

FISCAL YEAR 2015-2016 BUDGET AND FINANCIAL PLAN





ELECTED OFFICIALS



Mayor
Steven J. Gentling

Ward I



John Wood
Vice Mayor

Ward II

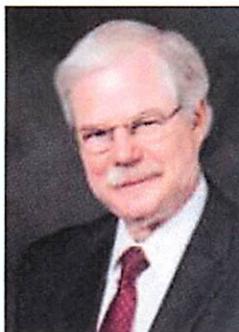


Jeff Taylor
Council Member

Ward III



Gaylord Z. Thomas
Council Member



Ed Wood
Council Member



Brian Bothroyd
Council Member



Sharyl Padgett
Council Member

All Photos of Elected Officials by Shelton's Photography of Guthrie, OK.

Phone: (405) 282-5750 Web: www.heathshelton.com

CITY STAFF



City Manager
Bruce Johnson

Airport



Schellon Stanley

Community Dev



Cody Mosley

Finance/Clerk



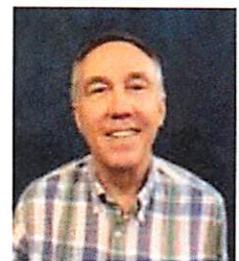
Kim Biggs

Fire/EMS



Eric Harlow

Admin Services



Jim Ahlgren

Library



Cyndi O

Municipal Services



Maxine Pruitt

Police



Don Sweger

Professional Staff Photos
of B. Johnson, E. Harlow & M. Pruitt
By Shelton's Photography of Guthrie, OK
Phone: (405) 282-5750 Web: www.heathshelton.com

VISION

TO BE A VIBRANT, THRIVING CITY WHICH ENHANCES THE QUALITY OF LIFE FOR EACH CITIZEN THROUGH EFFECTIVE CITY GOVERNMENT THAT ENCOURAGES ECONOMIC GROWTH THROUGH PROGRESSIVE BUSINESS DEVELOPMENT WHILE PROMOTING

CORE VALUES

★ INTEGRITY ★

Much like the foundation of a strong building, integrity is the foundation of the City of Guthrie. If integrity is first and foremost in every decision, then the policy or program will be built on a strong foundation. Among many other things, integrity encompasses the values of openness, honesty, accountability, and fairness.

★ SERVICE ★

The City of Guthrie exists to serve the citizens of the community. As public servants, City of Guthrie officials must go the extra mile to communicate, be hospitable, responsive, open and respectful while providing means of inclusion for the citizens. There must also be an unwavering respect for taxpayer dollars. Programs and operations must operate with excellence, efficiency, effectiveness and a high level of financial integrity.

★ QUALITY OF LIFE ★

This value encompasses the core of what the City of Guthrie does. In order to truly serve the community, the City of Guthrie representatives must work tirelessly to create an outstanding quality of life in the community. Quality of life means that the City of Guthrie will work to instill a sense of community and pride by working to enhance neighborhoods, provide a strong parks system, good roads and a strong public safety team as well as services that are inclusive and accessible to every citizen.



101 North Second Street • PO Box 908 • Guthrie, Oklahoma 73044 • www.cityofguthrie.com • 405.282.2489

Dear Mayor and City Council,

As we begin budget year 2015-2016 (FY16), we do so after a year of successful endeavors. The great citizens of our community have high expectations for their delivery of service and plans for the City's future.

The goals set forth by the City Council for FY16 are clear and attainable: Accommodate long-term infrastructure; Operate with financial efficiency and integrity; Create and sustain a diversity of recreational, educational and cultural opportunities that enrich the lives of our citizens and visitors; Revitalize neighborhoods and focus on the aesthetic value of the community; Create and enhance the value of the local economy through progressive business development initiatives; and Create and sustain a comprehensive on-going capital improvement initiative.

This is another year of optimism for City of Guthrie staff members. We are eager to embark on a journey full of opportunity, meaningful projects, and excitement. Though we are not without financial challenges, we are honored to be surrounded by a community of supporters and entrepreneurs that strive every day to remain proud of their City.

As Guthrie continues to thrive, showcase talent, gain media attention, and develop entrepreneur opportunities, we remain uniquely positioned to welcome new events and new residents, and to create a better sense of belonging for all people. The City of Guthrie staff remains committed to providing our citizens with a premium level of service at the lowest possible cost as we adhere to the established Core Values: Integrity, Service, and Quality of Life.

The great citizens of Guthrie deserve the optimism, commitment and transparency that the City of Guthrie continues to display. I wish to extend my many thanks to City Council and staff for their input on this budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce Johnson".

Bruce Johnson
City Manager

INTEGRITY, SERVICE, QUALITY OF LIFE



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INTRODUCTION

A city's budget is prepared to provide a financial plan for the coming year. The City of Guthrie's Budget is no exception and as such contains financial schedules and statistics. Financial plans cannot be prepared without defining what organization intends to accomplish and how it intends to go about reaching its goals. Because of this, the FY16 Annual Operating Budget serves as a **policy document** that presents the major policies governing the management of the City. It is also an **action plan** that gives the public, elected officials and city staff information about what the City is doing and how efficiently it is being done. The budget is also a tool for prioritization, communication, and allocation of resources that go toward the implementation of programs, projects and services that fit the needs of a City's residents and businesses. It is the duty of those who are fortunate enough to serve the citizens of Guthrie to operate in a transparent, efficient, and ethical manner, and the budget is also a tool that allows us to do just that.



BUDGET PHILOSOPHY

We again find ourselves in the difficult situation faced by cities across the state and nation, which is the need to provide the service levels expected by the citizens while trying to minimize increasing costs to do business and maximizing every cent of revenue in order to be respectful and prudent with the people's money. The FY16 budget has once again been a team effort by City staff and is a conservative document that seeks to meet the needs of the community while still ensuring that we have a strong organization that can maintain its operations in future years.



The overall budget philosophy of the City of Guthrie is to provide the highest level of service at the greatest value. This means that the City must operate in the most effective and efficient method possible to accomplish this goal. The internal budgeting and review process is very stringent with department heads dissecting each other's budgets in a peer review process that seeks to ensure that every line item is carefully planned and all projects are justified.

STRATEGIC GOALS

The City Council priorities for the budget were established at a Council Retreat held in June of 2015.

The Guthrie City Council has dedicated goals for FY16 in alignment with the adopted values of integrity, service, and quality of life. Those goals are as follows:

- ★ Accommodate long-term infrastructure
- ★ Operate with financial efficiency and integrity
- ★ Create and sustain a diversity of recreational, educational and cultural opportunities that enrich the lives of our citizens and visitors
- ★ Revitalize neighborhoods and focus on the aesthetic value of the community
- ★ Create and enhance the value of the local economy through progressive business development initiatives
- ★ Create and sustain a comprehensive on-going capital improvement program



CHALLENGES

Oklahoma is the only state in the nation where municipalities do not receive property tax revenue for operational purposes. In fact, property tax is the most significant form of revenue utilized by most municipalities in other states. Below is an explanation of the cost to our residents in regards to Ad Valorem Tax Distribution in Logan County.

DEFINITION

Assessed Value: 11% of the Fair Cash Value. The Fair Cash Value x 11% equals the assessed value.

Fair Cash: The value of the property assigned to real estate by the Logan County Assessor's Office.

Millage Rate: The tax rate that is applied to the assessed value of real estate. Millage rates are expressed not as regular percentages, but in tenths of a penny. For example, a millage rate of 2 mills would mean 2 tenths of a penny.

LOGAN COUNTY PROPERTY TAX DISTRIBUTION

✓ Schools:	76.29 mills (this is for the Guthrie Public School District, lowest rate in the County)
✓ County Health:	2.56 mills (this is established by State Statute)
✓ County General:	10.24 mills (this is established by State Statute)
✓ Guthrie EMS I-1	3.07 mills
Total:	92.16 mills

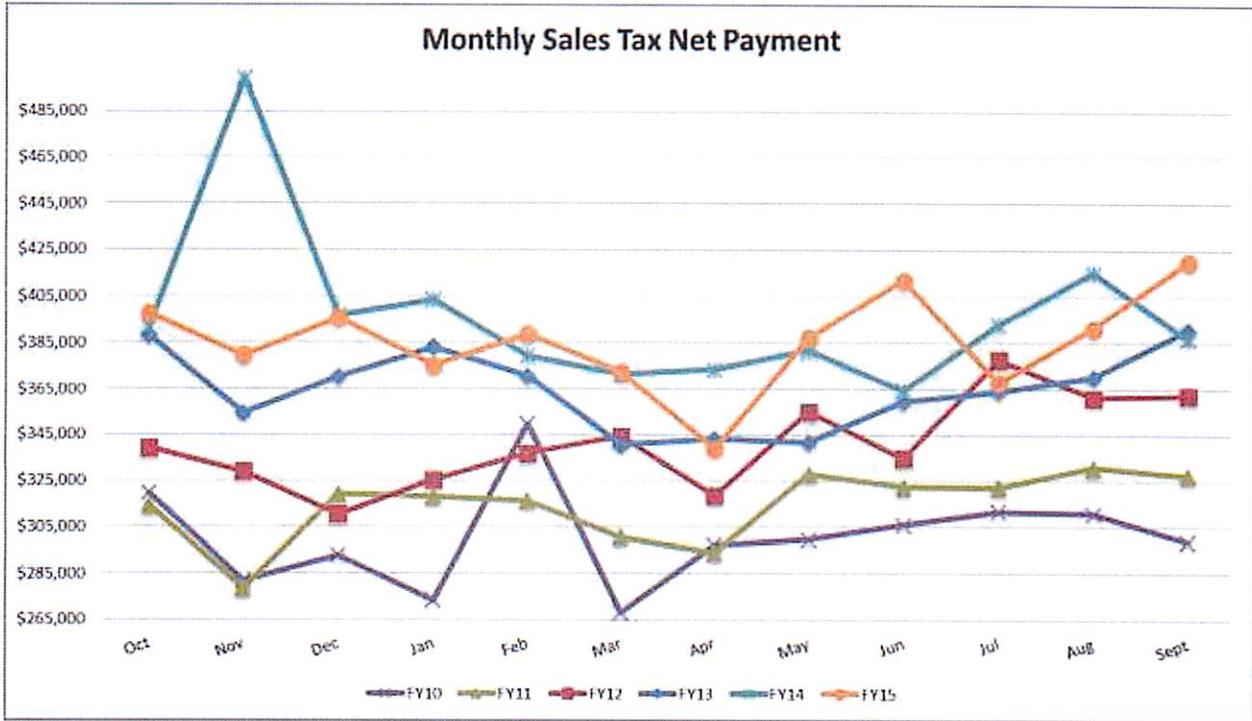
EXAMPLE

1. A tenth of a penny is also equal to 1/1000 of a dollar. This shows 92.16 mills in its percentage of one dollar:
 $92.16 \text{ mills} = 92.16 \times 1/1000 = .09216$
2. Fair Cash (Real Property) Value: (in this example \$100,000 is the amount the property could be listed for sale):
\$100,000
3. Assessed Value: $\$100,000 \times 12\% = \$12,000$
4. Property Tax: $.09216 \text{ mills} \times \$12,000 = \$1,105.92$

COMPARISONS

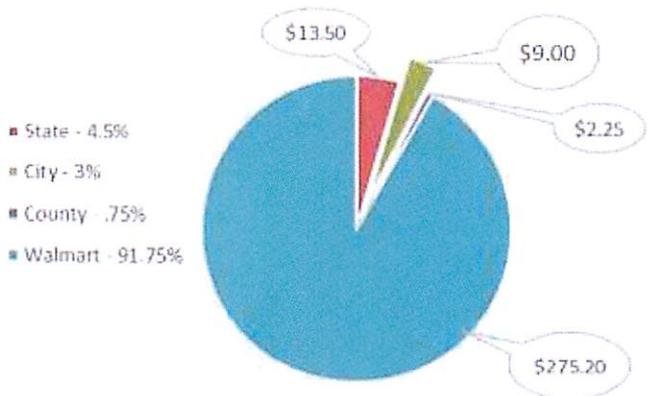
- Logan County Median Property Tax: \$914.00
- Logan County Median Home Value: \$116,400.00
- Logan County Median Income: \$60,883.00

The City of Guthrie's primary sources of revenues are sales tax and utility revenues. The City budgeted \$4,700,000 in sales tax in FY15, but ended the year with sales tax revenue of \$4,628,629. The City anticipates an increase in sales tax estimates for FY16 by setting the budget for a proposed revenue of \$4,775,000, and will continue to monitor monthly revenues and align expenses accordingly. It poses a great challenge for municipal employees in Oklahoma to operate in this environment as sales tax is a very volatile funding source that can greatly fluctuate month to month depending on the conditions of the economy. The chart below shows the revenues year to date since October 2009.



Another challenge that faces the City is the rising cost to provide utility services. We continue to experience considerable increases in chemicals, maintenance, and equipment. The challenge for the future is keeping up with infrastructure and the rising costs to provide service while still providing rates that are not dramatically out of line with other public utilities in the State.

Tax example of a \$299.95 purchase at Walmart



WHAT IS IN THE BUDGET?

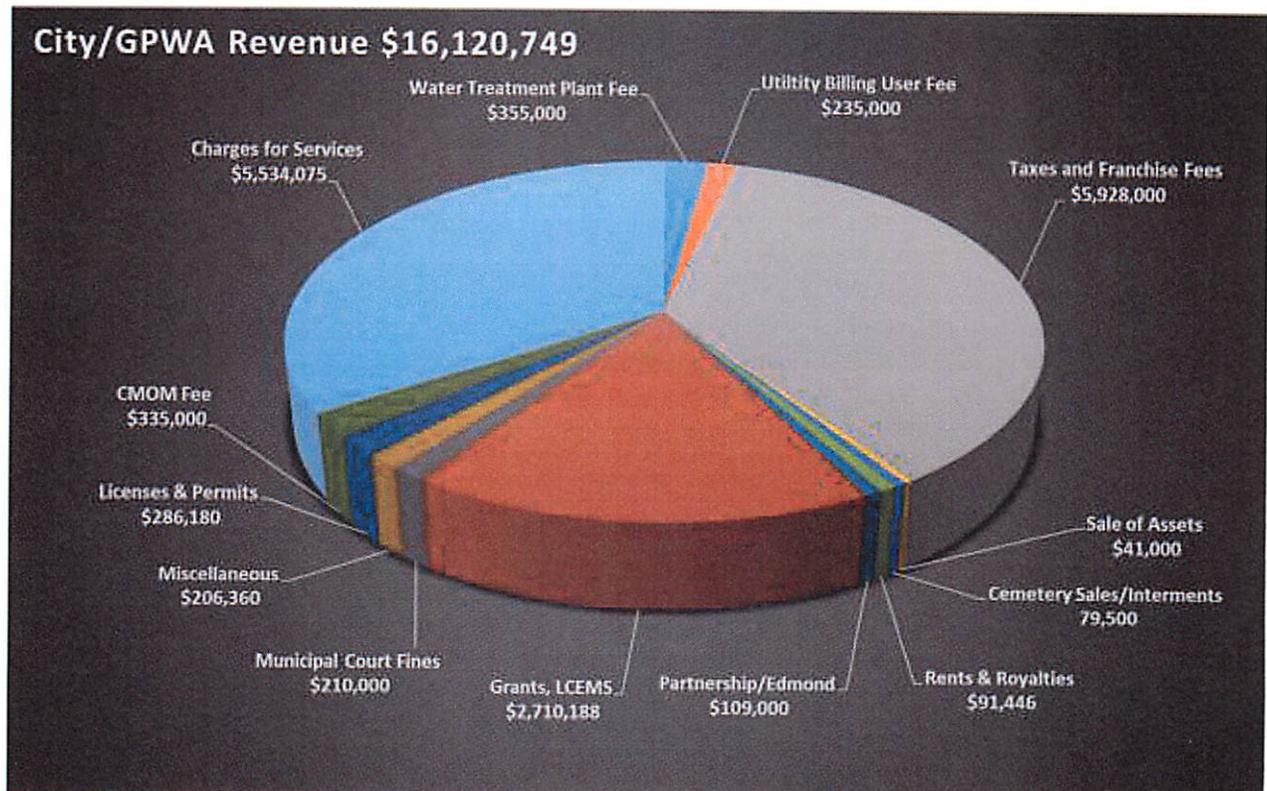
The City of Guthrie budget is comprised of several funds that are separated for their different functions. The four major funds are the General Fund, the Guthrie Public Works Authority Fund, the Fire-EMS Fund, and the Airport fund. There are other smaller funds that deal with specialized operations, but do not amount to a large percentage of the City's annual operating budget.

The FY16 proposed budget, including all funds and Interfund Transfers, is \$23,539,501 compared to \$23,837,573 in FY15 adopted budget, a reduction of \$298,072.

REVENUE

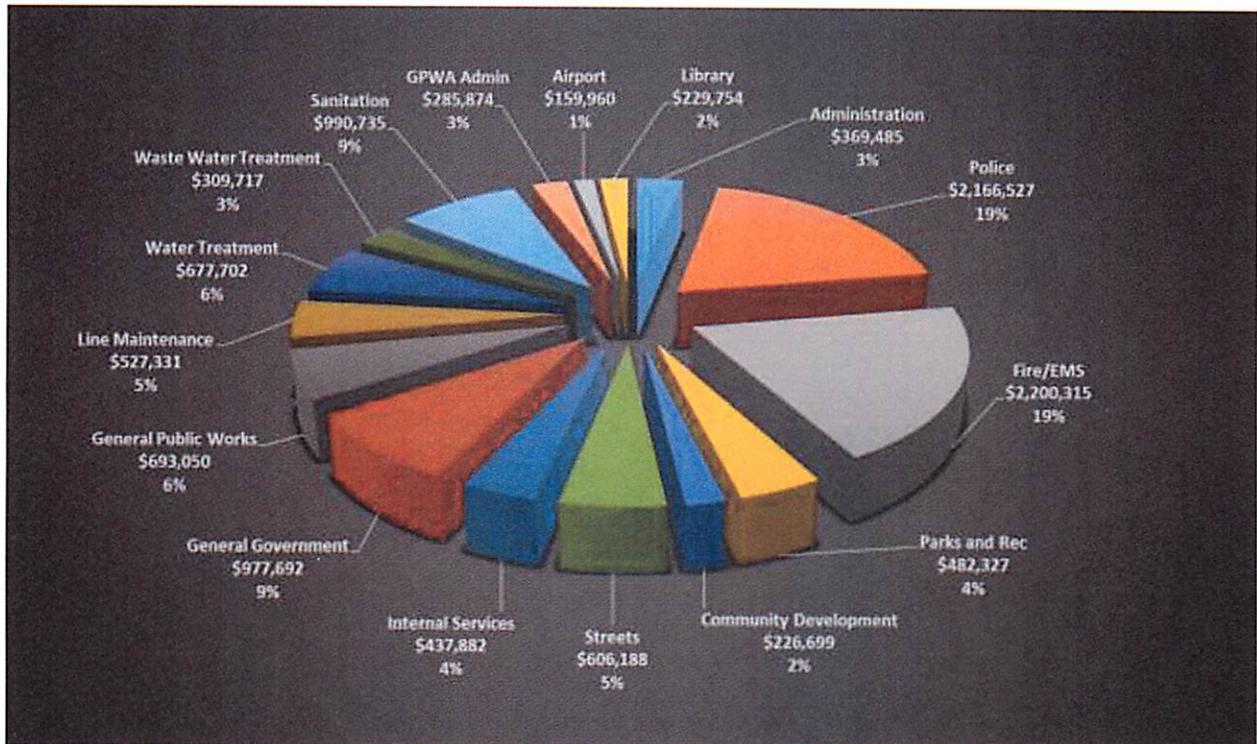
Other than Sales Tax revenues proposed in FY16 at \$4,775,000, Utility Revenue is the predominant funding source for the Guthrie Public Works Authority. For FY16, a total of \$4,614,075 has been budgeted for utility sales. Of this amount, \$2,624,075 comes from water sales, \$800,000 comes from sewer, and \$1,190,000 comes from sanitation collections. This revenue does not include revenue from the CMOM Fee, Water Treatment Plant Fee, or Utility Billing Fee. These fees are earmarked for their specific purpose and are not budgeted through the Guthrie Public Works Authority Revenue. In addition to the Water Treatment Plant Fee, the WTP fund also receives a transfer of \$744,860 from water sales in order to assist with the debt service on the Water Treatment Plant.

