

CITY OF MUSKOGEE

ANNUAL BUDGET PROPOSAL FISCAL YEAR 2015-2016

PRESENTED TO

Muskogee City Council

Mayor Bob Coburn
Deputy Mayor James Gulley
Marlon Coleman
Janey Cagle-Boydston
Dan Hall
Wayne Johnson
Lee Ann Langston
Derrick Reed
Ivory Vann

SUBMITTED BY

Howard W. Brown, Jr.
City Manager

CONTENTS

MESSAGE FROM MANAGER 1

ALL FUNDS 13

GENERAL FUND 19

OTHER FUNDS 93

TRUST FUNDS 135

CAPITAL OUTLAY DETAIL 139

GLOSSARY 151

CITY MANAGER BUDGET MESSAGE

Fiscal Year 2016

Honorable Mayor and Members of the City Council:

It is my pleasure and honor to present the City of Muskogee's recommended Operating Budget and Capital Improvement Program for Fiscal Year 2015-2016. As required by law, the budget presented is balanced with revenue and expenditures.

Budget Approach

In last fiscal year, the Mayor and City Council, along with City Staff worked together to prepare a 5-year strategic plan. The plan identifies three major goals: The strategies to accomplish these goals are as follows:

Enhance quality of life - Promote clean, safe, and desirable quality of life by redeveloping target areas.

- Demolish identified dilapidated structures
- Build, program, and manage the MLK Community Center
- Create Community Resource Officer (CRO) Program / Coupled with enhancement of Cleanup programs

Professionalism- Empower city's team to excel in professionalism, service delivery, communication, and conveyance of outstanding image and pride.

- Complete Organizational Structure and adopt the reorganization plan.
- Realign Compensation.
- Convey positive messages about educational opportunities.
- Enhance Customer Service.
- Conduct Office Space Assessment.
- Conduct a Resident Survey Satisfaction.
- Reinvigorate AIM.
- Reevaluate partnership with Chamber to ensure effectiveness.

Economic Development – Spur economic growth and business development to increase job opportunities, property values, housing market stimulus, and urban vitality.

- Focus Downtown Redevelopment, including the Depot District and Main Street.
- Support the new Retail Business Enterprise (RBE) Department.
- Execute the NW Urban Renewal Plan.
- Complete a Comprehensive 10-year infrastructure, building operating and maintenance assessment.
- Create an Airport Authority.
- Promote industrial land development for jobs creation to complement the Port of Muskogee and the Airport.
- Improve existing housing and stimulate new housing.
- Realize the Love-Hatbox Sports Complex Vision.

- Increase Community Festivals.
- Refurbish Honor Heights Park.

Since the adoption of the Strategic Plan, City Staff has been working diligently to carry out the strategies, objectives and goals set out by the City Council, and committed to track the strategic progress. On March 6, 2015, Staff and the Council met for a mid-year retreat to review the progress of the newly adopted plan and to realign strategies where required. We are confident that in this fiscal year, great strides will be made, and the strategies for 2015 will be completed.

The City, like all other municipalities in the state is heavily reliant on Sales and Use tax revenue for operations. New Retail sales and Use taxes are critical to moving the City programs forward to meet the strategic goals. We must continue our cautious and conservative budget strategy. This includes being cognizant of ongoing expenses or services that could present a burden and limit our flexibility in responding to difficult times ahead.

There are several funds totaling \$64,184,126 that are of critical importance to this budget:

- General Fund - \$33,254,692
- Special Revenue & Capital Projects Funds - \$23,363,944
- Enterprise Funds - \$1,710,790
- Internal Service Funds - \$5,554,700
- Sinking Fund - \$300,000

In addition to these funds, the following trust authority funds are also used:

- Muskogee Municipal Authority (Water and Sewer) Trust - \$12,819,280
- Muskogee Parking Authority Trust - \$155,000

Total Revenues

Estimating revenue for the upcoming fiscal year is a critical part of the budget process because appropriations are based on revenue projections. Several factors are considered to ensure accuracy in projections, to include the state of the economy, historical trends, population projections/growth, weather predictors and inflationary factors. With this information, the City can best determine the revenues available for allocation. The City should also utilize long-range financial planning to ensure long-term solvency.

For Fiscal Year 2015-2016, total resources meet total expenditure appropriations, with the general fund yielding a revenue projection of \$32,352,060.

General Fund

The General Fund is vital to the operation of the City. The fund is comprised of the most flexible revenue the City Council can allocate toward any project or need within the community. The 2015-206 Budget is consistent with our practice of ensuring that ongoing revenues and available surplus are greater than ongoing expenditures.

General Fund Revenues

The City's largest fund is the General Fund, representing approximately \$32 million of total revenues, which represents a 7.0% increase in revenue when compared to Fiscal Year 2014-2015 budget.

Budget Calendar

BUDGET CALENDAR		
DATE	DESCRIPTION	LOCATION
October 7 & 9, 2014	Quarterly Budget Update	City Hall Conference Room, 2 nd Floor
January 12, 2015	Mid-year budget review	City Hall Conference Room, 2 nd Floor
March 16 – 27, 2015	Executive Team Review	City Hall Conference Room, 2 nd Floor
April 6 – 13, 2015	One-on-One – Budget Meetings	City Hall Conference Room, 2 nd Floor
May 5, 2015	Department Head Budget Meeting	City Hall Conference Room, 2 nd Floor
TENTATIVE BUDGETARY ADOPTION PROCESS		
May 7, 11 & 21, 2015	Budget Review Meeting	City Hall Conference Room, 2 nd Floor
June 11, 2015	Public Hearing	Council Chambers, 3 rd Floor
June 16, 2015	Final Fiscal Year 2016 Budget Adoption	Council Chambers, 3 rd Floor

Accomplishments

While the City had numerous accomplishments in FY 2015, the following are the most noteworthy:

- General fund departmental operating expenditures were \$429,610 less than budgeted.
- Implemented Phase 1A of the Urban Renewal Plan, which included the development of a 102,000 square foot shopping center.
- Acquisition of three corners of Highway 69 and Shawnee Avenue
- Elliot Street Drainage Project*
- Eastside Interceptor Sewer Improvements*
- 43rd and 45th Street Road Improvement*
- Juvenile Detention Center Relocation*
- AIM Gateway Projects funded*
- Way finding Signage Project*
- Collection System Evaluation and Rehabilitation Project*
- Martin Luther King Street Improvement Project*

- First Responders Training Center
- Waterline Improvement 24th Street South
- Martin Luther King, Jr. Community Center*
- Skate Park at Robison Park
- Creation of Retail Business Enterprise Department
- Foundation 400 Demolition Program*
- Housing Rehabilitation and Revitalization Program
- Housing Incentive Program*
- Professional Management of Love-Hatbox, Civic Center, Roxy

*Represent multi-year projects that will span into 2016.

Challenges

- **Balancing FY 2016 Budget.** There are several items that need to be reviewed: 1) Implementing equitable pay structure; 2) Reducing expenses in departments, 3) working to ensure new sales tax revenue; 4) Increasing utility rates. We have seen recent centralization successes in the Central Garage, Purchasing and Facilities Management.
- **External Agency Funding.** The City currently funds approximately \$1.6 million to outside agencies (See Attached).
 - Batfish War Memorial - \$50,000
 - Chamber of Commerce – Tourism - \$690,000
 - Downtown Muskogee, Inc. - \$30,000
 - Muskogee Port Authority - \$565,000
 - Muskogee Transit Authority - \$169,000
 - Nonprofit Resource Center - \$ 25,000
 - Oklahoma Municipal League - \$31,000
 - Oklahoma Music Hall of Fame - \$15,000
 - Three Rivers Museum - \$50,000
 - Muskogee Arts Council - \$10,000

Historical funding for outside agencies is represented as follows:

DEPARTMENT	FY 2012	FY 2013	FY 2014	Proposed FY 2015
Batfish War Memorial	\$15,000	\$15,000	\$15,000	\$50,000
Chamber of Commerce - Retail Development	\$60,000	\$60,000	\$60,000	\$60,000
Chamber of Commerce - Tourism	\$608,000	\$608,000	\$690,000	\$690,000
Downtown Muskogee, Inc.	\$30,000	\$30,000	\$30,000	\$30,000
Muskogee Port Authority	\$175,000	\$560,000	\$565,000	\$565,000
Muskogee Transit Authority	\$169,258	\$169,258	\$166,000	\$166,000
Nonprofit Resource Center	\$25,000	\$25,000	\$25,000	\$25,000
Oklahoma Municipal League	\$29,710	\$30,963	\$31,000	\$31,000
Oklahoma Music Hall of Fame	\$15,000	\$15,000	\$15,000	\$15,000
Three Rivers Museum	\$50,000	\$50,000	\$50,000	\$50,000
Muskogee Arts Council	\$5,000	\$5,000	\$5,000	\$10,000
TOTAL	\$1,181,968	\$1,568,221	\$1,652,000	\$1,632,000

Personnel Highlights

The City currently has 603 employees: 455 full-time, 25 part-time, and 123 temporary employees within the City. During this fiscal year, the City intends to fully staff the Retail Business Enterprise (RBE) Department.

Budget Recommendation Highlights

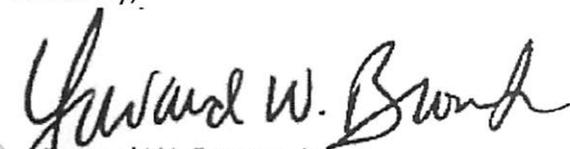
- Fund a 2% Pay raise for all employees
- Increase Water, Sewer, Storm water, Solid Waste rates based on Wildan Rate Study

Conclusion

In summary, the proposed budget totals \$64,184,126, which represents a 6.12% increase over the prior year. The budget for the General Fund, the City's primary operating fund, is \$33,254,692 a 2.1 % increase. Overall the outlook is continuing to improve. We have managed through the recession and our revenues are now growing. This budget underscores a commitment by all city departments to maintain service levels in our core services and implement cost-saving efficiencies wherever possible while preserving the things that make Muskogee a progressive and financially stable community.

I wish to thank the Mayor and City Council for their guidance and support throughout the development of this proposed budget. In addition, I wish to thank the Finance Department staff and IT Department, and all department heads and employees who have contributed to making the FY 2016 budget.

Sincerely,


Howard W. Brown, Jr.
City Manager

HOW TO USE THIS BUDGET PROPOSAL

This document guide outlines the City of Muskogee FY 2015-2016 Proposed Budget. Copies of the budget are available for viewing at the Muskogee Public Library and the City Manager's office in City Hall. In addition, the budget may be viewed on the City of Muskogee website, www.cityofmuskogee.com . Information may be obtained by calling Jean Kingston at 918.682.6602 or emailing jkingston@muskogeeonline.org .

The proposed budget is organized as follows:

INTRODUCTION - This section includes the letter of transmittal from the City Manager to the City Council and Trustees, and an overview of the proposed budget. In the transmittal letter, the City Manager highlights the key policy issues and programs in the budget.

SUMMARY OF ALL FUNDS - This section provides a review of the revenue and expenditures in the City of Muskogee's budget. Detailed tables provide a break-down of the individual sources and expenditure, while corresponding charts provide an overview of the percentage of funds received and expended in different areas.

GENERAL FUND BUDGETS - This section provides an overview of the departments' operating budgets. Within each department is a summary of expenditures by category, for the current year and previous two fiscal years, as well as a calculation of the percent change between the proposed budget and last year's budget.

AUTHORITY BUDGETS - These sections include budget information for the Muskogee Municipal Authority and Muskogee Parking Authority

OTHER FUNDS - This section includes budget information for specially designated funds within the City of Muskogee budget. Each fund is accompanied by a description of the purpose of the fund and an accounting of expected revenues and expenditures within that fund.

BUDGET PHILOSOPHY

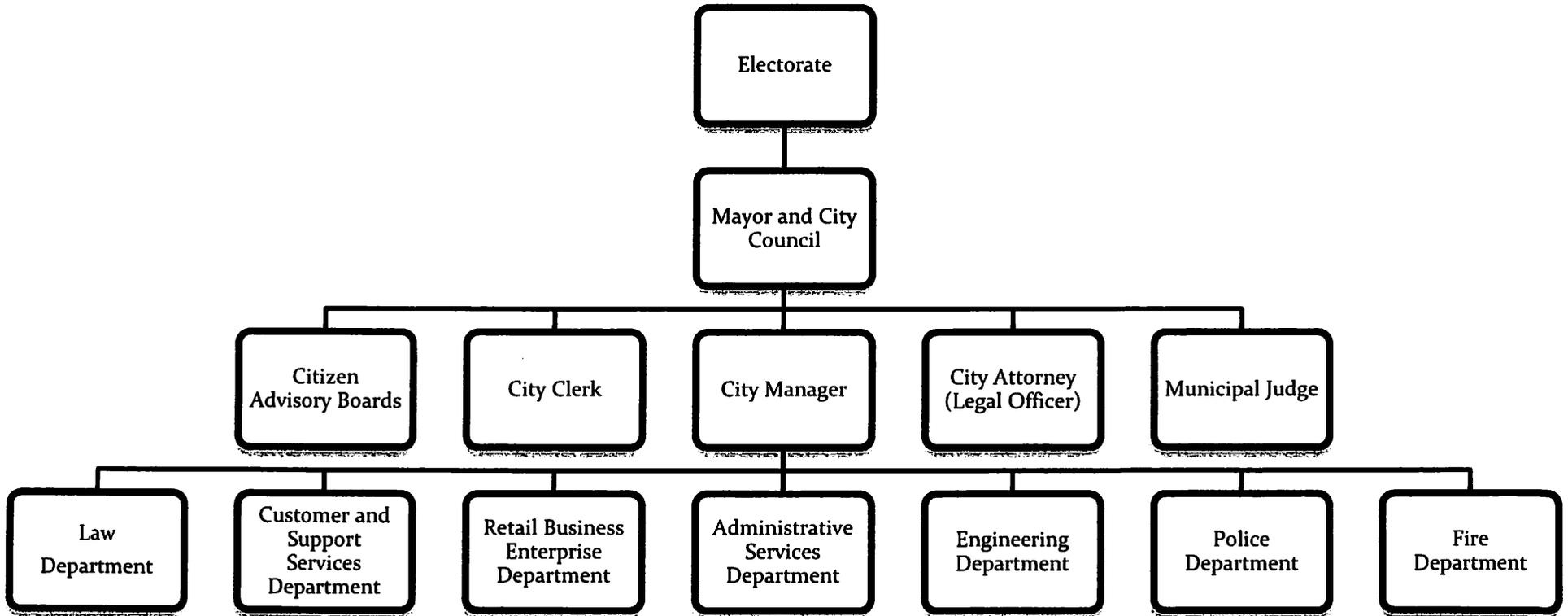
The annual budget process is an opportunity for the citizens of Muskogee to participate in making decisions concerning the services the City of Muskogee provides for them. The budget is the management tool for City administration and defines the annual work program. The budget is also a framework for accomplishing the mission of the City of Muskogee, which is removing the obstacles standing in the way of people celebrating their lives. The City of Muskogee's core values of integrity, accountability, teamwork, quality work, responsiveness, planning, and innovation and progression are reflected in this budget.

A successful annual budget preparation requires communication, citizen outreach, Council direction, and a commitment to excellence. In addition to balancing local needs with available resources, and incorporating the City of Muskogee's shared mission and values, the process should be a cooperative effort of the total community of Muskogee.

Muskogee is proud of its statewide reputation for adopting advanced financial planning strategies, and staff continues to accept the challenge of being economical with limited resources while searching for creative solutions to the delivery of City services. Working toward implementing efficiencies with forethought and providing a work environment conducive to teamwork will empower our city to change for the better. Ultimately, our primary goal is to provide the quality of life expected by the community over the long term at a reasonable cost.

This annual budget is based upon citizen expectations, clearly articulated Council policies and City Manager directives, maintenance of existing program levels, and expansion of quality of life initiatives to promote the growth of Muskogee and its residents.

CITY OF MUSKOGEE ORGANIZATIONAL STRUCTURE



PREPARING THE ANNUAL BUDGET PROPOSAL

The City Manager is vested with responsibility for preparation of the annual budget by the Muskogee City Charter. Development of the budget is a collaborative process between the Department Directors and the City Manager. The budget sets goals for the fiscal year and allocates resources to accomplish those goals. Once approved by the governing body, the budget becomes a majority policy document establishing an agreement between the policy makers and the staff.

The budget calendar facilitates the preparation and approval of the budget in a timely manner and serves to assure compliance with the statutory deadlines of the Municipal Budget Act.

BUDGET TEAM

Howard W. Brown	City Manager
Jean Kingston	Finance Department Director
Chris Cummings	Information Technology Director

A CLEAR VISION

As an organization and as individuals, we hold inherent certain values and principles. These values are set out as an acknowledgement that there exist core beliefs, developed by our life experiences, that give depth and richness to our lives and work. They can, and do, actively benefit us in developing purposeful and satisfying lives as we serve the public. Such values are recognized as critical to the everyday success of our organization. These values are not applied just when convenient, but instilled throughout our organizational process and our daily lives, so that they are naturally applied to every decision made by any individual or group within the organization.

INTEGRITY

We believe that truthfulness, openness, honesty, ethical conduct, and consistency in all actions are basic to the way we treat each other and our customers and that fair treatment to all is an organizational imperative.

ACCOUNTABILITY

We pledge, as stewards of the public's resources, to be constantly aware of our responsibility to the public and to our work team for all we do.

TEAMWORK

We commit to a unity of purpose and harmony of action, which is a daily commitment to help create an environment of mutual respect where each individual's contributions are valued.

QUALITY WORK

We recognize that excellence is the standard for all members of our team. We will ensure through training and professional development that each person is afforded the resources and opportunities necessary to accomplish tasks and refine work processes to that standard.

RESPONSIVENESS

We listen to all customers and respond to their concerns and requests in an efficient and timely manner.

PLANNING

We embrace a comprehensive approach to assessing the long-term effects of all decisions.

INNOVATIVE AND PROGRESSIVE

We foster a dynamic environment that inspires a willingness to change and encourages individuals to take risks in the development of new and different alternatives to create better processes and solutions.

ENVISIONING SUCCESS

The City of Muskogee envisions an organization which:

IS INTERDEPENDENT, one which empowers and frees individuals to take risks and where every person's work is challenging;

HAS A SENSE OF COMMON PURPOSE as to why it exists, and defines how each individual contributes to its success;

REMOVES BARRIERS TO CREATIVITY and encourages the development and use of individual skills and talents, then uses those skills and talents creatively;

CREATES AN ENVIRONMENT in which all individuals are responsible for the performance of the group; **EMBRACES CHANGE** as an opportunity for organizational growth and improvement;

FOCUSES ON RESULTS and shared responsibilities;

RESPONDS TO NEEDS by rapidly identifying and acting on the opportunities to serve the customer; and

ENCOURAGES AND INSPIRES THE INDIVIDUAL to participate in process improvement and the continuous development of more effective ways to serve.

We have a vision of an organization that values the individual and recognizes that by working together we will better serve the greater cause that is public service. In this vision, we clearly see that public service is about removing the obstacles standing in the way of people celebrating their lives.

Quality seeks excellence for the organization as a whole. We recognize that efficiencies can be realized through teamwork. Process improvements and solutions are centered around creative analysis. And always, in every instance, the path to quality lies in listening to and satisfying customers.

ALL FUNDS

The past 5 years have proven that Muskogee's sound fiscal policy and priorities have endured the economic instability experienced at a national level. Although sales tax remains flat, Muskogee leaders are aggressively pursuing retail and industrial growth in order to continue to provide and improve necessary infrastructure and City services.



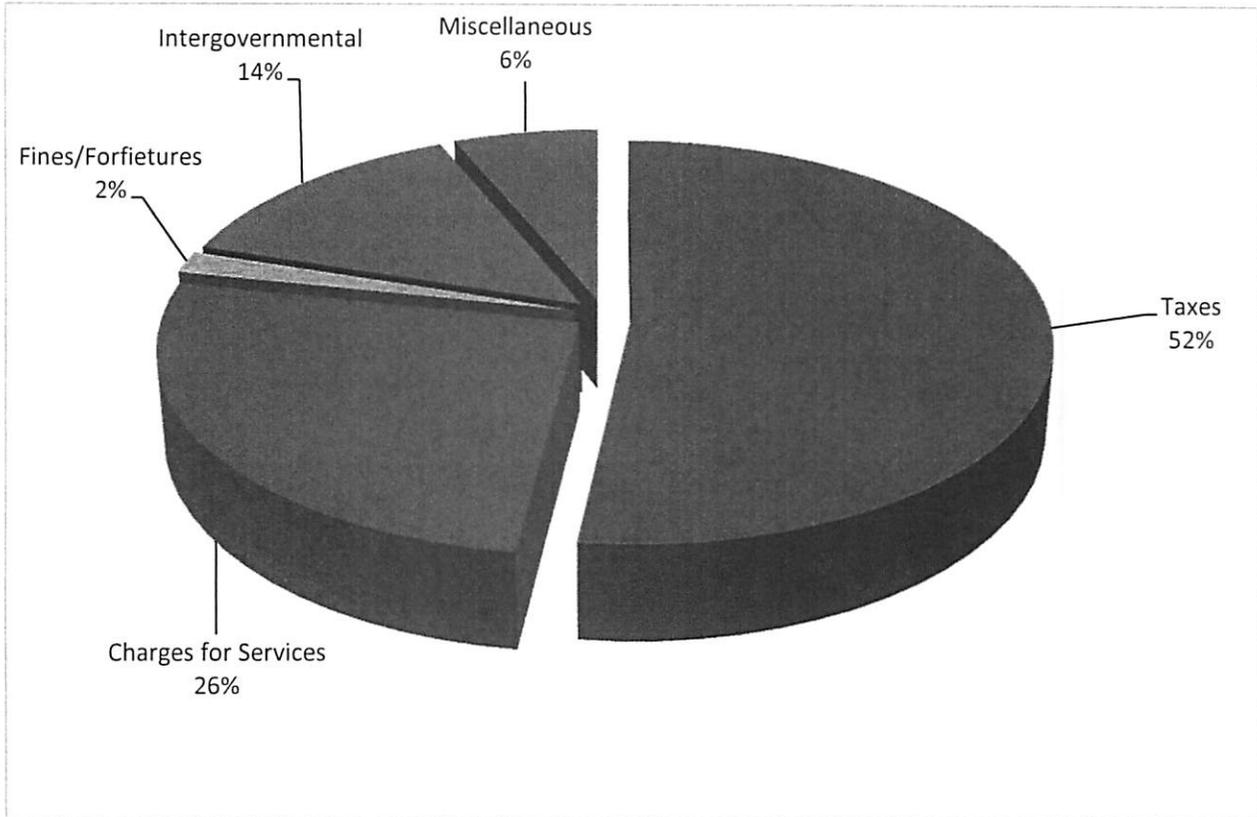
BUDGET SUMMARY

Fiscal Year 2015 - 2016

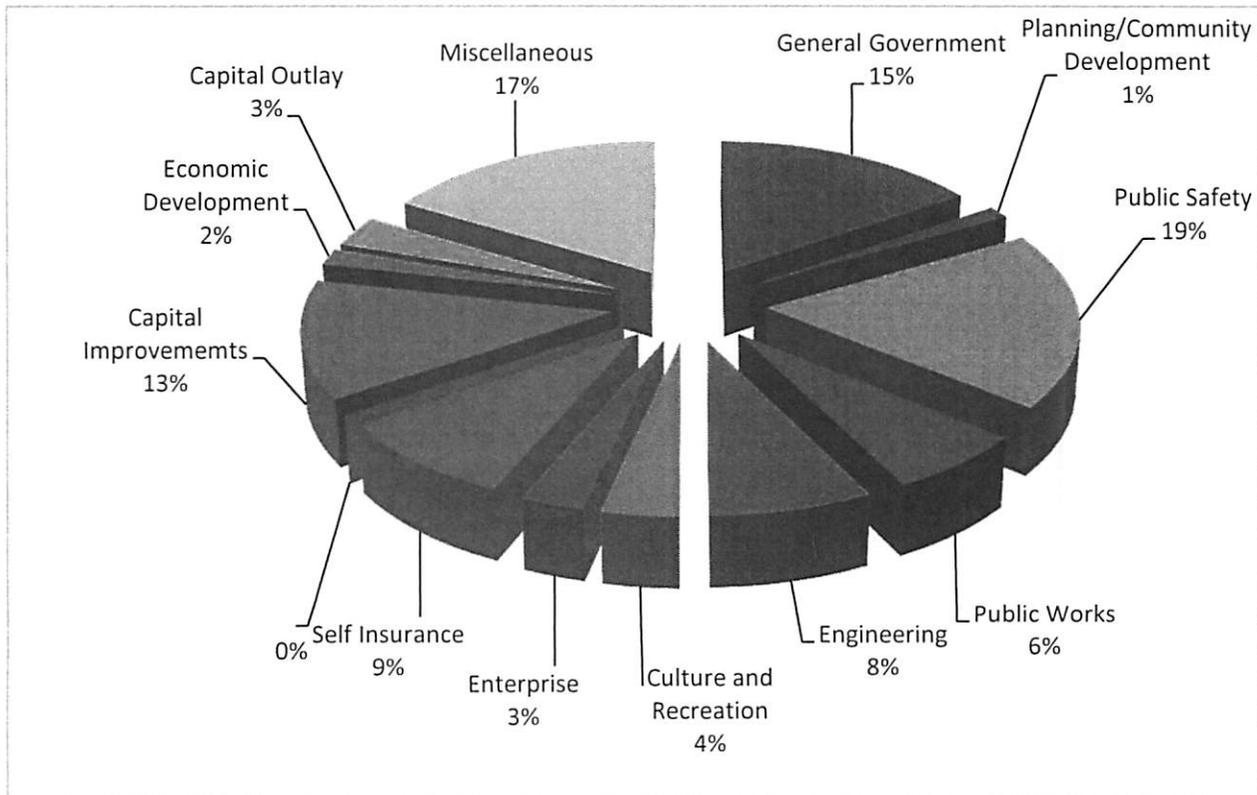
	PROJECTED BALANCE	FY15-16 PROJECTED REVENUES	FY2015-2016 PROPOSED EXPENDITURES	FY2015-2016 PROPOSED NET TRANSFERS	PROJECTED BALANCE
	July 1, 2015				June 30, 2016
GENERAL FUND	4,650,107.00	32,352,060.00	33,254,692.00	-1,903,884.00	3,747,475.00
ENTERPRISE FUNDS					
Hatbox Waterpark	129,587.00	575,500.00	594,565.00	0.00	110,522.00
Swim and Fitness	211,823.00	573,100.00	605,905.00	0.00	179,018.00
Roxy Theater	258.00	35,510.00	35,320.00	10,000.00	448.00
Civic Center	96.00	475,000.00	475,000.00	125,000.00	96.00
TOTAL ENTERPRISE FUNDS					
Special Revenue & Capital Projects Funds					
Community Clean Up	-31,072.00	45,000.00	13,000.00	0.00	928.00
Street and Alley	263,487.00	516,000.00	518,574.00	0.00	260,913.00
Solid Waste	250,178.00	372,900.00	383,000.00	0.00	240,078.00
Stormwater	1,491,301.00	2,145,000.00	1,793,901.00	0.00	1,842,400.00
Sales Tax Capital Outlay	578,430.00	1,247,500.00	1,529,400.00	0.00	296,530.00
Fire Department 10% Capital Outlay	217,911.00	157,500.00	124,000.00	0.00	251,411.00
Police Department 10% Capital Outlay	56,177.00	262,310.00	227,210.00	0.00	91,277.00
Non Uniform 10% Capital Outlay	293,506.00	157,500.00	326,603.00	0.00	124,403.00
Emergency 911	66,787.00	568,884.00	568,884.00	568,884.00	66,787.00
CDBG Small Cities	126,640.00	0.00	0.00	0.00	126,640.00
Home Grants	314.00	0.00	0.00	0.00	314.00
Community Development Park Development	3,732.00	700,000.00	700,000.00	0.00	3,732.00
	866,630.00	756,220.00	1,501,690.00	0.00	121,160.00

C. C. Hultquist Library	135,184.00	300.00	300.00	0.00	135,184.00
Repair and Replacement	94,663.00	60,000.00	71,000.00	0.00	83,663.00
Capital Improvements 3/4 Cent	10,939.00	25.00	10,964.00	0.00	0.00
Economic Development	175,690.00	1,200,020.00	1,165,000.00	1,200,000.00	210,710.00
2009 Sales Tax Capital Improvements	1,233,149.00	250,020.00	1,425,261.00	0.00	57,908.00
2009 Sewer Rehabilitation Sales Tax	418,385.00	0.00	418,385.00	0.00	0.00
2014 Sales Tax Capital Improvements	0.00	1,116,000.00	1,116,000.00	0.00	0.00
2014 Sewer Rehabilitation Sales Tax	4,664.00	1,989,960.00	1,989,960.00	0.00	4,664.00
Street Maintenance/Installation	2,209,497.00	4,546,587.00	3,973,541.00	0.00	2,782,543.00
Employee Benefits-Non Uniformed	139,998.00	1,260,100.00	1,260,098.00	0.00	140,000.00
Employee Benefits-Police	112,721.00	1,260,100.00	1,242,821.00	0.00	130,000.00
Employee Benefits-Fire	405,000.00	1,260,100.00	1,210,100.00	0.00	455,000.00
Civic Center Renovation Sales Tax 2004	14,428.00	0.00	14,428.00	0.00	0.00
Cemetery Perpetual Care	194,031.00	12,100.00	154,500.00	0.00	51,631.00
75 Limited Access B Sales Tax	70,589.00	50.00	0.00	0.00	70,639.00
Davis Field Airport	126,402.00	624,187.00	664,324.00	0.00	86,265.00
Hotel/Motel Tax	-25,787.00	920,075.00	961,000.00	0.00	-66,712.00
Internal Service Funds					
Insurance Trust	0.00	12,700.00	12,700.00	0.00	0.00
Sales Tax Employee Benefits					
Health Insurance	192,370.00	470,000.00	420,000.00	0.00	242,370.00
Life and Medical Insurance	1,226,552.00	5,115,676.00	4,735,000.00	0.00	1,607,228.00
Workers Compensation Self Insured	0.00	387,000.00	387,000.00	0.00	0.00
Sinking Fund	23,721.00	300,100.00	300,000.00	0.00	23,821.00
TOTAL - ALL CITY FUNDS	15,938,088.00	61,725,084.00	64,184,126.00	0.00	13,479,046.00

REVENUES BY SOURCES



EXPENDITURES BY FUNCTION



GENERAL FUND

During FY 2014-2015, the City of Muskogee maintained its position of economic stability. With responsible management of capital needs by a staff dedicated to character and absolute high regard for all citizens, Muskogee is provides a desirable environment for growth in residential, commercial, and quality jobs opportunities.



