

TOWN OF DOUGHERTY, OKLAHOMA
RESOLUTION NUMBER 001-06-18

A RESOLUTION APPROVING THE TOWN OF DOUGHERTY, OKLAHOMA'S
BUDGET FOR THE FISCAL YEAR 2018-2019

WHEREAS, The Town of Dougherty has chosen the budget format of the Oklahoma
Municipal Budget Act, and

WHEREAS, The Mayor has prepared a budget consistent with this Act: and

WHEREAS, The budget has been form formally presented to the Town of Dougherty Board of
Trustees; and

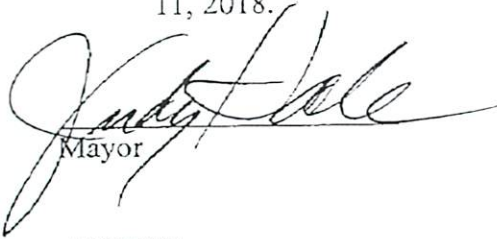
WHEREAS, The Town of Dougherty Board of Trustees have conducted a Public Hearing in
compliance with Section 17-208 of that Act;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD MEMBERS OF THE
TOWN OF DOUGHERTY, OKLAHOMA

SECTION 1. The Town Board of Trustees does hereby adopt the FY 2018-2019 Budget on the
June 11, 2018, as presented in the attached budget, with totals by department within each
fund.

SECTION 2. This resolution and a copy of the adopted budget will be transmitted to the
Oklahoma State Auditor and Inspector and one copy submitted to the Clerk/Treasurer of
this municipality.

Passed and Approved by the Board of Trustees of the Town of Dougherty, Oklahoma this June
11, 2018.


Mayor


ATTEST:


City Clerk

RECEIVED

JUN 22 2018

State Auditor
and Inspector



**TOWN OF DOUGHERTY
2018-2019 BUDGET**

BUDGET AS ADOPTED BY RESOLUTION NUMBER 001-06-18

	General Fund	Fire Fund	Public Works	Public Works Emergency
REVENUES:				
Taxes	11,000			
Street & Alley	1,900			
Franchise	6,300			
Grants		3,800		
Sewer Fees			21,600	
Garbage			25,080	
Water Fees			99,900	
Transfer Ins				6,000
Total Estimated Revenues	19,200	3,800	146,580	6,000
Estimated Cash Carryover	-	700	-	-
Total Available to Budget	19,200	4,500	146,580	6,000
EXPENDITURES:				
General Government	18,100			
Water			43,100	
Sewer			3,200	
Garbage			16,200	
Admin			64,730	
Fire	-	4,500	-	
Capital Outlay			-	3,000
Transfers Out		-	6,000	
Total Expenditures	18,100	4,500	133,230	3,000
Revenues over/under Expenditures	1,100	-	13,350	3,000

PROOF OF PUBLICATION

STATE OF OKLAHOMA }
 COUNTY OF MURRAY } §

AFFIDAVIT OF PUBLICATION

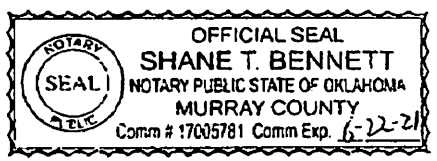
Alisha Thompson, of lawful age, being duly sworn and authorized says that she is publisher of The Davis News, a weekly newspaper printed in the City of Davis, Murray County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

JUNE 6, 2018
Alisha Thompson

Subscribed and sworn to before me this 6 day
 of June, 2018.

[Signature]



NOTICE OF PUBLIC HEARING				
A public hearing will be held on June 11, 2018 at 9:00 am at Town Hall, 14 N 1st Ave, Dougherty, Ok 73032, for interested citizens of Town of Dougherty. The following budget of revenues and expenditures are proposed for the Fiscal Year 2018-2019.				
	General Fund	Fire Fund	Public Works Operating	Public Works Emergency
REVENUES:				
Taxes	11,000			
Street & Alley	1,900			
Franchise	6,300			
Grants		2,300		
Miscellaneous				
Sewer Fees			21,600	
Garbage			25,000	
Water Fees			99,900	
Transfer Ins				6,000
Total Estimated Revenues	19,200	2,300	146,500	6,000
Estimated Cash Carryover	-	2,200	-	-
Total Available to Budget	19,200	4,500	146,500	6,000
EXPENDITURES:				
General Government	18,100			
Water			42,900	
Sewer			3,200	
Garbage			16,200	
Admin			64,900	
Fire		4,500		
Transfers Out			6,000	
Total Expenditures	18,100	4,500	133,200	-
Revenues over/under Expenditures	1,100	-	13,380	6,000

Town of Dougherty, Oklahoma
Budget Message
June 30, 2019

On the following pages is the budget document for the Town of Dougherty, Oklahoma for the fiscal year 2018-2019 as required by Oklahoma Statutes (O.S. Title 11, Secs. 17-201 through 17-216).