Other revenues include permits, franchise fees, user fees and municipal court assessments, fines and abatements. The total amount of revenue included in the FY16 budget without Interfund Transfers and Fund Balance is \$16,120,749. This number includes anticipated grant revenue and loan proceeds for all funds. The revenue (without Interfund Transfers) for the major operating funds which are the General Fund, Public Works, Fire-EMS, and the Airport Fund excluding Fund Balance is \$12,668,597. Revenue sources are broken down in the following chart:



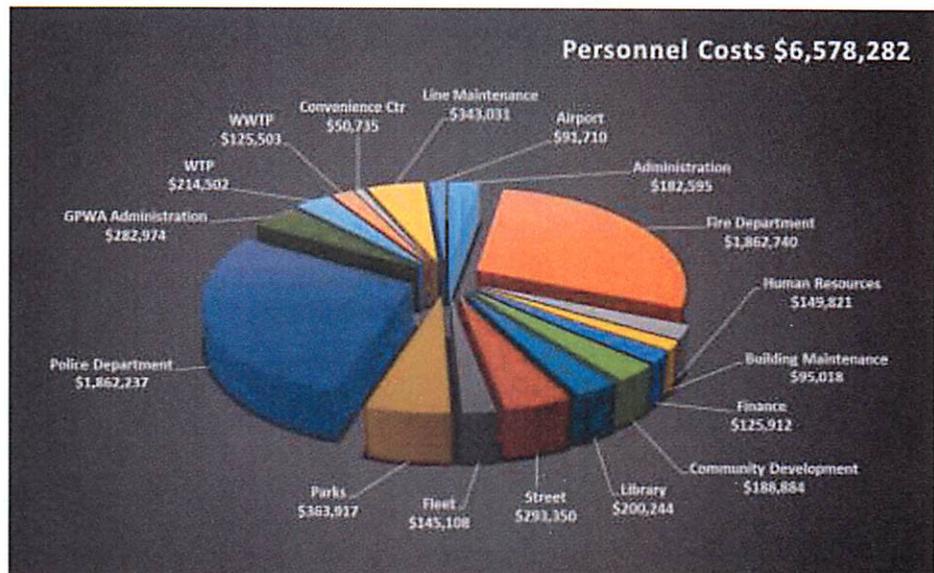
OPERATING BUDGETS

The operating budgets are all costs to do business except for capital items and debt service payments. The total of the combined operating budgets for the FY16 budget is \$11,341,238 compared with \$10,802,673 originally budgeted in FY15. This is an increase of \$538,565 from the previous year. This increase is due to a variety of factors such as increasing personnel costs, health insurance, rising fuel costs, increasing chemical costs at the Water Treatment Plant, and rising property insurance costs. Operating costs are broken down in the following chart:



EMPLOYEES

The most critical asset that a city has is its employees. The total number of budgeted employees is 115 full-time, 9 part-time, and 7 seasonal at a cost of \$6,578,282 for FY16. Not included in the chart below are the City Attorney and Municipal Judge positions that are contract labor employment agreements.

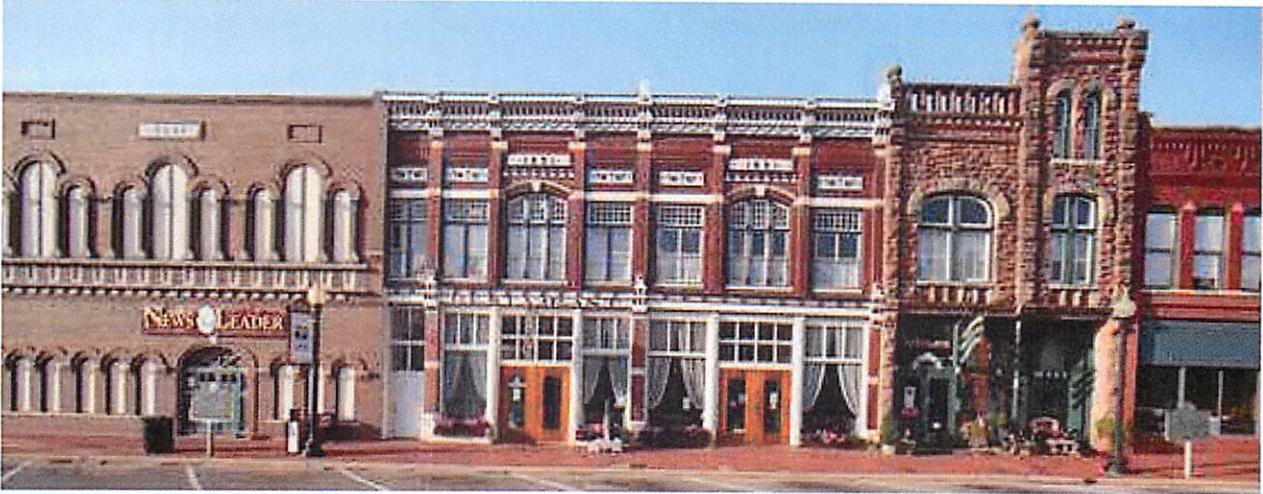


TOTAL EMPLOYEES:

Department	Full Time	Part Time	Seasonal
City Manager	2	0	0
Economic Development	0	1	0
Human Resources	2	1	0
Building Maintenance	2	0	0
Finance	5	1	0
Planning	4	0	0
Airport	1	1	1
Library	4	2	0
Municipal Services Administration	3	0	0
Vehicle Maintenance	3	0	0
Streets	7	0	0
Parks/Public Grounds	8	0	6
Convenience Center	1	0	0
Water	4	0	0
Waste Water	3	0	0
Line Maintenance	8	0	0
Police	28	2	0
Animal Control	2	1	0
Fire/EMS	28	0	0
Total	115	9	7

STABILIZATION FUNDING

The Stabilization Fund Ordinance requires that the city reserve 16% of operating expenses in a separate account that must meet established criteria prior to expenditure. The City has currently set aside \$1,134,050 in an effort to set this goal, and will continue to do so until the minimum requirement is met.



GENERAL FUND

The General Fund is the fund that houses the basic services of municipal government. These services include Police, Street, Parks and Public Grounds, Administration, and all internal services. The total amount of expenditures in this fund is \$8,766,895. Without Interfund Transfers to the other funds, the amount is \$5,696,562.

CITY MANAGER

The City Manager is the Chief Executive Officer and head of the administrative branch of the city government. The City Manager is responsible for coordinating administration, personnel, and budget of the city government in accordance with policies determined by the City Council and Municipal Authority Trustees, as well as state and federal laws, rules and regulations, and City Charter.

CITY ATTORNEY

The City Attorney, as the chief legal officer for the City, is responsible for defending the interest of the City in lawsuits and administrative proceedings. The City Attorney reviews all ordinances before they are presented to the City Council for adoption and is regularly available to render legal opinions and offer counsel to City staff.

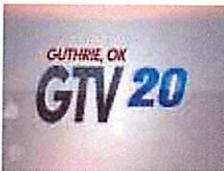
MUNICIPAL COURT JUDGE

The Municipal Court Judge presides over weekly court sessions and renders verdicts and sentences. The Prosecutor represents the City's interest in Municipal Court.

HUMAN RESOURCES

The goal of the Human Resources Division is to provide qualified employees for each department without regard to race, religion, age, sex, national origin or handicap. The staff handles a variety of responsibilities including recruiting, testing and interviewing candidates, administering employee benefits, employee relations, labor relations and payroll processing. Coordinating special employee functions and programs such as fund-raising activities for the annual United Way Campaign and the annual Employee Recognition Luncheon are additional responsibilities.

Payroll is performed on a bi-weekly basis. Our payroll is responsible to provide accurate and timely paychecks for all the employees of the City of Guthrie and Guthrie Public Works Authority.



The main mission of our GTV20 is to provide transparency in government to the citizens of Guthrie. We do this by providing live television for most all of the public meetings of our Boards and Commissions. In addition to broadcasting public meetings GTV20 does numerous pieces informing and promoting our City. Examples include the

City Manager's Forum, Business Spotlight, Community events, and High School Football games. GTV20 has created a sponsorship program for businesses and organizations in an effort to generate funds for upgrading equipment. Special events such as the 89er day parade are also covered if possible.



Additionally, the Human Resources Department is responsible for Building Services. Building Services is responsible for all upkeep, maintenance and repair of City buildings. These responsibilities include heating and air conditioning maintenance, electrical, structural, plumbing, mechanical, preventive maintenance, carpentry and miscellaneous services for all divisions. The department is also responsible for providing custodial services for various city facilities and is utilized as a centralized receiving system and provider of warehouse storage for all types of materials and supplies.



FINANCE

The Finance Department consists of the following divisions: City Clerk, Treasurer, Municipal Court, Purchasing, Accounts Payable, Cemetery Records, and Utility Customer Service (Billing and Accounts Receivable).

The City Clerk Division is responsible for maintenance and retention of records, such as minutes, ordinances, resolutions, contracts, leases, deeds, franchises, and other official records.

The Treasurer is responsible for developing and maintaining accounting and reporting systems for the General Fund and all other funds, including GPWA, rate analysis, cash and asset management, debt services and investments.

Municipal Court is authorized by the state constitution and statutes and is mandated to dispose of violations of municipal ordinances. Appointed by the City Council, the Municipal Judge provides judicial determination of alleged violations of municipal ordinances in a just, speedy and cost effective manner.

The Purchasing Division is responsible for administering the Purchasing Card program, maintenance and retention of all bid specifications and bid openings, as well as the purchasing of a wide variety of equipment for the Departments of the City.

Accounts Payable Division is responsible for maintenance and retention of all purchase orders and preparing payments to vendors.

Cemetery Records Division is responsible for maintenance and retention of permanent records for Summit View Cemetery including lot sales and internments.

The Customer Service Department is responsible for utility meter reading, customer service, billing and collection of monies.

POLICE

The Guthrie Police Department operates from the City Hall building located at 101 North Second Street. The department is the home of five divisions which offer the services provided by the dedicated individuals who serve here.



★ ADMINISTRATIVE DIVISION

The Administrative Division maintains the day-to-day workflow of the department. All financial, policy, career development, and planning concerns are conducted via this division.

★ OPERATIONS DIVISION

The Operations Division comprises the largest number of sworn uniformed officers within the department and has the primary public responsibility for the delivery of routine, essential, and emergency service. This division operates the Bike Patrol, Tactical Unit Department, Lake Patrol, and School Resources.

★ CRIMINAL INVESTIGATIONS DIVISION

The Criminal Investigations Division is responsible for all forensic investigations. It is also responsible for drug awareness and educational programs.

★ COMMUNICATIONS DIVISION

The Communications Division is the direct link between the citizens and the emergency system. Dispatchers assign calls and assist officers in searching NCIS, OLETS, and ODIS databases. The dispatching center dispatches for all fire and EMS calls for both City and County agencies in the Sooner and Woodcrest districts.

★ ANIMAL CONTROL DIVISION

The Animal Control Division maintains the Animal Shelter and is responsible for stray, abandoned, abused, vicious, and nuisance animals. This division promotes a very successful adoption service by using various social media outlets.

EMERGENCY MANAGEMENT

Emergency Management is provided through a partnership with Logan County. This service to the community continues efforts to discharge their ongoing mission to mitigate the effects of hazards and to prepare for measures to be taken that will preserve life and minimize property damage in the event of a hazard. The department intends to enhance response during emergencies, provide necessary assistance and establish a recovery system to facilitate the return of the City to its normal state of affairs after an emergency.



COMMUNITY PLANNING AND DEVELOPMENT

The Community Planning and Development Department consists of Planning, Construction Services, and Code Enforcement. Planning responsibilities consist of current planning, long-range planning, and capital improvement planning. Staff coordinates the annexation process with other City departments to assure properties meet infrastructure and public safety requirements.

Construction Services works to ensure all commercial, residential and industrial building projects meet City

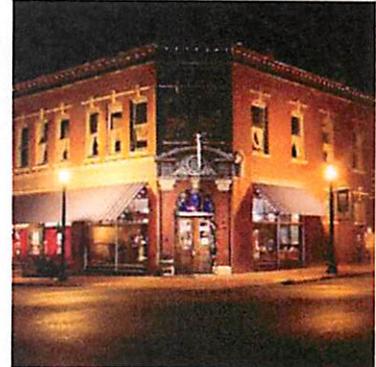
standards for construction and that all construction contractors meet State standards and are licensed with the City. Staff is responsible for enforcing compliance with the City's Code of Ordinances which includes the major International Building Codes, including the residential and commercial building code, mechanical code, fire protection code, plumbing code, National electrical code, as well as the Storm Water Regulations. Additionally, Construction Services reviews all plans for compliance with the City Zoning Code, City Design Guidelines, and the FEMA Floodplain Regulations, prior to issuing any building or trade permits. Construction Services conducts inspections on all permitted construction projects. Construction Services conducts all Plan Review, Civil Review, and Plat and Sub-Division Review meetings.

Code Enforcement works to ensure that all areas of the City comply with City Nuisance Ordinances, Minimum Maintenance/Property Maintenance Ordinances, and the Demolition Ordinance covering the health, safety, welfare and aesthetic quality of the community. Code Enforcement works to eliminate blight within the City and to maintain and/or increase community property values.

The Planning and Community Development Department also provides support staff to the Planning Commission, Historic Preservation Commission, Transportation Commission, Board of Adjustment and representation to the Neighborhood Solutions Board.

ECONOMIC DEVELOPMENT

The Economic Development Department's goal is to blend the community's resources with business and industry needs. Working with state and regional economic development groups, the department responds to numerous inquiries from industries and businesses, as well as recruits various forms of businesses including, but not limited to retail, professional services, and industrial businesses to locate in Guthrie city limits. Economic Development also takes on the role of marketing for the city whether it be submitting projects for awards, or communication to the public.



LIBRARY

The Guthrie Public Library is dedicated to enriching the lives of the Logan County community by offering diverse opportunities for everyone to read, learn and connect. Each member of the community has access to information and programming for business, literacy, recreation, health, and educational pursuits. The library, open 53 hours per week, serves customers that borrow close to 100,000 books, 6200 audiobooks, and 30,000 movies annually.



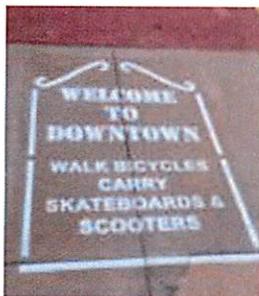
Guthrie Public Library offers a wide array of physical materials: fiction and non-fiction books, large print books and magnifying pages, magazines, audiobooks on CD and MP3, and fiction and non-fiction DVD movies. Public computers with internet access and free WiFi are also provided. We strive to create an inviting, comfortable community environment, enhanced with various book displays and seasonal informational displays, in which our customers can utilize our resources and enjoy their time.

Guthrie Public Library also reaches beyond the confines of the physical building and is proud to offer many online resources that our customers can use from the comfort of their home or office. The library offers downloadable eBooks, audiobooks and magazines through OverDrive, OneClickDigital and Zinio, respectively. Among several others, we have EBSCOHost, a full-text reference database of newspapers, magazines, and scholarly articles tailored for both children and adults. We have a skill development, test and job preparation resource called LearningExpress, which contains study materials and practice tests for a wide array of topics ranging from elementary subjects to the SAT and GRE, as well as vocational skills like EMT and CDL, American

citizenship, resume building and much more. Finally, Mango Languages allows customers to choose from 11 foreign languages and learn at their own pace. The software is interactive and free apps are available for both Android and Apple devices. English for Spanish speakers is also available.

Guthrie Public Library features robust programming for people of all ages. Children's programs focus on enhancing literacy and improving motor skills and include story time, a wide variety of crafts, family movies and health and financial topics. Teen programs include a monthly anime club and regular Yu-Gi-Oh! tournaments, college and financial prep, game nights, and presentations on a variety of interesting topics and innovative crafts. The library offers a teen volunteer program during the summer to give teens the opportunity to learn about the library and gain work experience. Adult programs include a wide variety of presentations focusing on recreational topics as well as health, finance and business, local author visits, and classes including Japanese and Spanish language, AARP defensive driver course and eReader and computer tutoring classes. The library is also involved in the county literacy initiative and is striving to implement bookmobile service throughout the County. The biggest library event of the year is the annual Summer Reading Program, which features daily themed programs for all ages and prizes for achieving reading goals.

Guthrie Public Library is very fortunate to enjoy partnerships and collaborative relationships with many local agencies. Guthrie Public Library works with the Logan County Partnership, Simple Life Center, God's Food Bank, Anytime Fitness, the local YMCA, the Chamber of Commerce and Trolley, the Pollard Theater, Guthrie Job Corps, Guthrie Public Schools, Crescent public library, Coyle school library, Langston library, Mulhall-Orlando schools, Cashion/Kingfisher schools, OSU Extension, Logan County Health Department and Oklahoma State Department of Health, the University of Oklahoma Health Sciences Center's Oklahoma Healthy Aging Initiative, New Horizons, the American Legion, Guthrie Head Start, Good Friends Book Club, Zion Lutheran Church, Grace Covenant Church and Academy, St. Mary's Catholic School and homeschooling groups. Guthrie Public Library conducts weekly outreach programs for Logan County Aging Services and hosts booths at local events such as 89er Days and the Make Guthrie Weird block parties. The library enjoys strong support from our dedicated Friends of the Library group and a wide array of local businesses that support our Summer Reading Program.



STREETS

The Street Division's responsibilities include maintaining all of the streets within the city limits, (144 miles and 14 bridges) including snow removal and street sweeping; mowing and trimming of rights-of-way; sign maintenance, and traffic signal maintenance. This division determines the proper course of action to resolve repair issues with alleyways, sidewalks, streets (including brick streets) and storm drains. For the unpaved roads this department provides rock and grading services.

FLEET MAINTENANCE

The goal of the Fleet Maintenance Division is to repair and serve all city-wide equipment mechanical needs, which translates to better public relations for the citizens of Guthrie. From weed-trimmers to fire trucks, staff maintains equipment ranging in sizes and shapes. Mechanics are on-call 24 hours a day year round to serve those needs.

PARKS AND PUBLIC GROUNDS

The Parks and Public Grounds Division strives to meet the recreational and public space needs of the community. The Parks Department is responsible for maintaining and mowing approximately 500 acres of parklands, including 6 parks and 2 lake areas; 110 acres of 4 athletic fields; 80 acres of Summit View Cemetery; and highway right-of-way on the south, east and west entrances to the city. In addition to the mowing this department is responsible for the maintenance of the three high-hazard dams in the city, two of which are the city's water supply. The swimming pool maintenance also falls under this division's responsibility, but is operated by the Guthrie YMCA through a partnership. In addition to the mowing and trimming of grounds, this department handles the interment services on the cemetery.



FIRE-EMS FUND

The City has completed its second year in separating the Fire-EMS Fund from the General Fund. This allowed us to accurately measure the expenditures and revenues in what should be a revenue generating account. The total amount of expenditure in this fund is \$2,270,600.

The Fire and EMS Department provides fire suppression, rescue, emergency medical services, fire prevention, safety education and fire investigation services to the citizens of Guthrie and the surrounding areas of Logan County from one centrally located station. The Fire and EMS Department provides EMS and rescue coverage to over 450 square miles of Logan County while our fire district encompasses 141 square miles.

The Fire Department strives to improve and expand fire and accident prevention by offering a Citizens Fire Academy, public education programs, and fire station tours. Taking an active role in the community, the Fire Department offers a safe place for children to go in times of need, a smoke detector program, and car seat safety checks with certified child seat installation technicians.



Firefighters diligently better our services that are provided to the public through continuing education and hands-on training. Technology continues to change and our personnel must stay proficient in these changes to excel at providing the best response and customer service.



GPWA

The Guthrie Public Works Authority is a separate legal entity from the City of Guthrie. This fund houses enterprise functions such as GPWA Administration, Water, Wastewater, and Line Maintenance. The total amount of expenditures in this fund is \$6,528,901 without Interfund Transfers to other funds, the amount is \$3,502,909.

ADMINISTRATION

The Public Works Administration Division strives to make continuous improvements in all of its facilities, functions, and performance. These improvements are taking place in spite of constantly evolving and increasingly more stringent regulations that are imposed by Federal and State Agencies without increased Federal and State funding. The Public Works Division is responsible for the planning, administration, and management of public infrastructure improvements, including project development and implementation, plan review, construction administration and inspection. Its responsibility involves keeping the City Manager informed on planned work, completed work, emergencies or problems relating to any and all departments that fall under the Public Works umbrella.

WATER

The Water Treatment Plant operators ensure the proper treatment of raw water derived from Guthrie Lake, Liberty Lake and Cottonwood Creek. It ensures the testing of the water and its distribution throughout the City water distribution system. Water Maintenance and Operations staff are responsible for the maintenance and operation of the water distribution system. The operators are responsible for the monthly reports to the regulatory agencies and for maintaining and updating of any new requirements and mandates.

