

# Town of Langston and Langston Public Works Authority

## Combined Budget

Fiscal 2020

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State Auditor  
and Inspector

*Logan*



*Home of the Indian Meridian Monument*

*Sheila Stevenson, Mayor  
Magnus Scott, Trustee  
Linda Williams, Trustee  
Raymond Johnson, Clerk-Treasurer*

June 13, 2019

Ms. Cindy Byrd, CPA  
Oklahoma State Auditor and Inspector  
Oklahoma State Capitol Room 123  
2300 North Lincoln Blvd.  
Oklahoma City, OK 73105

Dear Ms. Byrd,

Presented herewith is the 2019-2020 Fiscal Year Budget for the Town of Langston City.

Thank you for your service to the citizens of Oklahoma.

Sincerely,

Sheila Stevenson, Mayor  
Chairman, Board of Trustees  
Town of Langston City  
Langston Public Works Authority

SS:rj

**TOWN OF LANGSTON CITY, OKLAHOMA**

**RESOLUTION # 06-13-2019-2020 Budget**

**A RESOLUTION OF THE GOVERNING BODY FOR THE TOWN OF LANGSTON CITY AND THE LANGSTON PUBLIC WORKS AUTHORITY EXPRESSING THE INTENT OF THE TOWN OF LANGSTON CITY AND THE LANGSTON PUBLIC WORKS AUTHORITY TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND TO BEGIN APPLICATION OF THE ACT EFFECTIVE WITH THE BUDGET FOR THE FISCAL YEAR 2019-2020.**

WHEREAS, The Town of Langston City and the Langston Public Works Authority maintains compliance with the Oklahoma Municipal Budget Act, Title 11 O.S. Section 17-201; and

WHEREAS, The Mayor, Trustees and the Town Clerk-Treasurer for the Town of Langston City, Oklahoma, has therefore called for the preparation of a budget with projected revenues and expenditures for all funds of the Town of Langston City and the Langston Public Works Authority for the 2019-2020 Fiscal Year; and

WHEREAS, The Mayor, the Trustees and the Town Clerk-Treasurer have submitted said proposed Fiscal Year 2019-2020 Annual Budget for the Town of Langston City and the Langston Public Works Authority; and

WHEREAS, The Trustees have specifically conducted a Public Hearing in open session at a Special Meeting of the Board of Trustees on June 6, 2019; and


WHEREAS, The Trustees have determined it to be in the best interest of the Town of Langston City and the Langston Public Works Authority to adopt the proposed budget for the 2019-2020 Fiscal Year as discussed;

**NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE TOWN OF LANGSTON CITY, OKLAHOMA AND THE LANGSTON PUBLIC WORKS AUTHORITY THAT THE PROPOSED 2019-2020 FISCAL YEAR BUDGET BE ADOPTED;**

Adopted on the 13th day of June, 2019, by the Mayor and the Board of Trustees for the Town of Langston City and the Langston Public Works Authority.

  
Sheila Stevenson, Mayor

ATTEST:

  
Raymond Johnson, Town Clerk-Treasurer

**Town of Langston and Langston Public Works Authority  
Combined Budget for the year ending June 30, 2020  
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Town of Langston - Langston Public Works Authority  
Summary Combined Budget  
Fiscal 2020

				General fund	Police fund	Fire fund	LPWA	Parks/Recreation	Total
				Fiscal year	Fiscal year	Fiscal year	Fiscal year	Fiscal year	All activities
				Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Fiscal year
									Budget 2020
Revenue									
	Taxes			131,460	0	0	0	54,500	185,960
	Fines and Forfeitures			0	210,000	0	0	0	210,000
	Other Revenue			3,500	0	5,000	0	0	8,500
	Water and sewer services			0	0	0	511,960	0	511,960
	Special purpose grants revenue			0	0	0	0	0	0
	Special purpose grants expense			0	0	0	0	0	0
Total Revenue				134,960	210,000	5,000	511,960	54,500	916,420
Expense and use of cash									
	Payroll related expenses			41,411	132,918	0	118,504	53,796	346,629
	Expenses			85,450	96,130	12,140	273,580	14,500	481,800
	Interest (income) expense			(12)	251	0	48,958	0	49,197
	Shared costs transfers			(47,970)	21,000	0	26,970	0	0
	Capital expenditures			0	0	0	0	0	0
	Required reserve additions						14,760		14,760
	Required reserve expenditures						(25,000)		(25,000)
	Retirement of debt			0	6,432	0	22,562	0	28,994
Total expense and use of cash				78,879	256,731	12,140	480,334	68,296	896,380
Increase (decrease) in net assets				56,081	(46,731)	(7,140)	31,626	(13,796)	20,040



