

TOWN OF CORNISH
2021-2022 BUDGET

RECEIVED
SEP 03 2021
State Auditor
and Inspector

Jefferson

**TOWN OF CORNISH, OKLAHOMA
RESOLUTION NUMBER 2021-2**

**A RESOLUTION APPROVING THE TOWN OF CORNISH, OKLAHOMA'S
BUDGET FOR THE FISCAL YEAR 2021-2022**

WHEREAS, The Town of Cornish has chosen the budget format of the Oklahoma Municipal Budget Act, and

WHEREAS, The Mayor has prepared a budget consistent with this Act: and

WHEREAS, The budget has been form formally presented to the Town of Cornish Board of Trustees; and

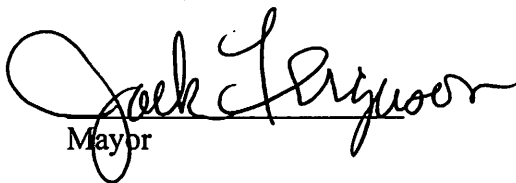
WHEREAS, The Town of Cornish Board of Trustees have conducted a Public Hearing in compliance with Section 17-208 of that Act;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD MEMBERS OF THE
TOWN OF CORNISH, OKLAHOMA**

SECTION 1. The Town Board of Trustees does hereby adopt the FY 2021-2022 Budget on the June 29, 2021, as presented in the attached budget, with totals by department within each fund.

SECTION 2. This resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector and one copy submitted to the Clerk/Treasurer of this municipality.

Passed and Approved by the Board of Trustees of the Town of Cornish, Oklahoma this June 29, 2021.



Mayor

ATTEST:



City Clerk

**TOWN OF CORNISH
2021-2022
BUDGET**

BUDGET AS ADOPTED BY RESOLUTION NUMBER 2021-2

	General Fund	Public Works Operating
REVENUES:		
Taxes	23,660	-
Franchise	2,700	-
Water Revenues	-	28,170
Sewer Revenues	-	9,390
Garbage Revenues	-	12,570
Fees	-	3,110
Total Estimated Revenues	26,360	53,240
Estimated Cash Carryover	-	5,620
Total Available to Budget	26,360	58,860
 EXPENDITURES:		
General Government	24,080	-
Street & Alley Department	2,280	-
Admin Department	-	12,340
Water Department	-	26,700
Sewer Department	-	7,810
Garbage Department	-	8,490
Debt Service	-	3,520
Total Expenditures	26,360	58,860

AFFIDAVIT OF PUBLICATION

STATE OF OKLAHOMA)
) §
 COUNTY OF JEFFERSON)

Melissa Grace of lawful age, being duly sworn and authorized, says that she is Editor and Publisher of

The Ringling Eagle

a newspaper printed in the Town of Ringling, Jefferson County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1961; as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

1st Insertion June 24, 2021
 2nd Insertion _____ 2021
 3rd Insertion _____ 2021
 4th Insertion _____ 2021
 5th Insertion _____ 2021
 6th Insertion _____ 2021

PUBLICATION FEE: \$ 30.00

Melissa Grace
 Editor/Publisher

Subscribed and sworn to before me this 1st day of July 2021

Dea A. Butler
 Notary Public

My commission expires: 8-23-21



NOTICE OF PUBLIC HEARING

A public hearing will be held on June 29, 2021 at 5:30 p.m. at Town Hall in Cornish, OK, 73456, for interested citizens of the Town of Cornish. The following budget of revenues and expenditures are proposed for the Fiscal Year 2021-2022.

	General Fund	Public Works Operating
Revenues:		
Taxes	23,660	-
Franchise	2,700	-
Water Revenues	-	28,170
Sewer Revenues	-	9,390
Garbage Revenues	-	12,570
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Total Estimated Revenues	26,360	53,240
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Total Available to Budget	<u>26,360</u>	<u>58,860</u>
Expenditures:		
General Government	24,080	-
Street & Alley Department	2,280	-
Admin Department	-	12,340
Water Department	-	26,700
Sewer Department	-	7,810
Garbage Department	-	8,490
Debt Service	-	3,520
Total Expenditures	<u>26,360</u>	<u>58,860</u>

(Published in *The Ringling Eagle* June 24, 2021) LPXLP

Town of Cornish, Oklahoma
Budget Message
June 30, 2022

On the following pages is the budget document for the Town of Cornish, Oklahoma for the fiscal year 2021-2022 as required by Oklahoma Statutes (O.S. Title 11, Secs. 17-201 through 17-216).

This document adequately provides the programs, services and capital expenditures determined to be necessary and beneficial by the Town Board of Trustees, and it provides for certain amounts of fund balances to be retained which would be available for cases of public emergency or would be carried forward to the next fiscal year, if not used.