WASTEWATER

The Wastewater Treatment Plant operators and the process technician ensure regulatory compliance of all operations in the treatment of the wastewater processed at the plant. Wastewater Maintenance and Operations staff are responsible for maintaining the wastewater system which includes analyzing lab tests, sample collection, operation of the treatment plant, clarifiers, removal of sludge, lift stations, and lagoon systems. The operators are responsible for the monthly reports to the regulatory agencies and for maintaining and updating of any new requirements and mandates.

WATER AND SEWER LINE MAINTENANCE

The Water & Sewer Line Maintenance routine maintenance duties include making new taps, repairing leaks, inspection and preventive maintenance of the water mains and lines, storage and pumping facilities, line locates, and flushing throughout the distribution system. This department also maintains the sewer main lines, manholes, and lift stations, which includes reporting to regulatory agencies when required.

GIDA

The Guthrie Industrial Development Authority is also a separate legal entity. The amount of expenditures budgeted in this fund is \$18,087. GIDA revenue is earned from payments from Spirit Wing Aviation and corporate hangar leases. All proceeds go to payback debt for economic development.

SPECIAL REVENUE FUNDS

HOTEL/MOTEL TAX FUND

The City of Guthrie collects a 4% Hotel/Motel tax. Two-thirds of all money collected is used to promote tourism in Guthrie and is managed by the Convention and Visitors Bureau, a board newly created under the City of Guthrie. The other one-third is earmarked for parks. FY15 anticipates collecting \$161,000 in Hotel/Motel Tax. The FY16 proposed budget includes \$175,000.



WATER TREATMENT PLANT FUND

The Water Treatment Plant Fund is where the Water Treatment Plant Fee is collected. In addition to this revenue, all revenue from the 2008 and 2014 water rate increase is transferred into this fund, which totals \$950,000. The debt service for the new water treatment plant is paid out of this fund. The debt service for this fiscal year is budgeted to be \$1,300,000.

CMOM

The CMOM Fund is the fund that was created for the large sanitary sewer line replacement project that was completed during the summer and is used for other allowable improvements. This fund is now used to collect the CMOM fee associated with these projects. The fund is also where the CMOM project debt service is paid and where the annual sewer line improvement money is budgeted. The CMOM fee per utility customer is \$8.00 and the total annual revenue is estimated at \$335,000.



AIRPORT

The Guthrie-Edmond Regional Airport, or GEOPort, is a partnership between the City of Guthrie and City of Edmond. Currently, the Guthrie-Edmond Regional Airport is the 2014

Oklahoma Airport of the Year, and currently managed by the 2014 Oklahoma Airport Manager of the Year. All expenses incurred at the airport are paid 50% by the City of Guthrie and 50% by the City of Edmond. The City of Guthrie makes the initial payments and then receives reimbursement from the City of Edmond. All grants, revenues, operations, and capital projects are budgeted within this fund. FY16 projected revenues come from leases at the airport, Oklahoma Aeronautics Commission(OAC) and Federal Aviation Administration (FAA) grants, fuel sales, City of Edmond reimbursements and transfers from the General Fund. The total budgeted revenue for the Airport Fund is \$209,960. The fund relies on a \$64,001 transfer from the General Fund and \$109,000 in revenue from the City of Edmond. Operational expenses are budgeted at \$209,960 for FY16. There is \$0.00 for capital projects in the budget. The capital projects are all grant funded with the City of Guthrie only paying 2.5% or 5% of the match.

Guthrie-Edmond Regional Airport (GEOPort) is a general aviation airport located in Guthrie. In 2004 the airport joined with the City of Edmond in creating the GEOport. It has a 5001-foot-long by 75-foot-wide runway that can accommodate the vast majority of general aviation and business jet aircraft and an airport terminal that includes a conference room and office space. There are over 120 aircraft based at the airport, and expansion available for an additional 30-40 aircraft. Business located at the airport include, Zivko (Composite Aviation Material/build the Edge 540), Spirit Wing (Jet Engine Modifications), AirGo (Semi-trailer Break Components), Guardian Aerial Patrol (Pipeline observers), the Fixed Base Operator (FBO) Crabtree Aircraft Services (Fuel, Maintenance, Aircraft Training, and Rentals), Blue Skies Flight Training (Flight Training), and Radial Engines LTD. (Radial Engine Maintenance). The GEOport provides the general aviation pilot and passengers an alternative to the busy airspace congestion of other larger airports in central Oklahoma, with convenient access to the central Oklahoma metro area for business and pleasure.

Most Capital Improvement projects at the airport are funded through the FAA and the OAC, with a 5%-10% sponsor match. The airport budget has undergone numerous multi-million dollar FAA funded upgrades since 2004, with an annual operations budget for FY17 estimated at \$210,000. Recently completed projects include the taxiway extensions into the NW Development Area, Rewiring the Precision Approach Path Indicators (PAPIs), Reconstruction of Taxiway C, providing utilities to the Commercial Development Area, Constructing a taxiway connection in the hangar area, and paving the maintenance vehicle parking area.

Projects budgeted to be completed in FY15 include Runway Pavement Rehabilitation, Taxiway A Rehabilitation on the North end, Installation of Omni-Directional Approach Lighting (ODALs) on Runway 16, and the construction of a pilot's lounge and 24 hour restroom within the airport terminal.

OKLAHOMA CITY WATERLINE FUND

This is a restricted fund which was established as a result of a settlement with the City of Oklahoma City relating to the City's water utility. The anticipated fund balance at the end of FY15 is \$1,368,462.

UTILITY DEPOSIT FUND

This fund is simply a fund where security deposits from utility customers for utility services are placed.



CEMETERY CARE FUND

The Cemetery Care Fund represents the portion of cemetery charges and fees required by state statute (12.5%) to be set aside for cemetery care. The amount of revenue budgeted for FY16 is \$9,600 and there are no planned expenditures.

DEBT

The following Debt Service Payments have been budgeted for FY16:

- 2004 CWSRF for Digester at Sewer Plant
 - Interest Rate: 2.16%
 - Payoff: 2025
 - Annual Debt Service: \$38,573
- New Loan with BB&T for Water Lines, including the Langston Water Line
 - Interest Rate: 2.76%
 - Payoff: 2025
 - Annual Debt Service: \$294,000
- Aggregate DWSRF Loans for New Water Treatment Plant
 - Interest Rate: 4.51%
 - Payoff: 2030
 - Annual Debt Service: \$1,300,000
- 2010 CWSRF from OWRB for Sewer Line Rehabilitation Project (CMOM)
 - Interest Rate: 3.13%
 - Payoff: 2032
 - Annual Debt Service: \$176,000 budgeted for this year
- GIDA Loan Payments
 - Total Debt Service \$12,500
- Lease Purchases
 - Total Debt Service \$167,153

CAPITAL IMPROVEMENTS

The following are the capital projects that are in the budget:

- Street Improvement Program
- Wastewater Treatment Plant Improvements
 - Rebuild East Primary Drive
 - Sludge Removal
- Highland Hall Swimming Pool Improvements
- Low Water Dam
- Bathroom/shower facility at Liberty Lake



These projects do not include those grant funded projects in the airport fund or grant fund.

GRANTS

\$1,345,523 has been budgeted for grant revenue. While these are budgeted, there is no guarantee that this money will be allocated. If money is received it will be designated to the projects specific to the grants.

CONCLUSION

The City of Guthrie faces many financial challenges in the future. Unfunded mandates, infrastructure needs, potential litigation costs, and rising costs to do businesses are putting great strains on existing resources. There will be a point within the next five years that will require significant community growth, increases in revenues, or elimination in services in order for the City and GPWA to meet its financial, infrastructure, and regulatory demands.



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Resolution No. 2015-17

GPWA

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RESOLUTION NO. 2015-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUTHRIE
ADOPTING THE FISCAL YEAR 2016 BUDGET FOR THE GENERAL FUND
AND MISCELLANEOUS FUNDS; AND AUTHORIZING THE CITY MANAGER
TO MAKE TRANSFERS WITHIN SAID FUNDS.**

WHEREAS, the Council of the City of Guthrie, Oklahoma, has conducted a public hearing on the FY 2016 Annual Budget on September 1, 2015 and have completed the budget process in accordance with Title 11 O.S. §17-201, et seq.; and

WHEREAS, the City Council has reviewed and evaluated departmental proposals of the City staff, and they have solicited and incorporated public input into the Annual Budget; and

WHEREAS, the City Council has determined that the Annual Budget meets the needs of the citizens of the City of Guthrie for Fiscal Year 2016; and

WHEREAS, the attached Exhibit "A", entitled "Budget Summary", represents the appropriations contained in the Annual Budget and the same must be approved by resolution; and

WHEREAS, the City Council desires to provide the City Manager with flexibility to control the Budget and amend certain accounts therein as the need arises, without prior approval of the Council, all as provided in Title 11 O.S. Supplement 1996, §17-215; and

WHEREAS, the City Council desires to provide the City Manager with the authority to submit grant applications for grants.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Guthrie, Oklahoma, respectively, that:

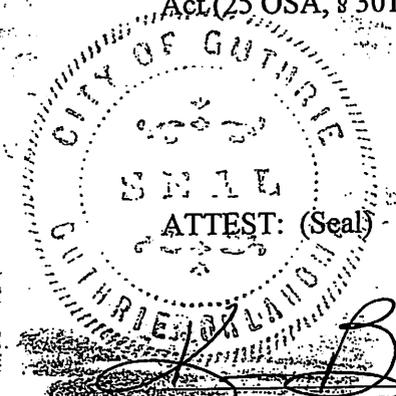
1. The appropriations of the Annual Budget contained in the attached Exhibit "A" are hereby adopted and incorporated herein by reference.
2. The interfund transfers included with the Budget are hereby approved.
3. The City Manager is authorized to proceed with implementation of the FY 2016 Annual Budget and to purchase, when necessary, the appropriate equipment or projects specified therein, subject to established policies governing expenditures, purchasing or contracts.

4. The City Manager is authorized to transfer any unexpended and unencumbered appropriation or any portion thereof from one account to another within the same department or from one department to another within the same fund; provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required. The City Manager shall submit for Council action all other budget amendments, including interfund transfers of appropriations and supplemental appropriations to any fund.

5. The City Manager is authorized to submit grant applications for grants.

*** END ***

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Guthrie, Oklahoma, on the 1st day of September, 2015, after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 301, et. seq.)



Kim Biggs, City Clerk

Steven J. Gentling, Mayor

Approved as to form and legality on September 1, 2015.

Randel Shadid, City Attorney

EXHIBIT A

BUDGET SUMMARY

	General Fund	Fire/EMS Fund	Grants Fund	Hotel/Motel Tax Fund	Capital Projects Fund	Cemetery Care Fund	
REVENUES:							
Budgeted Fund Balance	\$ 220,000	\$ -	\$ -	\$ 37,500	\$ -	\$ -	
Interfund Transfer	\$ 1,941,667	\$ 1,177,515	\$ 50,620	\$ -	\$ 525,515	\$ -	
Interest Income	\$ 2,200	\$ 300	\$ -	\$ 175	\$ 150	\$ 100	
Miscellaneous Income	\$ 164,848	\$ 5,000	\$ -	\$ -	\$ -	\$ -	
Fees & Permits	\$ 286,180	\$ -	\$ -	\$ -	\$ -	\$ -	
Taxes	\$ 5,753,000	\$ -	\$ -	\$ 175,000	\$ -	\$ -	
Cemetery Lot/Interment/Fee	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 9,500	
Rents & Royalties	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Sale of Assets	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	\$ -	\$ 415,285	\$ 1,182,403	\$ 112,500	\$ 1,000,000	\$ -	
Enhanced 911 Revenue	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	
Charges for Services	\$ 64,000	\$ 672,500	\$ -	\$ -	\$ 235,000	\$ -	
Municipal Court Fines	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS:	\$ 8,766,895	\$ 2,270,600	\$ 1,233,023	\$ 325,175	\$ 1,765,165	\$ 9,600	
	Stabilization Fund	USDA Rural Development	Airport Fund	GIDA			
REVENUES:							
Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -			
Interfund Transfer	\$ -	\$ -	\$ 64,001	\$ -			
Interest Income	\$ 4,000	\$ 85	\$ -	\$ 10			
Partnership/Edmond	\$ -	\$ -	\$ 109,000	\$ -			
Rents & Royalties	\$ -	\$ -	\$ 25,959	\$ 20,487			
Repay Loan	\$ -	\$ 13,092	\$ -	\$ -			
Intergovernmental	\$ -	\$ -	\$ -	\$ -			
Charges for Services	\$ -	\$ -	\$ 11,000	\$ -			
TOTALS:	\$ 4,000	\$ 13,177	\$ 209,960	\$ 20,497			
EXPENDITURES:							
	Personal Services	Materials & Supplies	Services & Charges	Capital Outlay	Debt Service	Fund Transfers	Total
General Government	\$ 7,017	\$ 66,600	\$ 904,075	\$ 218,508	\$ -	\$ 3,070,333	\$ 4,266,533
City Manager	\$ 232,754	\$ -	\$ 2,019	\$ -	\$ -	\$ -	\$ 234,773
Human Resources	\$ 165,921	\$ 5,000	\$ 15,600	\$ -	\$ -	\$ -	\$ 186,521
Building Services	\$ 90,618	\$ 2,100	\$ 400	\$ -	\$ -	\$ -	\$ 93,118
Finance	\$ 128,412	\$ -	\$ 6,300	\$ -	\$ -	\$ -	\$ 134,712
Community Development	\$ 190,884	\$ 1,700	\$ 12,525	\$ -	\$ -	\$ -	\$ 205,109
Economic Development	\$ 3,000	\$ 4,000	\$ 14,590	\$ -	\$ -	\$ -	\$ 21,590
Library Administration	\$ 201,544	\$ 24,810	\$ 3,400	\$ -	\$ -	\$ -	\$ 229,754
Police Administration	\$ 228,777	\$ 65,330	\$ 139,290	\$ -	\$ -	\$ -	\$ 433,397
Police Operations	\$ 978,889	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 991,389
Police-Animal Control	\$ 105,293	\$ 5,900	\$ -	\$ -	\$ -	\$ -	\$ 111,193
Police-Criminal Investigations	\$ 142,063	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ 144,263
Police Code Compliance	\$ 43,674	\$ 800	\$ 63,135	\$ -	\$ -	\$ -	\$ 107,609
Police-School Resource Officer	\$ 184,815	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ 185,565
Police-Communications	\$ 188,911	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ 193,111
Street	\$ 293,538	\$ 244,800	\$ 67,850	\$ -	\$ -	\$ -	\$ 606,188
Fleet Maintenance	\$ 145,698	\$ 7,645	\$ 4,900	\$ -	\$ -	\$ -	\$ 158,243
Parks & Public Grounds	\$ 364,117	\$ 72,700	\$ 27,010	\$ -	\$ -	\$ -	\$ 463,827
TOTALS:	\$ 3,695,925	\$ 516,835	\$ 1,265,294	\$ 218,508	\$ -	\$ -	\$ 8,766,895
Fire-Suppression	\$ 796,603	\$ 36,300	\$ 40,500	\$ -	\$ -	\$ -	\$ 873,403
Fire-EMS	\$ 994,336	\$ 114,000	\$ 117,625	\$ -	\$ 70,285	\$ -	\$ 1,296,246
Fire-Administration	\$ 90,251	\$ 7,050	\$ 3,650	\$ -	\$ -	\$ -	\$ 100,951
TOTALS:	\$ 1,881,190	\$ 157,350	\$ 161,775	\$ -	\$ 70,285	\$ -	\$ 2,270,600

EXHIBIT A

BUDGET SUMMARY

EXPENDITURES:	Personal	Materials	Services	Capital	Debt	Fund	
	Services	& Supplies	& Charges	Outlay	Service	Transfers	Total
MISCELLANEOUS FUNDS:							
Grant Fund	\$ -	\$ -	\$ -	\$ 1,233,023	\$ -	\$ -	\$ 1,233,023
Hotel/Motel Tax Fund	\$ -	\$ 73,202	\$ 46,973	\$ 205,000	\$ -	\$ -	\$ 325,175
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 1,263,440	\$ 501,725	\$ -	\$ 1,765,165
Cemetery Care Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stabilization Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
USDA Rural Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Airport Fund	\$ 96,010	\$ 21,850	\$ 42,100	\$ 50,000	\$ -	\$ -	\$ 209,960
Industrial Development Authority	\$ -	\$ -	\$ -	\$ -	\$ 18,087	\$ -	\$ 18,087

General Fund
Summary of Revenues

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
5401	Budgeted Fund Balance	-	-	\$ -	\$ 50,000	\$ 220,000
5413	Sale of Property	-	-	20,000	38,520	20,000
5416	FEMA Reimbursable	563	15,466	15,000	5,647	7,500
5418	Interest Income	2,960	2,176	2,200	2,500	2,200
5419	Miscellaneous Income	135,656	287,629	151,448	141,000	143,348
5420	Building Permits	11,894	27,082	23,000	38,000	25,000
5421	Electrical Permits	8,582	21,570	23,000	25,000	25,000
5422	Plumbing Permits	13,585	24,236	23,000	28,000	25,000
5423	Mechanical Permits	3,358	10,783	5,000	2,800	5,000
5424	Planning/Contractor Admin. Fee	169	170	180	180	180
5425	Natural Gas Franchise Tax	63,152	65,344	75,000	68,000	70,000
5426	Electrical Franchise Tax	291,364	308,772	295,000	300,000	305,000
5427	Cable T.V. Franchise Tax	115,360	115,747	115,000	120,000	120,000
5428	Telephone Excise Tax	15,562	25,846	24,000	35,000	35,000
5429	Beverage Tax	93,244	93,496	95,000	95,000	95,000
5433	Commercial Vehicle Tax	74,115	82,398	80,000	80,000	82,000
5434	Street Excise Tax/Motor Fuel	18,545	21,109	40,000	19,500	30,000
5439	Cemetery Lot Sales (87.5%)	29,059	26,096	27,500	22,500	27,500
5440	Cemetery Interments (87.5%)	41,431	37,494	42,000	40,000	42,000
5441	Cemetery Fee	350	340	500	400	500
5443	Lake Fees/Permits	27,372	30,958	50,000	48,500	50,000
5444	Lake Retail Store	-	-	5,000	1,000	2,500
5446	Highland Hall Rental	6,540	7,535	7,500	7,500	7,500
5447	BOA/GPC/HPC Applications	2,150	3,274	2,500	3,000	3,000
5449	Garage Sale Permits	5,742	3,560	4,000	3,500	4,000
5450	Occupation/Business License	52,079	32,823	35,000	35,000	40,000
5451	Dog Licenses/Impound Fee	6,046	6,548	6,000	6,500	6,500
5452	Animal Shelter Donations	710	4,150	4,000	4,000	4,000
5453	Donations-Channel TV20	2,500	-	3,500	1,500	2,500
5456	Oil/Gas Well/Mineral Inspections	4,000	3,250	4,000	4,500	4,500
5457	Oil/Gas/Mineral Royalties	15,172	28,985	10,000	8,750	15,000
5459	Oil/Gas/Mineral Leases	17,261	4,872	13,000	25,000	15,000
5466	Lease/Rent, All Other	5,153	4,802	5,000	7,000	5,000
5471	Compensating Use Tax	164,160	382,479	195,000	185,000	185,000
5473	School Resource Officer	-	7,111	32,000	64,000	64,000
5492	Sales Tax Revenue	4,385,950	4,760,249	4,700,000	4,578,000	4,775,000
5493	Public Library - Fees & Fines	14,409	15,315	13,000	14,000	15,000
5494	Tobacco Tax Revenue	54,891	55,713	55,000	53,000	56,000
5497	Municipal Court Fines	237,306	178,364	210,000	210,000	210,000
5498	Impound Fees	-	13,279	12,000	12,000	13,500
5499	Municipal Court/City Assessment	29,854	20,701	25,000	20,000	22,000
5500	Municipal Court Costs	21,501	14,850	20,000	25,000	25,000
5501	Weed & Nuisance Abatement	4,325	3,330	4,000	17,500	15,000

**General Fund
Summary of Revenues**

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
5502	Drug Enforcement for Forfeitures	9,793	6,800	5,000	-	5,000
5529	Concert Ticket Sales	15,478	-	-	-	-
	Subtotal	\$ 6,001,340	6,754,700	\$ 6,477,328	\$ 6,446,297	\$ 6,825,228
Transfers						
5402	Guthrie P.W.A.-Transfer	1,459,482	1,586,750	\$ 1,566,667	\$ 1,526,000	\$ 1,591,667
5405	Guthrie P.W.A.-Operating		200,000	350,000	350,000	350,000
5409	Transfer-Capital Projects Fund	180,833	-	-	-	-
5412	Transfer-Grants Fund	2,297	-	-	-	-
	Subtotal	\$ 1,642,613	1,786,750	\$ 1,916,667	\$ 1,876,000	\$ 1,941,667
Total General Fund Revenues		\$ 7,643,953	\$ 8,541,450	\$ 8,393,995	\$ 8,322,297	\$ 8,766,895

