 TOTAL</b>	<b>870,000.00</b>	<b>-</b>	<b>150,000.00</b>	
<b><u>Dept #27- Emergency Mgmt</u></b>				
Siren Repair	22,665.00	22,665.00	-	Three operational sirens don't cover all of City of Altus
<b>DEPT 27 TOTAL</b>	<b>22,665.00</b>	<b>22,665.00</b>	<b>-</b>	
<b><u>Dept #28 - Utilities</u></b>				
Drive thru	50,000.00	-	-	By moving J.A.C.K it would be easier for residents to make their payment without getting out of their vehicle
<b>DEPT 28 TOTAL</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	
<b><u>Dept #29- IT</u></b>				
Add server node, Vmware upgrade	55,000.00	60,000.00	-	Expand our virtual datacenter
Switch refresh	60,000.00	60,000.00	-	Network switches are 10 years old and need to be updated
Imagination Station cameras	20,000.00	20,000.00	-	Try to help cut down on vandalism
<b>DEPT 29 TOTAL</b>	<b>135,000.00</b>	<b>140,000.00</b>	<b>-</b>	
<b><u>Dept #31- Airport</u></b>				
Hangar repair (Matching Funds)	65,000.00	-	-	Need to be repaired, most are over 40 years old and not in good condition
<b>DEPT 31 TOTAL</b>	<b>65,000.00</b>	<b>-</b>	<b>-</b>	
<b><u>Dept #35- Engineering</u></b>				
Drainage improvements @ Hunter Pointe	500,000.00	-	-	Flooding issues
Drainage improvements @ Asalee St	250,000.00	-	-	Flooding issues
Flood mitigation project @ Wilmes Ford	1,500,000.00	-	-	Flooding issues
BOR Project (\$300,000 BOR Grant)	750,000.00	-	750,000.00	
<b>DEPT 35 TOTAL</b>	<b>3,000,000.00</b>	<b>-</b>	<b>750,000.00</b>	
<b><u>Dept #36- Landfill</u></b>				
Front end loader	175,000.00	-	175,000.00	Current loader is inoperable
Survey/soil testing for C&D Cell	75,000.00	-	75,000.00	
Slope erosion control	200,000.00	-	100,000.00	ODEQ compliance
New Cell	1,000,000.00	-	1,000,000.00	Rollover last year, current cell is almost full
<b>DEPT 36 TOTAL</b>	<b>1,450,000.00</b>	<b>-</b>	<b>1,350,000.00</b>	
<b>TOTAL:</b>	<b>11,164,430.64</b>	<b>269,412.08</b>	<b>5,350,439.72</b>	

**\*NOTE:** Unfunded items may be adjusted IF further funds become available

# AIRPORT Fund

## BUDGET DETAIL



# FY 2021

# DEPARTMENT SUMMARY

AIRPORT #14-31

## DESCRIPTION

The airport is currently open 7 days a week 10 hours a day, and is staffed by 3 full time and 2 part time personnel. These employees do a range of tasks from janitorial, accounting, aircraft refueling, airfield maintenance, building maintenance, vehicle maintenance, aircraft towing and Aircraft communications. The airport provides jump starts, radio communications, courtesy vehicles, pilot supply and oil sales, as well as flight planning and weather briefing.

## PERFORMANCE MEASURES

### CORE SERVICES:

To assist the aviation community while ensuring a safe, modern, reliable facility to operate and conduct business from. Furthermore, the Airport

### PERFORMANCE MEASURES:

1. To keep the airport maintained; focusing on safety and a neat appearance
2. To provide customers (both pilots and passengers) with a clean and modern facility
3. To advance the airport mission by evolving with changing environments

## PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Full Time	3	3	3	3	3	3
Full Time Vacancy	0	0	0	2	0	0
Part Time	0	0	0	0	2	2
Part Time Vacancy	0	0	2	0	0	0
<b>Total Authorized Positions</b>	<b>3</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## EXPENDITURES

<u>CATEGORY:</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Authorized</u>
Personnel	161,946	191,444	231,043	225,867	231,288	218,810
Maintenance & Operations	216,876	242,750	252,865	209,022	311,500	259,000
Other Charges & Services	83,233	169,098	103,000	113,403	120,000	122,045
Capital Outlay	337,594	60,000	26,088	20,550	30,000	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>\$ 799,648</b>	<b>\$ 663,292</b>	<b>\$ 612,996</b>	<b>\$ 568,842</b>	<b>\$ 692,788</b>	<b>\$ 599,855</b>



# E-911

## BUDGET DETAIL



# FY 2021

# DEPARTMENT SUMMARY

E-911 #33-37

## DESCRIPTION

The Altus Police Department currently operates the E-911 for City of Altus and Jackson County which includes 10 dispatchers and 2 part time dispatchers. The Altus/Jackson County E911 was developed to house, account and budget for county wide emergency 911 services. The E911 is a county wide service which has tariff contributions.

