



Town of Chouteau

P O Box 819

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Chouteau, Ok. 74337

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RECEIVED
JUN 25 2021
State Auditor
and Inspector

Mayes

Town of Chouteau

Resolution No. 2021-2

A Resolution for the Town of Chouteau, Oklahoma, Board of Trustees adopting the Operating Budget for the 2021-2022 Fiscal Year.

Whereas, the Board of Trustee for the Town of Chouteau has completed the process required by 11 O. S. § 10-201 et seq.; and

Whereas, agreement has been reached relative to the estimating revenue and necessary appropriations for the various accounts within funds for the 2021-2022 fiscal year; and

Whereas, the appropriations must be approved by resolution:

Now, therefore, be it resolved by the Chouteau Town Board of Trustees:

Section 1. That the 2021-2022 fiscal year operating budget be adopted in the amounts reflected in this resolution's attachment which list expenditures by departments and classifications as required by 11 O. S. § 10-201 et seq.

Section 2. That the resolution and a copy of the adopted budget must be transmitted to the Oklahoma State Auditor and Inspector's Office and a copy to be kept in the Town Office of this Municipality.

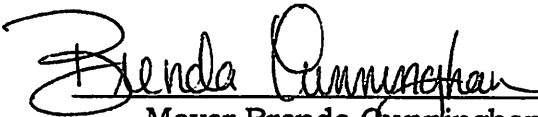
Passed and Approved by the Town Board of Trustees for Chouteau, Oklahoma this 14th day of June, 2021.



ATTEST:



Dawn Posey, Town Clerk



Mayor Brenda Cunningham

Town of Chouteau

RESOLUTION NO. 2021-1

A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF CHOUTEAU, OKLAHOMA, ADOPTING THE 2021-2022 FISCAL YEAR OPERATING BUDGET

WHEREAS, notice of the date, time and place of Public Hearing for Budget Summary was published in The Paper June, 14th, 2021.

WHEREAS, the Board of Trustee for the Town of Chouteau has completed the process required by [11 O.S. §17-209(A)] and

WHEREAS, agreement has been reached relative to the estimating revenue and necessary appropriations for the various accounts within funds for the 2021-2022 fiscal year; and

WHEREAS, the Appropriations must be approved by Resolution:

NOW, THEREFORE, BE IT RESOLVED BY THE CHOUTEAU TOWN BOARD OF TRUSTEES:

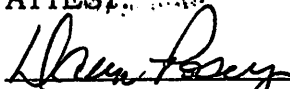
Section 1. That the 2021-2022 fiscal year operating budget be adopted in the amounts reflected in this resolution's attachment which list expenditures by departments and classifications as required by [11 O.S. §17-209(A)].

Section 2. That the Resolution and a copy of the Adopted Budget must be transmitted to the Oklahoma State Auditor [11 O.S. §17-209(B)] and a copy be kept in the Town Office of this Municipality.

Passed and Approved by the Town Board of Trustees for Chouteau, Oklahoma this 14th day of June, 2021.



ATTEST:


Dawn Posey, Town Clerk


Mayor Brenda Cunningham

Proof of Publication

Attach copy of ad here:

In the _____ Court of Mayes County, State of Oklahoma

Plaintiff Cause No. _____

vs.

Affidavit of Publication
Chout-Budset

Defendant

STATE OF OKLAHOMA
SS
COUNTY OF MAYES

Terry Aylward of lawful age, being duly sworn, upon oath states that he is the Publisher of Pryor Creek Publishing, Inc., a corporation, owner and publisher of The Paper, a weekly newspaper, printed in the English language; that said newspaper is printed and published in Mayes County, Oklahoma, and has a paid general subscription circulation therein; that said newspaper is admitted and delivered to the United States Mails within Mayes County, Oklahoma as second-class mail matter; that said newspaper has been published in said county continuously and uninterruptedly during a period of fifty-two (52) weeks consecutively, prior to the first publication of the notice or advertisement of which a copy is hereto attached.

Affiant states that said newspaper has completed with all the provisions of Section I of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, passed and approved April 13, 1943, and the amendments thereto, and has complied with all the laws of the State of Oklahoma necessary to authorize it to publish legal notices and legal advertisements.

