CITY OF FAIRVIEW, OKLAHOMA

Fiscal Year 2016/2017 Annual Budget Amendments 4th Quarter

DATE June 16, 2017

RE 2016/2017 Budget Amendments: 4th Quarter

The following budget amendments are presented to the Commission for approval in accordance with the Oklahoma Municipal Budget Act. The proposed budget amendments include the following highlights:

General Fund: No net impact to Net Assets

Increase in revenues of \$135,300

Increase in Sales Tax of \$35,000

Increase in Gas & Motor Vehicle tax of \$27,000

Increase in Police Fines & Forfeitures of \$34,500

Increase in Donations of \$25,000 related to the Walking Trail

Increase in Grants of \$30,300 for Healthy Cities grant.

Increase in expenses of \$35,300

Police -\$89,500 in changes in personnel and related expenses

Street - Overall increase of \$25,000, mainly due to capital outlay of \$15,000 for the purchase of a bucket truck

Parks - Increase of \$9,000, mainly due to Materials & Supplies in excess of budget

General Government - Overall decrease of (\$115,275), mainly due to decreased Personal Services of (\$85,000) for excess positions budgeted and not filled, along with a decrease in Other Services & Charges of (\$27,000), partially offset by capital outlay of \$6,725 for the purchase of a wood chipper (\$4,725) and a used van (\$2,000)

Library - Overall increase of \$18,125, mainly due to Materials & Supplies and Other Services & Charges in excess of budget

Fire - Overall increase of \$16,500, mainly due to Materials & Supplies in excess of budget Event Center - Overall increase of \$25,500, mainly due to Personal Services not initially included in the budget

Code Enforcement - Overall reduction of (\$19,000), mainly due to Personal Services related to a part-time employee that was not employed for the full year

Decrease in Transfers In of (\$100,000)

Fairview Utility Authority: Net impact \$60,000 increase in Net Assets

Decrease in revenues of (\$235,500)

Decrease in Water revenue of (\$255,000)

Increase in Grant Income of \$20,000 for the receipt of the CUP Program award

Decrease in expenses of (\$195,500)

Electric - increase in expenses of \$23,000, mainly due to an increase in cost of electricity of \$85,000, partially offset by a decrease in Personal Services of (\$40,000) due to reallocation of employees among other departments

Water - decrease of (\$75,000) due to overall reduction in spending throughout the department Sanitation - decrease of (\$22,500) mainly related to a reduction in Materials & Supplies Sewer - decrease of (\$102,500) related to a reduction in Materials & Supplies and Other

Services & Charges General Operations - increase of \$30,000 mainly related to Personal Services expenses allocated from other departments

Golf Course - decrease of (\$55,000) in Personal Services and (\$25,000) in Materials & Supplies Decrease in Transfers Out of (\$100,000)

Economic Development Authority: Net impact \$50,000 increase in Net Assets

Increase in revenues of \$50,000 related to Hotel/Motel Tax receipts

Airport Trust Authority: No net impact to Net Assets

Increase in revenues of \$234,232 due to FAA and OAC grants Increase in expenses of \$234,232 related to Airport improvement projects

Capital Improvement Fund: Net impact \$35,000 increase in Net Assets

Increase in Sales Tax of \$35,000

2008 Revenue Bond Fund: Net impact \$32,500 increase in Net Assets

Increase in revenues of \$35,000 Increase in Sales Tax of \$35,000 Increase in expenses of \$2,500 related to Admin Fees on outstanding debt

Hospital Sales Tax Fund: Net impact \$35,000 increase in Net Assets

Increase in revenues of \$35,000 related to Sales Tax

The legal level of control for the City's 2016/2017 budget is established at the Department level. Additional detail is provided for analysis purposes only. If you have any questions, please contact Meredith Meacham Wilson, CPA.



Fairview FY17 Budget Amendments

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed. City of Fairview Fiscal Year 2016/2017. Annual Budget will be considered at a public hearing held June 7, 2016 at a special Council meeting. Copies of the proposed budget are available for review in the Office of the City Clerk, Sally Jantz, at Fairview City Hall.