## PERFORMANCE MEASURES

### CORE SERVICES:

To serve the community by answering calls for assistance in time of crisis and be the calm reassuring voice to citizens in need. To dispatch Altus Police Officers, Jackson County Sheriff's Deputies, Altus Fire Department, Jackson County Rural Fire Departments and Jackson County EMS for calls for assistance.

### PERFORMANCE MEASURES:

1. Receive calls for service from all person entering and living in Jackson County and receive and record all information as to the nature of the call, render aid when possible and relay information to the appropriate agency
2. Dispatch Altus Police Officers to calls for service and relay information requested by Officers by operating the OLTs, NLETS, NCIC, ODIS, and receive information from walk in citizens
3. Research, store, and disseminate information to Officers
4. Assist Officers in the search of female suspects and transportation of females when needed
5. Receive all after hours calls for the City of Altus

## PERSONNEL

<u>POSITIONS AUTHORIZED:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Full Time	8	11	9	8	10	10
Full Time Vacancy	0	0	0	1	0	0
Part Time	3	1	2	1	2	2
Part Time Vacancy	0	0	0	1	0	0
<b>Total Authorized Positions</b>	<b>11</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>

## EXPENDITURES

<u>CATEGORY:</u>	<u>FY16</u> <u>Actual</u>	<u>FY17</u> <u>Actual</u>	<u>FY18</u> <u>Actual</u>	<u>FY19</u> <u>Actual</u>	<u>FY20</u> <u>Budget</u>	<u>FY21</u> <u>Authorized</u>
Personnel	457,228	451,587	453,906	466,328	469,460	529,245
Maintenance & Operations	3,100	6,098	3,690	2,498	7,000	7,000
Other Charges & Services	2,300	2,701	648	3,182	6,300	16,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
<b>Total</b>	<b>\$ 462,628</b>	<b>\$ 460,386</b>	<b>\$ 458,244</b>	<b>\$ 472,008</b>	<b>\$ 482,760</b>	<b>\$ 552,245</b>

# STREET & ALLEY Fund BUDGET DETAIL



## FY 2021

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

31 -STREET & ALLEY FUND (31)

	2017-2018	2018-2019	2019-2020	2020-2021
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	APPROVED BUDGET
<b>CAPITAL OUTLAY</b>				
31-4-12-1100 Vehicle Tax	133,487	133,947	115,000	115,000
31-4-12-1200 Gasoline Tax	35,542	35,096	30,000	30,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>169,030</b>	<b>169,044</b>	<b>145,000</b>	<b>145,000</b>
<b>TOTAL REVENUES</b>	<b>169,030</b>	<b>169,044</b>	<b>145,000</b>	<b>145,000</b>

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

31 -STREET & ALLEY FUND (31)  
CAPITAL OUTLAY

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL

OTHER SERVICES AND CHARGES

31-5-12-5301.120 Contract Services	20,000	295	20,000	7,000	443	20,000	0
TOTAL OTHER SERVICES AND CHARGES	20,000	295	20,000	7,000	443	20,000	0

CAPITAL OUTLAY

31-5-12-5402.025 Snow/Ice Removal	12,000	500	12,000	400	750	12,000	12,000
31-5-12-5402.026 Repair Materials	35,505	500	40,000	4,148	0	40,000	100,000
31-5-12-5402.030 Other Street Improvements	60,580	114,167	250,000	97,446	37,848	60,000	150,000
31-5-12-5404.033 Street Signage	25,000	6,048	25,000	953	3,840	25,000	25,000
31-5-12-5404.034 Storm Drain Repair/Rep	100,000	0	0	0	0	100,000	100,000
31-5-12-5404.201 Heavy Equipment	16,133	0	230,000	190,734	0	0	45,000
TOTAL CAPITAL OUTLAY	249,218	121,215	557,000	293,681	42,438	237,000	432,000

5-12-5404.201 Heavy Equipment

CURRENT YEAR NOTES:  
Road Grader

TOTAL CAPITAL OUTLAY	269,218	121,510	577,000	300,681	42,881	257,000	432,000
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TOTAL EXPENDITURES	269,218	121,510	577,000	300,681	42,881	257,000	432,000
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REVENUES OVER/(UNDER) EXPENDITURES	( 100,188)	47,534	( 432,000)	( 156,688)	75,187	( 67,000)	( 287,000)
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OTHER FINANCING SOURCES

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TRANSFERS INGRANTSLOANSFUND BALANCE

31-4-12-9900 Fund Balance	0	0	432,000	0	0	250,000	0	375,000
FUND BALANCE	0	0	432,000	0	0	250,000	0	
TOTAL OTHER FINANCING SOURCES	0	0	432,000	0	0	250,000	0	

31 -STREET & ALLEY FUND (31)  
CAPITAL OUTLAY

	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2019-2020 PROJECTED YEAR END	2020-2021 REQUESTED BUDGET	2020-2021 APPROVED BUDGET
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TRANSFERS OUT							
GRANT PURCHASES							
LOAN PURCHASES							
NET OTHER FINANCING SOURCES & USES	0	0	432,000	0	0	250,000	0
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	( 100,188)	47,534	0	( 156,688)	75,187	183,000	( 287,000)