Town of Langston - Langston Public Works Authority

Detailed Combined Budget

Fiscal 2020

	General fund	Police fund	Fire fund	LPWA	Parks/Recreation	Total		
	Fiscal year	Fiscal year	Fiscal year	Fiscal year	Fiscal year	All activities		
	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Fiscal year		
	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020		
<b>Revenue</b>								
City Sales Tax	90,000		0			90,000		
Cigarette Tax	1,460					1,460		
Use Tax	31,000					31,000		
City gas tax	2,000					2,000		
Franchise Tax	0				52,000	52,000		
Property tax	7,000					7,000		
Permits and Licenses	0				2,500	2,500		
Fines and Forfeitures	0	210,000				210,000		
Contributions	0					0		
Other Revenue	3,500	0	5,000	0	0	8,500		
Water and sewer services	0			511,960		511,960		
Grant Contributions						0		
Maintenance				0		0		
Special purpose grants revenue						0		
Special purpose grants expense						0		
<b>Total Revenue</b>	<b>134,960</b>	<b>210,000</b>	<b>5,000</b>	<b>511,960</b>	<b>54,500</b>	<b>916,420</b>		
<b>Expense</b>								
Payroll related expenses								
Wages	12,833	118,199	0	105,442	47,750	284,224		
Payroll taxes	1,064	9,991	0	8,844	4,136	24,035		
Payroll related benefits	513	4,728	0	4,218	1,910	11,369		
	14,411	132,918	0	118,504	53,796	319,629		
Workman's compen. insur. and oth	27,000	0	0	0	0	27,000		
<b>Total payroll related expenses</b>	<b>41,411</b>	<b>132,918</b>	<b>0</b>	<b>118,504</b>	<b>53,796</b>	<b>346,629</b>		
Expenses								
Advertising	400	50	0	100	0	550		
Bank fees	120	7,100	0	5,200	0	12,420		
Contributions	0	0	0	0	0	0		
Dues and subscription	400	2,500	1,300	0	0	4,200		
Events	2,500	0	0	0	0	2,500		
Fees	1,000	28,400	200	20,000	0	49,600		
Fuel	0	12,000	100	9,000	6,000	27,100		
Gifts and other	0	0	0	0	0	0		
Insurance - liability	25,000	0	750	0	0	25,750		
Maintenance and repairs								
Buildings	2,500	0	1,200	500	0	4,200		
Other	1,100	0	500	10,000	6,500	18,100		
Vehicles	750	7,000	1,500	1,000	0	10,250		
Information technology	500	0	0	1,000	0	1,500		
<b>Total maintenance and repairs</b>	<b>4,850</b>	<b>7,000</b>	<b>3,200</b>	<b>12,500</b>	<b>6,500</b>	<b>34,050</b>		

Town of Langston - Langston Public Works Authority

Detailed Combined Budget

Fiscal 2020

	General fund	Police fund	Fire fund	LPWA	Parks/Recreation	All activities		
	Fiscal year	Fiscal year	Fiscal year	Fiscal year	Fiscal year	Fiscal year		
	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020	Budget 2020		
Meetings	0	0	0	0	0	0		
Other	0	0	0	0	0	0		
Postage	400	400	0	1,500	0	2,300		
Printing	0	300	0	0	0	300		
Professional fees				0	0	0		
Accounting / auditing	6,880	6,880	0	6,880	0	20,640		
Contractual	0	7,200	0	79,000	0	86,200		
Honorariums	19,200	0	0	0	0	19,200		
Legal	2,400	4,800	0	4,800	0	12,000		
Other (prof)	1,000	1,000	0	10,000	0	12,000		
Total professional fees	29,480	19,880	0	100,680	0	150,040		
Contract labor	0	0	0	0	0	0		
Rent	0	0	0	0	0	0		
Supplies		0	0	0	0	0		
Office supplies	2,000	700	500	1,000	0	4,200		
Other supplies	1,000	4,500	1,500	15,000	500	22,500		
Supplies equipment	3,200	5,400	4,500	25,000	1,500	39,600		
Total supplies	6,200	10,600	6,500	41,000	2,000	66,300		
Taxes - other	0	0	90	0	0	90		
Telephone	10,200	3,500	0	1,000	0	14,700		
Training	600	1,200	0	400	0	2,200		
Travel						0		
Local travel	0	200	0	200	0	400		
Uniforms	0	3,000	0	0	0	3,000		
Trash contractor	4,300	0	0	60,000	0	64,300		
Water treatment	0	0			0	0		
Testing / consulting	0	0	0	16,000	0	16,000		
Chemicals / supplies	0	0	0	6,000	0	6,000		
Total water treatment	0	0	0	22,000	0	22,000		
Indian meridian	0	0	0	0	0	0		
Total expenses	85,450	96,130	12,140	273,580	14,500	481,800		267,460
Total payroll and expenses	126,861	229,048	12,140	392,084	68,296	828,429		
Total government activities	8,099	(19,048)	(7,140)	119,876	(13,796)	87,991		
Interest income (expense)	12	(251)	0	(48,958)	0	(49,197)		
Shared costs transfers	47,970	(21,000)		(26,970)		0		
						0		
Capital expenditures	0	0	0	0	0	0		
Required reserve additions	0		0	(14,760)	0	(14,760)		
Required reserve expenditures				25,000		25,000		(78,191)
Retirement of debt	0	(6,432)	0	(22,562)	0	(28,994)		
Increase (decrease) in net assets	56,081	(46,731)	(7,140)	31,626	(13,796)	20,040		



