

**TOWN OF MANNSVILLE, OKLAHOMA**

**RESOLUTION NUMBER #** 13-06-18

A RESOLUTION APPROVING THE TOWN OF MANNSVILLE, OKLAHOMA'S  
BUDGET  
FOR THE FISCAL YEAR 2014-2015

**WHEREAS,** The Town of Mannsville has an audit and chooses the budget format of the Oklahoma Municipal Budget Act; and

**WHEREAS,** The Treasurer has prepared a budget consistent with this Act; and

**WHEREAS,** This budget has been formally presented to the Town of Mannsville Council members; and

**WHEREAS,** The Town of Mannsville Council Members have conducted a Public Hearing in compliance with Section 17-208 of that act;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL MEMBERS OF THE TOWN OF MANNSVILLE, OKLAHOMA**

**SECTION 1.** The Town Council does hereby adopt the FY 2014-15 Budget on the 18 day of June, 2014, as presented in the attached budget, with totals for individual functions as listed in the attached budget within each fund.

**SECTION 2.** The Treasurer is authorized to make departmental transfers of appropriations as needed with approval from the Town Council.

**SECTION 3.** This resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector and one copy submitted to the Clerk of this municipality.

Passed and Approved by the Town Council of the Town of Mannsville, Oklahoma  
this 18 day of June, 2014.

  
\_\_\_\_\_  
Mayor

ATTEST:  
  
\_\_\_\_\_  
Treasurer



*Johnston  
wmo pub*

**Town of Mannsville, Oklahoma**  
**Budget Message**  
**For the Year Ended June 30, 2014**

On the following pages is the budget document for the Town of Mannsville, Oklahoma for the fiscal year 2014-2015 as required by Oklahoma Statutes (O.S. Title 11, Secs. 17-201 through 17-216).

This document adequately provides the programs, services and capital expenditures determined to be necessary and beneficial by the Town Board, and it provides for certain amounts of fund balances to be retained which would be available for cases of public emergency or would be carried forward to the next fiscal year, if not used.

The document is prepared in a format to show the following information about the revenues, expenditures, and fund balances of each of the Town's operating funds:

- Actual Amounts for 2012-2013
- Budgeted Amounts for 2013-2014
- Actual Amounts through 4/30/2014
- Proposed Budget Amounts for 2014-2015

This format is designed so that members of the Board, staff and general public can readily see the past, present and expected future activities within each fund.

Under the budget process, the town board members and staff review a preliminary version of the budget document and will make any changes which the board and staff agree are appropriate and necessary. A recommended budget document containing those changes, will then be brought before the Town Board and a public hearing to enable the Board to receive additional information and feedback regarding the budget from the Town's citizens. After such hearing, further changes may be made to the budget before its final adoption by the Board prior to the beginning of the 2014-2015 fiscal year.

It is the intent and hope of the Board that this process will allow for diligent, timely and responsible preparation of a fiscal budget document which can best serve the needs of the Town of Mannsville and its citizens.

Sincerely,

Town Board  
Town of Mannsville, Oklahoma

TOWN OF MANNSVILLE, OKLAHOMA  
 2014-2015 BUDGET ADOPTED BY RESOLUTION \_\_\_\_\_

A public hearing for the purpose of discussing the proposed budget for the Town of Mannsville, Oklahoma for the fiscal year 2014-2015 will be held during the regular City Council meeting on June, 18, 2014. The public hearing will begin at 4:00 p.m. at the City Hall, located in Mannsville, Oklahoma.