# OTHER Funds

## BUDGET DETAIL



# FY 2021

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

04 -HEALTH CARE REIMB (HCR)

	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	2020-2021	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	YEAR END	BUDGET	BUDGET
<b>ADMINISTRATIVE SERVICES</b>							
04-4-02-3103 Revenue	13,568	7,247	10,000	0	10,437	0	5,000
TOTAL ADMINISTRATIVE SERVICES	13,568	7,247	10,000	0	10,437	0	5,000
<b>TOTAL REVENUES</b>							
	13,568	7,247	10,000	0	10,437	0	5,000







06 -ODOC GRANT FUND (06)  
CAPITAL OUTLAY

DEPARTMENTAL EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)						
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<b>CAPITAL OUTLAY</b>							
06-5-40-5404.020 CDBG Grant 20/21	0	0	130,000	0	0	0	304,444
06-5-40-5404.100 CDBG Grant 15 - Dilap.	31,800	0	0	0	0	136,280	0
06-5-40-5404.101 CDBG Grant 16 - Dilap	0	44,063	0	0	66,094	0	0
TOTAL CAPITAL OUTLAY	31,800	44,063	130,000	0	66,094	136,280	304,444
<b>TOTAL CAPITAL OUTLAY</b>							
	31,800	44,063	130,000	0	66,094	136,280	304,444
<b>TOTAL EXPENDITURES</b>							
	31,800	44,063	130,000	0	66,094	136,280	304,444
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>							
	( 31,800)	( 44,063)	( 130,000)	0	( 66,094)	( 136,280)	( 304,444)
<b>OTHER FINANCING SOURCES</b>							
<b>TRANSFERS IN</b>							
06-4-40-9100 Transfers In	0	0	65,000	0	0	120,000	0
TRANSFERS IN	0	0	65,000	0	0	120,000	0
<b>GRANTS</b>							
06-4-40-9261 CDBG Grant - ODOC	19,150	22,031	65,000	0	33,047	120,000	0
GRANTS	19,150	22,031	65,000	0	33,047	120,000	0
<b>LOANS</b>							
<b>FUND BALANCE</b>							
06-4-40-9900 Fund Balance	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	19,150	22,031	130,000	0	33,047	240,000	0
<b>OTHER FINANCING USES</b>							
<b>TRANSFERS OUT</b>							
<b>GRANT PURCHASES</b>							
<b>LOAN PURCHASES</b>							
NET OTHER FINANCING SOURCES & USES	19,150	22,031	130,000	0	33,047	240,000	0

06 -ODOC GRANT FUND (06)  
CAPITAL OUTLAY

	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
DEPARTMENTAL EXPENDITURES							
REVENUE & OTHER FINANCING SOURCES OVER							
(UNDER) EXPENDITURES & OTHER (USES)	( 12,650)	( 22,031)	0	0	( 33,047)	103,720	( 304,444)

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

16 -HOTEL/MOTEL TAX FUND (16)

	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	PROJECTED	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>HOTEL/MOTEL TAX DEPT</b>							
16-4-32-1600 Hotel/Motel Tax Revenue	313,624	295,710	300,000	248,819	294,043	280,000	300,000
TOTAL HOTEL/MOTEL TAX DEPT	313,624	295,710	300,000	248,819	294,043	280,000	300,000
TOTAL REVENUES	313,624	295,710	300,000	248,819	294,043	280,000	300,000

16 -HOTEL/MOTEL TAX FUND (16)  
HOTEL/MOTEL TAX DEPT

	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	CURRENT BUDGET	REQUESTED BUDGET
DEPARTMENTAL EXPENDITURES				
<u>OTHER SERVICES AND CHARGES</u>				
16-5-32-5301.120 30% ED Contract Servic	325,883	79,899	90,000	90,000
16-5-32-5301.121 70% Qualified ED Exp	0	180,913	210,000	360,000
TOTAL OTHER SERVICES AND CHARGES	325,883	260,812	300,000	450,000
TOTAL HOTEL/MOTEL TAX DEPT	325,883	260,812	300,000	450,000
TOTAL EXPENDITURES	325,883	260,812	300,000	450,000
REVENUES OVER/(UNDER) EXPENDITURES	( 12,259)	34,898	0	( 150,000)
OTHER FINANCING SOURCES				
TRANSFERS IN				
GRANTS				
LOANS				
FUND BALANCE				
16-4-32-9900 FUND BALANCE	0	0	0	0
OTHER FINANCING USES				
TRANSFERS OUT				
GRANT PURCHASES				
LOAN PURCHASES				
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	( 12,259)	34,898	0	( 150,000)

150,000

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

25 -EMERGENCY FUND (25)

