

RESOLUTION 2015-07

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SNYDER ADOPTING THE FISCAL YEAR 2015-2016 ANNUAL BUDGET FOR THE CITY OF SNYDER IN ACCORDANCE WITH THE PROVISIONS OF THE "MUNICIPAL BUDGET ACT".

WHEREAS, The Municipal Budget Act (Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes) have been adopted by resolution by the City of Snyder; and

WHEREAS, The budget has been formally presented to the City of Snyder governing body at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Snyder governing body has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, Section 17-209 A requires the annual budget to be adopted by the governing body of the City of Snyder by resolution no later than seven days prior to the beginning of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Snyder that;

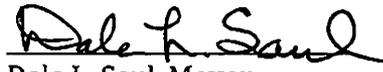
1. The accompanying annual budget document sets forth the estimated revenue and appropriations for each fund of the City of Snyder as approved by the governing body.
2. The accompanying budget document complies with the requirement of the Act by including:
 - a. BUDGET MESSAGE
 - b. BUDGET SUMMARY - ALL FUNDS
 - c. FUND BUDGET SUMMARIES
 - d. DEPARTMENTAL APPROPRIATIONS BY ACCOUNT CATEGORY
3. In accordance with Section 17-215 B, the governing body has determined that expenditures and encumbrances may not be authorized **in an amount** that exceeds the legal level of control (as defined in Section 17-213) of any department of any fund.
4. The City Council does hereby authorize the City Clerk/Treasurer to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.



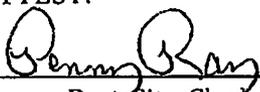
Kiowa

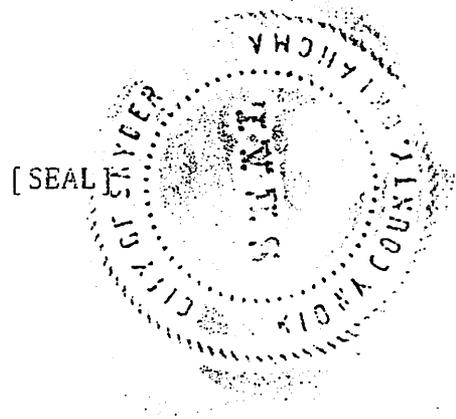
5. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Approved and adopted by the City Council of the City of Snyder this 22nd day of June, 2015.


Dale L. Saul, Mayor

ATTEST:


Penny Ray, City Clerk



CITY OF SNYDER, OKLAHOMA
Fiscal Year 2015 / 2016 Annual Budget

April 20, 2015

The 2015 / 2016 Annual Budget for the City of Snyder is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act.

The budget includes the following highlights for the fiscal year:

- Recurring tax revenues are budgeted at 90%, as indicated.
- The budget includes 1% rate increases for sewer and trash utility services. A 3% increase is proposed for water. If collected, the additional tax revenues would generate approximately \$22,350 in additional revenue.
- Employees are provided with a 3% increase in salaries. This increase is budgeted for all full time, non-probation employees only.
- The Police Department personal services budget includes four full time officers.
- As the swimming pool will remain closed this year, no swimming pool revenues are budgeted. In addition, no capital improvements (to comply with ADA) for the pool have been budgeted. No grant revenues have been budgeted but will be pursued by the City. If / when grant income is secured, an amendment will be made to the budget. At this time, based upon the Mayor's grant review currently no grants are available for swimming pool improvements.
- Capital requests are detailed in the budget and summarized below. The Sewer department includes \$890,000 in capital outlay for the wastewater project. The project is proposed to be funded with a \$90,000 REAP grant (approved), \$350,000 in CDBG funds (awaiting approval), bank financing \$250,000 (awaiting approval), and \$200,000 from existing cash on hand.

	<u>Capital Outlay</u>
General Government	\$ 2,000
Police Department	\$ 4,110
Fire Department	\$ 4,500
PWA building	\$ 70,000
Sewer project	\$ 890,000
Water department	\$ 5,000

- With the financing of the sewer project, the budget proposes the continuation of the \$3.50 fee to be used for debt service.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2015/2016 budget was initially presented to Council on April 20, 2015 for consideration.

The legal level of control for the City's 2015 / 2016 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Meredith Meacham Wilson, CPA.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Snyder fiscal year 2015/2016 Annual Budget will be considered at a public hearing held Monday, June 15, 2015. Copies of the proposed budget are available for review in the City of Snyder City Hall.

