



Town of Warner, Oklahoma

Budget Message

June 7, 2016

To the Members of the Town Council and the Citizens of Warner, Oklahoma:

The budget for the Town of Warner for the fiscal year 2016-2017 has been prepared for your consideration and approval. The proposed budget is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes. The budget was formulated with a conservative approach to anticipate revenues and expenditure and should allow the town to offer a quality level of public services while continuing to improve our financial condition.

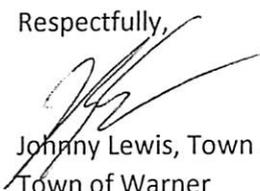
The combined total of all Town funds is: \$802,100.

Funds were provided by the County of Muskogee last year to purchase needed supplies for the Warner Volunteer Fire Department. In 2016-2017, the Warner Volunteer Fire Department will again use these funds to purchase some of their equipment and supplies. Other equipment purchases not capitalized will be covered by use of the fire department fund balance.

The Town of Warner financial statements will conform to GASB-34 State of Oklahoma requirements.

We are continuing to pursue opportunities to increase revenues and reduce expenses. We strive to apply for available grants. The residents of Warner and the Town Council Members will be furnished regular financial updates to monitor our financial progress during the fiscal year 2016-2017.

Respectfully,


Johnny Lewis, Town Administrator
Town of Warner

**TOWN OF WARNER, OKLAHOMA
PROPOSED BUDGET SUMMARY
FOR FISCAL YEAR ENDING JUNE 30, 2017**

	<u>GENERAL</u> <u>FUND</u>	<u>STREETS</u> <u>FUND</u>	<u>POLICE</u> <u>FUND</u>	<u>FIRE</u> <u>FUND</u>	<u>COM.CTR</u> <u>FUND</u>	<u>TOTAL</u>
Police	199,000	0	0	0	0	199,000
Park & recreation	2,100	0	0	0	0	2,100
Library	2,500	0	0	0	0	2,500
Personnel benefits	253,000	0	0	2,500	27,000	282,500
Operating supplies	10,000	23,000	15,000	5,000	2,700	55,700
Repair & maintenance	5,000	8,700	6,000	5,500	5,300	30,500
Utilities & communication	15,000	20,000	9,500	9,000	4,000	57,500
Other services & charges	68,600	6,000	24,700	19,000	2,000	120,300
Capital outlay	<u>45,000</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>2,000</u>	<u>52,000</u>
Total Budget 2016-2017	<u>600,200</u>	<u>57,700</u>	<u>55,200</u>	<u>46,000</u>	<u>43,000</u>	<u>802,100</u>

TOWN OF WARNER
PRIOR FUND BUDGET SUMMARY
FOR FISCAL YEAR 2016-2017

GENERAL FUND

	PRIOR ACTUAL <u>2014 - 2015</u>	CURRENT BUDGET <u>2015 - 2016</u>	BUDGET <u>2016-2017</u>
<u>INCOME:</u>			
SALES TAX	\$521.37	\$550,295	\$650,000
DEDICATED SALES TAX-POLICE	(\$7,258.32)	(\$38,300)	(\$42,000)
DEDICATED SALES TAX- FIRE	(\$7,258.32)	(\$38,300)	(\$42,000)
DEDICATED SALES TAX-CENTEF	(\$4,258.32)	(\$38,300)	(\$42,000)
DEDICATED SALES TAX-STREET	(\$7,258.32)	(\$38,300)	(\$42,000)
USE TAX COLLECTIONS	\$6,874.13	\$10,174	\$30,000
CIGARETTE TAX	\$4,833.86	\$5,000	\$6,000
ALCOHOLIC BEVERAGE TAX	\$6,437.28	\$6,500	\$7,500
OG&E FRANCHISE	\$44,721.27	\$17,367	\$48,000
CROSS CABLE FRANCHISE	\$1,103.77	\$17,367	\$6,000
ONG FRANCHISE	\$5,725.18	\$17,367	\$1,000
DOG LICENSES	\$10.00	\$0	\$0
DOG IMPOUND FEE	\$255.00	\$0	\$0
SPLASH PAD DONATIONS	\$27,218.00		\$0.00
REIMBURSEMENTS	\$30.00	\$300	\$0
BANK INT. - CHECKING ACCT	\$33.98	\$35	\$20
BANK INT. - SPLASH PAD	\$20.91	\$0	\$0.00
TRANSFERS IN:			
STREET SALES TAX		\$14,808	\$0
CLERK BOND ACCOUNT		\$30,000	\$12,200
POLICE SALES TAX		\$14,808	\$0
CIV CNTR SALES TAX	\$28,821.04	\$14,808	\$0
FIRE SALES TAX		\$14,808	\$0
INFR S/T FUND		\$20,000	\$0
RESTITUTION REVENUE	\$6,120.00	\$0	\$0.00
MISCELLANEOUS REVENUE	<u>\$10,775.14</u>	<u>\$158,969</u>	<u>\$7,480</u>
 TOTAL REVENUE	 <u>\$117,467.65</u>	 <u>\$739,404</u>	 <u>\$600,200</u>