Notice is hereby given that the City of Fairview 2016/2017 Annual Budget will be adopted during a special meeting of the City Council on June 7, 2016

CITY OF FARVIEW, OKLAHOMA BUDGET AMENDMENTS - 4TH QUARTER

6	E	EGINNING BALANCE Estimates)	R	EVENUES		EXPENSES	г	RANSFERS		let Change		ENDING BALANCE
GENERAL FUND	<u>s</u>	1,000,000	s	784,700	S	1,537 225	`	500,000	s	(252 525)	s	747,475
ENTERPRISE FUNDS Fairview Utility Authority Economic Development Authority: Real Estate Fairview Airport Authority Fairview Regional Medical Center Authority	s	1,275,930 90,000 7,500 182,810	S	4,585,669 94,834 252,332	×	3,760,136 56,500 252,332	`	(500-000) - - -	S	325,533 38,334 •	Š	1,601,463 128,334 7,500 182,816
TOTAL ENTERPRISE FUNDS	s	1,556,240	s	4,932,835	s	4,068,968	s	(500,000)	s	363,867	s	1,920,107
SPECIAL REVENUE FUNDS Cemetery Care Capital Improvement 2012 Sales Tax 2008 Bond Fund Fairview Municipal Hospital	s	20,000 860,524 75,600 182,000	s	900 423,155 389,348 389,748	s	5,506 558,798 302,680 347,500	×.		s	(4,600) (135,643) 87,348 42,248	s	15,400 724,878 162,348 224,248
TOTAL SPECIAL REVENUE FUNDS	s	1.137,521	\$	1,203,151	s	1,213,798	`		s	(10,647)	s	1,126,874
GRAND TOTAL ALL FUNDS		3,693,761	\$	6,920,686	ş	6,819,991	Ś		ş.	100,695	. s.	3,794,456

	Fi	approved iscal Year 016-2017		4Q roposed endments	F	Amended Budget 'iscal Year 2016-2017
REVENUE SUMMARY						
General Government						
Sales Tax - 1%	\$	354,348	\$	35,000	\$	389,348 *
Use Tax		85,595		(10.500)		75,095 *
Beverage Tax		56,044		5,000		61,044 *
Tobacco Tax		2,894		(2,000)		894 *
Gas & Motor Vehicle Tax		768		27,000		27.768 *
Franchise Fees		25,000		(12.000)		13,000
Oil & Gas Leases		25,000		(12.000)		13,000
Permits, Construction		1,500		-		1,500
Licenses, Dog		100		-		100
Licenses, Occupation		1,000		-		1,000
Public Safety						
Fines & Forfeitures		20,000		34,500		54,500
Police Reports		10,000		-		10,000
Court Costs - DUI		400		•		400
Animal Impounding		500		-		500
Court Admin Fees		=		-		-
Court Costs - City		5,750		-		5,750
Fire Dept Income		500		9,000		9,500
Culture, Parks, and Recreation						
Cemetery Fees		3,500		-		3,500
Rent, Conference Center		-		-		-
Event Center		20,000		-		20,000
Swimming Pool Fees		15,000		-		15,000
Library Fees		1,000		-		1,000
Library Copy Work		2,000		•		2,000
Donations		5,000		25,000		30,000
Leases		5,000		(5,000)		-
Miscellaneous Income						
Miscellaneous		7,500		-		7.500
Reimbursement - insurance		-		11,000		11,000
Hotel Motel Tax - in RE Fund		-		-		-
Investment Interest		1,000		-		1,000
Grant Income		-		30,300		30,300
Total General Fund Revenues	s	649,400	S	135.300	S	784,700