Notice is hereby given that the City of Snyder 2016 Annual Budget will be adopted during a meeting of the City Council on June 15, 2015.

CITY OF SNYDER, OKLAHOMA
Fiscal Year 2015 / 2016 Annual Budget

BUDGET SUMMARY

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	Net Change	ENDING BALANCE
GENERAL FUND	\$ 161,060	\$ 554,145	\$ (589,971)	\$ (35,827)	\$ 125,233
ENTERPRISE FUND					
Public Works Authority	\$ 803,045	\$ 1,606,415	\$ (1,903,975)	\$ (297,560)	\$ 505,485
GRAND TOTAL ALL FUNDS	\$ 964,105	\$ 2,160,560	\$ (2,493,946)	\$ (333,386)	\$ 630,719

**CITY OF SNYDER
GENERAL FUND BUDGET
2015/2016 Operating and Capital Projects Budget**

	ACTUAL		AMENDED	PROJECTED	PROPOSED
	2013	2014	BUDGET	YTD	BUDGET
	2013	2014	2014-2015	2014-2015	2015-2016
OPERATING REVENUES					
Sales tax		262,565	244,526	250,324	225,292 *
Use Tax		25,960	26,186	22,392	20,153 *
Franchise Tax		28,599	25,025	30,355	27,320 *
Beverage Tax		20,826	18,932	19,226	17,303 *
Tobacco Tax		3,077	2,874	2,864	2,577 *
Police fines & fees		27,337	30,000	25,066	30,000
Police restricted fee		1,840	1,500	1,985	2,000
Fire runs		41,388	28,000	70,000	20,000
Street & Alley		63,880	30,000	35,118	30,000
Park Revenue		5,928	5,000	5,791	5,000
Rental income		1,300	1,200	1,533	1,500
Cemetery fee		5,928	7,000	7,738	7,000
License and fees		720	400	919	900
Interest		273	50	679	600
OEPIIC reimbursement		4,570	3,900	9,942	6,500
Other Revenue		4,036	2,500	13,813	8,000
Sr. Citizens		34,380	25,000	40,328	35,000
TOTAL OPERATING REVENUES		532,607	452,093	538,072	439,145
OPERATING EXPENSES					
General Government					
Personal Services		38,141	40,750	41,806	40,160
Materials and Supplies		9,633	12,000	9,970	10,000
Other Services and Charges		42,874	55,000	46,740	47,500
Capital Outlay		-	-	12,440	2,000
Total General Government		90,648	107,750	110,956	99,660
Code Enforcement Department					
Personal Services		10,424	14,000	11,724	13,689
Materials and Supplies		300	500	481	500
Other Services and Charges		669	1,000	922	1,000
Total Code Enforcement Department		11,393	15,500	13,128	15,189
Animal Control Department					
Other Services and Charges		1,909	1,500	1,533	1,500
Capital Outlay		-	2,300	439	-
Total Animal Control Department		1,909	3,800	1,972	1,500
Library Department					
Other Services and Charges		1,667	1,700	5,732	5,000
Total Library Department		1,667	1,700	5,732	5,000
Police Department					
Personal Services		113,022	185,000	107,630	202,289
Materials and Supplies		14,741	10,000	11,876	12,000
Other Services and Charges		52,238	36,800	29,091	32,000
<u>Capital Outlay:</u>					
Subtotal Capital Outlay Requests		-	6,400	-	4,110
Debt Service on Truck (for use in Animal Control, as well) \$		564	7,128	7,126	7,126
Total Police Department		180,565	245,328	155,724	257,525
Fire Department					
Personal Services		10,553	11,500	17,193	17,586
Materials and Supplies		9,271	11,000	9,963	10,000
Other Services and Charges		20,406	23,500	14,977	17,500
Capital Outlay		-	1,861	40,000	4,500
<u>Debt Service</u>					
Debt service on used pumper truck		410	5,366	5,366	5,366
Total Fire Department		40,640	53,227	87,498	54,952
Ambulance					
Kiowa payment - 25% sales tax		65,445	61,131	62,581	56,323
Total Ambulance		65,445	61,131	62,581	56,323