General Government
 Department No. 01 - 01 - 00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ -	\$ 1,014	\$ -	\$ 1,545	\$ -
6020	Pension/Civilian	-	155	-	220	-
6024	Pension/Police	-	12	-	-	-
6028	FICA/Medicare Tax	-	383	-	406	-
6031	Employee Drug Testing	1,767	1,669	2,000	1,368	-
6032	Employee Health Insurance	-	29	-	158	-
6040	Unemployment Comp.	3,764	3,423	3,000	4,098	-
6050	Employee Bonus	-	5,014	7,017	5,128	7,017
	Subtotal	\$ 5,531	\$ 11,699	\$ 12,017	\$ 10,752	\$ 7,017
Materials & Supplies						
6100	Central Office Supplies	\$ 11,449	\$ 16,786	\$ 12,000	\$ 18,000	\$ 15,000
6103	Janitor/Chemical Supplies	21,416	18,740	17,000	20,000	18,000
6110	Safety Supplies	3,542	714	1,600	1,000	1,100
6112	Building & Grounds	31,350	41,946	33,800	25,000	25,000
6114	Miscellaneous Supplies	8,402	7,070	5,500	5,000	5,500
6118	Fuel/Lube Housing Authority	2,091	2,163	3,000	1,700	2,000
6140	Concert Ticket Sales	15,478	-	-	-	-
	Subtotal	\$ 93,728	\$ 87,419	\$ 72,900	\$ 70,700	\$ 66,600
Services & Charges						
6301	Telephone	\$ 30,170	\$ 25,945	\$ 12,000	\$ 14,500	\$ 14,500
6305	Electricity	71,151	79,961	75,000	75,000	75,000
6306	Street Lighting	128,430	130,737	129,000	130,000	130,000
6307	Natural Gas	28,027	27,012	30,000	29,000	30,000
6308	Printing	3,691	3,815	3,500	1,500	2,000
6311	Computer Operations	32,475	12,300	10,000	11,000	10,000
6314	Council Travel/Training	691	998	2,815	1,750	2,500
6317	Festival Support	26,280	7,085	-	-	-
6318	Communications	4,619	-	4,300	-	1,500
6326	Insurance Premiums	249,748	251,660	353,625	312,644	353,625
6330	Audit/Accounting Fees	66,073	76,887	80,000	77,500	78,000
6334	Advertising-Legal Publications	1,395	2,842	1,300	2,000	2,500
6338	Election Fees	4,845	1,139	5,000	5,100	5,100
6346	Misc. Services/Charges	15,900	845	600	5,000	2,500
6347	Maintenance Agreement	3,229	2,483	4,500	4,500	4,500
6350	Membership Dues	15,417	15,782	20,000	17,000	22,000
6371	Civil Defense	10,417	10,417	10,450	10,450	13,450

General Government
 Department No. 01 - 01 - 00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
6372	Civil Defense Siren Repair	4,610	9,000	4,400	2,250	4,400
6373	Professional Services	19,405	80,043	35,000	65,000	50,000
6376	Sales Tax Rebate	-	-	-	-	30,000
6381	Internet Services	11,289	12,200	15,000	12,150	12,500
6384	Gentlemen of the Road	70,873	13,188	-	-	-
6391	Disputed Claim Settlement	-	-	-	-	60,000
	Subtotal	\$ 798,735	\$ 764,339	\$ 796,490	\$ 776,344	\$ 904,075
Capital Outlay						
6576	Beautification/Public Enhancements	\$ -	\$ 9,517	\$ 245,000	\$ 26,493	\$ 218,508
	Subtotal	\$ -	\$ 9,517	\$ 245,000	\$ 26,493	\$ 218,508
Fund Transfers						
6901	Transfer to GPWA	\$ 1,459,482	\$ 1,586,750	\$ 1,566,667	\$ 1,526,000	\$ 1,591,667
6902	Transfer to Capital Projects	327,489	202,559	164,933	204,933	186,050
6907	Transfer to Airport Fund	45,100	52,451	98,130	98,130	64,001
6910	Transfer to Fire Fund	1,004,347	1,266,628	1,097,311	1,097,311	1,177,995
6930	Transfer to Grants Fund	750	1,500	-	-	50,620
6980	Transfer to Stabilization Fund	774,891	-	-	50,000	-
	Subtotal	\$ 3,612,060	\$ 3,109,888	\$ 2,927,041	\$ 2,976,374	\$ 3,070,333
Total General Government		\$ 4,510,054	\$ 3,982,861	\$ 4,053,448	\$ 3,860,663	\$ 4,266,533

City Manager
 Department No. 01-02-20

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 94,949	\$ 130,974	\$ 126,271	\$ 147,900	\$ 128,897
6015	Car Allowance	5,500	7,200	7,200	7,200	7,200
6016	Technology Allowance	-	-	2,400	2,400	2,400
6020	Pension/Civilian	1,123	2,672	2,324	2,434	2,157
6021	ICMA	7,954	9,239	9,701	9,701	9,703
6028	FICA/Medicare Tax	11,304	12,924	13,596	13,596	13,564
6032	Employee Health Insurance	9,000	14,828	17,025	17,025	18,675
6033	Employee Wellness Program	78	26	-	-	-
6048	Professional Development	2,165	4,495	5,309	1,500	5,158
6054	Contract Labor	53,923	40,734	50,000	40,000	45,000
	Subtotal	\$ 185,996	\$ 223,092	\$ 233,826	\$ 241,756	\$ 232,754
Materials & Supplies						
6114	Miscellaneous Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -				
Services & Charges						
6308	Printing	-	-	\$ 2,000	1,800	\$ 1,900
6317	Machine/Equipment Maintenance	\$ 1,999	\$ 2,529	\$ -	\$ -	-
6355	Dues & Subscriptions	163	556	119	180	119
	Subtotal	\$ 2,162	\$ 3,084	\$ 2,119	\$ 1,980	\$ 2,019
Total City Manager		\$ 188,158	\$ 226,176	\$ 235,945	\$ 243,736	\$ 234,773

Human Resources
 Department No. 01-02-24

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 106,908	\$ 110,773	\$ 112,115	\$ 112,115	\$ 118,751
6020	Pension/Civilian	2,794	3,480	2,682	2,682	2,551
6021	ICMA	4,305	4,504	6,525	6,525	6,984
6024	Pension/Police	-	431	-	-	-
6028	FICA/Medicare Tax	7,526	9,163	9,213	8,672	9,085
6032	Employee Health Insurance	8,972	11,838	11,350	11,350	12,450
6033	Employee Wellness Program	17	7	1,700	-	-
6047	Mileage Per Diem	234	142	100	60	100
6048	Professional Development	479	1,185	3,387	333	500
6049	Vaction Buy Back	-	19,057	28,111	20,000	15,500
	Subtotal	\$ 131,235	\$ 160,581	\$ 175,183	\$ 161,737	\$ 165,921
Materials & Supplies						
6126	Supplies/Operating Expenses	\$ 10,570	\$ 28,280	\$ 1,000	\$ 8,500	\$ 5,000
	Subtotal	\$ 10,570	\$ 28,280	\$ 1,000	\$ 8,500	\$ 5,000
Services & Charges						
6334	Advertising-Legal Publications	\$ 313	\$ 3,256	\$ 1,700	\$ 1,000	\$ 1,000
6355	Dues & Subscriptions	\$ -	\$ -	\$ 360	\$ -	\$ -
6373	Professional Services/HR Training	7,668	6,216	6,500	13,419	14,600
	Subtotal	\$ 7,981	\$ 9,472	\$ 8,560	\$ 14,419	\$ 15,600
Total Human Resources		\$ 149,786	\$ 198,332	\$ 184,743	\$ 184,656	\$ 186,521

Building Services
 Department No. 01-02-25

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 62,380	\$ 63,573.40	\$ 64,685	\$ 64,685	\$ 66,263
6011	Overtime	1,326	\$ 402.09	1,609	1,200	1,200
6016	Uniforms	666	\$ 649.79	750	700	750
6020	Pension/Civilian	5,327	\$ 5,429.13	7,374	4,809	4,486
6028	FICA/Medicare Tax	4,874	\$ 4,894.00	4,949	4,949	5,069
6032	Employee Health Insurance	8,972	\$ 10,295.86	11,350	11,350	12,450
6048	Professional Development	-	\$ -	300	450	400
	Subtotal	\$ 83,544	\$ 85,244	\$ 91,017	\$ 88,143	\$ 90,618
Materials & Supplies						
6110	Safety Supplies	\$ 273	\$ 252	\$ 300	\$ 310	\$ 350
6118	Fuel & Lube	1,684	2,131	1,870	1,600	1,750
	Subtotal	\$ 1,958	\$ 2,383	\$ 2,170	\$ 1,910	\$ 2,100
Services & Charges						
6316	Vehicle Maintenance	\$ 1,540	\$ 185	400	\$ 276	400
	Subtotal	\$ 1,540	\$ 185	\$ 400	\$ 276	\$ 400
Total Building Services		\$ 87,042	\$ 87,811	\$ 93,587	\$ 90,329	\$ 93,118

Finance
 Department No. 01-03-30

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 120,918	\$ 95,147	\$ 102,000	\$ 92,651	\$ 94,787
6011	Overtime	80	-	-	-	-
6020	Pension/Civilian	9,228	6,176	8,278	8,278	5,199
6028	FICA/Medicare Tax	8,096	6,028	8,469	8,469	7,251
6032	Employee Health Insurance	16,261	12,624	17,025	17,025	18,675
6033	Employee Wellness Program	163	-	-	-	-
6047	Mileage Per Diem	47	-	-	-	-
6048	Professional Development	1,235	1,669	3,714	3,200	2,500
	Subtotal	\$ 156,027	\$ 121,644	\$ 139,486	\$ 129,623	\$ 128,412
Materials & Supplies						
6101	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -				
Services & Charges						
6308	Printing	\$ -	\$ -	\$ 2,000	\$ 1,350	\$ 1,400
6317	Machine/Equipment Maintenance	3,503	1,513	1,500	2,000	2,000
6331	Insurance & Bonds	902	1,047	902	900	900
6347	Maintenance Agreements	1,525	1,525	3,000	1,750	1,750
6355	Recording/Dues/Subscriptions	673	212	300	250	250
	Subtotal	\$ 6,603	\$ 4,296	\$ 7,702	\$ 6,250	\$ 6,300
Total Finance - Administration		\$ 162,630	\$ 125,940	\$ 147,188	\$ 135,873	\$ 134,712

Community Development
 Department No. 01-05-50

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 136,661	\$ 141,136	\$ 139,984	\$ 140,267	\$ 141,627
6011	Overtime	77	-	-	-	-
6020	Pension/Civilian	6,889	7,219	8,828	8,828	5,962
6021	ICMA	3,788	3,902	5,741	5,741	5,595
6028	FICA/Medicare Tax	10,284	10,622	10,997	10,997	18,675
6032	Employee Health Insurance	13,458	15,514	17,025	17,025	17,025
6048	Professional Development	414	78	1,200	500	2,000
6049	Vacation Buy Back	-	-	-	-	-
	Subtotal	\$ 171,570	\$ 178,471	\$ 183,775	\$ 183,358	\$ 190,884
Materials & Supplies						
6100	Office Supplies	\$ 110	\$ 98	\$ 100	\$ 100	\$ 100
6110	Safety Supplies/Apparel	569	219	350	275	250
6118	Fuel	733	780	900	750	750
6123	Computer Supplies	489	400	550	200	600
	Subtotal	\$ 1,901	\$ 1,497	\$ 1,900	\$ 1,325	\$ 1,700
Services & Charges						
6308	Printing	\$ 226	\$ 25	\$ 700	\$ 800	\$ 900
6316	Vehicle Maintenance	603	3,358	1,250	100	750
6317	Machine/Equipment Maintenance	560	974	300	-	-
6334	Advertising-Legal Publications	220	132	240	350	450
6355	Dues & Subscriptions	1,099	135	585	375	925
6356	GIS Services	9,000	9,400	10,500	9,000	9,500
6373	Professional Services	-	-	3,000	-	-
6379	Reference Books	-	116	-	-	-
	Subtotal	\$ 11,709	\$ 14,141	\$ 16,575	\$ 10,625	\$ 12,525
Total Community Development		\$ 185,181	\$ 194,110	\$ 202,250	\$ 195,308	\$ 205,109

Economic Development
 Department No. 01-05-53

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 42,350	\$ 44,053	\$ 43,284	\$ 43,284	\$ -
6021	ICMA	2,907	3,002	3,029	3,029	-
6028	FICA/Medicare Tax	3,054	3,370	3,311	3,311	-
6032	Employee Health Insurance	4,486	5,120	5,675	5,675	-
6048	Professional Development	2,988	5,627	2,931	2,400	3,000
6054	Contract Labor	18,000	-	-	-	-
	Subtotal	\$ 73,784	\$ 61,173	\$ 58,230	\$ 57,699	\$ 3,000
Materials & Supplies						
6123	Marketing Supplies	956	949	6,000	3,850	4,000
	Subtotal	\$ 956	\$ 949	\$ 6,000	\$ 3,850	\$ 4,000
Services & Charges						
6308	Printing	\$ 928	\$ 15	\$ 2,000	\$ 100	\$ 1,000
6342	Special Events	\$ -	\$ 4,225	\$ 5,000	2,675	5,000
6355	Dues & Subscriptions	2,317	3,801	3,296	3,296	\$4,590
6373	Professional Services	-	-	6,000	-	4,000
	Subtotal	\$ 3,245	\$ 8,041	\$ 16,296	\$ 6,071	\$ 14,590
Total Economic Development		\$ 77,985	\$ 70,162	\$ 80,526	\$ 67,620	\$ 21,590

Library Administration
 Department No. 01-06-60

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 133,256	\$ 136,720	\$ 141,253	\$ 149,240	\$ 153,226
6011	Overtime	254	-	-	-	-
6020	Pension/Civilian	6,237	6,091	5,699	5,699	5,143
6021	ICMA	3,301	3,400	5,002	5,002	5,253
6028	FICA/Medicare Tax	10,168	10,435	10,806	10,806	11,722
6032	Employee Health Insurance	17,943	20,312	22,700	22,700	24,900
6047	Mileage Per Diem	174	219	-	-	-
6048	Professional Development	713	1,422	1,300	1,675	1,300
	Subtotal	\$ 172,046	\$ 178,598	\$ 186,760	195,122	\$ 201,544
Materials & Supplies						
6114	Literacy Programming Supplies	\$ 4,129	\$ 4,217	\$ 3,660	\$ 1,094	\$ 3,660
6117	Library Supplies	754	1,705	1,200	969	2,400
6130	Library Materials - Print	11,250	9,168	8,750	6,912	8,750
6131	Library Materials - Electronic	8,287	11,088	10,000	11,426	10,000
	Subtotal	\$ 24,421	\$ 26,177	\$ 23,610	20,401	\$ 24,810
Services & Charges						
6308	Printing	\$ -	\$ -	\$ 3,000	2,700	\$ 3,000
6317	Machine/Equipment Maintenance	1,603	2,616	-	-	-
6355	Dues and Subscriptions	-	-	400	-	400
6387	Building Maintenance	686	940	-	-	-
	Subtotal	\$ 2,289	\$ 3,556	\$ 3,400	2,700	\$ 3,400
Total Library Administration		\$ 198,756	\$ 208,331	\$ 213,770	218,223	\$ 229,754

Police Administration
 Department No. 01-07-70

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 156,585	\$ 325,978	\$ 218,093	\$ 287,050	\$ 157,750
6011	Overtime	2,959	12,292	1,000	20,120	5,000
6019	Uniform Allowance	1,675	3,900	1,800	5,300	3,000
6020	Pension/Civilian	2,668	5,484	2,435	2,300	2,260
6021	ICMA	4,486	4,028	6,798	6,798	-
6024	Pension/Police	7,722	24,263	14,393	14,506	16,542
6028	FICA/Medicare Tax	11,990	25,446	15,361	12,488	17,550
6030	Employee Physicals	2,575	4,165	1,950	5,245	7,400
6032	Employee Health Insurance	15,700	42,250	22,700	17,425	18,675
6033	Employee Wellness Program	176	107		26	-
6052	Education Pay	-	-	600	-	600
	Subtotal	\$ 206,536	\$ 447,913	\$ 285,130	\$ 371,258	\$ 228,777
Materials & Supplies						
6104	Chemicals	\$ 2,267	\$ 267	\$ 2,200	\$ 375	\$ 1,000
6106	Jail Supplies	1,299	1,331	1,500	800	1,250
6107	Food/Humans	120	-	-	200	500
6108	K-9 Dog Food/Supplies	-	1,118	820	4,253	5,000
6110	Safety Supplies/Apparel	6,447	10,085	4,200	5,860	1,200
6112	Building & Grounds	440	141	-	600	-
6114	Supplies	3,674	8,617	8,000	14,580	14,580
6118	Fuel & Lube	57,258	56,866	65,000	60,000	37,500
6120	Photo/Video Supplies	3	78	1,500	1,000	1,900
6122	Crime Prevention Program	1,878	725	1,500	2,600	2,400
	Subtotal	\$ 73,386	\$ 79,229	\$ 84,720	\$ 90,268	\$ 65,330
Services & Charges						
6308	Printing	\$ 1,535	\$ 681	\$ 3,100	\$ 3,400	\$ 3,600
6310	Laundry	517	325	700	700	\$ 1,200
6311	Computer Maint/Operation	3,525	4,119	3,000	3,900	6,000
6316	Vehicle Maintenance	55,543	52,614	50,000	53,000	53,000
6317	Machine/Equipment Maintenance	2,515	2,421	-	-	-
6318	Communications	11,486	15,113	10,220	13,600	14,000
6340	Collection Fees	1,488	-	1,000	1,500	1,500
6342	Special Events	466	811	650	600	750
6343	Training Program	11,511	19,049	20,000	20,000	12,500
6345	Logan Co. Referral Program	1,500	1,375	1,500	1,500	1,500
6346	Emergency Notification System	11,143	7,966	8,000	8,000	8,000
6347	DigiTicket Maintenance Agreement	-	12,340	18,000	36,201	36,240

Police Administration
Department No. 01-07-70

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
6355	Dues & Subscriptions	919	1,153	700	900	1,000
6378	Jail Costs	59	-	-	-	-
	Subtotal	\$ 102,206	\$ 117,968	\$ 116,870	\$ 143,301	\$ 139,290
Total Police Administration		\$ 382,127	\$ 645,110	\$ 486,720	\$ 604,827	\$ 433,397

Police Operations
 Department No. 01-07-71

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 530,604	\$ 536,193	\$588,926	\$524,700	\$ 681,146
6011	Overtime	47,064	53,010	35,000	68,300	45,000
6019	Uniform Allowance	10,219	8,911	9,000	9,150	9,500
6020	Pension/Civilian	3,449	-	-	-	-
6024	Pension/Police	60,055	67,825	76,560	65,670	88,549
6028	FICA/Medicare Tax	43,753	44,238	45,053	43,740	55,444
6032	Employee Health Insurance	59,785	65,524	85,125	67,600	94,215
6033	Employee Wellness Program	535	360	535	350	535
6049	Vacation Buy Back	2,135	-	-	-	1,500
6052	Education Pay	-	-	3,000	-	3,000
	Subtotal	\$ 757,599	\$ 776,061	\$ 843,199	\$ 779,510	\$ 978,889
Materials & Supplies						
6105	Ammunition	\$ 15,458	\$ 9,888	\$ 10,000	\$ 15,300	\$ 12,500
	Subtotal	\$ 15,458	\$ 9,888	\$ 10,000	\$ 15,300	\$ 12,500
Services & Charges						
6300		-	-	-	-	-
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Total Police Operations		\$ 773,057	\$ 785,949	\$ 853,199	\$ 794,810	\$ 991,389