Town of Langston																		
Fiscal 2020 Budget																		
Employee / contractor census												Payroll related taxes		Benefits				
												Employer's (annual)		Employer's portion (annual)			Total	
Last Name	First Name	Title	Department	Status	Hrly/Mthly Rate	Hourly/ Salary	Monthly Hours	Monthly Gross	Annual 06/30/2018	Adjust	Adjusted annual 06/30/2019	Federal SSI & Med 7.85%	State emp tax 1%	Health Insur. 4%	Retirem ent	Total benefits	wages taxes benefits	
Brown	Charlotte	City Administrator	Split Gen. Pol. LP-33	Active	3,208.33	Salary	173	3,208.33	38,500.00		38,500.00	3,022.25	170.00	1,540.00		1,540.00	43,232.25	
TBA		Maintenance worker	Gen/Parks&rec	Active	12.50	Hourly	173	2,162.50	25,950.00		25,950.00	2,037.08	170.00	1,038.00		1,038.00	29,195.08	
TBA 4months Jun-Sep		TBA	Gen/Parks&rec	4 months	8.50	Hourly	130	1,105.00	4,420.00		4,420.00	346.97	44.20	176.80		176.80	4,987.97	
TBA 4months Jun-Sep		TBA	Gen/Parks&rec	4 months	8.50	Hourly	130	1,105.00	4,420.00		4,420.00	346.97	44.20	176.80		176.80	4,987.97	
Sullivan	Emmanual	Field technician	LPWA	Active	2,933.85	Salary	173	2,933.85	35,206.17		35,206.17	2,763.68	170.00	1,408.25		1,408.25	39,548.10	
Garrett	Lonzetta	Operator	LPWA	Active	2,500.00	Salary	173	2,500.00	30,000.00		30,000.00	2,355.00	170.00	1,200.00		1,200.00	33,725.00	
TBA		Operator	LPWA	Active	2,283.58	Salary	173	2,283.58	27,403.00		27,403.00	2,151.14	170.00	1,096.12		1,096.12	30,820.26	
TBA		Chief	Police	Active	3,000.00	Salary	173	3,000.00	36,000.00		36,000.00	2,826.00	170.00	1,440.00		1,440.00	40,436.00	
Atkinson	Rochelle	Court clerk	Police	Active	12.50	Hourly	173	2,162.50	25,950.00		25,950.00	2,037.08	170.00	1,038.00		1,038.00	29,195.08	
TBA		Officer	Police	Active	2,400.00	Salary	173	2,400.00	28,800.00		28,800.00	2,260.80	170.00	1,152.00		1,152.00	32,382.80	
TBA		Officer	Police	Active	12.00	Hourly	173	2,076.00	12,456.00		12,456.00	977.80	124.56	498.24		498.24	14,056.60	
TBA		Code enforcement	Police	Active	10.00	Hourly	36	360.00	2,160.00		2,160.00	169.56	21.60	86.40		86.40	2,437.56	
TBA		Maintenance worker	Gen/Parks&rec	Active	9.00	Hourly	120	1,080.00	12,960.00		12,960.00	1,017.36	129.60	518.40		518.40	14,625.36	
								26,376.76	284,225.17	-	284,225.17	22,311.68	1,724.16	11,369.01	-	11,369.01	319,630.01	
Outside contractors and honorariums																		
Stevenson	Shelia	Mayor	General		200.00			200.00	2,400.00		2,400.00						2,400.00	
Johnson	Raymond	Treasurer	General		1,000.00			1,000.00	12,000.00		12,000.00						12,000.00	
Williams	Linda	Council person	General		200.00			200.00	2,400.00		2,400.00						2,400.00	
Scott	Magnus	Council person	General		200.00			200.00	2,400.00		2,400.00						2,400.00	
Boyles	Michael	Technology	Split Gen. Pol. LP-33		250.00			250.00	3,000.00		3,000.00						3,000.00	
Poole	Ted	Legal	Split Gen 20%, Pol. I		1,000.00			1,000.00	12,000.00		12,000.00						12,000.00	
Russell	Casey	Annual audit	Split Gen. Pol. LP-33		500.00			500.00	6,000.00		6,000.00						6,000.00	
Cimarron Solutions		Accounting	Split Gen. Pol. LP-33		1,220.00			1,220.00	14,640.00		14,640.00						14,640.00	
Franks	William	Technical	LPWA		2,791.67			2,791.67	33,500.00		33,500.00						33,500.00	
JAJA Environmental		Technical	LPWA		1,895.83			1,895.83	22,750.00		22,750.00						22,750.00	
Hall	Earl	Technical	LPWA		1,895.83			1,895.83	22,750.00		22,750.00						22,750.00	
WPM design		Engineer	LPWA		750.00			750.00	9,000.00		9,000.00						9,000.00	
Kirk	Christina	Judge	Police		600.00			600.00	7,200.00		7,200.00						7,200.00	
								12,503.33	150,040.00	-	150,040.00						150,040.00	
Total employees and contractors								38,880.10	434,265.17	-	434,265.17	22,311.68	1,724.16	11,369.01	-	11,369.01	469,670.01	
Employee - by fund																		
		General						1,069.44	12,833.33	-	12,833.33	1,007.42	56.67	513.33		513.33	14,410.75	
		Parks & recreation						5,452.50	47,750.00	-	47,750.00	3,748.38	388.00	1,910.00	-	1,910.00	53,796.38	
		LPWA						8,786.88	105,442.50	-	105,442.50	8,277.24	566.67	4,217.70		4,217.70	118,504.11	
		Police						11,067.94	118,199.33	-	118,199.33	9,278.65	712.83	4,727.97	-	4,727.97	132,918.78	
								26,376.76	284,225.17	-	284,225.17	22,311.68	1,724.16	11,369.01		11,369.01	319,630.01	
Contractor - by fund																		
		General						2,456.67	29,479.99	-	29,479.99						29,479.99	
		Parks & recreation															-	
		LPWA						8,390.00	100,680.00	-	100,680.00						100,680.00	
		Police						1,656.67	19,880.00	-	19,880.00						19,880.00	
								12,503.33	150,039.99	-	150,039.99						150,039.99	
Total employees and contractors - by fund								-	-									
		General						3,526.11	42,313.32	-	42,313.33						43,890.74	
		Parks & recreation						5,452.50	47,750.00	-	47,750.00						53,796.38	
		LPWA						17,176.88	206,122.50	-	206,122.50						219,184.11	
		Police						12,724.61	138,079.33	-	138,079.33						152,798.78	
								38,880.10	434,265.16	-	434,265.16						469,670.00	