The advertisement above referred to, a true and printed copy of which is hereto attached, was published in said newspaper on the following dates, to wit:

1st Insertion <u>6-14</u> , 20 <u>21</u>	6th Insertion _____, 20_____
2nd Insertion _____, 20_____	7th Insertion _____, 20_____
3rd Insertion _____, 20_____	8th Insertion _____, 20_____
4th Insertion _____, 20_____	9th Insertion _____, 20_____
5th Insertion _____, 20_____	Last Insertion _____, 20_____

Said notice was published in the regular edition of said newspaper and not in a supplement thereof.

Publication Fee \$ 90.00 _____
(Signature)

Subscribed and sworn to me before this 14 day of June A.D. 2021

My commission expires May 5, 2028 _____
(Seal) Notary Public



NOTICE OF PUBLIC HEARING

Town of Chouteau Board of Trustees will hold a public hearing following the PWA meeting at 6:30 P.M. on June 14th, 2021 at Chouteau Town Hall. Purpose of this hearing is to receive written and oral comments, to hold discussions, and to answer questions regarding the Town's proposed budget for Fiscal Year 2021-2022. The following is a summary of the proposed budget for Fiscal Year 2021-2022. The proposed budget in its entirety is available for inspection in the Town Office during working hours 8:00-4:00. The adopted budget will also be available for inspection.

TOWN OF CHOUTEAU BUDGET SUMMARY 2021-2022

FUND NAMES:	General	Streets	Cemetery	Police T&E	Sp. Fire	Cemetery Care	Court
Fund Balance June 30, 2021	\$1,400,000	\$ 170,000	\$28,000	\$50,000	\$45,000	\$14,000	\$ 14,000
Estimated Revenues	\$1,046,875	62,300	8,480	79,701	11,140	950	250,065
Total Revenues:	\$2,446,875	\$232,300	\$34,480	129,701	\$54,140	\$14,950	\$264,065
Expenditures:							
Personnel Services:	\$1,050,930						
Material & Supplies:	166,150	65,000				4,000	
Other Expenses:	257,208	20,000		31,000		5,000	263,000
Grants-Donations							
Capital Outlay:	111,000	5,000	5,000	24,000	25,000	5,000	
Total Expenditures:	\$1,585,268	90,000	5,000	55,000	25,000	14,000	263,000
Transfer to CPWA:	242,000						
Total:	\$1,827,268						
Fund Balance June 30, 2022	619,606	142,300	29,430	74,701	22,140	950	1,065

Proof of Publication

In the _____ Court of Mayes County, State of Oklahoma

Plaintiff Cause No. _____

vs.

Defendant Affidavit of Publication
Chouteau

(Published in The Paper, Pryor Creek Oklahoma, June 14, 2021)

A

PUBLIC NOTICE

All persons having an indebtedness claim against the Town of Chouteau Oklahoma, Mayes County, are hereby notified that all invoices and documentation pertaining to said purchase order or contract must be recorded in the office of the Encumbrance Clerk on or before September 30, 2021, covering all debts now unpaid and incurred during the period beginning on July 1, 2020 and ending on June 30, 2021, or said account shall be void and forever barred.

Joleen Williams
Encumbrance Office

STATE OF OKLAHOMA

SS

COUNTY OF MAYES

Terry Aylward of lawful age, being duly sworn, upon oath states that he is the Publisher of Pryor Creek Publishing, Inc., a corporation, owner and publisher of The Paper, a weekly newspaper, printed in the English language; that said newspaper is printed and published in Mayes County, Oklahoma, and has a paid general subscription circulation therein; that said newspaper is admitted and delivered to the United States Mails within Mayes County, Oklahoma as second-class mail matter; that said newspaper has been published in said county continuously and uninterruptedly during a period of fifty-two (52) weeks consecutively, prior to the first publication of the notice or advertisement of which a copy is hereto attached.

Affiant states that said newspaper has completed with all the provisions of Section I of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, passed and approved April 13, 1943, and the amendments thereto, and has complied with all the laws of the State of Oklahoma necessary to authorize it to publish legal notices and legal advertisements.

