

CITY RESOLUTION #2016-11

A RESOLUTION OF THE TONKAWA CITY COUNCIL OF THE CITY OF TONKAWA, OKLAHOMA, ADOPTING THE OPERATING BUDGETS FOR THE GENERAL, CAPITAL IMPROVEMENTS, BLINN PARK AND INTERNAL SERVICE FUNDS OF THE CITY OF TONKAWA FOR FISCAL YEAR 2016-2017.

WHEREAS, the City Council of the City of Tonkawa, Tonkawa, Oklahoma have completed the process required in 11 O.S., Sec. 17-201, et seq: and,

WHEREAS, agreement has been reached relative to the estimated revenues, and necessary appropriations for the various accounts with the various funds for the 2016-2017 fiscal years; and,

WHEREAS, the appropriations must be approved by resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF TONKAWA, OKLAHOMA THAT:

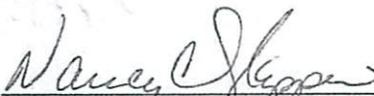
Section 1. The 2016-2017 fiscal year operating budgets be adopted in the total amounts in this resolution's attachment which list expenditures by department and classifications as required by 11 O.S. Sec. 17-213;

Section 2. The resolution and a copy of the adopted budget be transmitted to the Oklahoma State Auditor and Inspector, and one copy to the Clerk of the City of Tonkawa.

PASSED AND APPROVED BY THE TONKAWA CITY COUNCIL OF TONKAWA, OKLAHOMA THIS
17Th DAY OF MAY, 2016.


Kenneth Smith, Mayor

ATTESTED:


Nancy C. Skipper, City Clerk

RECEIVED

JUN 27 2016

State Auditor
and Inspector

Ken



City of Tonkawa

Wheatheart of Oklahoma

113 South Seventh Street
CITY HALL: (580) 628-2508

Tonkawa, Oklahoma 74653-5014
FAX: 580-628-5030

Kirk Henderson, City Manager
Nancy Skipper, City Clerk/Treasurer

Kenneth Smith, Mayor
Rick Allan, Vice Mayor

Jack Evans, Councilmember
Charles Conaghan, Councilmember
Glenn Cope, Councilmember

Date: April, 2016

To: City Council

From: Kirk Henderson, City Manager

Re: 2016-2017 Annual Budget

The 2016-2017 Annual Budget for the City of Tonkawa is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act.

The budget includes the following highlights for the fiscal year:

Recurring Sales Tax Revenues are budgeted at 90%, as indicated. This results in approximately \$140,000 of unbudgeted revenues.

Utility rate increases are included in the budget; Electric rate increase of 2%, Water increase of 1.2%, Sewer increase of 1.2%, and a pass-through of 1.2% for Sanitation.

The City has applied for the following grants:

The Fire Safer Grant for 2 additional Fire Fighters.

The AFG Grant for Fire Equipment

The TAP Grant for Sidewalks

The CDBG Grant for Water Lines

Capital Improvements are detailed in the respective Funds.

General Fund \$ 67,135

TMA Fund \$236,045

Capital Improvements Fund \$729,337

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2016-2017 budget was initially presented to Council on April 19, 2016 for consideration. A public hearing to be held on May 17, 2016. The final budget will be adopted at the regular meeting on May 17, 2016.

The Legal level of control for the City's 2016-2017 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Kirk Henderson, City Manager.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Tonkawa Fiscal Year 2016/2017 Annual Budget will be considered at a public hearing held Tuesday, May 17, 2016 at 5:30pm. Copies of the Proposed Budget are available for review in the City of Tonkawa City Hall.