	Approved Fiscal Year 2016-2017	4Q Proposed Amendments	Amended Budget Fiscal Year 2016-2017
City Clerk (01)			
Personal Services	33,000	(2.500)	30,500
Materials and Supplies	900	•	900
Other Charges & Services	2,250	-	2,250
Capital Outlay	 .		<u> </u>
TOTAL CITY CLERK	36,150	(2.500)	33,650
Legal (03)			
Personal Services	8,400	1,500	9,900
Materials and Supplies	•	-	•
Other Charges & Services	450	-	450
Capital Outlay	-		
TOTAL LEGAL DEPARTMENT	8,850	1.500	10,350
Court (04)			
Personal Services	7,000	750	7,750
Materials and Supplies	225	-	225
Other Charges & Services	900	-	900
Capital Outlay		<u> </u>	
TOTAL COURT DEPT	8,125	750	8,875
Police Department (05)			
Personal Services	395,000	64,000	459,000
Materials and Supplies	15,000	3.500	18,500
Other Charges & Services	70,000	22,000	92,000
Capital Outlay	-		
TOTAL POLICE DEPARTMENT	480,000	89,500	569,500
Street (07)			
Personal Services	105,000	1,000	106,000
Materials and Supplies	22,500	12,500	35,000
Other Charges & Services	27,000	(3.500)	23,500
Capital Outlay		15,000	15,000
TOTAL STREET DEPARTMENT	154,500	25,000	179,500
Parks (10)			
Personal Services	74,000	•	74,000
Materials and Supplies	13,500	7,500	21,000
Other Charges & Services	18,000	1,500	19,500
Capital Outlay	•		
TOTAL PARKS DEPARTMENT	105,500	9,000	114,500
General Government (11)			
Personal Services	170,000	(85,000)	85,000
Materials and Supplies	22,500	(10,000)	12,500
Other Charges & Services	117,000	(27,000)	90,000
Capital Outlay	-	6.725	6,725
TOTAL GEN GOVT DEPT	309,500	(115.275)	194,225

_	Approved Fiscal Year 2016-2017	4Q Proposed Amendments	Amended Budget Fiscal Vear 2016-2017
Library (12)			
Personal Services	132,000	1,500	133,500
Materials and Supplies	12,000	9.125	21,125
Other Charges & Services	7,250	7.500	14,750
Capital Outlay	50,000	-	50,000
TOTAL LIBRARY DEPARTMENT	201,250	18.125	219,375
Cemetery (13)			
Personal Services	•	•	•
Materials and Supplies	•	100	100
Other Charges & Services	-	-	-
Capital Outlay	.	-	-
TOTAL CEMETERY DEPT	-	100	100
Senior Citizens (14)			
Personal Services	-	-	-
Materials and Supplies	-	-	-
Other Charges & Services	16,500	(6,000)	10,500
Capital Outlay	-	-	-
TOTAL SENIOR CITIZENS DEPT	16,500	(6,000)	10,500
Fire (15)			
Personal Services	85,500	(12,000)	73.500
Materials and Supplies	18,000	28,500	46,500
Other Charges & Services	27,000	-	27,000
Capital Outlay		-	
TOTAL FIRE DEPARTMENT	130,500	16,500	147,000
Emergency Management			
Personal Services	-	=	•
Materials and Supplies	2.250	(2.250)	-
Other Charges & Services	6,300	(6,300)	-
Capital Outlay	-	-	
TOTAL EMERGENCY MANAGEMENT	8,550	(8.550)	
Animal Control (16)			
Personal Services	-	-	-
Materials and Supplies	_	150	150
Other Charges & Services	-	500	500
Capital Outlay	-	•	-
TOTAL ANIMAL CONTROL	•	650	650
Event Center			
Personal Services		16,000	16,000
Materials and Supplies	5,000	1,500	6,500
Other Charges & Services	7,500	8,000	15,500
Capital Outlay	-	-	150,000
TOTAL EVENT CENTER	12,500	25,500	38,000