The advertisement above referred to, a true and printed copy of which is hereto attached, was published in said newspaper on the following dates, to wit:

1st Insertion *6-14*, 20*21* 6th Insertion _____, 20_____
2nd Insertion _____, 20_____
3rd Insertion _____, 20_____
4th Insertion _____, 20_____
5th Insertion _____, 20_____
7th Insertion _____, 20_____
8th Insertion _____, 20_____
9th Insertion _____, 20_____
Last Insertion _____, 20_____

Said notice was published in the regular edition of said newspaper and not in a supplement thereof.

Publication Fee \$ *15.15* _____
[Signature]
(Signature)

Subscribed and sworn to me before this *14* day of *June* A.D. 20*21*

My commission expires *May 5, 2022* - *Andrea Gaddy*
(Seal) Notary Public



NOTICE OF PUBLIC HEARING

Town of Chouteau Board of Trustees will hold a public hearing following the PWA meeting at 6:30 P.M. on June 14th, 2021 at Chouteau Town Hall. Purpose of this hearing is to receive written and oral comments, to hold discussions, and to answer questions regarding the Town's proposed budget for Fiscal Year 2021-2022. The following is a summary of the proposed budget for Fiscal Year 2021-2022. The proposed budget in its entirety is available for inspection in the Town Office during working hours 8:00-4:00. The adopted budget will also be available for inspection.

TOWN OF CHOUTEAU BUDGET SUMMARY 2021-2022

FUND NAMES:	General	Streets	Cemetery	Police T&E	Sp. Fire	Cemetery Care	Court
Fund Balance June 30, 2021	\$1,400,000	\$ 96,000	\$26,000	\$10,000	\$17,8210	\$14,000	\$ 14,000
Estimated Revenues	<u>\$1,046,875</u>	<u>62,300</u>	<u>8,480</u>	<u>79,701</u>	<u>11,140</u>	<u>950</u>	<u>250,065</u>
Total Aval Funds:	<u>\$2,446,875</u>	<u>\$98,300</u>	<u>\$34,480</u>	<u>\$89,701</u>	<u>\$28,961</u>	<u>\$14,950</u>	<u>\$264,065</u>
Expenditures:							
Personnel Services:	\$1,050,990						
Material & Supplies:	166,130	65,000				4,000	
Other Expenses:	257,208	20,000		31,000		5,000	263,000
Grants-Donations							
Capital Outlay:	<u>111,000</u>	<u>5,000</u>	<u>5,000</u>	<u>24,000</u>	<u>25,000</u>	<u>5,000</u>	
Total Expenditures:	\$1,585,268	90,000	5,000	55,000	25,000	14,000	263,000
<u>Transfer to CPWA:</u>	<u>242,000</u>						
Total:	\$1,827,268						
Fund Balance June 30, 2022	619,606	142,300	29,430	74,701	29,140	950	1,065