Notice is hereby given that the City of Tonkawa 2016/2017 Annual Budget will be adopted during a meeting of the City Council on Tuesday, May 17, 2016

CITY OF TONKAWA, OKLAHOMA
Fiscal Year 2016/2017 Annual Budget

BUDGET SUMMARY
May 17, 2016

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
GENERAL FUND	\$ -	\$ 2,411,095	\$ (2,733,213)	\$ 322,118	\$ -	\$ -
ENTERPRISE FUNDS						
Municipal Authority	\$ 350,000	\$ 5,203,683	\$ (4,492,793)	\$ (662,400)	\$ 48,490	\$ 398,490
Development Authority	\$ 1,300	\$ 30,900	\$ (27,450)		\$ 3,450	\$ 4,750
TOTAL ENTERPRISE FUNDS	\$ 351,300	\$ 5,234,583	\$ (4,520,243)	\$ (662,400)	\$ 51,940	\$ 403,240
SPECIAL REVENUE FUNDS						
Capital Improvement	\$ 1,000,000	\$ 5,800	\$ (795,198)	\$ 340,282	\$ (449,116)	\$ 550,884
Blinn Park	\$ 2,380					\$ 2,380
TOTAL SPECIAL REVENUE FUNDS	\$ 1,002,380	\$ 5,800	\$ (795,198)	\$ 340,282	\$ (449,116)	\$ 553,264
GRAND TOTAL ALL FUNDS	\$ 1,353,680	\$ 7,651,478	\$ (8,048,654)	\$ -	\$ (397,176)	\$ 956,504

City Of Tonkawa
Monthly Budget Summary

City of Tonkawa
General Fund
Budget
Approved 2016
Budget with
Amendment from

	FY 2015 Approved Budget with approved Amendments	Projected Total 2016	Amendment from Feb. 2016 Approved	2017 Budget Proposed
Operating Revenues				
Tax Revenues	1,450,040	1,396,759	1,444,538	1,310,746
Franchise Fees	32,974	28,306	30,000	26,000
Licenses & Permits	8,000	5,831	7,000	5,500
Intergovernmental	180,031	214,830	150,000	42,000
TAP Grant				317,349
CDBG Water Line Project Grant				250,000
Fines and Forfeitures	190,000	101,472	100,000	100,000
Charges for Services	239,500	238,667	176,000	280,000
Rental	30,000	29,357	35,000	28,000
Miscellaneous	82,475	91,162	61,300	51,500
Park Donations		-	101,697	
TOTAL INCOME	2,213,020	2,106,384	2,105,535	2,411,095
Operating Expenditures				
<u>City Manager</u>				
Personal Services	23,500	28,791	29,500	29,693
Materials and Supplies	2,000	878	2,000	2,760
Other Services and Charges	8,000	2,145	8,000	1,600
Capital Outlay		-		0
Debt Service		-		
Total City Manager	33,500	31,814	39,500	34,053
<u>City Administration</u>				
Personal Services	88,000	80,796	81,000	79,254
Materials and Supplies	15,000	13,601	23,915	10,703
Other Services and Charges	90,000	92,597	93,200	84,930
Don Pendleton Bldg. (Timec)		8,191	8,500	8,000
Capital Outlay	2,250	-	9,000	6,000
Debt Service				
Total City Admin.	195,250	195,185	215,615	188,887
<u>Police Department and Animal Control</u>				
Personal Services	528,300	419,082	558,000	489,441
Materials and Supplies	83,000	41,884	78,415	73,760
Other Services and Charges	75,000	56,667	55,329	59,187
Capital Outlay	27,700	-	19,200	9,000
Debt Service	40,000	41,391	40,000	40,000
Total	754,000	559,024	750,944	671,388
<u>Fire Department</u>				
Personal Services	280,000	299,269	274,000	258,035
Materials and Supplies	18,000	39,943	39,831	19,520
Other Services and Charges	22,000	14,063	18,422	19,922
Capital Outlay	71,531	-	33,880	33,135
Debt Service	51,300	42,556	51,300	51,281
Total	442,831	395,831	417,433	381,893
<u>Ambulance Dept.</u>				
Personal Services	280,000	184,186	230,000	272,455
Materials and Supplies	18,000	20,135	24,000	21,147
Other Services and Charges	15,000	15,423	16,550	18,550
Lifeline	7,500	-	7,500	7,500
Capital Outlay	172,000	446	3,500	13,900
Debt Service		27,371	35,300	35,281
Total	492,500	247,561	316,850	368,833
<u>E911 Dept.</u>				
Personal Services	279,000	223,991	199,119	157,617
Materials and Supplies	5,250	598	1,500	2,400
Other Services and Charges	7,500	8,100	12,000	36,000
Capital Outlay		-		3,000
Debt Service				
Total	291,750	232,689	212,619	199,017