	ŀ	Approved Fiscal Year 2016-2017		4Q Proposed nendments	ı	Amended Budget Fiscal Year 2016-2017
Code Enforcement						
Personal Services		21,000		(11,000)		10,000
Materials and Supplies		-		-		-
Other Charges & Services		9,000		(8,000)		1,000
TOTAL CODE ENFORCEMENT		30,000		(19,000)		11,000
Total General Fund Expenses	\$	1.501.925	s	35,300	\$	1.537.225
OTHER INCOME/EXPENSE						
Transfer IN/(OUT)						
Fairview Utility Authority		600,000		(100,000)		500,000
Capital Improvement 2012		•		-		-
Real Estate		-		-		-
Other		-		-		-
TOTAL OTHER INCOME/EXPENSE		600,000		(100,000)		500,000
Net Change in Fund Balance	S	(252,525)	s	-	s	(252.525)
BEGINNING FUND BALANCE		1,000,000		<u>.</u>		1,000,000
ENDING FUND BALANCE	S	747,475	s	-	s	747,475

FAIRVIEW UTILITY AUTHORITY

	Approved Budget Fiscal Year 2016-2017			4Q roposed rendments	Amended Budget Fiscal Year 2016-2017		
REVENUE SUMMARY							
FUA Revenues							
Electric Sales	\$	3,264,004	S	-	S	3,264,004	
Rate increase 4%		-		-		-	
Security Lights		50		7,000		7,050	
Water, Metered Rate increase 3%		633,461		(255,000)		378,461	
Water, Unmetered		15,000				15,000	
Solid Waste Fees		468,094				468,094	
Rate increase 15%				-		400,074	
Storm water Drainage		45,000		(7,500)		37,500	
Sewer Fees		299,810				299,810	
Rate increase 12%						- '	
Electric Labor & Supplies		-		-			
Water Labor & Supplies		5,000		•		5,000	
Water Taps		2,500		-		2,500	
WISE Rebate Program		20,000		-		20,000	
Service Charges		500		•		500	
Insufficient Check Charges		200		-		200	
Penalty		000,00		•		60,000	
Electric Permits		50		•		50	
Miscellaneous		5,000		-		5,000	
Interest On Investments		2,000		•		2,000	
Meter Fund Interest Grant Revenues		500		20,000		500 20,000	
TOTAL REVENUE	\$	4,821,169	S	(235,500)	S	4,585,669	
EXPENDITURE SUMMARY							
Electric (30)		100 000		(10.000)		1.10.000	
Personal Services		180,000		(40,000)		140,000	
Materials & supplies		76,500		(7,000)		69,500	
Other charges & services		114,100		(15,000)		99,100	
Cost of Electricity		2,050,154		85,000		2,135,154	
Capital Outlay							
TOTAL ELECTRIC DEPT	S	2,420,754	\$	23,000	S	2.443,754	
Water (31)							
Personal Services		78,000		(15,000)		63,000	
Materials & supplies		71,500		(20,000)		51,500	
Other charges & services		72,000		(40,000)		32,000	
Capital Outlay				-		· .	
TOTAL WATER DEPARTMENT		221,500		(75,000)		146,500	
Administration (32)							
Personal Services		104,000		7,500		111,500	
Materials & supplies		2,025		7,1400		2,025	
•••				· to ove			
Other charges & services		15,750		(10,000)		5,750	
TOTAL ADMINISTRATIVE DEPT		121,775		(2,500)		119,275	