Revenue	2017-2018	2018-2019	2019-2020	2021-2022
	ACTUAL	ACTUAL	est revenue	est revenue
DOG POUND MISC	\$775.00	\$280.00	\$250.00	\$700.00
LIBRARY FEES	\$734.40	\$1,873.00	\$500.00	\$850.00
REIMBURSED SCHOOL WAGES	\$11,230.47	\$11,127.72	\$11,000.00	\$12,000.00
CD INTEREST				
COMMUNITY ROOM RENTAL	\$800.00	\$1,051.00	\$1,000.00	\$ -
MISC. REIMBURSEMENTS	\$523.84	\$1,471.56		
BANK STATEMENT INTEREST	\$1,608.15	\$2,631.64	\$2,600.00	\$2,400.00
HEALTH INS. REIMBURSEMENTS	\$14,353.50	\$13,213.38	\$14,000.00	\$12,000.00
FIRE RUNS	\$23,076.50	\$16,332.00	\$14,000.00	\$5,000.00
HOTEL-MOTEL TAX	\$811.12	\$1,052.36	\$1,000.00	\$800.00
MISC REVENUE	\$4,307.00	\$31,243.95		
PERMITS	\$4,285.65	\$5,801.35	\$5,000.00	\$6,000.00
LICENSE	\$2,315.00	\$3,140.00	\$2,600.00	\$3,000.00
OCCUPATIONAL LICENSE	\$320.00	\$6,425.00	\$6,500.00	\$6,500.00
COURT FINES	\$150,232.10	\$152,079.38	\$161,000.00	\$161,000.00
ALCOHOLIC BEVERAGE TAX	\$16,952.40	\$21,557.97	\$20,000.00	\$22,000.00
GRANTS	\$40,168.00	\$5,000.00		
CIGARETTE TAX	\$12,276.84	\$9,418.72	\$9,000.00	\$9,500.00
CITY SALES TAX	\$1,015,733.87	\$1,081,417.19	\$1,000,000.00	\$1,000,000.00
CITY USE TAX	\$372,662.33	\$207,357.14	\$72,000.00	\$72,000.00
FRANCHISE TAX	\$1,971.36	\$5,036.18	\$2,000.00	\$2,000.00
TOWER RENTAL	\$12,042.60	\$9,042.60	\$3,000.00	\$3,000.00
ATV-GOLF PERMIT FEES	\$60.00	\$190.00	\$130.00	\$ -
DONATIONS	\$23,764.83	\$8,471.00		
	Actual	Actual	Estimated	Estimated
Estimated Revenue	\$1,711,004.96	\$1,595,213.14	\$1,325,580.00	\$1,318,750.00
Cash Carry Over	\$692,858.37	\$500,000.00	\$750,000.00	\$1,400,000.00
Total Revenue	\$2,403,863.33	\$2,095,213.14	\$2,075,580.00	\$2,718,750.00
			minus 10%	\$271,875.00
Total Budget Revenue				\$2,446,875.00

			Proposed Budget	Budget
Building Dept /Code Enforc				
Personnel-2000	\$6,800.00	\$6,800.00	\$6,800.00	\$44,076.80
Other Outlay-5000	\$1,500.00	\$1,500.00	\$1,500.00	\$5,923.20
Sub-Total:	\$8,300.00	\$8,300.00	\$8,300.00	\$50,000.00
Civil Defense Department				
Other Outlay-5000	\$4,000.00	\$4,000.00	\$4,000.00	\$5,000.00
Sub-Total:	\$4,000.00	\$4,000.00	\$4,000.00	\$5,000.00
Court Department				
Personnel-2000	\$56,129.00	\$58,574.00	\$60,189.00	\$53,424.94
Materials & Supplies-3000	\$2,589.00	\$2,590.00	\$2,590.00	\$2,030.00
Capital Outlay-4000	\$250.00	\$250.00	\$250.00	\$ -
Other Outlay-5000	\$11,549.00	\$11,549.00	\$11,549.00	\$8,700.00
Sub-Total:	\$70,517.00	\$72,963.00	\$74,578.00	\$64,154.94
Sales Tax-PWA Transfers				
PWA Transfer-9000	\$250,000.00	\$250,000.00	\$250,000.00	\$242,000.00
Sub-Total:	\$250,000.00	\$250,000.00	\$250,000.00	\$242,000.00
General Fund Totals:				
			Proposed	Budgeted
Finance	\$275,300.00	\$283,100.00	\$270,600.00	\$302,315.00
Library	\$112,000.00	\$68,764.00	\$63,869.00	\$57,270.00
Police	\$591,183.00	\$662,995.00	\$701,032.00	\$723,493.67
Code	\$4,630.00	\$11,000.00	\$ -	\$ -
Dog Pound	\$6,760.00	\$8,506.00	\$8,506.00	\$8,600.00
Fire	\$360,806.00	\$420,930.00	\$456,385.00	\$339,435.00
Legal	\$25,000.00	\$26,000.00	\$26,000.00	\$25,000.00
Park	\$3,000.00	\$20,000.00	\$20,000.00	\$10,000.00
Building/Code	\$8,300.00	\$8,300.00	\$8,300.00	\$50,000.00
Civil Defense	\$4,000.00	\$4,000.00	\$4,000.00	\$5,000.00
Court	\$70,517.00	\$72,963.00	\$74,607.00	\$64,154.94
PWA Transfers	\$250,000.00	\$250,000.00	\$250,000.00	\$242,000.00
Proposed Budget Total:	\$1,711,496.00	\$1,836,558.00	\$1,883,299.00	\$1,827,268.61
Estimated Revenue				\$2,718,750
minus				\$271,875
Total Revenue				\$2,446,875