Town of Langston  
Budget preparation worksheet  
General Fund Fiscal 2020

			Results of	Results of	Results of	Estimated	Proposed	
			Operations	Operations	Operations	Operations	Budget	
			Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
			2017	2018	Jul 18 - Feb 19	2019	2020	
<b>Revenue</b>								
City Sales Tax			111,487	103,920	59,452	89,178	90,000	4.5%rate loss \$30K-LU bookstore
Cigarette Tax			1,374	1,201	551	827	1,460	
Use Tax			35,091	38,381	18,272	27,408	31,000	
City gas tax			2,013	3,380	280	420	2,000	
Franchise Tax						0		
Property tax			7,344	6,452	6,332	6,332	7,000	One annual payment December
Permits and Licenses				1,330		0		
Alcohol Tax						0		
Motor Vehicle Tax						0		
Fines and Forfeitures						0		
Contributions				2,075	970	1,455		
Other Revenue			4,813	27,548	2,576	3,864	3,500	Insurance received in 2018
Water and sewer services						0		
Special purpose grants revenue						0		
						0		
					0	0	0	
Grant Contributions					0	0		
<b>Total Revenue</b>			<b>162,122</b>	<b>184,287</b>	<b>88,433</b>	<b>129,484</b>	<b>134,960</b>	
<b>Expense</b>								
Payroll related expenses								
Wages						0	12,833	From employee census
Payroll taxes						0	1,064	From employee census
Payroll related benefits						0	513	From employee census
			14,149	17,854	12,784	19,176	14,411	
Workman's compensation insur			25,393	26,541	15,930	31,860	27,000	(5) payments of \$6,348 in 2017