The document is prepared in a format to show the following information about the revenues, expenditures, and fund balances of each of the Town's operating funds:

- Actual Amounts for June 30, 2020
- Budgeted Amounts for 2020-2021
- Actual Amounts through June 30, 2021
- Proposed Budget Amounts for 2021-2022

This format is designed so that members of the board, staff and general public can readily see the past, present and expected future activities within each fund.

Under the budget process, the mayor and consultants prepare a preliminary version of the budget document which is then published. A recommended budget document is then brought before the Town Board of Trustees and a public hearing to enable the Board to receive additional information and feedback regarding the budget from the Town's citizens. After such hearing, further changes may be made to the budget before its final adoption by the Board prior to the beginning of the 2020-2021 fiscal year.

It is the intent and hope of the board that this process will allow for diligent, timely and responsible preparation of a fiscal budget document, which can best serve the needs of the Town of Cornish and its citizens.

Sincerely,

Town Board
Town of Cornish, Oklahoma

NOTICE OF PUBLIC HEARING

A public hearing will be held on **June 29, 2021 at 5:30 pm** at Town Hall in Cornish, OK 73032, for interested citizens of Town of Cornish. The following budget of revenues and expenditures are proposed for the Fiscal Year 2021-2022.

	General Fund	Public Works Operating
REVENUES:		
Taxes	23,660	-
Franchise	2,700	-
Water Revenues	-	28,170
Sewer Revenues	-	9,390
Garbage Revenues	-	12,570
Fees	-	3,110
Total Estimated Revenues	26,360	53,240
Estimated Cash Carryover	-	5,620
Total Available to Budget	<u>26,360</u>	<u>58,860</u>
EXPENDITURES:		
General Government	24,080	-
Street & Alley Department	2,280	-
Admin Department	-	12,340
Water Department	-	26,700
Sewer Department	-	7,810
Garbage Department	-	8,490
Debt Service	-	3,520
Total Expenditures	<u>26,360</u>	<u>58,860</u>

**TOWN OF CORNISH
GENERAL FUND
2021-2022
PROPOSED BUDGET BY CATEGORY**

GENERAL FUND	<u>AUP</u> <u>2019-2020</u>	<u>BUDGET</u> <u>2020-2021</u>	<u>ACTUAL</u> <u>4/30/2021</u>	<u>Projected</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>2021-2022</u>
REVENUES:					
Taxes	24,467	24,470	20,798	22,688	23,660
Franchise Fees	2,170	2,170	2,472	2,697	2,700
Use of Assets	386	350	16	17	-
Transfers In	-	-	200	218	-
Total Revenues	27,023	26,990	23,486	25,621	26,360
Estimated Cash Carryover	-	13,000	-	-	-
Total Available to Budget	27,023	39,990	23,486	25,621	26,360
EXPENDITURES:					
General Government					
Personnel Services	10,610	10,060	6,870	7,495	10,200
Materials & Supplies	3,833	3,240	2,578	2,812	2,730
Other Charges & Services	6,578	10,690	9,646	10,523	11,150
Total General Government	21,021	23,990	19,094	20,830	24,080
Street & Alley Department					
Materials & Supplies	-	-	-	-	1,220
Other Charges & Services	-	-	973	1,061	1,060
Total Street & Alley Department	-	-	973	1,061	2,280
Capital Outlay					
Total Capital Outlay	-	3,000	-	-	-
Transfers					
Transfers Out	-	-	-	-	-
Total Transfers	-	-	-	-	-
Total General Government Expenditures	21,021	26,990	20,067	21,891	26,360
Revenues over/under Expenditures	6,002	13,000	3,419	3,730	-

