

**TOWN OF CASHION
P. O. BOX 27
CASHION, OKLAHOMA**

May 28, 2020

**The Honorable Mayor
And Board of Trustees
Cashion, Oklahoma 73016**

I am submitting a proposed budget for the FY 2020-2021 for your consideration and adoption.

The total being proposed is \$1,269,000 as opposed to \$1,390,500 for the last FY. Plus, the FY 19-20 was amended during the year and ended up at \$1,433,500. If I have calculated correctly, that represents a decrease of approximately 13%, and will definitely impact on our ability to provide the service our citizens expect.

I don't want to insinuate that we can't continue good service, it just is going to be difficult.

With the Coronavirus issue with us for who knows how long, our staff will tighten their belts and really get us through in good shape.

The Coronavirus has obviously impacted our revenues and it is very difficult to know when the economy will straighten out. Municipalities rely heavily on sales tax revenues as a major source of income. Cashion does not have a large retail base, so we probably won't be as impacted by loss of sales tax. You will note that I am estimating a reduction. However, Use Tax is increasing and is helping offset sales tax loss. Hopefully, this trend of increased Use Taxes will keep growing.

We also see a reduction in Law Enforcement fees. I have discussed this with the Police Chief and he predicts that once the virus episode ends, or at least lessens, that this source should increase quite a bit. I hope it will, but I estimate less than last year as is my conservative nature.

Speaking of revenues, we should take a look at rate adjustments. This is not a good time for doing so but it has been over two years since changes were made. We absorbed an increase in water rates from our supplier last year. We have not received any notice yet as to whether there will be an increase from them, but if there is, we will certainly need to adjust our rate charged to the customer. I would suggest that we delay any changes until after the first quarter to see how all revenues are faring. We have been told that there will be an increase in Sanitation fees.

After visiting with Department Heads, I commend them for being very frugal in their requests. During last FY, a lot was accomplished to improve our facilities and those improvements will help lessen the operating costs to the Town. We received some grants that obviously were helpful. Since the State is facing shortfalls in income, grants will be hard to get. We have a good track record with those we received and our citizenry have hopefully noticed.

Please contact me should you have any questions or comments about the proposed budget.

I have enjoyed working with the Town and look forward to more opportunities. Our Trustees are very conscientious and concerned about the Citizenry and the service we provide to them. As are all of the Town Staff members.

Very truly yours

William A. Moyer
Town Consultant

**TOWN OF CASHION
GENERAL FUND BUDGET
FOR THE YEAR ENDING
June 30, 2021**

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021
REVENUE			
Sales Tax	135,000	130,000	125,000
Franchise Tax	19,000	19,000	23,000
Use Tax	45,000	63,000	78,000
Alcoholic Beverage Tax	10,000	12,000	13,000
Other Revenues	25,000	25,000	20,000
Enforcement Fees	30,000	55,000	45,000
Interest	0	0	0
Grants	0	0	0
Carryover funds	25,000	30,000	25,000
TOTAL REVENUES	289,000	334,000	329,000
OPERATING EXPENSES			
General Government			
Personal Services	41,000	55,000	50,000
Material & Supplies	4,000	11,000	15,000
Other Services/Charges	55,000	69,850	63,100
Total General Government	100,000	135,850	128,100
Police Department			
Personal Services	136,000	141,000	150,000
Material & Supplies	10,000	10,000	10,000
Vehicle Operations	4,000	5,000	6,000
Vehicle Maintenance	4,000	5,000	4,000
Other Services/Charges	17,000	15,000	15,000
Capital Outlay	25,300	22,150	15,900
Total Police Department	196,300	198,150	200,900
Totals	296,300	334,000	329,000
Expenditures Exceeding Revenues	7,300	0	0
Other Revenues			0
Transfers in (PWA)	0	0	0
Transfers in Cap. Improve. Fund	7,300	0	0
BALANCE	0	0	0

**TOWN OF CASHION
STREET AND ALLEY FUND BUDGET
FOR THE YEAR ENDING
JUNE 30,2021**

	BUDGET	BUDGET	BUDGET
	2018-2019	2019-2020	2020-2021
OPERATING REVENUE			
Sales Tax	67,500	65,000	62,500
Gasoline Excise Tax	2,000	2,000	2,000
Motor Vehicle Tax	5,500	5,500	5,000
Grants	0	0	0
Other	0	0	0
Carryover Funds	60,000	50,000	30,000
TOTAL INCOME	135,000	122,500	99,500
OPERATING EXPENSES			
Personal Services	34,000	40,000	43,000
Materials & Supplies	80,000	57,500	36,500
Other Services/Charges	20,000	25,000	20,000
Capital Outlay	1,000	0	0
TOTAL EXPENDITURES	135,000	122,500	99,500
BALANCE	0	0	0