GENERAL FUND BUDGET
2015/2016 Operating and Capital Projects Budget

	ACTUAL		AMENDED	PROJECTED	PROPOSED
	2013	2014	BUDGET	YTD	BUDGET
	2013-2014	2014-2015	2014-2015	2014-2015	2015-2016
Cemetery					
Personal Services		2,598	2,750	2,834	2,738
Materials and Supplies		-	-	-	-
Other Services and Charges		3,011	3,500	3,484	3,500
Total Cemetery		<u>5,609</u>	<u>6,250</u>	<u>6,318</u>	<u>6,238</u>
Street Department					
Personal Services		-	-	-	-
Materials and Supplies		13,375	12,500	12,338	12,500
Other Services and Charges		8,170	8,500	8,786	8,500
Capital Outlay		-	20,000	-	-
Total Street Department		<u>21,545</u>	<u>41,000</u>	<u>21,124</u>	<u>21,000</u>
Park Department					
Personal Services		-	-	-	-
Materials and Supplies		-	-	-	-
Other Services and Charges		340	1,000	1,212	1,000
Capital Outlay - playground equipment		-	-	-	-
Total Park Department		<u>340</u>	<u>1,000</u>	<u>1,212</u>	<u>1,000</u>
Swimming Pool Department					
Personal Services		-	-	-	-
Materials and Supplies		-	-	-	-
Other Services and Charges		948	1,000	859	1,000
Capital Outlay - ADA Compliance		-	-	-	-
Total Swimming Pool Department		<u>948</u>	<u>1,000</u>	<u>859</u>	<u>1,000</u>
Sr. Citizens					
Personal Services		10,254	10,350	13,881	15,835
Materials and Supplies		16,070	17,000	25,341	25,000
Other Services and Charges		1,172	500	25,341	25,000
Capital Outlay		-	-	1,800	-
Total Sr. Citizens		<u>27,496</u>	<u>27,850</u>	<u>66,362</u>	<u>65,835</u>
Community Building					
Personal Services		-	-	-	-
Purchases for Resale		-	-	-	-
Materials and Supplies		428	1,000	539	750
Other Services and Charges		2,308	2,400	5,064	4,000
Total Community Building		<u>2,736</u>	<u>3,400</u>	<u>5,603</u>	<u>4,750</u>
TOTAL EXPENDITURES		<u>450,941</u>	<u>568,936</u>	<u>539,068</u>	<u>589,971</u>
REVENUES OVER (UNDER) EXPENDITURES		<u>81,666</u>	<u>(116,843)</u>	<u>(996)</u>	<u>(150,827)</u>
OTHER FINANCING SOURCES (USES)					
Transfers-out		-	-	-	-
Transfers-in		4,235	100,000	-	115,000
TOTAL OTHER FINANCING SOURCES (USES)		<u>4,235</u>	<u>100,000</u>	<u>-</u>	<u>115,000</u>
Depreciation Expense		114,173	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		<u>(28,272)</u>	<u>(16,843)</u>	<u>(996)</u>	<u>(35,827)</u>
BEGINNING FUND BALANCE		<u>168,490</u>	<u>105,000</u>	<u>105,000</u>	<u>161,060</u>
ENDING FUND BALANCE		<u>173,145</u>	<u>88,157</u>	<u>104,004</u>	<u>125,233</u>

* 90% of Projected YTD

**GENERAL FUND CAPITAL OUTLAY DETAIL
2015/2016 Capital Projects Budget**

Items are in addition to normal operating budgets, but may not qualify as Capital Expense.

	<u>Requested</u>	<u>Approved</u>
General Government		
Council technology	\$ 2,000	\$ 2,000
	<u>\$ 2,000</u>	<u>\$ 2,000</u>
 Police Department		
4 Computers & software	\$ 2,220	\$ 1,110
2 Shotguns	1,200	1,200
2 Tasers	1,800	1,800
	<u>\$ 5,220</u>	<u>\$ 4,110</u>
 Fire Department		
Structural firefighting suits (3)	\$ 4,500	\$ 4,500
	<u>\$ 4,500</u>	<u>\$ 4,500</u>