**TOWN OF CORNISH
GENERAL FUND
2021-2022
PROPOSED BUDGET DETAILED**

	AUP 2019-2020	BUDGET 2020-2021	ACTUAL 5/31/2021	Projected 6/30/2021	BUDGET 2021-2022
REVENUES:					
Sales Tax	18,911	18,910	15,705	17,133	17,130
Use Tax	486	490	378	413	410
Alcohol Beverage Tax	4,611	4,610	4,319	4,711	4,710
Tobacco Tax	181	180	156	170	170
Motor Vehicle Tax	-	-	-	-	980
Ok Gas Excise tax	278	280	240	262	260
Franchise Tax	2,170	2,170	2,472	2,697	2,700
Interest Income	386	350	16	17	-
Transfers In	-	-	200	218	-
Total Revenues	27,023	26,990	23,486	25,621	26,360
Estimated Cash Carryover	-	13,000	-	-	-
Total Available to Budget	27,023	39,990	23,486	25,621	26,360
EXPENDITURES:					
<i>General Government</i>					
<i>Personnel Services</i>					
Salaries-Board	10,060	10,060	6,870	7,495	10,200
Other Professional Services	550	-	-	-	-
Total Personnel Services	10,610	10,060	6,870	7,495	10,200
<i>Materials & Supplies</i>					
Office Supplies	-	700	467	509	800
Postage	-	150	198	216	220
Repairs & Maintenance	-	-	194	212	210
Supplies	1,174	1,890	-	-	1,000
Miscellaneous Expense	2,659	500	1,719	1,876	500
Total Materials & Supplies	3,833	3,240	2,578	2,812	2,730
<i>Other Charges & Services</i>					
Consulting	2,175	2,600	3,586	3,912	3,910
Contract Labor	-	300	575	627	630
Fees	-	700	50	55	100
Insurance	1,678	1,860	1,427	1,557	1,640
Outside Contract Services	-	-	1,250	1,364	1,360
Publications	-	-	57	62	60
Utilities	2,725	5,230	2,701	2,947	3,450
Total Other Charges and Services	6,578	10,690	9,646	10,523	11,150
Total General Government	21,021	23,990	19,094	20,830	24,080
<i>Street & Alley Department</i>					
<i>Materials & Supplies</i>					
Repairs & Maintenance	-	-	-	-	610
Supplies	-	-	-	-	610
Total Materials & Supplies	-	-	-	-	1,220
<i>Other Charges & Services</i>					
Street Lighting	-	-	973	1,061	1,060
Total Other Charges and Services	-	-	973	1,061	1,060
Total Street & Alley Department	-	-	973	1,061	2,280
<i>Capital Outlay</i>					
Capital Outlay	-	3,000	-	-	-
Total Capital Outlay	-	3,000	-	-	-
<i>Transfers</i>					
Transfers Out	-	-	-	-	-
Total Transfers	-	-	-	-	-
Total General Government Expenditures	21,021	26,990	20,067	21,891	26,360
Revenues over/under Expenditures	6,002	13,000	3,419	3,730	-

**TOWN OF CORNISH
2021-2022
PROPOSED BUDGET**

<u>STREET & ALLEY FUND</u>	AUP 2019-2020	BUDGET 2020-2021	ACTUAL 5/31/2021	Projected 6/30/2021	BUDGET 2021-2022
Revenues					
Vehicle Tax	-	-	894	975	-
Total Revenues	-	-	894	975	-
Estimated Cash Carryover	-	-	-	-	-
Total Available to Budget	-	-	894	975	-
Expenditures					
Supplies & Repairs	-	-	1,117	1,219	-
Total Expenditures	-	-	1,117	1,219	-
Revenues over/under Expenditures	-	-	(223)	(243)	-

**TOWN OF CORNISH
2021-2022
PROPOSED BUDGET**

GRANT FUND	AUP 2019-2020	BUDGET 2020-2021	ACTUAL 5/31/2021	Projected 6/30/2021	BUDGET 2021-2022
Revenues					
REAP 202207 Electronic Read Water Meters	-	45,000	29,298	29,298	-
REAP 202207 Electronic Read Water Meters Match	-	-	9,656	9,656	-
Total Revenues	<u>-</u>	<u>45,000</u>	<u>38,954</u>	<u>38,954</u>	<u>-</u>
Estimated Cash Carryover	-	-	-	-	-
Total Available to Budget	<u>-</u>	<u>-</u>	<u>38,954</u>	<u>38,954</u>	<u>-</u>
Expenditures					
REAP 202207 Electronic Read Water Meters	-	45,000	29,298	29,298	-
REAP 202207 Electronic Read Water Meters Match	-	-	9,656	9,656	-
Total Expenditures	<u>-</u>	<u>45,000</u>	<u>38,954</u>	<u>38,954</u>	<u>-</u>
Transfers					
Transfers In -REAP 202207 Match	-	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over/under Expenditures	-	-	-	-	-

**CORNISH PUBLIC WORKS AUTHORITY
2021-2022
PROPOSED BUDGET BY CATEGORY**

	<u>AUP</u> <u>2019-2020</u>	<u>BUDGET</u> <u>2020-2021</u>	<u>ACTUAL</u> <u>4/30/2021</u>	<u>Projected</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>2021-2022</u>
Revenues					
Water	44,353	18,690	25,820	28,167	28,170
Sewer	-	8,810	8,603	9,385	9,390
Trash	-	14,120	11,524	12,572	12,570
Fees	-	2,840	2,849	3,108	3,110
Miscellaneous	-	12,000	-	-	-
Interest Income	243	240	11	12	-
Total Revenues	44,596	56,700	48,807	53,244	53,240
Estimated Cash Carryover	-	39,290	-	-	5,620
Total Available to Budget	44,596	95,990	48,807	53,244	58,860
EXPENDITURES:					
Debt Service	1,524	1,525	9,397	11,524	3,520
Personnel Services	10,750	10,800	12,525	13,964	13,970
Materials & Supplies	9,219	2,900	16,693	18,211	18,950
Other Services & Charges	23,709	41,475	11,170	13,612	22,420
Transfers Out	-	-	9,656	9,656	-
Total Public Works Authority Expenditures	45,202	56,700	59,441	66,966	58,860
Revenues over/under Expenditures	(606)	39,290	(10,634)	(13,722)	-