	General Fund	MPWA
<b>REVENUES:</b>		
Franchise	\$ 13,300	\$ -
Miscellaneous	200	-
Other Income	535	11,000
Taxes	107,250	-
Use of Assets	905	-
Fire Department	13,000	-
Sewer	-	40,250
Trash	-	51,000
Water	-	128,200
REAP	-	-
Transfers TO	-	-
Transfers FROM	-	-
<b>Total Estimated Revenues</b>	<b>135,190</b>	<b>230,450</b>
Estimated Cash Carryover	99,000	15,000
<b>Total Available to Budget</b>	<b>\$ 234,190</b>	<b>\$ 245,450</b>
 <b>EXPENDITURES:</b>		
General Government	\$ 142,900	\$ 70,944
Volunteer Fire Department	54,190	-
Streets	15,700	-
Community Center	21,400	-
Sewer	-	28,589
Trash	-	50,000
Water	-	95,917
Transfers to Other Funds	-	-
<b>Total Estimated Expenditures</b>	<b>\$ 234,190</b>	<b>\$ 245,450</b>

TOWN OF MANNSVILLE, OKLAHOMA  
 2014-2015 BUDGET ADOPTED BY RESOLUTION \_\_\_\_\_

	General Fund	MPWA	Grant Fund	Other
<b>REVENUES:</b>				
Franchise	\$ 13,300	\$ -	\$ -	\$ -
Miscellaneous	200	-	-	-
Other Income	535	11,000	-	-
Taxes	107,250	-	-	-
Use of Assets	905	-	-	-
Fire Department	13,000	-	-	-
Sewer	-	40,250	-	-
Trash	-	51,000	-	-
Water	-	128,200	-	-
REAP	-	-	-	-
Transfers TO	-	-	-	-
Transfers FROM	-	-	-	-
<b>Total Estimated Revenues</b>	<u>135,190</u>	<u>230,450</u>	<u>-</u>	<u>-</u>
 Estimated Cash Carryover	 <u>99,000</u>	 <u>15,000</u>	 <u>-</u>	 <u>-</u>
 <b>Total Available to Budget</b>	 <u>\$ 234,190</u>	 <u>\$ 245,450</u>	 <u>\$ -</u>	 <u>\$ -</u>

<b>EXPENDITURES:</b>				
General Government	\$ 142,900	\$ 70,944	\$ -	\$ -
Volunteer Fire Department	54,190	-	-	-
Streets	15,700	-	-	-
Community Center	21,400	-	-	-
Sewer	-	28,589	-	-
Trash	-	50,000	-	-
Water	-	95,917	-	-
Transfers to Other Funds	-	-	-	-
<b>Total Estimated Expenditures</b>	<u>\$ 234,190</u>	<u>\$ 245,450</u>	<u>\$ -</u>	<u>\$ -</u>

TOWN OF MANNSVILLE, OKLAHOMA  
 2014-2015 BUDGET  
 GENERAL FUND CATEGORIZED BUDGET

	Actual 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>REVENUES:</b>					
Franchise	17,955	21,200	17,918	21,501	13,300
Miscellaneous	4,101	3,700	384	461	200
Fire Department	-	-	-	-	13,000
Other Income	673	700	224	269	535
Taxes	108,195	115,600	107,219	128,662	107,250
Use of Assets	12,232	14,400	12,917	15,501	905
Transfers TO	1,253	-	(10,783)	(12,940)	-
Transfers FROM	(729)	-	18,670	22,404	-
<b>Total Revenues</b>	<u>143,680</u>	<u>155,600</u>	<u>146,549</u>	<u>175,858</u>	<u>135,190</u>
Plus estimated cash carryover	-	30,300	-	-	99,000
<b>Total Budget Available</b>	<u>143,680</u>	<u>185,900</u>	<u>146,549</u>	<u>175,858</u>	<u>234,190</u>