This document adequately provides the programs, services and capital expenditures determined to be necessary and beneficial by the Town Board of Trustees, and it provides for certain amounts of fund balances to be retained which would be available for cases of public emergency or would be carried forward to the next fiscal year, if not used.

The document is prepared in a format to show the following information about the revenues, expenditures, and fund balances of each of the Town's operating funds:

- Actual Amounts for June 30, 2017
- Budgeted Amounts for 2017-2018
- Actual Amounts through April 30, 2018
- Projected Amounts through June 30, 2018
- Proposed Budget Amounts for 2018-2019

This format is designed so that members of the board, staff and general public can readily see the past, present and expected future activities within each fund.

Highlights of the budget include:

Town

- Budgeted \$800 for the cleaning of ditches
- Increase in mowing expenditures of \$1,200

PWA

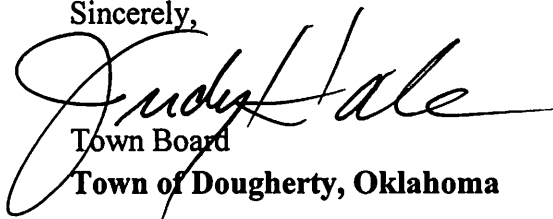
- During 17-18 the Town incurred a significant rate increase in water to address the Rural Water and Arbuckle Master Conservancy increased costs.
- Budgeted \$1,500 for plant repairs
- Budgeted \$1,500 for mower lease

- Budgeted \$500 per month to be transferred to an Improvement/Emergency Fund so funds are available instead of having to borrow monies from a bank. The Improvement/Emergency Funds 18-19 budget is \$3,000 to build a storage building.

Under the budget process, the mayor and consultants prepare a preliminary version of the budget document which is then published. A recommended budget document is then brought before the Town Board of Trustees and a public hearing to enable the Board to receive additional information and feedback regarding the budget from the Town's citizens. After such hearing, further changes may be made to the budget before its final adoption by the Board prior to the beginning of the 2018-2019 fiscal year.

It is the intent and hope of the board that this process will allow for diligent, timely and responsible preparation of a fiscal budget document, which can best serve the needs of the Town of Dougherty and its citizens.

Sincerely,



Town Board
Town of Dougherty, Oklahoma

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

<u>GENERAL FUND</u>	<u>AUP</u> <u>6/30/2017</u>	<u>BUDGET</u> <u>2017-2018</u>	<u>ACTUAL</u> <u>4/30/2018</u>	<u>Projected</u> <u>6/30/2018</u>	<u>BUDGET</u> <u>2018-2019</u>
REVENUES:					
Sales Tax	8,108	8,400	7,067	8,480	8,500
Use Tax	592	600	513	616	600
Alcohol Beverage Tax	1,774	1,800	1,510	1,812	1,800
Tobacco Tax	96	100	80	96	100
Ok Gas Excise tax	570	500	344	413	400
Ok Motor Vehicle Tax	1,503	1,500	1,239	1,487	1,500
Franchise Tax	4,769	5,700	5,240	6,288	6,300
Fundraiser for School	-	-	25	30	-
Miscellaneous	693	200	6	7	-
Transfers In	-	400	-	-	-
Total Revenues	18,105	19,200	16,024	19,229	19,200
Total Available to Budget	18,105	19,200	16,024	19,229	19,200

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

EXPENDITURES:

General Government:

Personnel Services

City Clerk Wages	2,400	2,400	2,000	2,400	2,400
Bonus	2,100	-	-	-	-
Matching FICA/MC	344	200	153	184	200

Total Personnel Services	4,844	2,600	2,153	2,584	2,600
---------------------------------	--------------	--------------	--------------	--------------	--------------

Materials & Supplies

Office Supplies	800	900	780	936	900
OGE Electric	4,849	4,900	4,050	4,860	4,900
Phone Service	771	900	1,244	1,493	1,500
Postage	403	500	120	144	100

Total Materials & Supplies	6,823	7,200	6,194	7,433	7,400
---------------------------------------	--------------	--------------	--------------	--------------	--------------