Police - Animal Control
 Department No. 01-07-72

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 60,463	\$ 28,619	\$ 69,101	\$ 60,925	\$ 77,686
6011	Overtime	1,658	730	1,000	5,000	3,000
6020	Pension/Civilian	4,747	2,233	4,986	4,800	6,240
6028	FICA/Medicare Tax	4,648	2,215	5,286	5,650	5,917
6032	Employee Health Insurance	4,834	2,536	17,025	11,350	12,450
	Subtotal	<u>\$ 76,350</u>	<u>\$ 36,333</u>	<u>\$ 97,398</u>	<u>\$ 87,725</u>	<u>\$ 105,293</u>
Materials & Supplies						
6104	Chemicals	\$ 1,602	\$ 1,413	\$ 1,200	\$ 1,050	\$ 1,200
6108	Shelter Food/Supplies	727	1,445	-	-	-
6110	Safety Supplies/Apparel	405	1,166	700	1,300	1,200
6112	Building & Grounds	1,507	19,532	-	-	-
6114	Kennel Supplies	2,240	766	2,950	2,600	2,400
6132	Animal Cages	1,432	2,071	500	500	500
6133	Medical/Veterinary	1,682	2,716	-	1,350	600
	Subtotal	<u>\$ 9,594</u>	<u>\$ 29,110</u>	<u>\$ 5,350</u>	<u>\$ 2,450</u>	<u>\$ 5,900</u>
Services & Charges						
6316	Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Police - Animal Control		<u>\$ 85,944</u>	<u>\$ 65,443</u>	<u>\$ 102,748</u>	<u>\$ 90,175</u>	<u>\$ 111,193</u>

Code Compliance
 Department No. 01-07-74

*moved to Police Department in FY15

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 30,477	\$ 31,423	\$ 31,831	\$ 32,283	\$ 32,598
6011	Overtime	88	-	-	-	-
6020	Pension/Civilian	2,587	2,660	2,648	2,155	2,207
6028	FICA/Medicare Tax	2,338	2,404	2,435	2,435	2,494
6032	Employee Health Insurance	4,486	5,171	5,675	5,675	6,225
6048	Professional Development	-	-	150	100	150
	Subtotal	<u>\$ 39,976</u>	<u>\$ 41,659</u>	<u>\$ 42,739</u>	<u>\$ 42,648</u>	<u>\$ 43,674</u>
Materials & Supplies						
6118	Fuel & Lube	660	788	900	800	800
	Subtotal	<u>\$ 660</u>	<u>\$ 788</u>	<u>\$ 900</u>	<u>\$ 800</u>	<u>\$ 800</u>
Services & Charges						
6316	Vehicle Maintenance	307	1,825	500	250	500
6334	Advertising-Legal Publications	-	(15)	200	50	100
6353	Weed Abatements	-	9,390	8,000	5,500	7,500
6354	Dilapidated Buildings	17,431	-	55,000	10,000	55,000
6355	Dues & Subscriptions	35	-	35	35	35
	Subtotal	<u>\$ 17,773</u>	<u>\$ 11,200</u>	<u>\$ 63,735</u>	<u>\$ 15,835</u>	<u>\$ 63,135</u>
Total Code Compliance		<u>\$ 58,409</u>	<u>\$ 53,647</u>	<u>\$ 107,374</u>	<u>\$ 59,283</u>	<u>\$ 107,609</u>

Police - Criminal Investigations
 Department No. 01-07-77

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 126,719	\$ -	\$ 101,372	\$ 73,150	\$ 99,330
6011	Overtime	7,357	-	4,200	10,900	10,000
6019	Uniform Allowance	1,800	-	1,200	800	450
6024	Pension/Police	15,775	-	13,178	7,300	12,913
6028	FICA/Medicare Tax	9,850	-	7,755	4,300	6,920
6032	Employee Health Insurance	13,458	-	11,350	11,350	12,450
6033	Employee Wellness Program	113	-	-	-	-
	Subtotal	\$ 175,072	\$ -	\$ 139,055	\$ 107,800	\$ 142,063
Materials & Supplies						
6120	Photo/Video Supplies	\$ 38	\$ 95	\$ 150	\$ 140	\$ 200
6124	Drug Enforcement Program	11,383	11,654	5,000	1,500	2,000
	Subtotal	\$ 11,421	\$ 11,749	\$ 5,150	\$ 1,640	\$ 2,200
Services & Charges						
6323	Property/Evidence Supplies	645	150	2,000	-	-
6336	Special Investigation Operations	523	224	500	-	-
	Subtotal	\$ 1,168	\$ 374	\$ 2,500	\$ -	\$ -
Total Police Criminal Investigations		\$ 187,661	\$ 12,123	\$ 146,705	\$ 109,440	\$ 144,263

School Resource Officer/Lake Enforcement
 Department No. 01-07-78

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 40,873	\$ 64,202	\$ 122,666	\$ 120,000	\$ 131,739
6011	Overtime	6,326	4,829	4,000	9,400	5,000
6019	Uniform Allowance	600	850	1,800	1,500	2,000
6024	Pension/Police	5,103	8,149	15,947	17,140	17,126
6028	FICA/Medicare Tax	3,545	5,018	9,384	10,100	10,270
6032	Employee Health Insurance	4,486	7,478	17,025	17,025	18,680
	Subtotal	\$ 60,934	\$ 90,527	\$ 170,822	\$ 175,165	\$ 184,815
Materials & Supplies						
6114	Supplies	\$ 477	\$ 945	\$ 600	\$ -	\$ 750
	Subtotal	\$ 477	\$ 945	\$ 600	\$ -	\$ 750
Services & Charges						
6316	Vehicle Maintenance	-	-	-	-	-
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Total School Resource Officer		\$ 61,411	\$ 91,472	\$ 171,422	\$ 175,165	\$ 185,565

Police - Communications
 Department No. 01-07-79

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 100,966	\$ 108,922	\$ 118,758	\$ 115,200	\$ 130,035
6011	Overtime	7,091	8,267	6,200	8,800	9,000
6020	Pension/Civilian	7,928	8,664	7,141	9,000	8,803
6028	FICA/Medicare Tax	8,266	8,965	9,085	9,500	9,948
6032	Employee Health Insurance	13,805	19,834	22,700	22,700	31,125
6033	Employee Wellness Program	100	51	-	-	-
	Subtotal	\$ 138,157	\$ 154,703	\$ 163,884	\$ 165,200	\$ 188,911
Materials & Supplies						
6112	Buildings & Grounds	-	-	-	-	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Charges						
6304	OLETS	4,200	4,200	4,200	4,200	4,200
	Subtotal	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200
Total Police Communications		\$ 142,357	\$ 158,903	\$ 168,084	\$ 169,400	\$ 193,111

Street Department
 Department No. 01-12-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 183,645	\$ 185,271	\$ 197,911	\$ 198,765	\$ 206,061
6011	Overtime	12,565	11,895	10,000	6,600	10,000
6016	Uniforms	3,659	4,038	4,000	4,173	4,000
6020	Pension/Civilian	16,555	16,705	12,583	15,193	13,950
6028	FICA/Medicare Tax	14,582	14,916	15,140	15,607	15,764
6032	Employee Health Insurance	30,279	33,691	28,375	34,050	43,575
6033	Employee Wellness Program	-	13	-	-	-
6048	Professional Development	257	-	188	-	188
6049	Vacation Buy Back	-	474	-	-	-
	Subtotal	\$ 261,543	\$ 267,002	\$ 268,197	\$ 274,388	\$ 293,538
Materials & Supplies						
6102	Minor Tools	\$ 1,207	\$ 8,290	\$ 5,000	\$ 4,545	\$ 5,000
6104	Chemicals	1,915	1,879	2,000	2,000	3,000
6110	Safety Supplies	2,171	2,793	2,500	2,500	5,500
6111	Traffic Supplies	3,527	5,928	7,000	7,000	-
6112	Building & Grounds	4,197	209	-	-	-
6113	Street/Sidewalks/Bridges	107,099	178,424	175,000	175,000	178,500
6114	Miscellaneous Supplies	260	514	500	534	500
6115	Signs & Materials	16,324	14,279	17,300	20,246	17,300
6118	Fuel & Lube	36,817	32,783	35,000	25,000	35,000
	Subtotal	\$ 173,518	\$ 245,098	\$ 244,300	\$ 236,825	\$ 244,800
Services & Charges						
6316	Vehicle Maintenance	48,697	35,501	40,000	31,585	40,000
6317	Machine/Equipment Maintenance	27,701	22,449	25,000	20,000	25,000
6318	Communications	2,000	20	2,000	1,998	2,000
6321	Equipment Rental	\$ 430	\$ 238	\$ 500	\$ 250	\$ 500
6357	License & Certification	-	157	350	53	350
	Subtotal	\$ 78,828	\$ 58,366	\$ 67,850	\$ 53,886	\$ 67,850
Total Street Department		\$ 513,889	\$ 570,466	\$ 580,347	\$ 565,099	\$ 606,188

Fleet Maintenance
 Department No. 01-14-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 100,488	\$ 96,744	\$ 105,096	\$ 103,577	\$ 107,353
6011	Overtime	2,029	-	1,500	217	1,500
6016	Uniforms	1,790	2,038	2,100	2,124	2,100
6020	Pension/Civilian	8,621	8,237	7,827	7,671	7,268
6028	FICA/Medicare Tax	7,781	7,401	8,040	7,940	8,212
6032	Employee Health Insurance	13,084	14,365	17,220	16,879	18,675
6048	Professional Development	712	767	590	590	590
	Subtotal	\$ 134,504	\$ 129,551	\$ 142,373	\$ 138,998	\$ 145,698
Materials & Supplies						
6102	Minor Tools	\$ 2,153	\$ 2,163	\$ 1,750	\$ 1,776	\$ 3,950
6104	Chemicals	179	82	100	60	100
6110	Safety Supplies	520	513	895	259	895
6112	Building & Grounds	385	450	-	-	-
6114	Shop Supplies	855	1,377	1,200	1,100	1,200
6118	Fuel & Lube	1,277	1,105	1,500	1,145	1,500
	Subtotal	\$ 5,369	\$ 5,690	\$ 5,445	\$ 4,340	\$ 7,645
Services & Charges						
6316	Vehicle Maintenance	\$ 185	\$ 561	\$ 800	\$ 859	\$ 800
6317	Machine/Equipment Maintenance.	2,258	2,296	2,250	2,293	2,250
6324	Computer Maintenance	695	949	900	934	900
6346	Misc. Services/Charges	265	92	-	-	-
6357	Required/Mandatory Testing	218	-	-	-	-
6365	License & Certification	-	-	300	300	300
6379	Reference Books	649	312	650	650	650
	Subtotal	\$ 4,270	\$ 4,209	\$ 4,900	\$ 5,036	\$ 4,900
Total Fleet Maintenance		\$ 144,142	\$ 139,450	\$ 152,718	\$ 148,374	\$ 158,243

Parks & Public Grounds
 Department No. 01-15-11

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 231,016	\$ 224,313	\$ 221,524	\$ 203,190	\$ 248,947
6011	Overtime	45,650	27,995	25,000	28,325	28,000
6016	Uniforms	2,799	1,947	3,000	3,842	3,500
6020	Pension/Civilian	21,036	17,044	14,451	16,309	15,341
6028	FICA/Medicare Tax	20,967	19,143	16,946	17,554	18,329
6032	Employee Health Insurance	29,906	33,710	45,400	38,281	49,800
6048	Professional Development	41	85	200	170	200
6049	Vacation Buy Back	308	-	-	-	-
	Subtotal	\$ 351,723	\$ 324,238	\$ 326,521	\$ 307,671	\$ 364,117
Materials & Supplies						
6102	Minor Tools	\$ 9,233	\$ 1,217	\$ 1,200	\$ 3,074	\$ 1,200
6104	Chemicals	4,034	5,332	6,000	7,070	6,000
6110	Safety Supplies	3,723	3,265	3,500	7,593	3,500
6112	Building & Grounds	25,468	34,920	27,000	34,000	35,000
6114	Miscellaneous Supplies	1,618	-	-	-	-
6118	Fuel & Lube	26,280	24,946	22,000	35,000	22,000
6125	Recreational Supplies	28	-	5,000	1,500	5,000
	Subtotal	\$ 70,385	\$ 69,680	\$ 64,700	\$ 88,237	\$ 72,700
Services & Charges						
6300	Lake/Pool Concession Tax		\$ 1		\$ 7	\$ 10
6316	Vehicle Maintenance	11,475	5,600	10,000	13,050	14,000
6317	Machine/Equipment Maintenance.	17,780	30,408	12,000	12,972	13,000
	Subtotal	\$ 29,255	\$ 36,008	\$ 22,000	\$ 26,029	\$ 27,010
Total Parks & Public Grounds		\$ 451,363	\$ 429,927	\$ 413,221	\$ 421,937	\$ 463,827

Fire/EMS Fund
 Department No. 09

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (09-00-00)						
5402	Transfer from General Fund	\$ 1,004,347	\$ 1,266,628	\$ 1,097,311	\$ 1,097,311	\$ 1,177,515
5416	FEMA Reimbursable-Asst to FF	46,140	30,203	-	-	-
5417	State Grant/Reimbursable	2,615	-	-	-	-
5418	Interest Income	118	169	150	325	300
5419	Miscellaneous Income	6,659	9,186	2,500	10,000	5,000
5423	Insurance - Reimburse	8,268	-	-	-	-
5435	Ambulance Fees	494,890	493,824	586,000	625,000	660,000
5436	EMS Contract	333,250	338,974	338,974	338,974	345,000
5437	EMS - Ambulance	-	33,168	33,168	33,168	70,285
5462	Fire Run Charges	46,505	2,764	4,000	2,750	2,500
5523	Fire Subscription	7,059	11,036	12,000	10,000	10,000
	Total Revenue	\$ 1,949,851	2,185,952	2,074,103	2,117,528	2,270,600

Fire - Suppression
Department No. 09 09-90

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 477,123	\$ 510,634	\$ 531,083	\$ 533,400	\$ 573,173
6011	Overtime	53,580	62,372	15,000	39,000	25,000
6016	Uniforms	6,426	6,635	8,400	8,400	9,000
6022	Pension/Fire	57,312	70,818	74,352	80,200	80,244
6028	FICA/Medicare Tax	7,415	8,225	7,701	8,700	8,311
6030	Employee Physicals	950	475	1,425	3,325	950
6032	Employee Health Insurance	34,765	44,818	51,075	51,000	56,025
6041	Longevity/Certification Program	-	15,056	24,350	33,000	35,100
6048	Professional Development	9,810	10,089	8,100	8,100	7,000
6052	Education Pay	-	-	1,800	-	1,800
	Subtotal	\$ 647,382	\$ 729,121	\$ 723,286	\$ 765,125	\$ 796,603
Materials & Supplies						
6102	Minor Tools	\$ 1,178	\$ 1,087	\$ 3,300	\$ 3,300	\$ 2,000
6104	Chemicals	254	1,318	300	300	300
6107	Food/Humans	1,002	1,089	1,200	1,200	500
6110	Safety Supplies/Apparel	11,747	27,687	5,800	10,000	5,000
6112	Building & Grounds	15,327	23,712	17,000	34,843	20,000
6114	Miscellaneous Supplies	4,736	892	-	-	-
6118	Fuel & Lube	11,246	12,993	13,800	10,000	8,500
6136	Nozzle Replacement	-	1,290	-	-	-
6137	Hose Replacement	-	4,084	-	-	-
	Subtotal	\$ 45,489	\$ 74,152	\$ 41,400	\$ 59,643	\$ 36,300
Services & Charges						
6316	Vehicle Maintenance	\$ 37,055	\$ 54,136	\$ 64,700	\$ 22,000	\$ 26,500
6317	Machine/Equipment Maintenance.	30,766	2,623	2,400	2,200	2,000
6318	Communications	1,493	832	3,500	3,500	2,500
6355	Dues & Subscriptions	3,536	3,384	3,250	3,435	3,500
6362	Equipment Certification	5,505	5,531	5,500	10,000	6,000
	Subtotal	\$ 78,355	\$ 66,507	\$ 79,350	\$ 41,135	\$ 40,500
Total Fire Suppression		\$ 771,225	\$ 869,780	\$ 844,036	\$ 865,903	\$ 873,403

Fire - EMS

Department No. 09-09-92

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 558,522	\$ 568,450	\$ 626,592	\$ 604,000	\$ 707,264
6011	Overtime	45,339	44,716	15,000	57,500	25,000
6016	Uniforms	7,245	4,785	8,500	8,500	8,500
6022	Pension/Fire	71,538	77,852	87,723	85,600	99,017
6028	FICA/Medicare Tax	8,662	8,722	9,086	9,600	10,255
6032	Employee Health Insurance	71,960	80,801	102,150	97,000	112,050
6033	Employee Wellness Program	33	-	-	-	-
6041	Longevity/Certification Program	-	6,790	8,100	13,500	19,250
6048	Professional Development	4,747	8,262	8,536	8,500	8,500
6052	Education Pay	-	-	4,200	-	4,500
	Subtotal	\$ 768,045	\$ 800,379	\$ 869,887	\$ 884,200	\$ 994,336
Materials & Supplies						
6104	Chemicals/Ambulance Supp.	\$ 89,140	\$ 105,213	\$ 78,000	\$ 78,000	\$ 85,000
6110	Safety Supplies/Apparel	1,177	2,600	2,000	3,000	2,000
6118	Fuel & Lube	31,960	33,967	33,000	31,000	27,000
	Subtotal	\$ 122,277	\$ 141,780	\$ 113,000	\$ 112,000	\$ 114,000
Services & Charges						
6310	Laundry	\$ 42	\$ 26	\$ 125	\$ 125	\$ 125
6316	Vehicle Maintenance	58,840	62,436	30,000	31,500	24,000
6318	Communications	1,354	162	2,500	2,500	3,000
6355	Dues & Subscriptions	-	-	500	500	500
6373	Professional Services	66,993	68,453	80,000	87,000	90,000
	Subtotal	\$ 127,229	\$ 131,076	\$ 113,125	\$ 121,625	\$ 117,625
Capital Outlay						
6557	Ambulance	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -				
Debt Service						
6709	Ambulance	\$ 18,000	\$ 33,168	\$ 33,168	\$ 33,168	\$ 70,285
	Subtotal	\$ 18,000	\$ 33,168	\$ 33,168	\$ 33,168	\$ 70,285
Total EMS		\$ 1,035,551	\$ 1,106,403	\$ 1,129,180	\$ 1,150,993	\$ 1,296,246

Fire - Administration
 Department No. 09-09-96

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 66,136	\$ 66,766	\$ 67,979	\$ 68,187	\$ 70,014
6011	Overtime	-	-	-	-	-
6016	Uniforms	1,034	669	720	720	984
6022	Pension/Fire	8,331	9,138	9,517	9,500	9,993
6028	FICA/Medicare Tax	928	962	986	983	1,035
6032	Employee Health Insurance	4,486	5,171	5,675	5,672	6,225
6048	Professional Development	2,135	2,306	2,270	1,000	2,000
	Subtotal	<u>83,049</u>	<u>85,013</u>	<u>87,147</u>	<u>86,062</u>	<u>90,251</u>
Materials & Supplies						
6101	Arson Investigation Supplies	\$ -	\$ 125	\$ 500	\$ 250	\$ 200
6102	Minor Tools	481	-	500	250	200
6107	Food/Humans	315	140	700	-	400
6114	Miscellaneous Supplies	2,310	1,263	1,500	1,000	750
6118	Fuel & Lube	6,238	4,865	4,800	3,500	3,500
6121	Public Education	1,162	763	2,500	2,500	2,000
	Subtotal	<u>\$ 10,506</u>	<u>\$ 7,157</u>	<u>\$ 10,500</u>	<u>\$ 7,500</u>	<u>\$ 7,050</u>
Services & Charges						
6308	Printing	\$ 96	\$ 78	\$ -	\$ -	\$ 750
6316	Vehicle Maintenance	2,739	1,472	2,340	2,500	2,000
6318	Communications	838	137	500	500	500
6355	Dues & Subscriptions	281	448	400	400	400
	Subtotal	<u>\$ 3,955</u>	<u>\$ 2,135</u>	<u>\$ 3,240</u>	<u>\$ 3,400</u>	<u>\$ 3,650</u>
Fund Transfers						
6902	Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Fire Administration		<u>\$ 97,510</u>	<u>\$ 94,305</u>	<u>\$ 100,887</u>	<u>\$ 96,962</u>	<u>\$ 100,951</u>

Grants Fund
 Department No. 30

Account Number	Description	FY 13 Actual	FY 14 Acutal	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (30-00-00)						
5401	Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -	-
5402	Transfer from General Fund	750	1,500	-	-	50,620
5418	Interest Income	171	167	-	-	-
5454	Comm Dev: Healthy Community	8,000	-	-	-	37,000
5496	Library: State Aid (ODL)	22,107	39,631	20,257	21,000	17,623
5503	Police: Victims of Crime (VOCA)	-	-	-	-	41,280
5504	Police: Bullet Proof Vest Grant	1,102	-	-	-	3,500
5505	Police: BJA Grant	8,932	1,207	-	-	14,900
5506	Comm Dev: CLG Grant (SHPO)	-	-	6,000	-	-
5507	Police: Violence Against Women (VAWA)	-	-	-	-	83,200
5510	Police: Justice Assistance (JAG)	30,259	18,496	-	-	9,900
5523	Comm Dev/Downtown Improve - ODOT	-	-	-	-	775,000
5524	Police: OSHA/Seat Belt Grant	2,297	4,071	-	248	-
5525	Community Development - ODOT	-	-	160,000	-	-
5528	Comm Dev: Safe Routes to School	-	-	193,500	193,500	200,000
	Total Revenue	\$ 73,619	\$ 65,072	\$ 379,757	\$ 214,748	\$ 1,233,023

