

**TOWN OF MORRISON**

**2018-2019 BUDGET**

**PRESENTED TO THE TOWN BOARD**

**JUNE 11, 2018**

**APPROVED JUNE 11, 2018**

**RECEIVED**  
**AUG 08 2018**  
State Auditor  
and Inspector

*Noble*



**TOWN OF MORRISON**  
**BOARD OF DIRECTORS**

**JUNE 30, 2018**

			<u>Term</u>
Erich Wehrenberg	Mayor	200 Prairie Lane Morrison, Oklahoma	2015-2019
Leon Coonrod	Member	209 W. A. Ave. Morrison, Oklahoma	2016-2019
Phillip Cowley	Member	205 Echo Lane Stillwater, Oklahoma	2017-2019
Andrea Galloway	Secretary	106 Morrison Morrison, Oklahoma	Appointed
Linda Lovely	Treasurer	P.O.Box 74 Morrison, Oklahoma	Appointed



## BUDGET MESSAGE

The upcoming FY 2018-2019 annual budget for the Town of Morrison includes some significant components that reflect the Town's continuing efforts to provide quality services.

The Budget outlines the expenditures in the form of Personnel Services, Maintenance & Operations, Capital Outlay, Debt Service, and Fund Transfers, as follows:

1. Personnel Services: includes expenses for salaries and taxes.
2. Maintenance & Operations: includes expenses for utility services, postage, vehicle expense, radio repairs, advertising, dues, office supplies, chemicals, uniforms, equipment parts and supplies, employee training, grounds upkeep, insurance, street lighting, telephone service, and testing fees.
3. Capital Outlay: includes expenses for equipment, machinery, vehicles.
4. Debt Service: includes payments on the Authority's loans with the Oklahoma Water Resources Board, the Rural Economic Community Development (formerly the Farmers Home Administration), and the local bank loan for the medical clinic building.
5. Fund Transfers: are transfers of funds from one fund to another fund within the budget.

Uses of fund balance is as follows:

Morrison General Fund	\$ 104,222
Morrison Public Works Authority	60,336
Street & Alley Fund	10,707
Meter Deposit Fund	45,643
First Responders Fund	13,592
Fire Association Fund	44,985

The budget presented herein contains the following highlights:

### FIRST RESPONDERS FUND:

The First Responders Fund was established in March, 1996, to provide emergency fire and medical services. Funds are provided through a \$ 4 per month fee charged to each living unit serviced by a water meter, and donations from the community. The monthly fee is split  $\frac{3}{4}$  to the fire department and  $\frac{1}{4}$  to the first responders. (Prior to June 1, 2018, the monthly fee was \$ 3 per month.)



**MORRISON PUBLIC WORKS AUTHORITY:**

The MPWA built a facility to rent to a medical organization during the previous year. Rental income (\$ 1,300 per month) has been budgeted in an amount necessary to pay the debt service (\$ 1,234.63 per month.)

**GRANTS**

The Town has been approved for a CDBG grant of \$ 144,000, and a REAP grant of \$ 85,871, to pave streets in the western most housing addition, and to repair town streets.

The proposed budget presented to you is prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Linda Lovely  
Town Treasurer



**TOWN OF MORRISON SUMMARY OF REVENUE**

	<b><u>ACTUAL</u></b> <b><u>2016-2017</u></b>	<b><u>BUDGET</u></b> <b><u>2017-2018</u></b>	<b><u>BUDGET</u></b> <b><u>2018-2019</u></b>
<b><u>GENERAL FUND:</u></b>			
Beginning Bank Balance	80,719	89,287	104,222
City Sales Tax	118,320	115,230	128,000
Cigarette Tax	1,449	1,410	1,500
City Use Tax	13,844	13,200	19,000
Alcohol Beverage	9,830	9,700	10,000
Franchise	18,877	19,000	18,000
Parks & Recreation	5,486	1,600	2,000
Interest	86	90	100
Miscellaneous	3,531	3,650	1,400
Grant Proceeds	102,811	235,871	229,871
Building Permits	425	300	500
Transfers	-	-	-
Total	355,378	489,338	514,593
<b><u>PUBLIC WORKS AUTHORITY:</u></b>			
Beginning Bank Balance	89,300	106,142	60,336
Water Revenue	295,789	285,600	295,000
Sewer Revenue	40,287	41,200	41,200
Trash Revenue	71,240	71,000	71,000
Interest	237	200	200
Miscellaneous	15,420	16,600	16,600
Rent	-	15,600	15,600
Grants	-	-	-
Loan Proceeds	-	-	-
Transfers from Town	59,159	57,615	78,000
Total	571,432	593,957	577,936
<b><u>MORRISON EDUCATION FACILITIES AUTHORITY:</u></b>			
Beginning Bank Balance	357,800	-	-
Rent	579,802	-	-
Interest	5,928	-	-
Total	943,530	-	-
<b><u>STREET &amp; ALLEY FUND:</u></b>			
Beginning Bank Balance	5,350	8,250	10,707
Gasoline Excise Tax	1,207	1,100	1,100
Vehicle Tax	5,132	5,100	5,100
Grant Proceeds	-	-	-
Miscellaneous	400	400	400
Transfers In	-	-	-
Total	12,089	14,850	17,307
<b><u>METER DEPOSIT FUND:</u></b>			
Beginning Bank Balance	44,549	44,848	45,643
Meter Deposits	6,417	7,000	7,000
Total	50,966	51,848	52,643