GENERAL FUND SUMMARY

Fiscal Year 2015 – 2016

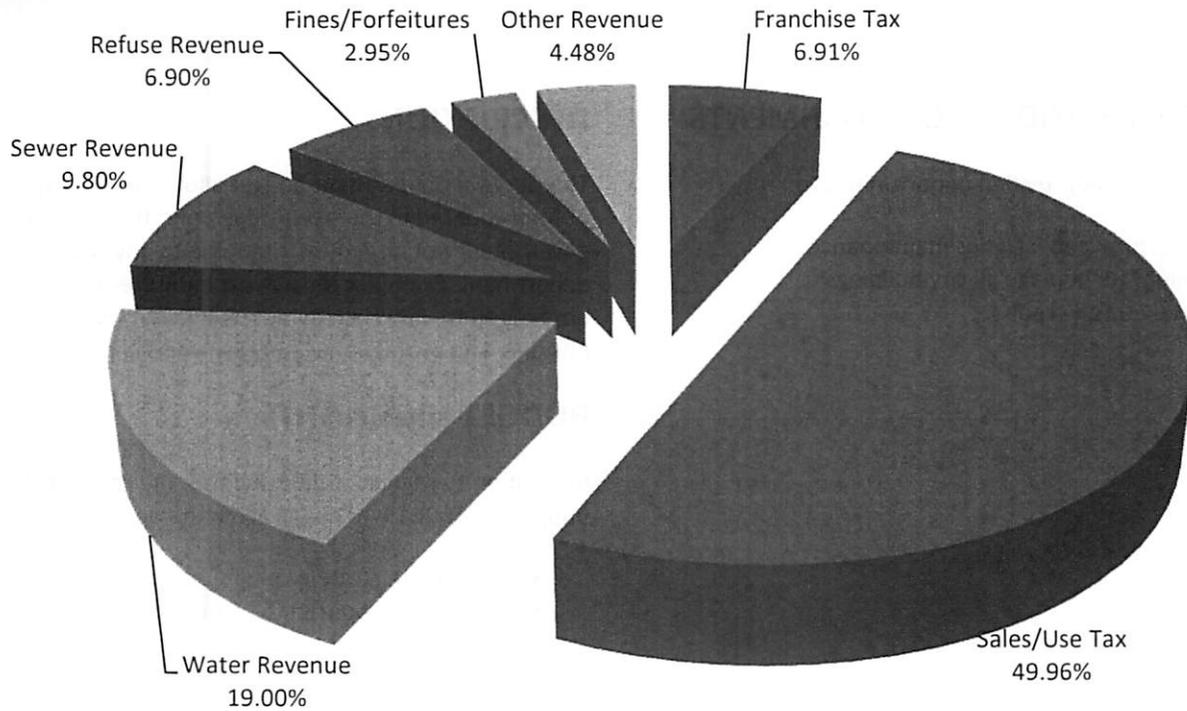
REVENUE	FY2014 ACTUAL	FY2015 BUDGET	FY2015 EST ACTUAL	FY2016 PROPOSED
Sales Tax	\$13,191,197.00	\$13,473,108.97	\$13,674,690.00	\$14,283,180.00
Cigarette/Tobacco Tax	\$274,860.00	\$275,000.00	\$284,000.00	\$280,000.00
Use Tax	\$1,486,534.00	\$1,400,000.00	\$1,600,000.00	\$1,600,000.00
Franchise Tax	\$2,232,433.00	\$2,250,000.00	\$2,250,000.00	\$2,235,000.00
Alcohol Beverage Tax	\$151,336.00	\$148,000.00	\$159,000.00	\$150,000.00
Bldg. Struct. Permits	\$129,877.00	\$125,000.00	\$140,990.00	\$125,000.00
Business Licenses/Permits	\$130,635.00	\$125,000.00	\$126,000.00	\$125,000.00
State/Federal Grants	\$11,423.00	\$25,000.00	\$25,000.00	\$25,000.00
Foundation Grants	\$66,953.00	\$76,878.00	\$76,878.00	\$107,000.00
Water Revenue	\$5,579,260.00	\$5,560,000.00	\$5,421,000.00	\$6,148,400.00
Sewer Service Fees	\$2,530,020.00	\$2,557,000.00	\$2,557,000.00	\$3,170,680.00
Refuse Coll & Disp	\$1,925,957.00	\$2,232,000.00	\$2,232,000.00	\$2,232,000.00
Penalties	\$333,095.00	\$312,000.00	\$312,000.00	\$312,000.00
Reconnect Fees	\$228,290.00	\$173,000.00	\$173,000.00	\$173,000.00
Fines & Forfeitures	\$924,577.00	\$970,000.00	\$935,600.00	\$955,000.00
Youth Program	\$0.00	\$0.00	\$0.00	\$0.00
Sherriff's Fees	\$27,201.00	\$26,000.00	\$23,555.00	\$24,000.00
Interest Earned	\$8,111.00	\$40,000.00	\$185,000.00	\$50,000.00
Rents & Concessions	\$3,864.00	\$1,025.00	\$3,600.00	\$3,600.00
Sanitary Landfill	\$205,520.00	\$195,000.00	\$166,335.00	\$167,000.00
Parking Meters & Fines	\$1,695.00	\$3,000.00	\$1,200.00	\$1,200.00
Cemetery Receipts	\$90,354.00	\$85,000.00	\$85,000.00	\$85,000.00
Honeywell settlement	\$300,000.00	\$0.00	\$0.00	\$0.00
Sale of Surplus/Misc. Income	\$104,366.00	\$35,000.00	\$47,500.00	\$100,000.00
Total Revenues	\$29,937,558.00	\$30,087,011.97	\$30,479,348.00	\$32,352,060.00
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$29,937,558.00	\$30,087,011.97	\$30,479,348.00	\$32,352,060.00

EXPENDITURES

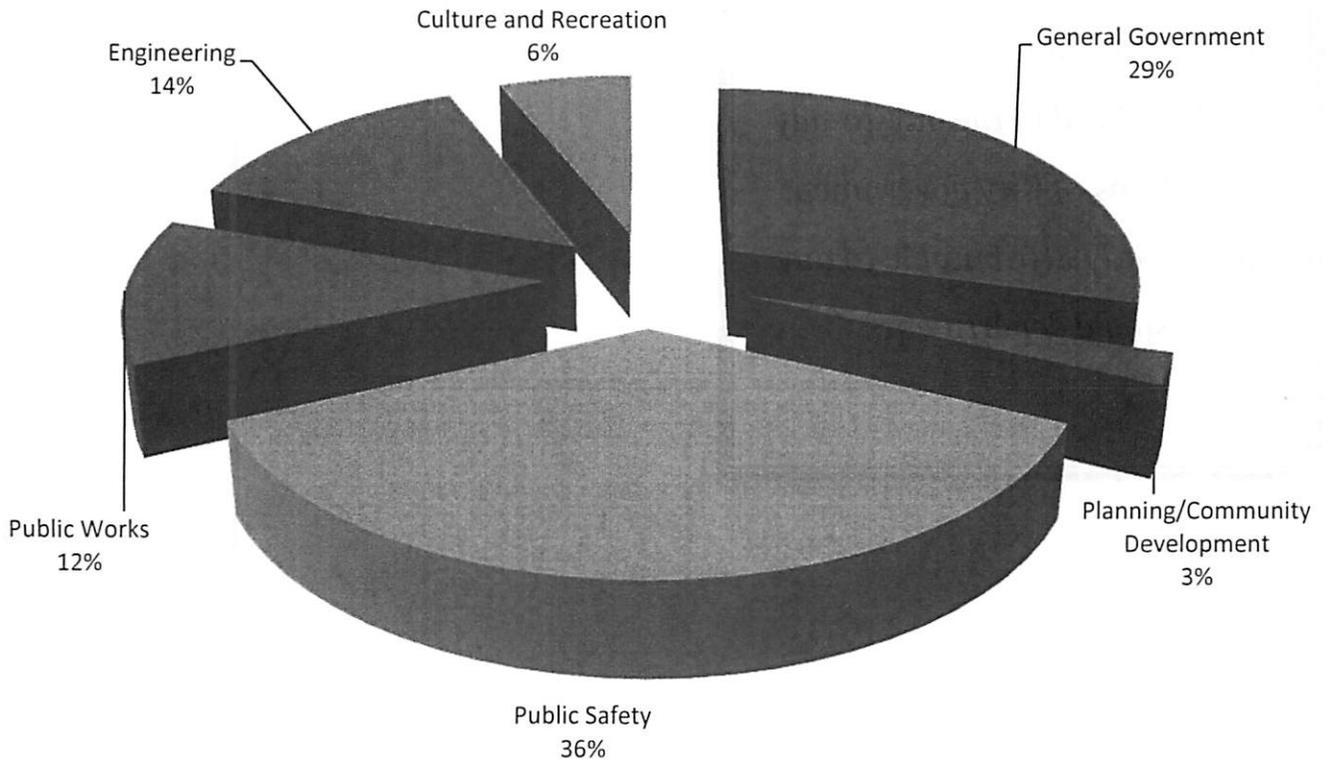
General Government				
General Government	\$3,353,297.35	\$3,243,821.00	\$3,289,441.00	\$3,480,943.00
City Clerk	\$435,202.58	\$457,948.19	\$437,211.19	\$462,896.40
City Attorney	\$221,914.20	\$305,455.53	\$311,197.51	\$307,492.00
City Manager	\$362,318.99	\$219,743.02	\$214,450.00	\$299,148.00
Equipment Maintenance	\$2,175,120.08	\$2,233,599.73	\$2,111,462.02	\$2,200,000.00
Facilities Management	\$0.00	\$0.00	\$292,419.00	\$855,115.00
Procurement/General Services	\$280,033.48	\$295,571.36	\$253,803.75	\$177,673.00
Personnel & Safety	\$367,118.46	\$435,193.86	\$385,845.00	\$461,816.00

Finance	\$185,965.21	\$189,254.66	\$178,673.00	\$176,316.00
Revenue	\$674,656.77	\$714,229.54	\$701,773.00	\$692,614.00
Information Technology	\$569,494.12	\$611,743.57	\$571,826.00	\$656,967.00
Total General Government	\$8,625,121.24	\$8,706,560.46	\$8,748,101.47	\$9,770,980.40
Planning/Community Development	\$767,873.51	\$841,869.33	\$834,763.00	\$830,886.00
Public Safety				
Police Services	\$5,837,376.23	\$6,159,094.34	\$6,253,349.00	\$6,198,388.40
Animal Shelter	\$216,678.60	\$237,605.07	\$238,716.00	\$242,694.00
Fire Services	\$5,598,983.66	\$5,579,696.88	\$5,913,561.00	\$5,550,335.00
Emergency Management	\$80,938.94	\$95,920.77	\$86,017.00	\$97,296.00
Total Public Safety	\$11,733,977.43	\$12,072,317.06	\$12,491,643.00	\$12,088,713.40
Public Works				
Administration	\$409,252.34	\$415,801.04	\$387,581.00	\$361,056.00
Environmental Control	\$469,779.84	\$515,780.25	\$394,163.00	\$523,790.00
Streets	\$1,384,131.03	\$1,416,629.70	\$1,435,196.00	\$1,400,325.00
Traffic Engineering	\$205,292.30	\$246,710.25	\$209,396.00	\$222,028.00
Solid Waste Management	\$1,271,687.95	\$1,414,937.97	\$1,258,668.00	\$1,437,123.00
Total Public Works	\$3,740,143.46	\$4,009,859.21	\$3,685,004.00	\$3,944,322.00
Engineering				
Administration	\$110,793.46	\$125,231.79	\$96,581.00	\$107,502.00
Water Supply	\$1,964,491.65	\$1,930,296.17	\$1,879,921.00	\$1,849,910.00
Water Distribution	\$880,658.64	\$964,058.01	\$895,404.00	\$988,159.00
Pollution Management	\$81,328.05	\$104,294.57	\$95,791.00	\$105,116.00
Waste Treatment	\$933,585.60	\$1,035,522.89	\$862,662.60	\$1,081,946.00
Pollution Collection	\$416,995.05	\$447,158.01	\$395,783.00	\$438,000.00
Total Engineering	\$4,387,852.45	\$4,606,561.44	\$4,226,142.60	\$4,570,633.00
Culture and Recreation				
Recreation	\$716,890.72	\$732,206.10	\$652,036.00	\$519,444.00
Parks and Grounds	\$1,157,675.61	\$1,204,182.40	\$1,132,776.00	\$1,218,813.00
Library	\$103,475.96	\$82,406.00	\$65,067.00	\$72,406.00
Cemetery	\$243,851.32	\$248,986.47	\$239,804.00	\$238,495.00
Total Culture and Recreation	\$2,221,893.61	\$2,267,780.97	\$2,089,683.00	\$2,049,158.00
Total Department Expenditures	\$31,476,861.70	\$32,504,948.47	\$32,075,337.07	\$33,254,692.80
Change in Fund Balance	-\$1,539,303.70	-\$2,417,936.50	-\$1,595,989.07	-\$902,632.80
Projected Beginning Fund Balance	\$7,785,390.68	\$7,507,054.00	\$6,246,086.98	\$4,650,097.91
Projected Ending Fund Balance	\$6,246,086.98	\$5,089,117.50	\$4,650,097.91	\$3,747,465.11

General Fund Revenues



General Fund Expenditures



GENERAL GOVERNMENT

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Created centralized facilities maintenance department to manage all city buildings maintenance and repairs.

DESCRIPTION

The General Government budget allows for the expenditures of funds utilized in the day-to-day operations of City government not directly attributable to any single department. Examples of such expenditures include, but are not limited to, City Hall utilities, elections, copying expense, postage, and professional and technical services.

BUDGET HIGHLIGHTS

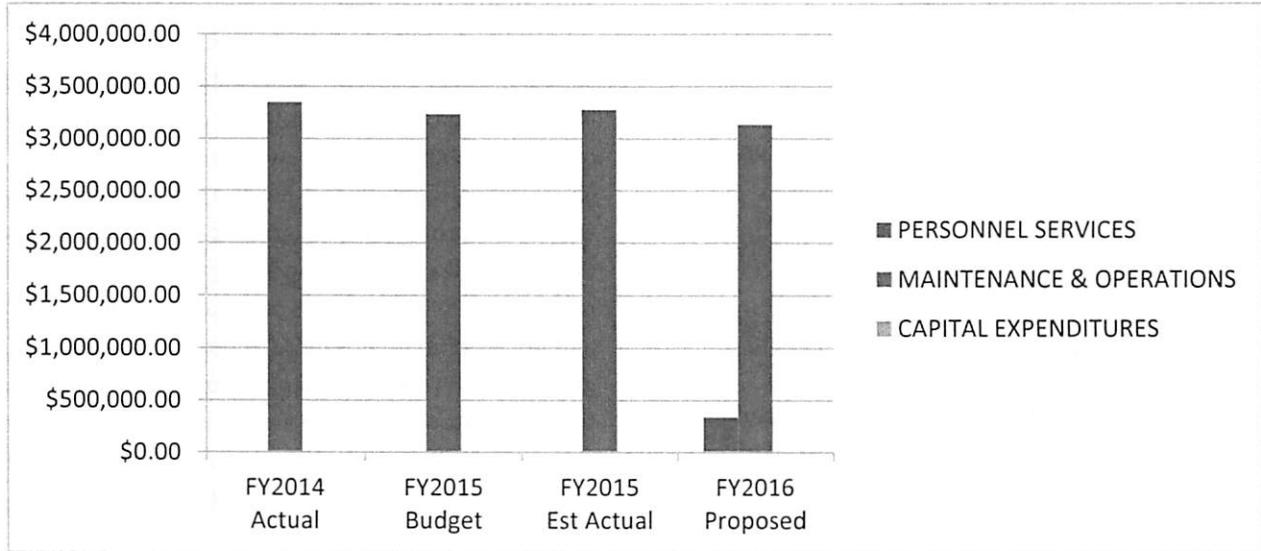
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Complete strategic plan update
- Fund City Council travel and education needs

The General Government budget allows for the expenditures of funds utilized in the day-to-day operations of City government not directly attributable to any single department.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$342,000.00	n/a
MAINTENANCE & OPERATIONS	\$3,353,297.00	\$3,243,821.00	\$3,283,441.00	\$3,138,943.00	-3.23%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
No Positions Funded				

CITY ATTORNEY

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided an opportunity for the department to:

- Applied for and received funding from the City of Muskogee Foundation to continue the operation of the successful adult and juvenile community programs.
- In conjunction with the Urban Renewal Authority and the Muskogee Redevelopment Authority, coordinate all necessary land acquisition and legal services necessary for the redevelopment of Phase IA in the Urban Renewal Area.
- Continue to operate the sale of surplus property program designed to transfer ownership of City-owned property obtained from the county tax sale to individuals in the community, and thus having the result of placing those parcels back onto the tax rolls.
- Continue to have up-to-date and timely access to legal research materials and continuing legal education for staff.

Coordinated legal efforts for City, Urban Renewal Authority and Muskogee Redevelopment Authority for redevelopment of the Urban Renewal Area, a blighted area in Northwest Muskogee.

DESCRIPTION

The City Attorney's office provides comprehensive legal services to the City, its public trusts, and boards and commissions of the City. Responsibilities include providing legal advice on day-to-day internal matters, preparing ordinances and contract drafting, processing and investigating claims under the Oklahoma Governmental Tort Claims Act, prosecuting violations of City Code in Municipal Court, as well as, overseeing all litigation in which the City is a party. The City's Attorney's office administers the Juvenile and Adult Community Service Program provided through a grant from the City of Muskogee Foundation. In all matters, the City's Attorney's Office asserts its professionalism to act competently, honestly, efficiently, and ethically in all legal matters and interactions governing the City of Muskogee, Oklahoma.

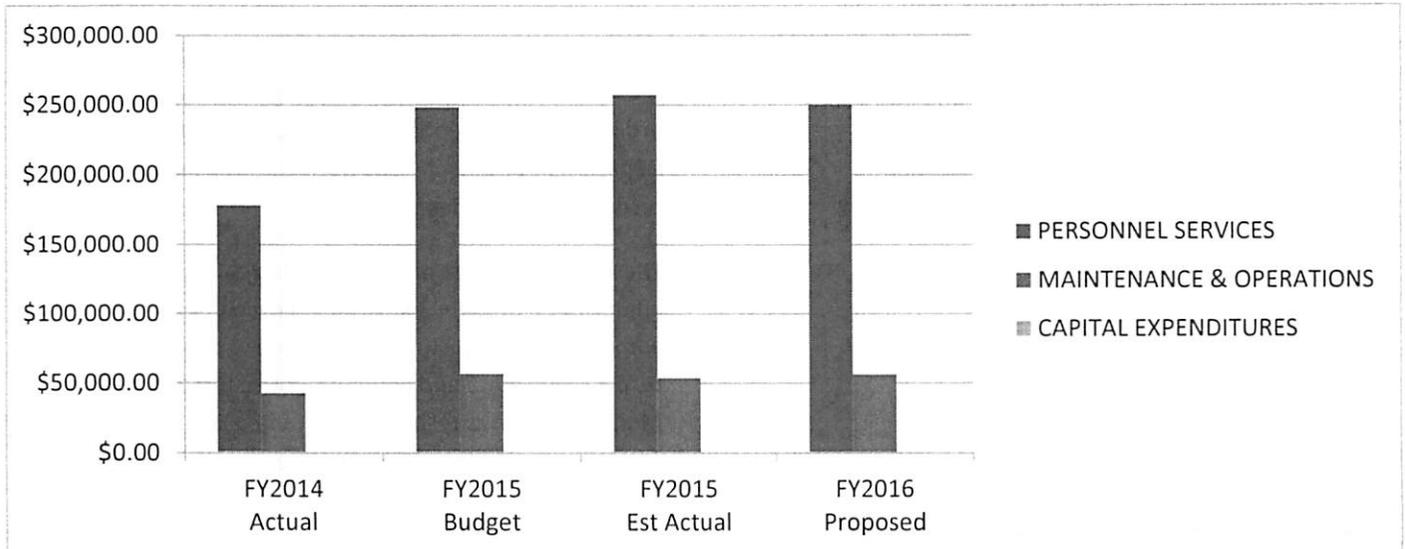
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Provide continuing legal education for all attorneys and paralegals in its employ
- Continue to fund legal research tools necessary for efficiency
- Hire outside counsel on matters requiring specialization
- Provide funding necessary for professional membership and development

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$178,746.00	\$248,518.00	\$257,327.00	\$250,700.00	0.88%
MAINTENANCE & OPERATIONS	\$43,167.00	\$56,937.00	\$53,870.00	\$56,432.00	-0.89%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney	1/2	1/2	1/2	1/2
Legal Assistant	1	1	1	1

CITY CLERK & COURT

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- The Court Division processed more than 7,200 citations and arrests in FY 14-15 averaging a total of \$80,000/month in cash receipts
- Continued improvement to Policy and Procedure manuals
- Improved technology and communication
- Continued development of agenda processing

DESCRIPTION

The City Clerk is appointed by the Mayor and City Council and is the official custodian of City records and oversees the operation of the City Clerk's Office, Municipal Court, and the Revenue Department. The City Clerk is responsible to keep a record of all City Council proceedings, signs and attests ordinances, resolutions, or other acts of Council. The Department also issues City Business licenses, permits, and records cemetery deeds.

The Municipal Court of Muskogee is dedicated to providing adjudication of municipal ordinance violations and a fair administration of justice. This is done with a high level of respect, efficiency and commitment to the public. The Municipal Court is responsible for imposing and collecting costs, fines and other penalties due the City of Muskogee.

BUDGET HIGHLIGHTS

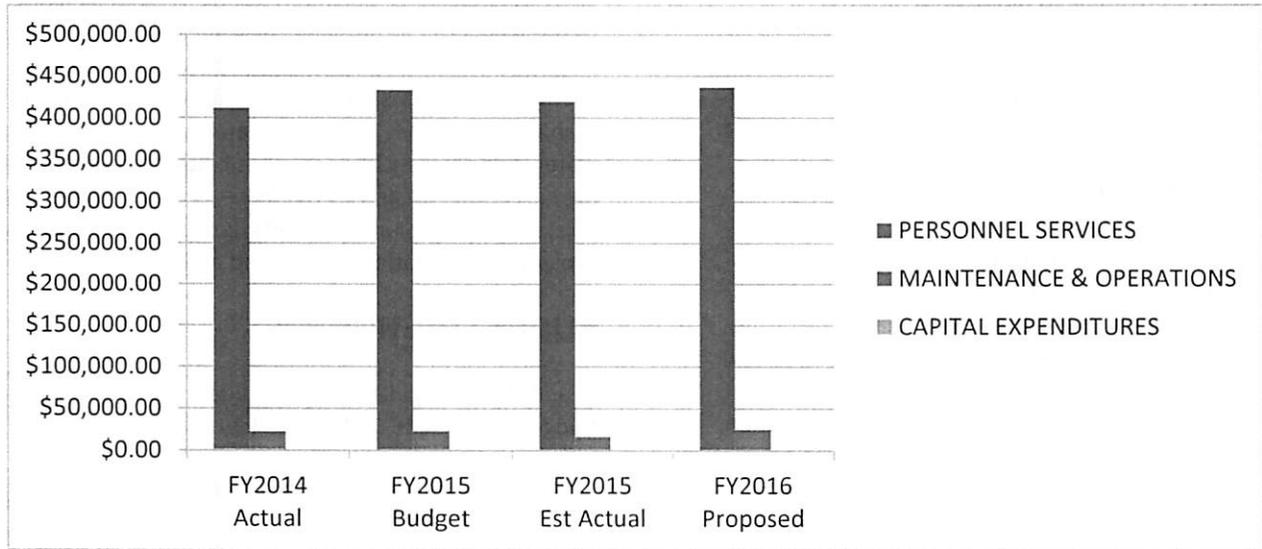
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Continue to improve, maintain, and organize public records and provide a productive work environment.
- Increase public awareness to open records and court procedures.
- Implement procedures that focus on restoration of original documents since incorporation.

The Court Division processed more than 7,200 citations and arrests in FY 14-15 averaging a total of \$80,000/month in cash receipts.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$411,852.49	\$433,812.19	\$419,845.00	\$436,870.00	0.70%
MAINTENANCE & OPERATIONS	\$23,350.09	\$24,136.00	\$17,366.00	\$26,026.00	7.83%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
City Clerk/Support Services Dir.	1	1	1	1
Municipal Court Clerk	1	1	1	1
License and Permit Technician	0	1	1	1
City Clerk Office Administrator I	2	1	1	1
Court Clerk Administrator I	1	1	1	1
Court Clerk Office Assistant II	3	3	3	3
Municipal Judge	1	1	1	1
Part-Time Judge	3	3	3	3

CITY CLERK / REVENUE

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Introduced AquaHawk Water Monitoring Service to allow customers to monitor their own water usage, set alerts for leaks and excessive water consumption, and possibly lower bills via any internet-connected device
- Provided meter technician renewal training for D-Waterworks Operation licensing through the Department of Environmental Quality
- Began compiling "New Customer Packets" for new residents, informing them of City services, City events, contact phone numbers, voter registration, city maps and general community information.
- Performed over 26,523 documented work orders for service, connections, disconnections and minor repairs

DESCRIPTION

The Utility Billing Department handles responsibilities related to the billing of City services focusing on prompt, professional response to the needs of residential and commercial customers. Responsibilities of the department include managing the City's billing for water, wastewater, storm water, and refuse. Other responsibilities include establishing new accounts, finalizing customer accounts, processing of all bills, processing of all payments, customer inquiries and providing information to new and existing customers.

BUDGET HIGHLIGHTS

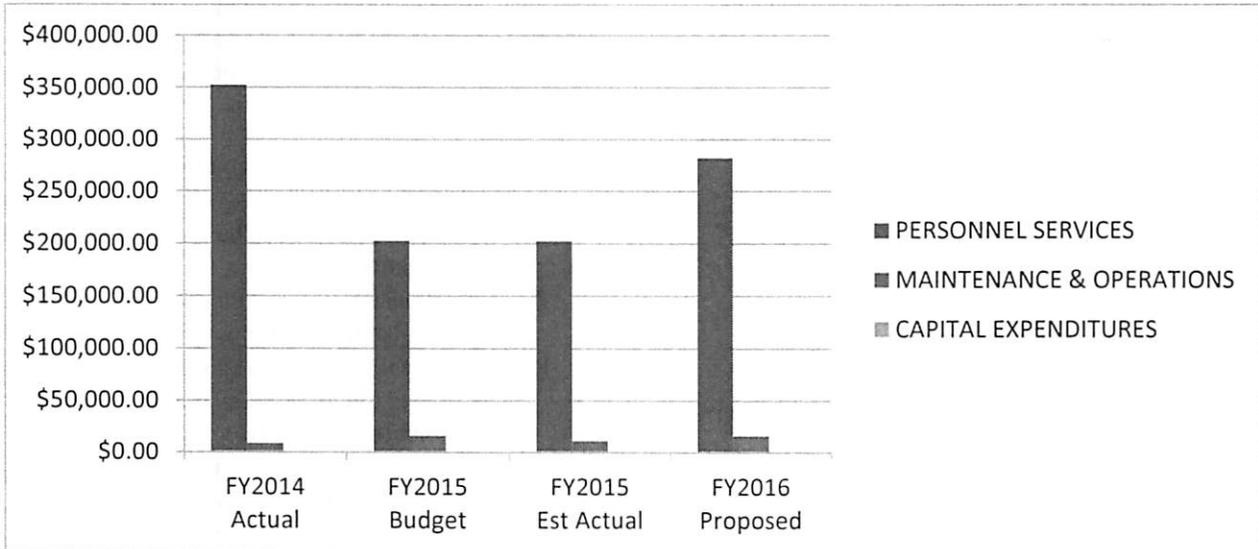
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Continue improvements to policy and procedure manuals
- Provide efficient, cost-effective management and operation of the Revenue Division

Continue to improve customer service through advanced processes and technology.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$533,233.00	\$559,684.00	\$559,363.00	\$535,999.00	-4.23%
MAINTENANCE & OPERATIONS	\$141,423.00	\$154,545.00	\$142,410.00	\$156,615.00	1.34%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
UTILITY REVENUE MANAGER	1	1	1	1
UTILITY FIELD TECHNICIAN II	1	1	1	1
UTILITY CLERK II	1	1	1	1
UTILITY BILLING COORDINATOR	1	1	1	1
UTILITY FIELD TECHNICIAN I	3	3	3	3
UTILITY CLERK I	3	3	3	3
CASHIER	2	2	2	2
UTILITY CLERK RECEPTIONIST	1	1	1	1

CITY MANAGER

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Formally adopted the Muskogee 2020 Strategic on November 11, 2014
- Adopted the City Reorganizational Plan on September 8, 2014
- Issued 34 proclamations and recognitions to persons and organizations within the community
- Broke Ground on two "City Future" projects: MLK Community Center and Juvenile Detention Center
- Broke ground and completed Robison Park Skate Park
- Implemented Aquahawk water monitoring for residents
- Insurance Change Over from Healthcare Solutions to Maschino Hudelson resulting in approximately \$450,000 per year in savings
- Broke Ground and completed a multi training center at the Fairgrounds

The mission of the City Manager's Office is to provide effective leadership in the support of the policies identified by the Mayor and City Council.

DESCRIPTION

Howard W. Brown, Jr. was sworn in as Muskogee's 27th full-time City Manager on January 27, 2014. As City Manager and the City's Chief Administrative officer, Mr. Brown directly reports to the Mayor and City Council regarding the administration of all affairs directed by the City charter. His duties are as follows:

- Responsible for all city employees under his authority
- Directs and supervises the administration of all City departments
- Attends all City Council meetings and shall have the right to take part in discussion, but shall not vote
- Ensures that all laws, provisions of this Charter and acts of the Mayor and City Council (under his or his subordinates' authority) are faithfully executed
- Prepares and submits an annual budget and capital program for City Council approval
- Submits a complete financial and administrative activities report to the City Council at the end of each fiscal year
- Submits other reports, as required, to the City Council concerning the City department operations, offices and agencies under his direction and authority
- Ensures the City Council is abreast of the City's financial condition and future needs
- Makes recommendations, when needed, to the City Council concerning City affairs
- Performs other duties as specified in this Charter or required by the City Council

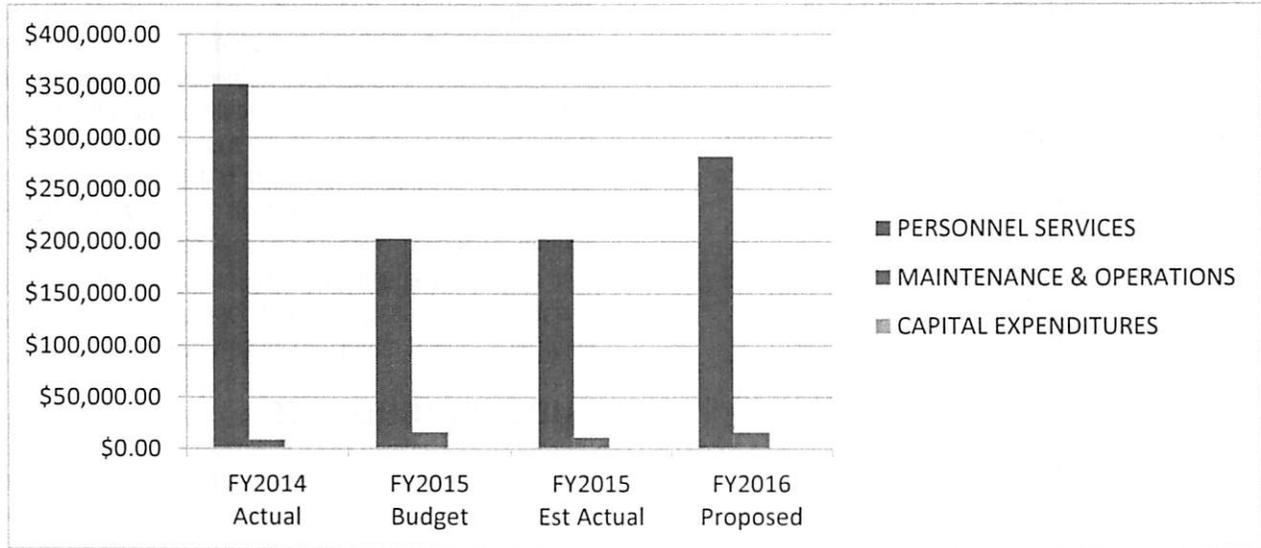
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Retain a public relations firm or media relations person.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$353,011.00	\$203,033.00	\$202,602.00	\$282,438.00	39.11%
MAINTENANCE & OPERATIONS	\$9,307.00	\$16,710.00	\$11,848.00	\$16,710.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
CITY MANAGER	1	1	1	1
CITY MANAGER OFFICE ADMIN I	1	1	1	0
EXECUTIVE ASSISTANT	0	0	0	1
ADMINISTRATIVE SERVICES DIRECTOR	0	0	0	1

EQUIPMENT MANAGEMENT

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Purchase needed tools and equipment for the garage.
- Continue training program for the technicians and staff
- Perform necessary repairs and maintenance to restroom facilities.
- Update the fleet in our department by replacing 2 vehicles, one 9 years old the other 25 years old.
- Other funds including capital outlay provided funding for the purchase of 14 new vehicles and 2 new sanitation trucks to improve the rolling stock in 8 City departments
- The Equipment Management Director and Office Assistant were elected Oklahoma Public Fleet Managers Association President and Secretary.
- Chosen as one of the Top 100 Best Fleets in North America for second year in a row.
- Notoriety as an outstanding Fleet by Government Fleet Magazine.
- Published in 2 national publications: Government Fleet Magazine and American City and County Magazine.
- Obtained fleet software that will insure a comprehensive preventative maintenance program citywide and will increase productivity in our department.

DESCRIPTION

The City's Equipment Management Department (EMD) operates a centralized maintenance program for City vehicles and equipment. This program provides regular preventive maintenances as well as unscheduled repairs through internal maintenance operations and contracted services with commercial vendors. In addition, EMD is responsible for providing fuel, oil and grease to all on-road and off-road City equipment and provides on-site maintenance services for off-road and heavy equipment. Other responsibilities include collision repairs, assisting other departments with skilled services and fleet management services.

BUDGET HIGHLIGHTS

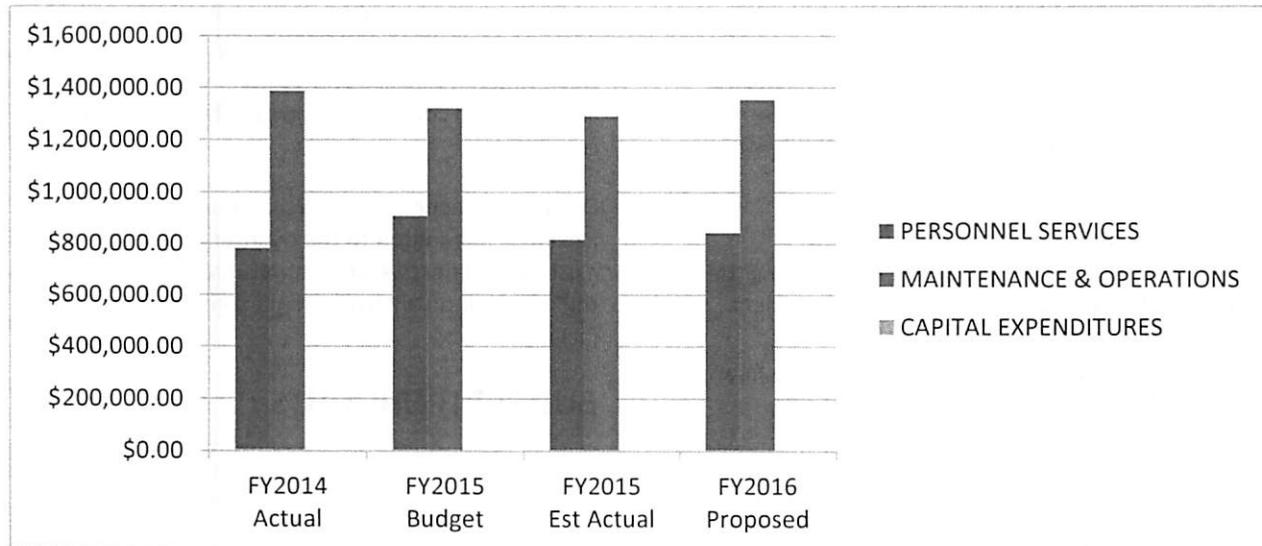
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Complete driveways and fenced holding lot , purchase additional tools with funds rolled over from FY 2014-2015 Capital Outlay budget.
- Continue training program for technicians and staff.
- Add 1 new vehicle lift and replace a 17 year old service truck in order to increase productivity.