Grants Fund
Department No. 30

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Materials & Supplies						
09-6110	Safety Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Other Services & Charges						
07-6357	Police: OSBI Grant	\$ 8,254	\$ -	\$ -	\$ -	\$ -
07-6358	2012 JAG - Mobile Cop	\$ 42,601	\$ -	\$ -	\$ -	\$ -
	Total - Other Services & Charges	\$ 50,855	\$ -	\$ -	\$ -	\$ -
Capital Outlay						
05-6574	Comm Dev: CLG Grant (SHPO)	-	-	6,000	-	-
05-6576	Comm Dev: Downtown Beautification	-	-	-	-	775,000
05-6577	Comm Dev: Safe Routes to School	6,500	-	193,500	193,500	200,000
05-6578	Comm Dev: Healthy Community	-	7,970	-	-	37,000
05-6579	Comm Development - ODOT	-	-	160,000	-	-
	Subtotal - Community Develop.	\$ 6,500	\$ 7,970	\$ 359,500	\$ 193,500	\$ 1,012,000
06-6541	Library: State Aid (ODL)	24,340	19,132	20,257	37,332	17,623
	Subtotal - Library	\$ 24,340	\$ 19,132	\$ 20,257	\$ 37,332	\$ 17,623
07-6594	Violence Against Women (VAWA)	\$ -	\$ -	\$ -	\$ -	\$ 104,000
07-6595	Victims of Crime (VOCA)	\$ -	\$ -	\$ -	\$ -	\$ 51,600
07-6596	BJA Body Camera	\$ -	\$ -	\$ -	\$ -	\$ 29,800
07-6597	Police: Bullet Proof Vest Grant	3,280	-	-	-	7,000
07-6598	Police: Justice Assistance (JAG)	-	-	-	-	11,000
	Subtotal - Police	\$ 3,280	\$ -	\$ -	\$ -	\$ 203,400
09-6599	Fire/EMS: Tanker Apparatus	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal - Fire/EMS	\$ -	\$ -	\$ -	\$ -	\$ -
15-6579	ODOT Tree Grant	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal - Parks & Public Grounds	\$ -	\$ -	\$ -	\$ -	\$ -
02-6589	Mun Svcs: Wind Turbine	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal - WWTP	\$ -	\$ -	\$ -	\$ -	\$ -
27-6574	Mun Svcs: Sewer Lines (CDBG)	\$ -	\$ -	\$ -	\$ -	\$ -

Grants Fund
 Department No. 30

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
	Subtotal - Line Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Capital Outlay	\$ 34,120	\$ 27,102	\$ 379,757	\$ 230,832	\$ 1,233,023
Transfers:						
6905	Transfer Gen Fund: OSHA Grant	\$ 2,297	\$ -	\$ -	\$ -	\$ -
	Total - Transfers	\$ 2,297	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	\$ 87,272	\$ 27,102	\$ 379,757	\$ 230,832	\$ 1,233,023

Hotel/Motel Tax Fund
Department No. 45

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (45-00-00)						
5401	Budgeted Fund Balance	\$ -	\$ 38,229	\$ -	\$ 8,689	\$ 37,500
5418	Interest Income	285	293	200	175	175
5505	Grant-Dept of Wildlife	-	-	-	-	112,500
5417	Hotel/Motel Admin Fee (5%)	2,738	10,745	10,500	8,043	8,750
5516	Tourism Portion (66.67%)	123,081	135,770	133,007	101,879	110,839
5517	Parks Portion (33.33%)	61,536	67,876	66,493	50,932	55,411
	Total Revenue	\$ 187,640	\$ 252,912	\$ 210,200	\$ 169,718	\$ 325,175
Expenditures (45-45-00)						
Materials & Supplies						
6123	Marketing	\$ -	\$ -	\$ -	\$ -	\$ 73,202
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 73,202
Services & Charges						
6308	Printing	\$ -	\$ -	\$ -	\$ -	\$ -
6342	Special Events	\$ -	\$ -	\$ -	\$ -	\$ 15,000
6355	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 11,413
6367	Promote Guthrie	\$ 91,049	\$ 137,386	\$ 140,000	\$ 101,000	\$ -
6373	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 20,560
	Subtotal	\$ 91,049	\$ 137,386	\$ 140,000	\$ 101,000	\$ 46,973
Capital Outlay						
6509	Pool Improvements	\$ -	\$ 28,000	\$ 22,000	\$ 21,490	\$ 45,000
6531	Highland Hall Entrance & Repairs	-	1,550	-	-	-
6532	60" Mower	7,846	-	-	9,000	-
6545	Park Improvements	36,170	32,468	10,000	28	10,000
6546	Liberty Lake Improvements	26,700	53,508	38,200	38,200	150,000
	Subtotal	\$ 70,716	\$ 115,526	\$ 70,200	\$ 68,718	\$ 205,000
Fund Transfers						
6900	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -				
	Total Expenditures	\$ 161,765	\$ 252,911	\$ 210,200	\$ 169,718	\$ 325,175
	Net Profit/(Loss)	\$ 25,875	\$ 0	\$ -	\$ (0)	\$ -

Capital Projects
 Department No. 54

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (54-00-00)						
5401	Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
5402	Transfer from GPWA	594,463	387,580	338,222	338,222	339,465
5403	Transfer from General Fund	327,489	202,559	164,933	204,933	186,050
5416	FEMA Reimbursable	28,529	-	-	-	-
5418	Interest Income	210	50	200	150	150
5431	Utility Billing User Fee	225,331	228,863	235,000	232,000	235,000
5472	Enhanced 911 Revenue	4,612	4,263	4,500	4,500	4,500
5528	OWRB-DWSRF Loan (Coyle Project)	-	-	670,000	659,000	-
5540	CDBG Grant - Sewer Extension	-	-	1,000,000	-	1,000,000
55xx	Seward Road Development Fee	-	-	500,000	-	-
5545	BB&T Loan Proceeds	-	136,224	-	-	-
	Total Revenue	\$ 1,180,634	\$ 959,538	\$ 2,912,855	\$ 1,438,805	\$ 1,765,165

Capital Projects
 Department No. 54-54

FACILITIES EXPENDITURES

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Materials & Supplies (54-54)						
00-6308	Printing	\$ -	\$ 79	\$ -	\$ -	\$ -
	Subtotal-General Government	\$ -	\$ 79	\$ -	\$ -	\$ -
Capital Outlay (54-54)						
01-6579	Roof for Excelsior Library	-	-	-	-	-
	Subtotal-General Government	\$ -	\$ -	\$ -	\$ -	\$ -
02-6525	Public Works Facility	25,832	-	-	-	-
02-6530	Flooring for Police Department	8,210	-	-	-	-
	Subtotal-Building Maintenance	\$ 34,042	\$ -	\$ -	\$ -	\$ -
03-6504	Stuffing/Folding Machine	\$ -	\$ 7,695	\$ -	\$ -	\$ -
	Subtotal-Finance	\$ -	\$ 7,695	\$ -	\$ -	\$ -
05-6573	Entrance Signage	-	-	-	-	-
	Subtotal-Community Development	\$ -	\$ -	\$ -	\$ -	\$ -
06-6580	Library Roof	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Library	\$ -	\$ -	\$ -	\$ -	\$ -
07-6514	E911	\$ 290	\$ 12,342	\$ 4,500	\$ 4,500	\$ 4,500
07-6515	Computer - Server	4,801	-	-	-	5,400
07-6592	Target Range	-	10,142	-	-	-
	Subtotal-Police	\$ 5,091	\$ 22,484	\$ 4,500	\$ 4,500	\$ 9,900
12-6532	Crack Sealer	\$ -	\$ -	\$ -	\$ 40,000	\$ -
	Subtotal-Streets	\$ -	\$ -	\$ -	\$ 40,000	\$ -
14-6584	Fuel Tank Removal	-	-	-	-	-
	Subtotal-Fleet Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
15-6580	Highland Hall Roof	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Parks & Public Grounds	\$ -	\$ -	\$ -	\$ -	\$ -
16-6536	Diving Board Installation	-	-	-	-	-
	Subtotal-Municipal Pool	\$ -	\$ -	\$ -	\$ -	\$ -
22-6528	Office Chairs (7)	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-GPWA Administration	\$ -	\$ -	\$ -	\$ -	\$ -
23-6528	Office Furniture	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Water Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -
24-6595	Sludge Removal	-	-	-	-	-

Capital Projects
 Department No. 54-54

FACILITIES EXPENDITURES

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
	Subtotal-Wastewater Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -
26 -	Convenience Center Gate House	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal Convenience Center	\$ -	\$ -	\$ -	\$ -	\$ -
27-6549	Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal Line Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
29-6509	Pool Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Swimming Pool	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Facilities-Capital Outlay	<u>\$ 39,133</u>	<u>\$ 22,484</u>	<u>\$ 4,500</u>	<u>\$ 44,500</u>	<u>\$ 9,900</u>
Debt Service (54-54)						
02-6705	Copier Lease (6) Administration	\$ 26,956	\$ 25,532	\$ 29,950	\$ 29,950	\$ 29,950
02-6706	Lease/Purchase - Computers	-	9,784	9,785	9,785	9,785
02-6710	Lease/Purchase - Phone System	-	5,913	11,107	11,107	11,107
	Subtotal-Accounts Payable	<u>\$ 26,956</u>	<u>\$ 41,229</u>	<u>\$ 50,842</u>	<u>\$ 50,842</u>	<u>\$ 50,842</u>
04-6706	Lease/Purchase - Computers	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Information Services	\$ -	\$ -	\$ -	\$ -	\$ -
09-67xx	Lease/Purchase - Cots	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Fire/EMS	\$ -	\$ -	\$ -	\$ -	\$ -
22-6706	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-GPWA Administration	\$ -	\$ -	\$ -	\$ -	\$ -
27-6706	Lease/Purchase - Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Line Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Facilities-Debt Service	<u>\$ 26,956</u>	<u>\$ 41,229</u>	<u>\$ 50,842</u>	<u>\$ 50,842</u>	<u>\$ 50,842</u>
	Total Facilities Cost	<u>\$ 66,089</u>	<u>\$ 63,791</u>	<u>\$ 55,342</u>	<u>\$ 95,342</u>	<u>\$ 60,742</u>

Capital Projects
Department No. 54-55

INFRASTRUCTURE

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
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Materials & Supplies (54-55)

27-6373	Professional Services	\$ 45,120	\$ 12,828	\$ 26,243	\$ 26,243	\$ -
	Subtotal-Line Maintenance	\$ 45,120	\$ 12,828	\$ 26,243	\$ 26,243	\$ -
	Total Infrastructure - Materials & Supplies	\$ 45,120	\$ 12,828	\$ 26,243	\$ 26,243	\$ -

Capital Outlay (54-55)

12-6521	Street Improvement Program	\$ 204,267	\$ 220,420	\$ 235,000	\$ 235,000	\$ 235,000
	Subtotal-Street Department	\$ 204,267	\$ 220,420	\$ 235,000	\$ 235,000	\$ 235,000
15-6530	Skate Park	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Parks & Public Grounds	\$ -	\$ -	\$ -	\$ -	\$ -
21-6520	Emergency Water/Sewer Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-GPWA General Govt.	\$ -	\$ -	\$ -	\$ -	\$ -
23-6539	Cleanwell Cleaning/Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Water Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -
24-6586	Rebuild Lift Pumps	\$ -	\$ 50,213	\$ 25,000	\$ -	\$ -
	Subtotal-Wastewater Treatment Plant	\$ -	\$ 50,213	\$ 25,000	\$ -	\$ -
27-6544	Line Extensions (sewerline)	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,000,000
27-6587	Coyte Waterline Project	\$ -	\$ -	\$ 617,514	\$ 617,514	\$ -
	Subtotal-Line Maintenance	\$ -	\$ -	\$ 2,117,514	\$ 617,514	\$ 1,000,000
	Total Infrastructure - Capital Outlay	\$ 204,267	\$ 270,633	\$ 2,377,514	\$ 852,514	\$ 1,235,000

Debt Service (54-55)

23-6714	DWSRF Waterline Project (AMR/Langston)	\$ 193,880	\$ 267,737	\$ 296,000	\$ 296,000	\$ 296,000
	Subtotal-Water Treatment Plant	\$ 193,880	\$ 267,737	\$ 296,000	\$ 296,000	\$ 296,000
24-6714	SRF Loan (Digester Rehab)	\$ 38,573	\$ 38,573	\$ 38,573	\$ 38,573	\$ 38,573
	Subtotal-Wastewater Treatment Plant	\$ 38,573	\$ 38,573	\$ 38,573	\$ 38,573	\$ 38,573
	Total Infrastructure - Debt Service	\$ 232,453	\$ 306,310	\$ 334,573	\$ 334,573	\$ 334,573

Capital Projects
Department No. 54-55

INFRASTRUCTURE

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Fund Transfers						
01-6900	Transfer to General Fund	\$ 180,833	\$ -	\$ -	\$ -	\$ -
	Subtotal-Transfer	<u>\$ 180,833</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Infrastructure Cost		<u>\$ 662,673</u>	<u>\$ 589,771</u>	<u>\$ 2,738,330</u>	<u>\$ 1,213,330</u>	<u>\$ 1,569,573</u>

Capital Projects
 Department No. 54-56

VEHICLES & EQUIPMENT

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Capital Outlay (54-56)						
05-6507	Vehicle - Cargo Van	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Community Planning	\$ -	\$ -	\$ -	\$ -	\$ -
07-6507	Vehicles	73,000	66,922	-	-	-
	Subtotal-Police	\$ 73,000	\$ 66,922	\$ -	\$ -	\$ -
09-6599	Tanker	-	-	-	-	-
	Subtotal-Fire/EMS	\$ -	\$ -	\$ -	\$ -	\$ -
12-6524	Bob Cat with Attachments	-	-	-	-	-
	Subtotal-Street	\$ -	\$ -	\$ -	\$ -	\$ -
14-6514	Shop Equipment	-	14,925	-	-	-
	Subtotal-Fleet Maintenance	\$ -	\$ 14,925	\$ -	\$ -	\$ -
15-6532	Mower/tractor w/Blade	\$ 21,176	-	-	-	\$ 18,540
15-6524	Bobcat Excavator	\$ -	\$ 46,181	-	-	-
	Subtotal-Parks	\$ 21,176	\$ 46,181	\$ -	\$ -	\$ 18,540
23-6515	Pickup, 1/2 T	-	22,294	-	-	-
	Subtotal-Water Treatment Plant	\$ -	\$ 22,294	\$ -	\$ -	\$ -
26-6598	Dozer Undercarriage Rebuild	\$ 32,201	-	-	-	-
	Subtotal-Convenience Center	\$ 32,201	\$ -	\$ -	\$ -	\$ -
27-6570	Tractor/Loader/Box Blade	-	-	-	-	-
	Subtotal-Line Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Vehicle/Equip - Capital Outlay	126,377	150,322	-	-	18,540
Debt Service (54-56)						
07-6707	Lease/Purchase - Police Vehicles	\$ -	\$ 28,462	\$ 28,462	\$ 28,462	\$ 28,462
	Subtotal-Police	\$ -	\$ 28,462	\$ 28,462	\$ 28,462	\$ 28,462
09-6709	Lease/Purchase - Fire Truck	\$ -	-	-	-	-
	Subtotal-Fire/EMS	\$ -	\$ -	\$ -	\$ -	\$ -
12-6708	Lease/Purchase - 10 Wheel Dump Truck	\$ 22,391	\$ 39,091	\$ 28,467	\$ 28,467	\$ 28,467
12-6710	Lease/Purchase - Vehicles-Equipment	\$ -	-	\$ 30,000	\$ 27,127	\$ 27,127
12-6718	Lease/Purchase - Loader/Grader/Backhoe	\$ 32,254	\$ 32,254	\$ 32,254	\$ 32,254	\$ 32,254

Capital Projects
 Department No. 54-56

VEHICLES & EQUIPMENT

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
	Subtotal-Street	<u>\$ 54,645</u>	<u>\$ 71,345</u>	<u>\$ 90,721</u>	<u>\$ 87,848</u>	<u>\$ 87,848</u>
14-6713	7500 lb. Capacity Fork Lift	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Fleet Maintenance	<u>\$ -</u>				
23-6711	Lease/Purchase - 1 Ton Truck	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Water Treatment Plant	<u>\$ -</u>				
26-6721	Lease/Purchase - Track Hoe	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Convenience Center	<u>\$ -</u>				
27-6722	Mini Excavator	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Line Maintenance	<u>\$ -</u>				
	Total Vehicle/Equip - Debt Service	<u>\$ 54,645</u>	<u>\$ 99,807</u>	<u>\$ 119,183</u>	<u>\$ 116,310</u>	<u>\$ 116,310</u>
Fund Transfers						
56-6930	Transfer to Grants Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal-Transfer	<u>\$ -</u>				
	Total Vehicle & Equipment Cost	<u>\$ 181,022</u>	<u>\$ 250,129</u>	<u>\$ 119,183</u>	<u>\$ 116,310</u>	<u>\$ 134,850</u>

Cemetery Care
 Department No. 72

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Porposed
Revenues (72-00-00)						
5401	Budgeted Fund Balance	\$ 13,930	\$ -	\$ -	\$ 6,297	\$ -
5418	Interest Income	111	96	100	100	100
5439	Cemetery Lot Sales (12.5%)	3,990	3,964	3,500	3,500	3,500
5440	Cemetery Interments (12.5%)	5,994	5,756	6,000	6,000	6,000
	Total Revenue	\$ 24,025	\$ 9,816	\$ 9,600	\$ 15,897	\$ 9,600
Expenditures (72-72-00)						
Materials & Supplies						
6112	Building & Grounds	\$ 1,837	\$ 1,711	\$ -	\$ -	\$ -
	Subtotal	\$ 1,837	\$ 1,711	\$ -	\$ -	\$ -
Other Charges & Services						
6308	Printing	\$ -	\$ -	\$ -	\$ -	\$ -
6311	Computer (City Hall)	\$ -	\$ 1,719	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 1,719	\$ -	\$ -	\$ -
Services & Charges						
6519	Mower	\$ 22,188	\$ 12,775	\$ -	\$ 9,500	\$ -
6554	Tent and Burial Supplies	\$ -	\$ 11	\$ -	\$ 6,397	\$ -
	Subtotal	\$ 22,188	\$ 12,786	\$ -	\$ 15,897	\$ -
Debt Service						
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	\$ 24,025	\$ 16,216	\$ -	\$ 15,897	\$ -
	Net Income/(Loss)	\$ (0)	\$ (6,400)	\$ 9,600	\$ 0	\$ 9,600

Stabilization Fund
 Department No. 80

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (80-00-00)						
5402	Transfer from General Fund	\$ 774,891	\$ -	\$ -	\$ 50,000	\$ -
5418	Interest Income	<u>435</u>	<u>\$ 3,886</u>	<u>\$ -</u>	<u>\$ 3,800</u>	<u>\$ 4,000</u>
	Total Revenue	<u>\$ 775,327</u>	<u>\$ 3,886</u>	<u>\$ -</u>	<u>\$ 53,800</u>	<u>\$ 4,000</u>

Sinking Fund
 Department No. 95

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (95-00-00)						
5418	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures (95-95-00)						
	Materials & Supplies					
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
	Other services & charges					
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Net Income/(Loss)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Airport Grant Fund
 Department No. 96

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Projected
Revenues (96-00-00)						
5401	Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
5418	Interest Income	-	-	-	-	-
5503	FAA Airport Grant	<u>313,524</u>	<u>584,454</u>	<u>1,100,000</u>	<u>250,000</u>	-
	Total Revenue	<u>\$ 313,524</u>	<u>\$ 584,454</u>	<u>\$ 1,100,000</u>	<u>\$ 250,000</u>	<u>\$ -</u>
Expenditures (96-96-00)						
Transfers						
6900	Transfer to Airport Fund (98)	<u>313,524</u>	<u>549,396</u>	<u>1,100,000</u>	<u>250,000</u>	-
	Total Expenditures	<u>\$ 313,524</u>	<u>\$ 549,396</u>	<u>\$ 1,100,000</u>	<u>\$ 250,000</u>	<u>\$ -</u>
	Net Profit/(Loss)	<u>\$ -</u>	<u>\$ 35,058</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