	2017-2018	2018-2019	CURRENT	2019-2020	2020-2021	
REVENUES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	PROJECTED	REQUESTED
					YEAR END	BUDGET
						BUDGET
<b>SETTLEMENTS</b>						
25-4-41-6100 Interest	6,135	13,680	0	518	14,750	( 5,000)
25-4-41-6101 Interest - CDARS	0	42,373	50,000	53,869	32,315	0
TOTAL SETTLEMENTS	6,135	56,053	50,000	54,387	47,065	( 5,000)
<b>TOTAL REVENUES</b>						
	6,135	56,053	50,000	54,387	47,065	( 5,000)

25 -EMERGENCY FUND (25)  
SETTLEMENTS

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL PROJECTED YEAR END REQUESTED BUDGET APPROVED BUDGET
OTHER SERVICES AND CHARGES				



25 -EMERGENCY FUND (25)  
TRANSFERS

	2017-2019	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<b>TRANSFERS</b>							
	-----	-----	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----	-----	-----
REVENUES OVER/(UNDER) EXPENDITURES	6,135	56,053	50,000	54,387	47,065	( 5,000)	0
OTHER FINANCING SOURCES							
*****							
<b>TRANSFERS IN</b>							
25-4-41-9100 Transfers In	1,000,000	1,000,000	1,000,000	750,000	1,000,000	1,045,783	0
TRANSFERS IN	1,000,000	1,000,000	1,000,000	750,000	1,000,000	1,045,783	0
<b>GRANTS</b>							
<b>LOANS</b>							
<b>FUND BALANCE</b>							
25-4-41-9900 Fund Balance	0	0	5,450,000	0	0	2,348,977	0
FUND BALANCE	0	0	5,450,000	0	0	2,348,977	0
TOTAL OTHER FINANCING SOURCES	1,000,000	1,000,000	6,450,000	750,000	1,000,000	3,394,760	0
OTHER FINANCING USES							
*****							
<b>TRANSFERS OUT</b>							
<b>GRANT PURCHASES</b>							
<b>LOAN PURCHASES</b>							
NET OTHER FINANCING SOURCES & USES	1,000,000	1,000,000	6,450,000	750,000	1,000,000	3,394,760	0
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	1,006,135	1,056,053	6,500,000	804,387	1,047,065	3,389,760	0
	-----	-----	-----	-----	-----	-----	-----

0

6,500,000

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

29 -LANDFILL IMP FUND (29)

	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	2020-2021	
REVENUES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	YEAR END	REQUESTED	APPROVED
						BUDGET	BUDGET
<b>CAPITAL IMPROVEMENTS</b>							
29-4-40-7000 Trash Truck Fee	188,864	182,945	180,000	159,954	173,865	0	180,000
TOTAL CAPITAL IMPROVEMENTS	188,864	182,945	180,000	159,954	173,865	0	180,000
<b>TOTAL REVENUES</b>							
	188,864	182,945	180,000	159,954	173,865	0	180,000

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

29 -LANDFILL IMP FUND (29)  
CAPITAL IMPROVEMENTS

	(----- 2019-2020 -----) (----- 2020-2021 -----)						
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<b>CAPITAL OUTLAY</b>							
29-5-40-5402.140 New Cell	0	0	0	0	0	747,000	1,000,000
29-5-40-5403.215 Vehicle	<u>331,800</u>	<u>0</u>	<u>360,000</u>	<u>349,878</u>	<u>0</u>	<u>0</u>	<u>360,000</u>
TOTAL CAPITAL OUTLAY	331,800	0	360,000	349,878	0	747,000	1,360,000
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<u>331,800</u>	<u>0</u>	<u>360,000</u>	<u>349,878</u>	<u>0</u>	<u>747,000</u>	<u>1,360,000</u>
<b>TOTAL EXPENDITURES</b>	<u>331,800</u>	<u>0</u>	<u>360,000</u>	<u>349,878</u>	<u>0</u>	<u>747,000</u>	<u>1,360,000</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 142,937)	182,945	( 180,000)	( 189,925)	173,865	( 747,000)	( 1,180,000)
<b>OTHER FINANCING SOURCES</b>							
<b>TRANSFERS IN</b>							
29-4-40-9100 Transfers In	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>75,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS IN	0	0	100,000	75,000	0	0	0
<b>GRANTS</b>							
<b>LOANS</b>							
<b>FUND BALANCE</b>							
29-4-40-9900 Fund Balance	<u>0</u>	<u>0</u>	<u>180,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE	0	0	180,000	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	280,000	75,000	0	0	0
<b>OTHER FINANCING USES</b>							
<b>TRANSFERS OUT</b>							
<b>GRANT PURCHASES</b>							
<b>LOAN PURCHASES</b>							
NET OTHER FINANCING SOURCES & USES	0	0	280,000	75,000	0	0	0
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	( 142,937)	182,945	100,000	( 114,925)	173,865	( 747,000)	( 1,180,000)

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

35 -CBM CARB FUND (35)