Town of Langston  
Budget preparation worksheet  
General Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Payroll related expenses	39,542	44,395	28,714	51,036	41,411	
	Expenses						
	Advertising	1,487	26	616	924	400	
	Bank fees	75	80		0	120	
	Contributions		305		0	0	
	Dues and subscription	255	1,456	204	306	400	
	Events	4,332	5,137	1,951	2,927	2,500	No election in 2020
	Fees	4,293	1,389	61	92	1,000	Assoc. of Gvts., bonds,
	Fuel	3,551		2,684	4,026	0	
	Gifts and other				0	0	
	Insurance - liab&prop	26,814	20,725		0	25,000	
	Maintenance and repairs				0		
	Buildings	3,800	3,262	954	1,431	2,500	
	Other	1,743	179	1,032	1,548	1,100	
	Vehicles	1,091		694	1,041	750	no vehicles in general fund
	Information technology	2,048			0	500	Virus protection and internet connect
	Total maintenance and repa	8,682	3,441	2,680	4,020	4,850	
	Meetings	105			0		
	Other	1,771			0		
	Postage	374	625	92	138	400	
	Printing	69	946		0		in house
	Professional fees				0		
	Accounting / auditing	17,119	17,056	11,170	20,400	6,880	Budgeted/allocated in Empl./Contr.Census
	Contractual	9,052	5,141	5,000	7,500		Budgeted/allocated in Empl./Contr.Census
	Honorariums	9,600	10,800	9,200	13,800	19,200	Budgeted/allocated in Empl./Contr.Census
	Legal	27,345	6,000	5,400	8,100	2,400	Budgeted/allocated in Empl./Contr.Census
	Other (prof)	221	1,789	93	140	1,000	Budgeted/allocated in Empl./Contr.Census
	Total professional fees	63,337	40,786	30,863	49,940	29,480	
	Contract labor				0		



Town of Langston  
Budget preparation worksheet  
General Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Rent				0		
	Supplies				0		
	Office supplies	1,128	1,120	2,959	4,439	2,000	
	Other supplies	10,335	750	8,921	13,382	1,000	
	Supplies equipment	5,948	4,831	8,037	12,056	3,200	Dell equipment lease
	Total supplies	17,411	6,701	19,917	29,876	6,200	
	Taxes - other	0	0				
	Telephone	8,100	10,099	7,105	10,658	10,200	
	Training	415	602		0	600	
	Travel - local				0		
	Uniforms				0		
	Utilities	4,378	4,834	2,286	3,429	4,300	Oklahoma Natural Gas
	Water treatment				0		
	Testing / consulting						
	Chemicals / supplies						
	Total water treatment						
	Indian meridian						
	Total expenses	145,449	97,152	68,459	106,334	85,450	
	Total payroll and expenses	184,991	141,547	97,173	157,370	126,861	
	Total government activities	(22,869)	42,740	(8,740)	(27,886)	8,099	
	Interest income (expense)	4	12	10	13	12	
	Shared costs paid in general fund			27,992	41,988	47,970	
	Capital expenditures	(4,988)				0	
	Retirement of debt						
	Increase (decrease) in net assets	(27,853)	42,752	19,262	14,115	56,081	



Town of Langston - Langston Public Works Authority  
Budget preparation worksheet  
Parks and Recreation Fund Fiscal 2020

			Results of	Results of	Results of	Estimated	Proposed	
			Operations	Operations	Operations	Operations	Budget	
			Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
			2017	2018	Jul 18 - Feb 19	2019	2020	
<b>Revenue</b>								
City Sales Tax								
Cigarette Tax								
Use Tax								
City gas tax								
Franchise Tax			51,671	45,524	34,725	52,088	52,000	
Permits and Licenses					1,736	2,604	2,500	
Alcohol Tax								
Motor Vehicle Tax								
Fines and Forfeitures								
Contributions								
Other Revenue			4,504	3,819		0		
Water and sewer services								
Special purpose grants revenue								
			0	0	0	0	0	
<b>Total Revenue</b>			<b>56,175</b>	<b>49,343</b>	<b>36,461</b>	<b>54,692</b>	<b>54,500</b>	
<b>Expense</b>								
Payroll related expenses								
Wages						0	47,750	From employee census
Payroll taxes						0	4,136	From employee census
Payroll benefits						0	1,910	From employee census
			86,279	87,877	45,762	68,643	53,796	
Workman's compensation insur						0	0	budgeted in general fund
Payroll related expenses			86,279	87,877	45,762	68,643	53,796	

Town of Langston - Langston Public Works Authority  
Budget preparation worksheet  
Parks and Recreation Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Expenses						
	Advertising						
	Bank fees						
	Contributions						
	Dues and subscription	125			0		
	Events						
	Fees						
	Fuel	5,046	6,978	1,284	1,926	6,000	
	Gifts and other						
	Insurance - liability				0		
	Maintenance and repairs						
	Buildings						
	Other	4,149	6,160	6,231	9,347	6,500	
	Vehicles	1,998	3,567	239	359	0	
	Information technology						
	Total maintenance and repa	6,147	9,727	6,470	9,705	6,500	
	Meetings						
	Other	166					
	Postage						
	Printing						
	Professional fees						
	Accounting / auditing						
	Contractual	606					
	Honorariums						
	Legal						
	Other (prof)				0		
	Total professional fees	606	0	0	0	0	
	Contract labor						
	Rent	1,278	1,285	843	1,265	0	