USDA Rural Development
 Department No. 97

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues						
5401	Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
5418	Interest Income	\$ 84	\$ 57	\$ 85	\$ 80	\$ 85
5419	Repay Loan (Carol McPeek)	\$ 12,000	\$ 15,000	\$ 10,075	\$ 10,075	\$ 10,075
5419	Repay Loan (Willoby's)		\$ 1,559	\$ 1,247	\$ 1,247	\$ 1,247
5419	Repay Loan (Carothers)		\$ 1,385	\$ 1,770	\$ 1,770	\$ 1,770
5503	USDA Rural Grant	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Revenue	<u>\$ 12,084</u>	<u>\$ 18,001</u>	<u>\$ 13,177</u>	<u>\$ 13,172</u>	<u>\$ 13,177</u>
Expenditures						
Services & Charges						
6391	Revolving Grant	\$ -	\$ 14,137	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>	<u>\$ 14,137</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Total Expenditures	<u>\$ -</u>	<u>\$ 14,137</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Net Income/(Loss)	<u>\$ 12,084</u>	<u>\$ 3,864</u>	<u>\$ 13,177</u>	<u>\$ 13,172</u>	<u>\$ 13,177</u>

Airport Fund Revenue
Fund No. 98

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY15 Estimate	FY16 Proposed
Revenues (98-00-00)						
5401	Budgeted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
5408	Transfer from Airport Escrow	526,915	-	-	-	-
5418	Interest Income	163	255	-	-	-
5419	Miscellaneous Income	-	128,502	-	-	-
5463	Lease/Rent, Airport	27,058	25,933	25,924	25,924	25,959
5464	Fuel, Airport	5,462	9,048	7,500	10,000	11,000
5511	OAC Excise-Taxilane Extension	23,805	-	-	-	-
5512	Transfer from FAA Fund 96	-	549,396	150,000	150,000	-
5513	Transfer from General Fund	45,100	52,451	98,130	98,386	64,001
5515	OAC - Airport Improvements	-	554,417	950,000	-	-
5516	Edmond Reimbursement	68,990	88,242	146,129	146,411	109,000
5517	Loan Proceeds EEDA	163,931	-	-	-	-
	Total Revenue	\$ 861,424	\$ 1,408,244	\$ 1,377,683	\$ 430,721	\$ 209,960

Airport Fund
 Department No. 98-98-00

Account Number	Description	FY13 Actual	FY 14 Actual	FY 15 Budget	FY15 Estimated	FY16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 59,914	\$ 64,754	\$ 73,053	\$ 71,575	\$ 74,763
6021	ICMA	3,446	3,605	3,876	3,876	5,002
6028	FICA/Medicare Tax	4,180	4,569	5,589	5,589	5,720
6032	Employee Health Insurance	4,486	5,171	5,675	5,675	6,225
6033	Employee Wellness Program	30	-	-	-	-
6047	Mileage Per Diem	332	-	-	-	-
6048	Professional Development	1,030	2,490	2,300	2,300	4,300
	Total Personnel Services	\$ 73,418	\$ 80,589	\$ 90,493	\$ 89,015	\$ 96,010
Materials & Supplies						
6101	Office Supplies	\$ 100	\$ 35	\$ 100	\$ 100	\$ 100
6102	Minor Tools	594	451	500	500	500
6110	Safety Supplies/Apparel	185	281	250	250	250
6112	Building & Grounds	35,866	23,017	17,000	17,000	17,000
6118	Fuel & Lube	2,610	3,478	4,000	4,000	4,000
	Total Materials & Supplies	\$ 39,355	\$ 27,262	\$ 21,850	\$ 21,850	\$ 21,850
Services & Charges						
6301	Telephone & Internet	\$ 4,126	\$ 2,180	\$ 2,300	\$ 1,300	\$ 1,300
6305	Electricity	7,354	8,310	10,000	9,000	9,500
6308	Printing	-	300	300	300	300
6315	Airport Beacon & Runway	12,813	12,594	7,000	7,000	7,000
6316	Vehicle Maintenance	1,382	1,138	1,000	1,000	1,500
6317	Machine/Equipment Maintenance	1,396	3,064	1,500	1,500	2,000
6329	Airport Insurance	21,038	15,899	24,740	17,000	17,000
6373	Professional Services	3,504	3,500	3,500	3,500	3,500
	Total Services & Charges	\$ 51,613	\$ 46,985	\$ 50,340	\$ 40,600	\$ 42,100
Capital Outlay						
6593	Terminal Addition	-	-	50,000	-	50,000
6595	Tractor/Rotary Mower/Utility Vehicle	-	8,917	-	-	-
	Total Capital Outlay	\$ -	\$ 8,917	\$ 50,000	\$ -	\$ 50,000
Debt Service						
6700	Computer Operations	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ -				
Fund Transfer						

Airport Fund
 Department No. 98-98-00

Account Number	Description	FY13 Actual	FY 14 Actual	FY 15 Budget	FY15 Estimated	FY16 Proposed
6907	Transfer to Airport Grant Escrow	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Fund Transfer	\$ -				
	Total Expenditures	\$ 164,386	\$ 163,753	\$ 212,683	\$ 151,465	\$ 209,960

Land Acquisition
 Department No. 98-98-93

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Budget
Expenditures						
Services & Charges						
6373	Professional Services	-	-	-	-	-
	Subtotal	<u>\$ -</u>				
Capital Outlay						
6506	Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
6507	Land Acquisition/NPE Funds	-	-	-	-	-
	Subtotal	<u>\$ -</u>				
Debt Service						
6751	F&M Bank Loan (Wilkins)	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>				
	Total Expenditures	<u><u>\$ -</u></u>				

Airport Improvements
 Department No. 98-98-94

Account Number	Description	FY 13 Actual	FY 14 Actual	FY15 Budget	FY15 Estimate	FY16 Proposed
Expenditures						
Services & Charges						
6373	AIP Professional Services	\$ 186,580	\$ 118,962	\$ 30,000	\$ -	\$ -
	Subtotal	<u>186,580</u>	<u>118,962</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
Capital Outlay						
6586	Runway rehab/maintenance	\$ -	\$ -	\$ 500,000	\$ 33,554	\$ -
6588	Taxiway Extension - NW Development	86,930	209,564		-	-
6590	Taxiway C Rehabilitation	129,305	396,161		-	-
6591	Snow Equipment	-	67,807		-	-
6592	Taxiway A Repair	-	-	135,000	150,000	\$ -
6510	Runway 16/34 PAPI's	100,412			-	-
6585	ODALs	-	-	500,000	34,484	-
	Subtotal	<u>\$ 316,647</u>	<u>\$ 673,532</u>	<u>\$ 1,135,000</u>	<u>\$ 218,038</u>	<u>\$ -</u>
	Total Expenditures	<u>\$ 503,227</u>	<u>\$ 792,494</u>	<u>\$ 1,165,000</u>	<u>\$ 218,038</u>	<u>\$ -</u>

Commercial Hangar Area
 Department No. 98-98-95

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Expenditures						
Services & Charges						
6373	Professional Services	\$ 29,600	\$ 29,600	\$ -	\$ -	\$ -
	Subtotal	<u>\$ 29,600</u>	<u>\$ 29,600</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Outlay						
6508	Utilities Commercial Hangars	\$ 133,775	\$ 133,775	\$ -	\$ -	\$ -
	Subtotal	<u>\$ 133,775</u>	<u>\$ 133,775</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Total Expenditures	<u>\$ 163,375</u>	<u>\$ 163,375</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Guthrie Industrial Development Authority
 Department No. 99

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (99-00-00)						
5402	Transfer from GPWA Fund	\$ -	\$ -	\$ -	\$ -	\$ -
5418	Interest Income	10	10	10	10	10
5464	Lease/Rent-Spirit Wing	14,900	14,900	14,900	14,900	14,900
5467	Lease/Rent-EEDA Airport/Structures			5,587	5,587	5,587
	Total Revenue	\$ 14,910	\$ 14,910	\$ 20,497	\$ 20,497	\$ 20,497
Expenditures (99-99-00)						
Debt Service						
6702	Loan Payment (Spirit Wing)	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
6706	Loan Payment (EEDA) Airport			5,587	5,587	5,587
	Subtotal	\$ 12,500	\$ 12,500	\$ 18,087	\$ 18,087	\$ 18,087
	Total Expenditures	\$ 12,500	\$ 12,500	\$ 18,087	\$ 18,087	\$ 18,087
	Net Income/Loss	\$ 2,410				

CDBG - Spirit Wing - Note Matures 12/1/2021

RESOLUTION NO. 2015-17

A RESOLUTION OF THE TRUSTEES OF THE GUTHRIE PUBLIC WORKS AUTHORITY ADOPTING THE FISCAL YEAR 2016 BUDGET FOR THE GUTHRIE PUBLIC WORKS AUTHORITY AND MISCELLANEOUS FUNDS; AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the Guthrie Public Works Authority is required to submit a budget to its beneficiary pursuant to 60 O.S. Section 176; and

WHEREAS, the Chief Executive Officer of the trust has prepared a budget for the fiscal year ending September 30, 2016 (FY 2016) consistent with these statutory requirements; and

WHEREAS, the Chief Executive Officer of the Authority, or designee, may have need to transfer any unexpended and unencumbered budget amounts from one purpose to another; and

WHEREAS, the budget has been formally presented to the Trustees of the Guthrie Public Works Authority; and

WHEREAS, the Trustees desire to provide the Chief Executive Officer with the authority to submit grant applications for grants.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Trustees of the Guthrie Public Works Authority, Oklahoma, respectively, that:

SECTION 1. The Trustees of the Guthrie Public Works Authority does hereby adopt the FY 2016 Budget on the 1st day of September, 2015. Such budget does not constitute legal appropriations, but serves as a financial plan for the Authority. Budget amounts are hereby established as provided for in the attached exhibit entitled Guthrie Public Works Authority Financial Plan.

SECTION 2. The Chief Executive Officer of the Authority or his designee may transfer budget amounts from one account to another within the same department or from one department to another within the same fund; provided that no appropriation for debt service or other appropriation required by law may be reduced below the minimums required. The Chief Executive Officer shall submit all supplemental budget amounts or decrease in total budget amounts to the Guthrie Public Works Authority Trustees to be adopted at a meeting of the Trustees.

SECTION 3. The Chief Executive Officer of the Authority or his designee is authorized to proceed with implementation of the FY 2016 Financial Plan, and to purchase, when

necessary, the appropriate equipment or projects specified therein, subject to established policies governing expenditures, purchasing or contracts.

SECTION 4. The Chief Executive Officer is authorized to submit grant applications for grants.

*** END ***

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Chairman and Trustees of the Guthrie Public Works Authority, Oklahoma, on the 1st day of September, 2015, after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 301, et. seq.)




Kim Biggs, City Clerk


Steven J. Gentling, Chairman

Approved as to form and legality on September 1, 2015.

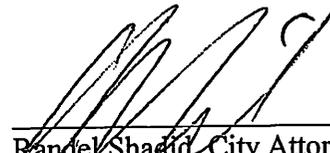

Randel Shaheed, City Attorney

EXHIBIT A

GUTHRIE PUBLIC WORKS AUTHORITY FINANCIAL PLAN

	Guthrie	Water		Utility	GPWA	OKC		
	Public Works	Treatment	CMOM	Deposit	Stabilization	Waterline		
	Authority	Plant Fund	Fund	Fund	Fund	Fund		
REVENUES:								
Charges for Services	\$ 4,786,575	\$ 355,000	\$ 335,000	\$ -		\$ -		
Miscellaneous	\$ 5,000	\$ -	\$ -	\$ -		\$ -		
Interest	\$ 1,750	\$ 300	\$ 1,000	\$ 1,950	\$ 1,750	\$ 150		
Sale of Properties	\$ 21,000	\$ -	\$ -	\$ -		\$ -		
Rents & Royalties	\$ 10,000	\$ -	\$ -	\$ -		\$ -		
OWRB Loan	\$ -	\$ -	\$ -	\$ -		\$ -		
Interfund Transfers	\$ 1,593,567	\$ 744,860	\$ -	\$ -		\$ -		
Budgeted Fund Balance	\$ 111,009	\$ 200,000	\$ 103,585	\$ -		\$ 679,850		
TOTALS:	\$ 6,528,901	\$ 1,300,160	\$ 439,585	\$ 1,950	\$ 1,750	\$ 680,000		
EXPENDITURES:								
	Personal	Materials	Services	Fund	Capital	Debt	Fund	
	Services	& Supplies	& Charges	Transfers	Outlay	Service	Transfers	Total
GPWA General Government	\$ -	\$ 13,800	\$ 1,559,250	\$ 3,025,992	\$ -	\$ -	\$ -	\$ 4,599,042
Administration	\$ 285,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,874
Water Treatment Plant	\$ 214,502	\$ 371,500	\$ 91,700	\$ -	\$ -	\$ -	\$ -	\$ 677,702
Wastewater Treatment Plant	\$ 125,503	\$ 66,100	\$ 118,114	\$ -	\$ -	\$ -	\$ -	\$ 309,717
Convenience Center	\$ 50,735	\$ 8,750	\$ 51,250	\$ -	\$ -	\$ -	\$ -	\$ 110,735
Line Maintenance	\$ 343,031	\$ 132,000	\$ 52,300	\$ -	\$ -	\$ -	\$ -	\$ 527,331
Municipal Pool	\$ -	\$ 11,000	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 18,500
TOTALS:	\$ 1,019,645	\$ 603,150	\$ 1,880,114	\$ 3,025,992		\$ -	\$ -	\$ 6,528,901
MISCELLANEOUS FUNDS:								
Water Treatment Plant Fund	\$ -	\$ -	\$ 160	\$ -	\$ -	\$ 1,300,000	\$ -	\$ 1,300,160
CMOM Fund	\$ -	\$ -	\$ 85	\$ -	\$ 264,500	\$ 175,000	\$ -	\$ 439,585
Utility Deposit Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,950	\$ 1,950
GPWA Stabilization Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OKC Waterline Fund	\$ -	\$ -	\$ -	\$ -	\$ 680,000	\$ -	\$ -	\$ 680,000

Guthrie Public Works Authority
Summary of Revenues

Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
5401	Budgeted Fund Balance	\$ -	\$ -	\$ 98,570		\$ 111,009
5413	Sale of Fire Station	11,250	19,250	15,000	\$ 15,000	15,000
5414	Sale of Park Barn	4,500	7,000	6,000	\$ 6,000	6,000
5415	Reimbursable Revenues	135,185	253,349	10,000	\$ 3,000	5,000
5418	Interest Income	2,220	1,798	2,100	\$ 1,500	1,750
5466	Lease/Rent - All Other	9,027	5,565	4,500	\$ 15,000	10,000
5479	Water - Town of Coyle	-	-	55,700	\$ 24,000	72,000
5480	Water Collections	1,497,451	2,068,734	2,086,269	\$ 2,191,000	2,195,000
5481	Sanitary Sewer Use Fees	754,285	798,230	790,000	\$ 800,000	800,000
5482	Sanitation Collections	1,183,068	1,192,112	1,165,000	\$ 1,190,000	1,190,000
5483	Convenience Center	56,354	59,692	55,000	\$ 51,000	55,000
5484	Water Taps	29,575	46,667	40,000	\$ 45,000	35,000
5485	Water-Langston University	322,122	332,567	357,075	\$ 370,000	357,075
5486	Sewer Taps/Connections		9,100	-	\$ 27,000	10,000
5520	Late Charges	47,296	47,125	47,000	\$ 48,000	48,000
5521	Extension Charges	4,220	4,975	4,500	\$ 4,300	4,500
5522	Service Initiation Fee	22,175	21,765	18,000	\$ 20,000	20,000
	Subtotal	\$ 4,078,727	\$ 4,867,929	\$ 4,754,714	\$ 4,810,800	\$ 4,935,334
5402	Transfer from General Fund	1,459,482	1,586,750	1,566,667	\$ 1,526,000	\$ 1,591,667
5403	Transfer from Meter Deposits	1,199	1,900	1,900	1,900	1,900
	Subtotal	\$ 1,460,681	\$ 1,588,650	\$ 1,568,567	\$ 1,527,900	\$ 1,593,567
	Total GPWA Revenues	\$ 5,539,409	\$ 6,456,579	\$ 6,323,281	\$ 6,338,700	\$ 6,528,901

GPWA General Government
Department No. 20 - 21 - 00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6020	Pension/Civilian	\$ -	\$ 97	\$ -	\$ -	\$ -
6028	FICA/Medicare Tax	-	91	-	-	-
6033	Employee Wellness Program	-	-	157	-	-
6050	Employee Bonus	-	1,182	-	-	-
	Subtotal	\$ -	\$ 1,369	\$ 157	\$ -	\$ -
Materials & Supplies						
6110	Safety Supplies		\$ 766	\$ 2,000	\$ 1,293	\$ 2,000
6112	Building & Grounds	7,712	4,929	16,000	16,000	10,000
6114	Miscellaneous Supplies	1,861	1,599	1,800	1,800	1,800
6120	May 24, 2011 - Tornado	23,932	-	-	-	-
	Subtotal	\$ 33,505	\$ 7,294	\$ 19,800	\$ 19,093	\$ 13,800
Services & Charges						
6301	Telephone	\$ 29,006	\$ 21,090	\$ 10,000	\$ 8,300	\$ 10,000
6305	Electricity	119,194	113,299	122,500	121,000	122,500
6307	Natural Gas	15,278	22,619	20,000	18,500	20,000
6308	Printing	3,430	7,878	8,000	6,000	6,000
6309	Postage	32,004	34,990	38,000	34,000	35,000
6311	Computer Operations	769	1,514	2,500	-	2,500
6317	Machine/Equipment Maintenance	992	834	1,000	-	-
6318	Communications	359	359	2,000	400	750
6326	Insurance Premiums	246,376	255,258	235,750	235,750	235,750
6339	Safety Program	-	-	2,000	2,000	2,000
6340	Utilities Collection Fees	7,019	7,882	7,000	7,200	7,000
6347	Maintenance Agreements/Computer	18,557	29,098	50,000	65,000	50,000
6348	Sanitation Contract	858,880	872,326	880,000	880,000	880,000
6366	Hepatitis Vaccine	-	1,089	900	900	900
6373	Professional Services	54,681	49,678	65,000	66,659	164,250
6380	Inspections of Dams (3)	11,527	8,280	9,600	9,600	9,600
6382	Santa Fe Sewer Easement	12,620	12,998	13,000	13,000	13,000
	Subtotal	\$ 1,410,692	\$ 1,439,193	\$ 1,467,250	\$ 1,468,309	\$ 1,559,250
Fund Transfers						
6900	Transfer to General Fund	\$ 1,459,482	1,586,750	\$ 1,566,667	\$ 1,526,000	\$ 1,591,667
6902	Transfer to Capital Projects Fund	594,463	387,580	338,222	338,222	339,465
6905	Transfer to General (Operating)	-	200,000	350,000	350,000	350,000
6939	Transfer to WTP Fund	383,444	673,787	671,660	671,660	744,860

GPWA General Government
 Department No. 20 - 21 - 00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
6980	Transfer to Stabilization Fund	<u>347,705</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Subtotal	<u>\$ 2,785,094</u>	<u>\$ 2,848,117</u>	<u>\$ 2,926,549</u>	<u>\$ 2,885,882</u>	<u>\$ 3,025,992</u>
Total GPWA General Government		<u>\$ 4,229,290</u>	<u>\$ 4,295,974</u>	<u>\$ 4,413,756</u>	<u>\$ 4,373,284</u>	<u>\$ 4,599,042</u>

GPWA Administration
 Department No. 20-22-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 219,370	\$ 224,557	\$ 194,325	\$ 209,419	\$ 213,060
6011	Overtime	184	104	600	220	600
6020	Pension/Civilian	12,966	12,801	9,344	11,799	8,533
6021	ICMA	4,569	4,706	6,924	7,132	7,132
6028	FICA/Medicare Tax	15,996	16,532	14,865	16,067	16,299
6032	Employee Health Insurance	25,794	31,438	34,050	34,050	37,350
6047	Mileage Per Diem	1,516	1,788	2,300	2,057	2,300
6048	Professional Development	85	345	500	577	600
6049	Vacation Buy-back	-	4,282	9,700	450	-
	Subtotal	\$ 280,479	\$ 296,554	\$ 272,608	\$ 281,771	\$ 285,874
Materials & Supplies						
6125	Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -				
Services & Charges						
6324	Computer Maintenance	-	-	-	-	-
	Subtotal	\$ -				
Total GPWA Administration		\$ 280,479	\$ 296,554	\$ 272,608	\$ 281,771	\$ 285,874