TOWN OF MANNSVILLE, OKLAHOMA  
2014-2015 BUDGET  
GENERAL FUND CATEGORIZED BUDGET

	Actual 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>EXPENDITURES:</b>					
<b>General Government</b>					
<i>Personnel Services</i>	45,494	49,500	41,576	49,891	50,360
<i>Materials &amp; Supplies</i>	5,667	6,900	3,600	4,320	5,350
<i>Other Services &amp; Charges</i>	9,944	16,500	10,461	12,553	18,190
<i>Transfers</i>	(729)	-	3,271	3,925	-
<i>Capital Outlay</i>	1,030	26,500	8,293	9,952	69,000
<b>Total General Government</b>	<u>61,406</u>	<u>99,400</u>	<u>67,200</u>	<u>80,640</u>	<u>142,900</u>
<b>Volunteer Fire</b>					
<i>Personnel Services</i>	-	-	-	-	34,800
<i>Materials &amp; Supplies</i>	5,218	9,000	6,344	7,613	6,700
<i>Other Services &amp; Charges</i>	9,582	4,500	8,806	10,568	7,690
<i>Capital Outlay</i>	8,204	18,000	10,000	12,000	5,000
<b>Total Fire Department</b>	<u>23,004</u>	<u>31,500</u>	<u>25,151</u>	<u>30,181</u>	<u>54,190</u>
<b>Streets</b>					
<i>Materials &amp; Supplies</i>	13,834	13,900	17,156	20,588	15,700
<i>Other</i>	-	-	500	600	-
<b>Total Street Department</b>	<u>13,834</u>	<u>13,900</u>	<u>17,656</u>	<u>21,188</u>	<u>15,700</u>
<b>Cultural &amp; Recreational</b>					
<b>Community Center</b>					
<i>Materials &amp; Supplies</i>	3,597	6,600	5,226	6,271	8,200
<i>Other</i>	585	5,500	-	-	-
<i>Capital Outlay</i>	-	29,000	50	60	13,200
<b>Total Cultural &amp; Recreational</b>	<u>4,182</u>	<u>41,100</u>	<u>5,276</u>	<u>6,331</u>	<u>21,400</u>
<b>Total Expenditures</b>	<u>102,426</u>	<u>185,900</u>	<u>115,284</u>	<u>138,340</u>	<u>234,190</u>
<b>Budgeted Surplus (Defecit)</b>	<u>41,254</u>	<u>-</u>	<u>31,265</u>	<u>37,518</u>	<u>-</u>

TOWN OF MANNSVILLE  
GENERAL FUND  
2014-2015 DETAILED BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>REVENUES:</b>					
Sales Tax	78,539	84,500	83,821	100,585	84,000
Use Tax	3,512	3,500	3,226	3,872	3,250
Cigarette Tax	1,173	1,200	869	1,042	1,000
Alcohol Beverage	15,881	16,700	9,341	11,210	6,000
Motor Vehicle	9,090	9,700	8,342	10,010	9,000
Gasoline Excise	-	-	1,620	1,944	4,000
ONG Franchise	1,327	1,300	912	1,095	1,300
OGE Franchise	13,348	16,000	14,534	17,441	8,500
AT&T Franchise	433	500	674	809	1,500
Cable One Franchise	2,326	2,800	1,797	2,156	2,000
PRVR	522	600	-	-	-
Rentals	696	900	150	180	900
Royalties	11,360	13,500	12,746	15,295	-
Copies	4	-	90	108	10
Notary Fees	50	-	55	66	-
Fax	19	-	79	95	25
Use of Assets - Other	157	-	-	-	-
Reimbursements	-	3,500	-	-	-
Mobile Home Inspections	600	700	-	-	500
Interest	18	-	20	24	5
Fees by Terra Com	1	-	2	2	-
Fire Services Subscriptions	-	-	-	-	5,000
Fire Insurance Billings	-	-	-	-	8,000
Miscellaneous	4,101	200	384	461	200
Transfers To	1,253	-	(10,783)	(12,940)	-
Transfers From	(729)	-	18,670	22,404	-
<b>Total Revenues</b>	<b>143,680</b>	<b>155,600</b>	<b>146,549</b>	<b>175,858</b>	<b>135,190</b>
<b>Plus estimated cash carryover</b>	<b>-</b>	<b>30,300</b>	<b>-</b>	<b>-</b>	<b>99,000</b>
<b>Total Budget Available</b>	<b>143,680</b>	<b>185,900</b>	<b>146,549</b>	<b>175,858</b>	<b>234,190</b>