Chosen as one of the Top 100 Best Fleets in North America for second year in a row.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$783,893.00	\$909,864.00	\$818,715.00	\$844,951.00	-7.13%
MAINTENANCE & OPERATIONS	\$1,388,800.00	\$1,323,735.00	\$1,292,747.00	\$1,355,049.00	2.37%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
EQUIP MGMT DIRECTOR	1	1	1	1
GARAGE SUPERVISOR	1	1	1	1
VEHICLE & EQUIP MGMT LEADER II	1	1	1	1
AUTOMOTIVE MECHANIC III	0	0	1	1
AUTOMOTIVE MECHANIC II	7	8	9	9
AUTOMOTIVE MECHANIC I	5	4	2	3
AUTOMOTIVE SERVICE TECHNICIAN	2	2	2	2
CHIEF MECHANIC	0	0	0	0
ASSISTANT MECHANIC	0	0	0	0
OFFICE ASSISTANT II	0	1	1	1
VEHICLE & EQUIP MGMT PARTS CLERK	0	1	1	1

FACILITIES MANAGEMENT

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Complete over 300 maintenance service requests City wide.
- Repair the Civic Center boiler and chiller Systems.
- Install a new server in the Energy Building Integrator which controls the HVAC mechanical systems city wide.
- Repair chiller at the Police Department.
- Complete a major facilities renovation and improvements project at Spaulding Park making the park an updated, clean, safe and fun environment for the public's use.
- Improvements project at the RCWP to include new roofs. Kiddy Pool plastered and new lightning detection system updated with new horn.
- Construction project start of the new Martin Luther King Community Center.
- Construction project start of the new JDC facility.
- The purchase and implementation of the new Maintenance Management Software that will help Facilities Management become more efficient in communicating with City staff and Citizens and increase our ability to be proactive and accountable in our work practices and project management, increasing our overall ability to take care of the City of Muskogee's Facilities.

DESCRIPTION

The Department of Facilities Management is responsible for ensuring that the design, construction, and maintenance of all City facilities is continually completed to the highest standards, all the while supporting the City of Muskogee's Government, Citizens and Visitors, while balancing financial and technical constraints with aesthetic and historical concerns.

City of Muskogee owns and maintains numerous City Facilities. In addition to the maintenance and repair of these existing facilities, we are responsible for and committed to the design and construction management of new City facilities.

BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Repair and install new roofs on the Library, Teen Center and Fire station #5.
- New Lights and Controllers at both Honor Heights and Robison Parks Tennis Courts.
- Improvements and re-plastering of the Pool and Lazy River at the RCWP.
- Improvements at the Water Distribution Facility.
- ADA improvements at the Dance Hall at the HatBox Facility.
- Completion of the renovations at the new Facilities Management Department located at the Fairgrounds Wildlife Building.
- Repair and preventative maintenance of 26 power back-up generators located throughout the City of Muskogee
- Design and construction of 2 new restroom facilities located at Honor Heights Park and Robison Park.
- The ability to receive, process and complete all the requested maintenance service work orders and implement proactive preventative maintenance programs City wide, increasing the Safety, Cleanliness and comfort of our Facilities here in the City of Muskogee Oklahoma.

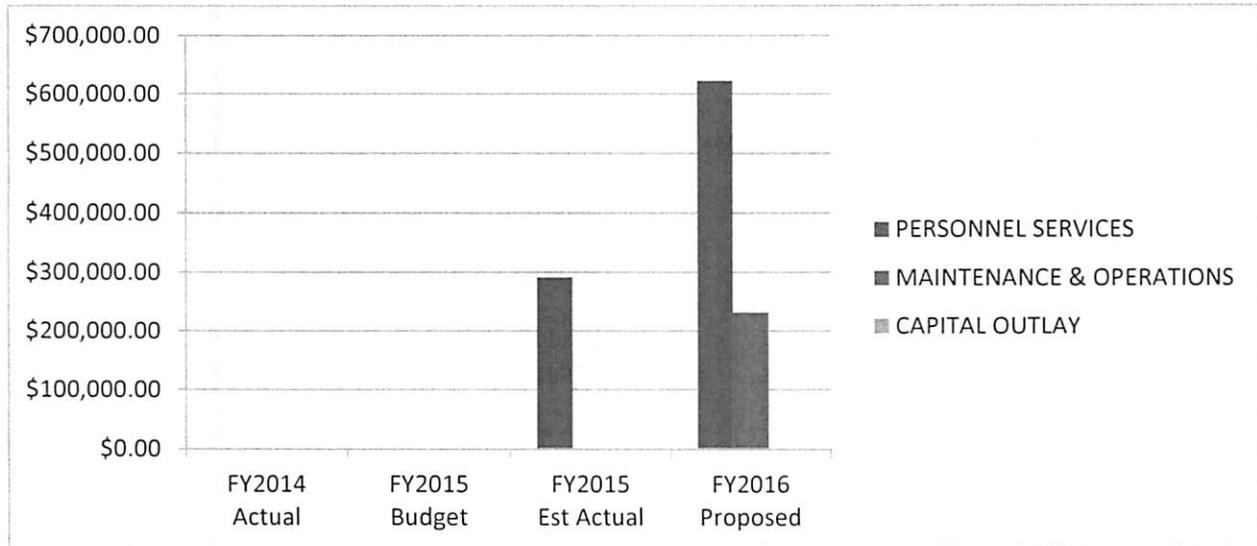
The mission of the Facilities Management Department is to provide the highest quality services, to exceed the City of Muskogee's requirements and expectations.

This is accomplished by:

Managing resources

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$0.00	\$0.00	\$292,419.00	\$622,742.00	n/a
MAINTENANCE & OPERATIONS	\$0.00	\$0.00	\$0.00	\$232,373.00	n/a
CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	0%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
FACILITIES MAINTENANCE MANAGER	0	0	1	1
FACILITIES MAINTENANCE LEADER III	0	0	1	1
FACILITIES MAINTENANCE MECHANIC II	0	0	1	1
FACILITIES MAINTENANCE MECHANIC I	0	0	1	1
FACILITIES MAINTENANCE WORKER III	0	0	1	1
FACILITIES MAINTENANCE TECHNICIAN	0	0	1	1
FACILITIES MAINTENANCE WORKER I	0	0	7	7
CUSTODIAN	0	0	2.5	2.5

FINANCE

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Coordinate the annual audit of the City financial statements
- Provide timely, accurate, and transparent reporting of financial information
- Provide accounting services, debt service payments, compliance and new issuances, and financial management services
-

DESCRIPTION

The Finance Department manages the fiduciary responsibilities of the City by providing control and recording the City's financial activity, thus ensuring transparency through accurate and reliable information available for public review, and compliance with state and local laws and regulations. Responsibilities of the department include the review and monitoring of financial activity, payroll, recording of investment activity, coordination of the annual audit, and reporting by various government agencies.

BUDGET HIGHLIGHTS

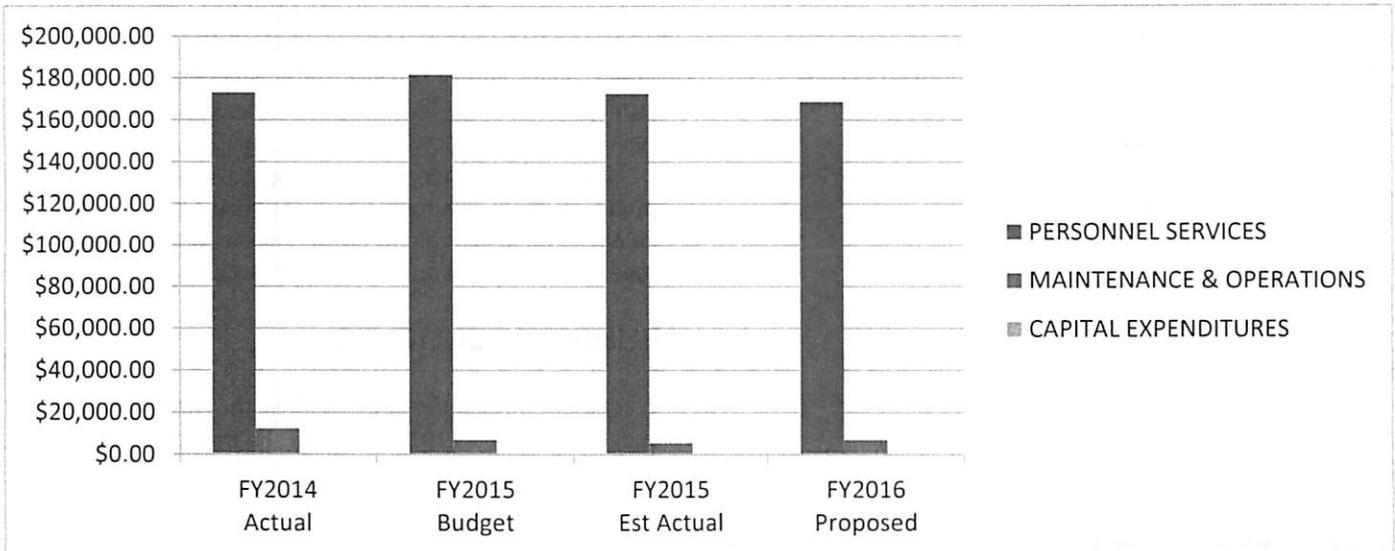
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Provide coordination of the City's annual financial audit
- Provide reporting of financial information
- Assist in preparing the annual budget for Council review and approval

Managed and responsibly administered Muskogee's revenues and expenditures resulting in a transparent and efficient fiscal policy and complete compliance with state law as substantiated by an independent auditor's opinion.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$173,335.00	\$181,917.00	\$172,841.00	\$168,979.00	-7.11%
MAINTENANCE & OPERATIONS	\$12,629.00	\$7,337.00	\$5,832.00	\$7,337.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
City Treasurer	1	1	1	1
Accounting Clerk II	1	1	1	1
Accounting Clerk I	1	1	1	1

HUMAN RESOURCES / SAFETY

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided opportunities to:

- Obtained new/larger medical network for savings to both employees and the City
- Provided training opportunities to employees and provided tuition reimbursement to those attending post-secondary education
- Distributed employee service pins and held two City-wide employee appreciation events

DESCRIPTION

The Human Resources Department is responsible for coordinating the personnel administration and labor relations activities throughout the City of Muskogee. The Human Resources Department ensures all Merit System Rules, Civil Service Rules, and all Federal, State, and local laws and regulations are met. Work includes the establishment and maintenance of effective standards, policies and procedures for all personnel programs including recruitment, selection, employee/labor relations, classification and compensation, training and development, affirmative action, insurance benefits, retirement and safety and loss control.

BUDGET HIGHLIGHTS

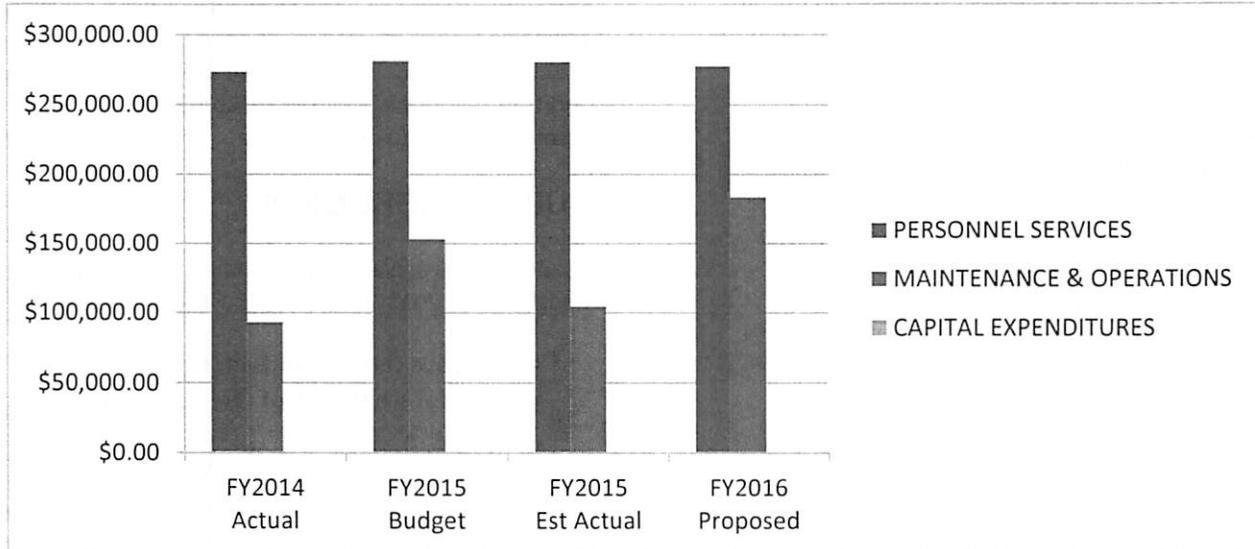
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Acknowledge employees for their years of service and dedication to the organization
- Advance recruiting mechanisms to hire quality employees City-wide
- Obtain appropriate safety and preventative gear for employees
- Provide increased training and educational assistance to employees who want to advance themselves within the organization; provide increased reimbursement amounts from FY 2014-2015 for employees attending post-secondary education
- Work towards administering a fair, equitable, and market driven compensation system.

In support of the City of Muskogee's principles, values, vision, and mission, it our mission of the Human Resources Department to support the total operation of the city in meeting our goals through our most valuable resource – our PEOPLE.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$273,738.25	\$281,498.00	\$280,875.00	\$277,846.00	-1.30%
MAINTENANCE & OPERATIONS	\$93,350.21	\$153,695.00	\$104,970.00	\$183,970.00	19.70%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
HR Director	1	1	1	1
HR Specialist	0	1	1	1
Safety Manager	0	1	1	1
Payroll & Benefits Coordinator	1	1	1	1
HR Office Assistant I	1	1	1	1
Labor Relations Consultant (Contracted)	0	1	1	1
Assistant HR Director	1	0	0	0

INFORMATION TECHNOLOGY

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided opportunities to:

- Refreshed half of the aging technology in the City.
- Updated City Website to a more modern, easier to use site for citizens and visitors.
- Refreshed aging copiers.
- Initiated AquaHawk water monitoring for citizens to monitor and control their own water usage and receive alerts based on usage and leaks.
- Installed software for Animal Control to better manage the Animal Shelter.
- Upgrade police modems to 4g.

DESCRIPTION

The Information Technology Department provides expertise for the implementation, functions, essential to the efficient execution of services. The IT Department is responsible for providing leadership and vision for new technology in support of the business goals of the organization. Security, reliability, and transparency are significant considerations for all technology related decisions.

BUDGET HIGHLIGHTS

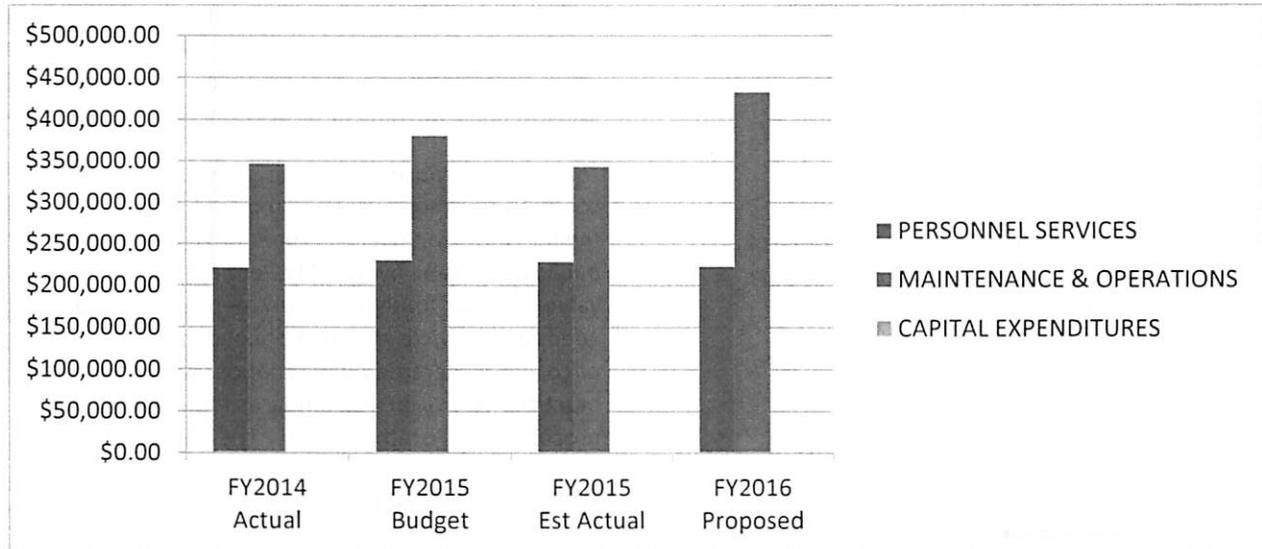
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Replace core network infrastructure.
- Finish Tech refresh of very old computers and printers.
- Server software and hardware upgrades.
- Upgrade and update infrastructure as needed.
- Update security appliances.

In FY 2014-2015, the IT Department initiated AquaHawk water monitoring for citizens to be able to monitor their own water usage and receive alerts based on usage and leaks. Our goal is to save the City time and money while enhancing productivity through up-to-date technology.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$222,045.00	\$230,685.00	\$229,004.00	\$223,494.00	-3.12%
MAINTENANCE & OPERATIONS	\$347,448.00	\$381,058.00	\$343,822.00	\$433,473.00	13.76%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
INFORMATION TECHNOLOGY DIRECTOR	1	1	1	1
NETWORK ADMINISTRATOR	1	1	1	1
SYSTEM ADMINISTRATOR	1	1	1	1
DATA INTEGRITY SPECIALIST	1	1	1	1

PURCHASING / GENERAL SERVICES

General Government

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided opportunities to:

- Advertise solicitations on departments behalf
- Purchasing all supplies and services for all departments of the city
- Complete bid specifications
- Secure bids and quotations
- Open, tabulate and evaluate bids and quotes
- Prepare contracts and purchase orders
- Maintain current pricing data on scrap and surplus
- Manage the surplus inventory and maximize the revenues generated

DESCRIPTION

The Purchasing Division provides a centralized system for the management of public funds expended for procurement of materials, supplies, equipment, professional, consulting, and other services, and construction via competitive pricing of the appropriate product quality for timely delivery. Purchasing also provides for transfer or disposal of surplus property.

The stated purpose of the division is to encourage competition among vendors and contractors, to provide for the fair and equitable treatment of all persons involved in public purchasing by this City, to maximize the purchasing value of public funds in procurement so that high quality goods and services may be obtained at the lowest possible price and to increase public confidence in procurement practices by providing safeguards for maintaining a procurement system of quality and integrity.

BUDGET HIGHLIGHTS

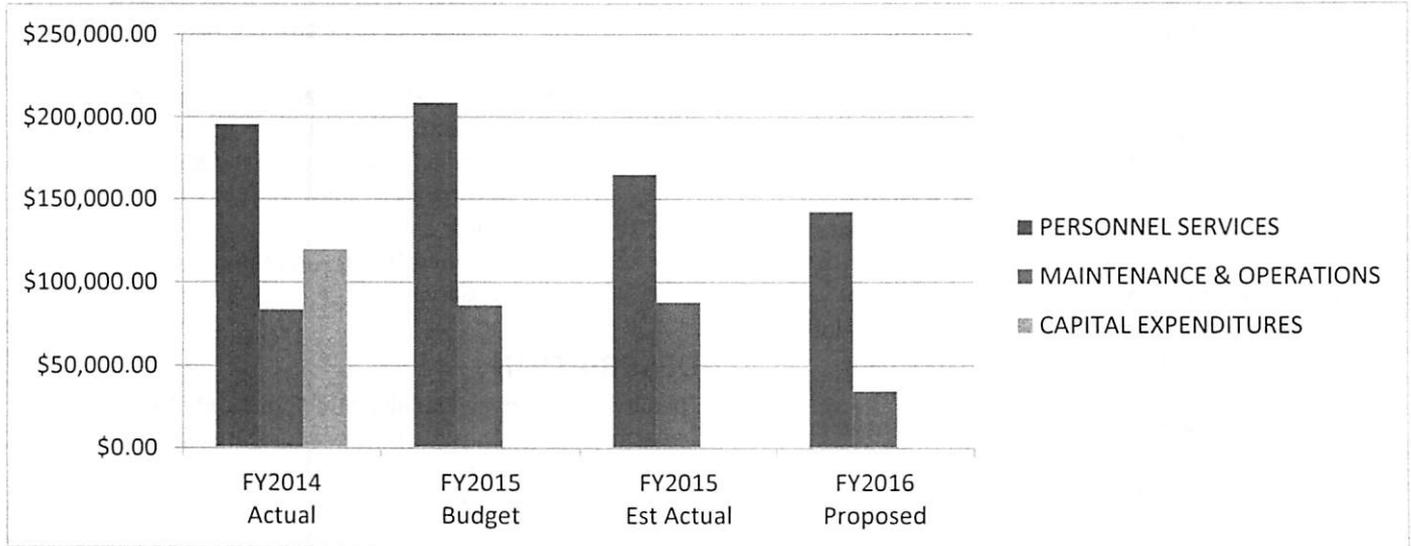
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Rewrite the Purchasing Policies and Procedures Manual
- Combined all departments OG&E billings
- Centralized purchasing office supplies, janitorial supplies and uniforms rental
- Combined all departments ONG billings
- Maintain Project-Contract documents

The Purchasing Department promotes competition, impartiality, conservation of funds, and fair and open operations that ensures accountability, while seeking to realize the maximum value of every dollar.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$196,021.00	\$209,004.00	\$165,421.00	\$142,588.00	-31.78%
MAINTENANCE & OPERATIONS	\$84,012.00	\$86,567.00	\$88,382.00	\$35,085.00	-59.47%
CAPITAL EXPENDITURES	\$120,000.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2012	2013	2014	2015
PURCHASING MANAGER	1	1	1	1
PURCHASING CLERK II	1	1	1	1
BUILDING MAINT TECHNICIAN	1	1	1	0
CUSTODIAN	2	2	2	0
CONTRACT MANAGER	0	0	0	1

PLANNING & COMMUNITY DEVELOPMENT

Planning, Code Enforcement and Inspections

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- “Foundation 400 Demolition Program” – The Demolition Program is funded through a grant from the City of Muskogee Foundation (CoMF) (\$1,000,000) and a match from Capital Improvement Projects (CIP) funding (\$1,000,000) approved by the citizens of Muskogee. The funding will demolish 400+ dilapidated, derelict structures over the next two years.
- “Housing Incentive Program” – As a means to encourage new residential development on infill lots within the City of Muskogee, the City created the Housing Incentive Program. The Program will provide cash rebates for the construction of new owner-occupied single-family dwellings, waive permit and inspection fees, provide a temporary reduced water, sewer, trash rate and storm water fees. The program is funded through a grant from the CoMF in the amount of \$300,000.
- “Housing Rehabilitation & Revitalization Program” – Seventeen (17) owner occupied homes received exterior renovations at an average cost of \$15,228 per structure. This program was funded through a grant from the CoMF in the amount of \$300,000. As part of this program, \$25,000 has been set aside to purchase materials for Mission Serve to make minor repairs to owner occupied dwellings throughout Muskogee.
- The City of Muskogee Zoning Regulations were reviewed, revised and adopted by the City Council in September, 2014.
- Preparation of a Request for Proposal (RFP) for the development of the Urban Renewal Area for the Urban Renewal Authority. This resulted in the current construction of the “Three Rivers Plaza” and the proposed development of eighty (80) market rate apartments.
- Employee Accomplishments for FY 2014-15:
 - City Employee of the Month – Jessica Zwirtz
 - Code Enforcement Officer of the Year – Michael Brackeen
 - Code Enforcement Certification – Brenda Davison

- Property Maintenance Certification – Heidi Masterson, Jo Lynn Pierce, Brenda Davison, Kent Parker & Michael Brackeen
- Residential and Commercial Building (Unlimited) Inspector Certification – Billy Coffey
- Electrical & Mechanical (Unlimited) Inspector Certification – Jeffery Strickland
- Certified Building Official (CBO) Electrical, Mechanical, Plumbing & Building – Dan Hurd
- Certified Floodplain Manager (CFM) – Gary D. Garvin

DESCRIPTION

The City of Muskogee Planning and Community Development Department is responsible for developing, revising and administering the zoning and subdivision regulations for new development and new construction within the limits of the City of Muskogee. The Planning Department also prepares and administers community development grant applications. The Code Enforcement Division enforces all city ordinances in reference to derelict structures, dilapidated property, and accumulation of weeds, grass and trash, care of premises, off-street parking and zoning violations.

Inspections is responsible for the issuance of all building, electrical, plumbing and mechanical permits and inspections for code compliance throughout the building process.

The Zoning Regulations are intended to promote the public health, safety, peace, morals, comfort, convenience, prosperity, order and general welfare of the citizens of the city, to lessen danger and congestion of public transportations and travel, to secure safety from fire and other dangers, to avoid undue concentration and overcrowding of land, to provide for public requirements and prevent undue encroachment thereon and to aid in securing the intent of the comprehensive plan. The Planning and Community Development Department is responsible to the Planning Commission, Board of Adjustment, Subdivision Review Committee, Flood Plain Administration, Public Nuisance and Appeals Board, and Historic Preservation Commission as well as providing assistance to the Urban Renewal Authority.

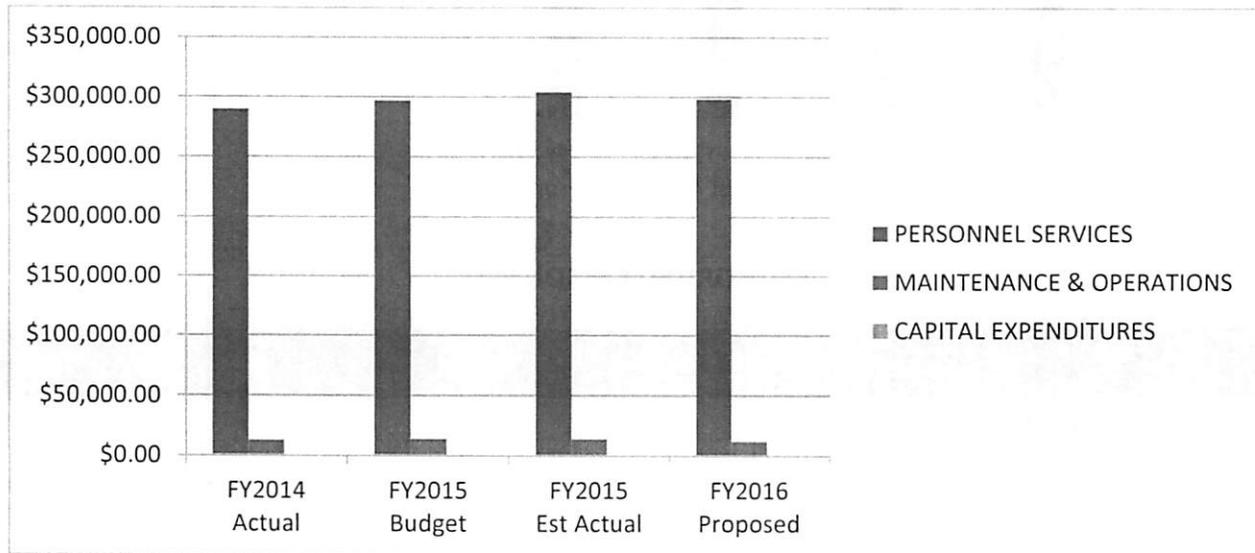
BUDGET HIGHLIGHTS

In conjunction with the Planning and Community Development Department's normal functions the FY 2015-2016 budget will enable the following:

- Continued training and certifications for all employees within the Planning Department, Code Enforcement Division and Inspection Department.
- Purchase of the 2015 International Code Books (Building, Fire, Plumbing, Mechanical, Fuel Gas, Existing Building, and Property Maintenance) and the National Electric Code.

EXPENDITURE BY CATEGORY PLANNING AND COMMUNITY DEVELOPMENT

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$289,963.00	\$297,324.00	\$304,305.00	\$298,728.00	0.47%
MAINTENANCE & OPERATIONS	\$13,379.00	\$14,260.00	\$14,403.00	\$12,355.00	-13.36%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

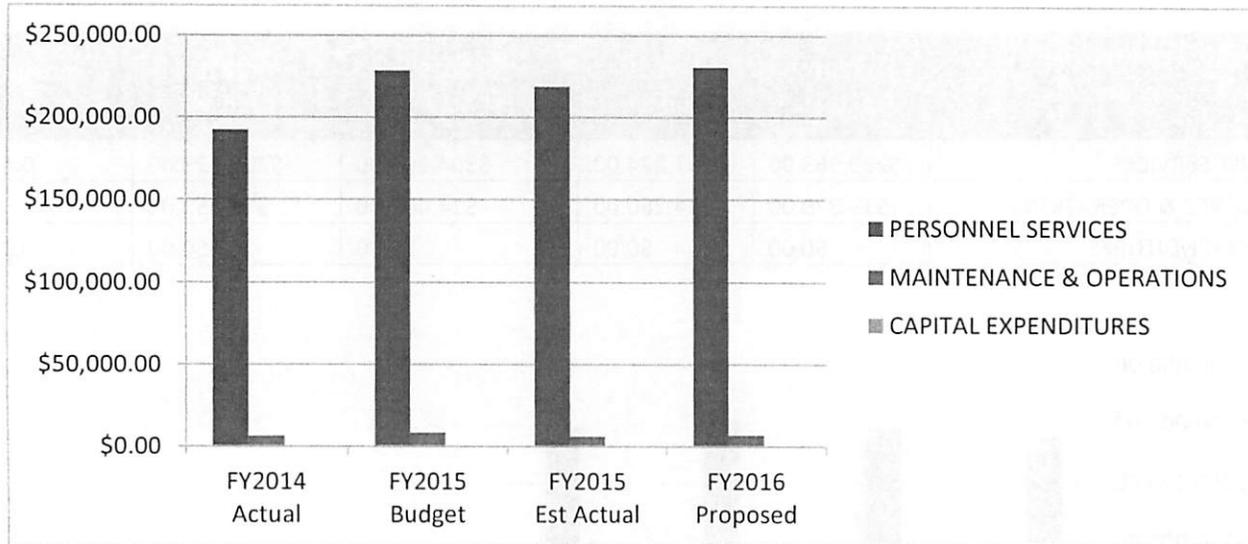


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DIR OF PLANNING & COMMUNITY DEV	1	1	1	1
ASST DIR OF PLANNING & COMMUNITY DEV	1	1	1	1
PLANNING & COMM DEV OFFICE ADMIN I	1	1	1	1
GIS SPECIALIST	1	1	1	1
DRAFTER/CAD OPERATOR	1	1	1	1

**EXPENDITURE BY CATEGORY
CODE ENFORCEMENT**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$192,579.00	\$228,898.00	\$219,281.00	\$231,130.00	0.98%
MAINTENANCE & OPERATIONS	\$6,864.00	\$8,795.00	\$6,475.00	\$7,295.00	-17.06%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

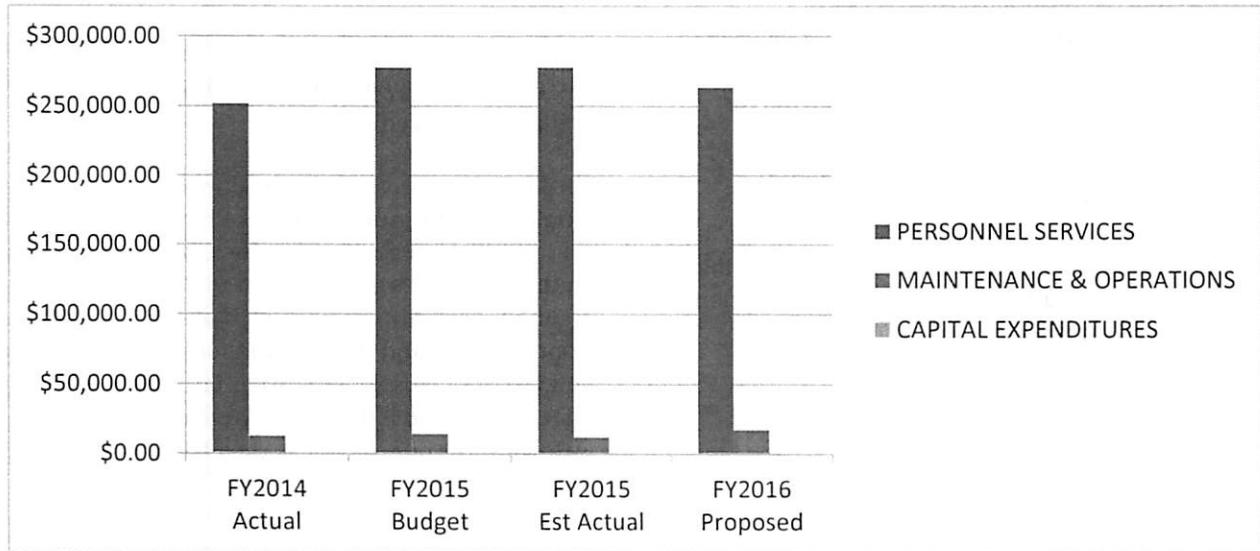


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
CODE ENFORCEMENT OFFICER	4	4	4	4
CODE ENFORCEMENT CLERK	1	1	1	1

**EXPENDITURE BY CATEGORY
INSPECTIONS**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$252,116.00	\$277,871.00	\$278,014.00	\$263,778.00	-5.07%
MAINTENANCE & OPERATIONS	\$12,968.00	\$14,720.00	\$12,285.00	\$17,600.00	19.57%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DEVELOP SERVICE SUPERVISOR	1	1	1	1
CHIEF BUILDING INSPECTOR	1	1	1	1
PLUMBING/MECHANICAL INSPECTOR	1	1	1	1
ELECTRICAL/MECHANICAL INSPECTOR	1	1	1	1
PERMIT TECHNICIAN	1	1	1	1

POLICE DEPARTMENT

Public Safety

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Increase the number of investigators by 2
- Purchase and incorporate 70 body cameras in daily patrol operations with help from a Foundation grant.
- Sent six officers to train with officers from the Los Angeles Police Department in techniques of community policing. The training which these officers received will provide the nucleus for our Community Resource Officer Program.
- Since we were selected as a trial training site for the Council on Law Enforcement Education and Training (CLEET) academy, we were able to begin preparations for this regional academy.