GPWA Water Treatment Plant
 Department No. 20-23-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 130,716	\$ 151,301	\$ 158,376	\$ 154,794	\$ 161,337
6011	Overtime	3,424	4,076	3,500	4,349	4,000
6016	Uniforms	610	808	1,000	822	1,000
6020	Pension/Civilian	11,430	13,063	11,875	12,576	10,923
6028	FICA/Medicare Tax	10,245	11,859	12,115	12,986	12,342
6032	Employee Health Insurance	13,458	18,099	22,700	22,686	24,900
6048	Professional Development	1,238	-	-	-	-
	Subtotal	\$ 171,122	\$ 199,206	\$ 209,566	\$ 208,213	\$ 214,502
Materials & Supplies						
6102	Minor Tools	\$ 568	\$ 626	\$ 600	\$ 600	\$ 3,500
6104	Chemicals/Medical	296,429	320,386	335,637	350,398	350,000
6109	Lab Supplies	7,481	9,903	9,000	7,225	10,000
6110	Safety Apparel & Supplies	390	494	1,000	1,000	1,000
6112	Building & Grounds	2,303	2,423	2,000	3,000	4,000
6114	Misc. Supplies	485	-	-	-	-
6118	Fuel & Lube	3,793	3,878	2,500	2,926	3,000
	Subtotal	\$ 311,449	\$ 337,711	\$ 350,737	\$ 365,149	\$ 371,500
Services & Charges						
6302	Water Tower Inspection	\$ 1,999	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,500
6303	Annual State Water Testing	16,467	17,098	19,000	19,000	19,000
6316	Vehicle Maintenance	491	2,271	1,200	5,039	3,000
6317	Machine/Equipment Maintenance.	10,761	14,156	15,000	15,000	20,000
6319	Equipment Calibration	11,355	11,579	12,000	16,871	15,000
6324	Computer Maintenance	129	60	-	-	-
6334	Publishing Fees	1,140	1,064	1,200	1,064	1,200
6335	Booster Station Maintenance	11,250	27,595	13,000	26,544	30,000
6365	License & Certification	-	1,089	1,000	1,009	1,000
6383	Husmann Lease (Pumping Station)	-	-	-	-	-
	Subtotal	\$ 53,591	\$ 77,211	\$ 64,700	\$ 86,827	\$ 91,700
Total GPWA Water Plant		\$ 536,162	\$ 614,128	\$ 625,003	\$ 660,189	\$ 677,702

GPWA Wastewater Treatment Plant
 Department No. 20-24-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 97,564	\$ 97,908	\$ 98,950	\$ 84,390	\$ 89,607
6011	Overtime	4,867	3,416	3,000	3,000	3,000
6016	Uniforms	1,301	1,320	1,300	1,010	1,300
6020	Pension/Civilian	8,685	8,581	7,392	6,499	6,066
6028	FICA/Medicare Tax	7,725	7,515	7,690	6,401	6,855
6032	Employee Health Insurance	13,458	15,158	17,025	16,204	18,675
6033	Employee Wellness Program	104	-	-	-	-
6048	Professional Development	763	-	-	-	-
	Subtotal	\$ 134,466	\$ 133,899	\$ 135,357	\$ 117,504	\$ 125,503
Materials & Supplies						
6102	Minor Tools	\$ 861	\$ 904	\$ 1,300	\$ 1,300	\$ 1,300
6104	Chemicals	32,050	20,701	32,637	37,476	38,000
6109	Lab Supplies	18,206	15,192	18,000	16,614	18,000
6110	Safety Apparel & Supplies	770	1,186	800	814	800
6112	Building & Grounds	2,652	3,862	4,000	3,071	4,000
6114	Miscellaneous Supplies	746	-	-	-	-
6118	Fuel & Lube	2,562	3,766	4,000	2,834	4,000
	Subtotal	\$ 57,847	\$ 45,611	\$ 60,737	\$ 62,109	\$ 66,100
Services & Charges						
6312	Lift Station Maintenance	\$ 53,615	\$ 79,628	\$ 50,000	\$ 61,983	\$ 60,000
6316	Vehicle Maintenance	2,588	3,205	2,000	1,757	2,000
6317	Machine/Equipment Maintenance	93,265	99,452	40,000	51,144	40,000
6319	Equipment Calibration	-	480	600	313	600
6357	Required/Mandatory Testing	3,969	4,833	6,100	7,853	6,100
6365	License & Certification	-	654	414	404	414
6376	NPDES Discharge	7,503	7,916	9,000	8,889	9,000
	Subtotal	\$ 160,940	\$ 196,169	\$ 108,114	\$ 132,343	\$ 118,114
Total Wastewater Treatment Plant		\$ 353,253	\$ 375,679	\$ 304,208	\$ 311,956	\$ 309,717

GPWA Convenience Center
 Department No. 20-26-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 34,490	\$ 35,401	\$ 35,050	\$ 35,905	\$ 37,674
6011	Overtime	879	530	1,000	377	1,000
6016	Uniforms	447	388	400	416	400
6020	Pension/Civilian	2,998	3,046	2,682	2,987	2,554
6028	FICA/Medicare Tax	2,370	2,234	2,747	2,747	2,882
6032	Employee Health Insurance	4,486	5,171	5,675	6,460	6,225
	Subtotal	\$ 45,670	\$ 46,771	\$ 47,554	\$ 48,892	\$ 50,735
Materials & Supplies						
6102	Minor Tools	\$ 79	\$ 203	\$ 200	\$ 135	\$ 200
6110	Safety Apparel & Supplies	236	325	350	166	350
6112	Building & Grounds	548	1,953	2,000	2,000	2,000
6114	Miscellaneous Supplies	162	198	200	189	200
6118	Fuel & Lube	6,568	4,277	6,000	2,122	6,000
	Subtotal	\$ 7,593	\$ 6,956	\$ 8,750	\$ 4,612	\$ 8,750
Services & Charges						
6308	Printing	\$ -	\$ -	\$ 250	\$ 246	\$ 250
6316	Vehicle Maintenance	5,178	12,623	5,000	6,888	5,000
6317	Machine/Equipment Maintenance	1,307	730	1,500	504	1,500
6375	Convenience Center Contract	47,316	44,749	44,500	42,229	44,500
	Subtotal	\$ 53,801	\$ 58,103	\$ 51,250	\$ 49,867	\$ 51,250
Total Convenience Center		\$ 107,065	\$ 111,830	\$ 107,554	\$ 103,371	\$ 110,735

GPWA Line Maintenance
 Department No. 20-27-00

*includes Meter Department 28

Account Number	Description	FY 13 Actual	*FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ 240,383	\$ 243,715	\$ 229,024	\$ 229,024	\$ 235,175
6011	Overtime	30,452	28,343	19,500	19,095	19,500
6016	Uniforms	2,448	5,082	4,000	3,788	4,000
6020	Pension/Civilian	22,923	22,802	17,108	19,055	15,921
6028	FICA/Medicare Tax	20,070	20,324	17,520	17,520	17,991
6032	Employee Health Insurance	34,952	40,885	45,400	51,680	50,444
6048	Professional Development	59	96	-	-	-
6049	Vacation Buy Back	1,956	-	-	-	-
6054	Contract Labor	-	19,117	-	-	-
	Subtotal	\$ 353,242	\$ 380,363	\$ 332,552	\$ 340,162	\$ 343,031
Materials & Supplies						
6102	Minor Tools/Supplies	\$ 1,539	\$ 5,139	\$ 5,000	\$ 5,000	\$ 5,000
6104	Chemicals	18,895	11,287	19,000	19,000	19,000
6110	Safety Apparel & Supplies	4,096	3,546	4,000	5,150	5,000
6112	Building & Grounds	5,829	2,205	3,000	2,500	3,000
6114	Misc. Supplies	1,500	9	-	-	-
6118	Fuel & Lube	24,585	33,546	30,000	30,000	30,000
6119	Water Maintenance	69,363	85,604	80,000	123,000	50,000
6129	Water Meters	-	14,906	20,000	19,930	20,000
	Subtotal	\$ 125,808	\$ 156,242	\$ 161,000	\$ 204,580	\$ 132,000
Services & Charges						
6313	Street/Sidewalks	\$ 3,429	\$ 2,290	\$ 5,000	\$ 5,000	\$ 5,000
6316	Vehicle Maintenance	11,248	11,221	15,500	6,636	10,000
6317	Machine/Equipment Maintenance	55,487	58,061	62,000	15,340	31,500
6346	Services/Charges	746	1,530	2,000	2,000	2,000
6365	License & Certification	-	1,837	3,600	3,700	3,800
	Subtotal	\$ 70,910	\$ 74,940	\$ 88,100	\$ 32,676	\$ 52,300
Total Line Maintenance		\$ 549,961	\$ 611,545	\$ 581,652	\$ 577,418	\$ 527,331

GPWA Meter Department
 Department No. 20-28-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6054	Contract Labor	\$ 28,315	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 28,315	\$ -	\$ -	\$ -	\$ -
Materials & Supplies						
6110	Safety Apparel & Supplies	\$ 475	\$ -	\$ -	\$ -	\$ -
6114	Miscellaneous Supplies	931	-	-	-	-
6118	Fuel & Lube	7,092	-	-	-	-
6129	Water Meters	10,517	-	-	-	-
	Subtotal	\$ 19,015	\$ -	\$ -	\$ -	\$ -
Services & Charges						
6316	Vehicle Maintenance	\$ 1,746	\$ -	\$ -	\$ -	\$ -
6317	Machine/Equipment Maintenance	659	-	-	-	-
	Subtotal	\$ 2,405	\$ -	\$ -	\$ -	\$ -
Total GPWA Meter Department		\$ 49,735	\$ -	\$ -	\$ -	\$ -

Municipal Pool
 Department No. 20-29-00

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Personnel Services						
6010	Salaries/Wages	\$ -	\$ -	\$ -	\$ -	\$ -
6016	Uniforms	-	-	-	-	-
6028	FICA/Medicare Tax	-	-	-	-	-
6048	Professional Development	-	-	-	-	-
	Subtotal	<u>\$ -</u>				
Materials & Supplies						
6104	Chemicals	\$ 3,131	\$ 3,909	\$ 6,500	\$ 6,500	\$ 6,500
6112	Building & Grounds	5,490	4,700	4,500	4,500	4,500
6114	Miscellaneous Supplies	107	-	-	-	-
	Subtotal	<u>\$ 8,728</u>	<u>\$ 8,609</u>	<u>\$ 11,000</u>	<u>\$ 11,000</u>	<u>\$ 11,000</u>
Services & Charges						
6300	Pool Gate Tax (OK State)	\$ -	\$ -	\$ -	\$ -	\$ -
6317	Machine/Equipment Maintenance	1,723	-	2,500	2,500	2,500
6320	Administrative Charges	5,000	5,000	5,000	5,000	5,000
	Subtotal	<u>\$ 6,723</u>	<u>\$ 5,000</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>
Capital Outlay						
6509	Pool Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>				
Total Municipal Pool		<u>\$ 15,451</u>	<u>\$ 13,609</u>	<u>\$ 18,500</u>	<u>\$ 18,500</u>	<u>\$ 18,500</u>

Water Treatment Plant Fund
 Department No. 50

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenue 50-00-00						
5401	Budgeted Fund Balance	\$ -	\$ 270,498	\$ 275,000	\$ 278,000	\$ 200,000
5403	Transfer from GPWA Fund	383,444	673,787	671,660	671,660	744,860
5418	Interest Income	1,455	1,337	3,500	500	300
5485	Water Treatment Plant Fee	342,693	350,358	350,000	355,000	355,000
5528	OWRB-DWSRF Loan (WTP)	57,722	3,038	-	-	-
	Total Revenue	\$ 785,314	\$ 1,299,018	\$ 1,300,160	\$ 1,305,160	\$ 1,300,160
Expenditures 50-50-00						
Materials & Supplies						
6114	Misc. Supplies	\$ 7,394	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 7,394	\$ -	\$ -	\$ -	\$ -
Services & Charges						
6308	Printing	\$ -	\$ 115	\$ 160	\$ 160	\$ 160
	Subtotal	\$ -	\$ 115	\$ 160	\$ 160	\$ 160
Capital Outlay						
6500	Capital Outlay Water Treatment Plan	\$ 57,723	\$ 3,038	\$ -	\$ -	\$ -
	Subtotal	\$ 57,723	\$ 3,038	\$ -	\$ -	\$ -
Debt Service						
6714	OWRB Loan/Interest Payments	711,923	1,295,866	1,300,000	1,300,000	1,300,000
	Subtotal	\$ 711,923	\$ 1,295,866	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
	Total Expenditures	\$ 777,040	\$ 1,299,018	\$ 1,300,160	\$ 1,300,160	\$ 1,300,160
	Net Profit/(Loss)	\$ 8,274	\$ (0)	\$ -	\$ 5,000	\$ -

CMOM Fund
 Department No. 55

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenue 55-00-00						
5400	Budgeted Fund Balance	\$ -	\$ -	\$ 233,350	\$ -	\$ 103,585
5402	Transfer from GPWA	\$ -	\$ -	-	-	-
5418	Interest Income	1,441	1,035	1,850	1,000	1,000
5485	OWRB-CWSRF Loan (CMOM)	241,735	290,537	-	-	-
5488	CMOM Fee Revenue	325,456	334,504	325,000	335,000	335,000
	Total Revenue	\$ 568,632	\$ 626,076	\$ 560,200	\$ 336,000	\$ 439,585
Expenditures 55-55-00						
Services & Charges						
6308	Printing	\$ -	\$ 76	\$ -	\$ 80	\$ 85
6322	Sanitary Sewer Line Maintenance	\$ 3,000	\$ 15,978	\$ -	\$ -	\$ -
6373	Professional Services	\$ 7,200	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 10,200	\$ 16,054	\$ -	\$ 80	\$ 85
Capital Outlay						
6547	Sanitary Sewer Line Rehab.	260,070	292,396	264,500	30,000	264,500
	Subtotal	\$ 260,070	\$ 292,396	\$ 264,500	\$ 30,000	\$ 264,500
Debt Service						
6714	OWRB Loan/Interest Payments	295,047	294,431	295,700	195,000	175,000
	Subtotal	\$ 295,047	\$ 294,431	\$ 295,700	\$ 195,000	\$ 175,000
	Total Expenditures	\$ 565,317	\$ 602,882	\$ 560,200	\$ 225,080	\$ 439,585
	Net Profit/(Loss)	\$ 3,315	\$ 23,194	\$ -	\$ 110,920	\$ -

Utility Deposit Fund
 Department No. 71

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (71-00-00)						
5418	Interest Income	\$ 1,950	\$ 1,971	\$ 2,000	\$ 2,000	\$ 1,950
	Total Revenue	<u>\$ 1,950</u>	<u>\$ 1,971</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 1,950</u>
Expenditures (71-71-00)						
Materials & Supplies						
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Other services & charges						
6308	Printing	\$ 175	\$ -	\$ 100	\$ 79	\$ -
	Subtotal	<u>\$ 175</u>	<u>\$ -</u>	<u>\$ 100</u>	<u>\$ 79</u>	<u>\$ -</u>
Capital Outlay						
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers						
6900	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
6901	Transfer to GPWA Fund	\$ 1,775	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,950
	Subtotal	<u>\$ 1,775</u>	<u>\$ 1,900</u>	<u>\$ 1,900</u>	<u>\$ 1,900</u>	<u>\$ 1,950</u>
	Total Expenditures	<u>\$ 1,950</u>	<u>\$ 1,900</u>	<u>\$ 2,000</u>	<u>\$ 1,979</u>	<u>\$ 1,950</u>
	Net Income/(Loss)	<u>\$ -</u>	<u>\$ 71</u>	<u>\$ -</u>	<u>\$ 21</u>	<u>\$ -</u>

Stabilization Fund
 Department No. 81

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (80-00-00)						
5402	Transfer from GPWA	\$ 347,705	\$ -	\$ -	\$ -	\$ -
5418	Interest Income	195	\$ 1,744	\$ -	\$ 1,750	\$ 1,750
	Total Revenue	\$ 347,901	\$ 1,744	\$ -	\$ 1,750	\$ 1,750

OKC Waterline Fund
 Department No. 90

Account Number	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimate	FY 16 Proposed
Revenues (90-00-00)						
5400	Budgeted Fund Balance	\$ -	\$ 70,518	\$ 259,700	\$ 508,825	\$ 679,850
5419	Interest Income	650	190	300	190	150
	Total Revenue	<u>\$ 650</u>	<u>\$ 70,708</u>	<u>\$ 260,000</u>	<u>\$ 509,015</u>	<u>\$ 680,000</u>
Expenditures (90-90-00)						
Materials & Supplies						
6129	Water Meters	-	-	-	-	-
	Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other services & charges						
6373	Professional Service	\$ -	\$ 14,000	\$ -	\$ 5,000	\$ -
	Subtotal	<u>\$ -</u>	<u>\$ 14,000</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>
Capital Outlay						
6572	New Water Meters	\$ -	\$ 56,708	\$ -	\$ -	\$ -
65xx	Low Water Dam	\$ -	\$ -	\$ -	\$ -	\$ 500,000
6590	Bar Screen Replacement Project		\$ -	\$ -	\$ 249,490	\$ -
6591	Rebuild East/West Primary Drive		\$ -	\$ 45,000	\$ 45,000	\$ 45,000
6592	Rehab Controls for Lift Stations		\$ -	\$ 25,000	\$ 22,275	\$ -
6593	Replace Bearings, Trick. Filters		\$ -	\$ 80,000	\$ 19,250	\$ -
6594	Raw Sludge Backup Pump		\$ -	\$ 30,000	\$ 33,000	\$ -
6595	Sludge Removal	\$ -	\$ -	\$ 80,000	\$ 135,000	\$ 135,000
	Subtotal	<u>\$ -</u>	<u>\$ 56,708</u>	<u>\$ 260,000</u>	<u>\$ 504,015</u>	<u>\$ 680,000</u>
Transfers						
6939	Transfer to Bank of NY Mellon	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Total Expenditures	<u>\$ -</u>	<u>\$ 70,708</u>	<u>\$ 260,000</u>	<u>\$ 509,015</u>	<u>\$ 680,000</u>
	Net Income/(Loss)	<u>\$ 650</u>	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DISCONNECT NOTICE FOR NON-PAYMENT

The City of Guthrie
UTILITIES DEPARTMENT
101 North 2nd Street – 282-0492
(8:00 a.m. to 5:00 p.m.)

Adra Paine
1523 W Logan Ave
Guthrie, OK 73044

Service Address: **1523 W Logan Ave**
Meter ID: 76997378:R
Account No.: 02-022120-010

Our service representative terminated your water/garbage service today, September 24, 2015, at 1523 W Logan Ave for the following reason(s):

Delinquent Unpaid Bill:	\$86.53
Additional Deposit:	\$ 25.00
Service Fee:	\$ 25.00
No Service Contract	
Insufficient Check	
Insufficient Check Fee: (Payment must be made by Cashier's Check, Money Order, or Cash)	
* Total Amount Due:	<u>\$136.53</u>

PAID
SEP 30 2015
CITY OF GUTHRIE

Total amount due must be paid in full before service will be restored.

If a request is made to have service reconnected after 5:00 p.m., the following charges will be applied to the total amount due:

*** Amount Due plus \$50.00 (after 5:00 p.m.)**

(Please call the Guthrie Police Department at 282-3535 if you would like your service reconnected after 5:00 p.m.)

If service is disconnected, it is unlawful for service to be restored by anyone other than a City of Guthrie Utility Representative.

Disconnect:

Date: 9/24/15
Reading: 00813.68
Rep. Initials: DC JS

Reconnect:

Date: 9/30/15
Reading: 0082040.29
Turn On: ✓
Unlock: _____

CITY OF GUTHRIE - (405) 282-0492

SERVICE ORDER

SERVICE ORDER #	SERVICE TECHNICIAN	DATE	SERVICE TYPE
12975	Carlton House	10/5/2015	Meter Problem/Change
SERVICE ADDRESS		REQUESTED BY	CONTACT NUMBER
215 S Cedar St, Guthrie, OK 73044		Crystal Brown	405-696-8496
ACCOUNT NUMBER	SERVICE TYPE	METER ID	PREVIOUS READING
11-111691-013	Water	76996079:R	155493
CUSTOMER		CUSTOMER ADDRESS	
Crystal Brown		215 S Cedar St, Guthrie, OK 73044	

PROBLEM

ADDITIONAL INFORMATION

Carlton,
Please check this meter. No readings since 9/29/15.
Thank you,
Lyla

RESOLUTION

Current Reading?	
New Meter ID?	
New Reading?	
Number of Dials and Meter Size?	
Signature, date, time:	