**CORNISH PUBLIC WORKS AUTHORITY
2021-2022
PROPOSED BUDGET DETAILED**

	<u>AUP</u> <u>2019-2020</u>	<u>BUDGET</u> <u>2020-21</u>	<u>ACTUAL</u> <u>5/31/2021</u>	<u>Projected</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>2021-2022</u>
REVENUES:					
Water	44,353	18,690	25,820	28,167	28,170
Sewer	-	8,810	8,603	9,385	9,390
Trash	-	14,120	11,524	12,572	12,570
Fees	-	2,840	2,849	3,108	3,110
Miscellaneous Income	-	12,000	-	-	-
Interest	243	240	11	12	-
Total Revenues	44,596	56,700	48,807	53,244	53,240
Estimated Cash Carryover	-	39,290	-	-	5,620
Total Available to Budget	44,596	95,990	48,807	53,244	58,860
EXPENDITURES:					
Admin					
Personnel Services					
Salaries/Contract	10,750	4,750	6,825	7,445	7,450
Total Personnel Services	10,750	4,750	6,825	7,445	7,450
Materials & Supplies					
Office Supplies	-	2,500	1,018	1,111	1,110
Postage	-	-	180	196	200
Materials & Supplies-Other	-	-	-	-	-
Total Materials & Supplies	-	2,500	1,198	1,307	1,310
Other Services & Charges					
Fees	-	-	310	338	340
NSF	-	150	-	-	150
Postage	-	400	-	-	400
Professional Services	-	-	1,000	1,091	1,090
Publications	-	150	-	-	100
Reimbursement to Town	-	-	200	218	-
Returned Checks	-	100	-	-	-
Utilities	-	1,370	-	-	1,500
Total Other Services	-	2,170	1,510	1,647	3,580
Total Admin	10,750	9,420	9,533	10,400	12,340
Garbage Department					
Other Services & Charges					
Garbage Contracted Services	9,325	9,500	6,473	8,488	8,490
Total Garbage Department	9,325	9,500	6,473	8,488	8,490
Sewer Department					
Personnel Services					
Contract Labor	-	3,000	2,750	3,300	3,300
Total Personnel Services	-	3,000	2,750	3,300	3,300
Materials & Supplies					

CORNISH PUBLIC WORKS AUTHORITY
2021-2022
PROPOSED BUDGET DETAILED

	<u>AUP</u> <u>2019-2020</u>	<u>BUDGET</u> <u>2020-21</u>	<u>ACTUAL</u> <u>5/31/2021</u>	<u>Projected</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>2021-2022</u>
Maintenance & Operations	-	-	1,050	1,145	1,150
Total Materials & Supplies	-	-	1,050	1,145	1,150
Other Services & Charges					
Contract Labor	-	-	450	491	490
Note Payment	-	12,000	-	-	-
Utilities	-	-	-	-	2,870
Total Other Services & Charges	-	12,000	450	491	3,360
Total Sewer Department	-	15,000	4,250	4,936	7,810
Water Department					
Personnel Services					
Contract Labor	-	3,050	2,950	3,218	3,220
Total Personnel Services	-	3,050	2,950	3,218	3,220
Materials & Supplies					
Maintenance & Operations	3,445	200	2,359	2,573	2,570
Supplies	2,887	200	238	260	1,000
Water Purchased	-	-	10,234	11,164	11,160
Materials & Supplies-Other	2,887	200	1,614	1,761	1,760
Total Materials & Supplies	9,219	400	14,445	15,758	16,490
Other Services & Charges					
Professional Services	2,250	2,200	-	-	-
Contract Labor	-	75	1,375	1,500	1,500
Fees	-	3,400	459	501	2,500
Insurance	30	30	-	-	-
Returned Checks	-	-	-	-	-
Utilities	12,104	12,100	903	985	2,990
Total Other Services & Charges	14,384	17,805	2,737	2,986	6,990
Total Water Department	23,603	21,255	20,132	21,962	26,700
Capital Outlay	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Debt Service					
Debt Service Payment	1,524	1,525	1,397	1,524	1,520
Lift Station Loan Payment	-	-	8,000	10,000	2,000
Total Debt Service	1,524	1,525	9,397	11,524	3,520
Transfers Out					
Transfers Out	-	-	9,656	9,656	-
Total Transfers Out	-	-	9,656	9,656	-
Total Expenditures	45,202	56,700	59,441	66,966	58,860
Revenues over/under Expenditures	(606)	39,290	(10,634)	(13,722)	-