The department has developed a strong relationship with community groups and other law enforcement agencies including the FBI, U.S. Marshal Service, the U.S. Attorney's Office, the D.E.A., as well as the local sheriff's office and other municipal police agencies in order to combat criminal activities.

DESCRIPTION

The Muskogee Police Department has the responsibilities to protect the lives, rights and properties of all of the citizens of Muskogee.

And to that end the department has developed both tactics and strategies which include proactive as well as traditional procedures.

As part of the proactive procedures we have created the Community Resource Officers Program which is part of an overall effort designed to develop more transparency in the department. Along with this concept we continue to utilize traditional concepts that involve detection, apprehension and prosecution tactics. Also, we continue to work very closely with other law enforcement agencies that include the F.B.I., U.S. Marshals Service, the U.S. Attorney's Office as well as the Oklahoma State Bureau of Investigation (O.S.B.I.) and the Oklahoma Bureau of Narcotics and Dangerous Drugs (O.B.N.D.D.) as well as several other state, federal and local agencies.

All of these procedures, relationships and tactics ensure that the citizens of Muskogee are well served in the fight against crime.

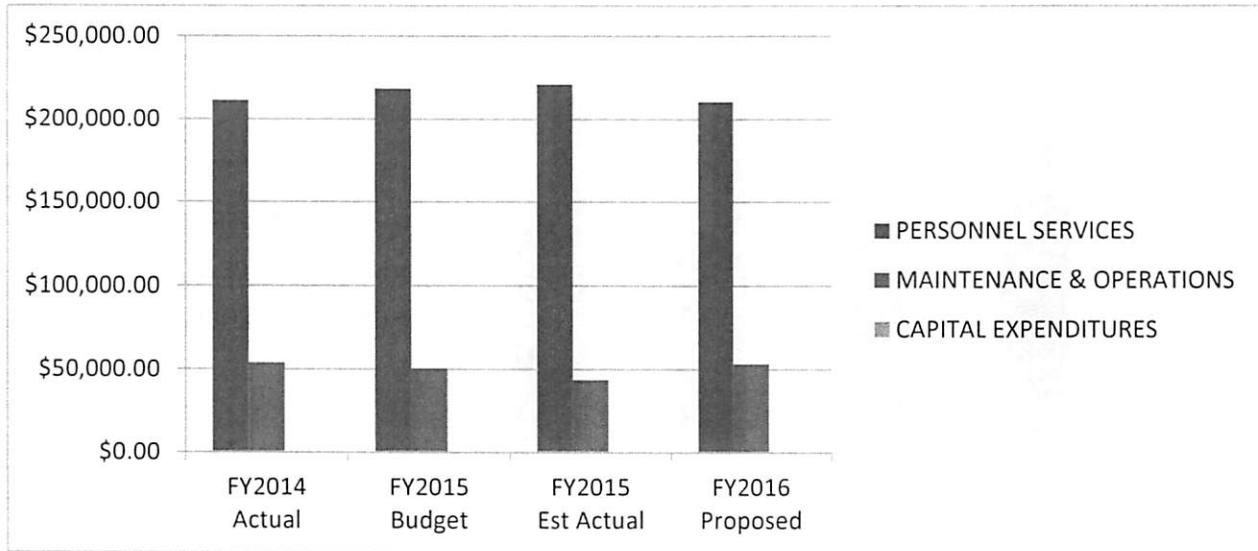
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2014-2015 will allow the department to:

- To improve the hiring selection and basic training process to lessen the number of vacancies that we are experiencing by offering hiring bonuses.
- Become a State approved basic academy on a full-time basis..

**EXPENDITURE BY CATEGORY
POLICE ADMINISTRATION**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$211,586.00	\$218,732.00	\$221,282.00	\$210,854.00	-3.60%
MAINTENANCE & OPERATIONS	\$54,440.00	\$50,993.00	\$44,027.00	\$53,711.00	5.33%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

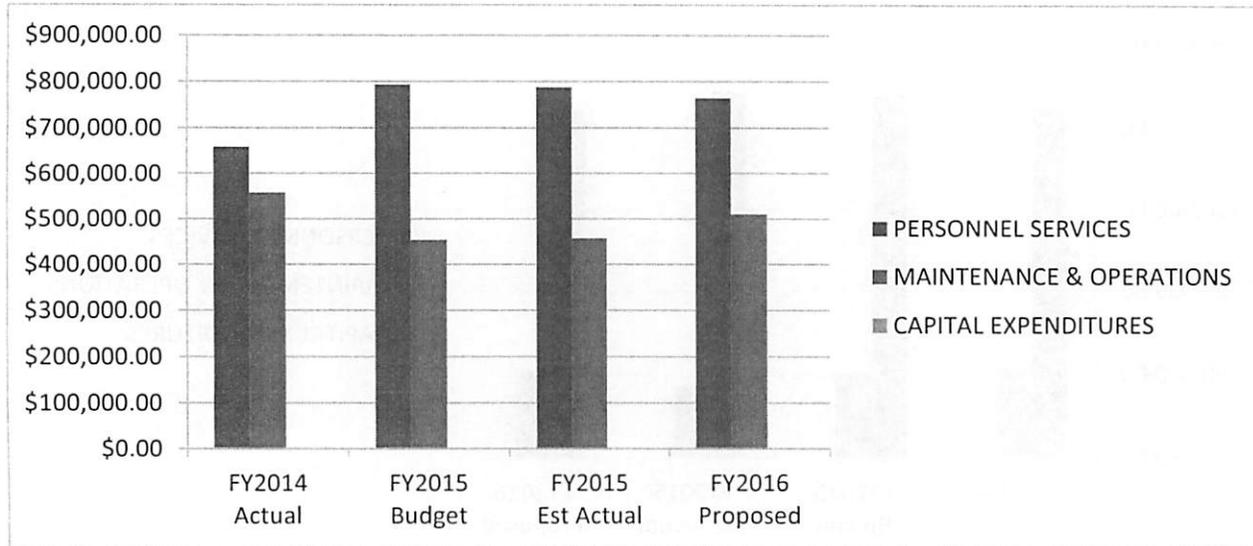


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
POLICE CHIEF	1	1	1	1
DEPUTY CHIEF	1	1	0	0
PD OFFICE ADMIN I	1	1	1	1

**EXPENDITURE BY CATEGORY
POLICE SUPPORT SERVICES**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$659,989.00	\$794,918.00	\$788,831.00	\$765,686.00	-3.68%
MAINTENANCE & OPERATIONS	\$559,890.00	\$455,400.00	\$459,014.00	\$511,670.00	12.36%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

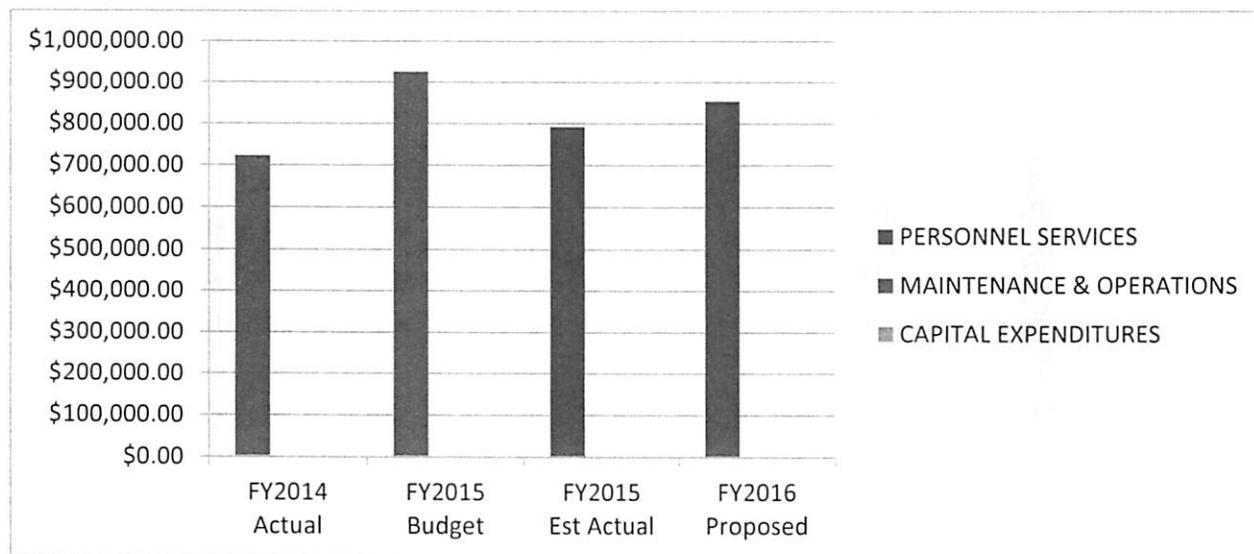


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DEPUTY CHIEF	0	0	1	1
MAJOR	1	1	0	0
CAPTAIN	2	0	0	0
LIEUTENANT	1	1	1	1
CSM	2	2	0	0
CORPORAL-SGT	0	0	2	1
OFFICERS	1	1	1	4
RECORDS SUPERVISOR	1	1	1	1
PD RECEPTIONIST	1	1	1	1
RECORDS ID TECH	4	4	4	4
PROPERTY & EVIDENCE TECH	1	1	1	1
PARKING ENFORCEMENT ATTENDANT	1	1	1	1

**EXPENDITURE BY CATEGORY
POLICE INVESTIGATION & SPECIAL SERVICES**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$723,508.00	\$926,796.00	\$793,800.00	\$854,708.00	-7.78%
MAINTENANCE & OPERATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

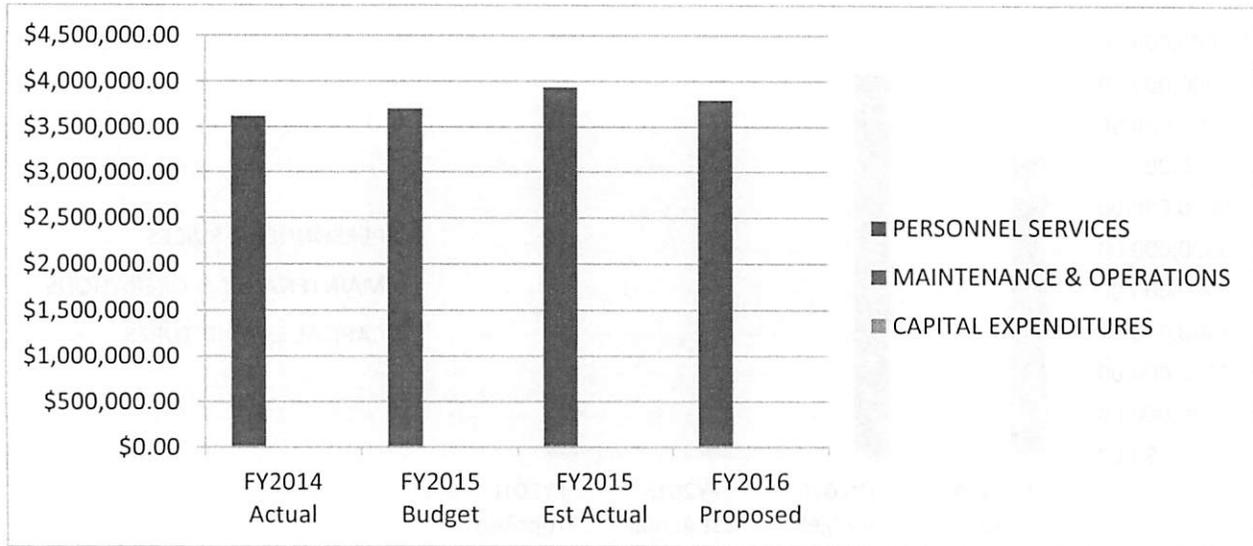


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DEPUTY CHIEF	0	0	1	1
MAJOR	1	1	0	0
CAPTAIN	1	1	1	1
LIEUTENANT	2	2	2	2
CSM	1	1	0	0
CORPORAL-SGT	0	0	1	0
OFFICERS	10	10	14	13
PD OFFICE ASSISTANT I	1	1	1	1

**EXPENDITURE BY CATEGORY
POLICE PATROL**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$3,627,960.00	\$3,712,253.00	\$3,942,395.00	\$3,801,758.00	2.41%
MAINTENANCE & OPERATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

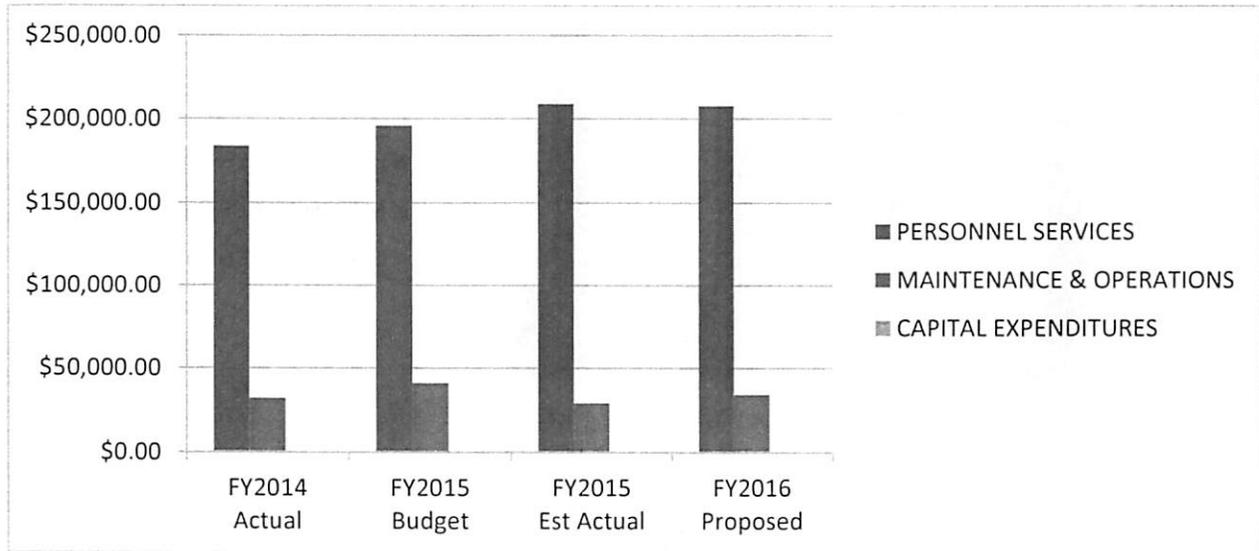


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DEPUTY CHIEF	0	0	1	1
MAJOR	1	1	0	0
CAPTAIN	3	3	3	3
LIEUTENANT	6	6	6	6
CSM	6	6	0	0
CORPORAL-SGT	0	0	6	8
OFFICERS	49	49	49	47

**EXPENDITURE BY CATEGORY
ANIMAL CONTROL**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$184,048.00	\$196,143.00	\$209,116.00	\$207,993.00	6.04%
MAINTENANCE & OPERATIONS	\$32,630.00	\$41,462.00	\$29,600.00	\$34,701.00	-16.31%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

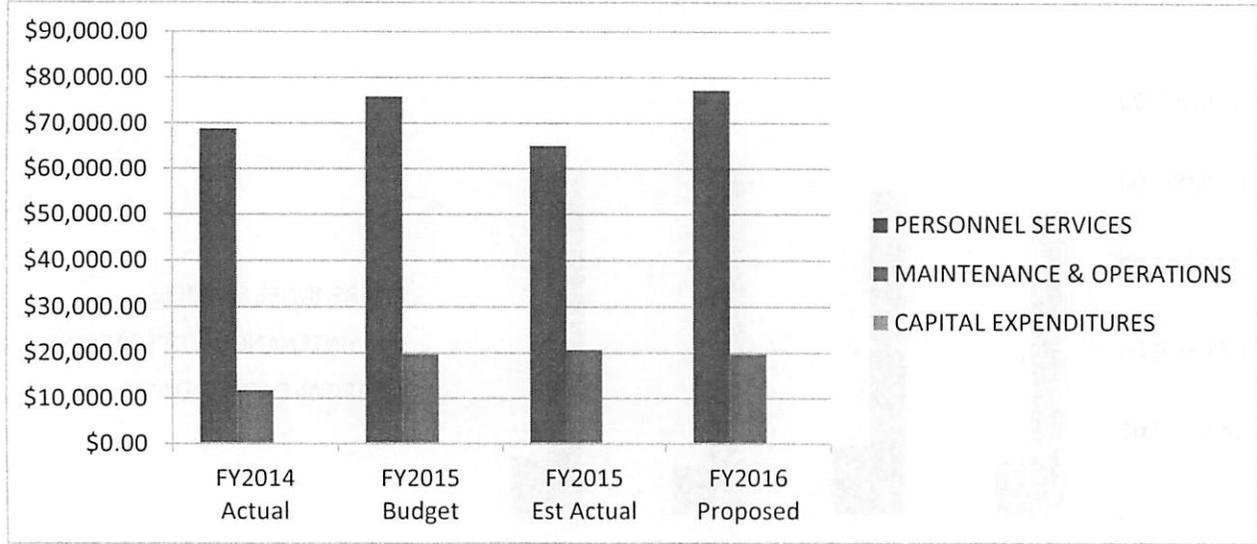


AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
ANIMAL CONTROL/SHELTER SUPERVISOR	1	1	1	1
ANIMAL CONTROL OFFICER	2	2	2	2
ANIMAL ATTENDANT	2	2	2	2

**EXPENDITURE BY CATEGORY
EMERGENCY MANAGEMENT**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$68,972.00	\$75,990.00	\$65,217.00	\$77,366.00	1.81%
MAINTENANCE & OPERATIONS	\$11,966.00	\$19,930.00	\$20,800.00	\$19,930.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
Emergency Mgt. Director	1	1	1	1
Volunteers	20	20	20	20

FIRE DEPARTMENT

Public Safety

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Incorporate the Muskogee First Responder Training Center into our training program and expand our regional training opportunities.
- Develop new training methodology, strategy with objectives
- Improve fire prevention and education by applying for grant funds.
- Improve technology and communications by moving to I-Pad dispatch and data storage medium for field operations.

DESCRIPTION

For over a century, the Muskogee Fire Department has protected its citizens from fire and emergencies. From the days of the bucket brigades to the horse-drawn steam pumpers, to the modern day apparatus, diesel powered 400 HP, 1500 GPM pumpers. The Muskogee Fire Department is dedicated in providing quality, timely, and professional emergency services to those who live in, work in, and visit the City of Muskogee.

The Muskogee Fire Department is an organization of dedicated professionals who are committed to serving the community by protecting life, property, and the environment through prevention, education, Emergency Medical Responders and fire services.

BUDGET HIGHLIGHTS

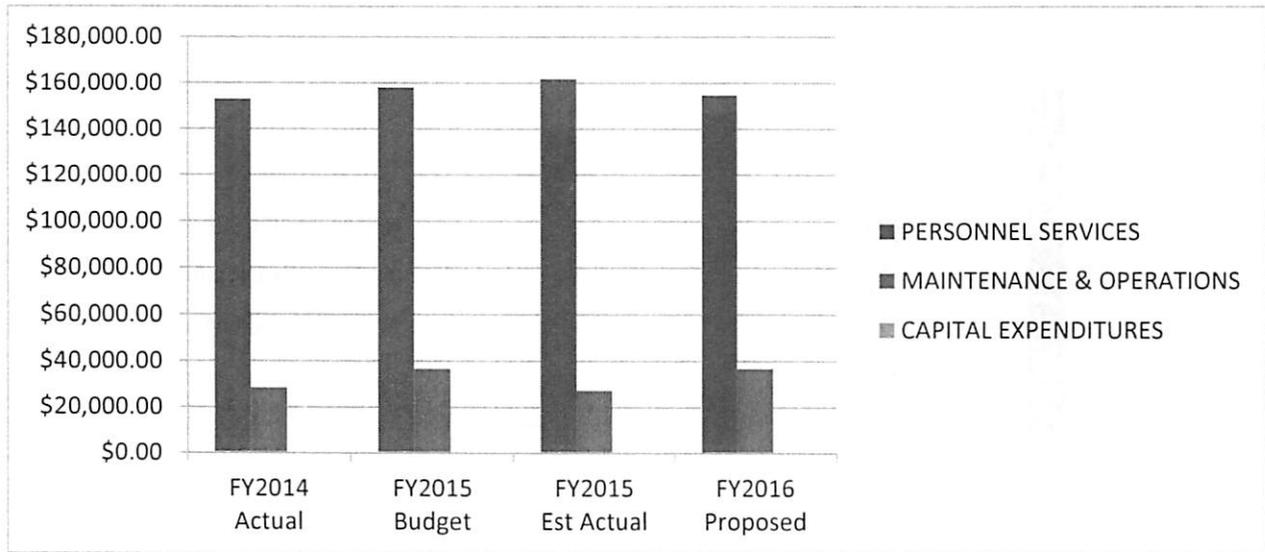
In addition to regular responsibilities, the recommended budget for FY 2014-2015 will allow the department to:

- Implement the iPad dispatch and data storage medium for field operations.
- Continuously improve existing operations and training with new ideas.
- Maintain and improve Muskogee's ISO Fire Classification Rating of #2.

Responsible for protecting our citizens from fire related emergencies and manmade and natural disasters through hazard suppression, prevention, mitigation, and educational programs.

**EXPENDITURE BY CATEGORY
FIRE SERVICES**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$153,262.00	\$158,309.00	\$161,970.00	\$154,969.00	-2.11%
MAINTENANCE & OPERATIONS	\$28,660.00	\$36,973.00	\$27,537.00	\$37,032.00	0.16%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

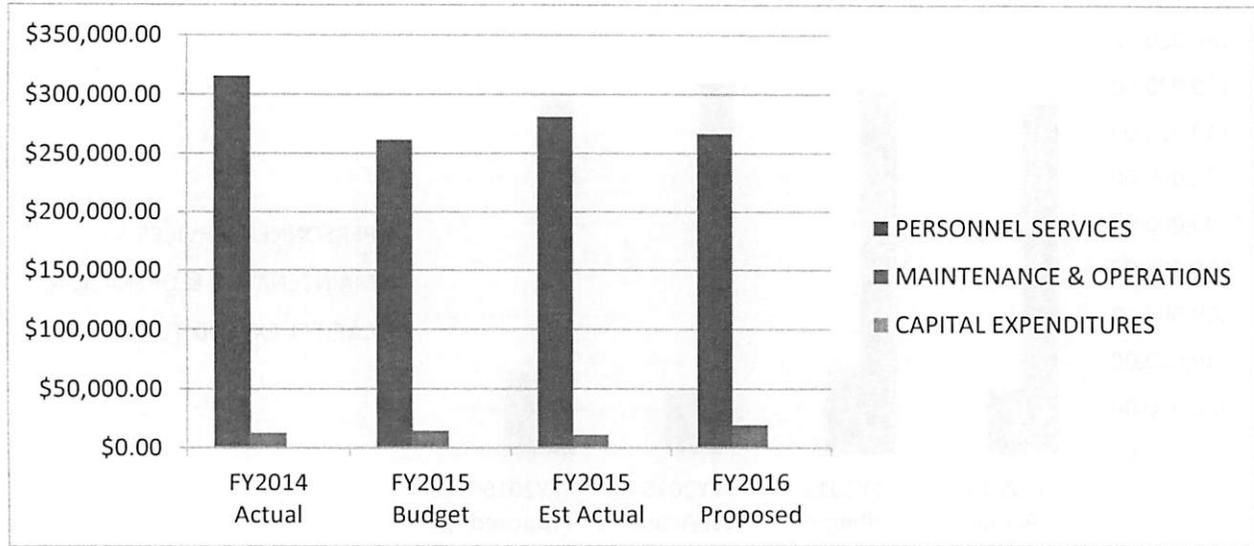


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
FIRE CHIEF	1	1	1	1
FD OFFICE ADMIN I	1	1	1	1

**EXPENDITURE BY CATEGORY
FIRE PREVENTION AND TRAINING**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$316,216.00	\$262,230.00	\$281,800.00	\$267,410.00	1.98%
MAINTENANCE & OPERATIONS	\$13,236.00	\$15,185.00	\$11,650.00	\$20,100.00	32.37%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

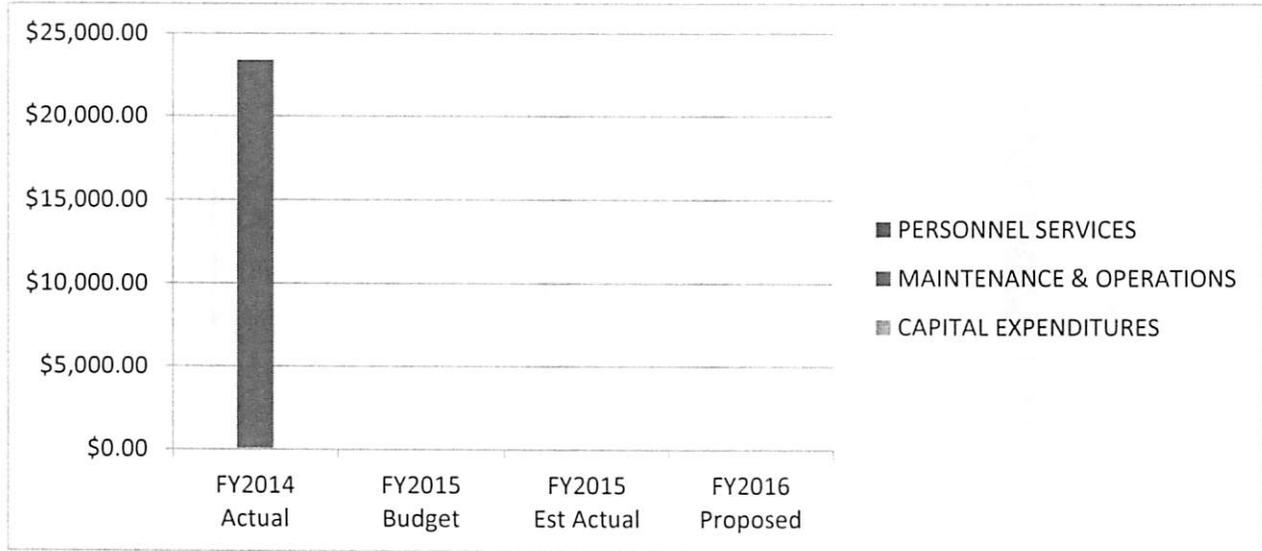


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
FIRE MARSHAL	1	1	1	1
ASST. FIRE MARSHAL	1	1	1	1
FIRE TRAINING OFFICER	1	1	1	1
SPECIAL OP TRAINING OFFICER	1	1	1	1

**EXPENDITURE BY CATEGORY
FIRE AUXILIARY AND SERVICES**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAINTENANCE & OPERATIONS	\$23,402.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

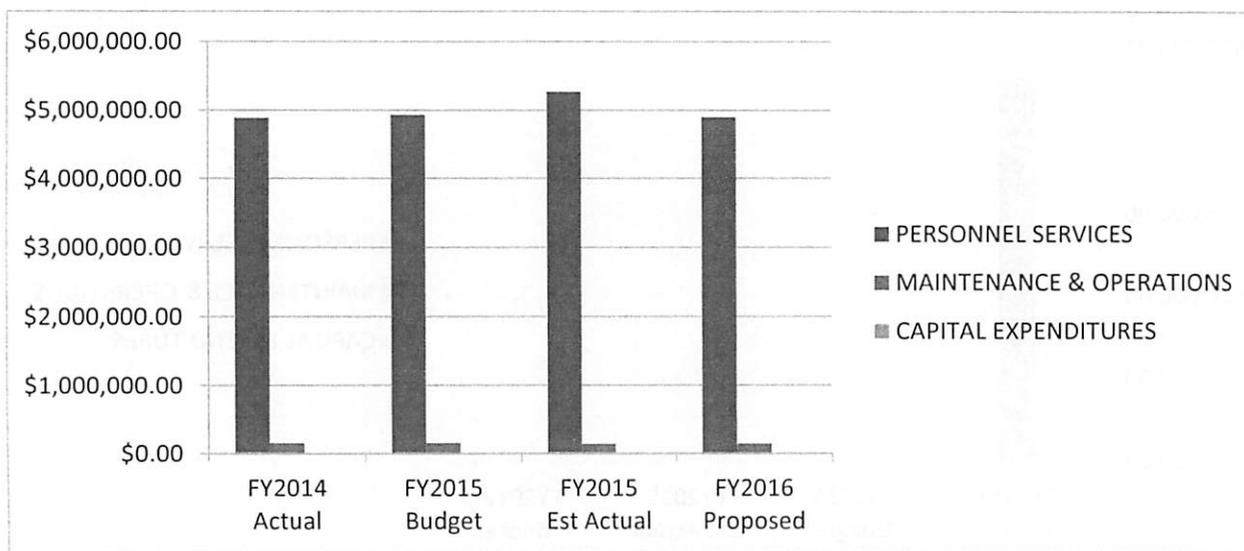


AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
No Positions Funded				

**EXPENDITURE BY CATEGORY
FIRE CONTROL OPERATIONS**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$4,898,685.00	\$4,942,433.00	\$5,279,231.00	\$4,912,759.00	-0.60%
MAINTENANCE & OPERATIONS	\$165,519.00	\$164,565.00	\$151,373.00	\$158,065.00	-3.95%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
ASST FIRE CHIEF	3	3	3	3
HOUSE CAPTAIN	3	3	3	3
CAPTAIN	27	27	27	27
FIREFIGHTER DRIVER	30	30	30	30
FIREFIGHTER	26	26	26	26

PUBLIC WORKS ADMINISTRATION

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Applied for and received an Economic Development Grant (EDA).
- Efficiently managed all Public Works Projects.

DESCRIPTION

The Department of Public Works aims to promote objectives of economic development and efficient management of infrastructure for the public and the City organization. We will foster cooperation and team work with every employee empowered to work as a member of the team to improve the way we provide our services.

BUDGET HIGHLIGHTS

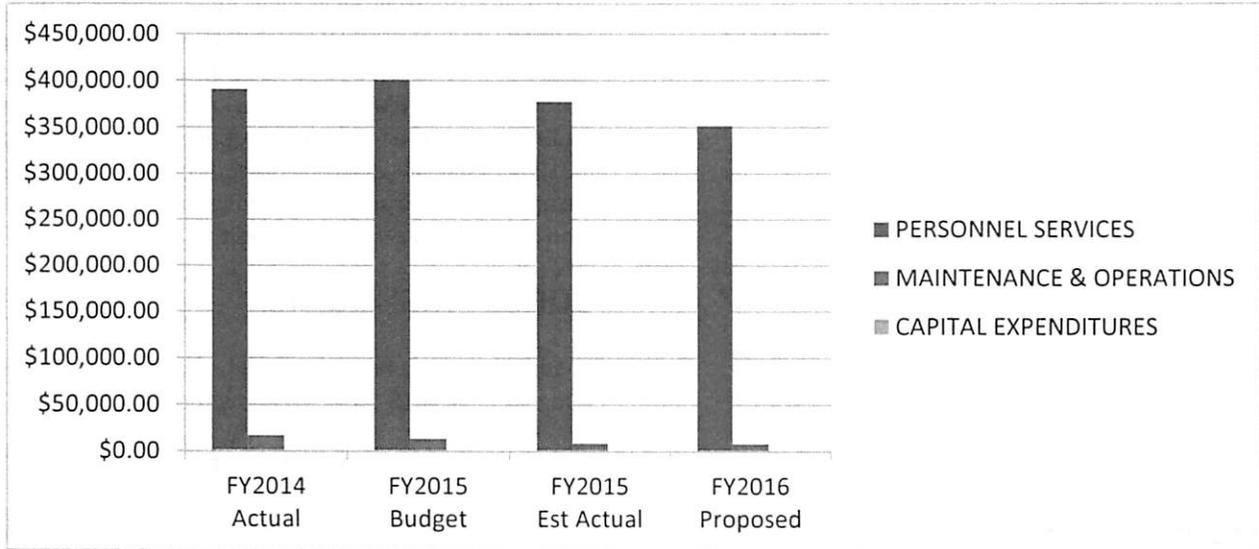
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Continue to foresee the long-term needs of the community in order to provide conditions which will maintain a high quality of life in the future and achieve the objectives of the organizations and of the projects that we are responsible for.
- Continue to be ultimately accountable to the citizens and must serve them in a responsible, pleassant and helpful manner, recognizing both the needs of the community and the persom through our daily work.
- Continue to be fiscally resposible in the use of public funds.
- Continue to provide strategic leadership to the Construction and Property Industries.
- Continue to interpret, administer and enforce ordinances, polocies and regulations governing public works functions. We endeavor to use professional judgment and discretion in order to minimize adverse impact upon individuals and businesses while achieving the intent of the law.
- Efficiently manage all projects.

The mission of the Public Works Department is to provide exceptional transportation, flood control, and utility services to the citizens of Muskogee.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$391,528.00	\$401,601.00	\$378,209.00	\$352,096.00	-12.33%
MAINTENANCE & OPERATIONS	\$17,723.00	\$14,200.00	\$9,372.00	\$8,960.00	-36.90%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
DIR OF PUBLIC WORKS	1	1	1	1
ASST PW DIRECTOR - OPERATIONS	1	1	1	1
ASST PW DIRECTOR - UTILITIES	1	1	1	1
PW OFFICE ADMIN II	1	1	1	1
PROJECTS & CONTRACTS COORDINATOR	1	1	1	0
STREETS DIV OFFICE ASST II	1	1	1	1

CEMETERY

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Cemetery restructured to be a part of Public Works.