	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	2020-2021	
REVENUES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	YEAR END	BUDGET	APPROVED
							BUDGET
<b>CAPITAL OUTLAY</b>							
35-4-14-4190 Burial Plots / Lot Sales	150	488	400	263	506	( 400)	300
35-4-14-4190 Interments	778	516	400	401	462	( 400)	400
35-4-14-7100 Donations	<u>25</u>	<u>50</u>	<u>0</u>	<u>245</u>	<u>38</u>	<u>0</u>	<u>0</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>953</b>	<b>1,053</b>	<b>800</b>	<b>909</b>	<b>1,006</b>	<b>( 800)</b>	<b>700</b>
<b>TOTAL REVENUES</b>	<b>953</b>	<b>1,053</b>	<b>800</b>	<b>909</b>	<b>1,006</b>	<b>( 800)</b>	<b>700</b>

35 -CEM CARE FUND (35)  
CAPITAL OUTLAY

	2017-2018	2018-2019	CURRENT	2019-2020	2020-2021		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	PROJECTED	REQUESTED	APPROVED
					YEAR END	BUDGET	BUDGET
<b>CAPITAL OUTLAY</b>							
35-5-14-5400.100 Capital Outlay Project	0	4,500	38,800	7,700	0	43,000	32,000
TOTAL CAPITAL OUTLAY	0	4,500	38,800	7,700	0	43,000	32,000
<b>DEBT SERVICES</b>							
TOTAL CAPITAL OUTLAY	0	4,500	38,800	7,700	0	43,000	32,000

35 -CEM CARE FUND (35)  
TRANSFERS

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>TRANSFERS</u>							
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>4,500</b>	<b>38,800</b>	<b>7,700</b>	<b>0</b>	<b>43,000</b>	<b>32,000</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>953</b>	<b>( 3,447)</b>	<b>( 38,800)</b>	<b>( 6,791)</b>	<b>1,006</b>	<b>( 43,000)</b>	<b>( 31,300)</b>
<b>OTHER FINANCING SOURCES</b>							
*****							
<u>TRANSFERS IN</u>							
<u>GRANTS</u>							
<u>LOANS</u>							
<u>FUND BALANCE</u>							
35-4-14-9900 Fund Balance	0	0	38,800	0	0	38,000	0
FUND BALANCE	0	0	38,000	0	0	38,000	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>0</b>	<b>38,800</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>0</b>
<b>OTHER FINANCING USES</b>							
*****							
<u>TRANSFERS OUT</u>							
<u>GRANT PURCHASES</u>							
<u>LOAN PURCHASES</u>							
<b>NET OTHER FINANCING SOURCES &amp; USES</b>	<b>0</b>	<b>0</b>	<b>38,800</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>0</b>
<b>REVENUE &amp; OTHER FINANCING SOURCES OVER</b>							
<b>(UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>953</b>	<b>( 3,447)</b>	<b>0</b>	<b>( 6,791)</b>	<b>1,006</b>	<b>( 5,800)</b>	<b>( 31,300)</b>

32,000

## 50 -STRATEGIC PLANNING GRANT

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL
				PROJECTED YEAR END
				REQUESTED BUDGET
				APPROVED BUDGET
<u>CAPITAL IMPROVEMENTS</u>				
50-4-40-3105 Strategic Military Plannin	160,900	156,000	150,000	137,000
TOTAL CAPITAL IMPROVEMENTS	160,900	156,000	150,000	137,000
				234,000
				181,750
				125,113
TOTAL REVENUES	160,900	156,000	150,000	137,000
				234,000
				181,750
				125,113

50 -STRATEGIC PLANNING GRANT  
CAPITAL IMPROVEMENTS

	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
<u>CAPITAL OUTLAY</u>							
50-5-40-5400.100 Strategic Military Pro	0	150,457	200,000	16,421	161,058	500,000	265,000
TOTAL CAPITAL OUTLAY	0	150,457	200,000	16,421	161,058	500,000	265,000
 TOTAL CAPITAL IMPROVEMENTS	 0	 150,457	 200,000	 16,421	 161,058	 500,000	 265,000
 TOTAL EXPENDITURES	 0	 150,457	 200,000	 16,421	 161,058	 500,000	 265,000
 REVENUES OVER/(UNDER) EXPENDITURES	 160,900	 5,543	 ( 50,000)	 120,579	 72,942	 ( 318,250)	 ( 139,887)
 OTHER FINANCING SOURCES *****							
<u>TRANSFERS IN</u>							
<u>GRANTS</u>							
<u>LOANS</u>							
<u>FUND BALANCE</u>							
50-4-40-9900 Fund Balance	0	0	50,000	0	0	318,250	0
FUND BALANCE	0	0	50,000	0	0	318,250	0
TOTAL OTHER FINANCING SOURCES	0	0	50,000	0	0	318,250	0
 OTHER FINANCING USES *****							
<u>TRANSFERS OUT</u>							
50-5-40-9100.050 Transfer to Other Fund	160,900	0	0	0	0	0	0
TRANSFERS OUT	160,900	0	0	0	0	0	0
<u>GRANT PURCHASES</u>							
<u>LOAN PURCHASES</u>							
TOTAL OTHER FINANCING USES	160,900	0	0	0	0	0	0
NET OTHER FINANCING SOURCES & USES	( 160,900)	0	50,000	0	0	318,250	0