FAIRVIEW UTILITY AUTHORITY

	Approved Budget Fiscal Year 2016-2017	4Q Proposed Amendments	Amended Budget Fiscal Year 2016-2017
Clerical (33)			
Personal Services	99,000	6,500	105,500
Materials & supplies	3,600	•	3,600
Other charges & services	31,500		31,500
TOTAL CLERICAL DEPARTMENT	134,100	6,500	140,600
Sanitation (34)			
Personal Services	180,000	(10,000)	170,000
Materials & supplies	40,500	(25,000)	15,500
Other charges & services Capital Outlay	117,000	12,500	129,500
TOTAL SANITATION DEPT	227 500	(22,500)	315,000
TOTAL SANITATION DEPT	337,500	(22,500)	315,000
Sewer (35)	24.000		24
Personal Services	34,000	, es non ,	34,000
Materials & supplies Other charges & services	100,000 25,000	(85,000) (17,500)	15,000 7,500
OWRB Loan - 1992 (8/19)	40,407	(17,200)	40,407
OWRB Loan - 2010 (9/31)	121,600		121,600
Capital Outlay	•	•	
TOTAL SEWER DEPARTMENT	321,007	(102,500)	218,507
Economic Development (36)			
Personal Services	-	-	-
Materials & supplies	•	•	•
Other charges & services	•	2,500	2,500
Capital Outlay TOTAL ECONOMIC DEVELOPMENT	·	2,500	2,500
General Operations (37)			
Personal Services	209,000	37,500	246,500
Materials & supplies	25,000	(10,000)	15,000
Other charges & services	45,000	2,500	47,500
Capital Outlay			·
TOTAL GENERAL OPERATIONS	279,000	30,000	309,000
Golf Course (40) Personal Services	50,000	(30,000)	20,000
Materials & supplies	30,000	(25,000)	5,000
Other charges & services	40,000	-	40,000
Capital Outlay			-
TOTAL GOLF COURSE	120,000	(55,000)	65,000
Total Fairview Utility Authority Expenses	3,955,636	(195,500)	3,760,136
Other Income/(Expense)			
TRANSFERS In/(Out)			
General Fund	(600,000)	100,000	(500,000)
Other	,	100,000	
TOTAL TRANSFERS	(600,000)	100,000	(500,000)
Net Change in Fund Balance	S 265,533	S 60,000	S 325,533
BEGINNING FUND BALANCE	1,056,508	219,422	1,275,930
ENDING FUND BALANCE	\$ 1,322,041	S 279,422	S 1,601,463

FAIRVIEW UTILITY AUTHORITY

	Approved Budget Fiscal Year 2016-2017	4Q Proposed Amendments	Amended Budget Fiscal Year 2016-2017
Gross Profit By Department			
Electric			
Revenue	3,264,054	7,000	3,271,054
Expenses	2,420,754	23,000	2,443,754
GP.	843,300	(16,000)	827,300
GP%	25.84%	-228.57%	25.29%
Water			
Revenue	648,461	(255,000)	393,461
Expenses	221,500	(75,000)	146,500
GP	426,961	(180,000)	246,961
GP%	65.84%	70,59%	62,77%
Sewer			
Revenue	299,810	-	299,810
Expenses	321,007	(102,500)	218,507
GP	(21,197)	102,500	81,303
GP%	-7.07%	#DIV/0!	27.12%
Garbage			
Revenue	468,094	-	468,094
Expenses	337,500	(22,500)	315,000
GP	130,594	22,500	153,094
GP%	27.90%	#D[V/0!	32.71%
Gross Profit	S 1,379,658	S (71,000)	S 1,308,658

ECONOMIC DEVELOPMENT AUTHORITY: Real Estate

DEVENUE CUMMA DV		Approved Budget Fiscal Year 2016-2017		4Q Proposed Amendments		Amended Budget Fiscal Year 2016-2017	
REVENUE SUMMARY							
Economic Development Authority							
Property Sales	\$	-	S	•	\$	-	
Gloss Mountain		12,000		-		12.000	
Leases		-		-		-	
Hotel/motel tax		32.834		50,000		82.834 *	
Other income (farm, hotel tax)		-		-		-	
Interest		-		-		<u> </u>	
Total Economic Development Authority Revenues	S	44,834	S	50,000	S	94,834	
Economic Development Authority							
Personal Services		-				-	
Materials and Supplies		2,500		-		2.500	
Gloss Mountain		14,000				14,000	
Other charges and services		40,000		-		40,000	
Capital Outlay - Hotel Contract		-		-		-	
TOTAL ECONOMIC DEVELOPMENT AUTHORITY		56,500		-		56,500	
Transfer IN/(OUT)							
General Fund		•		-		-	
Net Change in Fund Balance	S	(11,666)	S	50,000	S	38,334	
BEGINNING FUND BALANCE		90,000		•		90,000	
ENDING FUND BALANCE	S	78,334	S	50,000	S	128,334	
* budgeted at 90%							