Total Budget (expenses)	(\$1,827,269)
Remaining Revenue	\$619,606
10% of Revenue held back	\$271,875.00
Remaining Revenue from Budget	\$619,606.39
Total Revenue Remaining	\$891,481.39

	2018-2019	2019-2020	Proposed Budget 2020-2021	Budget 2021-2022
Finance				
Personnel-2000	\$84,500.00	\$89,000.00	\$89,000.00	\$96,000.00
Material & Supplies-3000	\$86,500.00	\$87,500.00	\$87,500.00	\$107,500.00
Capital Outlay-4000	\$15,000.00	\$15,000.00	\$6,000.00	\$26,000.00
Other Outlay-5000	\$86,300.00	\$91,600.00	\$88,100.00	\$72,815.00
REAP Grant-7000		\$46,875.61		
Sub-Total:	\$272,300.00	\$329,975.61	\$270,600.00	\$302,315.00
Library				
Personnel-2000	\$32,000.00	\$36,000.00	\$36,000.00	\$34,620.00
Material & Supplies-3000	\$5,000.00	\$10,000.00	\$10,000.00	\$9,000.00
Capital Outlay-4000	\$64,000.00	\$5,000.00	\$3,000.00	\$5,000.00
Grants & Donations-7000	\$5,000.00	\$9,764.00	\$7,169.00	0
Other Outlay-5000	\$6,000.00	\$8,000.00	\$6,500.00	\$8,650.00
Sub-Total:	\$112,000.00	\$68,764.00	\$62,669.00	\$57,270.00
Police Department				
Personnel-2000	\$521,401.00	\$584,713.00	\$596,782.00	\$622,993.67
Materials & Supplies-3000	\$30,500.00	\$37,500.00	\$37,500.00	\$40,500.00
Capital Outlay-4000	\$3,000.00	\$4,889.00	\$56,000.00	\$20,000.00
Other Outlay-5000	\$39,282.00	\$40,782.00	\$66,750.00	\$40,000.00
Sub-Total:	\$594,183.00	\$667,884.00	\$757,032.00	\$723,493.67
Dog Pound				
Personnel-2000	\$3,260.00	\$5,006.00	\$5,006.00	\$5,000.00
Materials & Supplies-3000	\$ -	\$ -		\$100.00
Other Outlay 5000	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Sub-Total:	\$6,760.00	\$8,506.00	\$8,506.00	\$8,600.00
Fire Department				
Personnel-2000	\$231,933.00	\$256,828.00	\$262,805.00	\$194,815.00
Materials & Supplies-3000	\$9,000.00	\$6,500.00	\$6,500.00	\$7,000.00
Capital Outlay-4000	\$54,450.00	\$66,792.00	\$71,360.00	\$60,000.00
Other Outlay-5000	\$65,423.00	\$90,800.00	\$111,720.00	\$77,620.00
Sub-Total:	\$360,806.00	\$420,920.00	\$452,385.00	\$339,435.00
Legal Department				
Other Outlay-5000	\$25,000.00	\$26,000.00	\$26,000.00	\$25,000.00
Sub-Total:	\$25,000.00	\$26,000.00	\$26,000.00	\$25,000.00
Park Department				
Other Outlay-5000	\$3,000.00	\$20,000.00	\$20,000.00	\$10,000.00
Sub-Totals:	\$3,000.00	\$20,000.00	\$20,000.00	\$10,000.00

2021-2022 Estimated Revenue for Misc. Funds

Cemetery Care Fund	2020-2021	2021-2022
Sale of Cemetery Plots	\$ 350.00	\$ 500.00
Grave Open/Close	\$ 700.00	\$ 450.00
Cash Balance	\$ 13,312.63	\$ 14,000.00
Sub-Total	\$ 14,362.63	\$ 14,950.00