EXPENSE:

POLICE DEPARTMENT:			
SALARIES	\$123,658.22	\$182,985	\$175,000
PAYROLL TAXES	\$9,459.84	\$16,596	\$14,000
PENSON COSTS	\$7,784.68	\$8,005	\$10,000
POLICE - OTHER	\$0.00		\$0

GENERAL FUND

	LAST YR ACTUAL	CURRENT BUDGET 2015 - 2016	BUDGET 2016-2017
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EXPENSE (CONT'D):

PARKS DEPARTMENT:

MATERIALS & SUPPLIES		\$1,500	\$1,500
REPAIRS & MAINTENANCE		\$700	\$500
UTILITIES		\$183	\$100

LIBRARY DEPARTMENT

MATERIALS & SUPPLIES	\$0.00	\$525	\$500
REPAIRS & MAINTENANCE	\$320.00	\$125	\$1,000
UTILITIES	\$512.97	\$1,800	\$1,000

GENERAL ACCOUNT:

SALARIES	\$110,459.18	\$125,816	\$150,000
PAYROLL TAXES	\$8,881.61	\$11,101	\$12,000
CONTRACT LABOR	\$7,330.00	\$4,900	\$6,500
CONTRACT SERVICES	\$1,245.00	\$3,200	\$2,000
WORKERS COMP INSURANCE	\$11,054.00	\$9,251	\$20,000
GROUP INSURANCE	\$53,471.51	\$29,604	\$50,000
PENSION COSTS	\$15,205.21	\$9,251	\$20,000
MISC EMPLOYEE COSTS	\$450.00	\$230	\$1,000 *
MATERIALS & SUPPLIES	\$12,646.16	\$21,000	\$10,000
REPAIRS & MAINTENANCE	\$5,195.30	\$2,000	\$5,000
VEHICLE MAINT & REPAIR	\$5,698.01	\$0	\$0
FUEL	\$1,061.08	\$0	\$0
UTILITIES	\$15,683.44	\$5,000	\$10,000
TELEPHONE	\$4,192.28	\$5,000	\$5,000
LICENSES & PERMITS	\$113.50	\$0	\$2,100
MEMBERSHIP DUES	\$4,034.51	\$0	\$0
INSURANCE & BONDS	\$18,972.82	\$18,300	\$20,000.00
OFFICE EXPENSE & SUPPLIES	\$3,879.28	\$7,078	\$10,000.00
LEGAL & PROFESSIONAL FEES	\$18,542.02	\$21,800	\$20,000.00
TRAVEL & TRAINING	\$5,488.33	\$1,800	\$7,000.00
BANK CHARGES	\$12.00	\$0	\$0.00
SPLASH FUND BANK FEES	\$66.00	\$0	\$0.00
MISCELLANEOUS	(\$4,149.68)	\$2,100	\$1,000.00
TRANSFER TO STREET FUND	\$0.00	\$0	\$0.00
TRANSFER TO OTHER FUNDS	\$176,266.80	\$0	\$0.00
CAPITAL OUTLAY	<u>\$2,163.08</u>	<u>\$0</u>	<u>\$45,000.00</u>