TOWN OF MANNSVILLE  
GENERAL FUND  
2014-2015 DETAILED BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
Repairs	519	-	245	294	1,000
Other	-	-	-	-	1,000
Supplies	783	4,800	2,634	3,161	3,000
Total Materials & Supplies	<u>3,597</u>	<u>6,600</u>	<u>5,226</u>	<u>6,271</u>	<u>8,200</u>
<i>Cultural &amp; Recreational - Other</i>	<u>585</u>	<u>5,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Outlay	<u>-</u>	<u>29,000</u>	<u>50</u>	<u>60</u>	<u>13,200</u>
Total Cultural & Recreational	<u>4,182</u>	<u>41,100</u>	<u>5,276</u>	<u>6,331</u>	<u>21,400</u>
Total Expenditures	<u>102,426</u>	<u>185,900</u>	<u>115,284</u>	<u>138,340</u>	<u>234,190</u>
Budgeted Surplus (Defecit)	<u>41,254</u>	<u>-</u>	<u>31,265</u>	<u>37,518</u>	<u>-</u>

MANNSVILLE PUBLIC WORKS AUTHORITY  
2014-2015 BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>REVENUES:</b>					
<i>Other income</i>					
Interest	16	-	13	16	-
Penalties	6,005	6,700	4,384	5,261	-
Reset Fee	553	500	1,980	2,376	-
Redeposits	118	100	387	465	-
Returned Checks	213	400	(429)	(515)	-
Miscellaneous	3,148	3,300	26,427	31,712	-
Other	141	-	-	-	-
Transfers from MPW Utility	-	-	(50,690)	(60,828)	-
<b>Total other income</b>	<b>10,194</b>	<b>11,000</b>	<b>(17,927)</b>	<b>(21,513)</b>	<b>11,000</b>
<i>Sewer</i>					
Sewer sales	35,543	37,200	38,563	46,275	-
Other	1,193	-	-	-	-
Sewer taps	250	300	-	-	-
<b>Total Sewer</b>	<b>36,986</b>	<b>37,500</b>	<b>38,563</b>	<b>46,275</b>	<b>40,250</b>
<i>Trash</i>					
Trash services	63,424	64,600	52,989	63,587	-
Other	483	-	-	-	-
<b>Total Trash</b>	<b>63,907</b>	<b>64,600</b>	<b>52,989</b>	<b>63,587</b>	<b>51,000</b>
<i>Water</i>					
New water meter deposits	-	135,800	-	-	-
Water sales	132,306	1,800	118,094	141,713	-
Water taps	2,000	-	(500)	(600)	-
Water / Tap materials reimbursed	979	-	-	-	-
Other	825	-	(50)	(60)	-
<b>Total Water</b>	<b>136,110</b>	<b>137,600</b>	<b>117,544</b>	<b>141,053</b>	<b>128,200</b>
<b>Total Revenues</b>	<b>247,197</b>	<b>250,700</b>	<b>191,169</b>	<b>229,403</b>	<b>230,450</b>
Plus estimated cash carryover	-	79,400	-	-	15,000
<b>Total Budget Available</b>	<b>247,197</b>	<b>330,100</b>	<b>191,169</b>	<b>229,403</b>	<b>245,450</b>