**TOWN OF CASHION
EMERGENCY SERVICES FUND BUDGET
FOR THE YEAR ENDING
JUNE 30, 2020**

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021
REVENUE			
County Sales Tax	0	0	0
Ambulance Runs	0	0	0
Fire Runs	0	0	0
Donations	2,000	2,000	2,000
Subscriptions	0	0	0
Other	16,000	16,000	
TOTAL REVENUES	16,000	18,000	12,000
OPERATING EXPENSES			
Fire Department			
Personal Services	2,000	2,000	2,000
Material & Supplies	5,000	5,000	3,000
Other Ser/Chg-Rental prop.	5,000	5,000	0
Other Ser/Chg-Fire Dep't	6,000	6,000	7,000
Total Fire Department	18,000	18,000	12,000
Ambulance Department			
Personal Services	0	0	0
Material & Supplies	0	0	0
Other Services/Charges	0	0	0
Capital Outlay	0	0	0
Total Ambulance Department	0	0	0
Transfers to Administrative	0	0	0
TOTAL EXPENDITURES	18,000	18,000	12,000
Expenses Over Revenue	0	0	0
Transfer From PWA	0	0	0
BALANCE	0	0	0

**TOWN OF CASHION
UTILITY FUND BUDGET
FOR THE YEAR ENDING
June 30, 2021**

		BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021
OPERATING REVENUE				
	Gas	190,000	215,000	210,000
	Sewer	91,000	91,000	96,000
	Trash	178,500	190,000	190,000
	Water	190,000	190,000	198,000
	Penalties	0	0	0
	Utility Fees	0	0	0
	Other Revenues	15,000	15,000	5,000
TOTAL REVENUES		664,500	701,000	699,000
OPERATING EXPENSES				
Administration Depart				
	Personal Services (All Depts)	170,000	185,000	200,000
	Materials & Supplies	8,000	8,000	3,000
	Other Services/Charges	65,000	75,000	80,000
	Capital Outlay	2,500	5,000	5,000
	Depreciation	0	0	0
Total Administrative		245,500	273,000	288,000
GAS DEPARTMENT				
	Materials & Supplies	10,000	10,000	10,000
	Gas Purchased for ReSale	60,000	70,000	60,000
	Capital Outlay	13,000	5,000	8,000
	OTHER SERVICES/SUPPLIES	10,000	10,000	8,000
	Depreciation	0	0	0
Total Gas Department		93,000	95,000	86,000
SEWER DEPARTMENT				
	Materials & Supplies	7,000	10,000	8,000
	OTHER SERVICES/SUPPLIES	8,000	8,000	6,000
	Capital Outlay	6,000	0	14,000
	Depreciation/Amortization	0	0	0
	Trust Fund Payments	24,000	24,000	24,000
Total Sewer Depart		49,000	42,000	52,000
TRASH DEPARTMENT				
	Materials & Supplies			
	Other Services/Charges			
	Capital Outlay			
	Depreciation			
Total Trash Department		150,000	160,000	170,000
WATER DEPARTMENT				
	Materials & Supplies	12,000	12,000	10,000
	Water Purchsed to Resell	65,000	90,000	90,000
	Other Services/Charges	3,000	3,000	3,000
	Capital Outlay	0	0	0
	Depreciation	0	0	0
Total Water Department		80,000	105,000	103,000

TOTAL EXPENSES	613,500	675,000	699,000
Revenues Over Expenses	51,000	26,000	0
Transfer to Other Funds	0	0	0
BALANCE	51,000	26,000	0

**TOWN OF CASHION
CAPITAL IMPROVEMENT FUND BUDGET
FOR THE YEAR ENDING
June 30, 2021**

	BUDGET	BUDGET	BUDGET
	2018-2019	2019-2020	2020-2021
OPERATING REVENUE			
Sales Tax	67,500	65,000	62,500
Carry-over from 2019-2020	133,000	150,000	67,000
TOTAL INCOME	200,500	215,000	129,500
OPERATING EXPENSES			
CAPITAL IMPROVE.	193,200	215,000	129,500
Transf. to Gen. Fund	7,300	0	0
TOTAL EXPENDITURES	200,500	215,000	129,500
BALANCE	0	0	0