TOTAL EXPENSE	<u>\$619,697.15</u>	<u>\$489,849</u>	<u>\$600,200.00</u>
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NET PROFIT (LOSS)	<u>(\$502,229.50)</u>	<u>\$249,555</u>	<u>\$0.00</u>
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TOWN OF WARNER
PRIOR FUND BUDGET SUMMARY
FOR FISCAL YEAR 2016-2017

STREET FUND

	PRIOR ACTUAL <u>2014 - 2015</u>	CURRENT BUDGET <u>2015 - 2016</u>	BUDGET <u>2016-2017</u>
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INCOME:

SALES TAX	\$30,409.29	\$38,880	\$42,000
MOTOR VEHICLE TAX	0	5700	\$14,000.00
GASOLINE EXCISE TAX	0	6000	\$1,500.00
MISCELLANEOUS REVENUE	<u>\$0.00</u>	<u>\$250</u>	<u>\$200</u>
 TOTAL REVENUE	 <u>\$30,409.29</u>	 <u>\$50,830</u>	 <u>\$57,700</u>

EXPENSE:

MATERIALS & SUPPLIES	\$17,237.71	\$24,752	\$22,000
REPAIRS & MAINTENANCE	\$1,994.76	\$10,000	\$1,700
VEHICLE MAINT & REPAIR	\$2,215.14	\$10,000	\$7,000
FUEL	\$4,985.98	\$18,300	\$6,000
CAPITAL OUTLAY	\$0.00	\$10,500	\$0
TOOLS & EQUIPMENT	\$0.00	\$0	\$1,000
UTILITIES	<u>\$9,918.64</u>	<u>\$16,786</u>	<u>\$20,000</u>
 TOTAL EXPENSE	 <u>\$36,352.23</u>	 <u>\$90,338</u>	 <u>\$57,700.00</u>

NET PROFIT (LOSS)	(<u>\$5,942.94</u>)	(<u>\$39,508</u>)	(<u>\$0.00</u>)
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TOWN OF WARNER
PRIOR FUND BUDGET SUMMARY
FOR FISCAL YEAR 2016-2017

POLICE FUND

	PRIOR ACTUAL 2014 - 2015	CURRENT BUDGET 2015 - 2016	BUDGET 2016-2017
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INCOME:

SALES TAX	\$30,657.40	\$38,880	\$42,000
TRANSFER FROM GEN FUND	\$12,839.36	\$0	\$12,700
MISCELLANEOUS REVENUE	<u>\$0.00</u>	<u>\$250</u>	<u>\$500</u>
 TOTAL REVENUE	 <u>\$43,496.76</u>	 <u>\$39,130</u>	 <u>\$55,200</u>

EXPENSE:

DRUG DOG EXPENSE	\$0.00	\$0	\$1,200
MATERIALS & SUPPLIES	\$5,676.33	\$13,701	\$15,000
REPAIRS & MAINTENANCE	\$400.39	\$2,000	\$1,000
VEHICLE REPAIR & MAINT.	\$9,089.34	\$20,000	\$5,000
CAPITAL OUTLAY	\$807.29	\$8,000	\$0
FUEL	\$15,792.69	\$20,000	\$20,000
UTILITIES	3527.98	\$10,000	\$4,000
TELEPHONE	\$5,368.89	\$15,000	\$5,500
INSURANCE & BONDS	\$0.00	\$10,000	\$0
POLICE OFFICE EXPENSE	\$6.91	\$58,674	\$1,000
TOOLS & EQUIPMENT	\$807.29	\$30,300	\$1,000
LEGAL & PROFESSIONAL	\$0.00	\$0	\$1,000
TRAVEL & TRAINING	\$6.00	\$0	\$500
 TOTAL EXPENSE	 <u>\$41,483.11</u>	 <u>\$187,675</u>	 <u>\$55,200</u>

NET PROFIT (LOSS)	<u>\$2,013.65</u>	<u>(\$148,545)</u>	<u>\$0</u>
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TOWN OF WARNER
PRIOR FUND BUDGET SUMMARY
FOR FISCAL YEAR 2016-2017