DESCRIPTION

Greenhill Cemetery was established in the late 1800s' although not officially until 1901. Around 1911 all bodies were removed from the burial grounds known as The Muskogee Burial Association and reinterred here in various locations. The cemetery has gone thru many changes over the last 100 plus years with many of this community's leaders finding it to be their final resting place. We currently inter 185 – 210 annually but as the trend goes more towards cremation we are learning to adapt, and strive to accommodate those who chose this method over traditional burial.

BUDGET HIGHLIGHTS

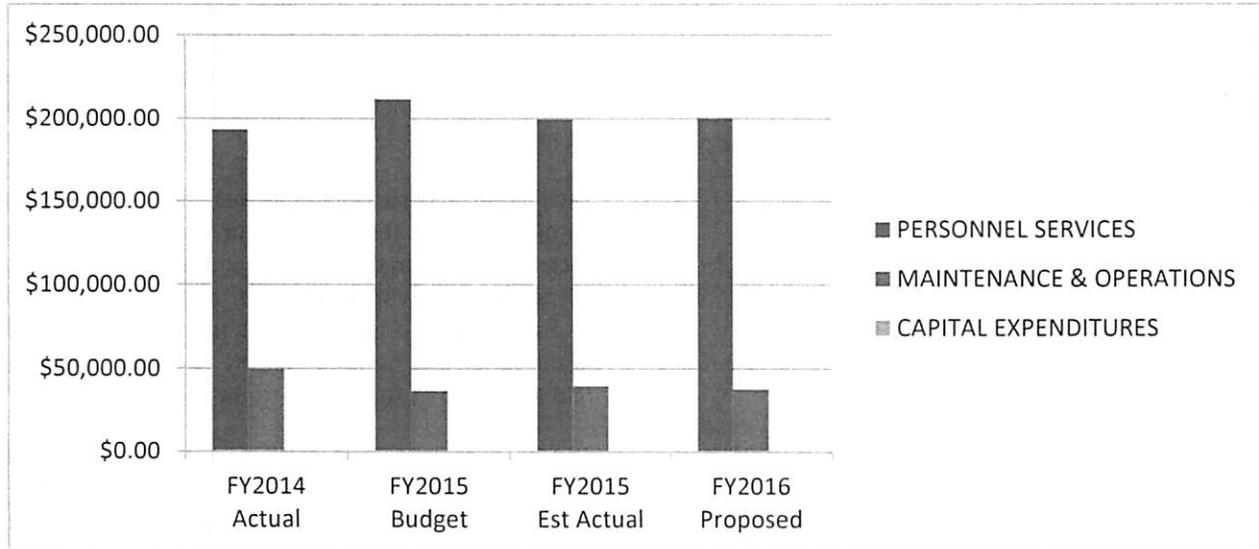
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Road improvements inside the Cemetery.
- Install sidewalk to separate the newly created cremation only burial sites for the Jewish section of the cemetery.
- Install sidewalk to complete pavilion area.
- Erect privacy fencing between cemetery and industrial site.

Provide a well-manicured and peaceful environment worthy of honoring the memory of loved ones lost.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$193,541.00	\$211,913.00	\$199,903.00	\$200,479.00	-5.40%
MAINTENANCE & OPERATIONS	\$50,310.00	\$37,073.00	\$39,901.00	\$38,016.00	2.54%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
CEMETERY SUPERINTENDENT	1	1	1	1
CEMETERY MAINT WORKER II	2	2	2	2
CEMETERY MAINT WORKER III	1	1	1	1
CEMETERY OFFICE ASST I	1	1	1	1
* PART TIME	2	2	2	2

ENVIRONMENTAL CONTROL

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Maintain 900 acres during mowing season.
- Improve the City Wide Cleanup Program to two (2) times per year.
- Improve Azalea Spring Cleanup Program to Mayor's Azalea 500 Cleanup to encourage more volunteer participation.

DESCRIPTION

The Environmental Control division is responsible for the mowing of all Right-of-Ways, Medians, Triangles and City owned lots within the city limits of Muskogee. The service is performed throughout the growing season. The Environmental Control division removes grass and vegetation from curbs and sidewalks in the Central Business District and on major streets.

The division also cleans up City lots, ditches, creeks and illegal dumpsites within the City limits of Muskogee. Weed control is accomplished with the use of chemicals and this is done only in specific areas with weather permitting. This department also sprays for mosquito's during the two mosquito seasons of the spring and summer months; starting in late April till mid July and mid September to the end of November.

The Environmental Control Division removes and disposes of limbs & brush that are in the street obstructing traffic, obscuring traffic signs or creating sight hazards. After a storm the limbs that have been broken or blown down from trees and are in the streets are picked up and disposed of by this division.

BUDGET HIGHLIGHTS

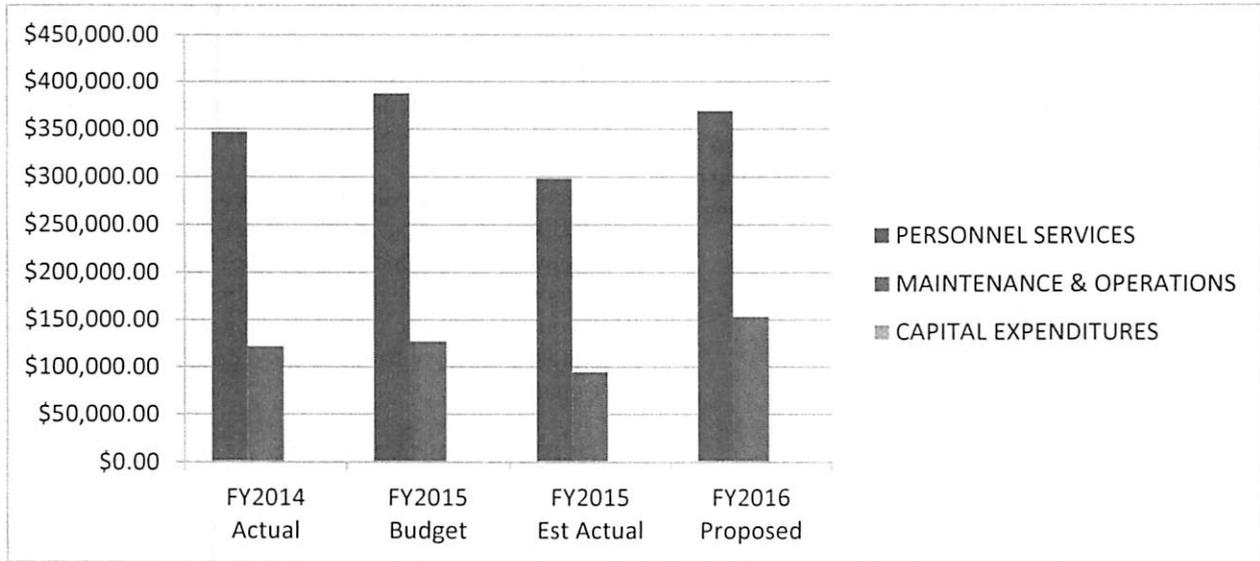
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Maintain and improve mowing routes.
- Maintain and improve on mowing around traffic signs.
- Improve on maintaining drainage ditches.
- Be more aggressive on locating and cleaning up illegal dump sites.

*Environmental Control Division
prides itself on helping keep
Muskogee clean by keeping ditches,
medians, right-of-ways, mowed.*

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$347,381.00	\$387,900.00	\$298,873.00	\$369,651.00	-4.70%
MAINTENANCE & OPERATIONS	\$122,398.00	\$127,880.00	\$95,290.00	\$154,139.00	20.53%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
ENV CONTROL SUPERVISOR	1	1	1	1
ENV CONTROL MAINT LEADER I	1	1	1	1
PUB WORKS EQUIPT OPERATOR I	4	4	4	4
ENV CONTROL MAINT WORKER II	2	2	2	2
ENV CONTROL OFFICE ASST II	1	1	1	1

STREETS

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Receive an EDA Grant to Rehabilitate 43rd Street and 45th Street between Chandler and Gibson.
- Martin Luther King Street construction began.
- 24th Street reconstruction plans between Okmulgee and Shawnee are in the final design stage and a Tiger Grant has been applied for to assist with the funding.
- Chip sealed 7 miles of city streets.
- Milled and Overlaid Library parking lot.
- Milled and Overlaid Spaulding blvd.

DESCRIPTION

The Street Maintenance Division maintains the public streets of Muskogee including those of concrete, asphalt, chip seal and gravel. Planned services include, but are not limited to: pot hole patching, crack sealing, asphalt overlays, street utility cut repairs, gravel street maintenance, shoulder repair and stockpiling of materials. The Street Division also responds to emergency calls as situations merit.

All street lighting with the exception of the downtown streetscape lighting, within the city limits of Muskogee are maintained and repaired by OG&E. The City of Muskogee is responsible for having street lighting installed on city streets. If you would like to submit a request for a street light to be installed on a city street, please contact Public Works Department.

BUDGET HIGHLIGHTS

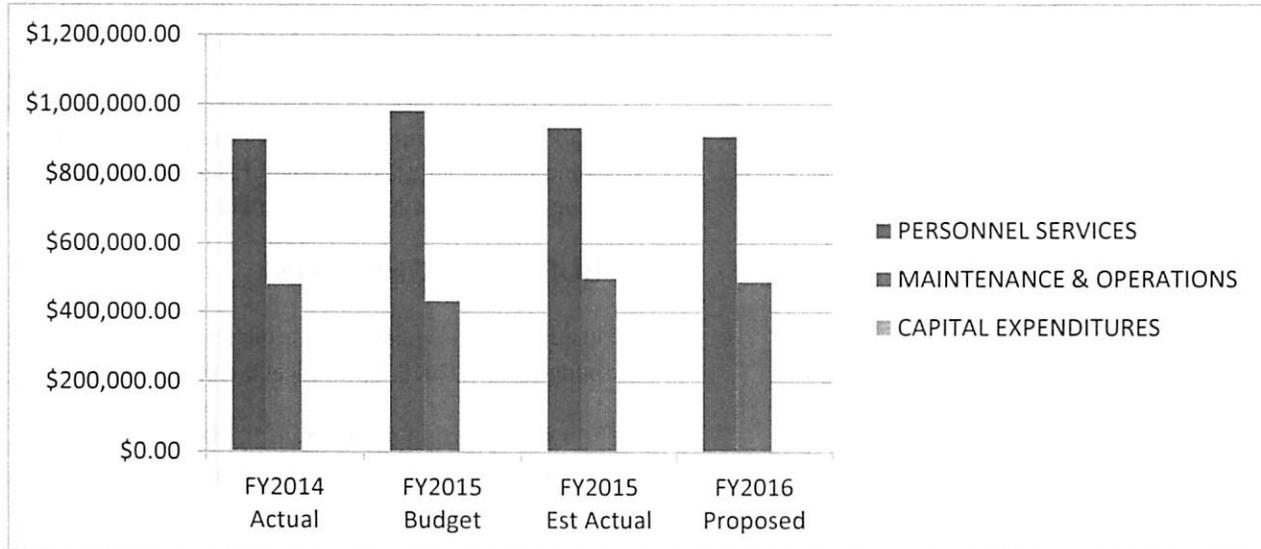
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Chip seal city streets.
- Micro-pave city streets.

The Street Maintenance Division is also responsible for snow removal, ice control, and repairs to maintain roadway conditions during inclement weather.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$901,413.00	\$981,765.00	\$934,478.00	\$909,643.00	-7.35%
MAINTENANCE & OPERATIONS	\$482,717.00	\$434,864.00	\$500,718.00	\$490,682.00	12.84%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
STREET SUPERINTENDENT	1	1	1	1
STREET MAINTENANCE LEADER II	1	1	1	1
STREET MAINTENANCE LEADER I	1	1	1	1
PUBLIC WORKS EQUIP OPERATOR II	4	4	4	4
PUBLIC WORKS EQUIP OPERATOR I	9	9	9	9
STREETS MAINTENANCE WORKER II	3	3	3	3
STREETS MAINTENANCE WORKER I	1	1	1	1

TRAFFIC ENGINEERING

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Annual Traffic Signal Report received.
- Improve maintenance of traffic signals.

DESCRIPTION

The Traffic Division consists of the Traffic Signal Maintenance, Radio communication and the Sign Shop. Their duties are to provide the installation and maintenance of traffic control devices that will improve public safety for the citizens traveling the public streets of Muskogee. This is done with the use of traffic signals, school signals, signs and pavement markings within the city limits of Muskogee. Radio communications plays a part in this by letting employees keep in contact with the main office and each other.

BUDGET HIGHLIGHTS

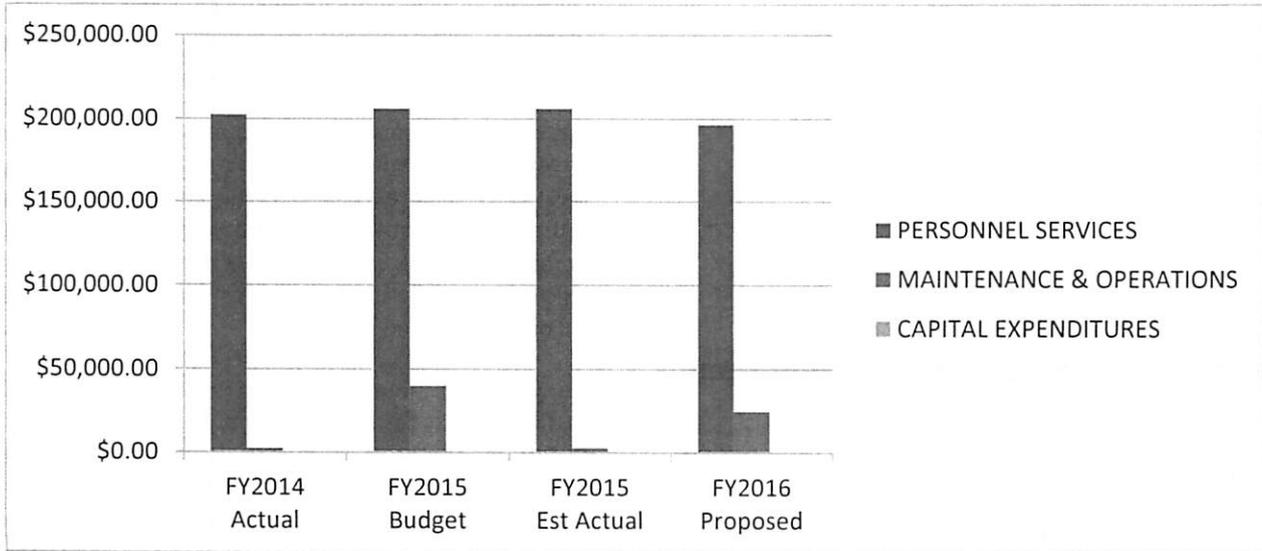
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Improve downtown traffic signalization.
- Improve signal at Country Club and Shawnee.

Our Traffic Engineering Team operates traffic and pedestrian signals, traffic controls, and pavement markings city-wide.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$202,629.00	\$206,432.00	\$206,321.00	\$196,853.00	-4.64%
MAINTENANCE & OPERATIONS	\$2,663.00	\$40,278.00	\$3,075.00	\$25,175.00	-37.50%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
TRAFFIC SUPERVISOR	1	1	1	1
TRAFFIC SIGNAL TECHNICIAN	1	1	0	0
TRAFFIC MAINTENANCE LEADER I	1	1	1	1
PUBLIC WORKS EQUIP OPERATOR I	1	1	1	1
TRAFFIC MAINTENANCE WORKER II	1	1	1	1

SOLID WASTE MANAGEMENT

Public Works

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Purchased one (1) new solid waste truck.
- Purchased 1,550 new residential poly carts.
- Purchase one (1) new Easy Dump.
- Reorganized the residential routes for a more efficient trash collection program.

This division keeps Muskogee clean and environmentally safe by collecting all solid waste by disposing of it in compliance with Federal and State regulations. This division also manages the City Recycling Center.

DESCRIPTION

The City of Muskogee uses a Poly Cart system for residential garbage collection. Residence will be furnished a ninety gallon plastic cart at no additional cost. The cart is mounted on wheels, balanced so that it is easily moved when full and is not easily blown over during high wind.

The Sanitation Department will dump the Poly cart and up to five extra bags (under 35 lbs.) on residence's regular pick up day. We ask that residence roll the cart as close (within 3 ft.) to the curb or near traveled portion of the road (by 7:00 a.m.) on residences pick up morning, or the evening before, whichever is most convenient. Carts not placed on the curb will not be emptied.

We suggest returning the cart to residence house as soon as possible after it has been emptied. In the interest of a cleaner neighborhood, the city requests all refuse containers at the curb to be removed within 12 hours after being emptied. If it is left at the curb for an extended period of time, there is a possibility of the cart being stolen or damaged beyond repair. If this occurs, residence will be responsible to pay for a replacement cart (actual cost plus 10%). Ordinary repairs will be done at no cost to the customer.

Although citizens may choose to hire a license private hauler service for residential curbside collection of refuse, the City of Muskogee Sanitation Department has prided itself on the quality of work done at a low cost.

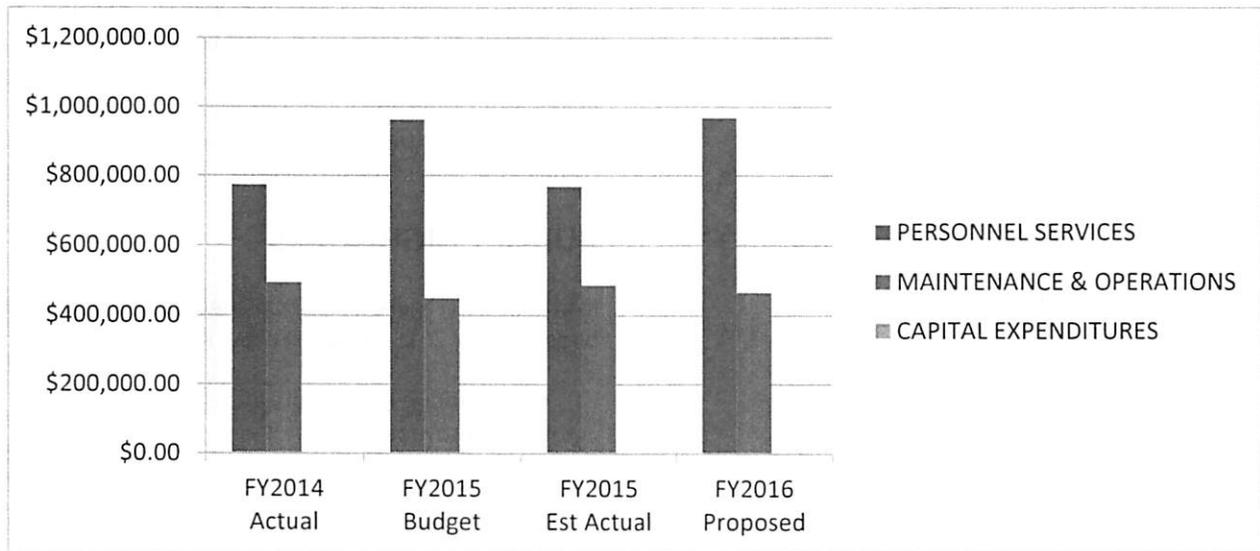
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Continue to update equipment in Solid Waste.
- Continue to update new route changes to better serve the residents of the City of Muskogee.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$775,294.00	\$963,709.00	\$769,605.00	\$968,942.00	0.54%
MAINTENANCE & OPERATIONS	\$496,393.00	\$451,228.00	\$489,063.00	\$468,181.00	3.76%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
SOLID WASTE SUPERVISOR	1	1	1	1
SOLID WASTE MAINTENANCE LEADER I	1	1	1	1
SOLID WASTE OFFICE ASSISTANT I	1	1	1	1
SOLID WASTE PACKER OPERATOR	1	1	1	1
SOLID WASTE LABORER	0	0	0	2
SOLID WASTE OPERATOR	19	19	19	20

ENGINEERING ADMINISTRATION

Engineering

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Capital and Special Projects under Construction:
 - Eastside Interceptor - \$ 9 M
 - 43rd and 45th Street
 - JDC Relocation - \$ 2.8 M
 - AIM Gateway Project - \$750,000
 - Way Finding Signage - \$160,000
 - Collection System Evaluation / Rehab - \$ 5.5 M
 - MLK St. Improvements - \$3.5 M
 - First Responders Training Center - \$ 1.5 M
 - Elliot Street Drainage - \$1.5 M
 - Water Line Improvements (Annexed) - \$250,000

DESCRIPTION

The department oversees all construction related to the city's infrastructure. The engineering department is dedicated to ensuring residents, investors and visitors will enjoy an excellent quality of life in Muskogee due to high standards which roads, storm water and sewer projects are held to. The engineering department coordinates the execution of construction contracts within budgetary limits and in compliance with state statutes.

BUDGET HIGHLIGHTS

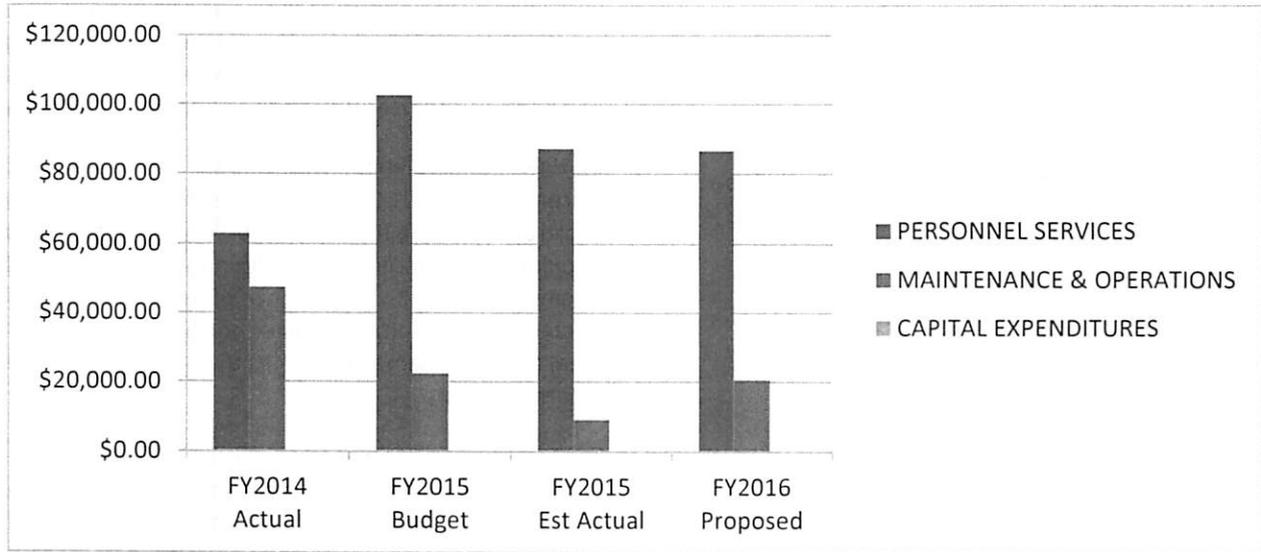
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Continue to work on grants for Capital Improvements.

Provides the administration and technical review of public and private improvements within the city. Also, administers the flood plain permitting process.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$63,129.00	\$102,681.00	\$87,282.00	\$86,727.00	-15.54%
MAINTENANCE & OPERATIONS	\$47,664.00	\$22,550.00	\$9,299.00	\$20,775.00	-7.87%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
CIVIL ENGINEER	0	1	1	1
	1/2	1/2	1/2	0

WATER TREATMENT

Engineering

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Providing quality water at a very economic rate.
- Provide ample water even during the highest use time.
- High service pumps replaced.
- Chlorine regulations devices are being upgraded to be in compliance with risk management programs.
- Provide adequate supplies of safe water for our customers.

Provides environmentally safe, efficient, and cost-effective source of potable water for the needs of citizens and businesses.

DESCRIPTION

Through the 1890's this community depended entirely on springs and cistern for water. In 1899 the town was virtually destroyed by fire. Realizing the need for fire protection, construction soon began on the first water system which consisted of a four-inch line taking water from a nearby lake to a large cistern near the center of the downtown district.

By 1900 the population had increased to more than 4,000 citizens and in 1901 the first Bond Issue was passed for construction of the first water works to serve the expanding population. The facility was built on the west bank of the Arkansas River, at the confluence of the Verdigris, Grand and Arkansas Rivers, some five miles northeast of the downtown area, and is the same location as the present day Water Treatment Plant.

The treatment plant was built in 1934 and has been expanded and renovated several times. The last renovation took place in 1996. This work replaced the existing control system with a computerized Supervisory Control and Data Acquisition system better know as a SCADA system. This allows the operators to monitor and control all of the treatment plant functions on a real time basis from a central location. In addition, the filter media was replaced and new chemical feed systems were installed.

As a result of these improvements along with the dedication and hard work of the City's staff, Muskogee's water treatment plant was voted "Plant of the Year" in 1997 and 1998 by the Oklahoma Operators Association.

The City of Muskogee provides drinking water to six rural water districts and four towns. The city receives its raw water from the Fort Gibson Reservoir, located approximately 7 miles north of Muskogee. Occasionally the city uses a secondary water supply which comes from the Grand River. These sources of water are classified as a surface water supply.

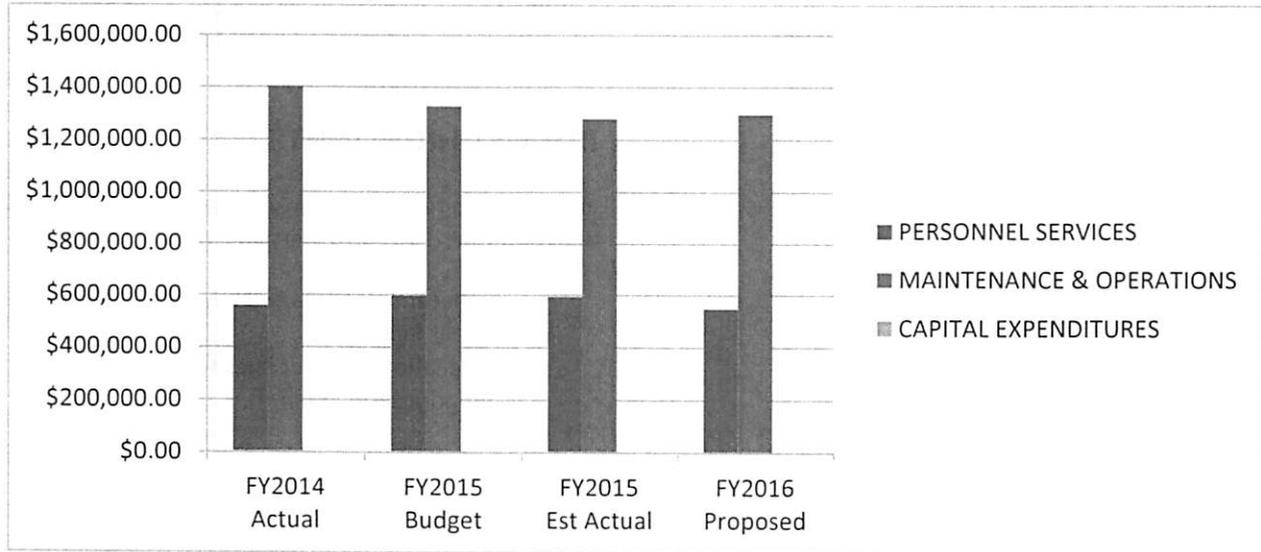
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2014 will allow the department to:

- Continue to improve plant facilities.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$560,576.00	\$600,520.00	\$597,123.00	\$551,310.00	-8.19%
MAINTENANCE & OPERATIONS	\$1,403,915.00	\$1,329,776.00	\$1,282,798.00	\$1,298,600.00	-2.34%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
WATER PLANT SUPERINTENDENT	1	1	1	1
WATER PLANT OPERATIONS SUPERVISOR	1	1	1	1
WATER PLANT MAINTENANCE SUPERVISOR	1	1	1	1
PLANT MAINTENANCE MECHANIC I	1	1	1	1
WATER ANALYST	1	1	1	1
PLANT OPERATOR II	4	4	4	4
PLANT OPERATOR I	2	2	2	2
WATER PLANT MAINTENANCE WORKER I	1	1	1	0
WATER PLANT OFFICE ASSISTANT II	1	1	1	1

WATER DISTRIBUTION

Engineering

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Instituting a plan to address deficiencies within our network of fire hydrants.
- Continuing to address the accuracy of our water meters to ensure proper water revenue.

DESCRIPTION

Our goal at Water Distribution is to provide a reliable supply of quality water to our customers. Working with an aging system, we try to repair leaks and breaks in a manner that minimizes inconvenience to customers and limits damage done by broken water lines.

BUDGET HIGHLIGHTS

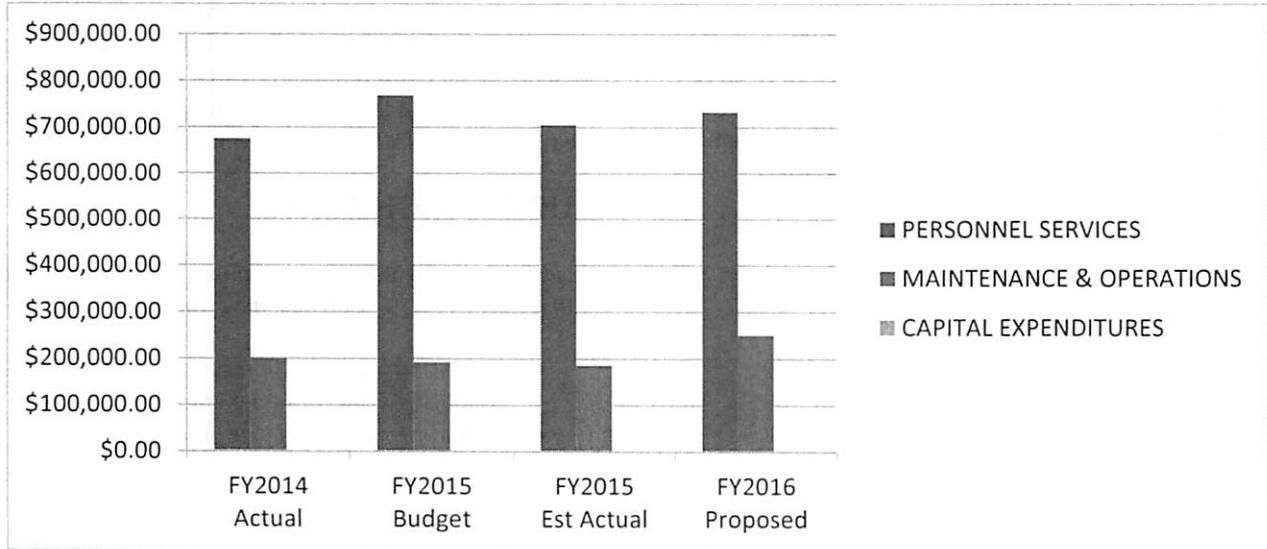
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Replacement of water lines that have shown to be repeat failures.
- Installation of water lines to fulfill commitments of our annexation plan.

Responsible for repairs and installation of city water meters and lines for our citizens.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$676,557.00	\$769,377.00	\$706,808.00	\$733,849.00	-4.62%
MAINTENANCE & OPERATIONS	\$202,100.00	\$193,381.00	\$187,296.00	\$251,460.00	30.03%
CAPITAL EXPENDITURES	\$0.00	\$1,300.00	\$1,300.00	\$2,850.00	119.23%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
WATER DISTRIBUTION SUPERINTENDENT	1	1	1	1
WATER DISTRIBUTION LEADER II	2	2	2	2
WATER DISTRIBUTION LEADER I	1	1	1	1
PUBLIC WORKS EQUIP OPERATOR I	5	5	5	4
INVENTORY CONTROL CLERK	1	1	1	1
WATER DIST MAINT WORKER II	6	6	6	6
WATER DIST TECHNICIAN	0	0	0	1
WATER DIST OFFICE ASSISTANT II	1	1	1	1

POLLUTION MANAGEMENT

Engineering

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Continuing repair and replacement of sewer collection lines to avoid sewer by-passes and to limit inflow and infiltration.
- Identifying deficiencies within our collection system to maintain compliance with our current ODEQ consent order.
- Construction started on the Eastside Sewer Interceptor line.

DESCRIPTION

Here at Muskogee Pollution Control we treat a yearly average flow of 7.0 MGD (million gallons per day or 28,400 cubic meters /day). Our permitted flow is 13.5 MGD (49,210 cubic meters/day). The average influent BOD is 150.7 mg/L per day with an average effluent BOD of 19.0 mg/L per day. See Lab for permit limits. Please look around our site to see the treatment plant for the City of Muskogee, Oklahoma.