MANNSVILLE PUBLIC WORKS AUTHORITY  
2014-2015 BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>EXPENDITURES:</b>					
<i>General Government</i>					
<i>Personnel Services</i>					
Salaries	22,080	26,000	14,752	17,702	28,560
Matching	2,209	2,000	7,787	9,344	2,142
Retirement	185	780	-	-	2,142
Health Insurance	461	6,000	301	362	3,600
Unemployment	313	300	493	592	300
Other	4,908	5,000	3,629	4,355	-
<b>Total Personnel Services</b>	<b>30,156</b>	<b>40,080</b>	<b>26,962</b>	<b>32,355</b>	<b>36,744</b>
<i>Materials &amp; Supplies</i>					
Office	-	3,300	(20)	(24)	1,800
Postage	2,943	3,000	1,238	1,485	3,000
Publications	-	-	437	524	500
Supplies - Office	3,027	-	5,532	6,639	3,500
Other	272	300	381	458	-
<b>Total Materials &amp; Supplies</b>	<b>6,242</b>	<b>6,600</b>	<b>7,568</b>	<b>9,082</b>	<b>8,800</b>
<i>Other Services &amp; Charges</i>					
Contract labor	118	100	705	846	100
Insurance	5,898	3,400	7,437	8,924	10,000
Legal & Accounting	3,150	3,400	2,075	2,490	5,700
Deposit Refunds	-	-	-	-	-
Dues & Fees	2,531	3,000	1,983	2,380	3,000
Mileage	4,414	3,700	2,051	2,461	500
Utilities	268	300	249	298	4,500
Returned Checks	73	-	929	1,115	1,000
Other	-	-	192	230	600
Reconciliation discrepancies	(110)	-	415	498	-
Miscellaneous	3,023	2,800	600	720	-
<b>Total Services &amp; Charges</b>	<b>19,365</b>	<b>16,700</b>	<b>16,635</b>	<b>19,962</b>	<b>25,400</b>
<i>Capital Outlay</i>					
JD Tractor	-	3,300	-	-	-
Savings	1,600	1,900	2,400	2,880	-
Other	-	-	400	480	-
JD Brushhog	-	200	-	-	-
Office Computer	207	1,000	-	-	-
<b>Total Capital Outlay</b>	<b>1,807</b>	<b>6,400</b>	<b>2,800</b>	<b>3,360</b>	<b>-</b>
<i>Other</i>	-	-	-	-	-
<i>Payroll Expenses</i>	-	2,200	-	-	-
<b>Total General Government</b>	<b>57,570</b>	<b>71,980</b>	<b>53,966</b>	<b>64,759</b>	<b>70,944</b>

MANNSVILLE PUBLIC WORKS AUTHORITY  
2014-2015 BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>Sewer</b>					
<i>Materials &amp; Supplies</i>					
Fuel	1,651	1,600	3,152	3,783	4,000
Operating supplies	1,018	1,200	1,047	1,257	1,200
Repair & Supplies	175	200	4,278	5,134	3,000
Chemicals	452	-	314	377	-
Other	500	600	1,192	1,430	500
<b>Total Material &amp; Supplies</b>	<b>3,797</b>	<b>3,600</b>	<b>9,984</b>	<b>11,981</b>	<b>8,700</b>
<i>Other services &amp; charges</i>					
Contract labor	3,467	3,000	118	141	-
Insurance	-	-	-	-	-
Miscellaneous	3,027	3,100	9	11	1,000
Uniforms	32	-	200	240	600
Dues and Fees	-	-	697	836	600
Utilities	671	500	65	78	317
Other	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>7,196</b>	<b>6,600</b>	<b>1,089</b>	<b>1,307</b>	<b>2,517</b>
<i>Personnel</i>					
Health insurance	-	-	-	-	-
Salaries	1,341	18,720	11,444	13,732	14,976
Matching	187	1,400	858	1,030	1,123
Retirement	-	600	-	-	1,123
Unemployment	-	-	-	-	150
Other	-	-	-	-	-
<b>Total Personnel</b>	<b>1,528</b>	<b>20,720</b>	<b>12,302</b>	<b>14,762</b>	<b>17,372</b>
<i>Capital Outlay</i>					
Sewer Jetter	3,317	14,000	(8,571)	(10,285)	-
	3,317	14,000	(8,571)	(10,285)	-
<b>Total Sewer</b>	<b>15,838</b>	<b>44,920</b>	<b>14,803</b>	<b>17,764</b>	<b>28,589</b>
<i>Trash</i>					
Services	57,203	-	47,153	56,583	50,000
Other	-	-	(280)	(336)	-
<b>Total Trash</b>	<b>57,203</b>	<b>57,100</b>	<b>46,873</b>	<b>56,247</b>	<b>50,000</b>
<i>Water</i>					
<i>Capital outlay</i>					
MPWA Truck	-	14,000	-	-	-
Open Storage Facility	-	6,000	-	-	-
Other - Grant Match on Wells	-	25,000	1,418	1,702	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>45,000</b>	<b>1,418</b>	<b>1,702</b>	<b>-</b>
<i>Materials &amp; Supplies</i>					
Chemicals	3,226	3,300	1,785	2,142	3,300