FIRE FUND

	<u>PRIOR ACTUAL 2014 - 2015</u>	<u>CURRENT BUDGET 2015 - 2016</u>	<u>BUDGET YEAR 2016-2017</u>
<u>INCOME:</u>			
SALES TAX	\$34,025.80	\$38,880	\$42,000
FIRE GRANT PROCEEDS	\$97,850.00	\$0	\$3,500
MISCELLANEOUS REVENUE	<u>\$26,860.24</u>	<u>\$250</u>	<u>\$500</u>
 TOTAL REVENUE	 <u>\$158,736.04</u>	 <u>\$39,130</u>	 <u>\$46,000</u>
 <u>EXPENSE:</u>			
FIRE CONTRACT LABOR	\$6,371.00	\$1,281	\$200
FIRE WORKERS COMP	\$445.25	\$0	\$0
FIRE PENSION COSTS	\$1,200.00	\$0	\$2,500
FIRE MATERIALS & SUPPLIES	\$23,592.10	\$7,469	\$5,000
FIRE REPAIR & MAINTENANCE	\$1,266.58	\$3,650	\$2,000
FIRE VEHICLE MAINTENANCE	\$3,391.95	\$10,000	\$3,500
FIRE FUEL	\$2,237.25	\$5,000	\$2,500
FIRE UTILITIES	3877.53	\$7,000	\$4,000
FIRE TELEPHONE	\$4,336.35	\$4,000	\$5,000
FIRE INSURANCE & BONDS	\$3,769.45	\$4,200	\$4,000
FIRE LEGAL & PROFESSIONAL	\$756.00	\$2,000	\$800
TOKEN FIRE RUN	\$6,770.00	\$5,000	\$10,000
FIRE TRAVEL & TRAINING	\$1,440.00	\$0	\$1,000
FIRE MISCELLANEOUS	\$952.00	\$4,461	\$500
FIRE CAPITAL OUTLAY	<u>\$97,237.25</u>	<u>\$28,500</u>	<u>\$5,000</u>
 TOTAL EXPENSE	 <u>\$157,642.71</u>	 <u>\$82,561</u>	 <u>\$46,000.00</u>
 NET PROFIT (LOSS)	 <u>\$1,093.33</u>	 <u>(\$43,431)</u>	 <u>\$0.00</u>

TOWN OF WARNER
PRIOR FUND BUDGET SUMMARY
FOR FISCAL YEAR 2016 - 2017

COMMUNITY CENTER FUND:

	PRIOR ACTUAL <u>2014 - 2015</u>	CURRENT BUDGET <u>2015 - 2016</u>	BUDGET <u>2016-2017</u>
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INCOME:

SALES TAX	\$40,234.80	\$38,800	\$42,000
MISCELLANEOUS REVENUE	<u>\$2,166.96</u>	<u>\$28,500</u>	<u>\$1,000</u>
 TOTAL REVENUE	 <u>\$42,401.76</u>	 <u>\$67,300</u>	 <u>\$43,000</u>

EXPENSE:

SALARIES	\$21,806.63	\$30,969	\$25,000
PAYROLL TAXES	\$1,668.37	\$2,331	\$2,000
MATERIALS & SUPPLIES	\$1,778.41	\$700	\$700
REPAIRS & MAINTENANCE	\$946.13	\$5,000	\$5,300
CAPITAL OUTLAY	\$0.00	\$2,500	\$2,000
TOOLS & EQUIPMENT	\$0.00	\$4,000	\$2,000
UTILITIES	\$3,725.28	\$1,000	\$4,000
LEGAL & PROFESSIONAL	<u>\$800.00</u>	<u>\$4,000</u>	<u>\$2,000</u>
 TOTAL EXPENSE	 <u>\$30,724.82</u>	 <u>\$50,500</u>	 <u>\$43,000.00</u>
 NET PROFIT (LOSS)	 <u>\$11,676.94</u>	 <u>\$16,800</u>	 <u>\$0.00</u>

NOTICE OF PUBLIC HEARING

The Board of Trustees of the Town of Warner, Oklahoma, will hold a public hearing beginning at 5:00 p.m. on June 7, 2016 at Warner City Hall, 211 8th Street. The purpose of the hearing is to receive written and oral comments, to hold open discussions and to answer questions regarding the Town's proposed budget for Fiscal Year 2016-2017. The following is a summary of the proposed budget for Fiscal Year 2016-2017. This proposed budget in its entirety is available for inspection in the City Hall during normal working hours. The adopted budget will also be available for inspection.