140,000

0



50 -STRATEGIC PLANNING GRANT  
CAPITAL IMPROVEMENTS

	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	BUDGET	BUDGET
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	0	5,543	0	120,579
				72,942
				0 ( 139,887)

## WATER TREATMENT FUND (54)

(Settlement)

### FY 21 REQUESTS

All budgeted items will be approved by Council PRIOR to actual purchase

DEPARTMENT REQUESTS	ORIGINAL REQUEST	NOTES
<u>Dept# 21 Water Treatment Plant</u>		
Concrete building for chlorine cylinder storage	100,000.00	
Wash water pond rehab, repair sludge line	100,000.00	Repair sludge line to concentration tank, repair/replace electrical control wiring, remove/replace (2) top water pumps and motors
Pipe Gallery Rehab	400,000.00	Pipe is old & corroded, reaching end of useful life
Replace filter backwash pond pumps	250,000.00	Pumps out of service, currently running a temp pump
Replace 275 kW Cummins Generator	200,000.00	Current generator is 35 yrs old, reaching end of useful life
Pipe improvements & Lagoon repair @ SW WTP	200,000.00	High mineral content from RO system may be contributing to environmental impacts in receiving stream
Replace chain link fence	75,000.00	Current fence is 45 yrs old, needs to be replaced
<b>TOTAL</b>	<b>1,325,000.00</b>	

CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

## 54 -WATER TREATMENT PLANT IMP

	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	PROJECTED	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>CAPITAL IMPROVEMENTS</b>							
54-4-40-6100 Interest	( 11,291)	0	0	285	0	0	0
54-4-40-6101 Interest - CDARS	<u>38,346</u>	<u>43,785</u>	<u>40,000</u>	<u>42,060</u>	<u>38,921</u>	<u>0</u>	<u>40,000</u>
TOTAL CAPITAL IMPROVEMENTS	27,055	43,785	40,000	42,345	38,921	0	40,000
<b>TOTAL REVENUES</b>	<b>27,055</b>	<b>43,785</b>	<b>40,000</b>	<b>42,345</b>	<b>38,921</b>	<b>0</b>	<b>40,000</b>

54 -WATER TREATMENT PLANT IMP  
CAPITAL IMPROVEMENTS

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL

## OTHER SERVICES AND CHARGES

## CAPITAL OUTLAY

54-5-40-5400.100 Water Treatment Plant(	0)	0	0	0	0	3,810,000	0
54-5-40-5404.100 Settlement & Projects	0	505,122	1,871,000	395,158	0	0	1,325,000
TOTAL CAPITAL OUTLAY	( 0)	505,122	1,871,000	395,158	0	3,810,000	1,325,000

5-40-5404.100Settlement &amp; Projects

## NEXT YEAR NOTES:

\$100,000 Concrete building for Chloring cylinder storage  
 \$100,000 Mash water pond rehab, repair sludge line  
 \$400,000 Pipe Gallery Rehab  
 \$250,000 Replace filter backwash pond pumps  
 \$200,000 Replaco 275 kW Cummins Generator  
 \$200,000 Pipe improvements & Lagoon repair @ SHWTP  
 \$ 75,000 Replace chain link fence

TOTAL CAPITAL IMPROVEMENTS	( 0)	505,122	1,871,000	395,158	0	3,810,000	1,325,000
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TOTAL EXPENDITURES	( 0)	505,122	1,871,000	395,158	0	3,810,000	1,325,000
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REVENUES OVER/(UNDER) EXPENDITURES	27,055	( 461,337)	( 1,831,000)	( 352,813)	38,921	( 3,810,000)	( 1,285,000)
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## OTHER FINANCING SOURCES

## TRANSFERS IN

54-4-40-9100 Transfers In	0	0	0	0	0	537,754	0
TRANSFERS IN	0	0	0	0	0	537,754	0

## GRANTS

## LOANS

## FUND BALANCE

54-4-40-9900 Fund Balance	0	0	4,000,000	0	0	0	0	3,677,000
FUND BALANCE	0	0	4,000,000	0	0	0	0	

TOTAL OTHER FINANCING SOURCES	0	0	4,000,000	0	0	537,754	0
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54 -WATER TREATMENT PLANT IMP  
CAPITAL IMPROVEMENTS

	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	CURRENT BUDGET	APPROVED BUDGET
DEPARTMENTAL EXPENDITURES				
OTHER FINANCING USES				
TRANSFERS OUT				
54-5-40-9100.054 Transfer Out	0	4,936,380	0	0
TRANSFERS OUT	0	4,936,380	0	0
GRANT PURCHASES				
LOAN PURCHASES				
TOTAL OTHER FINANCING USES	0	4,936,380	0	0
NET OTHER FINANCING SOURCES & USES	0	( 4,936,380)	4,000,000	0
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	27,055	( 5,397,717)	2,169,000	( 352,813)