Town of Langston - Langston Public Works Authority  
Budget preparation worksheet  
Parks and Recreation Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Supplies						
	Office supplies						
	Other supplies	932	1,034	190	285	500	
	Supplies equipment	1,356	1,251	120	180	1,500	
	Total supplies	2,288	2,285	310	465	2,000	
	Taxes - other						
	Telephone			0			
	Training						
	Travel - local			0	0		
	Uniforms						
	Utilities			0	0	0	
	Water treatment						
	Testing / consulting						
	Chemicals / supplies					0	
	Total water treatment						
	Total expenses	15,656	20,275	8,907	13,361	14,500	
	Total payroll and expenses	101,935	108,152	54,669	82,004	68,296	
	Total government activities	(45,760)	(58,809)	(18,208)	(27,312)	(13,796)	
	Interest income (expense)			0	0		
	Shared costs paid in general fund						
	Capital expenditures						
	Retirement of debt						
	Increase (decrease) in net assets	(45,760)	(58,809)	(18,208)	(27,312)	(13,796)	



Town of Langston  
Budget preparation worksheet  
Fire Fund Fiscal 2020

		Results of	Results of	Results of	Estimated	Proposed	
		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
<b>Revenue</b>							
City Sales Tax							
Cigarette Tax							
Use Tax							
City gas tax							
Franchise Tax							
Permits and Licenses							
Alcohol Tax							
Motor Vehicle Tax							
Fines and Forfeitures							
Special/contributions							
Other Revenue		12,184	36,201	2,253	2,253	5,000	
Water and sewer services							
Special purpose grants revenue							
		0	0	0	0	0	
<b>Total Revenue</b>		<b>12,184</b>	<b>36,201</b>	<b>2,253</b>	<b>2,253</b>	<b>5,000</b>	
<b>Expense</b>							
Payroll related expenses							
Wages					0	0	From employee census
Payroll taxes					0	0	From employee census
Payroll related benefits					0	0	From employee census
Workman's compensation insur							
Payroll related expenses		0	0	5,989	8,984	0	
<b>Expenses</b>							
Advertising							

Town of Langston  
Budget preparation worksheet  
Fire Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Bank fees				0	0	
	Contributions						
	Dues and subscription		54	1,005	1,508	1,300	Okla St FF Ass, \$56 per person (15), Chief Logan \$20 (3), Ntl Vol FF ass \$24 (15)
	Events					0	Juneteenth, Fire Prevention, various Parades, Touch the Truck
	Fees		384	60	90	200	CPR certification, Ffighter 1, EmerMedResp, ladder/vehicle cert
	Fuel	224	25	50	75	100	
	Gifts and other						
	Insurance - liability		592		582	750	the Burrows Agency
	Maintenance and repairs				0		
	Buildings			777	1,166	1,200	
	Other		1,597	300	450	500	
	Vehicles	5,067	3,007	460	690	1,500	
	Information technology						
	Total maintenance and repa	5,067	4,604	1,537	2,306	3,200	
	Meetings	400					
	Other		1,140				
	Postage						
	Printing						
	Professional fees						
	Accounting / auditing						
	Contractual		700				
	Honorariums						
	Legal						
	Other (prof)		3,823				
	Total professional fees	0	4,523	0	0	0	
	Contract labor	2,000	2,000				
	Rent			0			
	Supplies						

Town of Langston  
Budget preparation worksheet  
Fire Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Comments
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Office supplies				0	500	
	Other supplies	768	1,556	786	1,179	1,500	
	Supplies equipment	2,834	1,869	3,004	4,506	4,500	
	Total supplies	3,602	3,425	3,790	5,685	6,500	
	Taxes - other			110	165	90	
	Telephone		2,215				
	Training	771	3,703				
	Travel - local		2,342				
	Uniforms		40				
	Utilities			349	524		
	Water treatment						
	Testing / consulting						
	Chemicals / supplies						
	Total water treatment						
	Indian meridian						
	Total expenses	10,064	23,047	6,901	10,934	12,140	
	Total payroll and expenses	10,064	23,047	12,890	19,917	12,140	
	Total government activities	2,120	13,154	(10,637)	(17,664)	(7,140)	
	Interest income (expense)			0			
	Shared costs paid in general fund						
	Capital expenditures						
	Retirement of debt						
	Increase (decrease) in net assets	2,120	13,154	(10,637)	(17,664)	(7,140)	



## Town of Langston

## Budget preparation worksheet

## Police Fund Fiscal 2020

[illegible]