Other Charges & Services

AT&T Cell Phone	433	500	-	-	-
Fuel/Mileage for Bank Deposits	389	100	75	90	100
Contract Labor	415	400	-	-	-
Insurance Bonding	100	-	100	120	100
Insurance Worker's Comp	516	-	2,393	2,872	2,900
Accounting Fees	1,900	3,200	-	-	-
Dues and Membership	483	-	54	65	100
Mowing	1,500	1,200	2,000	2,400	2,400
Payroll Taxes Trust	-	-	-	-	-
Publications	60	100	158	190	200
School Repair	3	-	383	460	500
Trash -Town Hall	-	-	-	-	-
Trash- Clean Up Town	300	300	600	720	700
Truck Oil Change	-	-	-	-	-
Contingency	-	-	-	-	-
Fire Dept Utilities	-	500	-	-	-
Fire Dept Fuel	-	-	32	38	-
Misc Expenses	133	600	-	-	-
Payroll Expense	-	-	-	-	-
General Government	-	-	266	319	300
Transfer to PWA	-	-	-	-	-

Total Other Charges and Services	6,232	6,900	6,061	7,273	7,300
---	--------------	--------------	--------------	--------------	--------------

Capital Outlay

	-	2,500	-	-	800
--	---	-------	---	---	-----

Total General Government Expenditures	17,899	19,200	14,408	17,290	18,100
--	---------------	---------------	---------------	---------------	---------------

Revenues over/under Expenditures	206	-	1,616	1,939	1,100
----------------------------------	-----	---	-------	-------	-------

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

<u>FIRE FUND</u>	<u>AUP</u> <u>6/30/2017</u>	<u>BUDGET</u> <u>2017-2018</u>	<u>ACTUAL</u> <u>4/30/2018</u>	<u>Projected</u> <u>6/30/2018</u>	<u>BUDGET</u> <u>2018-2019</u>
<i>REVENUES:</i>					
Miscellaneous	-	-	-	-	-
Grants	3,817	2,000	1,922	3,722	3,800
Total Revenues	3,817	2,000	1,922	3,722	3,800
Plus Estimated Cash Carryover	-	-	-	900	700
Total Available to Budget	3,817	2,000	1,922	4,622	4,500
<i>EXPENDITURES:</i>					
Audit Fees	-	-	-	-	-
Auto Insurance	-	300	255	306	300
Electric Service	516	100	448	538	500
Fuel	-	-	16	19	-
Hydro Testing	-	-	37	44	-
Insurance	435	200	-	-	-
Pest Control	262	300	266	319	300
Propane	175	200	634	761	800
Repair & Maintenance Vehicle	457	-	1,560	1,872	1,900
Supplies	240	-	568	682	700
Telephone Service	71	100	-	-	-
Capital Outlay	-	-	-	-	-
Fire Expenditures	-	800	-	-	-
Total Expenditures	2,156	2,000	3,784	4,541	4,500
Revenues over/under Expenditures	1,661	-	(1,862)	81	-

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

DOUGHERTY PUBLIC WORKS AUTHORITY	AUP 6/30/2017	BUDGET 2017-2018	ACTUAL 4/30/2018	Projected 6/30/2018	BUDGET 2018-2019
REVENUES:					
Water	81,974	82,800	72,774	87,329	99,800
Sewer	18,481	18,300	15,293	18,352	21,600
Garbage	2,708	16,200	17,482	20,978	25,080
Penalties	-	-	102	122	100
Miscellaneous	-	-	-	-	-
Interest	-	-	1	1	-
Transfers In	-	-	1,890	2,268	-
Total Revenues	103,163	117,300	107,542	129,050	146,580
Total Available to Budget	103,163	117,300	107,542	129,050	146,580
EXPENDITURES:					
Admin					
<i>Personnel Services</i>					
Water Superintendent Salary	21,000	21,000	17,500	21,000	22,200
Secretary Wages	12,350	16,900	13,975	16,770	16,900
Vacation/Sick Buyback /Bonus	7,241	3,400	4,380	5,256	1,300
Retirement	-	6,500	5,865	7,038	7,000
State Unemployment	-	400	263	316	500
Payroll Fica/Medicare	4,001	3,200	3,219	3,863	3,630
Total Personnel Services	44,592	51,400	45,202	54,242	51,530
<i>Other Services</i>					
Accounting	4,022	2,800	5,300	6,360	8,000
Insurance	2,425	1,700	1,689	2,027	2,000
Legal	-	-	20	24	-
Membership fees	190	200	630	756	800
Postage	431	400	668	802	800
Telephone	990	800	311	373	400
Admin other	-	100	-	-	-
Office Supplies	1,106	200	359	431	400
Fire Dept Electric	-	100	-	-	100
Pest Control	131	200	-	-	200
Reimbursement for fuel	-	100	-	-	-
Town Hall - Electric	-	100	-	-	500
Town Hall-Maintenance	-	-	-	-	-
Total Other Services	9,295	6,700	8,977	10,772	13,200
Total Admin	53,887	58,100	54,179	65,015	64,730
Garbage					
Garbage Contracted Services	-	16,200	13,476	16,171	16,200
Total Garbage	-	16,200	13,476	16,171	16,200
Sewer					
Sewer	600	5,700	-	-	-
Sewer Contract Labor	800	-	-	-	-
Sewer Electric	2,980	-	2,215	2,658	2,700
Sewer Fees	326	-	330	396	400
Sewer Supplies	116	-	124	149	100

