

McCLAIN COUNTY TREASURER

OCTOBER 31, 2008



STATUTORY REPORT



Oklahoma State Auditor
& Inspector

**TERESA JONES, COUNTY TREASURER
McCLAIN COUNTY, OKLAHOMA
TREASURER STATUTORY REPORT
OCTOBER 31, 2008**

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STATE AUDITOR AND INSPECTOR

STEVE BURRAGE, CPA
State Auditor

MICHELLE R. DAY, ESQ.
Chief Deputy



2300 N. Lincoln Boulevard State Capitol, Room 100 Oklahoma City, OK 73105-4801 Phone (405) 521-3495 Fax (405) 521-3426 www.sai.ok.gov

January 6, 2009

BOARD OF COUNTY COMMISSIONERS
McCLAIN COUNTY COURTHOUSE
PURCELL, OKLAHOMA 73080

Transmitted herewith is the McClain County Treasurer Statutory Report for October 31, 2008. The engagement was conducted in accordance with 74 O.S. § 212.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the course of our engagement.

The Office of the State Auditor and Inspector is committed to serve the public interest by providing independent oversight and to issue reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

A handwritten signature in blue ink that reads "Steve Burrage".

STEVE BURRAGE, CPA
STATE AUDITOR & INSPECTOR

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Teresa Jones, County Treasurer
McClain County Courthouse
Purcell, Oklahoma 73080

Dear Ms. Jones:

For the purpose of complying with 74 O.S. § 212, we have performed the following procedures for October 31, 2008:

- Review bank reconciliations, visually verify certificates of deposit, and confirm investments.
- Determine whether subsidiary records reconcile to the general ledger.
- Review pledged collateral securing deposits and invested funds.

All information included in the bank reconciliations, the investment ledger, the subsidiary ledgers, and the general ledger is the representation of the County Treasurer.

Our county treasurer statutory engagement was limited to the procedures performed above and was less in scope than an audit performed in accordance with generally accepted auditing standards. Accordingly, we do not express an opinion on any general-purpose financial statements of McClain County.

Based on the above reconciliations, visual verification, and confirmation procedures performed, the cash of the County is supported by bank records and is adequately secured to prevent loss in the event of a bank failure. With respect to accounting records and reconciliations thereof, our finding is presented in the accompanying schedule of findings and responses.

This report is intended for the information and use of the management of the County. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Sincerely,

A handwritten signature in blue ink that reads "Steve Burrage".

STEVE BURRAGE, CPA
STATE AUDITOR & INSPECTOR

November 25, 2008

**TERESA JONES, COUNTY TREASURER
McCLAIN COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND RESPONSES**

Finding 2009-1 – Investment Ledger

Criteria: Safeguarding controls are an aspect of internal control. Safeguarding controls relate to the prevention of errors and omissions. Failures to perform tasks that are part of internal controls, such as reconciling the investment ledger to the general ledger and bank statements, are deficiencies in internal controls.

Condition: It was noted that the County Treasurer's general ledger reflected an investment (M & M Lien Certificate of Deposit in the amount of \$1,718.75) that was cashed in on May 23, 2008; however, as of October 31, 2008, the investment or general ledger did not reflect that the investment had been liquidated.

Effect: This condition would result in the McClain County Treasurer's Office having overstated investment records.

Recommendation: OSAI recommends that the County Treasurer reconcile all investments monthly to the general ledger and bank statements.

Views of responsible officials and planned corrective actions: This omission was immediately corrected.



**OFFICE OF THE STATE AUDITOR AND INSPECTOR
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