BUDGET HIGHLIGHTS

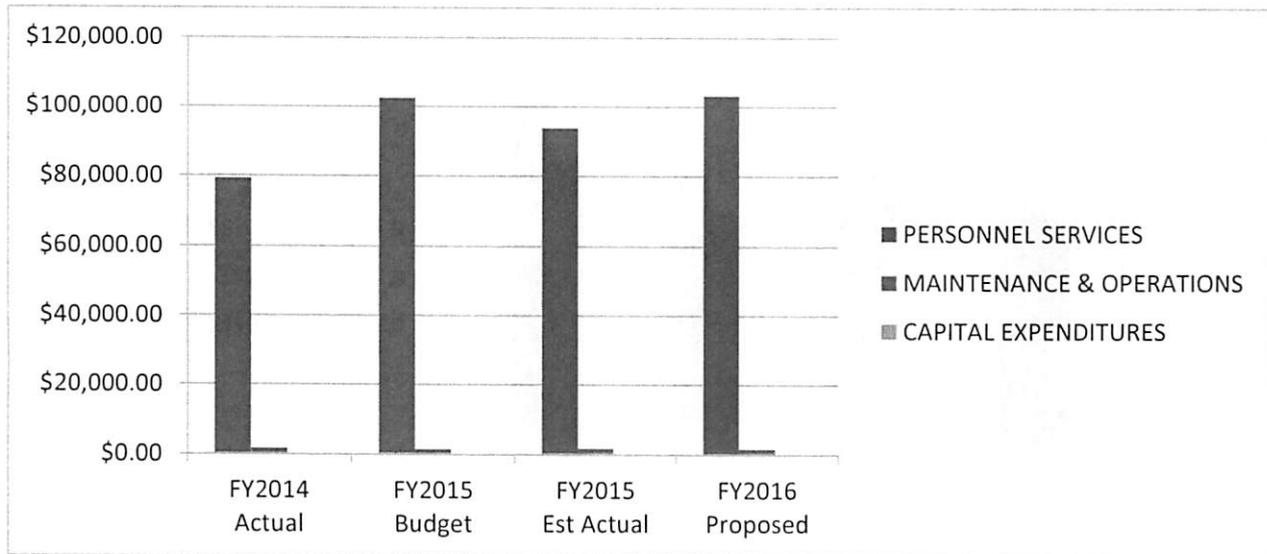
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Updating our collection system by repairing and replacing sanitary sewer lines.
- Updating sanitary sewer pump stations (Lift Stations).

Provides an environmentally safe, efficient, and cost effective wastewater treatment to the community for discharge to the Arkansas River.

**EXPENDITURE BY CATEGORY
ADMINISTRATION**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$79,476.00	\$102,602.00	\$93,899.00	\$103,324.00	0.70%
MAINTENANCE & OPERATIONS	\$1,851.00	\$1,692.00	\$1,892.00	\$1,792.00	5.91%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

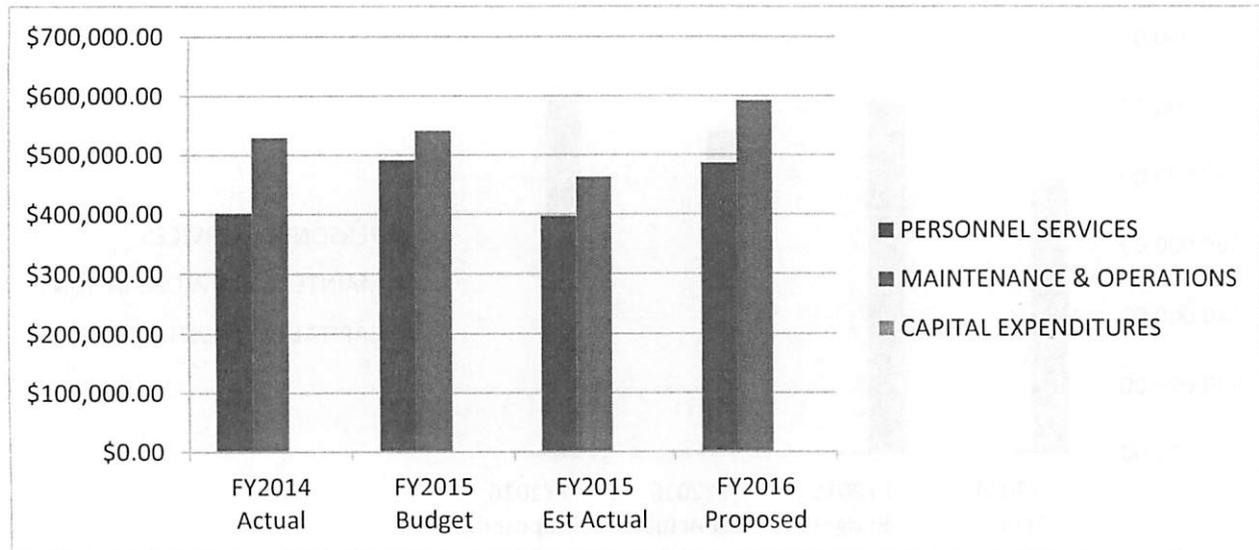


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
POLL CONTROL SUPERINTENDENT	1	1	1	1
POLL CONTROL OFFICE ASST II	1	1	1	1

**EXPENDITURE BY CATEGORY
WASTE TREATMENT**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$403,326.00	\$492,878.00	\$398,346.00	\$488,172.00	-0.95%
MAINTENANCE & OPERATIONS	\$530,259.00	\$542,644.00	\$464,316.00	\$593,774.00	9.42%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

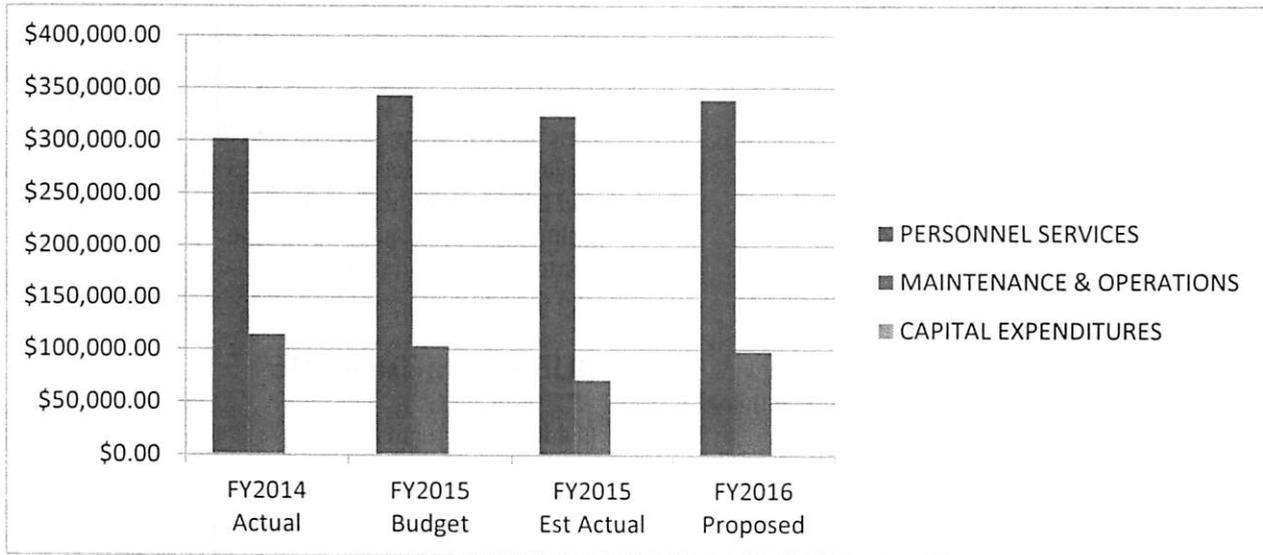


AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
CHIEF OPERATOR	1	1	1	1
PLANT MECHANIC III	1	1	1	1
CHEMIST	1	1	1	1
ENVIRONMENTAL TECHNICIAN	1	1	1	1
ENVIRONMENTAL TECHNICIAN ASST	0	0	1	1
PLANT OPERATOR II	3	3	3	2
PLANT OPERATOR I	1	1	1	2
WATER ANALYST	1	1	1	1

**EXPENDITURE BY CATEGORY
COLLECTIONS**

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$302,342.00	\$343,467.00	\$324,057.00	\$339,144.00	-1.26%
MAINTENANCE & OPERATIONS	\$114,652.00	\$103,691.00	\$71,726.00	\$98,856.00	-4.66%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
POLL CONTROL MAINT LEADER II	1	1	1	1
WATER / SEWER MAINT LEADER I	2	2	2	2
PLANT MAINT MECHANIC III	1	1	1	1
PUBLIC WORKS EQUIP OPERATOR I	1	1	1	1
WATER / SEWER MAINT WORKER II	3	3	3	3

PARKS & RECREATION

Culture and Recreation

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Completed Custom Concrete Skate Park at Robison Park
- Purchased 17 acres adjacent to Honor Heights Park
- Completed a new NatureGrounds themed playground at Honor Heights Park
- Entered into an agreement with Sports Facilities Management to operate Love Hatbox Sports Complex
- Grant Funding
 - Received an Oklahoma Recreation Trail Grant for Coody Creek Trail.
 - Implemented year 4 park improvement plan, City of Muskogee Foundation funding, of \$500,000.
 - Received \$1,000,000 grant from the City of Muskogee Foundation for Honor Heights Park.
 - Received a notice of award of \$720,423 from Oklahoma Department of Transportation for Centennial Trail phase IV.

DESCRIPTION

The Parks and Recreation Department provides recreational opportunities that complement quality of life for Muskogee residents. The department accomplishes this through planning, securing developing, and maintaining recreational areas. The Recreation Division oversees and maintains Love Hatbox Sports Complex, River Country Family Water Park, 17 parks and 5 splash pads. The division also administers contracts for youth sporting activities which utilizes city facilities. Honor Heights Park is home to the Azalea Festival and Garden of Lights and the Papilion. Recreational facilities include the Muskogee Teen Center, the Kiwanis Senior Center, the Martin Luther King Center, Muskogee Fairgrounds and the Muskogee Swim and Fitness Center.

BUDGET HIGHLIGHTS

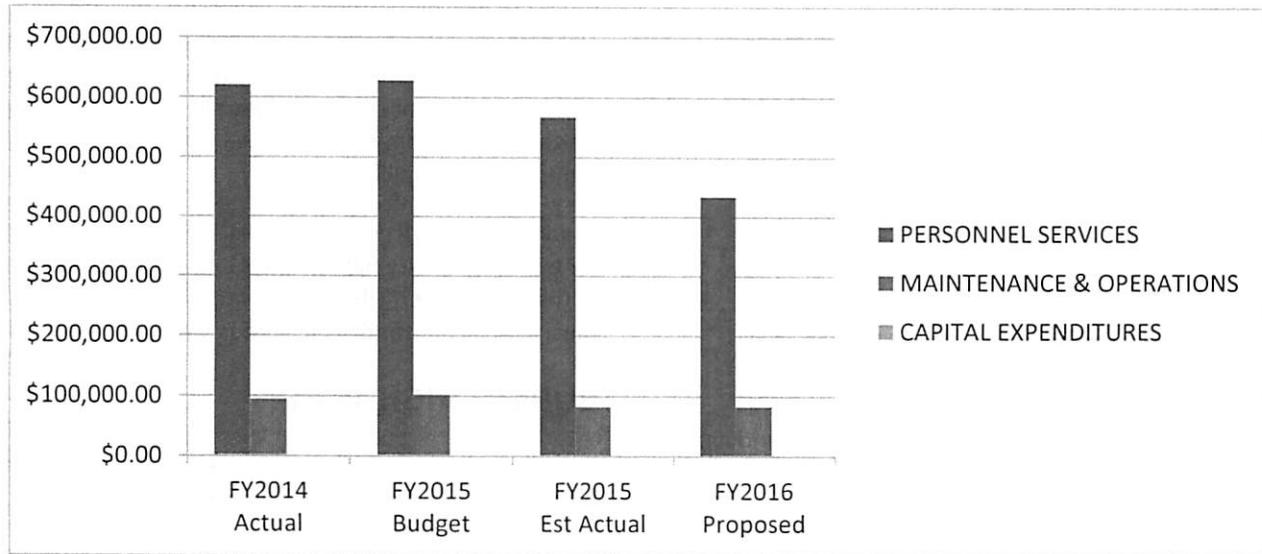
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Enhance recreation programs offered through the community.
- Hosting Music Festival at Love Hatbox in June 2016.
- Various capital improvements at Love Hatbox

The Parks Department oversees and maintains 731 acres of park land, 15 miles of walking trails, Love Hatbox Sports Complex, River Country Family Water Park, 17 parks, and 5 splash pads.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$621,211.00	\$629,066.00	\$568,357.00	\$435,079.00	-30.84%
MAINTENANCE & OPERATIONS	\$95,679.00	\$103,140.00	\$83,679.00	\$84,365.00	-18.20%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
ASST DIRECTOR OF P&R - RECREATION	1	1	1	1
P&R MAINT LEADER III	1	1	1	0
P&R PLAYGROUND & CUST MAINT LEADER I	1	1	1	1
P&R MAINT LEADER I	1	1	1	1
POOL MAINT MECHANIC II	1	1	1	0
P&R MAINT WORKER III	1	1	1	1
POOL MAINT MECHANIC I	1	1	1	0
P&R MAINT WORKER I	1	1	1	0
RECREATION COORDINATOR	3	3	3	2
RECREATION LEADER (PT)	1	1	1	0
PROGRAMS COORDINATOR	1	1	1	1
RECREATION AIDE (PT)	1	1	1	1
CUSTODIAN	1	1	1	0
P&R OFFICE ASSISTANT II	1	1	1	1
CLERICAL AIDE (PT)	1	1	1	1

PARKS GROUNDS

Culture and Recreation

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 provided an opportunity for the department to:

- Completed Custom Concrete Skate Park at Robison Park
- Purchased 17 acres adjacent to Honor Heights Park
- Completed a new NatureGrounds themed playground at Honor Heights Park
- Entered into an agreement with Sports Facilities Management to operate Love Hatbox Sports Complex
- Grant Funding
 - Received an Oklahoma Recreation Trail Grant for Coody Creek Trail.
 - Implemented year 4 park improvement plan, City of Muskogee Foundation funding, of \$500,000.
 - Received \$1,000,000 grant from the City of Muskogee Foundation for Honor Heights Park.
 - Received a notice of award of \$720,423 from Oklahoma Department of Transportation for Centennial Trail phase IV.

DESCRIPTION

The Parks and Recreation Department provides recreational opportunities that complement quality of life for Muskogee residents. The department accomplishes this through planning, securing developing, and maintaining recreational areas. The Parks Division oversees and maintains 731 acres of park land, 15 miles of walking trails and 17 parks . Honor Heights Park is home to the Azalea Festival and Garden of Lights and the Papilion.

In addition to park grounds the Parks Division is responsible for trees within city right of ways and grounds maintenance of the Civic Center, Library, Downtown Streetscape, Muskogee Fairgrounds and various street medians.

BUDGET HIGHLIGHTS

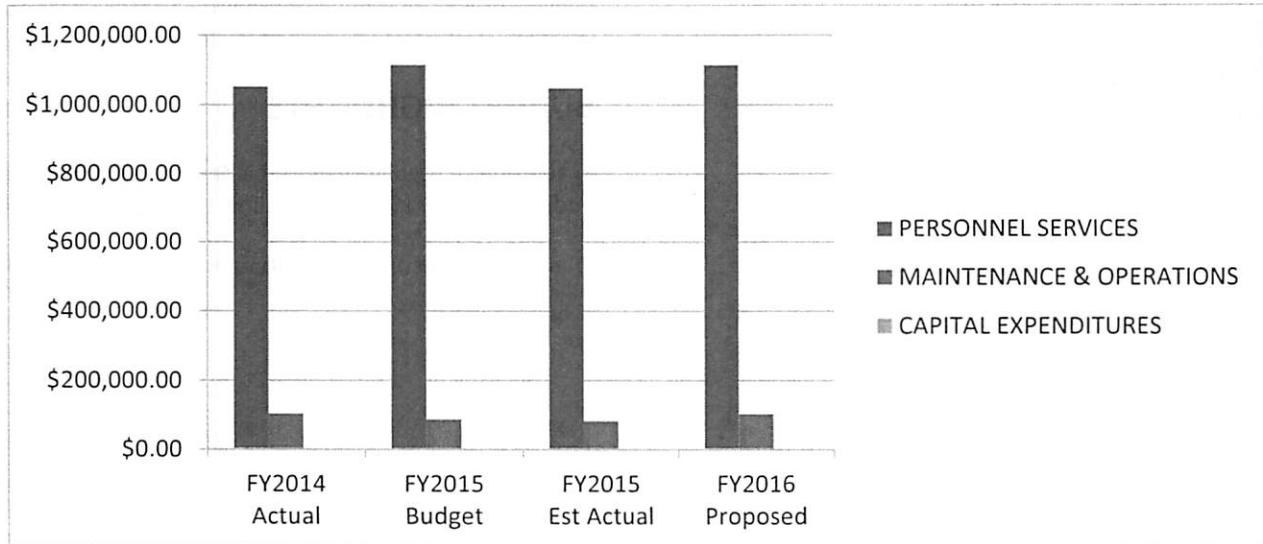
In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Perform Park updates, repairs and maintenance.
- Acquire grounds maintenance equipment to necessary to parks/grounds upkeep.

Recreational facilities include the Muskogee Teen Center, the Kiwanis Senior Center, the Martin Luther King Center and the Muskogee Swim and Fitness Center.

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$1,052,854.00	\$1,115,757.00	\$1,048,668.00	\$1,114,633.00	-0.10%
MAINTENANCE & OPERATIONS	\$104,821.00	\$88,425.00	\$84,108.00	\$104,180.00	17.82%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

Position Title	2013	2014	2015	2016
PARKS & RECREATION DIR	1	1	1	1
ASST DIRECTOR OF P&R - PARKS	1	1	1	1
P&R PROGRAMS COORDINATOR	1	1	1	1
P&R MAINTENANCE LEADER II	2	2	2	2
BUTTERFLY PAPILION - HORT & ZLGCL TECH	1	1	1	1
P&R OFFICE ADMINISTRATOR II	1	1	1	1
P&R MAINTENANCE LEADER I	4	4	2	2
P&R MAINT WORKER III	1	1	2	2
FORESTRY SUPERVISOR	1	1	1	1
P&R MAINT WORKER III	9	9	9	9
P&R OFFICE ASST I	1	1	1	1
FORESTRY MAINT WORKER	1	1	2	2
FORESTRY MAINT LEADER I	1	1	1	1

The Muskogee Public Library provides many community resources in a central location. Literacy programs such as Summer reading, youth and adult literacy programs.

LIBRARY Culture and Recreation

PROJECT STATUS AND ACCOMPLISHMENTS

The FY 2014-2015 budget provided an opportunity for the department to:

- Paved and striped the parking lot
- Replaced interior and exterior automatic entrance doors

DESCRIPTION

Eastern Oklahoma District Library System welcomes and supports all people through equal access to information and quality services that build on traditions of the past and innovate for the future in pursuit of enhanced quality of life.

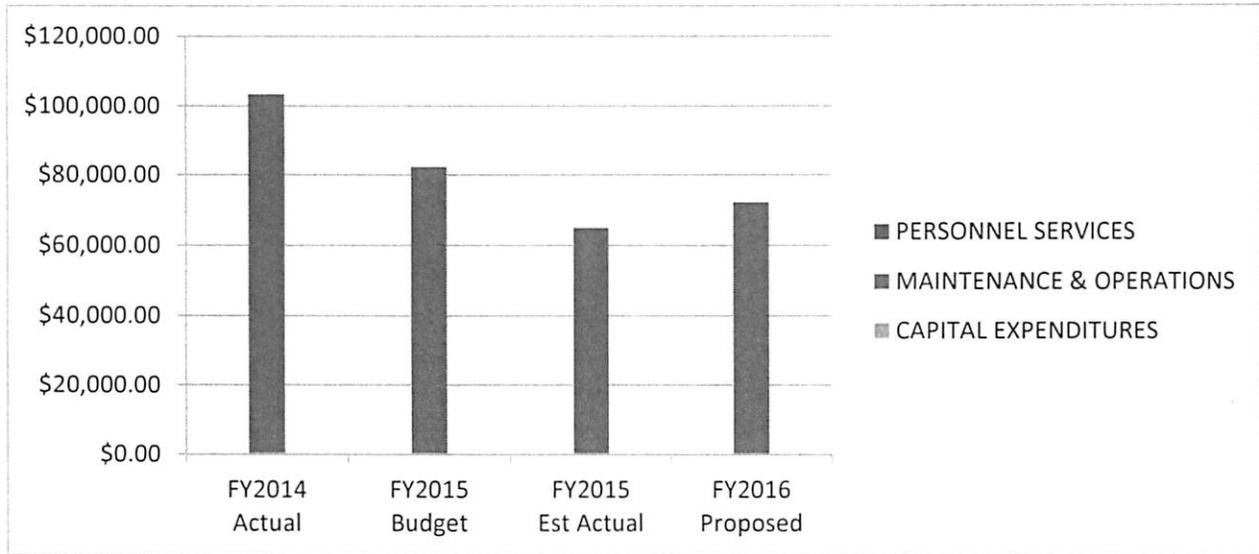
BUDGET HIGHLIGHTS

In addition to regular responsibilities, the recommended budget for FY 2015-2016 will allow the department to:

- Provide proper maintenance and car for the library facilities

EXPENDITURE BY CATEGORY

Expenditure Category	FY2014 Actual	FY2015 Budget	FY2015 Est Actual	FY2016 Proposed	Percent Change
PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MAINTENANCE & OPERATIONS	\$103,475.00	\$82,406.00	\$65,067.00	\$72,406.00	-12.14%
CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



AUTHORIZED PERSONNEL

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
No Positions Funded				

OTHER FUNDS

The past 5 years have proven that Muskogee's sound fiscal policy and priorities have endured the economic instability experienced at a national level. Although sales tax remains flat, Muskogee leaders are aggressively pursuing retail and industrial growth in order to continue to provide and improve necessary infrastructure and City services.



RIVER COUNTRY WATER PARK

Enterprise Funds

DESCRIPTION

River Country is a 5-acre family water park that provides a vast array of attractions that appeal to people of all ages. Features designed for toddlers and smaller children include a zero-depth entrance leisure pool, water playground, and wet/dry sand playground. Older children and teens tend to enjoy the water walk and high-energy flume slides. The lazy river, sand volleyball court, open green space, and plenty of shade are attractions especially enjoyed by the adult visitors. Provide for 75 seasonal operating staff; Perform facility updates, repairs and maintenance; Provide marketing funds for regional advertising.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$100.00	\$0.00	\$0.00
Charge for Services	\$479,592.03	\$544,000.00	\$544,000.00	\$575,500.00
TOTAL REVENUES	\$479,592.03	\$544,100.00	\$544,000.00	\$575,500.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$479,592.03	\$544,100.00	\$544,000.00	\$575,500.00
EXPENDITURES				
Personnel Services	\$248,583.51	\$244,653.00	\$246,750.00	\$283,200.00
Other Services	\$245,966.15	\$303,686.00	\$281,162.00	\$311,365.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$494,549.66	\$548,339.00	\$527,912.00	\$594,565.00
SURPLUS/(EXCESS EXPENDITURES)	-\$14,957.63	-\$4,239.00	\$16,088.00	-\$19,065.00
PROJECTED BEGINNING FUND BALANCE	\$128,456.00	\$4,239.37	\$113,498.37	\$129,586.37
PROJECTED ENDING FUND BALANCE	\$113,498.37	\$0.37	\$129,586.37	\$110,521.37

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
WATERPARK POOL MANAGER (SEASONAL)	1	3	3	3
WATERPARK ASSISTANT POOL MANAGER (SEASONAL)	2	0	0	0
WATERPARK HEAD GUARD (SEASONAL)	3	3	3	3
WATERPARK LIFEGUARD (SEASONAL)	52	52	52	52

SWIM AND FITNESS CENTER

Enterprise Funds

DESCRIPTION

The Muskogee Swim & Fitness Center has an estimated 2,000 members, offering an array of exercise equipment, an extensive selection of land and aquatic exercise classes, lap swimming and competitive swimming programs. The 20,000 sq. ft. facility includes the following programs: Cardio/Strength/Stretch, Aerobic Center; and Aquatic Center.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Charge for Services	\$585,974.00	\$549,200.00	\$549,200.00	\$573,100.00
TOTAL REVENUES	\$585,974.00	\$549,200.00	\$549,200.00	\$573,100.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$585,974.00	\$549,200.00	\$549,200.00	\$573,100.00
EXPENDITURES				
Personnel Services	\$335,586.00	\$358,534.00	\$360,306.00	\$352,975.00
Other Services	\$193,494.00	\$228,511.00	\$226,711.00	\$252,930.00
Capital Outlay		\$0.00		
TOTAL DEPARTMENT EXPENDITURES	\$529,080.00	\$587,045.00	\$587,017.00	\$605,905.00
SURPLUS/(EXCESS EXPENDITURES)	\$56,894.00	-\$37,845.00	-\$37,817.00	-\$32,805.00
PROJECTED BEGINNING FUND BALANCE	\$192,746.00	\$4,239.37	\$249,640.00	\$211,823.00
PROJECTED ENDING FUND BALANCE	\$249,640.00	-\$33,605.63	\$211,823.00	\$179,018.00

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
RECREATION FACILITY MANAGER	1	1	1	1
RECREATION FACILITY MEMBERSHIP COORDINATOR	1	1	1	1
AQUATIC SUPERVISOR	1	1	1	1
CUSTODIAN (PT)	1	1	1	1
FITNESS COORDINATOR	2	2	2	2
FITNESS TECHNICIAN (PT)	5	5	5	5
FRONT DESK ATTENDANT	5	5	5	5
LIFEGUARD (PT)	10	10	10	10

ROXY THEATER

Enterprise Funds

DESCRIPTION

The Historical Roxy Theater originally opened in 1948 as a movie theater. The Roxy re-opened as a multi-purpose venue. Seating 300 people, the Roxy is a showcase for local talent as well as professional touring acts. The theater officially opened its doors to the public again in August 2001 after being closed for over 30 years. With a prime location in downtown Muskogee, the Roxy is in close proximity to the Muskogee Civic Center, Muskogee Chamber of Commerce, Three Rivers Museum, and other downtown businesses and restaurants.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Charge for Services	\$45,814.23	\$30,710.00	\$16,500.00	\$25,510.00
TOTAL REVENUES	\$45,814.23	\$30,710.00	\$16,500.00	\$25,510.00
OTHER SOURCES				
Transfers In	\$17,000.00	\$10,000.00	\$21,000.00	\$10,000.00
TOTAL REVENUES & OTHER SOURCES	\$62,814.23	\$40,710.00	\$37,500.00	\$35,510.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	
Other Services	\$60,771.00	\$37,534.00	\$39,285.00	\$35,320.00
Capital Outlay	\$0.00	\$0.00		
TOTAL DEPARTMENT EXPENDITURES	\$60,771.00	\$37,534.00	\$39,285.00	\$35,320.00
SURPLUS/(EXCESS EXPENDITURES)	\$2,043.23	\$3,176.00	-\$1,785.00	\$190.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$4,239.37	\$2,043.23	\$258.23
PROJECTED ENDING FUND BALANCE	\$2,043.23	\$7,415.37	\$258.23	\$448.23

CIVIC CENTER

Enterprise Funds

DESCRIPTION

The Muskogee Civic Center located in the heart of Muskogee offers versatility in meeting space that is quite unexpected for a city of this size. The Muskogee Center offers more than 8,500 square feet of meeting spaces between six meeting rooms of various sizes. Arena capacity 3,600 seats

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Charge for Services	\$166,458.93	\$259,257.00	\$154,075.00	\$175,000.00
TOTAL REVENUES	\$166,458.93	\$259,257.00	\$154,075.00	\$175,000.00
OTHER SOURCES				
Transfers In	\$360,000.00	\$300,000.00	\$300,000.00	\$300,000.00
TOTAL REVENUES & OTHER SOURCES	\$526,458.93	\$559,257.00	\$454,075.00	\$475,000.00
EXPENDITURES				
Personnel Services	\$257,652.00	\$272,190.00	\$216,429.00	\$270,380.00
Other Services	\$264,672.00	\$243,782.00	\$241,737.00	\$204,620.00
Miscellaneous	\$0.00	\$0.00		
TOTAL DEPARTMENT EXPENDITURES	\$522,324.00	\$515,972.00	\$458,166.00	\$475,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$4,134.93	\$43,285.00	-\$4,091.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$53.00	\$4,239.37	\$4,187.93	\$96.93
PROJECTED ENDING FUND BALANCE	\$4,187.93	\$47,524.37	\$96.93	\$96.93

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Civic Center/Theater Manager	1	1	1	1
Civic Center/Theater Maintenance Worker III	2	1	1	1
Civic Center/Theater Maintenance Worker I	3	4	4	4
Civic Center/Theater Office Assistant II	1	1	1	1

COMMUNITY CLEANUP

Other Funds

DESCRIPTION

The Community Clean Up Fund provides revenue to the City Wide Cleanup Program of the Public Works Department, which provides bulk item pick up from households across the city and funds the City's regular Free Dump Days at the city landfill. This fund is primarily funded through weed abatement.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Charge for Services	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$28,009.00	\$15,005.00	\$30,000.00	\$15,000.00
TOTAL REVENUES	\$28,009.00	\$15,005.00	\$30,000.00	\$15,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$30,000.00	\$30,000.00
TOTAL REVENUES & OTHER SOURCES	\$28,009.00	\$15,005.00	\$60,000.00	\$45,000.00
EXPENDITURES				
Personnel Services	\$0.00			
Other Services	\$94,081.00	\$30,000.00	\$25,000.00	\$13,000.00
Miscellaneous	\$0.00			
TOTAL DEPARTMENT EXPENDITURES	\$94,081.00	\$30,000.00	\$25,000.00	\$13,000.00
SURPLUS/(EXCESS EXPENDITURES)	-\$66,072.00	-\$14,995.00	\$35,000.00	\$32,000.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	-\$7,187.00	-\$66,072.00	-\$31,072.00
PROJECTED ENDING FUND BALANCE	-\$66,072.00	-\$22,182.00	-\$31,072.00	\$928.00

STREET AND ALLEY

Other Funds

DESCRIPTION

The Street and Alley Fund provides revenue to fund street maintenance and improvements by the Public Works Department. The fund is primarily funded by taxation on motor vehicles, commercial vehicles, and gasoline sales.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Commercial Vehicle Tax	\$299,694.66	\$290,000.00	\$298,574.00	\$290,000.00
Sales Taxes	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Gasoline Tax	\$70,637.73	\$76,000.00	\$71,000.00	\$76,000.00
Miscellaneous	\$1,935.10	\$100.00	\$1,900.00	
TOTAL REVENUES	\$522,267.49	\$516,100.00	\$521,474.00	\$516,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$522,267.49	\$516,100.00	\$521,474.00	\$516,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$548,681.08	\$516,574.00	\$425,000.00	\$518,574.00
Miscellaneous	\$0.00			
TOTAL DEPARTMENT EXPENDITURES	\$548,681.08	\$516,574.00	\$425,000.00	\$518,574.00
SURPLUS/(EXCESS EXPENDITURES)	-\$26,413.59	-\$474.00	\$96,474.00	-\$2,574.00
PROJECTED BEGINNING FUND BALANCE	\$193,427.00	\$139,753.00	\$167,013.41	\$263,487.41
PROJECTED ENDING FUND BALANCE	\$167,013.41	\$139,279.00	\$263,487.41	\$260,913.41

SOLID WASTE

Other Funds

DESCRIPTION

The Solid Waste fund is monies set aside for capital purchase of sanitation trucks and equipment.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Refuse Collection and Disposal	\$346,250.00	\$376,015.00	\$372,300.00	\$372,300.00
Miscellaneous	\$0.20	\$600.00	\$80.00	\$600.00
TOTAL REVENUES	\$346,250.20	\$376,615.00	\$372,380.00	\$372,900.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$346,250.20	\$376,615.00	\$372,380.00	\$372,900.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$126,434.20	\$368,000.00	\$342,018.00	\$383,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$126,434.20	\$368,000.00	\$342,018.00	\$383,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$219,816.00	\$8,615.00	\$30,362.00	-\$10,100.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	-\$1,276.78	\$219,816.00	\$250,178.00
PROJECTED ENDING FUND BALANCE	\$219,816.00	\$7,338.22	\$250,178.00	\$240,078.00

STORMWATER

Other Funds

DESCRIPTION

The Storm Water Maintenance Division ensures drainage systems of public right-of-way and improved drainage systems accepted by the City are free of uncontrolled growth and blockages. The stormwater budget for FY2015 will allow the commencement of the Elliot-Belmont Detention and Drainage Project; Acquire more educational materials to distribute to city residents.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Stormwater Fees	\$1,000,452.00	\$1,060,000.00	\$1,064,800.00	\$1,144,000.00
Miscellaneous	\$552,890.00	\$500.00	\$1,225,857.00	\$1,001,000.00
TOTAL REVENUES	\$1,553,342.00	\$1,060,500.00	\$2,290,657.00	\$2,145,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,553,342.00	\$1,060,500.00	\$2,290,657.00	\$2,145,000.00
EXPENDITURES				
Personnel Services	\$33,728.82	\$41,949.00	\$37,898.00	\$41,561.00
Other Services	\$1,194,838.00	\$268,540.00	\$1,381,801.00	\$1,152,340.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$421,000.00	\$600,000.00	\$600,000.00	\$600,000.00
TOTAL DEPARTMENT EXPENDITURES	\$1,649,566.82	\$910,489.00	\$2,019,699.00	\$1,793,901.00
SURPLUS/(EXCESS EXPENDITURES)	-\$96,224.82	\$150,011.00	\$270,958.00	\$351,099.00
PROJECTED BEGINNING FUND BALANCE	\$1,316,569.00	\$1,291,550.87	\$1,220,344.18	\$1,491,302.18
PROJECTED ENDING FUND BALANCE	\$1,220,344.18	\$1,441,561.87	\$1,491,302.18	\$1,842,401.18

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
STORMWATER QUALITY TECHNICIAN	1	1	1	1