<u>Judicial Dept.</u>				
Personal Services	58,200	41,197	55,500	56,533
Materials and Supplies	500	2,903	3,900	3,950
Other Services and Charges		14,428	24,015	19,432
Capital Outlay - Software			8,250	
Total	58,700	58,528	91,665	79,915
<u>Code Enforcement Dept.</u>				
Personal Services	30,000	-	-	-
Materials and Supplies	2,000	26	1,656	1,056
Other Services and Charges	17,000	1,478	5,000	4,000
Capital Outlay				
Total	49,000	1,503	6,656	5,056
<u>Street Department</u>				
Personal Services	112,000	46,577	139,000	75,485
Materials and Supplies	52,500	27,554	50,000	26,166
Other Services and Charges	6,000	7,094	15,000	6,186
Capital Outlay	65,000		49,470	-
Capital Improvements - TAP Sidewalk Project				396,716
Debt Service		10,461		10,360
Total	235,500	91,685	253,470	514,913
<u>Airport</u>				
Personal Services				
Materials and Supplies	2,500	5,586	3,000	3,000
Other Services and Charges	5,500	9,284	6,000	11,500
Debt Service			5,000	
Total	8,000	14,870	14,000	14,500
<u>Park Department</u>				
Personal Services	79,500	61,112	70,000	67,878
Materials and Supplies	30,000	17,982	27,000	19,602
Other Services and Charges	10,000	6,017	12,000	5,997
Capital Outlay	32,725	22,000	141,697	
Debt Service		6,889		10,360
Total	152,225	114,000	250,697	103,837
<u>Library Department</u>				
Personal Services	119,500	103,127	122,177	112,331
Materials and Supplies	26,500	17,238	36,920	39,471
Library Earmarked - MMH				
Other Services and Charges	18,000	11,481	9,888	10,518
Capital Outlay	7,500	-	2,000	2,100
Total	171,500	131,846	170,985	164,420
<u>Pride & Beautification</u>				
Materials and Supplies	4,000	1,048	5,000	2,000
Other Services and Charges	20,000	1,398	6,500	4,500
Capital Outlay				
Total	24,000	2,446	11,500	6,500
Total Expenditures	2,908,756	2,076,982	2,751,934	2,733,213
REVENUES OVER (UNDER) EXPENDITURES	(695,736)	29,403	(646,399)	(322,118)
CAPITAL OUTLAY (all dept. except Street)			115,830	67,135
***CAPITAL Improvement Fund (Street Dept.)				
OTHER FINANCING SOURCES (USES)				
Transfers-Out				
TMA CDBG Water Line Project Grant				250000
LPST Cap Impv (WSSD) 2/3	274,000	332,100	279746	279746
LPST Cap Impv (POOL) 1/3	137,000	168,063	139873	139873
TDA	10,200			
TMA (Capital Expenditures) 2/3		332,100	0	0
Total Transfers-Out	421200	832263	419619	669619
Transfers-In				
TMA - Operations (Limited by Resolution 2013-04)	1,103,000	1,197,703	850000	898000
WSSD Fund - (TAP Grant Resolution 2016-02 FY17)		33,295	49470	79337
TMA - Pride & Beautification	14,400	14,646	14400	14400
Total Transfers-In	696200	413381	913870	991737
TOTAL OTHER FINANCING SOURCES (USES)				
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	464	442784	(152148)	0

Materials & Supplies	194,250	166,847	193,000	193,000
Other Services & Charges				
Capital Outlay				
Total Trash/Sanitation	194,250	166,847	193,000	193,000

Water Department

Personal Services	260,000	234,087	242,000	248,847
Materials & Supplies	95,000	95,664	114,000	114,424
Other Services & Charges	55,000	28,913	75,000	54,946
Capital Outlay		68,129	0	62,836
Capital Improvements Infrastructure			See Capital Improve	
Water Debt Service (BOK 2006)	128,000	110,390		124,049
Water Debt Service (OWRB)	100,850	118,891	220,000	124,659
Total Water Department	638,850	656,074	651,000	729,761