	<u>ACTUAL</u> <u>2016-2017</u>	<u>BUDGET</u> <u>2017-2018</u>	<u>BUDGET</u> <u>2018-2019</u>
(continued)			
<b><u>FIRE DEPARTMENT &amp; FIRST RESPONDERS:</u></b>			
Beginning Bank Balance	10,983	11,021	13,592
Fire & First Responder Fees	15,932	21,000	16,000
Donations	435	200	200
Fire Runs	2,632	750	1,600
Rent	125	150	125
Grants	-	-	-
Miscellaneous	6,761	5,100	6,000
Interest	<u>12</u>	<u>12</u>	<u>12</u>
Total	36,880	38,233	37,529
<b><u>FIRE ASSOCIATION FUND:</u></b>			
Beginning Bank Balance	47,576	51,879	44,985
Dues	5,135	5,150	5,000
Interest	<u>162</u>	<u>160</u>	<u>160</u>
Total	<u>52,873</u>	<u>57,189</u>	<u>50,145</u>
Grand Totals	<u><u>2,023,148</u></u>	<u><u>1,245,415</u></u>	<u><u>1,250,153</u></u>



**TOWN OF MORRISON**

**ALL FUNDS**

**BUDGET SUMMARY**

<u>Fund</u>	<u>Estimated 2017-2018 Budget</u>	<u>Personal Services</u>	<u>Maintenance &amp; Operat.</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Funds Transfers</u>	<u>Budget 2018-2019 Total</u>
General Fund	486,035	49,135	112,900	245,371	-	81,000	488,406
M.P.W.A.	570,468	115,100	400,500	-	61,868	-	577,468
Street & Alley	11,600	-	11,600	-	-	-	11,600
Meter Fund	11,100	-	10,000	-	-	1,100	11,100
Fire Dept. & First Responders	32,000	-	32,000	-	-	-	32,000
Fire Association	30,000	-	5,000	25,000	-	-	30,000
		164,235	572,000	270,371	61,868	82,100	1,150,574



**FISCAL YEAR 2018-2019 - BUDGET**

**GENERAL FUND:**    \$ 488,406

<u>DEPT.</u>	<u>PERSONNEL SERVICES</u>	<u>MAINT.&amp; OPERAT.</u>	<u>CAPITAL OUTLAY</u>	<u>FUNDS TRANSFER</u>	<u>TOTAL</u>
Managerial	5,500	-	-	-	5,500
City Clerk	12,400	-	-	-	12,400
City Treasurer	4,500	-	-	-	4,500
Street & Alley	-	-	-	3,000	3,000
M.P.W.A.	-	-	-	8,000	8,000
Park Department	-	39,900	-	-	39,900
Pool	6,500	24,000	-	-	30,500
Utility - Sales Tax	-	-	-	70,000	70,000
General Government	15,500	49,000	15,500	-	80,000
- CDBG Grant	-	-	144,000	-	144,000
- REAP Grant	-	-	85,871	-	85,871
Social Security	3,000	-	-	-	3,000
State Unemployment	1,195	-	-	-	1,195
Workmans Compensation	<u>540</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>540</u>
Totals	<u>49,135</u>	<u>112,900</u>	<u>245,371</u>	<u>81,000</u>	<u>488,406</u>



**FISCAL YEAR 2018-2019 - BUDGET**

**PUBLIC WORKS AUTHORITY:**     \$    577,468

<u>Proposed Budget:</u>	<u>Total</u>
Administration	108,500
Retirement	6,600
Line Repairs	25,000
Utilities	5,000
Taxes, Insurance, Bonds	29,100
Sanitation	59,000
Repairs	9,000
Purchased Water	242,000
Debt Service - RECD	47,052
-Clinic	14,816
Miscellaneous, Supplies, Etc.	26,400
Chemicals	5,000
Capital Outlay	-
Transfers to Town	<u>-</u>
Total	<u><u>577,468</u></u>



**FISCAL YEAR 2018-2019 - BUDGET**

**STREET & ALLEY FUND:**                      \$ 11,600

<u>Proposed Budget:</u>	<u>Total</u>
Personal Services	-
Maintenance & Operations	6,400
Capital Outlay	<u>5,200</u>
 Total	 <u><u>11,600</u></u>

**METER DEPOSIT FUND:**                      \$ 11,100

<u>Proposed Budget:</u>	<u>Total</u>
Refunds	10,000
Funds Transfer	<u>1,100</u>
 Total	 <u><u>11,100</u></u>

**FIRE DEPT. & FIRST RESPONDERS:**                      \$ 32,000

<u>Proposed Budget:</u>	<u>Total</u>
Maint. & Operations - Fire Dept.	26,000
Maint. & Operations - First Responders	<u>6,000</u>
 Total	 <u><u>32,000</u></u>



**FISCAL YEAR 2018-2019 - BUDGET**

**FIRE ASSOCIATION FUND:**                      \$    30,000

<u>Proposed Budget:</u>	<u>Total</u>
Maintenance & Operations	5,000
Capital Outlay	<u>25,000</u>
Total	<u><u>30,000</u></u>