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

Trash & Junk	1,354	100	-	-	-
Total Sewer	6,176	5,800	2,669	3,203	3,200
Water					
Cell Phone	1,017	800	992	1,190	1,200
Contract Labor	7,014	5,400	4,340	5,208	5,200
Tax Expense	-	-	-	-	-
Water purchase	-	-	-	-	-
Arbuckle Master Conservancy	-	-	3,875	4,650	4,700
Rural Water Purchases	17,333	16,500	14,126	16,951	17,000
DEQ Lab Fees	1,055	-	660	792	800
Fuel	1,641	1,500	1,912	2,294	2,300
Truck Decals	-	300	-	-	-
Truck Maintenance	1,608	900	-	-	-
Vision Truck Lease	5,004	5,000	4,207	5,048	5,000
Meter Reading Payroll	60	100	360	432	400
Mileage Reimbursement	600	700	20	24	-
Mower Lease	-	-	-	-	1,500
Repair & Maintenance	1,660	-	-	-	1,500
Water Supplies	1,830	1,700	2,561	3,073	3,100
Utilities	130	-	-	-	-
Other	-	3,500	340	408	400
Total Water	38,952	36,400	33,393	40,072	43,100
Capital Outlay	886	-	-	1,000	-
	886	-	-	1,000	-
Transfers Out					
Transfers Out	-	800	-	-	6,000
	-	800	-	-	6,000
Total Expenditures	99,901	117,300	103,717	125,460	133,230
Revenues over/under Expenditures	3,262	-	3,825	3,590	13,350

**TOWN OF DOUGHERTY
2018-2019 ADOPTED BUDGET**

<u>DOUGHERTY PUBLIC WORKS AUTHORITY EMERGENCY FUND</u>	<u>AUP 6/30/2017</u>	<u>BUDGET 2017-2018</u>	<u>ACTUAL 4/30/2018</u>	<u>Projected 6/30/2018</u>	<u>BUDGET 2018-2019</u>
REVENUES:					
Transfers In	-	-	4,167	5,000	6,000
Total Revenues	-	-	4,167	5,000	6,000
Total Available to Budget	-	-	4,167	5,000	6,000
EXPENDITURES:					
Capital Outlay					
Capital Outlay Storage add on	0	0	0	1,400	3,000
Total Capital Outlay	0	0	0	1,400	3,000
Transfer Out	0	0	1,800	1,800	0
Total Expenditures	-	-	1,800	3,200	3,000

BUDGET AMENDMENT FORM

Type of Amendment:

2017-2018

Supplemental Appropriation X

Fund: **Town of Dougherty Fire Dept Fund**

Decrease Appropriation

Transfer of Appropriation

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
				Cash Carryforward	900.00
				Grants	1,800.00
					2,700.00
				Fire Expenditures	2,700.00
					2,700.00

Explanation: to supplementer budget for unbudgeted cash carryforward and expenditures during the fiscal year

Date Approved By Council 6/11/18

BUDGET AMENDMENT FORM

Type of Amendment:

Supplemental Appropriation X
 Decrease Appropriation
 Transfer of Appropriation

2017-2018

Fund: Town of Dougherty Grant Fund

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
				Cash Carryforward	10
					10
				Grant Expenditures	10
					10

Explanation: to budget for bank service charges on bank account

Date Approved By Council 6/11/2018

BUDGET AMENDMENT FORM

Type of Amendment:

Supplemental Appropriation x
 Decrease Appropriation
 Transfer of Appropriation

2017-2018

Fund: Town of Dougherty PWA

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
				Water Sales	4,400.00
				Garbage Sales	4,500.00
				Transfers In	1,800.00
					10,700.00
				Admin Expense	7,000.00
				Water Expense	3,700.00
					10,700.00

planation: to supplement unbudgeted revenues and expenditures during the fiscal year

Date Approved By Council 6/11/2018

BUDGET AMENDMENT FORM

Type of Amendment:

2017-2018

Supplemental Appropriation x
 Decrease Appropriation
 Transfer of Appropriation

Fund: **Town of Dougherty PWA Improvement/Emergen**

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
				Transfers In	4,100.00
					4,100.00
				Capital Outlay	1,400.00
				Transfers Out	1,800.00
					3,200.00

Explanation: *to supplementment budget for unbudgeted revenues and expenditures during the fiscal year*

Date Approved By Council 6/11/2018