**SNYDER PUBLIC WORKS AUTHORITY
2015/2016 Operating and Capital Projects Budget**

	ACTUAL 2013/2014	AMENDED Budget 2014/2015	PROJECTED YTD 2014/2015	PROPOSED BUDGET 2015-2016
OPERATING REVENUES				
Sewer Revenues	132,464	129,000	128,947	129,000
Rate Increase Operations - 1%	-	-	-	1,290
Trash Revenues	242,828	235,000	236,886	237,000
Rate Increase Operations - 3%, net 1%	-	-	-	7,110
Water Revenues	566,620	600,000	464,823	465,000
Rate Increase Operations - 3% (CKT contract)	-	-	-	13,950
Utility Surcharge - Debt Service \$3.50	26,910	25,000	26,315	8,772
Utility Surcharge - Debt Service \$3.50 SEWER	-	-	-	17,544
Other Revenues	27,146	20,000	15,355	15,000
OEPIC reimbursement	-	-	24,115	20,000
Grant Income	100,000	-	-	-
REAP	-	-	-	90,000
CDGB	-	-	-	350,000
Loan Proceeds - Sewer Project	-	-	-	250,000
TOTAL OPERATING REVENUES	1,095,968	1,009,000	896,441	1,604,665
OPERATING EXPENSES				
<i>Administration Department</i>				
Personal Services	46,857	52,000	50,634	42,201
Materials and Supplies	8,768	6,800	6,501	6,750
Other Services and Charges	52,920	63,000	32,119	35,000
Capital Outlay - Building	-	-	-	70,000
Debt Service	-	-	-	-
Total Administration Department	108,545	121,800	89,254	153,951
<i>Sewer Department</i>				
Personal Services	-	-	-	-
Materials and Supplies	4,887	9,000	13,067	12,000
Other Services and Charges	19,296	2,000	513	1,000
Debt Service - \$250k sewer project	-	-	-	27,600
Capital Outlay	-	300,000	-	890,000
Total Sewer Department	24,183	311,000	13,580	930,600
<i>Trash Department</i>				
Other Services & Charges 2%	172,132	176,000	164,671	168,000
Total Trash Department	172,132	176,000	164,671	168,000
<i>Water Department</i>				
Personal Services	162,658	198,500	179,449	204,700
Materials and Supplies	140,976	175,000	159,622	160,000
Other Services and Charges	107,067	85,000	79,392	80,000
Capital				
Water project	500	-	16,750	-
Mower	-	-	-	5,000
Debt Service				
Mt Park Conservatory	-	16,500	19,382	20,000
BOK / Mtn Park - \$4,738	-	56,650	56,741	56,856
Bank Loan - \$2,467/mo	28,816	29,604	29,604	9,868
Total Water Department	440,017	561,254	540,940	536,424

SNYDER PUBLIC WORKS AUTHORITY
2015/2016 Operating and Capital Projects Budget

	ACTUAL 2013/2014	AMENDED Budget 2014/2015	PROJECTED YTD 2014/2015	PROPOSED BUDGET 2015-2016
TOTAL OPERATING EXPENDITURES	744,877	1,170,054	808,445	1,788,975
OPERATING INCOME (LOSS)	351,091	(161,054)	87,996	(184,310)
NON-OPERATING REVENUES (EXPENSES)				
Interest Income	1,154	250	1,909	1,750
Donations	-	-	-	-
Grants	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	1,154	250	1,909	1,750
INCOME (LOSS) BEFORE OPERATING	352,245	(160,804)	89,905	(182,560)
OPERATING TRANSFERS OUT				
General Fund	(4,235)	-	-	(115,000)
Total transfers out	(4,235)	-	-	(115,000)
NET INCOME	348,010	(160,804)	89,905	(297,560)
BEGINNING FUND BALANCE	432,321	575,000	575,000	803,045
ENDING FUND BALANCE	780,331	414,196	664,905	505,485

Gross Profit By Department

<u>Sewer</u>				
Revenue	132,464	129,000	128,947	130,290
Expenses	24,183	311,000	13,580	40,600
Gross Profit	156,647	(182,000)	115,367	89,690
GP%	118.26%	-141.09%	89.47%	68.84%
<u>Garbage</u>				
Revenue	242,828	235,000	236,886	244,110
Expenses	172,132	176,000	164,671	168,000
Gross Profit	70,696	59,000	72,215	76,110
GP%	29.11%	25.11%	30.49%	31.18%
<u>Water</u>				
Revenue	566,620	600,000	464,823	478,950
Expenses	440,017	561,254	540,940	536,424
Gross Profit	126,603	38,746	(76,117)	(57,474)
GP%	22.34%	6.46%	-16.38%	-12.00%
Total Gross Profit	353,946	(84,254)	111,465	108,326