55 -MAPS SALES TAX FUND (55)

	2017-2018	2018-2019	CURRENT	2019-2020	2020-2021		
REVENUES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	PROJECTED	REQUESTED	APPROVED
				ACTUAL	YEAR END	BUDGET	BUDGET
<b><u>SALES TAX - CITY</u></b>							
55-4-40-6100 Interest - City	23,156	4,615	0	4,457	3,289	10,000	3,000
55-4-40-6101 Interest - CDARS City	<u>13,248</u>	<u>10,886</u>	<u>5,000</u>	<u>0</u>	<u>16,330</u>	<u>0</u>	<u>0</u>
TOTAL SALES TAX - CITY	36,404	15,502	5,000	4,457	19,619	10,000	3,000
<b><u>SALES TAX - HS CONST</u></b>							
55-4-41-1510 Sales Tax - HS Const	0	0	0	0	0	0	0
55-4-41-6100 Interest - HS Const	<u>2,320</u>	<u>20,255</u>	<u>10,000</u>	<u>10,249</u>	<u>18,070</u>	<u>0</u>	<u>5,000</u>
TOTAL SALES TAX - HS CONST	2,320	20,255	10,000	10,249	18,070	0	5,000
<b>TOTAL REVENUES</b>	<b>38,724</b>	<b>35,757</b>	<b>15,000</b>	<b>14,705</b>	<b>37,689</b>	<b>10,000</b>	<b>8,000</b>

55 -MAPS SALES TAX FUND (55)  
SALES TAX - CITY

	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	2020-2021	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	YEAR END	BUDGET	BUDGET
<b>OTHER SERVICES AND CHARGES</b>							
55-5-40-5302.106 Bank Fees	20	25	0	0	38	0	0
TOTAL OTHER SERVICES AND CHARGES	20	25	0	0	38	0	0
<b>CAPITAL OUTLAY</b>							
55-5-40-5400.001 Senior Center Project(	0)	0	0	0	0	2,000,000	0
55-5-40-5400.002 Fire Station Project	0	3,718,786	1,881,500	46,647	4,607,920	8,000,000	500,000
55-5-40-5400.003 Economic Development	0	0	0	1,470	0	1,000,000	1,250,000
TOTAL CAPITAL OUTLAY	0	3,718,786	1,881,500	48,117	4,607,920	11,000,000	1,750,000
<b>DEBT SERVICES</b>							
55-5-40-5501.000 Series 2008 - City (	0)	179,330	180,000	149,386	179,356	1,107,850	89,397
55-5-40-5501.100 Series 2009 - City	0	951,690	952,000	791,780	949,888	1,589,100	477,486
55-5-40-5501.200 Series 2011 - City (	0)	157,991	160,000	132,966	158,722	498,000	81,646
TOTAL DEBT SERVICES	( 0)	1,289,011	1,292,000	1,074,132	1,287,966	3,194,950	648,529
TOTAL SALES TAX - CITY	20	5,007,923	3,173,500	1,122,249	5,895,924	14,194,950	2,398,529

55 -MAPS SALES TAX FUND (55)  
SALES TAX - HS CONST

	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	2020-2021	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	YEAR-TO-DATE	YEAR END	BUDGET	BUDGET
<u>OTHER SERVICES AND CHARGES</u>							
55-5-41-5302.106 Bank Fees	35	0	0	0	0	0	0
TOTAL OTHER SERVICES AND CHARGES	35	0	0	0	0	0	0
<u>CAPITAL OUTLAY</u>							
55-5-41-5499.999 MAPS HS Const. Pymts	1,374,139	214,345	3,624,500	2,734,184	33,768	400,050	1,950,000
TOTAL CAPITAL OUTLAY	1,374,139	214,345	3,624,500	2,734,184	33,768	400,050	1,950,000
<u>DEBT SERVICES</u>							
55-5-41-5501.000 Series 2008 - HS Const	0	930,386	936,000	775,031	930,519	0	463,803
55-5-41-5501.100 Series 2009 - HS Const	0	637,904	638,000	530,719	636,696	0	320,052
55-5-41-5501.200 Series 2011 - HS Const	0	350,674	355,000	295,129	352,295	0	181,220
TOTAL DEBT SERVICES	0	1,918,964	1,929,000	1,600,879	1,919,511	0	965,075
TOTAL SALES TAX - HS CONST	1,374,174	2,133,309	5,553,500	4,335,062	1,953,279	400,050	2,915,075
TOTAL EXPENDITURES	1,374,194	7,141,131	8,727,000	5,457,312	7,849,202	14,595,000	5,213,604
REVENUES OVER/(UNDER) EXPENDITURES	( 1,335,470)	( 7,105,375)	( 8,712,000)	( 5,442,606)	( 7,811,513)	( 14,585,000)	( 5,205,604)
<u>OTHER FINANCING SOURCES</u>							
<u>TRANSFERS IN</u>							
55-4-40-9100 Transfers In - CITY	3,784,659	4,072,070	2,193,500	1,724,853	3,807,696	0	0
55-4-41-9100 Transfers In - HS Const	675,098	2,072,070	2,193,500	1,724,853	2,307,696	0	0
TRANSFERS IN	4,459,757	6,144,139	4,387,000	3,449,705	6,115,392	0	0
<u>GRANTS</u>							
<u>LOANS</u>							
<u>FUND BALANCE</u>							
55-4-40-9900 Fund Balance - City	0	0	975,000	0	0	10,000,000	0
55-4-41-9900 Fund Balance - HS Const	0	0	3,350,000	0	0	0	0
FUND BALANCE	0	0	4,325,000	0	0	10,000,000	0
TOTAL OTHER FINANCING SOURCES	4,459,757	6,144,139	8,712,000	3,449,705	6,115,392	10,000,000	0