Total Operating Expenditures	4,026,830	3,885,309	4,301,218	4,492,793
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OPERATING INCOME (LOSS)	1,017,886	934,827	873,152	710,890
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Transfer - In

General Fund - TMA CDBG Water Line Project				250,000
Capital Improvement Fund -				250,000

Transfers - Out

General Fund	1,103,000	857,972	850,000	898,000
Ride and Beautification	14,400	15,816	14,400	14,400
	1,117,400	873,788	864,400	912,400

Revenue and Expenditures - Over and (Under)	(99,514)	61,039	8,752	48,490
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Total Capital Outlay TMA Fund				236,045
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Capital Improvement Fund

	Approved Budget FY 2015	Projected Total 2016	Amended 2016 Budget Approved	2017 Budget Proposed
Operating Revenues				
DBG - Waste Water	350,000			
REAP - Waste Water	150,000			
DBG - Water -				
Interest	2,500	6,108	4,000	5,800
Total Operation Revenues	502,500	6,108	4,000	5,800
OPERATING EXPENSES				
Street and Drainage				
Capital Outlay	70,000		225,000	225,000
Total Street and Drainage	70,000	0	225,000	225,000
Water Improvements				
Capital Outlay	340,000		200,000	200,000
Total Water Improvements	340,000	0	200,000	200,000
Power				
Capital Outlay	366,000		200,000	225,000
Total Power	366,000	0	200,000	225,000
Debt Service				
Swimming Pool - BOK Note 2008	148,191	141,483	141,756	145,198
Total Debt Service	148,191	141,483	141,756	145,198
TOTAL OPERATING EXPENDITURES	924,191	141,483	766,756	795,198
OPERATING INCOME (LOSS)	(421,691)	(135,375)	(762,756)	(789,398)
OTHER FINANCING SOURCES (USES)				
Transfers In				
LPST WSSD 1% of 1.5 % Sales Tax	274,000	296,936	279,746	279,746
LPST Pool 0.5% of 1.5 % Sales Tax	137,000	148,468	139,873	139,873
Total Transfers In	411,000	445,404	419,619	419,619
Transfer Out - Street Improve.& Tap Grant- General Fund		(56,970)		
Transfer Out - TAP GRANT - General Fund				(79,337)
TOTAL OTHER FINANCING SOURCES (USES)	411,000	388,434	419,619	340,282
NET CHANGE	(10,691)	253,059	(343,137)	(449,116)

General Fund - Capital Improvements FY 2016-2017

FY 2016-2017 Capital Outlay - City Administration (General Fund)

NEW A/C Unit (Utility Office)	\$	6,000	**
Capital Outlay Telephone			
Total	\$	6,000	

FY 2016-2017 Capital Outlay - Police (General Fund)

Capital Outlay Equipment - Telephone and Recording System	\$	6,000	**
Capital Outlay Computer Equipment			
Capital Outlay Network Server	\$	3,000	
Capital Outlay Jail/Police Department Improvement			
Capital Outlay Building & Improvement	\$	-	
Total	\$	9,000	

FY 2016-2017 Capital Outlay - Fire (General Fund)

Capital Outlay Equipment	10,000	12 SCBA Cylinders
Capital Outlay Vehicle	10,000	
Capital Outlay Fire Equipment	5,000	
Capital Outlay Fire Equipment	8,135	*match AFG Grant
Total	\$	33,135

FY 2016-2017 Capital Outlay - Ambulance (General Fund)

Capital Outlay Office Equipment *Telephone System	8,000	**
Capital Outlay Computer	3,200	
Capital Outlay Computer Network Server	2,700	
Total	\$	13,900

FY 2016-2017 Capital Outlay - Street (General Fund)

Capital Outlay Equipment	0
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FY 2016-2017 Capital Outlay - Judicial (General Fund)

Capital Outlay Equipment & Telephone	
Capital Outlay Computer Software	
Capital Outlay Computer Support (Equip. Repairs)	
Total	

FY 2016-2017 Capital Outlay - Library (General Fund)

Computers	\$	2,100
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FY 2016-2017 Capital Outlay - Parks (General Fund)

Capital Outlay Equipment	\$	-
Swimming Pool Renovation FY2017	\$	-
Total	\$	-

FY 2016-2017 Capital Outlay - E-911 (General Fund)