SALES TAX CAPITAL OUTLAY

Other Funds

DESCRIPTION

The Capital Outlay Fund provides revenue to fund major purchases of new equipment for the City. It is funded primarily by a special earmarked 0.5% permanent sales tax adopted in 1991.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Sales Taxes	\$1,160,104.00	\$1,156,000.00	\$1,200,000.00	\$1,247,000.00
Miscellaneous	\$19,102.00	\$300.00	\$34,567.00	\$500.00
TOTAL REVENUES	\$1,179,206.00	\$1,156,300.00	\$1,234,567.00	\$1,247,500.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,179,206.00	\$1,156,300.00	\$1,234,567.00	\$1,247,500.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$1,755,429.00	\$1,512,190.00	\$1,157,964.00	\$1,529,400.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,755,429.00	\$1,512,190.00	\$1,157,964.00	\$1,529,400.00
SURPLUS/(EXCESS EXPENDITURES)	-\$576,223.00	-\$355,890.00	\$76,603.00	-\$281,900.00
PROJECTED BEGINNING FUND BALANCE	\$1,078,050.00	\$1,291,550.87	\$501,827.00	\$578,430.00
PROJECTED ENDING FUND BALANCE	\$501,827.00	\$935,660.87	\$578,430.00	\$296,530.00

FIRE DEPARTMENT 10% CAPITAL OUTLAY

Other Funds

DESCRIPTION

The Sales Tax Capital Outlay is a permanent sales tax for capital purchases for Fire Department.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Sales Taxes	\$146,602.40	\$146,000.00	\$151,178.00	\$157,500.00
Miscellaneous	\$152.20	\$100.00	\$100.00	\$0.00
TOTAL REVENUES	\$146,754.60	\$146,100.00	\$151,278.00	\$157,500.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$146,754.60	\$146,100.00	\$151,278.00	\$157,500.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$1,551.59	\$0.00	\$0.00	\$0.00
Debt Service	\$126,549.49	\$124,982.00	\$124,960.11	\$124,000.00
TOTAL DEPARTMENT EXPENDITURES	\$128,101.08	\$124,982.00	\$124,960.11	\$124,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$18,653.52	\$21,118.00	\$26,317.89	\$33,500.00
PROJECTED BEGINNING FUND BALANCE	\$172,940.32	\$1,291,550.87	\$191,593.84	\$217,911.73
PROJECTED ENDING FUND BALANCE	\$191,593.84	\$1,312,668.87	\$217,911.73	\$251,411.73

POLICE DEPARTMENT 10% CAPITAL OUTLAY

Other Funds

DESCRIPTION

The Sales Tax Capital Outlay is a permanent sales tax for capital purchases for Police Department.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Sales Taxes	\$146,602.00	\$146,000.00	\$151,178.00	\$157,500.00
Special Fees for Vehicles	\$12,921.00	\$12,000.00	\$35,000.00	\$35,000.00
Miscellaneous	\$738,101.00	\$100.00	\$69,810.00	\$69,810.00
TOTAL REVENUES	\$897,624.00	\$158,100.00	\$255,988.00	\$262,310.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$60,000.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$897,624.00	\$158,100.00	\$315,988.00	\$262,310.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$988,581.71	\$145,000.00	\$97,777.00	\$69,710.00
Debt Service	\$0.00	\$0.00	\$187,125.00	\$157,500.00
TOTAL DEPARTMENT EXPENDITURES	\$988,581.71	\$145,000.00	\$284,902.00	\$227,210.00
SURPLUS/(EXCESS EXPENDITURES)	-\$90,957.71	\$13,100.00	\$31,086.00	\$35,100.00
PROJECTED BEGINNING FUND BALANCE	\$116,047.00	\$115,602.86	\$25,089.29	\$56,175.29
PROJECTED ENDING FUND BALANCE	\$25,089.29	\$128,702.86	\$56,175.29	\$91,275.29

NON-UNIFORM 10% CAPITAL OUTLAY

Other Funds

DESCRIPTION

The Sales Tax Capital Outlay is a permanent sales tax for capital purchases for non-uniformed departments.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Sales Taxes	\$146,602.40	\$145,100.00	\$151,178.00	\$157,500.00
Miscellaneous	\$353.14	\$100.00	\$200.00	\$0.00
TOTAL REVENUES	\$146,955.54	\$145,200.00	\$151,378.00	\$157,500.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$146,955.54	\$145,200.00	\$151,378.00	\$157,500.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$203,277.99	\$437,418.00	\$201,952.62	\$326,603.82
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$203,277.99	\$437,418.00	\$201,952.62	\$326,603.82
SURPLUS/(EXCESS EXPENDITURES)	-\$56,322.45	-\$292,218.00	-\$50,574.62	-\$169,103.82
PROJECTED BEGINNING FUND BALANCE	\$400,403.70	\$396,688.68	\$344,081.25	\$293,506.63
PROJECTED ENDING FUND BALANCE	\$344,081.25	\$104,470.68	\$293,506.63	\$124,402.81

EMERGENCY 911

Other Funds

DESCRIPTION

The Emergency 911 fund provides revenue to fund the City's share of the operations for the Muskogee City – County 911 Center. This fund is primarily funded by taxes on landlines and cellular phones.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Sales Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$20,750.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$20,750.00	\$0.00	\$0.00	\$0.00
OTHER SOURCES				
Transfers In	\$568,890.17	\$568,884.00	\$568,884.00	\$568,884.00
TOTAL REVENUES & OTHER SOURCES	\$589,640.17	\$568,884.00	\$568,884.00	\$568,884.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$529,918.56	\$408,000.00	\$561,818.56	\$568,884.00
Capital Outlay	\$0.00	\$126,900.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$529,918.56	\$534,900.00	\$561,818.56	\$568,884.00
SURPLUS/(EXCESS EXPENDITURES)	\$59,721.61	\$33,984.00	\$7,065.44	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	-\$20,881.54	\$59,721.61	\$66,787.05
PROJECTED ENDING FUND BALANCE	\$59,721.61	\$13,102.46	\$66,787.05	\$66,787.05

CDBG SMALL CITIES

Other Funds

DESCRIPTION

The CDBG (Community Development Block Grant) Small Cities Fund provides revenue to fund community development activities, particularly the Community Development Department's dilapidated structure demolition program. Funding primarily comes from state grants from the Oklahoma Department of Commerce and transfers from General Fund.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
State Grants	\$68,936.51	\$0.00	\$0.00	\$0.00
Collections	\$43,820.84	\$0.00	\$0.00	\$0.00
Miscellaneous	\$351.06	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$113,108.41	\$0.00	\$0.00	\$0.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$113,108.41	\$0.00	\$0.00	\$0.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$19,454.57	\$256,192.00	\$230,104.05	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$19,454.57	\$256,192.00	\$230,104.05	\$0.00
SURPLUS/(EXCESS EXPENDITURES)	\$93,653.84	-\$256,192.00	-\$230,104.05	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$263,091.00	\$263,091.81	\$356,744.84	\$126,640.79
PROJECTED ENDING FUND BALANCE	\$356,744.84	\$6,899.81	\$126,640.79	\$126,640.79

HOME GRANTS

Other Funds

DESCRIPTION

This fund is to make application to the Oklahoma Housing Finance Agency for down payment and closing cost assistance for citizens purchasing homes within the city limits of Muskogee. This assistance is based on income..

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
State Grants	\$0.00	\$0.00	\$0.00	\$0.00
Collections	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.29	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.29	\$0.00	\$0.00	\$0.00
OTHER SOURCES				
Transfers In	\$0.00	\$25,000.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$0.29	\$25,000.00	\$0.00	\$0.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$25,000.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$0.00	\$25,000.00	\$0.00	\$0.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.29	\$0.00	\$0.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$313.95	\$313.95	\$314.24	\$314.24
PROJECTED ENDING FUND BALANCE	\$314.24	\$313.95	\$314.24	\$314.24

COMMUNITY DEVELOPMENT

Other Funds

DESCRIPTION

The Community Development Fund provides revenue to fund community development activities, particularly the Community Development Department's Housing Rehabilitation Program. This funding comes primarily by grants from City of Muskogee Foundation.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Foundation Grants	\$28,815.53	\$700,000.00	\$700,000.00	\$700,000.00
Collections	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$400.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$29,215.53	\$700,000.00	\$700,000.00	\$700,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$29,215.53	\$700,000.00	\$700,000.00	\$700,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$29,349.73	\$700,000.00	\$700,000.00	\$700,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$29,349.73	\$700,000.00	\$700,000.00	\$700,000.00
SURPLUS/(EXCESS EXPENDITURES)	-\$134.20	\$0.00	\$0.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$3,732.61	\$3,732.61	\$3,732.61	\$3,732.61
PROJECTED ENDING FUND BALANCE	\$3,598.41	\$3,732.61	\$3,732.61	\$3,732.61

PARK DEVELOPMENT

Other Funds

DESCRIPTION

The Park Development Fund provides revenue to fund the Parks and Recreation Department's maintenance, development, and improvement of City parks. Funded primarily by grants from the City of Muskogee Foundation, fees from the rental of park space, and contributions.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Foundation Grants	\$590,532.92	\$500,000.00	\$1,500,000.00	\$500,000.00
Charges for Services	\$453,788.07	\$59,320.00	\$899,977.60	\$80,220.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,044,320.99	\$559,320.00	\$2,399,977.60	\$580,220.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,044,320.99	\$559,320.00	\$2,399,977.60	\$580,220.00
EXPENDITURES				
Personnel Services	\$48,453.64	\$41,500.00	\$3,030.00	\$0.00
Other Services	\$284,144.19	\$0.00	\$191,725.00	\$868,950.00
Capital Outlay	\$667,661.73	\$520,000.00	\$1,500,000.00	\$500,000.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,000,259.56	\$561,500.00	\$1,694,755.00	\$1,368,950.00
SURPLUS/(EXCESS EXPENDITURES)	\$44,061.43	-\$2,180.00	\$705,222.60	-\$788,730.00
PROJECTED BEGINNING FUND BALANCE	\$147,039.00	\$78,137.06	\$191,100.43	\$896,323.03
PROJECTED ENDING FUND BALANCE	\$191,100.43	\$75,957.06	\$896,323.03	\$107,593.03

PARK DEVELOPMENT / PAPILION

Other Funds

DESCRIPTION

The Honor Heights Papillion Fund, an enterprise fund, provides revenue to fund the Parks and Recreation Butterfly Papillion at Honor Heights Park. This is funded primarily by user fees generated by the operations of the Butterfly Papillion.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Merchandise Sales	\$0.00	\$10,000.00	\$30,000.00	\$20,000.00
Admissions/Concessions	\$0.00	\$20,000.00	\$0.00	\$20,000.00
Rentals	\$0.00	\$20,000.00	\$5,000.00	\$27,000.00
Program Fees/Miscellaneous	\$0.00	\$17,500.00	\$0.00	\$20,000.00
TOTAL REVENUES	\$0.00	\$67,500.00	\$35,000.00	\$87,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$89,000.00
TOTAL REVENUES & OTHER SOURCES	\$0.00	\$67,500.00	\$35,000.00	\$176,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$30,000.00	\$30,000.00	\$76,390.00
Other Services	\$4,693.52	\$30,000.00	\$30,000.00	\$56,350.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$4,693.52	\$60,000.00	\$60,000.00	\$132,740.00
SURPLUS/(EXCESS EXPENDITURES)	-\$4,693.52	\$7,500.00	-\$25,000.00	\$43,260.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	-\$4,693.52	-\$4,693.52	-\$29,693.52
PROJECTED ENDING FUND BALANCE	-\$4,693.52	\$2,806.48	-\$29,693.52	\$13,566.48

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
GIFTSHOP WORKER/BB CONCESSIONS (SEASONAL)	4	6	6	6
PAPILION OPERATIONS MANAGER (PT)	0	1	0	0
PAPILION OPERATIONS MANAGER (FT)	0	0	1	1
ASSISTANT PAPILION MANAGER (PT)	0	1	1	1

CC HULTQUIST LIBRARY

Other Funds

DESCRIPTION

This fund is money bequeathed for Muskogee Public Library use that the City maintains in an investment for disbursement of interest to the library.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$167.79	\$500.00	\$300.00	\$300.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$167.79	\$500.00	\$300.00	\$300.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$167.79	\$500.00	\$300.00	\$300.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$261.93	\$500.00	\$250.00	\$300.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$261.93	\$500.00	\$250.00	\$300.00
SURPLUS/(EXCESS EXPENDITURES)	-\$94.14	\$0.00	\$50.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$135,229.02	\$135,150.31	\$135,134.88	\$135,184.88
PROJECTED ENDING FUND BALANCE	\$135,134.88	\$135,150.31	\$135,184.88	\$135,184.88

REPAIR AND REPLACEMENT

Other Funds

DESCRIPTION

This fund provides revenue to fund the repair and replacement of utility meters. This fund is primarily funded by the sale of water meters to the City's new utility customers.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Meter Sales	\$32,922.52	\$35,000.00	\$65,000.00	\$25,000.00
Miscellaneous	\$15,687.28	\$6,100.00	\$25,050.00	\$35,000.00
TOTAL REVENUES	\$48,609.80	\$41,100.00	\$90,050.00	\$60,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$48,609.80	\$41,100.00	\$90,050.00	\$60,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$28,909.67	\$41,100.00	\$71,000.00	\$71,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$28,909.67	\$41,100.00	\$71,000.00	\$71,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$19,700.13	\$0.00	\$19,050.00	-\$11,000.00
PROJECTED BEGINNING FUND BALANCE	\$55,912.88	\$43,928.47	\$75,613.01	\$94,663.01
PROJECTED ENDING FUND BALANCE	\$75,613.01	\$43,928.47	\$94,663.01	\$83,663.01

CAPITAL IMPROVEMENT $\frac{3}{4}$ CENT SALES TAX

Other Funds

DESCRIPTION

Money from the Capital Improvement Sales Tax from 2003 for water and sewer improvements. This tax has expired and this fund contains the balance of those funds.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$34.11	\$50.00	\$18.00	\$20.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$34.11	\$50.00	\$18.00	\$20.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$34.11	\$50.00	\$18.00	\$20.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$5,395.00	\$21,945.13	\$22,825.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$10,959.98
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$5,395.00	\$21,945.13	\$22,825.00	\$10,959.98
SURPLUS/(EXCESS EXPENDITURES)	-\$5,360.89	-\$21,895.13	-\$22,807.00	-\$10,939.98
PROJECTED BEGINNING FUND BALANCE	\$39,107.87	\$39,107.57	\$33,746.98	\$10,939.98
PROJECTED ENDING FUND BALANCE	\$33,746.98	\$17,212.44	\$10,939.98	\$0.00

ECONOMIC DEVELOPMENT / RBE

Other Funds

DESCRIPTION

The Retail Business Enterprise Department is responsible for Downtown Development implementation, development of Davis Field, management of the Civic Center and the Roxy, recruitment of retail businesses, management of the Planning and Community Development Department, and the management of contracts with the Chamber of Commerce and the Port of Muskegon.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$207.01	\$50.00	\$25.00	\$20.00
Foundation Grant	\$0.00	\$0.00		
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$207.01	\$50.00	\$25.00	\$20.00
OTHER SOURCES				
Transfers In	\$900,000.00	\$900,000.00	\$900,000.00	\$1,200,000.00
TOTAL REVENUES & OTHER SOURCES	\$900,207.01	\$900,050.00	\$900,025.00	\$1,200,020.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$135,000.00	\$212,750.00
Other Services	\$617,262.68	\$1,090,100.00	\$901,000.00	\$952,250.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$617,262.68	\$1,090,100.00	\$1,036,000.00	\$1,165,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$282,944.33	-\$190,050.00	-\$135,975.00	\$35,020.00
PROJECTED BEGINNING FUND BALANCE	\$28,721.58	\$28,730.97	\$311,665.91	\$175,690.91
PROJECTED ENDING FUND BALANCE	\$311,665.91	-\$161,319.03	\$175,690.91	\$210,710.91

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
DIRECTOR OF ECONOMIC DEVELOPMENT	0	0	1	1
ASST DIRECTOR OF ECONOMIC DEVELOPMENT	0	0	0	1
ECONOMIC DEVELOPMENT OFC ADMIN	0	0	1	1
SPECIAL EVENTS COORDINATOR	0	0	0	1

2009 SALES TAX CAPITAL IMPROVEMENTS

Other Funds

DESCRIPTION

The 2009 Capital Improvement Fund provides revenue to fund the major capital improvements for City departments. The fund is funded by a 0.18% sales tax approved in 2009 to continue until 2014. This is expired.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$100.00	\$25.00	\$20.00
Grants	\$200,000.00	\$0.00	\$200,000.00	\$250,000.00
Sales Tax	\$1,055,537.00	\$1,060,000.00	\$453,043.27	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,255,537.00	\$1,060,100.00	\$653,068.27	\$250,020.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,255,537.00	\$1,060,100.00	\$653,068.27	\$250,020.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$1,155,202.00	\$1,835,360.00	\$991,710.00	\$1,425,261.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,155,202.00	\$1,835,360.00	\$991,710.00	\$1,425,261.00
SURPLUS/(EXCESS EXPENDITURES)	\$100,335.00	-\$775,260.00	-\$338,641.73	-\$1,175,241.00
PROJECTED BEGINNING FUND BALANCE	\$1,471,456.00	\$526,776.61	\$1,571,791.00	\$1,233,149.27
PROJECTED ENDING FUND BALANCE	\$1,571,791.00	-\$248,483.39	\$1,233,149.27	\$57,908.27

2014 SALES TAX CAPITAL IMPROVEMENTS

Other Funds

DESCRIPTION

The 2014 Capital Improvement fund provide revenue to fund the jamor capital improvements for City departments. The fund is funded by a .18% sales tax approved in 2014 to continue until 2019..

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$100.00	\$0.00	\$20.00
Foundation Grant	\$0.00	\$0.00	\$2,750,000.00	\$0.00
Contributions and Donations	\$0.00	\$0.00	\$237,393.00	
Sales Tax	\$0.00	\$600,000.00	\$633,000.00	\$1,116,000.00
Foundation Loan Gap Funding	\$0.00	\$0.00	\$1,359,212.00	\$0.00
TOTAL REVENUES	\$0.00	\$600,100.00	\$4,979,605.00	\$1,116,020.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$0.00	\$600,100.00	\$4,979,605.00	\$1,116,020.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$600,000.00	\$4,500,000.00	\$916,000.00
Equipment	\$0.00	\$0.00	\$398,790.00	
Land and Right of Way	\$0.00	\$0.00	\$80,815.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$200,000.00
TOTAL DEPARTMENT EXPENDITURES	\$0.00	\$600,000.00	\$4,979,605.00	\$1,116,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.00	\$100.00	\$0.00	\$20.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$526,776.61	\$0.00	\$0.00
PROJECTED ENDING FUND BALANCE	\$0.00	\$526,876.61	\$0.00	\$20.00

2009 SEWER REHABILITATION

Other Funds

DESCRIPTION

The 2009 Capital Improvement Fund provides revenue to fund the major capital improvements for City departments. The fund is funded by a 0.32% sales tax approved in 2009 to continue until 2014.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$2,000.00	\$25.00	\$0.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sales Tax	\$1,856,166.00	\$1,900,000.00	\$805,410.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,856,166.00	\$1,902,000.00	\$805,435.00	\$0.00
OTHER SOURCES				
Transfers In Loan Proceeds	\$1,334,277.50	\$1,704,000.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$3,190,443.50	\$3,606,000.00	\$805,435.00	\$0.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$1,642,858.48	\$1,704,400.00	\$0.00	\$0.00
Debt Service	\$1,680,000.00	\$1,717,000.00	\$1,425,000.00	\$418,385.00
TOTAL DEPARTMENT EXPENDITURES	\$3,322,858.48	\$3,421,400.00	\$1,425,000.00	\$418,385.00
SURPLUS/(EXCESS EXPENDITURES)	-\$132,414.98	\$184,600.00	-\$619,565.00	-\$418,385.00
PROJECTED BEGINNING FUND BALANCE	\$1,170,390.00	\$865,322.37	\$1,037,975.02	\$418,410.02
PROJECTED ENDING FUND BALANCE	\$1,037,975.02	\$1,049,922.37	\$418,410.02	\$25.02

2014 SEWER REHAB

Other Funds

DESCRIPTION

The 2014 Capital Improvement Fund provides revenue to fund the major capital improvements for City departments. The fund is funded by a 0.32% sales tax approved in 2014 to continue until 2019.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$0.00	\$25.00	\$0.00
Loan Proceeds	\$0.00	\$0.00	\$3,880,362.00	
Sales Tax	\$0.00	\$1,125,000.00	\$1,124,277.00	\$1,989,960.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.00	\$1,125,000.00	\$5,004,664.00	\$1,989,960.00
OTHER SOURCES				
Transfers In Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$0.00	\$1,125,000.00	\$5,004,664.00	\$1,989,960.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$2,000,000.00	\$4,400,000.00	\$1,389,960.00
Debt Service	\$0.00	\$600,000.00	\$600,000.00	\$600,000.00
TOTAL DEPARTMENT EXPENDITURES	\$0.00	\$2,600,000.00	\$5,000,000.00	\$1,989,960.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.00	-\$1,475,000.00	\$4,664.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$865,322.37	\$0.00	\$4,664.00
PROJECTED ENDING FUND BALANCE	\$0.00	-\$609,677.63	\$4,664.00	\$4,664.00

STREET MAINTENANCE / INSTALLATION

Other Funds

DESCRIPTION

The Street Improvement Fund provides revenue to fund major improvements to the City's streets. The fund is primarily funded by a 0.25% permanent sales tax approved in 2009.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$0.00	\$0.00	\$25.00	\$20.00
Loan Proceeds	\$3,480,240.01	\$0.00	\$1,767,951.00	\$2,971,587.00
Sales Tax	\$1,466,024.03	\$1,470,000.00	\$1,506,787.00	\$1,575,000.00
Foundation Grant	\$2,221,134.43	\$0.00	\$248,682.00	\$0.00
TOTAL REVENUES	\$7,167,398.47	\$1,470,000.00	\$3,523,445.00	\$4,546,607.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$7,167,398.47	\$1,470,000.00	\$3,523,445.00	\$4,546,607.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$6,084,170.97	\$1,602,472.00	\$1,377,097.65	\$3,121,586.00
Debt Service	\$978,900.00	\$982,800.00	\$852,000.00	\$852,000.00
TOTAL DEPARTMENT EXPENDITURES	\$7,063,070.97	\$2,585,272.00	\$2,229,097.65	\$3,973,586.00
SURPLUS/(EXCESS EXPENDITURES)	\$104,327.50	-\$1,115,272.00	\$1,294,347.35	\$573,021.00
PROJECTED BEGINNING FUND BALANCE	\$810,846.72	\$1,197,926.00	\$915,174.22	\$2,209,521.57
PROJECTED ENDING FUND BALANCE	\$915,174.22	\$82,654.00	\$2,209,521.57	\$2,782,542.57

EMPLOYEE BENEFITS – NON UNIFORMED

Other Funds

DESCRIPTION

The Employee Salary and Benefits Fund provides revenue to fund pay increases and extend employment benefits for City of Muskogee employees. The fund is primarily funded by 90% of the revenue from a 0.75% permanent sales tax approved in 2004.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$156.84	\$500.00	\$100.00	\$100.00
Sales Tax	\$1,172,819.23	\$1,166,378.00	\$1,207,000.00	\$1,260,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,172,976.07	\$1,166,878.00	\$1,207,100.00	\$1,260,100.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,172,976.07	\$1,166,878.00	\$1,207,100.00	\$1,260,100.00
EXPENDITURES				
Personnel Services	\$1,357,896.54	\$1,172,688.54	\$1,225,398.00	\$1,260,098.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,357,896.54	\$1,172,688.54	\$1,225,398.00	\$1,260,098.00
SURPLUS/(EXCESS EXPENDITURES)	-\$184,920.47	-\$5,810.54	-\$18,298.00	\$2.00
PROJECTED BEGINNING FUND BALANCE	\$343,217.22	\$282,099.56	\$158,296.75	\$139,998.75
PROJECTED ENDING FUND BALANCE	\$158,296.75	\$276,289.02	\$139,998.75	\$140,000.75

EMPLOYEE BENEFITS - POLICE

Other Funds

DESCRIPTION

The Employee Salary and Benefits Fund provides revenue to fund pay increases and extend employment benefits for City of Muskogee employees. The fund is primarily funded by 90% of the revenue from a 0.75% permanent sales tax approved in 2004.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$154.19	\$500.00	\$0.00	\$20.00
Sales Tax	\$1,172,819.00	\$1,166,348.00	\$1,207,000.00	\$1,260,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,172,973.19	\$1,166,848.00	\$1,207,000.00	\$1,260,020.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,172,973.19	\$1,166,848.00	\$1,207,000.00	\$1,260,020.00
EXPENDITURES				
Personnel Services	\$1,342,176.00	\$1,135,408.00	\$1,206,924.00	\$1,242,741.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,342,176.00	\$1,135,408.00	\$1,206,924.00	\$1,242,741.00
SURPLUS/(EXCESS EXPENDITURES)	-\$169,202.81	\$31,440.00	\$76.00	\$17,279.00
PROJECTED BEGINNING FUND BALANCE	\$281,848.00	\$263,125.96	\$112,645.19	\$112,721.19
PROJECTED ENDING FUND BALANCE	\$112,645.19	\$294,565.96	\$112,721.19	\$130,000.19

EMPLOYEE BENEFITS - FIRE

Other Funds

DESCRIPTION

The Employee Salary and Benefits Fund provides revenue to fund pay increases and extend employment benefits for City of Muskogee employees. The fund is primarily funded by 90% of the revenue from a 0.75% permanent sales tax approved in 2004.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$396.00	\$20.00	\$100.00	\$100.00
Sales Tax	\$1,173,216.00	\$1,178,011.00	\$1,207,000.00	\$1,260,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,173,612.00	\$1,178,031.00	\$1,207,100.00	\$1,260,100.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,173,612.00	\$1,178,031.00	\$1,207,100.00	\$1,260,100.00
EXPENDITURES				
Personnel Services	\$1,098,572.00	\$1,094,058.00	\$1,160,923.00	\$1,210,100.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,098,572.00	\$1,094,058.00	\$1,160,923.00	\$1,210,100.00
SURPLUS/(EXCESS EXPENDITURES)	\$75,040.00	\$83,973.00	\$46,177.00	\$50,000.00
PROJECTED BEGINNING FUND BALANCE	\$283,782.00	\$538,431.64	\$358,822.00	\$404,999.00
PROJECTED ENDING FUND BALANCE	\$358,822.00	\$622,404.64	\$404,999.00	\$454,999.00

CIVIC CENTER RENOVATION

Other Funds

DESCRIPTION

The Civic Center Renovation Fund provides revenue to fund building improvements and is primarily funded by the residual revenues from a lapsed sales tax.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$101.25	\$100.00	\$25.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$101.25	\$100.00	\$25.00	\$0.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$101.25	\$100.00	\$25.00	\$0.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$82,958.00	\$58,626.00	\$43,894.00	\$14,428.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$82,958.00	\$58,626.00	\$43,894.00	\$14,428.00
SURPLUS/(EXCESS EXPENDITURES)	-\$82,856.75	-\$58,526.00	-\$43,869.00	-\$14,428.00
PROJECTED BEGINNING FUND BALANCE	\$141,154.00	\$141,154.39	\$58,297.25	\$14,428.25
PROJECTED ENDING FUND BALANCE	\$58,297.25	\$82,628.39	\$14,428.25	\$0.25

CEMETERY PERPETUAL CARE

Other Funds

DESCRIPTION

The Cemetery Perpetual Care Fund provides revenue to fund building and ground improvements to Greenhill Cemetery. This is primarily funded by the sale of cemetery plots at the cemetery.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$194.76	\$1,200.00	\$2,550.00	\$100.00
Cemetery Receipts	\$10,702.00	\$12,000.00	\$12,000.00	\$12,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$10,896.76	\$13,200.00	\$14,550.00	\$12,100.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$10,896.76	\$13,200.00	\$14,550.00	\$12,100.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services		\$0.00	\$0.00	\$0.00
Capital Outlay	\$119,909.00	\$0.00	\$1,000.00	\$154,500.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$119,909.00	\$0.00	\$1,000.00	\$154,500.00
SURPLUS/(EXCESS EXPENDITURES)	-\$109,012.24	\$13,200.00	\$13,550.00	-\$142,400.00
PROJECTED BEGINNING FUND BALANCE	\$289,494.00	\$289,083.23	\$180,481.76	\$194,031.76
PROJECTED ENDING FUND BALANCE	\$180,481.76	\$302,283.23	\$194,031.76	\$51,631.76

75 LIMITED ACCESS B

Other Funds

DESCRIPTION

This fund is to be used for improvement of the Court Street Viaduct.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$70.00	\$100.00	\$0.00	\$50.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$70.00	\$100.00	\$0.00	\$50.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$70.00	\$100.00	\$0.00	\$50.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00
SURPLUS/(EXCESS EXPENDITURES)	\$70.00	\$100.00	\$0.00	\$50.00
PROJECTED BEGINNING FUND BALANCE	\$70,519.00	\$70,589.00	\$70,589.00	\$70,589.00
PROJECTED ENDING FUND BALANCE	\$70,589.00	\$70,689.00	\$70,589.00	\$70,639.00

DAVIS FIELD AIRPORT

Other Funds

DESCRIPTION

Davis Field airport is owned, operated and maintained by the city of Muskogee and is serviced by all utilities. The airport consists of 1,622 acres of land, with aviation use and non-aviation areas for future development. The city can either lease land or build to suit tenant. The airport can accommodate light through heavy transport type jet aircraft. The Airport Fund is primarily funded by fees generated by the rental of hangers at Davis Field Municipal Airport.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$126.78	\$100.00	\$100.00	\$200.00
Grants	\$1,206,532.94	\$681,019.00	\$939,652.00	\$400,000.00
Hangar Rentals	\$191,204.37	\$153,900.00	\$177,847.00	\$181,000.00
Grazing Leases	\$21,713.97	\$16,000.00	\$16,000.00	\$25,000.00
Miscellaneous	\$19,323.03	\$12,000.00	\$12,000.00	\$17,987.00
TOTAL REVENUES	\$1,438,901.09	\$863,019.00	\$1,145,599.00	\$624,187.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$1,438,901.09	\$863,019.00	\$1,145,599.00	\$624,187.00
EXPENDITURES				
Personnel Services	\$48,140.93	\$54,296.00	\$55,000.00	\$62,401.00
Other Services	\$131,874.26	\$147,746.00	\$75,000.00	\$164,293.00
Capital Outlay	\$1,473,727.57	\$660,977.00	\$939,652.00	\$437,630.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$1,653,742.76	\$863,019.00	\$1,069,652.00	\$664,324.00
SURPLUS/(EXCESS EXPENDITURES)	-\$214,841.67	\$0.00	\$75,947.00	-\$40,137.00
PROJECTED BEGINNING FUND BALANCE	\$265,297.17	\$50,455.00	\$50,455.50	\$126,402.50
PROJECTED ENDING FUND BALANCE	\$50,455.50	\$50,455.00	\$126,402.50	\$86,265.50

<u>Position Title</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
AIRPORT MANAGER	1	1	1	1

HOTEL/MOTEL TAX

Other Funds

DESCRIPTION

The Hotel/Motel tax is funded by taxes on lodging within the City of Muskogee. These funds may only be used for certain expenditures related to convention and tourism.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Interest	\$124.51	\$75.00	\$75.00	\$75.00
Hotel/Motel Taxes	\$836,231.00	\$820,000.00	\$920,000.00	\$920,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$836,355.51	\$820,075.00	\$920,075.00	\$920,075.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$836,355.51	\$820,075.00	\$920,075.00	\$920,075.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$867,500.00	\$1,061,000.00	\$1,114,350.00	\$961,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$867,500.00	\$1,061,000.00	\$1,114,350.00	\$961,000.00
SURPLUS/(EXCESS EXPENDITURES)	-\$31,144.49	-\$240,925.00	-\$194,275.00	-\$40,925.00
PROJECTED BEGINNING FUND BALANCE	\$199,632.00	\$252,966.35	\$168,487.51	-\$25,787.49
PROJECTED ENDING FUND BALANCE	\$168,487.51	\$12,041.35	-\$25,787.49	-\$66,712.49

INSURANCE TRUST

Internal Service Funds

DESCRIPTION

Fund for unemployment insurance.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$7,885.84	\$7,663.00	\$27,700.00	\$12,700.00
TOTAL REVENUES	\$7,885.84	\$7,663.00	\$27,700.00	\$12,700.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$7,885.84	\$7,663.00	\$27,700.00	\$12,700.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$7,885.84	\$7,663.00	\$27,700.00	\$12,700.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$7,885.84	\$7,663.00	\$27,700.00	\$12,700.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.00	\$0.00	\$0.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
PROJECTED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

SALES TAX EMPLOYEE BENEFITS

Internal Service Funds

DESCRIPTION

The Sales Tax Employee Benefits fund provides revenue to fund pay increases and extend employment benefits for City employees. This is primarily funded by 90% of the revenue from a 0.75% permanent sales tax approved in 2004.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Sales Taxes	\$439,807.00	\$440,000.00	\$452,536.00	\$470,000.00
TOTAL REVENUES	\$439,807.00	\$440,000.00	\$452,536.00	\$470,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$439,807.00	\$440,000.00	\$452,536.00	\$470,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Other Services	\$446,693.00	\$410,000.00	\$420,000.00	\$420,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$446,693.00	\$410,000.00	\$420,000.00	\$420,000.00
SURPLUS/(EXCESS EXPENDITURES)	-\$6,886.00	\$30,000.00	\$32,536.00	\$50,000.00
PROJECTED BEGINNING FUND BALANCE	\$166,720.00	\$159,834.00	\$159,834.00	\$192,370.00
PROJECTED ENDING FUND BALANCE	\$159,834.00	\$189,834.00	\$192,370.00	\$242,370.00

LIFE AND MEDICAL

Internal Service Funds

DESCRIPTION

The Employee Health Insurance Fund, an internal services fund, provides revenue to fund group health insurance benefits for City employees. This fund is funded by the portion of the revenues from a 0.75% permanent sales tax approved in 2004 and from contributions by both the City and employees.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Charge for Services	\$4,800,683.00	\$4,312,218.60	\$4,695,676.00	\$4,695,676.00
Transfer from Employee Sales Tax	\$0.00	\$410,000.00	\$420,000.00	\$420,000.00
TOTAL REVENUES	\$4,800,683.00	\$4,722,218.60	\$5,115,676.00	\$5,115,676.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$4,800,683.00	\$4,722,218.60	\$5,115,676.00	\$5,115,676.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Claims	\$3,757,253.00	\$3,924,000.00	\$4,745,824.00	\$4,735,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$3,757,253.00	\$3,924,000.00	\$4,745,824.00	\$4,735,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$1,043,430.00	\$798,218.60	\$369,852.00	\$380,676.00
PROJECTED BEGINNING FUND BALANCE	-\$186,730.00	-\$207,837.81	\$856,700.00	\$1,226,552.00
PROJECTED ENDING FUND BALANCE	\$856,700.00	\$590,380.79	\$1,226,552.00	\$1,607,228.00

WORKERS COMPENSATION

Internal Service Funds

DESCRIPTION

This fund, an internal services fund, provides revenue to fund group workers compensation insurance benefits for the City employees. This is primarily funded by transfers from the General Fund.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Charges for Services	\$449,437.00	\$337,956.00	\$387,956.00	\$387,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$449,437.00	\$337,956.00	\$387,956.00	\$387,000.00
OTHER SOURCES				
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES & OTHER SOURCES	\$449,437.00	\$337,956.00	\$387,956.00	\$387,000.00
EXPENDITURES				
Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Claims	\$449,437.00	\$337,956.00	\$387,956.00	\$387,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$449,437.00	\$337,956.00	\$387,956.00	\$387,000.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.00	\$0.00	\$0.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
PROJECTED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

TRUST FUNDS



The City's Trust Authority funds are comprised of the Muskogee Municipal Authority and the Muskogee Parking Authority.