MANNSVILLE PUBLIC WORKS AUTHORITY  
2014-2015 BUDGET

	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
Fuel	4,962	4,900	6,051	7,262	6,000
Operating supplies	23,676	20,900	15,964	19,157	16,600
Repair & Supplies	8,389	9,700	47,641	57,169	1,500
Testing fees	(450)	-	2,152	2,583	2,100
Other	779	900	6,235	7,482	500
<b>Total Materials &amp; Supplies</b>	<b>40,582</b>	<b>39,700</b>	<b>79,828</b>	<b>95,794</b>	<b>30,000</b>
<i>Other services &amp; charges</i>					
Contract labor	4,284	5,000	458	550	7,152
Insurance	-	-	-	-	-
Dues and Fees	2,687	-	2,314	2,777	450
Miscellaneous	17,736	16,600	10,154	12,185	4,000
Uniforms	96	-	150	180	600
Utilities	11,354	11,700	9,461	11,354	9,000
Water purchased	200	200	1,466	1,759	7,500
Other	-	1,600	1,393	1,672	1,000
<b>Total Services &amp; Charges</b>	<b>36,356</b>	<b>35,100</b>	<b>25,397</b>	<b>30,476</b>	<b>29,702</b>
<i>Personnel Services</i>					
Health insurance	-	6,000	-	-	-
Salaries	6,320	25,000	20,672	24,806	31,220
Medicare match	-	1,900	-	-	2,342
Unemployment	-	-	-	-	311
Retirement	-	-	-	-	2,342
Other	3,421	3,400	2,208	2,650	-
<b>Total Personnel</b>	<b>9,741</b>	<b>36,300</b>	<b>22,880</b>	<b>27,457</b>	<b>36,215</b>
<b>Total Water</b>	<b>86,680</b>	<b>156,100</b>	<b>129,523</b>	<b>155,428</b>	<b>95,917</b>
<b>Total Expenditures</b>	<b><u>217,290.73</u></b>	<b><u>330,100</u></b>	<b><u>245,165.16</u></b>	<b><u>294,198</u></b>	<b><u>245,450</u></b>
<b>Budgeted Surplus (Defecit)</b>	<b><u>29,905.78</u></b>	<b><u>-</u></b>	<b><u>(53,996.17)</u></b>	<b><u>(64,795)</u></b>	<b><u>-</u></b>

TOWN OF MANNSVILLE, OKLAHOMA  
2014-2015 BUDGET  
GRANT FUND

GRANT FUND	AUDITED 6/30/2013	BUDGET 2013-2014	ACTUAL 4/30/2014	PROJECTED 6/30/2014	BUDGET 2014-2015
<b>REVENUES:</b>					
FEMA	-	-	-	-	-
REAP	-	50,000	-	-	-
CDBG STREETS	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-
TRANSFER FR GF	-	25,000	-	-	-
<b>TOTAL REVENUES</b>	<u>-</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES:</b>					
FEMA	-	-	-	-	-
REAP	-	75,000	-	-	-
FIRE	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>-</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Budgeted Surplus (Defecit)</b>	-	-	-	-	-