Street and Alley Fund	2020-2021	2021-2022
Bank Statements	\$ 260.00	\$ 450.00
OTC Gas Excise Tax	\$ 3,850.00	\$ 3,850.00
M C Clerk / Motor Tax	\$ 15,000.00	\$ 15,000.00
PSO / Franchise Tax	\$ 43,579.00	\$ 43,000.00
Tap Project Grant		
Cash Balance	\$ 75,000.00	\$ 170,000.00
Sub-Total	\$ 137,689.00	\$ 232,300.00

Cemetery Fund	2020-2021	2021-2022
Bank Statements	\$ 75.00	\$ 80.00
Cemetery Plots	\$ 2,500.00	\$ 4,400.00
Grave Open/Close	\$ 4,900.00	\$ 4,000.00
Cash Balance	\$ 28,000.00	\$ 26,000.00
Sub-Total	\$ 35,475.00	\$ 34,480.00

Police T & E Fund	2020-2021	2021-2022
Bank Statements	\$ 152.00	\$ 140.00
Hotel Tax	\$ 3,900.00	\$ 4,000.00
Court Fines	\$ 34,000.00	\$ 34,500.00
Vehicle Impound Fees	\$ 2,000.00	\$ 1,700.00
Insurance Reimbursement		\$ 39,361.00
Cash Balance	\$ 58,500.00	\$ 50,000.00
Sub-Total	\$ 98,552.00	\$ 129,701.00

Special Fire Fund	2020-2021	2021-2022
Bank Statements	\$ 110.00	\$ 140.00
Hotel Tax	\$ 3,900.00	\$ 4,000.00
Fire Dues	\$ 10,000.00	\$ 7,000.00
Cash Balance	\$ 31,600.00	\$ 43,000.00
Sub-Total	\$ 45,610.00	\$ 54,140.00

Municipal Court Fund	2020-2021	2021-2022
Bank Statements	\$ 65.00	\$ 65.00
Court Fines	\$ 270,000.00	\$ 250,000.00
Cash Balance	\$ 18,950.00	\$ 14,000.00
Sub-Total	\$ 289,015.00	\$ 264,065.00

2021-2022 Budget for Misc. Funds

18-Cemetery Care Fund	2020-2021	2021-2022
Capital Outlay	\$ 5,000.00	\$ 5,000.00

21-Street & Alley Fund	2020-2021	2021-2022
3000-Material & Supplies	\$ 65,000.00	\$ 65,000.00
4000-Capital Outlay	\$ 5,000.00	\$ 5,000.00
5000-Other Outlay	\$ 20,000.00	\$ 20,000.00
7000-Tap Project	\$ 25,000.00	\$ 72,620.00
Sub-Total	\$ 115,000.00	\$ 162,620.00

31-Cemetery Fund	2020-2021	2021-2022
3000-Material & Supplies	\$ 4,000.00	\$ 4,000.00
4000-Capital Outlay	\$ 5,000.00	\$ 5,000.00
5000-Other Outlay	\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 14,000.00	\$ 14,000.00

44-Police T&E Fund	2020-2021	2021-2022
4000-Capital	\$ 24,000.00	\$ 20,000.00
5000-Other Outlay	\$ 31,000.00	\$ 24,500.00
Sub-Total	\$ 55,000.00	\$ 44,500.00

81-Special Fire Fund	2020-2021	2021-2022
4000-Capital Outlay	\$ 25,000.00	\$ 25,000.00
5000-Other Outlay	\$ -	\$ -
Sub-Total	\$ 25,000.00	\$ 25,000.00

92-Municipal Court Fund	2020-2021	2021-2022
5000-Other Outlay	\$ 282,000.00	\$ 263,000.00

Personnel-2000	\$1,050,930.41
Material & Supplies-3000	\$166,130.00
Capital Outlay-4000	\$111,000.00
Other Outlay-5000	\$257,208.20
PWA transfers	\$242,000.00
	\$1,827,268.61