AIRPORT TRUST AUTHORITY

	Fi	pproved Budget scal Year 016-2017		4Q roposed tendments	Amended Budget Fiscal Year 2016-2017		
REVENUE SUMMARY Airport							
Hanger rent	\$	18,000	S	-	S	18,000	
Grant income		-		234,232		234,232	
Other income		100		-		100	
Total Airport Revenues	\$	18,100	S	234,232	S	252,332	
Airport							
Personal Services		-		-		-	
Materials and Supplies		600		-		600	
Other Charges & Services		17,500		(768)		16,732	
Capital Outlay		-		235,000		235,000	
Debt Service		-		-		-	
Transfer (in) out		-		<u>-</u>		-	
TOTAL AIRPORT		18,100		234.232		252,332	
Net Change in Fund Balance	\$	-	s	-	s	-	
BEGINNING FUND BALANCE		60,000		(52,500)		7,500	
ENDING FUND BALANCE	\$	60,000	\$	(52,500)	\$	7,500	

CAPITAL IMPROVEMENT FUND

	Fi	approved Budget iscal Year 016-2017		4Q roposed endments	Amended Budget Fiscal Year 2016-2017		
REVENUE SUMMARY							
Capital Improvement Fund	_						
Sales Tax	\$	354,348	\$	35,000	\$	389,348	
Tobacco Tax		3,809		-		3,809	
Grant Funding		-		29,598		29,598	
Interest		400				400	
Total Capital Improvement Revenues	\$	358,557	S	64,598	S	423,155	
Capital Improvement Fund Projects							
Capital Improvements - See Detail		529,200		29,598		558,798	
TOTAL CAPITAL IMPV	*****	529,200		29,598		558,798	
OTHER INCOME/EXPENSE							
Transfer IN/(OUT)							
Transfer In - Sales 35%		_		_		_	
Transfer In - Sales 65%		_		_		_	
Transfer to FUA for maintenance		_				_	
		-		-		-	
Transfer to General for building demo						.	
TOTAL OTHER INCOME/EXPENSE		•		-		-	
Net Change in Fund Balance	s	(170,643)	S	35,000	s	(135,643)	
BEGINNING FUND BALANCE		600,000		260,521		860,521	
BEGINNING FORD BREAKEL		000,000		±00,041		800,321	
ENDING FUND BALANCE	\$	429,357	S	295,521	\$	724,878	

2008 REVENUE BONDS

	Fi	pproved Budget scal Year 016-2017		4Q oposed endments	Amended Budget Fiscal Year 2016-2017		
REVENUE SUMMARY							
Sales $Tax = 1\%$ restricted for debt	\$	354,348	\$	35,000	_\$	389,348	
Total Revenues	\$	354,348	\$	35,000	S	389,348	
2008 Bond Payments							
Debt Service		299,500		2,500		302,000	
Capital Expenses per Ord 2008-1		<u>-</u>		-		-	
TOTAL 2008 BONDS	-	299,500		2,500		302,000	
Net Change in Fund Balance	\$	54,848	S	32,500	s	87,348	
BEGINNING FUND BALANCE	····	75,000		-		75,000	
ENDING FUND BALANCE	S	129,848	S	32,500	S	162,348	

FAIRVIEW MUNICIPAL HOSPITAL FUND

	Approved Budget Fiscal Year 2016-2017		4Q Proposed Amendments		Amended Budget Fiscal Year 2016-2017	
REVENUE SUMMARY					-	
Sales $Tax = 1\%$ restricted for debt	\$	354,348	S	35,000	\$	389,348
Other income		400		-		400
Total Revenues	\$	354,748	S	35,000	\$	389,748
Hospital Sales Tax						
Other Charges & Services		5,000		-		5,000
Debt Service		342,500		-		342,500
Capital Outlay		-		-		•
Transfer (in) out		-		-		-
TOTAL HOSPITAL SALES TAX		347,500		-		347,500
Net Change in Fund Balance	\$	7,248	s	35,000	s	42,248
BEGINNING FUND BALANCE		35,000		147.000		182,000
ENDING FUND BALANCE	\$	42,248	S	182,000	S	224,248