Town of Langston  
Budget preparation worksheet  
Police Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Expenses						
	Advertising	25			0	50	
	Bank fees	5,832	7,099	4,963	7,445	7,100	
	Contributions				0		
	Dues and subscription	150	1,565	2,340	3,510	2,500	Ok Code enfor., Adv Computer,
	Events				0		
	Fees	12,116	17,314	15,709	23,563	28,400	Based on fine revenue - CLEET, OSBI, ticket support online service \$600 (1420)
	Fuel	7,364	8,836	7,969	11,954	12,000	
	Gifts and other				0		
	Insurance - liability				0	0	budgeted in general fund
	Maintenance and repairs				0		
	Buildings	399	229		0		
	Other	1,282			0		
	Vehicles	5,112	3,176	6,752	10,128	7,000	
	Information technology				0		
	Total maintenance and repa	6,793	3,405	6,752	10,128	7,000	
	Meetings		255				
	Other	235	339	230	345		
	Postage		147	200	300	400	
	Printing	94	45		0	300	Commission cards, business cards
	Professional fees				0		
	Accounting / auditing	464	531	420	630	6,880	Budgeted/allocated in Empl./Contr.Census
	Contractual	7,200	11,260	5,544	8,316	7,200	Budgeted/allocated in Empl./Contr.Census
	Honorariums						Budgeted/allocated in Empl./Contr.Census
	Legal	2,079				4,800	Budgeted/allocated in Empl./Contr.Census
	Other (prof)	1,700	1,750		0	1,000	Budgeted/allocated in Empl./Contr.Census
	Total professional fees	11,443	13,541	5,964	8,946	19,880	
	Contract labor						



Town of Langston  
Budget preparation worksheet  
Police Fund Fiscal 2020

		Operations	Operations	Operations	Operations	Budget	
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	
		2017	2018	Jul 18 - Feb 19	2019	2020	
	Rent	302	2,478	1,095	1,643		moved to Supplies - equip
	Supplies						
	Office supplies	184	1,105	7	11	700	
	Other supplies	8,937	10,955	2,646	3,969	4,500	
	Supplies equipment	3,320	1,248	1,409	2,114	5,400	Applied Concepts - \$200 monthly
	Total supplies	12,441	13,308	4,062	6,093	10,600	
	Taxes - other	45	45		0	0	
	Telephone	3,003	2,404	2,253	3,380	3,500	Verizon wireless only with hot spot
	Training	2,174	1,617	1,200	1,800	1,200	
	Travel - local & out of town	643	190		0	200	
	Uniforms	218	827	2,058	3,087	3,000	
	Utilities						
	Water treatment						
	Testing / consulting						
	Chemicals / supplies						
	Total water treatment						
	Indian meridian	0	0				
	Total expenses	62,878	73,415	54,795	82,192	96,130	
	Total payroll and expenses	172,421	195,585	150,572	82,192	229,048	
	Total government activities	40,878	30,596	16,601	155,967	(19,048)	
	Interest income (expense)	(444)	(492)	(421)	(632)	(251)	Police vehicle PAY OFF in fiscal 2019??
	Shared costs paid in general fund		(27,415)	(13,447)	(20,171)	(21,000)	
	Capital expenditures	(31,782)	(5,634)				
	Required reserve	(511)					
	Retirement of debt			(5,149)		(6,432)	Police vehicle PAY OFF in fiscal 2019??
	Increase (decrease) in net assets	8,141	(2,945)	(2,416)	135,165	(46,731)	



Town of Langston  
Budget preparation worksheet  
LPWA Fiscal 2020

	Operations	Operations	Operations	Operations	Water budget	Trash budget	Wastewater budget	Total LPWA budget
	Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Fiscal year	Fiscal year	Fiscal year
	2017	2018	Jul 18 - Feb 19	2019	2020	2020	2020	2020
<b>Revenue</b>								
City Sales Tax								
Cigarette Tax								
Use Tax								
City gas tax								
Franchise Tax								
Permits and Licenses								
Alcohol Tax								
Motor Vehicle Tax								
Fines and Forfeitures								
Contributions								
Other Revenue			88	117				0
Water and sewer services	508,360	484,739	328,889	493,334	208,586	67,265	236,109	511,960
Maintenance				0				0
Special purpose grants revenue								
	0	0	0	0	0	0	0	0
Grant Contributions	0	0	0	0	0	0	0	0
<b>Total Revenue</b>	<b>508,360</b>	<b>484,739</b>	<b>328,977</b>	<b>493,451</b>	<b>208,586</b>	<b>67,265</b>	<b>236,109</b>	<b>511,960</b>
<b>Expense</b>								
Payroll related expenses								
Allocation percent					63.000%	3.000%	34.000%	
Wages				0	66,429	3,163	35,850	105,442
Payroll taxes				0	5,572	265	3,007	8,844
Payroll related benefits				0	2,657	127	1,434	4,218
Subtotal	74,728	114,176	81,930	122,895	74,658	3,555	40,291	118,504
Workman's compensation insure				0	0	0	0	0
Payroll related expenses	74,728	114,176	81,930	122,895	74,658	3,555	40,291	118,504
<b>Expenses</b>								
Advertising	401			0	66	0	34	100
Bank fees	3,663	4,936	3,394	5,091	2,600	0	2,600	5,200
Contributions								0
Dues and subscription								
Events	192			0				
Fees	24,281	10,438	14,738	22,107	10,000	0	10,000	20,000
Fuel	825	4,820	3,859	5,789	4,500	0	4,500	9,000
Gifts and other								0
Insurance - liability				0	0	0	0	0