The MMA provides drinking water to six rural water districts and four towns. The City receives raw water from the Fort Gibson Reservoir and a secondary water supply from the Grand River.

The MPA owns and maintains several parking lots within the City. Some spaces are rented on a monthly basis and the remainder are provided for public parking.

MUSKOGEE MUNICIPAL AUTHORITY

Trust Authority Funds

DESCRIPTION

The MMA provides drinking water to six rural water districts and four towns. The City receives raw water from the Fort Gibson Reservoir and a secondary water supply from the Grand River.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Water Revenue	\$8,114,860.00	\$8,095,600.00	\$7,895,810.00	\$8,684,000.00
Sewer Revenue	\$3,064,020.00	\$3,091,000.00	\$3,005,725.00	\$3,704,680.00
Other Charges	\$562,130.00	\$430,600.00	\$430,600.00	\$430,600.00
TOTAL REVENUES	\$11,741,010.00	\$11,617,200.00	\$11,332,135.00	\$12,819,280.00
EXPENDITURES				
Transfer to General Fund	\$8,671,410.00	\$8,540,600.00	\$8,262,535.00	\$9,749,680.00
Debt Service Transfer	\$3,069,600.00	\$3,069,600.00	\$3,069,600.00	\$3,069,600.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$11,741,010.00	\$11,610,200.00	\$11,332,135.00	\$12,819,280.00
SURPLUS/(EXCESS EXPENDITURES)	\$0.00	\$7,000.00	\$0.00	\$0.00
PROJECTED BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
PROJECTED ENDING FUND BALANCE	\$0.00	\$7,000.00	\$0.00	\$0.00

MUSKOGEE PARKING AUTHORITY

Trust Authority Funds

DESCRIPTION

The MPA owns and maintains several parking lots within the City. Some spaces are rented on a monthly basis and the remainder are provided for public parking.

Summary of Revenues and Expenditures

	Actual FY 2014	Budget FY 2015	Est. Actual FY 2015	Proposed FY2016
REVENUES				
Parking Rental	\$61,810.89	\$65,000.00	\$65,500.00	\$65,000.00
Other Charges	\$0.00	\$2,500.00	\$0.00	\$500.00
TOTAL REVENUES	\$61,810.89	\$67,500.00	\$65,500.00	\$65,500.00
EXPENDITURES				
Parking Lot Improvements	\$454,400.00	\$16,900.00	\$65,000.00	\$155,000.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENDITURES	\$454,400.00	\$16,900.00	\$65,000.00	\$155,000.00
SURPLUS/(EXCESS EXPENDITURES)	-\$392,589.11	\$50,600.00	\$500.00	-\$89,500.00
PROJECTED BEGINNING FUND BALANCE	\$1,233,109.00	\$840,519.89	\$840,519.89	\$841,019.89
PROJECTED ENDING FUND BALANCE	\$840,519.89	\$891,119.89	\$841,019.89	\$751,519.89

CAPITAL OUTLAY DETAIL

The Capital Outlay Fund provides revenue to fund major purchases of new equipment for the City. It is funded primarily by a special earmarked 0.5% permanent sales tax adopted in 1991.

Following is the detail of departmental requests and the status of the request.



CAPITAL OUTLAY SUMMARY

Department	FY2016 Request	FY2016 Recommend
Animal Control	\$0.00	\$0.00
Cemetery	\$162,465.00	\$14,900.00
City Attorney	\$0.00	\$0.00
City Clerk	\$0.00	\$0.00
Code Enforcement	\$0.00	\$0.00
Emergency Management	\$0.00	\$0.00
Engineering Admin	\$0.00	\$0.00
Environmental Control	\$210,000.00	\$11,000.00
Equipment Management	\$1,095,000.00	\$125,000.00
Facilities	\$1,177,450.00	\$156,500.00
Fairgrounds	\$50,000.00	\$50,000.00
Fire	\$462,500.00	\$38,000.00
General Government	\$93,000.00	\$93,000.00
Human Resources	\$58,400.00	\$58,400.00
Information Technology	\$766,500.00	\$484,500.00
Inspections	\$0.00	\$0.00
Library	\$10,000.00	\$0.00
Parks	\$333,000.00	\$55,000.00
Planning	\$0.00	\$0.00
Police	\$191,500.00	\$103,000.00
Pollution Collection	\$412,538.00	\$50,000.00
Public Works Admin	\$0.00	\$0.00
Purchasing	\$0.00	\$0.00
Recreation	\$20,000.00	\$0.00
Revenue	\$23,000.00	\$0.00
Solid Waste	\$0.00	\$0.00
Streets	\$742,000.00	\$72,000.00
Traffic Engineering	\$70,000.00	\$65,000.00
Treasurer	\$0.00	\$0.00
Waste Treatment	\$36,100.00	\$29,100.00
Water Distribution	\$286,000.00	\$110,000.00
Water Supply	\$55,000.00	\$14,000.00
Total All Departments	\$6,254,453.00	\$1,529,400.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Animal Control	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Cemetery	REFIT GATE OPERATORS	\$10,500.00	\$10,500.00	
	CHIP SEAL STREETS	\$100,000.00	\$0.00	
	750 FEET FENCING	\$44,000.00	\$0.00	
	61" MOWER DECK	\$2,500.00	\$0.00	
	WEED TRIMMERS	\$1,065.00	\$0.00	
	LOWERING DEVICE	\$4,400.00	\$4,400.00	\$14,900.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
City Attorney	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
City Clerk	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Emergency Management	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Engineering Admin	NONE	\$0.00	\$0.00	\$0.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Environmental Control	AUTO RAKE	\$11,000.00	\$11,000.00	
	15" BATWING MOWER	\$40,000.00	\$0.00	
	CHAIN SAWS, WEED EATERS, ETC	\$5,000.00	\$0.00	
	SKID SPRAYER	\$4,000.00	\$0.00	
	MOTORIZED SPREADER	\$10,000.00	\$0.00	
	KNUCKLE BOOM	\$140,000.00	\$0.00	\$11,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Equipment Management	BUILDING IMPROVEMENTS	\$73,500.00	\$73,500.00	
	1 TON 4 WHEEL DRIVE	\$36,500.00	\$36,500.00	
	TRAILER FOR MOWERS	\$7,500.00	\$0.00	
	2 POST LIFT	\$15,000.00	\$15,000.00	
	LIFT SYSTEM	\$35,000.00	\$0.00	
	FLOOR SCRUBBER	\$10,000.00	\$0.00	
	UPGRAD 50,000 LB. LIFT	\$7,500.00	\$0.00	
	FORKLIFT	\$35,000.00	\$0.00	
	AIM FULE SYSTEM	\$125,000.00	\$0.00	
	FUEL SYSTEM UPGRADE	\$600,000.00	\$0.00	
	CARWASH	\$150,000.00	\$0.00	\$125,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Fairgrounds	BUILDING MAINTENANCE/REPAIRS	\$50,000.00	\$50,000.00	\$50,000.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Facilities Management	OFFICE FURNITURE	\$8,000.00	\$8,000.00	
	MAIN FIRE STATION IMPROVEMENTS	\$60,000.00	\$60,000.00	
	26 CITY BACKUP PWER GENERATORS	\$26,000.00	\$26,000.00	
	INSTALLATION OF BACKUP GENERATOR PW	\$75,000.00	\$37,500.00	
	RENOVATING/WATERPROOFING CITY HALL	\$50,000.00	\$25,000.00	
	BUILDING IMPROVEMENTS	\$110,000.00	\$0.00	
	FIRE STATION #5 RENOVATION	\$75,000.00	\$0.00	
	FIRE STATION DEQ STORM WATER	\$75,000.00	\$0.00	
	WASH STATION CENTRAL GARAGE	\$175,000.00	\$0.00	
	LIGHTS AT HH/SPAULDING TENNIS COURTS	\$40,000.00	\$0.00	
	R&R COMPRESSOR	\$30,000.00	\$0.00	
	CIVIC CENTER IMPROVEMENTS	\$200,000.00	\$0.00	
	UPS BACKUP POWER	\$10,000.00	\$0.00	
	2 TRUCKS/SERVICE BEDS	\$60,000.00	\$0.00	
	CENTRAL GARAGE BUILDING	\$24,950.00	\$0.00	
	WATER DISTRIBUTION BUILDING	\$50,000.00	\$0.00	
	ENTRY GATE WATER DISTRIBUTION	\$3,500.00	\$0.00	
	ADA COMPLIANT DANCE HALL	\$30,000.00	\$0.00	
RCWP POOL IMPROVEMENTS	\$75,000.00	\$0.00	\$156,500.00	

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Fire	MISC REPAIRS	\$10,000.00	\$10,000.00	
	FIRE HOSE	\$13,000.00	\$13,000.00	
	FIRST RESPONDER PROGRAM	\$15,000.00	\$15,000.00	
	STATION #5 REPAIRS	\$300,000.00	\$0.00	
	TRAFFIC LIGHTS ON STREET STATION #5 REPLACEMENT	\$14,500.00	\$0.00	
	ODEQ SANITARY SEWER	\$75,000.00	\$0.00	
	STATION #1 FLOORING	\$35,000.00	\$0.00	\$38,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
General Government	HONEYWELL LEASE	\$18,000.00	\$18,000.00	
	HONEYWELL MAINT	\$75,000.00	\$75,000.00	\$93,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Human Resources	HEPATITIS SHOTS	\$5,000.00	\$5,000.00	
	FIRE EXTINGUISHER MAINT	\$2,000.00	\$2,000.00	
	GATORADE/WATER ALL DEPTS	\$6,000.00	\$6,000.00	
	RESPIRATORS	\$2,000.00	\$2,000.00	
	AED MACHINES FOR 9 LOC	\$12,000.00	\$12,000.00	
	CITY-WIDE SAFETY GEAR	\$18,000.00	\$18,000.00	
	EMPLOYEE PICNIC	\$4,000.00	\$4,000.00	
	CHRISTMAS PARTY	\$9,400.00	\$9,400.00	\$58,400.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Information Technology	SUDDENLINK WAN ANNUAL	\$72,500.00	\$72,500.00	
	COPIER LEASE AND MAINTENANCE	\$55,000.00	\$55,000.00	
	REPLACE CORE SWITCH	\$120,000.00	\$120,000.00	
	SOFTWARE UPDATES	\$70,000.00	\$70,000.00	
	EXCHANGE SERVER	\$25,000.00	\$25,000.00	
	TECH REFRESH COMPUTERS / PRINTERS (UP TO 50 DEVICES)	\$60,000.00	\$60,000.00	
	SECURITY CAMERA SYSTEM	\$55,000.00	\$55,000.00	
	PD MODEMS	\$12,000.00	\$12,000.00	
	PAYMENTUS REAL TIME	\$15,000.00	\$15,000.00	
	TIME CARD SYSTEM	\$150,000.00	\$0.00	
	HD CAMERAS COUNCIL CHAMBERS	\$29,000.00	\$0.00	
	FIREWALL UPGRADE	\$20,000.00	\$0.00	
	REPLICATE SERVER SYSTEM	\$50,000.00	\$0.00	
	LARGE FORMAT SCANNER	\$10,000.00	\$0.00	
	FACILITIES MGT COMPUTERS	\$3,000.00	\$0.00	
PAPERLESS COURT SW	\$20,000.00	\$0.00	\$484,500.00	

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Inspections	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Library	GENERAL REPAIRS AND MAINTENANCE	\$10,000.00	\$0.00	\$0.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Parks	SEALING AND REJUVINATE TRAILS	\$25,000.00	\$25,000.00	
	2 MINI DUMP TRUCKS	\$30,000.00	\$30,000.00	
	CONCRETE FLOOR HHP BLDG	\$12,000.00	\$0.00	
	CHIPPER TRUCK	\$77,000.00	\$0.00	
	ROTARY BROOM	\$9,000.00	\$0.00	
	16' MOWER	\$90,000.00	\$0.00	
	KNUCKLE BOOM LOADER	\$90,000.00	\$0.00	\$55,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Planning	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Police	POLICE CAR DEBT SERVICE	\$60,000.00	\$60,000.00	
	FIRING RANGE IMPROVEMENTS	\$75,000.00	\$0.00	
	CANINE	\$13,500.00	\$0.00	
	BODY ARMOR	\$30,000.00	\$30,000.00	
	RESERVES HAND GUNS	\$10,000.00	\$10,000.00	
	RESERVES BODY ARMOR	\$3,000.00	\$3,000.00	\$103,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Pollution Collection	FLUSHER TRUCK	\$350,000.00	\$0.00	
	6" TRASH PUMP	\$50,000.00	\$50,000.00	
	FLUSHER HOSE	\$4,288.00	\$0.00	
	CLEANING NOZZLE	\$2,250.00	\$0.00	
	RESIDENTIAL PUMPS	\$6,000.00	\$0.00	\$50,000.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Public Works Admin	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Purchasing	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Recreation	DOWNTOWN STREETScape	\$20,000.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Revenue	TRUCK	\$23,000.00	\$0.00	
	LETTER OPENER	\$2,500.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Solid Waste	NONE	\$0.00	\$0.00	\$0.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Streets	1/2 TON 4 WHEEL DRIVE	\$30,000.00	\$30,000.00	
	3/4 TON 2 WHEEL DRIVE	\$28,000.00	\$28,000.00	
	1/2 TON 2 WHEEL DRIVE	\$27,000.00	\$0.00	
	PAVING EQUIPMENT	\$140,000.00	\$0.00	
	10 WHEEL DUMP TRUCK	\$165,000.00	\$0.00	
	BOB CAT	\$84,000.00	\$0.00	
	MOTOR GRADER	\$150,000.00	\$0.00	
	STEEL WHEEL ROLLER/TRAILER	\$50,000.00	\$0.00	
	TRACK HOE	\$45,000.00	\$0.00	
	SUBMERSIBLE PUMPS	\$4,000.00	\$0.00	
	1 TON SAND SPREADERS (2)	\$14,000.00	\$14,000.00	
	MISC TOOLS	\$5,000.00	\$0.00	\$72,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Traffic Engineering	TRAFFIC SIGNAL EQUIPMENT	\$35,000.00	\$35,000.00	
	STOP SIGNS, STREET MAKERS,ETC	\$20,000.00	\$20,000.00	
	REPAIR SPEED TRAILERS	\$10,000.00	\$10,000.00	
	MISC TOOLS	\$5,000.00	\$0.00	\$65,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Treasurer	NONE	\$0.00	\$0.00	\$0.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Waste Treatment	CHLORINE GAS PRESSURE VALVES	\$11,100.00	\$11,100.00	
	GAS COMPRESSOR DIGESTER	\$18,000.00	\$18,000.00	
	SLUDGE RECIRCULATING PUMP	\$7,000.00	\$0.00	\$29,100.00

CAPITAL OUTLAY DETAIL

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Water Distribution	5 YARD DUMP TRUCK	\$95,000.00	\$95,000.00	
	MISC TOOLS FOR LINE REPAIRS	\$15,000.00	\$15,000.00	
	DIRECTIONAL DRILL	\$176,000.00	\$0.00	\$110,000.00

DEPARTMENT	PROJECT	FY2016 REQUESTS	FY2016 RECOMMENDED	FY2016 TOTAL
Water Supply	1/2 TON CREW CAB TRUCK	\$30,000.00	\$0.00	
	5 CHEMICAL PUMPS	\$25,000.00	\$14,000.00	\$14,000.00

GLOSSARY

Terms & Definitions

A

ACCOUNT

An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.

ACCOUNTING SYSTEM

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of the entity. (See also Accrual Basis, Modified Accrual Basis, and Cash Basis).

ACCRUAL BASIS

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).

APPROPRIATION

An authorization or allocation made by the legislative body that permits officials to incur obligations against, and to make expenditures of, governmental resources (revenues).

APPROPRIATION BALANCE

The available appropriation remaining after expenditures, encumbrances, and commitments have been subtracted from the appropriation.

ASSET

Resources owned or held by a government, which have monetary value. **AUTHORIZED PERSONNEL** Employee positions, which are authorized in the adopted budget, to be filled during the year.

B

BOND

A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

GENERAL OBLIGATION BOND

A type of bond that is backed by the full faith, credit, and taxing power of the government.

REVENUE BOND

A type of bond that is backed only by the revenues from a specific enterprise or project, such as a utility system.

BOND REFINANCING

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

BUDGET

A plan of financial activity for a fiscal year indicating all planned revenues and expenditures or expenses for the budget period. The City of Muskogee's fiscal year is July 1 through June 30.

BUDGET CALENDAR

The schedule of key dates which a government follows in preparation and adoption of the budget.

BUDGET RESOLUTION

The legal means by which the budget is adopted.

BUDGET SUPPLEMENT

The legal means by which an adopted estimated revenue or expenditure appropriation is increased or decreased.

BUDGET TRANSFER

Allows for the movement of appropriation funds between accounts within the same department or

between departments. This action only requires City Manager approval.

BUDGETARY BASIS

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

BUDGETARY CONTROL

The control or management of a governmental expenditures in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

C

CAPITAL ASSETS

Assets of significant value and having a useful life of ten years. Capital assets are also called fixed assets.

CAPITAL IMPROVEMENT FUND

The appropriation of other revenue for improvements to facilities and other infrastructure. The City budgets for Capital projects or new capital projects. Approval of capital projects is granted through the Capital Improvements Committee and the City Council. The Third Penny Sales Tax accounts for the majority of financing resources of capital projects.

CAPITAL IMPROVEMENT

Any significant physical acquisition, construction, replacement, or improvement to a City.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital moneys, undertaken by the City's Capital Improvement Committee.

CAPITAL OUTLAY

One of five expenditure account categories used to account for the purchase of any item with a useful life greater than one year. Included are vehicles,

heavy equipment, other equipment, personal computers, and some office furniture.

CAPITAL PROJECT

Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful lives. Also called capital improvements.

CARRYOVER

Appropriated funds that are encumbered during the fiscal year and are allowed to be retained in the budget of the next fiscal year for the purpose designated.

CASH BASIS

A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CHARGES FOR SERVICES

Revenues received for services performed or delivered by the City.

COMMODITIES

Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor tools, and road salt.

CONTINGENCY

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

COST-OF-LIVING ADJUSTMENT (COLA)

An increase in salaries to offset the adverse effect of inflation or rising prices.

CURRENT BUDGET

The original budget as approved by the City Council, along with any carryover encumbrances

from the prior fiscal year, and any transfers or amendments that have been made since July 1.

D

DEBT SERVICE

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

DEPARTMENT

The basic organizational unit of government which is functionally unique in its delivery of services.

DEPRECIATION

Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DEVELOPMENT-RELATED FEES

Those fees and charges generated by building, development, and growth in the community. Included are building permits, development review fees, and zoning, platting, and subdivision fees.

DISBURSEMENT

The expenditure of monies from an account.

DIVISION

A sub-unit of a department which encompasses a substantial portion of the duties assigned to a department. May consist of several activities.

E

EMPLOYEE BENEFITS

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

ENCUMBRANCE

Obligations made by a government to meet commitments or obligations.

ENTERPRISE (PROPRIETARY) FUNDS

Established to account for revenues and expenditures generated by City functions for which customers are charged a fee. (For example: Muskogee Public Works Authority)

EXPENDITURE

The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered are recognized whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

EXPENSE

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

F

FINES AND FORFEITURES

A revenue source that consists primarily of fines from the Municipal Court.

FISCAL POLICY

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Muskogee's fiscal year is July 1 through June 30.

FIXED ASSETS

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. Capital assets are also called fixed assets.

FULL FAITH AND CREDIT

A pledge of a government's taxing power to repay debt obligations.

FULL-TIME EQUIVALENT POSITION

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

FUNCTION

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g. - public safety).

FUND

An independent accounting entity with a self-balancing set of accounts for recording all revenues and all related liabilities and residual equities or balances, along with any changes to the above. In other words, each fund is separate from every other fund and maintains records of all income and expenditures for the fund. By law, expenditures cannot exceed the revenues. As an example, a fund is like an individual checking account. Income is recorded in, expenditures are recorded out, and one cannot spend more than one has available in the account.

FUND BALANCE

The excess of assets of a fund over its liabilities, reserves, and carryover. The following fund balance distinctions are in accordance with Governmental Accounting Standards Board (GASB) #54 guidelines:

ASSIGNED FUND BALANCE

This refers to the fund's intended use of resources. Such intent would have to be established by the governing body itself or

by a body or official delegated by the governing body.

COMMITTED FUND BALANCE

Reflects the amount of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

NON-SPENDABLE FUND BALANCE

Represents resources that are not in spendable form or are legally or contractually required to be maintained intact. Non-spendable form may include, but is not limited to, supplies inventories and prepaid items, the long-term portion of loans receivable, and non-financial assets held for resale. Legal or contractual requirements may include but are not limited to the principal of an endowment or a revolving loan fund.

RESTRICTED FUND BALANCE

Resources of a fund that are subject to externally enforceable legal restrictions. Such restrictions can be externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

UNASSIGNED FUND BALANCE

The total fund balance in the general fund in excess of the non-spendable, restricted, committed, and assigned fund balance.

G

GAAP

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GENERAL FUND

Serves as the primary operating fund for the City of Muskogee. All general operations that are not accounted for otherwise are financed from this primary operating fund.

GOAL

A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

GRANTS

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

H

HOURLY EMPLOYEE

An employee who is paid on a per-hour basis.

I

INFRASTRUCTURE

The physical assets of a government (streets, waterlines, sewers, public buildings, parks, etc.).

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

INTERNAL SERVICE CHARGES

The charges to user departments for internal services provided by another department of the city.

INTERNAL SERVICE FUNDS

Funds used to account for Internal Service charges and expenditures (e.g. - Workers' Compensation, General Liability/Property, and Healthcare Self-Insurance Funds).

L

LEVY

To impose taxes for the support of government activities.

LICENSES AND PERMITS

Revenues that come from the City's efforts to provide licenses to business and inspection services to enforce compliance with minimum requirements for building and operating safety.

LONGEVITY

Employee compensation payments made in recognition of a certain minimum number of years employed full-time with the same entity.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

M

MATCHING FUNDS

Requirement that a grant recipient contribute resources to a program that equal or exceed a pre-determined percentage of amounts provided by the grantor.

MATERIALS AND SUPPLIES

May include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies, and repair and maintenance supplies, as well as all items of expense to any person, firm, or corporation rendering a service in connection with repair, sale, or trade of such articles or commodities.

MILL

The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of net assessed property valuation.

MISCELLANEOUS REVENUE

A revenue category that is comprised of revenue sources that do not fit the other categories of Taxes, Licenses and Permits, Intergovernmental

Revenue, Charges for Services, and Fines and Forfeitures.

MODIFIED ACCRUAL BASIS

The method of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred, and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and the revenue earned.

N

NET BUDGET

The legally adopted budget, less all interfund transfers and inter-departmental charges.

O

OBJECT OF EXPENDITURE

An expenditure classification, referring to the lowest and most detailed level of classification, such as utilities, office supplies, chemicals, or furniture.

OBJECTIVE

Something to be accomplished in specific, well-defined, and measurable terms, and that is achievable within a specific time frame.

OBLIGATIONS

Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET

This sets the plan for the day-to-day operations of the City. The City budgets operating funds annually, based on historical expenditures, priorities set forth by the elected officials, and economic conditions. Sales Tax Revenues and Utility Billing Charges provide the majority of the resources available for use within the operating budget.

OPERATING EXPENSES

The cost of personnel, materials, and equipment required for a department to function.

OPERATING REVENUE

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORIGINAL BUDGET

The adopted budget, as approved by the City Council before the start of a new fiscal year.

OTHER SERVICES AND CHARGES

One of five expenditure account categories used to account for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and communications, and employee education and travel.

P

PART-TIME EMPLOYEE/POSITION

An employee who works less than forty (40) hours per week and, generally, does not receive benefits.

PERSONAL SERVICES

One of five expenditure account categories used to account for all costs related to compensating employees, including employee benefits such as pension, social security, uniform allowance, health insurance, workers' compensation, etc.

PRIOR-YEAR ENCUMBRANCES

Obligations from previous fiscal years in the form of purchase orders or contracts, which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROJECT NUMBER

Used to identify any special activity, especially where specific reporting requirements exist regarding the activity. These numbers are always used with capital projects and grants.

R

RESERVE

A portion of fund equity legally restricted for a specific purpose, or not available for appropriation and subsequent spending. It is normally a set aside of funds for emergencies or unforeseen expenditures not otherwise budgeted.

RESOURCES

Total amounts available for appropriation, including estimated revenues, fund transfers, and beginning balances.

REVENUE

The yield from sources of income (such as taxes, licenses, fines, etc.) that the City collects and receives for public use. Revenue increases the assets of a fund, while not increasing a liability, or representing a repayment of expenditure, a cancellation of a liability, or an increase in contributed capital.

REVENUE ESTIMATES

Projected revenue using both time series analyses and deterministic methods.

S

SEASONAL EMPLOYEE/POSITION

An employee hired during a peak period at an hourly rate (e.g. - Bailey Ranch Food & Beverage workers, Stormwater & Drainage Control workers).

SHARED REVENUE

Taxes collected by the state are distributed, in part, back to the cities within the state in proportion to their population. This apportionment is determined by the census conducted every ten years. Includes revenues such as the Alcoholic Beverage Tax, Gasoline Tax, and Tobacco Tax.

SINKING FUND

A fund established to pay for General Obligation Bond debt and judgments against the City.

SITE-BASED BUDGETING

A decentralized budget process, whereby budget preparation and development are based on individual departmental sites.

SOURCES OF REVENUE

Revenues are classified according to their source or point of origin.

SUPPLEMENTAL APPROPRIATION

An additional appropriation made by the governing body after the budget year has started.

TAXES

- T -

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments. Examples of tax revenues to the City of Muskogee are franchise, sales, and use taxes.

TRANSFERS IN/OUT

Amounts transferred from one fund to another to comply with legal requirements or to assist in financing the services for the recipient fund.

U

UNENCUMBERED BALANCE

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

USER CHARGES

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

V

VARIABLE COST

A cost that increases/decreases with increases/decreases in the amount of service provided.

RESOLUTION NO. 2573

**A RESOLUTION APPROVING THE CITY OF MUSKOGEE,
OKLAHOMA BUDGET FOR FISCAL YEAR 2015-2016 AND
ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager has prepared a budget for the fiscal year ending June 30, 2016 (FY 2015-2016) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the City Manager of the city, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The City of Muskogee City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing on June 5, 2015, and June 16, 2015 in compliance with Section 17-208 of the Act; and

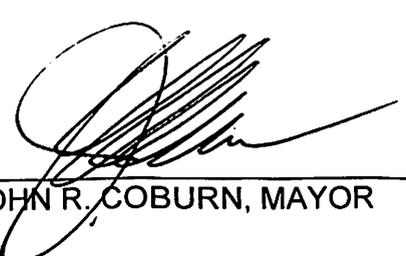
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF MUSKOGEE, OKLAHOMA:**

SECTION 1: The City Council of the City of Muskogee does hereby adopt the FY 2015-2016 Budget on the 22nd day of June, 2015, with total resources available in the amount of \$ 77,663,172 and total fund/department appropriations in the amount of \$64,184,126. Legal appropriations (spending/encumbering limits) are hereby established as attached hereto.

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED AND APPROVED, by the City Council of Muskogee this 22nd day of June, 2015.



JOHN R. COBURN, MAYOR

ATTEST:



PAMELA S. BATES, CITY CLERK

(seal)

APPROVED as to form and legality this 22nd day of June, 2015.



ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:



JEAN KINGSTON, CITY TREASURER

Proof of Publication

In the _____ Court of _____ County,
State of Oklahoma

Plaintiff

CASE Public Hearing-Budget Summary

SS:

Muskogee County

Kristina Hight of lawful age, being duly sworn, upon oath states that she is the Sales Rep of the Newspaper Holdings, Inc., a corporation, owner and publisher of the Muskogee Phoenix, a daily newspaper, printed in the English language, that said newspaper is printed and published in Muskogee County, Oklahoma and has a paid general subscription circulation therein; that said newspaper is admitted and delivered to the United States Mails within Muskogee County, Oklahoma as second class mail matter, that said newspaper has been published in said county continuously and uninterrupted during a period of one hundred four (104) week consecutively, prior to the first publication of the notice or advertisement of which a copy is here too attached.

Affiant states that said newspaper has complied with all the provisions of Section 1 of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, passed and approved April 13, 1943, and the amendments thereto, and has complied with all the laws of the State of Oklahoma necessary to authorize it to publish legal notices and legal advertisements,

The advertisement above referred to, a true and printed copy of which is hereto attached, was published in said newspaper on the following dates, to-wit:

- | | |
|--|---------------------------|
| 1 st Insertion June 6, 2015 | 6 th Insertion |
| 2 nd Insertion | 7 th Insertion |
| 3 rd Insertion | 8 th Insertion |
| 4 th Insertion | 9 th Insertion |
| 5 th Insertion | Last Insertion |

Said Notice was published in the regular edition of Said Newspaper and not in a supplement thereof.

Publication Fees \$181.40

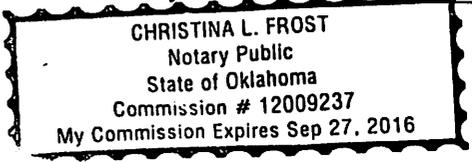
Account 2828

Signed Kristina Hight

Subscribed and sworn to before me this 8th day of June A.D., 2015

My Commission expires _____

Christina L. Frost
Notary Public



Published in The Muskogee Phoenix
 June 6, 2015
 PUBLIC HEARING

Notice is hereby given that on June 11, 2015 at 7 p.m. and on June 16, 2015 at 4 p.m. in the Council Chambers of the Municipal Building, Muskogee Oklahoma, public hearings will be conducted by the City of Muskogee City Council for the purpose of discussing the Municipal Budget for the City of Muskogee, Oklahoma and the budgets for Muskogee Municipal Authority and Muskogee Parking Authority for fiscal year 2015-2016. Citizens of the City of Muskogee, Oklahoma will have the opportunity to provide written and oral comments

PROPOSED BUDGET SUMMARY

	General	Debt Service	Special Revenue & Capital Projects	Trust & Agency	Enterprise
	\$	\$	\$	\$	\$
SALES TAX	14,342,096		11,863,972	440,000	
CIGARETTE/TOBACCO TAX	280,000				
USE TAX	1,600,000				
HOTEL/MOTEL TAXES			820,100		
FRANCHISE TAX	2,235,000				
ALCOHOL BEVERAGE TAX	150,000				
BUILDING PERMITS	125,000				
BUSINESS LICENSES	125,000				
STATE/FEDERAL GRANTS	25,000				
FOUNDATION GRANTS	107,000				
WATER REVENUE	6,148,400				
SEWER REVENUE	3,170,680				
REFUSE REVENUE	2,232,000				
PENALTIES	312,000				
RECONNECT FEES	173,000				
FINES AND FORFEITURES	955,000				
SHERIFFS FEES	24,000				
INTEREST	50,000				
RENTS AND CONCESSIONS	3,600				
LANDFILL	167,000				
PARKING METERS	1,200				
CEMETERY RECEIPTS	85,000				
SALES OF SURPLUS	100,000				
ADVALOREM TAXES		300,000			
CITY TRANSFERS				5,192,00	
BUSINESS ACTIVITY REVENUE			4,944,619		16,369,044
TOTAL REVENUES	32,410,976	300,000	17,628,691	5,632,000	16,369,044
PROPOSED EXPENDITURES	32,379,693	300,000	19,070,858	4,690,000	16,168,130
PROPOSED BALANCE 7-1-2015	\$4,728,308	\$23,722	\$5,069,123	\$1,814,054	\$927,445
INCREASE(DECREASE)	31,283	-	(1,442,167)	942,000	200,914
PROJECTED BALANCE 6-30-16	4,759,591	23,722	3,626,956	2,756,054	1,128,359