Capital Outlay Equipment - Telephone and Recording System	\$	3,000	**
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Total Capital Outlay General Fund \$ 67,135

** Total for Telephone and Recording System - \$ 23,000
(City Admin., Trust Admin., Police, Ambulance, E 911 Departments)

TMA Fund - Capital Outlay 2016-2017

FY 2016-2017 Capital Outlay - Trust Administration

Capital Outlay A/C Unit	5,000
Capital Outlay Computer Equipment - Computer Network Server	1,000
Capital Outlay Telephone - Total Cost 30,425.00 (2016)	
Total Capital Outlay - Trust Administration	<u>\$ 6,000</u>

FY 2016-2017 Capital Outlay - Electric (TMA Fund)

Capital Outlay Equipment (Reel Trailer)	\$ 15,000
Capital Outlay Trucks	\$ 70,000
System Improvements	\$ 74,709
Capital Outlay Building & Improvement	\$ 7,500
Total	<u>\$ 167,209</u>

FY 2016-2017 Capital Outlay - Water-(TMA Fund)

Capital Outlay Water Line Improvement	\$ 62,836
	\$ -
	\$ -
	\$ -
Total	<u>\$ 62,836</u>

FY 2016-2017 Capital Outlay - Wastewater TMA Fund)

	\$ -
	\$ -
Total	<u>\$ -</u>

Total Capital Outlay TMA Fund \$ 236,045

Capital Improvements Fund FY 2016-2017

FY 2016-2017 Capital Improvements - Streets (Capital Improve. Fund - WSSD)

Street Improvements	\$ 225,000
Victory Steet - ___ Block	
Rence - ___ Block	
Grand - ___ Block	
Cherry - <u>1</u> Block	
Capital Outlay TAP GRANT - Resolution	<u>\$ 79,337</u>
	<u>\$ 304,337</u>

FY 2016-2017 Capital Improvements - Water (Capital Improvements Fund - WSSD)

CDBG Resolution 2016-07	\$ 45,000
System Improvements	\$ 155,000
	<u>\$ 200,000</u>

FY 2016-2017 Capital Improvements - Wastewater (Capital Improvements Fund - WSSD)

System Improvements	\$ 225,000
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Total Capital Improvements Fund \$ 729,337

Proof of Publication

The Tonkawa News

P.O. Box 250, Tonkawa, OK 74653

Office, 628-2532 • FAX 628-4044

STATE OF OKLAHOMA

COUNTY OF KAY - SS

I, Tom Muchmore, of lawful age, do hereby depose and say: That I am the Publisher of a weekly newspaper printed and published in the County of Kay, and State of Oklahoma, the true and printed copy of which is hereinafter in said *The Tonkawa News* in consecutive dates to-wit:

1st Insertion..... May 5, 2016.....

2nd Insertion.....

3rd insertion.....

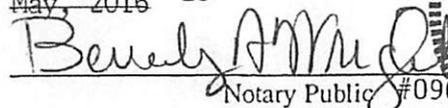
That said newspaper has been published repeatedly in said county during a period of consecutive weeks prior to the publication of this advertisement; that it has been admitted as second-class mail matter, that it has been published and publishes news of general interest with all of the statutes of the State of Oklahoma.

Publication Fee.....


Tom Muchmore, Editor

SUBSCRIBED and sworn to before me this

May 5, 2016


Notary Public #09008125

My Commission expires 4/9/2017

PUBLIC NOTICE

(Published in The Tonkawa News, Tonkawa, Oklahoma, Thursday, May 5, 2016)

City of Tonkawa Budget Hearing

5:30 p.m. Tuesday, May 17 at City Hall Council Chambers

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Tonkawa Fiscal Year 2016/2017 Annual Budget will be considered at a public hearing held May 17, 2016. Copies of the proposed budget are available for review in the City of Tonkawa City Hall.

Notice is hereby given that the City of Tonkawa 2016/2017 Annual Budget will be adopted during a meeting of the City Council on May 17, 2016.

BUDGET SUMMARY

June 21, 2016

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
GENERAL FUND	\$ -	\$ 2,411,095	\$ (2,733,213)	\$ 322,118	\$ -	\$ -
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