Town of Langston  
Budget preparation worksheet  
LPWA Fiscal 2020

		Operations	Operations	Operations	Operations	Water budget	Trash budget	Wastewater budget	Total LPWA budget
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Fiscal year	Fiscal year	Fiscal year
		2017	2018	Jul 18 - Feb 19	2019	2020	2020	2020	2020
	Maintenance and repairs								0
	Buildings	8,388	491	4,432	6,648	250		250	500
	Other	24,331	13,626	5,248	7,872	5,000	0	5,000	10,000
	Vehicles	2,349	1,698	109	164	500	0	500	1,000
	Information technology		775		0	500	0	500	1,000
	Total maintenance and repa	35,068	16,590	9,789	14,684	6,250	0	6,250	12,500
	Meetings	0							
	Other	0	280						
	Postage	1,359	1,369	2,640	3,960	750	0	750	1,500
	Printing		75		0				
	Professional fees				0				
	Accounting / auditing	464	3,456	3,420	5,130	3,440		3,440	6,880
	Contractual	83,781	87,308	60,217	90,326	49,770	2,370	26,860	79,000
	Honorariums				0				0
	Legal	11,826	9,915	2,125	3,188	3,024	144	1,632	4,800
	Other (prof)	7,059	700		0	6,300	300	3,400	10,000
	Total professional fees	103,130	101,379	65,762	98,643	62,534	2,814	35,332	100,680
	Contract labor				0				0
	Rent	9,145							
	Supplies								
	Office supplies	1,333	803	556	834	350	0	650	1,000
	Other supplies	8,562	15,188	8,984	13,476	7,500	0	7,500	15,000
	Special maintenance equ	3,064	35,925	15,304	22,956	12,500	0	12,500	25,000
	Total supplies	12,959	51,916	24,844	37,266	20,350	0	20,650	41,000
	Taxes - other	0							
	Telephone	240	986	716	1,074	500	0	500	1,000
	Training	30	315		0	200	0	200	400
	Travel - local	450			0	100	0	100	200
	Uniforms				0				0
	Trash contractor	50,311	53,907	38,057	57,086	0	60,000	0	60,000
	Water treatment				0				
	Testing / consulting	12,806	12,842	11,564	17,346	8,000	0	8,000	16,000
	Chemicals / supplies	9,441	2,878	2,822	4,233	3,000	0	3,000	6,000
	Total water treatment	22,247	15,720	14,386	21,579	11,000	0	11,000	22,000
	Indian meridian	0	0						
	Total expenses	264,301	262,731	178,185	267,278	118,850	62,814	91,916	273,580
	Total payroll and expenses	339,029	376,907	260,115	390,173	193,508	66,369	132,207	392,084
	Total government activities	169,331	107,832	68,862	103,278	15,078	896	103,902	119,876
	Interest income (expense)	(51,616)	(50,769)	(33,356)	(49,882)			(48,958)	(48,958)

Town of Langston  
Budget preparation worksheet  
LPWA Fiscal 2020

		Operations	Operations	Operations	Operations	Water budget	Trash budget	Wastewater budget	Total LPWA budget
		Fiscal year	Fiscal year	8 months	12 months	Fiscal year	Fiscal year	Fiscal year	Fiscal year
		2017	2018	Jul 18 - Feb 19	2019	2020	2020	2020	2020
	Shared costs paid in general fund		(28,089)	(14,545)	(21,818)	(13,485)	0	(13,485)	(26,970)
	Capital expenditures						0		
	Required reserve additions		(14,760)	(9,840)	(14,760)			(14,760)	(14,760)
	Required reserve expenditures					12,500		12,500	25,000
	Retirement of debt	(19,901)	(20,751)	(14,324)	(21,638)			(22,562)	(22,562)
	Increase (decrease) in net assets	97,814	(6,537)	(3,203)	(4,819)	14,093	896	16,637	31,626