CITY OF ALTUS  
APPROVED BUDGET  
AS OF: APRIL 30TH, 2020

55 -MAPS SALES TAX FUND (55)  
SALES TAX - HS CONST

	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021	2020-2021
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
*****							
TRANSFERS OUT							
GRANT PURCHASES							
LOAN PURCHASES							
NET OTHER FINANCING SOURCES & USES	4,459,757	6,144,139	8,712,000	3,449,705	6,115,392	10,000,000	0
REVENUE & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	3,124,287	( 961,235)	0	( 1,992,901)	( 1,696,121)	( 4,585,000)	( 5,205,604)

# City of Altus Public Hearing Budget



## FY 2021

**NOTICE OF PUBLIC HEARING**  
(2020-2021 City of Altus Municipal Budget)

All residents of the City of Altus, Oklahoma, and all other parties of interest, take notice that at 6:00 p.m. on the 2nd Day of June, 2020 at the Council Chambers, City Hall, Altus, Oklahoma, the Altus City Council will consider the 2020-2021 Municipal Budget pursuant to the provisions of the Oklahoma Statutes and the Altus City Charter.

At the above time and place, a public hearing will be held regarding such matters, and all residents will be heard regarding all portions of the aforementioned proposed 2020-2021 Budget. A summary of the proposed 2020-2021 Annual Budget for the City of Altus and the Altus Municipal Authority is available for inspection at the Finance / City Clerk Department, 509 S. Main, or online @ [www.altusok.gov](http://www.altusok.gov) and is included below.

**CITY OF ALTUS  
ALL FUNDS  
BUDGET SUMMARY**

<u>FUND TITLE</u>	<u>REVENUES</u>	<u>EXPENSES</u>							<u>TOTAL</u>
		<u>PERSONAL</u>	<u>MATERIALS</u>	<u>OTHER SVC</u>	<u>CAPITAL</u>	<u>DEBT</u>	<u>FUND</u>	<u>GRANTS</u>	
		<u>SERVICES</u>	<u>&amp; SUPPLIES</u>	<u>&amp; CHARGES</u>	<u>OUTLAY</u>	<u>SERVICE</u>	<u>TRANSFERS</u>		<u>EXPENSES</u>
GENERAL FUND	19,885,549	11,730,736	1,490,510	2,273,688	181,793	-	4,208,822	-	19,885,549
HEALTH CARE ESCROW	861,000	-	-	25,000	50,000	-	-	-	75,000
ODOC GRANT FUND	304,444	-	-	-	304,444	-	-	-	304,444
AIRPORT	639,000	218,810	259,000	122,045	-	-	-	-	599,855
HOTEL/MOTEL TAX	450,000	-	-	450,000	-	-	-	-	450,000
CAPITAL IMPRV	8,055,000	-	-	-	5,228,127	-	-	-	5,228,127
EMERGENCY FUND	6,500,000	-	-	-	-	-	-	-	-
LANDFILL IMPRV	1,450,000	-	-	-	1,360,000	-	-	-	1,360,000
STREET & ALLEY	520,000	-	-	-	432,000	-	-	-	432,000
E911	553,000	529,245	7,000	16,000	-	-	-	-	552,245
CEMETERY CARE	32,700	-	-	-	32,000	-	-	-	32,000
STRATEGIC MLTRY	265,113	-	-	-	265,000	-	-	-	265,000
WATER TRMT PLANT	3,717,000	-	-	-	1,325,000	-	-	-	1,325,000
MAPS	6,379,600	-	-	-	3,600,000	1,613,604	-	-	5,213,604
ALTUS MUNICIPAL AUTHORITY	40,399,307	4,605,723	16,417,850	3,911,734	2,140,000	2,033,000	11,291,000	-	40,399,307
<b>TOTALS</b>	<b>90,011,713</b>	<b>17,084,514</b>	<b>18,174,360</b>	<b>6,798,467</b>	<b>14,918,364</b>	<b>3,646,604</b>	<b>15,499,822</b>	<b>-</b>	<b>76,122,131</b>