TOWN OF WARNER, OKLAHOMA
FY 2016-2017 BUDGET

	GENERAL FUND	STREETS FUND	POLICE FUND	FIRE FUND	COM. CTR FUND
Police	199,000	0	0	0	0
Park & recreation	2,100	0	0	0	0
Library	2,500	0	0	0	0
Personnel benefits	253,000	0	0	2,500	27,000
Operating supplies	10,000	23,000	15,000	5,000	2,700
Repair & maintenance	5,000	8,700	6,000	5,500	5,300
Utilities & communication	15,000	20,000	9,500	19,000	4,000
Other services & charges	68,600	6,000	24,700	5,000	2,000
Capital outlay	45,000	0	0	0	2,000

Proof of Publication

In the _____ Court of _____ County,
State of Oklahoma

Plaintiff

vs.

Defendant

Case Budget 2016-2106

SS:

Muskogee County

Debbie Sherwood, of lawful age, being duly sworn, upon oath states that she is the Sales Rep of the Newspaper Holdings, Inc., a corporation, owner and publisher of the Muskogee Phoenix, a daily newspaper, printed in the English language, that said newspaper is printed and published in Muskogee County, Oklahoma and has a paid general subscription circulation therein; that said newspaper is admitted and delivered to the United States Mails within Muskogee County, Oklahoma as second class mail matter, that said newspaper has been published in said county continuously and uninterrupted during a period of one hundred four (104) week consecutively, prior to the first publication of the notice or advertisement of which a copy is here too attached.

Affiant states that said newspaper has complied with all the provisions of Section 1 of Senate Bill No. 47 of the Nineteenth Legislature of the State of Oklahoma, passed and approved April 13, 1943, and the amendments thereto, and has complied with all the laws of the State of Oklahoma necessary to authorize it to publish legal notices and legal advertisements,

The advertisement above referred to, a true and printed copy of which is hereto attached, was published in said newspaper on the following dates, to-wit:

1st Insertion , June 2, 2016 5th Insertion _____
 2nd insertion 6th Insertion _____
 3th Insertion 7th Insertion _____
 4th Insertion Last Insertion _____

Said Notice was published in the regular edition of Said Newspaper and not in a supplement thereof.

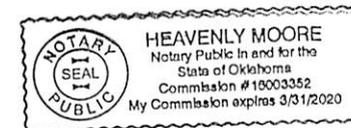
Publication Fees \$83.40 Signed Debbie Sherwood

Account Number 77

Subscribed and sworn to before me this 2nd day of June A.D., 20 16

My Commission expires 3/31/2020

Heavenly Moore
Notary Public



TOWN OF WARNER, OKLAHOMA

RESOLUTION 05-2016

A RESOLUTION APPROVING THE TOWN OF WARNER , OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016/2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the Town Of Warner has adopted the provision of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides the Supervisor/Clerk-Treasurer office of the Town of Warner, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town of Warner Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205: and

WHEREAS, The Town of Warner Board of Trustees has conducted a Public hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in Compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES

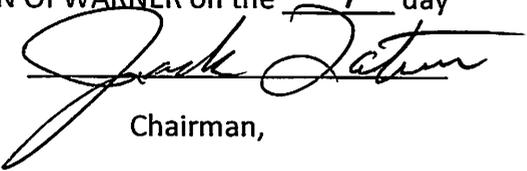
THE TOWN OF WARNER, OKLAHOMA:

SECTION 1. The Board of Trustees of the Town of Warner does hereby adopt the FY 2016-2017 Budget on the 7th day of June 2016 with total resources available in the amount of \$ 802,100 and total fund/department appropriations in the amount \$ 802,100 Legal appropriations (spending/encumbering limits) are hereby established as follows:

SECTION 2. The Town Board of Trustees does hereby authorize the Town Supervisor/Clerk – Treasurer to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2016-2017, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Town Board of Trustees.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Town Board of Trustees and filed with the State Auditor and Inspector.

ADOPTED BY THE TOWN BOARD OF TRUSTEES of the TOWN Of WARNER on the 7th day
of JUNE, 2016.



Chairman,
Jack Tatum

ATTEST:



CLERK/TREASURER

Town Admin.

Johnny Lewis